



**MINUTES
REGULAR CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
APRIL 7, 2025
7:00 PM**

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

PRESENT: Mayor McClellan, Council Member Edgar, Council Member Radner, Council Member Whitehead

ABSENT: Council Member Crawford

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Krause

4. APPROVAL OF AGENDA

Motion by Radner, seconded by Whitehead, CARRIED, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Crawford

5. CONSENT AGENDA

Motion by Edgar, seconded by Radner, CARRIED, to approve the consent agenda consisting of the following items:

Voice Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Crawford

- A. Regular Council Meeting Minutes for March 17, 2025
CM-04-97-2025
- B. Special Council Meeting Minutes for March 17, 2025
CM-04-98-2025
- C. Library Board Meeting Minutes for February 18, 2025.
CM-04-99-2025
- D. Beautification Advisory Commission Meeting Minutes for September 17, 2024
CM-04-100-2025

- E. Request authorization to enter into the West Nile Virus Fund Expense Reimbursement Program available from Oakland County.
CM-04-101-2025
- F. Request to approve Payment Application No. 3 for the 2024 Block Pruning Project, to Limb Walkers Tree & Snow, LLC of Kenockee, MI in the amount of \$2,600.00
CM-04-102-2025
- G. Request to approve the 2025-2026 Liquor License Renewals.
CM-04-103-2025
- H. Payment request from Neumann Smith Architecture for Architectural Services on the Event Hub and Municipal Services Move for the total amount of \$40,800.00.
CM-04-104-2025
- I. Resolution authorizing the City Manager and Finance Director to sign the Credit Card Agreement with Huntington National Bank on behalf of the city.
CM-04-105-2025
- J. New and Renewal Licenses for April 7, 2025
CM-04-106-2025

6. RECOGNITION OF VISITING ELECTED OFFICIALS

There were no elected officials present who wished to speak.

7. SPECIAL RECOGNITION/PRESENTATIONS

- A. Launch of the "Let There Be Light Patronicity Campaign"

A video was shown that explained the kick-off of a funding campaign whereby special decorative lighting will be installed at the entrance to the city on Greenfield Road at 8 Mile.

8. SPECIAL LICENSES

- A. Special Event License Application for the Beautification Advisory Commission sponsored Annual Flower Sale to be held on May 25, 2025
CM-04-107-2025

Motion by Radner, seconded by Edgar, CARRIED, to approve the following special event request subject to all departmental approvals:

NAME	EVENT	FEE
Beautification Advisory Commission	Annual Flower Sale OP Community Center May, 25, 2025	App fee waived.

Voice Vote: YES: McClellan, Edgar, Radner, Whitehead
 NO: None
 ABSENT: Crawford

9. BIDS

- A. Request to award the bid for the 2025 Northfield Reconstruction Project, M-770 to A&G Construction and Remodeling of Detroit, MI for the total amount of \$979,679.75
CM-04-108-2025

Motion by Whitehead, seconded by Radner, CARRIED, to award the bid for the 2025 Northfield Reconstruction Project, M-770 to A&G Construction and Remodeling of Detroit, MI for the total amount of \$979,679.75.

Roll Call Vote: Yes: McClellan, Edgar, Whitehead
 No: None
 Absent: Crawford, Radner (for vote)

At the January 6, 2025 regular meeting of the Oak Park City Council, the request to bid for the 2025 Northfield Reconstruction Project, M-770, was approved. The project was advertised and one hundred twenty-one (121) contractors viewed the documents. On March 6, 2025, seven (7) bids were received and opened and A&G Construction was the low bidder. This project will replace pavement in specific areas along Northfield Ave. from Seneca to Rosewood. References were checked and they were positive.

- B. Request to award the Program Year 2024 CDBG Senior Yard Services Contract to Capital Landscapes of Detroit, MI for a total, not-to-exceed, amount of \$34,353.00.
CM-04-109-2025

Motion by Whitehead, seconded by Edgar, CARRIED, to award the Program Year 2024 CDBG Senior Yard Services Contract to Capital Landscapes of Detroit, MI for a total, not-to-exceed, amount of \$34,353.00.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Crawford

The request to bid for the 2024 Program Year Yard Services Contract, M-781, was approved at the January 21, 2025, regular meeting of the Oak Park City Council. The project was advertised from February 27 through March 14, 2025 and includes lawn mowing and snow removal services for the Program Year 2024 CDBG Senior Yard Services program. We received three (3) bids from: Xpert Lawn and Snow, Luxury Lawn and Snow, and Capital Landscapes. The low bidder, Capital Landscapes of Detroit, MI, submitted a bid totaling \$306.00 per service total. The funding from Program Year 2024 CDBG is \$14,000 and an additional \$21,900 remaining from 2024-2026 ARPA CHORE funds. Capital Landscapes has worked with the City of Oak Park, performing the city's lawn maintenance program.

10. CITY MANAGER

- A. Public Safety
1. Request to approve Traffic Control Order 160 Sec 1.35 adopting TIA's recommendation to replace the existing Yield signs on Kipling Street with Stop signs.
CM-04-110-2025

Motion by Whitehead, seconded by Radner, CARRIED, to approve Traffic Control Order 160 Sec 1.35 adopting TIA's recommendation to replace the existing Yield signs on Kipling Street with Stop signs.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Crawford

Public Safety City Engineer, Kara Grismer contacted the Transportation Improvement Association (TIA) and requested they conduct a traffic study of Labelle Street between Gardner and Coolidge Highway regarding reported concerns of speeding motorists. Also, TIA was requested to evaluate Kipling Street and Labelle Street intersection to determine if the existing Yield signs posted on Kipling Street should be changed to Stop signs, or if an All-Way Stop control was warranted. This study included a review of crash data, a field review of the intersection, traffic volume counts, speed data, and a Safe Approach Speed Calculation.

B. Department of Public Works

1. Proposed one-year lease extension for Hatzalah of Michigan
CM-04-111-2025

Motion by Radner, seconded by Edgar, CARRIED, to approve a one-year lease extension for Hatzalah of Michigan.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Crawford

The City of Oak Park is currently leasing space (13650 Oak Park Blvd, Suite A) to the non-profit group Hatzalah of Michigan (Hatzalah). The current one-year lease expires on April 30, 2025. Hatzalah has expressed interest in extending the lease for an additional year. This would extend the lease for a period from May 1, 2025, through April 30, 2026.

2. Proposal from DTE Energy for providing decorative LED lighting at the new Event Hub, between the Library and City Hall.
CM-04-112-2025

Motion by Radner, seconded by Whitehead, CARRIED, to approve the proposal from DTE Energy to provide decorative LED lighting at the new Event Hub, between the Library and City Hall, for a total cost of \$56,510.13.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Crawford

Deputy City Manager DeCoster summarized the agreement from DTE Energy to add nine (9) new LED decorative streetlights, with GFCI outlets, around the site of the new Event Hub. The proposal includes all materials and labor to perform this work. The total cost of this agreement is \$56,510.13.

3. Request authorization to purchase two vehicles to be assigned to the Public Works and Municipal Services Departments totaling \$84,574.00.
CM-04-113-2025

Motion by Radner, seconded by Whitehead, CARRIED, to authorize the Public Works Department to participate in the MiDeal pre-bid contract for the purchase of two vehicles to be assigned to the Public Works and Municipal Services Departments totaling \$84,574.00.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Crawford

The Public Works Department is requesting authorization to purchase the following vehicles from the MiDeal pre-bid contract as part of the FY 2024-25 budget. These vehicles will be assigned to the Public Works and Municipal Services Departments.

Vehicle:	Department:	Amount: (Pre-bid Contract)	Account:
2025 Ford F-250	Public Works	\$52,483.00	Water/Sewer: (592-18.538-970)
2025 Ford Maverick	Municipal Services	\$32,091.00	Major Streets: (202-18.479-970) Local Streets: (203-18.479-970) Water/Sewer: (592-18.538-970)

4. Request to reject the bids for the 2025 Citywide Janitorial Services Contract and authorize the Public works department to rebid the project.
CM-04-114-2025

Motion by Edgar, seconded by Whitehead, CARRIED, to reject the bids for the 2025 Citywide Janitorial Services Contract and authorize the Public works department and authorize the rebidding of the project.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Crawford

At the October 21, 2024 regular meeting of the Oak Park City Council, the request to bid the 2025 Citywide Janitorial Services Contract was approved (2024-645). The project was advertised and 111 contractors viewed the documents. On February 20, 2025, twelve (12) bids were received and opened. The lowest qualified bidder, Facilities360 of Ann Arbor, MI, submitted a bid of \$161,452.28. This amount exceeds the budgeted amount. The Public Works Department is requesting to reject all bids for the 2025 Citywide Janitorial Services Contract and restructure some aspects of the contract with the intent of lowering the overall project cost.

C. Municipal Services

1. Approval of Change Order No. 2 for the 2024 Sewer Cleaning Project, M-774 in the amount of \$7,300.00
CM-04-115-2025

Motion by Edgar, seconded by Whitehead, CARRIED, to approve Change Order No. 2 for the 2024 Sewer Cleaning Project, M-774 in the amount of \$7,300.00.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Crawford

Deputy City Manager DeCoster explained the proposed Change Order No. 2 for the 2024

Sewer Cleaning Project, M-774 by Taplin Group, LLC of Kalamazoo, MI. This project includes sewer cleaning and TV work throughout the city. This project is nearly 100% complete. Change Order No. 2 includes the cleaning and televising of sewer pipes not located on our original sewer maps. This change order will authorize the overdue preventative maintenance on these sewer lines.

2. Approval of Change Order No. 2 for the 2024-2025 Miscellaneous Concrete Project, M-773 in the amount of \$181,597.50
CM-04-116-2025

Motion by Radner, seconded by Whitehead, CARRIED, to approve Change Order No. 2 for the 2024-2025 Miscellaneous Concrete Project, M-773 to Mattioli Cement Co. in the amount of \$181,597.50.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Crawford

Mr. DeCoster explained proposed Change Order No. 2 for the 2024-2025 Miscellaneous Concrete Project, M-773 by Mattioli Cement Company of Fenton, MI. This project includes full-depth concrete pavement replacement work throughout the city. Change Order No. 2 includes additional concrete pavement replacement throughout the city. Approval of Change Order No. 2 will bring the project costs up to the original budgeted amount and will allow for additional pavement repairs.

11. PUBLIC HEARINGS

- A. Public hearing and adoption of Special Assessment Resolutions to confirm the rolls and set the due date of May 21, 2025 together with penalty of ten percent (10%) for Special Assessment Districts #721 - Delinquent Utilities, #722 - False Alarms, #723 - Miscellaneous Concrete Replacement and #724 - Property Blight.
CM-04-117-2025

Mayor McClellan opened the Public Hearing on Special Assessment Districts 721, 722, 723 and 724 at 7:40 p.m. and invited interested parties to speak. There were no members of the audience who wished to speak, and the special assessment exceptions listed below were read into the record by the city clerk. Mayor McClellan closed the Public Hearing at 7:45 p.m.

Motion by Edgar, seconded by Radner, CARRIED, to adopt the following Special Assessment Resolutions confirming the rolls and setting the due date of May 21, 2025 with penalty for Special Assessment Districts: #721 - Delinquent Utilities Invoices, #722 - False Alarm Invoices, #723 - Miscellaneous Concrete Replacement Invoices, and #724 - Property Blight Invoices and withholding the temporary exceptions pending further review by the City Manager to report back to the City Council as to whether they will be kept on the Roll, added on at a later date or removed permanently:

CITY OF OAK PARK
MICHIGAN

SPECIAL ASSESSMENT RESOLUTION NO. 9
DISTRICT NO. 721
DISTRICT NO. 722
DISTRICT NO. 723

DISTRICT NO. 724

The Mayor announced that this was the time set to review the Special Assessment Roll as prepared and revised by the City Assessor for unpaid expenses incurred on private premises, assessed in Special Assessment Rolls No. 721, 722, 723, and 724.

There were objections received as follows:

SAD 721 - Utilities

23740 Wildwood	52-25-30-328-002	24300 Eastwood	52-258-29-155-011
13371 Kenwood	52-25-29-355-001	20760 Kipling	52-25-31-481-005
13450 Rosemary	52-25-29-303-024	13310 Oak Crest	52-25-29-356-009
23421 Cloverlawn	52-25-30-404-034	23131 Parklawn	52-25-30-454-022
24290 Berkley	52-25-29-154-010	21921 Fern	52-25-32-104-067
23150 Kenosha	52-25-30-452-001	23150 Cloverlawn	52-25-30-454-004
22040 Dante	52-25-32-104-018	14301 Manhattan	52-25-19-257-001
13650 Lincoln	52-25-19-285-021	24117 Roanoke	52-25-28-154-001
21941 Coolidge	52-25-31-276-079	20761 Ridgdale	52-25-31-482-011
21450 Ridgedale	52-25-31-429-003	24280 Westhampton	52-25-30-277-010
24701 Westhampton	52-25-30-227-022	22171 Kenosha	52-25-31-201-018
14451 Elm	52-25-30-330-004	14041 Hart	52-25-19-278-004
26231 Coolidge	52-25-32-104-018	21801 Parklawn	52-25-31-208-033
21590 Greenfield	52-25-31-302-001	23105 Church	52-25-30-380-022
23511 Norwood	52-25-28-305-030	13841 W 10 Mile	52-25-30-227-001
14221 Kingston	52-25-19-204-008	13620 Pearson	52-25-31-276-074
23830 Morton	52-25-29-328-005	24741 Seneca	52-25-29-202-004
14561 Marlow	52-25-30-177-010		

SAD 724 - Blight

8921 Kenberton	52-25-28-151-001	23121 Republic	52-25-28-354-030
10720 Troy	52-25-32-201-006	8830 Kenberton	52-25-28-102-021
15230 Oakwood	52-25-30-303-027	8400 Oak Park Blvd.	52-25-28-326-014
22181 Morton	52-25-32-127-014		

BE IT RESOLVED that Special Assessment Rolls No. 721, 722, 723, and 724 as prepared and revised by the City Assessor, are hereby confirmed.

CITY OF OAK PARK
MICHIGAN

SPECIAL ASSESSMENT RESOLUTION NO. 10
DISTRICT NO. 721
DISTRICT NO. 722
DISTRICT NO. 723
DISTRICT NO. 724
DISTRICT NO. 725

At a Regular Meeting of the City Council of the City of Oak Park, held the 7th day of April 2025 at 7:00 P.M., City Hall, 14000 Oak Park Boulevard, Oak Park, MI 48237.

WHEREAS, by resolution adopted April 7, 2025, Special Assessment Rolls No. 721, 722, 723, and 724 were confirmed by the City Council.

NOW, THEREFORE, BE IT RESOLVED THAT: Said Special Assessment Rolls shall be due in one (1) installment payable on May 21, 2025, in full, together with a penalty of ten percent (10%).

BE IT FURTHER RESOLVED THAT: An unpaid installment of said Special Assessment Roll shall bear penalty at an annual rate of five percent (5%) after due date May 21, 2025.

- B. Ax Now has submitted a request for a hearing before City Council related to the revocation of Business License CB25-6190
CM-04-118-2025

Mayor McClellan opened the hearing at 7:45 p.m. to receive comments related to the revocation of Ax Now's Business License CB25-6190. The hearing was immediately closed as there were no members of the audience wishing to speak.

Motion by Whitehead, seconded by Edgar, CARRIED, to affirm the revocation of Business License CB25-6190.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Crawford

12. CALL TO THE AUDIENCE

Brittany Cheney, 6419 Forest, Detroit MI, introduced herself to the Council and the community. She and her husband run a cheerleading and football program for young children and are interested in practice fields.

13. CALL TO THE COUNCIL

14. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:55 p.m.

T. Edwin Norris, City Clerk