



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
38th OAK PARK CITY COUNCIL
March 16, 2020
7:00 p.m.**

MINUTES

The meeting was called to order at 7:00 p.m. by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor ProTem Burns, Council Member Weiss,
Council Member Edgar, Council Member Radner

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

**CM-03-073-20 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS
AMENDED – APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the agenda with the following change:

- Omit Item #7A, Census Complete Count Committee Presentation

Voice Vote:	Yes:	McClellan, Burns, Weiss, Edgar, Radner
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-03-074-20 (AGENDA ITEM #5A-H) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular City Council Meeting Minutes of March 2, 2020 **CM-03-075-20**
- B. Special City Council Meeting Minutes of March 2, 2020 **CM-03-076-20**
- C. Parks and Recreation Commission Meeting Minutes of January 15, 2020 **CM-03-077-20**
- D. Board of Review Organizational Meeting Minutes of March 3, 2020 **CM-03-078-20**
- E. Request to approve an agreement with the Road Commission for Oakland County for street sweeping, litter picking, and lawn mowing services on Greenfield Road from Eight to Ten Mile Roads and on Ten Mile Road from Greenfield to Maplefield **CM-03-079-20**

- F. Request payment of invoices from OHM Advisors for Bridge Enhancements and Safe Routes to Schools Preliminary Engineering for the total amount of \$35,140.75
CM-03-080-20
- G. Payment Application No. 2 for the 2019 Sewer & Catch Basin Cleaning & TV Inspection Project, M-700 to Doetsch Environmental Services of Warren, MI. for the amount of \$158,950.07 **CM-03-081-20**
- E Licenses - New and Renewals submitted for March 16, 2020 **CM-03-082-20**

MERCHANT'S LICENSES – March 16, 2020
(Subject to All Departmental Approvals)

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
None			
<u>2020 RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
FORMTECH PLASTICS	10030 CAPITAL	\$150.00	ACRYLIC FABRICATION
TCF AUTO WHOLESALE	13210 CLOVERDALE	\$150.00	USED CAR LOT AND BODY
CHET'S RENT-ALL	20800 COOLIDGE	\$187.50	EQUIPMENT RENTAL
HONROE HOLDINGS LLC	21400 COOLIDGE	\$150.00	CONTRACTOR SERVICES
LOVE NAIL AND SPA	22118 COOLIDGE	\$150.00	NAIL SALON
VALUE WORLD	22130 COOLIDGE	\$150.00	SECOND HAND GOODS/THRIFT
ANNIEWRAP AND FLOWERS	22171 COOLIDGE	\$225.00	FLORIST
SVS VISION	23055 COOLIDGE	\$187.50	OPTICAL RETAIL
O'REILLY AUTO PARTS	23125 COOLIDGE	\$225.00	RETAIL AUTO PARTS AND RELATED SUPPLIES
OAK PARK RX	24651 COOLIDGE	\$225.00	PHARMACY
LITTLE CAESERS	24756 COOLIDGE	\$150.00	PIZZA PLACE
ARTISTRY OF HAIR	25661 COOLIDGE	\$150.00	HAIR SALON
15160 EIGHT MILE VENTURES	15160 EIGHT MILE	\$150.00	SELF STORAGE
METROPOLITAN REHAB CLINICS	21700 GREENFIELD 130	\$150.00	OPIOID TREATMENT PROVIDER
JOHN & KARON'S HAIR AFFAIR	21700 GREENFIELD 250	\$187.50	HAIR SALON
DIAMOND STAR FINE JEWELRY	21700 GREENFIELD 322	\$150.00	JEWELRY STORE
GOLD FASHION JEWELRY	21700 GREENFIELD 333	\$150.00	JEWELRY STORE
DIAMOND FASHION JEWELERS	21700 GREENFIELD 337	\$150.00	WHOLESALE & RETAIL
DIAMOND ISLAND OF GREENFIELD	21700 GREENFIELD 390	\$150.00	WHOLESALE & RETAIL
SKYLAR LAUNDROMAT	25214 GREENFIELD	\$150.00	LAUNDROMAT
M K BEAUTY SUPPLY	25254 GREENFIELD	\$187.50	BEAUTY SUPPLIES RETAIL
EXPRESS CARE MEDICAL SUPPLY	25900 GREENFIELD 121	\$150.00	MEDICAL SUPPLY COMPANY
TEAM REHABILITATION FUNCTIONAL	25900 GREENFIELD 502	\$150.00	OUTPATIENT PHYSICAL THERAPY
DRIVE-ABLE LLC	25900 GREENFIELD 505	\$150.00	OCCUPATIONAL THERAPY BASED DRIVER REHAB SERV.
STITTS PRODUCTIONS	25900 GREENFIELD 511	\$150.00	PRODUCTION COMPANY
HEWSON VAN HELLEMONT	25900 GREENFIELD 650	\$150.00	LEGAL SERVICES
APERTURE CONTENT MARKETING	25900 GREENFIELD 402	\$150.00	MARKETING OFFICE
RAM JEWELRY	21600 GREENFIELD 105A	\$150.00	JEWELRY STORE
AVIS MANAGEMENT	26640 HARDING	\$187.50	INDUSTRIAL PROPERTY MGT
OAK-FERN GALLERIA	8520 NINE MILE	\$150.00	CLASSIC CAR STORAGE
COMMUNITY FAMILY DENISTRY	10470 NINE MILE	\$150.00	FAMILY DENIST SERVICES
PIZZA SQUARE	10770 NINE MILE	\$150.00	PIZZA PLACE
MY PLACE CENTER FOR WELLNESS`	12718 NINE MILE	\$150.00	PEER DELIVERED MENTAL HEALTH RECOVERY PROGRAM

LITTLE BEAR'S LEARNING CTR	13391 NINE MILE	\$225.00	DAYCARE
COOLIDGE CAFÉ	13400 NINE MILE	\$150.00	FAMILY RESTAURANT
NEXT LEVEL BARBERSHOP	13641 NINE MILE	\$187.50	BARBERSHOP
PAPA'S PIZZA	15400 NINE MILE	\$150.00	PIZZA PLACE
HATZALAH MICHIGAN	13650 OAK PARK BLVD	\$150.00	NON-PROFIT
SAMARITAN HOMES	22610 ROSEWOOD	\$150.00	GENERAL CONTRACTOR
C & J GENERAL CONTRACTORS	22610 ROSEWOOD	\$150.00	GENERAL CONTRACTOR
PLANET FITNESS	13151 TEN MILE	\$168.75	HEALTH FITNESS CLUB
JEWISH SENIOR LIFE SERVICES	15000 TEN MILE	\$150.00	SENIOR SERVICES
MURRAYS WORLDWIDE	21930 WYOMING	\$150.00	WAREHOUSE/DISTRIBUTOR
NOTABLE INTERIORS & EVENTS	21840 WYOMING PL B	\$150.00	INTERIOR AND EVENT DESIGN

Voice Vote: Yes: McClellan, Burns, Weiss, Edgar, Radner
No: None
Absent: None

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS: None

(AGENDA ITEM #7A) Census Complete Count Committee Presentation. (Omitted)

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS:

CM-03-083-20 (AGENDA ITEM #11A) PAYMENT OF AN INVOICE SUBMITTED BY THE LAW OFFICES OF HOWARD L. SHIFMAN, P.C. FOR LEGAL SERVICES IN THE TOTAL AMOUNT OF \$18,000.00 - APPROVED

Motion by Weiss, Seconded by Burns, CARRIED UNANIMOUSLY, to approve payment of invoice #13950 to Howard L. Shifman, P.C. for legal services from April 1, 2020 – June 30, 2020 in the total amount of \$18,000.00.

Roll Call Vote: Yes: McClellan, Burns, Weiss, Edgar, Radner
No: None
Absent: None

MOTION DECLARED ADOPTED

CM-03-084-20 (AGENDA ITEM #11B) APPROVAL FOR PAYMENT OF INVOICES SUBMITTED BY GARAN, LUCOW, MILLER, P.C. FOR LEGAL SERVICES IN THE TOTAL AMOUNT OF \$14,430.34 - APPROVED

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve payment of invoices #533635, #533636 and #533637 by Garan, Lucow, Miller P.C., for legal services rendered through February 29, 2020 in the total amount of \$14,430.34.

Roll Call Vote: Yes:	McClellan, Burns, Weiss, Edgar, Radner
No:	None
Absent:	None

MOTION DECLARED ADOPTED

BIDS:

CM-03-085-20 (AGENDA ITEM #12A) REQUEST TO AWARD THE BID FOR THE 2020 LANDSCAPE MAINTENANCE PROJECT, M-708 TO COMMERCIAL GROUNDS SERVICES, OF REDFORD, MI, FOR THE TOTAL AMOUNT OF \$49,920.00 - APPROVED

Motion by Burns, Seconded by Radner, CARRIED UNANIMOUSLY, to award the bid for the 2020 Landscape Maintenance Project, M-708 to Commercial Grounds Services, of Redford, MI, for the total amount of \$49,920.00.

Roll Call Vote: Yes:	McClellan, Burns, Weiss, Edgar, Radner
No:	None
Absent:	None

MOTION DECLARED ADOPTED

ORDINANCES: None

CITY ATTORNEY: No Report

CITY MANAGER:

Department of Public Works

CM-03-086-20 (AGENDA ITEM #15A) REQUEST TO APPROVE THE CONTRACT EXTENSION OFFER FROM XPERT LAWN AND SNOW, LLC FOR THE 2020 LAWN MAINTENANCE CONTRACT, M-709 FOR A TOTAL AMOUNT OF \$108,596.00 - APPROVED

Motion by Burns, Seconded by Weiss, CARRIED UNANIMOUSLY, to approve the contract extension offer from Xpert Lawn and Snow, LLC for the 2020 Lawn Maintenance Contract, M-709 for a total amount of \$108,596.00.

Roll Call Vote: Yes:	McClellan, Burns, Weiss, Edgar, Radner
No:	None
Absent:	None

MOTION DECLARED ADOPTED

Finance

CM-03-087-20 (AGENDA ITEM #15B) RESOLUTION AUTHORIZING 2020 UNLIMITED TAX GENERAL OBLIGATION REFUNDING BONDS - APPROVED

Motion by Burns, Seconded by Weiss, CARRIED UNANIMOUSLY, to adopt a resolution authorizing 2020 Unlimited Tax General Obligation Refunding Bonds.

Roll Call Vote: Yes: McClellan, Burns, Weiss, Edgar, Radner
No: None
Absent: None

MOTION DECLARED ADOPTED

Special Projects/Recreation

CM-03-088-20 (AGENDA ITEM #15C) REQUEST TO APPROVE A RESOLUTION SUPPORTING THE APPLICATION FOR THE MICHIGAN NATURAL RESOURCES TRUST FUND GRANT THAT WOULD PARTIALLY FUND THE NINE MILE CONNECTOR PARK ON NINE MILE ROAD, EAST OF SCOTIA - APPROVED

Motion by Burns, Seconded by Radner, CARRIED UNANIMOUSLY, to approve a resolution supporting the application for the Michigan Natural Resources Trust Fund Grant that would partially fund the Nine Mile Connector Park on Nine Mile Road, east of Scotia.

Roll Call Vote: Yes: McClellan, Burns, Weiss, Edgar, Radner
No: None
Absent: None

MOTION DECLARED ADOPTED

CM-03-089-20 (AGENDA ITEM #15D) REQUEST TO APPROVE A RESOLUTION SUPPORTING THE APPLICATION FOR THE MICHIGAN LAND AND WATER CONSERVATION TRUST FUND GRANT THAT WOULD PARTIALLY FUND THE DEVELOPMENT OF THE NINE MILE CONNECTOR PARK ON NINE MILE ROAD, EAST OF SCOTIA - APPROVED

Motion by Burns, Seconded by Weiss, CARRIED UNANIMOUSLY, to approve a resolution supporting the application for the Michigan Land and Water Conservation Trust Fund Grant that would partially fund the development of the Nine Mile Connector Park on Nine Mile Road, east of Scotia.

Roll Call Vote: Yes: McClellan, Burns, Weiss, Edgar, Radner
No: None
Absent: None

MOTION DECLARED ADOPTED

Economic Development and Communications

(AGENDA ITEM #15E) Update on Tax Foreclosed Properties – FPJ Investments

Economic Development and Communications Director Marrone reported on the progress of FPJ Investments, who were selected as one of two developers to work with on the purchase of residential properties and vacant lots in last year's tax foreclosure process.

(AGENDA ITEM #15F) Update on Tax Foreclosed Properties – HP Snap

Ms. Marrone also reported on the progress of HP Snap, the second of two developers the city is working with on the purchase of residential properties and vacant lots in last year's tax foreclosure process.

Administration

(AGENDA ITEM #15G) Discussion regarding upcoming Oak Park millage renewals.

City Manager Tungate provided information about three (recreation, library and public safety) millages that will expire this year and indicated that decisions will need to be made regarding their renewal.

(AGENDA ITEM #15H) Coronavirus update.

City Manager Tungate outlined steps the city is taking in response to the coronavirus pandemic.

- Declared local emergency in the City of Oak Park
- Closed all public buildings except Public Safety thru April 5, 2020
- Non-essential staff to work from home thru April 5, 2020
- Suspended all boards and commission meetings thru April 5, 2020
- Suspended water shut-offs for 30 days and turn water back on immediately
- Offset vendor fees for online transactions
- Suspended late fees and penalties for 30 days.

CALL TO THE AUDIENCE:

There were no members of the audience that wished to speak.

CALL TO THE COUNCIL:

Mayor McClellan discussed the merits of social distancing and other measures to protect against the spread of the coronavirus.

Mayor Pro Tem Burns reminded everyone to be aware of their surroundings and wash hands.

Council Member Weiss thanked everyone for tuning in and encouraged them to check on friends and to utilize 211 as an option when seeking social assistance.

Council Member Edgar thanked everyone for coming out and also encouraged helping neighbors and to be safe.

Council Member Radner thanked City Manager Tungate for his service to the City of Oak Park.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:41 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor