



**MINUTES
REGULAR CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
FEBRUARY 3, 2025
7:00 PM**

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. PLEDGE OF ALLEGIANCE

3. OATH OF OFFICE FOR COUNCIL MEMBER STEPHANIE CRAWFORD

City Clerk Norris administered the ceremonial oath of office to newly appointed Council Member Stephanie Crawford.

4. ROLL CALL

PRESENT: Mayor McClellan, Council Member Radner, Council Member Whitehead, Council Member Crawford

ABSENT: Council Member Edgar

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

5. APPROVAL OF AGENDA

Motion by Radner, seconded by Whitehead, CARRIED, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Radner, Whitehead, Crawford
	No:	None
	Absent:	Edgar

6. CONSENT AGENDA

Motion by Radner, seconded by Crawford, CARRIED, to approve the consent agenda consisting of the following items:

Voice Vote:	Yes:	McClellan, Radner, Whitehead, Crawford
	No:	None
	Absent:	Edgar

- A. Regular City Council Meeting Minutes for January 21, 2025
CM-02-34-2025

- B. Payment request from Neumann Smith Architecture for Architectural Services on the Event Hub and Municipal Services Move for the total amount of \$2,160.00.
CM-02-35-2025
- C. Parks and Recreation Meeting Minutes for October 15, 2024 and November 20, 2024
CM-02-36-2025
- D. Retirement Board Meeting Minutes for October 28, 2024
CM-02-37-2025
- E. Request to waive permit fees for the Event Hub and Oak Parks Woods at Shepherd Park Projects.
CM-02-38-2025
- F. Request to approve Payment Application No. 1 for the 2024 Camera Replacement Project to Interstate Security, Inc. of Shelby Twp., MI in the amount of \$73,925.00.
CM-02-42-2025
- G. New and Renewal Licenses for February 3, 2025
CM-02-39-2025

7. RECOGNITION OF VISITING ELECTED OFFICIALS

There were no elected officials present who wished to speak.

8. SPECIAL RECOGNITION/PRESENTATIONS

- A. Annual Audit Presentation
 - 1. Finance Department

Finance Consultant Carl Johnson presented information regarding the city's audit. A Copy of the audit is on file with the City Clerk.

- 2. Yeo and Yeo

Yeo & Yeo presented the Independent Auditor's Report for fiscal year Ended June 30, 2024.

9. PUBLIC HEARINGS

- A. Public Hearing to receive public comments regarding the request by Yummy Shawarma and Grill Inc., 12724 W. Nine Mile, for the issuance of a Class C Liquor License.

Mayor McClellan opened the public hearing at 7:42 p.m. The public hearing was immediately closed as there were no individuals who wished to speak.

- B. Resolutions approving issuance of a Class C Liquor License to Yummy Shawarma and Grill Inc., 12724 W. Nine Mile.
CM-02-40-2025

Motion by Radner, seconded by Whitehead, CARRIED, to adopt the following resolutions approving issuance of a Class C Liquor License to Yummy Shawarma and Grill Inc., 12724 W. Nine Mile:

A RESOLUTION OF THE OAK PARK, MICHIGAN, CITY COUNCIL APPROVING THE REQUEST OF YUMMY SHAWARMA AND GRILL INC. FOR A CLASS C LIQUOR LICENSE

WHEREAS, pursuant to state law and the Code of Ordinances, City of Oak Park, Michigan, it is unlawful for any person to sell, or possess for sale, any alcoholic beverage unless licensed to do so and all licenses required are in full force and effect; and

WHEREAS, Yummy Shawarma and Grill Inc. (hereinafter referred to as Yummy Shawarma) located at 12724 W. Nine Mile has applied for a Class C Liquor License from the City of Oak Park.

NOW, THEREFORE, BE IT RESOLVED, that Yummy Shawarma's application for a Class C Liquor License is hereby approved subject to the following conditions:

1. The Michigan Liquor Control Commission issues a Class C Liquor License to Yummy Shawarma located at 12724 W. Nine Mile, Oak Park, Michigan 48237.
2. Upon issuance of a Class C Liquor License by the Michigan Liquor Control Commission, Yummy Shawarma shall provide the City Clerk's Office with copies of the License and a Certificate of Liquor Liability Insurance for the subject business.
3. Yummy Shawarma executes a Contract for a Class C Liquor License with the City of Oak Park, Michigan.
4. Yummy Shawarma must obtain all requisite building and related permits as well as a Business License from the Municipal Services Department prior to commencing operations at 12724 W. Nine Mile.

BE IT FURTHER RESOLVED, that subject to the conditions described in the immediately preceding paragraph and subparagraphs and all departmental authorizations, upon approval of a Class C Liquor License by the Michigan Liquor Control Commission for Yummy Shawarma located at 12724 W. Nine Mile, Oak Park, Michigan, 48237, the City Clerk is hereby authorized to issue a Class C Liquor License with an expiration date of April 30, 2026 to Yummy Shawarma; and

BE IT FURTHER RESOLVED, that this Resolution shall be effective upon its approval by the City Council.

LOCAL GOVERNMENT APPROVAL RESOLUTION

Roll Call Vote:	Yes:	McClellan, Radner, Whitehead, Crawford
	No:	None
	Absent:	Edgar

10. CITY MANAGER

A. Municipal Services

1. Request to award the professional services proposal to OHM Advisors and a budget amendment to perform a mobility study and develop future land use recommendations for the area around the Nine Mile Road and Coolidge Highway intersection.

CM-02-41-2025

Motion by Whitehead, seconded by Crawford, CARRIED, to award the professional services proposal to OHM Advisors and a budget amendment to perform a mobility study and develop future land use recommendations for the area around the Nine Mile Road and Coolidge Highway intersection.

Roll Call Vote: Yes: McClellan, Radner, Whitehead, Crawford
 No: None
 Absent: Edgar

Building from the Nine Mile Corridor Plan, a non-motorized pathway plan for Nine Mile Road between I-75 and I-275, new energy and interest in this area are envisioned. This study would identify feasible changes to the transportation system around this intersection to encourage more walking and biking trips. Additionally, recommendations for land use changes that foster walkability will be created that incorporate the proposed transportation modifications. Recommendations from this plan will tie into the future Nine Mile Corridor pathway and work toward creating a more active and pedestrian oriented city center. OHM Advisors will perform a mobility study and develop future land use recommendations for the area around the Nine Mile Road and Coolidge Highway intersection. The project study area will be the area bounded by McClain Drive to the north, McClain Drive and Dante Street to the east, Granzon Street to the south, and Parklawn Street to the west. The CIA had originally budgeted \$50,000 for this expense but the quote received was higher than anticipated so a budget amendment is requested. OHM's proposal falls under the professional services exception to the sealed bidding requirements, Sec. 2-379.

11. CALL TO THE AUDIENCE

Jackie Loving, 1724 Albany Ferndale, MI spoke about her concerns with the activities and safety issues within the Jefferson Oaks community.

12. CALL TO THE COUNCIL

13. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:00 PM.

T. Edwin Norris, City Clerk