

Oak Park

City Council Agenda

May 3, 2021





AGENDA
REGULAR CITY COUNCIL MEETING
38th CITY COUNCIL
OAK PARK, MICHIGAN
May 3, 2021
7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. CONSENT AGENDA**

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular City Council Meeting Minutes of April 19, 2021
- B. Special City Council Meeting Minutes of April 19, 2021
- C. Request to approve Payment Application No. 3 for the 2020 Miscellaneous Concrete Project, M-714 to Mattioli Cement Company of Fenton, MI for the amount of \$31,598.27
- D. Resolution designating Kevin J. Yee as the agent for the City of Oak Park in regards to the Oakland County West Nile Virus Reimbursement Program
- E. Library Board Meeting Minutes of January 20, 2021, February 16, 2021 and March 16, 2021
- F. Retirement Board Meeting Minutes of January 25, 2021
- G. Corridor Improvement Authority Board Meeting Minutes of March 18, 2021
- H. Recycling Commission Meeting Minutes of February 18, 2021
- I. Traffic Safety Board Minutes of January 13, 2021, February 10, 2021 and March 10, 2021
- J. Proposed Change Order No. 2 for the amount of (\$28,156.70) and Payment Application No. 4 for the total amount of \$89,124.62 to American Fence Co. of Warren, MI for the 2020 Decorative Fence Project, M-695

- 5. RECOGNITION OF VISITING ELECTED OFFICIALS**
- 6. SPECIAL RECOGNITION/PRESENTATIONS:** None
- 7. PUBLIC HEARINGS:** None
- 8. COMMUNICATIONS:** None
- 9. SPECIAL LICENSES:** None
- 10. ACCOUNTING REPORTS:** None

11. BIDS:

- A. Request to award the bid for the 2021 Transformer Replacement Project, M-723 to Transformer Inspection Retrofill, of Royal Oak, MI, for the total amount of \$30,051.00

- 12. ORDINANCES:** None
- 13. CITY ATTORNEY:**

14. CITY MANAGER:

Administration

- A. Strategic Plan Quarterly Report
- B. Request to purchase recreation amenities for the Nine Mile Linear Park for the total amount of \$517,361.95 utilizing the NPPGov cooperative purchasing pre-bid contract

Department of Public Works

- C. Request to approve the proposal from Testing Engineers & Consultants for professional services for material testing services for the 2021 Watermain Replacement Project, M-718, for total amount of \$11,260.00

Communications

- D. Event and Activity Update

15. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

16. CALL TO THE COUNCIL

17. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
38th OAK PARK CITY COUNCIL
April 19, 2021
7:00 PM**

MINUTES

Mayor McClellan called the virtual meeting to order at 7:00 p.m. Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan (Oak Park), Mayor ProTem Burns (Oak Park), Council Member Radner (Oak Park) Council Member Edgar (Oak Park), Council Member Whitehead (Oak Park)

ABSENT: None

OTHERS

PRESENT: Assistant City Manager Yee, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

CM-04-111-21 (AGENDA ITEM #3) ADOPTION OF THE AGENDA AS PRESENTED – APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice vote:	Yes:	McClellan, Burns, Radner, Edgar, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-04-112-21 (AGENDA ITEM #4A-L) CONSENT AGENDA - APPROVED

Motion by Edgar, seconded by Burns, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular City Council Meeting Minutes of April 5, 2021 **CM-04-113-21**
- B. Request to schedule a public hearing on the FY 2021-22 Annual Budget for Wednesday, May 12, 2021 **CM-04-114-21**
- C. Local Officers Compensation Commission Meeting Minutes of March 5, 2019 **CM-04-115-21**
- D. Parks and Recreation Commission Meeting Minutes of February 17, 2021 **CM-04-116-21**
- E. Public Safety Reports from January and February 2021 **Removed from the Consent Agenda by Council Member Edgar**
- F. Request to approve payment of an invoice from OHM Advisors for Safe Routes to School Construction Engineering for the total amount of \$8,274.75 **CM-04-117-21**
- G. Request to approve Payment Application No. 1 for the 2020 Decorative Fence Project, M-695 Phase 2 to American Fence Co. of Warren, MI for the amount of \$14,866.97

CM-04-118-21

- H. Request to advertise for bids for the 2021 Water Main Replacement Project M-718

CM-04-119-21

- I. Request to approve a one-year lease extension for 13650 Oak Park Blvd., Suite A to Hatzalah subject to review by the City Attorney **CM-04-120-21**

- J. Planning Commission Meeting Minutes of October 28, 2020 **CM-04-121-21**

- K. Arts and Cultural Diversity Commission Meeting Minutes of March 11, 2021

CM-04-122-21

- L. Licenses New and Renewals submitted for April 19, 2021 **CM-04-123-21**

MERCHANT'S LICENSES – April 19, 2021

(Subject to All Departmental Approvals)

<u>2021 RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
IMPRESSIVE STYLE	8575 CAPITAL	\$150.00	CUSTOM CABINET FAB
LADUKE CORPORATION	10311 CAPITAL	\$150.00	ROOFING AND SHEET METAL
KINGS WELDING WORKS	10311 CAPITAL	\$150.00	WELDING REPAIRS
EZ GROOM	10411 CAPITAL	\$150.00	MANUFACTURING
RILEY PEARSON FINANCIAL SERVICES	10831 CAPITAL #200	\$150.00	FINANCIAL SERVICES
H2O LIFE	24705 COOLIDGE	\$150.00	MARTIAL ARTS STUDIO
WILSON WELLNESS	13691 COOLIDGE #108	\$150.00	MANIPULATIVE THERAPY
KOR THERAPY	13691 COOLIDGE #109	\$150.00	PHYSICAL THERAPY
JTS DESIGN JEWELRY	15075 LINCOLN #119	\$150.00	JEWELER

LIQUOR LICENSE RENEWAL

SAHARA RESTAURANTE & GRILLE	CLASS C LIQUOR LICENSE	\$250.00
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Voice Vote: Yes: McClellan, Radner, Burns, Edgar, Whitehead
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CM-04-124-21 (AGENDA ITEM #4E) Removed from the Consent Agenda. PUBLIC SAFETY REPORTS FROM JANUARY AND FEBRUARY 2021 - APPROVED

Motion by Edgar, seconded by Whitehead, CARRIED UNANIMOUSLY, to receive and approve the Public Safety Reports from January and February 2021.

Voice Vote: Yes: McClellan, Burns, Edgar, Radner, Whitehead
 No: None
 Absent: None

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS:

County Commissioner Yolanda Smith Charles was present and presented an update regarding activities pertaining to Oakland County.

State Representative Regina Weiss provided an update on activities pertaining to the State legislature.

SPECIAL RECOGNITION/PRESENTATIONS:

**CM-04-125-21 (AGENDA ITEM #6A) RESOLUTION DECLARING JUNE 4, 2021
TO BE NATIONAL GUN VIOLENCE AWARENESS DAY IN OAK
PARK - APPROVED**

Motion by Edgar, seconded by Burns, CARRIED UNANIMOUSLY, to adopt the following resolution declaring June 4, 2021 to be National Gun Violence Awareness Day in Oak Park:

**CITY OF OAK PARK
MICHIGAN**

**RESOLUTION DECLARING JUNE 4, 2021 TO BE
NATIONAL GUN VIOLENCE AWARENESS DAY IN THE CITY OF OAK PARK**

This resolution declares June 4, 2021 to be National Gun Violence Awareness Day in the City of Oak Park to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to reduce gun violence.

- WHEREAS, every day, 100+ Americans are killed by gun violence and on average there are nearly 13,000 gun homicides every year; and
- WHEREAS, Americans are 25 times more likely to be killed with guns than people in other high-income countries; and
- WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and
- WHEREAS, law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and
- WHEREAS, in January 2013, Hadiya Pendleton, a teenager who marched in President Obama's second inaugural parade and was tragically shot and killed just weeks later, should be now celebrating her 22nd birthday; and
- WHEREAS, to help honor Hadiya – and the 100 Americans whose lives are cut short and the countless survivors who are injured by shootings every day – a national coalition of organizations has designated June 4, 2021, the first Friday in June, as the 5th National Gun Violence Awareness Day; and
- WHEREAS, to help honor Hadiya – and the 100 Americans whose lives are cut short and the countless survivors who are injured by shootings every day – a national coalition of organizations has designated June 4, 2021, the first Friday in June, as the 6th National Gun Violence Awareness Day; and
- WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods and orange is a color that symbolizes the value of human life; and
- WHEREAS, anyone can join this campaign by pledging to wear Orange on June 4th, the first Friday in June in 2021, to help raise awareness about gun violence; and
- WHEREAS, by wearing orange on June 4, 2021 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands, and encourage responsible gun ownership to help keep our children safe.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Oak Park, Michigan, declares June 4, 2021, to be National Gun Violence Awareness Day and encourages all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

Voice Vote:	Yes:	McClellan, Burns, Edgar, Radner, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

COMMUNICATIONS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS:

CM-04-126-21 (AGENDA ITEM #10A) APPROVAL FOR PAYMENT OF INVOICES SUBMITTED BY GARAN, LUCOW, MILLER, P.C. FOR LEGAL SERVICES IN THE TOTAL AMOUNT OF \$12,518.49 - APPROVED

Motion by Burns seconded by Edgar, CARRIED UNANIMOUSLY, to approve payment of invoices #559642 and #559643 by Garan, Lucow, Miller P.C., for legal services rendered through February 28, 2021 in the total amount of \$12,518.49.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Edgar, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

BIDS: None

ORDINANCES: None

CITY ATTORNEY:

CM-04-127-21 (AGENDA ITEM #13A) RESOLUTION TO APPROVE THE REQUEST FROM MCIMETRO ACCESS TRANSMISSION SERVICES CORPORATION D/B/A VERIZON ACCESS TRANSMISSION SERVICES FOR EXTENSION OF METRO ACT RIGHT OF WAY PERMIT - APPROVED

Motion by Burns, seconded by Whitehead, CARRIED UNANIMOUSLY, to adopt the following resolution to approve the request from MCImetro Access Transmission Services Corporation d/b/a Verizon Access Transmission Services for extension of Metro Act Right of Way Permit:

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

RESOLUTION TO APPROVE REQUEST FROM MCImetro ACCESS TRANSMISSION SERVICES CORPORATION d/b/a VERIZON ACCESS TRANSMISSION SERVICES FOR EXTENSION OF METRO ACT RIGHT OF WAY PERMIT

WHEREAS, on April 4, 2006, the City of Oak Park issued a METRO Act Right-of-Way Telecommunications Permit to MCImetro Access Transmission Services, LLC (“MCImetro”); and

WHEREAS, the initial term of the Permit was five years and expired on April 4, 2011; and

WHEREAS, on March 8, 2011, the City of Oak Park approved a renewal of the Permit for five years, expiring on April 4, 2016; and

WHEREAS, on March 6, 2017, the City of Oak Park approved an extension of the Permit for five years, expiring on April 4, 2021; and

WHEREAS, MCImetro has submitted a request to extend the Permit for an additional five year term to end on April 4, 2026; and

WHEREAS, the City is aware of no reason to deny the request to extend the Permit for five years.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Oak Park, Oakland County, Michigan, that:

1. The request by MCImetro for an extension of their METRO Act Permit through April 4, 2026 is hereby approved.
2. The City Manager is authorized and directed to execute the METRO Act Right of Way Permit Extension, in substantially the form attached hereto.
3. All resolutions inconsistent with this Resolution be and hereby are rescinded to the extent of such inconsistency.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Edgar, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CITY MANAGER:

Administration

CM-04-128-21 (AGENDA ITEM #14A) MOTION TO APPROVE CITY DIRECTIVES DUE TO THE COVID-19 PANDEMIC - APPROVED

Motion by Edgar, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following city directives due to the COVID-19 pandemic:

1. Continue City Hall closure indefinitely until further notice
2. Moratorium on water shutoffs until City facilities are reopened
3. Summer Recreation Events:
 - Postponed: Summer Blast until Fall - Late September/early October
 - Cancelled: July 4 (Mayors Run, Parade, Fun Fest)

Voice Vote:	Yes:	McClellan, Burns, Radner, Edgar, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

(AGENDA ITEM #14B) City Manager introduced Library Director Kimberly Schaaf.

CM-04-129-21 (AGENDA ITEM #14C1) RESOLUTION SUPPORTING THE CITY OF OAK PARK PUBLIC SAFETY BODY WORN CAMERAS PROJECT AND THE REQUEST FOR COMMUNITY PROJECT FUNDING - APPROVED

Motion by Edgar, seconded by Burns, CARRIED UNANIMOUSLY, to adopt the following resolution supporting the City of Oak Park Public Safety Body Worn Cameras Project and the request for community project funding:

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF OAK PARK

RESOLUTION NO. CM-04-129-21

SUPPORT FOR THE CITY OF OAK PARK PUBLIC SAFETY BODY WORN CAMERAS PROJECT AND THE REQUEST FOR COMMUNITY PROJECT FUNDING

WHEREAS, The City of Oak Park supports the submission of a request to Congresswoman Brenda Lawrence's office to include the City of Oak Park's Public Safety Body Worn Cameras Project in her Fiscal Year 2021-22 Community Project Funding requests to the Appropriations Committee; and,

WHEREAS, the proposed project, which will equip all officers on the road with body-worn cameras and integrate that system with the in-car video system, will enhance officer safety, improve agency accountability, reduce City liability, improve community perceptions through departmental transparency, provide an invaluable record of statements, physical evidence and the timelines of events during crimes in progress and other critical incidents and therefore, supports the City's Strategic Plan goals to "provide high quality public safety services" and to "foster an engaged, informed community through meaningful, positive resident engagement"; and,

WHEREAS, these systems have been shown to lower incidents of citizen complaints, bring to light questionable policing tactics by officers, and serve as training tools to improve the quality of services to communities.; and,

WHEREAS, the proposed project is of high priority to the City of Oak Park, and is supported by the City's Capital Improvement Plan; and,

NOW THEREFORE, BE IT RESOLVED that The City of Oak Park thereby supports the above mentioned project and request to Congresswoman Brenda Lawrence's office to include the City of Oak Park's Public Safety Body Worn Cameras Project in her Fiscal Year 2021-22 Community Project Funding requests to the Appropriations Committee

Voice Vote:	Yes:	McClellan, Burns, Radner, Edgar, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CM-04-130-21

(AGENDA ITEM #14C2) RESOLUTION SUPPORTING THE CITY OF OAK PARK NORTHEAST ROAD RECONSTRUCTION & WATER MAIN REPLACEMENT PROJECT AND THE REQUEST FOR COMMUNITY PROJECT FUNDING - APPROVED

Motion by Edgar, seconded by Burns, CARRIED UNANIMOUSLY, to adopt the following resolution supporting the City of Oak Park Northeast Road Reconstruction & Water Main Replacement Project and the request for community project funding:

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF OAK PARK

RESOLUTION NO. CM-04-130-21

SUPPORT FOR THE CITY OF OAK PARK NORTHEAST ROAD RECONSTRUCTION & WATER MAIN REPLACEMENT PROJECT AND THE REQUEST FOR COMMUNITY PROJECT FUNDING

WHEREAS, The City of Oak Park supports the submission of a request to Congresswoman Brenda Lawrence's office to include the City of Oak Park's Northeast Road Reconstruction and Water Main Replacement Project in her Fiscal Year 2021-22 Community Project Funding requests to the Appropriations Committee; and,

WHEREAS, Northeast Street from Coolidge to Whitmore not only serves as the main thoroughfare into the neighborhood, but also as a route to Einstein Elementary School, and this project will improve the drivability of the roadway, provide a safe route to school, ADA compliance and accessibility, as well as improved firefighting capabilities to the neighborhood; and,

WHEREAS, using the Pavement Surface Evaluation and Rating (PASER) system, the road rates RED (poor), indicating the lowest possible rating; and,

WHEREAS, this section of water infrastructure, which was installed in the 1950's has experienced several breaks, and has aged past its useful life, and in 2018 was rated between a 4 (Failure likely in the foreseeable future) and 5 (Marginal functionality with failure imminent) on a probability of failure scale (1-5 Scale, 5 being the worst); and,

WHEREAS, due to its deteriorating condition, the replacement of these water mains has been supported by City Council and planned in the City's Capital Improvement Plan (CIP) since the 2019-2020 fiscal year; and,

WHEREAS, due to its significant need for repair, the Northeast road reconstruction has been supported by City Council, and planned in the City's Capital Improvement Plan (CIP) since the 2013-2014 fiscal year; and,

WHEREAS, the proposed project is of high priority to the City of Oak Park, as it is necessary to mitigate catastrophic events, water main breaks, safety hazards and property damage that place an even larger cost burden on the City and its taxpayers, and supports the City's Strategic Plan objectives to "sustain and expand a safe and comprehensive transportation network for all users," and "consistent, strategic investment in water sewer infrastructure;" and,

NOW THEREFORE, BE IT RESOLVED that The City of Oak Park thereby supports the above mentioned project and the request to Congresswoman Brenda Lawrence's office to include the City of Oak Park's Northeast Road Reconstruction and Water Main Replacement Project in her Fiscal Year 2021-22 Community Project Funding requests to the Appropriations Committee.

Voice Vote:	Yes:	McClellan, Burns, Radner, Edgar, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CM-04-131-21 (AGENDA ITEM #14C3) RESOLUTION SUPPORTING THE CITY OF OAK PARK SHEPHERD PARK BATHROOMS ADA ACCESSIBILITY UPDATES PROJECT AND THE REQUEST FOR COMMUNITY PROJECT FUNDING - APPROVED

Motion by Edgar, seconded by Burns, CARRIED UNANIMOUSLY, to adopt the following resolution supporting the City of Oak Park Shepherd Park Bathrooms Ada Accessibility Updates Project and the request for community project funding:

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF OAK PARK

RESOLUTION NO. CM-04-131-21

SUPPORT FOR THE CITY OF OAK PARK SHEPHERD PARK BATHROOMS ADA ACCESSIBILITY UPDATES PROJECT AND THE REQUEST FOR COMMUNITY PROJECT FUNDING

WHEREAS, The City of Oak Park supports the submission of a request to Congresswoman Brenda Lawrence's office to include the City of Oak Park's Shepherd Park Bathrooms ADA Accessibility Updates Project in her Fiscal Year 2021-22 Community Project Funding requests to the Appropriations Committee; and,

WHEREAS, Shepherd Park is the City's largest park and main event space, and is used year-round by residents and visitors; and,

WHEREAS, Shepherd Park currently has three individual bathroom stalls, none of which meet ADA requirements, and are therefore not fully accessible for all and is difficult for anyone with mobility handicaps to utilize the bathrooms in the City's most popular park; and,

WHEREAS, the proposed project, which will upgrade the existing bathrooms so that they are fully accessible and are brought up to ADA standards, and build new bathrooms on the east side of the Park that are also fully accessible and up to ADA standards, will ensure park visitors of all ages and abilities will have convenient access to restroom facilities throughout the Park; and,

WHEREAS, the proposed project is of high priority to the City of Oak Park, and is supported by the City's Capital Improvement Plan and supports the City's Strategic Plan goal to become an age-friendly community that welcomes people of all ages and abilities; and,

NOW THEREFORE, BE IT RESOLVED that The City of Oak Park thereby supports the above mentioned project and the request to Congresswoman Brenda Lawrence's office to include the City of Oak Park's Shepherd Park Bathrooms ADA Accessibility Updates Project in her Fiscal Year 2021-22 Community Project Funding requests to the Appropriations Committee.

Voice Vote:	Yes:	McClellan, Burns, Radner, Edgar, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CM-04-132-21 (AGENDA ITEM #14C4) RESOLUTION SUPPORTING THE CITY OF OAK PARK ELEVEN MILE PUBLIC PARKING AND PUBLIC SPACE IMPROVEMENTS PROJECT AND THE REQUEST FOR COMMUNITY PROJECT FUNDING - APPROVED

Motion by Edgar, seconded by Burns, CARRIED UNANIMOUSLY, to adopt the following resolution supporting the City of Oak Park Eleven Mile Public Parking and Public Space Improvements Project and the request for community project funding:

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF OAK PARK

RESOLUTION NO. CM-04-132-21

SUPPORT FOR THE CITY OF OAK PARK ELEVEN MILE PUBLIC PARKING AND PUBLIC SPACE
IMPROVEMENTS PROJECT AND THE REQUEST FOR COMMUNITY PROJECT FUNDING

WHEREAS, The City of Oak Park supports the submission of a request to Congresswoman Brenda Lawrence's office to include the City of Oak Park's Eleven Mile Public Parking and Public Space Improvements in her Fiscal Year 2021-22 Community Project Funding requests to the Appropriations Committee; and,

WHEREAS, The City's 11 Mile public parking lots, which are located behind the City's fastest growing and newly created mixed-use district and serve the small local businesses located there, are in dire need of repair; and,

WHEREAS, this project includes a reconstruction of the parking lot and alleyway between the businesses and parking lot, with a storm water management plan and green infrastructure elements, placemaking elements that will transform the parking lot into a comfortable public space that provides an environment for businesses to expand into outdoor space and include desirable amenities that will attract consumers to the area; and,

WHEREAS, this project supports the City's Strategic Plan objectives to "attract and retain a mixture of robust businesses into the City," to "improve the overall appearance of commercial corridors and industrial districts," and to "encourage a mixture of robust development throughout the City" by providing critical support to existing local businesses as well acting as a tool to attract more development and jobs to this mixed-use commercial district by increasing the functionality and sense of place of this area; and,

WHEREAS, this project supports the City's Strategic Plan goal to "Encourage environmentally sustainable practices" by implementing storm water management infrastructure upgrades; and,

WHEREAS, the proposed project is of high priority to the City of Oak Park, and has been supported by City Council and included in the City's Capital Improvement Plan (CIP) since the 2020 – 2021 fiscal year; and,

NOW THEREFORE, BE IT RESOLVED that The City of Oak Park thereby supports the above mentioned project and the request to Congresswoman Brenda Lawrence's office to include the City of Oak Park's Eleven Mile Public Parking and Public Space Improvements Project in her Fiscal Year 2021-22 Community Project Funding requests to the Appropriations Committee.

Voice Vote:	Yes:	McClellan, Burns, Radner, Edgar, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CM-04-133-21 (AGENDA ITEM #14C5) RESOLUTION SUPPORTING THE CITY OF OAK PARK SMALL BUSINESS GROWTH ONLINE SUPPORT PROGRAM AND THE REQUEST FOR COMMUNITY PROJECT FUNDING - APPROVED

Motion by Edgar, seconded by Burns, CARRIED UNANIMOUSLY, to adopt the following resolution supporting the City of Oak Park Small Business Growth Online Support Program and the request for community project funding:

CITY OF OAK PARK

RESOLUTION NO. CM-04-133-21

SUPPORT FOR THE CITY OF OAK PARK SMALL BUSINESS GROWTH ONLINE SUPPORT PROGRAM
AND THE REQUEST FOR COMMUNITY PROJECT FUNDING

WHEREAS, The City of Oak Park supports the submission of a request to Congresswoman Brenda Lawrence's office to include the City of Oak Park's Small Business Growth Online Support Program in her Fiscal Year 2021-22 Community Project Funding requests to the Appropriations Committee; and,

WHEREAS, the City's small businesses, which are primarily minority owned, have struggled tremendously through the last year due to the pandemic, and many do not have an online presence, nor the technical skills or funds to create one; and,

WHEREAS, the importance of an online presence is more important now than it has ever been; and,

WHEREAS, this program will assist the City's small businesses in surviving and thriving, in this new pandemic and post-pandemic era by providing them with the technological and funding support to build or improve their online presence by matching them with a company who will assist them in creating an online presence and advertising through website creation, online sales set up, and creation of online advertising; and,

WHEREAS, the proposed project is of high priority to the City of Oak Park, and supports the City's Strategic Plan objective to "attract and retain a mixture of robust businesses into the City" and,

NOW THEREFORE, BE IT RESOLVED that The City of Oak Park thereby supports the above mentioned project and the request to Congresswoman Brenda Lawrence's office to include the City of Oak Park's Small Business Growth Online Support Project in her Fiscal Year 2021-22 Community Project Funding requests to the Appropriations Committee

Voice Vote:	Yes:	McClellan, Burns, Radner, Edgar, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

City Clerk

(AGENDA ITEM #14D) Local Officers Compensation Commission - Salary determination for local elected officials.

City Clerk Norris reported that the Local Officers Compensation Commission convened on March 24, 2021 and voted a 3% increase to the current yearly salaries of Oak Park elected officials. There was no action by the Council to reject the determination of the Commission. The new yearly salaries are reflected as follows:

	New Salary
Mayor	\$ 6,283
Mayor ProTem	\$ 5,237
Council Member	\$ 4,887

(AGENDA ITEM #14E) Traffic Safety Board Meeting date changes.

City Clerk Norris reported the Traffic Safety Board voted to amend their regular meeting schedule at their meeting on March 10, 2021. The Board will now meet on the third Wednesday of each month at 7:00 pm. These changes have been publicly noticed by the City Clerk's office according to the Open Meetings Act. Their meeting schedule for the remainder of 2021 is as follows:

April 21, 2021	May 19, 2021
June 16, 2021	July 21, 2021
August 18, 2021	September 15, 2021
October 20, 2021	November 17, 2021
December 15, 2021	

Department of Public Works

CM-04-135-21 (AGENDA ITEM #14F) REQUEST TO AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO PARTICIPATE IN THE STATE OF MICHIGAN (MIDEAL) PRE-BID CONTRACT FOR THE PURCHASE OF THE FOLLOWING PUBLIC SAFETY VEHICLE TOTALING \$40,872.00 AND TO UTILIZE \$55,000 FROM THE MOTOR POOL FUND BALANCE FOR THE PURCHASE AND UPFITTING OF THE VEHICLE - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to authorize the Public Works Department to participate in the State of Michigan (MiDeal) pre-bid contract for the purchase of the following Public Safety vehicle totaling \$40,872.00 and to utilize \$55,000 from the Motor Pool Fund Balance for the purchase and upfitting of the vehicle:

Vehicle:	Department:	Amount: (Pre-Bid Contract)	Account:
2021 Chevrolet Tahoe Police Package	Public Safety	Total Cost: \$40,872.00 Upfitting not included (MiDeal Contract #071-B7700177)	<u>Motor Pool - Fund Balance:</u> 654-18.875.970

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Edgar, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Finance/Assessing

CM-04-136-21 (AGENDA ITEM #14G) REQUEST TO APPROVE A PROPOSED LOT COMBINATION REQUEST FROM PROPERTY OWNER JEFFERY DELL - APPROVED

Motion by Edgar, seconded by Radner, CARRIED UNANIMOUSLY, to approve the following lot combinations requested by property owner Jeffery Dell:

24610-12 Cloverlawn
24620-22 Cloverlawn
24630-32 Cloverlawn
24640-42 Cloverlawn
24660-70 Cloverlawn
24680-90 Cloverlaun
24730-32 Cloverlawn

Voice Vote:	Yes:	McClellan, Burns, Radner, Edgar, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

City Assessor Scheitz explained that Jeffrey Dell, owner of the referenced properties, wants to combine his 14 separate duplex units into seven single duplex units. All properties have an existing split duplex on it and Mr. Dell would like to combine the attached duplexes into one parcel each. This request has been reviewed by the other City Departments and no objections were raised. The requested lot split will not be detrimental to the adjacent properties, neighborhood, or the City of Oak Park.

Communications

(AGENDA ITEM #14H) Event and Activity Update

Communications Director Davis reported upcoming activities and events.

CALL TO THE AUDIENCE:

Ken Sherman, 23840 Jerome, welcomed the new Library Director and asked about the recreation study mentioned in the previous budget session.

Regina Weiss, 23470 Majestic, discussed the upcoming special election on May 4, 2021 and encouraged residents who live around CASA/Jackson Park to complete

Jeffrey Beyer, 23050 Meadowlark, expressed concerns about traffic safety at Oak Park Blvd and Roanoke and Kenosha and Roanoke.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:50 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



**CITY OF OAK PARK, MICHIGAN
SPECIAL COUNCIL MEETING OF THE
38th OAK PARK CITY COUNCIL
April 19, 2021
5:30 PM**

MINUTES

The virtual Special Meeting was called to order at 5:30 PM by Mayor McClellan. City Hall, 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544

PRESENT: Mayor McClellan, Mayor Pro Tem Burns, Council Member Radner, Council Member Edgar, Council Member Whitehead

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, Assistant City Manager Yee, City Attorney Duff, Director of Strategic Planning VanVleck, Finance Director Crawford, Deputy Finance Director Lukasik, Deputy Finance Director Winters, Finance Consultant Johnson

SPECIAL BUSINESS:

(AGENDA ITEM #3A) Discuss the FY 2021-22, FY 2022-23, FY 2023-24 departmental budgets:

Overview	5:30 PM
Recreation	5:35 PM
City Attorney/Prosecutor/Labor Attorney	6:05 PM
City Manager/City Council	6:30 PM

City Manager Tungate gave a brief overview of the budget and upcoming departmental budget presentations.

The following individuals were present at the virtual meeting to discuss their respective budgets and answer questions raised by City Council.

Recreation - Recreation Director Stasiak

There was consensus among council to budget \$75,000 in the 2021-22 budget for renovations to the existing bathrooms in Shepherd Park.

City Attorney/Prosecutor/Labor Attorney – Ebony Duff
City Manager/City Council – Crystal VanVleck, Erik Tungate

CALL TO THE AUDIENCE:

There were no members of the public wishing to speak.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the special meeting at 5: P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** May 3, 2021**AGENDA#****SUBJECT:** Payment Application No. 3 for the 2020 Miscellaneous Concrete Project, M-714.**DEPARTMENT:** Technical & Planning/DPW – Engineering *KJY*

SUMMARY: Attached is Payment Application No. 3 for the 2020 Miscellaneous Concrete Project, M-714. This project replaced sections of concrete throughout the City from water main breaks, sewer repairs, failing sections of pavement, etc. This project is approximately 76% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	\$399,999.42
Total Completed to Date:	\$302,152.37
Less Retainage:	\$ 15,107.62
Net Earned:	\$287,044.75
Deductions:	\$ 0.00
Balance:	\$287,044.75
Payments to Date:	<u>\$255,446.48</u>
Amount Due Mattioli Cement Company:	\$ 31,598.27

RECOMMENDED ACTION: It is recommended that Payment Application No. 3 for the 2020 Miscellaneous Concrete Project, M-714 be approved to Mattioli Cement Company of Fenton, MI for the amount of \$31,598.27. Funding is available in the Local Streets Fund (203-18-479-970) and Water & Sewer Fund (592-18-538-970) for this project.

APPROVALS:City Manager: ET Department Director: KJYDirector of Finance: SC Legal: NABudgeted: ☐**EXHIBITS:** Payment Application No. 3

PAYMENT APPLICATION

PROJECT: 2020-2021 MISCELLANEOUS CONCRETE PROJECT

JOB NUMBER: M-714

OWNER: CITY OF OAK PARK, MICHIGAN

APPLICATION NO.: 3

CONTRACTOR: MATTIOLI CEMENT COMPANY
6085 MCGUIRE ROAD
FENTON, MI 48430

PERIOD ENDING: 4/23/2021

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY	UNIT	UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	REMOVE CONCRETE PAVEMENT	3,100	SYD	\$10.00	681.95	\$6,819.50	3,197.16	\$31,971.60
2	COOLIDGE CONCRETE PAVEMENT REMOVAL	1,300	SYD	\$19.00	0.00	\$0.00	949.44	\$18,039.36
3	CONCRETE PVMT W/INT CURB & GUTTER, 9" CONC.	3,100	SYD	\$55.81	401.01	\$22,380.37	2,757.33	\$153,886.59
4	COOLIDGE CONCRETE PVMT W/ INT CURB & GUTTER 9" CONCRETE	1,300	SYD	\$55.81	0.00	\$0.00	920.92	\$51,396.55
5	SIDEWALK CONC. NON-REINF 6" SIDEWALK/DRIVE APPROACH	483	SFT	\$6.50	0.00	\$0.00	817.26	\$5,312.19
6	SIDEWALK CONC. NON-REINF 4" SIDEWALK	2,599	SFT	\$6.00	0.00	\$0.00	819.56	\$4,917.36
7	CONC. PVMT 24" CURB & GUTTER SECTION NON REINF 9" CONC.	15	LFT	\$30.00	0.00	\$0.00	25.00	\$750.00
8	ADJUSTING DRAINAGE STRUCTURES	15	EA	\$250.00	2.00	\$500.00	8.00	\$2,000.00
9	CAST IN PLACE DETECTABLE/TACTILE WARNING SURFACE	100	SFT	\$22.00	0.00	\$0.00	0.00	\$0.00
10	AGGREGATE BASE UNDER 9" CONC. (3" 21AA CR LIMESTONE)	3,100	SYD	\$5.50	647.54	\$3,561.47	2,930.76	\$16,119.18
11	AGGREGATE BASE UNDER 4" & 6" & 9" CONC. (6" 21AA CR LIMESTONE)	500	SYD	\$9.00	0.00	\$0.00	0.00	\$0.00
12	COOLIDGE AGG. BASE UNDER 9" CONC (3" 21AA CR LIMESTONE)	1,300	SYD	\$5.50	0.00	\$0.00	1,740.57	\$9,573.14
13	DRAINAGE STRUCTURE COVER	760	LBS	\$1.76	0.00	\$0.00	390.00	\$686.40
14	MINOR TRAFFIC DEVICES	1	LSUM	\$2,000.00	0.00	\$0.00	1.00	\$2,000.00
15	COOLIDGE MINOR TRAFFIC DEVICES	1	LSUM	\$2,000.00	0.00	\$0.00	1.00	\$2,000.00
16	PROJECT CLEAN UP	1	LSUM	\$7,000.00	0.00	\$0.00	0.50	\$3,500.00
17	INSPECTION CREW DAYS	20	DAY	\$320.00	0.00	\$0.00	0.00	\$0.00

Period Total Amount: \$33,261.34 Amount to Date: \$302,152.37

Original Contract Amount:

\$399,999.42

Earnings This Period: \$33,261.34

Total Earnings to Date: \$302,152.37

Less Retainage: \$15,107.62

Net Earned: \$287,044.75

Deductions: \$0.00

Balance: \$287,044.75

Payments to Date: \$255,446.48

AMOUNT DUE MATTIOLI CEMENT COMPANY: \$31,598.27

Accepted By:

Mattioli Cement Company

Date:

4-24-20

Approved By:

Robert Barrett, Director Technical & Planning Services
City of Oak Park, Michigan

Date:

4/26/21



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: May 3, 2021

AGENDA #

SUBJECT: Request authorization to enter into the West Nile Virus Fund Expense Reimbursement Program available from Oakland County.

DEPARTMENT: Public Works - *KJY*

SUMMARY: The Public Works Department requests that Director Kevin J. Yee be designated as agent for the Oakland County West Nile Virus Reimbursement Program.

FINANCIAL STATEMENT: The reimbursement program proposes to reimburse Oak Park \$3,765.88 for our expenses on combating the West Nile Virus.

RECOMMENDED ACTION: It is recommended that City Council approve the attached resolution designating Kevin J. Yee as the agent for the City of Oak Park in regards to the Oakland County West Nile Virus Reimbursement Program.

APPROVALS:

City Manager: _____ *ET* _____

Department Director: _____ *KJY* _____

Finance Director: _____

Budgeted: ☐

Legal: _____

EXHIBITS: Resolution

RESOLUTION

REQUEST AUTHORIZATION TO ENTER INTO THE WEST NILE VIRUS FUND EXPENSE REIMBURSEMENT PROGRAM AVAILABLE FROM OAKLAND COUNTY

Motion by, _____ seconded by, _____ CARRIED
UNANIMOUSLY: To adopt the following resolution:

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages and townships in addressing mosquito control activities; and

WHEREAS, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages and townships to apply for reimbursement for eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, mosquito larvaciding or focused adult mosquito insecticide spraying in designated community green areas; and

WHEREAS, the City of Oak Park, Oakland County, Michigan has incurred expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

NOW, THEREFORE, BE IT RESOLVED that this council authorizes and directs the Director of DPW, as agent for the city of Oak Park, in the manner and to the extent provided under Oakland County Board of Commissioner Miscellaneous Resolution, to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program.

Roll Call Vote: Yes,
 No,
 Absent,

I, T. Edwin Norris, duly certified City Clerk of the City of Oak Park, Michigan, do hereby certify that the above resolution is a true copy of a resolution adopted by the Oak Park City Council, at a Regular Meeting, held on May 3, 2021.

T. Edwin Norris, City Clerk



CITY OF OAK PARK

Library

Mayor
Marian McClellan
Mayor Pro Tem
Carolyn Burns
Council Members
Solomon Radner
Regina Weiss
Julie Edgar
City Manager
Erik Tungate

Oak Park Public Library Library Board Meeting

Tuesday, January 20 at 6:30 PM
Via ZOOM

Minutes

- I. Call to Order at 6:33
- II. Roll Call
 - a. Jina Sawani Y
 - b. Zakiya Hollifield Y
 - c. Noson Daichtman Absent, joined at 6:37.
 - d. Al Elvin Y
 - e. Kenneth Sherman Y
 - f. Linda Moragne Y
 - g. Carolyn Burns Absent
 - h. Max Milstein Y
- III. Approval of Agenda Moved by Al, seconded by Ken, approved unanimously
- IV. Approval of Minutes Moved by Zakiya, seconded Ken, approved unanimously
- V. Library Director Report
 - i. Bills; \$9970.13 in bills for December, approved by Treasurer Sherman. Approval moved by Zakiya, seconded by Linda. Ken Y, Linda, Y, Zakiya Y Jina Y Al Y Max Y.
 - ii. Boiler explosion – update; Boiler has been fixed and building has heat. Will have hot water as well soon. Ken asks about future maintenance, which Erik assures is scheduled
 - iii. Watson Fund; Would like to use money from the fund for certain programs, including a concert in May (over Zoom if need be). Requests \$1000 from the fund for this. Linda asks about the

performers. Zakiya asks about funding from the friends, but they've been putting money for other things recently. Al asks about past concerts. Ken asks about terms of the Watson fund. Karen says money would only be for concerts, hopes to get 3 concerts out of \$1000. Agreed to hold this until later in the meeting.

- iv. Library happenings. The library's puppet is going to arrive soon, and there are a number of webisodes with the puppet already recorded. Working with recreation department on programming. Discusses Black history month programming. Library is putting together a mystery for Mystery Month in March. April is poetry month. Is asking members of the board to think of favorite poems and volunteer to read them. Some youth programming in the works, and some writers programs in the works.

- VI. City Manager Report – Erik Tungate Discussed boiler. Asked about continuing closure through March 1, discussed the city situation. Discussed reopening of other city offices. Discussed vaccination situation. Discussed public safety. Discussed new government accounting rules, which could affect Watson Trust. Al recognized new City Councilman Shaun Whitehead, who had joined the meeting late.

VII. Old Business

- i. Bylaws Ken reported on the bylaws committee, which has not had a chance to meet yet. Carolyn Burns had been on the committee, but as city council is putting Shaun in her position, he'll take her position on the bylaws committee
- ii. Proposed change in library hours from Ken. Some discussion of staying open late one or two days a week. Ken moves to go to being open noon to 8 on Tuesdays and Thursdays, MWF staying at current schedule, through March 2, Noson seconds. Al asks for a friendly amendment that new hours goes only until library officially reopens, some discussion of that, Karen mentions that she will be bringing a new scheduling idea in March, Ken agrees to have new scheduling end March 2, which was adopted without opposition. Some discussion of whether an official vote is needed. Passes with Zakiya voting against, all others in favor.
- iii. Ken asks about training for board members. Erik talks about process for getting this set up.

VIII. New Business

- a. Jina mentions potential speakers for webinars for the next month or so.

- b. Linda brought up the Oak Park 75th Anniversary magazine.
- IX. Friends of the Library Update Looking for garage sale items. Sponsoring mystery month.
 - a. Returning to Watson Fund, and allowing \$1000 outlay from the fund for programming. Moved by Al, seconded by Linda, Ken Y Zakiya Y Noson Y Linda Y Al Y Jina Y Max Y.
- X. Public Comment – 2 to 3 minutes
- XI. Closed session Moved by Noson, seconded by Zakiya. Approved unanimously started at 8:02, reopened at 8:53.
- XII. Adjournment. Al moves to Adjourn, Linda seconds. Passes unanimously, meeting adjourned at 8:54.

Next Meeting: Tuesday, February 16, 2021 – 6:30PM



CITY OF OAK PARK

Library

Mayor
Marian McClellan
Mayor Pro Tem
Carolyn Burns
Council Members
Solomon Radner
Regina Weiss
Julie Edgar
City Manager
Erik Tungate

Oak Park Public Library Library Board Meeting

Tuesday, February 16 at 6:30 PM
Via ZOOM

Minutes

- I. Call to Order at 6:35
- II. Roll Call
 - a. Noson Daichtman Present
 - b. Al Elvin Present
 - c. Shaun Whitehead Present
 - d. Linda Moragne Present
 - e. Jina Sawani Present
 - f. Ken Sherman Present
 - g. Zakiya Hollifield Present
 - h. Max Milstein Present
- III. Approval of Agenda Moved by Al, seconded by Ken, approved unanimously
- IV. Approval of Minutes Moved by Noson, seconded by Ken, approved unanimously
- V. Library Director Report

Bills;

- i. Bills; \$561.39 in bills. Ken asks about newspaper subscriptions, which the library used to receive. Library still receives these, has kept subscriptions up in case people want them at a later date. Noson notes discrepancy with summary sent out. Karen asks to table topic to investigate, says none of the bills are time sensitive.
- ii. Library reopening - hours; Re-opening March 3, back to regular hours. Still working to figure out which employees are returning

and a return schedule. Erik notes that city closure likely to be extended to end of March, which would negate this.

- iii. Library happenings. Still setting up the library mystery for March. And prepping for Poetry month in April. Has reached out to Amanda Gorman, may be able to get her to do a presentation by working with a few other organizations to cover the costs (\$5000-10000 for our portion). Would be a Zoom event. Also reached out to the sculptor who made the bust of Rosa Parks that is in Biden's office (the sculptor lives in Detroit). Jina speaks on Karen's departure.

- VI. City Manager Report – Erik Tungate Speaks on transition and finding a new director. Speaks about city reopening. Some discussion of finding new director and holding off hiring deputy director. Committee of Shaun Whitehead, Al Elvin, Ken Sherman, and Jina Sawani (with Zakiya filling in when Jina is not available) was appointed to handle the interview process. Ken asks about interim period. Max mentions that board will need to be flexible with our time when it comes to special meetings. Ken asks about change in hours, which had been reverted to pre-February hours, some discussion of operating hours and the need for administrative time at the end of the day. Noson asks some questions about communication about reopening.

VII. Old Business

- i. Bylaws Ken speaks, hoped City Attorney would be present, but speaks to revisions made with suggestions of City Attorney. Ready to present it for a vote on adoption. Some board members have asked for a redline version. Final vote held off until next month. Some discussion of vote threshold for bylaw changes.

- VIII. New Business Ken asks about feasibility study of a drive-up dropoff box.

- IX. Friends of the Library Update Leslye reports no major updates from the Friends, continuing with past initiatives.

- X. Public Comment – 2 to 3 minutes The board expressed appreciation for all of the library director's work this past year

- XI. Adjournment Noson moves, Ken seconds passes unanimously at 7:43

Next Meeting: Tuesday, March 16, 2021 – 6:30PM



CITY OF OAK PARK

Library

Mayor
Marian McClellan
Mayor Pro Tem
Carolyn Burns
Council Members
Solomon Radner
Regina Weiss
Julie Edgar
City Manager
Erik Tungate

Oak Park Public Library Library Board Meeting

Tuesday, March 16 at 6:30 PM
Via ZOOM

Minutes

- I. Call to Order at 6:32
- II. Roll Call
 - a. Jina Present
 - b. Zakiya Present
 - c. Linda M Present
 - d. Kenneth Present
 - e. Noson Present
 - f. Al Elvin Joined meeting at 6:38
 - g. Max Present
 - h. Cheryl Daniel Present
 - i. Shaun Present
- III. Approval of Agenda Moved by Noson, seconded by Zakiya, passes unanimously
- IV. Approval of Minutes Moved by Noson, seconded by Zakiya, passes unanimously except Cheryl abstains because she was not at that meeting.
- V. Agreement with Karen to extend employment through March 31
 - a. Erik presents, main goal is to ease the transition. Has her working no more than 20 hours per week in that time, to aid with basic library functions. Moved by Noson, seconded by Linda. Ken Y Max Y Noson Y Cheryl Y Zakiya Y Shaun Y Jina Y Linda Y
- VI. Library Director Report (Stuart filling in)
 - i. Bills; February: \$561.39, March \$2778.21. Noson moves to pay \$3339.60, seconded by Ken. Ken Y Max Y Noson Y Cheryl Y Zakiya Y Jina Y Linda Y Shaun Y Al Y

- ii. Library statistics; Tallies of curbside pickups since January: 883 total calls taken. Calls after 5 on Tuesdays and Thursdays: 40. Pickups after 5pm: 18. Averaging 37 calls per shift, and about 3 evening pickups. Another page's statistics matched these in terms of proportion after 5pm. Virtual content: view count for facebook is 16,654 total views since programming started (up to March 11).
- iii. Library happenings. Big program next week for the end of Mystery month. Live Action Fun Factory created a 5 episode miniseries, set in the library and with the library having exclusive rights. Building a book fort in the library, on May 3 there will be an event for 'little monsters' to take over the library and take down the book fort. Also have poetry month coming up. We should be getting a message soon about recording a poetry reading. Also notes more 'Blip' videos coming up. Cheryl asks about programming for seniors.

(Al Elvin departed at 6:52 to deal with a family emergency, returned later but return time was not noted)

VII. Interviews for Library Director Candidate

Trista Reno
Kimberly Schaaf
Robbie Bolton

- VIII. City Manager Report – Erik Tungate Erik discussed Henry Ford vaccinations on Wednesdays for persons over 65 with the city. Discussion of whether Closed session was truly needed to discuss candidates. Discussions of rating matrix; library board had not been sent matrix and will need to fill those out and meet again to discuss results. Members agreed to finish by the end of the day on Wednesday, March 17. Ken moves that hiring offer be made based on the scores as submitted, with offer made to person with highest score. Seconded by Noson. Al asked for clarification that we know who it is. Ken Y Cheryl Y Shaun Y Noson Y Jina Y Zakiya Abstain Al Y Max N Linda Y

IX. Old Business

- i. Bylaws City Attorney Ebony Duff discussed bylaws changes. Al moves amendments to bylaws, Noson objects on lack of timely notice. Al withdraws motion.

X. New Business

- a. Max mentioned SOCRRA issue, says new library director should contact Berkley about book recycling situation.
- XI. Friends of the Library Update
 - a. Receiving book donations. Membership is up. Paying for the mystery series.
- XII. Public Comment – 2 to 3 minutes
- XIII. Closed Session skipped
- XIV. Adjournment moved by AI, seconded by Noson, passes unanimously

Next Meeting: Tuesday, April 20, 2021 – 6:30PM



**CITY OF OAK PARK, MICHIGAN
EMPLOYEES' RETIREMENT SYSTEM AND
PUBLIC SAFETY RETIREMENT SYSTEM BOARD OF TRUSTEES
CONCURRENT MEETING**

**January 25, 2021
4:30 PM**

MINUTES

Chairperson Tungate called the virtual meeting to order at 4:30 PM and roll call taken.

EMPLOYEES' RETIREMENT SYSTEM:

TRUSTEES PRESENT: Trustee Tungate, Trustee Burns, Trustee Waxenberg,
Trustee DeCoster, Trustee Crawford

TRUSTEES ABSENT: None

ALSO PRESENT: City Clerk Norris, City Attorney Duff, and Human
Resources Director Burke

PUBLIC SAFETY RETIREMENT SYSTEM:

TRUSTEES PRESENT: Trustee Tungate, Trustee Burns, Trustee Batora,
Trustee Tetler

TRUSTEES ABSENT: Trustee Radner

ALSO PRESENT: City Clerk Norris, Finance Director Crawford,
City Attorney Duff, Human Resources Director Burke

(Agenda Item #3) Election of Officers

**ERS-01-001-21 MOTION TO HAVE TRUSTEE TUNGATE SERVE AS
CHAIRPERSON AND TRUSTEE BURNS SERVE AS
VICE-CHAIRPERSON OF THE ERS BOARD OF
TRUSTEES – APPROVED**

Motion by DeCoster, seconded by Crawford, CARRIED UNANIMOUSLY, to
appoint Trustee Tungate as Chairperson and Trustee Burns as Vice-Chairperson
for the Employees' Retirement System Board of Trustees.

Roll Call Vote:	Yes:	Tungate, Burns, DeCoster, Crawford, Waxenberg
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

**PSRS-01-001-21 MOTION TO HAVE TRUSTEE TUNGATE SERVE AS
CHAIRPERSON AND TRUSTEE BURNS SERVE AS
VICE-CHAIRPERSON OF THE PSRS BOARD OF
TRUSTEES – APPROVED**

Motion by Tetler, seconded by Batora, CARRIED UNANIMOUSLY, to appoint Trustee Tungate as Chairperson and Trustee Burns as Vice-Chairperson for the Public Safety Retirement System Board of Trustees.

Roll Call Vote:	Yes:	Burns, Batora, Tetler
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

(Agenda Item #4) 2021 Meeting Dates

**ERS-01-002-21 RESOLUTION SCHEDULING THE 2021 ERS REGULAR
MEETING DATES – APPROVED**

Motion by Burns, seconded by Waxenberg, CARRIED UNANIMOUSLY, to approve the following resolution scheduling the 2021 Regular Meeting dates:

Resolution of the Employees' Retirement System
Board of Trustees

Schedule of Regular Meetings

WHEREAS, the Board is required to schedule regular quarterly meetings;

BE IT RESOLVED, that the following 2021 Schedule of Regular Meetings is approved:

January 25, 2021
April 26, 2021
July 26, 2021
October 25, 2021

Meetings will be held in the Executive Conference Room of City Hall, 14000 Oak Park Blvd., Oak Park, MI 48237 at 4:30 PM unless otherwise posted.

Voice Vote:	Yes:	Tungate, Burns, DeCoster, Crawford, Waxenberg
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

**PSRS-01-002-21 RESOLUTION SCHEDULING THE 2021 PSRS REGULAR
MEETING DATES – APPROVED**

Motion by Tetler, seconded by Batora, CARRIED UNANIMOUSLY, to approve the following resolution scheduling the 2021 Regular Meeting dates:

Resolution of the Public Safety Retirement System
Board of Trustees

Schedule of Regular Meetings

WHEREAS, the Board is required to schedule monthly meetings;

BE IT RESOLVED, that the following 2021 Schedule of Regular Meetings is approved:

January 25, 2021	July 26, 2021
February 22, 2021	August 23, 2021
March 22, 2021	September 27, 2021
April 26, 2021	October 25, 2021
May 24, 2021	November 22, 2021
June 28, 2021	December 27, 2021

Meetings will be held in the Executive Conference Room of City Hall, 14000 Oak Park Blvd., Oak Park, MI 48237 at 4:30 PM unless otherwise posted.

Voice Vote:	Yes:	Burns, Batora, Tetler
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

(Agenda Item #5A and B) Approval of Minutes

**ERS-01-003-21 MINUTES FROM THE OCTOBER 26, 2020 ERS/PSRS
CONCURRENT MEETING – APPROVED**

Motion by Waxenberg, seconded by DeCoster, CARRIED UNANIMOUSLY, to approve the Minutes from the October 26, 2020 ERS/PSRS Concurrent Meeting.

Voice Vote:	Yes:	Tungate, Burns, DeCoster, Crawford, Waxenberg
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

**PSRS-01-003-21 MINUTES FROM THE OCTOBER 26, 2020 ERS/PSRS
CONCURRENT MEETING – APPROVED**

Motion by Tetler, seconded by Batora, CARRIED UNANIMOUSLY, to approve the Minutes from the October 26, 2020 ERS/PSRS Concurrent Meeting.

Voice Vote:	Yes:	Burns, Batora, Tetler
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

(Agenda Item #6A) Market Update and Portfolio Review – PNC

Carolyn Rains and Gary Salzar from PNC presented the 2020 Fourth Quarter Investment Review dated December 31, 2020. A complete report is on file in the City Clerk's Office. They provided a market update and presented a portfolio summary that reviewed the City's investment policy statement, assets, allocations and investment performance for both systems. They reported the market value of the Employees' Retirement System as of December 31, 2020 was \$21,168,494 and the market value of the Public Safety Retirement System was \$51,709,185.

(Agenda Item #6B) Annual Determination of Interest Rate for Buy Back Calculations

**ERS-01-004-21 MOTION TO SET THE RATE FOR BUY BACK
CALCULATIONS FOR THE EMPLOYEES
RETIREMENT SYSTEM AT 2.624 % – APPROVED**

Motion by DeCoster, seconded by Burns, CARRIED UNANIMOUSLY, to set the rate for Buy Back Calculations for the Employees' Retirement System at 2.624 %.

Voice Vote:	Yes:	Tungate, Burns, DeCoster, Crawford, Waxenberg
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

**PSRS-01-004-21 MOTION TO SET THE RATE FOR BUY BACK
CALCULATIONS FOR THE PUBLIC SAFETY
RETIREMENT SYSTEM AT 2.622 % – APPROVED**

Motion by Burns, seconded by Batora, CARRIED UNANIMOUSLY, to set the rate for Buy Back Calculations for the Public Safety Retirement System at 2.622%.

Voice Vote:	Yes:	Burns, Batora, Tetler
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

(Agenda Item #4A-J) Financial Reports (ERS)

**ERS-01-005-21 RECEIVE AND APPROVE ERS FINANCIAL REPORTS
(OCTOBER - DECEMBER, 2020) – APPROVED**

Motion by DeCoster, seconded by Waxenberg, CARRIED UNANIMOUSLY, to receive and approve the following reports for the period October 1, 2020 – December 31, 2020:

- A. PNC Investment Management Report
- B. Fiduciary Net Assets Statement – Fund 731
- C. PNC Financial Report
- D. Disbursements made by the Retirement System

DATE	CHECK#	PAYEE/DESCRIPTION	AMOUNT
10/31/20	EFT (JE#8614)	PNC Inst. Asset Mgmt.	\$ 18,182.17
Investment Counseling Fees for 10/01/2020 – 12/31/2020			
QUARTERLY DISBURSEMENTS		\$18,182.17	

- E. Fiduciary Net Assets Statement – Fund 680
- F. Retirees Actuarial Statements

NAME	DEPARTMENT	DATE	STATUS
Edward Mlynczyk	DPW	11/01/2020	Final

- G. Municipal and Military Buy-Back Calculations - None
- H. Correspondence of Retirement Submission - None
- I. Necrology Report

NAME	DATE
------	------

Myrtle Little

11/22/2020

J. Miscellaneous Information - None

Roll Call Vote:	Yes:	Tungate, Burns, Crawford, DeCoster, Waxenberg
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

(Agenda Item #4A-J) Financial Reports (PSRS)

**PSRS-01-005-21 RECEIVE AND APPROVE PSRS FINANCIAL REPORTS
(OCTOBER - DECEMBER, 2020) – APPROVED**

Motion by Burns, seconded by Batora, CARRIED UNANIMOUSLY, to receive and approve the following reports for the period October 1, 2020 – December 31, 2020:

- A PNC Investment Management Reports
- B Fiduciary Net Assets Statement – Fund 733
- C. PNC Financial Report
- D. Disbursements made by the Retirement System

DATE	CHECK#	PAYEE/DESCRIPTION	AMOUNT
10/31/20	EFT (JE#8615)	PNC Inst. Asset Mgmt.	\$ 41,388.63
Investment Counseling Fees for 7/01/2020 – 09/30/2020			
11/12/20	#159412	Matthew Duncan	\$ 25,224.23
Refund of Retirement Contributions			
QUARTERLY DISBURSEMENTS		\$66,612.86	
ACTUARIAL FEE REIMBURSEMENT		(100.00)	
TOTAL QUARTERLY DISBURSEMENTS:		\$66,512.86	

- E. Fiduciary Net Assets Statement – Fund 680
F. Retirees Actuarial Statements

NAME	DEPARTMENT	DATE	STATUS
Robert Koch	Public Safety	10/13/2020	Final

- G. Municipal and Military Buy-Back Calculations - None
- H. Correspondence of Retirement Submission – None
- I. Necrology Report - None
- J. Miscellaneous Information - None

Voice Vote:	Yes:	Tungate, Burns, Batora, Tetler
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

PUBLIC COMMENTS:

There were no members of the public present wishing to speak.

ADJOURNMENT:

The meeting adjourned at 5:16 PM.

T. Edwin Norris, City Clerk



CITY OF OAK PARK

Corridor Improvement Authority

Mayor
 Marian McClellan
Mayor Pro Tem
 Carolyn Burns
Council Members
 Solomon Radner
 Julie Edgar
 Shaun Whitehead
City Manager
 Erik Tungate

CITY OF OAK PARK CORRIDOR IMPROVEMENT AUTHORITY BOARD MEETING MARCH 18, 2021 MINUTES

Meeting was called to order at 12:05 p.m. via Zoom virtual meeting.

PRESENT: Chairperson Blumenkopf
 Board Member Bishai
 Mayor McClellan (arrived at 12:20pm)
 Board Member Moulden
 Board Member Peteet

ABSENT: Vice Chairperson DeVergilio
 Board Member Attisha

OTHERS PRESENT: Economic Development and Planning Director Kim Marrone
 Economic Development and Planning Specialist Colton Dale
 Deputy City Clerk Lisa Vecchio

3. APPROVAL OF AGENDA OF MARCH 18, 2021

MOTION by Moulden, SECONDED by Blumenkopf, to approve the agenda for March 18, 2021 as submitted.

VOTE: Yes: All
 No: None

MOTION CARRIED

4. APPROVAL OF MINUTES OF FEBRUARY 18, 2021

MOTION by Mouden, SECONDED by Peteet, to approve the minutes of February 18, 2021 as submitted.

VOTE: Yes: All
 No: None

MOTION CARRIED

5. PUBLIC COMMENT: None

6. UNFINISHED BUSINESS:

A. Video

Director Marrone will move forward to pull information to create three videos for Oak Park focusing on restaurants, service industry and retail. She will work on selecting businesses to feature in the videos. There will be one month to finalize information to include in the videos.

7. NEW BUSINESS:

A. Webinar

Board Member Moulden and Director Marrone have organized an online webinar with Paul Jones from Goldman Sachs's small business program. It will be immediately after the CIA meeting at 1:00pm.

B. Budget

Director Marrone review the 2021-2022 budget. Highlights include budget landscaping, planters maintenance, holiday lights, banners, for conferences and workshops, and a Coolidge and Lincoln island redesign. There was some concern about the cost of the island redesign, but it was concluded that the cost can be justified and obviously the City would bid out for the lowest price on the project.

MOTION by McClellan, SECONDED by Blumenkopf, to approve the CIA 2021-2022 budget as submitted.

VOTE: Yes: Blumenkopf, Bishai, McClellan, Moulden, Peteet
 No: None

MOTION CARRIED

C. CIA Districts

Director Marrone presented a draft CIA boundary map. There is the opportunity to name each district (i.e. Detroit's "Midtown", "Corktown"). There were five districts included in the map- 11 Mile Rd, Coolidge from 696 to 11 Mile Rd, southeast corner of 696/Coolidge, 9 Mile/Coolidge intersection, and E 9 Mile Rd.

Board Member Moulden suggested adding a sixth district that encompasses Coolidge between 9 Mile Rd and 8 Mile Rd.

Director Marrone would like the board to present ideas for district names at the next meeting in April.

D. PitchBlack

Director Marrone shared a presentation from PitchBlack on findable, which can provide advertising and search engine priority.

8. FINANCIAL REPORT:

Director Marrone had nothing more to report aside from the approved 2021-2022 budget.

9. BOARD MEMBER COMMENT:

Director Marrone introduced their new board member, Alexander Bishai. Mr. Bishai briefly introduced himself, he is the owner of Oak Park Social on 11 Mile Rd and is currently working on a new project to

open within the City. He is also a resident of Oak Park. He looks forward to serving the community further as a member of the CIA.

10. ADJOURNMENT

Chairperson Blumenkopf adjourned the meeting at 12:45 p.m.

Lisa Vecchio, Deputy City Clerk

**CITY OF OAK PARK
RECYCLING AND ENVIRONMENTAL CONSERVATION COMMISSION
MEETING MINUTES
February 18, 2021**

** This meeting was held virtually on Zoom **

1. THE MEETING WAS CALLED TO ORDER AT 7:03PM

Roll call was made

PRESENT: Chairperson Meghan Oesterle, Vice-Chairperson Jonathan Nachman,
Commission Members: Clarissa Clemons, Al Lewis, Roselyn McKay, Steven
Gold, City Council Member Julie Edgar, and Public Works Liaison David
DeCoster

ABSENT: Commission Members: Paul Bannon, Denise Trombly and Richard Readus

2. APPROVAL OF THE AGENDA:

Moved by Meghan Oesterle, seconded by Steven Gold to approve the agenda.

Vote: Yes: All

No: None

MOTION DECLARED ADOPTED

3. APPROVAL OF MINUTES:

Moved by Roselyn McKay, seconded by Meghan Oesterle to approve the minutes of February 20, 2020.

Vote: Yes: All

No: None

MOTION DECLARED ADOPTED

4. CONSIDERATION OF OLD BUSINESS

A. Appointment of Officers. – A discussion was held regarding new offices for the commission.

Motion to appoint Meghan Oesterle as Chairperson by Steven Gold, seconded by Clarissa Clemons.

Vote: Yes: All

No: None

MOTION DECLARED ADOPTED

Motion to appoint Jon Nachman as Vice-Chairperson by Roselyn McKay, seconded by Steven Gold.

Vote: Yes: All

**CITY OF OAK PARK
RECYCLING AND ENVIRONMENTAL CONSERVATION COMMISSION
MEETING MINUTES
February 18, 2021**

No: None

MOTION DECLARED ADOPTED

- B. A brief discussion was made regarding the latest SOCRRRA numbers. We also discussed the water wizard and SOCRRRA drop off center appointments.

Motion to request to add a resident communication item to new business portion of the agenda by Meghan Oesterle, seconded by Al Lewis.

Vote: Yes: All

No: None

MOTION DECLARED ADOPTED

- C. An overview of the trash cart project was given.
- D. With the new members / officers, it would be a good idea to have Deputy Clerk Lisa Vecchio come in for training.

Motion to publicly thank Al Lewis for his service on the commission by Meghan Oesterle, seconded by Clarissa Clemons.

Vote: Yes: All

No: None

MOTION DECLARED ADOPTED

5. NEW BUSINESS

- A. A discussion was held regarding the 2021 meeting calendar.
- B. Member Edgar brought up the topic of hosting a community clean-up day. A long discussion was held and ideas were deliberated. Ultimately, it was decided to plan for a late summer / fall event. Chairperson Oesterle tasked the members with coming up with a list of 5 things you believe would make the proposed community clean up a success (business sponsorship, community service/ volunteer organization partnership, education tables) for the April meeting.
- C. SOCRRRA will be hosting a drive recycling event in Oak Park on Saturday May 15, 2021. Can the commission members volunteer or set up a table?
- D. *The new agenda item regarding resident communications was held within this item* A discussion was held on the promotion of commission related topics. While requests have been made, it was determined that the commission should have content ready in the event that there is last minute room in the city magazine. Chairperson Oesterle tasked the members with coming up a 1/2 page article (or more) marketing item for the communication team. The goal

**CITY OF OAK PARK
RECYCLING AND ENVIRONMENTAL CONSERVATION COMMISSION
MEETING MINUTES
February 18, 2021**

should be education and awareness on a topic of your choice that connects to recycling and the environment. Other items were floated around as well, included: High School student volunteers, business incentives, sponsorships, litter maps, DTE / Consumers Energy conservation programs, and water conservation. Steven asked if the Communication Director could attend a meeting? A discussion was held regarding changing the local ordinance to allow for monthly meeting of this commission.

Motion to request Oak Park City Council to revise the ordinance to allow for monthly commission meeting by Roselyn McKay, seconded by Steven Gold.

Vote: Yes: All
 No: None

MOTION DECLARED ADOPTED

- E. Dave brought up the attendance policy and the importance of attendance within the commission.

6. PUBLIC COMMENTS

7. COMMISSIONER COMMENTS

- A. Roselyn McKay – Request to the commission to stay on topic. Many miscellaneous items can be brought up on the commissioner comment section. An “Action Log” was requested to keep track of the commission ideas. Chairperson Oesterle volunteered to do this. She stated that the recycling and trash carts have been a huge help to the residents.
- B. Clarissa Clemons – Thanked everyone for their service
- C. Jon Nachman – Asked for a hard copy of the agenda and minutes if we are virtual again. Dave stated he can pick one up at DPW.
- D. Meghan Oesterle – Went over the action items for the members to bring back to the April meeting. Also, indicated that she will send a reminder one month out for these items.

8. ADJOURNMENT

Moved by Meghan Oesterle, seconded by Clarissa Clemons to adjourn the meeting.

Vote: Yes: All
 No: None

Meeting adjourned at 8:57pm.

Minutes prepared by David DeCoster

City of Oak Park Traffic Safety Board Meeting 1/13/2021

In attendance:

Aaron Tobin, Nour Almahameed, John Klein, Joe Jenkins (staff), Shaun Whitehead (guest)

Call to Order: 7:00pm

Appointment of a Recording Secretary:

John recorded the meeting and will transcribe it into minutes. A new secretary will be chosen during February's meeting.

Possible change of meeting times going forward:

Given that the board members are changing, we may have to change the meeting days/times. We will wait until new members are appointed before making the change. John's plan is to send out a Doodle Poll to the committee members. Joe suggested staying away from the weeks of the City Council meetings.

Minutes of the meeting from October 21:

John mentioned that the minutes from that meeting are not available as Mike Pinkerton was not present at this meeting.

Changes to the TSB:

Regina Weiss resigned from the board in November to become a state representative. Shaun Whitehead will replace Regina. Board member Mark Holdsworth resigned, due to personal reasons, on October 5, 2020. John informed the board that the City Council is recruiting a new board member. Aaron mentioned some potential nominees. John suggested posting the opening on social media.

Report on E. Oak Park Neighborhood Association meeting:

Aaron gave a presentation to the association on 12/3/2020 and gave the board feedback on that meeting. He mentioned that 20-30 people attended the meeting. He mentioned to the group the challenges that the board is contending with. He went through the survey with the group members. Aaron also mentioned that he received enthusiastic responses from the Association. Aaron also spoke about potential difficulties with respect to the flow of information from the city to the board and vice versa. Joe mentioned that this group gives very good feedback..

Report on Results from Traffic Survey:

As of the morning of January 13, the survey received 149 responses. Aaron discovered that the analytics are currently locked until a monthly subscription to Survey Monkey is purchased. The board also discussed ways of further distributing the survey (such as on the Oak Park FB groups).

Ways to submit a complaint to the TSB:

John discussed the possible routing of complaints: should they go directly to the city and then to us, or the other way around? Aaron suggested that wherever it goes, the board should be cc'd. Joe suggested that the complaints go to

directly to both John and him. John unveiled a google form which might be used as a mechanism for submitting complaints. A prototype can be found here <https://forms.gle/AcwgKK5cfQTY5wtZ8>

The board thinks such a form is a good idea. Aaron made a motion to create this form, Nour seconded it. The motion passed.

Matters Arising:

The board further discussed the subscription to Survey monkey. Joe said that he will find out if the city already maintains such a subscription, in which case it might be possible to transfer the ownership of the survey from John to the City. If not, another option might be to have John purchase a subscription for one month and then transfer the survey data over to the City (which might have its own resources to analyse it).

Adjournment:

The meeting adjourned at 7:30pm

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Traffic Safety Board Meeting Minutes February 10, 2021

Attendance:

Shaun Whitehead (Council), John Klein, Aaron Tobin, Nour Almahameed, Joe Jenkins (staff), Mike Pinkerton (staff)

Call to Order: 7:00pm

Appointment of Recording Secretary:

Mike Pinkerton

Possible Change of Meeting Times/Dates:

John will send out a “Doodle Poll” in an attempt to find dates and times that meet the needs of the members.

Survey Monkey Results:

John shared the tabulations of the Survey Monkey Poll. There are 157 pages of data and John will send out a link to the board to review in detail.

Changes to the Board:

Joe Jenkins announced he is leaving the City for employment in Warren. City Council will be conducting interviews and appointments to fill boards as early as this month.

Discussion of “On Street Parking”:

Idea was brought to the Board by a City Council Member. Many ideas were floated around regarding times that vehicles had to be off the street, possible parking only on one side of the street and alternating days of the week cars could be parked on which side of the street. Mike Pinkerton advised that the issue is not new and has been brought up at least for the past 10 years. There was acknowledgement that no parking assists Code Enforcement for blight and Public Safety for crime and navigation of emergency apparatus. There was discussion regarding size of or lack of driveways in the city as well as multiple families with multiple vehicles residing in one home. Further discussion will need to be had regarding this matter.

Matters Arising:

None; however each Board Member is encouraged to look at the details of the Survey Monkey so as to be able to speak to the results at the next meeting.

Next Meeting:

Wednesday March 19, 2021 at 7:00pm

Adjournment: 7:40pm



Steve Cooper, Director
CITY OF OAK PARK
Department of Public Safety

Mayor
Marian McClellan
Mayor Pro Tem
Carolyn Burns
Council Members
Solomon Radner
Julie Edgar
Shaun Whitehead
City Manager
Erik Tungate

Traffic Safety Board Meeting Minutes
March 10, 2021

Attendance:

Shaun Whitehead (Council), John Klein (Chair), Aaron Tobin, Nour Almahameed, Nadine Coleman, Director Rob Barrett (staff),

Call to Order: 8:30pm

Appointment of Recording Secretary:

Officer Pinkerton was unable to attend so a new Secretary was elected Council Representative Shaun Whitehead.

New Board Member:

Nadine Coleman was appointed by Council and welcomed to the meeting as its newest Board Member.

School Crossing Signage:

Chair Klein indicated that all schools should have proper crossing signage and cross walks. Vice Chair Tobin seconded. The main case study was the school near Coolidge by Balfour where 7 cars were stuck and the area is not currently designated an emergency or secondary street. Chair Klein inquired about finding a list if Director Barrett could provide of all emergency and secondary streets. Board Member Coleman indicated she would get a list of all schools in the Oak Park area if possible. Motion 1 was passed to take to Council of addressing lack of school crossing.

Fire Hydrants:

Vice Chair Tobin inquired about painting fire hydrants which was done in the past. Director Barrett indicated as to why it was stopped. The Board would like for this to be addressed with Council.

Changes to the Board:

Still looking for replacement for Joe Jenkins.

Discussion on Yield Signs and 4 way stops:

Vice Chair Tobin led discussions on removing yield signs and replacing with 4 way stops.

Matters Arising:

Chair Klein discussed rust coming out of shower in his home and conversation with contractor. Was instructed to please follow up with Director Barrett and Council Whitehead.

Vice Chair Tobin mentioned neighbor who had issues with fumes and their experience with contractor. Also instructed to follow up with Director Barrett and Council Whitehead.

Next Meeting:

Wednesday April 14, 2021 at 7:00pm

Adjournment: 9:54pm



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: May 3, 2021

AGENDA#

SUBJECT: Proposed Change Order no. 2 and Payment Application No. 4 for the 2020 Decorative Fence Project, M-695.

DEPARTMENT: Technical & Planning/DPW – Engineering *KJY*

SUMMARY: Attached are Proposed Change Order no. 2 and Payment Application No. 4 for the 2020 Decorative Fence Project, M-695. This project is to add decorative fencing along the south side of 9 Mile Rd from Scotia to Rosewood and around the parking areas of the 45th District Court, Public Safety and City Hall. The proposed Change Order is a reduction due to final, as constructed quantities. To date the project is approximately 99% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	\$306,165.50
Alternate Bid:	\$ 40,511.00
Change Order No. 1	\$ 3,558.50
Proposed Change Order No. 2	<u>(\$ 28,156.70)</u>
Current Contract Amount:	\$322,078.30
 Total Completed to Date:	 \$318,289.72
Less Retainage:	\$ 16,103.92
Net Earned:	\$302,185.80
Deductions:	\$ 0.00
Balance:	\$302,185.80
Payments to Date:	<u>\$213,061.18</u>
Amount Due American Fence:	\$ 89,124.63

RECOMMENDED ACTION: It is recommended that Proposed Change Order no. 2 for the 2020 Decorative Fence Project, M-695 to American Fence Co. of Warren, MI be approved for the amount of (\$28,156.70). It is further recommended that Payment Application no. 4 for the same be approved for the total amount of \$89,124.62. Funding is available in the General Fund (Account #101-18.443.970) for the City Hall Portion, the Court Building Fund (Account #470-70.900.970) for the Court portion and General Fund (Account #101-18.444.970) for the 9 Mile portion of this expenditure.

APPROVALS: City Manager: ET Department Director: KJY

Director of Finance: _____ Legal: NA

Budgeted:

EXHIBITS: Proposed Change Order no. 2 and Payment Application No. 4

CHANGE ORDER

PROJECT: 2020 Decorative Fence Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: American Fence & Supply Company
 21200 Schoenherr Rd.
 Warren, MI 48089

JOB NUMBER: M-695
CHANGE ORDER NO.: 2
PAGE: 1 of 1

TO THE CONTRACTOR:

You are hereby directed to comply with the changes/extras to the contract documents.
 This change order reflects work completed or anticipated. Documentation supporting these changes is on file with the City Engineer.

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE SUBTRACTED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Decreased Quantity	Quantity to Date	Decreased Amount
5	6' PVC Coated Color Chain Link Fence w/Footings, 8 Gauge, 1 3/4" Mesh	580	LFT	\$29.55	-86	494	-\$2,541.30
6	6' Decorative Aluminum Fence w/ Footings	345	LFT	\$51.00	-89.50	256	-\$4,564.50
8	26' PVC Coated Color Chain Link Slide Gate	1	EACH	\$5,908.00	-1.00	0	-\$5,908.00
16	Pavement Removal, Modified SP	200	SYD	\$0.00	-194.59	5.41	\$0.00
17	Conc. Pavt with Integral Curb and Gutter 7" Concrete, Modified SP	200	SYD	\$25.85	-182.59	17.41	-\$4,719.95
18	Sidewalk Concrete Non-Reinf 6" Conc. Sidewalk/Drive App. Modified SP	200	SFT	\$0.00	-200.00	0	\$0.00
19	Aggregate Base Under Conc. 6" Crushed Limestone, Modified SP	200	SYD	\$0.00	-200.00	0	\$0.00
22	Inspection Crew Days	52	DAYS	\$320.00	-49.00	3	-\$15,680.00
ALTERNATE BID							
2	Remove Existing Fence Between City Complex and Residential Area to the North	660	LFT	\$12.01	-1.00	659	-\$12.01
3	Furnish and Install New 6' High Privacy Fence - Clay Color, Chesterfield Style Manufactured by Bufftech or Approved Equal	660	LFT	\$43.95	-1.00	659	-\$43.95
4	Inspection Crew Days	40	DAYS	\$320.00	-14.00	26	-\$4,480.00
Totals:							(\$37,949.71)

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Increased Quantity	Quantity to Date	Increased Amount
2	Remove Existing Fence Along South Side of 9 Mile Road From Scotia to Rosewood	2,600	LFT	\$29.55	27.66	2,627.66	\$817.35
3	Furnish and Install New 6' High Privacy Fence, Clay Color. Manufacture by Bufftech or Approved Equal	2,600	LFT	\$51.00	27.66	2,627.66	\$1,410.66
24	18' PVC Coated Color Chain Link Slide Gate	0	LSUM	\$5,000.00	1.00	1	\$5,000.00
25	Access control window sticker tags	0	LSUM	\$8.55	300.00	300	\$2,565.00
Totals:							\$9,793.01

SUMMARY

Total Decrease (\$37,949.71)
 Total Increase \$9,793.01
 Total This Change Order (\$28,156.70)

American Fence & Supply Company

Date

Original Contract Amount: \$346,676.50
 Change Order No.1: \$3,558.50
 Proposed Change Order #2: (\$28,156.70)
 Proposed New Contract Amount: \$322,078.30

Robert Barrett, Director of Technical & Planning

Date

PAYMENT APPLICATION

PROJECT: 2020 Decorative Fence Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: American Fence & Supply Company
 21200 Schoenherr Rd.
 Warren, MI 48089

JOB NUMBER: M-695
APPLICATION NO.: 4
PERIOD ENDING: 3/5/21
PAGE: 1 of 2

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Period Quantity	Period Amount	Quantity To Date	Amount To Date
1	Mobilization, Max 5%	1	LSUM	\$5,000.00	0.00	\$0.00	1.00	\$5,000.00
2	Remove Existing Fence Along South Side of 9 Mile Road From Scotia to Rosewood	2,600	LFT	\$8.99	0.00	\$0.00	2,627.66	\$23,622.66
3	Furnish and Install New 6' High Privacy Fence, Clay Color. Manufacture by Bufftech or Approved Equal	2,600	LFT	\$38.49	0.00	\$0.00	2,627.66	\$101,138.63
4	Furnish and Install New 4' W x 6' H Single Swing PVC Gate, Style to Match the Fence	0	EACH	\$1,491.00	0.00	\$0.00	0.00	\$0.00
5	6' PVC Coated Color Chain Link Fence w/Footings, 8 Gauge, 1 3/4" Mesh	580	LFT	\$29.55	0.00	\$0.00	494.00	\$14,597.70
6	6' Decorative Aluminum Fence w/ Footings	345	LFT	\$51.00	30.00	\$1,530.00	255.50	\$13,030.50
7	26' Decorative Aluminum Slide Gate	1	EACH	\$7,820.00	1.00	\$7,820.00	1.00	\$7,820.00
8	26' PVC Coated Color Chain Link Slide Gate	1	EACH	\$5,908.00	0.00	\$0.00	0.00	\$0.00
9	30' PVC Coated Color Chain Link Slide Gate	2	EACH	\$5,644.00	0.00	\$0.00	2.00	\$11,288.00
10	6' PVC Coated Color Chain Link Pedestrian Gate with Hardware	1	EACH	\$950.00	0.00	\$0.00	1.00	\$950.00
11	Variable Speed A/C Heavy-Duty Industrial Slide Gate Operator	2	EACH	\$11,359.50	2.00	\$22,719.00	2.00	\$22,719.00
12	A/C Heavy-Duty Industrial Slide Gate Operator	2	EACH	\$10,875.50	2.00	\$21,751.00	2.00	\$21,751.00
13	Long Range Hands-Free Identification Reader	4	EACH	\$2,722.50	4.00	\$10,890.00	4.00	\$10,890.00
14	UHF Hang Tag	250	EACH	\$4.99	0.00	\$0.00	0.00	\$0.00
15	Non-Reinforced Landscape Block Pier, 6 Foot	8	EACH	\$3,468.88	0.00	\$0.00	8.00	\$27,751.04
16	Pavement Removal, Modified SP	200	SYD	\$0.00	0.00	\$0.00	5.41	\$0.00
17	Conc. Pavt with Integral Curb and Gutter 7" Concrete, Modified SP	200	SYD	\$25.85	0.00	\$0.00	17.41	\$450.05
18	Sidewalk Concrete Non-Reinf 6" Conc. Sidewalk/Drive App. Modified SP	200	SFT	\$0.00	0.00	\$0.00	0.00	\$0.00
19	Aggregate Base Under Conc. 6" Crushed Limestone, Modified SP	200	SYD	\$0.00	0.00	\$0.00	0.00	\$0.00
20	Class A Sodding, Modified SP	305	SYD	\$8.20	0.00	\$0.00	0.00	\$0.00
21	Project Clean Up	1	LSUM	\$8,348.00	0.00	\$0.00	0.00	\$0.00
22	Inspection Crew Days	52	DAY	\$320.00	3.00	\$960.00	3.00	\$960.00
23	Install 1' Boulders Along Court Parking Lot	0	LSUM	\$3,558.50	0.00	\$0.00	1.00	\$3,558.50
24	18' PVC Coated Color Chain Link Slide Gate	0	EACH	\$5,000.00	1.00	\$5,000.00	1.00	\$5,000.00
25	Access control window sticker tags	0	EACH	\$8.55	300.00	\$2,565.00	300.00	\$2,565.00

ALTERNATE BID								
2	Remove Existing Fence Between City Complex and Residential Area to the North	660	LFT	\$12.01	0.00	\$0.00	659.00	\$7,914.59
3	Furnish and Install New 6' High Privacy Fence - Clay Color, Chesterfield Style Manufactured by Bufftech or Approved Equal	660	LFT	\$43.95	0.00	\$0.00	659.00	\$28,963.05
4	Inspection Crew Days	40	DAY	\$320.00	26.00	\$8,320.00	26.00	\$8,320.00

\$81,555.00

\$318,289.72

PROJECT: 2020 Decorative Fence Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: American Fence & Supply Company
21200 Schoenherr
Warren, MI 48089

JOB NUMBER: M-695
APPLICATION NO.: 4
PERIOD ENDING: 3/5/21
PAGE: 2 of 2

Original Contract Amount:	\$306,165.50
Alternate Bid:	\$40,511.00
Change Order No. 1:	\$3,558.50
Proposed Change Order #2:	(\$28,156.70)
	<u>\$322,078.30</u>

Earnings This Period:	\$81,555.00
Total Earnings to Date:	\$318,289.72
Less Retainage:	\$16,103.92
Net Earned:	\$302,185.80
Deductions:	\$0.00
Balance:	\$302,185.80
Payments to Date:	\$213,061.18

Amount Due:	\$89,124.63
-------------	-------------

Accepted By: _____
American Fence & Supply Company

Date: _____

Robert Barrett, Director of Technical & Planning
City of Oak Park, Michigan

Date: _____



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: May 3, 2021

AGENDA #

SUBJECT: Report on bids for the 2021 Transformer Replacement Project, M-723.

DEPARTMENT: Public Works – KJY

SUMMARY: At the April 5, 2021 regular meeting of the Oak Park City Council, the request to bid the 2021 Transformer Replacement Project, M-723 was approved (CM-04-102-21). The project was advertised and thirty-one (31) contractors viewed the documents. On April 26, 2021, two (2) bids were received and opened. The low bidder, Transformer Inspection Retrofill, of Royal Oak, MI, submitted a bid of \$30,051.00. We have worked with Transformer Inspection Retrofill in the past and were pleased with their work.

FINANCIAL STATEMENT: There is funding available in the Building Maintenance, Repairs and Maintenance fund for this expenditure.

RECOMMENDED ACTION: It is recommended City Council award the bid for the 2021 Transformer Replacement Project, M-723 to Transformer Inspection Retrofill, of Royal Oak, MI, for the total amount of \$30,051.00. Funding is available in the Building Maintenance, Repairs and Maintenance fund for this expenditure.

APPROVALS:

City Manager: ET

Department Director: KJY

Finance Director: _____

Legal: _____

Budgeted ☐

EXHIBITS: Bid Tab

BID TABULATION

2021 Transformer Replacement Project, M-723

Bid Opening Date: April 26, 2021 @ 2:00pm

Page 1 of 1

Transformer Inspection Retrofill
2704 Normandy
Royal Oak, MI 48073
(248) 549-4026

J. Ranck Electric, Inc.
1993 Grover Parkway
Mt. Pleasant, MI 48858
(989) 775-7393

Item #	Item Description	Lump Sum	Amount	Amount
1	Remove and Replace Transformer Serial No. 73V8739	1.00	\$13,469.00	\$31,750.00
2	Remove and Replace Transformer Serial No. 73V8740	1.00	\$16,582.00	\$35,932.00

TOTAL BID AMOUNT FOR ITEMS #1 AND #2 =

\$30,051.00

\$67,682.00

ALTERNATE BID ITEMS

Item #	Item Description	Lump Sum	Amount	Amount
ALT-A	Weekend work inconjunction with items #1 and #2	1.00	\$3,360.00	\$5,899.00
ALT-B	Deduction for utilizing reconditioned transformer (For Transformer Serial No. 73V8739)	-1.00	-\$1,743.00	N/A
ALT-C	Deduction for utilizing reconditioned transformer (For Transformer Serial No. 73V8740)	-1.00	-\$2,101.00	N/A

Additional Bidders:

None



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: May 3, 2021

SUBJECT: Request for approval of amenities purchase and installation for the Nine Mile Linear Park

DEPARTMENT: City Manager/Recreation/DPW

SUMMARY: The Nine Mile Redesign project, which began in 2015, is being implemented in phases. Years of public input has informed all of the incremental pieces of this project, with the ultimate goal of transforming Nine Mile into a welcoming, vibrant corridor strung with meaningful public spaces for residents and visitors of all ages and abilities to visit, stay, play and shop. The finished product will provide a sense of place that residents have found lacking in our City. The first phase was completed in 2019 and included the road restructuring, bike lanes, increased and improved pedestrian crossings, new public spaces and updated amenities.

Plans are now complete for Phase two, which includes the Nine Mile Linear Park and the Connector Park, located on the south side of Nine Mile between Scotia and Rosewood. Through a significant amount of community engagement, and years of planning, we have designed the park to include amenities for people of all ages and abilities, including fun and engaging recreational elements for children, increased pedestrian lighting, various seating options, and public art.

The amenities will be purchased on the NPPGov cooperative purchasing pre-bid contract.

FINANCIAL STATEMENT: There is \$881,206 budgeted in this year's budget for Phase Two of the Nine Mile Redesign between the General Fund, City Owned Property Fund, the Public Improvement Fund, and the Corridor Improvement Authority, and \$80,000 proposed in the 2021-22 Fiscal Year budget in the General Fund for lighting, as well as \$250,000 of outside funding that has been secured.

RECOMMENDED ACTION: It is recommended that the proposed recreation amenities be approved for purchase for the total amount of \$517,361.95 utilizing the NPPGov cooperative purchasing pre-bid contract.

APPROVALS:

City Manager: _____*ET*_____

Department Director: _____

Director of Finance: _____

Budgeted: ☐

Legal: _____

EXHIBITS:



1279 Hazelton-Etna Road SW
Pataskala, OH 43062
614-855-3790
www.midstatesrecreation.com

QUOTATION

Sold To	City of Oak Park Accounts Payable 10600 Capital Avenue Oak Park, MI, 48237 United States	Ship To	City of Oak Park Accounts Payable 10600 Capital Avenue Oak Park, MI, 48237 United States
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Date	Quote #	Terms	Rep	Project	Ship Contact
2021-04-02	QTN-05816-3 Valid Until 04-30-2021		Brion Kilpela	2020 09 Linear Park - Mi Oak Park City Of	

Item Code	Description	Qty	Rate	Amount
Notes	Linear Park Phase 1	1.0 Unit	\$ 0.00	\$ 0.00
SP305P	6' Swing w/chain - Perforated	3.0 Unit	\$ 948.00	\$ 2,844.00
Coverworx	Model # CP 0808-SW-C Swing bench frame and roof. Deduct \$300 to go to multirib roof in lieu of standing seam. Includes freight	3.0 Unit	\$ 8,168.00	\$ 24,504.00
PP203P	46" Oct. Table - 4 Seats - Surf. Mt. - Basic Frame - Perforated	1.0 Unit	\$ 1,475.00	\$ 1,475.00
PP208P	46" Oct. Table - 3 Seats - Surf. Mt. - Basic Frame - Perforated	1.0 Unit	\$ 1,275.00	\$ 1,275.00
Freight	Wabash Valley Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0 Unit	\$ 1,133.00	\$ 1,133.00
Installation Charges	Installation Charges: Take delivery and install. Includes 3 swinging benches w/ roofs. 2 picnic tables Includes disposal of packaging.	1.0 Unit	\$ 12,700.00	\$ 12,700.00
Yalp	Sona interactive arch w / ten year subscription. Turf floor. Electrical brought to within 5' of site by others. Concrete pad by others. Includes installation and freight.	1.0 Unit	\$ 62,319.00	\$ 62,319.00
Installation Charges	Provide approximately 54' of 3' high black 3 rail Montage Industrial Majestic flat top panels with 2 1/2" post plated to concrete.	1.0 Unit	\$ 8,250.00	\$ 8,250.00



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QUOTATION

Item Code	Description	Qty	Rate	Amount
Drawing #	Agility course per Drawing #20-1752C.	1.0 Unit	\$ 56,829.00	\$ 56,829.00
Drawing #	Sensory Panel Wall per Drawing #20-1752C	1.0 Unit	\$ 17,332.00	\$ 17,332.00
Notes	Rocking Zone	1.0 Unit	\$ 0.00	\$ 0.00
Berliner	#9	1.0 Unit	\$ 6,850.00	\$ 6,850.00
Berliner	Free ride	1.0 Unit	\$ 12,323.00	\$ 12,323.00
Notes	Spinning Zone	1.0 Unit	\$ 0.00	\$ 0.00
Berliner	Eddie.02	1.0 Unit	\$ 3,980.00	\$ 3,980.00
Berliner	Eddie .05	1.0 Unit	\$ 4,640.00	\$ 4,640.00
ZZXX0912	CONE SPINNER	1.0 Unit	\$ 9,495.00	\$ 9,495.00
Freight	Berliner Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0 Unit	\$ 3,682.00	\$ 3,682.00
Freight	Playworld Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0 Unit	\$ 2,500.00	\$ 2,500.00
Installation Charges	Installation Charges:Take delivery of play equipment. Install play equipment.	1.0 Unit	\$ 25,630.00	\$ 25,630.00
Installation Charges	Excavation and 5" gravel prep for PIP in spinning zone, rocking zone and agility course. 3551 SF	1.0 Unit	\$ 18,121.50	\$ 18,121.50
Poured In Place	Poured In Place approximately 4027 SF 50% color cap.	1.0 Each	\$ 63,573.00	\$ 63,573.00
Playworld Custom	Playworld LolliTops at cross walk.	1.0 Unit	\$ 9,127.00	\$ 9,127.00
Installation Charges	Installation Charges for Lollitops.	1.0 Unit	\$ 2,750.00	\$ 2,750.00
ZZXX0652	WELCOME SIGN - AGES 5-12	3.0 Unit	\$ 579.00	\$ 1,737.00
ZZXX0658	WELCOME SIGN - DOUBLE SIDED CUSTOM	1.0 Unit	\$ 1,429.00	\$ 1,429.00



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QUOTATION

Item Code	Description	Qty	Rate	Amount
Installation Charges	Installation Charges: Install age signs.	1.0 Unit	\$ 1,600.00	\$ 1,600.00
Notes	-----Linear Park Phase 2-----	1.0 Unit	\$ 0.00	\$ 0.00
SP305P	6' Swing w/chain - Perforated	2.0 Unit	\$ 948.00	\$ 1,896.00
PP203P	46" Oct. Table - 4 Seats - Surf. Mt. - Basic Frame - Perforated	1.0 Unit	\$ 1,475.00	\$ 1,475.00
PP208P	46" Oct. Table - 3 Seats - Surf. Mt. - Basic Frame - Perforated	1.0 Unit	\$ 1,275.00	\$ 1,275.00
Coverworx	Model # CP 0808-SW-C Swing bench frame and roof. Deduct \$300 to go to multirib roof in lieu of standing seam. Includes freight	2.0 Unit	\$ 8,168.00	\$ 16,336.00
Freight	Wabash Valley Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0 Unit	\$ 1,036.00	\$ 1,036.00
Installation Charges	Installation Charges: Take delivery and install. Includes 2 swinging benches w/ roofs. 2 picnic tables Includes disposal of packaging.	1.0 Unit	\$ 10,600.00	\$ 10,600.00
Drawing #	Drawing #21-2022B Playcubes 8.0	1.0 Unit	\$ 24,834.00	\$ 24,834.00
Drawing #	Drawing #21-2022B Balance Course	1.0 Unit	\$ 14,020.00	\$ 14,020.00
Notes	Tot Zone	1.0 Unit	\$ 0.00	\$ 0.00
Berliner	Beetle.01	1.0 Unit	\$ 2,256.00	\$ 2,256.00
Berliner	Beetle.02	1.0 Unit	\$ 2,256.00	\$ 2,256.00
Freight	Berliner Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0 Unit	\$ 1,789.00	\$ 1,789.00
Freight	Playworld Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0 Unit	\$ 2,500.00	\$ 2,500.00
Installation Charges	Installation Charges: Take delivery of play equipment. Install play equipment in Tot zone and Drawing #21-2022B Playcubes 8.0 and Balance course.	1.0 Unit	\$ 16,600.00	\$ 16,600.00



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QUOTATION

Item Code	Description	Qty	Rate	Amount
Installation Charges	Excavation and 5" gravel prep for PIP in playcubes zone, balance zone and tot zone. 2602SF	1.0 Unit	\$ 13,278.50	\$ 13,278.50
Poured In Place	Poured In Place approximately 2602 SF 50% color cap.	1.0 Each	\$ 41,075.00	\$ 41,075.00
Playworld Custom	Playworld Lollitops at Cross walk	1.0 Unit	\$ 9,127.00	\$ 9,127.00
Installation Charges	Installation Charges for Lollitops	1.0 Unit	\$ 2,750.00	\$ 2,750.00
ZZXX0651	WELCOME SIGN - AGES 2-5	1.0 Unit	\$ 579.00	\$ 579.00
ZZXX0652	WELCOME SIGN - AGES 5-12	2.0 Unit	\$ 579.00	\$ 1,158.00
ZZXX0658	WELCOME SIGN - DOUBLE SIDED CUSTOM	1.0 Unit	\$ 1,429.00	\$ 1,429.00
Installation Charges	Installation Charges for signs.	1.0 Unit	\$ 1,600.00	\$ 1,600.00
Notes	Seneca Shade	1.0 Unit	\$ 0.00	\$ 0.00
ZZXX0810	14FT SHADE HYPAR includes installation.	2.0 Unit	\$ 12,800.00	\$ 25,600.00
Notes	Proposal does not account for flatwork or excavation and base for flatwork. Does not include culverts, benches, trash receptacles or bike loops. Does not include landscaping or restoration.	1.0 Unit	\$ 0.00	\$ 0.00
NPP Customer Discount - Member ID #	NPP Customer Discount - Member ID #	1.0 Unit	\$ -32,206.05	\$ -32,206.05

Subtotal \$ 517,361.95

Michigan Sales Tax \$ 0.00

Total \$ 517,361.95



1279 Hazelton-Etna Road SW
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QUOTATION

Signature _____
(Approval)

Printed Name _____

Title _____

Date _____



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: April 3, 2021 **AGENDA #**

SUBJECT: Proposals for professional services for material testing services for the 2021 Watermain Replacement Project, M-718.

DEPARTMENT: Technical & Planning – Engineering *KJY*

SUMMARY: Attached is a tabulation of proposals for material testing services for the 2021 Watermain Replacement Project, M-718. The low proposal, submitted by Testing Engineers & Consultants is for a total amount of \$11,260.00.

FINANCIAL STATEMENT: Funding is available in the Water and Sewer Fund for this expenditure.

RECOMMENDED ACTION: It is recommended that the proposal from Testing Engineers & Consultants for professional services for material testing services for the 2021 Watermain Replacement Project, M-718, be approved for total amount of \$11,260.00. Funding is available Water and Sewer Fund #592-18-538-970 for this expenditure.

APPROVALS:

City Manager: ET Department Director: KJY

Director of Finance: _____ Legal: _____

Budgeted: ☐

EXHIBITS: Proposal Tabulation

REQUEST FOR PROPOSAL TABULATION

Proposal Due Date:

April 23, 2021 @ 3:00 PM

2021 Water Main Replacement Project, M-718 Testing RFP		Testing Engineers & Consultants, Inc. 1343 Rochester Road Troy, MI 48099 (248) 588-6200	Materials Testing Consultants 693 Plymouth NE Grand Rapids, MI 49505 616-456-5469	McDowell & Associates 21355 Hatcher Ave. Ferndale, MI Grand Rapids, MI 49505 616-456-5469
ITEM	DESCRIPTION	TOTAL AMOUNT	TOTAL AMOUNT	TOTAL AMOUNT
1	Monitor and test the onsite compaction of materials, perform analysis for material approvals, testing for the placement of stone base for concrete. Concrete testing.	\$11,260.00	\$12,500.00	\$12,697.00



CITY OF OAK PARK

COMMUNICATIONS AND PUBLIC INFORMATION

Joscelyn A. Davis, Director

14D

Mayor
Marian McClellan
Mayor Pro Tem
Carolyn Burns
Council Members
Solomon Radner
Julie Edgar
Shaun Whitehead
City Manager
Erik Tungate

Meeting of the Oak Park City Council City Manager's Report May 3, 2021

COMMUNITY ANNOUNCEMENTS

1. **Vaccines at the Oak Park Community Center – 14300 Oak Park Blvd.**
 - **Simplified registration:** City's website homepage at www.oakparkmi.gov, click on the link to choose your appointment time for the following week.
 - Henry Ford Health System vaccination clinic – by appointment only
 - Eligibility: OAK PARK residents ages 18 and up
2. **Juneteenth Essay Contest** | Submissions due by May 10th via City Hall dropbox or email
 - "What does Juneteenth mean to you?"
 - Categories: Elementary, middle school, and high school
 - Open to K-12 students living in Oak Park
 - Contact Crystal VanVleck at cvanvleck@oakparkmi.gov or (248) 691-7401.
 - Sponsored by The Law Offices of Shaun Whitehead Esq, Barika and Daryl Pace, and members of the Oak Park Juneteenth Ad Hoc Committee
3. **Oak Park Library's Juneteenth Bookbag Program** | Began April 28th | (248) 691-7480
 - Provides materials for youth participating in the Juneteenth Essay Contest
 - Elementary, middle school, or high school bookbags
 - Call the library to request bookbag, which will be delivered curbside
4. **LearningExpress Library** – Free resources for Michigan residents of all ages
 - Online tutorials, practice tests, and e-books re: job search and workplace skills; skill-building in reading, writing, math, and basic science; career certification and licensure exam prep; college and grad school entrance test prep, e.g., GED, ACT, SAT, AP tests; professional exam prep for military entrance, nursing, law enforcement and emergency services, CDL, civil service, etc.
 - Access at www.learningexpresslibrary3.com or contact the library for more info.
5. **GetSetUp! Program** | Free | www.getsetup.io/partner/michigan (or contact the Library)
 - Live interaction, online classes for older adults (taught by older adults)
 - Topics: Zoom; Fitness; Social/Interests; Tech devices; Maintaining independence
 - Michigan Dept. of Health and Human Services and GetSetUp-Michigan Initiative
6. **Annual Street-Sweeping** – DPW begins this week, Monday-Friday | No parking on your street's designated sweep day 6 a.m.–5 p.m. | Map found on website under DPW.

7. **SOCRRA Recycling Event** – May 15th, 8 a.m.–2 p.m. | (Ice Arena) 13950 Oak Park Blvd.
 - Accepting: Paper, cartons, metal, glass, plastics, and flattened cardboard boxes
 - Drive-thru shredding service: two-box limit, not self-service, must be accessible in trunk or truck bed for quick removal.
8. **Tree-Planting w/ReLeaf Michigan** | May 22nd, 8 a.m.–noon | Lessenger Park 21800 Scotia Rd.
 - Volunteers needed for tree-planting. To volunteer: www.releafmichigan.org/rsvp.
 - Questions? Contact Ray Krajewski at rkrajewski@oakparkmi.gov or 248-691-7494.
9. **Free Garage Sale Weekend** | Th–Sun, May 20th–23rd | Regular fees are waived, but operation and sign regulations still apply | For more info call (248) 691-7450.

10. Community Surveys

- **Oak Park Dog Park Survey** – until May 31st
 - To gain support and input for the development of the City’s first dog park
 - Facilitated by OP Dog Park Committee, under the OP Parks/Rec Commission
 - Access to surveys: <https://www.surveymonkey.com/r/OPDOGPARK> or on Rec Dept. page/website or pick up hard copies in Rec Dept. entrance hall.
 - Completed surveys: City Hall dropbox or email RecOffice@oakparkmi.gov.
- **Oak Park Local Artist Census** | City’s website homepage
 - ACDC effort to gain understanding and awareness of community art/culture

11. Recreation activities for May 2021 (Note: Programs subject to rescheduling or cancellation)

Learn more/register at (248) 691-7555 or RecOffice@oakparkmi.gov.

- **“Spring Has Sprung” Scavenger Hunt** | Sat., May 15th | Register by 4 p.m., Fri., May 14th at (248) 691-7555 | Find 10 special spring flowers “planted” around the City of Oak Park | Prizes: Three 2021 family-of-four passes to the Detroit Zoo, courtesy of Built by InTrust Homes; and three 2021 family passes for the Oak Park Pool.
- **Virtual Trivia Night** | \$5/team/night | Zoom w/registration | Prizes: gift cards/Tees
 - Fresh Prince of Bel-Air – Th., May 6th, 7 p.m.
 - Popular Anime – Th., May 27th, 7 p.m.
- **Teen Council** | Zoom | Next meeting: 4 p.m. on May 26th
- **Virtual NBA 2k21, Madden NFL 21 Leagues, and Rocket League Duos (cross-platform)** | Xbox One PlayStation 4 | Adults (May 3rd–Jun 2nd) and Youth/13-17 (May 8th–Jun 5th) | \$20/person | Players need own gaming console, games, and internet access.

12. Reminder: Oak Park Municipal Complex is closed until further notice (due to the recent surge in coronavirus cases in southeastern Michigan)

- **However, residents can still conduct business with the City in real time**, e.g., pay bills by mail, using the dropbox outside City Hall, or through the City’s website. Oak Park does not charge online fees for payments directly linked to a bank account.

2021 STREET SWEEPING DATES

SECTION 1

**APRIL 5, MAY 3,
JUNE 7, JULY 12,
AUGUST 2, AND
SEPTEMBER 13**

SECTION 2

**APRIL 6, MAY 4,
JUNE 8, JULY 13,
AUGUST 3, AND
SEPTEMBER 14**

SECTION 3

**APRIL 7, MAY 5,
JUNE 9, JULY 14,
AUGUST 4, AND
SEPTEMBER 15**

SECTION 4

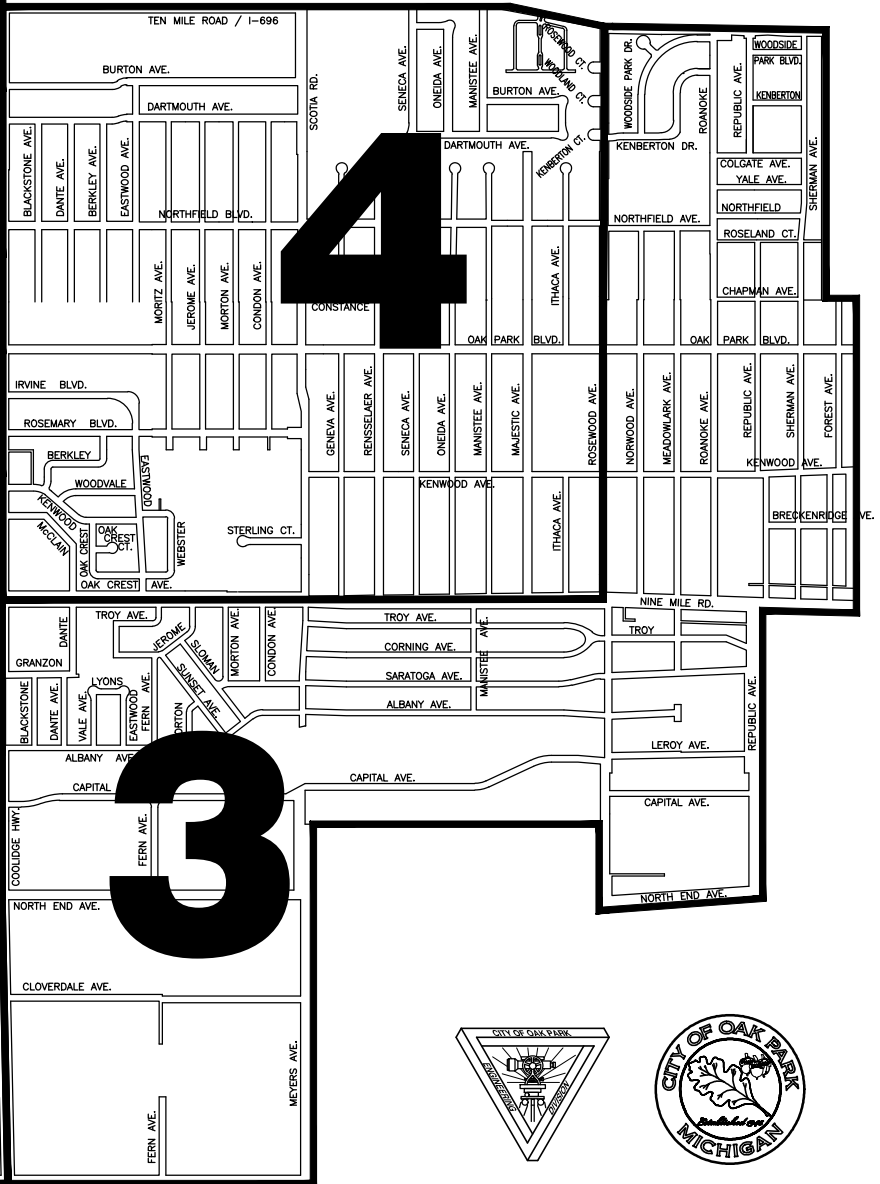
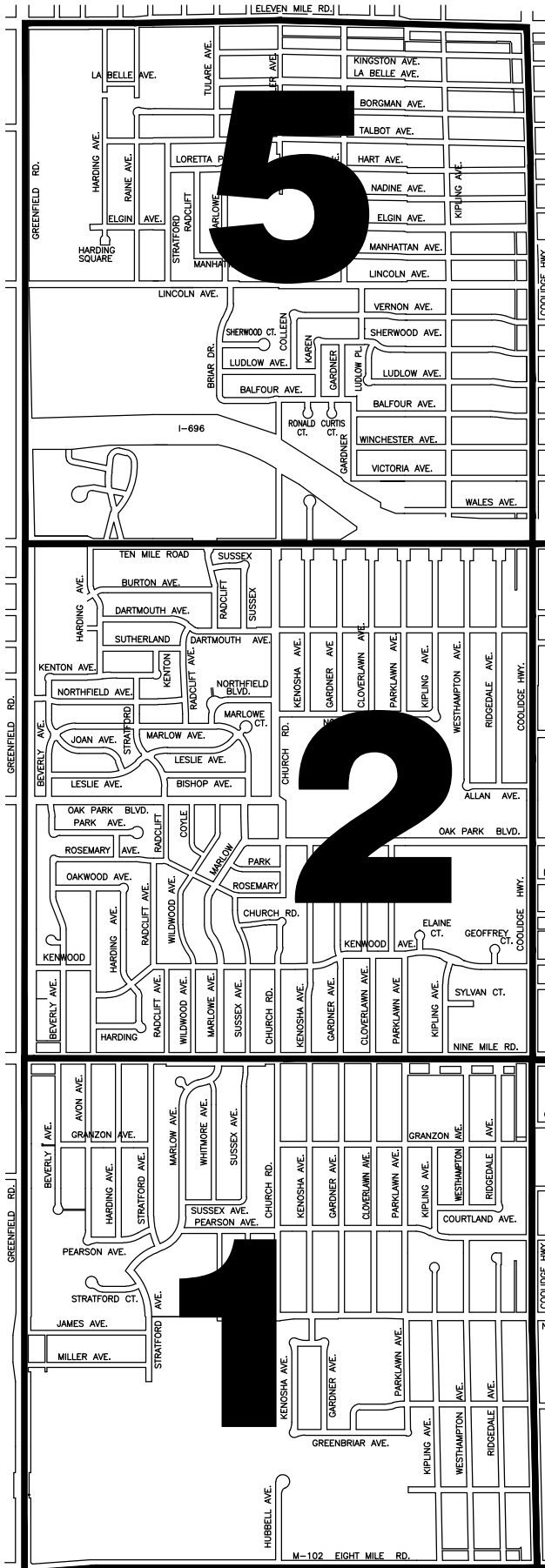
**APRIL 8, MAY 6,
JUNE 10, JULY 15,
AUGUST 5, AND
SEPTEMBER 16**

SECTION 5

**APRIL 9, MAY 7,
JUNE 11, JULY 16,
AUGUST 6, AND
SEPTEMBER 17**

NOTES

- SWEEPING WILL TAKE PLACE IN THE MONTHS OF APRIL THROUGH SEPTEMBER
- SWEEPING WILL TAKE PLACE THE FIRST FULL WEEK OF THE MONTH
- JULY AND SEPTEMBER SWEEPINGS ARE DELAYED ONE WEEK DUE TO HOLIDAY
- NO PARKING IN STREET, 6:00AM - 5:00PM, THE DAY OF SWEEPING





CITY OF OAK PARK

Mayor
Marian McClellan
Mayor Pro Tem
Carolyn Burns
Council Members
Solomon Radner
Julie Edgar
Shaun Whitehead
City Manager
Erik Tungate

CITY HALL | 14000 Oak Park Blvd., Oak Park, MI 48237 | Ph: (248) 691-7400 | Fax (248) 691-7171 | www.oakparkmi.gov

PRESS RELEASE

PRESS RELEASE

PRESS RELEASE

PRESS RELEASE

PRESS RELEASE

PRESS RELEASE

For Immediate Release

Contacts: Joscelyn A. Davis, City of Oak Park
(248) 860-8858 | jdavis@oakparkmi.gov

Melinda Jones, Exec Director, ReLeaf Michigan
(734) 718-2702 | mjones@releafmichigan.org

Volunteers Needed for Community Tree Planting Event in Oak Park on Saturday, May 22nd

April 29, 2021 – Oak Park, MI -- The City of Oak Park, in partnership with ReLeaf Michigan, a 33-year-old non-profit tree organization, and the Detroit Zoological Society, seeks volunteers to help plant 15 trees in Oak Park on Saturday morning, May 22nd from 8:45 a.m.–12:00 p.m. The purpose of the planting event is to increase tree cover at Lessenger Park and provide shade at the site of Oak Park's future dog park.

Volunteers are asked to sign up as a "family" or a "team" of 3 or 4 people who have been socially distancing together by registering at www.releafmichigan.org/RSVP.

COVID protocols are in place and will be followed. Masks are required. Volunteers are asked to wear closed-toe shoes, comfortable clothing and bring a shovel and work gloves if they have them. No planting experience is necessary. Event occurs rain or shine.

According to Re-Leaf Michigan, trees provide incredible benefits to communities – improving air and water quality, reducing stormwater runoff, improving mental wellness, reducing rates of childhood asthma, cooling neighborhoods, and enhancing commercial and economic vitality.

ReLeaf Michigan partners with communities statewide to replenish community tree canopies through volunteer tree planting events. The Detroit Zoological Society is a strong steward of the environment and has recently partnered with ReLeaf Michigan to fund a total of four tree planting events in 2021.

Where: Lessenger Park, 21800 Scotia Road, Oak Park, MI 48237

When: Saturday, May 22, 2021, 8:45 a.m. – 12 p.m.

Partners: City of Oak Park; ReLeaf Michigan (www.ReLeafMichigan.org); Detroit Zoological Society

About the City of Oak Park

[Oak Park](#) is situated on the southern-most border of Oakland County, Michigan, and serves as a suburban ambassador to Detroit. Incorporated as a city in 1945, today Oak Park's population exceeds 29,000 and is home to more than 700 local businesses and corporate headquarters. Connect with the City of Oak Park on social media: [YouTube](#), [Facebook-9MileRedesign](#), [Facebook-City](#), [Facebook-Recreation](#), and [Instagram](#).

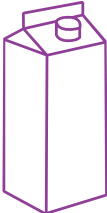
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Wondering how to dispose of an item? Visit our **Waste Wizard** at SOCRRA.org or download the app!

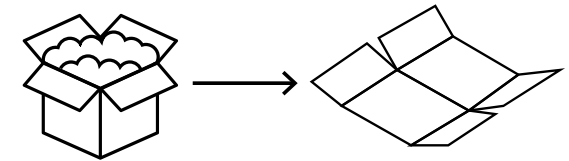


Put these recyclables in your cart:

Paper	Cartons	Metal	Glass	Plastic
 Newspaper Junk Mail Cardboard Magazines	 Milk Cartons Juice Boxes	 Empty Cans Aerosol Cans	 Bottles Jars All Colors	 Bottles Jugs Containers

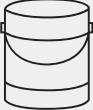
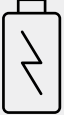
How to Prepare Cardboard

All cardboard must be placed in the cart for collection. Please flatten completely, and if necessary, cut so it fits in the cart. Please remove and dispose of all packing material. Beware! Cardboard jammed into the cart may get stuck, so please follow these guidelines to ensure your carton can be fully emptied.



Take these to SOCRRA's Drop-Off Center by appointment only.

Residency restrictions apply. Visit SOCRRA.org for details.

Styrofoam	Scrap Metal	Paint & Chemicals	Electronics	Batteries
				

NO

Do not put garbage, food, liquids, batteries, medical sharps or yuck in the cart.

Printed on Recycled Content Paper