



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
39th OAK PARK CITY COUNCIL
January 3, 2022
7:00 PM**

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor ProTem Edgar, Council Member Burns

ABSENT: Council Member Radner, Council Member Whitehead

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Krause

APPROVAL OF AGENDA:

CM-01-002-22 (AGENDA ITEM #3) ADOPTION OF THE AGENDA AS PRESENTED – APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Burns, Edgar
	No:	None
	Absent:	Radner, Whitehead

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-01-003-22 (AGENDA ITEM #4A-H) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular City Council Meeting Minutes of December 20, 2021 **CM-01-004-22**
- B. Request to reschedule the January 2022 Library Board Meeting to January 12, 2022 **CM-01-005-22**
- C. Resolution designating Kara Grisamer as Street Administrator for the City of Oak Park **(Removed from the Consent Agenda by Mayor ProTem Edgar)**
- D. Recycling Commission Meeting Minutes of September 9, 2021 **CM-01-006-22**
- E. Proposed Change Order No. 1 and Payment Application No. 1 for the 2021 Catch Basin Line Replacement Project, M-725 **CM-01-007-22**
- F. Request authorization to dispose of surplus vehicles and equipment **CM-01-008-22**
- G. Arts and Cultural Diversity Minutes of June 10, 2021, July 8, 2021, August 12, 2021, September 9, 2021, and October 14, 2021 **CM-01-009-22**
- H. Licenses New and Renewals submitted for January 3, 2022 **CM-01-010-22**

**MERCHANT'S LICENSES – January 3, 2022
(Subject to All Departmental Approvals)**

NEW MERCHANT
None

ADDRESS

FEE

BUSINESS TYPE

RENEWALS (2021)
None

ADDRESS

FEE

BUSINESS TYPE

RENEWALS (2022)

ADDRESS

FEE

BUSINESS TYPE

SOCKS GALORE WHOLESALE	10355 CAPITAL	\$150.00	SAFETY GEAR, WORK GLOVES
WALKER PRINTERY INC	13351 CLOVERDALE	\$150.00	PRINTING COMPANY
GOLDEN BOWL	22120 COOLIDGE	\$150.00	RESTAURANT
CVS	23001 COOLIDGE # 23141	\$150.00	PHARMACY
SVS VISION	23055 COOLIDGE	\$150.00	OPTICAL RETAIL
STAR BAKERY	26031 COOLIDGE	\$150.00	BAKERY
8 MILE SMOKE	15180 EIGHT MILE	\$150.00	WHOLESALE DISTRIBUTOR
SAM'S DIAMONDS	21700 GREENFIELD # 354	\$150.00	FINDINGS AND SUPPLIES
AUTOZONE	22150 GREENFIELD	\$150.00	RETAIL AUTO PARTS
STUDIO 218	23300 GREENFIELD # 218	\$150.00	HAIR SALON
HUTCH'S JEWELRY	23400 GREENFIELD	\$150.00	FINE JEWELRY, RETAIL
OAK PARK CROWN POINTE	25900 GREENFIELD # 204	\$150.00	OFFICE
PLYMOUTH ROCK ENERGY	25900 GREENFIELD # 245	\$150.00	ENERGY SUPPLIES
STITTS PRODUCTIONS	25900 GREENFIELD # 511	\$150.00	PRODUCTION COMPANY
POPEYES CHICKEN & BISCUITS	25910 GREENFIELD	\$150.00	RESTAURANT
J ANTHONY SALON SPA	26060 GREENFIELD	\$150.00	FULL SERVICE SALON
LEE BEAUTY SUPPLY	26118 GREENFIELD	\$150.00	BEAUTY ITEM RETAILER
HOMESITE MORTGAGE	25900 GREENFIELD #520	\$150.00	OFFICE
K & M LEASING	20900 HUBBELL	\$150.00	LEASE OFFICE COPY EQUIP
TREND EXPRESS MARKET	8580 NINE MILE	\$150.00	RETAIL
SOLTMAN HEATING AND COOLING	8650 NINE MILE	\$150.00	HVAC COMPANY
WIRELESS U NOW	8980 NINE MILE	\$150.00	CELLULAR RETAILER
PRIMO'S PIZZA	10100 NINE MILE	\$150.00	PIZZA CARRY OUT AND DELIVERY
SUNNYSIDE ENRICHMENT CENTER	10440 NINE MILE	\$150.00	CHILD CARE FACILITY
PIZZA SQUARE	10770 NINE MILE	\$150.00	RESTAURANT
VIBRANT VISIONZ	12714 NINE MILE	\$150.00	CUSTOM T-SHIRTS
DALLAS DESIGNS SALON	13831 NINE MILE	\$150.00	HAIR SALON
ATTISHA LLC - FOOD MART	15450 NINE MILE	\$150.00	GAS STATION

Voice Vote: Yes: McClellan, Burns, Edgar
No: None
Absent: Radner, Whitehead

MOTION DECLARED ADOPTED

**CM-01-011-22 (AGENDA ITEM #4C) Removed from the Consent Agenda.
RESOLUTION DESIGNATING KARA GRISAMER AS STREET
ADMINISTRATOR FOR THE CITY OF OAK PARK - APPROVED**

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve a resolution designating Kara Grisamer as Street Administrator for the City of Oak Park.

Voice Vote: Yes: McClellan, Burns, Edgar
No: None
Absent: Radner, Whitehead

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS: None

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES:

**CM-01-012-22 (AGENDA ITEM #9A) SPECIAL EVENT REQUEST –
CONGREGATION AISH HATORAH DETROIT FUND RAISER
– APPROVED**

Motion by Edgar, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

Name	Event	Fee
Aish Hatorarah Detroit 25725 Coolidge Hwy	Fundraiser with Special Liquor License March 12, 2022 7:30 p.m. – 11:30 p.m.	\$100 Application fee paid

Voice Vote:	Yes:	McClellan, Burns, Edgar
	No:	None
	Absent:	Radner, Whitehead

MOTION DECLARED ADOPTED

ACCOUNTING REPORTS: None

BIDS: None

ORDINANCES: None

CITY ATTORNEY: No Report

CITY MANAGER:

Administration/Recreation

**CM-01-013-22 (AGENDA ITEM #14A) CONSIDERATION OF FINALIZED
CONTRACT WITH SMITHGROUP FOR THE CITY’S PARKS AND
RECREATION MASTER PLAN UPDATE AND COMPREHENSIVE
ASSET STUDY - APPROVED**

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve an amended contract with SmithGroup for the City’s Parks and Recreation Master Plan Update and Comprehensive Asset Study that includes the following increases to the scope of work for a total project cost not to exceed \$119,235.00 and to authorize the City Manager to sign the contract on behalf of the city:

Additional Stakeholder Engagement	\$18,000.00
Enhanced Statistical Community Survey	\$12,500.00

Four Additional Park Site Plans	\$15,000.00
Original Scope and Fee	\$73,735.00
Total Contract Limit	\$119,235.00

Roll Call Vote:	Yes:	McClellan, Burns, Edgar
	No:	None
	Absent:	Radner, Whitehead

MOTION DECLARED ADOPTED

(AGENDA ITEM #14B) Event and Activity Update

Communications Director Flynn reported upcoming activities and events for the month of January.

CALL TO THE AUDIENCE:

Dave Garcia, Ferndale, praised Oak Park Public Safety officers for their professional assistance with a domestic issue.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:35 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor