AGENDA

REGULAR CITY COUNCIL MEETING
41ST CITY COUNCIL
OAK PARK, MICHIGAN
FEBRUARY 2, 2026
7:00 PM

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1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The following routine items are presented for approval without discussion, as a single agenda item. Should any member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

A. Regular City Council Meeting Minutes for January 20, 2026

B. Special City Council Meeting Minutes for January 20, 2026

C. Recycling Commission Meeting Minutes for January 15, 2026

D. Payment of an MDOT Invoice for the 2025 Nine Mile Construction Project from Cloverlawn to Greenfield Road M-771 for the total amount of $244,082.28.

E. 2nd Quarter FY 2025-26 Investment Report

F. Budget to Actual Report for period ending 12-31-25

G. Payment of invoices from OHM Advisors for Engineering Consulting Services for the total amount of $4,227.00.

H. New and Renewal Licenses for February 2, 2026

6. RECOGNITION OF VISITING ELECTED OFFICIALS

7. ACCOUNTING REPORTS

A. Approval for payment of an invoice submitted by Dizik, Faber, Kaplan for legal services in the total amount of $6,500.

8. BIDS

A. Request to award the 2026 Janitorial Contract to P.I.C. Maintenance Inc. of Southfield, MI in the amount of $128,801.72

B. Request to Award the Cablecast VIO Playback and Bulletin Board System Upgrade Bid to Media Storage Group Inc of Burbank, Ca in the amount of $34,209.50

9. CITY MANAGER

A. Administration

1. 2026-27 Budget Calendar

B. Municipal Services

1. Resolution in support of an application to the DIA Partners in Public Art Program.

2. Request to approve Final Payment Application No. 4 (Final) and Change Order No. 2 for the Nine Mile Connector Park Project, M-746 to DMC Consultants Inc. of Detroit, MI for $23,338.97 and ($48,847.25), respectively.

C. Finance/Assessing

1. Resolution to authorize Budget Amendment #2026-2

10. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. “Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions.” There is a three minute time limit per speaker.

11. CALL TO THE COUNCIL

12. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.

MINUTES
REGULAR CITY COUNCIL MEETING
41ST CITY COUNCIL
OAK PARK, MICHIGAN
JANUARY 20, 2026
7:00 PM

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

PRESENT: Mayor McClellan, Mayor Pro Tem Edgar, Council Member Radner, Council Member Whitehead, Council Member Crawford

ABSENT: None

OTHERS PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Krause

4. APPROVAL OF AGENDA

Motion by Edgar, seconded by Radner, CARRIED, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Edgar, Radner, Whitehead, Crawford
	No:	None
	Absent:	None

5. CONSENT AGENDA

Motion by Radner, seconded by Edgar, CARRIED, to approve the consent agenda consisting of the following items:

Voice Vote:	Yes:	McClellan, Edgar, Radner, Whitehead, Crawford
	No:	None
	Absent:	None

A. Regular City Council Meeting Minutes for January 5, 2026
CM-01-17-2026

B. Payment request from Neumann Smith Architecture for Architectural Services on the Event Hub Project for the total amount of $2,320.00.
CM-01-18-2026

C. Request authorization to bid the 2026 Water Main Replacement Project, M-785
CM-01-19-2026

D. Public Safety Activity Summary Report for December 2025
CM-01-20-2026

E. Request authorization to bid the 2026 Landscape Maintenance Project.
CM-01-21-2026

F. Request authorization to bid the 2026 Lawn Maintenance Project.
CM-01-22-2026

G. Request to approve Invoice No. 1 for the 2025-26 Tree Survey Project, to Davey Resource Group, of Kent, OH in the amount of $9,095.00.
CM-01-23-2026

H. ACDC minutes November 13, 2025 and December 11, 2025
CM-01-24-2026

I. Recycling Minutes from all of 2025
CM-01-25-2026

J. CIA minutes for November 20, 2025
CM-01-26-2026

K. Request to approve an agreement with the Berkley School District to collect their 2026 property tax levy and transfer the collected funds as required by State Statute.
CM-01-27-2026

L. New and Renewal Licenses for January 20, 2026
CM-01-28-2026

6. RECOGNITION OF VISITING ELECTED OFFICIALS

There were no elected officials present who wished to speak.

7. SPECIAL RECOGNITION/PRESENTATIONS

A. Annual Audit Presentation

1. Finance Department

Finance Assistant Carl Johnson presented information regarding the ity's audit. A copy of the audit is on file with the City Clerk.

2. Yeo and Yeo

Yeo & Yeo presented the Independent Auditor's Report for the fiscal year ended June 30, 2025.

8. ACCOUNTING REPORTS

A. Approval for payment of an invoice submitted by Garan, Lucow, Miller, PC for legal services in the amount of $15,172.81
CM-01-29-2026

Motion by Radner, seconded by Whitehead, CARRIED, to approve payment of an invoice submitted by Garan, Lucow, Miller, PC for legal services in the amount of $15,172.81.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Whitehead, Crawford
	No:	None
	Absent:	None

9. ORDINANCES

A. Second Reading and adoption of the proposed Zoning Map Amendments for the City of Oak Park to change the zoning of the property at 13630 Balfour Ave., from R-1, One-Family Dwelling District to R-2, Two-Family Dwelling District.
CM-01-30-2026

Motion by Radner, seconded by Whitehead, CARRIED, to approve the second reading and adopt the proposed Zoning Map Amendments for the City of Oak Park to change the zoning of the property at 13630 Balfour Ave., from R-1, One-Family Dwelling District to R-2, Two-Family Dwelling District.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Whitehead, Crawford
	No:	None
	Absent:	None

On November 3, 2025, the Planning Commission conducted a Public Hearing on proposed changes to the City of Oak Park Zoning Map. The proposed map amendment would rezone the property at 13630 Balfour Ave. from R-1, One-Family Dwelling District to R-2, Two-Family Dwelling District, consistent with the goals and policies of the City of Oak Park Master Plan. The applicant proposes to expand the Wilmos & Lillian Schwarcz Education Center, at 25401 Coolidge Hwy., by combining its parcel with the adjacent property at 13630 Balfour Ave. Currently, the property at 13630 Balfour Ave. is zoned R-1 District, while the school property at 25401 Coolidge Hwy. is zoned R-2 District. Educational institutions are permitted in both R-1 and R-2 Districts by Special Land Use. The rezoning of the property at 13630 Balfour Ave. will establish a single, consistent zoning district once both parcels are combined.

At the meeting, the Planning Commission voted to recommend City Council adoption of the zoning map amendments. The Planning Commission also approved a Special Land Use and Site Plan Review for the proposed addition. On December 16, 2025, the Zoning Board of Appeals approved variances for the building setbacks, parking lot setbacks, and impervious surface lot coverage to allow the construction of the addition.

10. CITY ATTORNEY

A. Bitcoin ATM Locations in Oak Park

City Attorney Krause discussed the following locations of the bitcoin ATMs currently operating in the City of Oak Park. There was consensus among council members to not proceed with an ordinance at this time that would regulate their use in our community.

- Glory Supermarket, 22150 Coolidge Hwy
- Oak Park Fuel, 10700 W Nine Mile
- Shell Gas Station, 15450 W 9 Mile Road
- Bertoni Gas Market, 13500 Eight Mile
- T Tobacco, 13241 W 10 Mile
- Sunoco Gas Station, 25000 Greenfield Rd

11. CITY MANAGER

A. Finance/Assessing

1. Request to approve compensation for the Board of Review and an additional meeting date.
CM-01-31-2026

Motion by Radner, seconded by Whitehead, CARRIED, to approve the compensation for the Board of Review and additional meeting date as follows:

To approve the rate of compensation for the Board of Review at $120.00 for a full day and $60.00 for a half day of service and to approve $60.00 for a half day of service for mandatory State Tax Commission Training per PA 660.

2026 Board of Review meetings at City Hall on the following dates and times:
Monday March 9, 2026 9:00 am to 1:00 pm & 3:00 pm to 7:00 pm
Tuesday, March 10, 2026 5:00 pm to 8:00 pm
Monday, March 23, 2026 9:00 am to 12:00 pm & 2:00 pm to 5:00 pm

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Whitehead, Crawford
	No:	None
	Absent:	None

City Assessor Sheitz indicated the City Charter (Section 10.6) states that the rate of compensation for the Board of Review shall be established by City Council and (Section 10.7) states that the Board of Review shall meet on the second and fourth Monday in March for the purpose of hearing tax assessment appeals. The Assessing Department is requesting to schedule one additional date with the option to add additional dates if needed.

2. Request to approve the 2026 poverty exemption income guidelines.
   CM-01-32-2026

Motion by Edgar, seconded by Crawford, CARRIED, to approve the 2026 poverty exemption income guidelines as follows:

Persons in Household	Federal Poverty Guideline	Oak Park Adopted Poverty Levels
1	$15,650	$23,475
2	$21,150	$31,725
3	$26,650	$39,975
4	$32,150	$48,225
5	$37,650	$56,475
6	$43,150	$64,725
7	$48,650	$72,975
8	$54,150	$81,225
Add the following amount for each additional person over 8		
	$5,500	$8,250

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Whitehead, Crawford
	No:	None
	Absent:	None

The Poverty Exemption Policy states the applicant's income cannot exceed 150% of the Federal Poverty Guidelines set forth by the US Department of Health and Human Services as established by the State Tax Commission and to be updated annually as approved by the City of Oak Park City Council.

B. Department of Public Works

1. Request to award the professional services contract for the Architectural / Engineering Services on the Community Center Construction Project to Neumann Smith Architecture for a total amount of $2,061,700.00.
   CM-01-33-2026

Motion by Radner, seconded by Edgar, CARRIED, to award the professional services contract for the Architectural / Engineering Services on the Community Center Construction Project to Neumann Smith Architecture for a total amount of $2,061,700.00.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Whitehead, Crawford
	No:	None
	Absent:	None

Deputy City Manager DeCoster indicated a request for proposals was sent to Architectural / Engineering firms for the Community Center Construction Project In December 2025. This project includes the planning, design, architectural plan creation, and project support for the new Community Center. The City Manager designated an RFP selection team to evaluate and review each of the seventeen (17) proposals submitted. The team evaluated the proposals based on criteria such as Project Approach, Project Team, Proposal Fees, and Incidentals. After review, the top three firms were brought in to interview with the selection team. This extensive process has led to the recommendation of Neumann Smith Architecture for this project. This award falls under the professional services exception to the sealed bidding requirements, Sec. 2-379.

2. Approval of Payment Application No. 7 and Change Order No. 5 for the Event Hub Project in the amounts of $449,283.20 and $0.00 respectively.
   CM-01-34-2026

Motion by Edgar, seconded by Radner, CARRIED, to approve Payment Application No. 7 and Change Order No. 5 for the Event Hub Project in the amounts of $449,283.20 and $0.00 respectively.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Whitehead, Crawford
	No:	None
	Absent:	None

Deputy City Manager DeCoster summarized Payment Application No. 7 and Change Order No. 5 for the Event Hub Project. The Construction Manager, Architect, and City Administration have approved this payment. The Change Order is for construction / field changes associated

with the project. Our Construction Manager, Frank Rewold & Sons, Inc. (FRS), will disperse these funds to the various contractors. This payment is for the period ending December 31, 2025. The masonry and carpenter contractors are continuing their work to get the Event Hub enclosed for Winter. The project is approximately 50% complete.

C. Elevate Oak Park

Deputy City Manager DeCoster shared images of the construction progress on the Event Hub.

12. CALL TO THE AUDIENCE

Don Jones, 24660 Westhampton, announced a Labor Day event to be held in 2026.

13. CALL TO THE COUNCIL

14. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:15 PM.

T. Edwin Norris, City Clerk

MINUTES
SPECIAL CITY COUNCIL MEETING
41ST CITY COUNCIL
OAK PARK, MICHIGAN
JANUARY 20, 2026
5:30 PM

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1. **CALL TO ORDER**
2. **ROLL CALL**

COUNCILPRESENT: Mayor McClellan, Mayor Pro Tem Edgar, Council Member Radner, Council Member Whitehead, Council Member Crawford

ABSENT: None

PLANNING MEMBERS PRESENT: Eizelman, Tungate, McClellan

OTHERS PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Krause, Deputy City Manager DeCoster, Recreation Director Stasiak, Municipal Services Director Marrone, Economic Development and Planning Specialist Habab.

3. **SPECIAL BUSINESS**

   A. Informational Presentation: Master Plan Update Process and Key Topics, led by Giffels Webster.

Representatives from Giffels Webster presented a Master Plan update for the City of Oak Park to the City Council and the Planning Commission. They reviewed the focus areas of housing, redevelopment, mixed use and unique uses, walkability & placemaking, building for transit and aging commercial and discussed the following target timeline for completion of the update:

1 Kick -off/Notice of Intent
2 January - PC/CC Meeting
3 February - Survey, Data Gathering, Public Input Opportunities
4 March - Input closed and summarized
5 April - Goal-Setting with PC
6 May - July: Draft Plan Update
7 August - Present draft to PC, open house to present draft to public
8 September - Final draft plan to PC
9 September - October - Final draft plan to PC
10 December or January, 2027: adoption

City Council discussed the 2026 4th of July Celebration and decided to hold the celebration activities on Friday, July 3, instead of Saturday, July 4. It was noted that the official holiday is observed on the 3rd.

Motion by Edgar, seconded by Crawford, CARRIED, to hold the City's 4th of July activities on Friday, July 3, 2026, instead of July 4.

Voice Vote:	Yes:	McClellan, Edgar, Radner, Whitehead, Crawford
	No:	None
	Absent:	None

4. CALL TO THE AUDIENCE

There were no members of the audience who wished to speak.

5. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the special meeting at 6:45 PM.

T. Edwin Norris, City Clerk

CITY OF OAK PARK
RECYCLING AND ENVIRONMENTAL CONSERVATION COMMISSION
MEETING MINUTES
January 15, 2026

Meeting held at the Community Center at 7:00 pm in Room Two

1. **THE MEETING WAS CALLED TO ORDER AT 7:06 PM**

2. **ROLL CALL:**

PRESENT: Chairperson Natalie Sturm, Vice Chairperson Jonathan Nachman, Commission members: Ken Sherman, Steven Gold, Leslie Ellis, Al Lewis, Edna Rubin and Erik Nock.

ABSENT: Stephanie Crawford, Clarissa Clemons, Richard Readus

OTHERS PRESENT:

3. **APPROVAL OF THE AGENDA**

Moved by Jonathan Nachman, seconded by Steven Gold to approve the agenda as amended.

Vote: Yes: All

No: None

MOTION DECLARED ADOPTED

4. **APPROVAL OF MINUTES:**

Motion to approve the minutes of December 18, 2025. by Leslie Ellis, seconded by Ken Sherman.

Vote: Yes: All

No: None

MOTION DECLARED ADOPTED

5. **ELECTION OF OFFICERS:**

Moved by Leslie Ellis, seconded by Edna Rubin to nominate Natalie Strum as Chairperson of RECC.

Vote: Yes: All

No: None

MOTION DECLARED ADOPTED

Moved by Leslie Ellis, seconded by Natalie Strum to nominate Jonathan Nachman for Vice Chairperson of RECC.

Vote: Yes: All

No: None

MOTION DECLARED ADOPTED

Moved by Leslie Ellis, seconded by Edna Rubin to nominate Natalie Strum for Secretary of the RECC.

Vote: Yes: All

No: None

MOTION DECLARED ADOPTED

6. CONSIDERATION OF OLD BUSINESS

a. Staff Liaison Nock provided a SOCRRA update.

b. Commission member Leslie Ellis raised several inquiries regarding the By-Laws under the "General Duties" section. She noted that a similar provision appears in the City's Code of Ordinances on the municipal website and sought clarification on whether the two sections are intended to function together or if they operate independently. The idea was brought up to investigate creating a "Mission Statement" for the commission. Further discussion to be held at the next meeting.

c. Possibilities for changing the name of the commission were tabled until the next meeting as members would like more time to investigate different options.

d. Natalie introduced several ideas for the upcoming collaboration with the library and asked members whether they were still interested in pursuing the loofah sponge project. Commission Member Sherman requested sample materials before making a final decision and asked that the item be brought back for review at next month's meeting. An additional idea—creating cards from old or discarded books—was also discussed. Natalie will include this suggestion in her outreach to the library and will obtain an updated deadline for the collaboration.

7. NEW BUSINESS

a. City Council Report

- No report

b. Communications Report

- Natalie provided an update on ideas presented to her by Brittany, Director of Communications, on a few options for videos that the commission could do to help promote and inform the public about recycling.

c. Report on past events
   - No Report

d. The Staff Liaison provided several administrative updates for the Commission, including verification of members' contact information, a review of 2025 attendance records, and a final update regarding the mandatory commission and board training requirements.

8. PUBLIC COMMENTS

a. No public comments

9. COMMISSIONER COMMENTS.

a. Natalie asked the commission who will be able to attend the upcoming Winterfest event on January 25, 2026, from 1pm to 4pm. Ken, Steven, Al, and Natalie replied that they would be able to attend.

b. Ken Sherman spoke on a post from the City of Oak Park website about the cardboard recycling dumpster that the city provided for its residents to utilize during the recent holidays and asked if it would be possible to have this event sponsored by the RECC.

10. ADJOURNMENT

Motion by Ken Sherman, seconded by Alvin Lewis, to adjourn the meeting at 8:08 pm.

Vote: Yes: All

No: None

MOTION DECLARED ADOPTED

Minutes prepared by Erik Nock

CITY OF OAK PARK, MI
STAFF REPORT

5.D

AGENDA FOR: February 2, 2026

SUBJECT: Payment of an MDOT Invoice for the 2025 Nine Mile Construction Project from Cloverlawn to Greenfield Road M-771 for the total amount of $244,082.28.

DEPARTMENT: Municipal Services

FROM: Kim Marrone, Director of Municipal Services

SUMMARY: Attached is a request for payment of an MDOT Invoice for the project as listed below. The city received a federal grant for 46.07% of the eligible costs associated with this project. We have also received an additional grant to cover these city costs. This entire project is almost 100% grant funded. This project is complete with only punch list items remaining.

FINANCIAL STATEMENT:

Project	This Period	Prior Billings	To Date	City Portion	Account Number
Nine Mile Rd	$244,082.28	$379,407.72	$623,490.00	$710,470.36	202-18-479-970

RECOMMENDED ACTION: It is recommended that the enclosed invoice from MDOT for the 2025 Nine Mile Construction Project be approved for the total amount of $244,082.28. Funding is available in the above listed account.

EXHIBITS:

1. MDOT_Invoice No. 4
2. Area Map

STATEMENT	Customer Name	PAGE 1
	CITY OF OAK PARK	
	Customer Account Number	Statement Closing Date
	MDOT00264	12-04-25
	AR Dept/BPRO	Due Date
	591:ACT51	01-03-26
		Amount Enclosed

Remit to:
State of Michigan
Attn: Finance Cashier
P.O. Box 30648
Lansing MI 48909

Bill to:
CITY OF OAK PARK
OAK PARK CITY TREASURER
13600 OAK PARK BLVD.
OAK PARK MI 48237

RECEIVED
JAN 07 2026
BY: .....

Payment Method: Check ☐ Money Order ☐

Please write Customer Account No. on front of Check or Money Order.
DO NOT MAIL CASH

☐ Please check if address has changed. Write correct address on back of stub and attach with payment.

Please detach the above stub and return with your remittance payable to Dept. of Transportation

Transportation

ORIGINAL

Customer Account Number	Statement Closing Date
MDOT00264	12-04-25

Customer Name	IF YOU HAVE ANY QUESTIONS,PLEASE CALL
CITY OF OAK PARK	

Current Period Charges

Description	Date	Transaction ID	Charges
Payment - Thank you	11-03-25	CACR591260000001116	$16,558.72
Payment - Thank you	11-03-25	CACR591260000001116	$44.40
Payment - Thank you	11-18-25	CACR591260000001470	$121,329.97
Payment - Thank you	11-18-25	CACR591260000001471	$116,411.05
-	11-26-25	CARE1591REIM26000430	$244,082.28

Important Customer Information

CONTACT :

MDOT
Michigan Department of Transportation
Statement Date: 12/08/2025

MDOT00264 - CITY OF OAK PARK

Program: 215126CON

Federal Project: 25A0218

Description:

Phase: 01 Construction Contract

Funding Profile	Fed Pro Rata	Agreement Number
A00285	46.07	2024-5593 CITY OF OAK PARK

	Current Budget	Cash Expenditures	Collected	Balance Due
Federal	606,923.23	532,581.84		
Local	710,470.36	623,445.60	254,299.74	244,082.28

Vendor Code	Vendor Legal Name	Vendor Alias/DBA Name
MDOT00264	CITY OF OAK PARK	

Instruction: Instruction: Remit this listing of Balance Due by Program with the payment. Payments will be applied to all programs with a balance due, unless otherwise noted.

Statement Date: 12/08/2025

☐ Pay in Full (default if neither box is checked)
☐ Manual allocation specified by Program in Paid Amount below

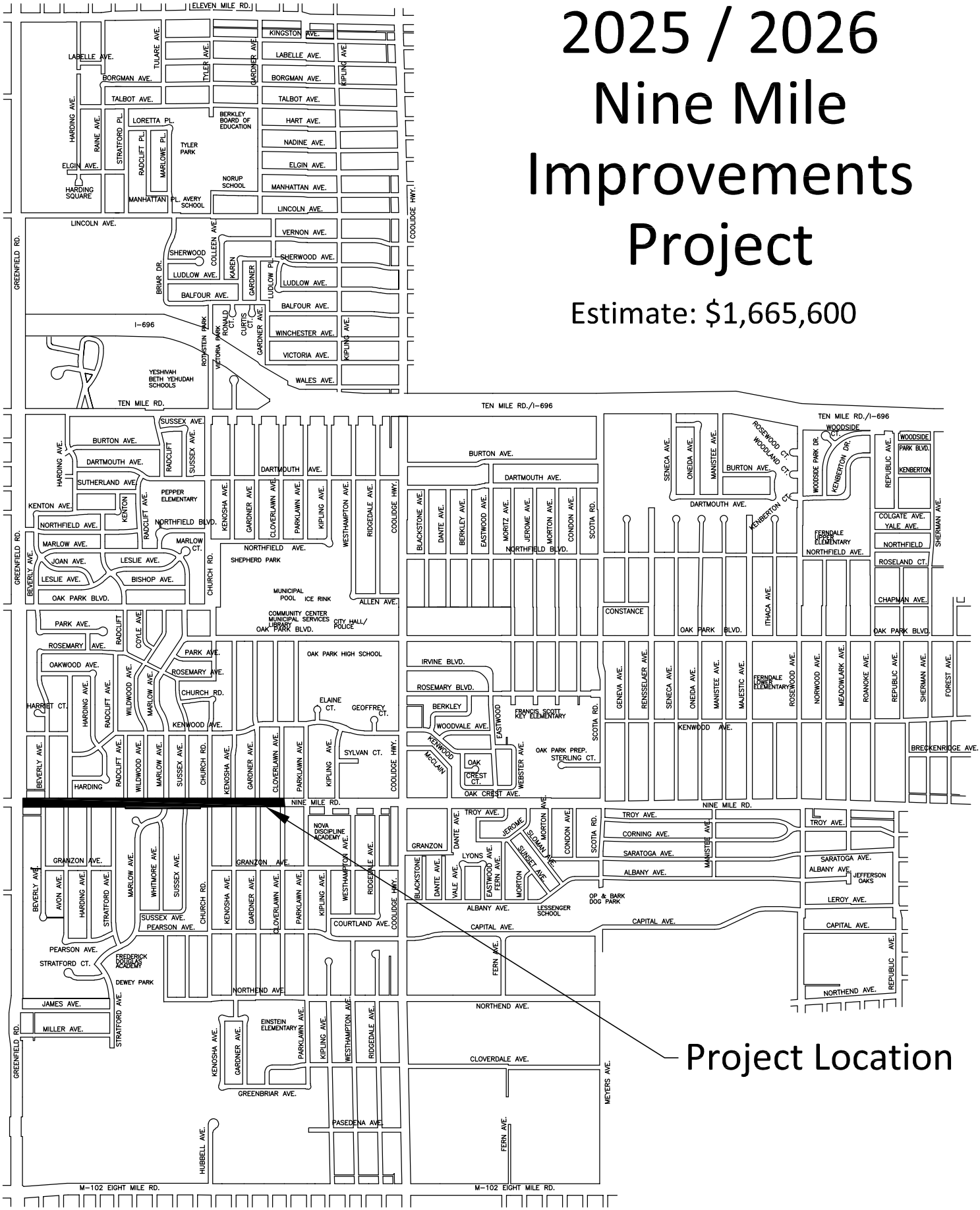
Remittance information:
State of Michigan
Attention: Finance Cashier
P.O. Box 30648
Lansing, MI 48909

Program	Balance Due
215126CON -	244,082.28

City of Oak Park

2025 / 2026 Nine Mile Improvements Project

Estimate: $1,665,600



CITY OF OAK PARK, MI
STAFF REPORT

5.E

AGENDA FOR: February 2, 2026

SUBJECT: 2nd Quarter FY 2025-26 Investment Report

DEPARTMENT: Finance/Assessing

FROM: Saundra Crawford, Director of Finance

SUMMARY: See attachment

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Receive and file the report

EXHIBITS:

1. Investment Summary 12.31.2025

CITY OF OAK PARK

Saundra Crawford, Director
Department of Finance

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Solomon Radner
Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

MEMORANDUM

Date: January 20, 2026

To: Erik Tungate, City Manager

From: Saundra Crawford, Finance Director
Carl Johnson, Financial Assistant

Re: Second Quarter FY 2025-26 Investment Report

The State of Michigan Public Act 213 of 2007 requires the City's investment officer to provide a written report quarterly to the governing body concerning the investment of all funds of the City that fall under Public Act 20. Public Act 20 governs how non-pension and non-OPEB funds can be invested. The attached report details the cash and investments (citywide for all funds) held by the City on December 31, 2025. The report includes a description of each investment by type, market and book values, current and yield to maturity interest rates and the number of days to maturity.

The second quarter investment report shows total citywide cash and investments of $54,543,566 (market value) including cash in the operating account of $1,443,235 (excluding outstanding checks and other adjustments), short-term investments in Investment Pools of $45,016,318, money market of $4,206,391, and long-term investments total $3,877,622. The City has maximized investment return on short-term cash by maximizing the funds in the MICLASS Investment Pool and minimizing the amount maintained in the checking and daily depository accounts. During this quarter, the majority of the funds were invested in investment pools as they provided the greatest yield and security while interest rates change due to inflation concerns. Longer-term investments purchased in previous quarters continue to experience the reversal of prior unrealized losses (due to interest rate reductions by the Feds). Investment income for the months of October through December 2025 included interest income of $559,983 ($559,939 second quarter FY 24/25) and realized/unrealized gains on investments of $19,981 ($5,991 second quarter FY 24/25).

During the second quarter, actual investment returns were less than anticipated due to three consecutive interest rate cuts resulting in lower actual and unrealized gains with an approximate yield of 2.1%. Yields are still expected to continue to be reduced by many analysts in 2026 but there is still some uncertainty. The Congressional Budget Office also expects short-term policy rates to fall in 2026.

City of Oak Park
Summary of Cash and Investments Held
December 31, 2025

	Maturity Date	Market Value	Book Value	% of Portfolio	Current Interest Rate	YTM @ Cost	Days to Maturity	Investment Broker
Cash								
Huntington Bank - Collection		$ 1,443,235	$ 1,443,235	2.64%	0.0300%	0.0300%	1	Huntington
Huntington Bank - Accounts Payable		-	-	0.00%	0.0300%	0.0300%	1	Huntington
Huntington Bank - Payroll		-	-	0.00%	0.0300%	0.0300%	1	Huntington
Money Market								
Fifth Third - Money Market		4,177,440	4,177,440	7.65%	3.6200%	3.6200%	1	Fifth Third
Comerica Securities - Money Market		6,794	6,794	0.01%	0.0500%	0.0500%	1	Comerica
Huntington Bank - Money Market		22,157	22,157	0.04%	3.4330%	3.4330%	1	Huntington
Government Securities								
Federal Home Loan BA SER E6-9026	2/18/2026	997,270	992,000	1.82%	1.7500%	1.7500%	49	Fifth Third
Federal Home Loan BA SER F1-9026	2/24/2026	1,446,723	1,443,475	2.64%	1.1250%	1.1250%	55	Fifth Third
Municipal Bonds								
Michigan Fin Auth Rev Taxable Hosp Ref	12/1/2030	435,569	483,147	0.89%	3.1200%	3.1200%	1795	Comerica
Certificate of Deposits								
Capital One Natl Assn	8/17/2026	998,060	1,000,000	1.83%	3.3500%	3.3500%	229	Fifth Third
Commercial Paper								
Investment Pool								
Local Government Investment Pool		45,016,088	45,016,088	82.47%	3.8943%	3.8943%	1	MICLASS
Oakland County Investment Pool		230	230	0.00%	4.0890%	4.0890%	1	Oakland County
Total		$ 54,543,566	$ 54,584,566	100.00%				

CITY OF OAK PARK, MI
STAFF REPORT

5.F

AGENDA FOR: February 2, 2026

SUBJECT: Budget to Actual Report for period ending 12-31-25

DEPARTMENT: Finance/Assessing

FROM: Saundra Crawford, Director of Finance

SUMMARY: See attachment

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: To receive and file report

EXHIBITS:

1. Quarterly Report 12-31-2025

CITY OF OAK PARK

Saundra Crawford, Director
Department of Finance

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Solomon Radner
Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

MEMORANDUM

Date: January 22, 2026

To: Erik Tungate, City Manager

From: Saundra Crawford

Re: 2nd Quarter Budget to Actual Report, General Fund

The purpose of this memorandum is to highlight fiscal year-to-date revenue and expenditure activity through the second quarter ending December 31, 2025 (see attached report for budget-to-actual by department activity for the General Fund only). Through the second quarter, generally, revenues and expenditures should represent 50% of the annual budget.

GENERAL FUND

REVENUES

Total revenues for the second quarter total approximately $21.0 million, representing approximately 79% of the annual budget. Overall revenues are on track with budget with the following items of note:

- Property Tax Revenue – City property tax levies are billed July 1 and payable in full without penalty by August 31, 2025. As of the end of the second quarter approximately 96% of the taxes billed had been paid. Any unpaid real property taxes will be purchased from the City by Oakland County in May 2026. Property tax revenue is the primary reason the overall revenues are at 79% to date.

- Intergovernmental Revenue (State Revenue Sharing) – The City receives six bi-monthly payments annually for state-shared revenue. The second quarter report reflects two fiscal 2026 payments as the December 31, 2025. The City will receive payments on February 28, April 30, June 30 and August 31 (2026) related to the current fiscal year. The estimated annual revenue included in the budget totals $4,593,097.

- Fines and forfeiture revenue received from the 45th District Court is budgeted for a total of $1,485,000 of which $594,803 or 40% was received in this first half of the year. Overall court revenue continues to be less than prior year and less than budget due the reduced number of tickets written by all communities. The court has done a good job reducing their costs to offset some of the lost revenue but the City's net contribution continues to increase. The revenue received is used to offset a portion of the court's operating costs. Finance will continue to monitor both the court revenue and expenditure budgets and amended as necessary.

- Cable franchise fee revenue is budgeted at $398,000 and only one quarter of revenue was recognized in the first half of the fiscal year. Cable revenue is received approximately 30 days after the end of each quarter and the receipt in July 2025 was recorded in fiscal year 2025.

EXPENDITURES

Total expenditures for the second quarter total approximately $12.1 million, representing approximately 45% of the annual budget. Overall, departmental expenditure budgets are on track with the following items of note (departments over 50%):

- The City Clerk Department at 60% due to the timing of the payments of annual subscriptions and maintenance agreements as most were paid during the first quarter.
- The Non Departmental Department is at 57.64% of their budget due to the annual contribution to the HUB Construction Fund of $500,000 was made during the first quarter as it was need to pay for construction related expenditures.

Overall, the General Fund operations are in line with the annual budget. The projected fund balance remains at the targeted level of 17.5% of annual expenditures.

REVENUE AND EXPENDITURE REPORT FOR CITY OF OAK PARK
PERIOD ENDING 12/31/2025
% Fiscal Year Completed: 50.00

ACCOUNT DESCRIPTION	END BALANCE 06/30/2025 NORM (ABNORM)	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 12/31/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
00.000 - NONE	20,718,012	20,118,676	20,123,901	14,630,284	7,717,027	72.70
17.345 - PUBLIC SAFETY	6,152,725	6,421,238	6,421,238	6,327,794	93,444	98.54
TOTAL REVENUES	26,870,737	26,539,914	26,545,139	20,958,078	5,587,061	78.95
10.101 - CITY COUNCIL AND MAYOR	93,048	86,847	86,847	37,576	49,271	43.27
11.172 - CITY MANAGER	708,173	709,882	709,882	268,879	441,003	37.88
11.270 - HUMAN RESOURCES	291,071	288,835	288,835	129,078	159,757	44.69
11.611 - ECONOMIC DEVELOPMENT	180,483	237,121	237,121	92,218	144,903	38.89
12.258 - MANAGEMENT INFORMTN SERVICE	462,737	432,341	432,341	188,425	243,916	43.58
13.210 - CITY ATTORNEY	288,241	289,600	289,600	139,349	150,251	48.12
13.229 - PROSECUTING ATTORNEY	78,000	78,000	78,000	32,500	45,500	41.67
14.191 - ELECTIONS	377,089	307,575	307,575	148,279	159,296	48.21
14.215 - CITY CLERK	140,854	156,998	156,998	94,576	62,422	60.24
15.201 - FINANCE & ADMIN SERVICES	668,178	525,241	525,241	170,167	355,074	32.4
16.371 - MUNICIPAL SERVICES - INSPECTIONS	1,048,879	948,709	936,109	376,357	559,752	40.2
16.401 - MUNICIPAL SERVICES - ADMIN	363,590	274,530	637,130	155,852	481,278	24.46
16.447 - MUNICIPAL SERVICES - ENGINEERING	64,663	65,798	65,798	29,518	36,280	44.86
16.448 - MUNICIPAL SERVICES - STREET LIGHTING	502,116	503,000	503,000	257,856	245,144	51.26
17.345 - PUBLIC SAFETY	13,475,397	14,317,619	14,337,619	6,117,724	8,219,895	42.67
17.346 - PUBLIC SAFETY K-9	351,222	242,801	242,801	110,202	132,599	45.39
18.265 - BUILDING MAINTENANCE	1,116,035	954,513	959,738	380,519	579,219	39.65
18.441 - DPW ADMINISTRATION	17,807	21,400	21,400	8,493	12,907	39.69
18.443 - SHEPHERD PARK	95,474	138,700	138,700	35,473	103,227	25.58
18.444 - OTHER PARKS FORESTRY	106,084	102,600	102,600	24,874	77,726	24.24
21.890 - NON DEPARTMENTAL	6,232,896	5,282,475	5,282,475	3,045,068	2,237,407	57.64
22.806 - COMMUNICATIONS & PUBLIC INFORMATION	486,672	575,329	575,329	249,319	326,010	43.33
TOTAL EXPENDITURES	27,148,712	26,539,914	26,915,139	12,113,624	14,801,515	45.01
TOTAL REVENUES	26,870,737	26,539,914	26,545,139	20,958,078	5,587,061	79
TOTAL EXPENDITURES	27,148,712	26,539,914	26,915,139	12,113,624	14,801,515	45
NET OF REVENUES & EXPENDITURES	(277,975)	-	(370,000)	8,844,454	(9,214,454)	

CITY OF OAK PARK, MI
STAFF REPORT

5.G

AGENDA FOR: February 2, 2026

SUBJECT: Payment of invoices from OHM Advisors for Engineering Consulting Services for the total amount of $4,227.00.

DEPARTMENT: Municipal Services

FROM: Kim Marrone, Director of Municipal Services

SUMMARY: Attached is a request for payment for invoices from OHM Advisors for the projects as listed below:

FINANCIAL STATEMENT:

Project	This Period	Prior Billings	To Date	Current Contract	Account Number
CE - Nine Mile Greenfield to Cloverlawn	$4,227.00	$159,313.10	$163,540.10	$198,000.00	202-18.479-801
Totals	**$4,227.00**	**$159,313.10**	**$163,540.10**	**$198,000.00**	

RECOMMENDED ACTION: It is recommended that the invoices from OHM Advisors be approved for the total amount of $4,227.00. Funding is available in the above-listed account.

EXHIBITS:

1. Nine Mile CE_98092

REMIT TO:
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com

INVOICE

City of Oak Park
Attn: Kimberly Marrone, Director of Municipal Services
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 01/22/2026
Invoice #: 98092
Project: 0037240013

Project Name: CE - Nine Mile Road - Green. to Clover.

For Professional Services Rendered Through: January 10, 2026

Professional Services

Description	*Fee*	*Prior Billed*	*Total Available*	*Current Billing*
CE - Nine Mile Road - Green. to Clover.	$198,000.00	$159,313.10	$38,686.90	$4,227.00

Invoice Total **$4,227.00**

REMIT TO:
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com

INVOICE

City of Oak Park
Attn: Kimberly Marrone, Director of Municipal Services
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 01/22/2026
Invoice #: 98092
Project: 0037240013

Project Name: CE - Nine Mile Road - Green. to Clover.

Professional Services

	Hours	Rate	Amount
Graduate Engineer II	5.00	150.00	$750.00
Principal	1.00	237.00	$237.00
Professional Engineer IV	4.00	205.00	$820.00
Technician III	3.00	140.00	$420.00
Professional Services Subtotal	**13.00**		**$2,227.00**

Outside Consultants

	Qty	Cost Rate	Multiplier	Amount
G2 Consulting Group LLC 253895	1.00	2,000.00	1.00	$2,000.00
Outside Consultants Subtotal	**1.00**			**$2,000.00**

Total Backup:	**13.00**		**$4,227.00**

MERCHANT'S LICENSES - FEBRUARY 2, 2026

(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEES	BUSINESS TYPE

RENEWALS FOR 2026	ADDRESS	FEES	BUSINESS TYPE
RILEY PEARSON FINANCIAL SERVICES IN	10831 CAPITAL AVE # 200	$ 150.00	FINANCIAL SERVICES
UNITED REFRIGERATION INC	12811 CAPITAL AVE	$ 150.00	RETAIL
KERR PUMP AND SUPPLY	12880 CLOVERDALE AVE	$ 150.00	MANUFACTURING
HERC RENTALS	13133 CLOVERDALE AVE	$ 150.00	EQUIPMENT RENTAL
HONORE HOLDINGS LLC	21400 COOLIDGE HWY	$ 150.00	STORAGE
HONORE PROPERTIES LLC	21410 COOLIDGE HWY	$ 150.00	STORAGE
NEW NORTHEND MARKET	21601 COOLIDGE HWY	$ 150.00	MARKET
BRAND ORTHOPEDICS	21675 COOLIDGE HWY C	$ 150.00	MEDICAL SUPPLY
JOYFUL TOTS CHILDCARE LEARNING CENT	22141 COOLIDGE HWY	$ 150.00	CHILDCARE
GOTTA HAVE WATER	22175 COOLIDGE HWY	$ 150.00	RETAIL
KAVA OAK PARK LLC	22211 COOLIDGE HWY	$ 150.00	RESTAURANT
CVS PHARMACY#8106	23001 COOLIDGE HWY	$ 150.00	RETAIL/PHARMACY
SVS VISION, INC.	23055 COOLIDGE HWY	$ 150.00	MEDICAL
UNTANGLED HAIR	23059 COOLIDGE HWY	$ 187.50	SALON
RAMSAY F DASS MD	24601 COOLIDGE HWY	$ 150.00	MEDICAL
PURE NUTRITION INC	24695 COOLIDGE HWY	$ 150.00	RETAIL
GET EM CLEAN SNEAKER SERVICE LLC	24709 COOLIDGE HWY	$ 150.00	SNEAKER CLEANING
LINCOLN COOLIDGE MARKET LLC	25901 COOLIDGE HWY	$ 150.00	MARKET
WHEEL DEPOT ONE, LLC	13800 W EIGHT MILE RD	$ 150.00	DEALERSHIP
PENNZOIL 10 MINUTE OIL CHANGE	13601 W ELEVEN MILE RD	$ 187.50	CAR MAINTENANCE
OAK PARKER	13621 W ELEVEN MILE RD	$ 150.00	RESTAURANT
FORTSON DENTAL	13741 W ELEVEN MILE RD	$ 150.00	MEDICAL
DETECT-IT, LLC	14251 W ELEVEN MILE RD	$ 150.00	OFFICE
UNEXPECTED CRAFT BREWING COMPANY	14401 W ELEVEN MILE RD	$ 150.00	BAR
UNIVERSAL WHOLESALE	14511 W ELEVEN MILE RD	$ 150.00	RETAIL
SAVVY SLIDERS	21330 GREENFIELD	$ 150.00	RESTAURANT
RENAISSANCE JEWELERS	21700 GREENFIELD RD # 325	$ 150.00	JEWELRY
HUSSAIN & CO. CPA PC & MOIN CHOUDHRY LAW F	25900 GREENFIELD RD # 203	$ 150.00	OFFICE
EVERY BODY KNEADED MASSAGE & BODY WORK	25900 GREENFIELD RD # 370	$ 150.00	MASSAGE
JAX KAR WASH	26641 HARDING AVE	$ 150.00	CAR WASH
WOODWORK UNLIMITED CO	21641 MEYERS RD	$ 150.00	WOODWORK
GREAT HANDS MASSAGE	8230 W NINE MILE RD	$ 150.00	MASSAGE
SOLTMAN HEATING & COOLING INC	8650 W NINE MILE RD	$ 150.00	CONTRACTOR
THE WORK PLACE	10450 W NINE MILE RD B	$ 150.00	OFFICE
COMMUNITY FAMILY DENTISTRY	10470 W NINE MILE RD	$ 150.00	DENTIST
NAILS OF KEY	10620 W NINE MILE RD	$ 150.00	NAIL SALON
CAPTAIN JAY'S #126 INC	13500 W NINE MILE RD	$ 150.00	RESTAURANT
U-WASH DEVELOPMENT	15450 W TEN MILE RD	$ 150.00	LAUNDROMAT

Massage Facility License - FEBRUARY 2, 2025

(Subject to All Departmental Approvals)

MASSAGE FACILITY	ADDRESS	FEES	BUSINESS TYPE
Great Hands Massaage	8230 W 9 Mile	$125.00	Massage

INVOICE

Invoice # 1858
Date: 01/20/2026
Due On: 02/19/2026

Dizik | Faber | Kaplan

370 E. Maple Road, Third Floor
Birmingham, MI 48009
Phone: 2487121056
www.dfklawgroup.com

City of Oak Park
14000 Oak Park Blvd
Oak Park, Michigan 48237

00230-City of Oak Park

City of Oak Park Prosecution

Type	Date	Notes	Quantity	Rate	Total
Expense	01/20/2026	Reimbursable expenses: December 2025 Oak Park Prosecution	1.00	$6,500.00	$6,500.00
				Total	**$6,500.00**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1858	02/19/2026	$6,500.00	$0.00	$6,500.00
			Outstanding Balance	**$6,500.00**
			Total Amount Outstanding	**$6,500.00**

Account	Balance
TDLF OPERATING Balance	$0.00
Total Account Balance	**$0.00**

Please make all amounts payable to: Dizik | Faber | Kaplan

Please pay within 30 days.

CITY OF OAK PARK, MI
STAFF REPORT

8.A

AGENDA FOR: February 2, 2026

SUBJECT: Request to award the 2026 Janitorial Contract to P.I.C. Maintenance Inc. of Southfield, MI in the amount of $128,801.72

DEPARTMENT: Administration

FROM: Adam Owczarzak, Deputy City Manager

SUMMARY: On December 19, 2025, staff issued a Request for Proposals (RFP) for janitorial services through BidNet Direct. The bid period closed on January 21, 2026. A mandatory pre-bid walkthrough was conducted and attended by 30 vendors. A total of 13 vendors submitted proposals. Following staff evaluation, the three lowest responsible bidders were PIC Maintenance at $128,801.72, G & A Cleaning, Inc. at $148,860.00, and CORE Maintenance at $147,440.84. The lowest responsible bidder, PIC Maintenance, Inc., meets all bid requirements and is recommended for award

FINANCIAL STATEMENT: Funding for this expenditure is available in the FY 2025–26 budget.

RECOMMENDED ACTION: It is recommended that the City Council award the 2026 janitorial services contract to PIC Maintenance of Southfield in the amount of $128,801.72 and authorize the City Manager to execute the contract on behalf of the City

EXHIBITS:

1. 2026 Janitorial Bid Tab

CONTRACT

ARTICLE OF AGREEMENT, made and entered into this _____ day of _____,

20 _____, by and between

THE CITY OF OAK PARK

14000 OAK PARK BLVD.

OAK PARK, MI 48237

Party of the first part, and,
of

The City of _____, County of _____ and State of

_____, party of the second part, to-wit:

(1) That the Advertisement for Bids, Instruction to Bidders, Proposal, Noncollusive Affidavit, Statement of Qualifications, Public Act 517, Contract, Subcontractor Listing, Contractors Declaration, Contractors Affidavit, Insurance and Bond Requirements, General Specifications, Cleaning Specifications. Notice to Proceed, and any Change Orders hereto attached or herein referred to, shall be and are hereby made a part of this agreement and contract.

(2) That the party of the second part, under penalty of bond attached shall furnish all labor, materials and equipment necessary, and do all the work as set forth in the proposal:

2026 CITYWIDE JANITORIAL SERVICES CONTRACT

According to the specifications, plans, etc., which have been made a part of this contract in a manner, time and place, all singular, as herein set forth.

IN CONSIDERATION WHEREOF, said party of the first part, for it and its successors, promises and agrees to pay said party of the second part, the following sum as provided in the attached proposal:

_____

For completion of the above project in accordance with the specifications, plans, etc., all in the time and manner therein provided.

For the faithful performance of all and singular of the stipulations, terms and conditions of this agreement, said parties respectfully bind themselves, their successors, heirs, executors,

administrators and assigns.

IN WITNESS WHEREOF, said parties have hereunto set their hand and seals, in duplicate, the day and year first above written.

WITNESS:

CITY OF OAK PARK
A Michigan Municipal Corporation

_____ By: _____
Marian McClellan, Mayor

_____ By: _____
Erik Tungate, City Manager

_____ By: _____
T. Edwin Norris City Clerk

Approved as to Form:

By: _____
Ebony L. Duff, City Attorney

WITNESS:

Party of the Second Part

_____ _____

_____ _____

BID TABULATION

2026 Citywide Janitorial Services Contract
Bid Opening Date: January 21, 2026 @ 2:00pm
Page 1 of 1

Item #	Item Description	Quantity	Unit	P.I.C. Maintenance, Inc. 27734 Franklin Rd Southfield, MI 48034 Amount		G & A Cleaning INC, 8100 E. 9 Mile Rd Warren, MI 48089 Amount		CORE 70535 Korte Rd., Suite H. Bruce Twp., MI 48065 Amount	
1	City Hall	12	Month	$1,346.07	$16,152.84	$1,903.00	$22,836.00	$1,833.33	$21,999.96
2	Public Safety	12	Month	$2,724.04	$32,688.48	$3,112.00	$37,344.00	$4,400.00	$52,800.00
3	Library	12	Month	$1,831.38	$21,976.56	$2,159.00	$25,908.00	$1,475.50	$17,706.00
4	Community Center	12	Month	$1,998.39	$23,980.68	$2,236.00	$26,832.00	$1,660.42	$19,925.04
5	DPW Service Center	12	Month	$334.06	$4,008.72	$464.00	$5,568.00	$458.33	$5,499.96
6	45th District Court	12	Month	$1,051.31	$12,615.72	$1,456.00	$17,472.00	$1,375.00	$16,500.00
7	Workout Facility	12	Month	$155.24	$1,862.88	$216.00	$2,592.00	$208.33	$2,499.96
8	13650 Oak Park Blvd. - Rented Suite	12	Month	$186.68	$2,240.16	$127.00	$1,524.00	$166.66	$1,999.92
9	Shepherd Park Restrooms (seasonal)	6	Month	$995.00	$5,970.00	$674.00	$4,044.00	$375.00	$2,250.00
10	Event Hub (to open in 2026)	12	Month	$442.14	$5,305.68	$235.00	$2,820.00	$375.00	$4,500.00
11	Additional Casual Hourly Rate for Special Events	80	Hour	$25.00	$2,000.00	$24.00	$1,920.00	$22.00	$1,760.00
TOTAL PROJECT COST				**$128,801.72**		**$148,860.00**		**$147,440.84**	

Additional Bidders:
GDI Services Inc. - $161,010.00
Du-All Cleaning Inc. - $164,931.72
Facilities 360 - $168,000.00
Out Right Cleaning Services - $177,272.90
The Maintenance Management Group - $191,458.17
Wesley Facilies Solutions - $224,040.00
Augies Building Services - $229,958.60
PROimage Facility Services Inc. - $243,625.03
Kleen-Tech - $263,716.40
Jus Us Commercial Cleaning - $286,600.00

CITY OF OAK PARK, MI
STAFF REPORT

8.B

AGENDA FOR: February 2, 2026

SUBJECT: Request to Award the Cablecast VIO Playback and Bulletin Board System Upgrade Bid to Media Storage Group Inc of Burbank, Ca in the amount of $34,209.50

DEPARTMENT: Administration

FROM: Brittany Toth, Director of Communications

SUMMARY: On December 19, 2025, staff issued a Request for Proposals (RFP) for Cable Cast VIO Playback and Bulletin Board System Upgrades through BidNet Direct. The bid period closed on January 12, 2026, and three vendors submitted proposals. One proposal was disqualified for being received after the bid opening deadline. Following staff evaluation, Media Storage Group was determined to be the lowest responsible bidder, met all bid requirements, and is recommended for award

FINANCIAL STATEMENT: There is funding available in the FY 2025-26 budget for this expenditure. Funding is available in the Communication - Capital Outlay budget 101-22-806-970-000

RECOMMENDED ACTION: It is recommended that the City Council award the Cablecast VIO Playback and Bulletin Board System Upgrade to Media Storage Group of Burbank, California, in the amount of $34,209.50, and authorize the City Manager to execute the contract on behalf of the City.

EXHIBITS:

1. Bid Tab Template - CableCast
2. Cable Cast Winning Bid

BID TABULATION

Project:

Cablecast VIO Playback and Bulletin Board System Upgrades

Bid Opening:

January 12,2026 @ 10:00 am

		Media Storage Group 4444 Riverside Dr Burbank Ca 91505 Phone	**CTI** 400000 Grand River Ave Novi Mi 48375 Phone	**Heartland Video Systesm** 1311 Pilgrim Road Plymouth Wisconson 53073 Phone
ITEM	**DESCRIPTION**	**TOTAL AMOUNT**	**TOTAL AMOUNT**	**TOTAL AMOUNT**
				Disqualfied - Received after Bid Opening
1	Total Bid	$34,209.50	$42,065.21	$28,676.91
	Total	$34,209.50	$42,065.21	$28,676.91

Notes:

MEDIA STORAGE GROUP

Quotation

4444 Riverside Drive, Suite 102, Burbank CA 91505
Remit to:
26893 Bouquet Canyon Rd, PO Box #C 110, Santa Clarita CA 91350

DATE 1/8/2026
Quotation # Cablecast v5

Jon Stilson (Michigan Office)
313-819-9485
jons@mediastoragegroup.com

Quotation valid until: 2/7/2026
Prepared by: **Jon Stilson**

Sold To:
The City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48237

Brittany Toth
(248) 915-4656
btoth@oakparkmi.gov

#	QTY	Manufacturer	Product	Description	Unit Price	Extended Price
1	1	Cablecast	CBL-VIO2-800	VIO 2 Scheduling and Playback Server 2 channel configurable 1x1 or 0x2 SD/HD SDI encode/decode, multi-format server with 10TB of usable RAID5 storage in a 3 RU chassis. Includes 2 10GB ethernet ports. Selectable SD or HD SDI with embedded audio. Pulls in RTP, RTMP, RTSP, NDI, SRT and HLS streams. Includes Cablecast Automation, Video and CG server Software. Cablecast CG Player Software is optional. Includes graphics, crawl, bug, bug text on output. 3 year hardware warranty, system commissioning and one year of Gold support included.	15,146.00	15,146.00
2	1	Cablecast	CBL-VIOLITE-CG-SVR-800	VIO Lite CG/Bulletin Board Server Cablecast VIO server hardware with 8TB storage in a 2 RU chassis with whisper quiet fans, configured for CG playout on up to two (2) channels. Suitable for those that are not utilizing Cablecast Automation or Video Servers, or those that want redundancy. SDI outputs, genlock input, hardware accelerated graphics. 3 year hardware warranty and system commissioning included. Includes one (1) Cablecast CG Player License. Does not include rack rails.	5,316.00	5,316.00
4	3	Cablecast	CBL-SIGNAGE-LIC	Seneca Player Signage Licenses To work with Existing Seneca Players Cablecast CG digital signage software for installation in Seneca Digital Signage Player (TRMS-CABLECAST-PLR), sold separately. For use with a Cablecast VIO Video server, with a maximum of Five (5) digital signage licenses per Cablecast installation.	245.00	735.00

				Optional Training		
6	6	Cablecast	CBL-SVC-PH-HRLY	One hour of scheduled online training, installation assistance, guidance, or targeted help in utilizing Cablecast, Cablecast CG and REFLECT. Needs to be scheduled 2 weeks in advance. Training hours expire after 2 years from purchase.	90.00	540.00
				Optional Gold Support years 2 thru 5 Existing Support will be prorated at time of purchase		
7	8	Cablecast	CBL-GOLD-CH-1YR	Annual support subscription per I/O (Input/Output). Same day email, phone and remote login support. Includes all new software releases. Also includes premium features only available with Gold or Platinum support. VIO4 = 4 I/O. VIO2, VIO Lite and VIO Stream = 2 I/O. *Software updates are customer installed with guided instructions included, support assistance provided as needed. Cablecast can perform installation of software updates for an additional $300 (CBL-SVC-UPGRADE) 4 Additional years of Gold Support, covering the system for a total of 5 years. 10% Discount when purchased with new system.	300.00	2,400.00
				Optional Hardware Assurance Years 4 and 5 (5% discount is included)		
8	2	Cablecast	CBL-VIO2-OMNI-HA	Annual hardware warranty contract for the CBLVIO2-OMNI-HA. First 3 years are included with the purchase. 2 Additional years of Hardware Assurance, covering the system for a total of 5 years. 25% Discount when purchased with new system.	1,515.00	3,030.00
9	2	Cablecast	CBL-VIOLITE-CG-HA	Annual hardware warranty contract for the CBLVIOLITE-CG-SVR. First 3 years are included with the purchase. 2 Additional years of Hardware Assurance, covering the system for a total of 5 years. 25% Discount when purchased with new system.	498.75	997.50
				Router and Converters and Monitors		
10	1	BMD	BMD-VHUBSMAS12G010010	Blackmagic Design Videohub 10x10 12G Zero-Latency Video Router	1,350.00	1,350.00
11	2	BMD	CONVMASA	Blackmagic Design Mini Converter SDI to Analog	210.00	420.00
12	1	Pyle	PAD10MXU	Pyle 2-Channel Audio Mixer - DJ Sound Controller Interface with USB Soundcard for PC Recording, XLR and 3.5mm Microphone Jack, 18V Power, RCA Input and Output for Professional and Beginners - PAD10MXU	75.00	75.00
13	1	BMD	HDL-SMTVDUO2	Blackmagic Design SmartView Duo Rackmountable Dual 8" LCD Monitors	575.00	575.00
14	1	BMD	HDL-AUDMON1RU12GG3	Blackmagic Design Blackmagic Audio Monitor 12G G3 (1 RU)	1,275.00	1,275.00

12	1	MSG	Installation	Install Servers, work with Cablecast to commission system. This includes Cabling and connectors in rack,	1,900.00	1,900.00

*** Prices are subject to change based on manufacturers programs ***

SUBTOTAL	$ 33,759.50
TAX RATE	0.00%
SALES TAX	-
ESTIMATED SHIPPING	450.00
RECYCLE FEES	
TOTAL	$ 34,209.50

CITY OF OAK PARK, MI
STAFF REPORT

9.A.1

AGENDA FOR: February 2, 2026

SUBJECT: 2026-27 Budget Calendar

DEPARTMENT: Finance/Assessing

FROM: Saundra Crawford, Director of Finance

SUMMARY: Discussion to set the 2026-27 Budget Calendar.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Confirm the 2026-27 Budget Calendar.

EXHIBITS:

1. 4.Budget Calendar 2026-27

City of Oak Park
Budget Calendar
Fiscal Year 2026-27

	FY 26-27
Internal	Date
Finance compiles departmental salary and fringe benefits summaries	2/09-02/20/26
Finance enters initial three year budget estimates in BSA	2/09-02/20/26
Department summary capital needs due to Finance	3/5/2026
Department summary capital needs meeting with Finance and City Manager	03/09-03/13/26
Departmental three year budget projects available in BSA for review	3/18/2026
Department meetings with Finance and City Manager	03/23-03/27/26
Presentation of capital plan to Planning commission	4/8/2026
Draft City Manager budget complete	4/13/2026
Public	
City Manager gives Council budget update	04/27-05/01/26
City Council budget review session	04/27-05/01/26
City Council budget review session (if needed) / public hearing request	5/4/2026
Budget public hearing noticed published	5/6/2026
Budget public hearing	5/18/2026
Final budget, fee schedule and millage rate adoption	5/18/2026

CITY OF OAK PARK, MI
STAFF REPORT

9.B.1

AGENDA FOR: February 2, 2026

SUBJECT: Resolution in support of an application to the DIA Partners in Public Art Program.

DEPARTMENT: Municipal Services

FROM: Kim Marrone, Director of Municipal Services

SUMMARY: On October 21, 2024 City Council passed a resolution in support of an application for a DIA Partners in Public Art Mural application for two possible locations either at the Event Hub or the wall in the 11 Mile Social District. The City has been selected by the DIA to install a mural in 2026 and the Event Hub was the final chosen location for the mural. The DIA is requesting we revise the resolution indicating the final location selection of the Event Hub. A survey was launched today and will be open for two weeks to get input on the mural design. We invite all residents and stakeholders to reply to the survey and provide their input for the artist to design the mural.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: It is recommended that City Council approve the resolution in support of a DIA mural on the Event Hub.

EXHIBITS:

1. Resolution in support of DIA Partners in Public Art Program

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF OAK PARK

RESOLUTION NO. CM-XX-XXX-XX

RESOLUTION IN SUPPORT OF AN APPLICATION TO THE DIA PARTNERS IN PUBLIC ART PROGRAM

February 2, 2026

WHEREAS, the City of Oak Park supports the addition and expansion of public art in our community; and

WHEREAS, The Detroit Institute of Arts collaborates on a program known as "Partners in Public Art" which provides funding and support for outdoor murals painted in public places; and

WHEREAS, the City of Oak Park is applying for the DIA Partners in Public Art Program; and

WHEREAS, the City of Oak Park's Strategic Plan Goal 1 is "Deepen sense of place and community identity" with an objective to "Invest in public art experiences"; and

WHEREAS, the City of Oak Park's Master Plan lists "Identify areas for public art installations, and encourage art galleries" and "Identify funding sources for art, landscaping and streetscape amenities" as objectives under the goal of "Cultivate A Sense of Place and Unique Public Spaces;" and

WHEREAS, the City of Oak Park has identified the new Event HUB that would be well suited for public art;

WHEREAS, the City of Oak Park understands that if selected, the partnership between the DIA and the City of Oak Park shall include a guarantee of a minimum ten year commitment to keep and maintain the public art; and

BE IT HEREBY RESOLVED, the City of Oak Park approves the application for participation in the Partners in Public Art program, commits to the location of the public art at the new Event HUB, and agrees to maintain the public art per the program requirements.

Yeas:

Nays:
Absent:
Abstained:

STATE OF MICHIGAN)

) ss.
COUNTY OF OAKLAND)

I, the undersigned, the duly qualified and acting City Clerk of the City of Oak Park, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Oak Park at a duly called meeting held on February 2, 2026, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 2nd day of February, 2026.

_____
T. Edwin Norris, City Clerk

CITY OF OAK PARK, MI
STAFF REPORT

9.B.2

AGENDA FOR: February 2, 2026

SUBJECT: Request to approve Final Payment Application No. 4 (Final) and Change Order No. 2 for the Nine Mile Connector Park Project, M-746 to DMC Consultants Inc. of Detroit, MI for $23,338.97 and ($48,847.25), respectively.

DEPARTMENT: Municipal Services

FROM: Kim Marrone, Director of Municipal Services

SUMMARY: Attached is Payment Application No. 4 (Final) and Change Order No. 2 for the Nine Mile Connector Park Project, M-746 by DMC Consultants Inc. of Detroit, MI. This project installed the play equipment and site amenities at the Nine Mile Connector Park, between the Linear Park and Troy Ave. Proposed Change Order No. 2 balances out the final payment. This project is 100% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	$313,768.00
Change Order No. 1:	$1,650.00
Change Order No. 2:	($48,847.25)
Proposed Contract Amount:	**$266,570.75**
Total Earnings to Date:	$266,570.75
Less Retainage:	$0.00
Net Earned:	$266,570.75
Deductions:	$0.00
Balance:	$266,570.75
Payments to Date:	$243,231.78
Amount Due DMC Consultants:	**$23,338.97**

RECOMMENDED ACTION: It is recommended that Payment Application No. 4 (Final) and Change Order No. 2 for the Nine Mile Connector Park Project, M-746 to DMC Consultants Inc.

of Detroit, MI be approved for the amount of $23,338.97 and ($48,847.25) respectively. Funding is available in the City Owned Property Fund (402-18-444-970).

EXHIBITS:

1. Pay App 4 (Final) and CO 2

PAYMENT APPLICATION

PROJECT:	Nine Mile Connector Park Project	***JOB NUMBER:***	M-746
OWNER:	City of Oak Park, Michigan	***APPLICATION NO.:***	4 (Final)
CONTRACTOR:	DMC Consultants Inc. 13500 Foley Street Detroit, MI 48227	***PERIOD ENDING:*** ***PAGE:***	12/2/25 1 of 1

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Period Quantity	Period Amount	Quantity To Date	Amount To Date
1	Mobilization, Max	1	LSUM	$16,500.00	0.00	$0.00	1.00	$16,500.00
2	Erosion Control, Inlet filter protection, fabric	4	EACH	$350.00	0.00	$0.00	0.00	$0.00
3	Standard Concrete Sidewalk Pavement (6" Concrete)	1,868	SFT	$15.00	0.00	$0.00	2,043.19	$30,647.85
4	Subgrade Undercutting (Modified)	100	CYD	$120.00	0.00	$0.00	0.00	$0.00
5	Earthwork (earth excavation)	400	CYD	$70.00	0.00	$0.00	210.16	$14,711.20
6	Zipline w/Disk Seat	1	EACH	$22,215.00	0.00	$0.00	1.00	$22,215.00
7	Accessible Spinner	1	EACH	$26,000.00	0.00	$0.00	1.00	$26,000.00
8	Bouncing Metal Swing	1	EACH	$5,650.00	0.00	$0.00	1.00	$5,650.00
9	Post mount scavenger hunt panel	1	EACH	$1,550.00	0.00	$0.00	1.00	$1,550.00
10	Treasure Tumble panel	1	EACH	$4,895.00	0.00	$0.00	1.00	$4,895.00
11	ADA Solar System panel	1	EACH	$2,500.00	0.00	$0.00	1.00	$2,500.00
12	SpinRacer panel	1	EACH	$2,600.00	0.00	$0.00	1.00	$2,600.00
13	14 ft Shade Sail (attached to zoomtrax)	3	EACH	$8,300.00	0.00	$0.00	3.00	$24,900.00
14	14 ft Shade Sail attached to post	1	EACH	$7,500.00	0.00	$0.00	1.00	$7,500.00
15	Large Lollitops	2	EACH	$1,400.00	0.00	$0.00	2.00	$2,800.00
16	Medium Lollitops	1	EACH	$950.00	0.00	$0.00	1.00	$950.00
17	Small Lollitops	2	EACH	$650.00	0.00	$0.00	2.00	$1,300.00
18	Lollitop Support Post	2	EACH	$810.00	0.00	$0.00	2.00	$1,620.00
19	Play panel support posts (3.5 in OD x 100 in steel post w/ riveted cap)	6	EACH	$520.00	0.00	$0.00	6.00	$3,120.00
20	6 FT Bench	3	EACH	$2,650.00	0.00	$0.00	3.00	$7,950.00
21	Decorative Pedestrian Light Pole	3	EACH	$7,200.00	0.00	$0.00	0.00	$0.00
22	Solar Light	8	EACH	$830.00	0.00	$0.00	6.58	$5,461.40
23	ADA Square table	1	EACH	$3,500.00	0.00	$0.00	1.00	$3,500.00
24	Trash Receptacle with Recycling	1	EACH	$3,750.00	0.00	$0.00	1.00	$3,750.00
25	Athletic & Recreational Surface, Blue	1,830	SFT	$26.00	0.00	$0.00	1,830.00	$47,580.00
26	Athletic & Recreational Surface, Green	508	SFT	$26.00	0.00	$0.00	508.00	$13,208.00
27	Acer rubrum, 3 inch	1	EACH	$950.00	0.00	$0.00	0.00	$0.00
28	Aronia melanocarpa 'Autumn Magic', #5 cont.	6	EACH	$100.00	3.00	$300.00	6.00	$600.00
29	Cercis canadensis, 10 ft height	2	EACH	$920.00	1.00	$920.00	1.00	$920.00
30	Geranium maculatum, #1 cont.	47	EACH	$28.00	5.00	$140.00	41.00	$1,148.00
31	Panicum virgatum, 'Shenandoah', #1 cont.	9	EACH	$30.00	0.00	$0.00	9.00	$270.00
32	Rhus aromatica 'Gro-Low', #1 cont.	5	EACH	$77.00	0.00	$0.00	5.00	$385.00
33	Rudbeckia fulgida var sulivantil 'Goldsturm', #1 cont.	3	EACH	$27.00	0.00	$0.00	17.00	$459.00
34	Sporobolus heterolepis, #1 cont.	22	EACH	$27.00	0.00	$0.00	39.00	$1,053.00
35	Ulmus x 'Frontier'', 3 inch	1	EACH	$954.00	0.00	$0.00	0.00	$0.00
36	Plant bed preparation	67	SYD	$10.00	91.13	$911.30	91.13	$911.30
37	Watering and cultivating, 1st year	1	LSUM	$4,320.00	1.00	$4,320.00	1.00	$4,320.00
38	Watering and cultivating, 2nd year	1	LSUM	$3,240.00	1.00	$3,240.00	1.00	$3,240.00
39	Class "A" Sodding (Modified)	40	SYD	$20.00	35.30	$706.00	35.30	$706.00
40	Loop Bike Racks	0	EACH	$550.00	0.00	$0.00	3.00	$1,650.00
						$10,537.30		**$266,570.75**

Original Contract Amount:	$313,768.00
Change Order No.1:	$1,650.00
Change Order No. 2:	-$48,847.25
Proposed Contract Amount:	$266,570.75

Earnings This Period:	$10,537.30
Total Earnings to Date:	$266,570.75
Less Retainage:	$0.00
Net Earned:	$266,570.75
Deductions:	$0.00
Balance:	$266,570.75
Payments to Date:	$243,231.78
Amount Due:	**$23,338.97**

Accepted By: _____ Date: _____

DMC Consultants Inc.

_____ Date: _____

Kim Marrone, Director of Municipal Services
City of Oak Park, Michigan

CHANGE ORDER

PROJECT:	**NINE MILE CONNECTOR PARK PROJECT**	**JOB NUMBER:**	M-746
OWNER:	**CITY OF OAK PARK, MICHIGAN**	**CHANGE ORDER NO.:**	2
CONTRACTOR:	**DMC CONSULTANTS INC.** **13500 FOLEY STREET** **DETROIT, MI 48227**	**PAGE:**	1 of 1

TO THE CONTRACTOR:

You are hereby directed to comply with the changes/extras to the contract documents.

This change order reflects work completed or anticipated. Further documentation supporting these changes is on file with the City Engineer.

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Increased Quantity	Quantity to Date	TOTAL Amount
3	Standard Concrete Sidewalk Pavement (6" Concrete)	1,868	SFT	$15.00	175.19	2,043.19	$2,627.85
33	Rudbeckia fulgida var sulivantil 'Goldsturm', #1 cont.	3	EACH	$27.00	14.00	17.00	$378.00
34	Sporobolus heterolepis, #1 cont.	22	EACH	$27.00	17.00	39.00	$459.00
36	Plant bed preparation	67	SYD	$10.00	24.13	91.13	$241.30
						TOTALS	**$3,706.15**

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE SUBTRACTED FROM THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Decreased Quantity	Quantity to Date	TOTAL Amount
2	Erosion Control, Inlet filter protection, fabric	4	EACH	$350.00	-4.00	0.00	-$1,400.00
4	Subgrade Undercutting (Modified)	100	CYD	$120.00	-100.00	0.00	-$12,000.00
5	Earthwork (earth excavation)	400	CYD	$70.00	-189.84	210.16	-$13,288.80
21	Decorative Pedestrian Light Pole	3	EACH	$7,200.00	-3.00	0.00	-$21,600.00
22	Solar Light	8	EACH	$830.00	-1.42	6.58	-$1,178.60
27	Acer rubrum, 3 inch	1	EACH	$950.00	-1.00	0.00	-$950.00
29	Cercis canadensis, 10 ft height	2	EACH	$920.00	-1.00	1.00	-$920.00
30	Geranium maculatum, #1 cont.	47	EACH	$28.00	-6.00	41.00	-$168.00
35	Ulmus x 'Frontier", 3 inch	1	EACH	$954.00	-1.00	0.00	-$954.00
39	Class "A" Sodding (Modified)	40	SYD	$20.00	-4.70	35.30	-$94.00
						TOTALS	**-$52,553.40**

SUMMARY

Total Increase	$3,706.15
Total Decrease	-$52,553.40
Total for Change Order No.2:	**-$48,847.25**
Contract Amount	$313,768.00
Change Order No. 1:	$1,650.00
Change Order No. 2:	-$48,847.25
Proposed Contract Amount:	**$266,570.75**

DMC Consultants Inc. Date

Kim Marrone, Director of Municipal Services Date

CITY OF OAK PARK, MI
STAFF REPORT

9.C.1

AGENDA FOR: February 2, 2026

SUBJECT: Resolution to authorize Budget Amendment #2026-2

DEPARTMENT: Finance/Assessing

FROM: Saundra Crawford, Director of Finance

SUMMARY: The City's annual budget was adopted on May 19, 2025 and is effective July 1st. The budget is adopted at the departmental level. In accordance with the State Budget Act, budget amendments are to be completed throughout the fiscal year in order to reflect the most current information available related to revenue and expenditure budgets. Budget amendments that have a positive or negative impact on fund balance or change the department total require Council approval.

The original budget adopted by the mayor and council had a net zero impact on fund balance. During the first six months, budget amendments totaling $370,000 were adopted reducing fund balance. The detail of the amendments to date include the following:

- Roll over amendments of items budgeted in FY 24/25 that will be paid in FY 25/26 $370,000 (net zero impact between the two fiscal years)

The second quarter (12/31/2025) budget amendment for the General Fund is attached and summarized below.

GENERAL FUND	
Beginning Fund Balance July 1, 2025	$ 5,138,429
Amended Budget as of December 31, 2025	$ (370,000)
Net Change in Fund Balance (Amendment #2026-2)	$ (0)
Estimated Ending Fund Balance June 30, 2026	$ 4,768,429

The proposed amendment has no net impact on fund balance and includes the following notable items:

- Increases in property tax revenue represents the differences between original budget estimates and actual anticipated revenues billed July 1, 2025.
- Decrease in State Shared Revenue due to the State of Michigan's FY 26 budget shifted revenues from local government's General Fund to Major and Local Street Funds due to the removal of sales tax on gas sales.
- Increase in interest income per significant actual returns to date
- Increase in state grant revenue for two new grants allocated to replace lost revenue from other recent state legislation (2000 SBTA and QHERPP).
- The proposed amendment moves all expenditures out of department 21.890 not related to retiree healthcare to new departments to comply with State of Michigan reporting requirements (transfers out, postage, utilities – telephone and unemployment).
- Increase in general retiree and public safety retiree healthcare costs based on costs to date and projections through year-end.

SPECIAL REVENUE FUNDS

- Increase in Park and Recreation and Rubbish Collection Fund's property tax revenue based on anticipated year to date numbers that help to offset additional costs in both funds.

INTERNAL SERVICE FUND — MOTORPOOL

- Increase in capital outlay expenditures due to the rollover of equipment/vehicle purchase from fiscal 2024 and 2025 that will be made in fiscal 2026.

ENTERPRISE FUND

- Increase in interest income based on prior year's actual and projections through year-end

COMPONENT UNIT- BROWNFIELD FUND

- Increase in State Grants to cover professional services in the Brownfield Fund.

Note: The State of Michigan does not require budgets for any funds except the General and Special Revenue Funds. The City has chosen to be fiscally responsible and adopt budgets for all funds to assist in monitoring the overall financial activity of the City.

FINANCIAL STATEMENT: The proposed budget amendment has an impact on the fund balance of General Fund while keeping the estimated fund balance at approximately 17.5% of

annual expenditures. The amendments to all other funds keep the fund balance at targeted ranges and are done in compliance with State of Michigan requirements and guidelines.

RECOMMENDED ACTION: Approval of resolution to authorize Budget Amendment #2026-2

EXHIBITS:

1. 12.31.25 Budget Amendments

City of Oak Park

Account Number	Account Name	Amount	Description
	General Fund		
101-00.000-403.000	Property Tax	$ 97,610	Additional per BS&A settlement report (year to date)
101-00.000-403.004	Property Tax - CIA Capture	15,461	Reduction in capture from original estimate
101-00.000-404.000	Administrative Fee	44,795	Additional per BS&A settlement report (year to date)
101-00.000-451.001	Business Licenses and Permits/TP	15,000	Increase per activity to date and projections thru year-end
101-00.000-484.000	Zoning Permits	10,000	Increase per activity to date and projections thru year-end
101-00.000-546.001	State Grants - Other	12,500	RRC Technical Assistance Grant Milestone
101-00.000-562.000	State Grant - PA 489 of 2000 SBTA Reimbursement	23,000	Increase per activity to date
101-00.000-569.020	State Grant - QHERPP	68,900	Increase per activity to date
101-00.000-570.000	Reimbursement - Election	11,700	Prior year election reimbursement not received until FY 25/26
101-00.000-574.000	State Grant - State Revenue Sharing	(201,000)	Decrease per estimate from Department of Treasury
101-00.000-664.000	Interest Income	101,279	Increase per activity to date
101-00.000-675.000	Donations	6,500	Donations for Thanksgiving holiday food giveaway
101-17.345-403.000	Property Tax - PA 345	67,270	Additional per BS&A settlement report (year to date)
101-17.345-403.004	Property Tax - CIA Capture	9,275	Additional per BS&A settlement report (year to date)
101-17.345-403.141	Property Tax - PS Headlee Override	16,850	Additional per BS&A settlement report (year to date)
101-17.345-573.000	State Grant - Local Comm Stab Auth	9,300	Increase per activity to date
	Total Revenue Increase (Decrease)	$ 308,440	
101-11.270-713.000	Health Insurance	$ 14,000	Increase for comp absences payout upon retirement
101-14.191-801.000	Professional Services	11,700	Election reimbursement offsetting election related costs
101-14.215-903.000	Postage	38,500	Move citywide postage cost to clerks department from non departmental
101-15.201-717.001	Unemployment Compensation	15,000	Move GF unemployment cost to finance department from non departmental
101-16.447-712.004	Retiree Health Care - DC Contribution	2,205	Adjust to estimated year to date
101-16.447-713.000	Health Insurance	9,500	Adjust to estimated year to date
101-17.345-880.000	Community Promotion	6,500	Increase for Thanksgiving Giveaway donations received
101-17.345-940.000	Retals - Motor Pool Utilization	4,535	Additional charges to the General Fund to cover purchases
101-18.265-920.000	Utilities - Telephone	80,000	Move citywide phone cost to bldg. maint department from non departmental
101-21-890-712.001	Retiree Health Care	155,000	Increase to agree to mid year estimate
101-21.890-717.001	Unemployment Compensation	(15,000)	Move GF unemployment cost to finance department from non departmental
101-21.890-903.000	Postage	(38,500)	Move citywide postage cost to clerks department from non departmental
101-21.890-920.000	Utilities - Telephone	(80,000)	Move citywide phone cost to bldg maint department from non departmental
101-21.890-999.136	Transfer to District Court Fund	(1,806,000)	Move transfers department from non departmental
101-21.890-999.208	Transfer to Parks & Rec Fund	(250,000)	Move transfers department from non departmental
101-21.890-999.305	Transfer to Debt Serv Library Fund	(54,875)	Move transfers department from non departmental
101-21.890-999.405	Transfer to HUB Construction Fund	(500,000)	Move transfers department from non departmental
101-21.890-999.733	Contribution to Public Safety Pension	105,000	Estimated year to date
101-21.966-999.136	Transfer to District Court Fund	1,806,000	Move transfers department from non departmental
101-21.966-999.208	Transfer to Parks & Rec Fund	250,000	Move transfers department from non departmental
101-21.966-999.305	Transfer to Debt Serv Library Fund	54,875	Move transfers department from non departmental
101-21.966-999.405	Transfer to HUB Construction Fund	500,000	Move transfers department from non departmental
	Total Expenditure Increase (Decrease)	$ 308,440	
	Net Increase (Decrease) to Fund Balance	$ -	
	Library Fund		
111-00.000-675.400	Donations - Private Grant	$ 1,500	Book club and credit union donations
	Total Revenue Increase (Decrease)	$ 1,500	
111-20.790-726.150	Supplies- Donations	$ 1,500	Increase for amount of donations received
	Total Expenditure Increase (Decrease)	$ 1,500	
	Net Increase (Decrease) to Fund Balance	$ -	
	Brownfield Redevelopment Authority Fund		
112-00.000-546.001	State Grants - Other	$ 35,155	
	Total Revenue Increase (Decrease)	35,155	
112-16.103-801.000	Professional Services	$ 35,055	
112-16.103-810.000	Bank/CC Fees & Service Charge	100	
	Total Expenditure Increase (Decrease)	$ 35,155	
	Net Increase (Decrease) to Fund Balance	$ -	

Account Number	Account Name	Amount	Description
	Parks and Recreation Fund		
208-19.752-403.000	Property Tax	$ 4,080	Additional per BS&A settlement report (year to date)
208.19-752-403.004	Property Tax - CIA Capture	442	Additional per BS&A settlement report (year to date)
208-19.762-403.004	Property Tax - CIA Capture	2,415	Additional per BS&A settlement report (year to date)
208-19.762-403.000	Property Tax	22,810	Additional per BS&A settlement report (year to date)
	Total Revenue Increase (Decrease)	$ 29,747	Additional per BS&A settlement report (year to date)
208-19.757-702.000	Salaries and Wages	$ 29,747	Adjust to estimated annualization
	Total Expenditure Increase (Decrease)	$ 29,747	
	Net Increase (Decrease) to Fund Balance	$ -	
	Rubbish Collection Fund		
226-00.000-403.000	Property Tax	$ 24,630	Additional per BS&A settlement report (year to date)
226-00.000-403.004	Property Tax - CIA Capture	2,609	Additional per BS&A settlement report (year to date)
226-00.000-562.000	State Grant - PA 489 of 2000	3,446	YTD
	Total Revenue Increase (Decrease)	$ 30,685	
226-18.528-702.000	Salaries and Wages	$ 5,000	Estimated annualization
226-18.528-712.004	Retiree Health Care - DC Contributions	2,000	Estimated annualization
226-18.528-713.000	Health Insurance	11,685	Plug for a net $0 BAR
226-18.528-714.004	Retirement - DC	5,000	Estimated annualization
226-18.528-718.000	Social Security	5,000	Estimated annualization
226-18.528-810.000	Bank/CC Fees and Service Charges	2,000	Estimated based on YTD and PY
	Total Expenditure Increase (Decrease)	$ 30,685	
	Net Increase (Decrease) to Fund Balance	$ -	
	Water and Sewer Fund		
592-00.000-563.000	State Grant - PA 121 of 2024	$ 55,000	Adjust to actual receipts to date
592-00.000-664.000	Interest Income	250,000	Based on year-to-date activity
	Total Revenue Increase (Decrease)	$ 305,000	
592-18-537-714.002	Retirement - 457 City Contribution	$ 5,000	Adjust to actual receipts to date
592-18.537-910.000	Insurance	37,000	Based on year-to-date activity
	Total Expenditure Increase (Decrease)	$ 42,000	
	Net Increase (Decrease) to Fund Balance	$ 263,000	
	Motor Pool Internal Service Fund		
654-18.875-627.101	Charges for Services - General Fund	$ 4,535	Additional charges to the General Fund to cover purchases
	Total Revenue Increase (Decrease)	$ 4,535	
654-18.875-970.000	Capital Outlay	$ 11,235	Wood Splitter from FY 24/25 rolled over to FY 25/26
654-18.875-970.000	Capital Outlay	46,900	2024 Tahoe budgeted in FY 24/25 rolled over to FY 25/26
654-18.875-970.000	Capital Outlay	13,400	Direct Drive Wheel Balancer (Rollover from FY 2024)
	Total Expenditure Increase (Decrease)	$ 71,535	
	Net Increase (Decrease) to Fund Balance	$ (67,000)	

Resolution

NOW, THEREFORE BE IT RESOLVED that the following
Budget Amendment #2026-2 is authorized:

	INCREASE (DECREASE)
GENERAL FUND	
REVENUES	
PROPERTY TAXES	$ 251,261
BUSINESS AND LICENSES	25,000
INTERGOVERNMENTAL	(75,600)
DONATIONS	6,500
INTEREST INCOME	101,279
TOTAL REVENUES	308,440
EXPENDITURES	
CITY MANAGER	$ 14,000
CITY CLERK - ELECTIONS	50,200
FINANCE	15,000
MUNICIPAL SERVICES	11,705
PUBLIC SAFETY	11,035
BUILDING MAINTENANCE	80,000
NON-DEPARTMENTAL	21,500
TRANSFERS OUT	105,000
TOTAL EXPENDITURES	308,440
Net Increase (Decrease) to Fund Balance	$ -
Library Fund	
REVENUES	
OTHER REVENUE	$ 1,500
TOTAL REVENUES	1,500
EXPENDITURES	
SUPPLIES	1,500
TOTAL EXPENDITURES	1,500
Net Increase (Decrease) to Fund Balance	$ -
BROWNFIELD REDEVELOPMENT AUTHORITY FUND	
REVENUES	
INTERGOVERNMENTAL	$ 35,155
TOTAL REVENUES	35,155
EXPENDITURES	
PROFESSIONAL SERVICES	35,055
OTHER EXPENDITURES	100
TOTAL EXPENDITURES	35,155
Net Increase to Fund Balance	$ -

	INCREASE (DECREASE)
PARKS AND RECREATION FUND	
REVENUES	
PROPERTY TAXES	$ 29,747
TOTAL REVENUES	29,747
EXPENDITURES	
PERSONAL SERVICES	$ 29,747
TOTAL EXPENDITURES	29,747
Net Increase (Decrease) to Fund Balance	$ -
RUBBISH COLLECTION FUND	
REVENUES	
PROPERTY TAXES	$ 27,239
INTERGOVERNMENTAL	3,446
TOTAL REVENUES	30,685
EXPENDITURES	
PERSONAL SERVICES	28,685
OTHER EXPENDITURES	2,000
TOTAL EXPENDITURES	30,685
Net Increase (Decrease) to Fund Balance	$ -

WATER AND SEWER FUND	
REVENUES	
INTERGOVERNMENTAL	$ 55,000
INTEREST INCOME	250,000
TOTAL REVENUES	305,000
EXPENDITURES	
PERSONAL SERVICES	$ 42,000
TOTAL EXPENDITURES	42,000
Net Increase (Decrease) to Fund Balance	$ 263,000

Motor Pool Internal Service Fund	
REVENUES	
CHARGES FOR SERVICES	$ 4,535
TOTAL REVENUES	4,535
EXPENDITURES	
CAPITAL OUTLAY	71,535
TOTAL EXPENDITURES	71,535
Net Increase (Decrease) to Fund Balance	$ (67,000)

INCREASE
(DECREASE)

I certify that the forgoing is a true and complete copy of a Resolution adopted by the City Council of the City of Oak Park at a regular Meeting held on this 2nd day of February, 2026.

T. Edwin Norris, City Clerk