Oak Park
City Council Agenda

May 7, 2018

AGENDA
REGULAR CITY COUNCIL MEETING
37th CITY COUNCIL
OAK PARK, MICHIGAN
May 7, 2018
7:00 PM

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1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **APPROVAL OF AGENDA**

5. **CONSENT AGENDA**

   The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

   A. Regular Council Meeting Minutes of April 16, 2018
   B. Special Council Meeting Minutes of April 16, 2018 and April 25, 2018
   C. Retirement Board Meeting Minutes of January 22, 2018
   D. Corridor Improvement Authority Board Meeting Minutes of Dec. 21, 2017 and Feb. 15, 2018
   E. Court Management Council Meeting Minutes of February 22, 2018
   F. Arts and Cultural Diversity Commission Meeting Minutes of March 8, 2018
   G. Beautification Advisory Commission Meeting Minutes of February 18, 2018
   H. Request to appoint Kevin Yee as the representative and David DeCoster as the alternate representative to the SOCRRA Board for the fiscal year beginning July 1, 2018
   I. Request to cancel the regularly scheduled Planning Commission meeting of May 14, 2018
   J. Payment Application No. 2 for the 2017 Sewer & Catch Basin Cleaning & TV Inspection Project M-673 to Taplin Group, LLC. of Kalamazoo, MI for the total amount of $152,882.68
   K. Proposed Change Order No. 1 in the amount of ($147.55) and Payment Application No. 2 in the amount of $131,248.71 677 to Insituform Technologies USA, LLC for the 2017-2018 Sewer Lining Project, M-677
   L. Agreement with the Road Commission for Oakland County for street sweeping, litter picking, and lawn mowing services on Greenfield Road from Eight to Ten Mile Roads and on Ten Mile Road from Greenfield to Maplefield
   M. Agreement with the Road Commission for Oakland County for repairs to Greenfield Road and payment of $47,245 to the RCOC from the Major Street Fund.
   N. Licenses - New and Renewals as submitted for May 7, 2018

6. **RECOGNITION OF VISITING ELECTED OFFICIALS**

7. **SPECIAL RECOGNITION/PRESENTATIONS:**

   A. Recognition of Ferndale Friends for publishing the Oak Park City Guide and Business Directory

8. **PUBLIC HEARINGS:**

9. **COMMUNICATIONS:** None

10. **SPECIAL LICENSES:**

    A. Special event request submitted by the Oak Park Recreation Department for the Oak Park summer event to be held on June 16, 2018

11. **ACCOUNTING REPORTS:** None

12. **BIDS:** None

13. **ORDINANCES:**

A. Second reading and adoption of an ordinance to amend Article II, Definitions, Article XV, MX-1 Mixed Use District, Article IX, Light Industrial District, Article XIX Special Land Uses, Appendix A, Zoning, of the Code of Ordinances of the City of Oak Park, Michigan

B. Second reading and adoption of an ordinance to amend Article III, Regulation of On-The-Premises Consumption, Chapter 6, Sections 6-52, 6-53, 6-55, 6-56, 6-57, 6-58, 6-59, 6-63, 6-64, and 6-65 of the General Code of Ordinances of the City of Oak Park, Michigan

14. **CITY ATTORNEY:**

15. **CITY MANAGER:**

Administration

A. Request to schedule a Public Hearing on the FY 2018-2019 Annual Budget for Wednesday, May 16, 2018 at 7:00 PM
B. Resolution approving language for Ballot Proposal 18-01 Renewal of Partial Headlee Override Millage for Public Safety Purposes for the August 7, 2018 Primary Election
C. Resolution approving language for Ballot Proposal 18-02 Renewal of a Millage to Fund the Public Safety Retirement System Pursuant to Act 345 of the Public Acts of Michigan, 1937 for the August 7, 2018 Primary Election

City Clerk

D. Resolution authorizing the temporary move of one polling location for the August 7, 2018 Primary Election

Recreation

E. Request to select a name for the Oak Park summer recreation event
F. Resolution authorizing the application for a Beer Festival Special License for the City of Oak Park summer event to be held June 16, 2018

Community and Economic Development

G. Update on Tax Foreclosed Properties
H. Resolution in support of the 8 Mile Boulevard Unifying Framework

16. **CALL TO THE AUDIENCE**

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

17. **CALL TO THE COUNCIL**

18. **CLOSED SESSION**

Pursuant to Section 8 of the Open Meetings Act to convene into a Closed Session to discuss Attorney Client Privileged Communication and pending litigation regarding Kish vs. City of Oak Park.

19. **ADJOURNMENT**

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.

CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
37th OAK PARK CITY COUNCIL
April 16, 2018
7:00 PM

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Radner, Council Member Burns, Council Member Rich, Council Member Weiss

ABSENT: None

OTHERS PRESENT: City Manager Tungate, Deputy City Clerk Vecchio, City Attorney Duff

APPROVAL OF AGENDA:

CM-04-139-18 (AGENDA ITEM #4) ADOPTION OF THE AGENDA – APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-04-140-18 (AGENDA ITEM #5A-H) CONSENT AGENDA - APPROVED

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

A. Regular Council Meeting Minutes of April 2, 2018 **CM-04-141-18**
B. Board of Review Meting Minutes of March 12, 2018, March 13, 2018, March 26, 2018 AM and March 26, 2018 PM **CM-04-142-18**
C. Planning Commission Meeting Minutes of March 12, 2018 **CM-04-143-18**
D. Request to advertise for bids for the Program Year 2017 Yard Services Program, M-686 **CM-04-144-18**
E. Request to cancel the April 24, 2018 Zoning Board of Appeals Meeting **CM-04-145-18**
F. Public Safety Activity Summary Reports for January and February 2018 **CM-04-146-18**
G. Payment application No. 1 for the 2017-2018 Sewer Lining Project, M-677 to Insituform Technologies USA, LLC for the amount of $53,358.34 **CM-04-147-18**
H. Licenses - New and Renewals as submitted for April 16, 2018 **CM-04-148-18**

