



AGENDA
REGULAR CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
JUNE 16, 2025
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The following routine items are presented for approval without discussion, as a single agenda item. Should any member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

A. Regular City Council Meeting Minutes for June 4, 2025

B. Payment request from Neumann Smith Architecture for Architectural Services on the Event Hub Project for the total amount of \$10,419.27

C. Public Safety Activity Summary Report for May 2025

D. Approval of Pay Application No. 1 for the 2025 Water Main Replacement Project M-769 in the amount of \$568,001.12.

E. New and Renewal Licenses June 16, 2025

6. RECOGNITION OF VISITING ELECTED OFFICIALS

A. Oakland County Commissioner Yolanda Smith Charles

7. ACCOUNTING REPORTS

A. Approval for payment of invoices submitted by Garan, Lucow, Miller, PC for legal services in the amount of \$14,659.48

B. Approval for payment of an invoice submitted by Shifman Fournier for legal services retainer for July 1, 2025 – September 30, 2025 in the total amount of \$20,000.00

8. ORDINANCES

- A. First reading of an ordinance amending Sections 18-211, 18-215, and 18-231 of Chapter 18, Articles V AND VI, of the Code of Ordinances. (The amendments update compliance provisions to align with state law and the 2021 version of the International Property Maintenance Code that the City of Oak Park has adopted by reference.)

9. CITY MANAGER

A. Municipal Services

- 1. Approval of Pay Application No. 2 and Change Order No. 2 to DVM Utilities of Sterling Heights, MI for the 2025 Sewer Lining Project, M-777 in the amount of \$168,905.40 and (\$5,591.00) respectively.
- 2. Request for approval of Pay Application No. 2 and Change Order No. 2 for the 2025 Joint and Crack Sealing Project, M-780 by Scodeller Construction Inc. of Wixom, MI for the amounts of \$47,563.63 and (\$37,698.21).

B. Finance/Assessing

- 1. Resolution authorizing the FY 2025-26 debt levy for the GOUT Bonds, Series 2025
- 2. Resolution to authorize Budget Amendment #2025-4 for period ending June 30, 2025

C. Public Safety

- 1. Request to approve Traffic Control Order 160 Sec 1.39 as recommended by the Engineering Department to temporarily cover the "No Parking Signs" on Kingston near the 11-Mile construction project from June through September.

10. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

11. CALL TO THE COUNCIL

12. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**MINUTES
REGULAR CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
JUNE 4, 2025
7:00 PM**

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

PRESENT: Mayor McClellan, Council Member Edgar, Council Member Radner, Council Member Whitehead, Council Member Crawford

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Krause

4. APPROVAL OF AGENDA

Motion by Radner, seconded by Edgar, CARRIED, to approve the agenda with the following changes:

1. Remove Item #5K
2. Add Item #9.A.5 - Construction Testing approval for the Event Hub project.

Voice Vote:	Yes:	McClellan, Edgar, Radner, Whitehead, Crawford
	No:	None
	Absent:	None

5. CONSENT AGENDA

- A. Regular City Council Meeting Minutes for May 19, 2025.
CM-06-169-2025
- B. Approval of the Southeastern Oakland County Public Works Association (SOCPWA) Mutual Aid Agreement.
CM-06-170-2025
- C. Request to approve Payment Application No. 5 for the 2024 Block Pruning Project to Limb Walkers Tree & Snow, LLC of Kenosha, WI in the amount of \$12,825.00
CM-06-171-2025
- D. Approval of Pay Application No. 3 and Change Order No. 3 for the 2024-2025 Miscellaneous Concrete Project, M-773 to Mattioli Cement Company of Fenton, MI,

in the amounts of \$341,097.89 and (\$42,881.56).

CM-06-172-2025

- E. Payment of invoices from OHM Advisors for Engineering Consulting Services for the total amount of \$8,845.00.

CM-06-173-2025

- F. 3rd Quarter FY 2024-25 Investment Report

CM-06-174-2025

- G. Budget to Actual Report for period ending 3-31-25

CM-06-175-2025

- H. Library Board Meeting Minutes for March 18, 2025 and April 15, 2025

CM-06-176-2025

- I. Beautification Advisory Commission Meeting Minutes for September 17, 2024

CM-06-177-2025

- J. Recycling Commission Meeting Minutes for August 15, 2024, September 19, 2024, October 17, 2024, November 21, 2024, December 21, 2024, January 16, 2025, February 20, 2025, and March 20, 2025

CM-06-178-2025

- K. Request to remove Council Member Crawford from the Traffic Safety Board and appoint Council Member Edgar.

(Item removed from the agenda)

- L. New and Renewal Licenses for June 4, 2025

CM-06-180-2025

6. RECOGNITION OF VISITING ELECTED OFFICIALS

There were no elected officials present who wished to speak.

7. SPECIAL RECOGNITION/PRESENTATIONS

- A. Proclamation declaring June 6, 2025 as National Gun Violence Awareness Day in Oak Park
- B. Special Retirement Recognition for Lieutenant Ryan Bolton.

8. SPECIAL LICENSES

- A. Request for a special event license and waiver of application fee submitted by the Oak Park Corridor Improvement Authority for the "Oak Park Cruise and Groove" to be held in the 11-Mile Water Tower Social District on August 14, 2025, from 6 - 9pm

CM-06-181-2025

Motion by Whitehead, seconded by Radner, CARRIED, to approve the following special event request subject to all departmental approvals:

NAME	EVENT	FEE
Oak Park - CIA	Oak Park Cruise & Groove Aug. 14, 2025 6-9pm	App fee waived

Voice Vote: YES: McClellan, Edgar, Radner, Whitehead, Crawford
 NO: None
 ABSENT: None

- B. Request for a Special Event License and waiver of application fee submitted by the Oak Park Corridor Improvement Authority, for an "Oaktoberfest" event to be held in the Water Tower Social District on October 4, 2025, from 4 - 9:00 pm
CM-06-182-2025

Motion by Edgar, seconded by Whitehead, CARRIED, to approve the following special event request subject to all departmental approvals:

NAME	EVENT	FEE
Oak Park - CIA	"Oaktoberfest" Oct. 4, 2025 4-9pm	App fee waived.

Voice Vote: YES: McClellan, Edgar, Radner, Whitehead, Crawford
 NO: None
 ABSENT: None

9. CITY MANAGER

A. Municipal Services

1. Resolution supporting the Local Road Improvement Matching Fund Program for the Capital Ave Rehabilitation Project
CM-06-183-2025

Motion by Radner, seconded Edgar, CARRIED, to approve a resolution supporting the LRIP Matching Fund Program for the Capital Ave Rehabilitation Project and to authorize City Manager Tungate to sign the agreement accepting the matching funds on behalf of the City.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead, Crawford
 No: None
 Absent: None

The Oakland County Board of Commissioners has approved the city's application for funding under the 2025 Local Road Improvement Program (LRIP). Poor conditions on our roads create an impediment to the economic development of our community and diminish the excellent quality of life our residents expect. The program was created to provide matching funds to assist municipalities in targeting road maintenance and/or improvement projects on roadways.

The City of Oak Park applied for these funds to use as part of the Capital Ave Rehabilitation Project, M-786, between Coolidge Hwy and Rosewood Ave. This project will consist of full-depth concrete replacement in the failed concrete pavement areas. As part of the grant, the City of Oak Park agrees to fund non-eligible costs such as administrative, coordination, permit fees, preliminary engineering, right-of-way acquisition and construction engineering services related to the implementation of the Capital Ave Rehabilitation Project.

2. Mural Approval - 8601 W 9 Mile/Scheers Ace Hardware
CM-06-184-2025

Motion by Whitehead, seconded by Radner, CARRIED, to approve the mural to be located at 8601 W 9 Mile/Scheers Ace Hardware.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead, Crawford
 No: None
 Absent: None

The mural ordinance requires all murals to be approved by the City Council. The Mural Review Board is responsible for making a recommendation to the City Council and comprises the Economic Development and Planning Director, the Mayor, and local artist Robert Mirek. The board reviewed the mural to make sure it was in compliance with the size/dimension requirements of the City ordinance. The mural can only be regulated by those requirements and not the content, except to the extent of determining if it is a sign. The cost is to be paid by Paul Krupkin, owner of Scheers Ace, and with a façade grant from the Oak Park Corridor Improvement Authority. The artist is Wendy Popko from Sterling Heights, who has done many projects in the Metro Detroit Area. The board decided it meets all guidelines and is recommending to City Council to approve the mural on the side of the building at 8601 W 9 Mile Rd..

3. OPCIA Façade Grant - Scheers Ace/8601 W 9 Mile
CM-06-185-2025

Motion by Radner, seconded by Whitehead, CARRIED, to approve a façade grant to Scheers Ace Hardware, 8601 W 9 Mile, for a total of \$5,000.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead, Crawford
 No: None
 Absent: None

The Corridor Improvement Authority received an application for a Façade Improvement Grant from Paul Krupkin, who is the business and building owner of Scheers Ace Hardware, 8601 W 9 Mile. The project specifications have met city guidelines for the program and consists of adding a 25 ft x 16 ft mural on the east side of the building. The OPCIA board recommends approving the façade grant for a maximum amount of \$5,000.

4. OPCIA Façade Grant - Gift Me Chocolate/22133 Coolidge Hwy
CM-06-186-2025

Motion by Radner, seconded by Crawford, CARRIED, to approve a façade grant to Gift Me Chocolate, 22133 Coolidge Hwy, for an amount not to exceed \$2,341.24.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead, Crawford
 No: None
 Absent: None

The Corridor Improvement Authority has received an application for a Façade Improvement Grant from Junae Watt, who is the business owner of Gift Me Chocolate at 22133 Coolidge

Hwy. The project specifications have met city guidelines for the program. The project consists of a paint refresh for the building and brand new landscaping along the front of the building. The OPCIA Board recommends approving the façade grant for a maximum amount of \$2,341.24.

5. Request to approve the proposal from Testing Engineers & Consultants (TEC) of Troy, MI to provide construction testing for the Event Hub construction for the not-to-exceed amount of \$26,567.20.

CM-06-187-2025

Motion by Radner, seconded by Whitehead, CARRIED, to approve the proposal from Testing Engineers & Consultants (TEC) of Troy, MI to provide construction testing for the Event Hub construction for the not-to-exceed amount of \$26,567.20.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead, Crawford
 No: None
 Absent: None

The Engineering Division recently solicited proposals for local engineering consultants to provide construction materials testing for the construction of the Event Hub. Two (2) proposals were returned by the May 23, 2025 deadline. This proposal will cover sampling and testing the construction materials, including construction of the Event Hub and Bandshell. The lowest qualified proposal was from Testing Engineers & Consultants (TEC) for the not-to-exceed value of \$26,567.20. We have worked with TEC on past projects and are comfortable with their work.

B. Finance/Assessing

1. Resolution to authorize Budget Amendment #2025-3

CM-06-188-2025

Motion by Radner, seconded by Crawford, CARRIED, to approve Budget Amendment 2025-3.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead, Crawford
 No: None
 Absent: None

The City's annual budget was adopted on May 20, 2024 and is effective July 1st. The budget is adopted at the departmental level. In accordance with the State Budget Act, budget amendments are to be completed throughout the fiscal year in order to reflect the most current information available related to revenue and expenditure budgets. Budget amendments that have a positive or negative impact on fund balance or change the department total require Council approval.

The proposed rollover budget amendment for the General Fund is summarized below:

GENERAL FUND

Beginning Fund Balance July 1, 2024	\$ 5,416,407
Amended Budget as of February 10, 2025	\$ (855,627)
Net Change in Fund Balance (Amendment #2025-3)	<u>\$ 0</u>
Estimated Ending Fund Balance June 30, 2025	<u>\$ 4,560,780</u>

AUTHORITIES, SPECIAL REVENUE AND CAPITAL PROJECT FUNDS

The proposed amendment has no net impact on fund balance and includes the following notable items:

- Increases in licenses and permits are to adjust for actual results better than anticipated.
- Increase in property tax administrative fees to actual billing to date
- Expenditure increase for IT computer subscription costs greater than anticipated.
- Reduce transfer in revenue from Public Imp fund due to no admin fees received (see below).

SPECIAL REVENUE FUNDS

- Increase in grant revenue for the library and related expenditures per library board recommendation.

CAPITAL PROJECT FUNDS

- Adjust administrative fees to zero due to no-tax reversion purchases and reduce related transfers to the General Fund.
- Increase in grant revenue for the 11-Mile Parking Fund for part grant received.

Note: The State of Michigan does not require budgets for any funds except the General and Special Revenue Funds. The City has chosen to be fiscally responsible and adopt budgets for all funds to assist in monitoring the overall financial activity of the City.

ENTERPRISE FUND

The Water and Sewer Fund includes roll-over budgets from fiscal year 2023-24 that were not spent on capital-related items. The overall net of these amendments will allow the purchase of the capital items budgeted.

2. S&P Global Credit Rating

City Manager Tungate expressed regret that the city's credit rating is remaining at "A+" for now instead of moving to the better rating of "AA-".

C. Department of Public Works

1. Request to award the final professional services contract for the Construction Manager on the 2025 Event Hub Construction Project.

CM-06-189-2025

Motion by Radner, seconded by Crawford, CARRIED, to award the final professional services contract for the Construction Manager on the 2025 Event Hub Construction Project.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead, Crawford
 No: None
 Absent: None

On November 18, 2024, City Council approved a base contract for Frank Rewold and Sons, Inc. (FRS) to perform Construction Manager services for the 2025 Event Hub Construction Project. The contract approval was based off the FRS Oakland County Annual Contract. The contract included Construction Management staffing at \$448,708.00 with the Construction Manager's fee (2.8%), Insurance fee (0.5%), and PLM Bond fee (1.1%) to be based off the final cost of construction. With the project now bid out, we are requesting to award the final contract to FRS as well as a final project Guaranteed Maximum Price (GMP). This project includes the construction of the new Event Hub and Band Shell in the vacant green space between City Hall and the Library. We have successfully worked with the FRS team on multiple projects in the past and are very comfortable with this recommendation.

D. Elevate Oak Park

City Manager Tungate indicated the groundbreaking for the "Event Hub" project is scheduled for June 10, 2025, just following the State of the City Address at 7:00 p.m.

10. CALL TO THE AUDIENCE

1. Ken Sherman, 23840 Jerome, expressed concerns regarding Bollinger Motors and heavy traffic in the community resulting from the construction projects.
2. Amy Youngquist, 14214 Manhattan, expressed concerns about the timing of the planned pool closure.
3. Cheryl Weiss, 24101 Norwood, discussed the elimination of the Oak Park Mini Golf Course and the closing of the municipal pool.

11. CALL TO THE COUNCIL

12. CLOSED SESSION

- A. Pursuant to Section 8 of the Open Meetings Act to convene a Closed Session to discuss attorney-client privileged communication about pending litigation involving the City.

Motion by Edgar seconded by Burns, CARRIED, to convene a Closed Session to discuss attorney-client privileged communication about pending litigation involving the City. **CM-06-190-2025**

Roll Call Vote: Yes: McClellan, Edgar, Burns, Radner, Whitehead
 No: None
 Absent: None

The Closed Session began at 8:20 p.m. and the regular meeting reconvened at 8:37 p.m.

Motion by Radner, seconded by Edgar, CARRIED, to approve the minutes of the June 4, 2025 Closed Session. **CM-06-191-2025**

Voice Vote: Yes: McClellan, Edgar, Radner, Whitehead, Crawford
 No: None
 Absent: None

Motion by Edgar, seconded by Radner, CARRIED, to approve the settlement recommendation from the City Attorney regarding Wilson vs. the City of Oak Park. **CM-06-192-2025**

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead, Crawford
 No: None
 Absent: Burns

13. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:40 PM.

T. Edwin Norris, City Clerk



CITY OF OAK PARK, MI STAFF REPORT

5.B

AGENDA FOR: June 16, 2025

SUBJECT: Payment request from Neumann Smith Architecture for Architectural Services on the Event Hub Project for the total amount of \$10,419.27

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, DPW Director

SUMMARY: Attached is an invoice (No. 15) from Neumann Smith Architecture for the Event Hub Project. Work has begun on this project.

FINANCIAL STATEMENT: See below for a breakdown of costs per project:

<u>Project</u>	<u>This Period</u>	<u>Prior Billings</u>	<u>Contract Remaining</u>	<u>Current Contract</u>	<u>Account Number</u>
Event Hub	\$6,296.27	\$267,525.00	\$74,178.73	\$348,000.00	407-18.444-970
Municipal Services	\$0.00	\$8,914.75	\$40,610.25	\$49,525.00	101-16-401-970
Project Reimbursables	\$0.00	\$1,964.58	\$535.42	\$2,500.00	407-18.444-970
BABA Review	\$4,123.00	36,677.00	\$0.00	\$40,800.00	407-18.444-970
Totals:	\$10,419.27	\$315,081.33	\$115,324.40	\$440,825.00	

RECOMMENDED ACTION: It is recommended that the attached invoice (No. 15) from Neumann Smith Architecture for the Event Hub Project be approved for the total amount of \$10,419.27. Funding is available in the Parks and Recreation Improvement Fund.

EXHIBITS:

1. NS Invoice 15_1215735



400 Galleria Officentre
Suite 555
Southfield, MI 48034
248-352-8310

City of Oak Park
14000 Oak Park Blvd
Oak Park, MI 48237

Invoice number 1215735
Date 06/02/2025

Project 2023087 Oak Park Event Hub/Community Center

Services Rendered Through 05/24/2025

Description	Fee	% Complete	Prior Invoiced	Current Fee
Oak Park Event Hub				
Schematic Design	52,200.00	100.00	52,200.00	0.00
Design Development	69,600.00	100.00	69,600.00	0.00
Construction Documents	139,200.00	100.00	139,200.00	0.00
Bidding	8,700.00	100.00	6,525.00	2,175.00
Construction Administration	69,600.00	5.92	0.00	4,121.27
Closeout	8,700.00	0.00	0.00	0.00
Subtotal	348,000.00	78.68	267,525.00	6,296.27
Oak Park Municipal Offices				
Schematic Design	7,425.00	100.00	7,425.00	0.00
Design Development	9,900.00	15.05	1,489.75	0.00
Construction Documents	19,800.00	0.00	0.00	0.00
Bidding	1,250.00	0.00	0.00	0.00
Construction Administration	9,900.00	0.00	0.00	0.00
Closeout	1,250.00	0.00	0.00	0.00
Subtotal	49,525.00	18.00	8,914.75	0.00
Reimbursables	2,500.00	78.58	1,964.58	0.00
ASR #2 - BABA				
Architectural	16,500.00	100.00	16,500.00	0.00
MEP	17,300.00	100.00	13,177.00	4,123.00
Structural	7,000.00	100.00	7,000.00	0.00
Subtotal	40,800.00	100.00	36,677.00	4,123.00
Total	440,825.00	73.84	315,081.33	10,419.27

Invoice total **10,419.27**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1215735	06/02/2025	10,419.27	10,419.27				
	Total	10,419.27	10,419.27	0.00	0.00	0.00	0.00



SOUTHFIELD • DETROIT

City of Oak Park

Project 2023087 Oak Park Event Hub/Community Center

Invoice number

1215735

Date

06/02/2025



OAK PARK PUBLIC SAFETY

2025

ACTIVITY SUMMARY



OPERATIONS:

Calls for Service

-2024 Total:

-2024:

-2024 YTD:

-2025:

-2025 YTD:

-Arrests:

-Vacation/Property
Checks:

-Non-Criminal
Fingerprints:

-PBT's:

-Vehicles Impounded:

-Traffic Stops:

-Medicals:

INVESTIGATIONS:

Cases Assigned:

Warrants Obtained:

See attached report
"RMS-008"
for crime summary

Records Bureau:

Animal Licenses:

Alarm Permits:

Handgun
Registrations:

FOIA / RFI / Discovery
Requests:

Calls Received at
Dispatch:

REPORTED FIRES: (structural,
vehicle, other)

NON-FIRE INCIDENTS:

(includes false fire alarms)

FIRE SAFETY INSPECTIONS:



COMMUNITY
POLICING

CITATIONS ISSUED: (YTD:)

(2024: / 2024 YTD:)

HAZARDOUS

NON - HAZARDOUS

PARKING

ORDINANCE VIOLATION

NOTES: Training:



CITY OF OAK PARK, MI STAFF REPORT

5.D

AGENDA FOR: June 16, 2025

SUBJECT: Approval of Pay Application No. 1 for the 2025 Water Main Replacement Project M-769 in the amount of \$568,001.12.

DEPARTMENT: Municipal Services

FROM: Kim Marrone, Director of Municipal Services

SUMMARY: Approval of Pay Application No. 1 for the 2025 Water Main Replacement Project, M-769 by Eminent Excavating Local LLC of Dearborn, MI. This project includes replacing the water mains in the areas shown on the attached maps. This project is now approximately 50% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	\$1,149,431.00
Total Earnings To Date:	\$625,472.67
Less Retainage:	\$57,471.55
Net Earned:	\$568,001.12
Deductions:	\$0
Balance:	\$568,001.12
Payments To Date:	\$0

Amount Due to Eminent Excavating Local LLC:	\$568,001.12
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RECOMMENDED ACTION: It is recommended that Pay Application No. 1 for the 2025 Water Main Replacement Project, M-769 to Eminent Excavating Local LLC of Dearborn, MI be approved for the amount of \$568,001.12. Funding is available in the Water/Sewer Fund (592-18.538-970) for this expenditure.

EXHIBITS:

1. Project Location Map
2. Pay Application No. 1

Estimate: \$2,750,000



PAYMENT APPLICATION

PROJECT: 2025 Water Main Replacement Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: Eminent Excavating Local LLC
 22161 Outer Dr.
 Dearborn, MI 48124

JOB NUMBER: M-769
APPLICATION NO.: 1
PERIOD ENDING: 5/30/25
PAGE: 1 of 3

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Period Quantity	Period Amount	Quantity To Date	Amount To Date
1	Mobilization, Max 5%	1	LSUM	\$50,000.00	1.00	\$50,000.00	1.00	\$50,000.00
2	Minor Traffic Device, Modified SP	1	LSUM	\$20,000.00	1.00	\$20,000.00	1.00	\$20,000.00
3	Pavement Removal, Modified SP	2,314	SYD	\$9.00	1,753.12	\$15,778.08	1,753.12	\$15,778.08
4	Erosion Control, Inlet Protection, Fabric Drop, Modified SP	27	EACH	\$145.00	35.00	\$5,075.00	35.00	\$5,075.00
5	Project Cleanup	1	LSUM	\$2,500.00	0.00	\$0.00	0.00	\$0.00
6	Aggregate Base Under Concrete (6" 21AA Crush Limestone)	500	SYD	\$17.00	229.25	\$3,897.25	229.25	\$3,897.25
7	Gate well , 1040C Frame and Cover	9	EACH	\$750.00	0.00	\$0.00	0.00	\$0.00
8	Sanitary Manhole 1040A Frame and Cover	4	EACH	\$850.00	0.00	\$0.00	0.00	\$0.00
9	Catch Basin 5080M3 6 Hole Frame and Cover	4	EACH	\$950.00	0.00	\$0.00	0.00	\$0.00
10	Underdrain Subgrade, Open Graded 6", Modified SP	200	LFT	\$20.00	54.00	\$1,080.00	54.00	\$1,080.00
11	Conc. Pavt. 24" curb and gutter Section, Non-Reinf. 7", Modified SP	200	LFT	\$32.00	0.00	\$0.00	0.00	\$0.00
12	Conc. Pavt W/integral curb and gutter, Non-Reinf. 7", Modified SP	50	SYD	\$75.00	26.70	\$2,002.50	26.70	\$2,002.50
13	Conc. Pavt W/integral curb and gutter, Non-Reinf. 10", Modified SP	400	SYD	\$95.00	245.29	\$23,302.55	245.29	\$23,302.55
14	Sidewalk Conc. NonReinf. Modified SP 4" Conc. Sidewalk	10,400	SFT	\$6.00	2,080.35	\$12,482.10	2,080.35	\$12,482.10
15	Sidewalk Conc. NonReinf. Modified SP 6" Conc. Sidewalk	6,270	SFT	\$7.00	1,623.59	\$11,365.13	1,623.59	\$11,365.13
16	Sidewalk Curb	300	LFT	\$30.00	0.00	\$0.00	0.00	\$0.00
17	Class A Sodding, Modified SP	3,000	SYD	\$15.00	0.00	\$0.00	0.00	\$0.00
18	Water Main D.I CL 54 8" Trench Det B Modified	2,400	LFT	\$157.00	2,170.08	\$340,702.56	2,170.08	\$340,702.56
19	Sussex ave. Water Main Connection "A" Sussex ave.@ Nine Mile Rd	1	LSUM	\$10,000.00	0.00	\$0.00	0.00	\$0.00
20	Sussex Ave. Water Main Connection "B" Sussex ave. @ Kenwood Ave.	1	LSUM	\$6,500.00	0.00	\$0.00	0.00	\$0.00
21	Sussex Ave. Water Main Connection "C" Sussex Ave. @ Church Ave.	1	LSUM	\$6,500.00	1.00	\$6,500.00	1.00	\$6,500.00
22	Sussex Ave. Water Main Connection "D" Sussex Ave. @ Rosemary Ave.	1	LSUM	\$7,500.00	1.00	\$7,500.00	1.00	\$7,500.00
23	Nine Mile Crossings Water Main Connection "E" Nine Mile Rd. @ Avon Ave.(north side)	1	LSUM	\$7,500.00	0.00	\$0.00	0.00	\$0.00
24	Nine Mile Crossings Water Main Connection "F" Nine Mile Rd. @ Avon Ave.(South side)	1	LSUM	\$12,500.00	0.00	\$0.00	0.00	\$0.00
25	Nine Mile Crossings Water Main Connection "G" Nine Mile Rd. @ Radcliff Ave.(north side)	1	LSUM	\$6,500.00	0.00	\$0.00	0.00	\$0.00

26	Nine Mile Crossings Water Main Connection "H" Nine Mile Rd. @ Radclift Ave. (South side)	1	LSUM	\$12,500.00	0.00	\$0.00	0.00	\$0.00
27	Nine Mile Crossings Water Main Connection "I" Nine Mile Rd. @ Wildwood Ave. (north side)	1	LSUM	\$7,500.00	0.00	\$0.00	0.00	\$0.00
28	Nine Mile Crossings Water Main Connection "J" Nine Mile Rd. @ Wildwood Ave. (South side)	1	LSUM	\$12,500.00	0.00	\$0.00	0.00	\$0.00
29	Nine Mile Crossings Water Main Connection "K" Nine Mile Rd. @ Marlow Ave.(north side)	1	LSUM	\$7,500.00	1.00	\$7,500.00	1.00	\$7,500.00
30	Nine Mile Crossings Water Main Connection "L" Nine Mile Rd. @ Marlow Ave.(South side)	1	LSUM	\$10,000.00	0.00	\$0.00	0.00	\$0.00
31	Nine Mile Crossings Water Main Connection "M" Nine Mile Rd. @ Church Ave.(north side)	1	LSUM	\$7,500.00	1.00	\$7,500.00	1.00	\$7,500.00
32	Nine Mile Crossings Water Main Connection "N" Nine Mile Rd. @ Church Ave. (South side)	1	LSUM	\$16,500.00	0.00	\$0.00	0.00	\$0.00
33	Lincoln @ Coolidge Hydrant Tee Removal	1	LSUM	\$12,000.00	0.00	\$0.00	0.00	\$0.00
34	Install Fire Hydrant EJIW 5BR-250	5	EACH	\$7,500.00	5.00	\$37,500.00	5.00	\$37,500.00
35	Install Stainles Steel 8" taping Sleeve, Valve & Well	3	EACH	\$15,000.00	0.00	\$0.00	0.00	\$0.00
36	Install 8" Gate Valve and Well	6	EACH	\$6,500.00	3.00	\$19,500.00	3.00	\$19,500.00
37	Remove & Replace Short Side Service Curb Box 3/4" to 2"	29	EACH	\$800.00	20.00	\$16,000.00	20.00	\$16,000.00
38	Service Transfers	53	EACH	\$850.00	39.00	\$33,150.00	39.00	\$33,150.00
39	3/4" to 2" Diameter Type K Copper	275	LFT	\$50.00	54.75	\$2,737.50	54.75	\$2,737.50
40	Remove Existing Fire Hydrant	4	EACH	\$750.00	2.00	\$1,500.00	2.00	\$1,500.00
41	Remove Existing Gate Valve and Well	7	EACH	\$1,000.00	0.00	\$0.00	0.00	\$0.00
42	Drainage Structure Adjust	4	EACH	\$1,000.00	0.00	\$0.00	0.00	\$0.00
43	Crossing Existing Water Mains, Sewers, and sewer leads	10	EACH	\$500.00	0.00	\$0.00	0.00	\$0.00
44	Cast in Place Detectable, Tactile warning Surfaces	300	SFT	\$20.00	0.00	\$0.00	0.00	\$0.00
45	Abandon Existing Water Main, Sussex Ave. Water main	1	LSUM	\$15,000.00	0.00	\$0.00	0.00	\$0.00
46	Abandon Existing Avon Water Main (crossing)	1	LSUM	\$3,000.00	0.00	\$0.00	0.00	\$0.00
47	Abandon Existing Radclift Water Main (crossing)	1	LSUM	\$3,000.00	0.00	\$0.00	0.00	\$0.00
48	Abandon Existing Wildwood Water Main (crossing)	1	LSUM	\$3,000.00	0.00	\$0.00	0.00	\$0.00
49	Abandon Existing Marlow Water Main (crossing)	1	LSUM	\$3,000.00	0.00	\$0.00	0.00	\$0.00
50	Abandon Existing Church Water Main (crossing)	1	LSUM	\$3,000.00	0.00	\$0.00	0.00	\$0.00
51	Maintenance Gravel, Modified SP	1,000	TON	\$30.00	0.00	\$0.00	0.00	\$0.00
52	Salvage Sign, Modified SP	20	EACH	\$100.00	4.00	\$400.00	4.00	\$400.00
53	Unidentified Irrigation System Repairs - Sprinkler Lines	250	LFT	\$12.00	0.00	\$0.00	0.00	\$0.00
54	Unidentified Irrigation System Repairs - Sprinkler Heads	50	EACH	\$80.00	0.00	\$0.00	0.00	\$0.00

\$625,472.67

\$625,472.67

Original Contract Amount: \$1,149,431.00

Earnings This Period:	\$625,472.67
Total Earnings to Date:	\$625,472.67
Less Retainage:	\$57,471.55
Net Earned:	\$568,001.12
Deductions:	\$0.00
Balance:	\$568,001.12
Payments to Date:	\$0.00
Amount Due:	\$568,001.12

Accepted By:


Francisco Guardado (Jun 9, 2025 17:25 EDT)
Eminent Excavating Local LLC

Date: _____


Kimberly Marrone, Municipal Services Director
City of Oak Park, Michigan

Date: _____

CONTRACTOR'S DECLARATION

I hereby declare that I have not, during the period _____
_____ April 21 _____ to _____ May 30 _____, 20 25 ,
performed any work, furnished any material, sustained any loss, damage or delay for any reason,
including soil conditions encountered or created, or otherwise done anything for which I shall
ask, demand, sue for or claim compensation from _____

_____ THE CITY OF OAK PARK _____
or its agents, in addition to the regular items set forth in the contract numbered
_____ M-769 _____ and dated _____ April 2 _____,
20 25 for

2025 WATER MAIN REPLACEMENT PROJECT

Executed between myself and the Owner, and in the Change Orders for work issued by the
Owner in writing as provided thereunder, except as I hereby make claim for additional
compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: 06/09/2025

By: 
Francisco Guardado (Jun 9, 2025 17:25 EDT)
Title: OPM

View Agreement - pay 1

Final Audit Report

2025-06-09

Created:	2025-06-09
By:	kimberly marrone (kmarrone@oakparkmi.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAMAIfEI8BFIfDdEiKkHeCR8bQfANZPhY

"View Agreement - pay 1" History

-  Document created by kimberly marrone (kmarrone@oakparkmi.gov)
2025-06-09 - 9:08:03 PM GMT- IP address: 12.14.25.194
-  Document emailed to Francisco Guardado (fguardado@eminentcontractingllc.com) for signature
2025-06-09 - 9:11:05 PM GMT
-  Email viewed by Francisco Guardado (fguardado@eminentcontractingllc.com)
2025-06-09 - 9:25:13 PM GMT- IP address: 99.31.205.136
-  Document e-signed by Francisco Guardado (fguardado@eminentcontractingllc.com)
Signature Date: 2025-06-09 - 9:25:41 PM GMT - Time Source: server- IP address: 99.31.205.136
-  Document emailed to kimberly marrone (kmarrone@oakparkmi.gov) for signature
2025-06-09 - 9:25:42 PM GMT
-  Email viewed by kimberly marrone (kmarrone@oakparkmi.gov)
2025-06-09 - 9:28:21 PM GMT- IP address: 12.14.25.194
-  Document e-signed by kimberly marrone (kmarrone@oakparkmi.gov)
Signature Date: 2025-06-09 - 9:28:34 PM GMT - Time Source: server- IP address: 12.14.25.194
-  Agreement completed.
2025-06-09 - 9:28:34 PM GMT

MERCHANT'S LICENSES - JUNE 16, 2025
(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEES	BUSINESS TYPE
GET EM CLEAN SNEAKER SERVICE LLC	24709 COOLIDGE HWY	\$ 150.00	CLEANING SERVICE
HARLEY M SHERMAN CPA INC	20820 GREENFIELD RD # 310	\$ 150.00	OFFICE
WING SNOB	24740 GREENFIELD RD	\$ 150.00	RESTAURANT
JADED BELLA SALON	10800 W NINE MILE RD	\$ 150.00	SALON
RENEWALS FOR 2025	ADDRESS	FEES	BUSINESS TYPE
GOTTA HAVE WATER	22175 COOLIDGE HWY	\$ 150.00	RETAIL
PCI INDUSTRIES, INC	21717 REPUBLIC	\$ 150.00	WAREHOUSE



CITY OF OAK PARK, MI STAFF REPORT

7.A

AGENDA FOR: June 16, 2025

SUBJECT: Approval for payment of invoices submitted by Garan, Lucow, Miller, PC for legal services in the amount of \$14,659.48

DEPARTMENT: City Clerk

FROM: Ed Norris, City Clerk

SUMMARY: Monthly billing for legal services.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Approve payment of invoices.

EXHIBITS:

1. B_645430_1 1
2. B_645431_1 1
3. B_645432_1 1



1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 645430

June 9, 2025

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: In Re: City of Oak Park

*Client 7406
Matter 1*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Saturday, May 31, 2025

\$14,583.33

Fee Total

Costs Advanced:

Date	Description	Amount
05/28/25	Reproduction Charges	0.15
	1 @ 0.15	
	Total Costs Advanced	\$ 0.15

Total Fees and Disbursements: \$14,583.48

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*



GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 645431

June 9, 2025

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: City of Oak Park v ATE Mile LLC

*Client 7406
Matter 49*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Saturday, May 31, 2025

\$ 57.00

Fee Total

Total Costs Advanced

\$ 0.00

Total Fees and Disbursements: \$ 57.00

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*



GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 645432

June 9, 2025

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

*Re: City of Oak Park v Oak Park Investment Group
& The Chaldean Catholic Church of the United
States*

*Client 7406
Matter 48*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Saturday, May 31, 2025

\$ 19.00

Fee Total

Total Costs Advanced

\$ 0.00

Total Fees and Disbursements: \$ 19.00

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*

Shifman Fournier, PLC
31600 Telegraph Road, Suite 100
Bingham Farms, MI 48025

Invoice Submitted to:

Erik Tungate, City Manager
City of Oak Park
14000 Oak Park Boulevard
Oak Park, MI 48237

In Reference To: City of Oak Park/General Labor

Invoice No. 16700

Professional Services

6/02/2025	Services per Retainer Agreement for July 1, 2025 – September 30, 2025	\$ 20,000.00 _____
	TOTAL	\$ 20,000.00
	BALANCE DUE	\$ 20,000.00 =====

CITY OF OAK PARK

**RESOLUTION REGARDING FIRST READING OF PROPOSED
AMENDMENTS TO SECTIONS 18-211, 18-215, AND 18-231 OF CHAPTER 18,
ARTICLES V AND VI, OF THE CODE OF ORDINANCES**

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan, held at Oak Park City Hall located at 14000 Oak Park Boulevard on June 16, 2025 at 7:00 pm.

Present:

Absent:

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, the City of Oak Park desires to amend sections 18-211, 18-215, and 18-231 of Chapter 18 of the Code of Ordinances to update compliance provisions to align with state law and the 2021 version of the International Property Maintenance Code that the City of Oak Park has adopted by reference.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Oak Park, Oakland County, Michigan, that:

1. The first reading of the proposed amendments to Sections 18-211, 18-215 and 18-231 are hereby approved in substantially the form attached hereto.

Roll Call Vote: Yes,
 No,
 Absent,

RESOLUTION DECLARED ADOPTED

T. Edwin Norris, City Clerk

ARTICLE V. DANGEROUS BUILDINGS

Sec. 18-211. Failure to comply; order to show cause; ~~notice lis pendens.~~

If, at the expiration of any time limit in the notice provided for in section 18-209, the owner has not complied with the requirements thereof, the department of municipal services shall issue a notice and order to show cause to the owner of the building. The notice and order to show cause shall specify the conditions making the building or structure dangerous, the action necessary to alleviate the dangerous condition, and shall inform the owner that the city will do the work necessary to alleviate the dangerous condition and assess the costs thereof against the premises if the work is not completed by the owner within a specified time period. The notice shall further inform the owner of the time and place at which he may have an opportunity for a hearing before the building board of appeals to show cause why the building or structure should not be ordered to be demolished or otherwise made safe. Notice shall be given to the owner in the same manner as provided in section 18-209, and service of the notice shall be accomplished at least ten days prior to hearing. A copy of the notice and order to show cause shall be served on the occupant of the premises, if any, ~~and a copy shall be filed by the department with the county register of deeds.~~

(Code 1973, § 9-45; Ord. No. O-22-727, § 1, 12-5-22)

Sec. 18-215. Emergency cases.

In cases where it reasonably appears that there is immediate danger to the public safety or health unless a dangerous building or structure is immediately demolished or otherwise made safe, ~~the City shall immediately attempt to verbally inform the owner and all occupants of the building of the nature of the condition. The City immediately attempt to give verbal notice to the owner to correct the condition. Such an order shall be effective immediately. A written Notice of Violation called for by this Chapter shall be prepared and mailed and/or personally served to the owner as soon as practicable after the verbal notice herein referred has been attempted. Failure to comply with an emergency order is a violation of this Code. If notice is attempted to be served in good faith but cannot be completed prior to having to take action necessary to abate an emergency condition, such notice shall be posted upon the subject property in a prominent location. If the responsible person cannot be contacted or fails to correct an emergency condition within the time ordered, the City Manager or an authorized representative of the City Manager may authorize corrective actions to abate the emergency. The cost of abatement shall be billed to the owner as a personal debt which, if unpaid, may be assessed as a lien upon the property involved. the department of municipal services shall report such facts to the city manager who shall cause the immediate repair or demolition of such dangerous building or structure. The costs of such emergency repair or demolition shall be collected in the same manner as provided for in section 18-213.~~

(Code 1973, § 9-49; Ord. No. O-22-727, § 1, 12-5-22)

ARTICLE VI. PROPERTY MAINTENANCE CODE

Sec. 18-231. Adoption of property maintenance code by reference; amendments.

- (a) There is hereby adopted that certain code known as the International Property Maintenance Code, 2015 Edition and its subsequent versions and applicable sections, as published by the International Code Council, as the property maintenance code of the city for the purpose of regulating and governing the conditions and maintenance of all property, buildings and structures by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use, providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said property maintenance code on file in the office of the city clerk are hereby referred to, adopted, and made a part hereof, as if fully set out in this article, with the additions, insertions, deletions and changes, if any, set forth in this section.
- (b) The International Property Maintenance Code, adopted by the provisions of this article as the property maintenance code of the city, is hereby amended, changed and altered in the following respects as indicated. Subsequent section numbers used in this Chapter shall refer to the like numbered sections of the 2021 International Property Maintenance Code:

Section 101.1. *Title:* These regulations shall be known as the Property Maintenance Code of the City of Oak Park, Michigan, hereafter referred to as "this code."

~~Section 102.3. *Application of Other Codes:* Repairs, additions or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the following codes as currently adopted by the Michigan Department of Licensing and Regulatory Affairs: Michigan Building Code, International Fire Code, Michigan Plumbing Code, Michigan Mechanical Code, National Electric Code (with Part 8 State of Michigan Amendments), The International Fuel Gas Code, NFPA 25 (Standard), and ASTM F1346-91 (Standard).~~

Section 103.1. *Code official:* References to the "code official" shall be deemed to refer to the City of Oak Park Director of Municipal Services, or his/her designee.

Section 103.2. Deleted.

Section ~~104.13.5~~. *Fees:* The fees for activities and services performed by the department in carrying out its responsibilities under this code shall be determined by resolution of the City Council from time to time adopted, and shall include the services indicated in the following schedule.

(1) Administrative hourly rate;

(2) Special inspections conducted after business hours, on weekends or holidays, per hour;

(3) Notice of violation;

(4) Notice to Vacate;

(5) Inspection fee for every additional inspection, including but not limited to: court requested, progress inspection at request of owner/authorized agent.

-
- (6) Failure to keep appointment, arrange for inspection, or provide entry for scheduled inspection;
 - (7) Occupied without Certificate of Compliance;
 - (8) Title Search;
 - (9) Ownership research for any property not occupied by the property owner includes, but not limited to returned mail processing & lack of current registration;
 - (10) Notice to Repair or Demolish;
 - (11) Administrative or other search warrant;
 - (12) Prosecution preparation;
 - (13) Recording document at the Oakland County Register of Deeds;
 - (14) Collection Services Fees, as charged by the City Treasurer;
 - (15) Abatement of Nuisance;

Section 109. ~~46.4. Violation Penalties:~~ Any person, firm or corporation, who shall violate any provision of this code shall, upon conviction thereof, be deemed Responsible for a Municipal Civil Infraction~~Failure to comply with a provision of Chapter 18 of this ordinance shall constitute a civil infraction, exception for those provisions that pertain to the following, which shall constitute a misdemeanor:~~

- (1) A dangerous building as described in Article V, or any violation which creates an imminent danger as described in Sec. 18-206.
- (2) A utility interruption.
- (3) A dwelling that has been condemned for human occupancy and/or a Notice to Vacate Condemned Dwelling has been issued.
- (4) A failure to comply with a Notice to Repair or Demolish.
- (5) Notwithstanding the forgoing, a misdemeanor complaint shall be issued where three (3) or more Civil Infraction Citations have been issued for the same violation(s) to the same owner.
- (6) Failure to comply with a Stop Work Order issued under authority of Section 110.-

Section 110. Deleted. The provisions contained in Section 110, Demolition, of the Property Maintenance Code, shall be and hereby are deleted.

Section ~~111.2B~~101.3. *Board of Appeals:* The City of Oak Park Building Board of Appeals shall serve as the board of appeals required by this Property Maintenance Code. All references herein to the "Board of Appeals" or the "Board", shall be deemed to refer to the Oak Park Building Board of Appeals as established in Chapter 18, Article III of the Code of Ordinances.

Section ~~111.2.1~~101.3.2. Deleted.

~~Section 112.4. Failure to Comply:~~ Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than \$50.00 dollars or more than \$500.00 dollars.

Section 302.4. *Weeds:* All premises and exterior property shall be maintained free from weeds, rank vegetation or any growth of grass or plant growth in excess of eight inches (254mm). All noxious weeds shall be prohibited. Poison ivy, poison oak, poison sumac, ragweed or other poisonous plants are prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.

Section 304.14. *Insect screens:* ~~During the period from April 1 to December 1, e~~Every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored, shall be supplied with approved tightly fitting screens of not less than 16 mesh per inch (16 mesh per 25 mm) and every swinging door shall have a self-closing device in good working condition.

Exception. Screens shall not be required where other approved means, such as air curtains or insect repellent fans, are employed.

~~Section 308.2.1. *Rubbish Storage Facilities:* The owner of every multi-family premises shall supply approved covered containers for rubbish, and the owner of the premises shall be responsible for the removal of rubbish.~~

~~Section 308.2.2. Deleted.~~

Section 308.3.1. *Garbage Facilities:* The owner of every dwelling shall supply one of the following: an approved mechanical food waste grinder in each dwelling unit; or an approved leak-proof, covered, outside garbage container.

Section 602.3. *Heat Supply:* Every owner and operator of any building who rents, leases or lets one or more dwelling unit, rooming unit, dormitory or guest room on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heat ~~during the period from October 1 to May 15~~ to maintain a temperature of not less than 68° Fahrenheit (20° Celsius) in all habitable rooms, bathrooms, and toilet rooms.

Exceptions:

1. When the outdoor temperature is below the winter outdoor design temperature for the locality, maintenance of the minimum room temperature shall not be required provided that the heating system is operating at is full design capacity. The winter outdoor design temperature for the locality shall be as indicated in Appendix D of the Michigan International Plumbing Code.
2. In the areas where the average monthly temperature is above 30°F (-1°C) a minimum temperature of 65°F (18°C) shall be maintained.

Section 602.4. *Occupiable Work Spaces:* Indoor occupiable work spaces shall be supplied with heat when necessary ~~during the period from October 1 to May 15~~ to maintain a temperature of not less than 65° Fahrenheit (18° Celsius) during the period the spaces are occupied.

Exceptions:

1. Processing, storage and operation areas that require cooling or special temperature conditions.
2. Areas in which persons are primarily engaged in vigorous physical activities.

Section 605.2. *Receptacles:* Every habitable space in a dwelling shall contain at least two separate and remote receptacle outlets. Every laundry area shall contain at least one grounded-type receptacle or receptacle with a ground fault circuit interrupter. Every bathroom shall contain at least one receptacle with ground fault circuit interrupter protection. All receptacle outlets shall have the appropriate faceplate cover for the location.

~~Section 606. Deleted.~~

Section 704.2. *Smoke Alarms:* Single or multiple-station smoke alarms shall be installed and maintained in groups R-2, R-3, R-4 and in dwellings not regulated in Group R occupancies, regardless of occupant load at all of the following locations:

1. In each sleeping room or ceiling or wall directly outside each sleeping room.

-
2. In each story within a dwelling unit, including basements and cellars but not including crawl spaces and uninhabitable attics. In dwelling or dwelling units with split levels and without an intervening door between the adjacent levels, a smoke alarm installed on the upper level shall suffice for the adjacent lower level, provided that the lower level is less than one full story below the upper level.

Single or multiple-station smoke alarms shall be installed in all groups in accordance with the Michigan Building Code.

(Code 1973, § 9-51; Ord. No. O-95-341, § 1, 7-3-95; Ord. No. O-06-523, § 1, 5-1-06; Ord. No. O-08-553, § 1, 11-3-08; Ord. No. O-14-602, § 1, 4-7-14; Ord. No. O-14-606, § 1, 12-1-14; Ord. No. O-17-652, § 1, 10-2-17; Ord. No. O-18-659, § 1, 1-3-18; Ord. No. O-22-727, § 1, 12-5-22)



CITY OF OAK PARK, MI STAFF REPORT

9.A.1

AGENDA FOR: June 16, 2025

SUBJECT: Approval of Pay Application No. 2 and Change Order No. 2 to DVM Utilities of Sterling Heights, MI for the 2025 Sewer Lining Project, M-777 in the amount of \$168,905.40 and (\$5,591.00) respectively.

DEPARTMENT: Municipal Services

FROM: Kim Marrone, Director of Municipal Services

SUMMARY: Attached is proposed Pay Application No. 2 and Change Order No. 2 for the 2025 Sewer Lining Project, M-777 by D.V.M. Utilities, Inc. of Sterling Heights, MI. This project includes sewer lining work throughout the city. The project is 100% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	\$242,896.00
Change Order No. 1:	\$107,912.00
Change Order No. 2:	(\$5,591.00)
New Contract Amount:	\$345,217.00
Total Earnings to Date:	\$345,217.00
Less Retainage:	\$5,000.00
Net Earned:	\$340,217.00
Deductions:	\$0
Balance:	\$340,217.00
Payments to Date:	\$171,311.60
Amount Due D.V.M. Utilities, Inc.:	\$168,905.40

RECOMMENDED ACTION: It is recommended that Pay Application No. 2 and Change Order No. 2 for the 2025 Sewer Lining Project to D.V.M. Utilities, Inc. of Sterling Heights, MI be approved for the amount of \$168,905.40 and (\$5,591.00) respectively. Funding is available in the Water and Sewer Fund (592-18.550-970) for this expenditure

EXHIBITS:

1. Pay Application No. 2 / Change Order No. 2
2. Project Location Map

PAYMENT APPLICATION

PROJECT: 2025 Sewer Lining Project

OWNER: City of Oak Park, Michigan

CONTRACTOR: D.V.M Utilities, Inc.
6045 Sims Rd. Suite #2
Sterling Heights, MI 48313

JOB NUMBER: M-777

APPLICATION NO.: 2

PERIOD ENDING: 5/29/2025

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY		UNIT PRICE		PERIOD QUANTITY		PERIOD AMOUNT		QUANTITY TO DATE		AMOUNT TO DATE
1	8" Sewer Pipe Lining	0	LFT	\$40.00		0.00		\$0.00		0.00		\$0.00
2	10" Sewer Pipe Lining	227	LFT	\$62.00		0.00		\$0.00		407.00		\$25,234.00
3	12" Sewer Pipe Lining	1,426	LFT	\$56.00		0.00		\$0.00		1,254.00		\$70,224.00
4	15" Sewer Pipe Lining	197	LFT	\$64.00		0.00		\$0.00		1,089.00		\$69,696.00
5	18" Sewer Pipe Lining	0	LFT	\$85.00		0.00		\$0.00		0.00		\$0.00
6	21" Sewer Pipe Lining	658	LFT	\$118.00		659.00		\$77,762.00		659.00		\$77,762.00
7	24" Sewer Pipe Lining	294	LFT	\$132.00		295.00		\$38,940.00		295.00		\$38,940.00
8	Reinstating Sewer Laterals Modified SP	73	EA	\$62.00		25.00		\$1,550.00		102.00		\$6,324.00
9	Sewer Lateral Protruding Lead Cutting	5	EA	\$192.00		16.00		\$3,072.00		16.00		\$3,072.00
10	Minor Traffic Device	1	LSUM	\$3,000.00		0.00		\$0.00		1.00		\$3,000.00
11	Project Clean Up	1	LSUM	\$1,500.00		1.00		\$1,500.00		1.00		\$1,500.00
12	Inspection Crew Days	31	DAYS	\$320.00		0.00		\$0.00		0.00		\$0.00
13	27" Sewer Pipe Lining	0	LFT	\$235.00		179.00		\$42,065.00		179.00		\$42,065.00
14	4' Spot Liner (Clovertawn)	0	LSUM	\$7,400.00		0.00		\$0.00		1.00		\$7,400.00

Period Total Amount: \$164,889.00 Amount to Date: \$345,217.00

Original Contract Amount: \$242,896.00

Change Order No.1: \$107,912.00

Change Order No.2: -\$5,591.00

New Contract Amount: \$345,217.00

Earnings This Period: \$164,889.00

Total Earnings to Date: \$345,217.00

Less Retainage: \$5,000.00

Net Earned: \$340,217.00

Deductions: \$0.00

Balance: \$340,217.00

Payments to Date: \$171,311.60

AMOUNT DUE D.V.M Utilities, Inc. \$168,905.40

Accepted By: Karl J. Bates III
D.V.M Utilities, Inc.

Date: 05/30/2025

Approved By: Kara M. Grisamer
Kara Grisamer P.E., City Engineer
City of Oak Park, Michigan

Date: 05/30/2025

CONTRACTOR'S DECLARATION

I hereby declare that I have not, during the period April 29, 2025

_____ to May 29, 2025 A.D., 20 _____,

performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from _____

THE CITY OF OAK PARK

or his agents, in addition to the regular items set forth in the contract numbered

M-777 and dated December 26, 2024

A.D., 20 _____ for

2025 SEWER LINING PROJECT

executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: 05/30/2025

Karl J Bates III

By: Karl Bates

Title: _____

CD-1

CHANGE ORDER

PROJECT: 2025 Sewer Lining Project

JOB NUMBER: M-777

OWNER: City of Oak Park, Michigan

CHANGE ORDER NO.: 2

CONTRACTOR: D.V.M Utilities, Inc.
6045 Sims Rd. Suite #2
Sterling Heights, MI 48313

PAGE: 1

TO THE CONTRACTOR:

You are hereby directed to comply with the changes/extras to the contract documents.

This change order reflects work completed or anticipated. Documentation supporting these changes is on file with the City Engineer.

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Increased Quantity	Quantity to Date	Total Amount
2	10" Sewer Pipe Lining	227	LFT	\$62.00	180	407	\$11,160.00
4	15" Sewer Pipe Lining	1080	LFT	\$64.00	9	1089	\$576.00
6	21" Sewer Pipe Lining	658	LFT	\$118.00	1	659	\$118.00
7	24" Sewer Pipe Lining	294	LFT	\$132.00	1	295	\$132.00
9	Sewer Lateral Protruding Lead Cutting	5	EA	\$192.00	11	16	\$2,112.00
13	27" Sewer Pipe Lining	178	LFT	\$235.00	1	179	\$235.00
						TOTAL	\$14,333.00

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE SUBTRACTED FROM THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Increased Quantity	Quantity to Date	Total Amount
3	12" Sewer Pipe Lining	1426	LFT	\$56.00	-172	1254	-\$9,632.00
8	Reinstating Sewer Laterals Modified SP	108	EA	\$62.00	-6	102	-\$372.00
12	Inspection Crew Days	31	DAYS	\$320.00	-31	0	-\$9,920.00
						TOTAL	-\$19,924.00

SUMMARY

Total Increase \$14,333.00

Total Decrease -\$19,924.00

Change Order No. 2 - \$5,591.00

Contract Amount \$242,896.00

Change Order No.1: \$107,912.00

Change Order No.2: -\$5,591.00

New Contract Amount: \$345,217.00

Karl J Bates III 05/30/2025

D.V.M Utilities, Inc.

Kara M. Grisamer 05/30/2025

Kara Grisamer P.E., City Engineer

City of Oak Park, Michigan

***Reviewed by and recommended for approval by City Council**

M-777 Pay 2 - unsigned

Final Audit Report

2025-05-30

Created:	2025-05-30
By:	Kara Grisamer (kgrisamer@oakparkmi.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA7Bj_TqTtG3WEfv4L9QmFMIEFvAbTmqkn

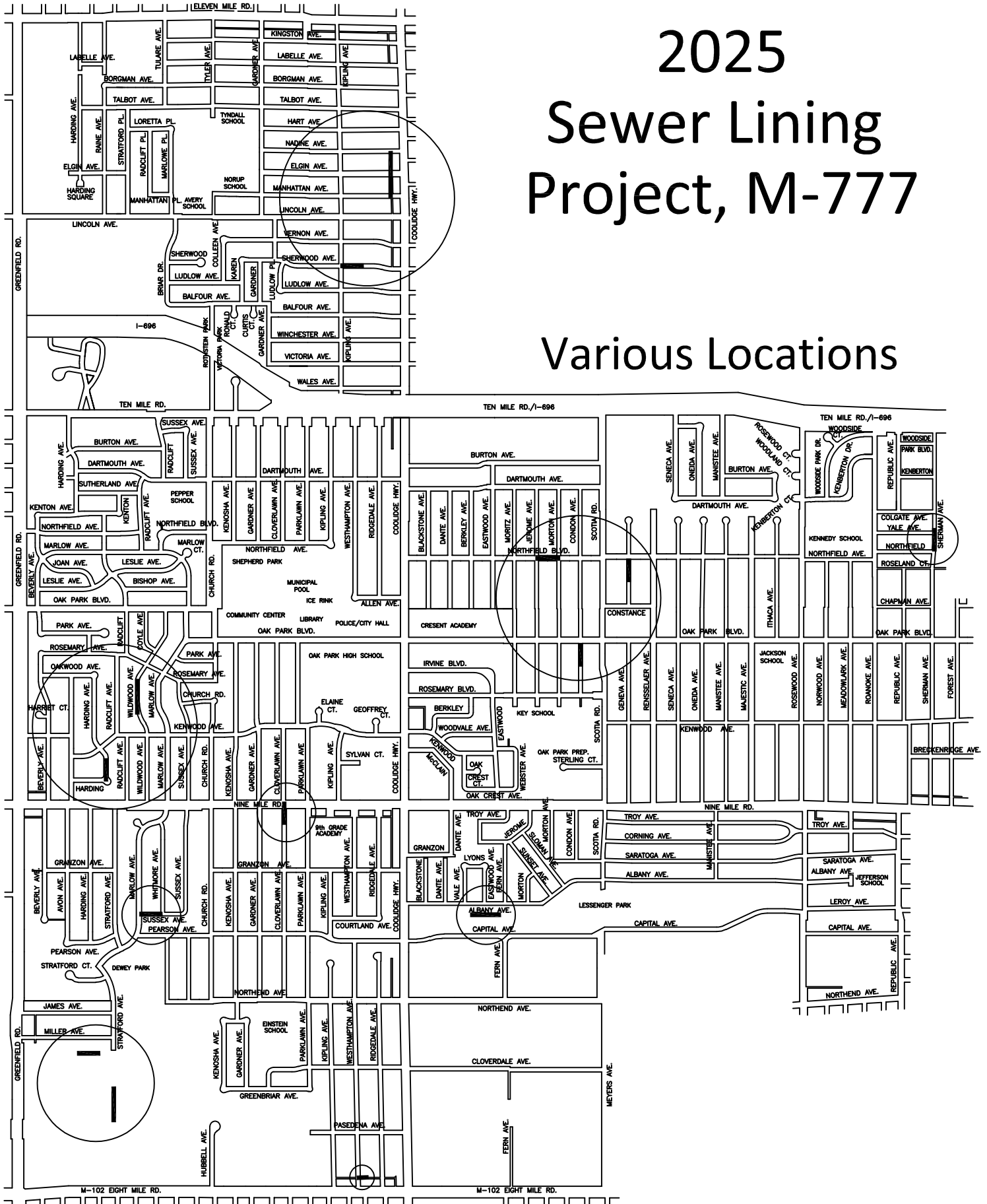
"M-777 Pay 2 - unsigned" History

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Signature Date: 2025-05-30 - 6:52:33 PM GMT - Time Source: server- IP address: 12.14.25.194
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2025-05-30 - 6:52:33 PM GMT

City of Oak Park

2025 Sewer Lining Project, M-777

Various Locations





CITY OF OAK PARK, MI STAFF REPORT

9.A.2

AGENDA FOR: June 16, 2025

SUBJECT: Request for approval of Pay Application No. 2 and Change Order No. 2 for the 2025 Joint and Crack Sealing Project, M-780 by Scodeller Construction Inc. of Wixom, MI for the amounts of \$47,563.63 and (\$37,698.21).

DEPARTMENT: Municipal Services

FROM: Kim Marrone, Director of Municipal Services

SUMMARY: Attached is proposed Pay Application No. 2 and Change Order No. 2 in the amounts of \$47,563.63 and (\$37,968.21) for the 2025 Joint and Crack Sealing Project, M-780 by Scodeller Construction Inc. of Wixom, MI. This project includes routing and sealing joints and cracks on selected streets in the areas shown on the attached map. The change order is to cover the increased weight of the rubber joint sealer used as well a balancing of the contract pay items. The project is 100% complete.

FINANCIAL STATEMENT:

Original Sealed Bid Amount:	\$177,339.86
Change Order No. 1:	\$4,173.24
Proposed Change Order No. 2:	(37,968.21)
Proposed New Contract Amount:	\$143,544.89
Bid Amount Awarded:	\$150,000.00
Earnings to Date:	\$143,544.89
Less Retainage:	\$1,000.00
Net Earned:	\$142,544.89
Deductions:	\$0
Balance:	\$142,544.89
Payments to Date:	\$94,981.26
Amount Due to Scodeller Construction:	\$47,563.63

RECOMMENDED ACTION: It is recommended that Pay Application No. 2 and Change Order No. 2 for the 2025 Joint and Crack Sealing Project, M-780 by Scodeller Construction Inc. of Wixom, MI be approved for the amounts of \$47,563.63 and (\$37,698.21). Funding is available

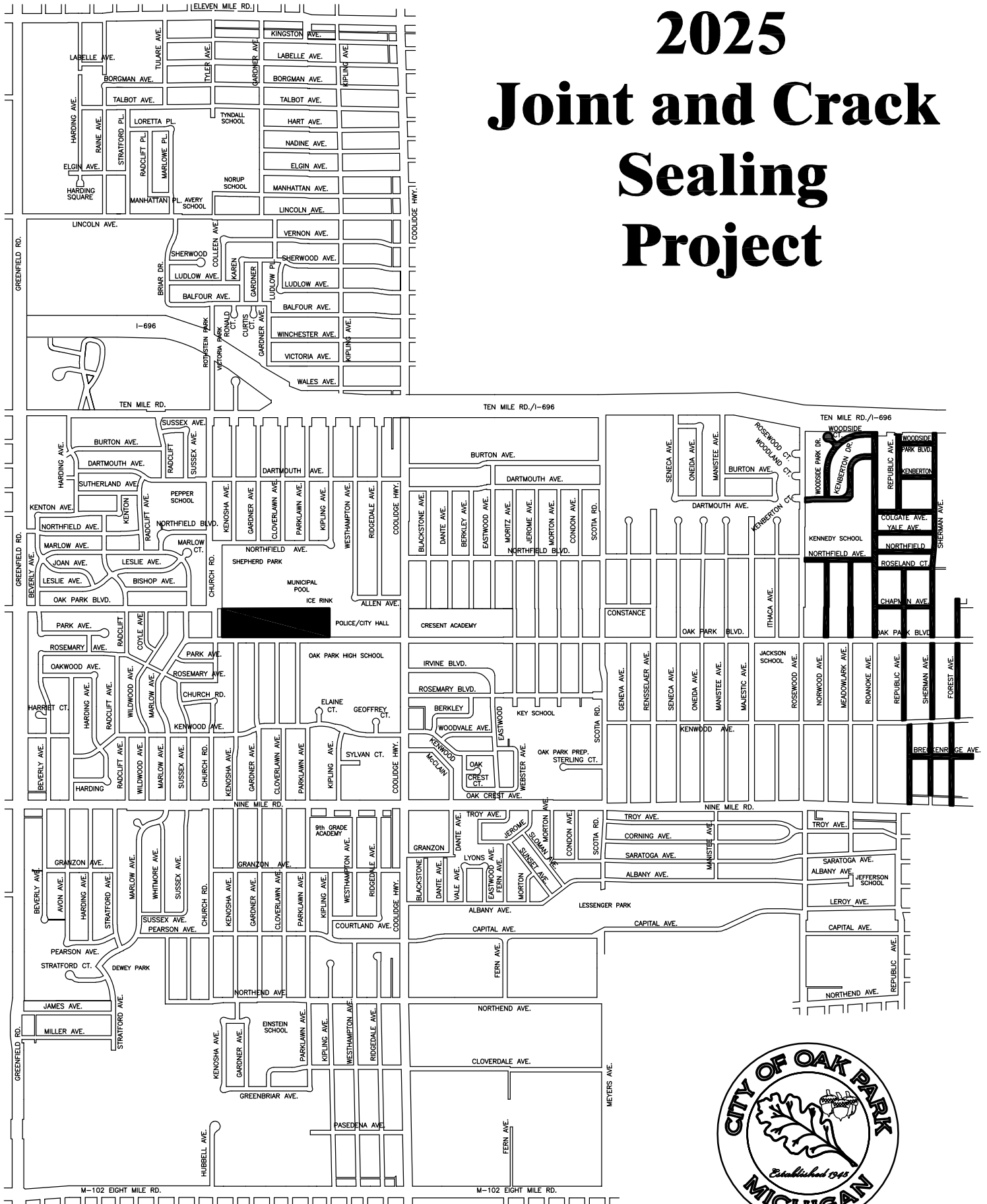
in the Local Streets Fund (203-18.479-970) for this expenditure.

EXHIBITS:

1. Joint and Crack sealing map
2. complete pay 2 M780 - signed

City of Oak Park

2025 Joint and Crack Sealing Project



PAYMENT APPLICATION

PROJECT: 2025 JOINT AND CRACK SEALING PROJECT

JOB NUMBER: M-780

OWNER: CITY OF OAK PARK, MICHIGAN

APPLICATION NO.: 2

CONTRACTOR: SCODELLER CONSTRUCTION
51722 GRAND RIVER AVE
WIXOM, MI 48393

PERIOD ENDING: 5/29/2025

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY		UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	Route & Seal Joints & Cracks, Modified SP	128,600	LFT	\$1.04	21,282	\$22,133.28	86,486	\$89,945.44
2	Joint Sealing Compound, Modified SP	36,742.00	LBS	\$0.83	9,795	\$8,129.85	51,565	\$42,798.95
3	Asphalt Mastic Repair	1,200	LFT	\$10.50	981	\$10,300.50	981	\$10,300.50
4	Traffic Devices, Modified sp	1	LSUM	\$500.00	1	\$500.00	1	\$500.00

Period Total Amount: \$41,063.63 Amount to Date: \$143,544.89

Current Contract Amount: \$177,339.86
Change Order #1: \$4,173.24
Proposed Change Order #2: (\$37,968.21)
Proposed New Contract Amount: \$143,544.89

Earnings This Period: \$41,063.63

Total Earnings to Date: \$143,544.89

Less Retainage: \$1,000.00

Net Earned: \$142,544.89

Deductions: \$0.00

Balance: \$142,544.89

Payments to Date: \$94,981.26

AMOUNT DUE SCODELLER CONSTRUCTION: \$47,563.63

Accepted By: 
Scodeller Construction

Date: _____

Approved By: _____
Kimberly Marrone, Municipal Services Director
City of Oak Park, Michigan

Date: _____

CHANGE ORDER

PROJECT: 2025 JOINT & CRACK SEALING PROJECT

JOB NUMBER: M-780

OWNER: CITY OF OAK PARK, MICHIGAN

CHANGE ORDER NO.: 2

CONTRACTOR: SCODELLER CONSTRUCTION
51722 GRAND RIVER
WIXOM, MI 48393

PAGE: 1 OF 1

TO THE CONTRACTOR:

You are hereby directed to comply with the changes/extras to the contract documents.

This change order reflects work completed or anticipated. Further documentation supporting these changes is on file with the City Engineer.

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Increased Quantity	Quantity to Date	Increased Amount
2	Joint Sealing Compound, Modified SP	41,770.00	LBS	\$0.83	9,795.00	51,565	\$8,129.85
Totals:							\$8,129.85

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE SUBTRACTED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Decreased Quantity	Quantity to Date	Decreased Amount
1	Rout & Seal Joints & Cracks, Modified SP	128,600.00	LBS	\$1.04	-42,114.00	86,486	-\$43,798.56
3	Asphalt Mastic Repair	1,200.00	LFT	\$10.50	-219.00	981	-\$2,299.50
							(\$46,098.06)

SUMMARY

Total Increase	\$8,129.85
Total Decrease	(\$46,098.06)
Total Amount for Change Order No. 2:	(\$37,968.21)

Reviewed and recommended to City Council for approval:

kimberly marrone

Kimberly Marrone, Municipal Services Director Date:
City of Oak Park

THE CONTRACT SHALL BE DECREASED BY THE SUM OF:

Original Contract Amount:	\$177,339.86
Change Order No. 1:	\$4,173.24
Proposed Change Order No. 2:	(\$37,968.21)
New Contract amount:	\$143,544.89

Jeff Lipper

Scodeller Construction

Date:

CONTRACTOR'S DECLARATION

I hereby declare that I have not, during the period April 30, 2025
_____ to May 29, 2025, 20 __,

performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from _____

THE CITY OF OAK PARK

or its agents, in addition to the regular items set forth in the contract numbered

M-780 and dated April 2, 2025
_____, 20 ____ for

2025 JOINT AND CRACK SEALING PROJECT

executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided there under, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: 06/11/2025

By: 
Title: Division Manager

complete pay 2 M780

Final Audit Report

2025-06-11

Created:	2025-06-10
By:	kimberly marrone (kmarrone@oakparkmi.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAalJFWWNguJdNYL3aWiKhfpM_n0T1i2hR

"complete pay 2 M780" History

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2025-06-11 - 1:28:09 PM GMT



CITY OF OAK PARK, MI STAFF REPORT

9.B.1

AGENDA FOR: June 16, 2025

SUBJECT: Resolution authorizing the FY 2025-26 debt levy for the GOUT Bonds, Series 2025

DEPARTMENT: Finance/Assessing

FROM: Saundra Crawford, Director of Finance

SUMMARY: See resolution.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Approve resolution authorizing the FY 2025-26 debt levy for the GOUT Bonds, Series 2025

EXHIBITS:

1. 4916-3562-7085 v1 Resolution BA FY 25.26 FOR 2025 DEBT - Clean

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION TO AUTHORIZE THE FISCAL YEAR 2025-26
DEBT LEVY FOR THE GOUT BONDS, SERIES 2025**

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan (the “City”), held at Oak Park City Hall located at 14000 Oak Park Boulevard on the 16th day of June 2025, at 7:00 p.m.

The following preamble and resolution was offered by _____ and seconded by _____:

WHEREAS, the City Council held a public hearing on May 19, 2025 and approved the 2025 millage rates to be levied by the City and the City’s 2025-2026 budget; and

WHEREAS, at the election held on Tuesday, November 7, 2023, the City’s voters authorized the City’s issuance of general obligation unlimited tax bonds to finance the City’s community center project; and ; and

WHEREAS, the City Council adopted a bond authorizing resolution on March 17, 2025 (the “Bond Resolution”) authorizing the issuance of the City’s General Obligation Unlimited Tax Bonds, Series 2025 (the “Bonds”); and

WHEREAS, pursuant to the Bond Resolution, the City has pledged its unlimited tax, full faith and credit, general obligation for the payment of principal of and interest on the Bonds when due; and

WHEREAS, the Bonds are expected to be issued on June 26, 2025 and will bear interest payable semiannually on May 1 and November 1, commencing November 1, 2025, to the Bondholders of record as of the applicable record dates stated in the Bonds; and

WHEREAS, the City is obligated pursuant to state law to levy taxes upon all taxable property located within the corporate boundaries of the City, without limitation as to rate or amount, sufficient to pay the principal of and interest on the Bonds when due; and

WHEREAS, the City desires to modify the millage rate to be levied on July 1, 2025 for debt retirement to provide for funds to pay the principal of and interest on the Bonds coming due in the City’s 2025-2026 fiscal year as required by state law.

NOW THEREFORE BE IT RESOLVED that the tax rate of \$2.9049 per \$1,000 of taxable valuation for debt retirement approved by the City Council on May 19, 2025 shall be increased by \$2.1828 per \$1,000 of taxable valuation for debt retirement to provide for funds to pay the principal of and interest on the Bonds coming due in the City’s 2025-2026 fiscal year as required by state law for a total debt retirement tax rate of \$5.0877 per \$1,000 of taxable valuation.

BE IT FURTHER RESOLVED, that this levy is being placed on a diversified tax base that has increased slightly as anticipated in the financial plan.

BE IT FURTHER RESOLVED, that conforming changes to the City's total tax rate shall be made in accordance with this resolution.

BE IT FURTHER RESOLVED, that the proper officials and officers of the City shall take such actions as are necessary to include the approved and modified tax rates in the City's July 1, 2025 tax levy.

YEAS: _____

NAYS: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

T. Edwin Norris, Clerk
City of Oak Park

Dated: June 16, 2025



CITY OF OAK PARK, MI STAFF REPORT

9.B.2

AGENDA FOR: June 16, 2025

SUBJECT: Resolution to authorize Budget Amendment #2025-4 for period ending June 30, 2025

DEPARTMENT: Finance/Assessing

FROM: Sandra Crawford, Director of Finance

SUMMARY: The City's annual budget was adopted on May 20, 2024 and is effective July 1st. The budget is adopted at the departmental level. In accordance with the State Budget Act, budget amendments are to be completed throughout the fiscal year in order to reflect the most current information available related to revenue and expenditure budgets. Budget amendments that have a positive or negative impact on fund balance or change the department total require Council approval.

The original budget adopted by the mayor and council had a net zero impact on fund balance. During the first nine months, budget amendments total \$855,627 were adopted reducing fund balance. The detail of the amendments to date include the following:

- Roll over amendments of items budgeted in FY 23/24 that will be paid in FY 24/25 \$526,330 (net zero impact between the two fiscal years)
- Fence restoration (M-776) expenditure of \$35,830
- Demolition expenditures for 13200 Oak Park Blvd of \$140,300
- Public Safety Department camera upgrades expenditures of \$138,523
- New police drone \$14,644

The fourth quarter (6/30/2025) budget amendment for the General Fund is attached and is summarized below.

GENERAL FUND

Beginning Fund Balance July 1, 2024	\$ 5,416,407
Amended Budget as of June 10, 2025	\$ (855,627)
Net Change in Fund Balance (Amendment #2025-4)	\$ 0
Estimated Ending Fund Balance June 30, 2025	<u>\$ 4,560,780</u>

The proposed amendment has no net impact on fund balance and includes the following notable items:

- Increases in licenses and permits are to adjust for actual results better than anticipated.
- Increase in grant revenue for one-time public safety training.
- Increase for new county park grant.
- Increase for more interest income than anticipated due to high interest rates.
- Expenditure increase for various expenditure accounts over budget, increased in pension contributions along with increase in healthcare costs.

SPECIAL REVENUE FUNDS

- Increase in various grant and revenue accounts with adjustments to various expenditure accounts to ensure the City remains compliant with the Budget Act.

DEBT SERVICE AND CAPITAL PROJECT FUNDS

- Increase in various revenue accounts with adjustments to various expenditure accounts to ensure the City remains compliant with the Budget Act.
- Moving the balance of the HUB construction funds from the Parks and Rec Improvement Fund to a new fund.
- Recording the proceeds from the community center bonds issued in the new Community Center Construction Fund.

Note: The State of Michigan does not require budgets for any funds except the General and Special Revenue Funds. The City has chosen to be fiscally responsible and adopt budgets for all funds to assist in monitoring the overall financial activity of the City.

FINANCIAL STATEMENT: The proposed budget amendment has an impact on the fund balance of General Fund while keeping the estimated fund balance at approximately 17% of annual expenditures. The amendments to all other funds keep the fund balance at targeted ranges and are done in compliance with State of Michigan requirements and guidelines.

RECOMMENDED ACTION: Approval of resolution to authorize Budget Amendment #2025-4

EXHIBITS:

1. 06.30.25 Budget Amendments

City of Oak Park
Proposed Budget Amendments
June 30, 2025

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>	<u>Description</u>
<u>General Fund</u>			
101-00.000-479.000	Building Permits	\$ 130,000	Increase per activity to date and projections thru year-end
101-00.000-570.200	State Reimb Police Training	29,000	Police Training Grants in excess of budget
101-00.000-570.300	State Grant - MCOLES CPE	45,000	CPE for Law Enforcement Officers in excess of budget
101-00.000-644.160	OCPRC Maintenance Fee	102,000	New fee received from the county in current year
101-00.000-664.000	Interest Income	<u>150,000</u>	Interest actual higher than budget
Total Revenue Increase (Decrease)		456,000	
101-14.191-702.100	Salaries and Wages - Part-time	8,000	Increase per activity to date and projections thru year-end
101-14.191-801.012	Professional Services - Election Workers	20,000	Increase per activity to date and projections thru year-end
101-15.201-714.000	Retirement - Defined Benefit	94,000	Adjust to actuary required contribution for FY 2015
101-16.447-713.000	Health Insurance	20,000	Increase per activity to date and projections thru year-end
101-17.345-714.000	Retirement - Defined Benefit	224,250	Adjust to actuary required contribution for FY 2015
101-17.346-702.000	Salaries and Wages	48,750	Payout of PTO time for retirement/termination
101-17.346-713.000	Health Insurance	15,000	Increase per activity to date and projections thru year-end
101-21.890-999.733	Contribution to PS Pension	<u>26,000</u>	Increase per activity to date and projections thru year-end
Total Expenditure Increase (Decrease)		<u>456,000</u>	
Net Increase (Decrease) to Fund Balance		\$ <u>-</u>	
<u>Major Streets Fund</u>			
202-00.000-563.000	State Grants	\$ 225,000	Infrastructure Grant
Total Revenue Increase (Decrease)		\$ <u>225,000</u>	
202-18.479-970.000	Capital Outlay	<u>225,000</u>	Infrastructure Grant
Total Expenditure Increase (Decrease)		\$ <u>225,000</u>	
Net Increase (Decrease) to Fund Balance		\$ <u>-</u>	
<u>Local Streets Fund</u>			
203-00.000-664.000	Interest Income	\$ 10,000	Adjust to actual receipts to date
Total Revenue Increase (Decrease)		\$ <u>10,000</u>	
Net Increase (Decrease) to Fund Balance		\$ <u>10,000</u>	
<u>Parks/Recreation Fund</u>			
208-00.000-644.121	Camps	48,000	Adjust to actual receipts to date and projections
208-00.000-664.000	Interest Income	\$ 35,500	Adjust to actual receipts to date and projections
Total Revenue Increase (Decrease)		\$ <u>83,500</u>	
Net Increase (Decrease) to Fund Balance		\$ <u>83,500</u>	
<u>MI Indigent Defense Grant Fund</u>			
260-00.000-543.000	State Grant	<u>100,000</u>	MIDC Grant revenue increase due to more expenditures
Total Revenue Increase (Decrease)		\$ <u>100,000</u>	
260-50.137-818.000	Contractual Services	<u>100,000</u>	Increase grant expenditures more than budgeted
Total Expenditure Increase (Decrease)		\$ <u>100,000</u>	
Net Increase (Decrease) to Fund Balance		\$ <u>-</u>	

**City of Oak Park
Proposed Budget Amendments
June 30, 2025**

Community Development Block Grant Fund

275-00.504-502.000	Federal Grants	143,656	Increase for new Chore and CDBG grants
275-00.000-699.101	Transfer In - General Fund	<u>(10,000)</u>	No transfer to GF, only moving of code expenditures
Total Revenue Increase (Decrease)		<u>\$ 133,656</u>	
275-16.503-818.000	Contractual Services	20,000	New Chore Grant
275-16.504-702.000	Salaries and Wages - Code Enforcement	<u>80,000</u>	Adjust to increased costs to spend down remaining funds
Total Expenditure Increase (Decrease)		<u>\$ 100,000</u>	
Net Increase (Decrease) to Fund Balance		<u>\$ 33,656</u>	

2015 Street Refunding Bond Fund

309-36.905-403.000	Property Tax	<u>400</u>	Adjust to actual tax billing
Total Revenue Increase (Decrease)		<u>\$ 400</u>	
309-36.905-810.000	Bank Fees/Service Charges	200	Adjust to actual to date and estimated for balance of year
309-36.905-997.000	Debt Service - Paying Agent Fees	<u>200</u>	Adjust to actual to date
Total Expenditure Increase (Decrease)		<u>\$ 400</u>	
Net Increase (Decrease) to Fund Balance		<u>\$ -</u>	

2020 UTGO Refunding Bond Fund

310-98.905-403.000	Property Tax	<u>300</u>	Adjust to actual property tax levy to date
Total Revenue Increase (Decrease)		<u>\$ 300</u>	
310-98.905-810.000	Bank Fees/Service Charges	<u>300</u>	Adjust to actual to date and estimated for balance of year
Total Expenditure Increase (Decrease)		<u>\$ 300</u>	
Net Increase (Decrease) to Fund Balance		<u>\$ -</u>	

Community Center Construction Fund

406-97.905-698.000	Proceeds From Bond Sale	9,680,000	Par amount of bonds issued
406-97.905-698.100	Premium From Bond Sale	<u>318,739</u>	Premium from bond sale
Total Revenue Increase (Decrease)		<u>\$ 9,998,739</u>	
406-97.905-998.000	Cost of Bond Issuance	<u>153,734</u>	Cost per closing statement
Total Expenditure Increase (Decrease)		<u>\$ 153,734</u>	
Net Increase (Decrease) to Fund Balance		<u>\$ 9,845,005</u>	

Municipal Building Construction Fund

470-70.900-970.000	Capital Outlay	<u>10,000</u>	Fence repairs
Total Expenditure Increase (Decrease)		<u>\$ 10,000</u>	
Net Increase (Decrease) to Fund Balance		<u>\$ (10,000)</u>	

Parks and Recreation Improvement Fund

407-18.443-970.000	Capital Outlay	(4,328,550)	
407-21.890-999.405	Transfer to HUB Construction Fund	<u>2,112,605</u>	Balance of funds for the HUB to new fund
Total Expenditure Increase (Decrease)		<u>\$ (2,215,945)</u>	
Net Increase (Decrease) to Fund Balance		<u>\$ 2,215,945</u>	

HUB Construction Fund

405-00.000-699.407	Transfer from Parks and Recreation Imp Fund	<u>2,112,605</u>	Balance of funds for the HUB from P&R Imp Fund
Total Revenue Increase (Decrease)		<u>\$ 2,112,605</u>	
Net Increase (Decrease) to Fund Balance		<u>\$ 2,112,605</u>	

Resolution

NOW, THEREFORE BE IT RESOLVED that the following
Budget Amendment #2025-4 is authorized:

	INCREASE (DECREASE)
GENERAL FUND	
REVENUES	
LICENSE AND PERMITS	\$ 130,000
INTERGOVERNMENTAL	74,000
CHARGES FOR SERVICES	102,000
INTEREST INCOME	<u>150,000</u>
TOTAL REVENUES	456,000
EXPENDITURES	
CITY CLERK - ELECTIONS	28,000
FINANCE	94,000
TECHNICAL AND PLANNING	20,000
PUBLIC SAFETY	288,000
NON-DEPARTMENTAL	<u>26,000</u>
TOTAL EXPENDITURES	456,000
Net Increase (Decrease) to Fund Balance	\$ -
MAJOR STREETS FUND	
REVENUES	
INTERGOVERNMENTAL	\$ 225,000
TOTAL REVENUES	<u>225,000</u>
EXPENDITURES	
CAPITAL OUTLAY	225,000
TOTAL EXPENDITURES	<u>225,000</u>
Net Increase (Decrease) to Fund Balance	\$ -
LOCAL STREETS FUND	
REVENUES	
INTEREST INCOME	\$ 10,000
TOTAL REVENUES	<u>10,000</u>
Net Increase (Decrease) to Fund Balance	\$ 10,000
PARKS/RECREATION FUND	
REVENUES	
CHARGES FOR SERVICES	\$ 48,000
INTEREST INCOME	35,500
TOTAL REVENUES	<u>83,500</u>
Net Increase (Decrease) to Fund Balance	\$ 83,500
MI INDIGENT DEFENSE GRANT FUND	
REVENUES	
INTERGOVERNMENTAL	\$ 100,000
TOTAL REVENUES	<u>100,000</u>
EXPENDITURES	
OPERATIONS	100,000
TOTAL EXPENDITURES	<u>100,000</u>
Net Increase (Decrease) to Fund Balance	\$ -

INCREASE
(DECREASE)

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

REVENUES

INTERGOVERNMENTAL	\$ 143,656
TRANSFER IN	(10,000)
TOTAL REVENUES	<u>133,656</u>

EXPENDITURES

OPERATIONS	100,000
TOTAL EXPENDITURES	<u>100,000</u>

Net Increase (Decrease) to Fund Balance \$ 33,656

2015 STREET REFUNDING BOND FUND

REVENUES

PROPERTY TAX	\$ 400
TOTAL REVENUES	<u>400</u>

EXPENDITURES

OPERATIONS	400
TOTAL EXPENDITURES	<u>400</u>

Net Increase (Decrease) to Fund Balance \$ -

2020 UTGO REFUNDING BOND FUND

REVENUES

PROPERTY TAX	\$ 300
TOTAL REVENUES	<u>300</u>

EXPENDITURES

OPERATIONS	300
TOTAL EXPENDITURES	<u>300</u>

Net Increase (Decrease) to Fund Balance \$ -

COMMUNITY CENTER CONSTRUCTION FUND

REVENUES

BOND PROCEEDS	\$ 9,998,739
TOTAL REVENUES	<u>9,998,739</u>

EXPENDITURES

BOND ISSUANCE COSTS	153,734
TOTAL EXPENDITURES	<u>153,734</u>

Net Increase (Decrease) to Fund Balance \$ 9,845,005

MUNICIPAL BUILDING CONSTRUCTION FUND

EXPENDITURES

CAPITAL OUTLAY	10,000
TOTAL EXPENDITURES	<u>10,000</u>

Net Increase (Decrease) to Fund Balance \$ (10,000)

PARKS AND RECREATION IMPROVEMENT FUND

EXPENDITURES

CAPITAL OUTLAY	\$ (4,328,550)
TRANSFER OUT	2,112,605
TOTAL EXPENDITURES	<u>2,112,605</u>

Net Increase (Decrease) to Fund Balance \$ 2,112,605

	INCREASE (DECREASE)
HUB CONSTRUCTION FUND	
REVENUES	
TRANSFER IN	\$ 2,112,605
TOTAL REVENUES	<u>2,112,605</u>
Net Increase (Decrease) to Fund Balance	<u>\$ 2,112,605</u>

is a copy of a Resolution adopted by the City Council of the City of Oak Park at a regular

T. Edwin Norris, City Clerk



CITY OF OAK PARK, MI STAFF REPORT

9.C.1

AGENDA FOR: June 16, 2025

SUBJECT: Request to approve Traffic Control Order 160 Sec 1.39 as recommended by the Engineering Department to temporarily cover the “No Parking Signs” on Kingston near the 11-Mile construction project from June through September.

DEPARTMENT: Public Safety

FROM: Steve Cooper, Director of Public Safety

SUMMARY: The Engineering Department has requested that the “No Parking Signs” on Kingston near the 11-Mile construction project be temporarily covered during the duration of the project. The project is scheduled to take place from mid-June thru September. The No Parking signs to be covered are located on the north side of Kingston between Tulare and Gardner. This area covers two blocks where the parking lots will be reconstructed.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Approve Traffic Control Order 160 Sec 1.39 as recommended by the Engineering Department for the period specified.

EXHIBITS:

None