

Oak Park City Council Agenda

February 6, 2023





AGENDA
REGULAR CITY COUNCIL MEETING
39th CITY COUNCIL
OAK PARK, MICHIGAN
February 6, 2023
7:00 PM

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**
- 5. CONSENT AGENDA**

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular City Council Meeting Minutes for January 17, 2023
- B. Request to advertise for bids for the 2023 Catch Basin Line Replacement Project, M-752
- C. Request to approve Payment Application No. 2 for the 2021 Catch Basin Line Replacement Project, M-725 to Great Lakes Contracting of Waterford, MI for \$5,000.00
- D. Request to approve Payment Application No. 1 for the 2022 Sewer and Catch Basin Cleaning & TV Inspection Project, M-747 to Doetsch Environmental of Warren, MI for \$86,545.80
- E. Request to approve membership in the Transportation Improvement Association (TIA) for the total amount of \$11,320.00
- F. Request to approve payment of invoice from SmithGroup for Parks and Recreation Master Plan Update and Comprehensive Asset Management Contract in the amount of \$3,686.75
- G. Corridor Improvement Authority Meeting Minutes for December 15, 2023
- H. Request to advertise for bids for 2023 DSMI Service Line Verification Project, M-736
- I. Licenses New and Renewals submitted for February 6, 2023

- 6. RECOGNITION OF VISITING ELECTED OFFICIALS**
- 7. SPECIAL RECOGNITION/PRESENTATIONS:** None
- 8. PUBLIC HEARINGS:** None
- 9. COMMUNICATIONS:** None
- 10. SPECIAL LICENSES:** None
- 11. ACCOUNTING REPORTS:** None
- 12. BIDS:** None
- 13. ORDINANCES:** None

14. CITY ATTORNEY:

- A. Laurentian Village Water Bills

15. CITY MANAGER:

Economic Development and Planning

- A. Request to approve a mural to be located near the newly created dog park on the rear wall of the Excell Landscaping building located at 11000 Capital

Finance

- B. Resolution approving deficit elimination plans for the Sidewalk Program and Stormwater Utility Funds

Public Safety

- C. Request to fly the “Thin Blue Line Flag” at City Hall for Public Safety National Police Week May 14, 2023, through May 20, 2023

Department of Public Works

- D. Request to authorize the Public Works Department to participate in the Oakland County pre-bid contract for the purchase of a Public Safety vehicle with upfitting totaling \$60,328.34

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content thereof, as being true or accurate. “Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the city, vulgarity, or personal attacks on persons or institutions.” There is a three-minute time limit per speaker.

17. CALL TO THE COUNCIL

18. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities, and services. Accommodation to participate in a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
39th OAK PARK CITY COUNCIL
January 17, 2023
7:00 PM**

MINUTES

The meeting was called to order at 7:00 p.m. by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Edgar, Council Member Whitehead,
Council Member Burns (Arrived at 7:40 p.m.)

ABSENT: Council Member Radner

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris

APPROVAL OF AGENDA:

**CM-01-010-23 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS AMENDED
– APPROVED**

Motion by Edgar, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the agenda with the following addition:

- Add Item #15C – Request to appoint a new member to the Oak Park Youth Assistance Board

Voice Vote:	Yes:	McClellan, Edgar, Whitehead
	No:	None
	Absent:	Burns, Radner

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-01-011-23 (AGENDA ITEM #5A-I) CONSENT AGENDA - APPROVED

Motion by Whitehead, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular City Council Meeting Minutes for January 3, 2023 **CM-01-012-23**
- B. Library Board Meeting Minutes for October 18, 2022 and November 15, 2022
CM-01-013-23
- C. Parks and Recreation Commission Meeting Minutes for November 16, 2022 **CM-01-014-23**
- D. Request to approve Payment Application No. 5 for the 2022 Water Main Replacement Project, M-737, to Mark Anthony Contracting of Milford, Michigan for \$769,296.84
CM-01-015-23
- E. Request to advertise for bids for the 2023 Water Main and Road Reconstruction Project, M- 750 **CM-01-016-23**

- F. Request to advertise for bids for the 2023 Joint and Crack Sealing Project, M-734
CM-01-017-23
- G. Request to approve final Payment Application No. 4 for the 2021 Water Main Replacement Project, M-718 to Pamar Enterprises of New Haven, MI for \$5,000.00 **CM-01-018-23**
- H. Request to approve payment of invoice from SmithGroup for Parks and Recreation Master Plan Update and Comprehensive Asset Management Contract in the amount of \$16, 998.50
CM-01-019-23
- I. Licenses New and Renewals submitted for January 17, 2023 **CM-01-020-23**

**MERCHANT'S LICENSES – January 17, 2023
(Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
A HUSTLE FREE ZONE	25900 GREENFIELD RD 370	\$150.00	OFFICE
<u>RENEWALS (2022)</u>	<u>ADDRESS</u>	<u>FEE</u>	
SLOT SPEEDWAY USA INC	10200 CAPITAL AVE	\$150.00	RETAIL
GREAT LAKES LANDSCAPE	10631 CAPITAL AVE	\$150.00	LANDSCAPE DESIGN
MIDLAND EQUIPMENT CO	12771 CAPITAL AVE	\$150.00	TOOL RENTAL
IMPASTO	12930 CAPITAL AVE	\$150.00	ITALIAN FOOD TRUCK
D/A CENTRAL INC	13155 CLOVERDALE AVE	\$150.00	SECURITY COMPANY
ORCHARD DISTRIBUTORS LLC	21000 COOLIDGE HWY	\$150.00	WAREHOUSE
SB IMPORT & EXPORT LLC	21000 COOLIDGE HWY	\$150.00	TOBACCO WHOLESALE
EXPRESS COLLISION	21470 COOLIDGE HWY	\$150.00	AUTO BODY COLLISION
REMARKABLE REHAB	21675 COOLIDGE HWY 1B	\$150.00	OUTPATIENT CLINIC
OAK PARK URGENT CARE	24661 COOLIDGE HWY	\$150.00	URGENT CARE
COMERICA BANK INC	25555 COOLIDGE HWY	\$150.00	FINANCIAL INSTITUTION
LINCOLN COOLIDGE MARKET	25901 COOLIDGE HWY	\$150.00	MARKET
HAGOPIAN CLEANING SERV	14000 W EIGHT MILE RD	\$150.00	RUG CLEANING
DETECT-IT LLC	14251 W ELEVEN MILE RD	\$150.00	SOFTWARE DEVELOPMENT
ARKK ENGINEERING	14253 W ELEVEN MILE RD	\$150.00	SYSTEM DESIGN
MONAGHANS TOWING	21680 FERN AVE	\$150.00	TOWING
ONCOLOGY CLINICS PC	20770 GREENFIELD RD 1A	\$150.00	MEDICAL OFFICE
THE WELLNESS PLAN MEDICAL CENTERS	21040 GREENFIELD RD	\$150.00	PRIMARY HEALTHCARE
RAM JEWELRY	21600 GREENFIELD 105A	\$150.00	JEWELRY
MAGIC DISCOUNT JEWELRY	21600 GREENFIELD # 108	\$150.00	JEWELRY
GOLDEN HANDS OF REGINA	21700 GREENFIELD # 204	\$150.00	HAIR SALON
JOHN & KARONS HAIR AFFAIR	21700 GREENFIELD # 250	\$150.00	HAIR SALON
STEVE'S CREATIONS JEWELER	21700 GREENFIELD # 329	\$150.00	JEWELRY
SAMS DIAMONDS/BEST	21700 GREENFIELD # 354	\$150.00	JEWELRY
THE LABORATORY EXPRESS	21700 GREENFIELD # 490	\$150.00	HAIR BRAIDING
SHEAR DIRECTIONS	21700 GREENFIELD LL22	\$150.00	HAIR SALON
COMERICA BANK INC	25192 GREENFIELD RD	\$150.00	FINANCIAL INSTITUTION
QUALITY HEALTH CARE	25900 GREENFIELD # 138	\$150.00	HEALTHCARE TRAINING
HAPPINESS NOW HYPNOSIS	25900 GREENFIELD # 201	\$150.00	HYPNOTHERAPY
ALL ABOUT U MASSAGE	25900 GREENFIELD # 205	\$150.00	MASSAGE FACILITY
MONEY STRATEGIES & ASSOC	25900 GREENFIELD # 216	\$150.00	FINANCIAL PLANNING
AMERICAN PRESTIGE MARBLE & GRANITE	21000 HUBBELL AVE	\$150.00	GRANITE COUNTERTOPS
JTS DESIGN JEWELRY	15075 LINCOLN AVE # 119	\$150.00	JEWELRY
LIFE SKILLS RESIDENTIAL LLC	25640 LINCOLN TERRACE	\$150.00	PROFESSIONAL SERVICES
HAIR UNIQUE	8138 W NINE MILE RD	\$150.00	HAIR SALON
OAK-FERN GALLERIA LLC	8520 W NINE MILE RD	\$150.00	GALLERY
THE BODY STUDIO BODY BAR	8530 W NINE MILE RD B	\$150.00	BODY SCULPTING
IMPACT MEDIA CONSTRUCTION	8558 W NINE MILE RD	\$150.00	INSURANCE REPAIRS

**DAY CARE FACILITY REGISTRATION – January 17, 2023
(Subject to All Departmental Approvals)**

<u>RENEWALS (2022)</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>OWNER</u>
Inna Bevza	25310 Gardner	\$25.00	Inna Bevza
Sussex Home	22190 Sussex	\$25.00	Judith Alemnjug
Rita Jones	21681 Whitmore	\$25.00	Rita Jones
Ms. Dee Dee's Schoolhouse	22120 Whitmore	\$25.00	Deoundrea Keller
Diamond Care	12921 Oak Park Blvd.	\$25.00	Rene Goupayou
Ms. P's Child Care	23140 Sussex	\$25.00	Paulette Warren/Charlotte Nichols
Life Skills Residential- The Loop	25640 Lincoln Terrace #103	\$25.00	The Loop on Greenfield
St. Gianna Child Care	14411 Northfield Blvd.	\$25.00	Narendra S. Patell
Darlene Yancy-Price	23061 Beverly	\$25.00	Darlene Yancy-Price
Karzella Taylor	15160 Kenwood Street	\$25.00	Karzella Taylor

Voice Vote:	Yes:	McClellan, Edgar, Burns, Whitehead
	No:	None
	Absent:	Radner, Burns

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS:

(AGENDA ITEM #7A) Daniel Clark from Rehmann Robson presented the Fiscal Year Ended June 30, 2022 Comprehensive Annual Financial Report and the Independent Auditor's Communication.

(AGENDA ITEM #7B) Deputy City Manager Crystal VanVleck presented the End of Year Strategic Plan Report. A copy of the report is on file with the City Clerk.

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS:

**CM-01-021-23 (AGENDA ITEM #11A) APPROVAL FOR PAYMENT OF INVOICES
SUBMITTED BY GARAN, LUCOW, MILLER, P.C. FOR LEGAL
SERVICES IN THE TOTAL AMOUNT OF \$13,371.74 - APPROVED**

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve payment of invoices #602126 by Garan, Lucow, Miller P.C., for legal services rendered through December 31, 2022 in the total amount of \$13,371.74.

Roll Call Vote:	Yes:	McClellan, Edgar, Burns, Whitehead
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

BIDS: None

ORDINANCES: None

CITY ATTORNEY: No Report

CITY MANAGER:

Municipal Services/Engineering

CM-01-022-23 (AGENDA ITEM #15A) REQUEST TO APPROVE A CONTRACT EXTENSION OFFER FROM INSITUFORM TECHNOLOGIES USA LLC FOR THE 2023 SEWER LINING CONTRACT, M-749 FOR THE TOTAL AMOUNT OF \$392,163.80 - APPROVED

Motion by Whitehead, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the contract extension offer from Insituform Technologies USA LLC for the 2023 Sewer Lining Contract, M-749 for the total amount of \$392,163.80.

Roll Call Vote:	Yes:	McClellan, Edgar, Burns, Whitehead
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

City Engineer Grisamer summarized the request from Insituform Technologies USA LLC for a contract extension of the 2022 Sewer Lining Contract, M-730. Insituform indicated they would like to execute a one (1) year extension of their unit prices from this project to perform the 2023 Sewer Lining Contract, M-749. The contract allowed for one - one (1) year extension. This project will line sewers throughout the city that need repairs found through the cleaning and television program.

