

Oak Park

City Council Agenda

January 18, 2022





AGENDA
REGULAR CITY COUNCIL MEETING
39th CITY COUNCIL
OAK PARK, MICHIGAN
January 18, 2022
7:00 PM

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**

5. CONSENT AGENDA

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular City Council Meeting Minutes of January 3, 2022
- B. Special City Council Meeting Minutes of January 3, 2022
- C. Traffic Safety Board Meeting Minutes of November 17, 2021
- D. Request to approve payment of an invoice for the Nine Mile Linear Park Play Equipment to Midstates Recreation of Pataskala, OH for the amount of \$166,260.98
- E. Request to approve Proposed Change Order No. 2 for the 2019 Water Main Replacement Project, M-675 to Macomb Pipeline of Sterling Heights, MI. for the amount of (\$49,840.86) and to further approve Payment Application No. 5 (final) for the amount of \$5,000
- F. Request to approve Proposed Change Order No. 1 for the Kenosha Water Main Replacement Project, M-704 to Macomb Pipeline of Sterling Heights, MI. for the amount of (\$8,544.19) and to further approve Payment Application No. 5 (final) for the amount of \$5,000
- G. Request to approve invoices from OHM Advisors for Oak Park AWIA Risk and Resilience ERP and Stormwater Charge Support for the total amount of \$15,518.00
- H. Request to advertise for bids for the 2022 Joint and Crack Sealing Project, M-734
- I. Request to reschedule the Recycling and Environmental Conservation Commission meeting of January 20, 2022 to January 19, 2022 and February 17, 2022 to February 16, 2022
- J. Request to declare listed vehicles as surplus and sold by sealed bid, public auction, or disposal at the lowest expense to the City in accordance with City policy
- K. Licenses New and Renewals submitted for January 18, 2022

6. RECOGNITION OF VISITING ELECTED OFFICIALS

7. SPECIAL RECOGNITION/PRESENTATIONS:

- A. Public Safety Merit Citation (Life Saving Award)

8. PUBLIC HEARINGS: None

9. COMMUNICATIONS: None

10. SPECIAL LICENSES: None

11. ACCOUNTING REPORTS:

- A. Approval for payment of invoices submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of \$13,118.79

- 12. **BIDS:** None
- 13. **ORDINANCES:** None
- 14. **CITY ATTORNEY:**
- 15. **CITY MANAGER:**

Technical and Planning/Engineering

- A. Request to approve an agreement with the Road Commission for Oakland County for repairs to Greenfield Road upon review by the City Attorney's office and to further approve payment of \$62,036 to the RCOC from the Major Street Fund Account 202-18-479-970 after July 1, 2022

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

17. CALL TO THE COUNCIL

18. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
39th OAK PARK CITY COUNCIL
January 3, 2022
7:00 PM**

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor ProTem Edgar, Council Member Burns

ABSENT: Council Member Radner, Council Member Whitehead

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Krause

APPROVAL OF AGENDA:

CM-01-002-22 (AGENDA ITEM #3) ADOPTION OF THE AGENDA AS PRESENTED – APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Burns, Edgar
	No:	None
	Absent:	Radner, Whitehead

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-01-003-22 (AGENDA ITEM #4A-H) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular City Council Meeting Minutes of December 20, 2021 **CM-01-004-22**
- B. Request to reschedule the January 2022 Library Board Meeting to January 12, 2022 **CM-01-005-22**
- C. Resolution designating Kara Grisamer as Street Administrator for the City of Oak Park **(Removed from the Consent Agenda by Mayor ProTem Edgar)**
- D. Recycling Commission Meeting Minutes of September 9, 2021 **CM-01-006-22**
- E. Proposed Change Order No. 1 and Payment Application No. 1 for the 2021 Catch Basin Line Replacement Project, M-725 **CM-01-007-22**
- F. Request authorization to dispose of surplus vehicles and equipment **CM-01-008-22**
- G. Arts and Cultural Diversity Minutes of June 10, 2021, July 8, 2021, August 12, 2021, September 9, 2021, and October 14, 2021 **CM-01-009-22**
- H. Licenses New and Renewals submitted for January 3, 2022 **CM-01-010-22**

MERCHANT'S LICENSES – January 3, 2022
(Subject to All Departmental Approvals)

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
None			
<u>RENEWALS (2021)</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
None			
<u>RENEWALS (2022)</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
SOCKS GALORE WHOLESALE	10355 CAPITAL	\$150.00	SAFETY GEAR, WORK GLOVES
WALKER PRINTERY INC	13351 CLOVERDALE	\$150.00	PRINTING COMPANY
GOLDEN BOWL	22120 COOLIDGE	\$150.00	RESTAURANT
CVS	23001 COOLIDGE # 23141	\$150.00	PHARMACY
SVS VISION	23055 COOLIDGE	\$150.00	OPTICAL RETAIL
STAR BAKERY	26031 COOLIDGE	\$150.00	BAKERY
8 MILE SMOKE	15180 EIGHT MILE	\$150.00	WHOLESALE DISTRIBUTOR
SAM'S DIAMONDS	21700 GREENFIELD # 354	\$150.00	FINDINGS AND SUPPLIES
AUTOZONE	22150 GREENFIELD	\$150.00	RETAIL AUTO PARTS
STUDIO 218	23300 GREENFIELD # 218	\$150.00	HAIR SALON
HUTCH'S JEWELRY	23400 GREENFIELD	\$150.00	FINE JEWELRY, RETAIL
OAK PARK CROWN POINTE	25900 GREENFIELD # 204	\$150.00	OFFICE
PLYMOUTH ROCK ENERGY	25900 GREENFIELD # 245	\$150.00	ENERGY SUPPLIES
STITTS PRODUCTIONS	25900 GREENFIELD # 511	\$150.00	PRODUCTION COMPANY
POPEYES CHICKEN & BISCUITS	25910 GREENFIELD	\$150.00	RESTAURANT
J ANTHONY SALON SPA	26060 GREENFIELD	\$150.00	FULL SERVICE SALON
LEE BEAUTY SUPPLY	26118 GREENFIELD	\$150.00	BEAUTY ITEM RETAILER
HOMESITE MORTGAGE	25900 GREENFIELD #520	\$150.00	OFFICE
K & M LEASING	20900 HUBBELL	\$150.00	LEASE OFFICE COPY EQUIP
TREND EXPRESS MARKET	8580 NINE MILE	\$150.00	RETAIL
SOLTMAN HEATING AND COOLING	8650 NINE MILE	\$150.00	HVAC COMPANY
WIRELESS U NOW	8980 NINE MILE	\$150.00	CELLULAR RETAILER
PRIMO'S PIZZA	10100 NINE MILE	\$150.00	PIZZA CARRY OUT AND DELIVERY
SUNNYSIDE ENRICHMENT CENTER	10440 NINE MILE	\$150.00	CHILD CARE FACILITY
PIZZA SQUARE	10770 NINE MILE	\$150.00	RESTAURANT
VIBRANT VISIONZ	12714 NINE MILE	\$150.00	CUSTOM T-SHIRTS
DALLAS DESIGNS SALON	13831 NINE MILE	\$150.00	HAIR SALON
ATTISHA LLC - FOOD MART	15450 NINE MILE	\$150.00	GAS STATION

Voice Vote: Yes: McClellan, Burns, Edgar
 No: None
 Absent: Radner, Whitehead

MOTION DECLARED ADOPTED

CM-01-011-22 (AGENDA ITEM #4C) Removed from the Consent Agenda.
RESOLUTION DESIGNATING KARA GRISAMER AS STREET
ADMINISTRATOR FOR THE CITY OF OAK PARK - APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve a resolution designating Kara Grisamer as Street Administrator for the City of Oak Park.

Voice Vote: Yes: McClellan, Burns, Edgar
 No: None
 Absent: Radner, Whitehead

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS: None

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES:

**CM-01-012-22 (AGENDA ITEM #9A) SPECIAL EVENT REQUEST –
CONGREGATION AISH HATORAH DETROIT FUND RAISER
– APPROVED**

Motion by Edgar, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

Name	Event	Fee
Aish Hatorarah Detroit 25725 Coolidge Hwy	Fundraiser with Special Liquor License March 12, 2022 7:30 p.m. – 11:30 p.m.	\$100 Application fee paid

Voice Vote: Yes: McClellan, Burns, Edgar
 No: None
 Absent: Radner, Whitehead

MOTION DECLARED ADOPTED

ACCOUNTING REPORTS: None

BIDS: None

ORDINANCES: None

CITY ATTORNEY: No Report

CITY MANAGER:

Administration/Recreation

**CM-01-013-22 (AGENDA ITEM #14A) CONSIDERATION OF FINALIZED
CONTRACT WITH SMITHGROUP FOR THE CITY'S PARKS AND
RECREATION MASTER PLAN UPDATE AND COMPREHENSIVE
ASSET STUDY - APPROVED**

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve an amended contract with SmithGroup for the City's Parks and Recreation Master Plan Update and Comprehensive Asset Study that includes the following increases to the scope of work for a total project cost not to exceed \$119,235.00 and to authorize the City Manager to sign the contract on behalf of the city:

Additional Stakeholder Engagement	\$18,000.00
Enhanced Statistical Community Survey	\$12,500.00
Four Additional Park Site Plans	\$15,000.00
<u>Original Scope and Fee</u>	<u>\$73,735.00</u>
Total Contract Limit	\$119,235.00

Roll Call Vote:	Yes:	McClellan, Burns, Edgar
	No:	None
	Absent:	Radner, Whitehead

MOTION DECLARED ADOPTED

(AGENDA ITEM #14B) Event and Activity Update

Communications Director Flynn reported upcoming activities and events for the month of January.

CALL TO THE AUDIENCE:

Dave Garcia, Ferndale, praised Oak Park Public Safety officers for their professional assistance with a domestic issue.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:35 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



**CITY OF OAK PARK, MICHIGAN
SPECIAL COUNCIL MEETING OF THE
39th OAK PARK CITY COUNCIL
January 3, 2022
6:00 PM**

MINUTES

Mayor McClellan called the special meeting to order at 6:00 p.m. in the Executive Conference Room of Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor ProTem Edgar, Council Member Burns

ABSENT: Council Member Radner, Council Member Whitehead

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Krause

SPECIAL BUSINESS:

(AGENDA ITEM A) Request to approve a Neighborhood Enterprise Zone Policy

Economic Development Director Marrone presented a PowerPoint that outlined procedures and guidelines for a Neighborhood Enterprise Zone Policy.

**SCM-01-001-22 Request to approve a Neighborhood Enterprise Zone Policy
– APPROVED**

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the following Neighborhood Enterprise Zone (NEZ) policy:

**CITY OF OAK PARK
Neighborhood Enterprise Zone Act Procedure and
Guidelines for Tax Exemption Application**

Section A - NEZ Tax Exemption Certificate Application Guidelines

Introduction

The intent of this document is to outline the procedures and guidelines adopted by the City of Oak Park regarding the Neighborhood Enterprise Zone Act (Act 147 of 1992, as amended)(the “Act) provides a tax incentive for a defined period of time for new construction or substantial rehabilitation of residential structures, and under certain circumstances, for rental apartments. The stated purpose of the legislation is to: improve the housing stock in distressed or declining urban areas where little or no new construction is occurring and where housing is in need of repair. The legislation is intended to spur residential investment where it might not otherwise occur. Properties benefiting from a Neighborhood Enterprise Zone (NEZ) exemption must be located within an NEZ established by the City Council. The Act provides for the establishment of Geographic NEZs or Project Specific NEZs.

The City of Oak Park's heritage and culture present the community with a unique opportunity to encourage and support sustainable economic development. The City is committed to working closely with entrepreneurs, business owners and developers to provide a business-friendly climate while meeting the needs of the Oak Park community.

I. Goals

The City's goals in designating an area as a Neighborhood Enterprise Zone are to:

1. Revitalize existing neighborhoods and promote the creation of new residential areas;
2. Promote new construction and the rehabilitation of housing;
3. Advance City strategies for homeownership, economic development, mixed income development, housing type diversity, utilization of public transit and mobility focused initiatives, infill, and elimination of blight;
4. Utilize vacant and underutilized properties;
5. Increase the value of real property; and
6. Implement the Master Plan, Strategic Economic Plan and achieve the Oak Park Strategic Plan priorities, where applicable.

II. Qualification Criteria for Project Specific NEZ Designations

1. Property Eligibility Criteria

There are two different types of projects that can be undertaken in an NEZ:

- a) A rehabilitated facility is defined as an existing structure or a portion of an existing structure with a current true cash value of \$80,000 or less per unit that has or will have as its primary purpose residential housing consisting of 1–8 units.
- b) A new facility is defined as a new structure or portion of a new structure that has as its primary purpose residential housing consisting of one or two units, one of which will be owner occupied as a principal residence. This definition includes a new individual condominium unit, in a structure with one or more condominium units, that has as its primary purpose residential housing which will be owner-occupied as a principal residence. Except when project meets all of the following items, a new facility does not include apartments:
 - a. Rented or leased or is available for rent or lease.
 - b. A mixed-use building or located in a mixed use building that contains retail business space on street level floor.
 - c. Located in a qualified downtown district (Downtown Development Authority, Principal Shopping District or boundaries identified by the local government in an area zoned and primarily used for business).

2. Applicant Eligibility

- A. Any applicant must be in good standing with the City, including any contractual relationships and must not be in default to the City on any obligations.

- B. In order for the City Council to consider an application for an NEZ district for a specific project, the applicant (defined as the individual(s) and/or the entity which owns or proposes to own the property) must meet the following criteria:
- a. The applicant must prove a financial need for the incentive and provide the Economic Development and Planning Department their pro formas for consideration.
 - b. The applicant must have a legal interest in the property for which an abatement is being sought, or must provide documentation evidencing its ability to acquire the property (i.e. binding purchase agreement).
 - c. The applicant represents that the project would not have been considered without the exemption certificate.
 - d. The proposed NEZ shall be located in a zone district which permits commercial use by right, or be in an area that has commercial use identified as the preferred future land use in the City's Master Plan.
 - e. The applicant must not have any outstanding written orders or violations for any property under its control or ownership that is located in the City
 - f. Before an application which has been approved by the City Council will be forwarded to the State Tax Commission for approval, the applicant shall have filed a completed Michigan Department of Treasury Form 2766 – Property Transfer Affidavit L-4260 with the City Assessor related to its acquisition of the property. The Property Transfer Affidavit shall be considered incomplete if the purchase price of the real estate is not entered on the form. In lieu of a property transfer affidavit, a fully executed purchase agreement may be provided, with closing contingent upon final approval of the application by City Council and the State Tax Commission.

3. Project Eligibility for NEZ Certificate

- A. In order for the City Council to consider a project for an NEZ abatement, the proposed project must meet the following criteria:
- a. The project must propose a mixed-use development with commercial space on the ground floor in conformance with any requirements of the zoning ordinance.
 - b. The project must propose to contain a minimum of ten residential rental facilities
 - c. (as defined in the Act). The project was not started prior to the City Commission's establishment of the NEZ District and filing of an NEZ Certificate application.
 - d. There are no delinquent taxes on the facility or the structure being

renovated.

- e. All projects must be in compliance with the zoning ordinance, have received the necessary approvals, or propose to come into compliance with the zoning ordinance as part of the project.
 - f. An application fee will be charged for each request to establish a Project Specific NEZ. In addition, an application fee will be charged for each application for an NEZ exemption certificate. The amounts of these fees will be established by City Council.
- B. Eligible properties shall be determined based on application of the Neighborhood Enterprise Zone Act (Act 147 of 1992, as amended) and City Ordinance.
- C. Rehabilitated structures may be owner or non-owner occupied, provided a specific minimum threshold investment is satisfied. Prior to rehabilitation, existing properties that have a primary residential use may not have a true cash value (T.C.V.) of more than \$80,000 per unit.
- D. Newly created units do not have a cap on their value. This definition and the following table Summary of Improvement Requirements and Tax Abatements may change from time to time, based on amendments to the Neighborhood Enterprise Zone Act (Act 147 of 1992, as amended).
- E. An application fee will be charged for each individual application for exemption within a NEZ. The amount of the fee will be established by City Council.

Summary of Improvement Requirements and Tax Abatements				
AbatementType:	Ownership:	Improvement Type:	Minimum Investment:	Tax Abatement:*
New	Owner occupant	New construction or a portion of a newstructure w/1 or 2 units	No Minimum	Taxed at the State-issued NEZrate
New	Rental	New construction, mixed use	\$1,000,000	Taxed at the State-issued NEZrate
Rehab	Owner occupant	Rehab of an existing structure with 1–8 units & T.C. V. of <\$80,000 per unit	> \$35,000 per unit(licensed contractor) or; > \$20,000 per unit(non-licensed contractor/ owner)	Taxed at pre-rehab value at current rate

Rehab	Non-Owner Occupant	Rehab of an existing structure with 1-8 units & T.C.V. of <\$80,000 per unit	> \$35,000 per unit(licensed contractor) or; > \$20,000 per unit (non-licensed contractor/owner)	Taxed at pre-rehab rate
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Term

- A. The Act provides that the duration of an NEZ abatement can be from six to fifteen years at the discretion of the City. The City has established a nine-year term as the default for NEZ exemptions. This nine-year standard NEZ exemption will be considered the base level of support for projects that meet the relevant Qualification Criteria (above) and the criteria contained in the Act.
- B. The City Council may increase the term of an NEZ exemption to a maximum of fifteen (15) years, if the project meets one or more of the City Investment Criteria (below). Additional years will be added to the duration of the exemption as defined in the table below.

PROJECT EVALUATION	LEVEL OF INCENTIVE
Base Level of Support (Does not meet any City Investment Criteria)	9 year exemption
Affordable Housing	+ 6 years
Housing Type Diversity	+ 3 years
Enhance Mobility	+ 3 years

The NEZ tax abatement applies to improvement only, land is still taxed at ad valorem rates. The effective date of the NEZ certificate is the first day of the tax year following the year in which the new facility or rehabilitated facility is substantially completed and, for a new facility, occupied by an owner as a principal residence. For a rehabilitated facility, a certificate that the improvements meet housing code requirements is needed.

4. City Investment Criteria

The City Investment Criteria described below have been identified in various plans developed with input from the Oak Park community and City Council, and have been prioritized in this Policy in order to incentivize outcomes desired by the City.

In order for a project to be considered for a level of support in excess of the nine-year base level, the project must meet one or more of the following City Investment Criteria.

5. Housing Affordability

- A. At least 20% of the units are affordable to individuals or families earning less than 80% of the Area Median Income (AMI) and is defined as having total occupancy costs that are below 80% of Area Median Income rental limits according to the most recent rent limits published by the Michigan State Housing Development Authority for Oakland County. Total occupancy costs include rent, plus the allowances for basic utilities included in the most recently published Allowances for Tenant-Furnished Utilities provided by the U.S. Department of Housing and Urban Development), this provision to be construed inconformance with the Michigan Public Act 226 of 1988 (MCL 123.411). Affordability must be maintained for the duration of the approved term of the exemption.

6. Housing Type Diversity

- A. Provides a housing type (single-family attached, single-family detached, duplex, or multi-family) that is less than 20% of the existing housing in a census tract, according to the most recent decennial census, or if the census data is more than 5-years old, according to the most recent American Community Survey data.

7. Enhance Mobility

- A. For projects located within ¼ mile of a Bus Rapid Transit Station, or within 500 feet of a permanent covered bus shelter.
- B. Project provides land (by conveyance or easement) for, and/or finances improvements related to a Bus Rapid Transit Station or other covered/sheltered transit stop.
- C. TOD Development or TMD Initiatives
 - i. Pedestrian, bike and transit accommodations
 - ii. Minimize Parking (consistent with TOD, screened behind building, or on-street)
 - iii. Project located within Transit Corridors

III. Application and Review Process

- 1. Applications must be submitted with a hard copy and electronic copy sent to the Economic Development and Planning Department.
- 2. Economic Development staff, with assistance from other City departments as necessary, will review the application for compliance with eligibility requirements and determine whether any City Investment Criteria are met.
- 3. If a project is within a tax increment financing authority district, staff will seek a recommendation from the authority's governing board.
- 4. Information regarding the project, including location, dollar amount of project, and

- employment impact will be published as part of the public hearing notice.
5. The application for an NEZ exemption certificate is not effective unless approved by the State Tax Commission.

IV. Compliance

1. Reporting and compliance requirements will be detailed in the Memorandum of Agreement.
2. A developer will be required, at a minimum, to submit an annual report containing information requested by the City necessary to determine whether the project was completed as contemplated in the original application.
3. If the term of the NEZ exemption was determined based on an applicant's representation of certain aspects of the project, evidence of completion will be required and will be described in the MOA.
4. For projects containing residential rental housing, certification of compliance with Article IV Housing of the Code of the City is required for each residential unit.
5. The project must be operated and maintained in compliance with all other applicable City codes and ordinances.

V. Termination of Tax Exemption

If a developer is found to be in default of the terms of the Agreement, in violation of any City code or ordinance related to the property, or with any eligibility requirement contained in the Act or this Policy, the NEZ exemption may be terminated at the City Council's discretion. An NEZ exemption may also be terminated if rehabilitation of the property has not been completed within the time frame agreed upon by the applicant and the City, or the operation of the facility is not consistent with the original intent of Act 147, or the owner/operator is in violation of Article IV, Housing of the City Code of Ordinances.

Accompanying each application for an NEZ certificate located in a Project Specific NEZ, a signed and notarized request to revoke the NEZ exemption must be provided by the applicant to the City. Should the applicant be found in default as described in the preceding paragraph, the City shall notify the applicant of such default and will provide a 30 day period for the NEZ certificate holder to remedy the default.

In the event that the default is not or cannot be remedied, the City shall submit the letter requesting revocation to the State Tax Commission.

Roll call vote:	Yes:	McClellan, Burns, Edgar
	No:	None
	Absent:	Radner, Whitehead

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

There were no members of the public who wished to speak.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the special meeting at 6:55 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor

IN ATTENDANCE:

Aaron Tobin (Associate Chair), John Klein (Chair), Nour Almahameed, Nadine Coleman, Shaun Whitehead (City Council Member), Mike Pinkerton (DPS)

ABSENT WITH NOTICE: Robert Barrett (Technical and Planning Services)

CALL TO ORDER: 7:03pm

The Minutes from 10/20/21 were approved.

The following agenda items were discussed:

1. Followup: strip mall at 9 Mile and west side of Coolidge

Sample Letter to CVS: [letter](#)

The TSB discussed the traffic hazard in the strip mall at 9 Mile and Coolidge. The curve in front of the CVS has a significant blind spot and motorists tend to speed around that curve. It was resolved that Klein would print out several copies of the sample letter (cf. link above) and deliver it personally to the CVS manager at that location, with the intention of forwarding the letter to CVS corporate and possibly the strip mall owner.

2. Followup: Traffic calming at Lincoln and Briar:

a. The TSB was unable to take action on this issue because Robert Barrett was not at the meeting.

3. Followup: Intersection at 11 and Tyler: is a pedestrian delayed, timed traffic light warranted?

a. A decision was made to request a TIA pedestrian study at this intersection. Officer Pinkerton suggests lumping such a study together with the other, similar, requests made by the TSB (10 and Coolidge and Lincoln and Coolidge). No motion regarding this was made. However, Aaron agreed to contact Robert Barrett, to see how to move forward on the matter.

4. Followup: Intersection at Balfour and Church:

a. The issue at this intersection is the parked vehicles on Balfour— this creates a serious hazard (it's a sightline issue, especially east-bound), especially as drivers are often speeding. The TSB would like to create a parking zone 100 feet long on the east side of the intersection, at least during the day. No motion was made, since the TSB wants to confer with Robert Barrett first before proceeding.

5. Rosewood and Oak Park Blvd:

- a. A resident complained about an alleged sightline problem, due to the shrubbery. The TSB will investigate the matter. No motion was made.

6. From the TSB Facebook page:

- a. Kenwood and Greenfield: there is a serious traffic problem at this intersection: There is an island splitting Greenfield which begins just north of Kenwood. Drivers moving southbound on occasion make a left turn towards Kenwood just before the island begins. This is not legal. The TSB would like to put a “no left turn” sign at the north end of the island. Rob Barrett will be asked about this, and the matter will be addressed at the next meeting.

ADJOURNMENT:

The meeting adjourned at 8:11pm

Minutes prepared by: John R. Klein, 12/15/21



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: January 18, 2022

AGENDA#

SUBJECT: Payment invoice for the Nine Mile Linear Park Play Equipment.

DEPARTMENT: City Manager/Engineering

SUMMARY: Attached is the second payment invoice for the Nine Mile Linear Park Play Equipment. This project is installing play equipment and features along the Nine Mile Road Linear Park.

<u>FINANCIAL STATEMENT:</u> Original Contract Amount:	\$517,361.95
Total Completed to Date:	\$495,002.93
Payments to Date:	<u>\$328,741.95</u>
Amount Due Midstates Recreation:	\$166,260.98

RECOMMENDED ACTION: It is recommended that the attached Payment Invoice for the Nine Mile Linear Park Play Equipment be approved to Midstates Recreation of Pataskala, OH for the amount of \$166,260.98. Funding is available in the General Fund No. 101-18-444-970 and in the Public Improvement Fund No. 401-70-900-970.000

APPROVALS:

City Manager: ET Department Director: CV

Director of Finance: SC Legal: NA

Budgeted: ☐

EXHIBITS: Payment Invoice



1279 Hazelton-Etna Road SW
 Pataskala, OH 43062
 614-855-3790
 www.midstatesrecreation.com

SALES INVOICE

Date	Sales Invoice #	Terms	Rep	Project	P.O. No.
2021-10-14	SINV-03792	Net 10	Brion Kilpela	2020 09 Linear Park - Mi Oak Park City Of	05816-3

Sold To	Ship To
City of Oak Park Accounts Payable 10600 Capital Avenue Oak Park, MI, 48237 United States	Allplay 2850 Alliance Dr Waterford, MI, 48328 United States

Item Code	Description	Qty	Rate	Amount
Yalp	Sona interactive arch w / ten year subscription. Turf floor. Electrical brought to within 5' of site by others. Concrete pad by others. Includes installation and freight.	1.0 Unit	\$ 62,319.00	\$ 62,319.00
Drawing #	Agility course per Drawing #20-1752C.	1.0 Unit	\$ 56,829.00	\$ 56,829.00
Drawing #	Sensory Panel Wall per Drawing #20-1752C	1.0 Unit	\$ 17,332.00	\$ 17,332.00
Notes	Rocking Zone	1.0 Unit	\$ 0.00	\$ 0.00
Berliner	#9	1.0 Unit	\$ 6,850.00	\$ 6,850.00
Berliner	Free ride	1.0 Unit	\$ 12,323.00	\$ 12,323.00
Notes	Spinning Zone	1.0 Unit	\$ 0.00	\$ 0.00
Berliner	Eddie.02	1.0 Unit	\$ 3,980.00	\$ 3,980.00
Berliner	Eddie .05	1.0 Unit	\$ 4,640.00	\$ 4,640.00
ZZXX0912	CONE SPINNER	1.0 Unit	\$ 9,495.00	\$ 9,495.00
Freight	Berliner Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0 Unit	\$ 3,682.00	\$ 3,682.00
Freight	Playworld Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0 Unit	\$ 2,500.00	\$ 2,500.00



1279 Hazelton-Etna Road SW
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 www.midstatesrecreation.com

SALES INVOICE

Item Code	Description	Qty	Rate	Amount
Installation Charges	Installation Charges: Take delivery of play equipment. Install play equipment.	1.0 Unit	\$ 25,630.00	\$ 25,630.00
Installation Charges	Excavation and 5" gravel prep for PIP in spinning zone, rocking zone and agility course. 3551 SF	1.0 Unit	\$ 18,121.50	\$ 18,121.50
Poured In Place	Poured In Place approximately 4027 SF 50% color cap.	0.5 Each	\$ 63,573.00	\$ 31,786.50
Playworld Custom	Playworld LolliTops at cross walk.	1.0 Unit	\$ 9,127.00	\$ 9,127.00
Installation Charges	Installation Charges for Lollitops.	1.0 Unit	\$ 2,750.00	\$ 2,750.00
ZZXX0652	WELCOME SIGN - AGES 5-12	3.0 Unit	\$ 579.00	\$ 1,737.00
ZZXX0658	WELCOME SIGN - DOUBLE SIDED CUSTOM	1.0 Unit	\$ 1,429.00	\$ 1,429.00
Installation Charges	Installation Charges: Install age signs.	1.0 Unit	\$ 1,600.00	\$ 1,600.00
Notes	-----Linear Park Phase 2-----	1.0 Unit	\$ 0.00	\$ 0.00
Drawing #	Drawing #21-2022B Playcubes 8.0	1.0 Unit	\$ 24,834.00	\$ 24,834.00
Notes	Tot Zone	1.0 Unit	\$ 0.00	\$ 0.00
Berliner	Beetle.01	1.0 Unit	\$ 2,256.00	\$ 2,256.00
Berliner	Beetle.02	1.0 Unit	\$ 2,256.00	\$ 2,256.00
Freight	Berliner Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0 Unit	\$ 1,789.00	\$ 1,789.00
Freight	Playworld Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0 Unit	\$ 2,500.00	\$ 2,500.00
Installation Charges	Installation Charges: Take delivery of play equipment. Install play equipment in Tot zone and Drawing #21-2022B Playcubes 8.0 and Balance course.	1.0 Unit	\$ 16,600.00	\$ 16,600.00
Installation Charges	Excavation and 5" gravel prep for PIP in playcubes zone, balance zone and tot zone. 2602SF	1.0 Unit	\$ 13,278.50	\$ 13,278.50



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SALES INVOICE

Item Code	Description	Qty	Rate	Amount
Poured In Place	Poured In Place approximately 2602 SF 50% color cap.	0.5 Each	\$ 41,075.00	\$ 20,537.50
ZZXX0651	WELCOME SIGN - AGES 2-5	1.0 Unit	\$ 579.00	\$ 579.00
ZZXX0652	WELCOME SIGN - AGES 5-12	2.0 Unit	\$ 579.00	\$ 1,158.00
ZZXX0658	WELCOME SIGN - DOUBLE SIDED CUSTOM	1.0 Unit	\$ 1,429.00	\$ 1,429.00
Installation Charges	Installation Charges for signs.	1.0 Unit	\$ 1,600.00	\$ 1,600.00
Notes	Seneca Shade	1.0 Unit	\$ 0.00	\$ 0.00
Notes	Proposal does not account for flatwork or excavation and base for flatwork. Does not include culverts, benches, trash receptacles or bike loops. Does not include landscaping or restoration.	1.0 Unit	\$ 0.00	\$ 0.00
NPP Customer Discount - Member ID #	NPP Customer Discount - Member ID # M-5700953	1.0 Unit	\$ -32,206.05	\$ -32,206.05

Subtotal	\$ 328,741.95
Michigan Sales Tax	\$ 0.00
Total	\$ 328,741.95
Advance (-)	\$ 0.00
Credit (-)	\$ 0.00
Balance Due	\$ 328,741.95



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 Pataskala, OH 43062
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SALES INVOICE

Date	Sales Invoice #	Terms	Rep	Project	P.O. No.
2021-11-10	SINV-03893	Net 10	Brion Kilpela	2020 09 Linear Park - Mi Oak Park City Of	05816-3

Sold To	Ship To
City of Oak Park Accounts Payable 10600 Capital Avenue Oak Park, MI, 48237 United States	Allplay 2850 Alliance Dr Waterford, MI, 48328 United States

Item Code	Description	Qty	Rate	Amount
Notes	Linear Park Phase 1	1.0 Unit	\$ 0.00	\$ 0.00
Coverworx	Model # CP 0808-SW-C Swing bench frame and roof. Deduct \$300 to go to multirib roof in lieu of standing seam. Includes freight	3.0 Unit	\$ 8,168.00	\$ 24,504.00
Installation Charges	Installation Charges: Take delivery and install. Includes 3 swinging benches w/ roofs. 2 picnic tables Includes disposal of packaging.	0.86614 Unit	\$ 12,700.00	\$ 10,999.98
Notes	Rocking Zone	1.0 Unit	\$ 0.00	\$ 0.00
Notes	Spinning Zone	1.0 Unit	\$ 0.00	\$ 0.00
Poured In Place	Poured In Place approximately 4027 SF 50% color cap.	0.5 Each	\$ 63,573.00	\$ 31,786.50
Notes	-----Linear Park Phase 2-----	1.0 Unit	\$ 0.00	\$ 0.00
Coverworx	Model # CP 0808-SW-C Swing bench frame and roof. Deduct \$300 to go to multirib roof in lieu of standing seam. Includes freight	2.0 Unit	\$ 8,168.00	\$ 16,336.00
Installation Charges	Installation Charges: Take delivery and install. Includes 2 swinging benches w/ roofs. 2 picnic tables Includes disposal of packaging.	1.0 Unit	\$ 10,600.00	\$ 10,600.00
Drawing #	Drawing #21-2022B Balance Course	1.0 Unit	\$ 14,020.00	\$ 14,020.00
Notes	Tot Zone	1.0 Unit	\$ 0.00	\$ 0.00



1279 Hazelton-Etna Road SW
Pataskala, OH 43062
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SALES INVOICE

Item Code	Description	Qty	Rate	Amount
Poured In Place	Poured In Place approximately 2602 SF 50% color cap.	0.5 Each	\$ 41,075.00	\$ 20,537.50
Playworld Custom	Playworld Lollitops at Cross walk	1.0 Unit	\$ 9,127.00	\$ 9,127.00
Installation Charges	Installation Charges for Lollitops	1.0 Unit	\$ 2,750.00	\$ 2,750.00
Notes	Seneca Shade	1.0 Unit	\$ 0.00	\$ 0.00
ZZXX0810	14FT SHADE HYPAR includes installation.	2.0 Unit	\$ 12,800.00	\$ 25,600.00
Notes	Proposal does not account for flatwork or excavation and base for flatwork. Does not include culverts, benches, trash receptacles or bike loops. Does not include landscaping or restoration.	1.0 Unit	\$ 0.00	\$ 0.00

Subtotal	\$ 166,260.98
Michigan Sales Tax	\$ 0.00
Total	\$ 166,260.98
Advance (-)	\$ 0.00
Credit (-)	\$ 0.00
Balance Due	\$ 166,260.98



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: January 18, 2022

AGENDA#

SUBJECT: Proposed Change Order No. 2 and Payment Application No. 5 (Final) for the 2019 Water Main Replacement Project, M-675.

DEPARTMENT: Technical & Planning – Engineering KMG

SUMMARY: Attached are Proposed Change Order No. 2 and Payment Application No. 5 (final) for the 2019 Water Main Replacement Project, M-675. This project replaced the water main on Kenosha Ave from 10 Mile Rd to Northfield Ave and on Northfield Ave from Kenosha Ave to Gardner Ave. This project is 100% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	\$534,592.00
Change Order No. 1:	\$ 12,955.62
Change Order No. 2:	<u>(\$49,840.86)</u>
New Contract Amount:	\$497,706.76
 Total Completed to Date:	 \$497,706.76
Less Retainage:	\$ 0.00
Net Earned:	\$497,706.76
Deductions:	\$ 0.00
Balance:	\$497,706.76
Payments to Date:	<u>\$492,706.76</u>
Amount Due Macomb Pipeline:	\$ 5,000.00

RECOMMENDED ACTION: It is recommended that Change Order no. 2 for the 2019 Water Main Replacement Project, M-675 be approved to Macomb Pipeline of Sterling Heights, MI. for the amount of (\$49,840.86). It is further recommended that Payment Application no. 5 (final) for the same be approved for the amount of \$5,000. Funding is available in the Water and Sewer Fund 592-18-538-970 for this expenditure.

APPROVALS:

City Manager: ET Department Director: KJY

Director of Finance: SC Legal: NA

Budgeted: ☐

EXHIBITS: Payment Application No. 5 (final), Proposed Change Order No. 2

PAYMENT APPLICATION

PROJECT: 2019 Water Main Replacement Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: Macomb Pipeline and Utilities Company
 44444 Mound Rd
 Sterling Hgts, MI 48413

JOB NUMBER: M-675
APPLICATION NO.: 5 final
PERIOD ENDING: 6/17/20
PAGE: 1 of 2

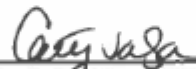
Item No.	Description	Original Bid Quantity	Unit	Unit Price	Period Quantity	Period Amount	Quantity To Date	Amount To Date
1	Mobilization, Max 5%	1	LSUM	\$25,000.00	0.00	\$0.00	1.00	\$25,000.00
2	Minor Traffic Device, Modified SP	1	LSUM	\$5,500.00	0.00	\$0.00	1.00	\$5,500.00
3	Pavement Removal, Modified SP	1,890	SYD	\$10.00	0.00	\$0.00	1,986.09	\$19,860.90
4	Water Main 8" Ductile Iron, Class 54, Trench Detail B, Modified SP	2,049	LFT	\$88.00	0.00	\$0.00	2,032.20	\$178,833.60
5	Install Fire Hydrant, EJIW 5BR-250	6	EACH	\$3,800.00	0.00	\$0.00	6.00	\$22,800.00
6	Kenosha Water Main Connect, "A" @ Kenosha Ave/Ten mile Rd.	1	LSUM	\$8,500.00	0.00	\$0.00	1.00	\$8,500.00
7	Kenosha Water Main Connect, "B" @ Gardner Ave/Northfield Ave.	1	LSUM	\$4,000.00	0.00	\$0.00	1.00	\$4,000.00
8	N Kenosha Ave 6" abandoned valve & main disconnect @ ten mile	1	LSUM	\$7,500.00	0.00	\$0.00	1.00	\$7,500.00
9	Install 8" Gate valve and well	4	LSUM	\$3,700.00	0.00	\$0.00	4.00	\$14,800.00
10	Rem./Rep. Short Side Service curb Stop box 3/4" to 1"	30	EACH	\$250.00	0.00	\$0.00	29.00	\$7,250.00
11	Service Transfers (long and Short side) 3/4" to 1"	59	EACH	\$650.00	0.00	\$0.00	58.00	\$37,700.00
12	3/4" to 1" Type K Copper	180	LFT	\$40.00	0.00	\$0.00	180.75	\$7,230.00
13	Remove Existing Fire Hydrant	4	EACH	\$350.00	0.00	\$0.00	4.00	\$1,400.00
14	Remove Existing Gate Valve and Well	3	EACH	\$350.00	0.00	\$0.00	3.00	\$1,050.00
15	Abandon Existing Water Kenosha and Gardner Ave.	1	LSUM	\$2,000.00	0.00	\$0.00	0.00	\$0.00
16	Conc. Pavt W/Integral curb and gutter, Non-Reinf. 8", Modified SP	165	SYD	\$85.00	0.00	\$0.00	196.68	\$16,717.80
17	Sidewalk Conc. Non-Reinf. 6" Conc. Sidewalk/Drive App., Mod. SP	5,650	SFT	\$6.00	0.00	\$0.00	5,601.92	\$33,611.52
18	Sidewalk Conc. Non-Reinf. 4" Conc. Sidewalk/Driveway, Mod. SP	9,250	SFT	\$4.00	0.00	\$0.00	10,167.98	\$40,671.92
19	Aggregate Base Under Concrete (8" 21AA Crush Limestone)	165	SYD	\$10.00	0.00	\$0.00	96.45	\$964.50
20	Cast in Place Detectable/ Tactile Warning Surface.	100	SFT	\$25.00	0.00	\$0.00	90.00	\$2,250.00
21	Underdrain Subgrade, Open Graded 6", Modified SP	40	LFT	\$15.00	0.00	\$0.00	8.00	\$120.00
22	Class A Sodding, Modified SP	2,500	SYD	\$6.00	0.00	\$0.00	2,419.32	\$14,515.92
23	Adjusting Drainage Structure Cover, Case 1, Modified SP	1	EACH	\$500.00	0.00	\$0.00	4.00	\$2,000.00
24	Drainage Structure Cover	1,520	LBS	\$1.50	0.00	\$0.00	1,520.00	\$2,280.00
25	Sewer Remove under 24"	55	LFT	\$10.00	0.00	\$0.00	41.50	\$415.00
26	Sewer pipe 10" Schedule 40 PVC pipe Trench Det. B (8'-8" Depth)	15	LFT	\$600.00	0.00	\$0.00	16.50	\$9,900.00
27	Sewer pipe 15" Sched. 40 PVC pipe Trench Det. B (12'-18" Depth)	25	LFT	\$900.00	0.00	\$0.00	11.00	\$9,900.00
28	Sewer pipe 8" Sched. 40 PVC pipe Trench Det B (10'-12" Depth)	10	LFT	\$800.00	0.00	\$0.00	14.00	\$11,200.00
29	Sewer pipe 6" Sched. 40 PVC pipe Trench Det. B (10'-12" Depth)	5	LFT	\$800.00	0.00	\$0.00	1.00	\$800.00
30	Reinstall 6" Sewer Lateral	1	EACH	\$750.00	0.00	\$0.00	1.00	\$750.00
31	Salvage Sign	6	EACH	\$50.00	0.00	\$0.00	6.00	\$300.00
32	Erosion Control Inlet Filter, Fabric Drop, Modified SP	17	EACH	\$75.00	0.00	\$0.00	17.00	\$1,275.00
33	Maintenance Gravel, Modified SP	500	TON	\$20.00	0.00	\$0.00	175.53	\$3,510.60
34	Crossing Existing Water Main, Sewers	10	EACH	\$50.00	0.00	\$0.00	2.00	\$100.00

35	Unidentified Irrigation System Repairs - Sprinkler Lines	150	LFT	\$5.00	0.00	\$0.00	0.00	\$0.00
36	Unidentified Irrigation System Repairs - Sprinkler Heads	25	BACH	\$20.00	0.00	\$0.00	0.00	\$0.00
37	Project Cleanup	1	LSUM	\$5,000.00	0.00	\$0.00	1.00	\$5,000.00
38	Inspection Crew Days, Modified SP	\$320	DAY	60.00	0.00	\$0.00	0.00	\$0.00
						\$0.00		\$497,706.76

Original Contract Amount: \$534,592.00
Change order #1: \$12,955.62
Proposed Change Order #2: (\$49,840.86)
Proposed New Contract Amount: \$497,706.76

Earnings This Period: \$0.00
Total Earnings to Date: \$497,706.76
Less Retainage: \$0.00
Net Earned: \$497,706.76
Deductions: \$0.00
Balance: \$497,706.76
Payments to Date: \$497,706.76
Amount Due: \$5,000.00

Accepted By:


Macomb Pipeline and Utilities Company

Date: 12-24-21


Robert Barrett, Director of Technical & Planning
City of Oak Park, Michigan

Date: 1/4/22

CHANGE ORDER

PROJECT:	2019 Water Main Replacement Project	JOB NUMBER:	M-675
OWNER:	City of Oak Park, Michigan	CHANGE ORDER NO.:	1
CONTRACTOR:	Macomb Pipeline & Utilities Company 44444 Mound Rd. Sterling Hgts, MI 48413	PAGE:	1 OF 1

TO THE CONTRACTOR:

You are hereby directed to comply with the changes/adds to the contract documents.
This change order reflects work completed or anticipated. Documentation supporting these changes is on file with the City Engineer.

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Increased Quantity	Quantity to Date	Increased Amount
1	Pavement Removal, Modified SP	1,890	SYD	\$10.00	96.09	1,986.09	\$990.90
12	3/4" to 1" Type K Copper	186	LFT	\$48.00	0.75	180.75	\$30.00
16	Cone. Pipe, With Integral Curb Non-Reinforced, 8" Modified SP	165	SYD	\$83.00	31.68	196.68	\$2,492.80
18	Sidewalk Cone Non-Reinforced 4" Cone, Sidewalk/Driveway	9,230	SFT	\$4.00	917.98	10,147.98	\$1,671.92
23	Adjusting Drainage Structures Cover Case 1, Modified SP	1	EACH	\$500.00	3.00	4.00	\$1,500.00
26	Sewer pipe 10" Schedule 40 PVC, Trench Det. 80' to 8" depth	15	LFT	\$600.00	1.50	16.50	\$900.00
28	Sewer pipe 8" Schedule 40 PVC, Trench Det. 80' to 12" depth	10	LFT	\$100.00	4.00	14.00	\$1,200.00
Totals:							\$12,955.62

SUMMARY

Total Increase	\$12,955.62
Total Amount for Change Order No. 1:	\$12,955.62

Original Contract Amount:	\$534,592.00
Change Order No. 1:	\$12,955.62
New Contract Amount	\$547,547.62


Macomb Pipeline & Utilities Company

8-13-19
Date


Joseph Jenkins, Assistant City Engineer

8/12/19
Date

CHANGE ORDER

PROJECT: 2019 Water Main Replacement Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: Macomb Pipeline & Utilities Company
 44444 Mound Rd.
 Sterling Hgts, MI 48413

JOB NUMBER: M-675
CHANGE ORDER NO.: 2
PAGE: 1 OF 1

TO THE CONTRACTOR:

You are hereby directed to comply with the changes/extras to the contract documents.
 This change order reflects work completed or anticipated. Documentation supporting these changes is on file with the City Engineer.

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE SUBTRACTED FROM THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Decreased Quantity	Quantity to Date	Decreased Amount
4	Water main 8" Ductile Iron, Class 54, Trench Detail B, modified SP	2,049	LFT	\$88.00	-16.80	2,032.20	-\$1,478.40
10	Rem/Rep Short Side service curb stop box 3.4" to 1"	30	EACH	\$250.00	-1.00	29.00	-\$250.00
11	Service Transfers (long and short side) 3.4" to 1"	59	EACH	\$650.00	-1.00	58.00	-\$650.00
15	Abandon Existing Water Main Kemps and Gardner Ave.	1	LSUM	\$2,000.00	-1.00	0.00	-\$2,000.00
17	Sidewalk Conc. Non-Reinf. 6" Conc. Sidewalk/Drive App. Mod. SP	5,650	SFT	\$6.00	-48.08	5,601.92	-\$288.48
19	Aggregate Base Under Concrete. (6" 21AA Crush Limestone)	165	SYD	\$10.00	-68.55	96.45	-\$685.50
20	Cast in Place Detachable/Tactile warning Surface	100	SFT	\$25.00	-10.00	90.00	-\$250.00
21	Underdrain Subgrade, Open Graded 6", Modified SP	40	LFT	\$15.00	-32.00	8.00	-\$480.00
22	Class A Sodding, Modified SP	2,500	SYD	\$6.00	-80.68	2,419.32	-\$484.08
25	Sewer Remove Under 24"	55	LFT	\$10.00	-13.50	41.50	-\$135.00
27	Sewer pipe 15" Schedule 40 PVC, Trench Det. B(10' to 12' depth)	25	LFT	\$900.00	-14.00	11.00	-\$12,600.00
29	Sewer pipe 6" Schedule 40 PVC, Trench Det. B(10' to 12' depth)	5	LFT	\$800.00	-4.00	1.00	-\$3,200.00
33	Maintenance Gravel, Modified SP	500	TON	\$20.00	-324.47	175.53	-\$6,489.40
34	Crossing Existing Water Main, Sewers	10	EACH	\$50.00	-8.00	2.00	-\$400.00
35	Unidentified Irrigation System Repairs - Sprinkler Lines	150	LFT	\$5.00	-150.00	0.00	-\$750.00
36	Unidentified Irrigation System Repairs - Sprinkler Heads	25	EACH	\$20.00	-25.00	0.00	-\$500.00
38	Inspection Crew Days, Modified SP	\$320	DAY	60	-60.00	0.00	-\$19,200.00
Totals:							(\$49,840.86)

SUMMARY

Total Increase (\$49,840.86)
 Total Amount for Change Order No. 2: (\$49,840.86)

Original Contract Amount: \$534,592.00
 Change Order No. 1: \$12,955.62
 Proposed Change Order No. 2: (\$49,840.86)
 New Contract Amount: \$497,706.76

Cheryl Vasa
 Macomb Pipeline & Utilities Company
 12-24-21
 Date

Cheryl Vasa
 Joseph Jenkins, Assistant City Engineer
 1-4-22
 Date



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: January 18, 2022

AGENDA#

SUBJECT: Proposed Change Order no. 1 and Payment Application No. 5 (Final) for the Kenosha Water Main Replacement Project, M-704.

DEPARTMENT: Technical & Planning – Engineering KMG

SUMMARY: Attached are Proposed Change Order no. 1 and Payment Application No. 5 (final) for the Kenosha Water Main Replacement Project, M-704. This project replaced the water main on Kenosha Ave from 9 Mile Rd to Northend Ave. This project is 100% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	\$616,080.00
Change Order No. 1:	<u>(\$ 8,544.19)</u>
New Contract Amount:	\$607,535.81
 Total Completed to Date:	 \$607,535.81
Less Retainage:	\$ 0.00
Net Earned:	\$607,535.81
Deductions:	\$ 0.00
Balance:	\$607,535.81
Payments to Date:	<u>\$602,535.81</u>
Amount Due Macomb Pipeline:	\$ 5,000.00

RECOMMENDED ACTION: It is recommended that Proposed Change Order no. 1 for the Kenosha Water Main Replacement Project, M-704 be approved to Macomb Pipeline of Sterling Heights, MI. for the amount of (\$8,544.19). It is further recommended that Payment Application no. 5 (final) for the same be approved for the amount of \$5,000. Funding is available in the Water and Sewer Fund 592-18-538-970 for this expenditure.

APPROVALS:

City Manager: ET Department Director: KJY

Director of Finance: SC Legal: NA

Budgeted: ☐

EXHIBITS: Proposed Change Order no. 1 and Payment Application No. 5 (final)

PROJECT: Kenosha Water Main Replacement Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: Macomb Pipeline and Utilities Company
 44444 Mound Rd
 Sterling Hgts, MI 48413

JOB NUMBER: M-704
APPLICATION NO.: 5
PERIOD ENDING: 5/29/20
PAGE: 1 of 2

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Period Quantity	Period Amount	Quantity To Date	Amount To Date
1	Mobilization, Max 5%	1	LSUM	\$25,000.00	0.000	\$0.00	1.194	\$29,850.00
2	Minor Traffic Device, Modified SP	1	LSUM	\$5,500.00	0.000	\$0.00	1.095	\$6,000.00
3	Pavement Removal, Modified SP	2,165	SYD	\$10.00	0.000	\$0.00	2,113.730	\$21,137.30
4	Bore Water Main across 9 mile rd including pipe	1	LSUM	\$38,000.00	0.000	\$0.00	0.000	\$0.00
5	Water Main 8" Ductile Iron, Class 54, Trench Detail B, Modified SP	2,515	LFT	\$88.00	0.000	\$0.00	2,413.100	\$212,352.80
6	Install Fire Hydrant, EJW 5BR-250	7	EACH	\$3,800.00	0.000	\$0.00	7.000	\$26,600.00
7	Kenosha Water Main Connect. "A" @ Kenosha Ave/9 mile Rd, (north side)	1	LSUM	\$4,000.00	0.000	\$0.00	1.000	\$4,000.00
8	Kenosha Water Main Connect. "B" @ Kenosha Ave/9 mile Rd, (south side)	1	LSUM	\$18,500.00	0.000	\$0.00	1.000	\$18,500.00
9	Kenosha Water Main Connect. "C" Kenosha Ave/Northend Ave.	1	LSUM	\$8,000.00	0.000	\$0.00	1.000	\$8,000.00
10	Install 8" Gate valve and well	5	LSUM	\$3,700.00	0.000	\$0.00	6.000	\$22,200.00
11	Rem./Rep. Short Side Service curb Stop box 3/4" to 1"	44	EACH	\$250.00	0.000	\$0.00	44.000	\$11,000.00
12	Service Transfers (long and short side) 3/4" to 1"	88	EACH	\$650.00	0.000	\$0.00	90.000	\$58,500.00
13	3/4" to 1" Type K Copper	228	LFT	\$40.00	0.000	\$0.00	272.580	\$10,903.20
14	Remove Existing Fire Hydrant	4	EACH	\$350.00	0.000	\$0.00	4.000	\$1,400.00
15	Remove Existing Gate Valve and Well	5	EACH	\$350.00	0.000	\$0.00	5.000	\$1,750.00
16	Abandon Existing Water Kenosha and Gardner Ave.	1	LSUM	\$2,000.00	0.000	\$0.00	0.000	\$0.00
17	Conc. Pavt W/integral curb and gutter, Non-Reinf. 8", Modified SP	32	SYD	\$85.00	0.000	\$0.00	166.830	\$14,180.55
18	Sidewalk Conc. Non-Reinf. 6" Conc. Sidewalk/Drive App., Mod. SP	6,800	SFT	\$6.00	0.000	\$0.00	6,471.950	\$38,831.70
19	Sidewalk Conc. Non-Reinf. 4" Conc. Sidewalk/Driveway, Mod. SP	12,400	SFT	\$4.00	0.000	\$0.00	11,628.330	\$46,513.32
20	Aggregate Base Under Concrete (6" 21AA Crush Limestone)	32	SYD	\$10.00	0.000	\$0.00	106.380	\$1,063.80
21	Cast In Place Delectable/ Tactile Warning Surface.	100	SFT	\$25.00	0.000	\$0.00	94.000	\$2,350.00
22	Underdrain Subgrade, Open Graded 6", Modified SP	40	LFT	\$15.00	0.000	\$0.00	10.000	\$150.00
23	Class A Sodding, Modified SP	2,800	SYD	\$6.00	0.000	\$0.00	2,812.44	\$16,874.64
24	Adjusting Drainage Structure Cover, Case 1, Modified SP	1	EACH	\$500.00	0.000	\$0.00	2.000	\$1,000.00
25	Drainage Structure Cover	2,280	LBS	\$1.50	0.000	\$0.00	2,280.000	\$3,420.00
26	Salvage Sign	6	EACH	\$50.00	0.000	\$0.00	6.000	\$300.00
27	Erosion Control Inlet Filter, Fabric Drop, Modified SP	20	EACH	\$75.00	0.000	\$0.00	16.000	\$1,200.00
28	Maintenance Gravel, Modified SP	750	TON	\$20.00	0.000	\$0.00	196.560	\$3,931.20
29	Crossing Existing Water Main, Sewers	15	EACH	\$50.00	0.000	\$0.00	2.000	\$100.00
30	Unidentified Irrigation System Repairs - Sprinkler Lines	100	LFT	\$5.00	0.000	\$0.00	394.000	\$1,970.00
31	Unidentified Irrigation System Repairs - Sprinkler Heads	50	EACH	\$20.00	0.000	\$0.00	46.000	\$920.00
32	Project Cleanup	1	LSUM	\$5,800.00	0.000	\$0.00	1.000	\$5,800.00
33	Nine Mile Asphalt Removal	0	SYD	\$10.00	0.000	\$0.00	93.680	\$936.80
34	Nine Mile Asphalt Pavement	0	TONS	\$350.00	0.000	\$0.00	24.230	\$8,480.50
35	Nine Mile Water main Pipe install	0	LFT	\$254.00	0.000	\$0.00	80.000	\$20,320.00
36	Nine mile Traffic Control	0	LSUM	\$7,000.00	0.000	\$0.00	1.000	\$7,000.00

\$0.00

\$607,535.81

Original Contract Amount: \$616,080.00
Change Order #1: (\$8,544.19)
Current Contract Amount: \$607,535.81

Earnings This Period: \$0.00
Total Earnings to Date: \$607,535.81
Less Retainage: \$0.00
Net Earned: \$607,535.81
Deductions: \$0.00
Balance: \$607,535.81
Payments to Date: \$602,535.81
Amount Due: \$5,000.00

Accepted By:

Craig Vasa
Macomb Pipeline and Utilities Company

Date:

12-24-21

Robert Barrett
Robert Barrett, Director of Technical & Planning
City of Oak Park, Michigan

Date:

1-4-22

CHANGE ORDER

PROJECT:	Kenosha Water Main Replacement Project	JOB NUMBER:	M-704
OWNER:	City of Oak Park, Michigan	CHANGE ORDER NO.:	1
CONTRACTOR:	Macomb Pipeline & Utilities Company 44444 Mound Rd. Sterling Hgts, MI 48413	PAGE:	1 of 2

TO THE CONTRACTOR:

You are hereby directed to comply with the changes/adds to the contract documents.

This change order reflects work completed or anticipated. Documentation supporting these changes is on file with the City Engineer.

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE SUBTRACTED FROM THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Decreased Quantity	Quantity to Date	Decreased Amount
3	Pavement Removal, Modified SP	2,165	SYD	\$10.00	-51.27	2,113.73	-\$512.70
4	Bore Water Main Across 9 Mile rd including Pipe	1	LSUM	\$38,000.00	-1.00	0.00	-\$38,000.00
5	Water main 8" Ductile Iron, Class 54, Trench Detail D, modified SP	2,515	LFT	\$88.00	-101.90	2,413.10	-\$8,967.20
16	Abandon Existing Water Main Kenosha and Gardner Ave.	1	LSUM	\$2,000.00	-1.00	0.00	-\$2,000.00
18	Sidewalk Conc. Non-Reinf 6" Conc. Sidewalk/Drive App. Mod SP	6,800	SFT	\$6.00	-328.05	6,471.95	-\$1,968.30
19	Sidewalk Conc. Non-Reinforced 4" Conc. Sidewalk/Driveway	12,400	SFT	\$4.00	-771.67	11,628.33	-\$3,086.68
22	Underdrain Subgrade, Open Graded 6", Modified SP	40	LFT	\$15.00	-30.00	10.00	-\$450.00
27	Erosion Control Inlet Filter, Fabric Drop, Modified SP	20	EACH	\$75.00	-4.00	16.00	-\$300.00
28	Maintenance Gravel, Modified SP	750	TON	\$20.00	-553.44	196.56	-\$11,068.80
29	Crossing Existing Water Main, Sewers	15	EACH	\$50.00	-13.00	2.00	-\$650.00
31	Undersized Irrigation System Repairs - Sprinkler Heads	50	EACH	\$20.00	-4.00	46.00	-\$80.00
Totals:							(\$67,083.68)

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Increased Quantity	Quantity to Date	Increased Amount
1	Mobilization	1	LSUM	\$23,000.00	0.19	1.194	\$4,850.00
2	Minor Traffic Device, Modified SP	1	LSUM	\$5,500.00	0.090909	1.090909	\$500.00
10	Install Gate Valve and Well	5	EACH	\$1,700.00	1.00	6.00	\$1,700.00
12	Service Transfers (long and short side) 3/4" to 1"	88	EACH	\$650.00	2.00	90.00	\$1,300.00
13	3/4" to 1" Type K Copper	225	LFT	\$40.00	47.58	272.58	\$1,103.20
17	Conc. Pavt. With Integral Curb Non-Reinforced, 8" Modified SP	32	SYD	\$85.00	134.83	166.83	\$11,460.55
20	Aggregate Base Under Concrete, 16" 21AA Crush Limestone	32	SYD	\$10.00	24.38	106.38	\$743.80
21	Cast in Place Ductable/Tactile Warning Surface	88	SFT	\$25.00	6.00	94.00	\$150.00
23	Class A Sanding, Modified SP	2,800	SYD	\$6.00	12.44	2,812.44	\$74.64
24	Adjusting Drainage Structure Cover Case 1, Modified SP	0	EACH	\$500.00	2.00	2.00	\$1,000.00
30	Undersized Irrigation System Repairs - Sprinkler Lines	100	LFT	\$5.00	294.00	394.00	\$1,470.00

33	Nine Mile Asphalt Removal	0	SYD	\$10.00	93.68	93.68	\$936.80
34	Nine Mile Asphalt Pavement	0	TONS	\$350.00	24.23	24.23	\$8,480.50
35	Nine Mile Water Main Installation	0	LFT	\$254.00	80.00	80.00	\$20,320.00
36	Nine Mile Traffic Control	0	LSUM	\$7,000.00	1.00	1.00	\$7,000.00

Totals: \$58,539.49

SUMMARY

Total Decrease (\$67,083.68)
Total Increase \$58,539.49
Total Amount for Change Order No. 2: (\$8,544.19)

Original Contract Amount: \$818,080.00
Proposed Change Order No. 2: (\$8,544.19)
New Contract Amount: \$807,535.81

Macomb Pipeline & Utilities Company

Date

Joseph Jenkins, Assistant City Engineer

Date

6-30-20

6-30-20

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** January 18, 2022**AGENDA #****SUBJECT:** Proposed payment request for Engineering Consulting Services.**DEPARTMENT:** DPW/Technical & Planning – Engineering *KJY***SUMMARY:** Attached is a request for payment for invoices from OHM Advisors for the projects as listed below:

Project	This Period	Prior Billings	To Date	Current Contract	Account Number
Oak Park AWIA Risk and Resilience ERP	\$2,816.75	\$4,288.50	\$7,105.25	\$26,500.00	592-18-538-930
Stormwater Charge Support	\$12,701.25	\$4,286.00	\$16,987.25	\$19,000.00	592-18-550-801
Totals	\$15,518.00	\$8,574.50	\$24,092.50	\$45,500.00	

RECOMMENDED ACTION: It is recommended that the invoices from OHM Advisors for the above listed projects be approved for the total amount of \$15,518.00. Funding is available in the above listed account.

APPROVALS:City Manager: _____*ET*_____ Department Director: _____*KJY*_____Finance Director: _____*SC*_____ City Attorney: _____*N/A*_____Budgeted ☐**EXHIBITS:** Invoices

REMIT TO:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com

**INVOICE**

CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 12/14/2021
Invoice #: 46789
Project: 0037210061

Project Name: Oak Park AWIA Risk and Resilience and ERP

For Professional Services Rendered Through: December 04, 2021

Professional Services Not-to-Exceed

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
Professional Fees	\$26,500.00	\$4,288.50	\$22,211.50	\$2,816.75
Totals	\$26,500.00	\$4,288.50	\$22,211.50	\$2,816.75

Invoice Total **\$2,816.75**

REMIT TO:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com

**INVOICE**

CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 12/14/2021
Invoice #: 46789
Project: 0037210061

Project Name: Oak Park AWIA Risk and Resilience and ERP

Professional Fees
Professional Services

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Associate	.75	185.00	\$138.75
Engineering/Architectural Aide	10.00	65.00	\$650.00
Graduate Engineer III	6.00	138.00	\$828.00
Technician III	10.00	120.00	\$1,200.00
Professional Services Subtotal	26.75		\$2,816.75
Professional Fees Total:	26.75		\$2,816.75
Total Backup:	26.75		\$2,816.75

REMIT TO:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 12/14/2021
Invoice #: 46790
Project: 0037210071

Project Name: Stormwater Charge Support

For Professional Services Rendered Through: December 04, 2021

Professional Services

Stormwater Charge Support	\$4,063.00
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Invoice Total	\$4,063.00
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REMIT TO:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com

**INVOICE**

CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 12/14/2021
Invoice #: 46790
Project: 0037210071

Project Name: Stormwater Charge Support

Professional Services

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Associate	11.00	185.00	\$2,035.00
Graduate Engineer I	1.00	123.00	\$123.00
Graduate Engineer III	12.00	138.00	\$1,656.00
Technician I	3.00	83.00	\$249.00
Professional Services Subtotal	27.00		\$4,063.00
Total Backup:	27.00		\$4,063.00

REMIT TO:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 11/12/2021
Invoice #: 45743
Project: 0037210071

Project Name: Stormwater Charge Support

Effort on this invoice includes researching peer community credit programs for Task 2.

For Professional Services Rendered Through: October 30, 2021

Professional Services

Stormwater Charge Support	\$8,638.25
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Invoice Total	\$8,638.25
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REMIT TO:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com

**INVOICE**

CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 11/12/2021
Invoice #: 45743
Project: 0037210071

Project Name: Stormwater Charge Support

Professional Services

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Associate	18.25	185.00	\$3,376.25
Graduate Engineer I	31.00	123.00	\$3,813.00
Graduate Engineer III	10.50	138.00	\$1,449.00
Professional Services Subtotal	59.75		\$8,638.25
Total Backup:	59.75		\$8,638.25

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** January 18, 2022**AGENDA #**

SUBJECT: Request authorization to bid the 2022 Joint and Crack Sealing Project, M-734.

DEPARTMENT: DPW/Technical & Planning – Engineering *KMG*

SUMMARY: Plans and specifications are nearly complete for the 2022 Joint and Crack Sealing Project, M-734. This project will seal the cracks and joints in the streets shown on the attached map.

FINANCIAL STATEMENT: There is \$150,000 budgeted in the Local Streets Fund 203-18-479-970 for this expenditure.

RECOMMENDED ACTION: It is recommended that the request to advertise for bids for the 2022 Joint and Crack Sealing Project, M-734 be approved. Funding is available in the Local Street Fund 203-18-479-970 for this expenditure.

APPROVALS:

City Manager: _____ *ET* _____

Department

Director: _____ *KMG* _____

Finance Director: _____

City Attorney: _____ *N/A* _____

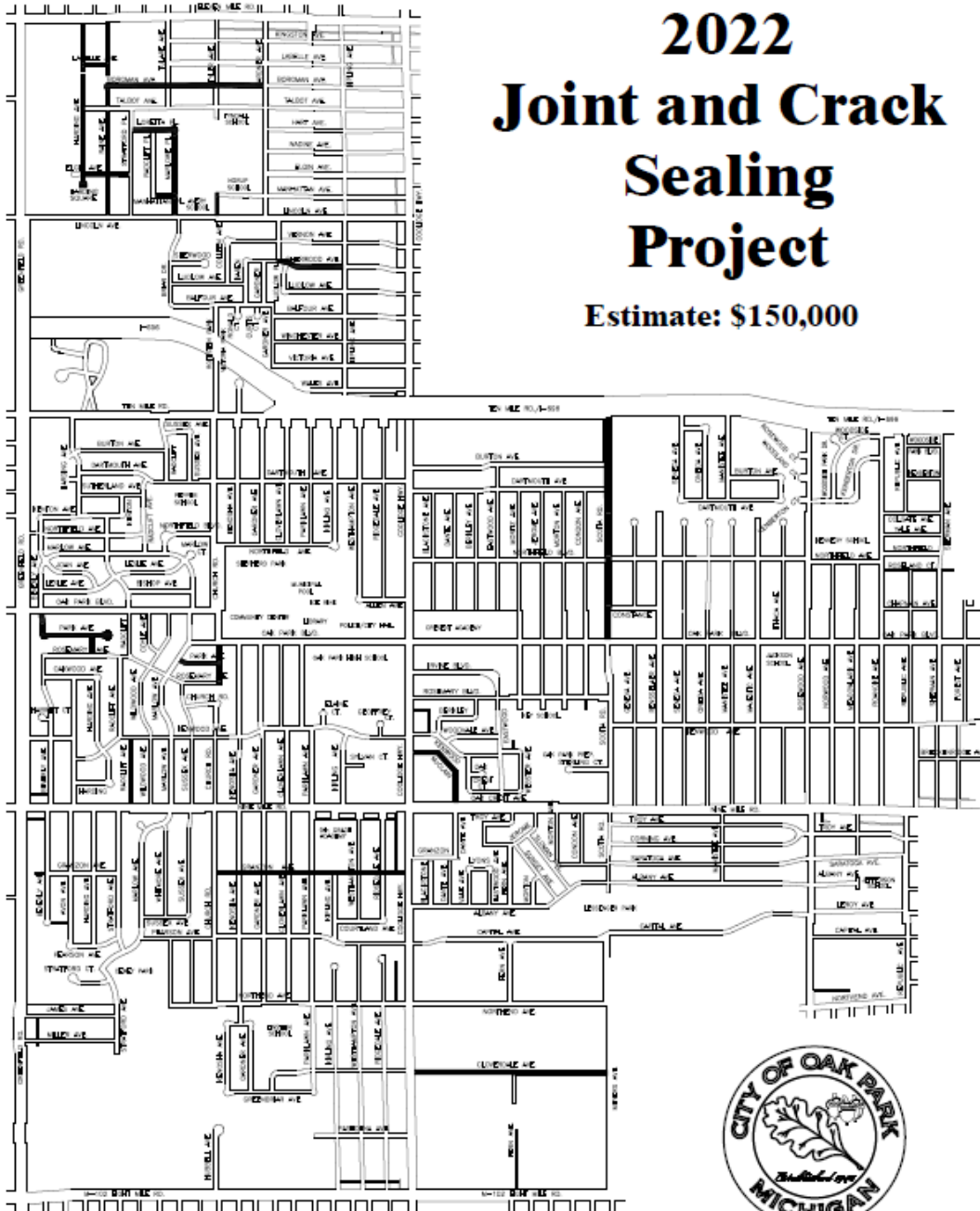
Budgeted: ☐

EXHIBITS: map

City of Oak Park

2022 Joint and Crack Sealing Project

Estimate: \$150,000





BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: January 18, 2022

AGENDA #

SUBJECT: Request to reschedule the Recycling and Environmental Conservation Commission meetings of January 20, 2022 and February 17, 2022.

DEPARTMENT: Public Works - *DED*

SUMMARY: The Chairperson of the Recycling and Environmental Conservation Commission is requesting that the following meeting dates be rescheduled:

Scheduled Date and Time:	Proposed Date and Time:	Reason:
Thursday, January 20, 2022 at 7:00pm	Wednesday, January 19, 2022 at 7:00pm	To accommodate Commission Members and encourage attendance
Thursday, February 17, 2022 at 7:00pm	Wednesday, February 16, 2022 at 7:00pm	To accommodate Commission Members and encourage attendance

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: It is recommended to reschedule the Recycling and Environmental Conservation Commission meeting of Thursday, January 20, 2022 as well as the meeting of Thursday, February 17, 2022.

APPROVALS:

City Manager: _____ *ET* _____

Department Director: _____ *DED* _____

Finance Director: _____

Budgeted: ☐

Legal: _____ *N/A* _____

EXHIBITS: None

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** January 18, 2022 **AGENDA #****SUBJECT:** Request authorization to dispose of surplus vehicles / equipment.**DEPARTMENT:** Public Works**SUMMARY:** The Public Works Department is requesting authorization to have the following vehicle / equipment declared surplus and sold or disposed of in the best interest of the City.

Vehicle	Year	Description	VIN
#259	2013	Ford Taurus – Police Interceptor	1FAHP2M82DG132402

FINANCIAL STATEMENT: Any funds received would be deposited in account number 402-00.000-673.000 (Sale of Fixed Assets) of the 2021-2022 Budget.**RECOMMENDED ACTION:** It is recommended that City Council declare the listed vehicles surplus and sold by sealed bid, public auction, or disposal at the lowest expense to the City in accordance with City policy.**APPROVALS:**City Manager: _____ *ET* _____Department Director: _____ *KJY* _____

Finance Director: _____

Legal: _____

Budgeted: ☐**EXHIBITS:** None

MERCHANT'S LICENSES - JANUARY 18TH, 2022
(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEES	BUSINESS TYPE
RENEWALS FOR 2022	ADDRESS	FEES	BUSINESS TYPE
QUALITY RESTAURANT EQUIPMENT	8700 CAPITAL	\$150.00	RESTAURANT EQUIPMENT
TIGER COLLISION	10010 CAPITAL	\$150.00	AUTO REPAIR
RYAN POLISHING CORPORATION	10707 CAPITAL	\$150.00	
RILEY & PEARSON FINANCIAL SERVICES	10831 CAPITAL # 200	\$150.00	FINANCIAL SERVICES
DESIGN METAL	10841 CAPITAL	\$150.00	SHEET METAL/ AUTOMOTIVE PROTOTYPE
EXCELL SNOW & TURF MAINTENANCE	11000 CAPITAL	\$150.00	LANDSCAPING AND SNOW REMOVAL
SKINNY LABS	12950 CAPITAL	\$150.00	MICRO MOBILITY SCOOTERS
BMI ROAD SERVICE	13380 CAPITAL	\$150.00	DISPATCH OFFICE FOR AAA TOWING SERVICE
ALTA CREMATION & SERVICES	13425 CAPITAL	\$150.00	CREMATORIUM
FEDERAL AUTOCAT LLC	13425 CAPITAL A	\$150.00	AUTO PARTS WAREHOUSE
KERR PUMP AND SUPPLY	12880 CLOVERDALE	\$150.00	MANUFACTURER & DISTRIBUTOR OF PUMPS AND PROCESS
CLOVERDALE EQUIPMENT CO	13133 CLOVERDALE	\$150.00	CONSTRUCTION EQUIPMENT RENTAL AND DISTRIBUTION
AUTOBAHN COLLISION	20850 COOLIDGE	\$150.00	AUTO BODY COLLISION REPAIR SHOP
RESALE WAREHOUSE FURNITURE	21050 COOLIDGE	\$150.00	RESALE RETAIL
EXPRESS COLLISION	21470 COOLIDGE	\$150.00	AUTO REPAIR
E-ZEE SET WOOD PRODUCTS	21650 COOLIDGE	\$150.00	WHOLESALE MANUFACTURER OF SHUTTERS, DOORLITES, GABLE LOUVERS, AND BRACKETS.
GIFT ME CHOCOLATE	22133 COOLIDGE	\$150.00	CHARACTER MASCOT RENTAL COMPANY AND TREATS TO ACCOMPANY
O'REILLY AUTO PARTS #3345	23125 COOLIDGE	\$150.00	RETAIL
THE BLIND FACTORY	25603 COOLIDGE	\$150.00	BLIND AND WINDOW TREATMENTS
COOLIDGE CYCLE	25909 COOLIDGE	\$150.00	BICYCLE SALES AND REPAIR SERVICE
CARING DENTISTRY	26021 COOLIDGE	\$150.00	DENTAL OFFICE
WHEEL DEPOT ONE	13800 EIGHT MILE	\$150.00	AUTOMOTIVE SALES, SERVICE & REPAIR
U.S WHEEL & TIRE	13800 EIGHT MILE B	\$150.00	WHEEL AND TIRE SALES
DEPENDABLE GAGE & TOOL CO	15321 ELEVEN MILE	\$150.00	TOOL MANUFACTURING
MAGIC DISCOUNT JEWELRY	21600 GREENFIELD # 108	\$150.00	JEWELRY SALES
GOLDEN HANDS OF REGINA	21700 GREENFIELD # 204	\$150.00	HAIR SALON
AL'S JEWELRY	21700 GREENFIELD # 306	\$150.00	JEWELRY SALES
HOLLYWOOD DIAMOND SETTING	21700 GREENFIELD # 327	\$150.00	JEWELER
JKC JEWELRY & REPAIRS	21700 GREENFIELD # 357	\$150.00	JEWELRY REPAIR
GARY ELLENSON, ATTORNEY-AT-LAW	23300 GREENFIELD # 106	\$150.00	LEGAL SERVICES
TINA NAILS & SPA	24720 GREENFIELD	\$150.00	SALON
T-MOBILE CENTRAL	24830 GREENFIELD	\$150.00	CELLULAR
SUMMIT DISABILITY, PLLC	25900 GREENFIELD # 111	\$150.00	LEGAL SERVICES FOR SOCIAL SECURITY DISABILITY AND SSI
EXPRESS CARE MEDICAL SUPPLY	25900 GREENFIELD # 121	\$150.00	MEDICAL SUPPLY DISTRIBUTOR
ADVANCED INSURANCE CONCEPTS	25900 GREENFIELD # 361	\$150.00	OFFICE
LUTHERAN CHILD AND FAMILY SERVICES	25900 GREENFIELD # 401	\$150.00	NON-PROFIT PROVIDING FOSTER CARE, FAMILY SERVICES, ADOPTION
APERATURE CONTENT MARKETING	25900 GREENFIELD # 402	\$150.00	OFFICE
HEWSON VAN HELLEMONT PC	25900 GREENFIELD # 650	\$150.00	LEGAL SERVICES
EDDIE'S GOURMET	25920 GREENFIELD	\$150.00	RESTAURANT
T. NAILS	26028 GREENFIELD	\$150.00	NAIL SALON
RAM JEWELRY	21600 GREENFIELD 105 A	\$150.00	JEWELRY STORE
ALLIANCE A/C & HEATING	20800 HUBBELL	\$150.00	HEATING & COOLING
BRICCO EXCAVATING COMPANY	21201 MEYERS	\$150.00	EXCAVATING COMPANY
THE LOOK-A-SALON	8531 NINE MILE	\$150.00	HAIR SALON
IMPACT MEDIA CONSTRUCTION	8558 NINE MILE	\$150.00	INSURANCE REPAIRS
SILVIA'S EUROPEAN HAIR DESIGN	10132 NINE MILE	\$150.00	HAIR SALON
DR. BENAY DABNEY	10300 NINE MILE	\$150.00	MEDICAL
I TUTOR TODAY	10840 NINE MILE	\$150.00	TUTOR CENTER FOR HIGH SCHOOL STUDENTS
MY PLACE CENTER FOR WELLNESS	12718 NINE MILE	\$150.00	NON-PROFIT PEER DELIVERED MENTAL HEALTH RECOVERY PROGRAM
VALVOLINE INSTANT OIL CHANGE	13300 NINE MILE	\$150.00	AUTO SERVICE
DOMINO'S PIZZA	13735 NINE MILE	\$150.00	RESTAURANT
LIBERTY TAX	13740 NINE MILE	\$150.00	TAX PREPARATION
PAPA'S PIZZA	15400 NINE MILE	\$150.00	RESTAURANT
AMERICAN DATA SECURITY	13070 NORTHEND	\$150.00	
CHASE CLEANERS	10831 TEN MILE # 10881	\$150.00	DRY CLEANERS
ACCESS & VASCULAR CARE PLLC	10861 TEN MILE	\$150.00	MEDICAL
RENEWALS FOR 2021	ADDRESS	FEES	BUSINESS TYPE
DISCOVERED OPERATING WITHOUT A BL	ADDRESS	FEES	BUSINESS TYPE
CHARTER SCHOOL ADMINTRATION	20820 GREENFIELD	\$ 900.00	EDUCATION SERVICE PROVIDER



1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 579757

January 12, 2022

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: In Re: City of Oak Park

*Client 7406
Matter 1*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Friday, December 31, 2021

\$12,083.34

Fee Total

Costs Advanced:

Date	Description	Amount
12/09/21	Reproduction Charges 3 @ 0.15	0.45
Total Costs Advanced		\$ 0.45

Total Fees and Disbursements: \$12,083.79

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*

**GARAN
LUCOW
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 579758

January 12, 2022

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: In Re: 45th District Court Matters

*Client 7406
Matter 45*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Friday, December 31, 2021

\$1,035.00

Fee Total

Total Costs Advanced

\$ 0.00

Total Fees and Disbursements: \$1,035.00

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: January 18, 2022

AGENDA #

SUBJECT: Local cost participation agreement with the Road Commission for Oakland County for repairs to Greenfield Road.

DEPARTMENT: Technical & Planning – Engineering *KJY*

SUMMARY: The Road Commission for Oakland County has recommended repairs to Greenfield Road south of Nine Mile Road would be the best use of our tri-party funding. The total project cost is \$186,107, of which our share is \$62,036 under the tri-party program. The have further indicated they would be willing to wait until after July 1st to invoice us for this work so we can appropriately budget for this work.

FINANCIAL STATEMENT: The City of Oak Park will only be responsible for our portion of tri-party funds, which are \$62,036. Funding for the Tri-Party program was previously approved.

RECOMMENDED ACTION: It is recommended that the City Council approve the attached agreement with the Road Commission for Oakland County for repairs to Greenfield Road upon review by the City Attorney's office. It is further recommended that payment of \$62,036 to the RCOC be made from the Major Street Fund Account 202-18-479-970 after July 1, 2022.

APPROVALS:

City Manager: ET Finance Director: SC

Department Director: KJY City Attorney: _____

☐ Budgeted

EXHIBITS: Agreement

COST PARTICIPATION AGREEMENT

CONSTRUCTION

Greenfield Road

South of 9 Mile Road to 9 Mile Road

City of Oak Park

Board Project No. 56461

This Agreement, made and entered into this ____ day of _____, 2021, by and between the Board of County Road Commissioners of the County of Oakland, Michigan, hereinafter referred to as the BOARD, and the City of Oak Park, hereinafter referred to as the COMMUNITY, provides as follows:

WHEREAS, the BOARD and the COMMUNITY have programmed the concrete slab replacement work on Greenfield Road South of 9 Mile Road to 9 Mile Road, as described in Exhibit "A", attached hereto, and made a part hereof, which improvements involve roads under the jurisdiction of the BOARD and within the COMMUNITY, which improvements are hereinafter referred to as the PROJECT; and

WHEREAS, the estimated total cost of the PROJECT is \$186,107; and

WHEREAS, said PROJECT involves certain designated and approved Tri-Party Program funding in the amount of \$186,107, which amount shall be paid through equal contributions by the BOARD, the COMMUNITY, and the Oakland County Board of Commissioners, hereinafter referred to as the COUNTY; and

WHEREAS, the BOARD and the COMMUNITY have reached a mutual understanding regarding the cost sharing of the PROJECT and wish to commit that understanding to writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and in conformity with applicable law, it is hereby agreed between the COMMUNITY and the BOARD that:

1. The COMMUNITY approves of the PROJECT, declares its public necessity, and authorizes the BOARD to perform or cause to be performed, and complete the PROJECT along with all administration in reference thereto.
2. The PROJECT shall include total payments to the contractor. Any costs incurred by the BOARD prior to this agreement date shall be allowable.
3. The estimated total PROJECT cost of \$186,107 shall be invoiced simultaneously and proportionately as follows:

- a. Tri-Party Program funding in the amount of \$186,107.

\$44,759 is from the FY2022 Tri-Party Program which has not yet been announced. If these funds are not available, the COMMUNITY shall be responsible for the \$44,759 share.

- b. Any PROJECT costs above the Tri-Party Program funding of \$186,107 will be funded 100% by the BOARD.
4. After July 1, 2022, the BOARD shall submit an invoice to the COMMUNITY in the amount of \$62,036 (being 100% of the COMMUNITY'S Tri-Party contribution).
5. After July 1, 2022, the BOARD shall submit an invoice to the COUNTY in the amount of \$62,036 (being 100% of the COUNTY'S Tri-Party contribution).
 - a. The invoice shall be sent to:

Lynn Sonkiss, Manager of Fiscal Services
Executive Office Building
2100 Pontiac Lake Road, Building 41 West
Waterford, MI 48328
6. Upon receipt of said invoice(s), the COMMUNITY and the COUNTY shall pay to the BOARD the full amount thereof, within thirty (30) days of such receipt.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first written above.

BOARD OF ROAD COMMISSIONERS OF THE
COUNTY OF OAKLAND
A Public Body Corporate

By _____

Its _____

CITY OF OAK PARK

By _____

Its _____

EXHIBIT A

TRI-PARTY PROGRAM

Greenfield Road

South of 9 Mile Road to 9 Mile Road

City of Oak Park

Board Project No. 56461

Concrete slab replacement on Greenfield Road South of 9 Mile Road to 9 Mile Road.

ESTIMATED PROJECT COST

Contractor Payments

\$186,107

COST PARTICIPATION BREAKDOWN

	COMMUNITY	COUNTY	BOARD	TOTAL
FY2019 Tri-Party Program	\$16,735	\$16,734	\$16,734	\$50,203
FY2020 Tri-Party Program	\$15,462	\$15,462	\$15,462	\$46,386
FY2021 Tri-Party Program	\$14,919	\$14,920	\$14,920	\$44,759
FY2022 Tri-Party Program*	\$14,920	\$14,920	\$14,919	\$44,759
TOTAL SHARES	\$62,036	\$62,036	\$62,035	\$186,107

* The FY2022 Tri-Party allocation will be announced early in 2022.

This is an estimate of that amount.