



**CITY OF OAK PARK, MICHIGAN  
REGULAR COUNCIL MEETING OF THE  
38<sup>th</sup> OAK PARK CITY COUNCIL  
May 4, 2020  
7:00 p.m.**

**MINUTES**

The virtual meeting was called to order at 7:00 p.m. by Mayor McClellan. Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

**PRESENT:** Mayor McClellan, Mayor ProTem Burns, Council Member Weiss, Council Member Edgar, Council Member Radner

**ABSENT:** None

**OTHERS**

**PRESENT:** City Manager Tungate, City Clerk Norris, City Attorney Duff

**APPROVAL OF AGENDA:**

**CM-05-114-20 (AGENDA ITEM #3) ADOPTION OF THE AGENDA AS AMENDED – APPROVED**

Motion by Burns, seconded Weiss, CARRIED UNANIMOUSLY, to approve the agenda with the following addition:

- Contract with Jade Strategies as Item #14F

|             |         |                                        |
|-------------|---------|----------------------------------------|
| Voice Vote: | Yes:    | McClellan, Burns, Weiss, Edgar, Radner |
|             | No:     | None                                   |
|             | Absent: | None                                   |

**MOTION DECLARED ADOPTED**

**CONSENT AGENDA:**

**CM-05-115-20 (AGENDA ITEM #5A-F) CONSENT AGENDA - APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular City Council Meeting Minutes of April 20, 2020 **CM-05-116-20**
- B. Special City Council Meeting Minutes of April 20, 2020 **CM-05-117-20**
- C. Special City Council Meeting Minutes of April 21, 2020 **CM-05-118-20**
- D. Planning Commission Meeting Minutes of March 9, 2020 **CM-05-119-20**
- E. Retirement Board Meeting Minutes of January 27, 2020 **CM-05-120-20**
- F. Request to schedule a Public Hearing on the FY 2020-2021 Annual Budget for Monday, May 18, 2020 at 7:00 PM **CM-05-121-20**

|                 |         |                                       |
|-----------------|---------|---------------------------------------|
| Roll Call Vote: | Yes:    | McClellan, Burns Weiss, Edgar, Radner |
|                 | No:     | None                                  |
|                 | Absent: | None                                  |

**MOTION DECLARED ADOPTED**

**RECOGNITION OF VISITING ELECTED OFFICIALS: None**

**SPECIAL RECOGNITION/PRESENTATIONS: None**

**PUBLIC HEARINGS: None**

**COMMUNICATIONS: None**

**SPECIAL LICENSES: None**

**ACCOUNTING REPORTS: None**

**BIDS: None**

**ORDINANCES: None**

**CITY ATTORNEY:**

City Attorney Duff commented on the Governor's executive order that allows for virtual council meetings to take place through May 12, 2020. She stated the consensus among City Attorneys is that remote meetings will still be allowed and most likely expected in order to keep with social distancing guidelines which will continue to be in place beyond that date. She explained there is an AG opinion and case law that permits remote meetings under certain conditions even before the pandemic. It is expected that the Governor will extend the order but if not it is argued that remote meetings could continue as local units of government can rely on the AG opinion.

**CITY MANAGER:**

**Department of Public Works**

**CM-05-122-20 (AGENDA ITEM #14A) REQUEST TO APPROVE PROPOSED CHANGE ORDER NO. 2 IN THE AMOUNT OF \$60,800.00 AND PAYMENT APPLICATION NO. 4 IN THE AMOUNT OF \$71,467.75 TO D'ANGELO BROTHERS INC. OF NORTHVILLE, MI FOR THE 2019 LEAD WATER SERVICE REPLACEMENT PROJECT, M-701 – APPROVED**

Motion by Weiss, Seconded by Burns, CARRIED UNANIMOUSLY, to approve Proposed Change Order No. 2 in the amount of \$60,800.00 and Payment Application No. 4 in the amount of \$71,467.75 to D'Angelo Brothers Inc. of Northville, MI for the 2019 Lead Water Service Replacement Project, M-701.

|                 |         |                                        |
|-----------------|---------|----------------------------------------|
| Roll Call Vote: | Yes:    | McClellan, Burns, Weiss, Edgar, Radner |
|                 | No:     | None                                   |
|                 | Absent: | None                                   |

**MOTION DECLARED ADOPTED**

**CM-05-123-20 (AGENDA ITEM #14B) REQUEST TO APPROVE PROPOSED CHANGE ORDER NO. 1 IN THE AMOUNT OF \$44,789.00 AND PAYMENT APPLICATION NO. 1 IN THE AMOUNT OF \$271,872.10 TO INLAND WATERS POLLUTION CONTROL INC. FOR THE 2020 SEWER LINING PROJECT, M-703 – APPROVED**

Motion by Burns, Seconded by Edgar, CARRIED UNANIMOUSLY, to approve Proposed Change Order No. 1 in the amount of \$44,789.00 and Payment Application No. 1 in the amount of \$271,872.10 to Inland Waters Pollution Control Inc. for the 2020 Sewer Lining Project, M-703.

|                 |         |                                        |
|-----------------|---------|----------------------------------------|
| Roll Call Vote: | Yes:    | McClellan, Burns, Weiss, Edgar, Radner |
|                 | No:     | None                                   |
|                 | Absent: | None                                   |

**MOTION DECLARED ADOPTED**

**CM-05-124-20 (AGENDA ITEM #14C) REQUEST TO APPROVE A PROPOSAL FROM OHM ADVISORS TO PROVIDE SUPPORT TO ADVANCE THE DEVELOPMENT OF THE CITY'S GIS SYSTEM FOR AN AMOUNT NOT TO EXCEED \$10,000 (THE GRANT AMOUNT) SUBJECT TO REVIEW BY THE CITY ATTORNEY AND TO FURTHER APPROVE THE TRANSFER OF \$10,000 FROM THE WATER & SEWER FUND BALANCE TO FUND 592-18-538-801 FOR THIS EXPENDITURE – APPROVED**

Motion by Burns, Seconded by Radner, CARRIED UNANIMOUSLY, to approve a proposal from OHM Advisors to provide support to advance the development of the City's GIS system for an amount not to exceed \$10,000 (the grant amount) subject to review by the City Attorney and to further approve the transfer of \$10,000 from the Water & Sewer Fund Balance to Fund 592-18-538-801 for this expenditure.

|                 |         |                                        |
|-----------------|---------|----------------------------------------|
| Roll Call Vote: | Yes:    | McClellan, Burns, Weiss, Edgar, Radner |
|                 | No:     | None                                   |
|                 | Absent: | None                                   |

**MOTION DECLARED ADOPTED**

**Administration**

**(AGENDA ITEM #14D) Coronavirus Update.**

City Manager Tungate provided updates on matters related to the coronavirus outbreak and the City of Oak Park.

**CM-05-125-20 (AGENDA ITEM #14E) MOTION TO EXTEND CLOSURE OF CITY BUILDINGS ONE WEEK BEYOND THE EXPIRATION OF THE GOVERNOR'S "STAY HOME, STAY SAFE" ORDER AND TO EXTEND WAIVER OF ON-LINE FEES UNTIL MAY 26, 2020 - APPROVED**

Motion by Burns, Seconded by Radner, to extend closure of city buildings one week beyond the expiration of the Governor's "Stay Home, Stay Safe" order. Motion by Weiss, seconded by Burns, to amend by adding "and to extend waiver of on-line fees until May 26, 2020". Motion to amend carried unanimously. Amended motion carried unanimously.

|                 |         |                                        |
|-----------------|---------|----------------------------------------|
| Roll Call Vote: | Yes:    | McClellan, Burns, Weiss, Edgar, Radner |
|                 | No:     | None                                   |
|                 | Absent: | None                                   |

#### **MOTION DECLARED ADOPTED**

**CM-05-126-20 (AGENDA ITEM #14F) Added to the Agenda. REQUEST TO APPROVE A PROFESSIONAL SERVICES CONTRACT WITH JADE STRATEGIES FOR COMMUNICATION MANAGEMENT AND STRATEGIC COMMUNICATION PLANNING IN THE AMOUNT OF \$24,000.00 AND TO AMEND THE FY 2019-20 PUBLIC INFORMATION PROFESSIONAL SERVICES BUDGET WITH THE USE OF GENERAL FUND BALANCE TO PAY FOR THIS EXPENDITURE - APPROVED**

Motion by Weiss, Seconded by Edgar, CARRIED UNANIMOUSLY, to approve a professional services contract with JADE Strategies for communication management and strategic communication planning in the amount of \$24,000.00 and to amend the FY 2019-20 Public Information Professional Services budget with the use of General Fund balance to pay for this expenditure.

#### **CALL TO THE AUDIENCE:**

Kelly Bush, asked about changing a city ordinance to allow for chickens to be raised in back yards.

Ken Sherman, 23840 Jerome, asked about the use of the cable channel to provide pandemic information and requested a COVID-19 update from the County Health Department.

City Clerk Norris reported there were no comments submitted via e-mail.

#### **CALL TO COUNCIL:**

Mayor ProTem Burns thanked everyone for watching and reminded them to continue practicing social distancing to be safe.

Council Member Radner wished everyone a good evening.

Council Member Edgar thanked everyone for tuning in and to be safe.

Council Member Weiss thanked first responders and residents for their support during the pandemic.

Mayor McClellan thanked all who are going the extra mile to help in the face of suffering regarding the COVID-19 pandemic.

**ADJOURNMENT:**

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:07 p.m.

---

T. Edwin Norris, City Clerk

---

Marian McClellan, Mayor