Administration

(AGENDA ITEM #15B) City Manager Tungate provided a statement in which he praised the exceptional daily efforts of members of the Public Safety Department and city staff and thanked them for their commitment and service to the City of Oak Park.

CM-01-023-23 (AGENDA ITEM #15C) Added to the Agenda. REQUEST TO APPROVE THE APPOINTMENT OF KIMBERLY SCHAAF TO THE OAK PARK YOUTH ASSISTANCE BOARD - APPROVED

Motion by Edgar, seconded by Burns, CARRIED UNANIMOUSLY, to approve the appointment of Kimberly Schaaf to the Oak Park Youth Assistance Board.

Voice Vote:	Yes:	McClellan, Edgar, Burns, Whitehead
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

Deputy City Manager VanVleck reported The Oak Park Youth Assistance has appointed Oak Park Library Director Kimberly Schaaf to the Board and is asking the local sponsors for approval.

CALL TO THE AUDIENCE:

Ksenia Milstein, 14400 Labelle St., expressed concerns about escalating violence in the area.

Kenneth Sherman, 23840 Jerome St., expressed concerns about blight issues regarding the vacant convent located on Oak Park Blvd.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:17 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: February 6, 2023

AGENDA #

SUBJECT: Request authorization to bid the 2023 Catch Basin Line Replacement Project, M-752.

DEPARTMENT: Municipal Services– Engineering – *KMG*

SUMMARY: Plans and specifications are nearly complete for the 2023 Catch Basin Line Replacement Project, M-752. This project is to replace deteriorated drainage pipes and structures within the City roadway with a focus on areas with deteriorated roadway as well.

FINANCIAL STATEMENT: Funding is available in the Water and Sewer Fund (592-18-550-970) for this project.

RECOMMENDED ACTION: It is recommended that the request to advertise for bids for the 2023 Catch Basin Line Replacement Project, M-752 be approved.

APPROVALS:

City Manager: _____

Department Director: *KMG*

Finance Director: _____

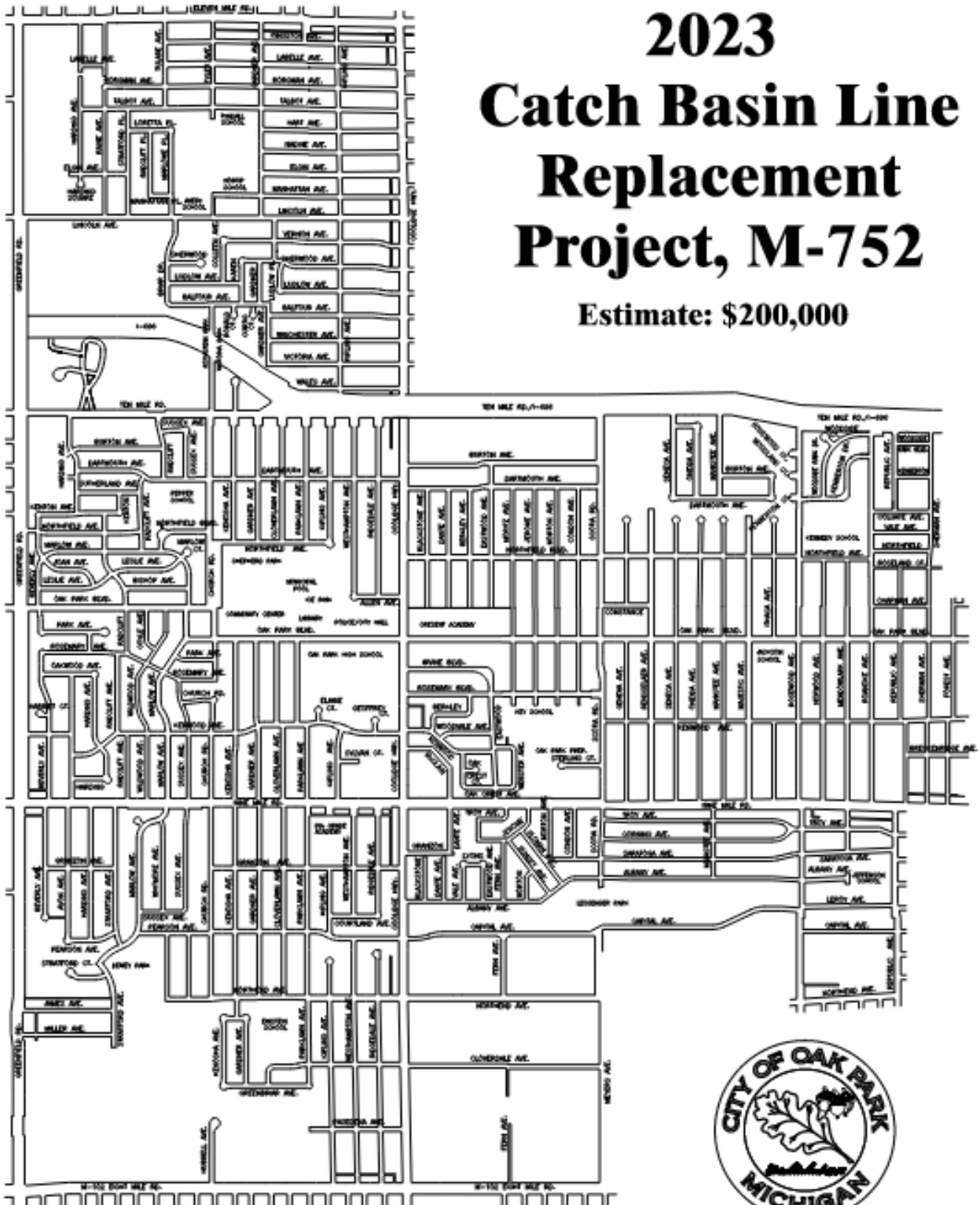
Legal: _____

EXHIBITS: Map of project

City of Oak Park

2023 Catch Basin Line Replacement Project, M-752

Estimate: \$200,000



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** February 6, 2023**AGENDA#****SUBJECT:** Final Payment Application No. 2 for the 2021 Catch Basin Line Replacement Project, M-725.**DEPARTMENT:** Municipal Services – Engineering *KMG***SUMMARY:** Attached is Final Payment Application No. 2 for the 2021 Catch Basin Line Replacement Project, M-725. This project is to replace deteriorated drainage pipes and structures within the City roadway. To date the project is 100% complete.**FINANCIAL STATEMENT:**

Original Contract Amount:	\$221,714.30
Proposed Change Order No. 1	<u>(\$ 17,606.32)</u>
New Contract Amount:	\$204,107.98
 Total Completed to Date:	 \$204,107.98
Less Retainage:	\$ 0.00
Net Earned:	\$204,107.98
Deductions:	\$ 0.00
Balance:	\$204,107.98
Payments to Date:	<u>\$199,107.98</u>
Amount Due Great Lakes Contracting:	\$ 5,000.00

RECOMMENDED ACTION: It is recommended Payment Application No. 2 for the 2021 Catch Basin Line Replacement Project, M-725 to Great Lakes Contracting of Waterford, MI be approved for the amount of \$5,000.00. Funding is available in the Water and Sewer Fund (Account #592-18.550.970) for this expenditure.**APPROVALS:**City Manager: ET Department Director: KMGDirector of Finance: SC Legal: NA

Budgeted:

EXHIBITS: Payment Application No. 2

PAYMENT APPLICATION

PROJECT: 2021 CATCH BASIN LINE REPLACEMENT PROJECT
 OWNER: CITY OF OAK PARK, MICHIGAN
 CONTRACTOR: GREAT LAKES CONTRACTING SOLUTIONS
 2300 EDINBURGH
 WATERFORD, MI 48328

JOB NUMBER: M-725
 APPLICATION NO.: 2 (FINAL)
 PERIOD ENDING: 1/12/2023

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY	UNIT	UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	REMOVE CONCRETE PAVEMENT MODIFIED	1,052	SYD	\$13.85	0.00	\$0.00	1,129.83	\$15,648.15
2	CONCRETE PAVEMENT W/INT CURB AND GUTTER 9" CONC. MODIFIED	1,032	SYD	\$67.10	0.00	\$0.00	1,107.23	\$74,295.13
3	SIDEWALK CONC. NON-REINFORCED 6" SIDEWALK/DRIVE APP MODIFIED	173	SFT	\$8.55	0.00	\$0.00	224.25	\$1,917.34
4	SIDEWALK CONC. NON-REINFORCED 4" SIDEWALK/DRIVE APP MODIFIED	0	SFT	\$6.75	0.00	\$0.00	81.50	\$550.13
5	ADJUSTING DRAINAGE STRUCTURES	29	EA	\$835.00	0.00	\$0.00	19.00	\$15,865.00
6	24" CURB AND GUTTER SECTION 7" CONCRETE NON REINFORCED	0	LFT	\$24.75	0.00	\$0.00	0.00	\$0.00
7	SEWER REMOVE LESS THAN 24"	525	LFT	\$15.00	0.00	\$0.00	494.00	\$7,410.00
8	SEWER 8" SCHEDULE 40 PVC PIPE TRENCH DETAIL B	77	LFT	\$65.50	0.00	\$0.00	69.00	\$4,519.50
9	SEWER 10" SCHEDULE 40 PVC PIPE TRENCH DETAIL B	393	LFT	\$77.55	0.00	\$0.00	374.00	\$29,003.70
10	SEWER 12" SCHEDULE 40 PVC PIPE TRENCH DETAIL B	55	LFT	\$95.00	0.00	\$0.00	51.00	\$4,845.00
11	AGGREGATE BASE UNDER 9" CONCRETE (6" 21AA CR. LIMESTONE)	1,032	SYD	\$11.80	0.00	\$0.00	868.74	\$10,251.13
12	DRAINAGE STRUCTURE REMOVING MODIFIED	1	EA	\$587.00	0.00	\$0.00	0.00	\$0.00
13	DRAINAGE STRUCTURE, 24" INLET MODIFIED	1	EA	\$1,200.00	0.00	\$0.00	0.00	\$0.00
14	DRAINAGE STRUCTURE, 48" DIAMETER MODIFIED	1	EA	\$2,520.00	0.00	\$0.00	0.00	\$0.00
15	DRAINAGE STRUCTURE COVER	750	LBS	\$1.85	0.00	\$0.00	760.00	\$1,406.00
16	SEWER TRAP, 12" AND UNDER	9	EA	\$450.00	0.00	\$0.00	8.00	\$3,600.00
17	SEWER TAP, 12" AND UNDER	2	EA	\$400.00	0.00	\$0.00	0.00	\$0.00
18	4" OR 6" PVC PIPE WITH BACKFILL	0	LFT	\$35.00	0.00	\$0.00	0.00	\$0.00
19	TUCK POINT DRAINAGE STRUCTURE	5	EA	\$750.00	0.00	\$0.00	3.00	\$2,250.00
20	CLASS A SODDING	117	SYD	\$30.00	0.00	\$0.00	0.00	\$0.00
21	CAST IN PLACE DETECTABLE/TACTILE WARNING SURFACE	20	SFT	\$20.00	0.00	\$0.00	10.00	\$200.00
22	MOBILIZATION, 5% MAX	1	LSUM	\$8,600.00	0.00	\$0.00	1.00	\$8,600.00
23	MINOR TRAFFIC DEVICES, 5% MAX	1	LSUM	\$7,500.00	0.00	\$0.00	1.00	\$7,500.00
24	PROJECT CLEAN UP, 5% MAX	1	LSUM	\$7,500.00	0.00	\$0.00	1.00	\$7,500.00
25	INSPECTION CREW DAYS	\$320	DAY	30	0.00	\$0.00	9.00	\$2,880.00
26	14531 NINE MILE SEWER REPAIR	0	LSUM	\$2,624.50	0.00	\$0.00	1.00	\$2,624.50
27	TOPSOIL, SEED, AND MULCH BLANKET	0	SYD	\$20.00	0.00	\$0.00	162.12	\$3,242.40

Period Total Amount: \$0.00 Amount to Date: \$204,107.98

Original Contract Amount: \$221,714.30
 Change Order No.1: -\$17,606.32
 New Contract Amount: \$204,107.98

Earnings This Period: \$0.00
 Total Earnings to Date: \$204,107.98
 Less Retainage: \$0.00
 Net Earned: \$204,107.98
 Deductions: \$0.00
 Balance: \$204,107.98
 Payments to Date: \$199,107.98

AMOUNT DUE GREAT LAKES CONTRACTING SOLUTIONS: \$5,000.00

Accepted By: Philip A. Sakalian
 Great Lakes Contracting Solutions

Date: Jan 12, 2023

Approved By: Kara M. Grisamer
 Kara Grisamer, City Engineer
 City of Oak Park, Michigan

Date: Jan 12, 2023



5D

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: February 6, 2023

AGENDA#

SUBJECT: Payment Application No. 1 for the 2022 Sewer and Catch Basin Cleaning & TV Inspection Project, M-747.

DEPARTMENT: Municipal Services – Engineering *KMG*

SUMMARY: Attached is Payment Application No. 1 for the 2022 Sewer and Catch Basin Cleaning & TV Inspection Project, M-747. This project is cleaning and inspecting the sewers and catch basins in the area shown on the attached map. To date the project is 44% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	\$273,600.00
Total Completed to Date:	\$ 96,162.00
Less Retainage:	\$ 9,616.20
Net Earned:	\$ 86,545.80
Deductions:	\$ 0.00
Balance:	\$ 86,545.80
Payments to Date:	\$ 0.00
Amount Due Doetsch Environmental:	\$ 86,545.80

RECOMMENDED ACTION: It is recommended Payment Application No. 1 for the 2022 Sewer and Catch Basin Cleaning & TV Inspection Project, M-747 to Doetsch Environmental of Warren, MI be approved for the amount of \$86,545.80. Funding is available in the Water and Sewer Fund (Account #592-18.550.970) for this expenditure.

APPROVALS:

City Manager: ET Department Director: KMG

Director of Finance: SC Legal: NA

Budgeted:

EXHIBITS: Payment Application No. 1, Project Map

PAYMENT APPLICATION

PROJECT: 2022 SEWER & CATCH BASIN CLEANING & TV INSPECTION PROJECT

OWNER: CITY OF OAK PARK, MICHIGAN

CONTRACTOR: DOETSCH ENVIRONMENTAL SERVICES
21221 MULLIN AVENUE
WARREN, MI 48089

JOB NUMBER: M-747

APPLICATION NO.: 1

PERIOD ENDING: 1/20/2023

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY		UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	Medium 8" Sewer Cleaning & TV Inspection	7,000	LFT	\$1.75	0	\$0.00	0	\$0.00
2	Medium 10" Sewer Cleaning & TV Inspection	5,200	LFT	\$1.75	2,692	\$4,711.00	2,692	\$4,711.00
3	Medium 12" Sewer Cleaning & TV Inspection	30,600	LFT	\$1.75	19,793	\$34,637.75	19,793	\$34,637.75
4	Medium 15" Sewer Cleaning & TV Inspection	21,300	LFT	\$2.00	13,737	\$27,474.00	13,737	\$27,474.00
5	Medium 18" Sewer Cleaning & TV Inspection	12,300	LFT	\$2.00	7,244	\$14,488.00	7,244	\$14,488.00
6	Medium 21" Sewer Cleaning & TV Inspection	3,200	LFT	\$2.25	1,842	\$4,144.50	1,842	\$4,144.50
7	Medium 24" Sewer Cleaning & TV Inspection	4,400	LFT	\$2.25	1,962	\$4,414.50	1,962	\$4,414.50
8	Medium 27" Sewer Cleaning & TV Inspection	2,600	LFT	\$2.25	621	\$1,397.25	621	\$1,397.25
9	Medium 30" Sewer Cleaning & TV Inspection	2,700	LFT	\$3.00	1,021	\$3,063.00	1,021	\$3,063.00
10	Medium 33" Sewer Cleaning & TV Inspection	500	LFT	\$4.00	189	\$756.00	189	\$756.00
11	Medium 36" Sewer Cleaning & TV Inspection	2,900	LFT	\$4.00	269	\$1,076.00	269	\$1,076.00
12	Medium 42" Sewer Cleaning & TV Inspection	900	LFT	\$4.00	0	\$0.00	0	\$0.00
13	Catch Basin Lead Cleaning & TV Inspection	16,300	LFT	\$2.50	0	\$0.00	0	\$0.00
14	Catch Basin Structure Cleaning	630	EA	\$50.00	0	\$0.00	0	\$0.00
15	Sewer Lateral Protruding Lead Cutting	10	EA	\$100.00	0	\$0.00	0	\$0.00
16	Gate Well Structure Cleaning	100	EA	\$100.00	0	\$0.00	0	\$0.00

Period Total Amount: \$96,162.00 Amount to Date: \$96,162.00

Original Contract Amount: \$273,600.00

Earnings This Period: \$96,162.00

Total Earnings to Date: \$96,162.00

Less Retainage: \$9,616.20

Net Earned: \$86,545.80

Deductions: \$0.00

Balance: \$86,545.80

Payments to Date: \$0.00

AMOUNT DUE DOETSCH ENV. SERVICES: \$86,545.80

Accepted By: Sean Schottorfer
Doetsch Environmental Services

Date: Jan 27, 2023

Approved By: Kara M. Grisamer
Kara Grisamer, City Engineer
City of Oak Park, Michigan

Date: Jan 27, 2023

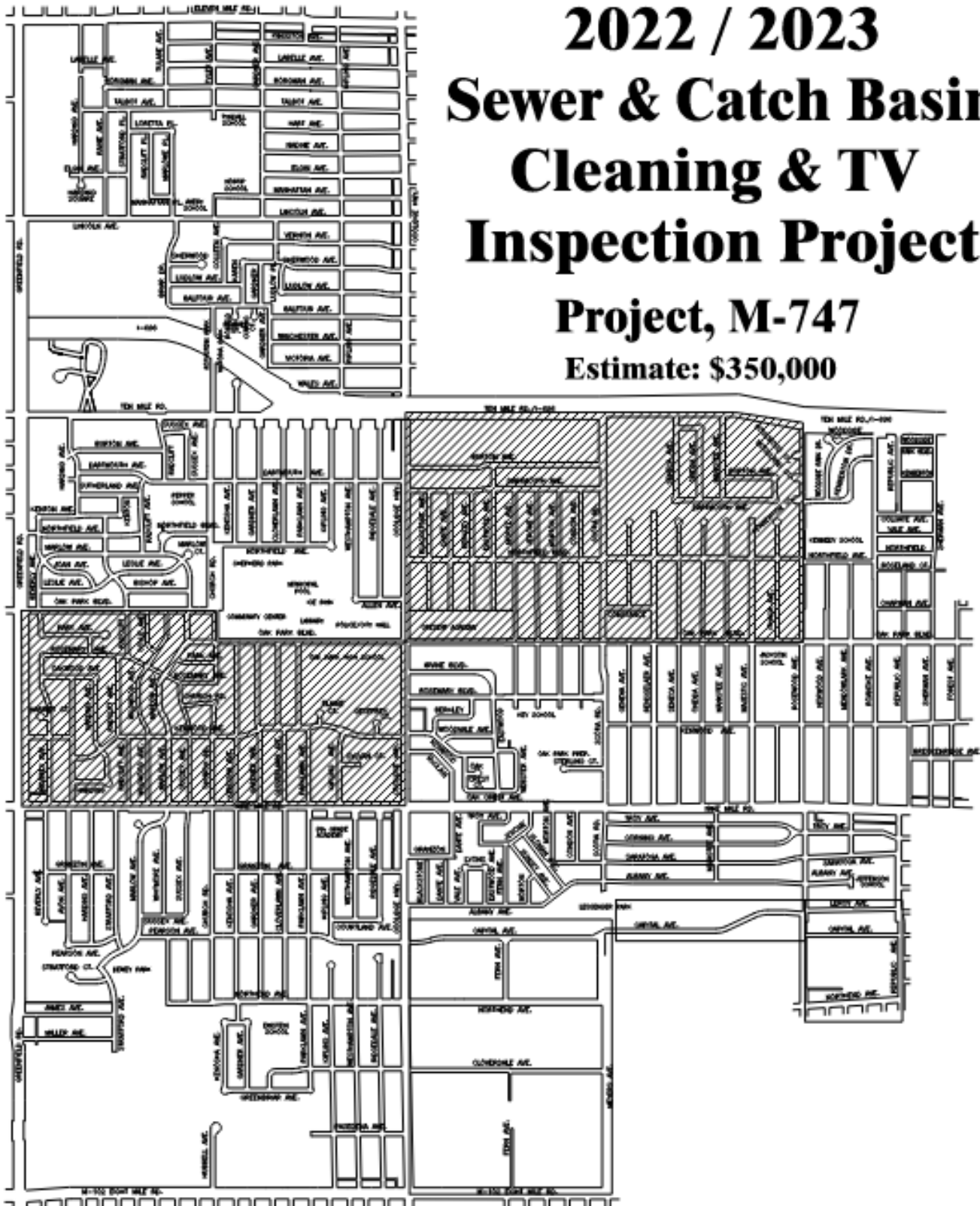
City of Oak Park

2022 / 2023

Sewer & Catch Basin Cleaning & TV Inspection Project

Project, M-747

Estimate: \$350,000





BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: February 6, 2023

AGENDA #

SUBJECT: Proposed payment request for Traffic Engineering Consulting Services.

DEPARTMENT: Municipal Services – Engineering *KMG*

SUMMARY: Attached is a request for payment for membership in the Transportation Improvement Association (TIA).

FINANCIAL STATEMENT: Funding is available in the Major and Local Streets accounts 202-18-479-801 (60%) and 203-18-479-801 (40%).

RECOMMENDED ACTION: It is recommended that the membership in the TIA be approved for the total amount of \$11,320.00. Funding is available in the above listed accounts.

APPROVALS:

City Manager: _____ET_____ Department Director: _____*KMG*_____

Finance Director: _____SC_____ City Attorney: _____N/A_____

Budgeted ☐

EXHIBITS: Invoice



INVOICE

DATE	TERMS	INVOICE #
1/24/2023	NET 30	4236

BILL TO:

Steve Cooper, Director
Oak Park Department of Public Safety
13800 Oak Park Blvd.
Oak Park, MI 48237

DESCRIPTION	QTY	RATE	AMOUNT
MEMBERSHIP - GOVERNMENT (2023) Thank you for your continued commitment to saving lives and preventing injuries through supporting our award-winning transportation safety engineering, education, and enforcement services!		11,320.00	11,320.00
		TOTAL	\$11,320.00

Phone #	Fax #
(248) 334-4971	(248) 475-3434

PLEASE MAIL PAYMENT TO:

TRANSPORTATION IMPROVEMENT ASSOCIATION
100 E. BIG BEAVER RD., SUITE 910
TROY, MI 48063



TRANSPORTATION IMPROVEMENT ASSOCIATION

100 E. Big Beaver Rd., Suite 910, Troy, Michigan 48063

Office (248) 334-4971 • Fax (248) 475-3434

www.tiasafety.us

BOARD OF DIRECTORS

EXECUTIVE COMMITTEE

Chairman

DENNIS G. KOLAR, P.E.

Managing Director

Road Commission for Oakland County

Vice Chairman

KIRK MORRIS

Executive Vice President

Chief Strategy Officer

Joyson Safety Systems

Secretary

JENNIFER L. WHITTEAKER

Regional Manager

Corporate & Government Affairs

DTE Energy Company

Treasurer

MARTIN J. OLEJNIK, CPA

Partner

Plante Moran

PETER E. AUGER, MPA, CCM

City Manager

City of Novi

JIM BARBALESSO

Senior Vice President

Intelligent Transportation Systems

HNTB Infrastructure Solutions

RON FOWKES

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Road Commission for Oakland County

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Global Director of Safety

Ford Motor Company

J. DAVID VANDERVEEN

Director of Central Services (Ret.)

Oakland County

CHIEF EXECUTIVE OFFICER

JIM SANTILLI

TRUSTEES

PAUL C. AJEGBA, P.E.

Director

Michigan Department of Transportation

MICHAEL J. BOUCHARD

Sheriff

Oakland County

DAVID COULTER

County Executive

Oakland County

COL. JOSEPH M. GASPER

Director

Michigan State Police

BARBARA ROSSMANN

President and Chief Executive Officer

Henry Ford Macomb Hospitals

Chief Nursing Officer

Henry Ford Health System

RAPHAEL WASHINGTON

Sheriff

Wayne County

ANTHONY M. WICKERSHAM

Sheriff

Macomb County

January 24, 2023

Director Steve Cooper

Director of Public Safety

Oak Park Department of Public Safety

14000 Oak Park Boulevard

Oak Park, Michigan 48237

Dear Director Cooper:

Enclosed you will find an invoice for the Transportation Improvement Association's (TIA) government membership (01/01/2023 - 12/31/2023). Membership dues for cities and villages are based on Act 51 funds (0.5%). This formula, which allows for fluctuations in revenue experienced by the municipalities, was recommended by the Oakland County City Managers Association more than 30 years ago. Membership dues for townships are based on population and participation of the county road agency. Although Act 51 funding increased significantly during prior years, TIA opted to do minor occasional increases as a result of the deteriorating roads. The current membership rates that are based on Act 51 funds reflect a 25% reduction.

As a member of TIA, a shared transportation safety service, you have access to a variety of engineering, education, and enforcement services. These services are your resource to help save lives, prevent injuries, and improve mobility in your community and throughout Michigan. Your membership includes the use of our licensed traffic engineer and data collection unit, various traffic safety evaluations (i.e. axle classification, crash data analysis, cut-through traffic, gap, on-street and off-street parking capacity, pedestrian and bicycle, review of traffic control plans and traffic impact, school, sight distance, speed limit, stop/yield sign, traffic calming, turning movement, vehicle classification, volume, etc.), education seminars for your employees and community, traffic safety public awareness campaigns, and much more. TIA also applies for and manages law enforcement and teen program grants annually, which benefit many communities.

We're also pleased to provide your community with access to TIA's Traffic Crash Analysis Tool (TCAT). TCAT is a comprehensive web-based traffic crash analysis program that was designed for the detailed study of traffic crashes at any location within the state of Michigan. The program receives a weekly update of data from the Michigan State Police, which guarantees TCAT users are able to analyze the most up-to-date crash data. TCAT has the ability to search various types of locations for specific data, view crash statistics for several categories, interact with a map to obtain detailed crash statistics and other information pertaining to a location, view collision diagrams, review UD-10 crash report images, and create intersection and road segment ranking reports for a comparative analysis. As part of our ongoing commitment to providing you with the best transportation safety resources, TIA is constantly performing updates to ensure we maintain our position of having one of the most advanced traffic crash data systems in the world. TIA recently authorized a nearly \$70,000 project to integrate TCAT with the Michigan Department of Transportation's (MDOT) road network GIS database - ESRI Roads and Highways (R&H). The project was needed due to the State of Michigan discontinuing Framework for the roads and highways database.

TIA made tremendous progress during 2022. We collected traffic data (volume, speed, classification, turning movement, pedestrian count, etc.) at more than 1,215 locations. TIA also completed more than 106 traffic engineering studies, produced 185 traffic crash reports, and provided information to numerous government agencies. In addition, millions of people were educated on a variety of traffic safety topics through TIA's Drive Safe for the Holidays hourly radio traffic safety messages, student distracted driving awareness billboard competition, and other public education initiatives. Virtual seminars were also offered to TIA's government and corporate members, and enforcement mobilizations were coordinated. Six Radar speed signs, which are capable of collecting data, were purchased and may be borrowed by law enforcement agencies.

During 2023, TIA will be assembling a team to review electric vehicle safety. We will also implement monthly virtual seminars for government employees, beginning in March, and offer TCAT training. TIA will send traffic crash summaries and FACT (Facts About Controlling Traffic) sheets by e-mail. To assist with our transition to a paperless process, please complete and return the enclosed Contact Form.

As indicated in the enclosed letters from Oakland County Sheriff Michael Bouchard and Road Commission for Oakland County Managing Director Dennis Kolar, TIA has made significant contributions since 1967 and still continues to have tremendous value. Our team, which includes engineering and law enforcement experts, has more than 100 years of combined experience.

Thank you for your commitment to public safety. We look forward to continuing to provide you with valuable transportation safety engineering, education, and enforcement resources to save lives, prevent injuries, and improve mobility.

Respectfully,

JIM SANTILLI
Chief Executive Officer

MONICA YESH
Chief Operating Officer

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** February 6, 2023**SUBJECT:** Payment of Invoice from SmithGroup for Parks and Recreation Master Plan Update and Comprehensive Asset Management Contract**DEPARTMENT:** City Manager's Office / Recreation**SUMMARY:** Attached is an invoice from SmithGroup for the Parks and Recreation Master Plan Update and Comprehensive Asset Management Contract in the amount of \$3,686.75.**FINANCIAL STATEMENT:** Funding (\$125,000) is available in the General Fund (101-19.752-818.000).

Original Contract Amount:	\$119,235.00
Amended Contract Amount (<i>approved 4/4/22</i>):	\$124,735.00
Total Payments to date:	\$113,674.75
Amount Due:	\$3,686.75
Balance:	\$7,373.50

RECOMMENDED ACTION: It is recommended that City Council approve the invoice payment to SmithGroup.**APPROVALS:**

City Manager: _____ SC _____

Department Director: _____ CV _____

Director of Finance: _____ SC _____

Budgeted: Yes ☐**EXHIBITS:**

SmithGroup Invoice

INVOICE

SMITHGROUP

SMITHGROUP, INC

201 Depot Street, Second Floor
Ann Arbor, MI 48104
T 734.669.2736 F 313.442.8395
smithgroup.com

January 27, 2023

Project No: 13795

Invoice No: 0168710

Invoice Total	\$3,686.75
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Crystal VanVleck
City Manager of Community Services
City of Oak Park, Michigan
City Hall
14000 Oak Park Blvd
Oak Park, MI 48237

Professional Services from November 26, 2022 to December 30, 2022

Contract	000	City of Oak Park Parks and Recreation Master Plan Updates
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Fee

Billing Phase	Fee	Percent Complete	Total Earned	Previous Fee Billing	Current Fee Billing
Original Scope and Fee	73,735.00	90.00	66,361.50	62,674.75	3,686.75
Additional Stakeholder Engagement	18,000.00	100.00	18,000.00	18,000.00	0.00
Enhanced Statistical Community Survey	12,500.00	100.00	12,500.00	12,500.00	0.00
Four Additional Park Site Plans	15,000.00	100.00	15,000.00	15,000.00	0.00
Dewey Park	5,500.00	100.00	5,500.00	5,500.00	0.00
Total Fee	124,735.00		117,361.50	113,674.75	3,686.75
Total Fee					3,686.75
Total this Contract					\$3,686.75
Total this Invoice					<u>\$3,686.75</u>

Outstanding Invoices

Number	Date	Balance
0168036	12/28/2022	16,998.50
Total		16,998.50

"BE GREEN" - to receive your invoices via e-mail,
please contact Kim at the number above

SmithGroup PM

Mark Woodhurst

DUE AND PAYABLE UPON RECEIPT

Electronic Payments: SmithGroup, Comerica Bank (CMCA) #072000096, Account #1840094476



CITY OF OAK PARK

Corridor Improvement Authority

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Carolyn Burns
Solomon Radner
Shaun Whitehead
City Manager
Erik Tungate

CITY OF OAK PARK CORRIDOR IMPROVEMENT AUTHORITY BOARD MEETING MINUTES DECEMBER 15, 2022

The meeting was called to order at 12:10 p.m. in the Executive Conference Room, City Hall, 14000 Oak Park Blvd, Oak Park, MI 48237 by Kimberly Marrone and roll call was made.

PRESENT: Chairperson Attisha
Board Member Jones
Board Member Peteet
Mayor McClellan

ABSENT: Board Member Shamily
Vice Chairperson DeVergilio

OTHERS PRESENT: Economic Development and Planning Director Kim Marrone
Economic Development and Planning Specialist Salam Habhab
Deputy City Clerk Jo Lynn Williams

3. APPROVAL OF AGENDA OF DECEMBER 15, 2022

MOTION by McClellan, SECONDED by Jones to approve the agenda for December 15, 2022 as submitted.

VOTE: Yes: All
No: None

MOTION CARRIED

4. APPROVAL OF MINUTES OF NOVEMBER 17, 2022

MOTION by Attisha, SECONDED by McClellan, to approve the minutes of November 17, 2022 as submitted.

VOTE: Yes: All
No: None

MOTION CARRIED

5. PUBLIC COMMENT: None.

6. UNFINISHED BUSINESS:

A. Urban Main Committee- Organization

Kim Marrone made mention that this item was tabled at the last meeting after the presentation was given. She then opened the table for nominations. Mayor McClellan volunteered to be the chair.

MOTION by Attisha, SECONDED by Peteet, to appoint Mayor McClellan to be the chair of the Organization committee.

VOTE: Yes: All
 No: None

MOTION CARRIED

7. NEW BUSINESS:

A. Budget Amendment for Housing Study

Kim Marrone and her department have been talking with Plante Moran about having them do two housing studies within the Corridor Improvement Authority. One of the studies will focus on senior housing. The study will determine what the demand is in the area for senior housing and what kind of senior housing is desired. The study results will be used for marketing, to attract developers.

The other part of the study will be a mixed-use housing study, meaning having locations with retail on the ground level and housing above. This study will determine what commercial business may be placed in the area and what people want to see as well as what type of housing would be needed (studio, one bedroom, two bedrooms or etc.) and it would also determine if it would be beneficial to create condos to sell or would it be a better idea to have apartments instead. Again, the study outcomes will be used as a marketing plan/tool to attract developers.

The total cost of the study is not to exceed \$52,500. The Redevelopment Ready Community program will give \$30,250 towards the project, so the CIA will need to pay the \$22,250. Kim asked the board to approve a budget amendment to allow them to move forward with the study.

MOTION by McClellan, SECONDED by Attisha, to approve the budget amendment for contractual services line item for \$22,250 which would allow Plante Moran to move forward with the housing study.

ROLLCALL VOTE:

Board Member Jones- Yes
Board Member Peteet- Yes
Mayor McClellan -Yes
Chairperson Attisha - Yes

MOTION PASSES

8. FINANCIAL REPORT: NO CHANGE, NO MONEY WAS SPENT

9. BOARD MEMBER COMMENT: Mayor McClellan shared that Board Member Shamily- Vibrant Vizionz won the Main Street Oakland County small business contest.

10. ADJOURNMENT

Kim Marrone adjourned the meeting at 12:38 p.m.

Jo Lynn Williams, Deputy City Clerk

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** February 6, 2023**AGENDA #****SUBJECT:** Request authorization to bid the 2023 DSMI Service Line Verification Project, M-736**DEPARTMENT:** Public Works - *DED*

SUMMARY: Bid documents are being prepared for the 2023 DSMI Service Line Verification Project, M-736. This project will randomly select approx. 370 homes to have their water service line material verified. This is part of a state mandated (EGLE) project to determine if municipalities have any lead service lines. The complete DSMI report is due January 1, 2025. Working on this project this year will again keep us ahead of schedule with regards to lead and copper and overall water quality.

FINANCIAL STATEMENT: The city has received a \$180,981.00 DWAM grant to cover the cost of this project. Funding is available in the FY 2022-23 Water / Sewer account (592-18.538-970.000) this expenditure.

RECOMMENDED ACTION: It is recommended that the request to advertise for bids for 2023 DSMI Service Line Verification Project, M-736 be approved. Funding is available in the Water / Sewer fund for this expenditure.

APPROVALS:

City Manager: _____ ET _____

Department Director: _____ *DED* _____

Finance Director: _____ SC _____

Legal: _____ N/A _____

Budgeted: ☐

EXHIBITS: None

MERCHANT'S LICENSES - FEBRUARY 6, 2023

(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEES	BUSINESS TYPE
US PRINTING AND PACKAGING LLC	21350 COOLIDGE HWY	\$150.00	PRINTING COMPANY
COOLIDGE CAFÉ #1	13400 W NINE MILE RD	\$150.00	RESTAURANT

RENEWALS FOR 2022	ADDRESS	FEES	BUSINESS TYPE
ERNIES MARKET	8500 CAPITAL AVE	\$ 150.00	RESTAURANT
HUNTINGTON CLEANERS	8775 CAPITAL	\$ 150.00	DRYCLEANER
PERSONAL UNIFORM SERVICE	10100 CAPITAL AVE	\$ 150.00	LAUNDRY SERVICES
RYAN POLISHING CORPORATION	10707 CAPITAL	\$ 150.00	OFFICE
RILEY PEARSON FINANCIAL SERVICES	10831 CAPITAL 200	\$ 150.00	INSURANCE AGENCY
SFT FOODS LLC	12930 CAPITAL AVE	\$ 187.50	RETAIL
A-1 AUTO DETAILING LLC	13001 CAPITAL AVE 102	\$ 187.50	DETAIL AUTO SHOP
LIVE SMART	13305 CAPITAL AVE # 600	\$ 150.00	MANUFACTURER
KERR PUMP AND SUPPLY	12880 CLOVERDALE	\$ 187.50	MANUFACTURER
BIBA INTERNATIONAL INC	13220 CLOVERDALE AVE A	\$ 150.00	WHOLESALE
AUDITORY INSTRUMENTS INC	13261 CLOVERDALE AVE	\$ 150.00	AUDITORY EQUIPMENT
CHETS RENT-ALL	20800 COOLIDGE HWY	\$ 150.00	EQUIPMENT RENTAL
CLEAR PATH COMMUNICATIONS LLC	21380 COOLIDGE HWY B	\$ 150.00	WAREHOUSE
KML COMMUNICATIONS INC	21380 COOLIDGE HWY B	\$ 187.50	WAREHOUSE
UNIQUE GIFTS BY ANGELLETTIA	22101 COOLIDGE	\$ 150.00	RETAIL
9 OAKS GRILL	22110 COOLIDGE HWY	\$ 150.00	RESTAURANT
MOTOR CITY TAX PROFESSIONALS	22128 COOLIDGE HWY	\$ 187.50	OFFICE
TMOBILE	22150 COOLIDGE HWY	\$ 150.00	PHONE SITE
SVS VISION	23055 COOLIDGE HWY	\$ 150.00	RETAIL
FOR KIDS ONLY	23101 COOLIDGE HWY	\$ 150.00	RETAIL
PROFESSIONAL BEAUTY CENTER	23150 COOLIDGE HWY	\$ 187.50	RETAIL
SASSY NAILS	24750 COOLIDGE HWY	\$ 187.50	SALON
SPEEDWAY LLC #8814	24771 COOLIDGE HWY	\$ 150.00	GAS STATION
AQUATIC SOLUTIONS PHYSICAL THERAPY	25591 COOLIDGE	\$ 150.00	OUTPATIENT MEDICAL FACILITY
DEBORAH HECHT LLC	25907 COOLIDGE HWY	\$ 150.00	ART COMPANY
HAIR MOOD SALON	26035 COOLIDGE HWY	\$ 187.50	SALON
VALHALLA KRAV MAGA	26039 COOLIDGE	\$ 150.00	FITNESS CENTER
TUBBYS	13740 W EIGHT MILE RD	\$ 187.50	RESTAURANT
FOUR SEASONS GARDEN CENTER	14471 W ELEVEN MILE RD	\$ 150.00	LANDSCAPE DESIGN
ROYAL CREST INC	14851 W ELEVEN MILE RD	\$ 150.00	MANUFACTURER
BOLLINGER MOTORS INC	14925 W ELEVEN MILE RD	\$ 150.00	TRUCK COMPANY
HJ PAWN AND EXCHANGE LLC	21380 GREENFIELD RD	\$ 150.00	PAWN SHOP

HER CHIC APPEAL LLC	21700 GREENFIELD RD # 105	\$	150.00	RETAIL
GADGET DROP REPAIR LLC	21700 GREENFIELD RD # 116	\$	150.00	PHONE REPAIR
EMAGINATIONS	21700 GREENFIELD #123	\$	187.50	OFFICE
METROPOLITAN REHAB CLINICS	21700 GREENFIELD RD # 130	\$	187.50	MEDICAL TREATMENT
ALL WELL PHYSICAL THERAPY AND REHAB	21700 GREENFIELD RD # 257	\$	150.00	REHAB SERVICES
DIAMOND STAR FINE JEWELRY INC	21700 GREENFIELD RD # 322	\$	187.50	JEWELRY STORE
AURA DIAMOND AND JEWELRY CORP	21700 GREENFIELD RD # 347	\$	187.50	JEWELRY STORE
TRUST JEWELERS	21700 GREENFIELD RD # 361	\$	187.50	JEWELRY STORE
B-UNIQUE HAIR BOUTIQUE LLC	21700 GREENFIELD RD # 412	\$	187.50	RETAIL
K & S DESIGN JEWELRY	21700 GREENFIELD RD # 477	\$	150.00	JEWELRY STORE
ANOTHER LEVEL UNISEX SALON	21700 GREENFIELD RD # LL17	\$	187.50	SALON
WICKSUP CANDLE CO LLC	21700 GREENFIELD RD # LL5	\$	187.50	RETAIL
CREATIVE STROKES ART CO	21700 GREENFIELD RD # LL6	\$	150.00	STUDIO
MICHIGAN AMBULATORY SURGICAL CENTER	22000 GREENFIELD RD	\$	150.00	SPECIALTY SURGICAL CENTER
SALON RENU	23300 GREENFIELD RD # 207	\$	150.00	SALON
HUTCHS JEWELRY INC	23400 GREENFIELD RD	\$	150.00	JEWELRY STORE
SUKHOTHAI RESTAURANT	25226 GREENFIELD RD	\$	187.50	RESTAURANT
PREMIER TUXEDO	25234 GREENFIELD RD	\$	150.00	RETAIL
DIAMOND NAILS & SPA INC	25238 GREENFIELD RD	\$	187.50	NAIL SALON
BORENSTEINS	25242 GREENFIELD RD	\$	150.00	BOOKSTORE
LAW OFFICES OF IVAN L. LAND PC	25900 GREENFIELD RD # 210	\$	187.50	LAW OFFICE
AUTO PRO TECHNICAL RECRUITING	25900 GREENFIELD RD # 232	\$	150.00	TECHNICAL RECRUITER
PENELOPES HOUSE CLEANING	25900 GREENFIELD RD # 255	\$	150.00	CLEANING SERVICES
ADVANCED INSURANCE CONCEPTS OF MICHIGAN	25900 GREENFIELD RD # 361	\$	150.00	OFFICE
S & S II CHARTER & TOURS	25900 GREENFIELD RD # 362	\$	187.50	TRANSPORTATION
LUTHERAN CHILD AND FAMILY SERVICES	25900 GREENFIELD RD # 401	\$	187.50	NONPROFIT FAMILY SERVICES
BOOK BEAT	26010 GREENFIELD RD	\$	150.00	RETAIL
BREAD BASKET DELI INC	26052 GREENFIELD RD	\$	187.50	DELI
CONSERVATIVE CUTS	26090 GREENFIELD RD	\$	187.50	BARBERSHOP
DOLLAR CASTLE	26096 GREENFIELD RD	\$	150.00	RETAIL
LEE BEAUTY SUPPLY	26118 GREENFIELD RD	\$	150.00	RETAIL
PRAIRIE FARMS DAIRY INC	21631 MEYERS	\$	150.00	DISTRIBUTOR
GREAT HANDS MASSAGE	8230 W NINE MILE RD	\$	150.00	MASSAGE FACILITY
TAI FAI	8505 W NINE MILE RD	\$	150.00	RESTAURANT
ONE-STOP CASH ADVANCE	8530 NINE MILE A	\$	187.50	CASH ADVANCE
BASEMENT CUTS BARBERSHOP	8560 W NINE MILE RD	\$	150.00	BARBERSHOP
NEIGHBOR OAK PARK	8600 W NINE MILE RD	\$	150.00	GAS STATION
E Z PETROLEUM 4 INC	13551 W NINE MILE RD	\$	150.00	GAS STATION
HAPPYS PIZZA #7	13700 W NINE MILE RD	\$	150.00	PIZZA RESTAURANT
NATIONAL TIME & SIGNAL CORP	21800 WYOMING	\$	187.50	MANUFACTURER
UNIQUE FURNITURE	21820 WYOMING PL	\$	150.00	FURNITURE STORE

DAY CARE FACILITY REGISTRATION - FEBRUARY 6, 2023

(Subject to All Departmental Approvals)

NAME	ADDRESS	FEE	OWNER
ROCKIE'S LITTLE ANGELS DAY CARE	23571 BEVERLY	\$ 31.25	JOHLENNA GUYTON
SABINA DAVYDOVA	13670 LUDLOW	\$ 25.00	SOBINA DAVYDOVA
CONNIE BROWN	13541 BURTON	\$ 31.25	CONNIE BROWN

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** February 6, 2023**AGENDA #****SUBJECT:** Mural Approval 11000 Capital – Dog Park**DEPARTMENT:** Economic Development and Planning

SUMMARY: The mural ordinance requires all murals to be approved by City Council. The Mural review board is responsible for making a recommendation to City Council and is comprised of the Economic Development and Planning Director, Mayor and local artist Robert Mirek. The board recently met to review the mural to make sure it is in compliance with the City ordinance. The cost is to be paid by The family and friends of Idan Phillips. The artist is Joey Salamon from Oak Park who has an impressive resume of projects included in your packet.

The board decided it meets all guidelines and is recommending to City Council to approve the mural to be located near the newly created dog park on the rear of the Excell Landscaping located at 11000 Capital.

FINANCIAL STATEMENT: N/A**RECOMMENDED ACTION:** Approve the mural for 11000 Capital**APPROVALS:**

City Manager: _____ ET _____ Department Director: _____ KM _____

Director of Finance: _____ SC _____ Legal: _____ CK _____

Budgeted: ☐**EXHIBITS:** application, rendering, and approvals



Application Mural Program

Applicants must submit an application to the Economic Development and Communications Department. All applications will be reviewed to determine if the proposed mural is a sign, art mural, or limited reference art mural. Upon determination by the Economic Development Director that it meets all city ordinances it will be presented to City Council for final approval.

Contact Information

Lead Artist's Name

Joseph "Joey" Salamon

Artist's Mailing Address

24650 Westhampton St.

City/State/Zip

Oak Park, MI 48237

Home Phone

Cell Phone

989.859.7070

Email

jsalamonj@gmail.com

Website

www.joeysalamon.art

Applicant's Name (if different from artist)

Applicant's Mailing Address

City/State/Zip

Home Phone

Cell Phone

Email

Website

Proposed mural location (street address/intersection)

Project Start Date Spring 2023 Proposed Completion Date Spring 2023

Mail/Deliver application to: **City of Oak Park**
Economic Development and Communications Dept.
14300 Oak Park Blvd.
Oak Park, MI 48237

Required supplemental materials:

Resume of each artist involved in project

9 copies of one color image of proposed mural

Letter of support from building owner including commitment to sign Art Easement Agreement

FOR OFFICIAL USE ONLY

Application received (month/date/year) _____

Presented to City Council (month/date/year) _____

Deferred

Approved

Not Approved

JOSEPH "JOEY" SALAMON / b. 1988, Lafayette, IN. / Lives in Oak Park, MI and works in Detroit, MI.

EDUCATION Grand Valley State University / Bachelor of Fine Arts, Illustration (2010)

MURALS (select works within past five years)

2022

- "Bright Walls Mural Festival" (Jackson, MI)
- DO:BETTER headquarters (Ann Arbor, MI)
- Blackbook Bar (Palm Springs, CA)
- City of Marquette, MI, one collaborative exterior street mural with artist Ivan Montoya (Marquette, MI)
- Detroit Hispanic Development Corporation (Detroit, MI)
- City of Ferndale / Jars Cannabis (Ferndale, MI)

2021

- City of Sarasota, FL / Project Pride SRQ (Sarasota, FL)
- Ann Arbor Art Center (Ann Arbor, MI)
- Rainbow Bridge Community (Cornville, AZ)
- The Mall at University Town Center (Sarasota, FL)
- City of Midland, MI, two collaborative exterior murals with artist Cam DeCausin (Midland, MI)
- Iron Fish Distillery / Up North Pride (Thompsonville, MI)
- Grand Rapids Public Library (Grand Rapids, MI)
- Detroit75 Kitchen (Detroit, MI)
- Breakaway Music Festival (Grand Rapids, MI)

2020

- City of Chandler, one collaborative exterior mural with artist Cam DeCausin (Chandler, AZ)
- Origins Laboratory Inc. (Denver, CO)
- Bobcat Bonnie's Partridge Creek (Clinton Township, MI)
- Arbor Brewing (Plymouth, MI)
- City of Detroit / Brilliant Detroit (Detroit, MI)

2019

- City of Grand Rapids / Downtown Grand Rapids Inc. (Grand Rapids, MI)
- "Murals in the Market" mural festival (Detroit, MI)
- Andover Management (Royal Oak, MI)
- Bobcat Bonnie's Ferndale (Ferndale, MI)
- Detroit Masonic Temple (Detroit, MI)
- The Studio, one interior mural (Grosse Isle, MI)

2018

- LBI Limited (Pontiac, MI)
- Vans Halfpipe for "Murals in the Market" (Detroit, MI)
- 87 N. Saginaw (Pontiac, MI)
- Trenton Ice Cream Shoppe (Trenton, MI)
- The Studio, one interior mural (Trenton, MI)

EXHIBITIONS

2023 *upcoming*

- City of Big Rapids, MI / Big Rapids Festival of the Arts (solo), 69 (6ftx4ft) individual pieces of art (Big Rapids, MI)

2021

- KO Gallery (group), "How to Kill Your Houseplants" group showcase (Hamtramck, MI)

2020

- Hard Gallery (group), "Send it" (Detroit, MI)

2019

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2016 - Guster (band), 25th anniversary screen-printed gig poster (Boston, MA)

- Levitation Music Festival, screen printed gig poster for featured artist, La Luz (Austin, TX)

2015 - Betona Tile Company, tile design collaboration (Spring Lake, MI)

SPEAKING EVENTS / LECTURES

2021 - Smokey Hill High School, paid artist speaking event (Aurora, CO)

- City of Midland, paid artist speaking event (Midland, MI)

- College for Creative Studies, paid artist speaking event (Detroit, MI)

2020 - Kent District Library, paid artist speaking event (Grand Rapids, MI)

2015 - Museum of Contemporary Art Detroit, guest speaker at Fifth Estate Magazine's 50th anniversary exhibition (Detroit, MI)

- Grand Valley State University, guest speaker for illustration department (Allendale, MI)

PUBLISHED / FEATURED IN : StreetArtNYC, Detroit Free Press, MLive, Juxtapoz, Crain's Detroit, Fifth Estate Magazine, Pridesource, Hour Detroit, Sarasota Magazine, ZIPR Magazine, SanTan Sun News, GVSU Magazine, GRIMAG, Grand Rapids Business Journal



EXCELL SNOW & TURF MAINTENANCE, L.L.C.

11000 Capital

Oak Park, MI 48237

(248) 544-1072

Fax (248) 544-6444

December 21 2022

To Whom It May Concern:

I, Robert Simon, the owner of Excell Snow & Turf Mtc, L.L.C., and the property at 11000 Capital St, Oak Park, MI 48237 have seen the rendering of the mural for the back wall of my property and approve the mural.

Sincerely,

Robert Simon
Mgr/Mbr



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BEING PAID FOR
FULLY BY THE FAMILY
OF AND FRIENDS OF
IOAN PHILLIPS

Application Mural Program

Applicants must submit an application to the Economic Development and Communications Department. All applications will be reviewed to determine if the proposed mural is a sign, art mural, or limited reference art mural. Upon determination by the Economic Development Director that it meets all city ordinances it will be presented to City Council for final approval.

Contact Information

Lead Artist's Name

Joseph "Joey" Salamon

Artist's Mailing Address

24650 Westhampton St.

City/State/Zip

Oak Park, MI 48237

Home Phone

Cell Phone

989.859.7070

Email

jsalamonj@gmail.com

Website

www.joeysalamon.art

Applicant's Name (if different from artist)

MARIC PHILLIPS 13670 NADINE

Applicant's Mailing Address

PHILLIPSMARK628@GMAIL.COM 2487094548

City/State/Zip

Home Phone

Cell Phone

Email

Website

Proposed mural location (street address/intersection)

11000 Capital, Oak Park

Project Start Date

Spring 2023

Proposed Completion Date

Spring 2023

Mail/Deliver application to: **City of Oak Park**

Economic Development and Communications Dept.

14300 Oak Park Blvd.

Oak Park, MI 48237

Required supplemental materials:

Resume of each artist involved in project

9 copies of one color image of proposed mural

Letter of support from building owner including commitment to sign Art Easement Agreement

FOR OFFICIAL USE ONLY

Application received (month/date/year)

December 23, 2022

Presented to City Council (month/date/year)

February 6, 2023

Deferred

Approved

Not Approved

JOSEPH "JOEY" SALAMON / b. 1988, Lafayette, IN. / Lives in Oak Park, MI and works in Detroit, MI.

EDUCATION Grand Valley State University / Bachelor of Fine Arts, Illustration (2010)

MURALS (select works within past five years)

2022

- "Bright Walls Mural Festival" (Jackson, MI)
- DO:BETTER headquarters (Ann Arbor, MI)
- Blackbook Bar (Palm Springs, CA)
- City of Marquette, MI, one collaborative exterior street mural with artist Ivan Montoya (Marquette, MI)
- Detroit Hispanic Development Corporation (Detroit, MI)
- City of Ferndale / Jars Cannabis (Ferndale, MI)

2021

- City of Sarasota, FL / Project Pride SRQ (Sarasota, FL)
- Ann Arbor Art Center (Ann Arbor, MI)
- Rainbow Bridge Community (Cornville, AZ)
- The Mall at University Town Center (Sarasota, FL)
- City of Midland, MI, two collaborative exterior murals with artist Cam DeCausin (Midland, MI)
- Iron Fish Distillery / Up North Pride (Thompsonville, MI)
- Grand Rapids Public Library (Grand Rapids, MI)
- Detroit75 Kitchen (Detroit, MI)
- Breakaway Music Festival (Grand Rapids, MI)

2020

- City of Chandler, one collaborative exterior mural with artist Cam DeCausin (Chandler, AZ)
- Origins Laboratory Inc. (Denver, CO)
- Bobcat Bonnie's Partridge Creek (Clinton Township, MI)
- Arbor Brewing (Plymouth, MI)
- City of Detroit / Brilliant Detroit (Detroit, MI)

2019

- City of Grand Rapids / Downtown Grand Rapids Inc. (Grand Rapids, MI)
- "Murals in the Market" mural festival (Detroit, MI)
- Andover Management (Royal Oak, MI)
- Bobcat Bonnie's Ferndale (Ferndale, MI)
- Detroit Masonic Temple (Detroit, MI)
- The Studio, one interior mural (Grosse Isle, MI)

2018

- LBI Limited (Pontiac, MI)
- Vans Halfpipe for "Murals in the Market" (Detroit, MI)
- 87 N. Saginaw (Pontiac, MI)
- Trenton Ice Cream Shoppe (Trenton, MI)
- The Studio, one interior mural (Trenton, MI)

EXHIBITIONS

2023 *upcoming*

- City of Big Rapids, MI / Big Rapids Festival of the Arts (solo), 69 (6ftx4ft) individual pieces of art (Big Rapids, MI)

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BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: February 6, 2023

AGENDA #

SUBJECT: Approval of Resolution to approve Deficit Elimination Plans for the Sidewalk Program and Stormwater Utility Funds along with a related budget amendment to the Stormwater Utility Fund to increase interest income by \$5 for fiscal year ending June 30, 2023.

DEPARTMENT: Finance

SUMMARY: To the extent any fund has a deficit in the annual audit report, the State of Michigan Department of Treasury requires a formal deficit eliminate plan be created and approved by City Council. While the City has already addressed the deficits (as one was just timing and the other was \$5 rounding issue caused by the auditors when they prepared the audit document) a formal resolution must be passed in order for the State to approve it. The following is a summary of the two deficit elimination plans for the funds noted above:

Sidewalk Program Special Revenue Fund

As you are aware, every other year the City has a sidewalk replacement program where approximately \$600,000 in sidewalk replacements are made and customers reimburse the City for the costs through special assessments. During the fiscal year ended June 30, 2022, the final amended budget included \$675,000 in capital outlay for sidewalks and \$670,000 in special assessment revenue (see enclosed three year budget adopted in May 2022 for fiscal 2023-2025). Due strictly to timing issues, construction did not finish until August 2022 and billings did not get out to the customers for reimbursement until August 2022. To account for the financial impact of the delay, the city council passed a "rollover budget amendment" at the October 24, 2022 council meeting (attached) which increase revenues by \$405,246 and expenditures by \$171,449 showing a net increase to fund balance of \$233,797; completely eliminating the deficit. The enclosed three year budget also shows the fund is balanced each of the next two years and has a projected fund balance of more than \$250,000 each year.

Stormwater Utility Enterprise Fund

The deficit in this fund at June 30, 2022 is \$5 and it was 100% caused by the auditors rounding numbers in the annual audit report as the actual balances in the City's BSA general ledger system show no deficit. To correct this issue, the City will take \$5 of interest income from the General Fund and give it to the Storm water Utility Fund to eliminate the deficit. The three year budget passed by the City Council in May 2022 (enclosed) shows the city adjusts the stormwater rates annually to cover all costs of the fund and has a balanced budget out the next three years.

While all of the above was shared with the State including a copy of the entry to move the \$5, they insisted this resolution be formally taken to the City Council for approval.

FINANCIAL STATEMENT: There is no financial impact on the Sidewalk Program Fund and the Stormwater Utility Fund will see an increase to fund balance of \$5 while the General Fund will see a decrease in fund balance of \$5.

RECOMMENDED ACTION: Approval of Resolution to approve Deficit Elimination Plans for the Sidewalk Program and Stormwater Utility Funds along with a related budget amendment to the Stormwater Utility Fund to increase interest income by \$5 for fiscal year ending June 30, 2023.

APPROVALS:

City Manager: _____ ET _____

Finance Director: _____ SC _____

I certify that the forgoing is a true and complete copy of a Resolution adopted by the City Council of the City of Oak Park at a regular Meeting held on this 6th day of February, 2023.

T. Edwin Norris, City Clerk



Financial Summaries

Sidewalk Program Fund

This program is funded completely by special assessments charged to citizens receiving the benefit. The cost to administer the program is included in the billing. This fund also charges for weed/mowing abatement.

451 SIDEWALK PROGRAM FUND						
	Actual 2020-21	Estimated 2021-22	City Manager Recommended 2022-23	City Council Approved 2022-23	Projected	
					2023-24	2024-25
ESTIMATED REVENUES						
CHARGES FOR SERVICES	\$ 66,678	\$ 52,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 46,000
SPECIAL ASSESSMENTS	17,567	670,000	-	-	600,000	-
INTEREST INCOME	2,318	2,940	1,696	1,696	1,871	1,986
UNREALIZED GAIN/(LOSS) ON INVESTMENTS	(161)	-	-	-	-	-
TOTAL ESTIMATED REVENUES	\$ 86,402	\$ 724,940	\$ 46,696	\$ 46,696	\$ 646,871	\$ 47,986
APPROPRIATIONS						
SALARIES	\$ 19,342	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,420
FRINGES	11,523	10,890	9,596	9,596	9,771	9,966
MATERIALS & SUPPLIES	-	6,000	6,000	6,000	6,000	6,500
BANK FEES & SERVICE CHARGES	101	50	100	100	100	100
RENTALS-MOTOR POOL UTILIZATION	7,026	12,000	10,000	10,000	10,000	10,000
CAPITAL OUTLAY	9,317	675,000	-	-	600,000	-
TOTAL APPROPRIATIONS	\$ 47,309	\$ 724,940	\$ 46,696	\$ 46,696	\$ 646,871	\$ 47,986
REVENUES OVER (UNDER) APPROPRIATIONS	\$ 39,093	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)						
TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS & OTHER FINANCING SOURCES (USES)	\$ 47,309	\$ 724,940	\$ 46,696	\$ 46,696	\$ 646,871	\$ 47,986
NET CHANGE IN FUND BALANCE	\$ 39,093	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	219,683	258,776	258,776	258,776	258,776	258,776
ENDING FUND BALANCE	\$ 258,776	\$ 258,776	\$ 258,776	\$ 258,776	\$ 258,776	\$ 258,776
Fund balance as a percentage of total annual expenditures	547%	36%	554%	554%	40%	539%
Estimated Change in Fund Balance	18%	0%	0%	0%	0%	0%

Solid Waste Fund – This fund is financed by a dedicated property tax levy and monthly fees charged to our customer and is used to pay monthly trash and related charges.

DEBT SERVICE FUNDS

The City levies dedicated property tax levies to fund most debt and these funds are used to track all revenues and related debt payments on the bonds. Overall collections and debt service payments were in line with the final amended budget. The annual number of mills that need to be levied continues to decrease as a result of the continued increases in taxable value citywide.

CAPITAL PROJECT FUNDS

These funds are used to account costs related to certain capital projects throughout the City. As stated under the General Fund the City did transfer \$345,000 to the new Parks & Recreation Improvement Fund for budgeted projects not completed in the current year. The Public Improvement Fund also transferred \$150,000 to the Parks & Recreation Improvement Fund for similar projects.

ENTERPRISE FUND

Annually the rates in the Water and Sewer Fund are set to cover not only operating costs but cover capital and debt costs as well. During the current year rates were increased however, the fund saw a decrease in revenues of more than \$807,000 or 8.8%. The City's decrease is consistent with decrease recognized by other communities in SE Michigan as consumption was down overall. Despite the significant revenue loss during the year ended June 30, 2022 the fund generated sufficient cash flow to cover operating, maintenance, debt and capital costs.

INTERNAL SERVICE FUNDS

These funds are used to account for certain costs such as insurance, workers compensation and motor pool which are subsequently allocated/charged to all funds of the City. As stated under the General Fund the City did contribute an additional \$540,000 (\$850,000 contributed in prior year) for the purchase of a new Fire Truck totaling \$1.39 million.

Retiree Healthcare Court - The City is self-insured and experienced a slight increase in insurance costs related to court retirees from approximately \$192,408 in prior year to \$192,653 in the current year. The costs increase is incorporated in the Court Fund which is partially subsidized by the General Fund.

PROPRIETARY FUNDS

Retiree Healthcare (OPEB) – The City did not make an extra contribution above the pay-as-you go amount to the OPEB plan for the year ended June 30, 2022. The City does expect to make an extra contribution for the upcoming fiscal year 2022-23. The estimated ending fund balance to offset the substantial OPEB liability totals \$6,416,613 at June 30, 2022.

General and Public Safety Retirement Systems – As stated in the General fund the City made the required actuarial contributions plus additional contributions of more than \$900,000 for the year ended June 30, 2022 by contributing the amount of the shorter amortization period of 16 year as oppose to the adopted 22 year amortization period amount. Overall, both systems saw a net decrease in fund reserves due to unfavorable investment returns which total approximately \$3.175 million for the General and \$8.49 million for the Public Safety Funds.

Motion by Edgar, seconded by Burns, CARRIED UNANIMOUSLY, to adopt the following resolution approving Budget Amendment #2022-2 for period ending September 30, 2022 as follows:

RESOLUTION

NOW, THEREFORE BE IT RESOLVED that the following
Budget Amendment #2023-1 is authorized:

	INCREASE (DECREASE)
GENERAL FUND	
REVENUES	
INTERGOVERNMENTAL	\$ 170,624
CHARGES FOR SERVICES	-
FINES	-
INTEREST INCOME	\$ (10,659)
TOTAL REVENUES	<u>159,965</u>
EXPENDITURES	
CITY COUNCIL	-
CITY MANAGER	-
HUMAN RESOURCES	-
COMMUNITY & ECONOMIC DEVELOPMENT	-
INFORMATION TECHNOLOGY	-
CITY CLERK - ELECTIONS	-
CITY CLERK	-
FINANCE	-
CITY ATTORNEYS - CIVIL AND LABOR	-
PROSECUTING ATTORNEY	-
TECHNICAL AND PLANNING	10,000
PUBLIC SAFETY	10,000
RECREATION	164,880
PUBLIC WORKS	423,265
TOTAL EXPENDITURES	<u>609,965</u>
Net Increase to Fund Balance	<u>\$ (450,000)</u>
MAJOR STREETS FUND	
REVENUES	
INTEREST INCOME	(4,035)
TOTAL REVENUES	<u>(4,035)</u>
EXPENDITURES	
CAPITAL OUTLAY	<u>1,460,965</u>

TOTAL EXPENDITURES	<u>1,460,965</u>
Net Increase to Fund Balance	<u>\$ (1,465,000)</u>

LOCAL STREETS FUND

REVENUES	
INTEREST INCOME	(10,528)
OTHER REVENUE	-
TOTAL REVENUES	<u>(10,528)</u>
EXPENDITURES	
FRINGES	-
PROFESSIONAL SERVICES	20,000
CAPITAL OUTLAY	39,472
TRANSFER OUT – GENERAL FUND	-
TOTAL EXPENDITURES	<u>59,472</u>
Net Increase to Fund Balance	<u>\$ (70,000)</u>

CORRIDOR IMPROVEMENT FUND

REVENUES	
INTERGOVERNMENTAL	-
INTEREST INCOME	(220)
OTHER REVENUE	-
TOTAL REVENUES	<u>(220)</u>
EXPENDITURES	
MATERIALS & SUPPLIES	19,300
PROFESSIONAL SERVICES	4,935
CAPITAL OUTLAY	35,545
TOTAL EXPENDITURES	<u>59,780</u>
Net Increase to Fund Balance	<u>\$ (60,000)</u>

PUBLIC IMPROVEMENT FUND

REVENUES	
INTEREST INCOME	85
OTHER REVENUE	-
TOTAL REVENUES	<u>85</u>
EXPENDITURES	
BANK FEES	85
CAPITAL OUTLAY	119,515
TOTAL EXPENDITURES	<u>(119,515)</u>

Net Increase to Fund Balance \$ (119,515)

CITY OWNED PROPERTY FUND

REVENUES

INTEREST INCOME (1,383)

OTHER REVENUE -

TOTAL REVENUES **(1,383)**

EXPENDITURES

CAPITAL OUTLAY 59,617

TOTAL EXPENDITURES 59,617

Net Increase to Fund Balance \$ (61,000)

PARKS & RECREATION IMPROVEMENT FUND

REVENUES

INTEREST INCOME 267

OTHER REVENUE -

TOTAL REVENUES **267**

EXPENDITURES

PROFESSIONAL SERVICES -

CAPITAL OUTLAY 495,000

TOTAL EXPENDITURES 495,000

Net Increase to Fund Balance \$ (494,733)

SIDEWALK SPECIAL ASSESSMENT FUND

REVENUES

INTEREST INCOME -

OTHER REVENUE 405,246

TOTAL REVENUES 405,246

EXPENDITURES

PROFESSIONAL SERVICES -

CAPITAL OUTLAY 171,449

TOTAL EXPENDITURES 171,449

Net Increase to Fund Balance \$ 233,797

MUNICIPAL BUILDING CONSTRUCTION FUND

REVENUES

INTEREST INCOME -

OTHER REVENUE (2,000)

TOTAL REVENUES	(2,000)
EXPENDITURES	
CAPITAL OUTLAY	25,000
TOTAL EXPENDITURES	25,000
Net Increase to Fund Balance	<u>\$ (27,000)</u>

WATER & SEWER FUND

REVENUES	
INTEREST INCOME	-
OTHER REVENUE	(10,673)
TOTAL REVENUES	(10,673)
EXPENDITURES	
REPAIRS AND MAINTENANCE	210,852
CAPITAL OUTLAY	1,918,475
TOTAL EXPENDITURES	2,129,327
Net Increase to Fund Balance	<u>\$ (2,140,000)</u>

MOTOR POOL FUND

REVENUES	
CHARGES TO OTHER FUNDS	105,000
OTHER REVENUE	-
TOTAL REVENUES	105,000
EXPENDITURES	
OPERATIONS	-
CAPITAL OUTLAY	105,000
TOTAL EXPENDITURES	105,000
Net Increase to Fund Balance	<u>\$ -</u>

Roll Call Vote:	Yes:	McClellan, Burns, Edgar, Radner, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Public Safety Department

CM-10-352-22 (AGENDA ITEM #15F) REQUEST TO APPROVE TRAFFIC CONTROL ORDER 160 SECTION 1.30 PROHIBITING PARKING

PERIOD ENDING 12/31/2022

Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	AVAILABLE	% BDGT USED
		06/30/2022	ORIGINAL	2022-23	12/31/2022	BALANCE	
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	
Fund 451 - SIDEWALK & OTHER SPECIAL ASSESSMENT FUND							
Revenues							
Dept 71.442 - SIDEWALKS & PARKING LOTS							
Charges for Services							
451-71.442-628.000	WEEDS	31,774.17	40,000.00	40,000.00	15,156.20	24,843.80	37.89
451-71.442-653.000	SIDEWALK BILLINGS	2,835.69	5,000.00	410,246.00	499,452.74	(89,206.74)	121.74
Charges for Services		34,609.86	45,000.00	450,246.00	514,608.94	(64,362.94)	114.30
Interest							
451-71.442-664.000	Interest Income	1,079.68	1,696.00	1,696.00	44.55	1,651.45	2.63
451-71.442-664.500	UNREALIZED GAIN (LOSS) ON INVESTMENTS	(1,479.26)	0.00	0.00	44.40	(44.40)	100.00
Interest		(399.58)	1,696.00	1,696.00	88.95	1,607.05	5.24
Other - Revenue							
451-71.442-672.000	Special Assessments	11,417.25	0.00	0.00	3,430.03	(3,430.03)	100.00
Other - Revenue		11,417.25	0.00	0.00	3,430.03	(3,430.03)	100.00
Total Dept 71.442 - SIDEWALKS & PARKING LOTS		45,627.53	46,696.00	451,942.00	518,127.92	(66,185.92)	114.64
TOTAL REVENUES		45,627.53	46,696.00	451,942.00	518,127.92	(66,185.92)	114.64
Expenditures							
Dept 18.442 - SIDEWALKS & PARKING LOTS							
Personal Services - Wages							
451-18.442-702.000	SALARIES & WAGES	22,512.13	21,000.00	21,000.00	6,555.51	14,444.49	31.22
Personal Services - Wages		22,512.13	21,000.00	21,000.00	6,555.51	14,444.49	31.22
Personal Services - Fringe Benefits							
451-18.442-712.004	RETIREE HLTH CARE - DC CONTRIB	473.28	500.00	500.00	163.57	336.43	32.71
451-18.442-713.000	HEALTH INSURANCE	2,815.19	1,000.00	1,000.00	815.45	184.55	81.55
451-18.442-714.000	RETIREMENT - DEFINED BENEFIT	3,264.68	2,034.00	2,034.00	1,549.52	484.48	76.18
451-18.442-714.004	RETIREMENT - DEFINED CONTRIBUTION	1,656.47	1,500.00	1,500.00	572.51	927.49	38.17
451-18.442-715.000	DENTAL INSURANCE	24.26	25.00	25.00	7.43	17.57	29.72
451-18.442-716.000	LIFE INSURANCE	46.44	70.00	70.00	16.39	53.61	23.41
451-18.442-717.000	WORKERS COMPENSATION INS	2,177.89	2,760.00	2,760.00	970.95	1,789.05	35.18
451-18.442-718.000	SOCIAL SECURITY INSURANCE	1,722.25	1,607.00	1,607.00	499.34	1,107.66	31.07
451-18.442-719.000	LONG TERM DISABILITY INS	73.97	100.00	100.00	21.14	78.86	21.14
Personal Services - Fringe Benefits		12,254.43	9,596.00	9,596.00	4,616.30	4,979.70	48.11
Supplies							
451-18.442-726.000	MATERIALS AND SUPPLIES	0.00	6,000.00	6,000.00	0.00	6,000.00	0.00
Supplies		0.00	6,000.00	6,000.00	0.00	6,000.00	0.00
Other Expenditures							
451-18.442-810.000	BANK/CC FEES & SERVICE CHARGES	122.74	100.00	100.00	2.64	97.36	2.64
451-18.442-940.000	RENTALS - MOTOR POOL UTILIZATION	5,872.18	10,000.00	10,000.00	1,136.12	8,863.88	11.36
Other Expenditures		5,994.92	10,100.00	10,100.00	1,138.76	8,961.24	11.27

Capital Outlay

01/30/2023 06:51 PM
User: cjohnson
DB: Oak Park

REVENUE AND EXPENDITURE REPORT FOR CITY OF OAK PARK

Page: 2/2

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022 NORM (ABNORM)	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 12/31/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 451 - SIDEWALK & OTHER SPECIAL ASSESSMENT FUND							
Expenditures							
451-18.442-970.000	CAPITAL OUTLAY	4,000.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay		4,000.00	0.00	0.00	0.00	0.00	0.00
Total Dept 18.442 - SIDEWALKS & PARKING LOTS		44,761.48	46,696.00	46,696.00	12,310.57	34,385.43	26.36
Dept 71.442 - SIDEWALKS & PARKING LOTS							
Capital Outlay							
451-71.442-970.000	Capital Outlay	493,439.05	0.00	171,449.00	150,379.07	21,069.93	87.71
Capital Outlay		493,439.05	0.00	171,449.00	150,379.07	21,069.93	87.71
Total Dept 71.442 - SIDEWALKS & PARKING LOTS		493,439.05	0.00	171,449.00	150,379.07	21,069.93	87.71
TOTAL EXPENDITURES		538,200.53	46,696.00	218,145.00	162,689.64	55,455.36	74.58
Fund 451 - SIDEWALK & OTHER SPECIAL ASSESSMENT FUND:							
TOTAL REVENUES		45,627.53	46,696.00	451,942.00	518,127.92	(66,185.92)	114.64
TOTAL EXPENDITURES		538,200.53	46,696.00	218,145.00	162,689.64	55,455.36	74.58
NET OF REVENUES & EXPENDITURES		(492,573.00)	0.00	233,797.00	355,438.28	(121,641.28)	152.03



Financial Summaries

Enterprise Funds

Stormwater Utility Fund

The charges for water charges and sewer charges are accounted for separately. This fund represents the sewer portion of water and sewer services. Stormwater runoff charges are billed on a pro-rated basis for all water customers in the City.

580 STORMWATER UTILITY FUND						
	Actual 2020-21	Estimated 2021-22	City Manager Recommended 2022-23	City Council Approved 2022-23	2023-24	Projected 2024-25
ESTIMATED OPERATING REVENUES						
CHARGES FOR SERVICES	\$ 6,481,821	\$ 6,199,900	\$ 6,488,900	\$ 6,488,900	\$ 6,449,900	\$ 5,959,900
UTILITY BILLING - PENALTY	292	200,000				
TOTAL ESTIMATED OPERATING REVENUES	\$ 6,482,113	\$ 6,399,900	\$ 6,488,900	\$ 6,488,900	\$ 6,449,900	\$ 5,959,900
APPROPRIATIONS - BILLING & COLLECTION						
SALARIES	\$ 91,584	\$ 158,109	\$ 191,370	\$ 191,370	\$ 194,546	\$ 198,437
FRINGES	95,036	-	-	-	-	-
MATERIALS & SUPPLIES	7,093	-	-	-	-	-
PROFESSIONAL SERVICES - AUDIT	16,439	-	-	-	-	-
BANK/CC FEES & SERVICE CHARGES	1,174	-	-	-	-	-
POSTAGE	20,516	-	-	-	-	-
RENTALS - COPIER LEASE	1,934	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL APPROPRIATIONS - BILLING & COLLECTION	\$ 233,776	\$ 158,109	\$ 191,370	\$ 191,370	\$ 194,546	\$ 198,437
APPROPRIATIONS - MAINTENANCE & REPAIR (16-550)						
SALARIES	\$ 161,325	\$ 282,296	\$ 342,954	\$ 342,954	\$ 350,161	\$ 357,164
FRINGES	212,317	-	-	-	-	-
MEMBERSHIPS, DUES & SUBSCRIPTIONS	148	-	-	-	-	-
EDUCATION & TRAINING	317	-	-	-	-	-
CONTRACTUAL SERVICES	11,290	-	-	-	-	-
TOTAL APPROPRIATIONS - MAINTENANCE & REPAIR	\$ 385,397	\$ 282,296	\$ 342,954	\$ 342,954	\$ 350,161	\$ 357,164
APPROPRIATIONS - ADMINISTRATION						
SALARIES	\$ 81,132	\$ 273,330	\$ 328,132	\$ 328,132	\$ 330,927	\$ 337,546
FRINGES	97,762	-	-	-	-	-
ADMINISTRATIVE COST REIMBURSEMENT-GENERAL FUND	145,803	-	-	-	-	-
ADMINISTRATIVE COST REIMBURSEMENT-SOLID WASTE	(38,369)	-	-	-	-	-
PRIOR PERIOD ADJUSTMENT (LAWSUIT)	(855,183)	-	-	-	-	-
MATERIALS & SUPPLIES	4,982	-	-	-	-	-
PROFESSIONAL SERVICES	5,710	-	-	-	-	-
CONTRACTUAL SERVICES	12,121	-	-	-	-	-
PRINTING & PUBLICATIONS	3,367	-	-	-	-	-
INSURANCE & BONDS	76,739	-	-	-	-	-
UTILITIES-TELEPHONE	210	-	-	-	-	-
UTILITIES-GAS	1,718	-	-	-	-	-
RENTALS-COPIER LEASE	1,179	-	-	-	-	-
TOTAL APPROPRIATIONS - ADMINISTRATION	\$ (462,829)	\$ 273,330	\$ 328,132	\$ 328,132	\$ 330,927	\$ 337,547
APPROPRIATIONS - MAINTENANCE & REPAIR (18-550)						
SALARIES	\$ 52,872	\$ 743,898	\$ 845,553	\$ 845,553	\$ 944,704	\$ 963,598
FRINGES	126,113	-	-	-	-	-
MATERIALS & SUPPLIES	9,494	-	-	-	-	-
PROFESSIONAL SERVICES	5,258	-	-	-	-	-
FLAT RATE STORMWATER RUNOFF	3,724,074	3,811,512	3,876,308	3,876,308	3,942,206	4,009,098
NON-RESIDENTIAL IWC	59,458	-	-	-	-	-
REPAIRS & MAINTENANCE	364,831	-	-	-	-	-
RENTALS-MOTOR POOL UTILIZATION	4,097	-	-	-	-	-
DEPRECIATION	427,083	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-
PRINCIPAL	-	1,054,343	853,583	853,583	857,093	84,872
INTEREST	-	76,342	50,930	50,930	30,193	9,115
DEBT SERVICE PAYING AGENT FEES	95,011	70	70	70	70	70
TOTAL APPROPRIATIONS - MAINTENANCE & REPAIR	\$ 4,868,291	\$ 5,686,165	\$ 5,626,443	\$ 5,626,443	\$ 5,774,265	\$ 5,066,752
TOTAL APPROPRIATIONS WATER & SEWER	\$ 5,024,635	\$ 6,399,900	\$ 6,488,900	\$ 6,488,900	\$ 6,449,899	\$ 5,959,900
REVENUES OVER (UNDER) APPROPRIATIONS	\$ 1,457,478	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)						
TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS & OTHER FINANCING SOURCES (USES)	\$ 5,024,635	\$ 6,399,900	\$ 6,488,900	\$ 6,488,900	\$ 6,449,900	\$ 5,959,900
NET CHANGE IN FUND BALANCE	\$ 1,457,478	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	2,230,789	3,688,267	3,688,267	3,688,267	3,688,267	3,688,267
ENDING FUND BALANCE	\$ 3,688,267	\$ 3,688,267	\$ 3,688,267	\$ 3,688,267	\$ 3,688,267	\$ 3,688,267
Fund balance as a percentage of total annual expenditures	73%	58%	57%	57%	55%	62%
Estimated Change In Fund Balance	65%	0%	0%	0%	0%	0%

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** February 6, 2023**SUBJECT:** National Police Week (Thin Blue Line Flag)**DEPARTMENT:** Public Safety

SUMMARY: National Police Memorial Day was proclaimed in 1962 by President John F Kennedy to be May 15th of each year, and police week was proclaimed to be the calendar week which contains May 15th. This year that week is Sunday, May 14th thru Saturday, May 20th.

FINANCIAL STATEMENT: None

RECOMMENDED ACTION: I am requesting that City Council approve the flying of the "Thin Blue Line" flag at City Hall on behalf of the Oak Park Police Officers Association of Michigan from Sunday, May 14th through Saturday, May 20th. The Thin Blue Line flag is a 3ft X 5ft nylon flag with two black bars and one smaller blue bar in the middle. The Thin Blue Line flag represents the honorable sacrifices made daily by the Law Enforcement Officers across this great nation. This request complies with all other administrative guidelines as set forth by the City Manager and City Council.

APPROVALS:

City Manager: _____

Department Director: _____

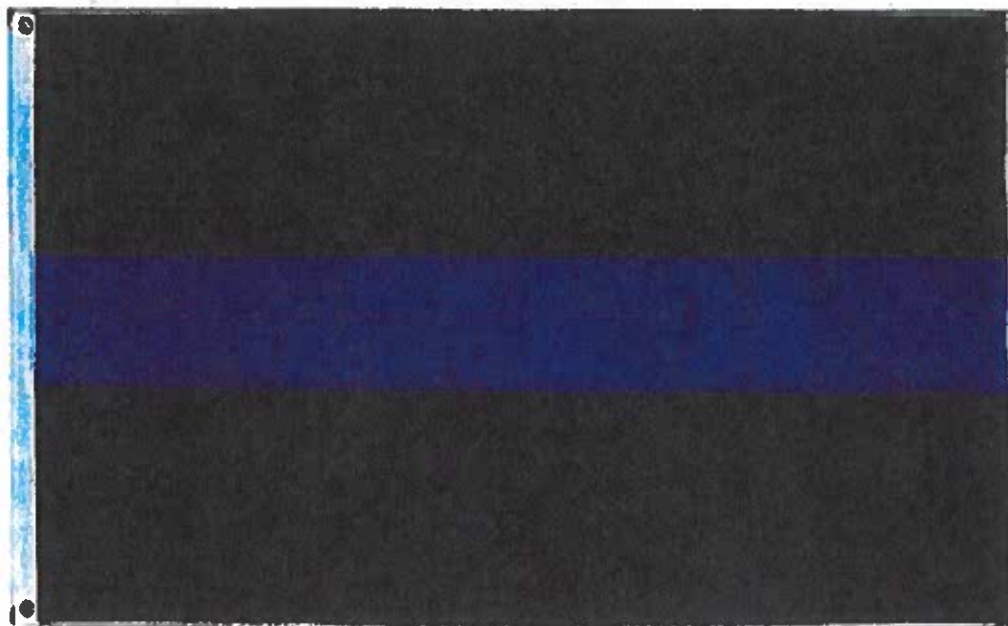
Director of Finance: _____

Budgeted: ☐ NA

LEGAL: NA

EXHIBITS: Picture of the flag

[Home](#) / [First Responders Flags](#) / **Thin Blue Line Flag - 3' x 5'**



Thin Blue Line Flag - 3' x 5'

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** February 6, 2023**AGENDA #**

SUBJECT: Request authorization for the purchase of one marked patrol vehicle to be assigned to the Public Safety Department.

DEPARTMENT: Public Works – *DED*

SUMMARY: The Public Works Department is requesting authorization to purchase the following vehicle from the Oakland County pre-bid contract. This new Tahoe will replace a 2017 Tahoe that was recently totaled in an accident.

Vehicle:	Department:	Amount: (Pre-Bid Contract)	Account:
2023 Chevrolet Tahoe Police Package	Public Safety	Total Cost: \$39,807.00 (Oakland County #005218)	<u>Motor Pool:</u> 654-18.875.970
Vehicle Upfitting	Public Safety	Total Cost: \$20,521.34	<u>Motor Pool:</u> 654-18.875.970

FINANCIAL STATEMENT: Funding for this vehicle purchase is available in the Motor Pool Fund Balance. The City Attorney is working on obtaining full cost recovery from the at-fault party of the accident.

RECOMMENDED ACTION: It is recommended that City Council authorize the Public Works Department to participate in the Oakland County pre-bid contract for the vehicle purchase totaling \$60,328.34. Funding is available in the Motor Pool Fund Balance.

APPROVALS:

City Manager: _____ ET

Director of Public Works: _____ *DED*

Director of Finance: _____ SC

Legal: _____

Budgeted: ☐**EXHIBITS:** None