



**MINUTES
REGULAR CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
APRIL 15, 2024
7:00 PM**

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

PRESENT: Mayor McClellan, Council Member Edgar, Mayor Pro Tem Burns, Council Member Whitehead

ABSENT: Council Member Radner

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

4. APPROVAL OF AGENDA

Motion by Burns, seconded by Edgar, CARRIED, to approve the agenda as presented.

Voice Vote: Yes: McClellan, Edgar, Burns, Whitehead
 No: None
 Absent: Radner

5. CONSENT AGENDA

Motion by Burns, seconded by Edgar, CARRIED, to approve the CONSENT AGENDA as presented.

Voice Vote: Yes: McClellan, Edgar, Burns, Whitehead
 No: None
 Absent: Radner

- A. Regular City Council Meeting Minutes for April 1, 2024
- B. Special City Council Meeting Minutes for April 1, 2024
- C. Request authorization to dispose of surplus vehicles and equipment.
- D. Request authorization to advertise for bids for the Pre-Demolition Material Survey at select city buildings.
- E. Request to advertise for bids for the City Landscape design project, M-772

- F. Payment request from Neumann Smith Architecture for Architectural Services on the Event Hub and Municipal Services Move.
- G. Request authorization to enter into the West Nile Virus Fund Expense Reimbursement Program available from Oakland County.
- H. Request to renew the SMART Municipal Credit and Community Credit Contract for FY2024
- I. Request to approve Payment Application No. 4 to Santoro Services, LLC of Chesterfield, Michigan for the Linear Park Landscaping Project, M-739 in the amount of \$19,332.98
- J. Approval of Pay Application No. 2 for the 2023 Sewer & Catch Basin Cleaning & TV Inspection Project, M-760 in the amount of \$79,078.35
- K. Approval of Pay Application No. 1 for the 2024 Joint and Crack Sealing Project, M-765 in the amount of \$56,956.90
- L. Licenses New and Renewals for April 15, 2024

6. RECOGNITION OF VISITING ELECTED OFFICIALS

There were no visiting elected officials who wished to speak at the meeting.

7. SPECIAL RECOGNITION/PRESENTATIONS

- A. Resolution Supporting State Revenue Sharing Reform

Motion by Burns, seconded by Edgar, CARRIED, to approve the following resolution supporting State Revenue Sharing Reform:

Resolution of the City Council of Oak Park, Michigan Urging State Leaders to Address the Inadequacy of State Statutory Revenue Sharing and Encouraging Other Michigan Cities to Join in This Effort

WHEREAS, the City of Oak Park, along with other local governments in Michigan, relies on state revenue sharing to provide essential services to its residents; and

WHEREAS, state revenue sharing in Michigan is divided into two types: constitutional and statutory, with the latter being subject to legislative appropriations; and

WHEREAS, the City of Oak Park has experienced a significant reduction in statutory revenue sharing, impacting the City's ability to fund essential services adequately, a challenge shared by many cities across Michigan; and

WHEREAS, projections calculated and provided by the Michigan Department of Treasury indicate a concerning trend for the City of Oak Park, with a yearly unfunded amount reaching approximately \$2,838,167 by the year 2025, and a cumulative unfunded amount of \$39.6M since 2004.

WHEREAS, State Revenue Sharing accounts for 18% of the City of Oak Park's General Fund budget; and

WHEREAS, this reduction in statutory revenue sharing places an undue financial strain on the City of Oak Park and other Michigan cities, necessitating either cuts in essential services or increased local taxation, both of which adversely affect residents;

NOW, THEREFORE, BE IT RESOLVED that the City Council of Oak Park, Michigan, hereby urges the Governor of Michigan, the Michigan State Legislature, and other state leaders to:

1. Acknowledge the critical importance of statutory revenue sharing for the financial stability of local governments and the well-being of their residents;

2. Reassess and amend the current approach to statutory revenue sharing to ensure more stable and adequate funding for local governments;
3. Consider the long-term implications of reduced statutory revenue sharing on the quality of life in Michigan communities;
4. Engage in open and collaborative discussions with local government representatives, including a coalition of Michigan cities, to develop a more equitable and sustainable revenue-sharing model.

BE IT FURTHER RESOLVED that the City of Oak Park encourages other Michigan cities to adopt similar resolutions, thereby creating a unified voice to address this critical issue effectively.

BE IT FURTHER RESOLVED that copies of this resolution be sent to the Governor of Michigan, the Michigan State Legislature, local government associations, and municipalities across Michigan.

Roll Call Vote: Yes: McClellan, Edgar, Burns, Whitehead
 No: None
 Absent: Radner

B. Strategic Plan First Quarter 2024 Report

Deputy City Manager VanVleck presented the 2024 First Quarter Strategic Plan Report. A copy of the report is on file with the City Clerk.

8. SPECIAL LICENSES

- A. Request for a Special Event License submitted by the Oak Park Arts and Cultural Diversity Commission, for a World Dance Day event to be held on April 28, 2024, from 4:00 p.m. - 6:00 p.m.

Motion by Burns, seconded by Edgar, CARRIED, to approve a Special Event License submitted by the Oak Park Arts and Cultural Diversity Commission, for a World Dance Day event to be held on April 28, 2024, from 4:00 p.m. - 6:00 p.m. subject to all departmental approvals.

Voice Vote: Yes: McClellan, Edgar, Burns, Whitehead
 No: None
 Absent: Radner

- B. Request for a Special Event License submitted by the Oak Park Library, for an "Inflatables Adventures" event to be held on June 30, 2024, from Noon - 2:00 p.m.

Motion by Burns, seconded by Edgar, CARRIED, to approve the Special Event License submitted by the Oak Park Library, for an "Inflatables Adventures" event to be held on June 30, 2024, from Noon - 2:00 p.m. subject to all departmental approvals.

Voice Vote: Yes: McClellan, Edgar, Burns, Whitehead
 No: None
 Absent: Radner

- C. Request for a Special Event License submitted by the Oak Park Library, for an "Adventures in Outdoor Gaming" event to be held on July 14, 2024, from Noon - 2:00 p.m.

Motion by Burns, seconded by Whitehead, CARRIED, to approve the Special Event License submitted by the Oak Park Library, for an "Adventures in Outdoor Gaming" event to be held on July 14, 2024, from Noon - 2:00 p.m. subject to all departmental approvals.

Voice Vote: Yes: McClellan, Edgar, Burns, Whitehead
 No: None
 Absent: Radner

- D. Request for a Special Event License submitted by Berkley Fit, for a "Fit Day" event to be held on May 11, 2024, from 2:00 p.m. - 7:00 p.m.

Motion by Burns, seconded by Edgar, CARRIED, to approve the Special Event License submitted by Berkley Fit, for a "Fit Day" event to be held on May 11, 2024, from 2:00 p.m. - 7:00 p.m. subject to all departmental approvals.

Voice Vote: Yes: McClellan, Edgar, Burns, Whitehead
 No: None
 Absent: Radner

9. ACCOUNTING REPORTS

- A. Approval for payment of invoices submitted by Garan, Lucow, Miller, PC for legal services in the amount of \$15,178.33

Motion by Whitehead, seconded by Burns, CARRIED, to approve payment of invoices submitted by Garan, Lucow, Miller, PC for legal services in the amount of \$15,178.33.

Roll Call Vote: Yes: McClellan, Edgar, Burns, Whitehead
 No: None
 Absent: Radner

- B. Approval for payment of an invoice submitted by Shifman Fournier for legal services retainer for April 1, 2024 – June 30, 2024 in the total amount of \$18,000.00

Motion by Whitehead, seconded by Edgar, CARRIED, to approve payment of an invoice submitted by Shifman Fournier for legal services retainer for April 1, 2024 – June 30, 2024 in the total amount of \$18,000.00.

Roll Call Vote: Yes: McClellan, Edgar, Burns, Whitehead
 No: None
 Absent: Radner

10. BIDS

- A. Request to award the bid for the Demolition of 21950 Eastwood to Blue Star Demolition for a total amount of \$16,200.00.

Motion by Burns, seconded by Edgar, CARRIED, to award the bid for the Demolition of 21950 Eastwood to Blue Star Demolition for a total amount of \$16,200.00.

Roll Call Vote: Yes: McClellan, Edgar, Burns, Whitehead
 No: None
 Absent: Radner

City Engineer Grissamer reported that on February 19, 2019, the property at 21950 Eastwood in the City of Oak Park was severely damaged by fire. The City tagged the home as uninhabitable and Belfor Restoration boarded up the windows to the home. On March 19, 2019, the City received a report of a second fire at 21950 Eastwood that was later attributed to arson. Since that time, many code violations have been issued to the homeowner with no action being taken. With the property being a public nuisance and an issue of health and safety, legal action was taken by our City Attorneys.

On January 24, 2024 a final default judgment entered by the Oakland County Circuit Court declaring the property at 21950 Eastwood a public nuisance. Per the judgment terms, the owner, Mr. Aziz, has until February 23, 2024 to make all necessary repairs or demolish the structure. If he fails to do so, the City may proceed with demolition. The last sentence of the order allows the City to obtain wrecking clearances from DTE, Consumer's, and any other utility service provider prior to demolition.

To date, no appeal has been filed and no action has been taken on the property to make the necessary repairs. We have solicited bids for this demolition and recommend the low bidder Blue Star Demolition of Warren, MI. All utility clearances have been obtained.

- B. Request to award the bid for the 2024 Sidewalk Replacement Project, M-762 to Italia Construction, Inc. of Washington Twp, MI for the total amount of \$1,221,339.00

Motion by Edgar, seconded by Burns, CARRIED, to award the bid for the 2024 Sidewalk Replacement Project, M-762 to Italia Construction, Inc. of Washington Twp, MI for the total amount of \$1,221,339.00.

Roll Call Vote: Yes: None
 No: None
 Absent: Radner

City Engineer Grisamer reported the request to bid for the 2024 Sidewalk Replacement Project, M-762 was approved at the March 4, 2024, regular meeting of the Oak Park City Council. The project was advertised and fifty-five (55) contractors viewed the documents. On April 1, 2024, six (6) bids were received and opened. The low bidder, Italia Construction, Inc. of Washington Twp, MI submitted a bid of \$1,221,339.00 for the sidewalk replacement project. This project will replace sidewalks that are in poor condition or do not meet the current standards. References were checked and had positive responses.

- C. Request to award the professional services proposal to OHM Advisors for GPS / GIS Services in the Department of Public Works.

Motion by Burns, seconded by Whitehead, CARRIED, to award the professional services proposal to OHM Advisors for GPS / GIS Services in the Department of Public Works.

Roll Call Vote: Yes: McClellan, Edgar, Burns, Whitehead
 No: None
 Absent: Radner

Deputy City Manager DeCoster indicated the Department of Public Works has been investing in technology to assist the field staff in their daily activities. Phase One of this project was completed as part of our DWAM Grant. This proposal covers Phase Two of this project and includes ArcGIS applications for tree maintenance / work orders as well as pavement markings. The application provides workorder support and a dashboard so that our staff can efficiently view and complete projects around the city.

11. ORDINANCES

- A. Second reading and adoption of an ordinance to amend Chapter 10, Article VII, Circuses and Special Events, of the Code of Ordinances of the City of Oak Park, Michigan, by amending the Article Title, Division 1 Sections 10-251 through 10-253, and Division 2 Sections 10-266 through 10-273 thereof

Motion by Burns, seconded by Edgar, CARRIED, to approve the second reading and adopt the ordinance to amend Chapter 10, Article VII, Circuses and Special Events, of the Code of Ordinances of the City of Oak Park, Michigan, by amending the Article Title, Division 1 Sections 10-251 through 10-253, and Division 2 Sections 10-266 through 10-273 thereof.

Roll Call Vote:	Yes:	McClellan, Edgar, Burns, Whitehead
	No:	None
	Absent:	Radner

12. CITY ATTORNEY

No report.

13. CITY MANAGER

- A. Municipal Services
 - 1. Request to award the professional services contract to HydroCorp for an ongoing Cross-Connection Control Program for a total cost of \$37,104.00.

Motion by Edgar, seconded by Whitehead, CARRIED, to award the professional services contract to HydroCorp for an ongoing Cross-Connection Control Program for a total cost of \$37,104.00.

Roll Call Vote:	Yes:	McClellan, Burns, Edgar, Whitehead
	No:	None
	Absent:	Radner

City Engineer Grisamer reviewed the proposal from HydroCorp to provide professional services to the City with inspections and data of the non-residential water customers in the City. This proposal will cover field inspections, compliance inspections, and re-inspections at industrial, commercial, institutional facilities, and miscellaneous water users within the City served by the public water supply for cross connections. They will document their efforts and provide that information to the State Regulatory Agency so that the City complies with the regulations. This contract is for a two-year term.

- B. Finance/Assessing
 - 1. Request to divide a single parcel located at 23466 Forest Ave that contains two subdivision lots into two individual parcels.

Motion by Whitehead, seconded by Edgar, CARRIED, to approve the division of a single parcel located at 23466 Forest Ave that contains two subdivision lots into two individual parcels.

Roll Call Vote: Yes: McClellan, Edgar, Burns, Whitehead
 No: None
 Absent: Radner

Kathleen Clancey, owner of parcel 25-28-332-043 (23466 Forest Ave) is requesting to divide her current parcel into two individual parcels. In 1994, a previous owner combined Lots 125 and 126 of Oak Park Sub into one parcel. Ms. Clancey would like to separate them back out into their own parcels as originally platted. This request has been reviewed by the other City Departments and no objections were raised. The requested lot division will not be detrimental to the adjacent properties, neighborhood, or the City of Oak Park.

C. Elevate Oak Park

City Manager Tungate provided an update on the "Event Hub" project that will be located between City Hall and the Library.

14. CALL TO THE AUDIENCE

Silva Haywood, 21750 Kenosha, had questions regarding street repairs and reported potholes and water pooling on Pearson west of Coolidge. She also complimented the city on the street repairs made on Northend.

15. CALL TO THE COUNCIL

16. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:58 p.m.

T. Edwin Norris, City Clerk