



**MINUTES  
REGULAR CITY COUNCIL MEETING  
41ST CITY COUNCIL  
OAK PARK, MICHIGAN  
JANUARY 5, 2026  
7:00 PM**

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**1. CALL TO ORDER**

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**PRESENT:** Mayor McClellan, Council Member Radner, Council Member Whitehead

**EXCUSED:** Mayor Pro Tem Julie Edgar (Illness), Council Member Stephanie Crawford (Illness)

**OTHERS**

**PRESENT:** City Manager Tungate, City Clerk Norris, City Attorney Duff

**4. APPROVAL OF AGENDA**

Motion by Whitehead, seconded by Radner, CARRIED, to approve the agenda as presented.

|             |         |                              |
|-------------|---------|------------------------------|
| Voice Vote: | Yes:    | McClellan, Radner, Whitehead |
|             | No:     | None                         |
|             | Absent: | Edgar, Crawford              |

**5. CONSENT AGENDA**

Motion by Radner, seconded by Whitehead, CARRIED, to approve the consent agenda consisting of the following items:

|             |         |                              |
|-------------|---------|------------------------------|
| Voice Vote: | Yes:    | McClellan, Radner, Whitehead |
|             | No:     | None                         |
|             | Absent: | Edgar, Crawford              |

- A. Regular City Council Meeting Minutes for December 15, 2025  
**CM-01-1-2026**
- B. Request to approve Payment Application No. 6 (Final) and Change Order No. 1 for the 2025 Landscape Maintenance Contract to Capital Landscapes of Oak Park, MI in the amount of \$15,793.90 and (\$6,867.96), respectively.  
**CM-01-2-2026**

- C. Request to approve Payment Application No. 6 (Final) and Change Order No. 1 for the 2025 Lawn Maintenance Contract, to Capital Landscapes of Oak Park, MI in the amounts of \$3,998.92 and (\$27,473.75), respectively.  
**CM-01-3-2026**
- D. Request authorization to bid the 2026 Capital Ave. Rehabilitation Project, M-786  
**CM-01-4-2026**
- E. Payment of invoices from OHM Advisors for Engineering Consulting Services for the total amount of \$39,782.70.  
**CM-01-5-2026**
- F. Request authorization to bid the 2026 Joint and Crack Sealing Project, M-788.  
**CM-01-6-2026**
- G. Arts and Cultural Diversity Commission Meeting Minutes for November 13, 2025.  
**CM-01-7-2026**
- H. Traffic Safety Board Meeting Minutes for November 19, 2025  
**CM-01-8-2026**
- I. Zoning Board of Appeals Meeting Minutes for October 28, 2025  
**CM-01-9-2026**
- J. Approval of Pay Application No. 1 for the 2025-2026 Miscellaneous Concrete Project, M-782 to Mattioli Cement Company of Fenton, MI, in the amount of \$253,344.18.  
**CM-01-10-2026**
- K. Approval of Payment Application No. 2 (final) to Luigi Ferdinani and Son Cement Company for the 2025 Catch Basin Line Replacement Project M-779 in the amount of \$10,000.00.  
**CM-01-11-2026**
- L. New and Renewal Licenses for January 5, 2026  
**CM-01-12-2026**

## **6. RECOGNITION OF VISITING ELECTED OFFICIALS**

There were no elected officials present who wished to speak.

## **7. BIDS**

- A. Request to award the bid for the 2025 Sewer Lining Project, M-791 to DVM Utilities, Inc. of Sterling Heights, MI for the total amount of \$296,797.00.  
**CM-01-13-2026**

Motion by Radner, seconded by Whitehead, CARRIED, to award the bid for the 2025 Sewer Lining Project, M-791 to DVM Utilities, Inc. of Sterling Heights, MI for the total amount of \$296,797.00.

|                 |         |                              |
|-----------------|---------|------------------------------|
| Roll Call Vote: | Yes:    | McClellan, Radner, Whitehead |
|                 | No:     | None                         |
|                 | Absent: | Edgar, Crawford              |

Municipal Services Director Marrone indicated this project was advertised and fifty-one (51) contractors viewed the documents. On December 15, 2025, four (4) bids were received and opened. The low bidder, DVM Utilities, Inc. of Sterling Heights, MI, submitted a bid of \$296,797.00. This project will line selected sewers throughout the city. She also indicated the city has worked with this contractor before and had positive experiences.

## 8. ORDINANCES

- A. First Reading of proposed Zoning Map Amendments for the City of Oak Park to change the zoning of the property at 13630 Balfour Ave., from R-1, One-Family Dwelling District to R-2, Two-Family Dwelling District.  
**CM-01-14-2026**

Motion by Radner, seconded by Whitehead, CARRIED, to approve the first reading of the proposed Zoning Map Amendments for the City of Oak Park to change the zoning of the property at 13630 Balfour Ave., from R-1, One-Family Dwelling District to R-2, Two-Family Dwelling District.

Roll Call Vote:    Yes:        McClellan, Radner, Whitehead  
                         No:        None  
                         Absent:    Edgar, Crawford

On November 3, 2025, the Planning Commission conducted a Public Hearing on proposed changes to the City of Oak Park Zoning Map. The proposed map amendment would rezone the property at 13630 Balfour Ave. from R-1, One-Family Dwelling District to R-2, Two-Family Dwelling District, consistent with the goals and policies of the City of Oak Park Master Plan.

The applicant proposes to expand the Wilmos & Lillian Schwarcz Education Center, at 25401 Coolidge Hwy., by combining its parcel with the adjacent property at 13630 Balfour Ave. Currently, the property at 13630 Balfour Ave. is zoned R-1 District, while the school property at 25401 Coolidge Hwy. is zoned R-2 District. Educational institutions are permitted in both R-1 and R-2 Districts by Special Land Use. The rezoning of the property at 13630 Balfour Ave. will establish a single, consistent zoning district once both parcels are combined.

At the meeting, the Planning Commission voted to recommend City Council adoption of the zoning map amendments. The Planning Commission also approved a Special Land Use and Site Plan Review for the proposed addition.

On December 16, 2025, the Zoning Board of Appeals approved variances for the building setbacks, parking lot setbacks, and impervious surface lot coverage to allow the construction of the addition.

## 9. CITY MANAGER

- A. Municipal Services
1. Request to approve the 2026 Michigan Humane Animal Sheltering Agreement.  
**CM-01-15-2026**

Motion by Radner, seconded by Whitehead, CARRIED, to approve the 2026 Michigan Humane Animal Sheltering Agreement.

Roll Call Vote:    Yes:        McClellan, Radner, Whitehead  
                         No:        None  
                         Absent:    Edgar, Crawford

Municipal Services Director Marrone summarized the one-year agreement between the City of Oak Park and Michigan Humane for animal boarding and treatment as necessary.

## **10. CALL TO THE AUDIENCE**

Roosevelt Hollis, 23410 Marlow, spoke about his concerns regarding leaf pick-up in his neighborhood.

Ken Sherman, 23840 Jerome, inquired if there was 24/7 supervision of animals being held in the Oak Park Animal Shelter and presented questions regarding the process of selecting the low bidder for city projects.

Jill Johnson, 23290 Avon, commended the Public Safety Department for the care and compassion they always provided for her father prior to his passing. She praised the department for helping him be able to enjoy his final years in his own home.

## **11. CALL TO THE COUNCIL**

## **12. ADJOURNMENT**

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:24 PM.

T. Edwin Norris, City Clerk