MERCHANT'S LICENSES – APRIL 16, 2018

(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEE	BUSINESS TYPE

RENEWALS	ADDRESS	FEE	BUSINESS TYPE
Pro Wheels Inc	12720 Capital	$150	Automotive
Woodway Corporation	12981 Capital	$225	General Contractor
The Collective Music Group	13305 Capital #100	$225	Studio
KFC Take Home of Oak Park	22001 Coolidge	$225	Restaurant
Lee Beauty Supplies Discount	22136 Coolidge	$150	Retail
Smart Way Recycling	13000 Eight Mile	$150	Recycling
Four Seasons Garden Center	14471 Eleven Mile	$225	Landscaping
Herschs Lawn Spray	15431 Eleven Mile	$225	Landscaping
Allwell Physical Therapy	21700 Greenfield #257	$150	Rehabilitation
Enhance Your Beauty	23300 Greenfield #218	$225	Salon
Nails by Sliim	23300 Greenfield #225	$225	Salon
Advance America #1398	26038 Greenfield	$150	Financial
Lavish Luxe Hair Lounge	10730 Nine Mile	$225	Salon
Ooze	13231 Northend	$150	Retail
Interstate Auto Body LLC	21815 Republic	$187.50	Automotive
Shoe Rack Outlet	13291 Ten Mile	$225	Retail

LIQUOR LICENSE RENEWALS – APRIL 16, 2018

(Subject to All Departmental Approvals)

Jade Palace 13351 W. Ten Mile Road	Tavern License	Renewal Fee - $250.00
Sahara Restaurant & Grille 24770 Coolidge Highway	Class C Liquor License	Renewal Fee - $250.00

Roll Call Vote:
Yes: McClellan, Radner, Burns, Rich, Weiss
No: None
Absent: None

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS:

Oakland County Commissioner Helaine Zack presented information regarding issues and activities related to Oakland County.

SPECIAL RECOGNITION/PRESENTATIONS:

(AGENDA ITEM #7A) Memorial Resolution for former DPW Director Henry Lybeck
City Council and Staff presented a Memorial Resolution to the family of Henry Lybeck in honor of his life and career.

PUBLIC HEARINGS:

CM-04-149-18 **(AGENDA ITEM #8A) PUBLIC HEARING AND ADOPTION OF SPECIAL ASSESSMENT RESOLUTIONS TO CONFIRM THE ROLLS AND SET THE DUE DATE OF MAY 31, 2018 TOGETHER WITH PENALTY OF TEN PERCENT (10%) FOR SPECIAL ASSESSMENT DISTRICTS #670 - DELINQUENT UTILITIES; #671 - FALSE ALARMS, #672 - MISCELLANEOUS CONCRETE REPLACEMENT, #673 - PROPERTY BLIGHT, AND #674 - SIDEWALK REPLACEMENT – APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to adopt Special Assessment Resolution (No. 9) confirming the rolls, and Special Assessment Resolution (No. 10) setting the due date of May 31, 2018 with penalty for the Special Assessment districts: No. 670 – Unpaid Utility Invoices; No. 671 – Unpaid False Alarm Invoices; No. 672 – Unpaid Miscellaneous Concrete Replacement Invoices; No. 673 – Unpaid Property Blight Invoices; and No. 674 – Unpaid Sidewalk Repair Invoices; and withholding the temporary exceptions pending further review by the City Manager to report back to the City Council as to whether they will be kept on the Roll; added on at a later date or removed permanently:

CITY OF OAK PARK
MICHIGAN

SPECIAL ASSESSMENT RESOLUTION NO. 9

DISTRICT NO. 670
DISTRICT NO. 671
DISTRICT NO. 672
DISTRICT NO. 673
DISTRICT NO. 674

The Mayor announced that this was the time set to review the Special Assessment Roll as prepared and revised by the City Assessor for unpaid expenses incurred on private premises, assessed in Special Assessment Roll No. 670, 671, 672, 673, 674

The Clerk read into record the objections that were received.

There were objections received as follows:

SAD	Address	Parcel ID #
670 Unpaid Utility Invoices		
670	8531 W. 9 Mile Rd	#25-33-102-011
670	24061 Oneida	#25-29-258-021
672 Unpaid Property Blight Invoices		
672	22180 Greenfield	#25-31-101-009
672	23571 Rensselaer	#25-29-405-020
672	13500 Rosemary	#25-29-303-023
672	23500 Wildwood	#25-30-333-008

BE IT RESOLVED that Special Assessment Roll No. 670, 671, 672, 673, and 674 as prepared and revised by the City Assessor, are hereby confirmed.

CITY OF OAK PARK
MICHIGAN

SPECIAL ASSESSMENT RESOLUTION NO. 10

DISTRICT NO. 670
DISTRICT NO. 671
DISTRICT NO. 672
DISTRICT NO. 673
DISTRICT NO. 674

At a Regular Meeting of the City Council of the City of Oak Park, held the 16th day of April, 2018 at 7:00 P.M., at the City Hall, 14000 Oak Park Boulevard, in said City.

WHEREAS, by resolution adopted April 16, 2018, Special Assessment Rolls No. 670, 671, 672, 673, and 674 were confirmed by the City Council.

NOW, THEREFORE, BE IT RESOLVED THAT: Said Special Assessment Rolls shall be due in one (1) installment payable on May 31, 2018, in full, together with a penalty of ten percent (10%).

BE IT FURTHER RESOLVED THAT: An unpaid installment of said Special Assessment Roll shall bear penalty at an annual rate of five percent (5%) after due date May 31, 2018.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

COMMUNICATIONS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS:

CM-04-150-18 **(AGENDA ITEM #11A) APPROVAL FOR PAYMENT OF AN INVOICE SUBMITTED BY SECREST, WARDLE, LYNCH, HAMPTON, TRUEX & MORLEY FOR LEGAL SERVICES IN THE TOTAL AMOUNT OF $688.00 – APPROVED**

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve the payment of an invoice submitted by Secrest, Wardle, Lynch, Hampton, Truex & Morley for legal services in the total amount of $688.00.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CM-04-151-18 **(AGENDA ITEM #11B) APPROVAL FOR PAYMENT OF INVOICES SUBMITTED BY GARAN, LUCOW, MILLER, P.C. FOR LEGAL SERVICES IN THE TOTAL AMOUNT OF $15,163.02 – APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the payment of invoices submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of $15,163.02.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

BIDS: None

ORDINANCES:

CM-04-152-18 **(AGENDA ITEM #13A) FIRST READING OF AN ORDINANCE TO AMEND ARTICLE II, DEFINITIONS, ARTICLE XV, MX-1 MIXED USE DISTRICT, ARTICLE IX, LIGHT INDUSTRIAL DISTRICT, ARTICLE XIX, SPECIAL LAND USES, APPENDIX A, ZONING, OF THE CODE OF ORINDANCES OF THE CITY OF OAK PARK, MICHIGAN– APPROVED**

Motion by Burns, seconded by Weiss, CARRIED, to approve the first reading of an ordinance to amend Article II, Definitions, Article XV, MX-1 Mixed Use District, Article IX, Light Industrial District, Article XIX Special Land Uses, Appendix A, Zoning, of the Code of Ordinances of the City of Oak Park, Michigan.

Roll Call Vote:	Yes:	McClellan, Burns, Weiss
	No:	Radner, Rich
	Absent:	None

MOTION DECLARED ADOPTED

CM-04-153-18 **(AGENDA ITEM #13B) FIRST READING OF AN ORDINANCE TO AMEND ARTICLE III, REGULATION OF THE ON-PREMISES CONSUMPTION, CHAPTER 6, SECTIONS 6-52, 6-53, 6-55, 6-56, 6-57, 6-58, 6-59, 6-63, 6-64, AND 6-65 OF THE GENERAL CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN**

Motion by Burns, seconded by Weiss, CARRIED, to approve the first reading of an ordinance to amend Article III, Regulation of the On-The-Premises Consumption, Chapter 6, Sections 6-52, 6-53, 6-55, 6-56, 6-57, 6-58, 6-59, 6-63, 6-64, and 6-65 of the General Code of Ordinances of the City of Oak Park, Michigan.

Roll Call Vote:	Yes:	McClellan, Burns, Weiss
	No:	Radner, Rich
	Absent:	None

CITY ATTORNEY:

(AGENDA ITEM #14A) Great Lakes Water Authority Class Action Settlement Resolutions

City Attorney Duff provided an update on the resolutions related to the Great Lakes Water Authority Class Action Settlement and indicated their effect on Oak Park is unknown at this time.

CITY MANAGER:

Administration

CM-04-154-18 (AGENDA ITEM #15A) REQUEST TO APPROVE A ONE-YEAR LEASE FOR HATZALAH, 13650 OAK PARK BLVD, SUITE A - APPROVED

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve a one-year lease for Hatzalah, 13650 Oak Park Blvd, Suite A.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Deputy DPW Director DeCoster indicated the City of Oak Park is currently leasing space (13650 Oak Park Blvd, Suite A) to the non-profit group Hatzalah of Michigan (Hatzalah) and explained the current one-year lease expires on May 1, 2018. Hatzalah has expressed interest in extending the lease for an additional year. This would extend the lease for a period of May 1, 2018 through April 30, 2019. He also reported that Hatzalah has been a model tenant and is current with their lease payments.

Human Resources

CM-04-155-18 (AGENDA ITEM #15B) REQUEST TO APPROVE UPDATED MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM (MERS) AGREEMENTS - APPROVED

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following updated Municipal Employees' Retirement System (MERS) agreements:

- Defined Contribution Plan Adoption Agreement – TPOAM/Dispatchers hired after 7/1/2017
- Defined Contribution Plan Adoption Agreement – TPOAM/POAM/POLC/Dispatchers hired before 7/1/2017
- Health Care Savings Program Participation Agreement – Non-union hired after 8/1/2004, TPOAM hired after 7/1/2006 and before 7/1/2017, Dispatchers hired on or after 7/1/2007 thru 7/1/2010
- Health Care Savings Program Participation Agreement – Dispatchers hired after 7/1/2010, POLC/POAM

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Community and Economic Development

(AGENDA ITEM #15C) Update on Tax Foreclosed Properties

Community and Economic Development Director Marrone introduced Kevin DeVergilio from RealTeam Reality, one of two partners selected to purchase properties in last year's tax foreclosure process. Kevin provided an update on their renovation progress to date including plans to construct a new home on a vacant lot per the agreement with the City of Oak Park.

Department of Public Works

CM-04-156-18 **(AGENDA ITEM #15D) PROPOSED CHANGE ORDER NO. 3 IN THE AMOUNT OF $1,500 AND PAYMENT APPLICATION NO. 5 (FINAL) IN THE AMOUNT OF $2,500.00 TO ADJ EXCAVATING, INC. FOR THE 2016 WATER MAIN REPLACEMENT PROJECT, M-625 - APPROVED**

Motion by Radner, seconded by Rich, CARRIED UNANIMOUSLY, to approve the proposed change order No. 3 in the amount of $1,500 and payment application No. 5 (FINAL) in the amount of $2,500.00 to ADJ Excavating, Inc. for the 2016 Water Main Replacement Project, M-625.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Assistant City Manager Yee indicated the change order is an increase for additional pavement restoration and that the project is now complete.

CM-04-157-18 **(AGENDA ITEM #15E) PROPOSAL FROM OHM ADVISORS TO PERFORM PROFESSIONAL SERVICES FOR ARCHITECTURE AND ENGINEERING SERVICES FOR THE 45TH DISTRICT COURT FOR AN HOURLY, NOT TO EXCEED AMOUNT OF $12,000 FOR THE DISCOVERY PHASE OF THE PROJECT AND A DESIGN DEVELOPMENT FEE OF 6.75% OF THE ESTIMATED PROJECT COST, SUBJECT TO REVIEW BY THE CITY ATTORNEY- APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the proposal from OHM Advisors to perform professional services for Architecture and Engineering Services for the 45th District Court for an hourly, not to exceed amount of $12,000 for the discovery phase of the project and a design development fee of 6.75% of the estimated project cost, subject to review by the City Attorney.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Mr. Yee reviewed the proposal and indicated the City and 45th District Court interviewed three (3) architecture firms for the renovation work to the 45th District Court. After the interviews, the selection team unanimously selected OHM Advisors to perform the services for this project.

CALL TO THE AUDIENCE:

Steven Gold, 15000 Leslie St., expressed concerns about the power outage being experienced in Oak Park and requested that the City hold DTE accountable for properly trimming trees.

Michelle Smart, 21380 Westhampton, expressed concerns about the lack of notification regarding water line repairs on her property.

Greg Marcarian, 22400 Seneca, expressed concerns about communication issues he is having with the City regarding a fence permit.

Reginald Hawkins, 24601 Scotia, a Berkley High School student, encouraged the City to hold a forum on school shootings and gun control. He also asked for the City's support to help sponsor representatives from his DECA Chapter who have earned a trip to the International Conference in Atlanta, Georgia.

CALL TO THE COUNCIL:

Mayor McClellan discussed the City's foreclosed property program.

Mayor Pro Tem Radner wished everyone a good evening.

Council Member Burns thanked everyone for coming and to be mindful of the ever changing Michigan weather.

Council Member Weiss reviewed upcoming City events.

Council Member Rich wished everyone a good night.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:33 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor

CITY OF OAK PARK, MICHIGAN
SPECIAL COUNCIL MEETING OF THE
37th OAK PARK CITY COUNCIL
April 16, 2018
5:30 PM

MINUTES

The Special Meeting was called to order at 5:31 PM by Mayor McClellan in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544

PRESENT: Mayor McClellan, Mayor Pro Tem Radner, Council Member Burns (Arrived at 5:33 PM), Council Member Rich and Council Member Weiss

ABSENT: None

OTHERS PRESENT: City Manager Tungate, Deputy City Clerk Vecchio, Assistant City Manager Yee, City Attorney Duff, Director of Strategic Planning McLain, Finance Director Crawford, Deputy Finance Director Winters, Deputy Treasurer Lukasik

SPECIAL BUSINESS:

(AGENDA ITEM #3A) Discuss the FY 2018-19, FY 2019-20, FY 2020-21 departmental budgets:

Overview	5:30 PM
Human Resources	5:35 PM
Information Technology	5:50 PM
Library	6:05 PM
Public Safety	6:20 PM
City Manager/City Council	6:45 PM

City Manager Tungate gave a brief overview of the FY 2018-19 budget and upcoming departmental budget presentations.

Human Resources Director Brooks, Information Technology Director Singson and Public Safety Director Cooper presented an overview of their respective departments and addressed any questions raised by City Council.

Due to time constraints the Library and City Manager/City Council budget presentations were re-scheduled for April 25, 2018.

SCM-04-138-18 **MOTION TO AMEND THE AGENDA AND MOVE THE LIBRARY AND CITY MANAGER/CITY COUNCIL BUDGET PRESENATIONS TO THE APRIL 25, 2018 SPECIAL CITY COUNCIL MEETING - APPROVED**

Motion by Rich, seconded by Radner, CARRIED UNANIMOUSLY, to amend the agenda and move the Library and City Manager/City Council budget presentations to the April 25, 2018 Special City Council Meeting.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

There were no members of the public wishing to speak.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the special meeting at 6:56 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor

CITY OF OAK PARK, MICHIGAN
SPECIAL COUNCIL MEETING OF THE
37th OAK PARK CITY COUNCIL
April 25, 2018
5:30 PM

MINUTES

The Special Meeting was called to order at 5:33 PM by Mayor McClellan in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544

PRESENT: Mayor McClellan, Mayor Pro Tem Radner (Arrived at 5:55 PM), Council Member Burns, Council Member Rich and Council Member Weiss

ABSENT: None

OTHERS PRESENT: City Manager Tungate, City Clerk Norris, Deputy City Clerk Vecchio, Assistant City Manager Yee, City Attorney Duff, Director of Strategic Planning McLain, Finance Director Crawford, Deputy Finance Director Winters, Deputy Treasurer Lukasik, Human Resources Director Brooks

SPECIAL BUSINESS:

(AGENDA ITEM #3A) Discuss the FY 2018-19, FY 2019-20, FY 2020-21 departmental budgets:

Library	5:30 PM
City Manager/City Council	5:45 PM
Clerk	6:00 PM
Public Works	6:10 PM
Water & Sewer	6:25 PM
Technical & Planning	6:45 PM
Finance	7:05 PM
Recreation	7:25 PM

City Manager Tungate gave a brief overview of the FY 2018-19 budget and upcoming departmental budget presentations.

Library

Library Director Bowman presented an overview of the Library's budget and addressed questions raised by City Council.

SCM-04-158-18 **MOTION TO REMOVE RETIREE HEALTH CARE COSTS FROM THE LIBRARY'S BUDGET AND ALSO REDUCE THE SAME AMOUNT FROM THE TRANSFER TO THE LIBRARY FROM THE CITY'S GENERAL FUND - APPROVED**

Motion by Rich, seconded by Burns, CARRIED UNANIMOUSLY, to remove Retiree Health Care costs from the Library's budget and also reduce the same amount from the transfer to the Library from the City's General Fund.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

City Manager – City Council

City Manager Tungate reviewed his budget and outlined reductions that were made this year. City Council also reviewed their budget and discussed options for reducing specific line items. Discussion focused on the elimination of the Boards and Commissions Dinner for the 2018-19 year and consideration was given to holding the event every other year. The savings for 2018-19 would be $5,400.00. Council also discussed options for reducing the Conference and Workshops line item in the Council/Mayor budget.

SCM-04-159-18 MOTION TO ELIMINATE THE BOARDS AND COMMISSIONS DINNER FROM THE 2018-19 CITY COUNCIL BUDGET - APPROVED

Motion by Rich, seconded by Radner, CARRIED, to eliminate the Boards and Commissions Dinner from the 2018-19 City Council budget.

Roll Call Vote:	Yes:	Burns, Radner, Rich
	No:	McClellan, Weiss
	Absent:	None

MOTION DECLARED ADOPTED

SCM-04-160-18 MOTION TO REDUCE THE CONFERENCE AND WORKSHOPS BUDGET LINE ITEM FROM THE COUNCIL AND MAYOR BUDGET BY $4,250.00 - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to reduce the Conference and Workshops budget line item from the Council and Mayor budget by $4,250.00.

Roll Call Vote:	Yes:	McClellan, Radner, Burns, Rich, Weiss
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

City Clerk

City Clerk Norris and Deputy City Clerk Vecchio presented an overview of the City Clerk and Elections budgets and addressed questions raised by City Council.

Public Works – Water & Sewer

Assistant City Manager Yee and Deputy DPW Director DeCoster presented an overview of the Public Works and Water/Sewer budgets and addressed questions raised by City Council. A lengthy discussion took place as Council considered the need to raise water and sewer rates to keep up with increases that are being passed on to the City of Oak Park.

SCM-04-161-18 MOTION TO AUTHORIZE THE INCREASE OF THE BLENDED WATER AND SEWER RATE - APPROVED

Motion by Rich, seconded by Weiss, CARRIED UNANIMOUSLY, to authorize the increase of the blended water and sewer rate as follows:

Budget Year	Increase
2018-19	14.65%
2019-20	7.57 %
2020-21	7.70 %

Roll Call Vote: Yes: McClellan, Radner, Burns, Rich, Weiss
No: None
Absent: None

MOTION DECLARED ADOPTED

Technical & Planning

Director of T& P Barrett and Deputy Director Fairless presented an overview of the T & P budget and addressed questions raised by City Council.

Finance

Finance Director Crawford presented an overview of the Finance budget and addressed questions raised by City Council.

Recreation

Recreation Director Stasiak presented an overview of the Recreation budget and addressed questions raised by City Council.

CALL TO THE AUDIENCE:

There were no members of the public wishing to speak.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the special meeting at 8:15 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor

CITY OF OAK PARK, MICHIGAN
EMPLOYEES' RETIREMENT SYSTEM AND PUBLIC SAFETY RETIREMENT SYSTEM BOARD OF TRUSTEES CONCURRENT MEETING

January 22, 2018
4:30 PM

MINUTES

Chairperson Tungate called the meeting to order at 4:30 PM and asked the City Clerk to call roll.

EMPLOYEES' RETIREMENT SYSTEM:

TRUSTEES PRESENT: Trustee McClellan, Trustee Tungate, Trustee Waxenberg Trustee Mlynczyk, Trustee Eickmeier

TRUSTEES ABSENT: None

ALSO PRESENT: City Clerk Norris, Finance Director Crawford, Human Resources Director Brooks, City Attorney Duff, Crystal McLain, Carla Allen, Jamen Winters

PUBLIC SAFETY RETIREMENT SYSTEM:

TRUSTEES PRESENT: Trustee Tungate, Trustee McClellan, Trustee Rich, Trustee Tetler

TRUSTEES ABSENT: Trustee Batora

ALSO PRESENT: City Clerk Norris, Finance Director Crawford, Human Resources Director Brooks, City Attorney Duff, Crystal McLain, Carla Allen, Jamen Winters

(Agenda Item #3) Member Update

City Clerk Norris indicated that ERS Trustee Eickmeier's term expires in February and the membership will be electing a candidate for the next 3 year term.

(Agenda Item #4) Election of Officers

ERS-01-001-18 MOTION TO HAVE TRUSTEE TUNGATE SERVE AS CHAIRPERSON OF THE ERS BOARD OF TRUSTEES – APPROVED

Motion by McClellan, seconded by Mlynczyk, CARRIED UNANIMOUSLY, to appoint Trustee Tungate as Chairperson for the Employees' Retirement System Board of Trustees.

Roll Call Vote:	Yes:	McClellan, Eickmeier, Waxenberg, Mlynczyk
	No:	None
	Absent:	None
	Abstain:	Tungate

MOTION DECLARED ADOPTED

PSRS-01-001-18 MOTION TO HAVE TRUSTEE TUNGATE SERVE AS CHAIRPERSON OF THE PSRS BOARD OF TRUSTEES – APPROVED

Motion by McClellan, seconded by Rich, CARRIED UNANIMOUSLY, to appoint Trustee Tungate as Chairperson for the Public Safety Retirement System Board of Trustees.

Roll Call Vote:	Yes:	McClellan, Eickmeier, Waxenberg, Mlynczyk
	No:	None
	Absent:	None
	Abstain:	Tungate

MOTION DECLARED ADOPTED

ERS-01-002-18 MOTION TO HAVE TRUSTEE MCCLELLAN SERVE AS VICE-CHAIRPERSON OF THE ERS BOARD OF TRUSTEES – APPROVED

Motion by Waxenberg, seconded by Eickmeier, CARRIED UNANIMOUSLY, to appoint Trustee McClellan as Vice-Chairperson for the Employees' Retirement System Board of Trustees.

Voice Vote:	Yes:	Tungate, McClellan, Eickmeier, Waxenberg, Mlynczyk
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

PSRS-01-002-18 MOTION TO HAVE TRUSTEE MCCLELLAN SERVE AS VICE-CHAIRPERSON OF THE PSRS BOARD OF TRUSTEES – APPROVED

Motion by Rich, seconded by Tetler, CARRIED UNANIMOUSLY, to appoint Trustee McClellan as Vice-Chairperson for the Public Safety Retirement System Board of Trustees.

Voice Vote:	Yes:	Tungate, McClellan, Tetler, Rich,
	No:	None
	Absent:	Batora

MOTION DECLARED ADOPTED

(Agenda Item #5) 2018 Meeting Dates

ERS-01-003-18 RESOLUTION SCHEDULING THE 2018 ERS REGULAR MEETING DATES – APPROVED

Motion by Eickmeier, seconded by Waxenberg, CARRIED UNANIMOUSLY, to approve the following resolution scheduling the 2018 Regular Meeting dates:

**Resolution of the Employees' Retirement System
Board of Trustees**

Schedule of Regular Meetings

WHEREAS, the Board is required to schedule regular quarterly meetings;

BE IT RESOLVED, that the following 2018 Schedule of Regular Meetings is approved:

January 22, 2018
April 23, 2018
July 23, 2018
October 22, 2018

Meetings will be held in the Executive Conference Room of City Hall, 14000 Oak Park Blvd., Oak Park, MI 48237 at 4:30 PM unless otherwise posted.

Voice Vote:	Yes:	McClellan, Eickmeier, Waxenberg, Mlynczyk
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

PSRS-01-003-16 RESOLUTION SCHEDULING THE 2018 PSRS REGULAR MEETING DATES – APPROVED

Motion by McClellan, seconded by Tetler, CARRIED UNANIMOUSLY, to approve the following resolution scheduling the 2018 Regular Meeting dates:

**Resolution of the Public Safety Retirement System
Board of Trustees**

Schedule of Regular Meetings

WHEREAS, the Board is required to schedule monthly meetings;

BE IT RESOLVED, that the following 2018 Schedule of Regular Meetings is approved:

January 22, 2018	July 23, 2018
February 26, 2018	August 27, 2018
March 26, 2018	September 24, 2018
April 23, 2018	October 22, 2018
May 29, 2018 (Tuesday)	November 26, 2018
June 25, 2018	December 27, 2018

Meetings will be held in the Executive Conference Room of City Hall, 14000 Oak Park Blvd., Oak Park, MI 48237 at 4:30 PM unless otherwise posted.

Voice Vote:	Yes:	Tungate, McClellan, Tetler, Rich
	No:	None
	Absent:	Batora

MOTION DECLARED ADOPTED

(Agenda Item #6A) Approval of Minutes

ERS-01-004-18 MINUTES FROM THE OCTOBER 23, 2017 ERS/PSRS CONCURRENT MEETING – APPROVED

Motion by McClellan, seconded by Waxenberg, CARRIED UNANIMOUSLY, to approve the Minutes from the October 23, 2017 ERS/PSRS Concurrent Meeting.

Voice Vote:	Yes:	Tungate, McClellan, Eickmeier, Waxenberg Mlynczyk
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

PSRS-01-004-18 **MINUTES FROM THE OCTOBER 23, 2017 ERS/PSRS CONCURRENT MEETING – APPROVED**

Motion by Batora, seconded by Tetler, CARRIED UNANIMOUSLY, to approve the Minutes from the October 23, 2017 ERS/PSRS Concurrent Meeting.

Voice Vote:	Yes:	Tungate, McClellan, Tetler, Rich
	No:	None
	Absent:	Batora

MOTION DECLARED ADOPTED

(Agenda Item #7A) PNC Presentation and Investment Policy Discussion

Kirk VanDagens and Henry Wilson from PNC presented a 2017 Fourth Quarter Investment Review dated January 22, 2018. A complete report is on file in the City Clerk's Office. Mr. VanDagens provided a market update and Mr. Wilson presented a portfolio comparison for both systems as a result of the transition from the former Investment Manager SEI to PNC. Mr. Miller reported that the Employees' Retirement System assets as of December 31, 2017 were $20,282,989 and the Public Safety Retirement System assets were $42,639,595.

Mr. VanDagens reviewed the current investment policy and highlighted comparisons to a proposed investment policy drafted by PNC. Trustees discussed the proposed changes in policy language and asset allocations. Major asset classes, targets and acceptable ranges are proposed as follows:

Major Asset Class	Target	Range
Equity	66%	35-80%
Real Estate	4%	0-10%
Fixed Income	29%	15-60%
Alternatives Investments	0%	0-15%
Cash	1%	0-20%

ERS-01-005-18 **PNC POLICY INVESTMENT STATEMENT FOR THE EMPLOYEES RETIREMENT SYSTEM – APPROVED**

Motion by McClellan, seconded by Waxenberg, CARRIED UNANIMOUSLY, to adopt the proposed PNC Policy Investment Statement for the Employees Retirement System subject to final legal review by the city attorney.

Roll Call Vote:	Yes:	Tungate, McClellan, Waxenberg, Mlynczyk, Eickmeier
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

PSRS-01-005-18 **PNC POLICY INVESTMENT STATEMENT FOR THE PUBLIC SAFETY RETIREMENT SYSTEM – APPROVED**

Motion by Rich, seconded by Tetler, CARRIED UNANIMOUSLY, to adopt the proposed PNC Policy Investment Statement for the Public Safety Retirement System subject to final legal review by the city attorney.

Roll Call Vote:	Yes:	Tungate, McClellan, Tetler, Rich
	No:	None
	Absent:	Batora

MOTION DECLARED ADOPTED

(Agenda Item #7B) Annual Determination of Interest Rate for Buy Back Calculations

Finance Director Crawford explained that the interest rates used for buy back calculations are set each year by the retirement boards. The rate is determined by using the five year yield averages from the respective portfolios.

ERS-01-006-18 **MOTION TO SET THE RATE FOR BUY BACK CALCULATIONS FOR THE EMPLOYEES RETIREMENT SYSTEM AT 2.878 % – APPROVED**

Motion by Waxenberg, seconded by Mlynczyk, CARRIED UNANIMOUSLY, to set the rate for Buy Back Calculations for the Employees' Retirement System at 2.878 %.

Voice Vote:	Yes:	Tungate, McClellan, Eickmeier, Waxenberg, Mlynczyk
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

PSRS-01-006-18 **MOTION TO SET THE RATE FOR BUY BACK CALCULATIONS FOR THE PUBLIC SAFETY RETIREMENT SYSTEM AT 2.876 % – APPROVED**

Motion by Tetler, seconded by McClellan, CARRIED UNANIMOUSLY, to set the rate for Buy Back Calculations for the Public Safety Retirement System at 2.876%.

Voice Vote:	Yes:	Tungate, McClellan, Tetler, Rich
	No:	None
	Absent:	Batora

MOTION DECLARED ADOPTED

(Agenda Item #7C) Overview of Public Act 202 of 2017

City Manager Tungate summarized the requirements for local governments as a result of Public Act 202 of 2017 that took effect December 20, 2017. The act requires local units of government to file reports to the Michigan Department of Treasury related to the underfunding of retirement pension benefits and retirement health benefits. Mr. Tungate indicated that pursuing options to increase the funding status of the retirement plans will be a key initiative for the retirement boards and the city this year.

(Agenda Item #7D) Retirement Review request by Donald Gundy

A letter from Public Safety retiree Donald Gundy requesting a review of his retirement account was reviewed and discussed. Chairperson Tungate allowed Mr. Gundy to provide a summary of his request whereby he is seeking a change in his retirement benefit based on circumstances related to a divorce in 2011. Mr. Tungate indicated that the City Attorney will review the matter and provide an opinion to the board at the next meeting.

(Agenda Item #8A-J) Financial Reports (ERS)

ERS-01-007-18 RECEIVE AND APPROVE ERS FINANCIAL REPORTS (OCTOBER - DECEMBER 2017) – APPROVED

Motion by Eickmeier, seconded by Mlynczyk CARRIED UNANIMOUSLY, to receive and approve the following reports for the period October 1, 2017 – December 31, 2017:

A. SEI Investment Management Report
B. Fiduciary Net Assets Statement – Fund 731
C. SEI Private Trust Financial Report
D. Disbursements made by Retirement System

DATE	CHECK#	PAYEE/DESCRIPTION	AMOUNT
10/26/17	144385	CBIZ Savitz Administration and Actuarial Fees for the period of 07/01/17-09/30/17.	$ 14,000.00
11/21/17	144780	Fund Evaluation Group Actuarial and custodial searches fee.	$ 3,750.00
11/30/17	EFT (JE#4612)	SEI Private Trust Co. Investment Counseling Fees for 07/01/17-09/30/17.	$ 14,055.86
11/30/17	EFT (JE#4612)	Wells Fargo. Final fees.	$ 9,052.73
QUARTERLY DISBURSEMENTS		$40,858.59	
ACTUARY FEE REIMBURSEMENT:		-	
TOTAL QUARTERLY DISBURSEMENTS:		$40,858.59	

E. Fiduciary Net Assets Statement – Fund 680
F. Retirees Actuarial Statements - None
G. Municipal and Military Buy-Back Calculations - None
H. Correspondence of Retirement Submission

DATE	NAME	DEPARTMENT
07/13/2017	Tipton, Cecelia	Finance
12/07/2017	Fortura, Rocco	Public Works

I. Necrology Report

DATE	NAME
10/26/2017	Vanderlist, Michael
10/27/2017	Johnson, Irene (Survivor Spouse)

J. Miscellaneous Information - None

Voice Vote:	Yes:	Tungate, McClellan, Waxenberg, Mlynczyk, Eickmeier
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

(Agenda Item #8A-J) Financial Reports (PSRS)

PSRS-01-007-18 RECEIVE AND APPROVE PSRS FINANCIAL REPORTS (OCTOBER - DEEMBER 2017) – APPROVED

Motion by McClellan, seconded by Batora, CARRIED UNANIMOUSLY, to receive and approve the following reports for the period October 1, 2017 – December 31, 2017:

A SEI Investment Management Reports
B Fiduciary Net Assets Statement – Fund 733
C. SEI Private Trust Financial Report
D. Disbursements made by Retirement System

DATE	CHECK#	PAYEE/DESCRIPTION	AMOUNT
10/26/17	144385	CBIZ Savitz Administration and Actuarial Fees for the period of 07/01/17-09/30/17.	$ 15,760.00
11/21/17	144780	Fund Evaluation Group Investment Counseling Fees for 04/01/17-06/30/17.	$ 3,750.00

11/30/17 EFT (JE#4613) SEI Private Trust Co. $ 29,322.12
Investment Counseling Fees for 07/01/17-09/30/17.

11/30/17 EFT (JE#4613) Wells Fargo. $ 19,004.02
Final fees.

QUARTERLY DISBURSEMENTS	$67,836.14
ACTUARY FEE REIMBURSEMENT:	($210.00)
TOTAL QUARTERLY DISBURSEMENTS:	$67,626.14

E. Fiduciary Net Assets Statement – Fund 680
F. Retirees Actuarial Statements - None
G. Municipal and Military Buy-Back Calculations - None
H. Correspondence of Retirement Submission – None
I. Necrology Report - None
J. Miscellaneous Information - None

Voice Vote:	Yes:	Tungate, McClellan,Tetler, Rich
	No:	None
	Absent:	Batora

MOTION DECLARED ADOPTED

PUBLIC COMMENTS:

There were no members of the public present wishing to speak.

ADJOURNMENT:

The meeting adjourned at 6:07 PM.

T. Edwin Norris, City Clerk

5D

CITY OF OAK PARK

Corridor Improvement Authority

CITY OF OAK PARK CORRIDOR IMPROVEMENT AUTHORITY BOARD MEETING
DECEMBER 21, 2017
MINUTES

Meeting was called to order at 12:01 p.m., in the Executive Conference Room at Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, Michigan, by Chairperson Colbert and roll call was made.

PRESENT:	Chairperson Colbert Vice Chairperson Blumenkopf Mayor McClellan Board Member Moulden Board Member Peteet
ABSENT:	Board Member Attisha
OTHERS PRESENT:	Community & Economic Development Director Kimberly Marrone Deputy City Clerk Lisa Vecchio

3. APPROVAL OF AGENDA OF DECEMBER 21, 2017

MOTION by Blumenkopf, SECONDED by Moulden, to approve the agenda for December 21, 2017 as submitted.

VOTE: Yes: All
No: None
MOTION CARRIED

4. APPROVAL OF MINUTES OF OCTOBER 19, 2017

MOTION by McClellan, SECONDED by Moulden, to approve the minutes of the October 19, 2017 meeting as submitted.

VOTE: Yes: All
No: None
MOTION CARRIED

5. PUBLIC COMMENT

There were no members of the public in attendance.

6. UNFINISHED BUSINESS
A. Winter Flower Pots

Community and Economic Development Director Marrone shared photos of the completed winter flower pot arrangements. They came in at $275 per planter, within the budget designated.

Mayor McClellan commented that she wishes to see them with more height next year. Ms. Marrone explained that the chosen arrangements were right within budget, and anything more would require a higher budget. This would have to be allocated to the Corridor Improvement Authority budget by City Council during the budgeting process

Board Member Moulden expressed how happy he was to see that the pots have been well kept and free of any vandalism.

7. NEW BUSINESS
A. Window Decorating Contest

Director Marrone presented the board with an idea for a window decorating contest. Mayor McClellan was fond of the idea and she wanted the Board to consider running the contest to involve local businesses and motivated them to make their store front windows more visually appealing. The contest would be done seasonally and prize money offered for first, second, and third places.

Board Member Moulden liked the idea and agreed that the store fronts could be more festive. He questioned how the contest would be promoted. Director Marrone suggested that she could send letters to businesses and set up workshops to introduce the contest and provide examples. Mayor McClellan suggested reaching out to the businesses in Berkley on Coolidge who have recently run similar programs to revitalize their businesses' image.

Chairperson Colbert suggested $100, $50, and $25 for first, second, and third place price money.

MOTION by Moulden, SECONDED by Blumenkopf, to move forward with the window decorating contest and set prize money at $100 – first place, $50 – second place, and $25 – third place.

VOTE: Yes: Colbert, Blumenkopf, McClellan, Moulden, Peteet
No: None
MOTION CARRIED

8. FINANCIAL REPORT

Director Marrone shared the current financial report, as well as future projections for the Board's budget. There is an estimate of about $16,000 available to the Board for this fiscal year, which came in lower than the projected $17,990.

9. BOARD MEMBER COMMENT

Board Member Blumenkopf let Director Marrone know she is doing a great job and to keep up the good work.

Chairperson Colbert thanked Director Marrone for all that she does, and the Board for all that it does, it really makes an impact on the improvement of the community.

Mayor McClellan thanked the Board for their work, people are noticing the small but important changes that are being made. She would love to utilize Board Member Peteet's successful marketing skills/techniques in the future, and perhaps in a re-branding of the City itself.

Board Member Moulden shared his appreciation for the work being done and would love to see a new image marketed for the City of Oak Park to draw in businesses and make current businesses proud to be in Oak Park.

Board Member Peteet expressed that he will be around for the future meetings and his interest in the ideas behind the image of Oak Park.

10. ADJOURNMENT

MOTION by McClellan, SECONDED by Blumenkopf, to adjourn the meeting. Chairperson Colbert adjourned the meeting at 12:42 p.m.

Lisa Vecchio, Deputy City Clerk

CITY OF OAK PARK CORRIDOR IMPROVEMENT AUTHORITY BOARD MEETING
FEBRUARY 15, 2018
MINUTES

Meeting was called to order at 12:01 p.m., in the Executive Conference Room at Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, Michigan, by Chairperson Colbert and roll call was made.

PRESENT: Chairperson Colbert
Board Member Attisha
Board Member Moulden
Board Member Peteet

ABSENT: Vice Chairperson Blumenkopf
Mayor McClellan
Board Member Berger

OTHERS PRESENT: Community & Economic Development Director Kimberly Marrone
Deputy City Clerk Lisa Vecchio

3. APPROVAL OF AGENDA OF FEBRUARY 15, 2018

MOTION by Moudlen, SECONDED by Peteet, to approve the agenda for February 15, 2018 as submitted.

VOTE: Yes: All
No: None
MOTION CARRIED

4. APPROVAL OF MINUTES OF DECEMBER 21, 2017
The Board was unable to review the minutes of December 21, 2017 and will be presented to them at their next regular meeting for approval.

5. PUBLIC COMMENT
There were no members of the public in attendance.

6. UNFINISHED BUSINESS
A. Window Decorating Contest

The Board discussed ideas for how contestants will submit their windows for the contest and how the winners will be selected. They discussed using Survey Monkey and Facebook to market the contest and get residents involved with the voting. They would like the public to be surveyed and choose their top 3 windows, and determine the winners from the results.

7. NEW BUSINESS

A. Budget

Community and Economic Development Director Marrone explained the budget to the Board and noted that she is still waiting on estimates from Treasury regarding the tax capture.

If excess funds become available, the Board discussed allocating them to materials/supplies and the façade improvement program. They would like to have more available for visual improvements such as the planters and adding banners to light posts.

8. FINANCIAL REPORT

Director Marrone provided the report, providing that there is around $5,000 that will be carried over to the new budget.

9. BOARD MEMBER COMMENT

Director Marrone informed the Board of the Oakland County Main Street program's upcoming event "The Main Event" on May 10, 2018, and to let her know if they are interested in attending. Michael Berger has resigned from the CIA since he sold his property in Oak Park. She asked the Board to scope out for an involved business owner and encourage them to apply.

10. ADJOURNMENT

MOTION by Moulden, SECONDED by Attisha, to adjourn the meeting. Chairperson Colbert adjourned the meeting at 12:42 p.m.

Lisa Vecchio, Deputy City Clerk

CITY OF OAK PARK
COURT MANAGEMENT COUNCIL
THURSDAY, FEBRUARY 22, 2018
MINUTES

Meeting was called to order at 10:30 a.m., in the Executive Conference Room, Oak Park City Hall, 14000 Oak Park Blvd, Oak Park, MI, by Deputy City Clerk Vecchio and roll call was made.

PRESENT:	City Manager Breuckman City Manager Tungate City Manager Sullivan
ABSENT:	Judge Friedman-Appel
OTHERS PRESENT:	Finance Director, