



AGENDA
REGULAR CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
JANUARY 6, 2025
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular City Council Meeting Minutes for December 16, 2024
- B. Payment of invoices from OHM Advisors for Engineering Consulting Services for the total amount of \$5,162.50
- C. Request authorization to bid the 2025 Water Main Replacement Project, M-769
- D. Approval of Pay Application No. 1 for the 2024 Sewer & Catch Basin Cleaning & TV Inspection Project, M-774 in the amount of \$72,316.08.
- E. Request authorization to bid the 2025 Northfield Reconstruction Project, M-770
- F. Public Safety Activity Summary Report for November 2024
- G. Request authorization to bid the Eleven Mile Parking Lot Replacement Project, M-694
- H. Resolution to authorize the use of credit cards for city business and adopt the credit card policy.
- I. Payment request from Neumann Smith Architecture for Architectural Services on the Event Hub and Municipal Services Move.
- J. New and Renewal Licenses January 6, 2025

6. RECOGNITION OF VISITING ELECTED OFFICIALS

7. SPECIAL RECOGNITION/PRESENTATIONS

- A. Special Retirement Recognition for General Foreman Ray Krajewski.

8. ORDINANCES

- A. Second Reading and adoption of an ordinance to amend Chapter 10, Amusements and Entertainment, of the Code of Ordinances, City of Oak Park, by replacing Article VI, Mechanical Amusement Devices, thereof in its entirety. (The ordinance is being repealed as portions of it are preempted by state law and the remainder is outdated and no longer necessary)

9. CITY MANAGER

- A. Administration

10. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

11. CALL TO THE COUNCIL

12. CLOSED SESSION

- A. Pursuant to Section 8 of the Open Meetings Act to convene a Closed Session to discuss attorney-client privileged communication about pending litigation involving the City.

13. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**MINUTES
REGULAR CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
DECEMBER 16, 2024
7:00 PM**

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

PRESENT: Mayor McClellan, Council Member Edgar, Council Member Whitehead

ABSENT: Council Member Radner

Excused: Mayor Pro Tem Carolyn Burns (Illness)

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Krause

4. APPROVAL OF AGENDA

Motion by Whitehead, seconded by Edgar, CARRIED, to approve the agenda as presented.

Voice Vote: Yes: McClellan, Edgar, Whitehead
 No: None
 Absent: Burns, Radner

5. CONSENT AGENDA

Motion by Edgar, seconded by Whitehead, CARRIED, to approve the consent agenda consisting of the following items:

Voice Vote: Yes: McClellan, Edgar, Whitehead
 No: None
 Absent: Burns, Radner

- A. Regular City Council Meeting Minutes for December 2, 2024
CM-12-364-2024
- B. Special City Council Meeting Minutes for December 2, 2024
CM-12-365-2024
- C. Approval of Pay Application No. 8 and Change Order No. 1 for the 2024 Water Main Replacement Project, M-764 in the amount of \$19,547.87 and (\$45,381.44),

respectively.

CM-12-366-2024

- D. Approval of Pay Application No. 5 (Final) and Change Order No. 1 for the Nine Mile Linear Park Landscaping Project, M-739 in the amounts of \$7,358.11 and (\$5,404.64), respectively

CM-12-367-2024

- E. Approval of Pay Application No. 5 (Final) for the Water Service Line Hydro Excavation Project, M-736 in the amount of \$11,244.55.

CM-12-368-2024

- F. Interlocal Agreement with Oakland County for Michigan Indigent Defense Commission (MIDC) Standard 7 Review and Qualification Requirements.

CM-12-369-2024

- G. Request to approve Payment Application No. 6 (Final) and Change Order No. 1 for the 2024 Lawn Maintenance Contract, to Capital Landscapes of Oak Park, MI in the amounts of \$3,207.00 and (\$5,033.50), respectively.

CM-12-370-2024

- H. Request to approve Payment Application No. 6 (Final) and Change Order No. 1 for the 2024 Landscape Maintenance Contract to Capital Landscapes of Oak Park, MI in the amount of \$12,052.00 and (\$3,875.00), respectively.

CM-12-371-2024

- I. New & Renewal Licenses for December 16, 2024

CM-12-372-2024

MERCHANT'S LICENSES - DECEMBER 16, 2024

(Subject to All Departmental Approvals)

NEW MERCHANT

WATCHES ONLY LLC - 21830 GREENFIELD RD # 101 - \$150.00 - RETAIL

CASCARDO ART & DESIGN LLC - 15391 W ELEVEN MILE RD - \$150.00 - STUDIO

HAVANA TACOS AND BURGERS - 24711 COOLIDGE

HWY - \$150.00 - RESTAURANT

FULL MOON ITALIAN CAFÉ - 21700 GREENFIELD RD # 120 - \$150.00 - RESTAURANT

RENEWALS FOR 2025

TRADING STATE WHOLESALE INC - 8625 CAPITAL AVE - \$150.00 - WHOLESALER

MURRAY'S WORLDWIDE INC - 8750 CAPITAL AVE - \$150.00 - MANUFACTURER

M. BESHARA INC - 10020 CAPITAL AVE - \$150.00 - PRINTING CO

ACME LADDER & SUPPLY CO INC - 10101 CAPITAL AVE - \$150.00 - CONTRACTOR

KING'S WELDING WORKS INC 10311 CAPITAL AVE \$150.00 CONTRACTOR

LADUKE CORPORATION 10311 CAPITAL AVE \$150.00 CONTRACTOR

EZ GROOM 10411 CAPITAL AVE \$150.00 OFFICE

REB RESEARCH CONSULTING CO 12851 CAPITAL AVE \$150.00 OFFICE

SUPERIOR TOOL RENTAL 12900 CAPITAL \$150.00 RENTAL

IMAGE ONE CORPORATION 13201 CAPITAL AVE \$150.00 PRINTING CO

LIVE SMART 13305 CAPITAL AVE # 600 \$150.00 MANUFACTURER

KERR PUMP AND SUPPLY 12880 CLOVERDALE AVE \$150.00 MANUFACTURER

CHET'S RENT-ALL 20800 COOLIDGE HWY \$150.00 RENTAL

ADVANCE AMERICA #1328 22140 COOLIDGE HWY \$150.00 FINANCIAL SERVICES

MERCURY DRUGS 22150 COOLIDGE HWY \$150.00 PHARMACY

CITIZENS BANK 23067 COOLIDGE HWY \$150.00 FINANCIAL SERVICES

GRACE CENTERS OF HOPE 23119 COOLIDGE HWY \$150.00 THRIFT STORE

O'REILLY AUTO PARTS #3345 23125 COOLIDGE HWY \$150.00 RETAIL
 CHILDREN'S DENTAL HOME 24611 COOLIDGE HWY \$150.00 MEDICAL
 SAHARA RESTAURANT & GRILL 24770 COOLIDGE HWY \$150.00 RESTAURANT
 MARK A WOLFSON DDS PC 26601 COOLIDGE HWY \$150.00 MEDICAL
 7-ELEVEN #13458-E 26641 COOLIDGE HWY \$150.00 RETAIL
 PINK GARLIC INDIAN CUISINE 26661 COOLIDGE HWY \$150.00 RESTAURANT
 GONZALEZ PRODUCTION SYSTEMS 13200 W EIGHT MILE RD \$150.00 AUTO
 SUPPLIER
 TIRE WHOLESALERS CO 15100 W EIGHT MILE RD \$150.00 WHOLESALER
 EL MAR'S SUBURBAN SHOP 13661 W ELEVEN MILE RD \$150.00 RETAIL
 QUALITY CAR WASH II INC 14421 W ELEVEN MILE RD \$150.00 CAR WASH
 DOG & PONY SHOW BREWING LLC 14661 W ELEVEN MILE RD STE
 200 \$150.00 BREWERY
 BARTON MALOW COMPANY 21090 FERN AVE \$150.00 CONSTRUCTION
 BARTON MALOW COMPANY 21101 FERN AVE \$150.00 CONSTRUCTION
 KROME JEWELERS 21700 GREENFIELD RD # 302 \$150.00 JEWELER
 HOLLYWOOD DIAMOND SETTING 21700 GREENFIELD RD #
 327 \$150.00 JEWELER
 CENTER MOUNT JEWELERS 21700 GREENFIELD RD # 351 \$150.00 JEWELER
 A1 CUSTOM DIAMONDS 21700 GREENFIELD RD # 359 \$150.00 JEWELER
 VARA JUICE 25254 GREENFIELD RD \$150.00 RESTAURANT
 MODERN STAMPS INC 25900 GREENFIELD RD # 136 \$150.00 AUCTION
 EVERY BODY KNEADED MASSAGE & BODY WORKS 25900 GREENFIELD RD #
 370 \$150.00 MASSAGE
 JEWISH FAMILY SERVICE 25900 GREENFIELD RD #405 \$150.00 OFFICE
 HEALING PATH MASSAGE LLC 25900 GREENFIELD RD # 414 \$150.00 MASSAGE
 TOP THAT LLC 25950 GREENFIELD RD \$150.00 RETAIL
 T. NAILS 26028 GREENFIELD RD \$150.00 NAIL SALON
 BLING BLINGGG INC 26122 GREENFIELD RD \$150.00 RETAIL
 ALDI #88 26300 GREENFIELD RD \$150.00 GROCER
 DALE PRENTICE COMPANY 26511 HARDING AVE \$150.00 OFFICE
 PAPER GOODS PLUS AND MORE 15300 LINCOLN AVE \$150.00 RETAIL
 HAYNES ENTERPRISE 21171 MEYERS RD \$150.00 OFFICE
 LM STUDIO 8104 W NINE MILE RD \$150.00 STUDIO
 JAMES TAILORING AND ALTERATIONS 8236 W NINE MILE RD \$150.00 TAILOR
 MY PLACE CENTER FOR WELLNESS 12718 W NINE MILE RD \$150.00 OFFICE
 DOMINO'S PIZZA 13735 W NINE MILE RD \$150.00 RESTAURANT
 DISCOUNT OFFICE & EQUIP 12780 NORTHEND AVE \$150.00 RETAIL
 MCM INVEST CO INC 13450 NORTHEND AVE \$150.00 WAREHOUSE
 SCOTIA STOP/G&M INVESTMENT 12701 W TEN MILE RD \$150.00 CONVENIENCE
 STORE
 MURRAYS WORLDWIDE INC 21930 WYOMING \$150.00 MANUFACTURER
 NATIONAL TIME & SIGNAL CORP 21800 WYOMING AVE \$150.00 MANUFACTURER
 LAWFORD FABRICATING CO 21650 WYOMING CT \$150.00 MANUFACTURER
 UNIQUE FURNITURE 21820 WYOMING PL \$150.00 RETAIL

Massage Facility License - DECEMBER 16, 2024

(Subject to All Departmental Approvals)

Every Body Kneaded Massage - 25900 GREENFIELD RD # 370 - \$125.00 - Massage
 Healing Path Massage - 25900 GREENFIELD RD # 414 - \$125.00 - Massage
 Great Hands Massage - 3230 West 9 Mile - \$125.00 - Massage

6. RECOGNITION OF VISITING ELECTED OFFICIALS

There were no elected officials present who wished to speak.

7. SPECIAL RECOGNITION/PRESENTATIONS

- A. Special recognition for Oak Park resident Kenneth Sherman

Mr. Sherman was recognized for his contributions to the Oak Park Public Safety department and K-9 program.

8. ACCOUNTING REPORTS

- A. Approval for payment of invoices submitted by Garan, Lucow, Miller, PC for legal services in the amount of \$17,064.88

CM-12-373-2024

Motion by Edgar, seconded by Whitehead, CARRIED, to approve payment of invoices submitted by Garan, Lucow, Miller, PC for legal services in the amount of \$17,064.88.

Roll Call Vote: Yes: McClellan, Edgar, Whitehead
 No: None
 Absent: Burns, Radner

- B. Approval for payment of an invoice submitted by Shifman Fournier for legal services retainer for January 1, 2025 – March 31, 2025 in the total amount of \$20,000.00

CM-12-374-2024

Motion by Whitehead, seconded by Edgar, CARRIED, to approve payment of an invoice submitted by Shifman Fournier for legal services retainer for January 1, 2025 – March 31, 2025 in the total amount of \$20,000.00.

Roll Call Vote: Yes: McClellan, Edgar, Whitehead
 No: None
 Absent: Burns, Radner

9. ORDINANCES

- A. Second reading and adoption of an ordinance to amend Chapter 30, Elections, of the Code of Ordinances, City of Oak Park, by replacing Article II, Voting Precincts, thereof in its entirety. (The proposed ordinance allows for the permanent combination of specific voting precincts for future elections)

CM-12-375-2024

Motion by Edgar, seconded by Whitehead, CARRIED, to approve the second reading and adopt the following ordinance to amend Chapter 30, Elections, of the Code of Ordinances, City of Oak Park, by replacing Article II, Voting Precincts, thereof in its entirety:

CITY OF OAK PARK, MICHIGAN
ORDINANCE NO. O-24-737

AN ORDINANCE TO AMEND CHAPTER 30, ELECTIONS, OF THE CODE OF ORDINANCES, CITY OF OAK PARK, BY REPLACING ARTICLE II, VOTING PRECINCTS, THEREOF IN ITS ENTIRETY.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Chapter 30, Elections, of the Code of Ordinances of the City of Oak Park, is hereby amended by replacing Article II, Voting Precincts, in its entirety with a new Article II, Voting Precincts, which shall read as follows:

ARTICLE II. VOTING PRECINCTS

Sec. 30-26. General Description.

The city shall consist of one ward, divided into precincts, to be numbered and described as specified in this article.

Sec. 30-27. Precinct 1.

(a) Precinct 1 shall include the following area: beginning at the intersection of 11 Mile Rd. and Greenfield Rd. Thence, easterly along the centerline of 11 Mile Rd. to its intersection with Coolidge Hwy. Thence, southerly along the centerline Coolidge Hwy. to its intersection with Hart St. Thence, westerly along the centerline of Hart St. to its intersection with Gardner St. Thence, southerly along the centerline of Gardner St. to its intersection with Lincoln St. Thence, westerly along the centerline of Lincoln St. to its intersection with the northwest corner of Lincolnbriar Sub. as recorded in Liber 111 Page 29 OCR. Thence, southerly along the west boundary of Lincolnbriar Sub., to the southwest corner of said sub. Thence, westerly on a line parallel to the south boundary of Lincolnbriar Sub., to the northeast corner of Fontaine Gardens, as recorded in Liber 92 Page 34 OCR. Thence, southerly along the east boundary of Fontaine Gardens to its intersection with the south Right of Way of I-696. Thence, westerly along the south ROW of I-696 to its intersection with Greenfield Rd., also being the west boundary of the City of Oak Park. Thence, northerly along Greenfield Rd. and west boundary of said city to its intersection with 11 Mile Rd. Also being the point of beginning.

(b) Place of voting: Norup International School, 14450 Manhattan.

Sec. 30-28. Precinct 2.

(a) Precinct 2 shall include the following area: beginning at the intersection of 10 Mile Rd. and Coolidge Hwy. Thence, northerly along the centerline of Coolidge Hwy. to its intersection with Hart St. Thence, westerly along the centerline of Hart St. to its intersection with Gardener St. Thence, southerly along the centerline of Gardener St. to its intersection with Lincoln St. Thence, westerly along the centerline of Lincoln St. to its intersection with the northeast corner of Lincolnbriar Sub. as recorded in Liber 111 Page 29 OCR. Also being a point on the boundary between Berkley School Districts and Oak Park School Districts. Thence, southerly, westerly, and southerly along the boundary between Berkley and Oak Park School Districts to its intersection with 10 Mile Rd. Thence, easterly along the centerline of 10 Mile Rd. to its intersection with Coolidge Hwy. Also being the point of beginning.

(b) Place of voting: Norup International School, 14450 Manhattan.

Sec. 30-29. Precinct 3.

(a) Precinct 3 shall include the following area: beginning at the intersection of 10 Mile and Church St. also being a point on the boundary between Berkley and Oak Park School Districts. Thence, westerly northerly, easterly, northerly, westerly, southerly, westerly, southerly, and westerly along the boundary between Berkley and Oak Park School Districts to its intersection with the west boundary of the City of Oak Park, also being Greenfield Rd. Thence, southerly along the west boundary of the City of Oak Park to its intersection with Northfield Blvd. Thence, easterly along the centerline of Northfield Blvd. to its intersection with Beverly Ave. Thence, northerly along the centerline of Beverly Ave. to its intersection with Kenton St. Thence, easterly along the centerline of Kenton St. to its intersection with Harding Ave. Thence, northerly along the centerline of Harding Ave. to its intersection with Dartmouth St. Thence, easterly along the centerline of Dartmouth St. to its intersection with Church St. Thence, northerly along the centerline of Church St. to its intersection with 10 Mile Rd. Also being the point of beginning.

(b) Place of voting: Pepper Elementary School, 24301 Church.

Sec. 30-30. Precinct 4.

(a) Precinct 4 shall include the following area: beginning at the intersection of 10 Mile and Coolidge Rd. also being a point on the boundary of the City of Oak Park. Thence, southerly along the centerline of Coolidge Hwy. to its intersection with Oak Park Blvd. Thence, westerly along the centerline of Oak Park Blvd. to its intersection with Church St. Thence, southerly along the centerline of Church St. to its intersection with Kenwood St. Thence, westerly along the centerline of Kenwood St. to its intersection with Radcliff Ave. Thence, northerly along the centerline of Radcliff Ave. to its intersection with Rosemary Ave. Thence, westerly along the centerline of Rosemary Ave. to its intersection with Harding Ave. Thence, northerly along the centerline of Harding Ave. to its intersection with Park Ave. Thence, westerly along the centerline of Park Ave. to its intersection with Beverly Ave. Thence, northerly along the centerline of Beverly Ave. to its intersection with Oak Park Blvd. Thence, westerly along the centerline of Oak Park Blvd. to its intersection with Greenfield Rd. also being the west boundary of the City of Oak Park. Thence, northerly along said west boundary to its intersection with Northfield Blvd. Thence, easterly along the centerline of Northfield Blvd. to its intersection with Beverly Ave. Thence, northerly along the centerline of Beverly Ave. to its intersection with Kenton St. Thence, easterly along the centerline of Kenton St. to its intersection with Harding Ave. Thence, northerly along the centerline of Harding Ave. to its intersection with Dartmouth St. Thence, easterly along the centerline of Dartmouth St. to its intersection with Church St. Thence, northerly along the centerline of Church St. to its intersection with 10 Mile Rd. Thence, easterly along the centerline of 10 Mile Rd. to its intersection with Coolidge Hwy. Also being the point of beginning.

(b) Place of voting: Oak Park Community Center, 14300 Oak Park Boulevard.

Sec. 30-31. Precinct 5.

(a) Precinct 5 shall include the following area: beginning at the intersection of Coolidge Hwy. and Oak Park Blvd. Thence, westerly along the centerline of Oak Park Blvd to its intersection with Church St. Thence, southerly along the centerline of Church St. to its intersection with the northeast corner of Lot 30 Woodcrest Sub No 1. Rec'd Liber 64 Page 37 O.C.R. and the northwest corner of Lot 1 Parklane Sub. Rec's Liber 63 Page 21 O.C.R. Thence, southerly along said lots common boundary to its intersection with the northeast corner of Lot 11 and the northwest corner of Lot 10 Woodcrest Sub. No. 3 Rec'd Liber 71 Page 30 O.C.R. Thence southerly along said lots common boundary and extended to Church St. Thence, southerly along the centerline of Church St. to its intersection with Kenwood St. Thence, westerly along

the centerline of Kenwood St. to its intersection with Radcliff Ave. Thence, southerly along the centerline of Radcliff Ave. to its intersection with 9 Mile Rd. Thence, westerly along the centerline of 9 Mile Rd. to its intersection with Stratford Ave. Thence, southerly along the centerline of Stratford Ave. to its intersection with Marlow Ave. Thence, northeasterly along the centerline of Marlow Ave. to Pearson St. Thence, easterly along the centerline of Pearson St. to its intersection with Coolidge Hwy. Thence, northerly along the centerline of Coolidge Hwy. to its intersection with Oak Park Blvd. Also being the point of beginning.

(b) Place of voting: Oak Park High School, 13701 Oak Park Boulevard.

Sec. 30-32. Precinct 6.

(a) Precinct 6 shall include the following area: beginning at the intersection of Greenfield Rd. and James St. also being a point on the west boundary of the City of Oak Park. Thence, northerly along the west boundary of the City of Oak Park to its intersection with Oak Park Blvd. Thence, easterly along the centerline of Oak Park Blvd. to its intersection with Beverly Ave. Thence, southerly along the centerline of Beverly Ave. to its intersection with Park Ave. Thence, easterly along the centerline of Park Ave. to its intersection with Harding Ave. Thence, southerly along the centerline of Harding Ave. to its intersection with Rosemary Ave. Thence, easterly along the centerline of Rosemary Ave. to its intersection with Radcliff Ave. Thence, southerly along the centerline of Radcliff Ave. to its intersection with Kenwood St. Thence, easterly along the intersection of Kenwood St. to its intersection with Radcliff Ave. Thence, southerly along the centerline of Radcliff Ave. to its intersection with 9 Mile Rd. Thence, westerly along the centerline of 9 Mile Rd. to its intersection with Stratford St. Thence, southerly along the centerline of Stratford St. to its intersection with Marlow St. Thence, northeasterly along the centerline of Marlow Ave. to Pearson St. Thence, easterly along the centerline of Pearson St. to its intersection with Coolidge Hwy. Thence, southerly along the centerline of Coolidge Hwy. to its intersection with 8 Mile Rd. Thence, easterly along the southern boundary of the City of Oak Park to its intersection with Greenfield Rd. also being the Southwest corner of the City of Oak Park. Thence, continuing northerly along the centerline of Greenfield Rd. to its intersection with James St. Also being the point of beginning.

(b) Place of voting: Einstein Elementary School, 14001 Northend.

Sec. 30-33. Precinct 7.

(a) Precinct 7 shall include the following area: beginning at the intersection of 8 Mile Rd. and Coolidge Hwy. also being a point on the south boundary of the City of Oak Park. Thence, easterly, northerly, and easterly along said boundary to its intersection with Wyoming Ave. also being a point on the boundary of Oak Park School and Ferndale Public School Districts. Thence, northerly then westerly along said school districts boundary to its intersection with Scotia Rd. and 9 Mile Rd. Thence, westerly along the centerline of 9 Mile Rd. to its intersection with Eastwood Ave. Thence, northerly along the centerline of Eastwood Ave. to its intersection with Rosemary Blvd. Thence, westerly along the centerline of Rosemary Blvd. to its intersection with Coolidge Hwy. Thence, southerly along the centerline of Coolidge Hwy. to its intersection with 8 Mile Rd. also being a point on the south boundary of the City of Oak Park. Also being the point of beginning.

(b) Place of voting: Lessenger Early Childhood Center, 12901 Albany.

Sec. 30-34. Precinct 8.

(a) Precinct 8 shall include the following area: beginning at the intersection of 9 Mile Rd. and

Scotia Rd. said point also being on the boundary of Oak Park School and Ferndale Public School Districts. Thence, northerly, easterly, then northerly along said school district boundary to its intersection with 10 Mile Rd. and the northerly boundary of the City of Oak Park. Thence, westerly along said boundary to its intersection with Coolidge Hwy. Thence, southerly along the centerline of Coolidge Hwy. to its intersection with Rosemary Blvd. Thence, easterly along the centerline of Rosemary Blvd. to its intersection with Eastwood Ave. Thence, southerly along the centerline of Eastwood Ave. to its intersection with 9 Mile Rd. Thence, easterly along the centerline of 9 Mile Rd. to its intersection with Scotia Rd. also being a point on the boundary of Oak Park School and Ferndale Public School Districts. Also being the point of beginning.

(b) Place of voting: Oak Park Preparatory Academy, 23261 Scotia.

Sec. 30-35. Precinct 9.

(a) Precinct 9 shall include the following area: beginning at the intersection of the east boundary of the City of Oak Park and Oak Park Blvd. Thence, northerly, westerly, northerly, then westerly along the east and north boundary of the City of Oak Park to its intersection with the boundary of Oak Park School, Ferndale Public School, and Berkley School Districts. Thence, southerly then westerly along said school district boundary to its intersection with Majestic St. Thence, southerly along the centerline of Majestic St. to its intersection with Oak Park Blvd. Thence, easterly along the centerline of Oak Park Blvd. to its intersection with the east boundary of the City of Oak Park. Also being the point of beginning.

(b) Place of voting: Ferndale Upper Elementary, 24220 Rosewood.

Sec. 30-36. Precinct 10.

(a) Precinct 10 shall include the following area: beginning at the intersection of 9 Mile Rd. and Scotia Rd. said point also being on the boundary of Oak Park School and Ferndale Public School Districts. Thence, northerly, then easterly along said school district boundary to its intersection with Majestic St. Thence, southerly along the centerline of Majestic St. to its intersection with Oak Park Blvd. Thence, easterly along the centerline of Oak Park Blvd. to its intersection with the east boundary of the City of Oak Park. Thence, southerly, westerly, southerly, westerly northerly, then westerly along said school district boundary to its intersection with 9 Mile Rd. and Scotia Rd. Also being the point of beginning.

(b) Place of voting: Ferndale Lower Elementary, 23501 Rosewood.

SECTION 2. SEVERABILITY.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this Ordinance, except as to the above sections, and in the event that any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or the Code of Ordinances, City of Oak Park.

SECTION 3. EFFECTIVE DATE.

This Ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

Roll Call Vote: Yes: McClellan, Edgar, Whitehead
 No: None
 Absent: Burns, Radner

City Clerk Norris indicated the State of Michigan, with the passage of Prop 2 in 2022, allows a geographic precinct to contain no more than 4,999 active registered voters. This number was increased from 2,999 registered voters. The Clerk's office is proposing to combine 12 Oak Park voting precincts from locations where two precincts are currently located, which would decrease the total number of Oak Park voting precincts from 16 to 10. The proposal will combine existing precincts 1 and 2, 5 and 6, 7 and 8, 9 and 10, 12 and 13, and 15 and 16. The geographical boundaries for existing precincts 3, 4, 11 and 14 will remain the same but will receive a new precinct number.

- B. First reading of an ordinance to amend Chapter 10, Amusements and Entertainment, of the Code of Ordinances, City of Oak Park, by replacing Article VI, Mechanical Amusement Devices, thereof in its entirety. (The ordinance is being repealed as portions of it are preempted by state law and the remainder is outdated and no longer necessary)

CM-12-376-2024

Motion by Shawn Whitehead, seconded by Julie Edgar, CARRIED, to approve the first reading of an ordinance to amend Chapter 10, Amusements and Entertainment, of the Code of Ordinances, City of Oak Park, by replacing Article VI, Mechanical Amusement Devices, thereof in its entirety. (The ordinance is being repealed as portions of it are preempted by state law and the remainder is outdated and no longer necessary).

Roll Call Vote: Yes: McClellan, Edgar, Whitehead
 No: None
 Absent: Burns, Radner

10. CITY MANAGER

A. Municipal Services

1. Facade Grant approval for 26011 Coolidge Hwy.

CM-12-377-2024

Motion by Edgar, seconded by Whitehead, CARRIED, to approve the facade grant for 26011 Coolidge Hwy, for a maximum of 50% of the project costs in an amount not to exceed \$3,470.50.

Roll Call Vote: Yes: McClellan, Edgar, Whitehead
 No: None
 Absent: Burns, Radner

Manager of Authorities Bishop summarized the application for a Façade Improvement Grant from Michele Long, owner of a new business called More Than Scrubs. She indicated the project specifications met city guidelines for the design, fabrication, and installation of a new sign. The CIA is recommending the approval of a grant for a maximum amount of \$3,470.50.

2. Resolution approving Michigan Department of Transportation (MDOT) Contract 24-5321 for the bridge reconstruction of the Victoria Plaza and Church Street, also

known as the Z03 Plaza Deck.
CM-12-378-2024

Motion by Whitehead, seconded by Edgar, CARRIED, to approve MDOT Contract 24-5321 for the bridge reconstruction of the Victoria Plaza and Church Street, also known as the Z03 Plaza Deck.

Roll Call Vote: Yes: McClellan, Edgar, Whitehead
 No: None
 Absent: Burns, Radner

Attached is the contract with MDOT for the bridge reconstruction of the structure "Z03" which carries the Victoria Plaza Deck and Church Street. The City has negotiated with MDOT for additional work to be done on the restored plaza deck after it has been reconstructed. This contract includes no cost to the City and identifies the existing and proposed facilities and amenities that will be installed during the restoration phase of the project. After the amenities have been installed as part of the MDOT project, the City shall own and maintain the amenities and park facilities.

3. Change order and budget amendment for the demolition project at 13200 Oak Park Blvd.
CM-12-379-2024

Motion by Whitehead, seconded by Edgar, CARRIED, to approve the change order in the amount of \$21,400.00 for the demolition related work at 13200 Oak Park Blvd. to Blue Star Demolition, of Warren, MI and to allow the City Manager to execute the contract on behalf of the city. It is further recommended that City Council approve a budget amendment from the General Fund - Fund Balance to account #101-16.371-818.017 (Contractual Services-Board ups) for the same amount.

Roll Call Vote: Yes: McClellan, Edgar, Whitehead
 No: None
 Absent: Burns, Radner

Deputy Director of Municipal Services Fairless indicated that on November 18, 2024 City Council approved a contract for demolition of the property at 13200 Oak Park Blvd. in the amount of \$118,900.00. The demolition is part of a Consent Judgement that was entered into on July 10, 2024. Part of that Consent Judgement authorizes the city to demolish the blighted structure after the agreed upon October 31, 2024 deadline. Due to the property owner's failure to comply with the Consent Judgement, the Municipal Services Department is proceeding with this work. Environmental sampling was ordered prior to demolition and found some materials onsite that require special handling and removal. The change order and budget amendment to cover these additional costs is \$21,400.00.

B. Elevate Oak Park Update

City Manager Tungate reminded everyone that there will be many construction projects beginning in 2025 including the Event Hub, Shepherd Park enhancements, and the I-696 deck reconstruction.

11. CALL TO THE AUDIENCE

Silva Haywood, 21750 Kenosha, expressed her thanks for the collective efforts of Director Cooper, Director Marrone and Chris Shah for having an abandoned vehicle removed that was parked near her home.

Esther Eber, 25961 Marlow, spoke of the great time she had at past Garden Tea parties and hopes the event will happen again. She also suggested that Recreation host a "juke box bingo".

12. CALL TO THE COUNCIL

13. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:00 PM.

T. Edwin Norris, City Clerk



CITY OF OAK PARK, MI STAFF REPORT

5.B

AGENDA FOR: January 6, 2025

SUBJECT: Payment of invoices from OHM Advisors for Engineering Consulting Services for the total amount of \$5,162.50

DEPARTMENT: Municipal Services

FROM: Kara Grisamer, City Engineer

SUMMARY: Attached is a request for payment for invoices from OHM Advisors for the projects as listed below:

FINANCIAL STATEMENT:

	<u>This Period</u>	<u>Prior Billings</u>	<u>To Date</u>	<u>Current Contract</u>	<u>Account Number</u>
Water GIS Support	\$2,837.50	\$4,523.25	\$7,360.75	\$11,500.00	66% - 592-18-538-801 34% - 202-18-479-801
Pavement Marking App Support	\$0.00	\$2,228.25	\$2,228.25	\$2,500.00	202-18-479-801
Tree Inventory App Support	\$0.00	\$4,930.75	\$4,998.25	\$5,000.00	202-18-479-801
Nine Mile Design Engineering	\$2,325.00	\$92,479.25	\$94,804.25	\$95,000.00	202-18-479-970
Totals	\$5,162.50	\$104,161.50	\$109,391.50	\$114,000.00	

RECOMMENDED ACTION: It is recommended that the invoices from OHM Advisors for the above listed projects be approved for the total amount of \$5,162.50. Funding is available in the above listed accounts.

EXHIBITS:

1. 0037240020_DPW GIS Application Development_82982
2. 0037240010_Nine Mile Rehabilitation - Greenfield to Cloverlawn_82981

REMIT TO:
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

City of Oak Park
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 12/10/2024
Invoice #: 82982
Project: 0037240020

Project Name: DPW GIS Application Development

For Professional Services Rendered Through: November 30, 2024

Professional Services		
1A: General Water Department GIS Support		\$2,837.50
1B: Pavement Markings - Field Map and Dashboard Development		\$0.00
1C: Tree Inventory / Restoration - Field Map and Dashboard Development		\$0.00
Amount Due This Invoice		\$2,837.50
Invoice Total		\$2,837.50

REMIT TO:
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

City of Oak Park
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 12/10/2024
Invoice #: 82982
Project: 0037240020

Project Name: DPW GIS Application Development

1A: General Water Department GIS Support
Professional Services

	Hours	Rate	Amount
Associate	1.00	205.00	\$205.00
Technician III	19.50	135.00	\$2,632.50
Professional Services Subtotal	20.50		\$2,837.50
1A: General Water Department GIS Support Total:	20.50		\$2,837.50
Total Backup:	20.50		\$2,837.50

REMIT TO:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

City of Oak Park
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 12/10/2024
Invoice #: 82981
Project: 0037240010

Project Name: Nine Mile Rehabilitation - Greenfield to Cloverlawn

For Professional Services Rendered Through: November 30, 2024

Professional Services				
Description	Fee	Prior Billed	Total Available	Current Billing
Nine Mile Rehabilitation - Greenfield to Cloverlawn	\$95,000.00	\$92,479.25	\$2,520.75	\$2,325.00
Invoice Total				\$2,325.00

REMIT TO:
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

City of Oak Park
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 12/10/2024
Invoice #: 82981
Project: 0037240010

Project Name: Nine Mile Rehabilitation - Greenfield to Cloverlawn

Outside Consultants

	Qty	Cost Rate	Multiplier	Amount
Chronicle Heritage INV01565	1.00	2,325.00	1.00	\$2,325.00
Outside Consultants Subtotal	1.00			\$2,325.00

Total Backup:	\$2,325.00
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CITY OF OAK PARK, MI STAFF REPORT

5.C

AGENDA FOR: January 6, 2025

SUBJECT: Request authorization to bid the 2025 Water Main Replacement Project, M-769

DEPARTMENT: Municipal Services

FROM: Kara Grisamer, City Engineer

SUMMARY: Plans and specifications are nearly complete for the 2025 Water Main Replacement Project M-769. This project will replace the water main on Sussex Ave. from Rosemary to Nine Mile and the Nine Mile water main crossings at Avon, Radcliff, Wildwood, Marlow, and Church.

FINANCIAL STATEMENT: This project is budgeted in the Water and Sewer Fund (592-18-538-970).

RECOMMENDED ACTION: It is recommended that the request to advertise for bids for the 2025 Water Main Replacement Project, M-769 be approved.

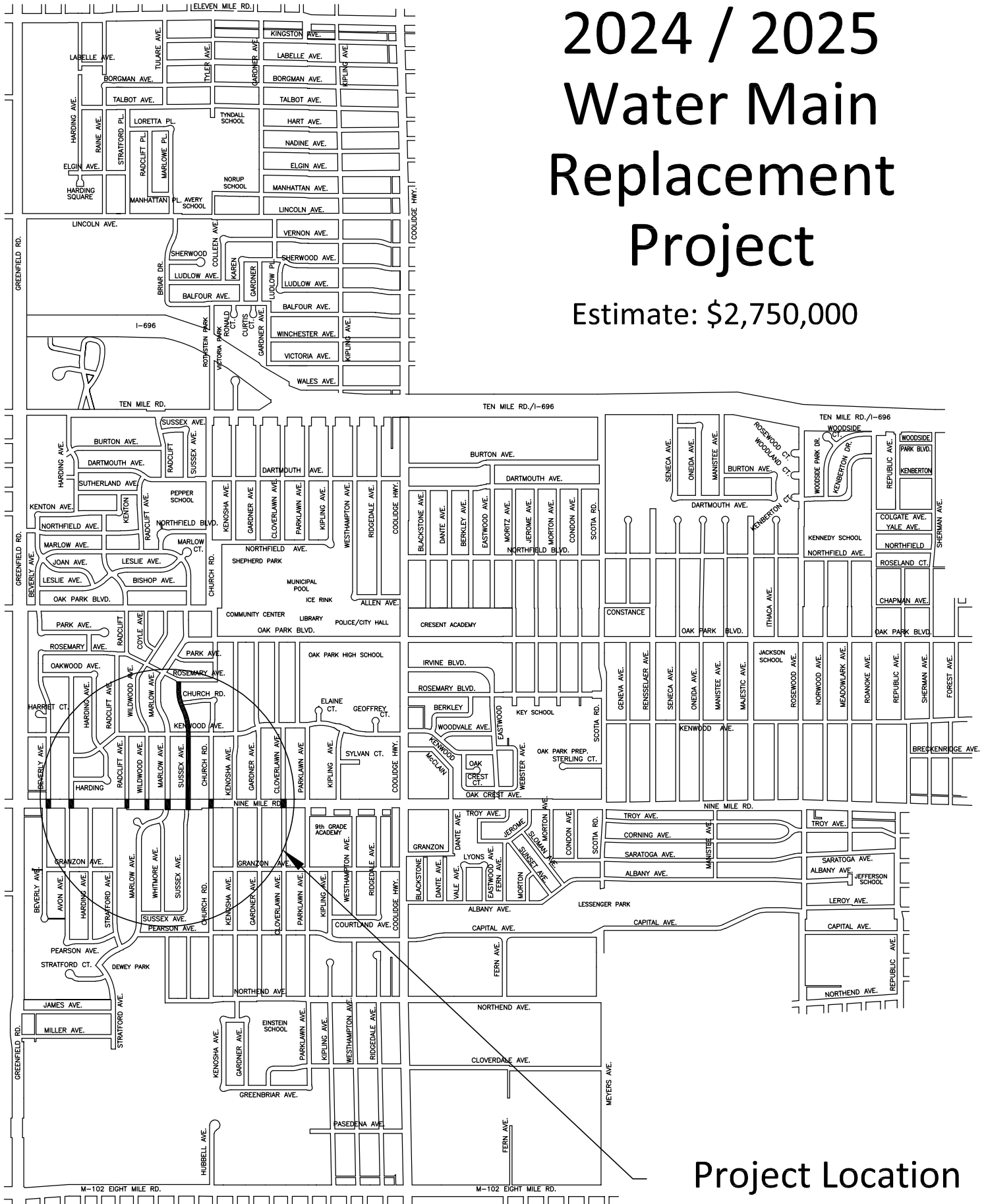
EXHIBITS:

1. WATER MAIN REPLACEMENT 24_25

City of Oak Park

2024 / 2025 Water Main Replacement Project

Estimate: \$2,750,000



Project Location



CITY OF OAK PARK, MI STAFF REPORT

5.D

AGENDA FOR: January 6, 2025

SUBJECT: Approval of Pay Application No. 1 for the 2024 Sewer & Catch Basin Cleaning & TV Inspection Project, M-774 in the amount of \$72,316.08.

DEPARTMENT: Municipal Services

FROM: Kara Grisamer, City Engineer

SUMMARY: Attached is proposed Pay Application No. 1 for the 2024 Sewer & Catch Basin Cleaning & TV Inspection Project, M-774 by Taplin Group, LLC. This project includes sewer cleaning and video inspection in the area shown on the attached map. The project is now 25% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	\$321,240.05
Total Earnings to Date:	\$80,351.20
Less Retainage:	\$8,035.12
Net Earned:	\$72,316.08
Deductions:	\$0.00
Balance:	\$72,316.08
Payments to Date:	\$0.00
Amount Due to Taplin Group, LLC:	\$72,316.08

RECOMMENDED ACTION: It is recommended that Pay Application No. 1 for the 2024 Sewer & Catch Basin Cleaning & TV Inspection Project to Taplin Group, LLC be approved for the amount of \$72,316.08. Funding is available in the Water and Sewer Fund (592-18-550-930) for this expenditure.

EXHIBITS:

1. M 774 Pay 1_signed
2. Sewer TV Map 2024

PAYMENT APPLICATION

PROJECT: 2024 SEWER & CATCH BASIN CLEANING & TV INSPECTION PROJECT

OWNER: CITY OF OAK PARK, MICHIGAN

CONTRACTOR: TAPLIN GROUP, LLC
5140 W MICHIGAN AVE.
KALAMAZOO, MI 49006

JOB NUMBER: M-774

APPLICATION NO.: 1

PERIOD ENDING: 12/7/2024

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY		UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	Medium 8" Sewer Cleaning & TV Inspection	200	LFT	\$1.87	0	\$0.00	0	\$0.00
2	Medium 10" Sewer Cleaning & TV Inspection	4,700	LFT	\$1.99	550	\$1,094.50	550	\$1,094.50
3	Medium 12" Sewer Cleaning & TV Inspection	31,200	LFT	\$2.05	15,754	\$32,295.70	15,754	\$32,295.70
4	Medium 15" Sewer Cleaning & TV Inspection	12,100	LFT	\$2.18	5,523	\$12,040.14	5,523	\$12,040.14
5	Medium 18" Sewer Cleaning & TV Inspection	15,000	LFT	\$2.29	5,998	\$13,735.42	5,998	\$13,735.42
6	Medium 21" Sewer Cleaning & TV Inspection	10,100	LFT	\$2.59	4,660	\$12,069.40	4,660	\$12,069.40
7	Medium 24" Sewer Cleaning & TV Inspection	5,600	LFT	\$2.66	1,215	\$3,231.90	1,215	\$3,231.90
8	Medium 27" Sewer Cleaning & TV Inspection	4,700	LFT	\$2.91	566	\$1,647.06	566	\$1,647.06
9	Medium 30" Sewer Cleaning & TV Inspection	1,700	LFT	\$3.11	228	\$709.08	228	\$709.08
10	Medium 33" Sewer Cleaning & TV Inspection	300	LFT	\$3.76	0	\$0.00	0	\$0.00
11	Medium 36" Sewer Cleaning & TV Inspection	2,700	LFT	\$4.20	840	\$3,528.00	840	\$3,528.00
12	Medium 42" Sewer Cleaning & TV Inspection	1,000	LFT	\$5.18	0	\$0.00	0	\$0.00
13	Medium 48" Sewer Cleaning & TV Inspection	1,000	LFT	\$6.03	0	\$0.00	0	\$0.00
14	Medium 54" Sewer Cleaning & TV Inspection	500	LFT	\$6.11	0	\$0.00	0	\$0.00
15	Catch Basin Lead Cleaning & TV Inspection	9,800	LFT	\$6.48	0	\$0.00	0	\$0.00
16	Catch Basin Structure Cleaning	400	EA	\$88.28	0	\$0.00	0	\$0.00
17	Sewer Lateral Protruding Lead Cutting	5	EA	\$251.41	0	\$0.00	0	\$0.00

Period Total Amount: \$80,351.20 Amount to Date: \$80,351.20

Original Contract Amount: \$321,240.05

Earnings This Period: \$80,351.20

Total Earnings to Date: \$80,351.20

Less Retainage: \$8,035.12

Net Earned: \$72,316.08

Deductions: \$0.00

Balance: \$72,316.08

Payments to Date: \$0.00

AMOUNT DUE TAPLIN GROUP, LLC: \$72,316.08

Accepted By:

Kristen Gray

Taplin Group, LLC

Digitally signed by Kristen Gray
DN: cn=Kristen Gray, o=Taplin Group, ou,
email=kristengray@taplingroup.com, c=US
Date: 2024.12.20 09:34:18 -05'00'

Date: 12/20/2024

Approved By:

Kara M. Grisamer

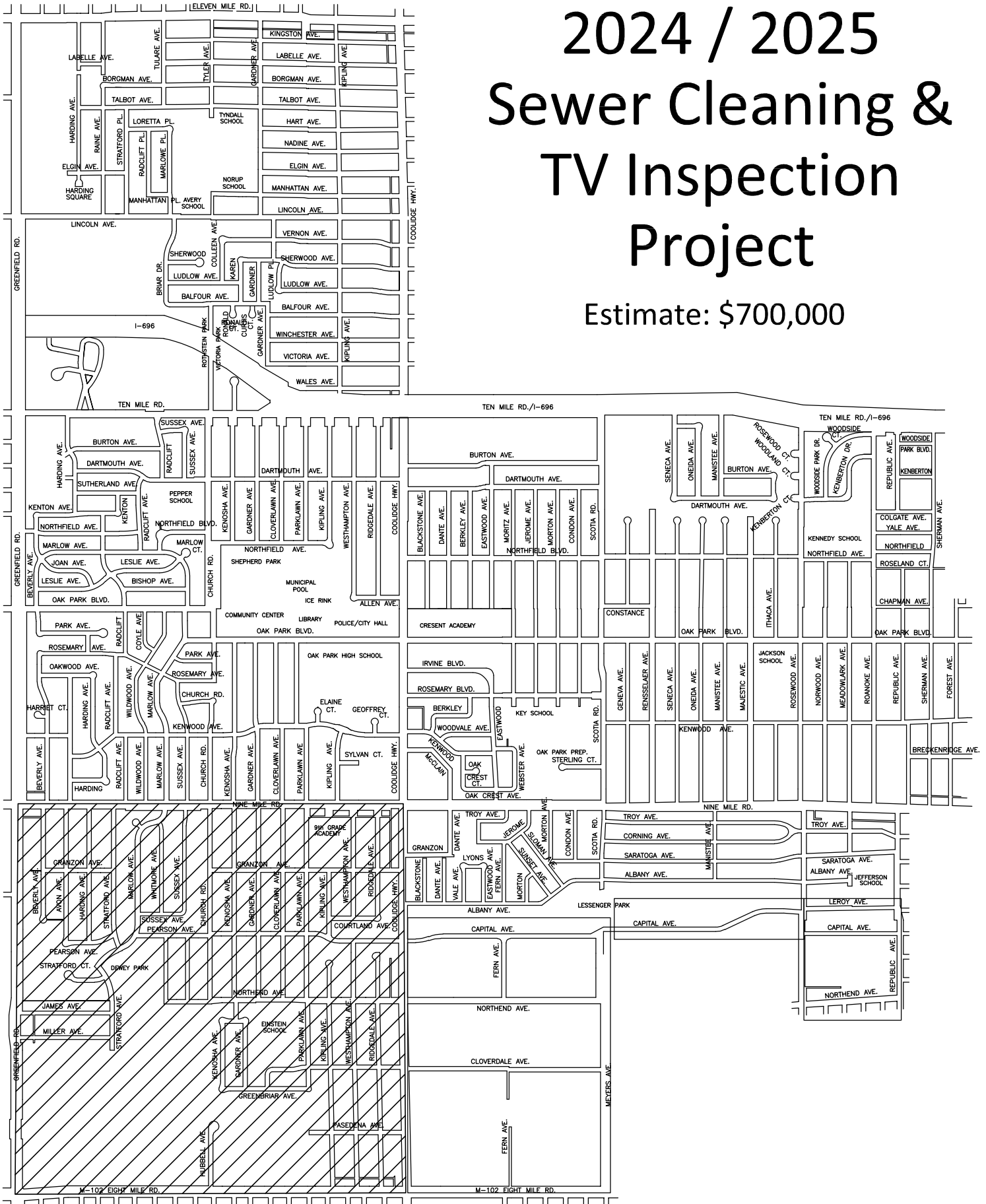
Kara Grisamer, City Engineer
City of Oak Park, Michigan

Date: **12/20/2024**

City of Oak Park

2024 / 2025 Sewer Cleaning & TV Inspection Project

Estimate: \$700,000





CITY OF OAK PARK, MI STAFF REPORT

5.E

AGENDA FOR: January 6, 2025

SUBJECT: Request authorization to bid the 2025 Northfield Reconstruction Project, M-770

DEPARTMENT: Municipal Services

FROM: Kara Grisamer, City Engineer

SUMMARY: Plans and specifications are nearly complete for the 2025 Northfield Reconstruction Project M-770. This project will replace the pavement on Northfield Ave. from Seneca to Rosewood.

FINANCIAL STATEMENT: This project is budgeted in the Local Street Fund (203-18-479-970).

RECOMMENDED ACTION: It is recommended that the request to advertise for bids for the 2025 Northfield Reconstruction Project, M-770 be approved.

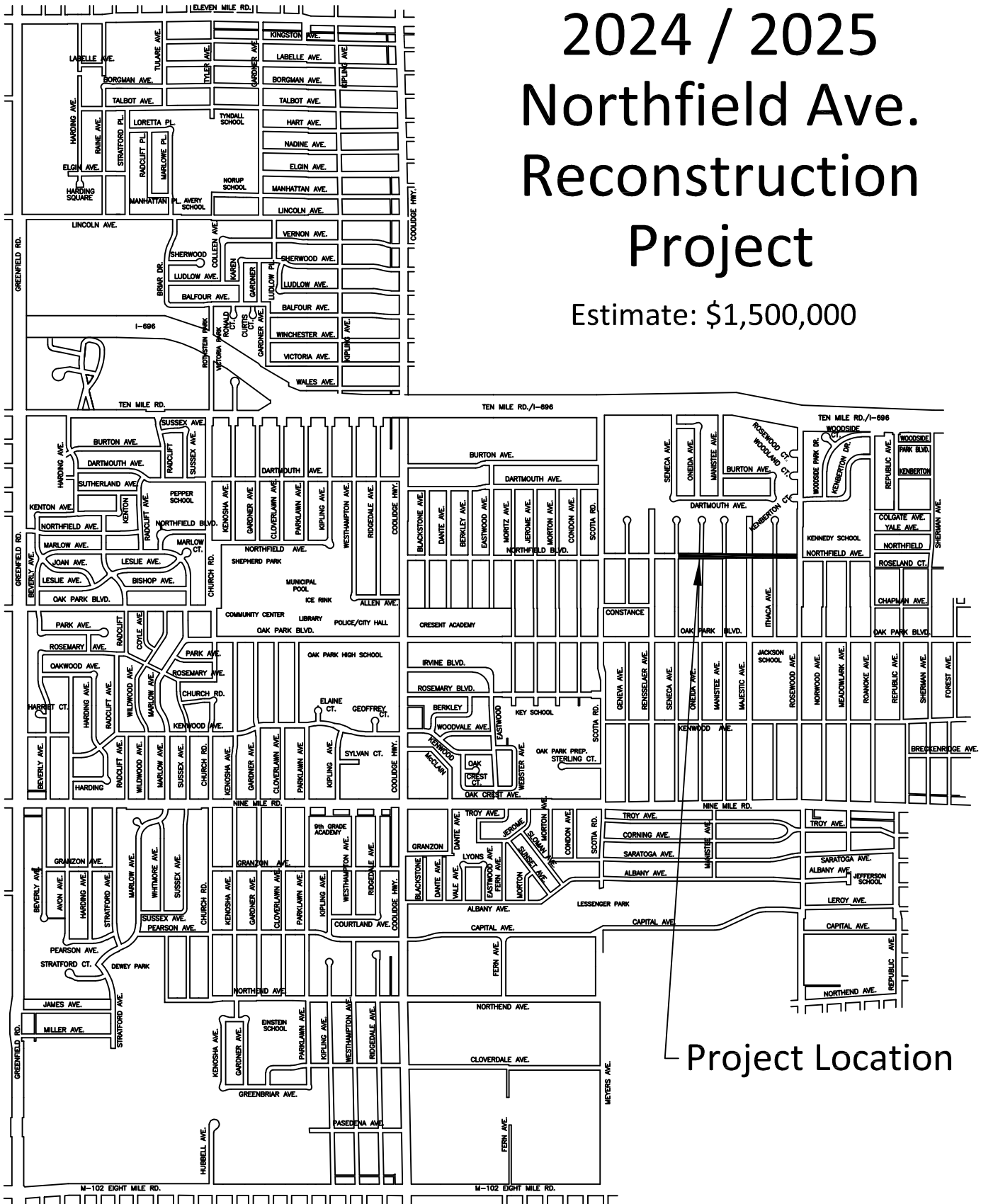
EXHIBITS:

1. Northfield budget map 3

City of Oak Park

2024 / 2025 Northfield Ave. Reconstruction Project

Estimate: \$1,500,000



Project Location



City of Oak Park
Public Safety Activity Summary
Month of November, 2024



	January	February	March	April	May	June	July	August	September	October	November	December
Operations												
Calls for Service	1239	1142	1193		1140	1409	1444	1356	1,336	1158	1339	1196
2024 Year to Date	1239	2381	3574		4716	6125	7569	8924	10,261	11419	12758	13954
2023 Calls for Service	1171	1068	1170		1179	1301	1266	1335	1,366	1292	1297	1192
2023 Year to Date	1171	2239	3409		4588	5889	7155	8490	9,856	11148	12445	13637
2023 Total Calls	14864	14864	14864		14864	14864	14864	14864	14864	14864	14868	14868
Arrests	119	132	141		118	127	117	75	108	79	103	88
Vacation/Property Checks	0	0	0		0	2	1	3	1	3	1	1
Non-Criminal Fingerprints	13	16	27		27	9	12	22	20	12	21	19
PBT's	0	0	0		0	0	0	0	0	0	0	0
Vehicles Impounded	41	47	63		41	45	37	30	29	37	32	36
Traffic Stops	729	862	830		770	680	698	654	712	713	506	705
Medicals	302	279	279		258	289	289	314	298	262	298	286
Investigations												
Cases Assigned	95	71	89		76	122	87	59	84	61	91	77
Warrants Obtained	15	14	20		14	9	9	19	23	9	12	16
Records Bureau												
Animal Licenses	46	27	56		69	43	28	23	13	13	103	31
Alarm Permits	4	1	2		0	1	0	1	2	3	3	1
Handgun Registrations	41	55	27		44	19	21	43	29	21	28	30
FOIA/RFI/Discovery Requests	198	194	194		195	185	191	178	163	111	212	130
Calls received at Dispatch	3601	3212	3350		3538	40997	3855	3834	3712	3328	3627	3348
Reported Fires												
Structural	3	3	4		4	3	2	1	1	4	3	3
Vehicle	4	2	0		0	2	1	1	5	1	2	1
Other	1	3	2		2	5	2	9	2	4	4	2
Non-Fire Incidents	93	71	78		57	62	104	97	89	69	73	60
Fire Safety Inspections	21	21	14		23	22	30	22	28	30	30	24

Citations Issued											
2024 YTD	411	1044	1675	2207	2644	3147	3512	3854	4256	4584	4968
1/1-12/31/2024	411	633	631	532	437	503	365	342	402	328	384
2023 YTD	665	989	1319	1682	2052	2357	2655	3003	3258	3563	3905
1/1-12/31/24	665	324	330	363	370	305	298	348	255	305	342
Hazardous	119	161	165	124	92	129	102	99	89	80	113
Non-Hazardous	173	284	260	212	147	189	82	124	165	123	158
Parking	52	53	92	115	106	92	118	42	79	55	41
Ordinance Violation	67	135	114	81	92	93	63	77	69	70	72



CITY OF OAK PARK, MI STAFF REPORT

5.G

AGENDA FOR: January 6, 2025

SUBJECT: Request authorization to bid the Eleven Mile Parking Lot Replacement Project, M-694

DEPARTMENT: Municipal Services

FROM: Kara Grisamer, City Engineer

SUMMARY: Plans and specifications are nearly complete for the Eleven Mile Parking Lot Replacement Project M-694. This project will replace the public parking lots and alley behind the businesses on Eleven Mile between Tulare and Gardner.

FINANCIAL STATEMENT: This project is budgeted in the Corridor Improvement Authority Fund (251-00-000-970.001), Oakland County Placemaking and Public Spaces Grant in the amount of \$858,164.70, and a Special Assessment District with the adjacent property owners.

RECOMMENDED ACTION: It is recommended that the request to advertise for bids for the Eleven Mile Parking Lot Replacement Project, M-694 be approved.

EXHIBITS:

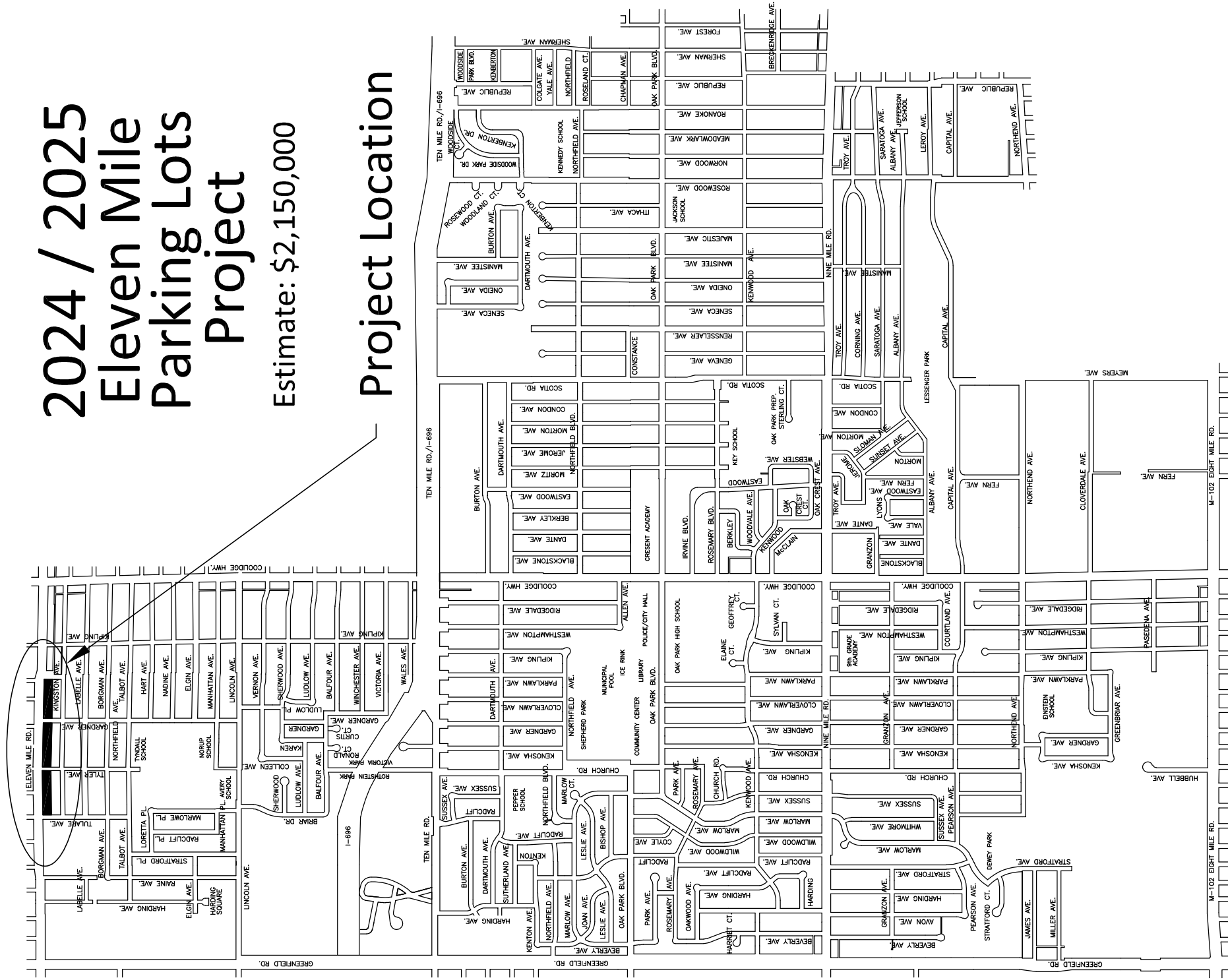
1. AREA MAP (1)

City of Oak Park

2024 / 2025 Eleven Mile Parking Lots Project

Estimate: \$2,150,000

Project Location





CITY OF OAK PARK, MI STAFF REPORT

5.H

AGENDA FOR: January 6, 2025

SUBJECT: Resolution to authorize the use of credit cards for city business and adopt the credit card policy.

DEPARTMENT: Finance/Assessing

FROM: Sandra Crawford, Director of Finance

SUMMARY: Pursuant to P.A. 266 of 1995, MCL 129.243, et seq. a city may enter into a credit card arrangement or the use of credit cards by officers and employees of local units of government, to facilitate payment for various services provided by city departments, and to adopt a credit card policy to establish the provisions of a city issued credit card process that improves upon the efficiency of the city's purchasing process and that it is in compliance with city charter and the State of Michigan's credit card transactions laws for local government.

FINANCIAL STATEMENT: None.

RECOMMENDED ACTION: Request that the City Council authorize the use of credit cards and adopt the attached credit card policy in compliance with act for conducting city business.

EXHIBITS:

1. Credit Card Policy Resolution
2. PA 266 of 1995 CREDIT CARD TRANSACTIONS (1)
3. Credit Card policy
4. Credit Cardholder User agreement

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN**

RESOLUTION TO APPROVE THE CREDIT CARD POLICY

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan, held at Oak Park City Hall located at 14000 Oak Park Boulevard on the 6th day of January 2025, at 7:00 p.m.

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, Pursuant to P.A. 266 of 1995, MCL 129.243, et seq. a city may enter into a credit card arrangement or the use of credit cards by officers and employees of local units of government, to facilitate payment for various services provided by city departments; and

WHEREAS, to adopt a credit card policy to establish the provisions of a city issued credit card process that improves upon the efficiency of the city's purchasing process and that it is in compliance with city charter and the State of Michigan's credit card transactions laws for local government; and

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Oak Park hereby agrees to authorize the use of credit cards and adopt the attached credit card policy in compliance with act for conducting city business.

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

T. Edwin Norris
City Clerk

Dated: January 6, 2025

CREDIT CARD TRANSACTIONS Act 266 of 1995

AN ACT to authorize and regulate credit card transactions involving local units of government, including the use of credit cards by officers and employees of local units of government; and to provide for powers and duties of certain state and local agencies, officers, and employees.

History: 1995, Act 266, Eff. July 8, 1996.

The People of the State of Michigan enact:

129.241 Definitions.

Sec. 1. As used in this act:

(a) "Budget" means a plan of financial operation for a given period of time, including an estimate of all proposed expenditures from the funds of a local unit and the proposed means of financing the expenditures. As used in section 4(1), budget does not include any of the following:

- (i) A fund for which the local unit acts as a trustee or agent.
- (ii) An intragovernmental service fund.
- (iii) An enterprise fund.
- (iv) A public improvement or building and site fund.
- (v) A special assessment fund.

(b) "Credit card" means a card or device issued under a credit card arrangement by a person licensed under 1984 PA 379, MCL 493.101 to 493.114, by a person licensed under the consumer financial services act, 1988 PA 161, MCL 487.2051 to 487.2072, or by a depository financial institution as defined in section 1a of the mortgage brokers, lenders, and servicers licensing act, 1987 PA 173, MCL 445.1651a.

(c) "Credit card arrangement" means an unsecured extension of credit for purchasing goods or services from the credit card issuer or any other person that is made to the holder of a credit card and that is accessed with a credit card.

(d) "Credit card policy" means a policy adopted by resolution of a local unit under section 3.

(e) "Governing body" means any of the following:

- (i) The council, commission, or other entity vested with the legislative power of a village.
- (ii) The council or other entity vested with the legislative power of a city.
- (iii) The township board of a township.
- (iv) The county board of commissioners of a county.
- (v) The board of county road commissioners of a county.
- (vi) The board of education of a local school district.
- (vii) The board of education of an intermediate school district.
- (viii) The board of trustees of a community college district.
- (ix) The official body to which is granted general governing powers over an authority or organization of government established by law that may issue obligations under the revised municipal finance act, 2001 PA 34, MCL 141.2101 to 141.2821, and that may expend funds of the authority or organization.

(x) A community mental health authority created under section 205 of the mental health code, 1974 PA 258, MCL 330.1205.

(f) "Local school district" means a school district organized under the revised school code, 1976 PA 451, MCL 380.1 to 380.1852, or a district governed by a special or local act.

(g) "Local unit" means any of the following:

- (i) A village.
- (ii) A city.
- (iii) A township.
- (iv) A county.
- (v) A county road commission.
- (vi) A local school district.
- (vii) An intermediate school district.
- (viii) A community college district.
- (ix) An authority or organization of government established by law that may issue obligations under the revised municipal finance act, 2001 PA 34, MCL 141.2101 to 141.2821, and that may expend funds of the authority or organization.

(x) A community mental health authority created under section 205 of the mental health code, 1974 PA 258, MCL 330.1205.

History: 1995, Act 266, Eff. July 8, 1996;—Am. 2000, Act 169, Imd. Eff. June 20, 2000;—Am. 2002, Act 257, Imd. Eff. May 1, 2002.

129.242 Credit card arrangement; use of credit cards.

Sec. 2. (1) Subject to sections 3 and 5, the governing body of a local unit may enter into a credit card arrangement.

(2) A credit card arrangement or the use of credit cards under this act is not subject to the revised municipal finance act, 2001 PA 34, MCL 141.2101 to 141.2821, or to provisions of law or charter concerning the issuance of debt by a local unit.

History: 1995, Act 266, Eff. July 8, 1996;—Am. 2002, Act 257, Imd. Eff. May 1, 2002.

129.243 Adoption of resolution; written policy; provisions.

Sec. 3. A local unit shall not be a party to a credit card arrangement unless the governing body of the local unit has adopted by resolution a written policy that provides all of the following:

(a) That an officer or employee designated by the credit card policy is responsible for the local unit's credit card issuance, accounting, monitoring, and retrieval and generally for overseeing compliance with the credit card policy.

(b) That a credit card may be used only by an officer or employee of the local unit for the purchase of goods or services for the official business of the local unit. In addition, the credit card policy may limit the specific official business for which credit cards may be used. This subdivision does not limit the applicability of chapter XXIVA or section 174, 175, 219a, or 490a of the Michigan penal code, Act No. 328 of the Public Acts of 1931, being sections 750.157m to 750.157w, 750.174, 750.175, 750.219a, and 750.490a of the Michigan Compiled Laws; section 1a of the code of criminal procedure, Act No. 175 of the Public Acts of 1927, being section 769.1a of the Michigan Compiled Laws; or any other law, or ordinance, applicable to use of a credit card, issued by a local unit, for other than official business of the local unit.

(c) That an officer or employee using credit cards issued by the local unit shall submit to the local unit documentation described in the credit card policy detailing the goods or services purchased, the cost of the goods or services, the date of the purchase, and the official business for which purchased.

(d) That an officer or employee issued a credit card is responsible for its protection and custody and shall immediately notify the local unit if the credit card is lost or stolen.

(e) That an officer or employee issued a credit card shall return the credit card upon the termination of his or her employment or service in office with the local unit.

(f) For a system of internal accounting controls to monitor the use of credit cards issued by the local unit.

(g) For the approval of credit card invoices before payment.

(h) That the balance including interest due on an extension of credit under the credit card arrangement shall be paid for within not more than 60 days of the initial statement date. The local unit shall comply with this provision of the credit card policy.

(i) For disciplinary measures consistent with law for the unauthorized use of a credit card by an officer or employee of the local unit.

(j) Any other matters the governing body considers advisable.

History: 1995, Act 266, Eff. July 8, 1996.

129.244 Total combined authorized credit limit; limitation; payment of balance, annual fee, and interest.

Sec. 4. (1) The total combined authorized credit limit of all credit cards issued by a local unit shall not exceed 5% of the total budget of the local unit for the current fiscal year.

(2) The governing body of a local unit may include in its budget and pay the balance due on any credit cards, including the annual fee and interest.

History: 1995, Act 266, Eff. July 8, 1996.

129.245 Limiting or suspending authority to issue and use credit cards; issuance of order; hearing.

Sec. 5. After a hearing conducted under the administrative procedures act of 1969, Act No. 306 of the Public Acts of 1969, being sections 24.201 to 24.328 of the Michigan Compiled Laws, the department of treasury may issue an order limiting or suspending the authority of a local unit to issue and use credit cards under this act for failure to comply with the requirements of this act or with the requirements of the local unit's credit card policy.

History: 1995, Act 266, Eff. July 8, 1996.

129.246 Validity of credit card arrangement before effective date of act.

Sec. 6. A credit card arrangement entered into by a local unit before the effective date of this act is valid but may not be used for credit card transactions on or after the effective date of this act unless the requirements of sections 3 and 4 are complied with.

History: 1995, Act 266, Eff. July 8, 1996.

129.247 Effective date.

Sec. 7. This act shall take effect 6 months after the date of its enactment.

History: 1995, Act 266, Eff. July 8, 1996.

City of Oak Park

City Issued Credit Card Policy

The Purpose of this policy is to establish the provisions of a city issued credit card process that improves upon the efficiency of the city's purchasing process and that is in compliance with city charter and the State of Michigan's credit card transactions laws for local government.

Under the direction of the city manager (or the deputy city manager, in the city manager's absence), the finance director (or the deputy finance director, in the director's absence) is designated as the position responsible for the city's credit card issuance, accounting, monitoring and retrieval and generally for overseeing compliance with the credit card policy.

A credit card may be used only by an officer or employee of the city for the purchase of goods or services for the official business of the City of Oak Park. The credit card may not be used to purchase any expenditures determined unlawful by the State of Michigan Treasury Department. The card may not be used for private expenses or to withdraw (cash advance). No regular operating costs (e.g. monthly telephone, internet, or utility bills, etc.) or capital expenditures shall be charged to a credit card. Credit card use shall be strictly limited and used to facilitate business transactions which routinely require a credit card number.

A city officer or employee using credit cards issued by the City of Oak Park shall submit, as required by the financial review process of the city, to the finance department documentation (such as paid receipt) detailing the goods or services purchased, the cost of the goods or services, the date of the purchase, and the official business for which purchased. The cardholder is responsible for submitting receipts and providing adequate documentation for expenditures incurred no later than two business days following the transaction for financial review and payment. Expenditures for meals, meetings, training and education, travel or similar expenses must be in accordance with the City of Oak Park's Training and Travel Policy (PPM# 2.000.4).

A city officer or employee issued a credit card is responsible for its protection and custody and shall immediately notify the issuing agency and the city's finance director if the credit card is lost or stolen. Protection and custody apply to the physical card as well as the specific account information; credit card data is not permitted to be stored on external servers, websites, etc. The cardholder is ultimately responsible for the safekeeping and appropriate use of the corporate credit card and must read and sign the City's Cardholder User Agreement acknowledging acceptance of this policy. Individuals who fail to adhere to these policies and procedures risk revocation of their credit card privileges and/or disciplinary action.

A city officer or employee issued a credit card shall return the credit card to the city's finance director upon the termination of his or her service, contract or employment with the city and a reconciliation of receipts of all expenditures incurred.

A system of internal accounting controls to monitor the use of credit cards will be part of the internal control documentation maintained in the finance department. Under the direction of the city manager, the finance director will prepare the documentation for the issuance of city officer or employee credit cards. Users and individual credit limits will be authorized by the city manager. The finance director will approve issuance and credit limits for each cardholder. The administrative assistant to the finance

director will confirm the reconciliation of the bank reports with cardholder receipts. The cardholder, the cardholder's department head and the city manager will authorize each purchase by signing or initialing each receipt.

Payment of all credit card invoices is subject to the internal accounting controls and expenditure review process of the city.

The balance including interest due on an extension of credit under the credit card arrangement shall be paid for within not more than 60 days of the initial statement date. However, it is intended that any current balances will be paid within the required timeframe as to not incur interest costs.

Unauthorized use of a credit card by an officer or employee of the City shall subject them to disciplinary measures consistent with law and the personnel policies and procedures manual of the City of Oak Park up to and including termination of employment and/or prosecution. The city shall be entitled to recover any and all expenditures related to misuses of the credit card, through payroll deductions for any unsupported amounts incorrectly claimed.

CITY OF OAK PARK

CREDIT CARDHOLDER USER AGREEMENT

Your participation in the City Issued Credit Card program is a convenience that carries responsibilities along with it. Although the card is issued in your name; it is the Property of the City of Oak Park and should be used with good judgment and only for authorized City of Oak Park business transactions which routinely require a credit card number. Your signature below verifies that you understand your role as a cardholder, as well as the City of Oak Park's City Issued Credit Card policy (PPM# X.000.X) and agree to comply with them.

- The card is for the purchase of goods or services for the official business of the City of Oak Park only, in accordance with the City of Oak Park Credit Card policy.
- Improper use of the card will result in revocation of credit card privileges and/or disciplinary action, up to and including termination.
- The cardholder is the only person entitled to use the card and is expected to follow the applicable security procedures as set forth within the City of Oak Park's Credit Card policy (PPM# X.000.X). Do not share your card or account number with others. Report any security concerns to the finance director.
- The cardholder is expected to be knowledgeable about policies and procedures prior to accepting the city issued credit card.
- The cardholder is expected to complete any required training in conjunction with card issuance and on an ongoing basis, as specified by the city manager and/or referenced within the City of Oak Park Credit Card policy.
- Cardholder is responsible for timely reconciling credit card transactions, to the finance department and providing adequate documentation (such as paid receipt) detailing the goods or services purchased, the cost of the goods or services, the date of the purchase, and the official business for which purchased. The cardholder must sign off on each transaction receipt. Your signature on the statement/report signifies that the transactions are legitimate (or disputed) and, to your knowledge, you followed applicable City of Oak Park policies and you have attached the required supporting documentation, including the appropriate approvals.
- Immediately report a lost, stolen, or compromised card to the Card Issuer Customer Service at XXX-XXX-XXXX and notify the finance director.
- Cardholder acknowledges that the corporate credit card is property of the city and must surrender his or her card upon termination of employment (i.e. retirement or voluntary/involuntary termination) or when job duties change, and management determines that the card is no longer necessary.

Cardholder Signature

Date

Cardholder Printed Name



CITY OF OAK PARK, MI STAFF REPORT

5.I

AGENDA FOR: January 6, 2025

SUBJECT: Payment request from Neumann Smith Architecture for Architectural Services on the Event Hub and Municipal Services Move.

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, DPW Director

SUMMARY: Attached is an invoice (No. 10) from Neumann Smith Architecture for the Event Hub and Municipal Services Move. We have recently completed the Construction Document phase of the project.

FINANCIAL STATEMENT: See below for a breakdown of costs per project:

<u>Project</u>	<u>This Period</u>	<u>Prior Billings</u>	<u>Contract Remaining</u>	<u>Current Contract</u>	<u>Account Number</u>
Event Hub	\$20,050.00	\$240,950.00	\$87,000.00	\$348,000.00	407-18.444-970
Municipal Services	\$0.00	\$8,914.75	\$40,610.25	\$49,525.00	101-16-401-970
Project Reimbursables	\$150.60	\$1,097.43	\$1,251.97	\$2,500.00	407-18.444-970
Totals:	\$20,200.60	\$250,962.18	\$128,862.22	\$400,025.00	

RECOMMENDED ACTION: It is recommended that the attached invoice (No. 10) from Neumann Smith Architecture for the Event Hub and Municipal Services Move be approved for the total amount of \$20,200.60. Funding is available in the Parks and Recreation Improvement and General Funds.

EXHIBITS:

1. NS Invoice 10_1215385



400 Galleria Officentre
 Suite 555
 Southfield, MI 48034
 248-352-8310

City of Oak Park
 14000 Oak Park Blvd
 Oak Park, MI 48237

Invoice number 1215385
 Date 01/02/2025

Project 2023087 Oak Park Event Hub/Community Center

Services Rendered Through 12/25/2024

Description	Fee	% Complete	Prior Invoiced	Current Fee
Oak Park Event Hub				
Schematic Design	52,200.00	100.00	52,200.00	0.00
Design Development	69,600.00	100.00	69,600.00	0.00
Construction Documents	139,200.00	100.00	119,150.00	20,050.00
Bidding	8,700.00	0.00	0.00	0.00
Construction Administration	69,600.00	0.00	0.00	0.00
Closeout	8,700.00	0.00	0.00	0.00
Subtotal	348,000.00	75.00	240,950.00	20,050.00
Oak Park Municipal Offices				
Schematic Design	7,425.00	100.00	7,425.00	0.00
Design Development	9,900.00	15.05	1,489.75	0.00
Construction Documents	19,800.00	0.00	0.00	0.00
Bidding	1,250.00	0.00	0.00	0.00
Construction Administration	9,900.00	0.00	0.00	0.00
Closeout	1,250.00	0.00	0.00	0.00
Subtotal	49,525.00	18.00	8,914.75	0.00
Reimbursables	2,500.00	49.92	1,097.43	150.60
Total	400,025.00	67.79	250,962.18	20,200.60

Invoice total **20,200.60**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1215320	12/02/2024	46,063.50	46,063.50				
	Total	46,063.50	46,063.50	0.00	0.00	0.00	0.00

Neumann/Smith Architecture
400 Galleria Officentre
Suite 555
Southfield, MI 48034

Invoice Date : 12/20/2024
Invoice Number: XXXXX27

Billing Period : 10/23/2024 to 11/20/2024

Project Number	Media		Quantity	Sqft	Cost
2023087-Oak Park Event Hub					
	LF Bond Black 15.0 x 21.0	B&W	94.00	205.63	\$141.00
	Small Format 8.5 x 11.0	B&W	91.00	59.13	\$9.10
	Small Format 8.5 x 11.0	Color	1.00	0.65	\$0.50
			186.00	265.41	\$150.60
			Tax Rate(%)		0.00
Total for Project : 2023087-Oak Park Event Hub			\$150.60		

MERCHANT'S LICENSES - JANUARY 06, 2025
(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEES	BUSINESS TYPE
VAPE HUT	24730 GREENFIELD	\$150.00	RETAIL

RENEWALS FOR 2025	ADDRESS	FEES	BUSINESS TYPE
HUNTING CLEANERS	12980 CAPITAL AVE	\$ 150.00	RETAIL
HUNTING CLEANERS	13000 CAPITAL AVE	\$ 150.00	DRY CLEANERS
PHYSICAL MEDICINE REHAB & PAIN	21675 COOLIDGE HWY # 1A	\$ 150.00	MEDICAL
REMARKABLE REHAB SERVICES PLC	21675 COOLIDGE HWY # 1B	\$ 150.00	MEDICAL
FKO FOR KIDS ONLY	23101 COOLIDGE HWY	\$ 150.00	RETAIL
METRO BY T-MOBILE	24762 COOLIDGE HWY	\$ 150.00	RETAIL
GET FRAMED DETROIT, LLC	26045 COOLIDGE HWY	\$ 150.00	RETAIL
F.I.R.M	13691 W ELEVEN MILE RD # 103	\$ 150.00	FINANCIAL
ROYAL CREST, INC	14851 W ELEVEN MILE RD	\$ 150.00	RETAIL
MAGIC DISCOUNT JEWELRY	21600 GREENFIELD RD # 108	\$ 150.00	JEWELRY
HUSSAIN & CO. CPA P.C & MOIN CHOUDHRY L	25900 GREENFIELD RD # 203	\$ 150.00	OFFICE
BEST FRIENDS CHILD CARE	8440 W NINE MILE RD	\$ 150.00	DAYCARE
BUENA FE	10116 W NINE MILE RD	\$ 150.00	RESTAURANT
LUXURY AUTO SPA INC	10250 W NINE MILE RD	\$ 150.00	CAR WASH
THE WORK PLACE	10450 W NINE MILE RD B	\$ 150.00	OFFICE
DOWNRIVER INTERNISTS PC	13801 W NINE MILE RD	\$ 150.00	MEDICAL
YOUSIF GORIEL, M.D, P.C.	15351 W NINE MILE RD A	\$ 150.00	MEDICAL
ACCESS & VASCULAR CARE PLLC	10861 TEN MILE	\$ 150.00	MEDICAL
HENRY FORD OPTIMEYES	13155 TEN MILE	\$ 150.00	MEDICAL
ANNABELS INC	14450 W TEN MILE RD	\$ 150.00	CATERING



CITY OF OAK PARK, MI STAFF REPORT

8.A

AGENDA FOR: January 6, 2025

SUBJECT: Second Reading and adoption of an ordinance to amend Chapter 10, Amusements and Entertainment, of the Code of Ordinances, City of Oak Park, by replacing Article VI, Mechanical Amusement Devices, thereof in its entirety. (The ordinance is being repealed as portions of it are preempted by state law and the remainder is outdated and no longer necessary)

DEPARTMENT: City Clerk

FROM: Ed Norris, City Clerk

SUMMARY: The ordinance is dated and is no longer needed. Gambling devices are regulated by state statute.

FINANCIAL STATEMENT: None

RECOMMENDED ACTION: Adopt the ordinance.

EXHIBITS:

1. First Reading- Repeal of Chap 10 Art VI

**CITY OF OAK PARK, MICHIGAN
ORDINANCE NO. O-24-**

AN ORDINANCE TO AMEND CHAPTER 10, AMUSEMENTS AND ENTERTAINMENTS, OF THE CODE OF ORDINANCES, CITY OF OAK PARK, BY REPEALING ARTICLE VI, MECHANICAL AMUSEMENT DEVICES, THEREOF IN ITS ENTIRETY.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Chapter 10, Amusements and Entertainments, of the Code of Ordinances of the City of Oak Park, is hereby amended by repealing Article VI, Mechanical Amusement Devices, in its entirety, leaving sections 10-206 through 10-230 reserved.

ARTICLE VI. MECHANICAL AMUSEMENT DEVICES

~~Sec. 10-206. -- Definitions.~~

~~The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:~~

~~Mechanical amusement device means any machine containing no automatic payoff device which may, on insertion of a coin or slug, operate or be operated or used as a game, contest or amusement of any sort or description, and which is so constructed that it may not be converted into an automatic payoff device for the return or discharge of money or tokens, checks or merchandise or which provides no such payoff by any means whatsoever, including, but not limited to, pinball machines and electronic video games which consist solely of electronic play appearing on a video screen.~~

~~Sec. 10-207. -- Hours of operation.~~

~~No mechanical amusement device shall be operated between the hours of 3:00 a.m. and 7:00 a.m. of any day.~~

~~Sec. 10-208. -- Supervision.~~

~~Every establishment licensed for a mechanical amusement device shall have an adult, at least 18 years of age, present on the premises and supervising operations at all times. Licensees shall ensure that adequate change is available.~~

~~Sec. 10-209. -- Minors on premises during certain hours.~~

~~Persons under 17 years of age shall not be in attendance at premises where there is established, operated, controlled, maintained, or kept a mechanical amusement device for the purpose of playing or operating such device, or as a spectator, between the hours of 12:00 midnight and 7:00~~

a.m. of any day, nor between the hours of 7:00 a.m. and 3:00 p.m. on regular school days. Minors lawfully employed at such premises may be on the premises while actually working.

~~Sec. 10-210. -- False representation of age by minors; admittance during certain hours.~~

~~No person shall falsely represent himself to be 17 years or older in order to obtain admittance to or remain on any premises where there is established, operated, controlled, maintained, or kept a mechanical amusement device, and no person shall knowingly permit or allow any person under 17 years of age to obtain admittance to, or remain in, any premises where there is established, operated, controlled, maintained, or kept a mechanical amusement device during the hours from midnight (12:00 a.m.) until 7:00 a.m. of the same day, nor between the hours of 7:00 a.m. and 3:00 p.m. on regular school days.~~

~~Sec. 10-211. -- Alcoholic beverages and drugs.~~

~~No person shall possess any intoxicating liquor or any controlled substance as defined in section 7104 of Act No. 368 of the Public Acts of Michigan of 1978 (MCL 333.7104, MSA 14.15(7104)), as amended, on the premises of any location where there is established, operated, controlled, maintained, or kept any mechanical amusement device.~~

~~Sec. 10-212. -- Gambling.~~

~~It shall be unlawful for any person to directly, indirectly, or otherwise, offer to give any prize, award, merchandise, or anything of value, to any player, or to any operator of a mechanical amusement device, or to offer any inducement whatsoever tending to induce persons to make use thereof. This section shall not apply to a mechanical amusement device which may, through the application of an element of skill, reward the player with the right to replay the mechanical amusement device at no additional cost, if the mechanical amusement device is not allowed to accumulate more than 15 replays at one time, the device is designated so that accumulated free replays may only be discharged by reactivating the device for one additional play per each accumulated replay, and the device makes no permanent record, directly or indirectly, of the free replays awarded.~~

~~Sec. 10-213. -- Payoff devices.~~

~~It shall be unlawful for any person to establish, maintain, control, operate, or keep any mechanical amusement device containing any automatic or semiautomatic payoff device, or which shall be so constructed that the same may be converted into an automatic payoff device for the return or discharge of coins, tokens, slugs, merchandise or checks to operators thereof.~~

~~Sec. 10-214. -- Visibility.~~

~~Every mechanical amusement device which is established, maintained, controlled, operated, or kept, pursuant to license, shall be placed in a conspicuous location on the main floor of the licensed establishment.~~

~~Secs. 10-215 — 10-225. -- Reserved.~~

~~DIVISION 2. -- LICENSE~~

~~Sec. 10-226. -- Required.~~

~~It shall be unlawful for any person to establish, maintain, control, operate or keep any mechanical amusement device within the city without first having obtained an annual license therefor, as provided in this division.~~

~~Sec. 10-227. -- Fee; conditions for issuance.~~

~~(a) Applications for annual mechanical amusement device licenses shall be made to the city clerk, upon forms provided by the city clerk. Upon submitting the application form, the applicant shall pay such annual license fee as may be set by the city council from time to time. The application shall specify the building, location, or address within the city to which the application pertains.~~

~~(b) No application for such annual license shall be approved prior to certification by the director of public safety and the building inspector. In addition to such other conditions for certification as are required by this Code, certification by the building inspector shall be based on an actual inspection of the premises and site and a finding that the premises and site comply with all applicable building and property maintenance codes, and shall include a statement as to the number of mechanical amusement devices which have been approved by the board of zoning appeals for the building, address, or location.~~

~~Sec. 10-228. -- Age of licensee.~~

~~No person shall be granted a license to establish, operate, control, maintain, or keep any mechanical amusement device unless he is over the age of 18 years of age.~~

~~Sec. 10-229. -- Address of premises; limit on number of devices; transferability.~~

~~Each such annual license shall designate the building, location, or address of the premises to which the license pertains, and shall specify the maximum number of mechanical amusement devices which may be established, operated, controlled, maintained, or kept at such building, address or location. No licensee shall establish, operate, control, maintain, or keep more mechanical amusement devices at any single building, location, or address within the city than is specified on such license. No license shall be transferable to any person or to any building, location, or address other than originally specified thereon.~~

~~Sec. 10-230. -- Description of devices.~~

~~Each licensee shall file with the city clerk a description of all mechanical amusement devices established, maintained, controlled, operated, or kept pursuant to such annual license, which description shall include the mechanical features of each device, the name of the manufacturer, serial number, and name and address of the owner of each device. It shall be the obligation of the licensee to keep such list current.~~

SECTION 2. SEVERABILITY.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this Ordinance, except as to the above sections, and in the event that any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or the Code of Ordinances, City of Oak Park.

SECTION 3. EFFECTIVE DATE.

This Ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED, AND ADOPTED by the Council of the City of Oak Park on this 16th day of December, 2024.

T. Edwin Norris
City Clerk

Marian McClellan
Mayor

I, T. Edwin Norris, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its Regular meeting held on December 16, 2024.

T. Edwin Norris, City Clerk