



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
39th OAK PARK CITY COUNCIL
February 6, 2023
7:00 PM**

MINUTES

The meeting was called to order at 7:00 p.m. by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Edgar, Council Member Radner

ABSENT: Council Member Burns, Council Member Whitehead

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Krause

APPROVAL OF AGENDA:

CM-02-024-23 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED – APPROVED

Motion by Edgar, seconded by Radner, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Edgar, Radner
	No:	None
	Absent:	Burns, Whitehead

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-02-025-23 (AGENDA ITEM #5A-I) CONSENT AGENDA - APPROVED

Motion by Whitehead, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular City Council Meeting Minutes for January 17, 2023 **CM-02-026-23**
- B. Request to advertise for bids for the 2023 Catch Basin Line Replacement Project, M-752 **CM-02-027-23**
- C. Request to approve Payment Application No. 2 for the 2021 Catch Basin Line Replacement Project, M-725 to Great Lakes Contracting of Waterford, MI for \$5,000.00 **CM-02-028-23**
- D. Request to approve Payment Application No. 1 for the 2022 Sewer and Catch Basin Cleaning & TV Inspection Project, M-747 to Doetsch Environmental of Warren, MI for \$86,545.80 **CM-02-029-23**
- E. Request to approve membership in the Transportation Improvement Association (TIA) for the total amount of \$11,320.00 **CM-02-030-23**

- F. Request to approve payment of invoice from SmithGroup for Parks and Recreation Master Plan Update and Comprehensive Asset Management Contract in the amount of \$3,686.75
CM-02-031-23
- G. Corridor Improvement Authority Meeting Minutes for December 15, 2023 **CM-02-032-23**
- H. Request to advertise for bids for 2023 DSMI Service Line Verification Project, M-736
CM-02-033-23
- I. Licenses New and Renewals submitted for February 6, 2023 **CM-02-034-23**

MERCHANT'S LICENSES – February 6, 2023
(Subject to All Departmental Approvals)

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
US PRINTING	21350 COOLIDGE HWY	\$150.00	PRINTING COMPANY
COOLIDGE CAFÉ #1	13400 W NINE MILE RD	\$150.00	RESTAURANT
<u>RENEWALS (2022)</u>	<u>ADDRESS</u>	<u>FEE</u>	
ERNIES MARKET	8500 CAPITAL AVE	\$150.00	RESTAURANT
HUNTINGTON CLEANERS	8775 CAPITAL	\$150.00	DRYCLEANER
PERSONAL UNIFORM SERVICE	10100 CAPITAL AVE	\$150.00	LAUNDRY SERVICES
RYAN POLISHING CORP	10707 CAPITAL	\$150.00	OFFICE
RILEY PEARSON FINANCIAL	10831 CAPITAL 200	\$150.00	INSURANCE AGENCY
SFT FOODS LLC	12930 CAPITAL AVE	\$187.50	RETAIL
A-1 AUTO DETAILING LLC	13001 CAPITAL AVE 102	\$187.50	DETAIL AUTO SHOP
LIVE SMART	13305 CAPITAL AVE # 600	\$150.00	MANUFACTURER
KERR PUMP AND SUPPLY	12880 CLOVERDALE	\$187.50	MANUFACTURER
BIBA INTERNATIONAL INC	13220 CLOVERDALE A	\$150.00	WHOLESALE
AUDITORY INSTRUMENTS INC	13261 CLOVERDALE AVE	\$150.00	AUDITORY EQUIPMENT
CHETS RENT-ALL	20800 COOLIDGE HWY	\$150.00	EQUIPMENT RENTAL
CLEAR PATH COM	21380 COOLIDGE HWY B	\$150.00	WAREHOUSE
KML COMMUNICATIONS INC	21380 COOLIDGE HWY B	\$187.50	WAREHOUSE
UNIQUE GIFTS	22101 COOLIDGE	\$150.00	RETAIL
9 OAKS GRILL	22110 COOLIDGE HWY	\$150.00	RESTAURANT
MOTOR CITY TAX PROF	22128 COOLIDGE HWY	\$187.50	OFFICE
TMOBILE	22150 COOLIDGE HWY	\$150.00	PHONE SITE
SVS VISION	23055 COOLIDGE HWY	\$150.00	RETAIL
FOR KIDS ONLY	23101 COOLIDGE HWY	\$150.00	RETAIL
PROFESSIONAL BEAUTY CTR	23150 COOLIDGE HWY	\$187.50	RETAIL
SASSY NAILS	24750 COOLIDGE HWY	\$187.50	SALON
SPEEDWAY LLC #8814	24771 COOLIDGE HWY	\$150.00	GAS STATION
AQUATIC SOLUTIONS PT	25591 COOLIDGE	\$150.00	OUTPATIENT MEDICAL
DEBORAH HECHT LLC	25907 COOLIDGE HWY	\$150.00	ART COMPANY
HAIR MOOD SALON	26035 COOLIDGE HWY	\$187.50	SALON
VALHALLA KRAV MAGA	26039 COOLIDGE	\$150.00	FITNESS CENTER
TUBBY'S	13740 W EIGHT MILE RD	\$187.50	RESTAURANT
FOUR SEASONS GARDEN CTR	14471 W ELEVEN MILE RD	\$150.00	LANDSCAPE DESIGN
ROYAL CREST INC	14851 W ELEVEN MILE RD	\$150.00	MANUFACTURER
BOLLINGER MOTORS INC	14925 W ELEVEN MILE RD	\$150.00	TRUCK COMPANY
HJ PAWN AND EXCHANGE LLC	21380 GREENFIELD RD	\$150.00	PAWN SHOP
HER CHIC APPEAL LLC	21700 GREENFIELD # 105	\$150.00	RETAIL
GADGET DROP REPAIR LLC	21700 GREENFIELD # 116	\$150.00	PHONE REPAIR
EMAGINATIONS	21700 GREENFIELD #123	\$187.50	OFFICE
METROPOLITAN REHAB	21700 GREENFIELD # 130	\$187.50	MEDICAL TREATMENT
ALL WELL PHYSICAL THERAPY AND REHAB	21700 GREENFIELD # 257	\$150.00	REHAB SERVICES
DIAMOND STAR FINE JEWELRY INC	21700 GREENFIELD # 322	\$187.50	JEWELRY STORE
AURA DIAMOND AND JEWELRY CORP	21700 GREENFIELD RD # 347	\$187.50	JEWELRY STORE
TRUST JEWELERS	21700 GREENFIELD # 361	\$187.50	JEWELRY STORE

B-UNIQUE HAIR BOUTIQUE	21700 GREENFIELD # 412	\$187.50	RETAIL
K & S DESIGN JEWELRY	21700 GREENFIELD # 477	\$150.00	JEWELRY STORE
ANOTHER LEVEL UNISEX SALON	21700 GREENFIELD # LL17	\$187.50	SALON
WICKSUP CANDLE CO LLC	21700 GREENFIELD # LL5	\$187.50	RETAIL
CREATIVE STROKES ART CO	21700 GREENFIELD # LL6	\$150.00	STUDIO
MICHIGAN AMBULATORY	22000 GREENFIELD RD	\$150.00	SPECIALTY SURGICAL CENTER
SALON RENU	23300 GREENFIELD # 207	\$150.00	SALON
HUTCHS JEWELRY INC	23400 GREENFIELD RD	\$150.00	JEWELRY STORE
SUKHOTHAI RESTAURANT	25226 GREENFIELD RD	\$187.50	RESTAURANT
PREMIER TUXEDO	25234 GREENFIELD RD	\$150.00	RETAIL
DIAMOND NAILS & SPA INC	25238 GREENFIELD RD	\$187.50	NAIL SALON
BORENSTEINS	25242 GREENFIELD RD	\$150.00	BOOKSTORE
LAW OFFICES OF IVAN L. LAND PC	25900 GREENFIELD # 210	\$187.50	LAW OFFICE
AUTO PRO TECHNICAL RECRUITING	25900 GREENFIELD # 232	\$150.00	TECHNICAL RECRUITER
PENELOPES HOUSE CLEANING	25900 GREENFIELD # 255	\$150.00	CLEANING SERVICES
ADVANCED INSURANCE	25900 GREENFIELD # 361	\$150.00	OFFICE
CONCEPTS OF MICHIGAN			
S & S II CHARTER & TOURS	25900 GREENFIELD # 362	\$187.50	TRANSPORTATION
LUTHERAN CHILD AND FAMILY SERVICES	25900 GREENFIELD # 401	\$187.50	NONPROFIT FAMILY SERVICES
BOOK BEAT	26010 GREENFIELD RD	\$150.00	RETAIL
BREAD BASKET DELI INC	26052 GREENFIELD RD	\$187.50	DELI
CONSERVATIVE CUTS	26090 GREENFIELD RD	\$187.50	BARBERSHOP
DOLLAR CASTLE	26096 GREENFIELD RD	\$150.00	RETAIL
LEE BEAUTY SUPPLY	26118 GREENFIELD RD	\$150.00	RETAIL
PRAIRIE FARMS DAIRY INC	21631 MEYERS	\$150.00	DISTRIBUTOR
GREAT HANDS MASSAGE	8230 W NINE MILE RD	\$150.00	MASSAGE FACILITY
TAI FAI	8505 W NINE MILE RD	\$150.00	RESTAURANT
ONE-STOP CASH ADVANCE	8530 NINE MILE A	\$187.50	CASH ADVANCE
BASEMENT CUTS BARBER	8560 W NINE MILE RD	\$150.00	BARBERSHOP
NEIGHBOR OAK PARK	8600 W NINE MILE RD	\$150.00	GAS STATION
E Z PETROLEUM 4 INC	13551 W NINE MILE RD	\$150.00	GAS STATION
HAPPYS PIZZA #7	13700 W NINE MILE RD	\$150.00	PIZZA RESTAURANT
NATIONAL TIME & SIGNAL	21800 WYOMING	\$187.50	MANUFACTURER
UNIQUE FURNITURE	21820 WYOMING PL	\$150.00	FURNITURE STORE

DAY CARE FACILITY REGISTRATION – February 6, 2023
(Subject to All Departmental Approvals)

<u>RENEWALS (2022)</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>OWNER</u>
ROCKIE'S LITTLE ANGELS DAY CARE	23571 BEVERLY	\$31.25	JOHLENN GUYTON
SABINA DAVYDOVA	13670 LUDLOW	\$25.00	SOBINA DAVYDOVA
CONNIE BROWN	13541 BURTON	\$31.25	CONNIE BROWN

Voice Vote: Yes: McClellan, Edgar, Radner
 No: None
 Absent: Burns, Whitehead

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS:

Mayor McClellan introduced School Board President Alburn Alvin who provided an update from the Oak Park School District. He thanked the Oak Park Public Safety Department for their efforts regarding the recent shooting outside of the High School and provided an update on the victim. He also expressed concerns about how the media was informed about the shooting and hopes for continued cooperation between the city and the school district. Board Vice President Albert Smith was also present and offered thanks to city officials.

SPECIAL RECOGNITION/PRESENTATIONS: None

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS: None

BIDS: None

ORDINANCES: None

CITY ATTORNEY:

(AGENDA ITEM #14A) Laurentian Village Water Bills.

City Attorney Krause asked if anyone in the audience wished to speak about water bills related to Laurentian Village Condominiums. Sabrina McCorley, 22124 Dante, #204, on behalf of the Condominium Association stated that the water has been turned off in her unit since September. Ms. McCorley further stated that the Association has not been able to turn the water back on because the owner of several units, an investor, has not paid the assessments to the Association. Ms. McCorley believes 4 or 5 of the investor's units have tenants. The Association does not have the funds to pay an attorney to foreclose the units owned by this investor. If the investor paid the assessments, the Association would have the funds necessary to pay the water bill. Ms. McCorley asked that the City turn the water back on and waive penalties and interest that are owed. Council was advised by the City Attorney that it could not waive usage charges. Since two members of Council were absent from the meeting, Ms. McCorley was asked to return to the Council meeting on February 20 to allow Council to consider her request. Council member Radner asked Ms. McCorley to come to the Council meeting with the Association's attorney to advise Council on the Association's plans for the property going forward.

CITY MANAGER:

Economic Development and Planning

CM-02-035-23

(AGENDA ITEM #15A) REQUEST TO APPROVE A MURAL TO BE LOCATED NEAR THE NEWLY CREATED DOG PARK ON THE REAR WALL OF THE EXCELL LANDSCAPING BUILDING LOCATED AT 11000 CAPITAL - APPROVED

Motion by Radner, seconded by McClellan, CARRIED, to approve a mural, proposed by artist Joey Salamon, to be located near the newly created dog park on the rear wall of the Excell Landscaping building located at 11000 Capital.

Roll Call Vote:	Yes:	McClellan, Radner
	No:	Edgar
	Absent:	Burns, Whitehead

MOTION DECLARED ADOPTED

Economic Development and Planning Director Marrone stated the mural ordinance requires all murals to be approved by City Council. The Mural review board is responsible for making a recommendation to City Council and is comprised of the Economic Development and Planning Director, Mayor and local artist Robert Mirek. The board recently met to review the mural to make sure it is in compliance with the City ordinance. The cost is to be paid by the family and friends of Idan Phillips. The artist is Joey Salamon from Oak Park.

The board decided it meets all guidelines and is recommending to City Council to approve the mural to be located near the newly created dog park on the rear of the Excell Landscaping located at 11000 Capital.

Finance

CM-02-036-23 (AGENDA ITEM #15B) RESOLUTION APPROVING DEFICIT ELIMINATION PLANS FOR THE SIDEWALK PROGRAM AND STORMWATER UTILITY FUNDS - APPROVED

Motion by Radner, seconded by Edgar, CARRIED UNANIMOUSLY, to approve deficit elimination plans for the Sidewalk Program and Stormwater Utility Funds along with a related budget amendment to the Stormwater Utility Fund to increase interest income by \$5 for fiscal year ending June 30, 2023.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner
	No:	None
	Absent:	Burns, Whitehead

MOTION DECLARED ADOPTED

Finance Director Crawford reported that to the extent any fund has a deficit in the annual audit report, the State of Michigan Department of Treasury requires a formal deficit elimination plan to be created and approved by City Council. While the City has already addressed the deficits (as one was just timing, and the other was \$5 rounding issue caused by the auditors when they prepared the audit document) a formal resolution must be passed for the State to approve it.

Sidewalk Program Special Revenue Fund

Every other year the city has a sidewalk replacement program where approximately \$600,000 in sidewalk replacements are made and customers reimburse the City for the costs through special assessments. During the fiscal year ended June 30, 2022, the final amended budget included \$675,000 in capital outlay for sidewalks and \$670,000 in special assessment revenue. Due strictly to timing issues, construction did not finish until August 2022 and billings did not get out to the customers for reimbursement until August 2022. To account for the financial impact of the delay, city council passed a "rollover budget amendment" at the October 24, 2022 council meeting (attached) which increase revenues by \$405,246 and expenditures by \$171,449 showing a net increase

to fund balance of \$233,797; completely eliminating the deficit. The three-year budget also shows the fund is balanced each of the next two years and has a projected fund balance of more than \$250,000 each year.

Stormwater Utility Enterprise Fund

The deficit in this fund on June 30, 2022 is \$5 and it was 100% caused by the auditors rounding numbers in the annual audit report as the actual balances in the City's BSA general ledger system show no deficit. To correct this issue, the City will take \$5 of interest income from the General Fund and give it to the Storm water Utility Fund to eliminate the deficit. The three-year budget passed by City Council in May 2022 shows that the city adjusts the stormwater rates annually to cover all costs of the fund and has a balanced budget for the next three years.

Public Safety

CM-02-037-23 (AGENDA ITEM #15C) REQUEST TO FLY THE "THIN BLUE LINE FLAG" AT CITY HALL FOR PUBLIC SAFETY NATIONAL POLICE WEEK MAY 14, 2023, THROUGH MAY 20, 2023 - APPROVED

Motion by Radner, seconded by Edgar, CARRIED UNANIMOUSLY, to authorize the Public Safety Department to fly the "Thin Blue Line Flag" on behalf of the Oak Park Police Officers Association of Michigan at City Hall for Public Safety National Police Week from May 14, 2023, through May 20, 2023.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner
	No:	None
	Absent:	Burns, Whitehead

MOTION DECLARED ADOPTED

Public Safety Director Cooper indicated the flag represents the honorable sacrifices made daily by law enforcement officers across America.

Department of Public Works

CM-02-038-23 (AGENDA ITEM #15D) REQUEST TO AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO PARTICIPATE IN THE OAKLAND COUNTY PRE-BID CONTRACT FOR THE PURCHASE OF A PUBLIC SAFETY VEHICLE WITH UPFITTING TOTALING \$60,328.34 - APPROVED

Motion by Radner, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the Public Works Department to participate in the Oakland County pre-bid contract for the purchase of the following Public Safety vehicle with upfitting totaling \$60,328.34:

Vehicle:	Department:	Amount: (Pre-Bid Contract)	Account:
2023 Chevrolet Tahoe Police Package	Public Safety	Total Cost: \$39,807.00 (Oakland County #005218)	<u>Motor Pool:</u> 654-18.875.970

Vehicle Upfitting	Public Safety	Total Cost: \$20,521.34	<u>Motor Pool:</u> 654-18.875.970
-------------------	---------------	-------------------------	--------------------------------------

Roll Call Vote:	Yes:	McClellan, Edgar, Radner
	No:	None
	Absent:	Burns, Whitehead

MOTION DECLARED ADOPTED

Public Works Director DeCoster summarized the request to purchase a Public Safety vehicle from the Oakland County pre-bid contract that will replace a 2017 Tahoe that was recently totaled in an accident.

CALL TO THE AUDIENCE:

Carla Wallace, 21940 Beverly, asked about the catch basin line replacement project and suggested having two murals at the dog park.

Donald Jones, 24660 Westhampton, thanked everyone for a great Winterfest and encouraged resident participation with a board or commission, and invited them to attend an upcoming planning meeting for Juneteenth. He also hopes the city can put up a covered bus stop near the “Nine” on Nine Mile and offer more programming at the Community Center for teenagers.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:08 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor