



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
39th OAK PARK CITY COUNCIL
March 20, 2023
7:00 PM**

MINUTES

The meeting was called to order at 7:03 p.m. by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Edgar, Council Member Radner, Council Member Burns, Council Member Whitehead

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Krause

APPROVAL OF AGENDA:

CM-03-081-23 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED – APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Edgar, Burns, Radner, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-03-082-23 (AGENDA ITEM #5A-C) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular City Council Meeting Minutes for March 8, 2023 **CM-03-083-23**
- B. Request to approve payment of an invoice from OHM Advisors for Leslie Water Main Topo for the total amount of \$3,529.00 **CM-03-084-23**
- C. Licenses New and Renewals submitted for March 20, 2023 **CM-03-085-23**

**MERCHANT'S LICENSES – March 20, 2023
(Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
I TUTOR TODAY	22180 PARKLAWN	\$150.00	TUTOR SERVICES

<u>RENEWALS (2023)</u>	<u>ADDRESS</u>	<u>FEE</u>	
EATON STEEL CORPORATION	10221 CAPITAL AVE	\$150.00	MANUFACTURING
PRO WHEELS INC	12720 CAPITAL AVE	\$225.00	AUTO REPAIR
REB RESEARCH CONSULTING	12851 CAPITAL AVE	\$187.50	RESEARCH AND CONSULTING
CLOSEOUTS RR US, INC	13240 CAPITAL AVE B	\$225.00	RETAIL
PARTS PLUS	13202 CLOVERDALE AVE	\$225.00	AUTO PARTS PLUS
PUCK HCKY. LLC	21340 COOLIDGE HWY	\$225.00	OFFICE
CVS PHARMACY #8106	23001 COOLIDGE HWY	\$150.00	PHARMACY
FAMILY DOLLAR #32718	23105 COOLIDGE HWY	\$150.00	RETAIL
TRVFIT BERKLEY	14661 W ELEVEN MILE 800	\$225.00	FITNESS STUDIO
FRONT PAGE DELI	24810 GREENFIELD RD	\$225.00	RESTAURANT
MOOKEY'S BEANS GREEN	26076 GREENFIELD RD	\$225.00	RESTAURANT
JAMES TAILORING	8236 W NINE MILE RD	\$150.00	ALTERATIONS
CREATED PERFORMANCE	8740 NORTHEND AVE	\$225.00	AUTO SERVICE
ACCESS & VASCULAR CARE	10861 TEN MILE	\$187.50	MEDICAL OFFICE
SHOE RACK OUTLET	13291 TEN MILE	\$150.00	RETAIL

D. (Added to the Agenda) Request to conduct a public hearing at the April 3, 2023 City Council Meeting to receive comments on the possible reprogramming of CDBG funds for the Program Year 2022. **CM-03-086-23**

Roll Call Vote:	Yes:	McClellan, Burns, Edgar, Radner, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS: None

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS:

CM-03-087-23 (AGENDA ITEM #11A) APPROVAL FOR PAYMENT OF INVOICES SUBMITTED BY GARAN, LUCOW, MILLER, P.C. FOR LEGAL SERVICES IN THE TOTAL AMOUNT OF \$14,514.59 - APPROVED

Motion by Whitehead, seconded by Edgar, CARRIED UNANIMOUSLY, to approve payment of invoices #603928 by Garan, Lucow, Miller P.C., for legal services rendered through February 28, 2023 in the total amount of \$14,514.59.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Burns, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

BIDS:

CM-03-088-23 (AGENDA ITEM #12A) REQUEST TO AWARD THE REGULAR BID FOR THE 2023 CATCH BASIN LINE REPLACEMENT PROJECT, M-752 TO MIDWEST EXCAVATING OF DEARBORN, MI FOR THE TOTAL AMOUNT OF \$196,616.00 - APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to award the regular bid for the 2023 Catch Basin Line Replacement Project, M-752 to Midwest Excavating of Dearborn, MI for the total amount of \$196,616.00.

Roll Call Vote:	Yes:	McClellan, Burns, Edgar, Radner, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

City Engineer Grisamer indicated the request to bid the 2023 Catch Basin Line Replacement Project, M-752 was approved at the February 6, 2023 regular meeting of the Oak Park City Council. The project was advertised, and forty-five (45) contractors viewed the documents. On February 27, 2023, five (5) bids were received and opened. The low bidder, Midwest Excavating of Dearborn, MI submitted a bid of \$196,616.00 for the catch basin project. This project will replace storm pipes that are in poor condition throughout specific areas of the city. References were checked and all had positive responses.

ORDINANCES: None

CITY ATTORNEY: No Report

CITY MANAGER:

City Clerk

(AGENDA ITEM #15A) Local Officers Compensation Commission - Salary determination for local elected officials.

CM-03-089-23 (AGENDA ITEM #15A) MOTION TO ACCEPT THE LOCAL OFFICERS' COMPENSATION COMMISSION'S DETERMINATION OF A 3% INCREASE FOR THE ANNUAL SALARIES OF THE MAYOR, MAYOR PROTEM, AND COUNCIL MEMBERS - APPROVED

Motion by Radner, seconded by Burns, FAILED, to accept the Local Officer's Compensation Commission's determination of a 3% increase for the annual salaries of the Mayor, Mayor ProTem, and Council Members.

Roll Call Vote:	Yes:	None
	No:	McClellan, Radner, Edgar, Burns, Whitehead
	Absent:	None

MOTION FAILED

Finance

CM-03-090-23

(AGENDA ITEM #15B) RESOLUTION AUTHORIZING THE CITY ASSESSOR TO PREPARE SPECIAL ASSESSMENT ROLLS, ASSESSING UNPAID CHARGES TOGETHER WITH A 10% PENALTY ON PRIVATE PROPERTY FOR DELINQUENT UTILITIES - \$261,009.76; FALSE ALARMS - \$2,398.00; PROPERTY BLIGHT - \$21,423.52; AND SIDEWALK REPLACEMENT - \$211,195.54 - APPROVED

Motion by Whitehead, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following resolution authorizing the City Assessor to prepare Special Assessment Rolls, assessing unpaid charges together with a 10% penalty on private property for Delinquent Utilities - \$261,009.76; False Alarms - \$2,398.00; Property Blight - \$21,423.52; and Sidewalk Replacement - \$211,195.54:

**PROPOSAL FOR
SPECIAL ASSESSMENT DISTRICTS**

WHEREAS, As required by City Code, Article III, Sec. 12.14, the City Treasurer has reported the sums expended which represent City expenses incurred on private premises which remain unpaid, or in respect thereto, listed herewith;

THEREFORE, BE IT RESOLVED, in accordance with Section 12.14 of the City Charter, that the Assessor of the City is hereby authorized and directed to make Special Assessment Rolls for said expenses incurred, together with a penalty of ten percent (10%), and to assess the lands in the Special Assessment Districts therefore according to the benefits derived in the sum of \$496,026.82:

Delinquent Utilities	\$261,009.76
False Alarms	\$2,398.00
Property Blight	\$21,423.52, and
Sidewalk Replacements	\$211,195.54

THAT, Said Special Assessment Rolls shall be numbered to correspond with the number of the Special Assessment to which it pertains; and

THAT, The Assessor, when s/he shall have completed the said assessment rolls, shall report the same to the Council in the manner provided by the City Charter.

Roll Call Vote:	Yes:	McClellan, Burns, Edgar, Whitehead, Radner
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CM-03-091-23

(AGENDA ITEM #15C) RESOLUTION RECEIVING SPECIAL ASSESSMENT ROLLS ESTABLISHING APRIL 3, 2023 AS THE DATE FOR THE PUBLIC HEARING ON THE ROLLS FOR UNPAID CHARGES FOR CITY EXPENSES INCURRED ON PRIVATE PREMISES FOR DELINQUENT UTILITIES #704, FALSE ALARMS #705, PROPERTY BLIGHT #706, AND SIDEWALK REPLACEMENT #707 - APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the following resolution receiving Special Assessment Rolls establishing April 3, 2023 as the date for the Public Hearing on the rolls for unpaid charges for city expenses incurred on private premises for Delinquent Utilities #704, False Alarms #705, Property Blight #706, and Sidewalk Replacement #707:

SPECIAL ASSESSMENT RESOLUTION

DISTRICT NO. 704, 705, 706 and 707

Meeting of the City Council held March 20, 2023, at 7:00 P.M.

The Assessor reported Special Assessment Rolls No. 704, 705, 706 and 707 to the City Council. Attached to said Special Assessment Roll was the certificate of the City Assessor in form as required in Chapter XII of the City Charter.

BE IT RESOLVED, that Special Assessment Rolls No. 704, 705, 706 and 707 this day submitted to the City Council by the City Assessor, be filed in the office of the City Clerk.

BE IT FURTHER RESOLVED that the City Council and the City Assessor shall meet in the City Council room in the City of Oak Park, Michigan, on the 3rd day of April, 2023 at 7:00 P.M. Eastern Standard Time, for the purpose of reviewing the assessment contained in said Special Assessment Rolls.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby ordered to cause notice of said review and of the filing of said Special Assessment Rolls to be published once prior to said hearing in the Daily Tribune, a newspaper circulating in said City of Oak Park, the first publication to be at least one week before such hearing, and that said notice shall be in form as provided in Chapter XII of the City Charter.

BE IT STILL FURTHER RESOLVED that the City Clerk be and is hereby instructed to serve notice of said Special Assessment Hearing to each owner of, or party in interest in, property to be assessed, whose name appears upon the last general tax assessment records by mailing the notice first class mail, addressed to such owner or party at the address shown on the tax records, at least ten (10) days before the date of said hearing.

Roll Call Vote:	Yes:	McClellan, Burns, Edgar, Whitehead, Radner
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

Lori Leasey encouraged everyone to give blood at the Oak Park Community Center on April 10, 2023.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:40 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor