



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
40th OAK PARK CITY COUNCIL
January 22, 2024
7:00 PM**

MINUTES

The meeting was called to order at 7:00 p.m. by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Burns,
Council Member Edgar, Council Member Whitehead

ABSENT: Council Member Radner

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Krause

APPROVAL OF AGENDA:

**CM-01-011-24 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS AMENDED
– APPROVED**

Motion by Whitehead, seconded by Burns, CARRIED UNANIMOUSLY, to approve the agenda with the following change:

- Omit Item #7A

Voice Vote:	Yes:	McClellan, Burns, Edgar, Whitehead
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-01-012-24 (AGENDA ITEM #5A-E) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular City Council Meeting Minutes for January 3, 2024 **CM-01-013-24**
- B. Parks and Recreation Commission Meeting Minutes for October 18, 2023 and November 15, 2023 **CM-01-014-24**
- C. Request to advertise for bids for 2024 Lawn Maintenance Contract **CM-01-015-24**
- D. Request to advertise for bids for 2024 Landscape Maintenance Contract **CM-01-016-24**
- E. Licenses New and Renewals submitted for January 22, 2024 **CM-01-017-24**

MERCHANT'S LICENSES – January 22, 2024
(Subject to All Departmental Approvals)

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
JAX KAR WASH	26550 GREENFIELD	\$150.00	CAR WASH
QUICK PHONE REPAIR LLC	22150 COOLIDGE HWY	\$150.00	PHONE REPAIR
 <u>RENEWALS (/2024)</u>	 <u>ADDRESS</u>	 <u>FEE</u>	
ERNIE'S MARKET	8500 CAPITAL AVE	\$150.00	RESTAURANT
SOCKS GALORE WHOLESALE	10355 CAPITAL AVE	\$150.00	WHOLESALE RETAIL
EXCELL SNOW & TURF MAINTENANCE	11000 CAPITAL AVE	\$150.00	CONTRACTORS
MI IMPORT INC	12701 CAPITAL AVE	\$150.00	WHOLESALE RETAIL
MIDLAND EQUIPMENT CO OF MICHIGAN	12900 CAPITAL AVE	\$150.00	INDUSTRIAL
AUDITORY INSTRUMENTS INC	13261 CLOVERDALE AVE	\$150.00	RETAIL
WALKER PRINTERY INC	13351 CLOVERDALE AVE	\$150.00	RETAIL
E-ZEE SET WOOD PRODUCTS	21650 COOLIDGE HWY	\$150.00	RETAIL
CITIZENS BANK	23067 COOLIDGE HWY	\$150.00	FINANCIAL INSTITUTION
OAK PARK RX	24651 COOLIDGE HWY	\$150.00	PHARMACY
MARCUS WEAR AND TAILOR LLC	24709 COOLIDGE HWY	\$150.00	RETAIL
MEAL PREP II	24711 COOLIDGE HWY	\$150.00	RETAIL
NEWTON STYLE ME	25201 COOLIDGE HWY	\$150.00	HAIR SALON
LEARNING DISABILITIES CLINIC	25611 COOLIDGE HWY	\$150.00	MEDICAL OFFICE
HAIR MOOD SALON	26035 COOLIDGE HWY	\$150.00	HAIR SALON
EL MAR'S SUBURBAN SHOP	13661 W ELEVEN MILE RD	\$187.50	RETAIL
MICHIGAN CONSTRUCTION PROTECTION	14211 W ELEVEN MILE RD	\$150.00	CONSTRUCTION
DEPENDABLE GAGE & TOOL CO	15321 W ELEVEN MILE RD	\$150.00	MANUFACTURER
HARTWELL CEMENT COMPANY	21650 FERN AVE	\$150.00	CONTRACTORS
PITA CAFÉ	25282 GREENFIELD RD	\$150.00	RESTAURANT
HEWSON VAN HELLEMONT PC	25900 GREENFIELD RD # 650	\$150.00	LAW FIRM
PAIRS FOOD STORE	9000 W NINE MILE RD	\$150.00	RETAIL
HOOKAH 101	15401 W NINE MILE RD	\$187.50	SMOKE SHOP

Roll Call Vote:	Yes:	McClellan, Burns, Edgar, Radner
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS:

A. Annual Audit Presentation **(Removed from the agenda)**

PUBLIC HEARINGS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS:

**CM-01-018-24 (AGENDA ITEM #11A) APPROVAL FOR PAYMENT OF INVOICES
SUBMITTED BY GARAN, LUCOW, MILLER, P.C. FOR LEGAL
SERVICES IN THE TOTAL AMOUNT OF \$17,424.32 - APPROVED**

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve payment of invoices #619579, 619580, 619581, and 619582 to Garan, Lucow, Miller P.C., for legal services rendered through December 31, 2023, in the total amount of \$17,424.32.

Roll Call Vote:	Yes:	McClellan, Burns, Edgar, Whitehead
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

BIDS: None

ORDINANCES: None

CITY ATTORNEY: No Report

CITY MANAGER:

Finance/Assessing

**CM-01-019-24 (AGENDA ITEM #15A) REQUEST TO APPROVE INCOME
GUIDELINES FOR THE 2024 POVERTY EXEMPTION
APPLICATION – APPROVED**

Motion by Burns, Seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the following income guidelines for the 2024 Poverty exemption application:

2024 Federal Poverty Guidelines

Persons in Household	Federal Poverty Guideline	City of Oak Park Adopted Poverty Level
1	\$14,580	\$21,870
2	\$19,720	\$29,580
3	\$24,860	\$37,290
4	\$30,000	\$45,000
5	\$35,140	\$52,710
6	\$40,280	\$60,420
7	\$45,420	\$68,130
8	\$50,560	\$75,840
Add the following amount for each additional person over 8.		
	\$5,140	\$7,710

Roll Call Vote:	Yes:	McClellan, Burns, Edgar, Whitehead
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

CM-01-020-24 (AGENDA ITEM #15B) RATE OF COMPENSATION FOR THE BOARD OF REVIEW MEMBERS AND THE 2024 MEETING DATES AND TIMES – APPROVED

Motion by Burns, Seconded by Edgar, CARRIED UNANIMOUSLY, to approve the rate of compensation for the Board of Review at \$120.00 for a full day and \$60.00 for a half day of service and the following dates and times for the 2024 Board of Review Meetings to be held at City Hall:

Monday	March 11, 2024	9:00 am to 1:00 pm & 3:00 pm to 7:00 pm
Tuesday	March 12, 2024	6:00 pm to 8:00 pm
Monday	March 25, 2024	9:00 am to 1:00 pm & 2:00 pm to 4:00 pm

Roll Call Vote:	Yes:	McClellan, Burns, Edgar, Whitehead
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

City Assessor Sheets indicated the City Charter (Section 10.6) states that the rate of compensation for the Board of Review shall be established by City Council and (Section 10.7) and that the Board of Review shall meet on the second and fourth Monday in March for the purpose of hearing tax assessment appeals. The Assessing Department is requesting to schedule one additional date with the option to add additional dates if needed.

Municipal Services

CM-01-021-24 (AGENDA ITEM #15C) REQUEST TO APPROVE THE PROFESSIONAL SERVICES CONTRACT WITH NEUMANN SMITH ARCHITECTURE FOR THE TOTAL NOT-TO-EXCEED PRICE OF \$397,525.00 (\$348,000 EVENT HUB / \$49,525 MUNICIPAL SERVICES) SUBJECT TO APPROVAL BY THE CITY ATTORNEY BEFORE EXECUTION. IT IS FURTHER RECOMMENDED THAT A BUDGET AMENDMENT BE APPROVED TO APPROPRIATE THE AMOUNT RELATED TO THE EVENT HUB IN THE PARKS AND RECREATION IMPROVEMENT FUND – APPROVED

Motion by Edgar, Seconded by Burns, CARRIED UNANIMOUSLY, to approve the professional services contract with Neumann Smith Architecture for the total not-to-exceed price of \$397,525.00 (\$348,000 Event Hub / \$49,525 Municipal Services) subject to approval by the City Attorney before execution. It is further recommended that a budget amendment be approved to appropriate the amount related to the Event Hub in the Parks and Recreation Improvement Fund.

Roll Call Vote:	Yes:	McClellan, Burns, Edgar, Whitehead
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

Ken Sherman, 23840 Jerome, spoke to snow removal concerns on Greenfield, Oak Park Blvd., and Jerome. He would like to see more aggressive enforcement of the ordinance.

Silva Haywood, 21750 Kenosha, spoke to snow removal concerns, and street plowing and salting. She also expressed her displeasure with the number of trees in the city.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:35 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor