



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
39th OAK PARK CITY COUNCIL
January 17, 2023
7:00 PM**

MINUTES

The meeting was called to order at 7:00 p.m. by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Edgar, Council Member Whitehead,
Council Member Burns (Arrived at 7:40 p.m.)

ABSENT: Council Member Radner

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris

APPROVAL OF AGENDA:

**CM-01-010-23 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS AMENDED
– APPROVED**

Motion by Edgar, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the agenda with the following addition:

- Add Item #15C – Request to appoint a new member to the Oak Park Youth Assistance Board

Voice Vote:	Yes:	McClellan, Edgar, Whitehead
	No:	None
	Absent:	Burns, Radner

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-01-011-23 (AGENDA ITEM #5A-I) CONSENT AGENDA - APPROVED

Motion by Whitehead, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular City Council Meeting Minutes for January 3, 2023 **CM-01-012-23**
- B. Library Board Meeting Minutes for October 18, 2022 and November 15, 2022
CM-01-013-23
- C. Parks and Recreation Commission Meeting Minutes for November 16, 2022 **CM-01-014-23**
- D. Request to approve Payment Application No. 5 for the 2022 Water Main Replacement Project, M-737, to Mark Anthony Contracting of Milford, Michigan for \$769,296.84
CM-01-015-23
- E. Request to advertise for bids for the 2023 Water Main and Road Reconstruction Project, M- 750 **CM-01-016-23**

- F. Request to advertise for bids for the 2023 Joint and Crack Sealing Project, M-734
CM-01-017-23
- G. Request to approve final Payment Application No. 4 for the 2021 Water Main Replacement Project, M-718 to Pamar Enterprises of New Haven, MI for \$5,000.00 **CM-01-018-23**
- H. Request to approve payment of invoice from SmithGroup for Parks and Recreation Master Plan Update and Comprehensive Asset Management Contract in the amount of \$16, 998.50
CM-01-019-23
- I. Licenses New and Renewals submitted for January 17, 2023 **CM-01-020-23**

**MERCHANT'S LICENSES – January 17, 2023
(Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
A HUSTLE FREE ZONE	25900 GREENFIELD RD 370	\$150.00	OFFICE
<u>RENEWALS (2022)</u>	<u>ADDRESS</u>	<u>FEE</u>	
SLOT SPEEDWAY USA INC	10200 CAPITAL AVE	\$150.00	RETAIL
GREAT LAKES LANDSCAPE	10631 CAPITAL AVE	\$150.00	LANDSCAPE DESIGN
MIDLAND EQUIPMENT CO	12771 CAPITAL AVE	\$150.00	TOOL RENTAL
IMPASTO	12930 CAPITAL AVE	\$150.00	ITALIAN FOOD TRUCK
D/A CENTRAL INC	13155 CLOVERDALE AVE	\$150.00	SECURITY COMPANY
ORCHARD DISTRIBUTORS LLC	21000 COOLIDGE HWY	\$150.00	WAREHOUSE
SB IMPORT & EXPORT LLC	21000 COOLIDGE HWY	\$150.00	TOBACCO WHOLESALE
EXPRESS COLLISION	21470 COOLIDGE HWY	\$150.00	AUTO BODY COLLISION
REMARKABLE REHAB	21675 COOLIDGE HWY 1B	\$150.00	OUTPATIENT CLINIC
OAK PARK URGENT CARE	24661 COOLIDGE HWY	\$150.00	URGENT CARE
COMERICA BANK INC	25555 COOLIDGE HWY	\$150.00	FINANCIAL INSTITUTION
LINCOLN COOLIDGE MARKET	25901 COOLIDGE HWY	\$150.00	MARKET
HAGOPIAN CLEANING SERV	14000 W EIGHT MILE RD	\$150.00	RUG CLEANING
DETECT-IT LLC	14251 W ELEVEN MILE RD	\$150.00	SOFTWARE DEVELOPMENT
ARKK ENGINEERING	14253 W ELEVEN MILE RD	\$150.00	SYSTEM DESIGN
MONAGHANS TOWING	21680 FERN AVE	\$150.00	TOWING
ONCOLOGY CLINICS PC	20770 GREENFIELD RD 1A	\$150.00	MEDICAL OFFICE
THE WELLNESS PLAN MEDICAL CENTERS	21040 GREENFIELD RD	\$150.00	PRIMARY HEALTHCARE
RAM JEWELRY	21600 GREENFIELD 105A	\$150.00	JEWELRY
MAGIC DISCOUNT JEWELRY	21600 GREENFIELD # 108	\$150.00	JEWELRY
GOLDEN HANDS OF REGINA	21700 GREENFIELD # 204	\$150.00	HAIR SALON
JOHN & KARONS HAIR AFFAIR	21700 GREENFIELD # 250	\$150.00	HAIR SALON
STEVE'S CREATIONS JEWELER	21700 GREENFIELD # 329	\$150.00	JEWELRY
SAMS DIAMONDS/BEST	21700 GREENFIELD # 354	\$150.00	JEWELRY
THE LABORATORY EXPRESS	21700 GREENFIELD # 490	\$150.00	HAIR BRAIDING
SHEAR DIRECTIONS	21700 GREENFIELD LL22	\$150.00	HAIR SALON
COMERICA BANK INC	25192 GREENFIELD RD	\$150.00	FINANCIAL INSTITUTION
QUALITY HEALTH CARE	25900 GREENFIELD # 138	\$150.00	HEALTHCARE TRAINING
HAPPINESS NOW HYPNOSIS	25900 GREENFIELD # 201	\$150.00	HYPNOTHERAPY
ALL ABOUT U MASSAGE	25900 GREENFIELD # 205	\$150.00	MASSAGE FACILITY
MONEY STRATEGIES & ASSOC	25900 GREENFIELD # 216	\$150.00	FINANCIAL PLANNING
AMERICAN PRESTIGE MARBLE & GRANITE	21000 HUBBELL AVE	\$150.00	GRANITE COUNTERTOPS
JTS DESIGN JEWELRY	15075 LINCOLN AVE # 119	\$150.00	JEWELRY
LIFE SKILLS RESIDENTIAL LLC	25640 LINCOLN TERRACE	\$150.00	PROFESSIONAL SERVICES
HAIR UNIQUE	8138 W NINE MILE RD	\$150.00	HAIR SALON
OAK-FERN GALLERIA LLC	8520 W NINE MILE RD	\$150.00	GALLERY
THE BODY STUDIO BODY BAR	8530 W NINE MILE RD B	\$150.00	BODY SCULPTING
IMPACT MEDIA CONSTRUCTION	8558 W NINE MILE RD	\$150.00	INSURANCE REPAIRS

**DAY CARE FACILITY REGISTRATION – January 17, 2023
(Subject to All Departmental Approvals)**

<u>RENEWALS (2022)</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>OWNER</u>
Inna Bevza	25310 Gardner	\$25.00	Inna Bevza
Sussex Home	22190 Sussex	\$25.00	Judith Alemnjug
Rita Jones	21681 Whitmore	\$25.00	Rita Jones
Ms. Dee Dee's Schoolhouse	22120 Whitmore	\$25.00	Deoundrea Keller
Diamond Care	12921 Oak Park Blvd.	\$25.00	Rene Goupayou
Ms. P's Child Care	23140 Sussex	\$25.00	Paulette Warren/Charlotte Nichols
Life Skills Residential- The Loop	25640 Lincoln Terrace #103	\$25.00	The Loop on Greenfield
St. Gianna Child Care	14411 Northfield Blvd.	\$25.00	Narendra S. Patell
Darlene Yancy-Price	23061 Beverly	\$25.00	Darlene Yancy-Price
Karzella Taylor	15160 Kenwood Street	\$25.00	Karzella Taylor

Voice Vote:	Yes:	McClellan, Edgar, Burns, Whitehead
	No:	None
	Absent:	Radner, Burns

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS:

(AGENDA ITEM #7A) Daniel Clark from Rehmann Robson presented the Fiscal Year Ended June 30, 2022 Comprehensive Annual Financial Report and the Independent Auditor's Communication.

(AGENDA ITEM #7B) Deputy City Manager Crystal VanVleck presented the End of Year Strategic Plan Report. A copy of the report is on file with the City Clerk.

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS:

**CM-01-021-23 (AGENDA ITEM #11A) APPROVAL FOR PAYMENT OF INVOICES
SUBMITTED BY GARAN, LUCOW, MILLER, P.C. FOR LEGAL
SERVICES IN THE TOTAL AMOUNT OF \$13,371.74 - APPROVED**

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve payment of invoices #602126 by Garan, Lucow, Miller P.C., for legal services rendered through December 31, 2022 in the total amount of \$13,371.74.

Roll Call Vote:	Yes:	McClellan, Edgar, Burns, Whitehead
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

BIDS: None

ORDINANCES: None

CITY ATTORNEY: No Report

CITY MANAGER:

Municipal Services/Engineering

CM-01-022-23 (AGENDA ITEM #15A) REQUEST TO APPROVE A CONTRACT EXTENSION OFFER FROM INSITUFORM TECHNOLOGIES USA LLC FOR THE 2023 SEWER LINING CONTRACT, M-749 FOR THE TOTAL AMOUNT OF \$392,163.80 - APPROVED

Motion by Whitehead, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the contract extension offer from Insituform Technologies USA LLC for the 2023 Sewer Lining Contract, M-749 for the total amount of \$392,163.80.

Roll Call Vote:	Yes:	McClellan, Edgar, Burns, Whitehead
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

City Engineer Grisamer summarized the request from Insituform Technologies USA LLC for a contract extension of the 2022 Sewer Lining Contract, M-730. Insituform indicated they would like to execute a one (1) year extension of their unit prices from this project to perform the 2023 Sewer Lining Contract, M-749. The contract allowed for one - one (1) year extension. This project will line sewers throughout the city that need repairs found through the cleaning and television program.

Administration

(AGENDA ITEM #15B) City Manager Tungate provided a statement in which he praised the exceptional daily efforts of members of the Public Safety Department and city staff and thanked them for their commitment and service to the City of Oak Park.

CM-01-023-23 (AGENDA ITEM #15C) Added to the Agenda. REQUEST TO APPROVE THE APPOINTMENT OF KIMBERLY SCHAAF TO THE OAK PARK YOUTH ASSISTANCE BOARD - APPROVED

Motion by Edgar, seconded by Burns, CARRIED UNANIMOUSLY, to approve the appointment of Kimberly Schaaf to the Oak Park Youth Assistance Board.

Voice Vote:	Yes:	McClellan, Edgar, Burns, Whitehead
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

Deputy City Manager VanVleck reported The Oak Park Youth Assistance has appointed Oak Park Library Director Kimberly Schaaf to the Board and is asking the local sponsors for approval.

CALL TO THE AUDIENCE:

Ksenia Milstein, 14400 Labelle St., expressed concerns about escalating violence in the area.

Kenneth Sherman, 23840 Jerome St., expressed concerns about blight issues regarding the vacant convent located on Oak Park Blvd.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:17 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor