



**MINUTES
REGULAR CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
JUNE 16, 2025
7:00 PM**

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

PRESENT: Mayor McClellan, Council Member Radner, Council Member Whitehead, Council Member Crawford

ABSENT: Council Member Edgar

OTHERS

PRESENT: City Manager Tungate, Deputy City Clerk Williams-Elliott, City Attorney Krause

4. APPROVAL OF AGENDA

Motion by Crawford, seconded by Radner, CARRIED, to approve the agenda with the following change:

1. Add Item #5.F - Payment application for the Eight-Mile Booster Station

Voice Vote:	Yes:	McClellan, Radner, Whitehead, Crawford
	No:	None
	Absent:	Edgar

5. CONSENT AGENDA

Motion by Radner, seconded by Whitehead, CARRIED, to approve the consent agenda consisting of the following items:

Voice Vote:	Yes:	McClellan, Radner, Whitehead, Crawford
	No:	None
	Absent:	Edgar

- A. Regular City Council Meeting Minutes for June 4, 2025
CM-06-190-2025
- B. Payment request from Neumann Smith Architecture for Architectural Services on the Event Hub Project for the total amount of \$10,419.27
CM-06-191-2025

- C. Public Safety Activity Summary Report for May 2025
CM-06-192-2025
- D. Approval of Pay Application No. 1 for the 2025 Water Main Replacement Project M-769 in the amount of \$568,001.12.
CM-06-193-2025
- E. New and Renewal Licenses June 16, 2025
CM-06-194-2025
- F. Request to approve Payment Application No. 7 for the Eight Mile Booster Station Rehabilitation Project, M-732, to CSM Mechanical of Milford, MI in the amount of \$310,065.56
CM-06-195-2025

6. RECOGNITION OF VISITING ELECTED OFFICIALS

- A. Oakland County Commissioner Yolanda Smith Charles

Commissioner Charles presented an award to Oak Park resident Leslye Harelik-Richie.

7. ACCOUNTING REPORTS

- A. Approval for payment of invoices submitted by Garan, Lucow, Miller, PC for legal services in the amount of \$14,659.48
CM-06-196-2025

Motion by Radner, seconded by Whitehead, CARRIED, to approve payment of invoices submitted by Garan, Lucow, Miller, PC for legal services in the amount of \$14,659.48.

Roll Call Vote: Yes: McClellan, Radner, Whitehead, Crawford
 No: None
 Absent: Edgar

- B. Approval for payment of an invoice submitted by Shifman Fournier for legal services' retainer for July 1, 2025 – September 30, 2025 in the total amount of \$20,000.00.

CM-06-197-2025

Motion by Radner, seconded by Crawford, CARRIED, to approve payment of an invoice submitted by Shifman Fournier for legal services' retainer for July 1, 2025 – September 30, 2025 in the total amount of \$20,000.00.

Roll Call Vote: Yes: McClellan, Radner, Whitehead, Crawford
 No: None
 Absent: Edgar

8. ORDINANCES

- A. First reading of an ordinance amending Sections 18-211, 18-215, and 18-231 of Chapter 18, Articles V AND VI, of the Code of Ordinances. (The amendments update compliance provisions to align with state law and the 2021 version of the International Property Maintenance Code that the City of Oak Park has adopted by reference.)
CM-06-198-2025

Motion by Radner, seconded by Whitehead, CARRIED, to approve the first reading of an ordinance amending Sections 18-211, 18-215, and 18-231 of Chapter 18, Articles V AND VI, of the Code of Ordinances. (The amendments update compliance provisions to align with state law and the 2021 version of the International Property Maintenance Code that the City of Oak Park has adopted by reference.).

Roll Call Vote: Yes: McClellan, Radner, Whitehead, Crawford
 No: None
 Absent: Edgar

9. CITY MANAGER

A. Municipal Services

1. Approval of Pay Application No. 2 and Change Order No. 2 to DVM Utilities of Sterling Heights, MI for the 2025 Sewer Lining Project, M-777 in the amount of \$168,905.40 and (\$5,591.00) respectively.

CM-06-199-2025

Motion by Whitehead, seconded by Radner, CARRIED, to approve Payment Application No. 2 and Change Order No. 2 to DVM Utilities of Sterling Heights, MI for the 2025 Sewer Lining Project, M-777 in the amount of \$168,905.40 and (\$5,591.00) respectively.

Roll Call Vote: Yes: McClellan, Radner, Whitehead, Crawford
 No: None
 Absent: Edgar

Pay Application No. 2 and Change Order No. 2 for the 2025 Sewer Lining Project, M-777 by D.V.M. Utilities, Inc. of Sterling Heights, MI were reviewed. The project includes sewer lining work throughout the city. The project is 100% complete.

2. Request for approval of Pay Application No. 2 and Change Order No. 2 for the 2025 Joint and Crack Sealing Project, M-780 by Scodeller Construction Inc. of Wixom, MI for the amounts of \$47,563.63 and (\$37,698.21).

CM-06-200-2025

Motion by Crawford, seconded by Whitehead, CARRIED, to approve Pay Application No. 2 and Change Order No. 2 for the 2025 Joint and Crack Sealing Project, M-780 by Scodeller Construction Inc. of Wixom, MI for the amounts of \$47,563.63 and (\$37,698.21).

Roll Call Vote: Yes: McClellan, Radner, Whitehead, Crawford
 No: None
 Absent: Edgar

Pay Application No. 2 and Change Order No. 2 in the amounts of \$47,563.63 and (\$37,968.21) for the 2025 Joint and Crack Sealing Project, M-780 by Scodeller Construction Inc. of Wixom, MI, were reviewed. The project includes routing and sealing joints and cracks on selected streets in specific areas of the city. The change order is to cover the increased weight of the rubber joint sealer used as well as balancing of the contract pay items. The project is 100% complete.

B. Finance/Assessing

1. Resolution authorizing the FY 2025-26 debt levy for the GOUT Bonds, Series 2025

CM-06-201-2025

Motion by Radner, seconded by Whitehead, CARRIED, to approve the following resolution authorizing the FY 2025-26 debt levy for the GOUT Bonds, Series 2025:

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

RESOLUTION TO AUTHORIZE THE FISCAL YEAR 2025-26
DEBT LEVY FOR THE GOUT BONDS, SERIES 2025

WHEREAS, the City Council held a public hearing on May 19, 2025 and approved the 2025 millage rates to be levied by the City and the City's 2025-2026 budget; and

WHEREAS, at the election held on Tuesday, November 7, 2023, the City's voters authorized the City's issuance of general obligation unlimited tax bonds to finance the City's community center project; and ; and

WHEREAS, the City Council adopted a bond authorizing resolution on March 17, 2025 (the "Bond Resolution") authorizing the issuance of the City's General Obligation Unlimited Tax Bonds, Series 2025 (the "Bonds"); and

WHEREAS, pursuant to the Bond Resolution, the City has pledged its unlimited tax, full faith and credit, general obligation for the payment of principal of and interest on the Bonds when due; and

WHEREAS, the Bonds are expected to be issued on June 26, 2025 and will bear interest payable semiannually on May 1 and November 1, commencing November 1, 2025, to the Bondholders of record as of the applicable record dates stated in the Bonds; and

WHEREAS, the City is obligated pursuant to state law to levy taxes upon all taxable property located within the corporate boundaries of the City, without limitation as to rate or amount, sufficient to pay the principal of and interest on the Bonds when due; and

WHEREAS, the City desires to modify the millage rate to be levied on July 1, 2025 for debt retirement to provide for funds to pay the principal of and interest on the Bonds coming due in the City's 2025-2026 fiscal year as required by state law.

NOW THEREFORE BE IT RESOLVED that the tax rate of \$2.9049 per \$1,000 of taxable valuation for debt retirement approved by the City Council on May 19, 2025 shall be increased by \$2.1828 per \$1,000 of taxable valuation for debt retirement to provide for funds to pay the principal of and interest on the Bonds coming due in the City's 2025-2026 fiscal year as required by state law for a total debt retirement tax rate of \$5.0877 per \$1,000 of taxable valuation.

BE IT FURTHER RESOLVED, that this levy is being placed on a diversified tax base that has increased slightly as anticipated in the financial plan.

BE IT FURTHER RESOLVED, that conforming changes to the City's total tax rate shall be made in accordance with this resolution.

BE IT FURTHER RESOLVED, that the proper officials and officers of the City shall take such actions as are necessary to include the approved and modified tax rates in the City's July 1, 2025 tax levy.

Roll Call Vote: Yes: McClellan, Radner, Whitehead, Crawford
 No: None
 Absent: Edgar

2. Resolution to authorize Budget Amendment #2025-4 for period ending June 30, 2025
 CM-06-202-2025

Motion by Crawford, seconded by Whitehead, CARRIED, to approve a resolution authorizing Budget Amendment #2025-4 for the period ending June 30, 2025.

Roll Call Vote: Yes: McClellan, Radner, Whitehead, Crawford
 No: None
 Absent: Edgar

The City's annual budget was adopted on May 20, 2024, and is effective July 1st. The budget is adopted at the departmental level. In accordance with the State Budget Act, budget amendments are to be completed throughout the fiscal year in order to reflect the most current information available related to revenue and expenditure budgets. Budget amendments that have a positive or negative impact on fund balance or change the department total require Council approval.

The original budget adopted by the mayor and council had a net-zero impact on fund balance. During the first nine months, budget amendments totaling \$855,627 were adopted, reducing the fund balance. The details of the amendments to date include the following:

- Roll over amendments of items budgeted in FY 23/24 that will be paid in FY 24/25 \$526,330 (net-zero impact between the two fiscal years).
- Fence restoration (M-776) expenditure of \$35,830
- Demolition expenditures for 13200 Oak Park Blvd of \$140,300
- Public Safety Department camera upgrades expenditures of \$138,523
- New police drone \$14,644

The fourth quarter (6/30/2025) budget amendment for the General Fund is attached and is summarized below.

GENERAL FUND	
Beginning Fund Balance July 1, 2024	\$ 5,416,407
Amended Budget as of June 10, 2025	\$ (855,627)
Net Change in Fund Balance (Amendment #2025-4)	\$ <u>0</u>
Estimated Ending Fund Balance June 30, 2025	\$ <u>4,560,780</u>

The proposed amendment has no net impact on fund balance and includes the following notable items:

- Increases in licenses and permits are to adjust for actual results better than anticipated.
- Increase in grant revenue for one-time public safety training.
- Increase for new county park grant.
- Increase for more interest income than anticipated due to high interest rates.
- Expenditure increase for various expenditure accounts over budget, increased in pension contributions along with increase in healthcare costs.

SPECIAL REVENUE FUNDS

- Increase in various grant and revenue accounts with adjustments to various expenditure accounts to ensure the City remains compliant with the Budget Act.

DEBT SERVICE AND CAPITAL PROJECT FUNDS

- Increase in various revenue accounts with adjustments to various expenditure accounts to ensure the City remains compliant with the Budget Act.
- Moving the balance of the HUB construction funds from the Parks and Rec Improvement Fund to a new fund.
- Recording the proceeds from the community center bonds issued in the new Community Center Construction Fund.

C. Public Safety

1. Request to approve Traffic Control Order 160 Sec 1.39 as recommended by the Engineering Department to temporarily cover the “No Parking Signs” on Kingston near the 11-Mile construction project from June through September.

CM-06-203-2025

Motion by Whitehead, seconded by Radner, CARRIED, to approve Traffic Control Order 160 Sec 1.39 as recommended by the Engineering Department to temporarily cover the “No Parking Signs” on Kingston near the 11-Mile construction project from June through September.

Roll Call Vote:	Yes:	McClellan, Radner, Whitehead, Crawford
	No:	None
	Absent:	Edgar

The Engineering Department has requested that the “No Parking Signs” on Kingston near the 11-Mile construction project be temporarily covered during the duration of the project. The project is scheduled to take place from mid-June thru September. The No Parking signs to be covered are located on the north side of Kingston between Tulare and Gardner. This area covers two blocks where the parking lots will be reconstructed.

10. CALL TO THE AUDIENCE

1. Ken Sherman, 23840 Sherman, spoke to his displeasure in the continued costs associated with the emergency repairs to the city pool.

11. CALL TO THE COUNCIL

12. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:37 PM.

T. Edwin Norris, City Clerk