



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
40th OAK PARK CITY COUNCIL
March 4, 2024
7:00 PM**

MINUTES

The meeting was called to order at 7:00 p.m. by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Burns, Council Member Edgar, Council Member Whitehead, Council Member Radner (left meeting at 7:50 p.m.)

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

**CM-03-053-24 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED
– APPROVED**

Motion by Whitehead, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Edgar, Whitehead, Radner, Burns
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-03-054-24 (AGENDA ITEM #5A-K) CONSENT AGENDA - APPROVED

Motion by Edgar, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular City Council Meeting Minutes for February 19, 2024 **CM-03-055-24**
- B. Special City Council Meeting Minutes for February 19, 2024 **CM-03-056-24**
- C. Beautification Advisory Commission Meeting Minutes for September 19, 2023 **CM-03-057-24**
- D. Recycling and Environmental Conservation Commission Meeting Minutes for January 18, 2024 **CM-03-058-24**
- E. Library Board Meeting Minutes for December 19, 2023 and January 16, 2024 **CM-03-059-24**
- F. Request to advertise for bids for the 2024 Sidewalk Replacement Project, M-762 **CM-03-060-24**
- G. Request authorization to dispose of surplus vehicles and equipment. **CM-03-061-24**

- (H) Request to approve Payment Application No. 5 for the 2023 Block Pruning Project, M-748, to Urban Tree Trimming of Detroit MI in the amount of \$2,710.00 **(Removed from the Consent Agenda by Mayor McClellan)**
- I. Request authorization to bid the 2024 Onsite Fuel Services Contract **CM-03-062-24**
- J. Request to approve an agreement with the Berkley School District to collect their 2024 property tax levy and transfer the collected funds as required by State Statute **CM-03-063-24**
- K. Licenses New and Renewals for March 4, 2024 **CM-02-064-24**

MERCHANT'S LICENSES – March 4, 2024
(Subject to All Departmental Approvals)

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
None			
<u>RENEWALS (/2024)</u>	<u>ADDRESS</u>	<u>FEE</u>	
QUALITY RESTAURANT EQUIPMENT	8700 CAPITAL AVE	\$ 150.00	COMMERCIAL
PERSONAL UNIFORM SERVICE	10100 CAPITAL AVE	\$ 150.00	LAUNDRY
THE COLLECTIVE MUSIC GROUP	13305 CAPITAL AVE # 100	\$ 225.00	STUDIO
MOTOWN AUTOMOTIVE DISTRIB	13380 CAPITAL AVE	\$ 150.00	WHOLESALE
KERR PUMP AND SUPPLY	12880 CLOVERDALE AVE	\$ 150.00	MANUFACTURER
TURF TENDERS	13100 CLOVERDALE AVE	\$ 150.00	LANDSCAPING
GLORY SUPER MARKET	22150 COOLIDGE HWY	\$ 150.00	GROCERY STORE
STAR BAKERY	26031 COOLIDGE HWY	\$ 225.00	BAKERY
7-ELEVEN #13458-E	26641 COOLIDGE HWY	\$ 225.00	RETAIL
H O TRERICE CO	12950 W EIGHT MILE RD	\$ 150.00	MANUFACTURER
GONZALEZ PRODUCTION SYSTEMS	13200 W EIGHT MILE RD	\$ 150.00	WHOLESALE
LUXOR JEWELRY CO LLC	21700 GREENFIELD RD # 301	\$ 150.00	JEWELER
BUILDING TECHNOLOGY ASSOC	21850 GREENFIELD RD	\$ 150.00	ROOF CONSULTANT
AUTOZONE #4365	22150 GREENFIELD RD	\$ 150.00	RETAIL
PIZZA CAT	25298 GREENFIELD RD	\$ 187.50	RESTAURANT
OXFORD HILL PARTNERS LLC	25900 GREENFIELD RD # 232	\$ 150.00	MARKETING
MEDICAL WEIGHT LOSS CLINIC	26048 GREENFIELD RD	\$ 150.00	WEIGHT LOSS
METRO BY TMOBILE	26102 GREENFIELD RD	\$ 150.00	RETAIL
LM STUDIO	8104 W NINE MILE RD	\$ 150.00	GRAPHIC DESIGN
TREND EXPRESS MARKET	8580 W NINE MILE RD	\$ 150.00	RETAIL
BOSS BABES LLC	8970 W NINE MILE RD	\$ 225.00	RETAIL & MAKEUP
KNIGHT LIGHT CANDLE CO LLC	10332 W NINE MILE RD	\$ 150.00	RETAIL
HAPPYS PIZZA #7	13700 W NINE MILE RD	\$ 150.00	RESTAURANT
MOTOR WORKS LTD	13350 NORTHEMND AVE	\$ 225.00	AUTO REPAIR
HENRY FORD OPTIMEYES	13155 TEN MILE	\$ 150.00	OPTOMETRY
MURAYS WORLDWIDE INC	21930 WYOMING	\$ 150.00	WHOLESALE

Voice Vote: Yes: McClellan, Radner, Burns Edgar, Whitehead
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CM-03-065-24 (AGENDA ITEM #5.H) (Removed from the Consent Agenda)
REQUEST TO APPROVE PAYMENT APPLICATION NO. 5 FOR THE
2023 BLOCK PRUNING PROJECT, M-748, TO URBAN TREE
TRIMMING OF DETROIT MI IN THE AMOUNT OF \$2,710.00 -
APPROVED

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve Payment Application No. 5 for the 2023 Block Pruning Project, M-748, to Urban Tree Trimming of Detroit MI in the amount of \$2,710.00.

Roll Call Vote:	Yes:	McClellan, Edgar, Whitehead, Radner, Burns
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS:

(AGENDA ITEM #7.A) Special Retirement Recognition for PS Officer Marlon Benson.

City Manager Tungate honored Public Safety Officer Marlon Benson who is retiring from the department after 25 years.

(AGENDA ITEM #7.B) Proclamation declaring March 10-17, 2024 as Multiple Sclerosis Awareness Week in the City of Oak Park.

Mayor McClellan presented a proclamation designating March 10-17, 2024 as Multiple Sclerosis Awareness Week in the City of Oak Park.

BIDS:

CM-03-066-24 (AGENDA ITEM #8.A) REQUEST TO AWARD THE BID FOR THE 2024 WATER MAIN REPLACEMENT PROJECT, M-764 TO AIELLI CONSTRUCTION COMPANY INC. OF SHELBY TOWNSHIP, MI FOR THE TOTAL AMOUNT OF \$1,637,240.20 - APPROVED

Motion by Edgar, seconded by Burns, CARRIED UNANIMOUSLY, to award the bid for the 2024 Water Main Replacement Project, M-764 to Aielli Construction Company Inc. of Shelby Township, MI for the total amount of \$1,637,240.20.

Roll Call Vote:	Yes:	McClellan, Edgar, Whitehead, Radner, Burns
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CITY MANAGER:

Administration

CM-03-067-24 (AGENDA ITEM #9.A.1) RESOLUTION OF SUPPORT TO NEGOTIATE AN INTERGOVERNMENTAL AGREEMENT WITH BERKLEY SCHOOLS FOR IMPROVEMENTS TO TYLER PARK – APPROVED

Motion by Burns, Seconded by Radner, CARRIED UNANIMOUSLY, to adopt the following resolution of support to negotiate an Intergovernmental Agreement with Berkley Schools for improvements to Tyler Park:

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF OAK PARK

SUPPORT FOR THE CITY OF OAK PARK TO NEGOTIATE AN AGREEMENT WITH THE BERKLEY
SCHOOL DISTRICT FOR IMPROVEMENTS TO TYLER PARK

WHEREAS, the Berkley School District is the owner of a parcel of land adjacent to its Tyndall Center located in the City of Oak Park, Oakland County, Michigan, and commonly known as 14501 Talbot, Oak Park Michigan 48237 (the “School Property”); and

WHEREAS, the City also is the owner of a parcel of land adjacent to the School Property located in the City of Oak Park, Oakland County, Michigan, and commonly known as Tyler Park, 14700 Lincoln Street, Oak Park, Michigan 48237 (the “City Property”); and

WHEREAS, the Berkley School District is planning a large investment in Tyndall and Tyler Park; and

WHEREAS, the City of Oak Park identified Tyler Park as a priority park in the Parks and Recreation Master Plan, and listed investments to Tyler Park in our Capital Improvement Plan in Fiscal Years 2027 and 2028; and

WHEREAS, the City of Oak Park’s Recreation Master Plan lists “Improve equitable access to parks and amenities to encourage participation and active lifestyles for all age groups and abilities;” and

WHEREAS, the City of Oak Park’s Strategic Plan lists “identify the best uses for City property to ensure equitable access to quality public spaces” and “Partner with neighboring jurisdictions, as appropriate, to accomplish common goals and maximize efficiencies;” as objectives and

WHEREAS, the City of Oak Park and the Berkley School District each realize the benefit in completing improvements to Tyndall and Tyler Park as a combined project;

BE IT HEREBY RESOLVED, that the Oak Park City Council support the negotiation of an intergovernmental agreement to carry out improvements to Tyndall and Tyler Park in partnership.

Roll Call Vote:	Yes:	McClellan, Edgar, Whitehead, Radner, Burns
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Municipal Services

**CM-03-068-24 (AGENDA ITEM #9.B.1) PROPOSALS FOR PROFESSIONAL
SERVICES FOR MATERIAL TESTING FOR THE 2024-25
ENGINEERING CONSTRUCTION PROJECTS – APPROVED**

Motion by Edgar, Seconded by Whitehead, CARRIED UNANIMOUSLY, to approve Proposals for professional services for material testing for the 2024-25 Engineering Construction Projects.

Roll Call Vote:	Yes:	McClellan, Edgar, Whitehead, Burns
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

City Engineer Grisamer indicated the city sent a request for proposal to eight (8) local engineering consultants to provide construction materials testing services. Five (5) proposals were returned to us by the February 9, 2024 deadline. The proposal covers sampling and testing of the construction materials for the 2024 Catch Basin Line Replacement Project, the 2024-2025 Sidewalk Repair Project, and the 2024 Water Main Replacement Project. The lowest proposal was submitted from Intertek-PSI for the not-to-exceed value of \$62,400.00.

Public Safety

CM-03-069-24 (AGENDA ITEM #9.C.1) REQUEST TO APPROVE TRAFFIC CONTROL ORDER 160 SEC 1.33 AUTHORIZING NO PARKING ON THE WEST SIDE OF REPUBLIC FOR THE PERIOD COMMENCING MARCH 18, 2024 THRU APRIL 15, 2024 – APPROVED

Motion by Edgar, Seconded by Burns, CARRIED UNANIMOUSLY, to approve Traffic Control Order 160 Sec 1.33 authorizing No Parking on the west side of Republic for the period commencing March 18, 2024 thru April 15, 2024.

Voice Vote:	Yes:	McClellan, Edgar, Whitehead, Burns
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

Department of Public Works

CM-03-070-24 (AGENDA ITEM #9.D.1) PROPOSAL FOR PROFESSIONAL SERVICES FOR A CONSTRUCTION MANAGER ON THE EVENT HUB AND MUNICIPAL SERVICES BUILDOUT – APPROVED

Motion by Edgar, Seconded by Burns, CARRIED UNANIMOUSLY, to approve a professional services contract with Frank Rewold and Sons for the total not-to-exceed price of \$13,000 (1,600 Event Hub / \$11,400 Municipal Services) and to approve a budget amendment to appropriate the amount related to the Event Hub in the Parks and Recreation Improvement Fund and to allow the City Manager to execute the contract on behalf of the city once approved by the city attorney.

Roll Call Vote:	Yes:	McClellan, Edgar, Whitehead, Burns
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

Deputy City Manager DeCoster reviewed the proposal from Frank Rewold and Sons, Inc. to perform Construction Manager services for the Event Hub and Municipal Services Buildout. This proposal includes pre-construction support in the form of budget / quality control, scheduling, bidding assistance, as well as contractor selection. The city has worked with Frank Rewold on multiple projects, such as the City Hall / Public Safety construction and the 45th District Court Renovation projects. This lump sum not-to-exceed proposal is for a total cost of \$13,000. While the funding for the Municipal Services portion of this project is budgeted in the General Fund, a budget amendment will be required to appropriate the amount related to the Event Hub in the Parks and Recreation Improvement Fund.

CM-03-071-24

**(AGENDA ITEM #9.D.2) REQUEST AUTHORIZATION TO
PURCHASE TWO VEHICLES TO BE ASSIGNED TO THE PUBLIC
SAFETY DEPARTMENT – APPROVED**

Motion by Edgar, Seconded by Burns, CARRIED UNANIMOUSLY, to authorize the Public Works Department to participate in the State of Michigan (MiDeal) pre-bid contract for the purchase of the following vehicles totaling \$103,978.00 and to approve use of the Drug Forfeiture Fund Balance in FY 2023-24 and to allow the Finance Department to perform a budget amendment to move forward the Motor Pool funding (\$80,000) in FY 2024-25 to FY 2023-24 for the purchase of one of the 2024 Chevrolet Tahoe vehicles:

Vehicle:	Department:	Amount: (Pre-Bid Contract)	Account
2024 Chevrolet Tahoe	Public Safety	\$51,989.00 (MiDeal Contract)	Motor Pool: 654-18.875-970 Drug Forfeiture Fund Balance FY 2023-24
2024 Chevrolet Tahoe	Public Safety	\$51,989.00 (MiDeal Contract)	Motor Pool: 654-18.875-970 FY 2024-25

Roll Call Vote: Yes: McClellan, Edgar, Whitehead, Burns
 No: None
 Absent: Radner

MOTION DECLARED ADOPTED

Deputy City Manager DeCoster stated that in December 2023, a request for proposals was sent to Public Service Legal firms. An RFP selection team was created to evaluate and review each of the four (4) proposal submissions. The team evaluated the proposals based on criteria such as prior experience, project team, project fees and incidentals. This review led to a top proposal submitted by Dickinson Wright. Funding is available through bond proceeds.

CALL TO THE AUDIENCE:

Elletia Asheford, 24540 Kenosha, spoke to concerns with tree roots lifting her sidewalk, causing a trip hazard.

Robin Samuels, 21730 Parklawn, spoke to her concerns with stray dogs, blighted properties, rental properties, and bushes overgrowing sidewalks.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:25 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor