



AGENDA
REGULAR CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
MAY 19, 2025
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The following routine items are presented for approval without discussion, as a single agenda item. Should any member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular City Council Meeting Minutes for May 5, 2025.
- B. Special City Council Meeting Minutes for April 28, 2025 and May 2, 2025.
- C. Public Safety Activity Summary Report for April 2025
- D. Request to approve Payment Application No. 6 for the Eight Mile Booster Station Rehabilitation Project, M-732, to CSM Mechanical of Milford, MI in the amount of \$30,492.45
- E. Payment request from Neumann Smith Architecture for Architectural Services on the Event Hub Project for the total amount of \$3,224.35.
- F. Appointment of representative & alternate to SOCRRRA Board.
- G. Request authorization to purchase the upfitting of one Public Works vehicle from Truck and Trailer Specialties, of Howell, MI totaling \$10,355.00.
- H. Corridor Improvement Authority Meeting Minutes for January 16, 2025, February 20, 2025, March 20, 2025 and April 16, 2025
- I. New and Renewal Licenses for May 19, 2025

6. RECOGNITION OF VISITING ELECTED OFFICIALS

7. SPECIAL RECOGNITION/PRESENTATIONS

- A. Tribute and moment of silence in memory of Oak Park Public Safety Officer Henry Wolf who was shot and killed in the line of duty on May 21, 1973
- B. Special Retirement Recognition for Karen Bryant
- C. Annual Budget Presentation

8. PUBLIC HEARINGS

- A. Public Hearing to receive citizen comments regarding the proposed fiscal year 2025-2026 budget and property tax millage rates
- B. Resolution adopting the fiscal year 2025-2026 budget and millage rates and acknowledging the multi-year budget including projections for fiscal years 2026-2027 and 2027-2028
- C. Adoption of the fiscal year 2025-2026 fee schedule

9. SPECIAL LICENSES

- A. Request for a Special Event License and waiver of fee submitted by East Oak Park Neighborhood Association for their annual picnic to be held in Best Park on July 19, 2025, from 10:00 a.m. - 6:00 p.m.

10. ACCOUNTING REPORTS

- A. Approval for payment of invoices submitted by Garan, Lucow, Miller, PC for legal services in the amount of \$14,669.68

11. BIDS

- A. Award bids for the Eleven Mile Parking Lot Reconfiguration Project, M-694, to Warren Contractors & Development of Shelby Twp., MI in the total amount of \$1,991,091.25.
- B. Award bids for the 2025 Event Hub Project in the total amount of \$3,732,883.

12. ORDINANCES

- A. Second reading and adoption of proposed text amendments to the City of Oak Park Zoning Ordinance in the following sections: Article 1, Division 2; Article 2, Division 2; Article 2, Division 3; Article 2, Division 4; Article 3, Division 1; Article 3, Division 2; Article 4, Division 1; Article 4, Division 2; Article 4, Division 3; Article 4, Division 4; Article 5, Division 1; Article 5, Division 2; Article 5, Division 3; Article 5, Division 4; Article 5, Division 5; Article 6, Division 1.

13. CITY MANAGER

- A. Municipal Services

1. Request for approval of Pay Application No. 1 and Change Order No. 1 in the amounts of \$94,981.26 and \$4,173.24, respectively, for the 2025 Joint and Crack Sealing Project, M-780 to Scodeller Construction Inc. of Wixom, MI.

B. Finance/Assessing

1. Request to approve the proposed lot combination request from 8 Mile Development LLC as set forth in the survey, with the condition that the survey is recorded at the Oakland County Register of Deeds.
2. Request to approve a contract with WCA Assessing for assessment and maintenance work for City property effective June 1, 2025 – May 31, 2028

C. Public Safety

1. Request to approve Traffic Control Order 160 Sec 1.36 adopting TIA's recommendation to replace the existing Yield signs at the intersections on Dartmouth Street between Church and Coolidge with Stop signs.
2. Request to approve Traffic Control Order 160 Sec 1.37 adopting TIA's recommendation to install a Stop sign on northbound Stratford Place at Talbot.
3. Request to approve Traffic Control Order 160 Sec 1.38 as recommended by the Transportation Improvement Association for the following locations:
 - Location #1- Gardner and Sherwood (West Intersection). Install a Stop sign for northbound Gardner Street traffic at Sherwood
 - Location #2- Gardner and Sherwood (East Intersection). Install a Stop sign for southbound Gardner Street traffic at Sherwood.
 - Location #3- Ludlow Place and Sherwood Street Install a Yield sign for northbound Ludlow Place traffic at Sherwood Street.

14. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

15. CALL TO THE COUNCIL

16. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**MINUTES
REGULAR CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
MAY 5, 2025
7:00 PM**

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

PRESENT: Mayor McClellan, Council Member Edgar, Council Member Crawford

ABSENT: Council Member Radner, Council Member Whitehead

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, Deputy City Manager DeCoster

4. APPROVAL OF AGENDA

Motion by Crawford, seconded by Edgar, **CARRIED**, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Edgar, Crawford
	No:	None
	Absent:	Radner, Whitehead

5. CONSENT AGENDA

Motion by Crawford, seconded by Edgar, **CARRIED**, to approve the consent agenda consisting of the following items:

Voice Vote:	Yes:	McClellan, Edgar, Crawford
	No:	None
	Absent:	Radner, Whitehead

- A. Regular City Council Meeting Minutes for April 21, 2025.
CM-05-129-2025
- B. Parks and Recreation Meeting Minutes for February 19, 2025 and March 19, 2025
CM-05-130-2025
- C. Request to Schedule a Public Hearing on the FY 2025-2026 Annual Budget for Monday, May 19, 2025 at 7:00 PM
CM-05-131-2025

- D. Payment request from Frank Rewold & Sons for Construction Management Services for the total amount of \$13,000.00.
CM-05-132-2025
- E. Approval of Pay Application No. 3 (Final) in the amount of \$1,000.00 to Michigan Joint Sealing, Inc of Farmington Hills, MI for the 2024 Joint and Crack Sealing Project, M-765.
CM-05-133-2025
- F. Approval of Pay Application No. 3 (Final) in the amount of \$1,000.00 to Michigan Joint Sealing, Inc of Farmington Hills, MI for the 2023 Joint and Crack Sealing Project, M-751.
CM-05-134-2025
- G. Payment of invoices from OHM Advisors for Engineering Consulting Services for the total amount of \$1,993.75.
CM-05-135-2025
- H. Approval of Pay Application No. 2 for the 2024-2025 Miscellaneous Concrete Project, M-773 to Mattioli Cement Company of Fenton, MI, in the amount of \$108,364.18.
CM-05-136-2025
- I. Approval of Pay Application No. 4 and Change Order No. 3 in the amounts of \$14,969.58 and (\$55,835.29) respectively, to Taplin Group, LLC of Kalamazoo, MI for the 2024 Sewer & Catch Basin Cleaning & TV Inspection Project, M-774.
CM-05-137-2025
- J. Approval of Pay Application No. 7 (Final) for the 2023-2024 Miscellaneous Concrete Project, M-754 to Mattioli Cement Company of Fenton, MI, in the amount of \$10,000.00.
CM-05-138-2025
- K. Approval of Pay Application No. 1 to DVM Utilities of Sterling Heights, MI for the 2025 Sewer Lining Project, M-777 in the amount of \$171,311.60.
CM-05-139-2025
- L. Request to approve Payment Application No. 4 for the 2024 Block Pruning Project to Limb Walkers Tree & Snow, LLC of Kenosha, WI in the amount of \$3,275.00
CM-05-140-2025
- M. Swimming Pool Use Agreement between the City of Oak Park and the City of Southfield
CM-05-141-2025
- N. New and Renewal Licenses for May 5, 2025
CM-05-142-2025

6. RECOGNITION OF VISITING ELECTED OFFICIALS

There were no elected officials present who wished to speak.

7. SPECIAL RECOGNITION/PRESENTATIONS

- A. Oakland County/MSUFCU Grant Check Presentation

Local Oak Park entrepreneur, Tori Webster of Best Friends Day Care, was awarded a \$2,325 Main Street Connected Grant from MSU Federal Credit Union and Main Street Oakland County.

8. BIDS

- A. Award bids for the 2025 Event Hub Project in the total amount of \$2,372,337.00.
CM-05-143-2025

Motion by Edgar, seconded by Crawford, CARRIED, to award bids for the 2025 Event Hub Project in the total amount of \$2,372,337.00 as follows:

<u>Bid Category:</u>	<u>Category Description:</u>	<u>Contrator Name:</u>	<u>Contract Amount:</u>
A	Earthwork and Site Utilities	Verdeterre Contracting	\$444,000.00
C	Fencing	Nationwide Construction Group	\$60,120.00
D	Concrete Foundations	Poured Brick Walls	\$219,669.00
H	Structural Steel	Ross Structural Steel	\$783,000.00
GG	Electrical	Electrotec Contracting	\$865,548.00

Roll Call Vote: Yes: McClellan, Edgar, Crawford
 No: None
 Absent: Radner, Whitehead

At the November 4, 2024 regular meeting of the Oak Park City Council, the request to bid for the 2025 Event Hub Project was approved (CM-11-319-2024). The project was advertised and on April 29, 2025 bids were received and opened and the lowest qualified bidders for portions of the work were selected.

9. ORDINANCES

- A. First reading of proposed text amendments to the City of Oak Park Zoning Ordinance in the following sections: Article 1, Division 2; Article 2, Division 2; Article 2, Division 3; Article 2, Division 4; Article 3, Division 1; Article 3, Division 2; Article 4, Division 1; Article 4, Division 2; Article 4, Division 3; Article 4, Division 4; Article 5, Division 1; Article 5, Division 2; Article 5, Division 3; Article 5, Division 4; Article 5, Division 5; Article 6, Division 1.
CM-05-144-2025

Motion by Edgar, seconded by Crawford, CARRIED, to approve the first reading of proposed text amendments to the City of Oak Park Zoning Ordinance.

Roll Call Vote: Yes: McClellan, Edgar, Crawford
 No: None
 Absent: Radner, Whitehead

The Economic Development and Planning Department has identified areas of improvement in specific sections of the Zoning Ordinance. The proposed text amendments incorporate clarifications, additions, and deletions to specific sections, as well as address inconsistencies such as incorrect cross-references, formatting, redundant sections, and outdated references to approval bodies. These improvements address emerging land use trends, respond to businesses' feedback regarding specific zoning districts and regulations, be consistent with State & Federal laws and regulations, and contribute to a more consistent and clear zoning ordinance. The Planning Commission voted to approve and recommend to the City Council adoption of the proposed zoning text amendments.

10. CITY MANAGER

A. Municipal Services

1. Approval of proposed Change Order No. 1 in the amount of \$16,459.50 by Luigi Ferdinandi & Son Cement Co. of Roseville, MI for the 2025 Catch Basin Line Replacement Project, M-779.
CM-05-145-2025

Motion by Edgar, seconded by Crawford, CARRIED, to approve proposed Change Order No. 1 in the amount of \$16,459.50 to Luigi Ferdinandi & Son Cement Co. of Roseville, MI for the 2025 Catch Basin Line Replacement Project, M-779.

Roll Call Vote: Yes: McClellan, Edgar, Crawford
 No: None
 Absent: Radner, Whitehead

City Engineer Grisamer summarized proposed Change Order No. 1 in the amount of \$16,459.50 for the 2025 Catch Basin Line Replacement Project, M-779 by Luigi Ferdinandi & Son Cement Co. of Roseville, MI. This project includes removing and replacing storm sewer on selected streets throughout the city and the change order is to add a pay item for structure repair. There have been several structures that have required the top few feet below the rim to be repaired and this change order allows the city to pay the contractor for the work based on the linear foot of structure repair.

B. Finance/Assessing

1. Request to receive and approve exception recommendations regarding Special Assessment Districts
CM-05-146-2025

Motion by Edgar, seconded by Crawford, CARRIED, to receive and approve the following exception recommendations regarding Special Assessment Districts:

Unpaid invoice(s) belonging to the following parcel(s) be restored to the Special Assessment District No. 721 along with the original 10% penalty:

52-25-29-202-004	24741 Seneca
52-25-30-227-001	13841 Ten Mile
52-25-28-305-030	23511 Norwood
52-25-30-380-022	23105 Church
52-25-31-302-001	21590 Greenfield
52-25-31-208-033	21801 Parklawn
52-25-19-279-028	26231 Coolidge
52-25-31-201-018	22171 Kenosha
52-25-30-330-004	14451 Elm
52-25-31-429-003	21450 Ridgedale
52-25-31-482-011	20761 Ridgedale
52-25-32-104-018	22040 Dante
52-25-30-452-001	23150 Kenosha
52-25-30-454-022	23131 Parklawn
52-25-31-481-005	20760 Kipling
52-25-29-355-001	13371 Kenwood
52-25-29-155-011	24300 Eastwood

And the following parcel(s) be restored to the Special Assessment District No. 724 along with the original 10% penalty:

52-25-28-326-014	8400 Oak Park Blvd.
52-25-28-354-030	23121 Republic
52-25-28-102-021	8830 Kenberton
52-25-28-151-001	8921 Kenberton
52-25-32-201-006	10720 Troy
52-25-32-127-014	22181 Morton

And the following parcel(s) be removed from Special Assessment District No. 721 along with the original 10% penalty:

52-25-30-177-010	14561 Marlow
52-25-29-328-005	23830 Morton
52-25-31-276-074	13620 Pearson
52-25-19-204-008	14221 Kingston
52-25-19-278-004	14041 Hart
52-25-30-227-022	24701 Westhampton
52-25-30-277-010	24280 Westhampton
52-25-31-276-079	21941 Coolidge
52-25-19-285-021	13650 Lincoln
52-25-28-154-001	24117 Roanoke
52-25-19-257-001	14301 Manhattan
52-25-32-104-067	21921 Fern
52-25-30-454-004	23150 Cloverlawn
52-25-29-154-010	24290 Berkley
52-25-29-356-009	13310 Oak Crest
52-25-30-404-034	23421 Cloverlawn
52-25-29-303-024	13450 Rosemary
52-25-30-328-002	23740 Wildwood

And the following parcel(s) be removed from Special Assessment District No. 724 along with the original 10% penalty:

52-25--30-303-027	15230 Oakwood Dr.
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Roll Call Vote:	Yes:	McClellan, Edgar, Crawford
	No:	None
	Absent:	Radner, Whitehead

C. Elevate Oak Park

City Manager Tungate announced the possible date of May 28 for the Event Hub ground-breaking ceremony.

11. CALL TO THE AUDIENCE

Ms. Walters, 10131 Barton, spoke to her concern with the traffic control on 10 Mile Rd. due to the removal of a traffic control light years ago near the only entry and exit to her neighborhood.

Tee Winslow publicly thanked Kara Grisamer for her responsiveness to filling a pothole on his street.

Tom, Ferndale Resident, spoke about concerns regarding observances of crime and law enforcement activity in the Jefferson Oaks complex.

Solomon Zeiler, 20061 Radcliff Pl, spoke to concerns about the newly installed concrete in his neighborhood and the frequent flooding of his street.

Tory Webster, owner of Best Friends Child Care, 8430 W. Nine Mile Rd., was awarded a grant from Main Street Oakland and MSUFCU and later expressed concerns about the potential lessening of required parking for businesses.

12. CALL TO THE COUNCIL

13. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:15 PM.

T. Edwin Norris, City Clerk



**MINUTES
SPECIAL CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
APRIL 28, 2025
6:00 PM**

1. CALL TO ORDER

The special meeting was called to order at 6:00 PM by Mayor McClellan in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. ROLL CALL

PRESENT: Mayor McClellan, Council Member Edgar, Council Member Radner, Council Member Whitehead, Council Member Crawford

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

3. SPECIAL BUSINESS

The City Council discussed the 2025/26 Budget in preparation for the May 2, 2025 departmental session.

4. CALL TO THE AUDIENCE

There were no members of the audience who wished to speak.

5. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the special meeting at 6:42 PM.

T. Edwin Norris, City Clerk



**MINUTES
SPECIAL CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
MAY 2, 2025
8:30 AM**

1. CALL TO ORDER

The special meeting was called to order at 8:30 AM by Mayor McClellan in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. ROLL CALL

PRESENT: Mayor McClellan, Council Member Edgar, Council Member Radner, Council Member Whitehead, Council Member Crawford

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Krause

3. SPECIAL BUSINESS

A. Discuss FY 2025-26, FY 2026-27 and FY 2027-28 departmental budgets.

City Manager Tungate provided a budget overview and City Council discussed the presentations from the following departments:

Human Resources
City Attorney
City Manager/City Council
City Clerk/Elections
Library
Finance
45th District Court
Public Information/Communications
Information Technology
Recreation
Public Safety
Economic Development/Brownfield/CIA
Municipal Services
Water & Sewer
Public Works
Fee Schedule/Wrap Up

4. CALL TO THE AUDIENCE

There were no members of the audience who wished to speak.

5. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the special meeting at 2:15 PM.

T. Edwin Norris, City Clerk



OAK PARK PUBLIC SAFETY _____ 2025 ACTIVITY SUMMARY



OPERATIONS:

Calls for Service

-2024 Total:

-2024:

-2024 YTD:

-2025:

-2025 YTD:

-Arrests:

-Vacation/Property
Checks:

-Non-Criminal
Fingerprints:

-PBT's:

-Vehicles Impounded:

-Traffic Stops:

-Medicals:

INVESTIGATIONS:

Cases Assigned:

Warrants Obtained:

See attached report
"RMS-008"
for crime summary

Records Bureau:

Animal Licenses:

Alarm Permits:

Handgun
Registrations:

FOIA / RFI / Discovery
Requests:

Calls Received at
Dispatch:

REPORTED FIRES: (structural,
vehicle, other)

NON-FIRE INCIDENTS:

(includes false fire alarms)

FIRE SAFETY INSPECTIONS:



COMMUNITY
POLICING

CITATIONS ISSUED: (YTD:)

(2024: / 2024 YTD:)

HAZARDOUS

NON - HAZARDOUS

PARKING

ORDINANCE VIOLATION

NOTES: Training:



CITY OF OAK PARK, MI STAFF REPORT

5.D

AGENDA FOR: May 19, 2025

SUBJECT: Request to approve Payment Application No. 6 for the Eight Mile Booster Station Rehabilitation Project, M-732, to CSM Mechanical of Milford, MI in the amount of \$30,492.45

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, DPW Director

SUMMARY: Payment Application No. 6 for the Eight Mile Booster Station Rehabilitation Project, M-732

FINANCIAL STATEMENT: Attached is Payment Applications No. 6 for the Eight Mile Booster Station Rehabilitation Project, M-732. This contract includes the removal of old pumps, installation of a new pump, as well as new variable frequency drives (VFD). This work will provide a more reliable and efficient pumping operation as well as better redundancy in our water system.

RECOMMENDED ACTION: It is recommended that Payment Application No. 6 for the Eight Mile Booster Station Rehabilitation Project, M-732, to CSM Mechanical of Milford, MI be approved in the amount of \$30,492.45. Funding is available in the Water / Sewer (592-18.540-970) fund for this expenditure.

EXHIBITS:

1. CSM_Pay Application No. 6



PAYMENT APPLICATION

Project: City of Oak Park - 8 Mile Booster Pump Station Rehabilitation, M-732

Job Number: 0037-22-0030

Number: 6

Period End Date: 1/29/2025

Status: Approved

CONTRACTOR: CSM Mechanical

OWNER: City of Oak Park

1235 Holden Avenue

Oak Park, MI 48237

Milford, MI 48381

(248) 302-2078

Contract Start Date: 3/19/2024

Contract End Date: 11/29/2024

Contract Duration: 255

Print Date: 1/31/2025

SCHEDULE On
STATUS:

NOTE:

Original Contract
Amount:

\$470,805.00

Change Order 1:

\$149,685.00

Earnings This Period:

\$33,880.50

Change Orders Amount:

\$149,685.00

Earnings To Date:

\$327,223.50

Current Contract
Amount:

\$620,490.00

Previous Retainage Amount:

\$29,334.30

Retainage: 10 % of Total Earnings

\$62,049.00

Retainage This Period:

\$3,388.05

Less Total Retained To Date:

\$29,334.30

Net Earned:

\$294,501.15

Previous Earnings:

\$264,008.70

Amount Due Contractor:

\$30,492.45

Approved By

David DeCoster - Deputy City Manager / Director of Public
Works - City of Oak Park

Prepared By

Doug Busko, PE, PMP, Construction Manager


Douglas W. Busko
OHM Advancing Communities, Inc.
1145 Griswold Street, Suite 200
Detroit, MI 48226
Phone: (313) 481-1250
Fax: (313) 481-1250

Date

Date

OHM Advisors

1145 Griswold Street, Suite 200
Detroit, MI 48226

(313) 481-1250

OHM-Advisors.com

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A									
1	Pump, Valve, Piping, and Pipe Support demolition and replacements, and all associated bolts and gaskets	1.00 Ls	1.00	\$338,805.00	0.10	0.00	\$33,880.50	0.60	\$203,283.00
2	VFD demolition and replacements, and all other electrical work	1.00 Ls	1.00	\$107,000.00	0.00	0.00	\$0.00	0.84	\$89,880.00
3	Facility painting, including surface preparation	0.00 LSUM	1.00	\$96,388.00	0.00	0.00	\$0.00	0.00	\$0.00
4	Bolt Replacement - 20 bolts for 24" Flange	0.00 Ea	18.00	\$1,236.00	0.00	0.00	\$0.00	15.00	\$18,540.00
5	Bolt Replacement - 20 bolts for 20" Flange	0.00 Ea	5.00	\$1,088.00	0.00	0.00	\$0.00	5.00	\$5,440.00
6	Bolt Replacement - 20 extended 11" bolts for 20" Flange	0.00 Ea	1.00	\$1,798.00	0.00	0.00	\$0.00	1.00	\$1,798.00
7	Bolt Replacement - 16 bolts for 18" Flange	0.00 Ea	8.00	\$963.75	0.00	0.00	\$0.00	6.00	\$5,782.50
10	Allowance #1: UIS	1.00 Ls	1.00	\$25,000.00	0.00	0.00	\$0.00	0.10	\$2,500.00
11	ALTERNATE/OPTION: Prep and paint stairwell and lower-level walls, ceiling, metal stairs, and metal railings. Prep and paint existing concrete pipe supports.	0.00 LSUM	1.00	\$16,101.00	0.00	0.00	\$0.00	0.00	\$0.00
A Sub-Total:							\$33,880.50		\$327,223.50
Retainage							\$3,388.05		

OHM Advisors
1145 Griswold Street, Suite 200
Detroit, MI 48226

(313) 481-1250

OHM-Advisors.com



CITY OF OAK PARK, MI STAFF REPORT

5.E

AGENDA FOR: May 19, 2025

SUBJECT: Payment request from Neumann Smith Architecture for Architectural Services on the Event Hub Project for the total amount of \$3,224.35.

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, DPW Director

SUMMARY: Attached is an invoice (No. 14) from Neumann Smith Architecture for the Event Hub Project. Select contracts have been awarded and work is scheduled to begin soon.

FINANCIAL STATEMENT: See below for a breakdown of costs per project:

<u>Project</u>	<u>This Period</u>	<u>Prior Billings</u>	<u>Contract Remaining</u>	<u>Current Contract</u>	<u>Account Number</u>
Event Hub	\$3,040.00	\$264,485.00	\$80,475.00	\$348,000.00	407-18.444-970
Municipal Services	\$184.35	\$8,914.75	\$40,425.90	\$49,525.00	101-16-401-970
Project Reimbursables	\$0.00	\$1,780.23	\$719.77	\$2,500.00	407-18.444-970
BABA Review	\$0.00	36,677.00	\$4,123.00	\$40,800.00	407-18.444-970
Totals:	\$3,224.35	\$311,856.98	\$125,743.67	\$440,825.00	

RECOMMENDED ACTION: It is recommended that the attached invoice (No. 14) from Neumann Smith Architecture for the Event Hub Project be approved for the total amount of \$3,224.35. Funding is available in the Parks and Recreation Improvement Fund.

EXHIBITS:

1. NS Invoice 14_121657



400 Galleria Officentre
Suite 555
Southfield, MI 48034
248-352-8310

City of Oak Park
14000 Oak Park Blvd
Oak Park, MI 48237

Invoice number 1215657
Date 05/01/2025

Project 2023087 Oak Park Event Hub/Community Center

Services Rendered Through 04/24/2025

Description	Fee	% Complete	Prior Invoiced	Current Fee
Oak Park Event Hub				
Schematic Design	52,200.00	100.00	52,200.00	0.00
Design Development	69,600.00	100.00	69,600.00	0.00
Construction Documents	139,200.00	100.00	139,200.00	0.00
Bidding	8,700.00	75.00	3,485.00	3,040.00
Construction Administration	69,600.00	0.00	0.00	0.00
Closeout	8,700.00	0.00	0.00	0.00
Subtotal	348,000.00	76.88	264,485.00	3,040.00
Oak Park Municipal Offices				
Schematic Design	7,425.00	100.00	7,425.00	0.00
Design Development	9,900.00	15.05	1,489.75	0.00
Construction Documents	19,800.00	0.00	0.00	0.00
Bidding	1,250.00	0.00	0.00	0.00
Construction Administration	9,900.00	0.00	0.00	0.00
Closeout	1,250.00	0.00	0.00	0.00
Subtotal	49,525.00	18.00	8,914.75	0.00
Reimbursables	2,500.00	78.58	1,780.23	184.35
ASR #2 - BABA				
Architectural	16,500.00	100.00	16,500.00	0.00
MEP	17,300.00	76.17	13,177.00	0.00
Structural	7,000.00	100.00	7,000.00	0.00
Subtotal	40,800.00	89.89	36,677.00	0.00
Total	440,825.00	71.48	311,856.98	3,224.35

Invoice total **3,224.35**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1215613	04/01/2025	36,677.00	36,677.00				
Total		36,677.00	36,677.00	0.00	0.00	0.00	0.00



SOUTHFIELD • DETROIT

City of Oak Park

Project 2023087 Oak Park Event Hub/Community Center

Invoice number

1215657

Date

05/01/2025

Grissim Metz Andriese Associates, P.C.
15000 Edward N. Hines Drive
Suite A
Plymouth, MI 48170
248.347.7010

April 07, 2025
Invoice No: 11687

Accounts Payable
Neumann Smith Architecture
400 Galleria
Suite 555
Southfield, MI 48034

BACKUP DOCUMENT
do not process

Project N10-241.001 Oak Park Event Hub
Landscape Architectural Services for the Period: December 01, 2024 to March 31, 2025

Phase	Phase Fee % Complete		Fee Earned	Prior Billing	Current Fee
Schematic Design	11,250.00	100.00	11,250.00	11,250.00	0.00
Design Development	15,000.00	100.00	15,000.00	15,000.00	0.00
Construction Documents	30,000.00	100.00	30,000.00	28,500.00	1,500.00
Bidding	1,875.00	0.00	0.00	0.00	0.00
Construction Admin.	15,000.00	0.00	0.00	0.00	0.00
Closeout	1,875.00	0.00	0.00	0.00	0.00
Total Fee	75,000.00		56,250.00	54,750.00	1,500.00
Total Fee					1,500.00
Reimbursable Expenses					
Reproductions				155.45	
Mileage				26.80	
Total Reimbursables				182.25	182.25
Total Invoice Amount					\$1,682.25

Billing Backup

Monday, April 7, 2025

Grissim Metz Andriese Associates, Inc.

Invoice 11687 Dated 4/7/2025

10:48:17 AM

Project	N10-241.001	Oak Park Event Hub
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Reimbursable Expenses

Reproductions

UN	000000000092	11/1/2024	/ 40.0 Sf. @ 0.50	20.00
UN	000000000092	11/1/2024	/ 1.0 11 x 17 Co @ 1.25	1.25
UN	000000000092	11/1/2024	/ 1.0 11 x 17 Co @ 1.25	1.25
UN	000000000092	11/20/2024	/ 6.0 Sf. @ 0.50	3.00
UN	000000000092	11/20/2024	/ 14.0 Sf. @ 0.50	7.00
UN	000000000092	11/20/2024	/ 14.0 Sf. @ 0.50	7.00
UN	000000000102	12/9/2024	/ 10.0 11 x 17 @ 1.25	12.50
UN	000000000102	12/17/2024	/ 90.0 Sf. @ 0.50	45.00
UN	000000000102	12/17/2024	/ 10.0 11 x 17 @ 1.25	12.50
UN	000000000102	12/18/2024	/ 90.0 Sf. @ 0.50	45.00
UN	000000000101	1/27/2025	/ 1.0 8-1/2 x 11 @ 0.10	.10
UN	000000000079	3/20/2025	/ 1.0 8-1/2 x 11 @ 0.10	.10
UN	000000000079	3/20/2025	/ 1.0 8-1/2 x 11 @ 0.75	.75

Mileage

EX	000000001841	11/22/2024	Andriese, Paul /	26.80
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Total Reimbursables

182.25 **182.25**

Project Total **\$182.25**

Total this Report **\$182.25**

Neumann/Smith Architecture

400 Galleria Officentre

Suite 555

Southfield, MI 48034

Invoice Date : 4/17/2025

Invoice Number: XXXXX18

Billing Period : 03/19/2025 to 04/16/2025

Project Number	Media	Quantity	Sqft	Cost
2023087-Oak Park Event Hub				
	Small Format 8.5 x 11.0 B&W	1.00	0.65	\$0.10
	Small Format 8.5 x 11.0 Color	4.00	2.60	\$2.00
		5.00	3.25	\$2.10
			Tax Rate(%)	0.00
Total for Project : 2023087-Oak Park Event Hub				\$2.10



CITY OF OAK PARK, MI STAFF REPORT

5.F

AGENDA FOR: May 19, 2025

SUBJECT: Appointment of representative & alternate to SOCRRA Board.

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, DPW Director

SUMMARY: Article VII of the Articles of Incorporation of the Southeastern Oakland County Resource Recovery Authority (SOCRRA) provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. These representatives shall serve during the next fiscal year following their appointment and/or until their successor is appointed.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: It is recommended that City Council appoint David DeCoster as the representative and Erik Nock as the alternate representative to the SOCRRA Board for the fiscal year beginning July 1, 2025.

EXHIBITS:

None



CITY OF OAK PARK, MI STAFF REPORT

5.G

AGENDA FOR: May 19, 2025

SUBJECT: Request authorization to purchase the upfitting of one Public Works vehicle from Truck and Trailer Specialties, of Howell, MI totaling \$10,355.00.

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, DPW Director

SUMMARY: The Public Works Department is requesting authorization to purchase the upfitting of one Public Works vehicle from Truck and Trailer Specialties, of Howell, MI. This work is included in the Rochester Hills (RFP-RH-20-023) pre-bid contract as part of the FY 2024-25 budget. The upfitting includes post-production vehicle upgrades including safety lights, back rack, and snow plow.

FINANCIAL STATEMENT: Funding is available is the Water / Sewer (592-18.538-970) Fund.

Vehicle:	Department:	Amount: (Pre-bid Contract)	Account:
2025 Ford F-250	Public Works	\$10,355.00 (Rochester Hills RFP-RH-20-023)	Water/Sewer: (592-18.538-970)

RECOMMENDED ACTION: It is recommended that City Council authorize the Public Works Department to participate in the Rochester Hills pre-bid contract for this vehicle upfitting totaling \$10,355.00

EXHIBITS:

None



CITY OF OAK PARK, MI STAFF REPORT

5.H

AGENDA FOR: May 19, 2025

SUBJECT: Corridor Improvement Authority Meeting Minutes for January 16, 2025, February 20, 2025, March 20, 2025 and April 16, 2025

DEPARTMENT: City Clerk

FROM:

SUMMARY:

FINANCIAL STATEMENT:

RECOMMENDED ACTION:

EXHIBITS:

1. CIA Minutes 1 -16-2025
2. CIA Minutes 2-20-2025
3. CIA Minutes 3-20-2025
4. CIA Minutes 4-16-2025



CITY OF OAK PARK

Corridor Improvement Authority

Mayor
Marian McClellan
Mayor Pro Tem
Shaun Whitehead
Council Members
Solomon Radner
Julie Edgar
City Manager
Erik Tungate

CITY OF OAK PARK CORRIDOR IMPROVEMENT AUTHORITY BOARD MEETING MINUTES JANUARY 16, 2025

The meeting was called to order at 12:01 p.m. in the Executive Conference Room, City Hall, 14000 Oak Park Blvd, Oak Park, MI 48237 by Mayor McClellan, and roll call was made.

PRESENT: Chairperson Attisha(12:03)
Mayor McClellan
Board Member Jones
Board Member Wujcik
Board Member Peteet(12:02)
Board Member Novik

ABSENT: Board Member Shamily

OTHERS PRESENT: CIA Manager Michelle Bishop
Deputy City Clerk Jo Lynn Williams-Elliott

3. APPROVAL OF AGENDA OF JANUARY 16, 2025

MOTION by McClellan, SECONDED by Wujcik to approve the agenda for January 16, 2025, as submitted.

VOTE: Yes: All
No: None

MOTION CARRIED

4. APPROVAL OF MINUTES OF NOVEMBER 21, 2024

MOTION by McClellan SECONDED by Wujcik, to approve the minutes of November 21, 2024, as submitted.

VOTE: Yes: All
No: None

MOTION CARRIED

5. PUBLIC COMMENT: Casinia Milstein inquired about a complete street narrowing project for 11 Mile. Bishop informed her that it is being considered. Milstein also said she was happy with all the changes she has seen within the corridor.

6. UNFINISHED BUSINESS: None

7. NEW BUSINESS:

Bishop started by reading the mission statement.

- A. New Workplan Review: Jones previously presented the idea for a work plan, which Bishop created. The work plan is a working document that keeps the board on target/task. It shows the status of each project, members assigned, next steps, due dates, concerns, and updates. Novik recommended color-coding the plan.

Bishop informed the board that she received the final deck from Spalding Dedecker, which will go before Council on February 3rd. Next, dollar amounts will be provided according to the budget. Hopefully, money from the current budget can be found to activate some areas now. Going forward there will be a phased rollout. Once the final deck is received, Bishop will provide the board with copies. A landscape bid is scheduled for the end of February to select a company that will do the work laid out in the deck.

The City Manager signed off on resident picture banners – the issue that has to be sorted out is whether or not to include pictures including kids.

- B. 2025 Events - Date Discussion: Bishop provided a list of the CIA (and Tri-City) 2025 events and asked for board member input about the selected dates. Flyers for the upcoming Zing Customer Service Training and the MSOC annual celebration were distributed to the board.

-Summer Fest is tentatively scheduled for May 10th, (Mother's Day weekend) instead of June since last year the board mentioned that June is busy due to school events. Memorial Day was suggested but according to the board, most people will be out of town.

-Cruise and Groove is tentatively scheduled for August 14th which is earlier than last year to have a better chance of getting more cars before they commit to other events.

-Tower Tailgate the date is awaiting for the 2025 Lions schedule. Two TVs are being considered this time. Attisha suggested allowing other Oak Park businesses/restaurants to come in and sell food during this event. Attisha and Peteet offered to take on the task of doing whatever is needed to be able to get other businesses involved in the events.

- Bishop mentioned that she has had conversations with the Recreation Department to discuss a future event -The Taste of Oak Park.

- Bishop is resurrecting the promotions committee

- Oaktoberfest is being moved into October – October 4th, instead of being held in September

-Parks and Rec would like to partner with the CIA board to host an Autumn Fall Fest on 11 Mile. The proposed date is Sept 21st

- The plan is to prepare information to share with businesses that would give them the opportunity to pay a small fee (\$25?) to become a vendor at select CIA events (not including the businesses on 11 Mile where the event is being held)

C. New Initiatives for 2025-2026/ upcoming budget discussion—The board was asked if there were any new projects they would like to do/work on. A directory/marque or map with Oak Park businesses was suggested, requiring the businesses wanting to be included to pay a fee. Further discussion was tabled.

D. Spring Window Activation Grant - \$3000 was put in the budget for business window paintings. A contractor previously utilized by the City, Tracy, offered to paint windows for \$350- \$400. Businesses would need to pay half of whatever the cost is, to activate their window(s). The purpose of this project is to add life during the dreary Spring months. Questions presented to the board included: How should this be promoted? What is the best way to roll it out and what stipulations will be in place? How will the program be structured? Theme rules?

Due to time constraints, the board agreed to meet on Tuesday at noon via Zoom to further discuss the window painting.

E. CIA Business News: Oakland Kid's Rehab had its grand opening. Rhythm Wellness is now open, and the grand opening is scheduled for January 31st. Bishop created a new CIA business packet to be distributed to all businesses in the CIA district. Eventually, an event sheet will be added to the packet. The board was asked if they felt anything else should be included in the packet.

F. Agenda item suggestions for the next board meeting: business signage (map, kiosk, calendar) and spring window activation.

8. MANAGER UPDATE- The small business promo went well in November. More businesses participated last year than this year. The Tri-City holiday mixer had approximately 75 people attend. Zing train is coming up in February. The Match on Main - 20k grant, application will be available starting January 20th and Bishop plans to work with businesses that apply. Only two businesses can be submitted for the grant from Oak Park. Information about the grant was sent out in the CIA newsletter. The seventh façade grant was approved and there is still almost \$24k left over. Bishop asked the board to share with other business owners about the available façade grant.

9. FINANCIAL REPORT: The report was reviewed -there was movement as a result of three façade grants awarded, workshops that Bishop attended, a new Southfield Chamber membership and renewed Main Street membership, and flowers purchased.

10. BOARD MEMBER COMMENT: Bishop went over the four committees of Main Street again with the board (design, Organization, economic vitality, and promotion). The Mayor said Bishop is busy and needs more people to get involved - she encourages the board to help find committee members. The organization and promotions committees currently have the biggest need.

11. ADJOURNMENT

The meeting was adjourned at 1:39 p.m.

Jo Lynn Williams-Elliott, Deputy City Clerk



CITY OF OAK PARK

Corridor Improvement Authority

Mayor
Marian McClellan
Mayor Pro Tem
Shaun Whitehead
Council Members
Solomon Radner
Julie Edgar
Stephanie Crawford
City Manager
Erik Tungate

CITY OF OAK PARK CORRIDOR IMPROVEMENT AUTHORITY BOARD MEETING MINUTES FEBRUARY 20, 2025

The meeting was called to order at 12:00 p.m. in the Executive Conference Room, City Hall, 14000 Oak Park Blvd, Oak Park, MI 48237 by Don Jones, and roll call was made.

PRESENT: Board Member Jones
Board Member Wujcik
Board Member Peteet
Board Member Novik

ABSENT: Chairperson Attisha
Board Member Shamily
Council Member Edgar

OTHERS PRESENT: CIA Manager Michelle Bishop
Deputy City Clerk Jo Lynn Williams-Elliott
Mayor McClellan

At a special council meeting held February 17, 2025, Mayor McClellan and city council members appointed Julie Edgar to serve on this board as the mayor's designee

3. APPROVAL OF AGENDA OF FEBRUARY 20, 2025

MOTION by Novik, SECONDED by Wujcik to approve the agenda for February 20, 2025, as submitted.

VOTE: Yes: All
No: None

MOTION CARRIED

4. APPROVAL OF MINUTES OF JANUARY 16, 2025

MOTION by Wujcik SECONDED by Peteet, to approve the minutes of January 16, 2025, as submitted.

VOTE: Yes: All
No: None

MOTION CARRIED

5. MISSION STATEMENT: Bishop displayed and read the mission statement.

6. UNFINISHED BUSINESS:

- A. Workplan Review- Bishop distributed the workplan sheet to the board and noted that the “hot” items were in red so they can be addressed at the next meeting.
- B. 2025-2026 Budget Approval - Bishop went over the proposed budget for 2027-2028 and answered questions posed by the board members.

MOTION by Peteet SECONDED by Wujcik, to approve the budget as submitted.

VOTE: Yes: All
 No: None

MOTION CARRIED

- C. Fun Fest Promotion Committee Update – This event will take place on June 7th. The promotion committee met last week to discuss new ideas, ways to get everyone involved and to finalize the sponsorship package.
- D. Spring Window Activation Grant – The OPCIA will cover up to \$200 towards a business window painting and the business owners will be responsible for covering payment that exceeds that amount. Bishop is working on an application. Businesses just need to use a spring design. Each window painting design will be required to include a sunflower in it. Bishop asked the board to help come up with the best way(s) to promote this to businesses. Wujcik suggested a scavenger hunt and possibly being a guinea pig in addition to a few other businesses to help with promotion. Further discussion was tabled until the March meeting.
- E. CIA Restaurants Event Participation- The board agreed to table this until the next meeting to work out details

7. NEW BUSINESS:

- A. Agenda item suggestions for next board meeting – None

8. MANAGER UPDATE: Moore than Scrubs just opened on Coolidge. MEDC is offering a grant up to \$25k. Bishop knows of approximately 7 or 8 interested businesses. The deadline for businesses to submit their applications is March 12. The board will then vote on which two applications to submit at the March meeting. Best Friend’s Daycare won a \$2,500 tech grant from MSOC. The next business grant from MSUFCU will open in June. The OPCIA is eligible for a strategic project grant from MSOC for \$1500. Bishop would like to use it toward marketing the OPCIA events and the socials. Nine Oak Park businesses were nominated for Hour Detroit’s best of contest, including 5 OPCIA businesses. We have an opportunity to do an ad in the June issue of Hour Detroit. Peteet suggest having business pay to be included in the ad. March 20 is the MSOC Breakfast Summit for their 25th anniversary.

9. FINANCIAL REPORT: The report was distributed to the board members. Most of the money spent recently was for winter flowers and the landscaping design project.

10. BOARD MEMBER COMMENT: None

11. CALL TO THE AUDIENCE: Mickey Manley, a business consultant, introduced herself to the board

12. ADJOURNMENT

The meeting was adjourned at 12:51 p.m.

Jo Lynn Williams-Elliott, Deputy City Clerk



**MINUTES
REGULAR CORRIDOR IMPROVEMENT AUTHORITY
MEETING**

**OAK PARK, MICHIGAN
MARCH 20, 2025
12:00 PM**

1. CALL TO ORDER

The meeting was called to order at 12:00 PM in the Executive Conference Room, City Hall, 14000 Oak Park Blvd., Oak Park, MI 48237 by Don Jones, and roll call was made.

2. ROLL CALL

PRESENT: Jones, Novik, Attisha, Shamily, Edgar

ABSENT: Peteet, Wujcik

OTHERS

PRESENT: CIA Manager Bishop, Municipal Services Director Marrone, City Clerk Norris

3. APPROVAL OF AGENDA

Motion by Novik, seconded by Shamily, **CARRIED**, to approve the agenda as presented.

Voice Vote:	Yes:	Novik, Shamily, Jones, Edgar
	No:	None
	Absent:	Attisha (Arrived at 12:10)

4. APPROVAL OF MINUTES

A. CIA Minutes for February 20, 2025

Motion by Shamily, seconded by Novik, **CARRIED**, to approve the Minutes for February 20, 2025.

Voice Vote:	Yes:	Novik, Shamily, Jones, Edgar
	No:	None
	Absent:	Attisha (Arrived at 12:10 p.m.)

5. MISSION STATEMENT

Manager Bishop reviewed the CIA Mission Statement.

6. UNFINISHED BUSINESS

A. Detroit Hour Magazine - OPCIA Best of Ad

Bishop reported the fee for the OPCIA Best of Ad would be \$4,600 and is currently being

developed for inclusion in the magazine.

Motion by Shamily, seconded by Novik, CARRIED, to allocate \$4,600 for the Detroit Hour Magazine OPCIA Best of Ad.

Roll Call Vote: Yes: Novik, Shamily, Jones, Edgar, Attisha
 No: None
 Absent: None

B. Oakland County Main Street Strategic Grant

Motion by Shamily, seconded by Jones, CARRIED, to allocate \$1,500 for the marketing of the Oakland County Main Street Strategic Grant.

Roll Call Vote: Yes: Attisha, Shamily, Jones, Edgar, Novik
 No: None
 Absent: Peteet, Wujcik

C. Family Fun Fest Event - Promotion Committee Update

The Family Fun Fest will take place on June 7th. The DTE sponsorship is in question because the contact person passed away.

D. Restaurant Involvement in Events

Bishop reported that there were not enough participants yet to make it worth their while to sell food at city events. An alternative could be to have restaurants pass out samples. Restaurant involvement at events will continue to be developed.

E. Spring Window Activation Update

Bishop announced that the window activation grant program begins on March 24 and applications for local businesses are available. The program will provide \$200 toward a vibrant temporary window installation.

7. NEW BUSINESS

A. Review Match on Main applications

Bishop reminded everyone that there were 112 applicants and 31 winners for the 2024 Match on Main. Best Friends Daycare won from Oak Park last year.

The board discussed putting forward two of the three 2025 applicants for the \$25,000 Match on Main award and decided to recommend the applications from Four Seasons Garden Center and Rythum Wellness Center.

B. New Budget Items

New budget items will be reviewed at the April meeting.

C. Social Media Update - 1 year in

Bishop shared CIA social media statistics and reported there is now a post on Instagram with 121 followers.

D. Next board meeting agenda items

It was suggested that the board discuss Halloween promotion ideas at the next meeting.

8. MANAGER UPDATE

Manager Bishop reported that an ad will appear in the Oak Park magazine that highlights the CIA's signature events and that she has developed an economic impact flyer that was requested by Oakland County. A grant application is being written for a 50K T-Mobile grant to help pay for the mural in the Water Tower District. A new business, Puck Hcky, has its grand opening on Thursday, March 27 at 3 pm. The Main Street American Conference is in Philadelphia, PA on April 7 -10. A board book/binder was distributed to each member.

9. FINANCIAL REPORTS

There were no expenditures for this month.

10. BOARD MEMBER COMMENT

There were no comments from board members.

11. UPCOMING MEETINGS

A. April 17, 2025, May 22, 2025, June 18, 2025 (Wednesday due to Juneteenth)

12. PUBLIC COMMENT

There were no members of the audience who wished to speak.

13. ADJOURNMENT

The meeting was adjourned at 1:20 PM.

Jo Lynn Williams-Elliott, Deputy City Clerk



CITY OF OAK PARK

Corridor Improvement Authority

Mayor
Marian McClellan
Mayor Pro Tem
Shaun Whitehead
Council Members
Solomon Radner
Julie Edgar
Stephanie Crawford
City Manager
Erik Tungate

CITY OF OAK PARK CORRIDOR IMPROVEMENT AUTHORITY BOARD MEETING MINUTES APRIL 16, 2025

The meeting was called to order at 12:00 p.m. in the Executive Conference Room, City Hall, 14000 Oak Park Blvd, Oak Park, MI 48237 by Don Jones, and roll call was made.

PRESENT:
Chairperson Attisha (12:12)
Board Member Jones
Board Member Wujcik
Board Member Peteet (12:17)
Board Member Novik
Board Member Edgar

ABSENT:
Board Member Shamily

OTHERS PRESENT:
CIA Manager Michelle Bishop
Deputy City Clerk Jo Lynn Williams-Elliott

At a special council meeting held February 17, 2025, Mayor McClellan and city council members appointed Julie Edgar to serve on this board as the mayor's designee

3. APPROVAL OF AGENDA OF APRIL 14, 2025

MOTION by Novik, SECONDED by Edgar to approve the agenda for April 14, 2025, as submitted.

VOTE: Yes: All
No: None

MOTION CARRIED

4. APPROVAL OF MINUTES OF MARCH 20, 2025

MOTION by Novik SECONDED by Wujcik, to approve the minutes of March 20, 2025, as submitted.

VOTE: Yes: All
No: None

MOTION CARRIED

5. MISSION STATEMENT: Manager Bishop reviewed the mission statement.

6. UNFINISHED BUSINESS:

- A. Spring Window Activation- Bishop reported that six businesses (Get Framed, Joyful Tots, Gift Me Chocolate, Hansen's Hall, The Body Studio, and RealTeam) have their window painting done. Three additional businesses (TRV-fit, Sahara and Key to Nails) are scheduled to have their windows painted. Bishop asked the board for ideas to market this going forward. We did not reach our goal of 15 participating businesses. Bishop suggested having a prize donation for finding all of the sunflowers and Edgar suggested partnering with the Communication Manager to do a social media campaign to draw interest.
- B. Winter Banner Discussion – Bishop showed current concepts and possible ideas for the banners. Board decided the liked the word play on one of the banner ideas. Bishop asked the board members to come up with 5 –6 terms that could be used on the banners and possible color themes to present at the next meeting. Bishop expressed that the board needs to finalize if kids should be included in the pictures on the banners. Also, business sponsorships need to be considered at \$1000, since that is the fee for the Greenfield banners.

7. NEW BUSINESS:

- A. Budget changes/updates - Bishop shared that there is a deficit in the city's budget, but the CIA's budget is still intact. Bishop presented the idea of using funds from the marketing budget to hire an intern to help get headshots and do interviews with business owners. The intern would be hired to work 3-days a week for 16 weeks over the summer, starting in May. City Manager Tungate gives his approval.

MOTION by Edgar SECONDED by Attisha, to approve the request to hire an intern for a total rate of \$6,200 to help gather content to be used for social media posts.

VOTE: Yes: Jones, Attisha, Edgar, Wujcik, Novik, Peteet
 No: None

MOTION CARRIED

- B. 4th of July Parade Sponsorship – Bishop asked if the CIA would be interested in being a sponsor for the 4th of July parade to help the Recreation Department. Bishop said she would develop a few ideas for the board for the May meeting.

- C. Halloween Activations – Attisha shared that she has reached out to the complex owner but is waiting to hear back regarding whether we could activate the parking lot. Bishop asked if the board had any ideas for Halloween activations. Skeletons (like Berkley does) scarecrows, witches, ghost and pumpkins were all suggested. Another suggestion was to have businesses decorate the front of their establishments with hay and actual pumpkins. Bishop decided to table this until reviewing previous pricing/quotes and getting ideas from other communities
- D. Mural Sponsorship – Bishop shared that \$30,000 still remains in the facade mural budget. Bishop suggested possibly picking a business/building for the CIA to sponsor a mural. . She has surveyed the City and identified buildings where a mural would be best. That way, the money could be used for murals instead of rolling over that money. Bishop mentioned an idea from ACDC which is having a kid sponsored mural contest.
- E. Next Board Meeting Agenda Items

8. MANAGER UPDATE: Bishop displayed final version of the Hour magazine ad that will be submitted prior to the Friday deadline. She shared that the T-Mobile grant worth \$50,000 was submitted to help pay for the 11 Mile mural. Since only one company submitted a bid for the 11 Mile project which is over budget the plan is to open the bid again including more specs.. A sheet with the all new event dates was distributed to all board members. Bishop informed the board that the CIA is currently at affiliate status with MSOC but the plan is to work toward upgrading to partner status. Each level opens opportunities for the CIA to get more funds. In order to move up the rank more accreditation steps need to be taken.

9. FINANCIAL REPORT: The report was distributed to the board members. Bishop shared the line items that had movement and provided explanation.

10. BOARD MEMBER COMMENT: None

11. CALL TO THE AUDIENCE: None

12. ADJOURNMENT

The meeting was adjourned at 1:18 p.m.

Jo Lynn Williams-Elliott, Deputy City Clerk

MERCHANT'S LICENSES - MAY 19, 2025
(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEES	BUSINESS TYPE
BRAND ORTHOPEDICS	21675 COOLIDGE HWY C	\$ 150.00	OFFICE
M & T GRANTS MANAGEMENT AND COMPLAINEE	25900 GREENFIELD RD # 420	\$ 150.00	OFFICE
WOODWORK UNLIMITED CO	21641 MEYERS RD	\$ 150.00	INDUSTRIAL
ANA WOODWORK STUDIO LLC	21641 MEYERS RD	\$ 150.00	INDUSTRIAL
BELLA VAMIER 3.0	13807 W NINE MILE RD	\$ 150.00	RETAIL

RENEWALS FOR 2025	ADDRESS	FEES	BUSINESS TYPE
CURT'S SERVICE	14611 W ELEVEN MILE RD	\$ 150.00	AUTO REPAIR
METROPOLITAN REHABILITATION CLINICS INC	20820 GREENFIELD RD # 100	\$ 187.50	HEALTH CLINIC
PERFECT EYEBROW THREADING	21700 GREENFIELD RD # 455	\$ 225.00	WAXING SERVICES
KEEPIFLY BRAIDING STUDIO	21900 GREENFIELD RD 204	\$ 225.00	SALON
ASSOCIATES MEDICAL EDUCATION, INC	23300 GREENFIELD RD # 124	\$ 225.00	MEDICAL
BARBIE BEHAVIOR BOUTIQUE	10730 W NINE MILE RD	\$ 225.00	RETAIL



CITY OF OAK PARK, MI STAFF REPORT

8.B

AGENDA FOR: May 19, 2025

SUBJECT: Resolution adopting the fiscal year 2025-2026 budget and millage rates and acknowledging the multi-year budget including projections for fiscal years 2026-2027 and 2027-2028

DEPARTMENT: Finance/Assessing

FROM: Saundra Crawford, Director of Finance

SUMMARY: Attached for your consideration is the adopting resolution for the FY 2025-2026 Budget, the 2025 millage rate and acknowledgment of the multi-year budget.

In the attached budget document, the General Fund Revenues for the FY 2025-2026 covers all the expenditures and transfers to other funds. The projected fund balance of the General Fund for the FY 2025-2026 is estimated at 17%. The Capital Improvement Program was presented to the City's Planning Commission in April 2025. It was then submitted at the Public Hearing held on May 19, 2025 and is incorporated in this budget document.

The City's total millage rate including Library, Debt, Rubbish Collection and Public Safety Act 345 totals 32.5831 which is a **decrease** of .7689 mills from FY 2024-2025.

The City of Oak Park utilizes multi-year budgets as a planning tool to fulfill the City Council's strategic goals and objectives as well as operate within its means. The Multi-Year Budget balances future revenues with the corresponding expenditures and maintains the fund balances for the General Fund and Special Revenue Funds within desired balances. Furthermore, the Multi-Year Budget also incorporates the long-range elements of the Capital Improvement Program (CIP) as approved by the City's Planning Commission.

FINANCIAL STATEMENT: Pursuant to the Oak Park City Charter, a balanced, detailed revenue and expenditure plan has been presented in accordance with all applicable City, State and Federal Statutes.

The General, Rubbish Collection, Library, 2012 Street Refunding, 2015 Street Refunding and 2020 UTGO Refunding Bond Funds property tax revenues are calculated upon the millage rates attached in this motion sheet.

RECOMMENDED ACTION: Approval of Resolution for Fiscal-Year 2025-2026 Budget (departmental basis), the 2025 Millage rates and acknowledging the Multi-Year Budget, including Projections of Future Fiscal-Years 2026-2027 and 2027-2028.

EXHIBITS:

1. BUDRES2526 (1)

**CITY OF OAK PARK
FISCAL YEAR 2025-2026 BUDGET AND
PROJECTED BUDGETS FY 2026-2027 FY 2027-2028
GENERAL AND SPECIAL FUNDS
BUDGET RESOLUTION**

**GENERAL APPROPRIATIONS ACT RESOLUTION: 2025/2026 GENERAL FUND AND
SPECIAL FUND BUDGETS:**

Motion by , seconded by , CARRIED UNANIMOUSLY:

To approve the following General Appropriations Act Resolution outlining anticipated revenues and expenditures for the fiscal year beginning July 1, 2025 and includes projections for fiscal years 2026-2027 and 2027-2028, in accordance with Section 9.5 of the City Charter and State Act 621:

WHEREAS, the City Manager's recommended budget is based upon the City Council's strategic themes and property tax projections presented to City Council, and

WHEREAS, this budget has incorporated the Capital Improvement Program and was submitted at the Public Hearing held on May 19, 2025 and

WHEREAS, pursuant to the Oak Park City Charter, a detailed revenue and expenditure plan has been presented in accordance with all applicable City, State and Federal Statutes, and

WHEREAS, a Public Hearing was also held on May 19, 2025 on the proposed budget, and

WHEREAS, this budget takes into consideration the City's Multi-Year Budget and financial planning through fiscal-year 2026-2027, and 2027-2028.

NOW, THEREFORE, BE IT RESOLVED, that the fiscal year 2025-2026 attached budget (departmental basis) is adopted and that the City Council acknowledges the Multi-Year Budget, including Projections of Future Fiscal-Years 2026-2027 and 2027-2028 as part of this resolution.

	ACTUAL 2023-2024	ESTIMATED 2024-2025	APPROVED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028
GENERAL FUND					
REVENUES:					
PROPERTY TAX AND RELATED	\$ 16,481,946	\$ 17,249,851	\$ 17,871,575	\$ 18,189,809	\$ 18,563,525
LICENSES AND PERMITS	940,414	547,525	592,625	594,625	596,625
INTERGOVERNMENTAL	7,217,752	4,715,638	4,810,698	4,919,560	4,922,560
CHARGES FOR SERVICES	893,207	287,580	288,180	298,180	298,180
FINES	1,309,730	1,035,000	1,485,000	1,535,000	1,535,000
INTEREST	679,546	541,723	321,916	313,873	304,552
OTHER REVENUE	1,257,642	1,142,920	1,169,920	1,100,920	1,100,920
TOTAL REVENUE	\$ 28,780,237	\$ 25,520,237	\$ 26,539,914	\$ 26,951,967	\$ 27,321,362
EXPENDITURES:					
LEGISLATIVE	\$ 66,088	\$ 94,455	\$ 86,847	\$ 95,094	\$ 95,094
ADMINISTRATIVE	657,798	709,700	709,882	727,223	729,223
HUMAN RESOURCES	285,973	313,612	288,835	298,783	289,603
COMMUNITY & ECONOMIC DEVELOPMENT	222,593	253,609	237,121	208,286	208,586
INFORMATION TECHNOLOGY	482,611	404,441	432,341	476,321	476,321
CITY ATTORNEY	244,860	289,600	289,600	289,600	289,600
PROSECUTING ATTORNEY	78,000	81,000	78,000	78,000	78,000
ELECTIONS	327,388	339,288	307,575	331,916	327,316
CITY CLERK	149,947	153,277	156,998	155,816	153,016
FINANCE AND ADMINISTRATIVE SERVICES	622,669	575,303	525,241	552,487	545,287
MUNICIPAL SERVICES	1,764,587	2,174,733	1,792,037	1,792,188	1,822,188
PUBLIC SAFETY	13,962,944	13,556,928	14,560,420	14,768,837	15,021,337
PUBLIC WORKS	1,177,845	1,482,832	1,217,213	1,229,531	1,237,531
RECREATION	1,157,517	-	-	-	-
NON-DEPARTMENTAL	2,787,896	1,265,500	1,371,600	1,573,500	1,673,500
PUBLIC INFORMATION	428,372	487,075	575,329	498,885	498,885
TOTAL EXPENDITURES	\$ 24,417,088	\$ 22,181,353	\$ 22,629,039	23,076,467	23,445,487
REVENUES OVER (UNDER) EXPENDITURES	\$ 4,363,149	\$ 3,338,884	\$ 3,910,875	3,875,500	3,875,875
OTHER FINANCING USES					
TRANSFERS IN	\$ 130,884	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT	3,958,456	4,194,511	3,910,875	3,875,500	3,875,875
TOTAL OTHER FINANCING USES	\$ (3,827,572)	\$ (4,194,511)	\$ (3,910,875)	\$ (3,875,500)	\$ (3,875,875)
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 28,244,659	\$ 26,375,864	\$ 26,539,914	\$ 26,951,967	\$ 27,321,362
NET CHANGE IN FUND BALANCE	\$ 504,710	\$ (855,627)	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	\$ 4,911,697	\$ 5,416,407	\$ 4,560,780	\$ 4,560,780	\$ 4,560,780
ENDING FUND BALANCE	\$ 5,416,407	\$ 4,560,780	\$ 4,560,780	\$ 4,560,780	\$ 4,560,780

CITY OF OAK PARK
FISCAL YEAR 2025-2026 BUDGET AND
PROJECTED BUDGETS FY 2026-2027 FY 2027-2028
GENERAL AND SPECIAL FUNDS
BUDGET RESOLUTION

	ACTUAL 2023-2024	ESTIMATED 2024-2025	APPROVED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028
ECONOMIC DEVELOPMENT FUND 110					
REVENUES:					
INTEREST	914	-	-	-	-
INTERGOVERNMENTAL	107	-	-	-	-
UNREALIZED GAIN/(LOSS) ON INVESTMENTS	-	-	-	-	-
TOTAL REVENUES	\$ 1,021	\$ -	\$ -	\$ -	\$ -
EXPENDITURES:					
SALARIES - GENERAL FUND ADMIN ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -
BANK/CC FEES & SERVICE CHARGES	11	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-	-
CONTRACTUAL SERVICES - EATON STEEL	-	-	20,394	-	-
TOTAL EXPENDITURES	\$ 11	\$ -	\$ 20,394	\$ -	\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ 1,010	\$ -	\$ (20,394)	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 11	\$ -	\$ 20,394	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ 1,010	\$ -	\$ (20,394)	\$ -	\$ -
BEGINNING FUND BALANCE	\$ 19,384	\$ 20,394	\$ 20,394	\$ -	\$ -
ENDING FUND BALANCE	\$ 20,394	\$ 20,394	\$ -	\$ -	\$ -
LIBRARY AUTHORITY-FUND 111					
REVENUES:					
PROPERTY TAXES	\$ 848,577	\$ 897,461	\$ 928,140	\$ 946,857	\$ 959,389
INTERGOVERNMENTAL	101,713	88,700	84,900	84,900	84,900
CHARGES FOR SERVICES	18,266	6,000	15,000	15,000	15,000
FINES AND FORFEITURES	-	-	-	-	-
INTEREST	47,455	9,121	21,139	17,747	15,215
OTHER REVENUE	5,933	6,500	2,000	2,000	2,000
TOTAL REVENUES	\$ 1,021,944	\$ 1,007,782	\$ 1,051,179	\$ 1,066,504	\$ 1,076,504
EXPENDITURES:					
SALARIES	\$ 444,399	\$ 476,226	\$ 477,666	\$ 477,666	\$ 477,666
FRINGES	223,340	248,656	253,748	253,738	253,738
SUPPLIES	13,982	17,860	10,500	10,500	10,500
ADULT BOOKS	26,230	26,000	26,000	26,000	26,000
CHILDREN BOOKS	18,917	19,000	19,000	19,000	19,000
PERIODICALS & PAPERS	4,494	4,000	4,000	4,000	4,000
DVDS	2,490	2,500	2,500	2,500	2,500
AUDIO BOOKS	1,124	1,000	1,000	1,000	1,000
E RESOURCES	13,932	15,000	15,665	17,000	17,000
PROFESSIONAL SERVICES	8,582	1,000	1,000	1,000	1,000
TLN MENU SERVICES	50,550	54,000	54,000	54,000	54,000
BANK/CC FEES & SERVICES	448	100	100	100	100
CONTRACTUAL SERVICES	20,240	20,000	22,000	22,000	22,000
CONFERENCE & WORKSHOPS	600	1,300	1,000	1,000	1,000
UTILITIES - TELEPHONE	381	3,000	3,000	3,000	3,000
UTILITIES - WATER	1,560	15,000	15,000	15,000	15,000
UTILITIES - ELECTRIC	32,432	28,250	28,250	28,250	28,250
UTILITIES - GAS	8,489	7,900	7,900	7,900	7,900
REPAIRS & MAINTENANCE	955	4,000	6,000	6,000	6,000
RENTALS - COPIER LEASE	5,010	5,000	5,000	5,000	5,000
MLA INSTITUTION	791	850	850	850	850
EDUCATION & TRAINING	2	-	-	-	-
COMMUNITY PROMOTION	-	1,000	1,000	1,000	1,000
CAPITAL OUTLAY	166,068	10,000	36,000	100,000	100,000
TOTAL EXPENDITURES	\$ 1,045,016	\$ 961,642	\$ 991,179	\$ 1,056,504	\$ 1,056,504
REVENUES OVER (UNDER) EXPENDITURES	\$ (23,072)	\$ 46,140	\$ 60,000	\$ 10,000	\$ 20,000
OTHER FINANCING SOURCES (USES)					
TRANSFERS IN - GENERAL FUND	\$ 5,000	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT - LIBRARY LEASE DEBT SERVICE FUND	50,000	75,000	75,000	75,000	75,000
TOTAL OTHER FINANCING SOURCES (USES)	\$ (45,000)	\$ (75,000)	\$ (75,000)	\$ (75,000)	\$ (75,000)
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 1,090,016	\$ 1,036,642	\$ 1,066,179	\$ 1,131,504	\$ 1,131,504
NET CHANGE IN FUND BALANCE	\$ (68,072)	\$ (28,860)	\$ (15,000)	\$ (65,000)	\$ (55,000)
BEGINNING FUND BALANCE	535,691	467,619	438,759	423,759	358,759
ENDING FUND BALANCE	\$ 467,619	\$ 438,759	\$ 423,759	\$ 358,759	\$ 303,759

CITY OF OAK PARK
FISCAL YEAR 2025-2026 BUDGET AND
PROJECTED BUDGETS FY 2026-2027 FY 2027-2028
GENERAL AND SPECIAL FUNDS
BUDGET RESOLUTION

	ACTUAL 2023-2024	ESTIMATED 2024-2025	APPROVED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028
BROWNFIELD AUTHORITY-FUND 112					
REVENUES:					
PROPERTY TAXES	\$ -	\$ 431	\$ 437	\$ 446	\$ 455
INTERGOVERNMENTAL	34,127	-	-	-	-
INTEREST	13,179	5,069	5,563	5,554	5,545
UNREALIZED GAIN/(LOSS) ON INVESTMENTS	-	-	-	-	-
TOTAL REVENUES	\$ 47,306	\$ 5,500	\$ 6,000	\$ 6,000	\$ 6,000
EXPENDITURES:					
SALARIES - GENERAL FUND ADMIN ALLOCATION	\$ 5,000	\$ -	\$ 15,000	\$ 15,000	\$ 15,000
BANK/CC FEES & SERVICE CHARGES	141	-	-	-	-
PROFESSIONAL SERVICES	34,127	-	-	-	-
CONTRACTUAL SERVICES - EATON STEEL	-	-	-	-	-
TOTAL EXPENDITURES	\$ 39,268	\$ -	\$ 15,000	\$ 15,000	\$ 15,000
REVENUES OVER (UNDER) EXPENDITURES	\$ 8,038	\$ 5,500	\$ (9,000)	\$ (9,000)	\$ (9,000)
OTHER FINANCING SOURCES (USES)					
TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 39,268	\$ -	\$ 15,000	\$ 15,000	\$ 15,000
NET CHANGE IN FUND BALANCE	\$ 8,038	\$ 5,500	\$ (9,000)	\$ (9,000)	\$ (9,000)
BEGINNING FUND BALANCE	\$ 245,383	\$ 253,421	\$ 258,921	\$ 249,921	\$ 240,921
ENDING FUND BALANCE	\$ 253,421	\$ 258,921	\$ 249,921	\$ 240,921	\$ 231,921
MAJOR STREETS-FUND 202					
REVENUES:					
INTERGOVERNMENTAL	\$ 2,423,140	\$ 2,530,946	\$ 3,206,654	\$ 2,563,646	\$ 2,621,934
OTHER REVENUE	272,742	141,945	138,505	138,505	138,505
INTEREST INCOME	35,334	9,352	12,203	3,300	3,012
TOTAL REVENUES	\$ 2,731,216	\$ 2,682,243	\$ 3,357,362	\$ 2,705,451	\$ 2,763,451
EXPENDITURES:					
MAINTENANCE	\$ 3,387,379	\$ 1,705,334	\$ 3,517,362	\$ 2,545,451	\$ 1,410,451
TOTAL EXPENDITURES	\$ 3,387,379	\$ 1,705,334	\$ 3,517,362	\$ 2,545,451	\$ 1,410,451
REVENUES OVER (UNDER) EXPENDITURES	\$ (656,163)	\$ 976,909	\$ (160,000)	\$ 160,000	\$ 1,353,000
OTHER FINANCING SOURCES (USES)					
TRANSFERS OUT -LOCAL STREETS	\$ 300,000	\$ 985,000	\$ 186,000	\$ 160,000	\$ 1,311,000
TOTAL OTHER FINANCING SOURCES (USES)	\$ 300,000	\$ 985,000	\$ 186,000	\$ 160,000	\$ 1,311,000
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 3,687,379	\$ 2,690,334	\$ 3,703,362	\$ 2,705,451	\$ 2,721,451
NET CHANGE IN FUND BALANCE	\$ (956,163)	\$ (8,091)	\$ (346,000)	\$ -	\$ 42,000
BEGINNING FUND BALANCE	\$ 1,315,843	\$ 359,680	\$ 351,589	\$ 5,589	\$ 5,589
ENDING FUND BALANCE	\$ 359,680	\$ 351,589	\$ 5,589	\$ 5,589	\$ 47,589
LOCAL STREETS-FUND 203					
REVENUES:					
INTERGOVERNMENTAL	\$ 943,647	\$ 995,370	\$ 974,810	\$ 996,973	\$ 1,019,640
OTHER REVENUE	382	-	-	-	-
SPECIAL ASSESSMENTS	21,719	57,000	57,000	57,000	57,000
INTEREST INCOME	95,345	23,191	6,943	10,815	6,148
TOTAL REVENUES	\$ 1,061,093	\$ 1,075,561	\$ 1,038,753	\$ 1,064,788	\$ 1,082,788
EXPENDITURES:					
MAINTENANCE	\$ 1,607,078	\$ 3,155,561	\$ 1,394,753	\$ 1,369,788	\$ 2,734,788
TOTAL EXPENDITURES	\$ 1,607,078	\$ 3,155,561	\$ 1,394,753	\$ 1,369,788	\$ 2,734,788
REVENUES OVER (UNDER) EXPENDITURES	\$ (545,985)	\$ (2,080,000)	\$ (356,000)	\$ (305,000)	\$ (1,652,000)
OTHER FINANCING SOURCES (USES)					
TRANSFERS IN - MAJOR STREET FUND	\$ 300,000	\$ 985,000	\$ 186,000	\$ 160,000	\$ 1,311,000
TOTAL OTHER FINANCING SOURCES (USES)	\$ 300,000	\$ 985,000	\$ 186,000	\$ 160,000	\$ 1,311,000
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 1,307,078	\$ 2,170,561	\$ 1,208,753	\$ 1,209,788	\$ 1,423,788
NET CHANGE IN FUND BALANCE	\$ (245,985)	\$ (1,095,000)	\$ (170,000)	\$ (145,000)	\$ (341,000)
BEGINNING FUND BALANCE	\$ 1,997,734	\$ 1,751,749	\$ 656,749	\$ 486,749	\$ 341,749
ENDING FUND BALANCE	\$ 1,751,749	\$ 656,749	\$ 486,749	\$ 341,749	\$ 749

CITY OF OAK PARK
FISCAL YEAR 2025-2026 BUDGET AND
PROJECTED BUDGETS FY 2026-2027 FY 2027-2028
GENERAL AND SPECIAL FUNDS
BUDGET RESOLUTION

	ACTUAL 2023-2024	ESTIMATED 2024-2025	APPROVED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028
PARK/RECREATION-FUND 208					
REVENUES:					
PROPERTY TAXES	\$ -	\$ 1,941,039	\$ 1,989,940	\$ 2,045,382	\$ 2,095,637
OTHER REVENUE	-	-	-	-	-
CHARGES FOR SERVICES	-	485,650	435,365	381,765	381,965
INTERGOVERNMENTAL	-	-	3,000	3,000	3,000
INTEREST INCOME	-	-	19,326	2,526	3,820
TOTAL REVENUES	\$ -	\$ 2,426,689	\$ 2,447,631	\$ 2,432,673	\$ 2,484,422
EXPENDITURES:					
SALARIES	\$ -	\$ 736,231	\$ 721,598	\$ 670,914	\$ 688,670
FRINGES	-	122,469	159,708	175,909	185,302
MATERIALS AND SUPPLIES	-	98,900	89,400	76,300	83,100
RENTALS COPIER LEASE	-	7,000	7,000	7,000	7,000
EMPLOYEE RECRUITMENT & TESTING	-	500	500	500	500
UTILITIES - TELEPHONE	-	2,500	2,500	3,200	3,200
BANK /CC FEES & SERVICE CHARGES	-	12,500	12,500	12,500	12,500
CONFERENCES & WORKSHOPS	-	8,850	6,675	7,100	7,100
MEMBERSHIPS, DUES & SUBSCRIPTIONS	-	2,650	3,150	3,150	3,150
REPAIRS & MAINTENANCE	-	64,300	58,100	7,300	7,300
CONTRACTUAL SERVICES	-	160,000	129,700	131,500	148,800
TRANSPORTATION	-	4,500	5,000	5,500	6,000
MISCELLANEOUS	-	1,800	1,800	1,800	1,800
CAPITAL OUTLAY	-	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ 1,222,200	\$ 1,197,631	\$ 1,102,673	\$ 1,154,422
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ 1,204,489	\$ 1,250,000	\$ 1,330,000	\$ 1,330,000
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ 295,511	\$ 250,000	\$ 170,000	\$ 170,000
TRANSFER OUT	-	1,500,000	1,500,000	1,500,000	1,500,000
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ (1,204,489)	\$ (1,250,000)	\$ (1,330,000)	\$ (1,330,000)
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ -	\$ 17,711	\$ (52,369)	\$ (227,327)	\$ (175,578)
NET CHANGE IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	-	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
SOLID WASTE-FUND 226					
REVENUES:					
PROPERTY TAXES	\$ 1,680,692	\$ 1,772,409	\$ 1,816,853	\$ 1,871,878	\$ 1,928,556
CHARGES FOR SERVICES	1,778,802	1,643,000	1,775,000	1,775,000	1,775,000
INTERGOVERNMENTAL	14,266	7,700	7,700	7,700	7,700
INTEREST INCOME	126,034	35,620	66,256	60,231	53,553
TOTAL REVENUES	\$ 3,599,794	\$ 3,458,729	\$ 3,665,809	\$ 3,714,809	\$ 3,764,809
EXPENDITURES:					
SALARIES	\$ 556,560	\$ 532,181	\$ 653,000	\$ 653,000	\$ 653,000
FRINGES	167,230	166,438	169,699	169,699	169,699
MATERIALS & SUPPLIES	32,348	24,500	32,500	36,500	36,500
PROFESSIONAL SERVICES	19,671	82,500	87,500	87,500	87,500
PROFESSIONAL SERVICES - AUDIT	13,110	13,110	13,110	13,110	13,110
REFUSE COLLECTION	2,236,570	2,385,000	2,490,000	2,600,000	2,700,000
BANK/CC FEES & SERVICE CHARGES	1,230	-	-	-	-
RENTALS - MOTOR POOL UTILIZATION	167,206	185,000	185,000	190,000	195,000
CAPITAL OUTLAY	262,600	70,000	285,000	15,000	50,000
TOTAL EXPENDITURES	\$ 3,456,525	\$ 3,458,729	\$ 3,915,809	\$ 3,764,809	\$ 3,904,809
REVENUES OVER (UNDER) EXPENDITURES	\$ 143,269	\$ -	\$ (250,000)	\$ (50,000)	\$ (140,000)
OTHER FINANCING SOURCES (USES)					
TRANSFER OUT-GENERAL FUND	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT - WATER AND SEWER FUND	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 3,456,525	\$ 3,458,729	\$ 3,915,809	\$ 3,764,809	\$ 3,904,809
NET CHANGE IN FUND BALANCE	\$ 143,269	\$ -	\$ (250,000)	\$ (50,000)	\$ (140,000)
BEGINNING FUND BALANCE	2,060,912	2,204,181	2,204,181	1,954,181	1,904,181
ENDING FUND BALANCE	\$ 2,204,181	\$ 2,204,181	\$ 1,954,181	\$ 1,904,181	\$ 1,764,181

CITY OF OAK PARK
FISCAL YEAR 2025-2026 BUDGET AND
PROJECTED BUDGETS FY 2026-2027 FY 2027-2028
GENERAL AND SPECIAL FUNDS
BUDGET RESOLUTION

	ACTUAL 2023-2024	ESTIMATED 2024-2025	APPROVED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028
CORRIDOR IMPROVEMENT AUTHORITY-FUND 251					
REVENUES:					
PROPERTY TAX	\$ 386,376	\$ 595,410	\$ 644,144	\$ 657,027	\$ 670,167
INTEREST INCOME	29,236	5,626	20,168	4,360	6,310
MISCELLANEOUS	725	-	-	-	-
TOTAL REVENUES	\$ 416,337	\$ 601,036	\$ 664,312	\$ 661,387	\$ 676,477
EXPENDITURES:					
SALARIES	\$ 19,430	\$ 51,244	\$ 63,873	\$ 63,873	\$ 63,873
SALARIES - GENERAL FUND ADMIN ALLOCATION	5,000	-	(15,000)	-	-
FRINGES	10,889	4,337	29,548	4,559	4,559
MATERIALS & SUPPLIES	19,497	287,904	481,000	163,000	158,000
PROFESSIONAL SERVICES	-	95,000	-	-	-
PROFESSIONAL SERVICES - MARKETING	16,972	26,225	26,725	32,225	52,225
CONTRACTUAL SERVICES	-	15,000	80,000	50,000	75,000
CONFERENCES & WORKSHOPS	4,059	4,200	5,200	4,600	4,600
BANK/CC FEES & SERVICE CHARGES	348	-	-	-	-
MEMBERSHIPS, DUES & SUBSCRIPTIONS	200	1,550	1,130	1,130	1,220
CAPITAL OUTLAY	58,189	187,811	261,200	342,000	317,000
TOTAL EXPENDITURES	\$ 134,584	\$ 673,271	\$ 933,676	\$ 661,387	\$ 676,477
REVENUES OVER (UNDER) EXPENDITURES	\$ 281,753	\$ (72,235)	\$ (269,364)	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT	-	320,000	87,000	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ (320,000)	\$ (87,000)	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 134,584	\$ (392,235)	\$ (356,364)	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ 281,753	\$ (392,235)	\$ (356,364)	\$ -	\$ -
BEGINNING FUND BALANCE	466,846	748,599	356,364	-	-
ENDING FUND BALANCE	\$ 748,599	\$ 356,364	\$ -	\$ -	\$ -
NARCOTICS FORFEITURE-FUND 253					
REVENUES:					
INTERGOVERNMENTAL	\$ 6,810	\$ 30,549	\$ -	\$ -	\$ -
INTEREST INCOME	1,733	525	575	575	-
TOTAL REVENUES	\$ 8,543	\$ 31,074	\$ 575	\$ 575	\$ -
EXPENDITURES:					
MATERIALS & SUPPLIES	\$ 7,515	\$ -	\$ -	\$ -	\$ -
MEMBERSHIPS, DUES & SUBSCRIPTIONS	7,813	-	-	-	-
BANK/CC FEES & SERVICE CHARGES	18	25	25	25	-
CAPITAL OUTLAY	-	-	60,000	60,000	-
TOTAL EXPENDITURES	\$ 15,346	\$ 25	\$ 60,025	\$ 60,025	\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ (6,803)	\$ 31,049	\$ (59,450)	\$ (59,450)	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 15,346	\$ 25	\$ 60,025	\$ 60,025	\$ -
NET CHANGE IN FUND BALANCE	\$ (6,803)	\$ 31,049	\$ (59,450)	\$ (59,450)	\$ -
BEGINNING FUND BALANCE	35,204	28,401	59,450	59,450	-
ENDING FUND BALANCE	\$ 28,401	\$ 59,450	\$ -	\$ -	\$ -
PA302 JUSTICE TRAINING-FUND 254					
REVENUES:					
INTERGOVERNMENTAL	\$ 16,973	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300
INTEREST INCOME	1,319	25	25	25	25
TOTAL REVENUES	\$ 18,292	\$ 6,325	\$ 6,325	\$ 6,325	\$ 6,325
EXPENDITURES:					
BANK/CC FEES & SERVICE CHARGES	\$ 15	\$ 25	\$ 25	\$ 25	\$ 25
EDUCATION & TRAINING	1,494	6,300	6,300	6,300	6,300
TOTAL EXPENDITURES:	\$ 1,509	\$ 6,325	\$ 6,325	\$ 6,325	\$ 6,325
REVENUES OVER (UNDER) EXPENDITURES	\$ 16,783	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 1,509	\$ 6,325	\$ 6,325	\$ 6,325	\$ 6,325
NET CHANGE IN FUND BALANCE	\$ 16,783	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	17,461	34,244	34,244	34,244	34,244
ENDING FUND BALANCE	\$ 34,244	\$ 34,244	\$ 34,244	\$ 34,244	\$ 34,244

CITY OF OAK PARK
FISCAL YEAR 2025-2026 BUDGET AND
PROJECTED BUDGETS FY 2026-2027 FY 2027-2028
GENERAL AND SPECIAL FUNDS
BUDGET RESOLUTION

CASE FLOW ASSISTANCE-FUND 256

	ACTUAL 2023-2024	ESTIMATED 2024-2025	APPROVED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028
REVENUES:					
INTERGOVERNMENTAL	\$ 11,374	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
INTEREST INCOME	2,173	100	100	100	100
TOTAL REVENUES	\$ 13,547	\$ 10,100	\$ 10,100	\$ 10,100	\$ 10,100
EXPENDITURES:					
BANK/CC FEES & SERVICE CHARGES	\$ 23	\$ 100	\$ 100	\$ 100	\$ 100
MISCELLANEOUS	10,000	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES:	\$ 10,023	\$ 10,100	\$ 10,100	\$ 10,100	\$ 10,100
REVENUES OVER (UNDER) EXPENDITURES	\$ 3,524	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 10,023	\$ 10,100	\$ 10,100	\$ 10,100	\$ 10,100
NET CHANGE IN FUND BALANCE	\$ 3,524	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	44,016	47,540	47,540	47,540	47,540
ENDING FUND BALANCE	\$ 47,540	\$ 47,540	\$ 47,540	\$ 47,540	\$ 47,540

MICHIGAN INDIGENT DEFENSE COMMISSION GRANT-FUND 260

REVENUES:					
INTERGOVERNMENTAL	\$ 415,249	\$ 407,150	\$ 407,150	\$ 407,150	\$ 407,150
OTHER REVENUE	1,036	-	-	-	-
TOTAL REVENUES	\$ 416,285	\$ 407,150	\$ 407,150	\$ 407,150	\$ 407,150
EXPENDITURES:					
CONTRACTUAL SERVICES	441,776	449,650	449,650	449,650	449,650
TOTAL EXPENDITURES:	\$ 441,776	\$ 449,650	\$ 449,650	\$ 449,650	\$ 449,650
REVENUES OVER (UNDER) EXPENDITURES	\$ (25,491)	\$ (42,500)	\$ (42,500)	\$ (42,500)	\$ (42,500)
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 441,776	\$ 492,150	\$ 492,150	\$ 492,150	\$ 492,150
NET CHANGE IN FUND BALANCE	\$ (25,491)	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	96,801	71,310	71,310	71,310	71,310
ENDING FUND BALANCE	\$ 71,310	\$ 71,310	\$ 71,310	\$ 71,310	\$ 71,310

COMMUNITY DEVELOPMENT BLOCK GRANT-FUND 275

REVENUES:					
INTERGOVERNMENTAL	\$ 161,029	\$ 178,065	\$ 124,409	\$ 124,409	\$ 124,409
TOTAL REVENUES	\$ 161,029	\$ 178,065	\$ 124,409	\$ 124,409	\$ 124,409
EXPENDITURES:					
SALARIES	\$ 81,740	\$ 39,569	\$ 39,569	\$ 39,569	\$ 39,569
FRINGES	49,480	44,840	44,840	44,840	44,840
CONTRACTUAL SERVICES	40,464	50,000	40,000	40,000	40,000
TOTAL EXPENDITURES:	\$ 171,684	\$ 134,409	\$ 124,409	\$ 124,409	\$ 124,409
REVENUES OVER (UNDER) EXPENDITURES	\$ (10,655)	\$ 43,656	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ 10,000	\$ -	\$ -	\$ -
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ 10,000	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 171,684	\$ 144,409	\$ 124,409	\$ 124,409	\$ 124,409
NET CHANGE IN FUND BALANCE	\$ (10,655)	\$ 33,656	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	(23,001)	(33,656)	-	-	-
ENDING FUND BALANCE	\$ (33,656)	\$ -	\$ -	\$ -	\$ -

**CITY OF OAK PARK
FISCAL YEAR 2025-2026 BUDGET AND
PROJECTED BUDGETS FY 2026-2027 FY 2027-2028
GENERAL AND SPECIAL FUNDS
BUDGET RESOLUTION**

45th DISTRICT COURT-FUND 276

REVENUES:

	ACTUAL 2023-2024	ESTIMATED 2024-2025	APPROVED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028
REIMBURSEMENT JUDGES SALARIES	\$ 91,448	\$ 91,448	\$ 91,448	\$ 91,448	\$ 91,448
MISCELLANEOUS FEES	126,284	176,362	134,000	134,000	134,000
ORDINANCE FINES	2,177,890	2,372,500	2,322,200	2,472,200	2,472,200
CITY OF HUNTINGTON WOODS	(53,915)	(57,000)	(57,000)	(57,000)	(57,000)
CITY OF PLEASANT RIDGE	(33,253)	(42,000)	(42,000)	(42,000)	(42,000)
TOWNSHIP OF ROYAL OAK	(2,087)	(2,200)	(2,200)	(2,200)	(2,200)
TREASURER STATE OF MICHIGAN	(444,968)	(470,000)	(470,000)	(470,000)	(470,000)
MICHIGAN DEPARTMENT OF STATE	(10,993)	(12,000)	(12,000)	(12,000)	(12,000)
OAKLAND COUNTY TREASURER	(67,600)	(76,000)	(76,000)	(76,000)	(76,000)
PROBATION FEES	(120,344)	(120,000)	(120,000)	(120,000)	(120,000)
OAK PARK COURT FINES	(1,309,730)	(1,435,000)	(1,485,000)	(1,535,000)	(1,535,000)
DISTRICT COURT HEALTH CARE SURCHARGE	(104,697)	(125,000)	(158,000)	(158,000)	(158,000)
DISTRICT COURT CONSTRUCTION FUND	(29,265)	(33,000)	-	-	-
MDC ATTORNEY FEE REIMBURSEMENTS	(1,036)	(300)	-	-	-
TOTAL REVENUES	\$ 217,734	\$ 267,810	\$ 125,448	\$ 225,448	\$ 225,448

EXPENDITURES:

SALARIES & WAGES	\$ 1,187,768	\$ 1,247,992	\$ 1,204,799	\$ 1,207,518	\$ 1,207,518
FRINGES	663,677	625,618	667,849	671,430	671,430
SUPPLIES	22,871	25,000	25,000	25,000	25,000
PROFESSIONAL SERVICES	14,151	10,000	20,000	10,000	10,000
CONTRACTUAL SERVICES	54,883	55,000	45,000	45,000	45,000
TRANSPORTATION	2,200	2,400	2,400	2,400	2,400
CONFERENCES & WORKSHOPS	3,355	5,000	5,000	5,000	5,000
PRINTING & PUBLICATIONS	17,323	23,000	23,000	23,000	23,000
POSTAGE	37,497	30,000	35,000	35,000	35,000
INSURANCE & BONDS	12,234	13,000	13,400	13,800	13,800
UTILITIES - CABLE	2,342	2,000	4,700	2,000	2,000
UTILITIES - TELEPHONE	852	1,000	1,500	1,500	1,500
REPAIRS & MAINTENANCE	33,425	45,000	25,000	25,000	25,000
RENTALS - COPIER LEASE	9,282	8,500	8,500	8,500	8,500
MISCELLANEOUS	-	2,300	2,300	2,300	2,300
MEMBERSHIPS, DUES & SUBSCRIPTIONS	2,911	3,000	3,000	3,000	3,000
EDUCATION & TRAINING	2,272	2,500	2,500	2,500	2,500
CAPITAL OUTLAY	-	-	-	-	-
TOTAL EXPENDITURES	\$ 2,067,043	\$ 2,101,310	\$ 2,088,948	\$ 2,082,948	\$ 2,082,948

REVENUES OVER (UNDER) EXPENDITURES

	\$ (1,849,309)	\$ (1,833,500)	\$ (1,963,500)	\$ (1,857,500)	\$ (1,857,500)
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OTHER FINANCING SOURCES (USES)

TRANSFER IN -GENERAL FUND	\$ 1,849,309	\$ 1,925,000	\$ 2,006,000	\$ 1,900,000	\$ 1,900,000
TRANSFER OUT	-	91,500	42,500	42,500	42,500

TOTAL OTHER FINANCING SOURCES (USES)

	\$ 1,849,309	\$ 1,833,500	\$ 1,963,500	\$ 1,857,500	\$ 1,857,500
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TOTAL EXPENDITURES & OTHER FINANCING USES

	\$ 217,734	\$ 267,810	\$ 125,448	\$ 225,448	\$ 225,448
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NET CHANGE IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
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BEGINNING FUND BALANCE	-	-	-	-	-
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ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
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MENTAL HEALTH COURT GRANT-FUND 283

REVENUES:

INTERGOVERNMENTAL	\$ 90,113	\$ 164,311	\$ 112,550	\$ 112,550	\$ 112,550
TOTAL REVENUES	\$ 90,113	\$ 164,311	\$ 112,550	\$ 112,550	\$ 112,550

EXPENDITURES:

SALARIES & WAGES	\$ 10,472	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
FRINGES	880	1,991	2,012	2,012	2,012
MATERIALS & SUPPLIES	5,420	7,500	7,500	7,500	7,500
CONTRACTUAL SERVICES	101,660	103,009	80,538	80,538	80,538
CONFERENCES & WORKSHOPS	992	2,500	2,500	2,500	2,500
TOTAL EXPENDITURES:	\$ 119,424	\$ 135,000	\$ 112,550	\$ 112,550	\$ 112,550

REVENUES OVER (UNDER) EXPENDITURES

	\$ (29,311)	\$ 29,311	\$ -	\$ -	\$ -
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OTHER FINANCING SOURCES (USES)

TRANSFER IN - GENERAL FUND	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT	-	-	-	-	-

TOTAL OTHER FINANCING SOURCES (USES)

	\$ -	\$ -	\$ -	\$ -	\$ -
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TOTAL EXPENDITURES & OTHER FINANCING USES

	\$ 119,424	\$ 135,000	\$ 112,550	\$ 112,550	\$ 112,550
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NET CHANGE IN FUND BALANCE	\$ (29,311)	\$ 29,311	\$ -	\$ -	\$ -
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BEGINNING FUND BALANCE	-	(29,311)	-	-	-
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ENDING FUND BALANCE	\$ (29,311)	\$ -	\$ -	\$ -	\$ -
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CITY OF OAK PARK
FISCAL YEAR 2025-2026 BUDGET AND
PROJECTED BUDGETS FY 2026-2027 FY 2027-2028
GENERAL AND SPECIAL FUNDS
BUDGET RESOLUTION

	ACTUAL 2023-2024	ESTIMATED 2024-2025	APPROVED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028
VETERANS TREATMENT COURT GRANT-FUND 284					
REVENUES:					
INTERGOVERNMENTAL	\$ 33,209	\$ 45,000	\$ 40,000	\$ 40,000	\$ 40,000
TOTAL REVENUES	\$ 33,209	\$ 45,000	\$ 40,000	\$ 40,000	\$ 40,000
EXPENDITURES:					
SALARIES & WAGES	\$ 11,869	\$ 20,000	\$ 15,000	\$ 15,000	\$ 15,000
FRINGES	1,004	1,714	1,240	1,240	1,240
MATERIALS & SUPPLIES	1,447	3,500	3,500	3,500	3,500
CONTRACTUAL SERVICES	17,599	18,786	19,260	19,260	19,260
CONFERENCES & WORKSHOPS	1,290	1,000	1,000	1,000	1,000
TOTAL EXPENDITURES:	\$ 33,209	\$ 45,000	\$ 40,000	\$ 40,000	\$ 40,000
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 33,209	\$ 45,000	\$ 40,000	\$ 40,000	\$ 40,000
NET CHANGE IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	-	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
2011 LIBRARY AND RECREATION LEASE DEBT FUND-FUND 305					
REVENUES:					
INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
PROCEEDS FROM BOND SALE	-	-	-	-	-
PREMIUM ON DEBT ISSUE	-	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENDITURES:					
PRINCIPAL	\$ 75,000	\$ 80,000	\$ 85,000	\$ 90,000	\$ 95,000
INTEREST	52,775	48,900	44,775	40,400	35,775
PAYING AGENT FEES	154	100	100	100	100
TOTAL EXPENDITURES	\$ 127,929	\$ 129,000	\$ 129,875	\$ 130,500	\$ 130,875
REVENUES OVER (UNDER) EXPENDITURES	\$ (127,929)	\$ (129,000)	\$ (129,875)	\$ (130,500)	\$ (130,875)
OTHER FINANCING SOURCES (USES)					
TRANSFER IN -LIBRARY FUND	\$ 50,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
TRANSFER IN -GENERAL FUND	77,929	54,000	54,875	55,500	55,875
TOTAL OTHER FINANCING SOURCES (USES)	\$ 127,929	\$ 129,000	\$ 129,875	\$ 130,500	\$ 130,875
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	-	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
2015 STREET REFUNDING BOND FUND-FUND 308					
REVENUES:					
PROPERTY TAX REVENUE	\$ 741,287	\$ 729,500	\$ 736,500	\$ 747,300	\$ 751,700
INTERGOVERNMENTAL	6,631	3,800	3,800	3,800	3,800
INTEREST INCOME	38,181	2,200	2,200	2,200	2,200
TOTAL REVENUES	\$ 786,099	\$ 735,500	\$ 742,500	\$ 753,300	\$ 757,700
EXPENDITURES:					
PRINCIPAL	\$ 550,000	\$ 575,000	\$ 605,000	\$ 640,000	\$ 670,000
INTEREST	181,800	159,800	136,800	112,600	87,000
PAYING AGENT FEES	500	500	500	500	500
BANK FEES & SERVICE CHARGES	358	200	200	200	200
TOTAL EXPENDITURES	\$ 732,658	\$ 735,500	\$ 742,500	\$ 753,300	\$ 757,700
REVENUES OVER (UNDER) EXPENDITURES	\$ 53,441	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER IN	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ 732,658	\$ 735,500	\$ 742,500	\$ 753,300	\$ 757,700
NET CHANGE IN FUND BALANCE	\$ 53,441	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	277,238	330,679	330,679	330,679	330,679
ENDING FUND BALANCE	\$ 330,679	\$ 330,679	\$ 330,679	\$ 330,679	\$ 330,679

CITY OF OAK PARK
FISCAL YEAR 2025-2026 BUDGET AND
PROJECTED BUDGETS FY 2026-2027 FY 2027-2028
GENERAL AND SPECIAL FUNDS
BUDGET RESOLUTION

	ACTUAL 2023-2024	ESTIMATED 2024-2025	APPROVED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028
2012 STREET REFUNDING BOND FUND-FUND 309					
REVENUES:					
PROPERTY TAX REVENUE	\$ 735,696	\$ 707,700	\$ 696,775	\$ 680,525	\$ 671,025
INTERGOVERNMENTAL	6,651	3,800	3,800	3,800	3,800
INTEREST INCOME	52,136	5,775	5,775	5,775	5,775
TOTAL REVENUES	\$ 794,483	\$ 717,275	\$ 706,350	\$ 690,100	\$ 680,600
EXPENDITURES:					
PRINCIPAL	\$ 640,000	\$ 645,000	\$ 650,000	\$ 650,000	\$ 660,000
INTEREST	86,075	71,675	55,550	39,300	19,800
PAYING AGENT FEES	500	300	500	500	500
BANK FEES & SERVICE CHARGES	480	300	300	300	300
TOTAL EXPENDITURES	\$ 727,055	\$ 717,275	\$ 706,350	\$ 690,100	\$ 680,600
REVENUES OVER (UNDER) EXPENDITURES	\$ 67,428	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ 727,055	\$ 717,275	\$ 706,350	\$ 690,100	\$ 680,600
NET CHANGE IN FUND BALANCE	\$ 67,428	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	573,594	641,022	641,022	641,022	641,022
ENDING FUND BALANCE	\$ 641,022	\$ 641,022	\$ 641,022	\$ 641,022	\$ 641,022
2020 UTGO REFUNDING BOND FUND-FUND 310					
REVENUES:					
PROPERTY TAX REVENUE	\$ 772,952	\$ 756,000	\$ 754,950	\$ 753,450	\$ 756,500
INTERGOVERNMENTAL	6,904	4,500	4,500	4,500	4,500
INTEREST INCOME	35,437	2,600	2,600	2,600	2,600
TOTAL REVENUES	\$ 815,293	\$ 763,100	\$ 762,050	\$ 760,550	\$ 763,600
EXPENDITURES:					
PRINCIPAL	\$ 520,000	\$ 535,000	\$ 550,000	\$ 565,000	\$ 585,000
INTEREST	243,000	227,400	211,350	194,850	177,900
PAYING AGENT FEES	500	500	500	500	500
BANK FEES & SERVICE CHARGES	324	200	200	200	200
TOTAL EXPENDITURES	\$ 763,824	\$ 763,100	\$ 762,050	\$ 760,550	\$ 763,600
REVENUES OVER (UNDER) EXPENDITURES	\$ 51,469	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
ISSUANCE OF LONG-TERM DEBT	\$ -	\$ -	\$ -	\$ -	\$ -
PREMIUM ON ISSUANCE OF LONG-TERM DEBT	-	-	-	-	-
TRANSFER IN	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ 763,824	\$ 763,100	\$ 762,050	\$ 760,550	\$ 763,600
NET CHANGE IN FUND BALANCE	\$ 51,469	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	207,587	259,056	259,056	259,056	259,056
ENDING FUND BALANCE	\$ 259,056	\$ 259,056	\$ 259,056	\$ 259,056	\$ 259,056
PUBLIC IMPROVEMENT FUND-FUND 401					
REVENUES:					
PROPERTY TAXES - ADMINISTRATIVE FEE	\$ -	\$ 30,000	\$ -	\$ -	\$ -
OTHER REVENUE	1,860	-	-	-	-
INTEREST	-	25	-	-	-
TOTAL REVENUES	\$ 1,860	\$ 30,025	\$ -	\$ -	\$ -
EXPENDITURES:					
MATERIALS & SUPPLIES	\$ 15	\$ 25	\$ -	\$ -	\$ -
BANK FEES & SERVICE CHARGES	-	-	-	-	-
CAPITAL OUTLAY	19,896	-	-	-	-
TOTAL EXPENDITURES:	\$ 19,911	\$ 25	\$ -	\$ -	\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ (18,051)	\$ 30,000	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER OUT-GENERAL FUND	\$ 30,884	\$ 30,000	\$ -	\$ -	\$ -
TRANSFER OUT-PARKS & RECREATION IMPROVEMENT FUND	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ 30,884	\$ 30,000	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 50,795	\$ 30,025	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ (48,935)	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	48,935	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF OAK PARK
FISCAL YEAR 2025-2026 BUDGET AND
PROJECTED BUDGETS FY 2026-2027 FY 2027-2028
GENERAL AND SPECIAL FUNDS
BUDGET RESOLUTION**

	ACTUAL 2023-2024	ESTIMATED 2024-2025	APPROVED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028
CITY OWNED PROPERTY-FUND 402					
REVENUES:					
INTEREST INCOME	\$ 12,391	\$ -	\$ -	\$ -	\$ -
INTERGOVERNMENTAL	90,000	-	-	-	-
OTHER REVENUE	45,000	-	-	-	-
SALE OF FIXED ASSETS	5,915	300,000	-	-	-
TOTAL REVENUES	\$ 153,306	\$ 300,000	\$ -	\$ -	\$ -
EXPENDITURES:					
PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
PURCHASE OF PROPERTY	-	300,000	-	-	-
BANK FEES & SERVICE CHARGES	98	-	-	-	-
CAPITAL OUTLAY	256,033	20,000	-	-	-
TOTAL EXPENDITURES	\$ 256,131	\$ 320,000	\$ -	\$ -	\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ (102,825)	\$ (20,000)	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT - GENERAL FUND	100,000	-	-	-	-
TRANSFER OUT - PARKS & RECREATION IMPROVEMENT FUND	183,000	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ (283,000)	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ (385,825)	\$ (20,000)	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ (385,825)	\$ (20,000)	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	424,235	38,410	18,410	18,410	18,410
ENDING FUND BALANCE	\$ 38,410	\$ 18,410	\$ 18,410	\$ 18,410	\$ 18,410
PARKS AND RECREATION IMPROVEMENT-FUND 407					
REVENUES:					
INTERGOVERNMENTAL	\$ -	\$ 3,250,000	\$ -	\$ -	\$ -
INTEREST INCOME	101,539	103,341	-	-	-
OTHER REVENUE- PROCEEDS FROM BOND SALE	-	-	-	44,000,000	-
TOTAL REVENUES	\$ 101,539	\$ 3,353,341	\$ -	\$ 44,000,000	\$ -
BANK FEES & SERVICE CHARGES	\$ 1,107	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY	244,520	7,640,945	2,000,000	46,000,000	2,000,000
TOTAL EXPENDITURES:	\$ 245,627	\$ 7,640,945	\$ 2,000,000	\$ 46,000,000	\$ 2,000,000
REVENUES OVER (UNDER) EXPENDITURES	\$ (144,088)	\$ (4,287,604)	\$ (2,000,000)	\$ (2,000,000)	\$ (2,000,000)
OTHER FINANCING SOURCES (USES)					
TRANSFER IN - GENERAL FUND	\$ 500,000	\$ 675,000	\$ 500,000	\$ 500,000	\$ 500,000
TRANSFER IN-PARKS & RECREATION OPERATING	-	1,500,000	1,500,000	1,500,000	1,500,000
TRANSFER IN CITY OWNED PROPERTY	183,000	-	-	-	-
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ 683,000	\$ 2,175,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ 437,373	\$ 6,965,945	\$ -	\$ 44,000,000	\$ 500,000
NET CHANGE IN FUND BALANCE	\$ 538,912	\$ (2,112,604)	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	1,573,692	2,112,604	-	-	-
ENDING FUND BALANCE	\$ 2,112,604	\$ -	\$ -	\$ -	\$ -
SIDEWALK PROGRAM-FUND 451					
REVENUES:					
CHARGES FOR SERVICES	\$ 29,438	\$ 41,000	\$ 41,000	\$ 41,000	\$ 41,000
SPECIAL ASSESSMENTS	-	1,048,000	-	-	750,000
SIDEWALK BILLINGS	15,763	5,000	5,000	5,500	5,000
INTEREST INCOME	6,653	1,921	2,035	2,035	535
TOTAL REVENUES	\$ 51,854	\$ 1,095,921	\$ 48,035	\$ 48,535	\$ 796,535
EXPENDITURES:					
SALARIES	\$ 15,046	\$ 21,420	\$ 21,420	\$ 21,420	\$ 21,420
FRINGES	4,789	9,901	10,015	10,015	10,015
MATERIALS & SUPPLIES	-	6,500	6,500	5,000	5,000
BANK FEES & SERVICE CHARGES	70	100	100	100	100
RENTALS-MOTOR POOL UTILIZATION	3,774	10,000	10,000	10,000	10,000
CAPITAL OUTLAY	-	1,150,000	-	15,000	750,000
TOTAL EXPENDITURES	\$ 23,679	\$ 1,197,921	\$ 48,035	\$ 61,535	\$ 796,535
REVENUES OVER (UNDER) EXPENDITURES	\$ 28,175	\$ (102,000)	\$ -	\$ (13,000)	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ 23,679	\$ 1,197,921	\$ 48,035	\$ 61,535	\$ 796,535
NET CHANGE IN FUND BALANCE	\$ 28,175	\$ (102,000)	\$ -	\$ (13,000)	\$ -
BEGINNING FUND BALANCE	164,402	192,577	90,577	90,577	77,577
ENDING FUND BALANCE	\$ 192,577	\$ 90,577	\$ 90,577	\$ 77,577	\$ 77,577

**CITY OF OAK PARK
FISCAL YEAR 2025-2026 BUDGET AND
PROJECTED BUDGETS FY 2026-2027 FY 2027-2028
GENERAL AND SPECIAL FUNDS
BUDGET RESOLUTION**

	ACTUAL 2023-2024	ESTIMATED 2024-2025	APPROVED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028
MUNICIPAL BUILDING CONSTRUCTION FUND-FUND 470					
REVENUES:					
FINES AND FORFEITURES	\$ 29,239	\$ 30,500	\$ 24,000	\$ 24,000	\$ 24,000
INTEREST INCOME	10,765	4,700	10,200	7,200	6,200
TOTAL REVENUES	\$ 40,004	\$ 35,200	\$ 34,200	\$ 31,200	\$ 30,200
EXPENDITURES:					
PROFESSIONAL SERVICES	\$ 117	\$ 200	\$ 200	\$ 200	\$ 200
BANK FEES & SERVICE CHARGES	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-
CAPITAL OUTLAY	-	35,000	-	25,000	25,000
TOTAL EXPENDITURES:	\$ 117	\$ 35,200	\$ 200	\$ 25,200	\$ 25,200
REVENUES OVER (UNDER) EXPENDITURES	\$ 39,887	\$ -	\$ 34,000	\$ 6,000	\$ 5,000
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ 117	\$ 35,200	\$ 200	\$ 25,200	\$ 25,200
NET CHANGE IN FUND BALANCE	\$ 39,887	\$ -	\$ 34,000	\$ 6,000	\$ 5,000
BEGINNING FUND BALANCE	378,000	417,887	417,887	451,887	457,887
ENDING FUND BALANCE	\$ 417,887	\$ 417,887	\$ 451,887	\$ 457,887	\$ 462,887
SPECIAL ASSESSMENT DISTRICT - 11 MILE RD PARKING-FUND 813					
REVENUES:					
SPECIALASSESSMENTS	\$ -	\$ -	\$ 281,000	\$ -	\$ -
INTERGOVERNMENTAL	-	-	948,000	-	-
TOTAL REVENUES	\$ -	\$ -	\$ 1,229,000	\$ -	\$ -
EXPENDITURES:					
PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
BANK FEES & SERVICE CHARGES	-	-	-	-	-
CAPITAL OUTLAY	-	-	2,056,000	-	-
TOTAL EXPENDITURES:	\$ -	\$ -	\$ 2,056,000	\$ -	\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ -	\$ (827,000)	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ 100,000	\$ 320,000	\$ 407,000	\$ -	\$ -
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ 100,000	\$ 320,000	\$ 407,000	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ 100,000	\$ 320,000	\$ (1,649,000)	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ 100,000	\$ 320,000	\$ (420,000)	\$ -	\$ -
BEGINNING FUND BALANCE	-	100,000	420,000	-	-
ENDING FUND BALANCE	\$ 100,000	\$ 420,000	\$ -	\$ -	\$ -
STORMWATER UTILITY FUND-FUND 580					
REVENUES:					
CHARGES FOR SERVICES	\$ 7,140,718	\$ 6,524,000	\$ 6,524,000	\$ 6,699,000	\$ 6,699,000
UTILITY BILLING - PENALY	5,461	1,648	2,434	4,434	4,009
TOTAL REVENUES	\$ 7,146,179	\$ 6,525,648	\$ 6,526,434	\$ 6,703,434	\$ 6,703,009
EXPENDITURES:					
BOND & INTEREST EXPENSE	\$ 34,430	\$ 93,987	\$ 94,024	\$ 81,930	\$ 81,505
CAPITAL OUTLAY	-	-	-	-	-
OTHER	5,681,030	6,431,661	6,432,410	6,621,504	6,621,504
TOTAL EXPENDITURES	\$ 5,715,460	\$ 6,525,648	\$ 6,526,434	\$ 6,703,434	\$ 6,703,009
REVENUES OVER (UNDER) EXPENDITURES	\$ 1,430,719	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ 5,715,460	\$ 6,525,648	\$ 6,526,434	\$ 6,703,434	\$ 6,703,009
NET CHANGE IN FUND BALANCE	\$ 1,430,719	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	5,811,977	7,242,696	7,242,696	7,242,696	7,242,696
ENDING FUND BALANCE	\$ 7,242,696	\$ 7,242,696	\$ 7,242,696	\$ 7,242,696	\$ 7,242,696
WATER & SEWER UTILITY-FUND 592					
REVENUES:					
INTERGOVERNMENTAL	\$ 180,349	\$ -	\$ -	\$ -	\$ -
CHARGES FOR SERVICES	11,244,888	11,115,000	11,533,720	12,161,823	12,824,315
INTEREST INCOME	485,929	10,773	144,662	148,920	150,128
OTHER REVENUE	129,108	10,000	10,000	10,000	10,000
TOTAL REVENUES	\$ 12,040,274	\$ 11,135,773	\$ 11,688,382	\$ 12,320,743	\$ 12,984,443
EXPENDITURES:					
BOND & INTEREST EXPENSE	\$ 129,250	\$ 140,000	\$ 145,000	\$ 150,000	\$ 150,000
CAPITAL OUTLAY	191,593	6,644,333	4,090,000	5,550,000	3,970,000
OTHER	5,467,360	6,107,124	6,507,382	6,880,743	7,214,443
TOTAL EXPENDITURES	\$ 5,788,203	\$ 12,891,457	\$ 10,742,382	\$ 12,580,743	\$ 11,334,443
REVENUES OVER (UNDER) EXPENDITURES	\$ 6,252,071	\$ (1,755,684)	\$ 946,000	\$ (260,000)	\$ 1,650,000
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ 5,788,203	\$ 12,891,457	\$ 10,742,382	\$ 12,580,743	\$ 11,334,443
NET CHANGE IN FUND BALANCE	\$ 6,252,071	\$ (1,755,684)	\$ 946,000	\$ (260,000)	\$ 1,650,000
BEGINNING FUND BALANCE	27,444,037	33,696,108	31,940,424	32,886,424	32,626,424
ENDING FUND BALANCE	\$ 33,696,108	\$ 31,940,424	\$ 32,886,424	\$ 32,626,424	\$ 34,276,424

**CITY OF OAK PARK
FISCAL YEAR 2025-2026 BUDGET AND
PROJECTED BUDGETS FY 2026-2027 FY 2027-2028
GENERAL AND SPECIAL FUNDS
BUDGET RESOLUTION**

	ACTUAL 2023-2024	ESTIMATED 2024-2025	APPROVED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028
MOTOR POOL-FUND 654					
REVENUES:					
CHARGES FOR SERVICES	\$ 758,630	\$ 760,000	\$ 765,000	\$ 861,000	\$ 906,000
INTEREST INCOME	4,405	1,610	3,389	1,080	1,975
OTHER REVENUE	29,165	-	-	-	-
TOTAL REVENUES	\$ 792,200	\$ 761,610	\$ 768,389	\$ 862,080	\$ 907,975
EXPENDITURES:					
SALARIES	\$ 119,765	\$ 126,416	\$ 126,416	\$ 130,209	\$ 134,115
FRINGES	27,887	37,169	37,448	38,541	39,070
SUPPLIES	190,696	201,000	206,000	201,000	191,000
BANK/CC FEES & SERVICE CHARGES	45	25	25	25	25
PROFESSIONAL SERVICES	11,162	42,500	37,500	37,500	37,500
CONTRACTUAL SERVICES	8,208	-	-	-	-
TRANSPORTATION	231,138	240,000	240,000	240,000	240,000
FLEET COLLISION REPAIRS	14,004	6,000	7,500	7,500	7,500
EDUCATION & TRAINING	222	1,500	1,500	1,500	1,500
DEPRECIATION	299,144	-	-	-	-
CAPITAL OUTLAY	-	181,000	45,000	205,805	257,265
TOTAL EXPENDITURES	\$ 902,271	\$ 835,610	\$ 701,389	\$ 862,080	\$ 907,975
REVENUES OVER (UNDER) EXPENDITURES	\$ (110,071)	\$ (74,000)	\$ 67,000	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER IN - GENERAL FUND	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ 902,271	\$ 835,610	\$ 701,389	\$ 862,080	\$ 907,975
NET CHANGE IN FUND BALANCE	\$ (110,071)	\$ (74,000)	\$ 67,000	\$ -	\$ -
BEGINNING FUND BALANCE	2,395,352	2,285,281	2,211,281	2,278,281	2,278,281
ENDING FUND BALANCE	\$ 2,285,281	\$ 2,211,281	\$ 2,278,281	\$ 2,278,281	\$ 2,278,281
SELF INSURANCE/RISK MANAGEMENT-FUND 677					
REVENUES:					
CHARGES FOR SERVICES	\$ 414,005	\$ 505,000	\$ 530,000	\$ 565,000	\$ 590,000
INTEREST INCOME	10,890	100	200	100	100
MISCELLANEOUS REVENUE	63,025	1,854	20,000	20,000	30,000
REIMBURSEMENT-WORKERS COMP INSURANCE PREMIUM	48,224	48,146	50,000	50,000	50,000
TOTAL REVENUES	\$ 536,144	\$ 555,100	\$ 600,200	\$ 635,100	\$ 670,100
EXPENDITURES:					
BANK/CC FEES & SERVICE CHARGES	\$ 140	\$ 160	\$ 200	\$ 100	\$ 100
INSURANCE-WORKERS COMPENSATION	78,425	106,800	110,000	120,000	130,000
INSURANCE & BONDS	456,717	448,140	490,000	515,000	540,000
MISCELLANEOUS	863	-	-	-	-
TOTAL EXPENDITURES	\$ 536,145	\$ 555,100	\$ 600,200	\$ 635,100	\$ 670,100
REVENUES OVER (UNDER) EXPENDITURES	\$ (1)	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER IN - OTHER FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ 536,145	\$ 555,100	\$ 600,200	\$ 635,100	\$ 670,100
NET CHANGE IN FUND BALANCE	\$ (1)	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	350,001	350,000	350,000	350,000	350,000
ENDING FUND BALANCE	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
RETIRES HEALTH CARE DISTRICT COURT-FUND 678					
REVENUES:					
ORDINANCE & FINES	\$ 104,697	\$ 82,000	\$ 158,000	\$ 158,000	\$ 158,000
INTEREST INCOME	3,444	1,600	2,100	1,600	1,600
TOTAL REVENUES	\$ 108,141	\$ 83,600	\$ 160,100	\$ 159,600	\$ 159,600
EXPENDITURES:					
RETIREE HEALTH CARE	\$ 122,518	\$ 120,000	\$ 147,000	\$ 146,000	\$ 146,000
RETIREE LIFE INSURANCE	537	600	630	650	650
RETIREE DENTAL	13,877	12,000	12,470	12,950	12,950
BANK/CC FEES & SERVICE CHARGES	27	-	-	-	-
TOTAL EXPENDITURES:	\$ 136,959	\$ 132,600	\$ 160,100	\$ 159,600	\$ 159,600
REVENUES OVER (UNDER) EXPENDITURES	\$ (28,818)	\$ (49,000)	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER IN - GENERAL FUND	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER IN - 45th DISTRICT COURT	-	49,000	-	-	-
TRANSFER OUT - 45th DISTRICT COURT	57,780	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ 57,780	\$ 49,000	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ 194,739	\$ 132,600	\$ 160,100	\$ 159,600	\$ 159,600
NET CHANGE IN FUND BALANCE	\$ (86,598)	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	93,457	6,859	6,859	6,859	6,859
ENDING FUND BALANCE	\$ 6,859	\$ 6,859	\$ 6,859	\$ 6,859	\$ 6,859

**CITY OF OAK PARK
FISCAL YEAR 2025-2026 BUDGET AND
PROJECTED BUDGETS FY 2026-2027 FY 2027-2028
GENERAL AND SPECIAL FUNDS
BUDGET RESOLUTION**

	ACTUAL 2023-2024	ESTIMATED 2024-2025	APPROVED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028
RETIREES HEALTH CARE, CITY OF OAK PARK RETIREES-FUND 680					
REVENUES:					
INTEREST INCOME	\$ 248,352	\$ 125,000	\$ 130,000	\$ 135,000	\$ 140,000
UNREALIZED GAIN/(LOSS) ON INVESTMENTS	403,062	275,000	290,000	305,000	315,000
CONTRIBUTIONS - EMPLOYER	2,406,654	2,548,725	2,589,850	2,840,750	2,840,750
TOTAL REVENUES	\$ 3,058,068	\$ 2,948,725	\$ 3,009,850	\$ 3,280,750	\$ 3,295,750
EXPENDITURES:					
RETIREE HEALTH CARE-GENERAL FUND	\$ 864,928	\$ 1,137,000	\$ 1,238,100	\$ 1,439,000	\$ 1,539,000
RETIREE HEALTH CARE-PUBLIC SAFETY	1,504,831	1,360,000	1,400,000	1,450,000	1,450,000
RETIREE HEALTH CARE-LIBRARY	36,895	51,725	51,750	51,750	51,750
PROFESSIONAL SERVICES	5,600	15,000	15,000	15,000	15,000
BANK/CC FEES & SERVICE CHARGES	2,922	2,000	3,000	3,000	3,000
TOTAL EXPENDITURES:	\$ 2,415,176	\$ 2,565,725	\$ 2,707,850	\$ 2,958,750	\$ 3,058,750
REVENUES OVER (UNDER) EXPENDITURES	\$ 642,892	\$ 383,000	\$ 302,000	\$ 322,000	\$ 237,000
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT - GENERAL FUND	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ 2,415,176	\$ 2,565,725	\$ 2,707,850	\$ 2,958,750	\$ 3,058,750
NET CHANGE IN FUND BALANCE	\$ 642,892	\$ 383,000	\$ 302,000	\$ 322,000	\$ 237,000
BEGINNING FUND BALANCE	6,791,912	7,434,804	7,817,804	8,119,804	8,441,804
ENDING FUND BALANCE	\$ 7,434,804	\$ 7,817,804	\$ 8,119,804	\$ 8,441,804	\$ 8,678,804
EMPLOYEES RETIREMENT SYSTEM, GENERAL-FUND 731					
REVENUES:					
EMPLOYEE CONTRIBUTIONS	\$ 44,590	\$ 46,167	\$ 48,459	\$ 49,639	\$ 50,859
INTEREST INCOME	(299)	149	582	275	700
UNREALIZED GAIN/(LOSS) ON INVESTMENTS	2,578,686	1,295,000	1,637,000	1,670,000	1,702,000
INTERGOVERNMENTAL	1,798,654	-	-	-	-
CITY PENSION CONTRIBUTIONS	1,733,201	1,768,704	1,603,979	1,623,106	1,642,461
TOTAL REVENUES	\$ 6,154,832	\$ 3,110,020	\$ 3,290,020	\$ 3,343,020	\$ 3,396,020
EXPENDITURES:					
PROFESSIONAL SERVICES	\$ 86,568	\$ 94,000	\$ 90,000	\$ 93,000	\$ 96,000
BANK/CC FEES & SERVICE CHARGES	7	20	20	20	20
PENSION BENEFITS	3,170,656	3,179,000	3,200,000	3,250,000	3,300,000
CONTRIBUTION REFUNDS	-	-	-	-	-
TOTAL EXPENSES:	\$ 3,257,231	\$ 3,273,020	\$ 3,290,020	\$ 3,343,020	\$ 3,396,020
REVENUES OVER (UNDER) EXPENDITURES	\$ 2,897,601	\$ (163,000)	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ 3,257,231	\$ 3,273,020	\$ 3,290,020	\$ 3,343,020	\$ 3,396,020
NET CHANGE IN FUND BALANCE	\$ 2,897,601	\$ (163,000)	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	18,458,491	21,356,092	21,193,092	21,193,092	21,193,092
ENDING FUND BALANCE	\$ 21,356,092	\$ 21,193,092	\$ 21,193,092	\$ 21,193,092	\$ 21,193,092
EMPLOYEES RETIREMENT SYSTEM, PUBLIC SAFETY PA345-FUND 733					
REVENUES:					
EMPLOYEE CONTRIBUTIONS	\$ 599,576	\$ 626,948	\$ 646,940	\$ 672,988	\$ 699,898
EMPLOYEE CONTRIBUTIONS-RETIREE HEALTH CARE	-	-	-	-	-
INTEREST INCOME	-	-	-	-	-
UNREALIZED GAIN/(LOSS) ON INVESTMENTS	5,723,136	2,375,000	2,425,000	2,480,000	2,480,000
DIVIDEND INCOME	1,129,863	1,200,000	1,250,000	1,300,000	1,350,000
OTHER INCOME	-	-	-	-	-
CITY PENSION CONTRIBUTIONS	3,166,481	3,222,052	3,503,060	3,525,012	3,547,102
CITY CONTRIBUTION-HEALTHCARE	1,483,998	1,360,000	1,400,000	1,450,000	1,450,000
TOTAL REVENUES	\$ 12,103,054	\$ 8,784,000	\$ 9,225,000	\$ 9,428,000	\$ 9,527,000
EXPENDITURES:					
RETIREE HEALTH CARE	\$ 1,400,214	\$ 1,260,000	\$ 1,295,000	\$ 1,342,000	\$ 1,337,000
RETIREE LIFE INSURANCE	2,625	2,700	2,800	2,900	3,000
RETIRES DENTAL	101,993	97,300	102,200	105,100	110,000
PROFESSIONAL SERVICES	198,054	200,000	220,000	230,000	240,000
BANK/CC FEES & SERVICE CHARGES	70	-	-	-	-
PENSION BENEFITS	6,164,249	5,592,000	6,000,000	6,100,000	6,200,000
CONTRIBUTION REFUNDS	80,384	20,000	20,000	20,000	20,000
TOTAL EXPENSES:	\$ 7,947,589	\$ 7,172,000	\$ 7,640,000	\$ 7,800,000	\$ 7,910,000
REVENUES OVER (UNDER) EXPENDITURES	\$ 4,155,465	\$ 1,612,000	\$ 1,585,000	\$ 1,628,000	\$ 1,617,000
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ 7,947,589	\$ 7,172,000	\$ 7,640,000	\$ 7,800,000	\$ 7,910,000
NET CHANGE IN FUND BALANCE	\$ 4,155,465	\$ 1,612,000	\$ 1,585,000	\$ 1,628,000	\$ 1,617,000
BEGINNING FUND BALANCE	51,057,455	55,212,920	56,824,920	58,409,920	60,037,920
ENDING FUND BALANCE	\$ 55,212,920	\$ 56,824,920	\$ 58,409,920	\$ 60,037,920	\$ 61,654,920

**CITY OF OAK PARK
FISCAL YEAR 2025-2026 BUDGET AND
PROJECTED BUDGETS FY 2026-2027 FY 2027-2028
GENERAL AND SPECIAL FUNDS
BUDGET RESOLUTION**

BE IT FURTHER RESOLVED, the City Council's desire is to levy the lowest millage rate possible and reduced the overall millage rate by .6680 mills to a total of 32.5831, and

BE IT FURTHER RESOLVED, that these levies are being placed on a diversified tax base that has increased slightly as anticipated in the financial plan, and

BE IT FURTHER RESOLVED, a public hearing was also held on May 19, 2025 on the 2025 millage rates and the 2025-2026 budget,

BE IT FURTHER RESOLVED, that to finance the level of services established for the 2024-2025 fiscal-year, and to meet specific debt obligations of the City that the following millages are authorized to be spread:

TAX RATES:

13.6422	PER \$1,000 TAXABLE VALUATION FOR OPERATION
1.2431	PER \$1,000 TAXABLE VALUATION FOR LIBRARY
1.6808	PER \$1,000 TAXABLE VALUATION FOR PUBLIC SAFETY
7.0000	PER \$1,000 TAXABLE VALUATION FOR PUBLIC SAFETY PA 345
2.6964	PER \$1,000 TAXABLE VALUATION FOR RECREATION
2.9049	PER \$1,000 TAXABLE VALUATION FOR DEBT RETIREMENT
0.9535	PER \$1,000 TAXABLE VALUATION FOR HEADLEE OVERRIDE
2.4622	PER \$1,000 TAXABLE VALUATION FOR SOLID WASTE

TOTAL: \$32.5831 PER \$1,000 EQUALIZED VALUATION

ROLL CALL VOTE: Yes

No, None
Absent, None

PUBLISH: T. Edwin Norris



CITY OF OAK PARK, MI STAFF REPORT

8.C

AGENDA FOR: May 19, 2025

SUBJECT: Adoption of the fiscal year 2025-2026 fee schedule

DEPARTMENT: City Clerk

FROM: Ed Norris, City Clerk

SUMMARY: Attached is the proposed fee schedule for 2025-2026 Fiscal Year, which sets the fees to be charged for various city services that will take effect July 1, 2025

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Adopt the fiscal year 2025-2026 fee schedule

EXHIBITS:

1. Fee Schedule 2025-26 Review Final Draft

City of Oak Park



Schedule of Fees **FINAL** **DRAFT FY 2025-26 BUDGET**

City of Oak Park
Fee Schedule

1

DEPT		FEE	PROPOSED 2025-26	WHO?	REASON	
	CITY CLERK		NC	EN		
Clerk	FOIA - Per page (plus applicable labor charges allowed by State Statute)	\$ 0.10	NC			
Clerk	Garage Sale Permit	\$ 10.00	NC			
Clerk	Special Event Permit	\$ 100.00	NC			
Clerk	Vendor license - Food	\$ 50.00	NC			
Clerk	Vendor license - Lawn Care/Snow Removal (Per Vehicle)	\$ 50.00	NC			
Clerk	Pawnbroker License (Merchant's License also required)	\$ 400.00	NC			
Clerk	Massage Facility License (Merchant's License also required)	\$ 125.00	NC			
Clerk	Smoking Facility License (Merchant's License also required)	\$ 125.00	NC			
Clerk	Precious Metals License (Merchant's License also required)	\$ 50.00	NC			
Clerk	Handbill - Day	\$ 10.00	NC			
Clerk	Handbill - Week	\$ 25.00	NC			
Clerk	Handbill - 3 months	\$ 50.00	NC			
Clerk	Subsequent changes to any license/permit (Per Name)	\$ 10.00	NC			
Clerk	Handbill - Year	\$ 100.00	NC			
Clerk	Sidewalk Sale	\$ 10.00	NC			
Clerk	Day Care Registration	\$ 25.00	NC			
Clerk	DVD Reproduction	\$ 20.00	NC			
Clerk	Mechanical Amusement Distributor License	\$ 250.00	NC			
Clerk	Mechanical Amusement Device License (1 Machine)	\$ 250.00	NC			
Clerk	Mechanical Amusement Device License (2 Machines) - Per Machine	\$ 200.00	NC			
Clerk	Mechanical Amusement Device License (3-4 Machines) - Per Machine	\$ 175.00	NC			
Clerk	Mechanical Amusement Device License (5-6 Machines) - Per Machine	\$ 150.00	NC			
Clerk	Mechanical Amusement Device License (7-10 Machines) - Per Machine	\$ 125.00	NC			
Clerk	Class C Liquor and/or Tavern License - (New or transfer of ownership)	\$ 800.00	NC			
Clerk	Class C Liquor and/or Tavern License - (Adding additional owners) - Per owner	\$ 200.00	NC			
Clerk	Class C Liquor and/or Tavern License - (Background check) - Per applicant	\$ 75.00	NC			
Clerk	Class C Liquor and/or Tavern License - (Annual Renewal)	\$ 250.00	NC			
Clerk	Class C Liquor and/or Tavern License - (Dance Permit)	\$ 50.00	NC			
Clerk	Class C Liquor and/or Tavern License - (Dance & Entertainment Permit)	\$ 50.00	NC			
Clerk	Class C Liquor and/or Tavern License - (Renewal Late Fee)	\$ 50.00	NC			
Clerk	Notary Fee	\$ 5.00	NC			
	COMMUNITY ENGAGEMENT AND PUBLIC INFORMATION					
CEPI	Advertising - City Magazine - Ad Design and Layout (per ad)	\$ 100.00	NC	BT		
CEPI	Advertising - City Magazine - Full Page/Full Color Ad (1 issue/1 quarter)	\$ 600.00	NC			
CEPI	Advertising - City Magazine - Full Page/Full Color Ad (2 issue/2 quarters)	\$ 1,100.00	NC			
CEPI	Advertising - City Magazine - Full Page/Full Color Ad (3 issue/3 quarters)	\$ 1,600.00	NC			
CEPI	Advertising - City Magazine - Full Page/Full Color Ad (4 issue/4 quarters)	\$ 2,000.00	NC			
CEPI	Advertising - City Magazine - Half Page/Full Color Ad (1 issue/1 quarter)	\$ 300.00	NC			
CEPI	Advertising - City Magazine - Half Page/Full Color Ad (2 issue/2 quarters)	\$ 550.00	NC			
CEPI	Advertising - City Magazine - Half Page/Full Color Ad (3 issue/3 quarters)	\$ 800.00	NC			
CEPI	Advertising - City Magazine - Half Page/Full Color Ad (4 issue/4 quarters)	\$ 1,000.00	NC			
CEPI	Advertising - City Magazine - Quarter Page/Full Color Ad (1 issue/1 quarter)	\$ 150.00	NC			
CEPI	Advertising - City Magazine - Quarter Page/Full Color Ad (2 issue/2 quarters)	\$ 275.00	NC			
CEPI	Advertising - City Magazine - Quarter Page/Full Color Ad (3 issue/3 quarters)	\$ 400.00	NC			
CEPI	Advertising - City Magazine - Quarter Page/Full Color Ad (4 issue/4 quarters)	\$ 500.00	NC			
CEPI	Advertising - City Magazine - One-Eighth Page/Full Color Ad (1 issue/1 quarter)	\$ 75.00	NC			
CEPI	Advertising - City Magazine - One-Eighth Page/Full Color Ad (2 issue/2 quarters)	\$ 138.00	NC			

City of Oak Park
Fee Schedule

2

CEPI	Advertising - City Magazine - One-Eighth Page/Full Color Ad (3 issue/3 quarters)	\$ 200.00	NC			
CEPI	Advertising - City Magazine - One-Eighth Page/Full Color Ad (4 issue/4 quarters)	\$ 250.00	NC			
	LIBRARY		NC	KS		
Library	Lost Library Card Replacement	\$ 2.00	NC			
Library	1-Year Non-Resident Library Card	\$ 100.00	NC			
Library	Fax Service - Per Page	\$ 1.00	NC			
Library	Printing - Per Page (Black and White)	\$ 0.15	NC			
Library	Printing - Per Page (color)	\$0.50	NC			
Library	Notary Fee	\$5.00	NC			
Library	Lost Item Replacement	Cost of Item	NC			
	PUBLIC SAFETY					
Public Safety	Vehicle (Impound) Release	\$ 20.00	NC	SP		
Public Safety	PBT Administration Fee (45 Dist Court Defendants only)	\$ 5.00	NC			
Public Safety	Bicycle License	\$ 2.00	NC			
	FOIA - Per page (plus applicable labor charges allowed by State Statute)			0.10		
Public Safety	Civilian Fingerprinting Fee for state or federal fingerprint cards (OP residents only)	\$ 10.00				
	Livescan (electronic) Fingerprinting (OP residents only) (\$40 - \$53.25)			varies		
	CPL Fingerprinting (OP residents only)			\$15		
Public Safety	Animal License - Neutered (1 year)	\$ 7.00	NC			
Public Safety	Animal License - Neutered (3 year)	\$ 15.00	NC			
Public Safety	Animal License - Non-Neutered (1 year)	\$ 16.00	NC			
Public Safety	Animal License - Non-Neutered (3 year)	\$ 30.00	NC			
Public Safety	Animal License - Late Fee (applies after the first of the year)	\$ 10.00	NC			
Public Safety	VIN Inspection	\$ 10.00	NC			
Public Safety	Police Clearance Letter (non-residents)	\$ 5.00	NC			
Public Safety	Alarm Permit	\$ 20.00	NC			
Public Safety	False Alarm (after third false alarm in calendar year)	\$ 50.00	NC			
Public Safety	Notary Fee	\$ 5.00	NC			
Public Safety	Animal Impound Fee	\$ 30.00	NC			
Public Safety	Animal Pound Fee (Per Day)	\$ 10.00	NC			
Public Safety/MS	Animal Surrender	\$ 40.00	NC			
Public Safety/MS	Dead Animal Pick-up - Private Property	\$ 30.00	NC			
Public Safety	Overnight Municipal Lot Fee (Per year, prorated monthly based on calendar year)	\$ 500.00	NC			
	RECREATION					
Recreation	Small Meeting Room - Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 35.00	NC			
Recreation	Small Meeting Room - Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 39.00	NC			
Recreation	Small Meeting Room - Monday - Thursday, first three hours, Private, Resident	\$ 55.00	NC			
Recreation	Small Meeting Room - Monday - Thursday, first three hours, Private, Non Resident	\$ 62.00	NC			
Recreation	Small Meeting Room - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 15.00	NC			
Recreation	Small Meeting Room - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 17.00	NC			
Recreation	Small Meeting Room - Monday - Thursday, Each additional Hour, Private, Resident	\$ 17.00	NC			
Recreation	Small Meeting Room - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 20.00	NC			
Recreation	Large Meeting Room - Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 45.00	NC			
Recreation	Large Meeting Room - Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 50.00	NC			
Recreation	Large Meeting Room - Monday - Thursday, first three hours, Private, Resident	\$ 75.00	NC			
Recreation	Large Meeting Room - Monday - Thursday, first three hours, Private, Non Resident	\$ 84.00	NC			
Recreation	Large Meeting Room - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 18.00	NC			
Recreation	Large Meeting Room - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 21.00	NC			

City of Oak Park
Fee Schedule

3

Recreation	Large Meeting Room - Monday - Thursday, Each additional Hour, Private, Resident	\$ 23.00	NC			
Recreation	Large Meeting Room - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 26.00	NC			
Recreation	Activity Room C - Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 60.00	NC			
Recreation	Activity Room C - Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 68.00	NC			
Recreation	Activity Room C - Monday - Thursday, first three hours, Private, Resident	\$ 100.00	NC			
Recreation	Activity Room C - Monday - Thursday, first three hours, Private, Non Resident	\$ 114.00	NC			
Recreation	Activity Room C - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 25.00	NC			
Recreation	Activity Room C - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 29.00	NC			
Recreation	Activity Room C - Monday - Thursday, Each additional Hour, Private, Resident	\$ 30.00	NC			
Recreation	Activity Room C - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 35.00	NC			
Recreation	Activity Room B - Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 70.00	\$80.00	LS	Increase in staffing costs	
Recreation	Activity Room B - Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 78.00	\$88.00	LS	Increase in staffing costs	
Recreation	Activity Room B - Monday - Thursday, first three hours, Private, Resident	\$ 120.00	\$130.00	LS	Increase in staffing costs	
Recreation	Activity Room B - Monday - Thursday, first three hours, Private, Non Resident	\$ 134.00	\$144.00	LS	Increase in staffing costs	
Recreation	Activity Room B - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 29.00	\$34.00	LS	Increase in staffing costs	
Recreation	Activity Room B - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 33.00	\$38.00	LS	Increase in staffing costs	
Recreation	Activity Room B - Monday - Thursday, Each additional Hour, Private, Resident	\$ 40.00	\$45.00	LS	Increase in staffing costs	
Recreation	Activity Room B - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 45.00	\$50.00	LS	Increase in staffing costs	
Recreation	Activity Room A - Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 90.00	\$100.00	LS	Increase in staffing costs	
Recreation	Activity Room A - Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 100.00	\$110.00	LS	Increase in staffing costs	
Recreation	Activity Room A - Monday - Thursday, first three hours, Private, Resident	\$ 160.00	\$170.00	LS	Increase in staffing costs	
Recreation	Activity Room A - Monday - Thursday, first three hours, Private, Non Resident	\$ 178.00	\$188.00	LS	Increase in staffing costs	
Recreation	Activity Room A - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 35.00	\$40.00	LS	Increase in staffing costs	
Recreation	Activity Room A - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 39.00	\$44.00	LS	Increase in staffing costs	
Recreation	Activity Room A - Monday - Thursday, Each additional Hour, Private, Resident	\$ 50.00	\$55.00	LS	Increase in staffing costs	
Recreation	Activity Room A - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 55.00	\$60.00	LS	Increase in staffing costs	
Recreation	Activity Room A&B - Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 125.00	\$150.00	LS	Increase in staffing costs	
Recreation	Activity Room A&B - Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 138.00	\$163.00	LS	Increase in staffing costs	
Recreation	Activity Room A&B - Monday - Thursday, first three hours, Private, Resident	\$ 240.00	\$265.00	LS	Increase in staffing costs	
Recreation	Activity Room A&B - Monday - Thursday, first three hours, Private, Non Resident	\$ 254.00	\$279.00	LS	Increase in staffing costs	
Recreation	Activity Room A&B - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 60.00	\$65.00	LS	Increase in staffing costs	
Recreation	Activity Room A&B - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 66.00	\$71.00	LS	Increase in staffing costs	
Recreation	Activity Room A&B - Monday - Thursday, Each additional Hour, Private, Resident	\$ 80.00	\$85.00	LS	Increase in staffing costs	
Recreation	Activity Room A&B - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 88.00	\$93.00	LS	Increase in staffing costs	
Recreation	Small Meeting Room, Saturday & Sunday, first four hours, Resident	\$ 145.00	NC			
Recreation	Small Meeting Room, Saturday & Sunday, First four hours, Non Resident	\$ 165.00	NC			
Recreation	Small Meeting Room, Saturday & Sunday, each additional hour, Resident	\$ 40.00	NC			
Recreation	Small Meeting Room, Saturday & Sunday, each additional hour, Non Resident	\$ 45.00	NC			
Recreation	Small Meeting Room, Saturday & Sunday, eight hour flat rate, Resident	\$ 280.00	NC			
Recreation	Small Meeting Room, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 290.00	NC			
Recreation	Large Meeting Room, Saturday & Sunday, first four hours, Resident	\$ 210.00	NC			
Recreation	Large Meeting Room, Saturday & Sunday, First four hours, Non Resident	\$ 238.00	NC			
Recreation	Large Meeting Room, Saturday & Sunday, each additional hour, Resident	\$ 53.00	NC			
Recreation	Large Meeting Room, Saturday & Sunday, each additional hour, Non Resident	\$ 60.00	NC			
Recreation	Large Meeting Room, Saturday & Sunday, eight hour flat rate, Resident	\$ 350.00	NC			
Recreation	Large Meeting Room, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 392.00	NC			

City of Oak Park
Fee Schedule

Recreation	Activity Room C, Saturday & Sunday, first four hours, Resident	\$ 270.00	NC		
Recreation	Activity Room C, Saturday & Sunday, First four hours, Non Resident	\$ 306.00	NC		
Recreation	Activity Room C, Saturday & Sunday, each additional hour, Resident	\$ 70.00	NC		
Recreation	Activity Room C, Saturday & Sunday, each additional hour, Non Resident	\$ 80.00	NC		
Recreation	Activity Room C, Saturday & Sunday, eight hour flat rate, Resident	\$ 450.00	NC		
Recreation	Activity Room C, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 509.00	NC		
Recreation	Activity Room B, Saturday & Sunday, first four hours, Resident	\$ 310.00	\$335.00	LS	Increase in staffing costs
Recreation	Activity Room B, Saturday & Sunday, First four hours, Non Resident	\$ 346.00	\$371.00	LS	Increase in staffing costs
Recreation	Activity Room B, Saturday & Sunday, each additional hour, Resident	\$ 80.00	\$90.00	LS	Increase in staffing costs
Recreation	Activity Room B, Saturday & Sunday, each additional hour, Non Resident	\$ 90.00	\$100.00	LS	Increase in staffing costs
Recreation	Activity Room B, Saturday & Sunday, eight hour flat rate, Resident	\$ 480.00	\$505.00	LS	Increase in staffing costs
Recreation	Activity Room B, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 539.00	\$564.00	LS	Increase in staffing costs
Recreation	Activity Room A, Saturday & Sunday, first four hours, Resident	\$ 350.00	\$375.00	LS	Increase in staffing costs
Recreation	Activity Room A, Saturday & Sunday, First four hours, Non Resident	\$ 388.00	\$413.00	LS	Increase in staffing costs
Recreation	Activity Room A, Saturday & Sunday, each additional hour, Resident	\$ 90.00	\$100.00	LS	Increase in staffing costs
Recreation	Activity Room A, Saturday & Sunday, each additional hour, Non Resident	\$ 100.00	\$110.00	LS	Increase in staffing costs
Recreation	Activity Room A, Saturday & Sunday, eight hour flat rate, Resident	\$ 560.00	\$585	LS	Increase in staffing costs
Recreation	Activity Room A, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 626.00	\$651	LS	Increase in staffing costs
Recreation	Activity Room A & B, Saturday & Sunday, first four hours, Resident	\$ 540.00	\$565.00	LS	Increase in staffing costs
Recreation	Activity Room A & B, Saturday & Sunday, First four hours, Non Resident	\$ 596.00	\$621.00	LS	Increase in staffing costs
Recreation	Activity Room A & B, Saturday & Sunday, each additional hour, Resident	\$ 140.00	\$150.00	LS	Increase in staffing costs
Recreation	Activity Room A & B, Saturday & Sunday, each additional hour, Non Resident	\$ 154.00	\$164.00	LS	Increase in staffing costs
Recreation	Activity Room A & B, Saturday & Sunday, eight hour flat rate, Resident	\$ 880.00	\$905.00	LS	Increase in staffing costs
Recreation	Activity Room A & B, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 974.00	\$999.00	LS	Increase in staffing costs
Recreation	Damage Deposit for Activity Rooms A, B & C	\$ 150.00	NC		
Recreation	Damage Deposit for Activity Rooms A, B & C - Teen and Sweet 16 Rentals	\$ 1,000.00	NC		
Recreation	Damage Deposit for Activity Rooms A, B & C - Youth Parties over 75	\$ 250.00	NC		
	Shelter Rentals				
Recreation	Tax Exempt Rate	1/2 Rate Listed			
Recreation	1st (2) weeks of June (M-F only) Oak Park School Groups	FREE	NC		
Recreation	1st (2) weeks of June (M-F only) Non Oak Park School Groups	1/2 Res. Rate			
Recreation	Shelter 1, Resident (9 AM - 3 PM)	\$ 150.00	\$175.00	LS	Increase in staffing costs
Recreation	Shelter 1, Resident (4 PM - 10 PM)	\$ 150.00	\$175.00	LS	Increase in staffing costs
Recreation	Shelter 1, Resident (9 AM - 10 PM)		\$295	LS	Addition
Recreation	Shelter 1, Non Resident (9 AM - 3 PM)	\$ 180.00	\$205.00	LS	Increase in staffing costs
Recreation	Shelter 1, Non Resident (4 PM - 10 PM)	\$ 180.00	\$205.00	LS	Increase in staffing costs
Recreation	Shelter 1, Non Resident (9 AM - 10 PM)		\$349	LS	Addition
Recreation	Shelter 2, Resident (9 AM - 3 PM)	\$ 110.00	\$125.00	LS	Increase in staffing costs
Recreation	Shelter 2, Resident (4 PM - 10 PM)	\$ 110.00	\$125.00	LS	Increase in staffing costs
Recreation	Shelter 2, Resident (9 AM - 10 PM)		\$213	LS	Addition
Recreation	Shelter 2, Non Resident (9 AM - 3 PM)	\$ 140.00	\$155.00	LS	Increase in staffing costs
Recreation	Shelter 2, Non Resident (4 PM - 10 PM)	\$ 140.00	\$155.00	LS	Increase in staffing costs
Recreation	Shelter 2, Non Resident (9 AM - 10 PM)		\$267	LS	Addition
Recreation	Shelter 3, Resident (9 AM - 3 PM)	\$ 70.00	\$85.00	LS	Increase in staffing costs
Recreation	Shelter 3, Resident (4 PM - 10 PM)	\$ 70.00	\$85.00	LS	Increase in staffing costs
Recreation	Shelter 3, Resident (9 AM - 10 PM)		\$141	LS	Addition

City of Oak Park
Fee Schedule

5

Recreation	Shelter 3, Non Resident (9 AM - 3 PM)	\$ 100.00	\$115.00	LS	Increase in staffing costs	
Recreation	Shelter 3, Non Resident (4 PM - 10 PM)	\$ 100.00	\$115.00	LS	Increase in staffing costs	
Recreation	Shelter 3, Non Resident (9 AM - 10 PM)		\$195	LS	Addition	
Recreation	Damage Deposit		\$50	LS	Addition	
	Fields					
Recreation	Residents					
Recreation	*Baseball/Softball per hour	\$ 30.00	\$40.00	LS	Increase in staffing costs	
Recreation	Weekend Tournaments 1 day per field	\$ 250.00	NC			
Recreation	Weekend Tournaments 2 day per field	\$ 425.00	NC			
Recreation	*Fee does NOT include Security Deposit					
Recreation	Non-residents					
Recreation	*Baseball/Softball per hour	\$ 35.00	\$45.00	LS	Increase in staffing costs	
Recreation	Weekend Tournaments 1 day per field	\$ 255.00	NC			
Recreation	Weekend Tournaments 2 day per field	\$ 430.00	NC			
Recreation	*Fee does NOT include Security Deposit					
Recreation						
Recreation	Set up - per field	\$ 30.00	\$35.00	LS	Increase in staffing costs	
Recreation	Field Lights (additional to field prep) (Per hour per field)	\$ 25.00	\$30.00	LS	Increase in staffing costs	
Recreation	Site Supervisor per hour	\$ 25.00	\$30.00	LS	Increase in staffing costs	
Recreation	*Fee does NOT include Security Deposit					
Recreation	*Security Deposit	\$ 50.00	NC			
	Day Camp					
Recreation	One week of Day Camp - Residents	\$ 140.00	\$150.00	LS	Increase in staffing costs	
Recreation	One week of Day Camp - Non Residents	\$ 150.00	\$160.00	LS	Increase in staffing costs	
Recreation	4 day week of camp (4th of July) Non - Res	\$ 122.00	\$132.00	LS	Increase in staffing costs	
Recreation	4 day week of camp (4th of July week) Resident	\$ 112.00	\$122.00	LS	Increase in staffing costs	
Recreation	One week of AM/PM latchkey Resident	\$ 25.00	\$30.00	LS	Increase in staffing costs	
Recreation	One week of AM/PM latchkey Non-resident	\$ 30.00	\$35.00	LS	Increase in staffing costs	
Recreation	4 day week of AM/PM latchkey (4th of July week) Resident	\$ 20.00	\$25.00	LS	Increase in staffing costs	
Recreation	4 day week of AM/PM latchkey (4th of July week) Non-resident	\$ 25.00	\$30.00	LS	Increase in staffing costs	
Recreation	Day Camp late fee	\$ 20.00	\$25.00	LS	Increase in staffing costs	
	Baseball					
Recreation	T-ball	\$ 45.00	\$50	LS	Increase in supply & uniform cost	
	T-Ball Non Resident	\$ 50.00	\$55	LS	Increase in supply & uniform cost	
Recreation	Coach Pitch - Machine Pitch	\$ 45.00	\$50	LS	Increase in supply & uniform cost	
	Non Resident	\$ 50.00	\$55	LS	Increase in supply & uniform cost	
Recreation	9 & 10 year olds - Pony	\$ 55.00	\$60	LS	Increase in supply & uniform cost	
	Non Resident	\$ 60.00	\$65	LS	Increase in supply & uniform cost	
Recreation	11 & 12 year olds - Minors	\$ 55.00	\$60	LS	Increase in supply & uniform cost	
	Non Resident	\$ 60.00	\$65	LS	Increase in supply & uniform cost	
Recreation	13 & 14 year olds - Majors	\$ 65.00	\$70	LS	Increase in supply & uniform cost	
	Non Resident	\$ 70.00	\$75	LS	Increase in supply & uniform cost	
	Girls Softball					
Recreation	9 - 11 year olds	\$ 55.00	\$60.00	LS	Increase in supplies and uniform costs	
Recreation	9-11 NR	\$ 60.00	\$65.00	LS	Increase in supplies and uniform costs	

City of Oak Park
Fee Schedule

Recreation	12 - 14 year olds	\$ 70.00	NC			
Recreation	12-14 NR	\$ 75.00	NC			
	Soccer					
Recreation	Little Kickers (Age3)	\$ 45.00	NC			
Recreation	U4 NR	\$ 50.00	NC			
Recreation	U6 (ages 4 & 5)	\$ 60.00	NC			
Recreation	U6 NR	\$ 65.00	NC			
Recreation	U8 (ages 6 & 7)	\$ 65.00	NC			
Recreation	U8 NR	\$ 70.00	NC			
Recreation	U10 (ages 8 & 9)	\$ 70.00	NC			
Recreation	U10 NR	\$ 75.00	NC			
	Basketball					
Recreation	1st-2nd Grade Resident	\$ 70.00	NC			
Recreation	1st-2nd Grade Non Resident	\$ 75.00	NC			
Recreation	3rd-8th Grade Resident	\$ 80.00	NC			
Recreation	3rd-8th Grade Non Resident	\$ 85.00	NC			
Recreation	Basketball Camp	\$ 135.00	NC			
	Basketball Clinic					
Recreation	Pre School Sports Clinic Resident	\$ 36.00	NC			
Recreation	Pre School Sports Clinic Non Resident	\$ 41.00	NC			
Recreation	6-8 year olds (per participant)	\$ 35.00	NC			
Recreation	9 - 12 year olds (per participant)	\$ 45.00	NC			
	Mens Softball					
Recreation	Summer - 14 games/double headers - per team	\$ 450.00	NC			
Recreation	Forfiet Fee	\$ 50.00	NC			
Recreation	Fall - Softball per team	\$ 350.00	NC			
Recreation	Forfiet Fee	\$ 50.00	NC			
Recreation	Adult Softball Tournament	\$ 150.00	NC			
Recreation	Forfeit Fee	\$ 50.00	NC			
Recreation	Ping Pong Tournament (per person)	\$ 10.00	NC			
Recreation	Adult Basketball (per team)	\$ 350.00	NC			
Recreation	Forfeit Fee	\$ 50.00	NC			
Recreation	Adult Soccer League (per team)	\$ 350.00	NC			
Recreation	Forfeit Fee	\$ 50.00	NC			
	Adult Kickball					
Recreation	Spring Kickball: 20players, 20 shirts, awards, kickballs, 14 games and playoffs	\$ 350.00	NC			
Recreation	Forfiet Fee	\$ 50.00	NC			
Recreation	Fall Kickball: 20 players, awards, kickball and 8 games	\$ 150.00	NC			
Recreation	Forfiet Fee	\$ 50.00	NC			
Recreation	Adult Kickball Tournament	\$ 150.00	NC			
Recreation	Forfiet Fee	\$ 50.00	NC			
	Mayors 3 mile run					
Recreation	Pre Registration	\$ 20.00	NC			
Recreation	Day of Registration	\$ 25.00	NC			
Recreation	Contractual Programs	70/30split				

City of Oak Park
Fee Schedule

7

Recreation	Parent and child dances - Couple	\$ 40.00		\$45 LS	Increase in food, linens, flowers, contratual services.
Recreation	Parent and child Dances - Additional Child	\$ 12.00		\$15 LS	Increase in food, linens, flowers, contratual services.
Recreation	Parent and Child Dances - additional Non resident fee	\$ 5.00	NC		
	Pool - Daily Rates				
Recreation	Age 3 and under resident	Free	NC		
Recreation	Age 3 and under non resident	Free	NC		
Recreation	Ages 4 - 54 resident	\$ 4.00	NC		
Recreation	Ages 4 - 54 non resident	\$ 6.00	NC		
Recreation	Ages 55 + resident	\$ 3.00	NC		
Recreation	Ages 55 + non residents	\$ 5.00	NC		
Recreation	Womens and Men Only Swims and Teen Only	\$ 3.00	NC		
	Season Passes				
Recreation	Ages 4 - 54 residents Punch card 10 punches	\$ 30.00	NC		
Recreation	Ages 4 - 54 non residents Punch card 10 punches	\$ 50.00	NC		
Recreation	Ages 55+ residents punch card 10 punches	\$ 20.00	NC		
Recreation	Ages 55+ non residents punch card 10 punches	\$ 40.00	NC		
Recreation	Women's only and Men's only Resident 20 punches	\$ 50.00	NC		
Recreation	Women's only and Men's Only Resident 40 punches	\$ 90.00	NC		
Recreation	Women's only and men's only card non resident 20 punches	\$ 60.00	NC		
Recreation	Women's only and men's only punch card Non-resdent 40 punches	\$ 110.00	NC		
	Pool Rental				
Recreation	75 people and under for two hours	\$ 240.00	NC		
Recreation	76 to 100 people for two hours	\$ 275.00	NC		
Recreation	101 to 200 people for two hours	\$ 310.00	NC		
Recreation	201 to 400 people for two hours	\$ 400.00	NC		
Recreation	Non resident fee	\$ 35.00	NC		
Recreation	Damage deposit	\$ 75.00	NC		
	Swim Lessons				
Recreation	Residents (6, 40 minute classes) 30 minute classes	\$ 48.00	NC		
Recreation	Non Residents (6, 40 minute classes) 30 minute classes	\$ 53.00	NC		
Recreation	Contractual Classes	70/30split	NC		
Recreation	Dog Swims - Pre registration	\$ 15.00	NC		
Recreation	Dog Swims - on Site registration	\$ 20.00	NC		
	Seniors + Drop-in Program Fee:				
Recreation	Resident Dues	\$ 6.00	NC		
Recreation	Non Resident Dues	\$ 12.00	NC		
Recreation	Senior Holiday Lunch			\$35 LS	New program
Recreation	Senior Picnic			\$25 LS	New program
	Transportation				
Recreation	Medical - round trip	\$ 4.00	NC		
Recreation	Medical - one way	\$ 3.00	NC		
Recreation	Errands - round trip - SINGLE PERSON	\$ 4.00	NC		
Recreation	Errands - round trip - GROUP RATE	\$ 2.00	NC		
Recreation	Errands - round trip - EACH ADDITIONAL STOP	\$ 1.00	NC		
Recreation	Community Center - round trip	\$ 2.00	NC		

City of Oak Park
Fee Schedule

	Day Trips					
Recreation	Program Administrative Fee/per person	\$ 5.00	NC			
Recreation	Bus Fee	\$ 6.00	NC			
Recreation	Overnight Trips	\$ 10.00	NC			
	Classes /Special Events					
Recreation	Contractual	70/30 split				
Recreation	Senior Tea - Non- Resident	\$ 45.00	\$50	LS	Increased cost in food, entertainment, catering	
Recreation	Senior Tea - Resident	\$ 40.00	\$45	LS	Increased cost in food, entertainment, catering	
Recreation	Senior Dance - Couple	\$ 25.00	NC			
Recreation	Senior Dance - Single	\$ 13.00	NC			
Recreation	Movies Afternoon	\$ 5.00	NC			
Recreation	Gift-o-Rama Vendor Fees	\$ 45.00	NC			
Recreation	Summer Blast Entry Fee	\$ 5.00		LS	Cancelled	
	Dog Park					
Recreation	Residents	\$ 40.00	NC			
Recreation	Non-residents	\$ 65.00	NC			
Recreation	Tag and Replacement tag (one per dog)	\$ 10.00	NC			
Recreation	Replacement Fob (one per household)	\$ 20.00	NC			
Recreation	Mom 2 Mom Sale/Community Sales					
Recreation	Seller Space Resident	\$ 20.00	NC			
Recreation	Seller Space Non Resident	\$ 25.00	NC			
Recreation	Buyer Entry Fee - Early Bird Sale Hours	\$ 3.00	NC			
Recreation	Buyer Entry Fee - Regular Sale Hours	\$ 2.00	NC			
	UTILITY BILLING					
	Illegal Turn on Fees					
Utility Billing	First Occurrence	\$ 120.00	NC			
Utility Billing	Any Subsequent Occurrence	\$ 250.00	NC			
Utility Billing	Disable Water Service Line	\$ 350.00	NC			
	Shut Off Fees					
Utility Billing	Delinquency Fee (\$45 to turn off \$45 to turn back on)	\$ 90.00	NC			
Utility Billing	Shutoff Notice Fee	\$ 10.00	NC			
Utility Billing	Repair Fee	\$ 60.00	NC			
Utility Billing	Shutoff for Winter Fee	\$ 100.00	NC			
Utility Billing	Overtime Fee (two employees times their overtime rate times two hours)	\$ 150.00	NC			
	Meter Test					
Utility Billing	Meter Size 5/8 - 1"	\$ 120.00	NC			
Utility Billing	Meter Size 1.5 - 2"	\$ 170.00	NC			
	Payment Fees					
Utility Billing	Penalty Fee (late fee)	5%	NC			
Utility Billing	Dishonored Return Payment Fee (check, debit/credit card)	\$ 30.00	NC			
Utility Billing	Payment Plan Down Payment	25%	NC			
Utility Billing	Missed Appointment Fee	\$ 45.00	NC			
Utility Billing	Meter Install	\$ 40.00	NC			

City of Oak Park
Fee Schedule

9

Utility Billing	Replace Cut/Damaged Wire	\$ 40.00	NC		
	<u>Trash and Recycling Container Fees</u>				
Utility Billing	64 Gallon Rubbish Container	\$ 65.00	NC		
Utility Billing	96 Gallon Rubbish Container	\$ 75.00	NC		
Utility Billing	64 Gallon Recycling Container	\$ 25.00	NC		
Utility Billing	96 Gallon Recycling Container	\$ 65.00	NC		
Utility Billing	64 Gallon Recycling Container Upgrade to 96 Gallons	\$ 40.00	NC		
Utility Billing	64 or 96 Gallon Container - Replacement Lid (City logo cart only)	\$ 15.00	NC		
Utility Billing	64 or 96 Gallon Container - Replacement Parts (Wheel, Axle, or Catch Bar) (City logo cart only)	\$ 8.00	NC		
Utility Billing	Recycling Bin with Lid	\$ 12.00	NC		
	<u>Hydrant Permit Fees</u>				
Utility Billing	Hydrant Meter Deposit	\$ 2,400.00	NC		
Utility Billing	Permit Fee (15 days)	\$ 65.00	NC		
Utility Billing	Charge Each Day Beyond Final Permit Date	\$ 5.00	NC		
	<u>Service Connection Fees</u>				
Utility Billing	Water Main Tap & Inspection Fee Per Inch Diameter (\$500 Minimum Fee)	\$ 500.00	NC		
Utility Billing	Meter Installation Fee New Construction (per installation)	\$ 100.00	NC		
Utility Billing	Construction Water Charge - Residential	\$ 48.00	NC		
Utility Billing	Construction Water Charge - Commercial	\$ 95.00	NC		
	<u>Service Disconnection Fees</u>				
Utility Billing	Water Service Two Inches in Diameter or Less per Service Disconnection	\$ 500.00	NC		
Utility Billing	Inspection Fee (if larger than two inches in diameter & is owners responsibility)	\$ 200.00	NC		
Utility Billing	<u>Stormwater Runoff Credit Program Per Year</u>				
Utility Billing	Rain Barrel	\$ 50.00	NC		
Utility Billing	Rain Garden	\$ 60.00	NC		
Utility Billing	Cistern	\$ 100.00	NC		
Utility Billing	Infiltration Trench/Dry Well	\$ 100.00	NC		
Utility Billing	Pervious Pavement per 100 Square Feet	\$ 10.00	NC		
Utility Billing	<u>New Meter/Equipment Fees (Current price set by vendor)</u>				
	<u>GLWA - Monthly Industrial Waste Charge</u>				
Utility Billing	5/8" Meter	\$ 3.72	\$3.89	DED	GLWA Adopted Rate: \$3.89
Utility Billing	3/4" Meter	\$ 5.58	\$5.84	DED	GLWA Adopted Rate: \$5.84
Utility Billing	1" Meter	\$ 9.30	\$9.73	DED	GLWA Adopted Rate: \$9.73
Utility Billing	1-1/2" Meter	\$ 20.46	\$21.40	DED	GLWA Adopted Rate: \$21.40
Utility Billing	2" Meter	\$ 29.76	\$31.12	DED	GLWA Adopted Rate: \$31.12
Utility Billing	3" Meter	\$ 53.94	\$56.41	DED	GLWA Adopted Rate: \$56.41
Utility Billing	4" Meter	\$ 74.40	\$77.80	DED	GLWA Adopted Rate: \$77.80
Utility Billing	6" Meter	\$ 111.60	\$116.70	DED	GLWA Adopted Rate: \$116.70
	<u>GLWA - High Strength Surcharge (Charge Per Pound of Excess Pollutant)</u>				
Utility Billing	Biochemical Oxygen Demand (BOD)	\$ 0.392	\$0.409	DED	GLWA Adopted Rate: \$0.409
Utility Billing	Total Suspended Solids (TSS)	\$ 0.525	\$0.548	DED	GLWA Adopted Rate: \$0.548
Utility Billing	Phosphorus (p)	\$ 7.571	\$7.907	DED	GLWA Adopted Rate: \$7.907
Utility Billing	Fats, Oils and Grease	\$ 0.125	\$0.131	DED	GLWA Adopted Rate: \$0.131

City of Oak Park
Fee Schedule

	<u>Infrastructure Fee</u>					
Utility Billing	5/8" Meter	\$ 5.00	NC			
Utility Billing	3/4" Meter	\$ 6.00	NC			
Utility Billing	1" Meter	\$ 13.00	NC			
Utility Billing	1-1/2. Meter	\$ 25.00	NC			
Utility Billing	2" Meter	\$ 40.00	NC			
Utility Billing	3" Meter	\$ 90.00	NC			
Utility Billing	4" Meter	\$ 150.00	NC			
Utility Billing	6" Meter	\$ 250.00	NC			
	<u>Utility Bill Rates & Charges</u>					
Utility Billing	Water Consumption Unit Rate	\$ 5.37	5.69 KV			
Utility Billing	Sewage Disposal Unit Rate	\$ 5.79	6.13 KV			
Utility Billing	Stormwater Runoff Annual Rate	\$ 601.65	NC			
Utility Billing	Rubbish Collection Service Monthly Rate	\$ 12.91	NC			
Utility Billing	Minimum Deposit Required in certain circumstances (Cover one and a half times the average annual bill)					
	TREASURY					
Treasury	Property Tax Roll (per season) (fee subject to FOIA charges)					
	ASSESSING					
Assessing	Assessing Database Export (fee subject to FOIA charges)					
Assessing	Residential Division/Lot Split	\$ 100.00				
Assessing	Commerical Division/Lot Split	\$ 200.00				
	Municipal Services					
	<u>Plan Review</u>					
Mun Serv	<i>Commercial, Industrial, Residential-(Multi-Family) (Non-Structural) (Sealed Architectural Plans)</i>					
	The Plan Review fee is based on the estimated construction value. For buildings valued up to \$1,000,000.00 , the Building Plan Review Fee is .0015 of the building valuation (\$100.00 min). For buildings valued over \$1,000,000.00 up to \$5,000,000.00 the fee is \$1,500.00 plus .0005 of the valuation over \$1,000,000.00 . For buildings over \$5,000,000.00 , the fee is \$3,500.00 plus .0004 of the valuation over \$5,000,000.00 .		NC			
	<i>Residential (1&2 Family) (Non-Structural) \$60.00 Minimum</i>					
	The Plan Review fee is based on the estimated construction value. For buildings valued up to \$1,000,000.00 , the building Plan Review fee is .0015 of the building valuation (\$60.00 min). For buildings valued over \$1,000,000.00 up to \$5,000,000.00 the fee is \$1,500.00 plus .0005 of the valuation over \$1,000,000.00 . For buildings over \$5,000,000.00 , the fee is \$3,500.00 plus .0004 of the valuation over \$5,000,000.00 .					
Mun Serv	<i>Structural Plan Review \$300 minimum or consultants fee plus 15%</i>	\$ 300.00	NC			
Mun Serv	<i>Mechanical Plan Review 25% of building plan review (\$100.00 minimum) or consultants fee plus 15%</i>		NC			
Mun Serv	<i>Plumbing Plan Review 25% of building plan review (\$100.00 minimum) or consultants fee plus 15%</i>		NC			
Mun Serv	<i>Electrical Plan Review 25% of building plan review (\$100.00 minimum) or consultants fee plus 15%</i>		NC			

City of Oak Park
Fee Schedule

	(Where the estimated cost of construction is in question the Type of Construction Method will be used to determine the estimated cost of construction. This method is published semi-annually by International Code Council (ICC) in their bimonthly magazine)					
	<u>Sprinkler Plan Review</u>					
Mun Serv	1-100 Heads	\$ 150.00	NC			
Mun Serv	101-200 Heads	\$ 175.00	NC			
Mun Serv	201-300 Heads	\$ 200.00	NC			
Mun Serv	301-400 Heads	\$ 225.00	NC			
Mun Serv	401-500 Heads	\$ 275.00	NC			
Mun Serv	501-750 Heads	\$ 300.00	NC			
Mun Serv	Over 750 Heads (Plus \$.20 per head over 750)	\$ 300.00	NC			
Mun Serv	Hydraulically designed system (Fees multiplied by two)					
	<u>General Review Fees</u>					
	Preliminary Review, Multiple Revisions Review, & any Miscellaneous Review are \$100.00 per hour. In cases where plans must be sent to a consultant or other outside source the review fee will be the actual cost of review plus a 15% Administration Fee.					
	<u>Certificate of Occupancy</u>					
Mun Serv	Temporary Certificate of Occupancy (Commercial with renovations/permit)	\$ 75.00	NC			
Mun Serv	Final Certificate of Occupancy (Commercial with renovations/permit)	\$ 75.00	NC			
Mun Serv	Certificate of Occupancy (for occupancy only)	\$ 50.00	NC			
Mun Serv	Reissuance of Certificate of Occupancy	\$ 50.00	NC			
	<u>Building Permit Fees</u>					
Mun Serv	Base Fee	\$ 50.00	NC			
	<u>Valuation of Work</u>					
Mun Serv	\$0.00 to \$4000.00	\$ 60.00	NC			
Mun Serv	\$4,001.00 to \$8,000.00	\$ 100.00	NC			
Mun Serv	\$8,001.00 to \$12,000.00	\$ 150.00	NC			
Mun Serv	\$12,001.00 and over (Plus \$10 for each additional \$1,000.00 or part thereof)	\$ 150.00	NC			
Mun Serv	Fence Permit Fee (Minimum)	\$ 90.00	NC			
Mun Serv	Shed Permits (Minimum)	\$ 90.00	NC			
	<u>Mechanical Permit Fee</u>					
Mun Serv	Base Fee	\$ 50.00	NC			
Mun Serv	Gas/Oil Furnaces/Boilers/Etc. (all first units)	\$ 60.00	NC			
Mun Serv	Each Additional Unit in same Building	\$ 40.00	NC			
	<u>HVAC Duct Work</u>					
Mun Serv	Initial Duct Work (\$35 plus .10 per foot)	\$ 50.00	NC			
Mun Serv	<u>Factory Built Chimney</u>	\$ 60.00	NC			
Mun Serv	<u>Chimney Liner</u>	\$ 50.00	NC			
Mun Serv	<u>Unit Heater Hot Water or Steam Unit Heaters (All units)</u>	\$ 50.00	NC			

City of Oak Park
Fee Schedule

	<u>Hydronic System</u>					
Mun Serv	Hot Water, Steam and Chilled Water Piping Duct Coils (Per Unit)	\$ 50.00	NC			
	<u>Multiple Installations Of Pump or Fan Coil Units</u>					
Mun Serv	Per Unit	\$ 50.00	NC			
	<u>Air Handling Systems Vent & Exhaust Fans</u>					
Mun Serv	First Unit (all sizes)	\$ 60.00	NC			
Mun Serv	Additional Exhaust Fans	\$ 10.00	NC			
Mun Serv	Commercial Kitchen Make-up Air and Exhaust	\$ 60.00	NC			
	<u>Solid Fuel Equipment</u>					
Mun Serv	Wood burning Stoves, Add-on Furnaces	\$ 50.00	NC			
Mun Serv	Prefab Fireplace, residential (including Chimney)	\$ 60.00	NC			
Mun Serv	Boiler	\$ 60.00	NC			
	<u>Tank Installation and Removal- L.P.G. & Fuel Oil</u>					
Mun Serv	Above Ground Storage Tanks Installation					
Mun Serv	Under Ground Storage Tanks Installation					
	<u>Individual Mechanical Permit Fees</u>					
Mun Serv	Base Fee	\$ 50.00	NC			
Mun Serv	Humidifiers	\$ 10.00	NC			
Mun Serv	Flue Damper/separate inspection	\$ 50.00	NC			
Mun Serv	Flue Damper on Existing Furnace Residential	\$ 10.00	NC			
Mun Serv	Electronic Air Cleaner Residential	\$ 10.00	NC			
Mun Serv	Electronic Air Cleaner W/Washer	\$ 30.00	NC			
Mun Serv	Space Heater	\$ 30.00	NC			
Mun Serv	Gas Dryer	\$ 10.00	NC			
Mun Serv	Gas Range	\$ 10.00	NC			
Mun Serv	Gas Piping (\$35 plus .10 per foot)	\$ 35.00	NC			
Mun Serv	Mini split	\$ 50.00	NC			
	<u>Refrigeration Permit Fees</u>					
Mun Serv	Base Fee	\$ 50.00	NC			
Mun Serv	Walk in Cooler	\$ 60.00	NC			
	<u>Air Conditioning</u>					
Mun Serv	First unit (all sizes)	\$ 60.00	NC			
Mun Serv	Each Additional Unit	\$ 30.00	NC			
Mun Serv	Chiller	\$ 50.00	NC			
Mun Serv	Cooling Tower	\$ 60.00	NC			
Mun Serv	Roof Top Furnace/Air Conditioning Unit	\$ 60.00	NC			
	<u>Evaporator Coils</u>					
Mun Serv	First unit (all sizes)	\$ 60.00	NC			
Mun Serv	Each additional unit/same building	\$ 30.00	NC			
Mun Serv	<u>Heat Pump</u> (All units)	\$ 60.00	NC			
	<u>Fire Sprinkler System Fees</u>					
Mun Serv	Base Fee	\$ 50.00	NC			

City of Oak Park
Fee Schedule

	<i>Fire Suppression System Standpipe System</i>					
Mun Serv	Up to 2-1/2 inches thru 4 inches	\$ 50.00	NC			
Mun Serv	Over 4 inches	\$ 60.00	NC			
Mun Serv	Fire Pumps & Connections (Each)	\$ 30.00	NC			
Mun Serv	Jockey Pumps (Each)	\$ 30.00	NC			
	<i>Fire Sprinkler Systems Piping</i>					
Mun Serv	1 Floor 1 inch thru 2 inches	\$ 50.00	NC			
Mun Serv	1 Floor 2-1/2 inches thru 4 inches	\$ 60.00	NC			
Mun Serv	1 Floor over 4 inches	\$ 100.00	NC			
Mun Serv	Each Additional Floor	\$ 30.00	NC			
Mun Serv	Fire Pumps & Connections (Each)	\$ 50.00	NC			
Mun Serv	Jockey Pumps (Each)	\$ 50.00	NC			
	<i>Fire Sprinkler Heads</i>					
Mun Serv	0 to 10 Heads (Per Head)	\$ 4.00	NC			
Mun Serv	11 to 75 Heads (Per Head)	\$ 3.00	NC			
Mun Serv	76 to 125 Heads (Per Head)	\$ 2.00	NC			
Mun Serv	126 Heads & Over (Per Head)	\$ 1.00	NC			
	<i>Hood & Duct Fire Suppression System</i>					
Mun Serv	Each Establishment System, Minimum	\$ 100.00	NC			
Mun Serv	Each Additional System at the same Location	\$ 60.00	NC			
	<i>Plumbing Permit Fees</i>					
Mun Serv	Base Fee	\$ 60.00	NC			
Mun Serv	Sewer Cap	\$ 50.00	NC			
	<i>Water Distribution System: Includes Lawn Irrigation Systems</i>					
Mun Serv	1 inch thru 3 inch Service	\$ 50.00	NC			
Mun Serv	4 inch Service or Larger	\$ 60.00	NC			
	<i>Sewer Lines-Storm, Sanitary, Combination</i>					
Mun Serv	Lines not exceeding 18 inches	\$ 50.00	NC			
Mun Serv	Lines over 18 inches	\$ 60.00	NC			
	<i>Plumbing Fixture Fees</i>					
Mun Serv	Inside Drain	\$ 50.00	NC			
Mun Serv	Outside Drain	\$ 50.00	NC			
Mun Serv	Crock to Iron (connection to building sewer)	\$ 50.00	NC			
Mun Serv	New Stack or Stack Alterations	\$ 50.00	NC			
Mun Serv	(Soil, Waste, Vent, & inside Conductor)	\$ 50.00	NC			
Mun Serv	Sump or any Interceptor	\$ 50.00	NC			
Mun Serv	Water Heater (Gas or Electric - If electric pull electrical permit)	\$ 50.00	NC			
Mun Serv	Water Storage Tank	\$ 50.00	NC			
Mun Serv	Bathtub	\$ 10.00	NC			
Mun Serv	Sink (any type)	\$ 10.00	NC			
Mun Serv	Laundry Tray	\$ 10.00	NC			
Mun Serv	Floor Drain	\$ 10.00	NC			
Mun Serv	Shower Trap	\$ 10.00	NC			
Mun Serv	Urinal	\$ 10.00	NC			

City of Oak Park
Fee Schedule

Mun Serv	Garbage Disposal	\$ 10.00	NC			
Mun Serv	Water Closet	\$ 10.00	NC			
Mun Serv	Dental Chair	\$ 10.00	NC			
Mun Serv	Dishwashing Machine	\$ 10.00	NC			
Mun Serv	Drinking Fountain	\$ 10.00	NC			
Mun Serv	Hose Bib	\$ 10.00	NC			
Mun Serv	Automatic Washer	\$ 10.00	NC			
Mun Serv	Beverage Dispensing Machine	\$ 10.00	NC			
Mun Serv	Back Water Valve	\$ 30.00	NC			
Mun Serv	Pump or Water Lift	\$ 30.00	NC			
Mun Serv	Grease Trap (Each)	\$ 30.00	NC			
Mun Serv	Catch basin (Each)	\$ 60.00	NC			
Mun Serv	Soda Fountain, Bar Waste, or Refrigeration Outlet	\$ 30.00	NC			
Mun Serv	Backflow Preventer Device: required for lawn irrigation system	\$ 30.00	NC			
Mun Serv	Air Conditioning Unit (water cooled)	\$ 10.00	NC			
Mun Serv	Water Softener or Filter (Each)	\$ 10.00	NC			
Mun Serv	Swimming Pool Re-circulating Device	\$ 30.00	NC			
Mun Serv	Fixture not listed	\$ 10.00	NC			
	<u>Electrical Permit Fees</u> (\$50.00 Base Fee)					
Mun Serv	Base Fee	\$ 50.00	NC			
	<u>Wiring Circuits</u>					
Mun Serv	One circuit	\$ 50.00	NC			
Mun Serv	Each Additional Circuit	\$ 10.00	NC			
Mun Serv	EV Charger Circuit	\$ 60.00	NC			
Mun Serv	Mini split Connection	\$ 50.00	NC			
	<u>Fixtures (Installing-Altering-Repairing)</u>					
Mun Serv	0-25 Fixtures	\$ 50.00	NC			
Mun Serv	Each Additional 25 Fixtures	\$ 10.00	NC			
Mun Serv	Low Voltage per Device	\$ 5.00	NC			
	<u>Permanent Service (Includes Service Riser, Service Leg to Panel & Box)</u>					
Mun Serv	0-200 amps	\$ 50.00	NC			
Mun Serv	201-600 amps	\$ 60.00	NC			
Mun Serv	Over 600 amps	\$ 125.00	NC			
Mun Serv	Subpanel/Transfer Switch	\$ 50.00	NC			
	<u>Residential</u>					
Mun Serv	Electric Space Heating (1 st room)	\$ 50.00	NC			
Mun Serv	Each Additional Room	\$ 10.00	NC			
Mun Serv	Furnaces (new circuit)	\$ 50.00	NC			
Mun Serv	Each Additional Accessory Unit	\$ 10.00	NC			
Mun Serv	Air Cleaner-Humidifier-Dehumidifier-Drain Pump	\$ 50.00	NC			
Mun Serv	Heat Pumps	\$ 50.00	NC			
Mun Serv	Air Conditioner (220 circuit, Separate Box)	\$ 50.00	NC			
Mun Serv	Edison Interrupter Device	\$ 10.00	NC			
	<u>Household Electrical Appliances</u>					
Mun Serv	Ranges, Dryers, Water Heaters, Dishwashers	\$ 10.00	NC			

City of Oak Park
Fee Schedule

Mun Serv	Each Additional unit (not listed above)	\$ 10.00	NC			
	Commercial & Industrial					
Mun Serv	Roof Top Furnaces Unit (HVAC)	\$ 50.00	NC			
Mun Serv	Each Additional Unit	\$ 10.00	NC			
Mun Serv	Furnaces Inside Building (Includes Hanging Heaters)	\$ 50.00	NC			
Mun Serv	Roof Top Air Conditioner Unit	\$ 50.00	NC			
Mun Serv	Each Additional Unit	\$ 10.00	NC			
Mun Serv	Other items not listed	\$ 10.00	NC			
	Electrical Power Units (Motors, Generators, Welders, Heating Units, Floodlights, Transformers)					
Mun Serv	All HP or KVA	\$ 60.00	NC			
Mun Serv	Commercial & Industrial Power Plug	\$ 30.00	NC			
Mun Serv	Plan Review-\$100/Hr. - \$100.00 Minimum	\$ 100.00	NC			
	Feeders-Mains-Bus Ducts-Under floor Raceway-Cable Trays					
Mun Serv	1 st 100 feet or less	\$ 50.00	NC			
Mun Serv	Each Additional 50 feet	\$ 10.00	NC			
	Interior or Exterior Fixture, Tag Inspection					
	Electrical					
Mun Serv	Swimming Pool or Spa Wiring	\$ 60.00	NC			
	Gas Station Inspection					
	(Field Inspections-Alterations of Fuel Pumps & Dispensing Unit, Any Field Alterations or Additions)					
Mun Serv	Self Service Fuel Pumps or Dispensing Units	\$ 60.00	NC			
Mun Serv	Electrical Components of a Unit	\$ 60.00	NC			
Mun Serv	Each Additional Unit	\$ 30.00	NC			
	Sign Wiring					
Mun Serv	One Circuit	\$ 50.00	NC			
Mun Serv	Each Additional Circuit	\$ 10.00	NC			
Mun Serv	Connection Only (Each sign)	\$ 10.00	NC			
	Special Inspections					
Mun Serv	Circuses, Carnivals, & Festivals	\$ 120.00	NC			
Mun Serv	Temporary Light Displays	\$ 60.00	NC			
Mun Serv	Lighting Displays, Tents, Tree Lots, Damaged Bldgs	\$ 60.00	NC			
Mun Serv	Temporary Service (Construction Site)	\$ 60.00	NC			
Mun Serv	Additional Inspections as needed	\$ 50.00	NC			
	Electrical Fire Alarm System Fees					
Mun Serv	Base Permit	\$ 50.00	NC			
Mun Serv	Drill Station	\$ 20.00	NC			
Mun Serv	Pull Station	\$ 20.00	NC			
Mun Serv	Each Additional Drill & Pull Station	\$ 10.00	NC			
Mun Serv	Fire Alarm Device (Horn, Bell, Voice, Smoke Detector)	\$ 20.00	NC			
Mun Serv	Each Additional Alarm Device	\$ 10.00	NC			
Mun Serv	Each Fan Controlled by Fire Alarm Sys	\$ 20.00	NC			
Mun Serv	Each sprinkler Sys Flow Switch &/or Tamper Switch	\$ 20.00	NC			
Mun Serv	Fire Control Sys (Foam, Co2, Halogen, Dry per Zone)	\$ 30.00	NC			
Mun Serv	Each Chemical-Kitchen Hood Protection	\$ 30.00	NC			

City of Oak Park
Fee Schedule

	<u>Sign Permit Fees</u>					
Mun Serv	Wall, Ground, Marquee, & Painted Signs (Plus Electrical Permit) (Minimum)	\$ 90.00	NC			
Mun Serv	Temporary Signs (Minimum)	\$ 90.00	NC			
Mun Serv	Sign Permit Review Fee	\$ 30.00	NC			
Mun Serv	Sandwich Board Sign (annual first application)	\$ 125.00	NC			
Mun Serv	Sandwich Board Sign (additional year)	\$ 100.00	NC			
	<u>Parking Lot Lighting</u>					
Mun Serv	1st Pole	\$ 50.00	NC			
Mun Serv	Additional Poles	\$ 10.00	NC			
	<u>Demolition Permit Fees</u>					
Mun Serv	Residential Structure	\$ 100.00	NC			
Mun Serv	Each additional Structure on Premises	\$ 30.00	NC			
Mun Serv	Multi-Family, Commercial, or Industrial Structures (Up to 30,000 square feet)	\$ 150.00	NC			
Mun Serv	Above 30,000 square feet, \$150.00 plus \$5.00 per 1,000 square feet above 30,000	\$5 / 1,000 sft	NC			
Mun Serv	Cash or Performance Bond required for all demolition permits	\$ 5,000.00	NC			
Mun Serv	Sewer and water cap fees also required for all demolition permits					
	<u>(Plus plumbing sewer cap permit)</u>					
	<u>Moving Permit Fees</u>					
	Cash or Performance Bond					
Mun Serv	City/Out of City-Initial Structure (Per hour fee, 2 hr minimum)	\$ 90.00	NC			
Mun Serv	Site Inspection before Moving into City (Per hour fee)	\$ 90.00	NC			
	<u>General Permit Fees</u>					
	Permit Cancellation (No refunds on permits \$60 or less or permits with inspections)					
	50% Refund on Permits Greater than \$60.00					
Mun Serv	<u>Keeping of Chickens</u>					
	Annual Fee	\$ 60.00	NC			
Mun Serv	<u>Animal Fostering</u>	No Fee	NC			
Mun Serv	<u>Storm Water Rate Reduction Credits - RESIDENTIAL Permits</u>					
	Rain Barrels, Rain Gardens, Cisterns, Infiltration Trench/Dry Wells, Pervious Pavement	\$ 30.00	NC			
Mun Serv	<u>Storm Water Rate Reduction Credits - COMMERCIAL Permits</u>					
	Bio-Swales, Green Infrastructure, Detention Ponds	\$ 30.00	NC			
	<u>Right-of-Way Permit Requirements</u>					
	All work in the public right-of-way or public utility easements require an approved right-of-way permit issued by the City Engineer or their representative.					
Mun Serv	Right of Way Permit Fee (Minimum)	\$ 90.00	NC			
	<u>Bond Requirements</u>					
Mun Serv	Demolition of residential or commercial structure	\$ 5,000.00	NC			
Mun Serv	Sidewalk or Driveway approach replacement (Bond not required)	\$ -				

City of Oak Park
Fee Schedule

Mun Serv	Curb Cut	\$ 1,000.00	NC			
Mun Serv	Excavation in public easements (Fee minimum)	\$ 1,000.00	NC			
Mun Serv	Excavation between property line and back of curb (Fee minimum)	\$ 1,000.00	NC			
Mun Serv	Excavation under roadway up to ½ the road width (Fee minimum)	\$ 5,000.00	NC			
Mun Serv	Excavation under roadway up to full roadway width (Fee minimum)	\$ 10,000.00	NC			
	(If value of proposed work in the public right-of-way or public utility easement exceeds \$10,000.00, as determined by the City Engineer, the right-of-way permit bond requirement shall not be less than the value of the proposed work, as determined by the City Engineer)					
Mun Serv	<u>Land Improvement Permit Requirements</u>					
	All work that disturbs 0.5 acres or more is required to meet the current requirements for stormwater detention. New construction under 0.5 acres may also be required to have a Land Improvement Permit, but will not be required to detain storm water.					
Mun Serv	<u>Plan Review</u>					
Mun Serv	<u>New site development plans or stamped, sealed Civil plans</u>					
Mun Serv	Land Improvement Plan Review Fee the greater of \$500 or 1.5% of construction value					
Mun Serv	<u>Inspection Deposit</u>					
	This fee is an escrow fee based on 5% of total estimated costs on projects less than \$100,000. It is based on 3.5% of the total estimated cost on projects more than \$100,000. The costs are based only on the Civil portion of the work and does not include buildings.					
Mun Serv	<u>Performance Bond</u>					
	A bond should be based on 100% of the site work construction cost excluding landscaping.					
Mun Serv	<u>Vacant Property Registration</u>					
	Annual Registration	\$ 40.00	NC			
	Inspection	\$ 150.00	NC			
	<u>Rental Property Fees</u>					
Mun Serv	1 and 2 Family Homes (2 inspections per unit, fee assessed per unit)	\$ 150.00	NC			
Mun Serv	Multi-Family Apartment (2 inspections per unit, fee for first unit)	\$ 150.00	NC			
Mun Serv	Re-Occupany Inspection if applied within six months of previous certificate	\$ 75.00	NC			
Mun Serv	Multi-Family Apartment (2 inspections per unit, fee for each additional unit in same bldg)	\$ 60.00	NC			
Mun Serv	Each Re-inspection over two (Each unit)	\$ 60.00	NC			
	<u>Planning Commission</u>					
Mun Serv	Site Plan Review	\$ 750.00	NC			
	(Commercial, Industrial, Multi-Family Residential)					
Mun Serv	Revised Site Plans with Changes greater than 30%	\$ 300.00	NC			
Mun Serv	Special Land Uses Approval Requiring Public Hearing	\$ 1,000.00	NC			
	(Planned Developments, etc.)					
Mun Serv	Application for Text/Zoning Amendments (Rezoning)	\$ 600.00	NC			
Mun Serv	Request for Special Meetings	\$ 600.00	NC			
	(In addition to other application fees)					
Mun Serv	Administrative Site Plan Review	\$300	NC			
Mun Serv	Vacating a Street/Alley (under 21 parcels)	\$950.00	NC			
Mun Serv	Vacating a Street/Alley (21 or more parcels)	\$1,300.00	NC			
	<u>Zoning Board of Appeals Fees (In addition to other application fees)</u>					

City of Oak Park
Fee Schedule

Mun Serv	Single Family Residential Variance Request	\$ 500.00	NC			
Mun Serv	Multi-Family, Commercial/Industrial Variance Request	\$ 1,000.00	NC			
Mun Serv	Special Meetings of Zoning Board of Appeals (In addition to other fees)	\$ 600.00	NC			
	Zoning verification letter	\$50.00	new fee	KM	With numerous request for this through FOIA requests this will streamline the process and cover the cost to prepare the letter.	
	<u>Building Board of Appeals</u>					
Mun Serv	Residential, Commercial & Industrial	\$ 225.00	NC			
	<u>Annual Registration and Licensing</u>					
Mun Serv	Residential Builders Registration	\$ 20.00	NC			
Mun Serv	General Contractor Registration	\$ 20.00	NC			
Mun Serv	Electrical Contractor Registration	\$ 20.00	NC			
Mun Serv	Master Plumber Registration	\$ 1.00	NC			
Mun Serv	Mechanical Contractor Registration	\$ 15.00	NC			
Mun Serv	Sign Contractor Registration	\$ 20.00	NC			
Mun Serv	Landlord Registration (Every Two Years)	\$ 80.00	NC			
Mun Serv	House Movers Registration	\$ 20.00	NC			
Mun Serv	Demolition Contractor Registration	\$ 20.00	NC			
Mun Serv	Maintenance and Alteration Contractor	\$ 20.00	NC			
Mun Serv	Others Not Listed	\$ 20.00	NC			
	<u>Business License</u>					
Mun Serv	New Business License fee	\$ 150.00	NC			
Mun Serv	Renewal fee received by December 31	\$ 150.00	NC			
Mun Serv	Renewal fee received between January 1-31 25% late fee	\$ 187.50	NC			
Mun Serv	Renewal fee received after January 31 50% late fee	\$ 225.00	NC			
Mun Serv	<u>Donation Box</u>					
	Application Fee: one time	\$ 150.00	NC			
	Annual Permit fee	\$ 100.00	NC			
	<u>Outdoor Dining</u>					
Mun Serv	Outdoor Dining Permit fee (One time)	\$ 150.00	NC			
	<u>Special Pick-Up for Trash and Debris</u>					
Mun Serv	Priority Waste (Based on hauler charges, plus 15%)	-	DED		Removed old rate	
	<u>Special Pick-Up for Brush and Yard Waste</u>					
Mun Serv	Contractor (Based on hauler charges, plus 15%)	-	DED		Removed old rate	
Mun Serv	<u>Shopping Cart</u>					
	\$10 fee per shopping cart plus a 15% administration fee.		NC			
	<u>Civil Infraction Fines</u>					
Mun Serv	Any not listed misc municipal Civil Infraction					
Mun Serv	The first offense, \$150.00, plus cost of abatement, \$45 Court Fee and the minimum administrative fee listed below	\$ 150.00	NC			
Mun Serv	The second offense, \$250.00, plus cost of abatement, \$45 Court Fee and the minimum administrative fee listed below	\$ 250.00	NC			

City of Oak Park
Fee Schedule

Mun Serv	A person who is determined to be responsible for a third or any subsequent repeat offense, is guilty of a misdemeanor punishable by a fine of not more than \$500.00 and costs of prosecution, plus any cost to abate, the minimum administrative fee listed below, if applicable or by imprisonment for not more than 90 days, or by both such fine, costs and imprisonment in the discretion of the court in accordance with Sec. 1-25. - General penalty. Each act of violation and every day upon which any such violation shall occur shall constitute a separate offense.	\$ 500.00	NC			
	<u>Minimum Administrative Fee added on to tickets</u>					
	1-3 tickets	\$ 150.00	NC			
	4-6 tickets	\$ 300.00	NC			
	7-9 tickets	\$ 600.00	NC			
	10-12 tickets	\$ 1,200.00	NC			
	Over 12 tickets (\$1,200 plus \$150 for every ticket over 12)	\$ 1,200.00+	NC			
Mun Serv	Violation of any provision of Chapter 71 – Telecommunications Services		NC			
Mun Serv	The first offense, \$500.00.	\$ 500.00	NC			
Mun Serv	The second offense, \$1,000.00.	\$ 1,000.00	NC			
Mun Serv	A person who is determined to be responsible for a third or any subsequent repeat offense, is guilty of a misdemeanor punishable by imprisonment for not more than 93 days or a fine of not more than \$2,000.00, or community service for not more than 200 hours, or any combination of these penalties and the cost of prosecution, plus any cost to abate, if applicable.	\$ 2,000.00	NC			
	<u>Civil Infraction Fees (Established by Ordinance O-18-666 effective March 30, 2018)</u>					
MS/Court	Retiree Health	\$ 20.00	NC			
MS/Court	Building Fund (modified by Settlement Agreement)	\$ 5.00	NC			
MS/Court	Settlement amount reallocated from Building Fund to dedicated OP revenue spent on the Court	\$ 10.00	NC			
MS/Court	Per MCL 600.8727(4): \$10 assessed and payable to the state justice fund on all other civil municipal infractions	\$ 10.00	NC			
MS/Court	Per MCL 257.907(13): \$40 assessed and payable to the state justice fund on all traffic civil infractions (except parking)	\$ 40.00	NC			
	45th DISTRICT COURT			NW		
	<i>(Fee and fine amounts are set by State statute or determined by District Judges)</i>					
	<u>Probation Fees</u>					
Court	Oversight	\$ 50.00	NC			
Court	PSI/Alcohol Evaluation	\$ 125.00	NC			
Court	PBF	\$ 3.00				
Court	Probation Fee	\$ 150.00	NC			
	<u>Miscellaneous Fees</u>					
Court	Warrant Fee	\$ 85.00	NC			
Court	Show Cause Fee	\$50-\$95	NC			
Court	NSF Fee	\$ 50.00	NC			
Court	Certified Copy	\$ 10.00	NC			
Court	Copies (Per Page)	\$ 1.00	NC			
Court	Forms	\$ 1.00	NC			
	<u>Civil Infractions</u>					
Court	Speeding (1-5 Over)	\$ 150.00		\$200.00		
Court	Speeding (1-5 Over) Limited Access	\$ 160.00		\$210.00		
Court	Speeding (6-10 Over)	\$ 160.00		\$210.00		
Court	Speeding (6-10 Over) Limited Access	\$ 170.00		\$220.00		
Court	Speeding (11-15 Over)	\$ 175.00		\$220.00		

City of Oak Park
Fee Schedule

Court	Speeding (11-15 Over) Limited Access	\$ 185.00	\$230.00			
Court	Speeding (16-25 Over)	\$ 215.00	\$230.00			
Court	Speeding (16-25 Over) Limited Access	\$ 225.00	\$240.00			
Court	Speeding (26+ Over)	\$ 240.00	NC			
Court	Speeding (26+ Over) Limited Access	\$ 240.00	NC			
Court	Blockading Traffic	\$ 175.00	\$225.00			
Court	Careless Driving	\$ 240.00	NC			
Court	Defective Equipment	\$ 125.00	NC			
Court	Drive on Sidewalk	\$ 150.00	NC			
Court	Due care/Caution	\$ 165.00	NC			
Court	Expired Plate	\$ 135.00	\$175.00			
Court	Fail to Change Address on License	\$ 110.00	NC			
Court	Fail to Signal	\$ 150.00	NC			
Court	Fail to Stop for School Bus	\$ 350.00	NC			
Court	Fail to Stop Leaving Private Drive	\$ 150.00	\$165.00			
Court	Fail to Yield	\$ 165.00	NC			
Court	Fail to Yield Pedestrian	\$ 165.00	NC			
Court	Fail to Yield Emergency Vehicle	\$ 225.00	NC			
Court	Follow to Close	\$ 165.00	NC			
Court	FTS Assured Clear Distance	\$ 165.00	NC			
Court	Impeding Traffic	\$ 175.00	\$225.00			
Court	Improper Backing	\$ 175.00	NC			
Court	Improper Crossing/divided Hwy	\$ 160.00	NC			
Court	Improper Display of Plate	\$ 135.00	\$175.00			
Court	Improper Lane Use	\$ 150.00	NC			
Court	Improper Passing	\$ 165.00	NC			
Court	Improper Turn	\$ 150.00	NC			
Court	Improper Use of Lights	\$ 135.00	NC			
Court	Interfere with Traffic	\$ 165.00	\$225.00			
Court	Loud Noise	\$ 165.00	\$175.00			
Court	No Child Restraint	\$ 150.00	NC			
Court	No Proof of Insurance	\$ 190.00	NC			
Court	No Registration on Person	\$ 110.00	NC			
Court	No Seatbelt	\$ 65.00	NC			
Court	Private prop/avoid Traffic Control Device	\$ 165.00	NC			
Court	Prohibited Turn	\$ 150.00	NC			
Court	Refuse PBT	\$ 275.00	NC			
Court	Rolling Stop	\$ 150.00	NC			
Court	Stop Sign	\$ 165.00	NC			
Court	Sudden Acceleration/Squeal Tires	\$ 175.00	NC			
Court	Texting While Driving	\$ 240.00	NC			
Court	Too Fast for Conditions	\$ 165.00	NC			
Court	Too many passengers on Moped/MC	\$ 165.00	NC			
Court	Traffic Control Device	\$ 165.00	NC			
Court	Traffic Signal (Red Light)	\$ 165.00	NC			
Court	Truck Prohibited on Street	\$ 150.00	NC			
Court	Wrong Way on One Way	\$ 165.00	NC			
Court	Cell Phone Use GDL 1-2 (Added 4-1-13)	\$ 240.00	NC			
	<u>Misdemeanors (Payable)</u>					
Court	No Ops in Possession	\$ 325.00	NC			
Court	Expired Ops	\$ 325.00	NC			

City of Oak Park
Fee Schedule

Court	No Insurance	\$	375.00	NC			
Court	Improper Plate	\$	325.00	NC			
Court	Restricted License	\$	325.00	NC			



CITY OF OAK PARK, MI STAFF REPORT

9.A

AGENDA FOR: May 19, 2025

SUBJECT: Request for a Special Event License and waiver of fee submitted by East Oak Park Neighborhood Association for their annual picnic to be held in Best Park on July 19, 2025, from 10:00 a.m. - 6:00 p.m.

DEPARTMENT: City Clerk

FROM: Jo Lynn Williams-Elliott, Deputy City Clerk

SUMMARY: Please see the attached details.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Approve event.

EXHIBITS:

1. East Oak Park - Best Park - 2025
2. Special Event Sign off -East Oak Park Neighborhood Assoc

**CITY OF OAK PARK, MICHIGAN
APPLICATION FOR SPECIAL EVENT LICENSE**

Special event means any event that occurs on a non-permanent basis, that is different from the normal lawful use of the premises where the event is to be held, may not otherwise be permitted by the zoning ordinance, or which may require City resources over and above what has already been allocated, or that requires exclusive use of city property, or that includes the use of a tent regulated by the International Fire Code, and is of such a nature as to be acceptable to the general public with regard to morals, safety features and the conduct of the special event participants.

Today's Date:

5/5/25

Applicant Information

Applicant/Business Name: EAST OAK PARK NEIGHBORHOOD ASSOC.

Applicant/Business Address: 24040 Geneva, Oak Park, MI 48237

Phone number: 2485442371 E-Mail Address: SPOLLAK2001@COMCAST.NET

Relation of applicant to business: Steering Committee

Owner Information

Owner or manager of site: N/A Phone: _____

Names and addresses of partners or officers of corporation:

Event Information

Proposed date(s) of event: July 19, 2025 Has this event been held previously? ☒ Yes ☐ No

Address or location of event: Best Park

Is this a city owned park? ☒ Yes ☐ No

Nature, purpose, and detailed description of event: Social gathering,
POT Luck.

Will the event be open to the public? ☒ Yes ☐ No

If yes, please describe how so: ALL WELCOME AND
MARKETED ACCORDINGLY

Estimated number of people attending event? 150 Hours of Event: 10A - 6P

Street Closure

Are you requesting to have a parade? ☐ Yes ☒ No **If yes, please attach a map of the parade route**

Where will the parade participants be walking? ☐ Sidewalks ☐ Streets

Will the parade require streets to be blocked off? ☐ Yes ☐ No

If yes, please describe. _____

Are you requesting a street to be closed or blocked off for your event? ☐ Yes ☐ No

Please note: *Please attach verification from the residences located on the affected street(s), indicating that they are aware of the event.* (Form attached)

Food Services

Will food or beverages be sold at event? ☐ Yes ☒ No If yes please list type(s) of food to be sold:

Will the food be prepackaged or prepared on site: ☐ Yes ☒ No

Please note: *If your application is approved and you plan to prepare food on site, you will need to contact the Oakland County Health Department at 248-424-7000 for an inspection. You will also need to provide temporary water services at the site where the food is prepared.*

Mechanical Amusement

Will there be a mechanical ride, bounce house or other special activity at the event? ☐ Yes ☒ No
If yes, please describe and provide the name and address of the company/entity providing the amusement.

Please Note: *You are required to provide proof of insurance for all mechanical rides, bounce houses, Mechanical rides/games, etc. The City of Oak Park must be listed on the certificate of insurance as "additional insured."*

Technical/Support

Will the event require use of electrical supply source? ☐ Yes ☒ No If yes, please describe:

Will sanitary facilities be required at the event? ☐ Yes ☒ No

Will tent(s) be used at the event? ☐ Yes ☒ No If yes, please state size(s) and description:

Will the event have banners displayed? ☒ Yes ☐ No, if so, please provide the number of signs and dimension(s): 1 - 2' X 8' BANNER

Please Note:

If a temporary generator or electric supply source is provided, you must provide an Electrical permit from a licensed electrical contractor. Also, you will need certification of flame spread rates of all canvas and/or cloth enclosures.

Additional Special Event requirements may include: additional application, inspection and bond fees, and temporary sign permit. The application will also be assessed for the potential liability risk to the City of Oak Park and may require liability insurance as detailed in Section 10-270 of the City Code.

The fee for a Special Event application is \$100 and is non-refundable. The deadline for receipt of the application is 30 days prior to the event. Once an application is received, the City Clerk's Office will send copies of the application to the following departments: City Manager, Public Safety, Public Works, Recreation and Municipal Services. Each department will review the application and provide a written estimate of services they will need to provide, along with man-hours and costs (if any). The City Clerks' office will contact the applicant to inform them of the additional costs involved. At that time the applicant can decide whether to proceed with the event. If the applicant decides to proceed, the event application will be placed on the next City Council agenda for consideration of approval.

☒ I am requesting a waiver of the \$100 application fee.

Should any of the above information prove to be inaccurate or untruthful, it will be grounds to deny the applicant's request and grounds to revoke any prior approvals. I hereby certify the above information to be true and accurate to the best of my knowledge.

Samuel Pallas

Applicant's Signature

5/5/25

Date

3/24

SPECIAL EVENT LICENSE APPLICATION FEE ESTIMATION

East Oak Park Neighborhood Association
Neighborhood Picnic
Best Park

DATE: July 19, 2025, at 10:00 am – 6:00 pm

<u>DEPARTMENT</u>	<u>SERVICES/CONSIDERATIONS</u>	<u>ESTIMATED HOURS</u>	<u>ESTIMATED COST</u>
MUNICIPAL SERVICES <i>Kim Marrone</i> <i>*Dan Fairless</i>	Banners/Signs cannot create clear vision obstruction for vehicular traffic	N/A	N/A
PUBLIC SAFETY <i>Steve Cooper</i>	Public Safety to conduct periodic checks as part of normal patrols	45 mins	NA
RECREATION <i>Laurie Stasiak</i>	N/A	N/A	N/A
DPW <i>Dave Decoster</i>	N/A	N/A	N/A
CITY ATTORNEY <i>Courtney Krause</i>	N/A	N/A	N/A
ADMINISTRATION <i>Adam Owczarzak</i>	Recommend approval contingent upon applicant meeting the requirements listed.	N/A	\$100 fee waived



1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 644049

May 13, 2025

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: City of Oak Park v ATE Mile LLC

*Client 7406
Matter 49*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Wednesday, April 30, 2025

\$ 38.00

Fee Total

Total Costs Advanced

\$ 0.00

Total Fees and Disbursements: \$ 38.00

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*



GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 644050

May 13, 2025

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

*Re: Coolidge Park Ltd. v. City of Oak Park
Michigan*

*Client 7406
Matter 50*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Wednesday, April 30, 2025

\$ 38.00

Fee Total

Total Costs Advanced

\$ 0.00

Total Fees and Disbursements: \$ 38.00

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*



GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 644051

May 13, 2025

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: In Re: City of Oak Park

*Client 7406
Matter 1*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Wednesday, April 30, 2025

\$14,583.33

Fee Total

Costs Advanced:

Date	Description	Amount
04/02/25	Reproduction Charges 13 @ 0.15	1.95
04/02/25	Reproduction Charges 39 @ 0.15	5.85
04/18/25	Reproduction Charges 2 @ 0.15	0.30
04/28/25	Reproduction Charges 1 @ 0.15	0.15
04/29/25	Reproduction Charges 14 @ 0.15	2.10
Total Costs Advanced		\$ 10.35

Total Fees and Disbursements: \$14,593.68

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*



CITY OF OAK PARK, MI STAFF REPORT

11.A

AGENDA FOR: May 19, 2025

SUBJECT: Award bids for the Eleven Mile Parking Lot Reconfiguration Project, M-694, to Warren Contractors & Development of Shelby Twp., MI in the total amount of \$1,991,091.25.

DEPARTMENT: Municipal Services

FROM: Kara Grisamer, City Engineer

SUMMARY: At the January 6, 2025 regular meeting of the Oak Park City Council, the request to bid the Eleven Mile Parking Lot Reconfiguration Project, M-694 was approved (CM-01-7-2025). The project was advertised and sixty-three (63) contractors viewed the documents. In April, City Council approved rejecting all the bids from the original bid opening due to high costs. On May 13, 2025, a second bid opening was held and three (3) bids were received and opened. The low bidder, Warren Contractors & Development of Shelby Twp., MI, submitted a bid of \$2,177,941.25 for the Eleven Mile Parking Lot Reconfiguration Project. This project will replace the pavements in the alley and parking lots behind the businesses between Tulare and Gardner, just south of Eleven Mile and add placemaking elements. The lowered award amount reflects rejecting the string lighting and water tower lighting as the estimated costs for those were significantly higher than anticipated. We plan to contract that work separately.

FINANCIAL STATEMENT: Funding is available in the Corridor Improvement Fund (251-00.000-970.001) and Street Lighting Fund (101-16.448-970) for this project. This project will also be partially funded by the adjacent businesses as a special assessment district.

RECOMMENDED ACTION: It is recommended that the City Council award the above bid for the Eleven Mile Parking Lot Reconfiguration Project to Warren Contractors & Development of Shelby Twp., MI for the total amount of \$1,991,091.25. Funding is available in the Corridor Improvement Fund (251-00.000-970.001) and Street Lighting Fund (101-16.448-970) for this project.

EXHIBITS:

1. M-694 AREA MAP
2. M694 2ND BID TAB

Eleven Mile Parking Lots Project

Eleven Mile Parking Lots Project

Project Location

The map displays a grid of streets in the Eleven Mile area. Major roads include I-696 (Ten Mile Rd.), I-75 (Greenfield Rd.), and I-94 (Lincoln Ave.). Local streets shown include Burton Ave., Northfield Ave., Marlow Ave., Kenton Ave., and others. A red circle highlights the project area near the intersection of I-696 and I-75. A red arrow points from the title 'Eleven Mile Parking Lots Project' to this area. The map also shows various landmarks such as schools, parks, and commercial areas.

BID TABULATION

ELEVEN MILE PARKING LOT PROJECT, M-694 BID OPENING DATE: TUESDAY, MAY 13, 2025 at 2:00 PM				WARREN CONTRACTORS & DEVELOP. 14979 TECHNOLOGY DRIVE SHELBY TOWNSHIP, MI 48315 586-323-3350		ANGLIN CIVIL 13000 NEWBURGH ROAD LIVONIA, MI 48150 734-464-2600		MAJOR CONTRACTING GROUP 12222 GREENFIELD ROAD DETROIT, MI 48127 313-532-3212	
ITEM	DESCRIPTION	QUANT.	U/M	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization, Max 5%	1	LSUM	\$100,000.00	\$100,000.00	\$105,000.00	\$105,000.00	\$140,000.00	\$140,000.00
2	Concrete Pavement Removal, Modified SP	13,660	SYD	\$14.50	\$198,070.00	\$9.26	\$126,491.60	\$30.00	\$409,800.00
3	Asphalt Pavement Removal, Modified SP	460	SYD	\$17.00	\$7,820.00	\$10.96	\$5,041.60 *	\$22.00	\$10,120.00
4	Drainage Structure, Removing, Modified SP	1	EACH	\$735.00	\$735.00	\$1,017.60	\$1,017.60	\$1,000.00	\$1,000.00
5	Sewer Remove, Under 24 inches	50.00	LFT	\$50.00	\$2,500.00	\$31.58	\$1,579.00 *	\$100.00	\$5,000.00
6	24" Curb and Gutter Removal	1,025	LFT	\$16.00	\$16,400.00	\$11.81	\$12,105.25 *	\$14.00	\$14,350.00
7	Wall and Footing Removal	120	LFT	\$150.00	\$18,000.00	\$92.08	\$11,049.60	\$125.00	\$15,000.00
8	Earth Excavation, Modified SP	2,900	CYD	\$43.00	\$124,700.00	\$27.99	\$81,171.00 *	\$70.00	\$203,000.00
9	Remove and Relocate New Fire Hydrant, EJ 5BR250	1	EACH	\$10,000.00	\$10,000.00	\$18,921.60	\$18,921.60	\$10,000.00	\$10,000.00
10	Subgrade Undercutting, (Modified)	50	CYD	\$150.00	\$7,500.00	\$103.39	\$5,169.50 *	\$100.00	\$5,000.00
11	Erosion Control, Inlet Protection, Fabric Drop, Modified SP	20	EACH	\$115.00	\$2,300.00	\$250.29	\$5,005.80 *	\$200.00	\$4,000.00
12	Aggregate Base Under Concrete (6" 21AA Crushed LS)	4,850	SYD	\$13.60	\$65,960.00	\$15.71	\$76,193.50 *	\$30.00	\$145,500.00
13	Aggregate Base Under Asphalt (10" 21AA Crushed LS)	8,120	SYD	\$22.50	\$182,700.00	\$21.62	\$175,554.40 *	\$40.00	\$324,800.00
14	Water Main, DI CL 54, 6 inch, Trench Detail B	25	LFT	\$425.00	\$10,625.00	\$308.54	\$7,713.50 *	\$220.00	\$5,500.00
15	Maintenance gravel, Modified SP	100	TON	\$52.00	\$5,200.00	\$85.81	\$8,581.00 *	\$60.00	\$6,000.00
16	Drainage Structure, 24 Inch (Inlet), Modified SP	1	EACH	\$4,300.00	\$4,300.00	\$3,180.00	\$3,180.00	\$6,000.00	\$6,000.00
17	Drainage Structure, 48 Inch Diameter, Modified SP	1	EACH	\$7,400.00	\$7,400.00	\$5,128.80	\$5,128.80	\$7,500.00	\$7,500.00
18	Catch Basin 5080 M3, Frame and Cover	1	EACH	\$800.00	\$800.00	\$763.20	\$763.20	\$1,000.00	\$1,000.00
19	Adjusting Drainage Structure Cover, Case 1, Modified SP	10	EACH	\$900.00	\$9,000.00	\$1,033.44	\$10,334.40	\$1,250.00	\$12,500.00
20	1" Water Service and Tapping Sleeve	50	LFT	\$204.00	\$10,200.00	\$122.47	\$6,123.50 *	\$250.00	\$12,500.00
21	Water Meter Pit Installation	2	EACH	\$7,900.00	\$15,800.00	\$18,355.20	\$36,710.40	\$14,000.00	\$28,000.00
22	Irrigation, Rain Bird SCZ-100-PRF 1"	3	EACH	\$150.00	\$450.00	\$1,048.04	\$3,144.12 *	\$80.00	\$240.00
23	Irrigation, Flush Valve	3	EACH	\$60.00	\$180.00	\$180.18	\$540.54	\$50.00	\$150.00
24	Irrigation, Drip Air Relief Valve	3	EACH	\$40.00	\$120.00	\$30.03	\$90.09	\$40.00	\$120.00
25	Irrigation, Dripline Netafim TLDL-06-12-12	2,738	LFT	\$2.50	\$6,845.00	\$5.79	\$15,853.02 *	\$1.00	\$2,738.00
26	Irrigation, Hunter HQ-44RC 1"	2	EACH	\$500.00	\$1,000.00	\$664.12	\$1,328.24 *	\$375.00	\$750.00
27	Irrigation, Febco 765 1"	2	EACH	\$520.00	\$1,040.00	\$768.07	\$1,536.14 *	\$1,600.00	\$3,200.00
28	Irrigation, Hunter I2C-0800-M/ICC-PED	2	EACH	\$2,100.00	\$4,200.00	\$1,576.57	\$3,153.14 *	\$2,700.00	\$5,400.00
29	Irrigation, Hunter WR-CLIK	2	EACH	\$300.00	\$600.00	\$329.17	\$658.34 *	\$300.00	\$600.00
30	Irrigation, POC 1"	2	EACH	\$1,100.00	\$2,200.00	\$1,703.62	\$3,407.24 *	\$3,700.00	\$7,400.00
31	Irrigation, Lateral Polyethylene Pipe, 100 PSI, 1"	1,153.3	LFT	\$1.50	\$1,729.95	\$1.71	\$1,972.14	\$1.50	\$1,729.95
32	Irrigation, Mainline PVC Class 200 SDR 21, 1"	44.3	LFT	\$3.50	\$155.05	\$2.38	\$105.43	\$5.00	\$221.50
33	Irrigation, Pipe Sleeve: PVC Class 160 SDR 26, 2"	124.9	LFT	\$35.00	\$4,371.50	\$11.04	\$1,378.90 *	\$14.00	\$1,748.60
34	Hypar Shade Sail, Furnish and Install	2	EACH	\$12,800.00	\$25,600.00	\$22,639.20	\$45,278.40	\$12,000.00	\$24,000.00
35	Underdrain Subgrade, Open Graded 6" Modified SP	540	LFT	\$37.00	\$19,980.00	\$110.86	\$59,864.40 *	\$30.00	\$16,200.00
36	Conc. Pavement, Non-Reinf 7 in, W/int curb and gutter Modified SP	4,850	SYD	\$76.00	\$368,600.00	\$69.30	\$336,105.00	\$66.00	\$320,100.00
37	24" Curb and Gutter Section	560	LFT	\$34.50	\$19,320.00	\$31.50	\$17,640.00	\$34.00	\$19,040.00
38	Sidewalk Concrete non-reinf, 8" Concrete Sidewalk/Drive Approach	2,950	SFT	\$9.00	\$26,550.00	\$8.40	\$24,780.00	\$9.00	\$26,550.00
39	Sidewalk Concrete non-reinf, 6" Concrete Sidewalk/Drive Approach	10,155	SFT	\$7.00	\$71,085.00	\$6.30	\$63,976.50	\$7.00	\$71,085.00
40	HMA Pavement, 13A or approved equal	900	TON	\$126.50	\$113,850.00	\$162.29	\$146,061.00 *	\$160.00	\$144,000.00
41	HMA Pavement, 11A or approved equal	1,360	TON	\$130.00	\$176,800.00	\$159.51	\$216,933.60 *	\$160.00	\$217,600.00
42	Cast In Place Detectable/ Tactile Warning Surface	10	SFT	\$52.00	\$520.00	\$47.25	\$472.50	\$50.00	\$500.00
43	Planting Bed Prep, Grading, Irrigation, and Topsoil	2,859	SFT	\$4.75	\$13,580.25	\$3.20	\$9,148.80 *	\$26.00	\$74,334.00
44	Class A Sodding, Modified SP	110	SYD	\$30.00	\$3,300.00	\$83.17	\$9,148.70 *	\$16.00	\$1,760.00
45	Salvage Sign	20	EACH	\$150.00	\$3,000.00	\$426.96	\$8,539.20	\$200.00	\$4,000.00
46	Sign, R78MI (Handicap Parking)	4	EACH	\$280.00	\$1,120.00	\$372.75	\$1,491.00	\$95.00	\$380.00
47	Post Hole through Concrete For Steel Post	12	EACH	\$115.00	\$1,380.00	\$168.00	\$2,016.00	\$100.00	\$1,200.00
48	Dumpster Enclosure, 15' by 10' Exterior Dimensions	3	EACH	\$23,600.00	\$70,800.00	\$25,296.90	\$75,890.70	\$26,000.00	\$78,000.00
49	Dumpster Enclosure, 21' by 10' Exterior Dimensions	1	EACH	\$32,500.00	\$32,500.00	\$25,956.90	\$25,956.90	\$28,000.00	\$28,000.00
50	Permanent Bollards, 6" with Plastic Bollard Covers	46	EACH	\$875.00	\$40,250.00	\$992.25	\$45,643.50	\$1,000.00	\$46,000.00
51	Removable Bollards, 6" with Embedment Sleeve & Bollard Covers	30	EACH	\$1,390.00	\$41,700.00	\$1,690.50	\$50,715.00	\$2,800.00	\$84,000.00
52	Pavt Marking, 12" Ladder Cross walk White	100	LFT	\$1.10	\$110.00	\$2.25	\$225.00 *	\$3.00	\$300.00
53	Pavt Marking, 12" Cross Hatching White	255	LFT	\$1.10	\$280.50	\$2.25	\$573.75 *	\$3.00	\$765.00
54	Pavt Marking, Direction Arrow white, 9.3' X 2.5'	15	EACH	\$26.00	\$390.00	\$47.25	\$708.75	\$50.00	\$750.00
55	Pavt Mrkg., 4" white striping	14,300	LFT	\$0.50	\$7,150.00	\$0.52	\$7,436.00 *	\$0.60	\$8,580.00
56	Pavt Mrkg. 4" Blue striping	1,500	LFT	\$0.50	\$750.00	\$0.52	\$780.00 *	\$0.60	\$900.00
57	Pavt Mrkg. Handicap Kit 48"x48"	12	EACH	\$52.00	\$624.00	\$68.25	\$819.00	\$75.00	\$900.00
58	Pavt Mrkg. 4" Yellow striping	2,280	LFT	\$0.50	\$1,140.00	\$0.52	\$1,185.60 *	\$0.50	\$1,140.00
59	Pavt Mrkg. Pedestrian symbol kit, 48" x 48", Yellow	8	EACH	\$30.00	\$240.00	\$210.00	\$1,680.00	\$250.00	\$2,000.00
60	Electrical Rise Panel & Enclosure	2	EACH	\$19,320.00	\$38,640.00	\$12,674.89	\$25,349.78 *	\$12,500.00	\$25,000.00
61	TayMac PP55Z ParkPost Outdoor Power Pedestal Enclosure	2	EACH	\$1,000.00	\$2,000.00	\$10,101.36	\$20,202.72	\$3,500.00	\$7,000.00
62	Oblica Fire Table by Montana Fire Pits	2	EACH	\$16,700.00	\$33,400.00	\$22,274.58	\$44,549.16 *	\$22,500.00	\$45,000.00
63	Sival Commercial Grade Heavy Duty Outdoor String Lighting	1,000	LFT	\$92.00	\$92,000.00	\$99.67	\$99,670.00 *	\$100.00	\$100,000.00
64	10 Deg Acclaim UNA-241-ADRN Unity H1 LED Flood Light	6	EACH	\$7,500.00	\$45,000.00	\$3,299.65	\$19,797.90 *	\$1,000.00	\$6,000.00
65	30 Deg Acclaim UNA-241-ADRN Unity H1 LED Flood Light	4	EACH	\$7,500.00	\$30,000.00	\$5,155.85	\$20,623.40 *	\$1,800.00	\$7,200.00
66	Acclaim Aria WD8 Wireless DMX	1	EACH	\$4,600.00	\$4,600.00	\$16,642.27	\$16,642.27 *	\$3,000.00	\$3,000.00
67	Acclaim ART500 DMX Controller w/enclosure	1	EACH	\$17,250.00	\$17,250.00	\$5,597.80	\$5,597.80	\$6,000.00	\$6,000.00
68	Rigid Electrical Conduit with wiring	960	LFT	\$29.00	\$27,840.00	\$60.77	\$58,339.20 *	\$60.00	\$57,600.00
69	Flexible Electrical Conduit with wiring	50	LFT	\$55.00	\$2,750.00	\$37.96	\$1,898.00 *	\$40.00	\$2,000.00
70	PVC Electrical Conduit with wiring	50	LFT	\$52.00	\$2,600.00	\$60.57	\$3,028.50 *	\$60.00	\$3,000.00
71	Natural Gas Service Piping	120	LFT	\$72.00	\$8,640.00	\$127.20	\$15,264.00	\$170.00	\$20,400.00
72	Outdoor Power Pedestal, TayMac PP55z ParkPost Power Enclosure	2	EACH	\$1,050.00	\$2,100.00	\$3,329.78	\$6,659.56	\$3,500.00	\$7,000.00
73	Project Cleanup, Modified SP	1	LSUM	\$7,600.00	\$7,600.00	\$27,508.80	\$27,508.80	\$26,000.00	\$26,000.00
TOTAL COST					\$2,177,941.25		\$2,254,202.98 *		\$2,878,152.05 *

ALTERNATE BID: ASPHALT PAVEMENT IN ALLEY

ITEM	DESCRIPTION	QUANT.	U/M	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
13A	Aggregate Base Under Asphalt (10" 21AA Crushed LS)	3,700	SYD	\$22.50	\$83,250.00	\$21.62	\$79,994.00	\$40.00	\$148,000.00
40A	HMA Pavement, 13A or approved equal	410	TON	\$130.00	\$53,300.00	\$162.29	\$66,538.90	\$160.00	\$66,600.00
41A	HMA Pavement, 11A or approved equal	1,025	TON	\$130.00	\$133,250.00	\$159.51	\$163,497.75	\$150.00	\$153,750.00
TOTAL COST					\$269,800.00		\$310,030.65		\$367,350.00

*CORRECTED BY ENGINEER



CITY OF OAK PARK, MI STAFF REPORT

11.B

AGENDA FOR: May 19, 2025

SUBJECT: Award bids for the 2025 Event Hub Project in the total amount of \$3,732,883.

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, DPW Director

SUMMARY: At the November 4, 2024 regular meeting of the Oak Park City Council, the request to bid the 2025 Event Hub Project was approved (CM-11-319-2024). The project was advertised and on April 29, 2025 bids were received and opened. Below are the lowest qualified bidders for select portions of the work:

<u>Bid</u> <u>Category:</u>	<u>Category</u> <u>Description:</u>	<u>Contrator</u> <u>Name:</u>	<u>Contract</u> <u>Amount:</u>
B	Landscaping and Irrigation	KLM Landscape	\$316,624
E	Site Concrete and Flatwork	Metropoilitan Concrete	\$420,964
F	Polished Concrete	ProTech	\$20,200
G	Masonry	Albaugh Masonry	\$600,800
J	Carpentry	Conquest Construction Co.	\$194,261
K	Millwork	MOD Interiors	\$39,825
L	Joint Sealants and Air Barrier	MAG Insulation	\$40,920
M	Membrane Roofing	Butcher & Butcher Construction	\$204,134
N	Metal Siding	Liberty Sheet Metal	\$369,300
O	Metal Roofing	Liberty Sheet Metal	\$70,550
P	Doors, Frames, and Hardware	A&C Builders Hardare	\$45,700
Q	Overhead Doors	Arbon Equipment Co.	\$145,756
R	Aluminum, Glass, and Glazing	Rochester Hills Contract Glazing	\$213,000
S	Hard Tile	East Side Tile & Marble	\$9,425
T	Acoustic Ceilings	Huron Acoustic Tile Co.	\$26,615
V	Carpet and Resilient Flooring	Premier Tile Design	\$4,050
W	Painting	Bella Paint & Design	\$27,200
Y	Toilet Partitions and Accessories	Rayhaven Group	\$11,285
CC	Food Service Equipment	Great Lakes Hotel Supply	\$183,773

DD	Fire Suppression	Macomb Mechanical	\$51,150
EE	Plumbing	S.E. Kalchik Mechanical	\$323,851
FF	HVAC	Quality Aire Systems	\$413,500

FINANCIAL STATEMENT: Funding is available in the Parks and Recreation Improvement Fund (407-18.444-970) for this project.

RECOMMENDED ACTION: It is recommended that the City Council award the above bids for the 2025 Event Hub Project for the total amount of \$3,732,883. This is the second round of bid category approvals on the Event Hub Project. City Council previously approved five bid categories, totaling \$2,372,883, at the May 5, 2025 City Council Meeting. The remaining bids are still being evaluated and contractors are being interviewed. Final contract approvals and a project guaranteed maximum price (GMP) will be presented at a future City Council Meeting. Funding is available in the Parks and Recreation Improvement Fund (407-18.444-970) for this project.

EXHIBITS:

1. Event Hub_Partial Awards_05192025

Contract Recommendations

Contract Recommendations		Subtotals	Totals	GMP
Bid Category B – Landscaping and Irrigation				
KLM Scape & Snow d.b.a. KLM Landscape 70570 Powell Rd. Armada, MI 48005	Base Bid T.A. - Furnish and install of landscape underdrains T.A. - Furnish and install of irrigation sleeves T.A. - Any programming, etc, that may be required with adding an irrigation booster pump. All other physical work associated with booster pump will be by others T.A. - Furnish and install Bid Category AA – Firepits T.A. - Furnish only Bid Category BB – Site Furnishings T.A. - Install only Bid Category BB – Site Furnishings T.A. - Add one year landscape maintenance except that as required by warranty work T.A. - Fertilize all plantings/plant beds/trees one time T.A. - Fertilize all new seeded and sodded areas one time T.A. - Provide weed control to all plantings/plant beds/trees one time T.A. - Provide weed control to all new seeded and sodded areas one time T.A. - Provide pesticide application to all plantings/plant beds/trees one time T.A. - Haul spoils generated by this trade off site Performance and Labor Bond	\$ 277,999 30,375 8,250 - - - - - - - - - - -		
Contract Recommendation			\$ 316,624	\$ 316,624
Bid Category E – Site Concrete and Concrete Flatwork				
Metropolitan Concrete 6581 Metro Parkway Sterling Heights, MI 48312	Base Bid T.A. - Furnish, install, maintain, and remove stand alone mock-up panel in lieu of in-place T.A. - Furnish and install housekeeping pad for irrigation booster pump. Reference H02 T.A. - Add 24" diameter frost depth concrete foundations and embedment of sleeve for removable bollards at decorative bollards T.A. - Change all exposed aggregate concrete to standard broom finished T.A. - Delete concrete curbs and provide thickened face concrete walks where new concrete walks are adjacent to concrete pavement T.A. - Leave concrete curbs and provide thickened face concrete walks where new concrete walks are adjacent to concrete pavement T.A. - Provide VaporLock 20/20 or equivalent at new interior slabs on grade T.A. - Delete thickened slabs at interior locations noted as contractors option included in the base bid T.A. - Haul spoils generated by this trade off site T.A. - Furnish and install 1,100 square feet of concrete pavement using landscape Typical Heavy Duty Concrete Sidewalk Pavement Detail at EX-SAN 30-397A, Reference civil sheet 4 of 8 T.A. - Change the concrete profile at overhead doors to match the typical frost footing top cap detail Performance and Labor Bond	\$ 420,964 - - - - - - - - - - -		
Contract Recommendation			\$ 420,964	\$ 420,964
Bid Category F – Polished Concrete				
ProTech 49849 Oakland Dr. Shelby Twp., MI 48315	Base Bid Alt. 1 - Polished concrete with stain T.A. - Furnish, install, and remove Skudo or equivalent floor protection over installed work of this trade T.A. - Furnish, install, and remove Ram Board or equivalent floor protection over installed work of this trade T.A. - Furnish, install, and remove specified floor protection over installed work of this trade T.A. - Provide a grout fill skim coat over all areas to receive polished concrete T.A. - Provide 3.05 – Field Quality Control for work of this trade Performance and Labor Bond	\$ 20,200 - - - - - - -		
Contract Recommendation			\$ 20,200	\$ 20,200
Bid Category G – Masonry				
Albaugh Masonry Stone and Tile (Owner Held Contract) 2505 Dixie Hwy. Waterford, MI 48328	Base Bid T.A. - Furnish and install one coat of decorative CMU surface water repellant at exterior decorative CMU, including bandshell. Reference 099100 – Painting/3,06/B/1 T.A. - Furnish and install one coat of decorative CMU surface water repellant at interior decorative CMU, Reference 099100 – Painting/3,06/B/1 T.A. - Additional masonry work to accommodate foundations as detailed at interior locations where noted, assumed starting on thickened slabs in the base bid T.A. - Delete decorative masonry veneer at bandshell and make a single wythe decorative masonry veneer without the accent pieces T.A. - Add \$21,22 per laborer (not mason) hour if bidder is non-union for additional costs, Proposed labor hours to be provided prior to issuance of contract Performance and Labor Bond	\$ 600,800 - - - - -		
Contract Recommendation			\$ 600,800	\$ 600,800
Bid Category I – Handrails and Guardrails				
Contract Recommendation Not Yet Finalized - See GMP	Base Bid T.A. - Provide galvanized handrails in lieu of stainless steel T.A. - Provide delegated design/signed and sealed drawings and calculations T.A. - Increase the length of hand/guardrail and connect what is shown on landscape with what is shown on structural Performance and Labor Bond	\$ - - - -		
Contract Recommendation			\$ -	\$ 35,000
Bid Category J – Carpentry				
Conquest Construction Co. 33174 Capital St. Livonia, MI 48150	Base Bid T.A. - Delete sheathing at band shell soffit/ceiling T.A. - Furnish and install acoustic wall panels T.A. - Furnish, install, and remove temporary 2x and OSB infills of all door and window openings P.B. - Delete AED Performance and Labor Bond	\$ 201,810 (5,100) - (2,449) -		
Contract Recommendation			\$ 194,261	\$ 194,261
Bid Category K – Millwork				
MOD Interiors 9301 Marine City Hwy. Ira Twp., MI 48023	Base Bid T.A. - Furnish and install acoustic wall panels Performance and Labor Bond	\$ 39,825 - -		
Contract Recommendation			\$ 39,825	\$ 39,825
Bid Category L – Joint Sealants and Air Barrier				
MAG Insulation 4527 S. Garfield Rd. Auburn, MI 48611	Base Bid T.A. - Delete air barrier at band shell soffit/ceiling T.A. - Provide Air Barrier Association of America QAP Performance and Labor Bond	\$ 64,500 (23,580) - -		
Contract Recommendation			\$ 40,920	\$ 132,500

Contract Recommendations

Bid Category M - Membrane Roofing				
Butcher & Butcher Construction Co. 3885 Industrial Dr. Rochester Hills, MI 48309	Base Bid	\$ 204,134		
	T.A. - Add prefinished metal bent plate fascia at band shell	-		
	T.A. - Add prefinished metal bent plate fascia at event hub	-		
	T.A. - Add fascia at band shell in 22 gauge steel in manufacturer's standard color	-		
	T.A. - Add fascia at event hub in 22 gauge steel in manufacturer's standard color	-		
	T.A. - Add fascia at band shell in .032 aluminum in manufacturer's standard color	-		
	T.A. - Add fascia at event hub in .032 aluminum in manufacturer's standard color	-		
	T.A. - Provide shop-fabricated metals fabricated to meet ES-1 requirements in lieu of pre-manufactured specialties	-		
	T.A. - Provide winter roofing including upgrading adhesives, etc. This does not include snow removal or any sort of tenting, heating, etc.	In Base		
	T.A. - Mechanically fasten all insulation in lieu of adhered layer	-		
	T.A. - Delete flashing in posts for mechanical unit screen framing	-		
	T.A. - Add a tapered insulation system to the low roof of the event hub	-		
	T.A. - Change high density polyisocyanurate insulation to standard insulation at top layer	-		
	Performance and Labor Bond	-		
	Contract Recommendation	\$ 204,134	\$ 204,134	
Bid Category N - Metal Siding				
Liberty Sheet Metal 15900 32 Mile Rd. Ray, MI 48096	Base Bid	\$ 381,300 (12,000)		
	T.A. - Change fiberglass z-girts to standard steel z-girts	-		
	T.A. - Furnish and install extruded aluminum mechanical screen siding system onto steel framed system by others. Do not include delegated design	-		
	T.A. - Add delegated design to extruded aluminum mechanical screen siding system	-		
	T.A. - Furnish and install linear metal ceiling system for a complete system at interior of Event Hub, including all edge trims, mineral wool insulation, supports, hangers, etc.	-		
	Performance and Labor Bond	-		
	Contract Recommendation	\$ 369,300	\$ 369,300	
Bid Category O - Metal Roofing				
Liberty Sheet Metal 15900 32 Mile Rd. Ray, MI 48096	Base Bid	\$ 70,550		
	T.A. - Add prefinished metal bent plate fascia at band shell	-		
	T.A. - Add prefinished metal bent plate fascia at event hub	-		
	T.A. - Add fascia at band shell in 22 gauge steel in manufacturer's standard color	-		
	T.A. - Add fascia at event hub in 22 gauge steel in manufacturer's standard color	-		
	T.A. - Add fascia at band shell in .032 aluminum in manufacturer's standard color	-		
	T.A. - Add fascia at event hub in .032 aluminum in manufacturer's standard color	-		
	T.A. - Provide shop-fabricated metals fabricated to meet ES-1 requirements in lieu of pre-manufactured specialties at base bid roofing	-		
	T.A. - Change finish from manufacturer's standard range of painted colors to a painted custom color for roof panels	-		
	T.A. - Add delegated design/signed and sealed drawings and calculation for metal roof system	-		
	Performance and Labor Bond	-		
	Contract Recommendation	\$ 70,550	\$ 70,550	
Bid Category P - Doors, Frames, and Hardware				
A&C Builders Hardware 22212 Dequindre Rd. Warren, MI 48091	Base Bid	\$ 45,700		
	Performance and Labor Bond	-		
***Low bidder could not meet schedule requirements			\$ 45,700	\$ 45,700
Bid Category Q - Overhead Doors				
Arbon Equipment Co. 28505 Schoolcraft Rd. Livonia, MI 48150	Base Bid	\$ 145,756		
	T.A. - Provide sectional doors as custom colored	-		
	T.A. - Delete lock cylinders	-		
	Performance and Labor Bond	-		
	Contract Recommendation	\$ 145,756	\$ 145,756	
Bid Category R - Aluminum, Glass, and Glazing				
Rochester Hills Contract Glazing 1155 Centre Rd. Auburn Hills, MI 48326	Base Bid	\$ 213,000		
	T.A. - Add wiring of push buttons to operator and from operator to power J-box	-		
	T.A. - Add delegated design/signed and sealed engineered shop drawings for translucent panel assemblies.	-		
	T.A. - Add delegated design/signed and sealed engineered shop drawings for aluminum framed entrances and storefronts	-		
	T.A. - Add preconstruction sealant testing for work of this trade	-		
	T.A. - Add furnish and install of air/vapor barrier transitions at work of this trade	-		
	T.A. - Provide the more expensive translucent panel assembly among the specified manufacturers	-		
	Performance and Labor Bond	-		
	Contract Recommendation	\$ 213,000	\$ 213,000	
Bid Category S - Hard Tile				
East Side Tile & Marble 42700 Mound Rd. Sterling Heights, MI 48314	Base Bid	\$ 9,425		
	T.A. - Furnish and install waterproofing at all wall tile	-		
	Performance and Labor Bond	-		
	Contract Recommendation	\$ 9,425	\$ 9,425	
Bid Category T - Acoustic Ceilings				
Huron Acoustic Tile Co. 51410 Milano Dr., Unit 114 Macomb Twp., MI 48042	Base Bid	\$ 18,815 7,800		
	T.A. - Furnish and install acoustic wall panels	-		
	P.B. - Add linear metal ceiling system	-		
	Performance and Labor Bond	-		
	Contract Recommendation	\$ 26,615	\$ 26,615	
Bid Category U - Resinous Flooring				
Contract Recommendation Not Yet Finalized - See GMP	Base Bid	\$ -		
	T.A. - Furnish, install, and remove manufacturer's and bidder's most preferred/recommended flooring protection over finished floor	-		
	T.A. - Furnish, install, and remove Skudo or equivalent floor protection over installed work of this trade	-		
	T.A. - Extend RFL2 and associated wall base into Corridor 110 to the beginning of Storage 106 wall	-		
	T.A. - Provide manufacturer's recommended moisture mitigation system at work of this trade	-		
	T.A. - Provide manufacturer's recommended floor prep/skim coat over all flooring substrate of work of this trade	-		
	T.A. - Provide 3.04/B - Field Quality Control for work of this trade	-		
	T.A. - Change RF-1 base to 4" integral epoxy cove base	-		
	Performance and Labor Bond	-		
	Contract Recommendation	\$ -	\$ 44,585	
Bid Category V - Carpet and Resilient Flooring				
Premier Tile Design 12971 Eaton St. Detroit, MI 48227	Base Bid	\$ 4,050		
	T.A. - Upgrade carpet adhesive to 99% RH	-		
	T.A. - Furnish and install wall base at Alcove 107, Storage 106 and Corridor 110	-		
	Performance and Labor Bond	-		
	Contract Recommendation	\$ 4,050	\$ 4,050	

Bid Category W - Painting				
Bella Paint & Design	Base Bid	\$ 27,200		
2405 Candlewick Dr.	T.A. - Paint Janitors Closet 109 and Storage 106 walls	-		
Lake Orion, MI 48359	T.A. - Paint Janitors Closet 109 and Storage 106 ceilings	-		
	T.A. - Furnish and install one coat of decorative CMU surface water repellent at exterior decorative CMU, including bandshell	-		
	T.A. - Furnish and install one coat of decorative CMU surface water repellent at interior decorative CMU	-		
	Performance and Labor Bond	-		
	Contract Recommendation		\$ 27,200	\$ 27,200
Bid Category X - Signage				
Contract Recommendation Not Yet Finalized - See GMP	Base Bid	\$ -		
	T.A. Delete site signage per civil drawings	-		
	Performance and Labor Bond	-		
	Contract Recommendation		\$ -	\$ 30,000
Bid Category Y - Toilet Partitions and Accessories				
Rayhaven Group	Base Bid	\$ 11,285		
35901 Schoolcraft Rd.	T.A. - Add furnishing (installation in base bid), of diaper changing stations	-		
Livonia, MI 48150				
	Performance and Labor Bond	-		
	Contract Recommendation		\$ 11,285	\$ 11,285
Bid Category Z - Metal Canopies				
Contract Recommendation Not Yet Finalized - See GMP	Base Bid	\$ -		
	Performance and Labor Bond	-		
	Contract Recommendation		\$ -	\$ 32,500
Bid Category AA - Firepits				
Contract Recommendation Not Yet Finalized - See GMP	Base Bid			
	Performance and Labor Bond			
	Contract Recommendation		\$ -	\$ 14,115
Bid Category BB - Site Furnishings				
Contract Recommendation Not Yet Finalized - See GMP	Base Bid			
	T.A. - Add installation (less concrete foundations for bollards) for work of this trade			
	Performance and Labor Bond			
	Contract Recommendation		\$ -	\$ 255,075
Bid Category CC - Food Service Equipment				
Great Lakes Hotel Supply Co.	Base Bid	\$ 183,773		
24101 W. Nine Mile Rd.	T.A. - Delete any work associated with salvaging equipment prior to construction, Base bid is to include cleaning and resetting/reinstallation when owner/others brings the equipment back	-		
Southfield, MI 48033	T.A. - Furnish and install stainless steel shroud for wall mounted utilities	-		
	Performance and Labor Bond	-		
	Contract Recommendation		\$ 183,773	\$ 183,773
Bid Category DD - Fire Suppression				
Macomb Mechanical	Base Bid	\$ 51,200		
6520 Nineteen Mile Rd.	T.A. - Provide custom colored heads at the linear metal ceilings	650		
Sterling Heights, MI 48314	P.B. - Delete permit and inspection fees per Oak Park	(700)		
	Performance and Labor Bond			
	Contract Recommendation		\$ 51,150	\$ 51,150
Bid Category EE - Plumbing				
S.E. Kalchik Mechanical	Base Bid	\$ 324,496		
24735 Crestview Ct.	T.A. - Add furnish and install of irrigation booster pump as indicated on I101, I102, and specifications	-		
Farmington Hills, MI 48335	P.B. - Delete permit and inspection fees per Oak Park	(645)		
	Performance and Labor Bond	-		
***Low bidder withdrew due to error	Contract Recommendation		\$ 323,851	\$ 323,851
Bid Category FF - HVAC				
Quality Aire Systems	Base Bid	\$ 411,000		
328 6 Mile Rd.	T.A. - Furnish and install CityScapes Enviror-Vertical Wide Rib Panels (or equivalent) in manufacturer's standard range of colors at the exterior roof mounted equipment	-		
Whitmore Lake, MI 48189	T.A. - Change base bid scheduled duct at event space to double walled insulated duct with accessories as noted	-		
	T.A. - Add a gas detection and alarm system within the limits of the kitchen area and mechanical room with hot water heater	3,000		
	P.B. - Delete permit and inspection fees per Oak Park	(500)		
	Performance and Labor Bond	-		
	Contract Recommendation		\$ 413,500	\$ 413,500
Total Current Contract Recommendations			\$ 3,732,883	\$ 4,235,738



CITY OF OAK PARK, MI STAFF REPORT

12.A

AGENDA FOR: May 19, 2025

SUBJECT: Second reading and adoption of proposed text amendments to the City of Oak Park Zoning Ordinance in the following sections: Article 1, Division 2; Article 2, Division 2; Article 2, Division 3; Article 2, Division 4; Article 3, Division 1; Article 3, Division 2; Article 4, Division 1; Article 4, Division 2; Article 4, Division 3; Article 4, Division 4; Article 5, Division 1; Article 5, Division 2; Article 5, Division 3; Article 5, Division 4; Article 5, Division 5; Article 6, Division 1.

DEPARTMENT: Economic and Community Development

FROM: Salam Habhab, Economic Development and Planning Specialist, Kim Marrone, Director of Municipal Services

SUMMARY: At the April 21, 2025 meeting, the Planning Commission conducted a Public Hearing regarding proposed text amendments to the City of Oak Park Zoning Ordinance.

The Economic Development and Planning Department has identified areas of improvement in specific sections of the Zoning Ordinance. The proposed text amendments incorporate clarifications, additions, and deletions to specific sections, as well as address inconsistencies such as incorrect cross-references, formatting, redundant sections, and outdated references to approval bodies. These improvements address emerging land use trends, respond to businesses' feedback regarding specific zoning districts and regulations, be consistent with State & Federal laws and regulations, and contribute to a more consistent and clear zoning ordinance.

At the meeting, the Planning Commission voted to approve and recommend to the City Council adoption of the proposed zoning text amendments.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: It is recommended that the City Council approve the second reading and adopt the proposed text amendments to the City of Oak Park Zoning Ordinance.

EXHIBITS:

1. Resolution - Zoning Ordinance Amendments 2025-05-05
2. Proposed Zoning Amendments - PC 2025-04-21

CITY OF OAK PARK, MICHIGAN

ORDINANCE NO. _____

AN ORDINANCE TO AMEND ARTICLE 1. DIVISION 2. DEFINITIONS; ARTICLE 2. DIVISION 2. RESIDENTIAL DISTRICTS; ARTICLE 2. DIVISION 3. COMMERCIAL/MIXED-USE/OFFICE DISTRICTS; ARTICLE 2. DIVISION 4. INDUSTRIAL DISTRICTS; ARTICLE 3. DIVISION 1. GENERAL PROVISIONS; ARTICLE 3. DIVISION 2. ARCHITECTURAL BUILDING STANDARDS; ARTICLE 4. DIVISION 1. OFF-STREET PARKING AND LOADING STANDARDS; ARTICLE 4. DIVISION 2. ACCESS MANAGEMENT AND DRIVEWAY STANDARDS; ARTICLE 4. DIVISION 3. LANDSCAPE STANDARDS AND TREE REPLACEMENT; ARTICLE 4. DIVISION 4. SIGNS; ARTICLE 5. DIVISION 1. SITE PLAN REVIEW; ARTICLE 5. DIVISION 2. PLANNED UNIT DEVELOPMENT (PUD) OVERLAY; ARTICLE 5. DIVISION 3. CONDITIONAL LAND USES; ARTICLE 5. DIVISION 4. SPECIAL LAND USES; ARTICLE 5. DIVISION 5. CONDOMINIUM DEVELOPMENT STANDARDS; ARTICLE 6. DIVISION 1. NON-CONFORMING USES, STRUCTURES, AND LOTS OF
APPENDIX A - ZONING OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN.

THE CITY OF OAK PARK, MICHIGAN ORDAINS:

SECTION 1. Article 1, Division 2, Definitions of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended and re-alphabetized the remaining listed definitions, as follows:

Sec. 110. Definitions C-D.

Add a definition to “cocktail lounges,” as follows

Cocktail lounges: An establishment primarily engaged in the serving of alcoholic beverages for consumption on the premises. While the service of food may be incidental to the primary purpose, the establishment is not a restaurant. Cocktail lounges often feature a full bar, seating areas designed for socializing and relaxation and may offer entertainment such as live music or DJs. The use encompasses a range of establishments, from traditional bars to more specialized craft cocktail venues.

Sec. 112. Definitions G-H.

Amend the “hard surface” definition, as follows:

Hard surface. ~~For a single family home,~~ hard surface consists of ~~MDOT 22A or 23A gravel, brick,~~ asphalt or concrete meeting the construction specifications of the city.

Sec. 120. Definitions W-Z

Add a definition to “zoning administrator or zoning official,” as follows

Zoning administrator or zoning official. A person designated by the city to administer and enforce the provisions of the zoning ordinance. In some instances, the city planner may serve as the zoning administrator/official.

SECTION 2. Article 2, Division 2, Residential Districts of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended, as follows:

Sec. 211. Residential uses.

Amend the listed uses under each listed use category of Table 211.1 Residential Districts Uses, as follows: *All other provisions of the table, not listed below, remain unchanged.*

Table 211.1 Residential Districts Uses					
Use	R-1	R-2	RM-1	RM-2	Add'l Req'ts
Educational					
Educational institutions, including private and parochial preschool, elementary, middle, and high schools	SLU	SLU			Sec. 557 hf
Student dormitories - Private	SLU	SLU			Sec. 557 qn
Public, semi-public, assembly uses					
Cemeteries			SLU		Sec. 557 dc

Sec. 212. Provisions applicable to residential districts.

Amend provisions 212.b.1 and 212.d, as follows: *All other provisions, not listed below, remain unchanged*

1. Each building designed solely for the exclusive use as senior citizen dwelling units shall have at least 50 square feet of additional floor area per dwelling unit for each unit less than 650 square feet, contained elsewhere in such senior citizen apartment building for the use by occupants exclusively for group physical therapy, recreation, hobbies, library, meeting rooms, lounge area, common dining and kitchen facilities, or similar approved accessory uses as may be approved by the ~~city council~~ **planning commission** as additional floor area for a senior citizen dwelling unit.
- d. Garage sales. The home owner or occupant may conduct a garage sale in accordance with requirements set forth in **Article IX Section 22-375 of this General Code**.

Sec. 215. Required conditions.

Add provision 215.e under "All Residential Districts," as follows: *All other provisions, not listed below, remain unchanged*

- e. **In R-1 and R-2 districts, 50% of the front yard must be maintained as landscaped, green space. Permeable pavers or other semi-hardscape materials do not qualify as landscaped, green space.**

Amend the provision under “RM-1 and RM-2 Districts,” as follows:

- a. In all RM-1 and RM-2 multi-family dwelling districts on the property line between such districts and R-1 and R-2 residential districts, and on the property line between any other districts, there shall be erected a brick or other decorative screening wall not less than six feet high, nor more than eight feet high, such wall to be approved as to the design and material by the planning commission ~~and city council~~. This screening provision is not required for two-family dwellings constructed within the RM-1 and RM-2 multi-family dwelling districts.

SECTION 3. Article 2, Division 3, Commercial/Mixed-use/Office Districts of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended, as follows:

Sec. 221. Commercial mixed-use table.

Amend the listed uses under each listed use category of Table 221.1 Commercial and Mixed-Use Districts Uses, as follows: All other provisions of the table, not listed below, remain unchanged. The added uses shall be listed alphabetically under each category.

Table 221.1 Commercial and Mixed-Use Districts Uses								
Use	B-1	B-2	O	PTRED	PCD	MX-1	MX-2	Add'l Req'ts
Office and Medical								
Financial institution such as banks or credit unions		P	P		P	P	P	
Hospital		SLU	SLU					Sec. 557 kh
Pharmacy	P	P	P		P		P	
Restaurants, entertainment, and recreation								
Brewery, micro-brewery, brewpub; winery; distillery	CLU	CLU	CLU		CLU	CLU	CLU	Sec. 544 ep
Cocktail lounges	CLU	CLU	CLU	CLU	CLU	CLU	CLU	Sec. 544 p
Event facility		P			CLU		CLU	Sec. 544j
Health, fitness, and exercise centers	P	P	P		P	P	P	Sec. 544i
Rehabilitation of historic buildings into restaurants, museums, and performing arts centers				CLU				Sec. 544 vu
Restaurant serving alcohol	CLU	CLU	CLU	CLU	CLU	CLU	CLU	Sec. 544 ep

Table 221.1 Commercial and Mixed-Use Districts Uses								
Use	B-1	B-2	O	PTRED	PCD	MX-1	MX-2	Add'l Req'ts
Restaurants, including carry-out	P	P	CLU	P	P	P	P	Sec. 544 xw
Restaurants, drive-thru		CLU					SLU	Sec. 544 i (557 fd)
Restaurants, walk-up windows	CLU	CLU				CLU	CLU	Sec. 544 wv
Retail sales and services								
Commercial television and radio broadcasting offices and studios				SLU P				Sec. 557 e
General retail sales and services	P	P	CLU		P	CLU	P	Sec. 544 aa z and bb aa
Pawnbrokers		SLU						Sec. 557 nk
Personal and business service establishments	P	P	CLU		P			Sec. 544 bb aa
Retail establishment holding a SDD (specially designated distributor) or SDM (specially designated merchant) license from the state liquor control commission	CLU	CLU			CLU	CLU	CLU	Sec. 544 zy
Tattoo parlor (Body art services, including microblading, branding, body piercing)	CLU	CLU						Sec. 544 ee dd
Transportation and auto uses								
Automobile washes, automatic or self-service		CLU				SLU		Sec. 544c
Industrial, construction, and storage								
Manufacturing, packaging, assembly, or fabrication of products						CLU		Sec. 544 p
Research or testing laboratories			SLU	SLU				Sec. 557 el
Small manufacturing and production establishment	CLU	CLU			CLU	CLU	CLU	Sec. 544 ed cc

Table 221.1 Commercial and Mixed-Use Districts Uses								
Use	B-1	B-2	O	PTRED	PCD	MX-1	MX-2	Add'l Req'ts
Animals and agricultural								
Garden center/nursery	-	SLU	-	-	-	SLU	-	Sec. 557i
Veterinary hospital/clinic		CLU						Sec. 544ff ee
Educational								
Educational institutions, including private and parochial preschool, elementary, middle, and high schools	SLU	SLU	SLU	SLU				Sec. 557hf
Performing and fine arts schools or studios	P	P	P		P	P	P	Sec. 544s
Student dormitories - Private				SLU				Sec. 544p57n
Accessory								
Drive-through window facilities		SLU					SLU	Sec. 557fd
On-premises alcoholic beverages	CLU	CLU	CLU	CLU	CLU	CLU	CLU	Sec. 544ep
Outdoor retail display and sales (commercial)		CLU						Sec. 544rq
Outdoor storage		SLU						Sec. 557mj
Retail businesses with adult novelties		CLU						Sec. 544yx

Sec. 222. Provisions applicable to commercial districts.

Amend provision 222.d, as follows:

- d. Accessory uses customarily incidental to the above permitted uses, only when conducted within a completely enclosed building, ~~subject to the following restrictions:~~

Sec. 225. Schedule of regulations.

Amend the superscript notes for MX-1 and MX-2 districts of the table, as follows: All other provisions of the table, not listed below, remain unchanged.

	Height				Setbacks (feet)				
	Min.		Max.		Front		Sides (min.)		Rear
	Stories	Ft.	Stories	Ft.	Min.	Max.	Least 1	Total 2	Min.
MX-1		25		45 ³	0 ³²	10	0	0	0
MX-2		25		45 ³	10	70 ²	0	0	0

SECTION 4. Article 2, Division 4, Industrial Districts of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended, as follows:

Sec. 231. Industrial use table.

Add a table title and amend the listed uses under each listed use category, as follows: All other provisions of the table, not listed below, remain unchanged. The added uses shall be listed alphabetically under each category.

Table 231.1 Industrial District Uses			
Use	LI	IF	Add'l Req'ts
Residential			
Mobile homes		SLU	Sec. 557 <i>li</i>
Restaurants, entertainment, and recreation			
Brewery, microbrewery, brewpub; winery; distillery	CLU	CLU	Sec. 544 <i>ap</i>
Cocktail lounges		CLU	Sec. 544 <i>p</i>
Golf driving ranges and miniature golf courses	SLU		Sec. 557 <i>fg</i>
Restaurant serving alcohol		CLU	Sec. 544 <i>p</i>
Restaurants, including carry-out		P	
Restaurants, walk-up windows		CLU	Sec. 544 <i>v</i>
Retail sales and services			
Commercial television and radio broadcasting offices and studios	P	P	Sec. 557e
General retail sales and services		P	Sec. 544aa and bb
Retail establishment holding a SDD (specially designated distributor) or SDM (specially designated merchant) license from the state liquor control commission		CLU	Sec. 544 <i>zy</i>
Transportation and auto uses			
Automobile repair establishments (major repair)	CLU	CLU	Sec. 544 <i>a</i>
Industrial, construction, and storage			
Dry cleaning plant	SLU	SLU	Sec. 557 <i>ge</i>
Manufacturing, packaging, assembly, or fabrication of products	P	P	Sec. 544p
Research or testing laboratories	P	P	Sec. 557o
Salvage yard	SLU		Sec. 557 <i>pm</i>
Self-storage facilities	CLU	CLU	Sec. 544 <i>eebb</i>

Table 231.1 Industrial District Uses			
Use	LI	IF	Add'l Req'ts
Small manufacturing and production establishment	P	P	Sec. 544dd
Trucking terminals	SLU		Sec. 557 fo
Animals and agricultural			
Veterinary hospital/clinic	CLU		Sec. 544 ff ee
Educational			
Performing and fine arts schools or studios	CLU	P	Sec. 544 ts
Accessory			
Outdoor retail display and sales (commercial)	CLU		Sec. 544 rq
Outdoor storage	CLU		Sec. 544.r (557 lj)

Sec. 232. Provisions applicable to industrial districts.

Amend provisions 232.b and 232.d, as follows: All other provisions, not listed below, remain unchanged.

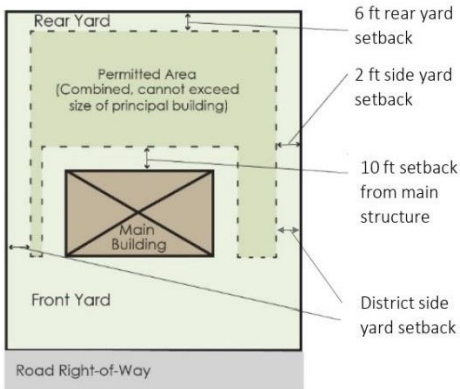
- b. Outdoor storage which is clearly accessory to the permitted use, limited in scale, and incidental to the primary indoor use(s) of the site, subject to the provisions of section 557~~m~~j.
- d. Where the outdoor placement of an aboveground storage tank is necessary, the storage tank must be completely screened from public view. The screening shall consist of a masonry wall of brick, stone or poured concrete with a decorative pattern or a treated wood obscured fence. The design and material of the screening to be approved by the planning commission ~~and city council~~.

SECTION 5. Article 3, Division 1, General Provisions of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended, as follows:

Sec. 300. Accessory buildings, structures, and uses (see figure 3.1 accessory buildings and structures location standards).

Add “Figure 3.1 Accessory buildings and structures location standards” above the picture, as follows: All other provisions, not listed below, remain unchanged.

Figure 3.1 Accessory buildings and structures location standards



Sec. 301. Adult and child care facilities.

Amend the child care center or day care center item in the table to add “NA” in the R-1,R-2 and RM-1, RM-2 zoning districts, as follows: All other provisions of the table, not listed below, remain unchanged.

Adult and child care facilities regulations				
Type of facility	Zoning district			
	R-1,R-2	RM-1, RM-2	B-1, B-2	IF
Child care center or day-care center (more than 6 children less than 24 hours per day) (1)(2)(3)(4)(5)(6)(7)(8)(9)	NA	NA	P	NA

Sec. 330. Swimming pools.

Add provision 330.f to the current provisions, as follows: All other provisions, not listed below, remain unchanged.

- f. The construction, erection, or substantial rebuilding of 50% or more of an existing swimming pool shall be constructed within all municipal codes and shall require a building permit.

Sec. 331. Temporary buildings, structures, and uses.

Amend provisions 331.2.a and 331.2.b in the “Commercial and industrial zoning districts” subsection, as follows: All other provisions, not listed below, remain unchanged.

- a. Portable storage containers or moving pods used for a seasonal or temporary use are allowed in the B-2, general business and industrial zoning districts for up to 30 days, once per year. A zoning permit is required with a sketch plan detailing the loading/unloading area and the dedicated parking space to ensure safe vehicular circulation is provided within the site. Extensions can be granted by the zoning administrator upon submitting a written extension request provided a good cause is shown and demonstrated. Extensions may be permitted up to two times, not to exceed 30

days for each time. Portable storage containers or moving pods are permitted with a permit including extensions for a maximum of 90 days per year. The storing or parking of storage containers or moving pods shall be on a paved surface, in the rear or non-required side yards, not visible from a public street; unless otherwise approved by the zoning administrator.

- b. Portable storage containers used for long-term, on-site outdoor storage shall be permitted in the ~~B-2, general business and LI, light~~ industrial zoning districts in conformance with the requirements of article 5, division 4 ~~5~~: special conditional land use review procedure and any necessary permits required for erection of the project. **Approval must be obtained from the zoning administrator or other official designated by the City through an application and permit fees.**

Amend the item “outdoor storage containers; on-site, long term” of Table 331.a Type of Temporary or Portable Buildings or Structures, as follows: *All other provisions of the table, not listed below, remain unchanged.*

Table 331.a Types of Temporary or Portable Buildings or Structures			
Use	Zoning district	Example of illustrations	Notes
Outdoor storage containers; on-site, long-term	B-2 and LI, light industrial zoning districts		Permitted with special conditional land use approval and any necessary permits required for the erection of the project.

SECTION 6. Article 3, Division 2, Architectural Building Standards of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended, as follows:

Sec. 353. General architectural standards.

Add provision 353.d.3.d to the current materials, as follows: *All other provisions, not listed below, remain unchanged.*

3. The following materials are not acceptable:
 - a) Unfinished plywood.
 - b) Sheet metal.
 - c) EIFS.
 - d) **Stucco**

Sec. 356. Commercial and mixed-use architectural standards.

Amend Table 356.1 Commercial and Mixed-Use Buildings General Standards under “Allowed building materials - Primary façade” and “Roof” items, as follows: *All other provisions of the table, not listed below, remain unchanged.*

Table 356.1 Commercial and Mixed-Use Buildings General Standards		
Allowed building materials	Primary façade	Glass and aluminum curtainwall Brick (natural, glazed) Stone (natural, synthetic) Concrete (precast, cast-in-place) Commercial fiber cement architectural wall panels
	Secondary façade and up to 50% of primary façade	Architectural metal panel (insulated, composite) Decorative cast concrete screens*
Roof	Any rooftop equipment must be screened per sec. 3198	

Amend Table 357.C Shopping Centers to correct the reference listed under the “parking access and location” item, as follows: *All other provisions of the table, not listed below, remain unchanged.*

Table 357.C Shopping Centers	
Parking access and location	Parking is permitted in the front, side, and rear yards but shall be screened per sec. 4476, landscape design standards specifications for screen walls, berms, and landscape improvements. Access easements are required where feasible. Provide a pedestrian connection through the parking lot.

Amend Table 357.D Drive-Through to correct the reference listed under “access” item as follows: *All other provisions of the table, not listed below, remain unchanged.*

Table 357.D Drive-Through	
Access	No more than one driveway shall be provided to a public street. The driveway shall be shared with an adjacent use or easements provided to allow future shared use. Ingress and egress to drive-through facilities shall be part of the internal circulation of the site and integrated with the overall site design. Clear identification and delineation between the drive-through facility and the parking lot shall be provided. Drive-through facilities shall be designed in a manner which promotes pedestrian and vehicular safety. Each drive-through facility shall provide stacking space meeting the following standards: sec. 557fd.

Amend Table 358.1 Industrial Building Standards under “Allowed building materials -Primary façade” and “Roof type” items, as follows: *All other provisions of the table, not listed below, remain unchanged.*

Table [358.1] Industrial Building Standards		
Allowed building materials	Primary façade	Brick (natural, glazed) Stone (natural, synthetic) Concrete (precast, cast-in-place) Architectural metal panel Concrete masonry Glass and aluminum curtainwalls

Table [358.1] Industrial Building Standards		
		Commercial fiber cement architectural wall panels
	Secondary façade and up to 50% of primary façade	Decorative cast concrete screens Glass block
Roof type		Low slung (gabled), 2:12—4:12 slope Flat, sloped min ¼-inch per 1 foot Buildings with a flat roof shall have a defined cornice. Vaulted (bow truss) All rooftop equipment must screened per sec. 31 98

SECTION 7. Article 4, Division 1, Off-Street Parking and Loading Standards of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended, as follows:

Sec. 405. Off-street parking space design and setback requirements.

Delete subsection 405.g Bike Parking. This subsection is duplicated in Section 408 Bicycle Parking of the same article.

~~[g.] —Bike parking. For all new development the amount of provided bicycle parking shall be determined in accordance with the following table:~~

Use	Minimum number of bicycle parking spaces or bicycle facilities per indicated area or unit of measure.
Multiple family residential uses	One space for every 20 units.
Commercial uses	One space for each 2,000 square feet of gross floor area.
Office uses	One space for each 4,000 square feet of gross floor area.
Industrial uses	One space for each 10,000 square feet of gross floor area.

- ~~1. All bike parking spaces will have a rack to safely secure the bicycle to. The rack must meet the following standards:~~
- ~~a) Support the bicycle upright by its frame in two places.~~
 - ~~b) Prevent the wheel of the bicycle from tipping over.~~
 - ~~c) Enable the frame and one or both wheels to be secured.~~
 - ~~d) Support bicycles without a diamond-shaped frame with a horizontal top tube.~~

SECTION 8. Article 4, Division 2, Access Management and driveway Standards of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended, as follows:

Sec. 417. Number of driveways.

Amend provision 417.d, as follows: *All other provisions of the section, not listed below, remain unchanged.*

- d. Where the property has continuous frontage of ~~over~~ 300 feet ~~or more~~ and the applicant can demonstrate, using the Institute of Transportation Engineers Trip Generation Manual or another accepted reference, that a second access is warranted, the planning commission may allow an additional access point. Where possible, this access should be spaced accordingly to the standards contained herein, located on a side street, shared with an adjacent property, and/or be constructed to restrict one or both left turn movements.

Sec. 421. Driveway spacing from other driveways.

Amend provision 421.d, as follows: *All other provisions of the section, not listed below, remain unchanged.*

- d. The planning commission may waive the driveway spacing standards for infill development ~~or a proposed new use within existing building that necessitates modifications to the site. The proposed driveway location and design will not create safety hazards for vehicular or pedestrian traffic.~~

Sec. 423. Design of frontage roads, rear service drives and parking lot connections.

Amend provision 423.b, as follows: *All other provisions of the section, not listed below, remain unchanged.*

- g. Frontage road access to public streets shall be spaced according to the standards of section ~~86-195 420~~, driveway spacing from intersections and section ~~86-197 421~~, driveway spacing from other driveways.

SECTION 9. Article 4, Division 3, Landscape Standards and Tree Replacement of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended, as followed:

Sec. 442. Replacement of removed trees.

Amend the provision of the first portion of section 442, as follows: *All other provisions of the section, not listed below, remain unchanged.*

A landscape plan shall be submitted with any site plan for new development. New ~~developed~~ **development** includes the construction of a building, expansion of an existing building, expansion of a parking lot, or any other structure requiring a building permit. The site plan shall identify the location, species and size of existing trees greater than eight-inch caliper width on the proposed site that are to be removed, or are within ten feet of the removal area. Existing landmark trees that are planned to be removed shall be replaced on the site in accordance with the following standards:

Sec. 446. Specifications for screen walls, berms, and landscape improvements.

Amend the table of subsection 446.a under "outdoor storage" item, as follows: *All other provisions of the section, subsection, and table, not listed below, remain unchanged.*

	Zoning of adjacent parcel									
Zoning or use of subject parcel	R-1	R-2	RM-1 RM-2	B-1 MX-1, MX-2	B-2	LI, IF	O	PTRED	PCD	Adjacent road right-of-way*
Outdoor storage	See section 557 m j									

Amend provisions 446.b.5.c and 446.b.5.e, as follows: All other provisions of the section and subsections, not listed below, remain unchanged.

- c. Approve variations in design standards for reasons of topography or characteristics peculiar to the site, its usage and environs, ~~or in an area abutting residential—at the request of the homeowner(s) contingent upon reasonable proof from the applicant that compliance with the ordinance is otherwise not feasible.~~
- e. In such cases where the planning commission finds that there would be no substantial need for a screen wall, the requirements may be reduced or substituted in accordance with the table in subsection 446.1a above. The basis for such decision shall be recorded in the minutes of the planning commission.

Amend the provision of the first portion of 446.g, as follows: All other provisions of the section and subsections, not listed below, remain unchanged.

- g. *Modification of screening and landscape requirements.* Recognizing that a wide variety of land uses and the relationship between them can exist, and that varying circumstances can mitigate the need for screening and landscaping, the planning commission may reduce or waive the screening and landscaping requirements of this section and approve an alternative screening ~~and landscape~~ plan upon finding that compliance with this section would not otherwise be feasible. The planning commission shall find that the following standards have been met whenever it modifies any screening or landscaping requirements:

SECTION 10. Article 4, Division 4, Signs of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended, as follows:

Sec. 473. Additional sign standards.

Amend provision 473.b.2, as follows. All other provisions of the section, not listed below, remain unchanged.

- 2. Awnings and canopy signs in the B-1 ~~central neighborhood~~ business district shall be set back at least two feet from any street curb line, shall not extend more than six feet over the public right-of-way, and shall leave a minimum clearance of eight feet above the ground.

Sec. 474. Prohibited signs.

Amend provision 474.2, as follows. All other provisions of the section, not listed below, remain unchanged.

- 2. Any sign within the clear vision area as specified in section 31~~5~~4.

SECTION 11. Article 5, Division 1, Site Plan Review of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended, as follows:

Sec. 501. Uses requiring site plan review.

Amend provisions n, p, and w of the Table “Uses requiring site plan review,” as follows: *All other provisions of the table, not listed below, remain unchanged.*

Uses requiring site plan review				
	Use or activity	Requires site plan review	Sketch plan review (administrative approval)	Exempt
n.	Improvements or installation of walls, fences, or lighting.		•	•
p.	Construction or relocation of a waste receptacle or enclosure.		•	•
w.	Construction, erection or relocation of permitted accessory buildings and structures less than 4 200 square feet in area accessory to a multiple-family, commercial, office, essential service, municipal, or industrial use.		•	•

Sec. 506. Site plan submittal requirements.

Amend provision 506.e.36, as follows: *All other provisions of the subsection, not listed below, remain unchanged.*

36. Locations of all natural, historical, and architectural features; natural features shall include all woodlands, trees (in accordance with article IV, division 3, section 44~~5~~3, incentives to preserve existing trees, non-EGLE regulated wetlands, lakes, rivers, drainageways, topography, etc.

Sec. 507. Standards for site plan approval.

Amend provisions of 507.j, 507.q and 507.r, as follows: *All other provisions of the section, not listed below, remain unchanged.*

- j. *Parking.* The number and dimensions of off-street parking spaces shall be sufficient to meet the minimum required by article IV, division 1, off-street parking and loading standards. However, where warranted by overlapping or shared parking arrangements, the planning commission or city ~~council~~ planner may reduce the required number of parking spaces as permitted in section 401f., shared parking, ~~and~~ section 401g., parking lot deferment, ~~and~~ 401m parking reduction.
- q. *Mechanical equipment and utilities.* Mechanical equipment and utilities, roof, building and ground mounted, shall be screened in accordance with the requirements of article III, division 1, section 31~~9~~8, mechanical equipment and utilities.

- r. *Waste receptacles.* Waste receptacles shall be provided as required in article III, division 1, section 33~~4~~3, waste receptacles and enclosures.

SECTION 12. Article 5, Division 2, Planned Unit Development (PUD) Overlay of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended, as follows:

Sec. 523. Qualifying conditions.

Amend provision 523.d, as follows: *All other provisions of the section, not listed below, remain unchanged.*

- d. *Compatibility with the PUD purpose.* The proposed PUD shall be consistent with the purpose of section 5~~3~~520 and spirit of this division.

Sec. 524. Application and review procedure for preliminary PUD site plan and final PUD site plan.

Amend provisions 524. c and 524.h, as follows: *All other provisions of the section, not listed below, remain unchanged.*

- c. The applicant shall prepare and submit 15 copies to the ~~city-clerk~~ **municipal services department** of a preliminary PUD site plan for a PUD, meeting the requirements of section 525, preliminary PUD site plan submittal requirements, at least 30 days prior to the meeting at which the planning commission shall first review the request; 21 days for an applicant who has had a pre-application workshop on the proposal within 60 days of the preliminary PUD site plan submittal. The ~~city-manager~~ **municipal services director** shall promptly transmit this plan to the members of the planning commission.
- h. The applicant shall submit copies of detailed final site plans to the city ~~clerk-planner~~, as described in section 527, final PUD site plan submittal requirements, for all, or any phase of, the approved preliminary PUD site plan at least 30 days prior to the planning commission meeting at which the planning commission shall first review the request.

Sec. 525. Preliminary PUD site plan submittal requirements.

Amend provision 525.a.3, as follows: *All other provisions of the section, not listed below, remain unchanged.*

3. *Application form and fees.* A completed application form, supplied by the ~~building official/zoning administrator~~ **city planner**, and an application/review fee; a separate escrow deposit may be required for administrative charges to review the PUD submittal.

Sec. 526. Standards for approval of preliminary PUD site plan.

Amend provisions 526.e and 526.i, as follows: *All other provisions of the section, not listed below, remain unchanged.*

- c. The number and dimensions of off-street parking shall be sufficient to meet the minimum required by article IV, division 1, off-street parking and loading standards. However, ~~where warranted by overlapping or shared parking arrangements~~, the planning commission or city ~~council planner~~ may reduce the required number of parking spaces in accordance with article IV, division 1, section 401, general requirements.
- i. Landscaping shall be preserved and/or provided to ensure that proposed uses will be adequately buffered from one another and from surrounding public and private property. Plantings and other landscape features shall ~~meet or~~ exceed the standards of article IV, division 3, landscape standards and tree replacement. ~~The planning commission may reduce or waive the landscaping and screening requirements and approve an alternative landscaping plan as permitted in section 446.g Modification of screening and landscape requirements.~~

Sec. 531. Deviations from approved final PUD site plan.

Amend provision 531.a, as follows: *All other provisions of the section, not listed below, remain unchanged.*

- a. Deviations and amendments from the approved final PUD site plan shall be reviewed and approved in accordance with article V, division 1, section ~~531~~, deviations from approved site plan.

Sec. 533. PUDs approved prior to this ordinance.

Amend provision 533.c, as follows: *All other provisions of the section, not listed below, remain unchanged.*

- c. Any changes to the uses and/or their locations as approved on a mixed-use preliminary PUD plan shall meet section 528, standards for approval of ~~final preliminary PUD~~ site plan. The applicant shall present graphics to illustrate the requested change, submit written materials documenting the need for the change and the adherence with the overall approved PUD concept, and submit updated copies of any traffic, environmental, or market studies which the planning commission or city staff considered necessary to review the impacts of the proposed change.

SECTION 13. Article 5, Division 3, Conditional Land Uses of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended, as follows:

Sec. 544. Conditional land use specific requirements.

a. Automobile repair establishments (major repair).

Amend provisions 544.a.1 and 544.a.3, as follows: *All other provisions of the subsection, not listed below, remain unchanged.*

- 1. No vehicles awaiting service shall remain on-site for more than ~~36~~72 hours.

3. All trash storage areas shall be screened from view by a six-foot high enclosure approved by the planning commission ~~or city planner~~. The trash containers shall be emptied at least once each week. All discarded vehicle parts shall be kept inside the enclosure and shall not be permitted to accumulate for periods longer than one week unless stored within the building.

b. *Automobile service centers (minor repair).*

Amend provisions 544.b.4, as follows: *All other provisions of the subsection, not listed below, remain unchanged.*

4. enclosure approved by the planning commission ~~or city planner~~. Old parts such as tires, mufflers, pipes, and the like, shall be kept inside the enclosure and shall not be permitted to accumulate for periods longer than one week unless stored within the building.

c. *Automobile washes, automatic or self-service.*

Amend provisions of 544.c.2. and 544.c.4, as follows: *All other provisions of the subsection, not listed below, remain unchanged.*

2. Where adjoining residentially zoned or used property, a decorative masonry wall six feet in height shall be erected along any common lot line. Such wall shall be continuously maintained in good condition. The ~~zoning official~~ ~~city planner~~ ~~or planning commission~~ may approve a fence, landscaped berm, or landscaping as an alternative. In addition, a five-foot wide greenbelt shall be installed adjacent to the required wall. This greenbelt shall be planted in accordance with the following:
 - i. One three-inch caliper deciduous tree per 30 feet of wall length.
 - ii. Four 24-inch to 30-inch high or wide evergreen or deciduous shrubs per 30 feet of wall length.
 - iii. Groundcover shall be either grass, woodchips, or decorative stone. Weedmat shall be installed under stone or woodchips.
 - iv. A three-foot high landscaped berm within a greenbelt of at least 20 feet in width may be substituted for the required masonry wall.
4. Vacuuming and drying may be located outside the building but shall not be in the required front yard and shall be set back at least 50 feet from any residential district. Such areas shall be screened with obscuring landscaping as determined by the ~~zoning official~~ ~~city planner~~ ~~or planning commission~~.

d. *Automobile or vehicle dealerships.*

Amend provisions 544.d.a.12, as follows: *All other provisions of the subsection, not listed below, remain unchanged.*

12. A vehicle dealer licensed business shall be issued only for use on the premises named in the license application and such location shall not be changed without the approval of the ~~city clerk~~ ~~zoning official~~. The ~~clerk~~ ~~zoning official~~ shall not approve such a transfer unless the new location conforms with all applicable ordinances.

h. Contractor storage yard.

Amend provisions 544.h.1, 544.h.3. and 544.h.7, as follows: All other provisions of the subsection, not listed below, remain unchanged.

1. All such storage shall be located within a rear yard and screened in accordance with subsection 557mj outdoor storage.
3. All storage areas shall conform to all district setback requirements for principal uses. Where the storage yard abuts residentially zoned property, there shall be a ten-foot-wide landscaped greenbelt between the property line and the wall. Said greenbelt shall be planted in accordance with article 34, division 3, landscaping, section 4475.
7. Outdoor storage and display areas shall comply with the requirements of subsection 557mj, outdoor storage.

i. Drive-through window facilities for banks, restaurants or other permitted uses.

Correct the reference, as follows:

See section 557fd.

j. Event facilities.

Amend provision 544.j.2, as follows: All other provisions of the subsection, not listed below, remain unchanged.

2. ~~The property shall contain a minimum of three acres~~ Event facilities shall not exceed 3000 square feet of floor area.

l. Health/fitness/exercise center.

Delete provision 544.l.2, as follows: All other provisions of the subsection, not listed below, remain unchanged.

2. ~~In the mixed use (MX-1) district, the facility shall be a maximum of 1,200 square feet.~~

m. Hookah/vapor bar or lounge (smoking lounge).

Amend provision 544.m.1.c, as follows: All other provisions of the subsection, not listed below, remain unchanged.

- c) Hookah bars and lounges shall not serve patrons under the age of 1921.

p. Manufacturing, packaging, assembly, fabrication of products.

Delete subsection 544.p, as follows: Following this subsection, all subsequent subsections shall be revised alphabetically.

~~p. Manufacturing, packaging, assembly, fabrication of products.~~

- ~~1. Except as otherwise provided in this article, all uses shall be conducted wholly within a completely enclosed building, except for off-street parking or loading.—~~
- ~~2. Outdoor storage which is clearly accessory to the permitted use, limited in scale, and incidental to the primary indoor use(s) of the site, subject to the provisions of section 557m (special land use approval not required).—~~
- ~~3. Where the outdoor placement of an aboveground storage tank is necessary, the storage tank must be completely screened from public view. The screening shall consist of a masonry wall of brick, stone or poured concrete with a decorative pattern or a treated wood obscured fence. The design and material of the screening to be approved by the planning commission and city council.—~~
- ~~4. No truck well, loading dock, overhead door or other type of service bay door shall face an abutting residential district. Pedestrian exits and emergency doors are permitted on such building facades.—~~
- ~~5. The storage and/or use of any volatile, flammable or other materials shall be fully identified in the site plan review application and in accordance with all city, state and federal regulations regarding toxic or hazardous materials.—~~

s. Outdoor storage.

Correct the alphabetical order of subsection 544.s accordingly and correct the reference, as follows:

~~sr.~~ *Outdoor storage.* See subsection 557mj.

t. Performing and fine arts studios.

Correct the alphabetical order of subsection 544.t accordingly and correct the subsection title, as follows: All other provisions of the subsection, not listed below, remain unchanged.

~~ts.~~ *Performing and fine arts schools or studios.*

v. Rehabilitation of historic buildings into restaurants, museums, and performing arts centers.

Correct the alphabetical order of subsection 544.v accordingly and amend provision 544.v.2, as follows: All other provisions of the subsection, not listed below, remain unchanged.

~~vu.~~ *Rehabilitation of historic buildings into restaurants, museums, and performing arts centers.*

2. Any restaurant serving alcohol must comply with ~~subsection "w" below~~ on-premises alcoholic beverages regulations as set in subsection “p” of this section.

w. Restaurants with a walk-up window.

Correct the alphabetical order of subsection 544.w accordingly and correct the reference of provision 544.w.2, as follows: All other provisions of the subsection, not listed below, remain unchanged.

~~vv~~. *Restaurants with a walk-up window*

2. All signs placed on the building shall be mounted flat against the building; and interior signs visible to patrons through glass or an opening shall not exceed 25 percent of that area. Temporary signs indicating whether the establishment is "opened" or "closed for the season" shall be permitted in accordance with article 4, division 54, signs.

x. *Restaurants, including carryout.*

Correct the alphabetical order of subsection 544.x accordingly and correct the reference of provision 544.x.2, as follows: All other provisions of the subsection, not listed below, remain unchanged.

~~xw~~. *Restaurants, including carryout.*

2. Outdoor dining as an accessory area to a restaurant and subject to the provisions in article 3, division 1, general provisions, section 32019.

z. *Retail establishment holding a SDD (specially designated distributor) or SDM (specially designated merchant) license from the state liquor control commission.*

Correct the alphabetical order of subsection 544.z accordingly and amend provision 544.z.5, as follows: All other provisions of the subsection, not listed below, remain unchanged.

~~zy~~. *Retail establishment holding a SDD (specially designated distributor) or SDM (specially designated merchant) license from the state liquor control commission.*

5. The proposed regulated use will not be contrary to the public interest or injurious to nearby properties.

aa. *Retail sales in MX-1.*

Correct the alphabetical order of subsection 544.aa accordingly and amend provision 544.z.1, as follows: All other provisions of the subsection, not listed below, remain unchanged.

~~aa~~~~z~~. *Retail sales in MX-1.*

1. Specialty retail limited to the following categories: gifts, flowers, apparel, jewelry, novelties, housewares, home accessories, sporting goods, specialty food and photographic equipment. Uses which, in the opinion of the ~~planning commission~~ city planner based on findings of fact, are similar to the above permitted uses.

bb. *Retail sales and personal service in office building.*

Correct the alphabetical order of subsection 544.bb accordingly and amend provision 544.bb.4, as follows: All other provisions of the subsection, not listed below, remain unchanged.

***bbaa.** Retail sales and personal service in office building.*

4. Other retail and personal service establishments, which provide goods and services necessary for the convenience of employees in the office district, and which the ~~planning commission and~~ city ~~council~~ planner determine to be similar to the above permitted uses. These uses shall be located in an office building and shall be clearly accessory to the office use.

dd. Small manufacturing and production establishment.

Correct the alphabetical order of subsection 544.dd accordingly and amend provisions 544.dd.1 and 544.dd.2, as follows:

***ddcc.** Small manufacturing and production establishment.*

1. In B-1, ~~B-2, and~~ MX-1, and MX-2 subject to the following:
 - a) Establishment occupies less than ~~1,500~~ 3,000 square feet and has not more than ~~ten~~20 employees.
 - b) May not include bulk storage of flammable materials.
 - c) Storage of materials/production must be completely within a closed building.
 - d) The emission of odor or noise must be mitigated.
 - e) Must have an accessory retail use or another component that provides direct interaction with the public.
 - f) Must have windows along street frontage that allow pedestrians to view manufacturing process.
 - g) Must have a public entrance directly from the street.
2. In B-2 and PCD, subject to the following:
 - a) Establishment occupies less than ~~3,000~~ 10,000 square feet ~~and has not more than 20 employees.~~
 - ~~b) May not include bulk storage of flammable materials.—~~
 - ~~c) Storage of materials/production must be completely within a closed building.—~~
 - b) Except as otherwise provided in this article, all uses shall be conducted wholly within a completely enclosed building, except for off-street parking or loading.
 - c) The storage and/or use of any volatile, flammable or other materials shall be fully identified in the site plan review application and in accordance with all city, state and federal regulations regarding toxic or hazardous materials.
 - d) The emission of odor or noise must be mitigated.
 - e) Must have an accessory retail use or another component that provides direct interaction with the public.
 - f) No truck well, loading dock, overhead door or other type of service bay door shall face an abutting residential district. Pedestrian exits and emergency doors are permitted on such building facades.
 - g) In the B-2 District, where the outdoor placement of an aboveground storage tank is necessary, the storage tank must be completely screened from public view. The

screening shall consist of a masonry wall of brick, stone or poured concrete with a decorative pattern or a treated wood obscured fence.

- h) In the B-2 District, outdoor storage, which is clearly accessory to the permitted use, limited in scale, and incidental to the primary indoor use(s) of the site, is subject to the provisions of section 557j.

ee. Tattoo parlors

Correct the alphabetical order of subsection 544.ee accordingly and correct the subsection title, as follows: All other provisions of the subsection, not listed below, remain unchanged.

eedd. Tattoo parlors (Body art services, including microblading, branding, body piercing).

ff. Veterinary hospitals/clinic.

Correct the alphabetical order of subsection 544.ff accordingly and amend the provisions of 544.ff.4 and 544.ff.5, as follows: All other provisions of the subsection, not listed below, remain unchanged.

ffee. Veterinary hospitals/clinic

4. Parking lots shall be set back at least 50 feet from a residential district or use and shall be screened by a wall at least four feet high with landscaping on the exterior side of the wall. The ~~zoning administrator~~ **city planner** or planning commission may permit a landscaped berm or dense landscape buffer as an alternative to the wall.
5. All principal use activities shall be conducted within a totally enclosed principal building; no outdoor animal enclosures or runs are permitted unless a separate special land use has been approved for a kennel under section 544(~~po~~), kennels, or pet boarding facility under section 544(~~ut~~).

SECTION 14. Article 5, Division 4, Special Land Uses of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended, as follows:

Sec. 554. Conditions of approval.

Amend provision 554.e, as follows: All other provisions of the section, not listed below, remain unchanged.

- e. The city shall make periodic investigations of developments authorized by special land use approval to ensure continued compliance with all requirements imposed by the planning commission and this division. Noncompliance with the requirements and conditions approved for the special land use shall constitute grounds for the planning commission to terminate the approval following a public hearing. Such hearing shall be held in accordance with the procedures used for the original hearing as described in article VI, division 2, section 6+23, public hearings, and as required by this division.

Sec. 557. Special land use specific requirement.

c. *Automobile washes, automatic or self-service.* See section 544c.

Delete subsection 557.c, as follows: *Following this subsection, all subsequent subsections shall be revised alphabetically.*

~~d. *Automobile washes, automatic or self-service.* See section 544c.~~

e. *Commercial television and radio broadcast towers and studios*

Delete subsection 557.e, as follows: *Following this subsection, all subsequent subsections shall be revised alphabetically.*

~~e. *Commercial television and radio broadcast towers and studios.* Commercial television and radio broadcast towers and studios may be permitted in certain districts, as specified in this ordinance, subject to the following:—~~

- ~~1. Office buildings and broadcasting studios of radio and television stations shall be subject to the provisions of article III, general provisions.—~~
- ~~2. Commercial television and radio broadcasting towers shall be located on a continuous parcel having a dimension at least equal to the height of the tower measured from the base of said tower to all points on each property line. Multiple towers on the same parcel or adjoining parcels shall be so situated as to meet the above criteria and be separated from any other tower for a distance of at least equal to the height of the tallest tower. The use of monopole towers shall be required unless the applicant demonstrates that monopole towers are not feasible for the proposed use.—~~

l. *Outdoor storage.*

Correct the alphabetical order of subsection 557.l accordingly and amend provision 554.l.10, as follows: *All other provisions of the subsection, not listed below, remain unchanged.*

~~l.j.~~ *Outdoor storage.*

10. Where the storage yard abuts residentially zoned property, there shall be a ten-foot wide landscaped greenbelt between the property line and the wall. Said greenbelt shall be planted in accordance with article 34, division 3, landscaping, section 4475.

m. *Pawnbrokers.*

Correct the alphabetical order of subsection 557.m accordingly and amend the provisions and the format of subsection 554.m, as follows:

~~m.k.~~ *Pawnbrokers.*

1. The proposed regulated use is not located within 1,000 feet of any other regulated use, regardless of community boundaries. ~~Establishments with SDD and SDM licenses from the state liquor control commission, greater than 10,000 square feet of gross floor area, and devoting less than ten percent of the gross floor area to sales regulated by the SDD and SDM license, are exempt from the spacing requirement between regulated uses. Brew pubs, breweries, wineries and distilleries serving alcoholic liquor with SDD and~~

~~SDM licenses from the state liquor control commission, are exempt from the spacing requirement between regulated uses.—~~

2. The proposed regulated use is not located within 500 feet of a school, park, or place of worship, regardless of community boundaries. ~~Establishments with SDM and SDD licenses from the state liquor control commission, greater than 10,000 square feet of gross floor area, and devoting less than ten percent of the gross floor area to sales regulated by the SDM and SDD license, are exempt from this spacing requirement.—~~
3. The proposed regulated use will not be contrary to any program of neighborhood conservation, nor will it interfere with any redevelopment projects.
4. The proposed regulated use will be in compliance with all other applicable regulations, city codes and state and federal laws.
5. No pawnbroker or pawnshop use shall be located on a parcel of land which is located such that a radius of 1,000 feet drawn from any point on that parcel contains at least 30 percent residential buildings, dwellings or rooming units of the total number of structures within such radius. This provision may be waived by the zoning board of appeals upon receiving a petition filed by the appellant which indicated approval of the proposed regulated use by 51 percent of all the adults residing within a radius of 1,000 feet of the location of the proposed use.
 - 6.a. Petition preparation. The petitioner shall attempt to contact all adult residents within this radius and shall maintain a list of all addresses at which no contact was made or only a verbal response received. Signatures of a minimum of 51 percent of all the adult residents of the area are required for approval.
 - 7.b. Regulations of board. The zoning board of appeals shall adopt rules and regulations governing the procedure for securing the petition of consent as provided for in this section. The rules shall provide that the circulator of the petition shall subscribe to an affidavit to the fact that the petition was circulated in accordance with the rules of the zoning board of appeals and that the circulator personally witnessed the signatures on the petition by the person whose name appeared therein.
 - 8.c. Filing and verification. The zoning board of appeals shall not consider the waiver of location requirements until the above-described petition shall have been filed and verified.
- 9-6. Measurement. Measurement of distances between regulated uses and any other regulated or protected use shall be from the outermost boundaries of the parcel or lot of each use. In the case of a regulated use within a shopping center with a minimum of at least 5,000 square feet of tenant space, the distance from the outermost boundaries of the tenant space proposed to contain the regulated use, shall be used as one measurement point.
107. The proposed regulated use will be compatible with adjacent uses of land, considering the proximity of residential dwellings, churches, schools, public structures, and other places of public gatherings.
118. The proposed regulated use will not be contrary to the public interest or injurious to nearby properties.
129. The proposed regulated use will not have the possible effect of downgrading and blighting the surrounding neighborhood.
1310. The proposed regulated use will not be contrary to any program of neighborhood conservation, nor will it interfere with any redevelopment projects.
1411. The proposed regulated use will not reasonably be expected to diminish the value of properties in the immediate area.

~~15. The proposed regulated use will be in compliance with all other applicable regulations, city codes and state and federal laws.—~~

SECTION 15. Article 5, Division 5, Condominium Development Standards of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended, as followed:

Sec. 570. Residential recreational area.

Amend the provision of section 570, as follows:

Any residential condominium comprising 20 or more lots or dwelling units, either as a single development or as a group of adjacent developments offered by a single proprietor, shall provide an active recreational area in accordance with article III, division 1, section 32~~6~~⁵, residential recreational area.

SECTION 16. Article 6, Division 1, Non-Conforming Uses, Structures, and Lots of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended, as follows:

Sec. 605. Expansion of a non-conforming residential building.

Amend the provision of the first portion of section 605, as follows: *All other provisions of the section, not listed below, remain unchanged.*

A non-conforming residential building may be expanded into a side or rear yard in a manner that does not comply with the setback standards with approval from the zoning ~~board of appeals administrator~~. The zoning ~~board of appeals administrator~~ shall utilize the following standards:

SECTION 17. Conflicting Provisions Repealed

All ordinances in conflict with the provisions of this ordinance are repealed only to the extent necessary to give this ordinance full force and effect; provided that all other provisions of the Oak Park Code of Ordinances as heretofore amended shall remain in full force and effect.

SECTION 18. Severability

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park, Michigan shall be affected by this ordinance except as to the above sections, and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park, Michigan.

SECTION 19. Effective Date

This ordinance shall be published as required by the Charter of the City of Oak Park and shall become effective ten (10) days from the date of its passage or upon the expiration of seven (7) days after its publication, whichever is later.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this _____ day of _____, 2025.

T. Edwin Norris, City Clerk

I, T. Edwin Norris, the duly authorized Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on _____, 2025.

T. Edwin Norris
City Clerk

First Reading:
Second Reading:
Adopted:
Published:



CITY OF OAK PARK

DEPARTMENT OF ECONOMIC DEVELOPMENT AND PLANNING

MEMORANDUM

TO: Planning Commission Members
FROM: Kimberly Marrone, Municipal Services Director
Salam Habhab, Economic Development & Planning Specialist
DATE: April 16, 2025
FILE: APLNCOM/ORD
2025-04 Zoning Text Amendments
SUBJECT: ORD 2025-04 – Proposed Text Amendments to Appendix A - Zoning Ordinance of the Code of Ordinances of the City of Oak Park, MI

In an effort to enhance the City's ability to move toward achieving its goals, the Economic Development and Planning Department has identified areas of improvement in specific sections of the Zoning Ordinance. The proposed text amendments incorporate clarifications, additions, and deletions to specific sections, as well as address inconsistencies such as incorrect cross-references, formatting, redundant sections, and outdated references to approval bodies.

These improvements address emerging land use trends, respond to businesses' feedback regarding specific zoning districts and regulations, be consistent with State & Federal laws and regulations, and contribute to a more consistent and clear zoning ordinance.

The proposed text amendments are attached to this memo for your review and consideration of approval.

RECOMMENDATION

Planning Commission to recommend approval of the proposed text amendments to the City Council.

ORD 2025-04 – PROPOSED TEXT AMENDMENTS TO APPENDIX A - ZONING ORDINANCE OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MI

ARTICLE 1. DIVISION 2. DEFINITIONS

Sec. 110. Definitions C-D.

Add a definition to “cocktail lounges,” as follows

Cocktail lounges: An establishment primarily engaged in the serving of alcoholic beverages for consumption on the premises. While the service of food may be incidental to the primary purpose, the establishment is not a restaurant. Cocktail lounges often feature a full bar, seating areas designed for socializing and relaxation and may offer entertainment such as live music or DJs. The use encompasses a range of establishments, from traditional bars to more specialized craft cocktail venues.

Sec. 112. Definitions G-H.

Amend the “hard surface” definition, as follows:

Hard surface. ~~For a single-family home,~~ hard surface consists of ~~MDOT 22A or 23A gravel, brick,~~ asphalt or concrete meeting the construction specifications of the city.

Sec. 120. Definitions W-Z

Add a definition to “zoning administrator or zoning official,” as follows

Zoning administrator or zoning official. A person designated by the city to administer and enforce the provisions of the zoning ordinance. In some instances, the city planner may serve as the zoning administrator/official.

ARTICLE 2. DIVISION 2. RESIDENTIAL DISTRICTS

Sec. 211. Residential uses.

Amend the listed uses under each listed use category of Table 211.1 Residential Districts Uses, as follows: *All other provisions of the table, not listed below, remain unchanged.*

<i>Table 211.1 Residential Districts Uses</i>					
Use	R-1	R-2	RM-1	RM-2	Add'l Req'ts
Educational					
Educational institutions, including private and parochial preschool, elementary, middle, and high schools	SLU	SLU			Sec. 557 hf
Student dormitories - Private	SLU	SLU			Sec. 557 qn
Public, semi-public, assembly uses					

Table 211.1 Residential Districts Uses					
Use	R-1	R-2	RM-1	RM-2	Add'l Req'ts
Cemeteries			SLU		Sec. 557 dc

Sec. 212. Provisions applicable to residential districts.

Amend provisions 212.b.1 and 212.d, as follows: *All other provisions, not listed below, remain unchanged*

1. Each building designed solely for the exclusive use as senior citizen dwelling units shall have at least 50 square feet of additional floor area per dwelling unit for each unit less than 650 square feet, contained elsewhere in such senior citizen apartment building for the use by occupants exclusively for group physical therapy, recreation, hobbies, library, meeting rooms, lounge area, common dining and kitchen facilities, or similar approved accessory uses as may be approved by the ~~city council~~ **planning commission** as additional floor area for a senior citizen dwelling unit.
- d. Garage sales. The home owner or occupant may conduct a garage sale in accordance with requirements set forth in **Article IX Section 22-375 of this General Code**.

Sec. 215. Required conditions.

Add provision 215.e under “All Residential Districts,” as follows: *All other provisions, not listed below, remain unchanged*

- e. **In R-1 and R-2 districts, 50% of the front yard must be maintained as landscaped, green space. Permeable pavers or other semi-hardscape materials do not qualify as landscaped, green space.**

Amend the provision under “RM-1 and RM-2 Districts,” as follows:

- a. In all RM-1 and RM-2 multi-family dwelling districts on the property line between such districts and R-1 and R-2 residential districts, and on the property line between any other districts, there shall be erected a brick or other decorative screening wall not less than six feet high, nor more than eight feet high, such wall to be approved as to the design and material by the planning commission ~~and city council~~. This screening provision is not required for two-family dwellings constructed within the RM-1 and RM-2 multi-family dwelling districts.

ARTICLE 2. DIVISION 3. COMMERCIAL/MIXED-USE/OFFICE DISTRICTS

Sec. 221. Commercial mixed-use use table.

Amend the listed uses under each listed use category of Table 221.1 Commercial and Mixed-Use Districts Uses, as follows: *All other provisions of the table, not listed below, remain unchanged. The added uses shall be listed alphabetically under each category.*

Table 221.1 Commercial and Mixed-Use Districts Uses								
Use	B-1	B-2	O	PTRED	PCD	MX-1	MX-2	Add'l Req'ts
Office and Medical								
Financial institution such as banks or credit unions		P	P		P	P	P	
Hospital		SLU	SLU					Sec. 557 kh
Pharmacy	P	P	P		P		P	
Restaurants, entertainment, and recreation								
Brewery, micro-brewery, brewpub; winery; distillery	CLU	CLU	CLU		CLU	CLU	CLU	Sec. 544 ep
Cocktail lounges	CLU	CLU	CLU	CLU	CLU	CLU	CLU	Sec. 544 p
Event facility		P			CLU		CLU	Sec. 544 j
Health, fitness, and exercise centers	P	P	P		P	P	P	Sec. 544 i
Rehabilitation of historic buildings into restaurants, museums, and performing arts centers				CLU				Sec. 544 vu
Restaurant serving alcohol	CLU	CLU	CLU	CLU	CLU	CLU	CLU	Sec. 544 ep
Restaurants, including carry-out	P	P	CLU	P	P	P	P	Sec. 544 xw
Restaurants, drive-thru		CLU					SLU	Sec. 544 i (557 fd)
Restaurants, walk-up windows	CLU	CLU				CLU	CLU	Sec. 544 wv
Retail sales and services								
Commercial television and radio broadcasting offices and studios				SLU P				Sec. 557 e
General retail sales and services	P	P	CLU		P	CLU	P	Sec. 544 aa and bb aa
Pawnbrokers		SLU						Sec. 557 nk
Personal and business service establishments	P	P	CLU		P			Sec. 544 bb aa
Retail establishment holding a SDD	CLU	CLU			CLU	CLU	CLU	Sec. 544 zy

Table 221.1 Commercial and Mixed-Use Districts Uses								
Use	B-1	B-2	O	PTRED	PCD	MX-1	MX-2	Add'l Req'ts
(specially designated distributor) or SDM (specially designated merchant) license from the state liquor control commission								
Tattoo parlor (Body art services, including microblading, branding, body piercing)	CLU	CLU						Sec. 544 edd
Transportation and auto uses								
Automobile washes, automatic or self-service		CLU				SLU		Sec. 544c
Industrial, construction, and storage								
Manufacturing, packaging, assembly, or fabrication of products						CLU		Sec. 544p
Research or testing laboratories			SLU	SLU				Sec. 557 el
Small manufacturing and production establishment	CLU	CLU			CLU	CLU	CLU	Sec. 544 edcc
Animals and agricultural								
Garden center/nursery	-	SLU	-	-	-	SLU	-	Sec. 557i
Veterinary hospital/clinic		CLU						Sec. 544 ff ee
Educational								
Educational institutions, including private and parochial preschool, elementary, middle, and high schools	SLU	SLU	SLU	SLU				Sec. 557 hf
Performing and fine arts schools or studios	P	P	P		P	P	P	Sec. 544s
Student dormitories - Private				SLU				Sec. 544 p 57n
Accessory								
Drive-through window facilities		SLU					SLU	Sec. 557 fd

Table 221.1 Commercial and Mixed-Use Districts Uses								
Use	B-1	B-2	O	PTRED	PCD	MX-1	MX-2	Add'l Req'ts
On-premises alcoholic beverages	CLU	CLU	CLU	CLU	CLU	CLU	CLU	Sec. 544 ^{ap}
Outdoor retail display and sales (commercial)		CLU						Sec. 544 ^{rq}
Outdoor storage		SLU						Sec. 557 ^{mj}
Retail businesses with adult novelties		CLU						Sec. 544 ^{yx}

Sec. 222. Provisions applicable to commercial districts.

Amend provision 222.d, as follows:

- d. Accessory uses customarily incidental to the above permitted uses, only when conducted within a completely enclosed building, ~~subject to the following restrictions:~~

Sec. 225. Schedule of regulations.

Amend the superscript notes for MX-1 and MX-2 districts of the table, as follows: *All other provisions of the table, not listed below, remain unchanged.*

	Height				Setbacks (feet)				
	Min.		Max.		Front		Sides (min.)		Rear
	Stories	Ft.	Stories	Ft.	Min.	Max.	Least 1	Total 2	Min.
MX-1		25		45 ³	0 ²²	10	0	0	0
MX-2		25		45 ³	10	70 ²	0	0	0

ARTICLE 2. DIVISION 4. INDUSTRIAL DISTRICTS

Sec. 231. Industrial use table.

Add a table title and amend the listed uses under each listed use category, as follows: *All other provisions of the table, not listed below, remain unchanged. The added uses shall be listed alphabetically under each category.*

Table 231.1 Industrial District Uses			
Use	LI	IF	Add'l Req'ts
Residential			
Mobile homes		SLU	Sec. 557 ^{li}
Restaurants, entertainment, and recreation			
Brewery, microbrewery, brewpub; winery; distillery	CLU	CLU	Sec. 544 ^{ap}

Table 231.1 Industrial District Uses			
Use	LI	IF	Add'l Req'ts
Cocktail lounges		CLU	Sec. 544p
Golf driving ranges and miniature golf courses	SLU		Sec. 557fg
Restaurant serving alcohol		CLU	Sec. 544p
Restaurants, including carry-out		P	
Restaurants, walk-up windows		CLU	Sec. 544v
Retail sales and services			
Commercial television and radio broadcasting offices and studios	P	P	Sec. 557e-
General retail sales and services		P	Sec. 544aa and bb-
Retail establishment holding a SDD (specially designated distributor) or SDM (specially designated merchant) license from the state liquor control commission		CLU	Sec. 544zy
Transportation and auto uses			
Automobile repair establishments (major repair)	CLU	CLU	Sec. 544a
Industrial, construction, and storage			
Dry cleaning plant	SLU	SLU	Sec. 557ge
Manufacturing, packaging, assembly, or fabrication of products	P	P	Sec. 544p-
Research or testing laboratories	P	P	Sec. 557o-
Salvage yard	SLU		Sec. 557pm
Self-storage facilities	CLU	CLU	Sec. 544eebb
Small manufacturing and production establishment	P	P	Sec. 544dd-
Trucking terminals	SLU		Sec. 557fo
Animals and agricultural			
Veterinary hospital/clinic	CLU		Sec. 544ffee
Educational			
Performing and fine arts schools or studios	CLU	P	Sec. 544ts
Accessory			
Outdoor retail display and sales (commercial)	CLU		Sec. 544rq
Outdoor storage	CLU		Sec. 544.r (557tj)

Sec. 232. Provisions applicable to industrial districts.

Amend provisions 232.b and 232.d, as follows: All other provisions, not listed below, remain unchanged.

- b. Outdoor storage which is clearly accessory to the permitted use, limited in scale, and incidental to the primary indoor use(s) of the site, subject to the provisions of section 557mj.

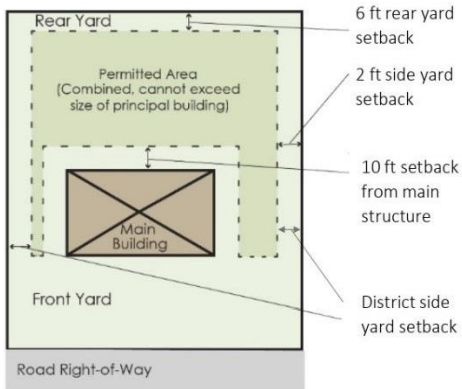
- d. Where the outdoor placement of an aboveground storage tank is necessary, the storage tank must be completely screened from public view. The screening shall consist of a masonry wall of brick, stone or poured concrete with a decorative pattern or a treated wood obscured fence. The design and material of the screening to be approved by the planning commission ~~and city council~~.

ARTICLE 3. DIVISION 1. GENERAL PROVISIONS

Sec. 300. Accessory buildings, structures, and uses (see figure 3.1 accessory buildings and structures location standards).

Add “Figure 3.1 Accessory buildings and structures location standards” above the picture, as follows: *All other provisions, not listed below, remain unchanged.*

Figure 3.1 Accessory buildings and structures location standards



Sec. 301. Adult and child care facilities.

Amend the child care center or day care center item in the table to add “NA” in the R-1, R-2 and RM-1, RM-2 zoning districts, as follows: *All other provisions of the table, not listed below, remain unchanged.*

Adult and child care facilities regulations				
Type of facility	Zoning district			
	R-1, R-2	RM-1, RM-2	B-1, B-2	IF
Child care center or day-care center (more than 6 children less than 24 hours per day) (1)(2)(3)(4)(5)(6)(7)(8)(9)	NA	NA	P	NA

Sec. 330. Swimming pools.

Add provision 330.f to the current provisions, as follows: *All other provisions, not listed below, remain unchanged.*

- f. The construction, erection, or substantial rebuilding of 50% or more of an existing swimming pool shall be constructed within all municipal codes and shall require a building permit.

Sec. 331. Temporary buildings, structures, and uses.

Amend provisions 331.2.a and 331.2.b in the “Commercial and industrial zoning districts” subsection, as follows: All other provisions, not listed below, remain unchanged.

- a. Portable storage containers or moving pods used for a seasonal or temporary use are allowed in the B-2, general business and industrial zoning districts for up to 30 days, once per year. A zoning permit is required with a sketch plan detailing the loading/unloading area and the dedicated parking space to ensure safe vehicular circulation is provided within the site. Extensions can be granted by the zoning administrator upon submitting a written extension request provided a good cause is shown and demonstrated. Extensions may be permitted up to two times, not to exceed 30 days for each time. Portable storage containers or moving pods are permitted with a permit including extensions for a maximum of 90 days per year. The storing or parking of storage containers or moving pods shall be on a paved surface, in the rear or non-required side yards, not visible from a public street; unless otherwise approved by the zoning administrator.
- b. Portable storage containers used for long-term, on-site outdoor storage shall be permitted in the ~~B-2, general business and LI~~, light industrial zoning districts in conformance with the requirements of article 5, division ~~4~~ 5: ~~special conditional~~ land use review procedure and any necessary permits required for erection of the project. **Approval must be obtained from the zoning administrator or other official designated by the City through an application and permit fees.**

Amend the item “outdoor storage containers; on-site, long term” of Table 331.a Type of Temporary or Portable Buildings or Structures, as follows: All other provisions of the table, not listed below, remain unchanged.

Table 331.a Types of Temporary or Portable Buildings or Structures			
Use	Zoning district	Example of illustrations	Notes
Outdoor storage containers; on-site, long-term	B-2 and LI , light industrial zoning districts		Permitted with special conditional land use approval and any necessary permits required for the erection of the project.

ARTICLE 3. DIVISION 2. ARCHITECTURAL BUILDING STANDARDS

Sec. 353. General architectural standards.

Add provision 353.d.3.d to the current materials, as follows: *All other provisions, not listed below, remain unchanged.*

3. The following materials are not acceptable:
 - a) Unfinished plywood.
 - b) Sheet metal.
 - c) EIFS.
 - d) **Stucco**

Sec. 356. Commercial and mixed-use architectural standards.

Amend Table 356.1 Commercial and Mixed-Use Buildings General Standards under “Allowed building materials - Primary façade” and “Roof” items, as follows: *All other provisions of the table, not listed below, remain unchanged.*

Table 356.1 Commercial and Mixed-Use Buildings General Standards		
Allowed building materials	Primary façade	Glass and aluminum curtainwall Brick (natural, glazed) Stone (natural, synthetic) Concrete (precast, cast-in-place) Commercial fiber cement architectural wall panels
	Secondary façade and up to 50% of primary façade	Architectural metal panel (insulated, composite) Decorative cast concrete screens*
Roof	Any rooftop equipment must be screened per sec. 31 98	

Amend Table 357.C Shopping Centers to correct the reference listed under the “parking access and location” item, as follows: *All other provisions of the table, not listed below, remain unchanged.*

Table 357.C Shopping Centers	
Parking access and location	Parking is permitted in the front, side, and rear yards but shall be screened per sec. 44 76 , landscape design standards specifications for screen walls, berms, and landscape improvements. Access easements are required where feasible. Provide a pedestrian connection through the parking lot.

Amend Table 357.D Drive-Through to correct the reference listed under “access” item as follows: *All other provisions of the table, not listed below, remain unchanged.*

Table 357.D Drive-Through	
Access	No more than one driveway shall be provided to a public street. The driveway shall be shared with an adjacent use or easements provided to allow future shared use. Ingress and egress to drive-through facilities shall be part of the internal circulation of the site and integrated with the overall site design. Clear identification and delineation between the drive-through facility and the parking lot shall be provided. Drive-through facilities shall be designed in a

Table 357.D Drive-Through	
	manner which promotes pedestrian and vehicular safety. Each drive-through facility shall provide stacking space meeting the following standards: sec. 557 fd .

Amend Table 358.1 Industrial Building Standards under “Allowed building materials - Primary façade” and “Roof type” items, as follows: *All other provisions of the table, not listed below, remain unchanged.*

Table [358.1] Industrial Building Standards		
Allowed building materials	Primary façade	Brick (natural, glazed) Stone (natural, synthetic) Concrete (precast, cast-in-place) Architectural metal panel Concrete masonry Glass and aluminum curtainwalls Commercial fiber cement architectural wall panels
	Secondary façade and up to 50% of primary façade	Decorative cast concrete screens Glass block
Roof type		Low slung (gabled), 2:12—4:12 slope Flat, sloped min ¼-inch per 1 foot Buildings with a flat roof shall have a defined cornice. Vaulted (bow truss) All rooftop equipment must screened per sec. 3198

ARTICLE 4. DIVISION 1. OFF-STREET PARKING AND LOADING STANDARDS

Sec. 405. Off-street parking space design and setback requirements.

Delete subsection 405.g Bike Parking. This subsection is duplicated in Section 408 Bicycle Parking of the same article.

~~[g.] — Bike parking. For all new development the amount of provided bicycle parking shall be determined in accordance with the following table:~~

Use	Minimum number of bicycle parking spaces or bicycle facilities per indicated area or unit of measure.
Multiple-family residential uses	One space for every 20 units.
Commercial uses	One space for each 2,000 square feet of gross floor area.
Office uses	One space for each 4,000 square feet of gross floor area.
Industrial uses	One space for each 10,000 square feet of gross floor area.

- ~~1. All bike parking spaces will have a rack to safely secure the bicycle to. The rack must meet the following standards:~~
- ~~a) Support the bicycle upright by its frame in two places.~~
 - ~~b) Prevent the wheel of the bicycle from tipping over.~~
 - ~~c) Enable the frame and one or both wheels to be secured.~~
 - ~~d) Support bicycles without a diamond-shaped frame with a horizontal top tube.~~

ARTICLE 4. DIVISION 2. ACCESS MANAGEMENT AND DRIVEWAY STANDARDS

Sec. 417. Number of driveways.

Amend provision 417.d, as follows: *All other provisions of the section, not listed below, remain unchanged.*

- d. Where the property has continuous frontage of ~~over~~ 300 feet ~~or more~~ and the applicant can demonstrate, using the Institute of Transportation Engineers Trip Generation Manual or another accepted reference, that a second access is warranted, the planning commission may allow an additional access point. Where possible, this access should be spaced accordingly to the standards contained herein, located on a side street, shared with an adjacent property, and/or be constructed to restrict one or both left turn movements.

Sec. 421. Driveway spacing from other driveways.

Amend provision 421.d, as follows: *All other provisions of the section, not listed below, remain unchanged.*

- d. The planning commission may waive the driveway spacing standards for infill development ~~or a proposed new use within existing building that necessitates modifications to the site. The proposed driveway location and design will not create safety hazards for vehicular or pedestrian traffic.~~

Sec. 423. Design of frontage roads, rear service drives and parking lot connections.

Amend provision 423.b, as follows: *All other provisions of the section, not listed below, remain unchanged.*

- g. Frontage road access to public streets shall be spaced according to the standards of section ~~86-195~~ 420, driveway spacing from intersections and section ~~86-197~~ 421, driveway spacing from other driveways.

ARTICLE 4. DIVISION 3. LANDSCAPE STANDARDS AND TREE REPLACEMENT

Sec. 442. Replacement of removed trees.

Amend the provision of the first portion of section 442, as follows: *All other provisions of the section, not listed below, remain unchanged.*

A landscape plan shall be submitted with any site plan for new development. New ~~developed development~~ includes the construction of a building, expansion of an existing building, expansion of a parking lot, or any other structure requiring a building permit. The site plan shall identify the location, species and size of existing trees greater than eight-inch caliper width on the proposed site that are to be removed, or are within ten feet of the removal area. Existing landmark trees that are planned to be removed shall be replaced on the site in accordance with the following standards:

Sec. 446. Specifications for screen walls, berms, and landscape improvements.

Amend the table of subsection 446.a under “outdoor storage” item, as follows: All other provisions of the section, subsection, and table, not listed below, remain unchanged.

	Zoning of adjacent parcel									
Zoning or use of subject parcel	R-1	R-2	RM-1 RM-2	B-1 MX-1, MX-2	B-2	LI, IF	O	PTRED	PCD	Adjacent road right-of-way*
Outdoor storage	See section 557 mj									

Amend provisions 446.b.5.c and 446.b.5.e, as follows: All other provisions of the section and subsections, not listed below, remain unchanged.

- c. Approve variations in design standards for reasons of topography or characteristics peculiar to the site, its usage and environs, ~~or in an area abutting residential—at the request of the homeowner(s) contingent upon reasonable proof from the applicant that compliance with the ordinance is otherwise not feasible.~~
- e. In such cases where the planning commission finds that there would be no substantial need for a screen wall, the requirements may be reduced or substituted in accordance with the table in subsection 446. ~~4a~~ above. The basis for such decision shall be recorded in the minutes of the planning commission.

Amend the provision of the first portion of 446.g, as follows: All other provisions of the section and subsections, not listed below, remain unchanged.

- g. *Modification of screening and landscape requirements.* Recognizing that a wide variety of land uses and the relationship between them can exist, and that varying circumstances can mitigate the need for screening and landscaping, the planning commission may reduce or waive the screening and landscaping requirements of this section and approve an alternative screening ~~and landscape~~ plan upon finding that compliance with this section would not otherwise be feasible. The planning commission shall find that the following standards have been met whenever it modifies any screening or landscaping requirements:

ARTICLE 4. DIVISION 4. SIGNS

Sec. 473. Additional sign standards.

Amend provision 473.b.2, as follows. All other provisions of the section, not listed below, remain unchanged.

2. Awnings and canopy signs in the B-1 ~~central~~ neighborhood business district shall be set back at least two feet from any street curb line, shall not extend more than six feet over the public right-of-way, and shall leave a minimum clearance of eight feet above the ground.

Sec. 474. Prohibited signs.

Amend provision 474.2, as follows. All other provisions of the section, not listed below, remain unchanged.

2. Any sign within the clear vision area as specified in section 31~~5~~4.

ARTICLE 5. DIVISION 1. SITE PLAN REVIEW

Sec. 501. Uses requiring site plan review.

Amend provisions n, p, and w of the Table “Uses requiring site plan review,” as follows: All other provisions of the table, not listed below, remain unchanged.

Uses requiring site plan review				
	Use or activity	Requires site plan review	Sketch plan review (administrative approval)	Exempt
n.	Improvements or installation of walls, fences, or lighting.		•	•
p.	Construction or relocation of a waste receptacle or enclosure.		•	•
w.	Construction, erection or relocation of permitted accessory buildings and structures less than 4 200 square feet in area accessory to a multiple-family, commercial, office, essential service, municipal, or industrial use.		•	•

Sec. 506. Site plan submittal requirements.

Amend provision 506.e.36, as follows: All other provisions of the subsection, not listed below, remain unchanged.

36. Locations of all natural, historical, and architectural features; natural features shall include all woodlands, trees (in accordance with article IV, division 3, section 44~~5~~3, incentives to preserve existing trees, non-EGLE regulated wetlands, lakes, rivers, drainageways, topography, etc.

Sec. 507. Standards for site plan approval.

Amend provisions of 507.j, 507.q and 507.r, as follows: All other provisions of the section, not listed below, remain unchanged.

- j. *Parking.* The number and dimensions of off-street parking spaces shall be sufficient to meet the minimum required by article IV, division 1, off-street parking and loading standards. However, where warranted by overlapping or shared parking arrangements, the planning commission or city ~~council~~ planner may reduce the required number of parking spaces as permitted in section 401f., shared parking, ~~and~~ section 401g., parking lot deferment, ~~and 401m parking reduction.~~
- q. *Mechanical equipment and utilities.* Mechanical equipment and utilities, roof, building and ground mounted, shall be screened in accordance with the requirements of article III, division 1, section 31~~98~~, mechanical equipment and utilities.
- r. *Waste receptacles.* Waste receptacles shall be provided as required in article III, division 1, section 33~~43~~, waste receptacles and enclosures.

ARTICLE 5. DIVISION 2. PLANNED UNIT DEVELOPMENT (PUD) OVERLAY

Sec. 523. Qualifying conditions.

Amend provision 523.d, as follows: All other provisions of the section, not listed below, remain unchanged.

- d. *Compatibility with the PUD purpose.* The proposed PUD shall be consistent with the purpose of section 53~~520~~ and spirit of this division.

Sec. 524. Application and review procedure for preliminary PUD site plan and final PUD site plan.

Amend provisions 524. c and 524.h, as follows: All other provisions of the section, not listed below, remain unchanged.

- c. The applicant shall prepare and submit 15 copies to the ~~city clerk~~ municipal services department of a preliminary PUD site plan for a PUD, meeting the requirements of section 525, preliminary PUD site plan submittal requirements, at least 30 days prior to the meeting at which the planning commission shall first review the request; 21 days for an applicant who has had a pre-application workshop on the proposal within 60 days of the preliminary PUD site plan submittal. The ~~city manager~~ municipal services director shall promptly transmit this plan to the members of the planning commission.
- h. The applicant shall submit copies of detailed final site plans to the city ~~clerk~~ planner, as described in section 527, final PUD site plan submittal requirements, for all, or any phase of, the approved preliminary PUD site plan at least 30 days prior to the planning commission meeting at which the planning commission shall first review the request.

Sec. 525. Preliminary PUD site plan submittal requirements.

Amend provision 525.a.3, as follows: *All other provisions of the section, not listed below, remain unchanged.*

3. *Application form and fees.* A completed application form, supplied by the ~~building official/zoning administrator~~ city planner, and an application/review fee; a separate escrow deposit may be required for administrative charges to review the PUD submittal.

Sec. 526. Standards for approval of preliminary PUD site plan.

Amend provisions 526.e and 526.i, as follows: *All other provisions of the section, not listed below, remain unchanged.*

- c. The number and dimensions of off-street parking shall be sufficient to meet the minimum required by article IV, division 1, off-street parking and loading standards. However, ~~where warranted by overlapping or shared parking arrangements,~~ the planning commission or city ~~council~~ planner may reduce the required number of parking spaces in accordance with article IV, division 1, section 401, general requirements.
- i. Landscaping shall be preserved and/or provided to ensure that proposed uses will be adequately buffered from one another and from surrounding public and private property. Plantings and other landscape features shall ~~meet or~~ exceed the standards of article IV, division 3, landscape standards and tree replacement. ~~The planning commission may reduce or waive the landscaping and screening requirements and approve an alternative landscaping plan as permitted in section 446.g Modification of screening and landscape requirements.~~

Sec. 531. Deviations from approved final PUD site plan.

Amend provision 531.a, as follows: *All other provisions of the section, not listed below, remain unchanged.*

- a. Deviations and amendments from the approved final PUD site plan shall be reviewed and approved in accordance with article V, division 1, section ~~531~~ 1, deviations from approved site plan.

Sec. 533. PUDs approved prior to this ordinance.

Amend provision 533.c, as follows: *All other provisions of the section, not listed below, remain unchanged.*

- c. Any changes to the uses and/or their locations as approved on a mixed-use preliminary PUD plan shall meet section 528, standards for approval of ~~final preliminary PUD~~ site plan. The applicant shall present graphics to illustrate the

requested change, submit written materials documenting the need for the change and the adherence with the overall approved PUD concept, and submit updated copies of any traffic, environmental, or market studies which the planning commission or city staff considered necessary to review the impacts of the proposed change.

ARTICLE 5. DIVISION 3. CONDITIONAL LAND USES

Sec. 544. Conditional land use specific requirements.

a. Automobile repair establishments (major repair).

Amend provisions 544.a.1 and 544.a.3, as follows: *All other provisions of the subsection, not listed below, remain unchanged.*

1. No vehicles awaiting service shall remain on-site for more than ~~36~~72 hours.
3. All trash storage areas shall be screened from view by a six-foot high enclosure approved by the planning commission ~~or city planner~~. The trash containers shall be emptied at least once each week. All discarded vehicle parts shall be kept inside the enclosure and shall not be permitted to accumulate for periods longer than one week unless stored within the building.

b. Automobile service centers (minor repair).

Amend provisions 544.b.4, as follows: *All other provisions of the subsection, not listed below, remain unchanged.*

4. enclosure approved by the planning commission ~~or city planner~~. Old parts such as tires, mufflers, pipes, and the like, shall be kept inside the enclosure and shall not be permitted to accumulate for periods longer than one week unless stored within the building.

c. Automobile washes, automatic or self-service.

Amend provisions of 544.c.2. and 544.c.4, as follows: *All other provisions of the subsection, not listed below, remain unchanged.*

2. Where adjoining residentially zoned or used property, a decorative masonry wall six feet in height shall be erected along any common lot line. Such wall shall be continuously maintained in good condition. The ~~zoning official~~ ~~city planner~~ ~~or~~ planning commission may approve a fence, landscaped berm, or landscaping as an alternative. In addition, a five-foot wide greenbelt shall be installed adjacent to the required wall. This greenbelt shall be planted in accordance with the following:
 - i. One three-inch caliper deciduous tree per 30 feet of wall length.
 - ii. Four 24-inch to 30-inch high or wide evergreen or deciduous shrubs per 30 feet of wall length.

- iii. Groundcover shall be either grass, woodchips, or decorative stone. Weedmat shall be installed under stone or woodchips.
- iv. A three-foot high landscaped berm within a greenbelt of at least 20 feet in width may be substituted for the required masonry wall.
- 4. Vacuuming and drying may be located outside the building but shall not be in the required front yard and shall be set back at least 50 feet from any residential district. Such areas shall be screened with obscuring landscaping as determined by the ~~zoning official~~ city planner or planning commission.

d. *Automobile or vehicle dealerships.*

Amend provisions 544.d.a.12, as follows: All other provisions of the subsection, not listed below, remain unchanged.

- 12. A vehicle dealer licensed business shall be issued only for use on the premises named in the license application and such location shall not be changed without the approval of the ~~city clerk~~ zoning official. The ~~clerk~~ zoning official shall not approve such a transfer unless the new location conforms with all applicable ordinances.

h. *Contractor storage yard.*

Amend provisions 544.h.1, 544.h.3. and 544.h.7, as follows: All other provisions of the subsection, not listed below, remain unchanged.

- 1. All such storage shall be located within a rear yard and screened in accordance with subsection 557~~m~~j outdoor storage.
- 3. All storage areas shall conform to all district setback requirements for principal uses. Where the storage yard abuts residentially zoned property, there shall be a ten-foot-wide landscaped greenbelt between the property line and the wall. Said greenbelt shall be planted in accordance with article ~~34~~, division 3, landscaping, section 44~~75~~.
- 7. Outdoor storage and display areas shall comply with the requirements of subsection 557~~m~~j, outdoor storage.

i. *Drive-through window facilities for banks, restaurants or other permitted uses.*

Correct the reference, as follows:

See section 557~~f~~d.

j. *Event facilities.*

Amend provision 544.j.2, as follows: All other provisions of the subsection, not listed below, remain unchanged.

- 2. ~~The property shall contain a minimum of three acres~~ Event facilities shall not exceed 3000 square feet of floor area.

l. Health/fitness/exercise center.

Delete provision 544.l.2, as follows: All other provisions of the subsection, not listed below, remain unchanged.

~~2. In the mixed use (MX-1) district, the facility shall be a maximum of 1,200 square feet.~~

m. Hookah/vapor bar or lounge (smoking lounge).

Amend provision 544.m.1.c, as follows: All other provisions of the subsection, not listed below, remain unchanged.

c) Hookah bars and lounges shall not serve patrons under the age of ~~19~~21.

p. Manufacturing, packaging, assembly, fabrication of products.

Delete subsection 544.p, as follows: Following this subsection, all subsequent subsections shall be revised alphabetically.

~~p. Manufacturing, packaging, assembly, fabrication of products.~~

- ~~1. Except as otherwise provided in this article, all uses shall be conducted wholly within a completely enclosed building, except for off-street parking or loading.~~
- ~~2. Outdoor storage which is clearly accessory to the permitted use, limited in scale, and incidental to the primary indoor use(s) of the site, subject to the provisions of section 557m (special land use approval not required).~~
- ~~3. Where the outdoor placement of an aboveground storage tank is necessary, the storage tank must be completely screened from public view. The screening shall consist of a masonry wall of brick, stone or poured concrete with a decorative pattern or a treated wood obscured fence. The design and material of the screening to be approved by the planning commission and city council.~~
- ~~4. No truck well, loading dock, overhead door or other type of service bay door shall face an abutting residential district. Pedestrian exits and emergency doors are permitted on such building facades.~~
- ~~5. The storage and/or use of any volatile, flammable or other materials shall be fully identified in the site plan review application and in accordance with all city, state and federal regulations regarding toxic or hazardous materials.~~

s. Outdoor storage.

Correct the alphabetical order of subsection 544.s accordingly and correct the reference, as follows:

~~sr.~~ Outdoor storage. See subsection 557mj.

t. Performing and fine arts studios.

Correct the alphabetical order of subsection 544.t accordingly and correct the subsection title, as follows: All other provisions of the subsection, not listed below, remain unchanged.

~~ts.~~ *Performing and fine arts **schools or** studios.*

v. Rehabilitation of historic buildings into restaurants, museums, and performing arts centers.

Correct the alphabetical order of subsection 544.v accordingly and amend provision 544.v.2, as follows: All other provisions of the subsection, not listed below, remain unchanged.

~~vu.~~ *Rehabilitation of historic buildings into restaurants, museums, and performing arts centers.*

2. Any restaurant serving alcohol must comply with ~~subsection "w" below on-~~
~~premises alcoholic beverages regulations as set in subsection "p" of this section.~~

w. Restaurants with a walk-up window.

Correct the alphabetical order of subsection 544.w accordingly and correct the reference of provision 544.w.2, as follows: All other provisions of the subsection, not listed below, remain unchanged.

~~wv.~~ *Restaurants with a walk-up window*

2. All signs placed on the building shall be mounted flat against the building; and interior signs visible to patrons through glass or an opening shall not exceed 25 percent of that area. Temporary signs indicating whether the establishment is "opened" or "closed for the season" shall be permitted in accordance with article 4, division ~~54~~, signs.

x. Restaurants, including carryout.

Correct the alphabetical order of subsection 544.x accordingly and correct the reference of provision 544.x.2, as follows: All other provisions of the subsection, not listed below, remain unchanged.

~~xw.~~ *Restaurants, including carryout.*

2. Outdoor dining as an accessory area to a restaurant and subject to the provisions in article 3, division 1, general provisions, section 3~~20~~19.

z. Retail establishment holding a SDD (specially designated distributor) or SDM (specially designated merchant) license from the state liquor control commission.

Correct the alphabetical order of subsection 544.z accordingly and amend provision 544.z.5, as follows: All other provisions of the subsection, not listed below, remain unchanged.

~~zy~~. Retail establishment holding a SDD (specially designated distributor) or SDM (specially designated merchant) license from the state liquor control commission.

5. The proposed regulated use will not be contrary to the public interest or injurious to nearby properties.

aa. Retail sales in MX-1.

Correct the alphabetical order of subsection 544.aa accordingly and amend provision 544.z.1, as follows: All other provisions of the subsection, not listed below, remain unchanged.

~~aa~~. Retail sales in MX-1.

1. Specialty retail limited to the following categories: gifts, flowers, apparel, jewelry, novelties, housewares, home accessories, sporting goods, specialty food and photographic equipment. Uses which, in the opinion of the ~~planning commission~~ city planner based on findings of fact, are similar to the above permitted uses.

bb. Retail sales and personal service in office building.

Correct the alphabetical order of subsection 544.bb accordingly and amend provision 544.bb.4, as follows: All other provisions of the subsection, not listed below, remain unchanged.

~~bb~~. Retail sales and personal service in office building.

4. Other retail and personal service establishments, which provide goods and services necessary for the convenience of employees in the office district, and which the ~~planning commission and~~ city ~~council~~ planner determine to be similar to the above permitted uses. These uses shall be located in an office building and shall be clearly accessory to the office use.

dd. Small manufacturing and production establishment.

Correct the alphabetical order of subsection 544.dd accordingly and amend provisions 544.dd.1 and 544.dd.2, as follows:

~~dd~~. Small manufacturing and production establishment.

1. In B-1, ~~B-2, and~~ MX-1, and MX-2 subject to the following:
 - a) Establishment occupies less than ~~1,500~~ 3,000 square feet and has not more than ~~ten~~20 employees.

- b) May not include bulk storage of flammable materials.
 - c) Storage of materials/production must be completely within a closed building.
 - d) The emission of odor or noise must be mitigated.
 - e) Must have an accessory retail use or another component that provides direct interaction with the public.
 - f) Must have windows along street frontage that allow pedestrians to view manufacturing process.
 - g) Must have a public entrance directly from the street.
2. In B-2 ~~and PCD~~, subject to the following:
- a) Establishment occupies less than ~~3,000~~ 10,000 square feet ~~and has not more than 20 employees.~~
 - ~~b) May not include bulk storage of flammable materials.—~~
 - ~~c) Storage of materials/production must be completely within a closed building.—~~
 - b) Except as otherwise provided in this article, all uses shall be conducted wholly within a completely enclosed building, except for off-street parking or loading.
 - c) The storage and/or use of any volatile, flammable or other materials shall be fully identified in the site plan review application and in accordance with all city, state and federal regulations regarding toxic or hazardous materials.
 - d) The emission of odor or noise must be mitigated.
 - e) Must have an accessory retail use or another component that provides direct interaction with the public.
 - f) No truck well, loading dock, overhead door or other type of service bay door shall face an abutting residential district. Pedestrian exits and emergency doors are permitted on such building facades.
 - g) In the B-2 District, where the outdoor placement of an aboveground storage tank is necessary, the storage tank must be completely screened from public view. The screening shall consist of a masonry wall of brick, stone or poured concrete with a decorative pattern or a treated wood obscured fence.
 - h) In the B-2 District, outdoor storage, which is clearly accessory to the permitted use, limited in scale, and incidental to the primary indoor use(s) of the site, is subject to the provisions of section 557j.

ee. Tattoo parlors

Correct the alphabetical order of subsection 544.ee accordingly and correct the subsection title, as follows: *All other provisions of the subsection, not listed below, remain unchanged.*

~~eedd.~~ *Tattoo parlors (Body art services, including microblading, branding, body piercing).*

ff. Veterinary hospitals/clinic.

Correct the alphabetical order of subsection 544.ff accordingly and amend the provisions of 544.ff.4 and 544.ff.5, as follows: All other provisions of the subsection, not listed below, remain unchanged.

~~fee~~. Veterinary hospitals/clinic

4. Parking lots shall be set back at least 50 feet from a residential district or use and shall be screened by a wall at least four feet high with landscaping on the exterior side of the wall. The ~~zoning administrator~~ city planner or planning commission may permit a landscaped berm or dense landscape buffer as an alternative to the wall.
5. All principal use activities shall be conducted within a totally enclosed principal building; no outdoor animal enclosures or runs are permitted unless a separate special land use has been approved for a kennel under section 544(~~po~~), kennels, or pet boarding facility under section 544(~~ut~~).

ARTICLE 5. DIVISION 4. SPECIAL LAND USES

Sec. 554. Conditions of approval.

Amend provision 554.e, as follows: All other provisions of the section, not listed below, remain unchanged.

- e. The city shall make periodic investigations of developments authorized by special land use approval to ensure continued compliance with all requirements imposed by the planning commission and this division. Noncompliance with the requirements and conditions approved for the special land use shall constitute grounds for the planning commission to terminate the approval following a public hearing. Such hearing shall be held in accordance with the procedures used for the original hearing as described in article VI, division 2, section 6~~4~~23, public hearings, and as required by this division.

Sec. 557. Special land use specific requirement.

- c. *Automobile washes, automatic or self-service.* See section 544c.

Delete subsection 557.c, as follows: Following this subsection, all subsequent subsections shall be revised alphabetically.

~~d. Automobile washes, automatic or self-service. See section 544c.~~

- e. *Commercial television and radio broadcast towers and studios*

Delete subsection 557.e, as follows: Following this subsection, all subsequent subsections shall be revised alphabetically.

~~e. Commercial television and radio broadcast towers and studios. Commercial television and radio broadcast towers and studios may be permitted in certain districts, as specified in this ordinance, subject to the following:—~~

- ~~1. Office buildings and broadcasting studios of radio and television stations shall be subject to the provisions of article III, general provisions.—~~
- ~~2. Commercial television and radio broadcasting towers shall be located on a continuous parcel having a dimension at least equal to the height of the tower measured from the base of said tower to all points on each property line. Multiple towers on the same parcel or adjoining parcels shall be so situated as to meet the above criteria and be separated from any other tower for a distance of at least equal to the height of the tallest tower. The use of monopole towers shall be required unless the applicant demonstrates that monopole towers are not feasible for the proposed use.—~~

l. Outdoor storage.

Correct the alphabetical order of subsection 557.l accordingly and amend provision 554.l.10, as follows: All other provisions of the subsection, not listed below, remain unchanged.

~~lj.~~ *Outdoor storage.*

10. Where the storage yard abuts residentially zoned property, there shall be a ten-foot wide landscaped greenbelt between the property line and the wall. Said greenbelt shall be planted in accordance with article 34, division 3, landscaping, section 4475.

m. Pawnbrokers.

Correct the alphabetical order of subsection 557.m accordingly and amend the provisions and the format of subsection 554.m, as follows:

~~mk.~~ *Pawnbrokers.*

1. The proposed regulated use is not located within 1,000 feet of any other regulated use, regardless of community boundaries. ~~Establishments with SDD and SDM licenses from the state liquor control commission, greater than 10,000 square feet of gross floor area, and devoting less than ten percent of the gross floor area to sales regulated by the SDD and SDM license, are exempt from the spacing requirement between regulated uses. Brew pubs, breweries, wineries and distilleries serving alcoholic liquor with SDD and SDM licenses from the state liquor control commission, are exempt from the spacing requirement between regulated uses.—~~
2. The proposed regulated use is not located within 500 feet of a school, park, or place of worship, regardless of community boundaries. ~~Establishments with SDM and SDD licenses from the state liquor control commission, greater than 10,000 square feet of gross floor area, and devoting less than ten percent of the gross floor area to sales regulated by the SDM and SDD license, are exempt from this spacing requirement.—~~

3. The proposed regulated use will not be contrary to any program of neighborhood conservation, nor will it interfere with any redevelopment projects.
4. The proposed regulated use will be in compliance with all other applicable regulations, city codes and state and federal laws.
5. No pawnbroker or pawnshop use shall be located on a parcel of land which is located such that a radius of 1,000 feet drawn from any point on that parcel contains at least 30 percent residential buildings, dwellings or rooming units of the total number of structures within such radius. This provision may be waived by the zoning board of appeals upon receiving a petition filed by the appellant which indicated approval of the proposed regulated use by 51 percent of all the adults residing within a radius of 1,000 feet of the location of the proposed use.
 - 6.a. Petition preparation. The petitioner shall attempt to contact all adult residents within this radius and shall maintain a list of all addresses at which no contact was made or only a verbal response received. Signatures of a minimum of 51 percent of all the adult residents of the area are required for approval.
 - 7.b. Regulations of board. The zoning board of appeals shall adopt rules and regulations governing the procedure for securing the petition of consent as provided for in this section. The rules shall provide that the circulator of the petition shall subscribe to an affidavit to the fact that the petition was circulated in accordance with the rules of the zoning board of appeals and that the circulator personally witnessed the signatures on the petition by the person whose name appeared therein.
 - 8.c. Filing and verification. The zoning board of appeals shall not consider the waiver of location requirements until the above-described petition shall have been filed and verified.
- 9-6. Measurement. Measurement of distances between regulated uses and any other regulated or protected use shall be from the outermost boundaries of the parcel or lot of each use. In the case of a regulated use within a shopping center with a minimum of at least 5,000 square feet of tenant space, the distance from the outermost boundaries of the tenant space proposed to contain the regulated use, shall be used as one measurement point.
107. The proposed regulated use will be compatible with adjacent uses of land, considering the proximity of residential dwellings, churches, schools, public structures, and other places of public gatherings.
118. The proposed regulated use will not be contrary to the public interest or injurious to nearby properties.
129. The proposed regulated use will not have the possible effect of downgrading and blighting the surrounding neighborhood.
1310. The proposed regulated use will not be contrary to any program of neighborhood conservation, nor will it interfere with any redevelopment projects.
1411. The proposed regulated use will not reasonably be expected to diminish the value of properties in the immediate area.
- ~~15. The proposed regulated use will be in compliance with all other applicable regulations, city codes and state and federal laws.—~~

ARTICLE 5. DIVISION 5. CONDOMINIUM DEVELOPMENT STANDARDS

Sec. 570. Residential recreational area.

Amend the provision of section 570, as follows:

Any residential condominium comprising 20 or more lots or dwelling units, either as a single development or as a group of adjacent developments offered by a single proprietor, shall provide an active recreational area in accordance with article III, division 1, section 32~~6~~5, residential recreational area.

ARTICLE 6. DIVISION 1. NON-CONFORMING USES, STRUCTURES, AND LOTS

Sec. 605. Expansion of a non-conforming residential building.

Amend the provision of the first portion of section 605, as follows: *All other provisions of the section, not listed below, remain unchanged.*

A non-conforming residential building may be expanded into a side or rear yard in a manner that does not comply with the setback standards with approval from the zoning ~~board of appeals administrator~~. The zoning ~~board of appeals administrator~~ shall utilize the following standards:



CITY OF OAK PARK

DEPARTMENT OF ECONOMIC DEVELOPMENT & PLANNING

Mayor
Marian McClellan
Mayor Pro Tem
Shaun Whitehead
Council Members
Solomon Radner
Julie Edgar
Stephanie Crawford
City Manager
Erik Tungate

NOTICE OF PUBLIC HEARING CITY OF OAK PARK PLANNING COMMISSION

Notice is hereby given that the City of Oak Park Planning Commission will hold a Public Hearing on Monday, April 21, 2025, at 5:30 p.m., or thereafter, held in City Council Chamber, 14000 Oak Park Blvd., Oak Park, MI.

The purpose of the Public Hearing is to receive public comments on proposed amendments to the City of Oak Park Zoning Ordinance in the following sections: Article 1, Division 2; Article 2, Division 2; Article 2, Division 3; Article 2, Division 4; Article 3, Division 1; Article 3, Division 2; Article 4, Division 1; Article 4, Division 2; Article 4, Division 3; Article 4, Division 4; Article 5, Division 1; Article 5, Division 2; Article 5, Division 3; Article 5, Division 4; Article 5, Division 5; Article 6, Division 1.

The proposed City of Oak Park Zoning Ordinance Amendments can be reviewed at the Economic Development and Planning Office located at 14300 Oak Park Blvd. The public may appear at the Public Hearing in person or by counsel. Written comments may be sent to the City of Oak Park Planning Commission, 14300 Oak Park Blvd., Oak Park, MI 48237, and must be received prior to the Public Hearing.

Ed Norris, City Clerk
City of Oak Park



CITY OF OAK PARK, MI STAFF REPORT

13.A.1

AGENDA FOR: May 19, 2025

SUBJECT: Request for approval of Pay Application No. 1 and Change Order No. 1 in the amounts of \$94,981.26 and \$4,173.24, respectively, for the 2025 Joint and Crack Sealing Project, M-780 to Scodeller Construction Inc. of Wixom, MI.

DEPARTMENT: Municipal Services

FROM: Kara Grisamer, City Engineer

SUMMARY: Attached is proposed Pay Application No. 1 and Change Order No. 1 in the amounts of \$94,981.26 and \$4,173.24 for the 2025 Joint and Crack Sealing Project, M-780 by Scodeller Construction Inc. of Wixom, MI. This project includes routing and sealing joints and cracks on selected streets in the areas shown on the attached map. The change order is to cover the increased weight of the rubber joint sealer used on the project. The project is approximately 66% complete.

FINANCIAL STATEMENT:

Current Contract Amount:	\$150,000.00
Proposed Change Order No. 1:	\$4,173.24
Proposed New Contract Amount:	\$154,173.24
Earnings to Date:	\$102,481.26
Less Retainage:	\$7,500.00
Net Earned:	\$94,981.26
Deductions:	\$0.00
Balance:	\$94,981.26
Payments to Date:	\$0.00
Amount Due Scodeller Construction:	\$94,981.26

RECOMMENDED ACTION: It is recommended that Pay Application No. 1 and Change Order No. 1 for the 2025 Joint and Crack Sealing Project, M-780 by Scodeller Construction Inc. of Wixom, MI be approved for the amounts of \$94,981.26 and \$4,173.24. Funding is available in the Local Streets Fund (203-18.479-970) for this expenditure.

EXHIBITS:

1. Pay App 1 / C.O. 1
2. Project Map M-780

PAYMENT APPLICATION

PROJECT: 2025 JOINT AND CRACK SEALING PROJECT

JOB NUMBER: M-780

OWNER: CITY OF OAK PARK, MICHIGAN

APPLICATION NO.: 1

CONTRACTOR: SCODELLER CONSTRUCTION
51722 GRAND RIVER AVE
WIXOM, MI 48393

PERIOD ENDING: 4/30/2025

ITEM	DESCRIPTION	ORIGINAL		UNIT	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
		BID QUANTITY						
1	Rout & Seal Joints & Cracks, Modified SP	128,600	LFT	\$1.04	65,204	\$67,812.16	65,204	\$67,812.16
2	Joint Sealing Compound, Modified SP	36,742.00	LBS	\$0.83	41,770	\$34,669.10	41,770	\$34,669.10
3	Asphalt Mastic Repair	1,200	LFT	\$10.50	0	\$0.00	0.00	\$0.00
4	Traffic Devices, Modified sp	1	LSUM	\$500.00	0	\$0.00	0	\$0.00
Period Total Amount:						\$102,481.26	Amount to Date:	\$102,481.26

Current Contract Amount: \$150,000.00
Proposed Change Order #1: \$4,173.24
Proposed New Contract Amount: \$154,173.24

Earnings This Period: \$102,481.26

Total Earnings to Date: \$102,481.26

Less Retainage: \$7,500.00
Net Earned: \$94,981.26
Deductions: \$0.00
Balance: \$94,981.26
Payments to Date: \$0.00

AMOUNT DUE SCODELLER CONSTRUCTION: \$94,981.26

Accepted By: 
Scodeller Construction

Date: 05/06/2025

Approved By: 
Kara Grisamer, P.E., City Engineer
City of Oak Park, Michigan

Date: 05/06/2025

CHANGE ORDER

PROJECT:	2025 JOINT & CRACK SEALING PROJECT	JOB NUMBER:	M-780
OWNER:	CITY OF OAK PARK, MICHIGAN	CHANGE ORDER NO.:	1
CONTRACTOR:	SCODELLER CONSTRUCTION 51722 GRNAD RIVER WIXOM, MI 48393	PAGE:	1 OF 1

TO THE CONTRACTOR:

You are hereby directed to comply with the changes/extras to the contract documents.
This change order reflects work completed or anticipated. Further documentation supporting these changes is on file with the City Engineer.

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Increased Quantity	Quantity to Date	Increased Amount
2	Joint Sealing Compound, Modified SP	36,742.00	LBS	\$0.83	5,028.00	41,770	\$4,173.24
Totals:							\$4,173.24

SUMMARY

Total Increase	\$4,173.24
Total Amount for Change Order No. 1:	\$4,173.24

THE CONTRACT SHALL BE DECREASED BY THE SUM OF:

Original Contract Amount:	\$150,000.00
Change Order No. 1:	\$4,173.24
New Contract amount:	\$154,173.24

Reviewed and recommended to City Council for approval:

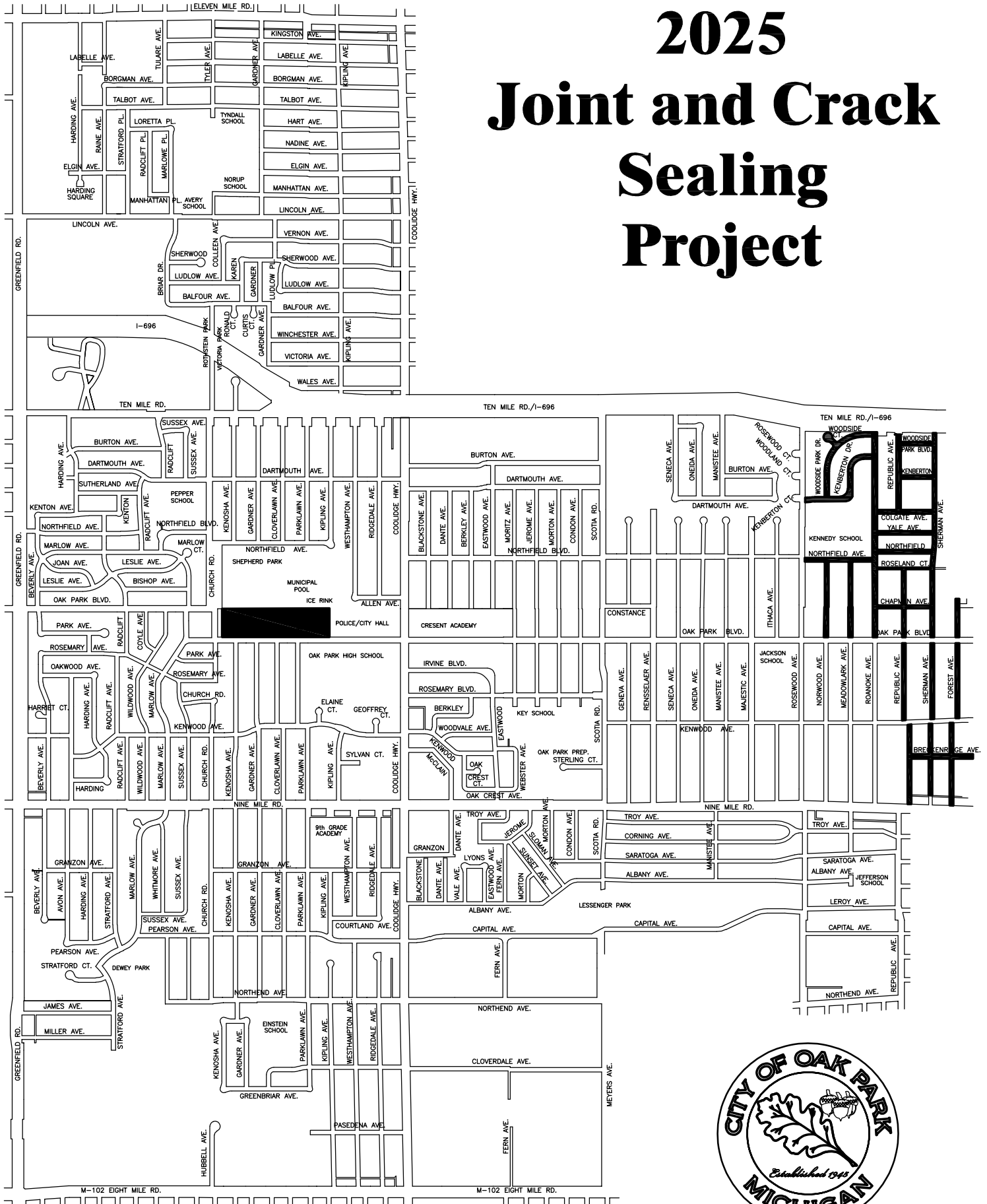
<i>Kara M. Grisamer</i>	05/06/2025
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Kara Grisamer P.E , City Engineer	Date:
City of Oak Park	

<i>Jeff Lippert</i>	05/06/2025
Scodeller Construction	Date:

City of Oak Park

2025 Joint and Crack Sealing Project





CITY OF OAK PARK, MI STAFF REPORT

13.B.1

AGENDA FOR: May 19, 2025

SUBJECT: Request to approve the proposed lot combination request from 8 Mile Development LLC as set forth in the survey, with the condition that the survey is recorded at the Oakland County Register of Deeds.

DEPARTMENT: Finance/Assessing

FROM: Dawn Scheitz, Assessor

SUMMARY: 8 Mile Development LLC, owner of the above-mentioned properties would like to combine their 2 parcels (1 vacant parcel and 1 improved parcel) to create 1 parcel. A request was sent to other City Departments to review the application and respond with any objections and concerns. There were no objections by the departments that responded, and two departments had concerns which were addressed. The requested lot combination will not be detrimental to the adjacent properties, neighborhood, or the City of Oak Park.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: To receive and accept the proposed lot combination request as set forth in the survey, with the condition that the survey is recorded at the Oakland County Register of Deeds.

EXHIBITS:

1. Lot Combination docs

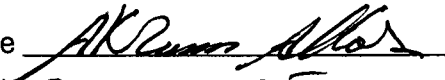
To whom it may concern,

I am requesting to combine two parcels into one parcel for the future development on 14600 and 14650 Eight Mile Road, Oak Park MI 48237. The parcel ID's are as follows: #522531451006 & #5225531451007.

Within this application is a site plan and survey stating exactly what will be developed on the property within both parcels.

Thank you for your consideration

Akram Allos

Signature 
Date 3.12.2025

8 Mile Development LLC

(248) 808-3333

CITY OF OAK PARK

LAND DIVISION APPLICATION

Approval of a division of land is required before it is sold, when the new parcel is less than 40 acres and not just a property line adjustment (§ 102 e & f). This form is designed to comply with applicable local zoning, land division ordinances and to comply with §108, 109, 109a, and 109b of the Michigan Land Division Act (formerly the Subdivision Control Act), PA 288 of 1967, as amended (particularly by PA 591 of 1996), MCL 560.101 *et. seq.*)

You **MUST** answer all questions and include all attachments, or this will be returned to you.

RECEIVED

APR 03 2025

CITY OF OAK PARK
ASSESSOR'S OFFICE

1. LOCATION of parent parcel to be split:

Address: 14600 Eight Mile Road

Parent Parcel Number: Combining Parcels #2531451006 and #2531451007

2. PROPERTY OWNER information:

Name: Akram Allos

Address: 21060 Coolidge Hwy, Oak Park, MI 48237

Phone: 248-808-3333

Fax: _____

3. APPLICANT information (if not the property owner):

Contact Person's Name: Akram Allos

Business Name: Tobacco Import USA

Address: 21060 Coolidge Hwy, Oak Park, MI 48237

Phone: 248-808-3333

Fax: _____

4. PROPOSAL Describe the division(s) being proposed:

A. Number of new parcels created: Combining 2 parcels into 1

B. Intended use (residential, commercial, etc.): Light Industrial

C. The division of the parcel provides access to an existing public road by: (check)

☒ Each new division has frontage on a public road

_____ A new public road _____

(Road name cannot duplicate an existing road name)

_____ A new private road or easement _____

(Road name cannot duplicate an existing road name)

_____ A recorded easement (driveway) (*Can not service more than one potential site.)

5. FUTURE DIVISIONS:

A. Future divisions that may be allowed but not included in this application: None

B. Did the parent parcel have any unallocated divisions under the Land Division Act? No

C. Were any unallocated divisions transferred to the newly created parcel(s)? No

D. If so, how many? Identify the other parcel future divisions are transferred to: _____

(The right to make divisions can be transferred from a parent parcel or parent tract to a parcel created from that parent parcel or parent tract (child parcel). A proprietor transferring the right to make a division shall within 45 days give written notice of the transfer to the assessor on Michigan Department of Treasury Form 3278 (Sec. 109(2)). Make sure your deed includes both statements as required in sections 109(3) and 109(4) of the Land Division Act

6. DEVELOPMENT SITE LIMITS - Check each that represents a condition that exists on any part of the parcel:

- ☐ is in a DNR-designated critical sand dune area.
 - ☐ is riparian or littoral (it is a river or lake front parcel).
 - ☐ is affected by a Great Lakes High Risk Erosion Area setback.
 - ☐ includes a wetland.
 - ☐ includes land in PA 116 – the state Farmland Preservation Program.
 - ☐ is within a floodplain.
 - ☐ includes slopes more than twenty five percent (a 1:4 pitch or 14° angle) or steeper.
 - ☐ includes poorly and/or very poorly drained soils, a high groundwater table, high bedrock, or other conditions known to have severe limitations for onsite sewage systems.
 - ☐ is to result in a parcel of less than 1 acre for which onsite water supply and onsite sewage disposal systems must be reviewed and approved by the local health department in accordance with MI Administrative Code before a building permit can be issued. (§109a(1), §105(g), R560.401-428)
 - ☐ is known or suspected to have an abandoned well, underground storage tank, or soil or groundwater contamination.
- If yes, is the property subject to environmental restrictions? Y / N

7. ATTACHMENTS (all attachments **must** be included). Letter each attachment as shown here.

- ☒ A. A survey, sealed by a professional surveyor of proposed division(s) of parent parcel.
- The survey must show:**
- (1) boundaries as of March 31, 1997 and
 - (2) all previous divisions made after March 31, 1997 (indicate when made or none), and
 - (3) the proposed division (s) and
 - (4) dimensions of the proposed divisions , and
 - (5) existing and proposed road/easement rights of way, and
 - (6) complete legal descriptions for items 1 thru 5 above, and
 - (7) easements for public utilities from each parcel to existing public utility facilities, and
 - (8) any existing improvements (buildings, wells, septic systems, driveways, etc.) and
 - (9) any of the features checked in item 6 (development site limits).
 - (10) any cemetery which is adjacent to, or may have had access through this parcel.
- ☒ B. A copy of the proposed deed(s), which includes the following statement: "This property may be located within the vicinity of farm land or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act."
- ☒ C. A copy of the proposed deed(s), which includes a statement that substantially reads: "The grantor grants to the grantee the right to make [insert "zero", a number, or "all"] division(s) under section 108 of the Land Division Act, 1967 PA 288, MCL 560.108." or the right to make further divisions stays with the parent parcel.
- ☒ D. A copy of the proposed deed(s) for any parcel that is 20 or more acres in size and is not accessible, which includes the following statement: "This parcel is not accessible as defined in the Land Division Act, 1967 PA 288, MCL 560.101 to 560.293."
- ☒ E. Indication of approval, or permit from the County Road Commission, MDOT, or respective city/village street administrator, for each proposed new road, easement or shared driveway.
- ☒ F. If the division includes a new public or private road, a copy of approval by the county addressing authority.

____ G. A copy of any transferred division rights in the parent parcel (Section 109 (4) of the statute).

☒ H. A fee of \$ 200

8. IMPROVEMENTS: Describe any existing improvements (buildings, wells, etc.) which are on the parent parcel, or indicate none: (attach extra sheets if necessary).
Building new Warehouse with attached Offices on site

9. TAXES: A certificate from the Oakland County Treasurer certifying taxes have been paid for the past 5 years. ☒

10. DTE Land Division approval. ☒

11. AFFIDAVIT and permission for municipal, county, and state officials to enter the property for inspections:

I agree the statements made above are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parent parcel division. Further, I agree to give permission for officials of the municipal, county, and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection to verify the information on the application is correct.

Finally, I understand this is a parcel division that conveys only certain rights under a municipal land division ordinance and the Michigan Land Division Act (formerly the Subdivision Control Act, PA288 of 1967, as amended (particularly by PA 591 of 1996), MCL 560.101 et seq.) and is not a representation or determination the resulting parcels comply with other ordinances or regulations, and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights.

Further, I understand the municipality granting approval of any division(s) resulting in a parcel less than 1 acre in size is not liable if a building permit is not issued for the parcel due to unsuitable site conditions for onsite sewage systems and/or onsite water supply systems. I understand that site suitability will be reviewed by the local health department under the same standards as set forth in MCL 560.105(g) – the Michigan Administrative Code R560.401-560.428. Checking with the local county or District Health Department for septic and water is the landowner's responsibility. For environmental concerns with the ownership or purchase of property, information is available from the Department of Environment, Great Lakes, and Energy at: <http://www.michigan.gov/eglered>

Finally, even if this division is approved, I understand zoning, municipal ordinances and state acts change from time to time, and if changed the divisions made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made

Property owner's Signature: *J. K. [Signature]*

Date: 3-28-25

DO NOT WRITE BELOW THIS LINE

REVIEWERS ACTION:

____ APPROVED: Conditions if any _____

____ DENIED: Reason(s) _____



One Energy Plaza
Detroit, MI 48226
March 25, 2025

City of Oak Park
14000 Oak Park Boulevard
Oak Park, Michigan 48237

Attention: Mr. Erik Tungate

Property I.D. No.: 25-31-451-006 & 25-31-451-007

Property location and/or description: 14650 & 14600 W. Eight Mile Road, Oak Park

Property owner: 8 Mile Development, LLC, a Michigan limited liability company

Dear Mr. Tungate:

Please be advised that the DTE Electric Company has reviewed your request for the land combination involving the property listed above and adequate easements exist for electric utility service to be provided to each parcel.

The customer plans to treat these parcels as two separate parcels, not as a subdivision. Therefore, unless local municipal ordinances or existing electric utility facilities dictate otherwise, each parcel can be served with electrical power.

Should you have any questions regarding your request, or require additional information, please contact me at Kimberly.tassen@dteenergy.com.

Sincerely,

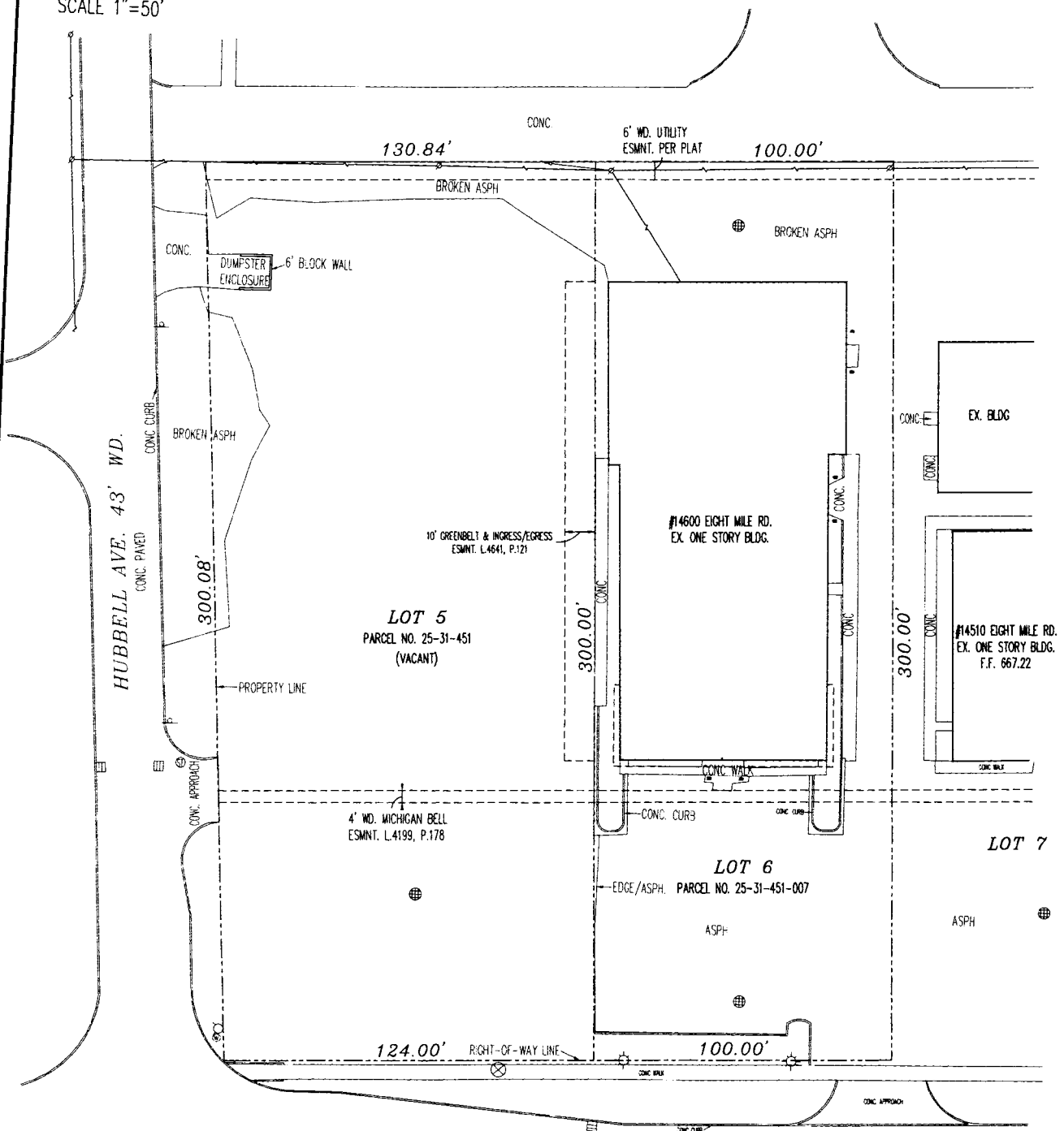
Kimberly A. Tassen

Kimberly A. Tassen, SR/WA, R/W-NAC
Right of Way Facilitator
DTE Electric Company
Redford Service Center
Kimberly.tassen@dteenergy.com

Cc: Mr. Hadi Allos
Kimberly Marrone, City of Oak Park

LOT COMBINATION (PARENT PARCELS)

SCALE 1"=50'



EIGHT MILE RD. 204 FT. WD.
ASPH. PAVED.

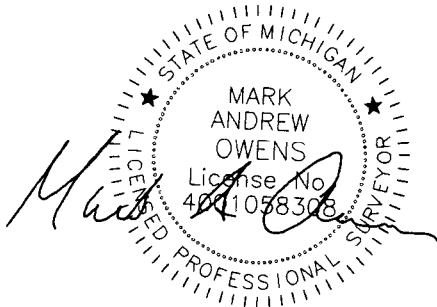
CERTIFIED TO:
MR AKRAM ALLOS
21060 COOLIDGE HWY
OAK PARK, MI 48237

PROPERTY DESCRIPTION

LOT 5, HUBBELL INDUSTRIAL SUBDIVISION, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 103 OF PLATS, PAGE 25, OAKLAND COUNTY RECORDS.
LOT 6, HUBBELL INDUSTRIAL SUBDIVISION, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 103 OF PLATS, PAGE 25, OAKLAND COUNTY RECORDS.

LEGEND

- GUARD POST
- Ø UTILITY POLE
- ^ GUY WIRE
- ⊙ WATER SHUTOFF BOX
- ⊗ ROUND CATCH BASIN
- OVERHEAD WIRES

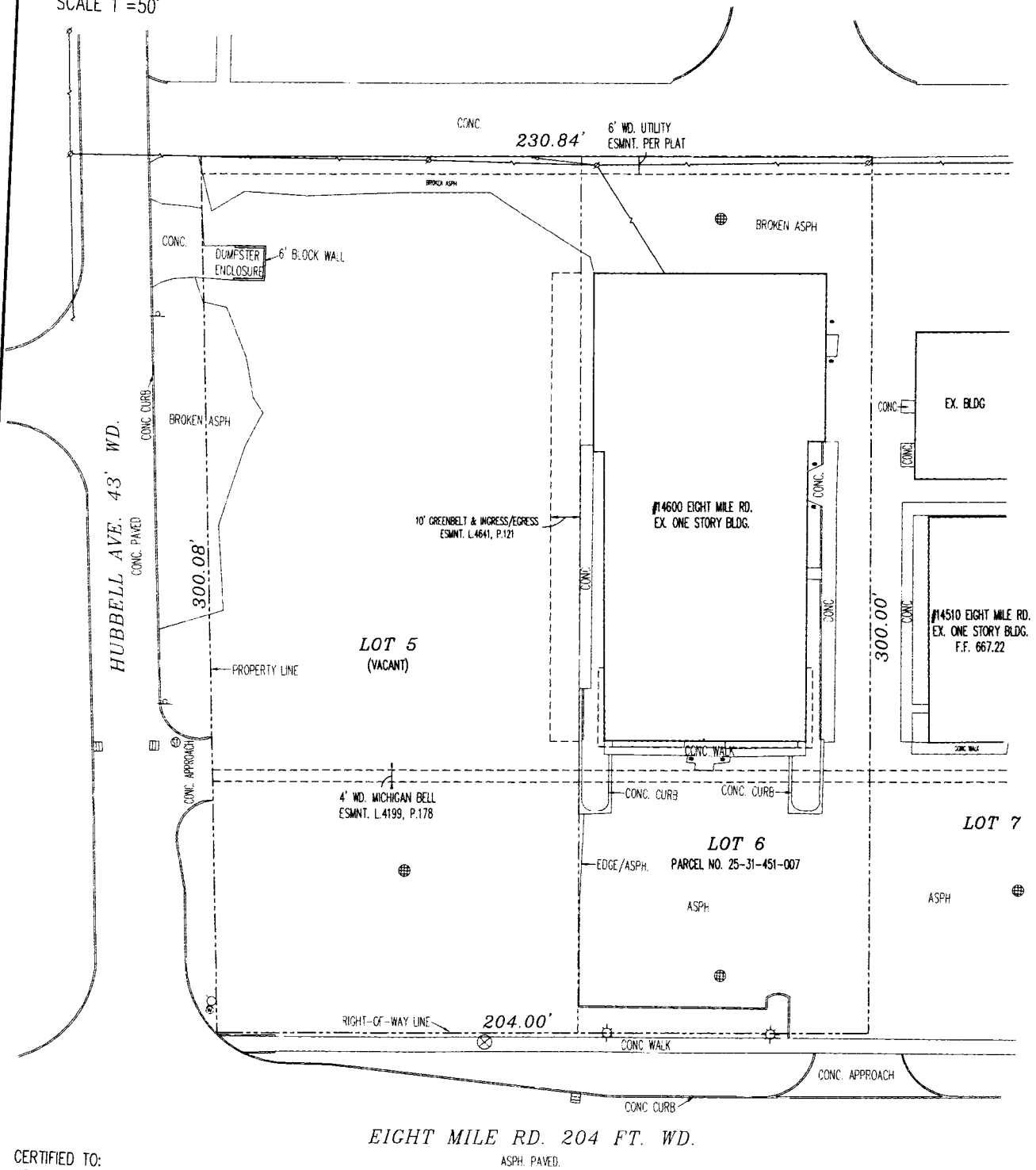


SURVEY TECH
SURVEYING ENGINEERING
3253 LYNHURST CT.
OAKLAND, MI 48306
TEL. (248) 670-6556

JOB #: 24128
DATE: 03-12-2025
PAGE 1 OF 2

LOT COMBINATION (COMBINED PARCELS)

SCALE 1"=50'



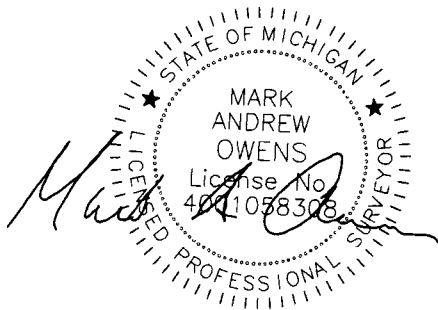
CERTIFIED TO:
MR AKRAM ALLOS
21060 COOLIDGE HWY
OAK PARK, MI 48237

PROPERTY DESCRIPTION

LOT 5 & LOT 6 INCLUSIVE, HUBBELL INDUSTRIAL SUBDIVISION, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 103 OF PLATS, PAGE 25, OAKLAND COUNTY RECORDS.

LEGEND

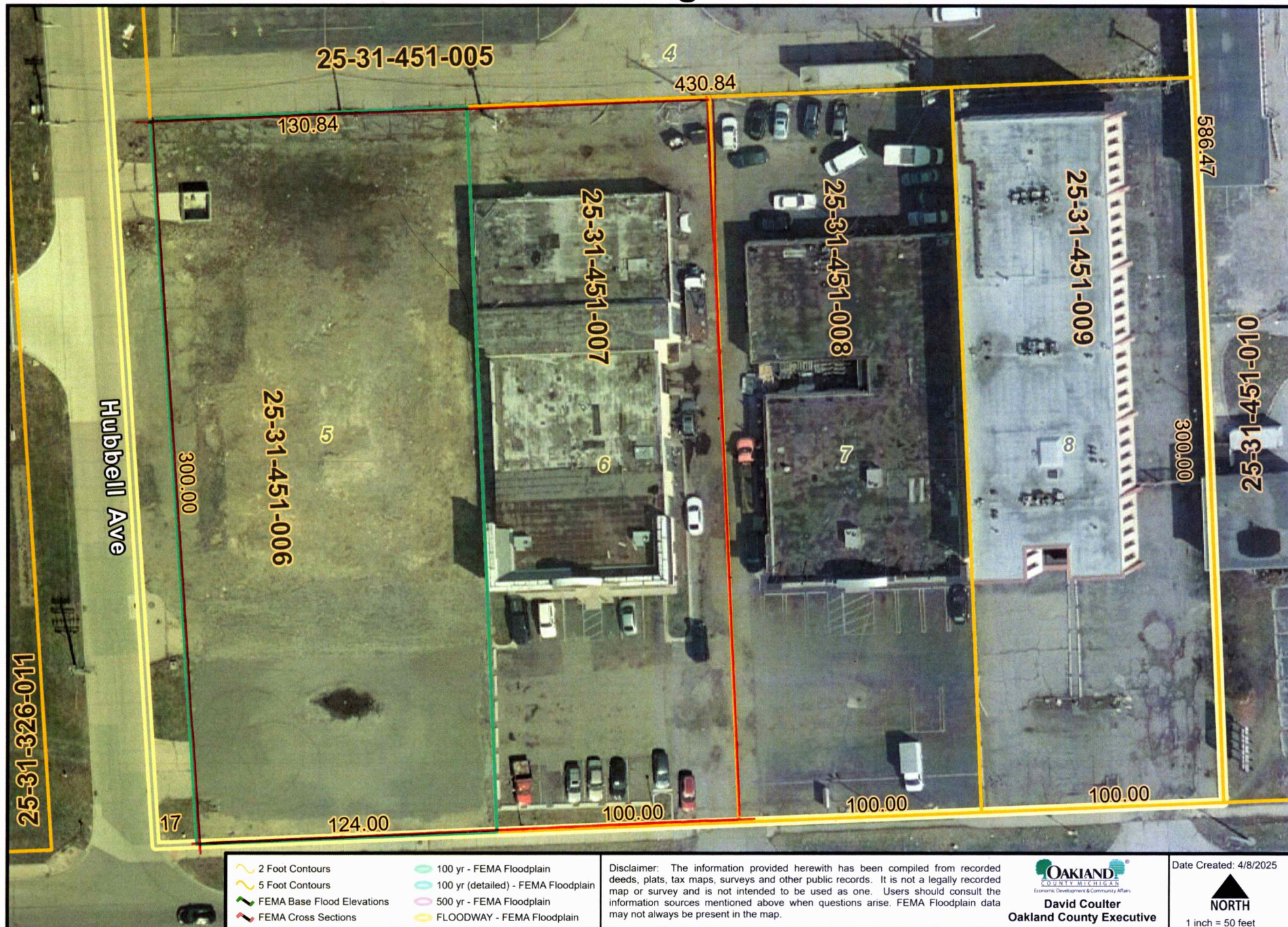
- GUARD POST
- ⊗ UTILITY POLE
- ^ GUY WIRE
- ⊙ WATER SHUTOFF BOX
- ⊕ ROUND CATCH BASIN
- OVERHEAD WIRES



JOB #: 24128
DATE: 03-12-2025
PAGE 2 OF 2

SURVEY TECH
SURVEYING ENGINEERING
3253 LYNHURST CT.
OAKLAND, MI 48306
TEL. (248) 670-6556

14600 W Eight Mile





CITY OF OAK PARK, MI STAFF REPORT

13.B.2

AGENDA FOR: May 19, 2025

SUBJECT: Request to approve a contract with WCA Assessing for assessment and maintenance work for City property effective June 1, 2025 – May 31, 2028

DEPARTMENT: Finance/Assessing

FROM: Sandra Crawford, Director of Finance

SUMMARY: Renewal of contract with WCA Assessing for the following years:

2025-2026 \$209,985

2026-2027 \$220,484

2027-2028 \$231,508

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Approve the contract

EXHIBITS:

1. WCA assessing revised

**ASSESSMENT CONTRACT
FOR CITY OF OAK PARK, OAKLAND COUNTY, MICHIGAN**

WHEREAS, City of Oak Park, hereinafter called "City", with its principal offices located at 14000 Oak Park Blvd, Oak Park, Michigan, 48237, is interested in having all real property and all personal property assessed and having said assessments maintained on an annual basis.

WHEREAS, WCA Assessing, with principal offices located at 38110 Executive Drive, Suite 200, Westland, Michigan 48185, hereinafter called the "Company", is interested in the contract for assessment and maintenance work for City property effective June 1, 2025;

IT IS THEREFORE AGREED:

1. Company agrees to plan, administer and provide overall supervision of property appraisal programs for assessment purposes; maintain appropriate levels of qualified staff to ensure work is completed to achieve overall department goals. The company is familiar with the laws, regulations and directives regarding the appraisal of real and personal property for assessment purposes with the State of Michigan.
2. Company has policies and procedures for staff in determining true cash value of assessable real and personal property including locating, identifying and inventorying quantity and characteristics of the property for determining the appropriate value and classification. During the term of this agreement, an Advanced Michigan Assessing Officer, or Master Michigan Certified Assessing Officer shall act as the assessor of record and supervise the preparation of the 2026, 2027 and 2028 assessment rolls, utilizing the services and personnel proposed herein.
3. Company agrees to respond to inquiries and requests for assessment information from the public. The City agrees to provide office space within the City Hall, or other City owned buildings for the completion of the terms of this contract. The office space shall be made available so as to not impede the performance of the department. Any days in which the Company is scheduled to be in the office but the office is closed due to holidays, acts of God, educational purposes, or any other causes beyond the control of the Company, shall be considered included within the hours to complete this agreement. The purpose of office hours are:

- To meet with City staff to answer questions and give advice;
 - To be available to assist with providing information and answering inquiries of taxpayers/residents/others.
 - Serves as a liaison between the City and prospective business and industry investors; acts as a resource for City citizens by responding to inquiries and interpreting State laws.
 - To perform certain other functions as described herein.
4. Company agrees to oversee maintenance of departmental files including property records/cards, physical data, legal descriptions, splits and combinations of parcels, ownership transfers, and strives to identify new/improved methods for carrying out the responsibilities of the department.
 5. Company agrees to represent the City in defending assessments appealed to the Michigan Tax Tribunal (MTT) if requested to do so by the City Manager. The company shall be available to defend all assessments to the MTT as needed during this contract.
 6. If Company is retained by the City, the City agrees that responses to the Full MTT shall be prepared by the Company's legal staff. City agrees to provide full cooperation with Company's legal staff. Should expert witnesses and/or preparation of respondent's valuations disclosures be necessary, the Company shall notify the City Manager of such requirement.
 7. Company agrees throughout the term of this contract to provide field inspections of all properties as necessary; to perform assessment ratio studies to determine true cash value; to perform personal property canvasses to ensure all personal property is equitably assessed; to update property records and ensure notification of annual assessment changes. All assessments completed by Company throughout the term of this contract will be in adherence to State Tax Commission procedures as to the valuation method, assessment manual, personal property multipliers, and general requirements. Company agrees to perform the duties of the certifying assessor for said City including but not limited to;
 - Inspect, revise, and re-evaluate property record cards with new construction, demolition, and property splits.
 - Perform neighborhood market studies and land value analyses throughout the term of this contract.
 - Prepare assessment roll(s), all county and state equalization forms and requirements as determined by the State tax Commission.

- Provide digital photographs of all properties visited for maintenance purposes.
 - Working with the Building Department to ensure all new property is equitably assessed.
 - Prepare all new property record cards in compliance with State tax Commission requirements.
 - Attend, prepare, and work with all Boards of Review.
 - Assist City in establishment of any IFT, CFT, DDA, TIFA, Brownfield, or other statutory tax incentive program as established by the legislature.
8. Company agrees to meet with the City Manager and/or other designated staff of the City to review progress that the Company has made towards meeting the terms of this proposal/agreement, preparation of assessment rolls, and other matters parties deem necessary to review. In addition the Company will suggest any budgetary information necessary to upgrade and/or improve the City's assessment process.
 9. City agrees that in addition to the responsibilities provided herein, the staff of the City shall provide full and reasonable cooperation to the Company in completion of the herein-stated services.
 10. The Company shall be liable to the City, and hereby agrees to indemnify and hold the City harmless but only to the extent of its insurance coverage set forth below, against all claims covered by said insurance coverage arising out of the performance of the services rendered hereunder caused by any negligent conduct, intentional conduct, or act of the Company or any of its employees in the performance of this contract that are covered by the policies listed in subparagraphs "a" through "c" below.

The Company will carry the following insurance coverage at all times during this agreement:

- a. Comprehensive general liability insurance covering the Company and the City in the project with not less than the following limits of liability; bodily injury or death, \$1,000,000 each person and subject to the same limit for each person; \$1,000,000 for two or more persons in any occurrence; property damage, \$1,000,000 each occurrence; \$2,000,000 annual aggregate.
- b. Worker's Disability Compensation Insurance, securing compensation for the benefit of the employees of the Company, as required by Worker's Disability Compensation Act of State of Michigan.

c. The Company shall also carry professional liability and errors and omissions insurance with not less than \$2,000,000 limit of liability for each claim and in the aggregate including claim expenses. However, the City understands that it cannot be listed an additional insured under this type of policy. Should the City or its officers, directors, employees, and elected officials ever be held financially liable for any error or omission of the Company and seek indemnification from Company as a result thereof, under no circumstance shall the Company's cumulative liability to the City or its officers, directors, employees and elected official exceed the coverage of the errors and omissions policy referenced herein.

All required insurance shall be maintained with responsible insurance carriers qualified to do business in the State of Michigan. As soon as practicable upon execution of this contract and upon commencing any performance hereunder, the Company shall deposit with the City the previously mentioned policies of insurance or certificates therefore. During the duration of this contract, a copy of said insurance or certificate shall be given to the City Clerk at the beginning of each year.

11. The Company shall not be held liable for any damages caused by strikes, explosions, war, fire or act of nature that might stop or delay the progress of work. In the event of a claim against the City relating to any act or failure to act of the Company that is not covered by the insurance coverage as set forth above, the City has no right to indemnification from Company.
12. The City and Company agree that the relationship of the City and Company is that of a client and contractor and not of that of an employer and employee and should not be construed as such.
13. In the event that the Company shall not be in substantial compliance with the terms of this agreement, the City shall give the Company written notice of said breach and thirty (30) days to cure the breach. If the Company fails to cure the breach within thirty (30) days after such notice, the City may terminate this Contract immediately without further notice or liability to the Company, other than for permitted fees and expenses accrued through the date of termination.
14. The City and Company agree that the Company shall not assign or transfer neither this agreement nor any portion therein without first receiving written approval from the other party.

15. The City agrees to pay the Company as follows;

June, 2025 to May, 2026.....\$ 209,985
 June, 2026 to May, 2027.....\$ 220,484
 June, 2027 to May, 2028.....\$ 231,508

The payments shall be made in twelve (12) equal installments due on the fifteenth (15th) day of each month.

The City's representation for all Michigan Tax Tribunal petitions ***not in the Small Claims Division***, shall be provided by Company's para legal staff, possessing experience in the representation of municipalities before the Michigan Tax Tribunal at the rate of:

June, 2025 to May, 2026.....\$\$172.70/ Hourly
 June, 2026 to May, 2027.....\$\$181.33/ Hourly
 June, 2027 to May, 2028.....\$\$190.40 Hourly

The City's representation for all Michigan Tax Tribunal petitions not in the Small Claims Division ***relative to Tribunal Hearings***, shall be provided by Company's legal staff, possessing experience in the representation of municipalities before the Michigan Tax Tribunal at the rate of:

June, 2025 to May, 2026.....\$\$207.28/ Hourly
 June, 2026 to May, 2027.....\$\$217.64/ Hourly
 June, 2027 to May, 2028.....\$\$ 228.52/ Hourly

16. MICHIGAN TAX TRIBUNAL APPRAISAL SERVICES PLUS SPECIAL PROJECTS

Appraisal services rendered by the Company in Full Claims Michigan Tax Tribunal matters, and or any special services requested and approved by the City, shall be provided to the City at the rate of:

	06/2025	06/2026	06/2027
Title	05/2026	05/2027	05/2028
Appraiser Aide	\$61.94	\$65.03	\$68.28
Appraiser	\$80.31	\$84.33	\$788.55
Level III Appraiser	\$142.31	\$149.43	\$156.90
Assessor	\$161.93	\$170.02	\$178.52

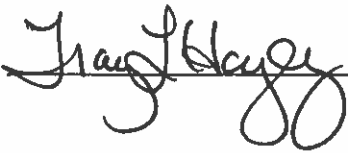
Hourly fees include clerical costs and overhead for the Company.

17. Michigan Tax Tribunal appraisal services and requested special projects are separate from normal assessment and appraisal functions.

18. The City and Company agree that the term of this contract shall begin June 1, 2025 and expire May 31, 2028. The term of this agreement may be extended, by amendment, if mutually agreed upon in writing by each party.
19. The City and Company agree this contract is entered into subject to the charter and ordinances of the City and the applicable laws of the State of Michigan.
20. The Company agrees that in the performance of this contract neither the Company nor any person acting on its behalf will refuse to employ or refuse to continue in any employment any person because of race, creed, color, national origin, sex, or age. The Company will in all solicitations or advertisements for employees placed by or on behalf of the Company state that all qualified applicants shall be considered for employment without regard to race, creed, color, national origin, sex, or age.
21. The Company shall acknowledge receipt of and comply with the City's ethics policy, computer usage policy or other signed documents
22. The City agrees the Mayor and City Clerk possess complete authority by resolution of the City Council or otherwise to execute this agreement on behalf of the City.

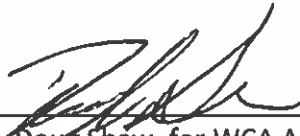
WITNESSES:





WITNESSES:

WCA ASSESSING:

By: 

Doug Shaw, for WCA Assessing,
as its Member

CITY OF OAK PARK:

By: _____
Marian McClellan, MAYOR

By: _____
Erik Tungate, CITY MANAGER

By: _____
Edwin Norris, CLERK

STATE OF MICHIGAN)
)ss
COUNTY OF WAYNE)

I, Lynette Hoyal, a Notary Public in and for said County, in the State aforesaid, do hereby certify that on the 7 day of May, 2025, Doug Shaw doing business as WCA Assessing, known to me to be the person whose name is subscribed to on the foregoing instrument, appeared before me this day in person and acknowledged that he signed, sealed, and delivered the said instrument as his free and voluntary act, for the uses and purposes therein set forth.



NOTARY PUBLIC
Wayne County, Michigan

My Commission Expires: 1-16-2031

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

Be it remembered that on this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came Marian McClellan, Mayor for City of Oak Park, and Erik Tungate, City Manager for City of Oak Park, a Municipal Corporation duly organized, incorporated and existing under and by virtue of the laws of the State of Michigan, known to me to be the persons who executed the foregoing instrument of writing on behalf of said Municipal Corporation, and such persons duly acknowledged the execution of the same to be their act and deed of said Municipal Corporation.

In testimony whereof, I have hereunto set my hand and affixed by official seal the day and year last above written.

NOTARY PUBLIC

County, Michigan
My Commission Expires: _____



CITY OF OAK PARK, MI STAFF REPORT

13.C.1

AGENDA FOR: May 19, 2025

SUBJECT: Request to approve Traffic Control Order 160 Sec 1.36 adopting TIA's recommendation to replace the existing Yield signs at the intersections on Dartmouth Street between Church and Coolidge with Stop signs.

DEPARTMENT: Public Safety

FROM: Steve Cooper, Director of Public Safety

SUMMARY: City Engineer, Kara Grismer contacted the Transportation Improvement Association (TIA) and requested they conduct a traffic study of Dartmouth Street between Church Street and Coolidge Highway. This study was conducted to address concerns from residents about the speed of traffic and to convert the intersection control at Dartmouth Street and Kipling Street to an All-Way Stop.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Approve Traffic Control Order 160 Sec 1.36 adopting TIA's recommendation to replace the existing Yield signs at the intersections on Dartmouth Street between Church and Coolidge with Stop signs.

EXHIBITS:

1. TIA report for Stop signs on Dartmouth btw Coolidge and Church 160 sec1.36



TRANSPORTATION IMPROVEMENT ASSOCIATION

100 E. Big Beaver Rd., Suite 910, Troy, Michigan 48063

Office (248) 334-4971 • Fax (248) 475-3434

www.tiasafety.us

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Managing Director

Road Commission for Oakland County

Secretary

JENNIFER L. WHITEAKER

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DTE Energy Company

Treasurer

MARTIN J. OLEJNIK, CPA

Partner

Plante Moran

DON BROWN

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Macomb County

NANCY M.D. FAUGHT, P.E.

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Hubbell, Roth & Clark, Inc.

RON FOWKES

Commissioner (Ret.)

Road Commission for Oakland County

J. DAVID VANDERVEEN

Vice Chairman

Oakland County Parks Commission

Member

Oakland County Airport Committee

CHIEF EXECUTIVE OFFICER

JIM SANTILLI

TRUSTEES

BRADLEY C. WIEFERICH, P.E.

Director

Michigan Department of Transportation

MICHAEL J. BOUCHARD

Sheriff

Oakland County

DAVID COULTER

County Executive

Oakland County

COL. JAMES F. GRADY II

Director

Michigan State Police

RAPHAEL WASHINGTON

Sheriff

Wayne County

ANTHONY M. WICKERSHAM

Sheriff

Macomb County

April 24, 2025

Kara Grisamer, P.E., City Engineer

Technical and Planning Services

City of Oak Park

14300 Oak Park Boulevard

Oak Park, Michigan 48237

Re: Dartmouth Street, Church Street to Coolidge Highway, Traffic Study

Dear Ms. Grisamer:

As requested, the Transportation Improvement Association (TIA) completed a traffic study of Dartmouth Street between Church Street and Coolidge Highway. This study was conducted to address concerns from residents about the speed of traffic and the request to convert the intersection control at Dartmouth Street and Kipling Street to an All-Way Stop. For this evaluation, TIA conducted a site visit to assess existing conditions, reviewed crash history, collected vehicle volume, vehicle speed data, and evaluated all the intermediate intersections for the proper traffic control, Yield or Stop signs.

EXISTING CONDITIONS

The site visit review was conducted on Thursday, June 6, 2024, and included observation of Dartmouth Street from Church Street to Coolidge Highway, including its seven intermediate intersections with Kenosha Street, Gardner Street, Cloverlawn Street, Parklawn Street, Kipling Street, Westhampton Street, and Ridgedale Street.

Dartmouth Street, Church Street to Coolidge Highway:

Dartmouth Street is primarily a residential, 26-foot-wide, 2-lane, 2-way, concrete road with integral curb, running east-west between its intersection with Church Street at the west end and Coolidge Highway at the east end of the study section. Parking is permitted on both sides and the speed limit is 25 MPH as established by the Michigan Vehicle Code (MVC), Act 300 of 1949. No speed limit signs are posted. A No Truck (R5-2) sign is posted for westbound traffic, just west of Coolidge Highway. There are 31 residential properties with 29 of them having a garage and/or driveway on Dartmouth Street, the homes all front a connecting side street. There is one commercial driveway on the north side just west of Coolidge Highway. There is sidewalk on both sides of the road with ramps for crossing at the intersections in all directions. The Pepper Elementary School is located on the southwest corner at the Dartmouth Street and Church Street intersection.

Kenosha Street and Dartmouth Street:

This intersection is controlled with Yield signs on Kenosha Street for the northbound and southbound traffic. The northbound sign has engineer grade sign sheeting in fair condition. The southbound sign has high Intensity grade sign sheeting in good condition. An overhead streetlight is located on the southwest corner.

Gardner Street and Dartmouth Street:

This intersection is controlled with Yield signs on Gardner Street for the northbound and southbound traffic. The northbound sign has high intensity grade sign sheeting in good condition. The southbound sign has engineer grade sign sheeting in fair condition. An overhead streetlight is located on the southeast corner.

Cloverlawn Street and Dartmouth Street:

This intersection is controlled with Yield signs on Cloverlawn Street for the northbound and southbound traffic. The northbound sign has engineer grade sign sheeting in fair condition. The southbound sign has high Intensity grade sign sheeting in good condition. An overhead streetlight is located on the southwest corner.

Parklawn Street and Dartmouth Street:

This intersection is controlled with Yield signs on Parklawn Street for the northbound and southbound traffic. The northbound sign has engineer grade sign sheeting in fair condition. The southbound sign has high Intensity grade sign sheeting in good condition. An overhead streetlight is located on the southeast corner.

Kipling Street and Dartmouth Street:

This intersection is controlled with Yield signs on Kipling Street for the northbound and southbound traffic. The northbound sign has high intensity grade sign sheeting in good condition. The southbound sign has engineer grade sign sheeting in fair condition. An overhead streetlight is located on the southwest corner.

Westhampton Street and Dartmouth Street:

This intersection is controlled with Yield signs on Westhampton Street for the northbound and southbound traffic. The northbound sign has high intensity grade sign sheeting in good condition. The southbound sign has high intensity grade sign sheeting in good condition. An overhead streetlight is located on the southeast corner.

Ridgedale Street and Dartmouth Street:

This intersection is controlled with Yield signs on Ridgedale Street for the northbound and southbound traffic. The northbound sign has high intensity grade sign sheeting in good condition. The southbound sign has high intensity grade sign sheeting in good condition. An overhead streetlight is located on the southwest corner.

CRASH HISTORY

A review of the crash history for **Dartmouth Street between Church Street and Coolidge Highway** for the period, January 1, 2021, through May 31, 2024, (3-years plus) found 13 reported crashes.

Summary of Crashes:

- #1, 07/11/2021, Dartmouth St & Ridgedale St, Angle Type, Failure to Yield, No Injuries
- #2, 07/28/2021, Dartmouth St & Ridgedale St, Angle Type, Failure to Yield, No Injuries
- #3, 07/29/2021, Dartmouth St & Kenosha St, Parked Vehicle Unknow Type, No Injuries
- #4, 09/03/2021, Dartmouth St & Cloverlawn St, Angle Type, Failure to Yield, No Injuries
- #5, 10/18/2021, Dartmouth St & Westhampton St, Angle Type, Failure to Yield, No Injuries
- #6, 03/14/2022, Dartmouth St & Ridgedale St, Angle Type, Failure to Yield, No Injuries
- #7, 10/07/2022, Dartmouth St & Ridgedale St, Sideswipe Same Direction, No Injuries
- #8, 01/19/2023, Dartmouth St & Kenosha St, Angle Type, Failure to Yield, No Injuries
- #9, 01/25/2023, Dartmouth St & Westhampton St, Angle Type, Failure to Yield, No Injuries
- #10, 07/27/2023, Dartmouth St & Coolidge Hwy, Sideswipe Same Direction, No Injuries
- #11, 09/08/2023, Dartmouth St & Kenosha St, Angle Type, Failure to Yield, No Injuries
- #12, 04/08/2024, Dartmouth St, 75-Foot West of Gardner St, Rear-End Type, No Injuries
- #13, 04/20/2024, Dartmouth St & Cloverlawn St, Angle Type, Failure to Yield, No Injuries

A review of the crash history for the **intersections of Kenosha Street, Gardner Street, Cloverlawn Street, Parklawn Street, Kipling Street, Westhampton Street, and Ridgedale Street** for the period, January 1, 2021, through May 31, 2024, (3-years plus) found crashes as summarized below:

Kenosha Street and Dartmouth Street, 5 reported crashes:

- #1, 07/29/2021, Dartmouth St & Kenosha St, Parked Vehicle, Unknow Type, No Injuries
- #2, 01/19/2023, Dartmouth St & Kenosha St, Angle Type, Failure to Yield, No Injuries
- #3, 06/06/2023, Kenosha St, 150-Feet North of Dartmouth St, Backing Type, No Injuries
- #4, 09/08/2023, Dartmouth St & Kenosha St, Angle Type, Failure to Yield, No Injuries
- #5, 12/20/2023, Kenosha St, 100-Feet North of Dartmouth St, Sideswipe Same Direction, No Injuries

Gardner Street and Dartmouth Street, 2 reported crashes:

- #1, 03/01/2024, Gardner St, 10-Feet South of Dartmouth St, Rear-End Type, No Injuries
- #2, 04/08/2024, Dartmouth St, 75-Feet West of Gardner St, Rear-End Type, No Injuries

Cloverlawn Street and Dartmouth Street, 2 reported crashes:

- #1, 09/03/2021, Dartmouth St & Cloverlawn St, Angle Type, Failure to Yield, No Injuries
- #2, 04/20/2024, Dartmouth St & Cloverlawn St, Angle Type, Failure to Yield, No Injuries

Parklawn Street and Dartmouth Street, No reported crashes**Kipling Street and Dartmouth Street, 2 reported crashes:**

- #1, 06/13/2023, Kipling St, 100-Feet North of Dartmouth St, Backing Type, No Injuries
- #2, 10/07/2023, Kipling St, 10-Feet South of Dartmouth St, Parked Vehicle, Unknow Type, No Injuries

Westhampton Street and Dartmouth Street, 3 reported crashes:

- #1, 10/18/2021, Dartmouth St & Westhampton St, Angle Type, Failure to Yield, No Injuries
- #2, 11/20/2022, Westhampton St, 100-Feet South of Dartmouth St, Parked Vehicle, Unknow Type, No Injuries
- #3, 01/25/2023, Dartmouth St & Westhampton St, Angle Type, Failure to Yield, No Injuries

Ridgedale Street and Dartmouth Street, 4 reported crashes:

- #1, 07/11/2021, Dartmouth St & Ridgedale St, Angle Type, Failure to Yield, No Injuries
- #2, 07/28/2021, Dartmouth St & Ridgedale St, Angle Type, Failure to Yield, No Injuries
- #3, 03/14/2022, Dartmouth St & Ridgedale St, Angle Type, Failure to Yield, No Injuries
- #4, 10/07/2022, Dartmouth St & Ridgedale St, Sideswipe Same Direction, No Injuries

See attached Crash History Reports and UD-10 Crash Reports.

SUMMARY OF VOLUME DATA

During the first two weeks of June 2024, prior to school dismissal for summer break, traffic volume counts were collected for Dartmouth Street at three locations. Between Gardner Street and Cloverlawn Street, between Parklawn Street and Kipling Street, between Westhampton Street and Ridgedale Street. A summary of the data is shown in the table below. See attached volume count locations map and reports.

LOCATION	WEEKLY AVERAGE EASTBOUND	WEEKLY AVERAGE WESTBOUND	AVERAGE DAILY TRAFFIC (ADT)
Dartmouth St, Gardner St to Cloverlawn St	293	773	1,066
Dartmouth St, Parklawn St to Kipling St	462	1,018	1,480
Dartmouth St, Westhampton St to Ridgedale St	769	813	1,582

During the first two weeks of June 2024, prior to school dismissal for summer break, traffic volume counts were collected on the seven intersecting roads of Kenosha Street, Gardner Street, Cloverlawn Street, Parklawn Street, Kipling Street, Westhampton Street, and Ridgedale Street. A summary of the data is shown in the table below. See attached volume count locations map and reports.

LOCATION	WEEKLY AVERAGE NORTHBOUND	WEEKLY AVERAGE SOUTHBOUND	AVERAGE DAILY TRAFFIC (ADT)
Kenosha St, South of Dartmouth St	95	93	188
Kenosha St, North of Dartmouth St	181	185	366
Gardner St, South of Dartmouth St	68	67	135
Gardner St, North of Dartmouth St	82	61	143
Cloverlawn St, South of Dartmouth St	73	101	174
Cloverlawn St, North of Dartmouth St	120	136	256
Parklawn St, South of Dartmouth St	91	114	206
Parklawn St, North of Dartmouth St	117	114	231
Kipling St, South of Dartmouth St	194	100	294
Kipling St, North of Dartmouth St	180	121	301
Westhampton St, South of Dartmouth St	128	133	261
Westhampton St, North of Dartmouth St	323	281	604
Ridgedale St, South of Dartmouth St	70	126	196
Ridgedale St, North of Dartmouth St	508	91	599

SUMMARY OF SPEED DATA

The traffic speed evaluation was conducted on Dartmouth Street by placing automatic traffic counters on the side of the road to collect the speed of every vehicle for the entire study time period. This was only done for Dartmouth Street, whereas it is the uncontrolled through road at the intersections. This study was conducted during the collection of the volume count data at the same locations. A summary of the results is shown in the table below. See attached speed data reports.

LOCATION	AVERAGE SPEED	85TH PERCENTILE SPEED *
Dartmouth St, Gardner St to Cloverlawn St (EB)	25 MPH	28 MPH
Dartmouth St, Gardner St to Cloverlawn St (WB)	28 MPH	31 MPH
Combined	27 MPH	31 MPH
Dartmouth St, Parklawn St to Kipling St (EB)	28 MPH	32 MPH
Dartmouth St, Parklawn St to Kipling St (WB)	27 MPH	31 MPH
Combined	27 MPH	31 MPH
Dartmouth St, Westhampton St to Ridgedale St (EB)	29 MPH	32 MPH
Dartmouth St, Westhampton St to Ridgedale St (WB)	21 MPH	24 MPH
Combined	25 MPH	29 MPH

*The 85th percentile speed is the speed at or below which 85 percent of the drivers are driving. This is the speed that forms the basis for setting realistic speed limits.

During the collection of speed data on Dartmouth Street, between Gardner Street and Cloverlawn Street there were a total of 1,066 vehicles sampled over the course of 24-hours of total collection time, with 704 vehicles (66%) recorded exceeding the 25 MPH speed limit, 190 (18%) of these vehicles were travelling at a speed over 30 MPH.

During the collection of speed data on Dartmouth Street, between Parklawn Street and Kipling Street there were a total of 1,480 vehicles sampled over the course of 24-hours of total collection time, with 972 vehicles (66%) recorded exceeding the 25 MPH speed limit, 291 (20%) of these vehicles were travelling at a speed over 30 MPH.

During the collection of speed data on Dartmouth Street, between Westhampton Street and Ridgedale Street there were a total of 1,534 vehicles sampled over the course of 24-hours of total collection time, with 577 vehicles (38%) recorded exceeding the 25 MPH speed limit, 195 (13%) of these vehicles were travelling at a speed over 30 MPH.

EVALUATION OF INTERSECTIONS

The total average daily traffic entering at the intersections of Dartmouth Street with Kenosha Street is 1,346, with Gardner Street is 1,195, with Cloverlawn Street is 1,398, with Parklawn Street is 1,601, with Kipling Street is 1,693, with Westhampton Street is 1,838, and with Ridgedale Street is 1,743. These entering traffic volumes are all less than 2,000 vehicles; thus, traffic control (stop or yield) is not required in accordance with Michigan Manual on Uniform Traffic Control Devices (MMUTCD). However, the MMUTCD states that engineering judgement should be used to establish intersection control. Previously, intersection control has been established for these intersections.

When evaluating the applicability of an All-Way Stop for an intersection, the Michigan Manual on Uniform Traffic Control Devices (MMUTCD) is consulted. The criteria (or warrants) are dependent on minimum traffic volumes, crash history, or as a preliminary measure to traffic signal control. The MMUTCD minimum volume criteria is required to be met for 8-hours with the major approach at 300 vehicles per hour, and the minor approach being 200 vehicles per hour. These intersections do not meet this criterion.

The crash history would require 5 or more crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Again, these intersections do not meet this criterion. In reviewing the additional, optional criteria in the MMUTCD, these intersections do not meet the considerations listed. Also, the MMUTCD specifically states that Stop signs shall not be used for speed control.

SAFE APPROACH SPEED CALCULATION

To evaluate the seven Dartmouth Street intersections of Kenosha Street, Gardner Street, Cloverlawn Street, Parklawn Street, Kipling Street, Westhampton Street, and Ridgedale Street for proper traffic control, Yield or Stop signs, a Safe Approach Speed calculation was conducted for each intersection. This is used to determine whether a Stop or Yield sign is appropriate. See attached Safe Approach Speed calculations.

1. Dartmouth Street and Kenosha Street. The Safe Approach Speed calculation showed that Stop signs should be installed at this intersection to replace the existing Yield signs in the northbound and southbound directions.
2. Dartmouth Street and Gardner Street. The Safe Approach Speed calculation showed that Stop signs should be installed at this intersection to replace the existing Yield signs in the northbound and southbound directions.
3. Dartmouth Street and Cloverlawn Street. The Safe Approach Speed calculation showed that Stop signs should be installed at this intersection to replace the existing Yield signs in the northbound and southbound directions.

4. Dartmouth Street and Parklawn Street. The Safe Approach Speed calculation showed that Stop signs should be installed at this intersection to replace the existing Yield signs in the northbound and southbound directions.
5. Dartmouth Street and Kipling Street. The Safe Approach Speed calculation showed that Stop signs should be installed at this intersection to replace the existing Yield signs in the northbound and southbound directions.
6. Dartmouth Street and Westhampton Street. The Safe Approach Speed calculation showed that Stop signs should be installed at this intersection to replace the existing Yield signs in the northbound and southbound directions.
7. Dartmouth Street and Ridgedale Street. The Safe Approach Speed calculation showed that Stop signs should be installed at this intersection to replace the existing Yield signs in the northbound and southbound directions.

CONCLUSION AND RECOMMENDATIONS

A review of the crash history for Dartmouth Street between Church Street and Coolidge Highway, including the seven intersections of Kenosha Street, Gardner Street, Cloverlawn Street, Parklawn Street, Kipling Street, Westhampton Street, and Ridgedale Street, found no pattern of concerning crashes indicating a need for corrective actions to be taken. The existing two-way traffic control at the intersections is appropriate and should be retained. However, the Safe Approach Speed calculation conducted for each intersection indicated the existing Yield signs should be replaced with Stop signs. It is recommended that these Stop signs be installed.

The daily traffic volumes of 1,066, 1,480, and 1,582 vehicles on Dartmouth Street at the three count locations are considered normal for a residential street of this type functioning as a collector road providing connectivity to other major roads from an established city neighborhood. The average residential home property generates approximately 10 vehicle trips each day. In the subject area, Pepper Elementary School contributes to these traffic volumes.

The 85th Percentile Speeds recorded between 28 MPH and 32 MPH for Dartmouth Street at the three study locations indicate relatively good compliance with the 25 MPH speed limit. Typical 85th Percentile Speeds recorded in residential neighborhoods with similar characteristics are between 28-32 MPH. Therefore, major concern for high-speed traffic could not be substantiated by the data collected. Selective enforcement efforts should be sufficient to address any complaints of speeding.

Thank you for being a safety partner, and please don't hesitate to contact me if you have any questions or comments.

Sincerely,



Chuck Keller, P.E.
Director of Engineering
Chief Traffic Engineer

Attachments



CITY OF OAK PARK, MI STAFF REPORT

13.C.2

AGENDA FOR: May 19, 2025

SUBJECT: Request to approve Traffic Control Order 160 Sec 1.37 adopting TIA's recommendation to install a Stop sign on northbound Stratford Place at Talbot.

DEPARTMENT: Public Safety

FROM: Steve Cooper, Director of Public Safety

SUMMARY: City Engineer, Kara Grismer contacted the Transportation Improvement Association (TIA) and requested they conduct a traffic study of the intersection of Talbot Street and Stratford Place to determine the appropriate traffic control at the intersection. This study included a field review of the intersection, collection of volume and speed data, a review of crash data for the intersection, and a Safe Approach Speed calculation.

TIA's recommendation based on their results is that intersection control should be installed. The recommendation is to install a Stop sign for traffic on northbound Stratford Place at Talbot Street, so that northbound traffic on Stratford Place has to stop before entering the intersection at Talbot Street.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Approve Traffic Control Order 160 Sec 1.37 adopting TIA's recommendation to install a Stop sign on northbound Stratford Place at Talbot.

EXHIBITS:

1. TIA report Stratford PL and Talbot TCO 160 sec 1.37



TRANSPORTATION IMPROVEMENT ASSOCIATION

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Macomb County

April 24, 2025

Kara Grisamer

City Engineer

Technical and Planning Services

City of Oak Park

14300 Oak Park Boulevard

Oak Park, MI 48237

RE: Talbot Street and Stratford Place Intersection Control

Dear Ms. Grisamer:

At your request the Traffic Improvement Association (TIA) conducted a review of the intersection of Talbot Street and Stratford Place in Oak Park to determine the appropriate traffic control at the intersection. This study included a field review of the intersection, collection of volume and speed data, a review of crash data for the intersection, and a Safe Approach Speed calculation.

EXISTING CONDITIONS

A site visit review was conducted on September 16, 2022. The intersection of Talbot Street and Stratford Place is a T-intersection with no traffic control. Stratford Place tees into Talbot Street from the south. Talbot Street is a 26.5-foot-wide, 2-lane, 2-way road with curb, gutter, and sidewalk. Talbot Street runs east-west. Stratford Place runs north-south and is a 27.5-foot-wide, 2-lane, 2-way road with curb, gutter, and sidewalk. On both streets, there is a grassy strip between the street and the sidewalk.

There are no pavement markings at the intersection. The street name signs are posted on the southeast corner of the intersection, and there is street lighting on the southwest corner of the intersection.

The land use along both streets is residential, single-family homes. While there is no speed limit posted on Talbot Street or Stratford Place in the vicinity of the intersection, other roads entering the neighborhood are posted with 25 MPH signs. There is a neighborhood watch sign on the west side of Stratford Place south of Talbot Street. Parking is permitted on both sides of both streets.

The intersection has sight restrictions on the southwest and southeast corners of the intersection. There is a solid fence at the house on the southeast corner as well as an arborvitae near the corner of the home. The house on the southwest corner has a large Japanese maple and some taller bushes near the corner of the home.

CRASH HISTORY

A review of the 3-year (2019-2021) crash history at the intersection of Talbot Street at Stratford Place found one (1) reported crash. It was a single-vehicle crash in which the driver lost control in snowy conditions trying to make a left turn onto Talbot Street from Stratford Place. The driver was traveling too fast for conditions and struck the curb, a "for sale" sign, and a tree.

SUMMARY OF VOLUME DATA

In mid-September 2022, 24-hour traffic volume counts were collected on all three legs of the intersection. There are approximately 730 vehicles entering the intersection on an average weekday, with 450 entering from Talbot Street and 280 entering from Stratford Place. See the attached volume count reports and Figure 1.

INTERSECTION EVALUATION

More vehicles enter the intersection from Talbot Street than from Stratford Place, which is the stem of the T-intersection. Traffic control should be installed on Stratford Place, as it has lower traffic volumes entering the intersection.

A Safe Approach Speed calculation was conducted for the intersection. This is used to determine whether a Stop or Yield sign is the appropriate traffic control measure. The calculation takes into consideration the widths of the roadways, speeds of the roads, distances to obstructions on the corners. The Safe Approach Speed Calculation for the intersection of Stratford Place and Talbot Street shows that a Stop sign should be installed at this intersection on Stratford Place.

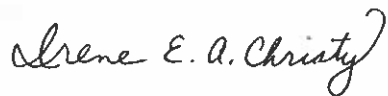
RECOMMENDATION

The results of the study at this intersection show that intersection control should be installed. Based on the study, the following intersection control is recommended:

Install a Stop sign for traffic on northbound Stratford Place at Talbot Street, so that northbound traffic on Stratford Place has to stop before entering the intersection at Talbot Street.

Please don't hesitate to contact us if you have any questions or comments.

Respectfully,



Irene Christy, RSP1
Traffic Engineer



Chuck Keller, P.E.
Director of Engineering
Chief Traffic Engineer

attachments



CITY OF OAK PARK, MI STAFF REPORT

13.C.3

AGENDA FOR: May 19, 2025

SUBJECT: Request to approve Traffic Control Order 160 Sec 1.38 as recommended by the Transportation Improvement Association for the following locations:

- Location #1- Gardner and Sherwood (West Intersection). Install a Stop sign for northbound Gardner Street traffic at Sherwood
- Location #2- Gardner and Sherwood (East Intersection). Install a Stop sign for southbound Gardner Street traffic at Sherwood.
- Location #3- Ludlow Place and Sherwood Street Install a Yield sign for northbound Ludlow Place traffic at Sherwood Street.

DEPARTMENT: Public Safety

FROM: Steve Cooper, Director of Public Safety

SUMMARY: City Engineer, Kara Grismer contacted the Transportation Improvement Association (TIA) and requested they conduct a traffic study of Labelle Street between Gardner and Coolidge Highway regarding reported concerns of speeding motorists. Also, TIA was requested to evaluate Kipling Street and Labelle Street intersection to determine if the existing Yield signs posted on Kipling Street should be changed to Stop signs, or if an All-Way Stop control was warranted. This study included a review of crash data, a field review of the intersection, traffic volume counts, speed data, and a Safe Approach Speed Calculation.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Approve Traffic Control Order 160 Sec 1.38 as recommended by the Transportation Improvement Association for the following locations:

- Location #1- Gardner and Sherwood (West Intersection). Install a Stop sign for northbound Gardner Street traffic at Sherwood
- Location #2- Gardner and Sherwood (East Intersection). Install a Stop sign for southbound Gardner Street traffic at Sherwood.
- Location #3- Ludlow Place and Sherwood Street Install a Yield sign for northbound Ludlow Place traffic at Sherwood Street.

EXHIBITS:

1. TIA report 160 Sec 1.38



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RAPHAEL WASHINGTON

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ANTHONY M. WICKERSHAM

Sheriff

Macomb County

April 24, 2025

Kara Grisamer, P.E., City Engineer

Technical and Planning Services

City of Oak Park

14300 Oak Park Boulevard

Oak Park, Michigan 48237

Subject: Intersection Control Studies

Location #1 - Gardner Street & Sherwood Street (West Intersection)

Location #2 - Gardner Street & Sherwood Street (East Intersection)

Location #3 - Ludlow Place & Sherwood Street

Dear Ms. Grisamer:

At your request, the Transportation Improvement Association (TIA) reviewed the subject intersections regarding the need for traffic control (Stop or Yield). See attached site locations map. The studies included field review of the intersections, review of the crash data for the intersections, and a Safe Approach Speed Calculation for each intersection.

SITE OBSERVATIONS

A field review of each intersection was conducted on Wednesday, December 11, 2024.

• Location #1 - Gardner & Sherwood (West Intersection)

- This is a "T" intersection with Sherwood Street as the through road and Gardner Street as the south stem of the T.
- The speed limit on both streets is 25 MPH.
- There is an overhead streetlight mounted to a wood utility pole on the north side of the intersection.
- This intersection has sight restrictions caused by the corner of the house in the southwest quadrant and a tree at the corner of the house in the southeast quadrant.
- There is currently no intersection control (Stop or Yield) at this intersection.

• Location #2 - Gardner & Sherwood (East Intersection)

- This is a "T" intersection with Sherwood Street as the through road and Gardner Street as the north stem of the T.
- The speed limit on both streets is 25 MPH.
- There is an overhead streetlight mounted to a wood utility pole on the northeast corner.
- This intersection has sight restrictions caused by a shrub behind the sidewalk at the corner in the northwest quadrant and a bush at the corner of the house in the northeast quadrant.
- Parking is prohibited on the east side of Gardner Street, north of Sherwood Street.
- There is currently no intersection control (Stop or Yield) at this intersection.

- **Location #3 – Ludlow & Sherwood**

- This is a "T" intersection with Sherwood Street as the through road and Ludlow Place as the south stem of the T.
- The speed limit on both streets is 25 MPH.
- This intersection has sight restrictions caused by the corner of the house in the southwest and southeast quadrants.
- Parking is prohibited on the north side of Sherwood Street, east of Ludlow Place.
- There is currently no intersection control (Stop or Yield) at this intersection.

CRASH HISTORY

The three-year crash history (2021-2023) plus any reported crashes through November 30, 2024, were obtained for the intersections. See attached Crash Summary Reports and UD-10 Crash Report.

- **Location #1 - Gardner & Sherwood (West Intersection)**

The crash data request found one (1) reported crash involving a northbound vehicle with defective brakes on Gardner Street continuing through the intersection, running off the road and striking the porch of a home on the north side of Sherwood Street. No injuries were reported.

- **Location #2 - Gardner & Sherwood (East Intersection)**

The crash data request found no reported crashes.

- **Location #3 - Ludlow & Sherwood**

The crash data request found no reported crashes.

SAFE APPROACH SPEED CALCULATIONS

A Safe Approach Speed calculation was completed for each of the intersections. This is used to determine whether a Stop or Yield sign is appropriate.

- **Location #1 - Gardner & Sherwood (West Intersection)**

The Safe Approach Speed calculation showed that a Stop sign should be installed at this intersection.

- **Location #2 - Gardner & Sherwood (East Intersection)**

The Safe Approach Speed calculation showed that a Stop sign should be installed at this intersection.

- **Location #3 – Ludlow & Sherwood**

The Safe Approach Speed calculation showed that a Yield sign should be installed at this intersection.

See attached Safe Approach Speed Calculation Sheets

RECOMMENDATIONS

Results of the studies at these intersections show that intersection control should be installed. Based on the study the following intersection controls are recommended:

- **Location #1 - Gardner & Sherwood (West Intersection)**

Install a Stop sign for northbound Gardner Street traffic at Sherwood Street so northbound traffic on Gardner Street must Stop before entering the intersection at Sherwood Street.

- **Location #2 - Gardner & Sherwood (East Intersection)**
Install a Stop sign for southbound Gardner Street traffic at Sherwood Street so southbound traffic on Gardner Street must Stop before entering the intersection at Sherwood Street.
- **Location #3 - Ludlow & Sherwood**
Install a Yield sign for northbound Ludlow Place traffic at Sherwood Street so northbound traffic on Ludlow Place must Stop before entering the intersection at Sherwood Street.

Thank you for being a safety partner, please do not hesitate to contact TIA if you have any questions or comments.

Sincerely,



Chuck Keller, P.E.

Director of Engineering

Chief Traffic Engineer

Attachments