



CITY OF OAK PARK

OAK PARK PUBLIC LIBRARY

Mayor
Marian McClellan
Mayor Pro Tem
Shawn Whitehead
Council Members
Solomon Radner
Julie Edgar
Stephanie Crawford
City Manager
Erik Tungate

Library Board Meeting Minutes – May 20, 2025

- I. Call to Order: 6:30
- II. Roll Call:
 - Noson - Present
 - Cheryl - Present
 - Solomon – Not Present
 - Ken - Present
 - Leslye - Present
 - Hilery - Present
 - Zakiya - Present
- III. Approval of Agenda
 - Motion by: Zakiya
 - Second: Leslye
 - All in favor
- IV. Approval of April 15, 2025, Meeting Minutes
 - Motion by: Ken with amendment in section XI: correction of Ken’s comments regarding security budget
 - Second: Cheryl
 - All in favor
- V. Public Comment – 3 minutes maximum
- VI. City Manager’s Report – Read by Kimberly
- VII. Treasurer’s Report
 - Motion to accept the Treasurer’s Report in the amount of \$9286.05 – Hilery
 - Second – Leslye
 - Roll Call:
 - Noson - Y
 - Cheryl - Y
 - Solomon – Not Present
 - Ken - Y
 - Leslye - Y
 - Hilery - Y
 - Zakiya - Y
- VIII. Library Director Report – Kimberly Schaaf
 - A. Events / Library Happenings / Apr - May Incidents

Events:

- April 30 – Rita Woods, speculative fiction author with partner Book Beat was great! Met the Director of Black Bottom Archives and may partner in the future.
- May 6 – Pollinator Gardens program went well
- Recycled Moss Terrarium program aimed at youth and families as a partner of the Recycling and Conservation Commission on April 24.
- History Helpers continues to attract long-time residents who have a lot of fun!
- Friends Volunteer Round-up to try and boost Friends involvement May 8 went well.
- Traditional large book sale May 14-18 did well.
- Library to participate in the Oakland Thrive Business Fair put on in part by the CIA.
- Library will participate in the Family Fun Fest on June 7th on 9 mile (also sponsored by CIA).
- June 8 / 2-4pm - Summer Reading Kick-off Party / art project stations, strolling magician/juggler
- June 23 @ 6:30 - Bel Canto Choral Society Concert
- Juneteenth Programming:
 - June 1 @ 2pm – Storytelling with Audrey Allison (family event)
 - June 12 @ 6:30 – Author talk: Cheryl Neely / “No Human Involved: The Serial Murder of Black Women and Girls and the Deadly Cost of Police Indifference”
 - June 25 @ 6:30 – Michigan Notable Book Author, Amos Paul Kennedy, Jr: Citizen Printer

Library / Building Happenings:

- New history archives website is up and running. Updates will happen weekly.
- City filled cracks in the parking lot.

Staff-Related News:

- In the process of replacing a PT Clerk.
- New Supervisor, Emily Schwartz will be taking the Self-Help Legal Navigation training.

Incidents:

- No new formal incidents since last meeting.

B. Statistics

No deviation from norm other than slight increase in new cards due to school visits.

IX. Committee Reports – Strategic Goals Committee: Met first week of May. Discussed goals of group and approach. Meet again first week of June.

X. Old Business

A. Afterschool Safety – Renewing with current company. Discussion of performance.

B. Website / Logo – Update – Waiting to find out if we will keep current website vendor or move to new company (City decision).

C. Fed Impact on Budget/Services – Right now through fall season there will be no impact on current services for patrons.

XI. New Business

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- A. Library Budget as a percentage of the City – Visual presentation of documents included in the City Budget showing the Library is 2.5% of total budget.
 - B. Liabilities within Library – City holds liability insurance for all aspects of liability according to City Manager.
 - C. Digital Archives are Live – website distributed. Will be posted publicly when we figure out what is happening with our website.
- XII. Friends of the Library Report – Successful book sale. New volunteers. Made over \$500 in book sale.
- XIII. Adjournment – Ken made motion at 7:29
Second – Zakiya
All in favor.

Next meeting: June 17, 2025 / 6:30