

Oak Park City Council Agenda

January 3, 2024





AGENDA
REGULAR CITY COUNCIL MEETING
40th CITY COUNCIL
OAK PARK, MICHIGAN
January 3, 2024
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular City Council Meeting Minutes for December 18, 2023
- B. Special City Council Meeting Minutes for December 18, 2023
- C. Request to approve payment of invoices from OHM Advisors for GIS DWAM Grant, Nine Mile Rd CE, and 8 Mile Booster Station Rehab for the total amount of \$10,024.50
- D. Request to advertise for bids for the 2024 Water Main Replacement Project, M-764

6. RECOGNITION OF VISITING ELECTED OFFICIALS

7. SPECIAL RECOGNITION/PRESENTATIONS:

- A. Special Retirement Recognition for Public Safety Deputy Director Shawn Tetler
- B. Library Re-Design Presentation

8. PUBLIC HEARINGS: None

9. COMMUNICATIONS: None

10. SPECIAL LICENSES: None

11. ACCOUNTING REPORTS: None

12. BIDS:

- A. Request to award the bid for the 2024 Sewer Lining Project, M-763 to DVM Utilities, Inc. of Sterling Heights, MI, for the total amount of \$290,309.00

13. ORDINANCES:

- A. SECOND READING AND ADOPTION OF AN ORDINANCE TO REPEAL AND REPLACE CHAPTER 50 OFFENSES AND MISCELLANEOUS PROVISIONS, ARTICLE II – OFFENSES AGAINST PROPERTY, SECTION 50-45 MARKET BASKET CART, OF THE CODE OF ORDINANCES, CITY OF OAK PARK (The proposed ordinance updates the regulations pertaining to shopping carts)
- B. SECOND READING AND ADOPTION OF AN ORDINANCE TO ADD ARTICLE X – VACANT BUILDING REGISTRATION, SECTION 18-401 - OF CHAPTER 18, BUILDINGS AND

BUILDING REGULATIONS, OF THE CODE OF ORDINANCES, CITY OF OAK PARK (This proposed ordinance would provide the city with the means to enforce the maintenance of abandoned, blighted, and vacant buildings or structures in the community)

14. CITY ATTORNEY:

15. CITY MANAGER:

Municipal Services

- A. Request to approve Application No. 3 for the Nine Mile Connector Park Project, M-746 to DMC Consultants Inc. of Detroit, Michigan for \$220,504.12 and to approve a budget amendment to move the required funding to the Public Improvement Fund (401-70-900-970) for this project

Department of Public Works

- B. Request to authorize the Public Works Department to participate in the State of Michigan (MiDeal) contract for the purchase of a light duty pick-up truck for \$48,589.00

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the city, vulgarity, or personal attacks on persons or institutions." There is a three-minute time limit per speaker.

17. CALL TO THE COUNCIL

18. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities, and services. Accommodation to participate in a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
40th OAK PARK CITY COUNCIL
December 18, 2023
7:00 PM**

MINUTES

The meeting was called to order at 7:00 p.m. by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Burns, Council Member Radner,
Council Member Edgar

ABSENT: Council Member Whitehead

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

**CM-12-395-23 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED
– APPROVED**

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Burns, Radner, Edgar
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-12-396-23 (AGENDA ITEM #5A-J) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular City Council Meeting Minutes for December 4, 2023 **CM-12-397-23**
- B. Organization Meeting Minutes for December 4, 2023 **CM-12-398-23**
- C. Traffic Safety Board Meeting Minutes for November 21, 2023 **CM-12-399-23**
- D. Recycling and Environmental Conservation Commission Meeting Minutes for October 19, 2023 **CM-12-400-23**
- E. Request to advertise for bids for the 2024 Catch Basin Line Replacement Project, M-761 **CM-12-401-23**
- F. Request to approve Final Payment Application No. 4 for the 2019 Sewer and Catch Basin Cleaning & TV Inspection Project, M-700 to Doetsch Environmental of Warren, MI for \$5,000.00 **CM-12-402-23**
- G. Request to approve Final Payment Application No. 4 for the 2020 Sewer and Catch Basin Cleaning & TV Inspection Project, M-716 to Doetsch Environmental of Warren, MI for \$5,000.00 **CM-12-403-23**

- H. Request to approve Payment Application No. 1 for the 2023 Sewer and Catch Basin Cleaning & TV Inspection Project, M-760 to Doetsch Environmental of Warren, MI for \$88,114.05
CM-12-404-23
- J. Licenses new and renewals submitted for December 18, 2023 **CM-12-405-23**

MERCHANT'S LICENSES – December 18, 2023
(Subject to All Departmental Approvals)

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
None			
<u>RENEWALS (/2024)</u>	<u>ADDRESS</u>	<u>FEE</u>	
TIGER COLLISION	10010 CAPITAL AVE	\$150.00	AUTO SHOP
PRONTO PEST MANAGEMENT	10130 CAPITAL AVE	\$150.00	PEST CONTROL
HUNTINGTON CLEANERS	10851 CAPITAL AVE	\$150.00	OFFICE
REB RESEARCH CONSULTING	12851 CAPITAL AVE	\$150.00	MANUFACTURER
HUNTINGTON CLEANERS	12980 CAPITAL AVE	\$150.00	WINDOW TREATMENTS
HUNTINGTON CLEANERS	13103 CAPITAL AVE	\$150.00	OFFICE
HUNTINGTON CLEANERS	13105 CAPITAL AVE	\$150.00	OFFICE
KFC	22001 COOLIDGE HWY	\$150.00	RESTAURANT
HAIR N' THINGS INC	22105 COOLIDGE HWY	\$150.00	HAIR SALON
SUNUGAL HAIR BRAIDING	22131 COOLIDGE HWY	\$150.00	HAIR BRAIDING
WALK IN THE PARK COIN LAUNDRY	23170 COOLIDGE HWY	\$150.00	COIN LAUNDRY
LINCOLN AUTO SERVICE	25761 COOLIDGE HWY	\$150.00	AUTO SHOP
MATTRESS WHOLESALE	14510 W EIGHT MILE RD	\$150.00	RETAIL
8 MILE SMOKE AND VAPE	15180 W EIGHT MILE RD	\$150.00	WHOLESALE
BUILDING BEDS 4 KIDS	14241 W ELEVEN MILE	\$150.00	NONPROFIT
MARBLECAST INC	14831 W ELEVEN MILE	\$150.00	RETAIL
SAVVY SLIDERS	21330 GREENFIELD	\$150.00	RESTAURANT
CATCH A FADE BARBER	21700 GREENFIELD 115	\$150.00	BARBERSHOP
DIAMOND NAILS	21700 GREENFIELD # 118	\$150.00	NAIL SHOP
EMAGINATIONS	21700 GREENFIELD # 123	\$150.00	HAIR SALON
AL'S JEWELRY	21700 GREENFIELD # 306	\$150.00	JEWELER
HOLLYWOOD DIAMOND SET	21700 GREENFIELD # 327	\$150.00	JEWELER
S.A.B DIAMOND'S	21700 GREENFIELD # 335	\$150.00	JEWELER
A 1 CUSTOM DIAMONDS	21700 GREENFIELD # 359	\$150.00	JEWELER
HUTCH'S JEWELRY INC	23400 GREENFIELD RD	\$150.00	JEWELER
MOTOR CITY SOULFOOD #2	24790 GREENFIELD RD	\$150.00	RESTAURANT
T. NAILS	26028 GREENFIELD RD	\$150.00	NAIL SHOP
WHITE CASTLE	26500 GREENFIELD RD	\$150.00	RESTAURANT
ROYAL CONTAINER	21100 HUBBELL AVE	\$150.00	STORAGE FACILITY
PRAIRIE FARMS DAIRY INC	21631 MEYERS RD	\$150.00	DIARY SUPPLIER
TAI FAI RESTAURANT	8505 W NINE MILE RD	\$150.00	RESTAURANT
BOSS BLINKS LLC	8550 W NINE MILE RD	\$150.00	RETAIL
SOLTMAN HEATING & COOLING	8650 W NINE MILE RD	\$150.00	HVAC CONTRACTOR
LITTLE CAESAR ENTERPRISES	8801 W NINE MILE RD	\$150.00	RESTAURANT
DR. BENAY DABNEY	10300 W NINE MILE RD	\$150.00	DENTAL OFFICE
SUNNYSIDE ENRICHMENT CTR	10440 W NINE MILE RD	\$150.00	DAYCARE FACILITY
TOUCH OF CLASS CATERING	10612 W NINE MILE RD	\$150.00	FOOD SERVICE
L N S TOBACCO	10700 W NINE MILE RD	\$150.00	TOBACCO SHOP
CAPTAIN JAY'S #126 INC	13500 W NINE MILE RD	\$150.00	RESTAURANT
DALLAS DESIGNS SALON	13831 W NINE MILE RD	\$150.00	HAIR SALON
NORTHEND COLLISION INC	12700 NORTHEND AVE	\$150.00	COLLISION REPAIR
OOZE	13231 NORTHEND AVE	\$150.00	WHOLESALE
GREAT EXPRESSIONS DENTAL CENTERS PC	13231 TEN MILE	\$150.00	DENTAL OFFICE

ROYAL VAPE LLC	13241 TEN MILE	\$150.00	SMOKE SHOP
FANCY LADIES APPAREL	13261 TEN MILE	\$150.00	RETAIL

Roll Call Vote:	Yes:	McClellan, Burns, Edgar, Radner
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS: None

PUBLIC HEARINGS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS:

**CM-12-406-23 (AGENDA ITEM #11A) APPROVAL FOR PAYMENT OF INVOICES
SUBMITTED BY GARAN, LUCOW, MILLER, P.C. FOR LEGAL
SERVICES IN THE TOTAL AMOUNT OF \$14,604.96 - APPROVED**

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve payment of invoices #618196, 618197, and 618198 by Garan, Lucow, Miller P.C., for legal services rendered through November 30, 2023, in the total amount of \$15,312.08.

Roll Call Vote:	Yes:	McClellan, Burns, Edgar, Radner
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

**CM-12-407-23 (AGENDA ITEM #11B) PAYMENT OF AN INVOICE SUBMITTED BY
THE LAW OFFICES OF SHIFMAN FOURNIER FOR LEGAL
SERVICES IN THE TOTAL AMOUNT OF \$18,000.00 - APPROVED**

Motion by Radner, Seconded by Burns, CARRIED UNANIMOUSLY, to approve payment of invoice #16200 to Shifman Fournier for legal services from January 1, 2024 – March 31, 2024 in the total amount of \$18,000.00.

Roll Call Vote:	Yes:	McClellan, Burns, Edgar, Radner
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

BIDS: None

ORDINANCES:

CM-12-408-23 (AGENDA ITEM #13A) FIRST READING OF AN ORDINANCE TO REPEAL AND REPLACE CHAPTER 50 OFFENSES AND MISCELLANEOUS PROVISIONS, ARTICLE II – OFFENSES AGAINST PROPERTY, SECTION 50-45 MARKET BASKET CART, OF THE CODE OF ORDINANCES, CITY OF OAK PARK (The proposed ordinance updates the regulations pertaining to shopping carts) - APPROVED

Motion by Edgar, seconded by Radner, CARRIED UNANIMOUSLY, to approve the first reading of an ordinance to repeal and replace Chapter 50 Offenses and Miscellaneous Provisions, Article II – Offenses Against Property, Section 50-45 Market Basket Cart, of the Code of Ordinances, City of Oak Park.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Edgar
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

CM-12-409-23 (AGENDA ITEM #13B) FIRST READING OF AN ORDINANCE TO ADD ARTICLE X – VACANT BUILDING REGISTRATION, SECTION 18-401 - OF CHAPTER 18, BUILDINGS AND BUILDING REGULATIONS, OF THE CODE OF ORDINANCES, CITY OF OAK PARK (This proposed ordinance would provide the city with the means to enforce the maintenance of abandoned, blighted, and vacant buildings or structures in the community) - APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the first reading of an ordinance to add Article X – Vacant Building Registration, Section 18-401 - of Chapter 18, Buildings and Building Regulations, of the Code of Ordinances, City of Oak Park (This proposed ordinance would provide the city with the means to enforce the maintenance of abandoned, blighted, and vacant buildings or structures in the community).

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Edgar
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

CITY ATTORNEY: No Report

CITY MANAGER:

Administration

Director Cooper introduced Jason Ginopolis as the new Deputy Director of Public Safety.

Information Technology

CM-12-410-23 (AGENDA ITEM #15B) REQUEST TO AUTHORIZE THE INFORMATION TECHNOLOGY DEPARTMENT TO PARTICIPATE IN THE STATE OF MICHIGAN (MIDEAL) CONTRACT FOR THE PURCHASE OF NEW COMPUTERS TOTALING \$48,119.42 - APPROVED

Motion by Edgar, seconded by Radner, CARRIED UNANIMOUSLY, to authorize the Information Technology Department to participate in the State of Michigan (MiDeal) contract for the purchase of new computers totaling \$48,119.42.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Edgar
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

CM-12-411-23 (AGENDA ITEM #15C) REQUEST TO APPROVE THE PAYMENT OF AN INVOICE FROM DELL TECHNOLOGIES FOR 15 POLICE CAR COMPUTERS IN THE AMOUNT OF \$46,916.70 - APPROVED

Motion by Edgar, seconded by Radner, CARRIED UNANIMOUSLY, to approve the payment of an invoice from Dell Technologies for 15 police car computers in the amount of \$46,916.70.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Edgar
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

Public Safety

CM-12-412-23 (AGENDA ITEM #15D) REQUEST TO AWARD THE SOLE SOURCE CONTRACT FOR BOOKING CAMERA UPGRADES TO AXON ENTERPRISE, INC. FOR THE TOTAL AMOUNT OF \$92,208.26 WITH THE TOTAL BEING DIVIDED EQUALLY OVER THE FIVE-YEAR TERM AND TO APPROVE A BUDGET AMENDMENT FOR THE TOTAL AMOUNT OF \$18,441.66 IN FY 2023-24 - APPROVED

Motion by Radner, seconded by Edgar, CARRIED UNANIMOUSLY, to award the sole source contract for booking camera upgrades to Axon Enterprise, Inc. for the total amount of \$92,208.26 with the total being divided equally over the five-year term and to approve a budget amendment for the total amount of \$18,441.66 in FY 2023-24.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Edgar
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

Municipal Services

CM-12-413-23

**(AGENDA ITEM #15E) REQUEST TO APPROVE THE CONTRACT
EXTENSION OFFER FROM MICHIGAN JOINT SEALING FOR THE
2024 JOINT AND CRACK SEALING PROJECT, M-765 FOR A TOTAL
AMOUNT OF \$128,911.74 - APPROVED**

Motion by Radner, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the contract extension offer from Michigan Joint Sealing for the 2024 Joint and Crack Sealing Project, M-765 for a total amount of \$128,911.74.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Edgar
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

Elevate Oak Park Project Update

City Manager Tungate provided an update on potential funding for the event hub project.

CALL TO THE AUDIENCE:

Kenneth Sherman, 23840 Jerome, expressed concerns about potential litigation between the City and the current owner of the former WWJ property and offered observations about shopping carts that cross the city limit, both into and out of Southfield.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:50 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



**CITY OF OAK PARK, MICHIGAN
SPECIAL COUNCIL MEETING OF THE
40th OAK PARK CITY COUNCIL
December 18, 2023
6:00 PM**

MINUTES

Mayor McClellan called the special meeting to order at 6:00 p.m. in the Executive Conference Room of Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor ProTem Burns, Council Member Edgar, Council Member Radner

ABSENT: Council Member Whitehead

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff, Deputy City Manager VanVleck, Deputy City Manager DeCoster, HR Director Allen, Municipal Services Director Marrone, Deputy Municipal Services Director Fairless

SPECIAL BUSINESS:

(AGENDA ITEM 3A) Amendment to the Deferred Retirement Option Program (DROP).

City Manager Tungate outlined the request to amend the city's Deferred Retirement Option Program (DROP) agreement to allow a 4-year extension to Public Safety Director Steve Cooper's employment contract.

SCM-12-412-23 MOTION TO APPROVE AN AMENDMENT TO THE CITY'S DEFERRED RETIREMENT OPTION PROGRAM (DROP), ALLOWING THE CITY MANAGER TO EXTEND THE PARTICIPATION PERIOD OF THE PROGRAM, SHOULD THE CITY BE CONTRACTUALLY REQUIRED TO ALLOW FOR SUCH AN EXTENSION - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve an amendment to the City's Deferred Retirement Option Program (DROP), allowing the City Manager to extend the participation period of the program, should the city be contractually required to allow for such an extension.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Burns
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

SCM-12-413-23 (AGENDA ITEM 3B) REQUEST TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT FOR CONTRACTUAL SERVICES WITH MARK BOOTH INSPECTIONS TO CONDUCT THE MECHANICAL/PLUMBING PLAN REVIEWS AND INSPECTIONS - APPROVED

Motion by Edgar, seconded by Burns, CARRIED UNANIMOUSLY, to authorize the City Manager to enter into a contract for contractual services with Mark Booth Inspections to conduct the mechanical/plumbing plan reviews and inspections.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Burns
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

There were no members of the public who wished to speak.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the special meeting at 6:19 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** January 3, 2024**AGENDA****SUBJECT:** Proposed payment request for Engineering Consulting Services.**DEPARTMENT:** DPW/Municipal Services – Engineering *KMG***SUMMARY:** Attached is a request for payment for invoices from OHM Advisors for the projects as listed below:

Project	This Period	Prior Billings	To Date	Current Contract	Account Number
GIS DWAM Grant	\$1,339.50	\$218,631.75	\$219,971.25	\$240,000.00	592-18-538-970
Nine Mile Rd CE	\$1,109.00	\$339,239.91	\$340,348.91	\$457,000.00	202-18-479-970
8 Mile Booster Station Rehab	\$7,576.00	\$22,155.75	\$29,731.75	\$46,516.00	592-18-540-970
Totals	\$10,024.50	\$580,027.41	\$590,051.91	\$743,516.00	

RECOMMENDED ACTION: It is recommended that the invoices from OHM Advisors for the above listed projects be approved for the total amount of \$10,024.50. Funding is available in the above listed accounts.

APPROVALS:

City Manager: _____ ET

Department Director: _____ KM

Finance Director: _____ SC

City Attorney: _____ CK

Budgeted: ☐**EXHIBITS:** Invoices

REMIT TO:
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

CITY OF OAK PARK
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 12/12/2023
Invoice #: 70175
Project: 0037228040

Project Name: Oak Park GIS DWAM

For Professional Services Rendered Through: December 02, 2023

Professional Services

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
Task 1: City & OHM Meetings	\$2,500.00	\$2,466.00	\$34.00	\$0.00
Task 2: Field Data Collection	\$160,000.00	\$156,145.00	\$3,855.00	\$0.00
Task 3: GIS Topology / Attribution Updates	\$30,000.00	\$29,995.75	\$4.25	\$0.00
Task 4: Application Development	\$45,000.00	\$28,110.50	\$16,889.50	\$1,243.50
Task 5: Eos GPS Configuration and Training	\$2,500.00	\$1,914.50	\$585.50	\$96.00
Totals	\$240,000.00	\$218,631.75	\$21,368.25	\$1,339.50

Invoice Total

\$1,339.50

REMIT TO:
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

CITY OF OAK PARK
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 12/12/2023
Invoice #: 70175
Project: 0037228040

Project Name: Oak Park GIS DWAM

Task 4: Application Development

Professional Services

	Hours	Rate	Amount
Associate	1.00	198.00	\$198.00
Technician I	3.00	96.00	\$288.00
Technician II	1.50	115.00	\$172.50
Technician III	4.50	130.00	\$585.00
Professional Services Subtotal	10.00		\$1,243.50
Task 4: Application Development Total:	10.00		\$1,243.50

Task 5: Eos GPS Configuration and Training

Professional Services

	Hours	Rate	Amount
Technician I	1.00	96.00	\$96.00
Professional Services Subtotal	1.00		\$96.00
Task 5: Eos GPS Configuration and Training Total:	1.00		\$96.00

Total Backup:	11.00	\$1,339.50
---------------	-------	------------

REMIT TO:
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

CITY OF OAK PARK
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 12/12/2023
Invoice #: 70176
Project: 0037230003

Project Name: CE - Nine Mile Road Rehab

For Professional Services Rendered Through: December 02, 2023

Professional Services

Description	Fee	Prior Billed	Total Available	Current Billing
OHM	\$402,006.00	\$327,588.50	\$74,417.50	\$1,109.00
Sub - G2	\$54,994.00	\$25,342.41	\$29,651.59	\$0.00
Billing Adjustment	\$0.00	(\$13,691.00)	\$13,691.00	\$0.00
Totals	\$457,000.00	\$339,239.91	\$117,760.09	\$1,109.00

Invoice Total \$1,109.00

REMIT TO:
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

CITY OF OAK PARK
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 12/12/2023
Invoice #: 70176
Project: 0037230003

Project Name: CE - Nine Mile Road Rehab

OHM

Professional Services

	Hours	Rate	Amount
Associate	.50	198.00	\$99.00
Professional Engineer/Architect IV	4.00	195.00	\$780.00
Technician II	2.00	115.00	\$230.00
Professional Services Subtotal	6.50		\$1,109.00
OHM Total:	6.50		\$1,109.00

Total Backup: 6.50 \$1,109.00

REMIT TO:
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

CITY OF OAK PARK
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 12/12/2023
Invoice #: 70174
Project: 0037220030

Project Name: 8 Mile Booster Station Rehab – Phase I

For Professional Services Rendered Through: December 02, 2023

Professional Services

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
Engineering Design	\$24,216.00	\$19,473.25	\$4,742.75	\$4,741.50
Permit & Bidding	\$6,000.00	\$2,682.50	\$3,317.50	\$2,834.50
Construction Services	\$16,300.00	\$0.00	\$16,300.00	\$0.00
Totals	\$46,516.00	\$22,155.75	\$24,360.25	\$7,576.00

Invoice Total

\$7,576.00

REMIT TO:
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



CITY OF OAK PARK
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 12/12/2023
Invoice #: 70174
Project: 0037220030

Project Name: 8 Mile Booster Station Rehab – Phase I

Engineering Design

Professional Services

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Professional Engineer/Architect III	12.00	178.00	\$2,136.00
Professional Engineer/Architect IV	2.50	195.00	\$487.50
Technician I	18.00	96.00	\$1,728.00
Technician III	3.00	130.00	\$390.00
Professional Services Subtotal	35.50		\$4,741.50
Engineering Design Total:	35.50		\$4,741.50

Permit & Bidding

Professional Services

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Associate	1.50	198.00	\$297.00
Graduate Engineer III	17.50	145.00	\$2,537.50
Professional Services Subtotal	19.00		\$2,834.50
Permit & Bidding Total:	19.00		\$2,834.50

Total Backup: 54.50 \$7,576.00



5D

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: January 3, 2024

SUBJECT: Request authorization to bid the 2024 Water Main Replacement Project, M-764.

DEPARTMENT: Municipal Services, Engineering – *KMG*

SUMMARY: Plans and specifications are nearly complete for the 2024 Water Main Replacement Project M-764. This project will replace the water main on Oak Park Blvd from Greenfield to Church and on Lincoln from west of Kipling to Coolidge.

FINANCIAL STATEMENT: This project is budgeted in the Water / Sewer Fund (592-18-538-970) and the Major Streets Fund (202-18-479-970).

RECOMMENDED ACTION: It is recommended that the request to advertise for bids for the 2024 Water Main Replacement Project, M-764 be approved.

APPROVALS:

City Manager: _____ ET _____

Department Director: _____ KM _____

Finance Director: _____ SC _____

City Attorney: _____ CK _____

EXHIBITS: Maps of projects

**Oak Park Blvd.
Water Main
Replacement
Project**

Water Estimate: \$1,100,000

Project Location

Lincoln Ave. Water
Main Replacement
Project
Water Estimate: \$350,000



Oak Park Public Library

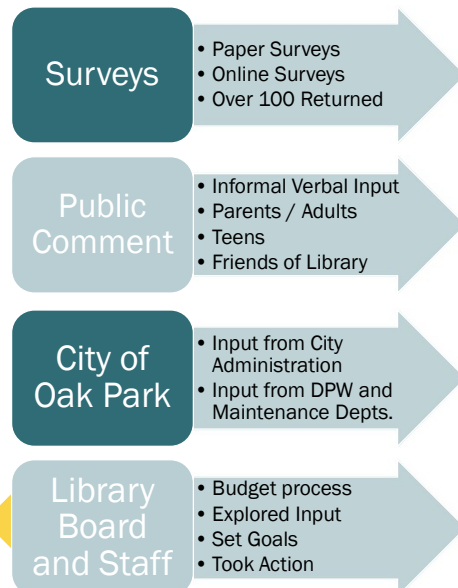
Your Vision, Our Mission

A Re-Design With You in Mind



1

We Asked, You Answered

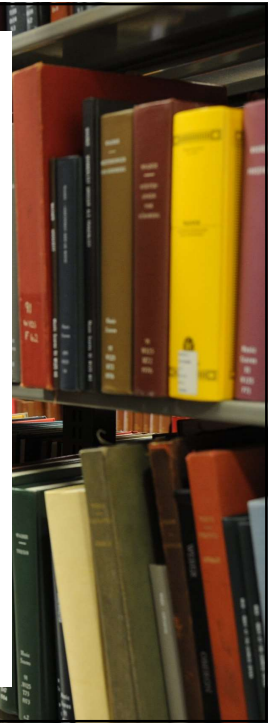


- Collaborated with stakeholders.
- Identified priorities.
- Set goals.

2

Goals Based on Public Input

- Dedicated early literacy area within youth department.
- Relocation of youth area away from adult study space.
- Parent-only internet computers within youth area.
- Relocation and enhancement of the teen department.
- Quiet study tables away from high traffic areas.
- Relocation and improvement of study rooms.
- Centralizing technology for ease of use and increasing access to staff assistance.
- Space dedicated to highlighting Oak Park history.
- A select number of new furniture pieces.



3

Phase 1

January – February 2024

- Relocating and upgrading study rooms.
- Library open normal hours.
- No study rooms.
- Some construction noise possible at times.



4



Phase 2

March 11 – March 31

- Library building closed to public.
- Limited curbside service.
- Staff available by phone during normal business hours.
- Complete reconfiguration of library floorplan.
- Furniture upgrades.

5

Your Vision, Our Mission: Project Funding

- Not part of Elevate Oak Park's Nov 2023 Recreation Millages.
- Funded entirely out of Library Authority fund, not City General Fund.
- Library Board / City Council approved \$115,000 for FY 23-24 budget in capital outlay for this project.



6

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** January 3, 2024**SUBJECT:** Report on bids for the 2024 Sewer Lining Project, M-763.**DEPARTMENT:** Municipal Services – KMG

SUMMARY: At the November 6, 2023 regular meeting of the Oak Park City Council, the request to bid the 2024 Sewer Lining Project, M-763 was approved (CM-11-356-23). The project was advertised and thirty-two (32) contractors viewed the documents. On December 12, 2023, five (5) bids were received and opened. The low bidder, DVM Utilities, Inc. of Sterling Heights, MI, submitted a bid of \$290,309.00.

FINANCIAL STATEMENT: There is \$600,000 available in the Water and Sewer fund for this expenditure and other sewer repairs as required. The engineering estimate for this project was \$250,000.00.

RECOMMENDED ACTION: It is recommended City Council award the regular bid for the 2024 Sewer Lining Project, M-763 to DVM Utilities, Inc. of Sterling Heights, MI, for the total amount of \$290,309.00. Funding is available in the Water and Sewer Fund 592-18-550-970 for this project.

APPROVALS:

City Manager: _____ ET _____

Department Director: _____ KM _____

Finance Director: _____ SC _____

City Attorney: _____ CK _____

Budgeted: ☐**EXHIBITS:** Bid Tab, map of project area

BID TABULATION

2024 SEWER LINING PROJECT M-763 BID OPENING DATE: Tuesday, December 12, 2023				DVM UTILITIES, INC. 6045 SIMS RD. SUITE #2 STERLING HEIGHTS, MI 48313		IWPC, INC. 4086 MICHIGAN AVE. DETROIT, MI 48210		INSITUFORM 580 GODDARD AVE. CHESTERFIELD, MO 63005	
ITEM	DESCRIPTION	QUANT.	U/M	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	8" Sewer Pipe Lining	428	LFT	\$ 40.00	\$ 17,120.00	\$ 45.00	\$ 19,260.00	\$ 34.00	\$ 14,552.00
2	10" Sewer Pipe Lining	228	LFT	\$ 62.00	\$ 14,136.00	\$ 85.00	\$ 19,380.00	\$ 92.00	\$ 20,976.00
3	12" Sewer Pipe Lining	1,098	LFT	\$ 56.00	\$ 61,488.00	\$ 65.00	\$ 71,370.00	\$ 65.00	\$ 71,370.00
4	15" Sewer Pipe Lining	990	LFT	\$ 64.00	\$ 63,360.00	\$ 80.00	\$ 79,200.00	\$ 87.00	\$ 86,130.00
5	18" Sewer Pipe Lining	451	LFT	\$ 85.00	\$ 38,335.00	\$ 85.00	\$ 38,335.00	\$ 85.00	\$ 38,335.00
6	21" Sewer Pipe Lining	301	LFT	\$ 118.00	\$ 35,518.00	\$ 115.00	\$ 34,615.00	\$ 124.00	\$ 37,324.00
7	24" Sewer Pipe Lining	306	LFT	\$ 132.00	\$ 40,392.00	\$ 130.00	\$ 39,780.00	\$ 141.00	\$ 43,146.00
8	Reinstating Sewer Lateral	110	EA	\$ 62.00	\$ 6,820.00	\$ 75.00	\$ 8,250.00	\$ 100.00	\$ 11,000.00
9	Sewer Lateral Protruding Lead Cutting	10	EA	\$ 192.00	\$ 1,920.00	\$ 1.00	\$ 10.00	\$ 530.00	\$ 5,300.00
10	Minor Traffic Device	1	LSUM	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00	\$ 5,500.00	\$ 5,500.00
11	Project Clean Up	1	LSUM	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00
12	Inspection Crew Days	\$ 320.00	DAYS	21.00	\$ 6,720.00	20.00	\$ 6,400.00	19.00	\$ 6,080.00
TOTAL COST				\$ 290,309.00	TOTAL COST	\$ 322,100.00	TOTAL COST	\$ 340,713.00	

OTHER BIDDERS

SAK CONSTRUCTION	\$347,302.50
LANZO CONSTRUCTION	\$576,545.00

City of Oak Park

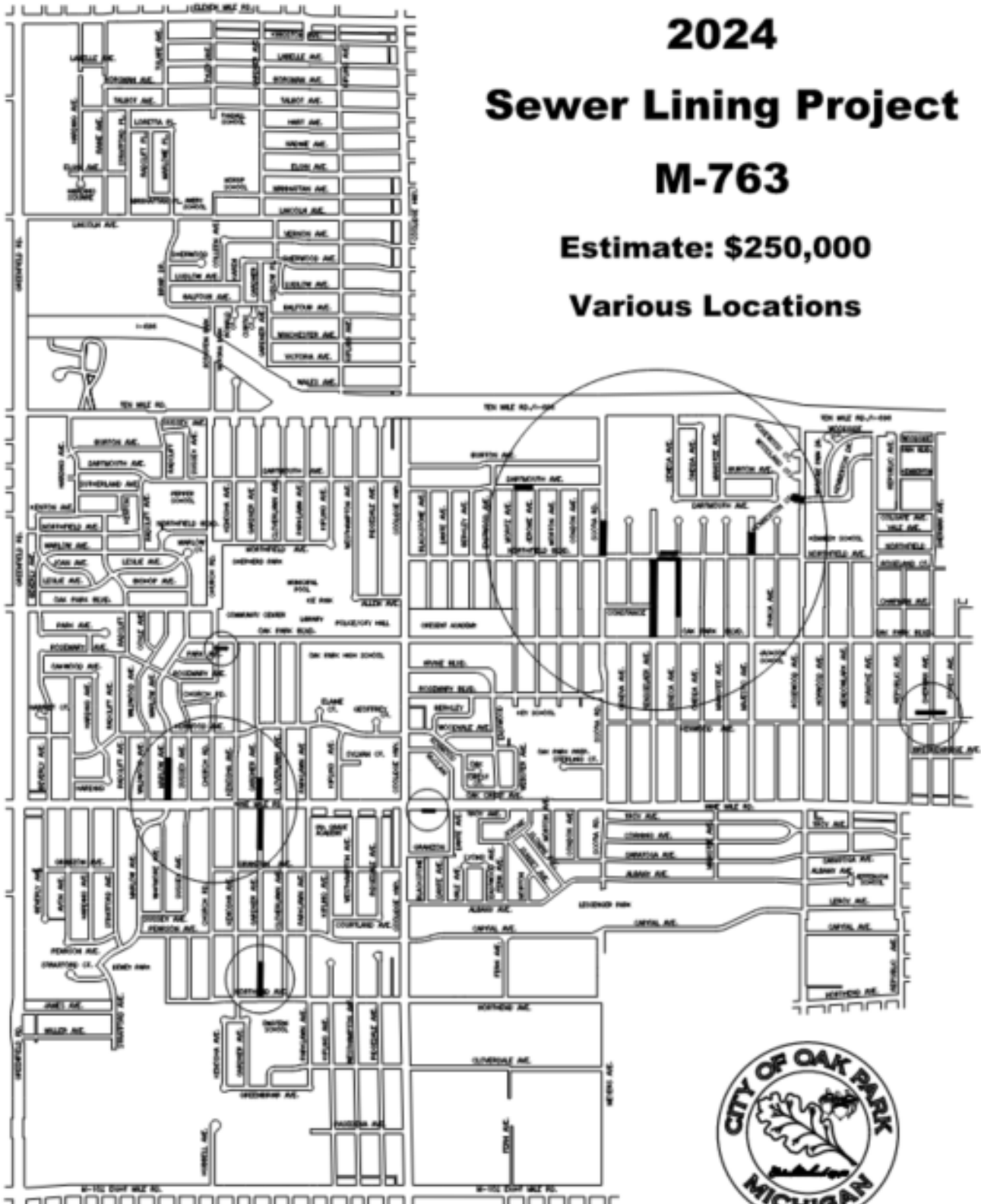
2024

Sewer Lining Project

M-763

Estimate: \$250,000

Various Locations



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** January 3, 2023**SUBJECT:** Second Reading of General Code Ordinance Revisions Chapter 50**DEPARTMENT:** Municipal Services - *KM*

SUMMARY: The Municipal Services Department has been looking at some of their outdated ordinances in order to make improvements in the the community. Over the past few years we have seen a rise in residents taking shopping carts from local stores and then leaving them in yards and on public sidewalks. This has become a nuisance in the community and a drain on our resources. The current ordinance – Market Basket Cart Section 50-45 was outdated and in need of a complete re-write as it was last passed in 1973. We are asking the City Council to repeal the old ordinance and replace with a new Shopping Cart Ordinance. If approved the Municipal Services Department will meet with all businesses with shopping carts to make sure they understand the new ordinance and how to comply.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Approve the resolution reflecting the general code ordinance changes as recommended by the Municipal Services Department.

APPROVALS:

City Manager: _____ ET

Department Director: _____ KM

Finance Director: _____ SC

City Attorney: _____ CK

Budgeted: ☐**EXHIBITS:** Resolution

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN**

ORDINANCE NO. _____

AN ORDINANCE TO REPEAL AND REPLACE CHAPTER 50 OFFENSES AND MISCELLANEOUS PROVISIONS, ARTICLE II – OFFENSES AGAINST PROPERTY, SECTION 50-45 MARKET BASKET CART, OF THE CODE OF ORDINANCES, CITY OF OAK PARK.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Ordinance – Chapter 50, Article II , Section 50-45 of the Code of Ordinances of the City of Oak Park is hereby repealed and replaced as follows:

Section 50-45 Shopping Carts

(a). Definitions.

The following words and phrases, when used in this article, shall have the meanings respectively ascribed to them:

Cart shall mean any rolling or non-rolling basket or container commonly used in so-called supermarkets or self-service stores.

Property shall mean and include any cart.

Store shall mean and include any individual store, chain-store and/or supermarket.

(b). Identification tag required.

It shall be unlawful for any person to provide carts for patrons' use on the store premises, unless the carts bear a weather resistant permanent tag, denoting the name of the owner.

(c). Authority required to take from premises.

It shall be unlawful for any person to take or use without authority any cart from the premises of any store, with or without intent to steal. Violators may be issued a civil infraction ticket in accordance to city policy.

(d). Abandonment in public/private places prohibited.

It shall be unlawful for any person to abandon or suffer to be abandoned any cart, from any store or supermarket, on any street, highway, alley, boulevard or other

public or private place within the city. Violators may be issued a civil infraction ticket in accordance to city policy.

(e). Duty of store owner upon removal from store premises.

It shall be unlawful for any store to permit any person to remove a cart from the store premises except where the store causes carts to be picked up and retrieved within one hour of closing on the day when removed. If a cart shall be found in a public place, it will be presumed that the store owning the cart has violated the terms of this section.

(f). Impoundment of abandoned carts; disposal if unclaimed.

City personnel shall collect abandoned and displaced shopping carts throughout the month. Shopping carts will be stored at the Department of Public Works (DPW) yard for a period of 30 days. An invoice will be generated and sent to each owner (store) for the amount established by the annual fee schedule per cart plus a 15% administrative fee. Pickup of carts and invoices must be paid by 3:00 pm, the last Thursday of each month, otherwise the carts will be disposed of. Payments must be made at the Municipal Services Department, 14300 Oak Park Blvd. A receipt of payment will be provided with instructions to pick up the carts at the DPW yard, 10600 Capital. City personnel will be notified by Municipal Services Department staff to meet at the DPW yard and release the carts.

At the end of every month DPW staff will dispose of any remaining carts into the recycling dumpster. All owners that fail to retrieve their carts or pay their invoice will be issued a Civil Infraction Citation.

(g). Posting of article on premises.

Any store using shopping carts shall post a copy of this article upon the premises in a place where the same can be readily seen by the public.

SECTION 2. Savings Clause - All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 3. Severability - No other portion, paragraph or phrase of the Code of ordinances of the City of Oak Park shall be affected by this Ordinance, except as to the above sections, and in the event that any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or the Code of Ordinances, City of Oak Park.

SECTION 4. Effective Date - This Ordinance shall become effective thirty (30) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this day of _____, 2023.

T. Edwin Norris, City Clerk

I, T. Edwin Norris, the duly authorized Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on _____, 2023.

T. Edwin Norris
City Clerk

First Reading:
Second Reading:
Adopted:
Published:

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

AGENDA OF: December 18, 2023

SUBJECT: Second Reading of General Code Ordinance Revisions Chapter 18

DEPARTMENT: Municipal Services

SUMMARY: In an effort to identify and have contact information for vacant properties we are proposing adding a new section to our current Building Code Ordinances. This new ordinance will give us a tool to enforce vacant and sometimes blighted buildings in our community. The ordinance will require owners of vacant properties to register with the City. This will allow us an opportunity to do exterior inspections, identify vacant buildings and have contact information of the owner to reach if there are any code or building issues on the property to be addressed.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Approve the resolution reflecting the general code ordinance changes as recommended by the Municipal Services Department.

APPROVALS:

City Manager: _____ ET _____

Department Director: _____ KM _____

Director of Finance: _____ SC _____

City Attorney: _____ CK _____

Budgeted: ☐

EXHIBITS: Ordinance

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN**

ORDINANCE NO. _____

AN ORDINANCE TO ADD ARTICLE X – VACANT BUILDING REGISTRATION, SECTION 18-401 - OF CHAPTER 18, BUILDINGS AND BUILDING REGULATIONS, OF THE CODE OF ORDINANCES, CITY OF OAK PARK.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Ordinance - Chapter 18, addition of Article X- Vacant Building Registration of the Code of Ordinances of the City of Oak Park is hereby amended to add Article X to read as follows:

Article X – Vacant Building Registration

Section 18-401. - Purpose.

The purpose of this chapter is to help protect the health, safety and welfare of the citizens by preventing blight, protecting property values and neighborhood integrity, avoiding the creation and maintenance of nuisances and ensuring safe and sanitary maintenance of dwellings, commercial and industrial buildings. Further, it is important for the city to be able to contact owners of vacant properties for property maintenance, fire safety and police purposes.

Section 18-402. - Definitions.

For purposes of this chapter, certain words and phrases are defined as follows:

- (a) Building means a structure with a roof supported by columns or walls to serve as a shelter or enclosure.
- (b) City means the city of Oak Park, Michigan, a municipal corporation.
- (c) Director means the Director of the Municipal Services Department, or his/her designee.
- (d) Evidence of vacancy means any condition that on its own or combined with other conditions present would lead a reasonable person to believe the property is vacant. Such conditions include, but are not limited to, a partially completed structure that is not fit for human occupancy, overgrown and/or dead vegetation, accumulation of newspapers, circulars, flyers and/or mail, past due utility notices and/or disconnected utilities, accumulation of trash, junk, and/or debris, broken or boarded up windows,

abandoned vehicles, auto parts or materials, the absence of window coverings, such as curtains, blinds, and/or shutters, the absence of furnishings and/or personal items consistent with habitation or occupation, current owner's interest in the property has been foreclosed, statements by neighbors, passersby, delivery agents or governmental employees that the property is vacant.

(e) Foreclosure or foreclosed means the process by which a mortgage is enforced against a parcel of real property through sale or offering for sale to satisfy the debt of the borrower, or the process by which the property is foreclosed by the Oakland County Treasurer pursuant to the Michigan General Tax Act for delinquent property taxes.

(f) Mortgage means a recorded lien or interest in real property to secure payment of a loan.

(g) Mortgagee means a person, firm, or corporation holding a mortgage on a property

(h) Mortgagor means a borrower under a mortgage, who grants a lien or interest in property to a mortgagee as security for the payment of a debt.

(i) Owner means an individual, co-partnership, association, corporation, company, fiduciary, or other person or legal entity having a legal or equitable title or any interest in any real property and any mortgagee that has initiated, is in the process of, or has completed foreclosure proceedings, filed a complaint for foreclosure by judicial action or is publishing a notice of foreclosure by advertisement.

(j) Structure means anything constructed or erected the use of which requires location on or attachment to the ground and includes buildings.

(k) Vacant , or vacant property means an improved lot or parcel of real property with at least one (1) building or structure that: 1) is not currently occupied if a residential structure, or not currently being used for commercial operations if a commercial structure; or 2) shows evidence of vacancy and the owner fails to provide satisfactory evidence to the city substantiating that the building or structure is occupied if a residential structure, or is being used for commercial operations if a commercial structure, after notice thereby by the city, within a period of ten (10)

days after the date of the notice. The failure of the owner to timely provide evidence to the city as set forth herein substantiating that the property is occupied if a residential structure or is being used for commercial operations if a commercial structure shall be and constitute prima facie proof that the property is a vacant property. Provided, however, a building or structure which remains furnished, utilities connected or in use, and the property maintained while the owner is absent, shall not be considered vacant. Also, vacant property shall not include any property, building, or structure owned by the city of Oak Park.

Section 18-403 - Registration of vacant property.

(a) An owner of a vacant property in the city shall be responsible for registering that property with the Municipal Services Department by complying with the registration and inspection fee requirements in this chapter within the times set forth in this chapter.

(b) A vacant property shall be registered within sixty (60) days of the vacancy or within thirty (30) days of the date of the city's notice deeming the property vacant pursuant to section 102 (k) hereof where the owner has not timely submitted satisfactory evidence to the city substantiating that the property is occupied if a residential structure or is being used for commercial operations if a commercial structure.

(c) Exceptions.

(1) Unoccupied properties owned by governmental subdivisions/agencies need not be registered in accordance with this chapter.

(2) An owner of a vacant property shall be exempt from registration under this section for the first 12 months following the owner's purchase of the property so long as the owner is actively working to rehabilitate the property for use and occupancy. Such rehabilitation shall be evidenced by the owner or controller obtaining the necessary permits for structural, electrical, mechanical or similar work. It shall be the responsibility of the owner to provide evidence supporting the right to this exemption to the Director.

Section 18-404 - Registration affidavit.

Owners who are required to register their properties pursuant to this chapter shall do so by submitting a copy of a driver's license and an affidavit containing the information specified in this section. The affidavit may be provided by an authorized agent for an owner. The affidavit shall include the following:

(a) The name of the owner(s) of the property;

(b) A mailing address where mail may be sent that will be acknowledged as received by the owner. If certified/return receipt requested is sent to the address provided by the owner pursuant hereto and the mail is returned marked "refused" or "unclaimed" or if ordinary mail sent to the address is returned for whatever reason, then such occurrence shall be prima facie proof that the owner has failed to properly comply with this section.

(c) The name of an individual or legal entity responsible for the care and control of the property. Such individual may be the owner, if the owner is an individual, or may be

someone other than the owner provided that the owner has contracted with such person or entity to act as his agent for purpose of this chapter.

(d) A current address, telephone number and email address where communications may be sent that will be acknowledged as received by the individual responsible for the care and control of the property. If certified/return receipt requested mail is sent to the address provided pursuant to this section and the mail is returned marked "refused" or "unclaimed", or if ordinary mail sent to the address provided pursuant to this section is returned for whatever reason, then such occurrence shall be prima facie proof that the owner has failed to properly comply with the requirements of this section.

(e) An explanation as to the reason for the vacancy of the property.

Once a vacant property has been properly registered by the owner, such registration shall be valid and effective for a period not to exceed three hundred sixty-five (365) days, and shall be renewed annually thereafter until the property has become occupied and a certificate of compliance has been issued pursuant to section 109.

Section 18-405. – Registration and Fees.

All fees applicable to this chapter shall be set from time to time by resolution of the Oak Park city council (fee schedule), which fees shall include a registration fee, an inspection fee, a re-inspection fee, and such other related fees established by resolution of the city council. There shall also be a fee for the filing of a new owner's affidavit. For properties that are not registered within the required time, an additional fee for the added cost of the city's expenses in having to determine ownership, which may include, but is not limited to, title searches, shall be assessed and immediately payable. The payment of all fees required under this chapter is secured by a lien against the property and if not paid within thirty (30) days after the bill for such fee(s) is rendered, such fee(s) shall be collected as an Special Assessment District.

Section 18-406. - Requirement to keep information current.

If at any time the information contained in the registration affidavit required pursuant to section 104 of this chapter is no longer valid, the owner has ten (10) days to file a new affidavit containing valid, current information. There shall be no fee to update an existing registered owner's current information.

Section 18-407. - Inspections.

(a) Vacant or unoccupied buildings or structures, including the surrounding real property, required to be registered in accordance with this chapter shall be subject to an initial exterior inspection by the director, or his/her designee, upon registration. The owner shall pay the inspection fees pursuant to section 105 hereunder. Following the initial inspection, in order to ensure that vacant buildings and structures are safe,

secured, and well-maintained, all vacant or unoccupied buildings or structures, including the surrounding real property, shall be subject to additional exterior inspections by the director, or his/her designee on one or more of the following bases:

(1) By area, such as an entire block, neighborhood or historic district, such that all vacant or abandoned properties in a predetermined geographical area will be inspected simultaneously, or within a short period of time.

(2) By complaint, such that complaints of property maintenance violations or violations of the requirements of this article shall be inspected within a reasonable time.

(3) By recurrent violations, such that any property which is found to have a high incidence of recurrent or uncorrected violations may be inspected more frequently.

(4) Whenever reasonable cause exists to believe that there is a violation of the property maintenance code or this article on any vacant or abandoned property or other conditions which makes the structure or premises unsafe, dangerous, or hazardous.

(5) For the purpose of re-inspection to ensure the correction of any violations in existence of a previous inspection.

. Any violations of the city code or this chapter which are detected upon any of the inspections by the director, or his/her designee, shall be fully repaired and remedied within thirty (30) days of notice to the owner, or such additional time as permitted by the director.

(b) Any mortgagee who holds a mortgage on a property located within the city, shall perform an inspection, to the extent permitted by law or under the mortgage, of the property that is the security for the mortgage, upon default by the mortgagor, within thirty (30) days after either the filing of a complaint for foreclosure (if foreclosure is by judicial action) or publishing a notice of foreclosure (if foreclosure is by advertisement). Upon such inspection by the mortgagee, if the property is found to be vacant or shows evidence of vacancy, it is, by this chapter, deemed vacant and the mortgagee shall register the property in accordance with this chapter and be subject to all provisions of this chapter.

Section 18-408. - Maintenance and security requirements.

An owner of a vacant property shall comply with all of the following maintenance and security requirements:

(a) Property shall be kept free from weeds, grass more than eight (8) inches high, dry brush, dead vegetation, trash, junk, debris, building materials, any accumulation of newspapers, circulars, flyers, notices, except those required by federal, state, or local

law, discarded items, including, but not limited to, furniture, clothing, large and small appliances, printed material, signage, containers, equipment, construction materials or any other items that give the appearance that the property is abandoned.

(b) Property shall be maintained free of graffiti, tagging, or similar markings.

(c) All visible front and side yards shall be landscaped and properly maintained. Landscaping includes, but is not limited to, grass, ground covers, bushes, trees, shrubs, hedges, or similar plantings. Maintenance includes, but is not limited to, cutting, pruning, and mowing of required landscaping and removal of all trimmings.

(d) Pools, spas, and other water features shall be covered with an industry approved safety cover and shall also comply with the minimum security fencing and barrier requirements of applicable building and existing structures/property maintenance codes and ordinances.

(e) Property shall be maintained in a secure manner so as not to be accessible to unauthorized persons. Secure manner includes, but is not limited to, the closure and locking of windows, doors, gates and any other opening of such size that may allow a child or other person to access the interior of the property and/or structures. Broken windows must be repaired or replaced with like glazing materials within fourteen (14) days, except as otherwise provided in the existing structures code. Boarding up of open or broken windows is prohibited except as a temporary measure not to exceed fourteen (14) days or as authorized by the director.

(f) Electrical power and natural gas shall be provided to all vacant or unoccupied building(s) or structure(s) to power all mechanical equipment to maintain a minimum ambient interior temperature of not less than forty-five (45) degrees F during the months of September through April of each calendar year and to power a sump pump. All vacant or unoccupied residential

buildings or structures shall have the water shut off at the street and shall have the building properly winterized so as to prevent the bursting of water pipes, unless the building or structure is served by a heating system which requires the use of water.

(g) Property shall be maintained in compliance with all other applicable code requirements.

Section 18-409. - Re-occupancy or Sale.

A vacant property and any building or structure situated thereon shall not be occupied or sold until a certificate of compliance has been issued by the city. All mechanical, electrical, plumbing, and structural systems shall be certified by a licensed contractor or a licensed engineer as being in good operation and repair, if specifically requested by the director. In addition, a certificate of compliance shall not be issued until all outstanding costs, assessments, and/or liens owed to the city have been paid in full.

Section 18-410. - Violation and penalty.

(a) Violations of this article are municipal civil infractions, subjecting persons found responsible for violations to the fines, sanctions, remedies, and procedures as set forth in chapter 15, section 1.700 et. seq. of this Code. Each day that a violation exists after expiration of any time period set forth herein shall constitute a separate offense. Institution of civil infraction proceedings shall not restrict the City from pursuing further remedies.

SECTION 2. Savings Clause - All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 3. Severability - No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this Ordinance, except as to the above sections, and in the event that any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or the Code of Ordinances, City of Oak Park.

SECTION 4. Effective Date - This Ordinance shall become effective thirty (30) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this day of _____, 2023.

T. Edwin Norris, City Clerk

I, T. Edwin Norris, the duly authorized Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on _____, 2023.

T. Edwin Norris
City Clerk

First Reading:
Second Reading:
Adopted:
Published:

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** January 3, 2024**SUBJECT:** Payment Application No. 3 for the Nine Mile Connector Park Project, M-746.**DEPARTMENT:** Municipal Services – Engineering KMG

SUMMARY: Attached is Payment Application No. 3 for the Nine Mile Connector Park Project, M-746 by DMC Consultants Inc. of Detroit, MI. This project will install the play equipment and site amenities at the Nine Mile Connector Park, between the Linear Park and Troy Ave. This project is approximately 93% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	\$313,768.00
Total Completed to Date:	\$293,212.05
Less Retainage:	\$ 14,660.60
Net Earned:	\$278,551.45
Deductions:	\$ 0.00
Balance:	\$278,551.45
Payments to Date:	<u>\$ 58,047.33</u>
Amount Due DMC Consultants:	\$220,504.12

RECOMMENDED ACTION: It is recommended that Payment Application No. 3 for the Nine Mile Connector Park Project, M-746 to DMC Consultants Inc. of Detroit, Michigan be approved for the amount of \$220,504.12. It is further requested to approve a budget amendment to move the required funding to the Public Improvement Fund (401-70-900-970) for this project.

APPROVALS:

City Manager: _____ ET _____

Department Director: _____ KM _____

Director of Finance: _____ SC _____

City Attorney: _____ CK _____

Budgeted: ☐**EXHIBITS:** Payment Application No. 3, map

PAYMENT APPLICATION

PROJECT: Nine Mile Connector Park Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: DMC Consultants Inc.
 13500 Foley Street
 Detroit, MI 48227

JOB NUMBER: M-746
APPLICATION NO.: 3
PERIOD ENDING: 12/5/23
PAGE: 1 of 1

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Period Quantity	Period Amount	Quantity To Date	Amount To Date
1	Mobilization, Max	1	LSUM	\$ 16,500.00	0.00	\$0.00	1.00	\$16,500.00
2	Erosion Control, Inlet filter protection, fabric	4	EACH	\$ 350.00	0.00	\$0.00	0.00	\$0.00
3	Standard Concrete Sidewalk Pavement (6" Concrete)	1,868	SFT	\$ 15.00	0.00	\$0.00	2,043.19	\$30,647.85
4	Subgrade Undercutting (Modified)	100	CYD	\$ 120.00	0.00	\$0.00	0.00	\$0.00
5	Earthwork (earth excavation)	400	CYD	\$ 70.00	0.00	\$0.00	210.16	\$14,711.20
6	Zipline w/Disk Seat	1	EACH	\$ 22,215.00	1.00	\$22,215.00	1.00	\$22,215.00
7	Accessible Spinner	1	EACH	\$ 26,000.00	1.00	\$26,000.00	1.00	\$26,000.00
8	Bouncing Metal Swing	1	EACH	\$ 5,650.00	1.00	\$5,650.00	1.00	\$5,650.00
9	Post mount scavenger hunt panel	1	EACH	\$ 1,550.00	1.00	\$1,550.00	1.00	\$1,550.00
10	Treasure Tumble panel	1	EACH	\$ 4,895.00	1.00	\$4,895.00	1.00	\$4,895.00
11	ADA Solar System panel	1	EACH	\$ 2,500.00	1.00	\$2,500.00	1.00	\$2,500.00
12	SpinRacer panel	1	EACH	\$ 2,600.00	1.00	\$2,600.00	1.00	\$2,600.00
13	14 ft Shade Sail (attached to zoomtrax)	3	EACH	\$ 8,300.00	3.00	\$24,900.00	3.00	\$24,900.00
14	14 ft Shade Sail attached to post	1	EACH	\$ 7,500.00	1.00	\$7,500.00	1.00	\$7,500.00
15	Large Lollitops	2	EACH	\$ 1,400.00	2.00	\$2,800.00	2.00	\$2,800.00
16	Medium Lollitops	1	EACH	\$ 950.00	1.00	\$950.00	1.00	\$950.00
17	Small Lollitops	2	EACH	\$ 650.00	2.00	\$1,300.00	2.00	\$1,300.00
18	Lollitop Support Post	2	EACH	\$ 810.00	2.00	\$1,620.00	2.00	\$1,620.00
19	Play panel support posts (3.5 in OD x 100 in steel post w/ riveted cap)	6	EACH	\$ 520.00	6.00	\$3,120.00	6.00	\$3,120.00
20	6 FT Bench	3	EACH	\$ 2,650.00	3.00	\$7,950.00	3.00	\$7,950.00
21	Decorative Pedestrian Light Pole	3	EACH	\$ 7,200.00	5.00	\$36,000.00	5.00	\$36,000.00
22	Solar Light	8	EACH	\$ 830.00	8.00	\$6,640.00	8.00	\$6,640.00
23	ADA Square table	1	EACH	\$ 3,500.00	1.00	\$3,500.00	1.00	\$3,500.00
24	Trash Receptacle with Recycling	1	EACH	\$ 3,750.00	1.00	\$3,750.00	1.00	\$3,750.00
25	Athletic & Recreational Surface, Blue	1,830	SFT	\$ 26.00	1,830.00	\$47,580.00	1,830.00	\$47,580.00
26	Athletic & Recreational Surface, Green	508	SFT	\$ 26.00	508.00	\$13,208.00	508.00	\$13,208.00
27	Acer rubrum, 3 inch	1	EACH	\$ 950.00	0.00	\$0.00	0.00	\$0.00
28	Aronia melanocarpa 'Autumn Magic', #5 cont.	6	EACH	\$ 100.00	0.00	\$0.00	3.00	\$300.00
29	Cercis canadensis, 10 ft height	2	EACH	\$ 920.00	0.00	\$0.00	0.00	\$0.00
30	Geranium maculatum, #1 cont.	47	EACH	\$ 28.00	0.00	\$0.00	36.00	\$1,008.00
31	Panicum virgatum, 'Shenandoah', #1 cont.	9	EACH	\$ 30.00	0.00	\$0.00	9.00	\$270.00
32	Rhus aromatica 'Gro-Low', #1 cont.	5	EACH	\$ 77.00	0.00	\$0.00	5.00	\$385.00
33	Rudbeckia fulgida var sulivantii 'Goldsturm', #1 cont.	3	EACH	\$ 27.00	14.00	\$378.00	17.00	\$459.00
34	Sporobolus heterolepis, #1 cont.	22	EACH	\$ 27.00	17.00	\$459.00	39.00	\$1,053.00
35	Ulmus x 'Frontier', 3 inch	1	EACH	\$ 954.00	0.00	\$0.00	0.00	\$0.00
36	Plant bed preparation	67	SYD	\$ 10.00	0.00	\$0.00	0.00	\$0.00
37	Watering and cultivating, 1st year	1	LSUM	\$ 4,320.00	0.00	\$0.00	0.00	\$0.00
38	Watering and cultivating, 2nd year	1	LSUM	\$ 3,240.00	0.00	\$0.00	0.00	\$0.00
39	Class "A" Sodding (Modified)	40	SYD	\$ 20.00	0.00	\$0.00	0.00	\$0.00
40	Loop Bike Racks	0	EACG	\$ 550.00	3.00	\$1,650.00	3.00	\$1,650.00
\$228,715.00							\$298,212.05	

Original Contract Amount: \$313,768.00

Earnings This Period: \$228,715.00
 Total Earnings to Date: \$298,212.05
 Less Retainage: \$14,660.60
 Net Earned: \$278,551.45
 Deductions: \$0.00
 Balance: \$278,551.45
 Payments to Date: \$58,047.33
Amount Due: \$220,504.12

Accepted By:

Logesh Rajendran
 Logesh Rajendran (Dec 8, 2023 13:16 EST)

Date: 12/08/2023

Kara M. Grisamer

Kara Grisamer P.E., City Engineer
 City of Oak Park, Michigan

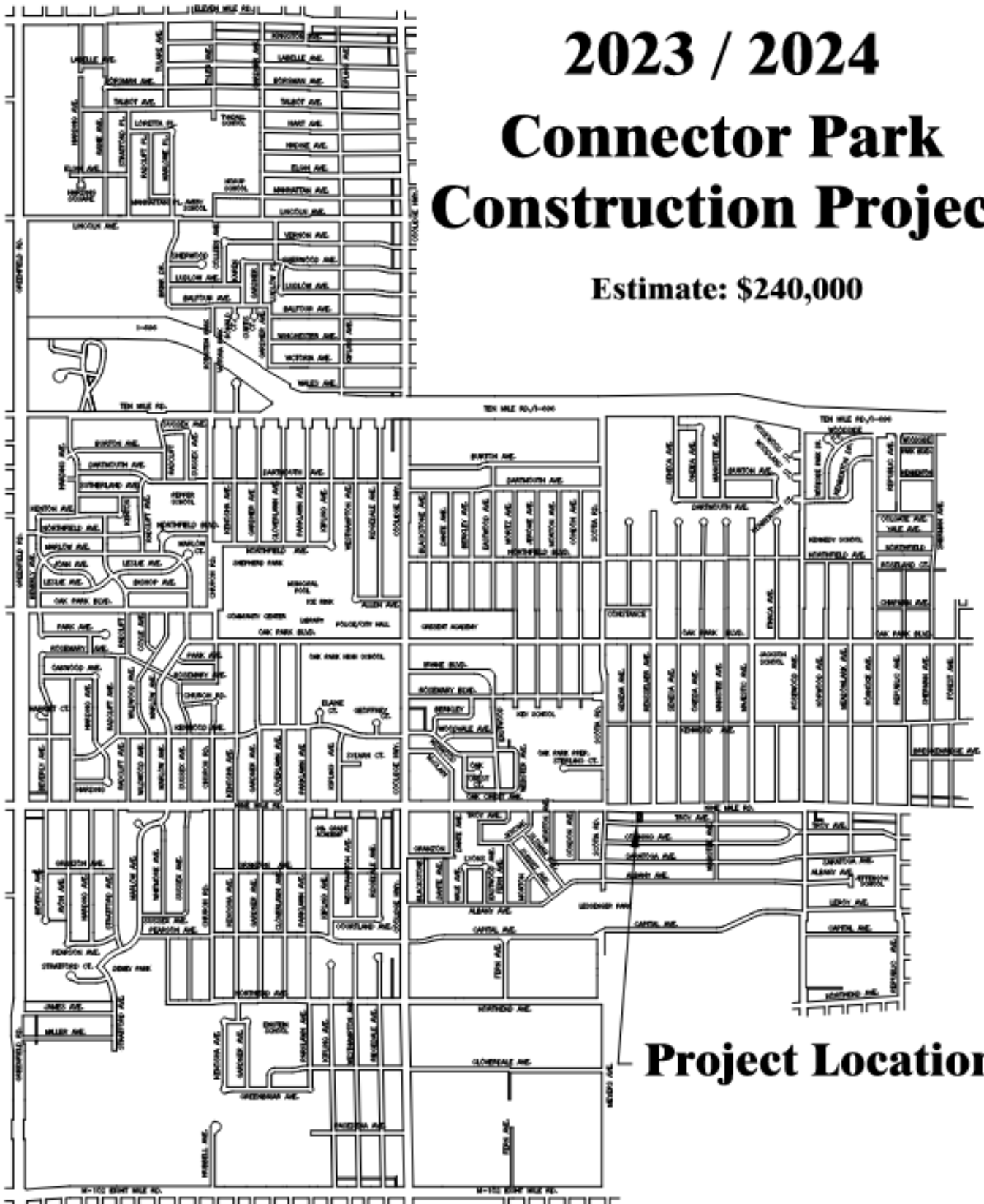
Date: 12/08/2023

City of Oak Park

2023 / 2024

Connector Park Construction Project

Estimate: \$240,000



Project Location

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** January 3, 2024**SUBJECT:** Request authorization for the purchase of a light duty pick-up truck to be assigned to the Public Works Department.**DEPARTMENT:** Public Works – *DED***SUMMARY:** The Public Works Department is requesting authorization to purchase the following vehicle from the State of Michigan (MiDeal) contract as part of the FY 2023-24 budget.

Vehicle:	Department:	Amount: (Pre-Bid Contract)	Account:
2024 Ford F-150	Public Works	Total Cost: \$48,589.00 (State of Michigan - MiDeal)	<u>Motor Pool:</u> 592-18.538.970

FINANCIAL STATEMENT: Funding for this vehicle purchase is available in the Water / Sewer Fund (592-18.538-970).**RECOMMENDED ACTION:** It is recommended that City Council authorize the Public Works Department to participate in the State of Michigan (MiDeal) contract for the vehicle purchase totaling \$48,589.00. Funding is available in the Water / Sewer Fund (592-18.538-970).**APPROVALS:**

City Manager: _____ ET

Department Director: _____ *DED*

Director of Finance: _____ SC

City Attorney: _____ CK

Budgeted: ☐**EXHIBITS:** None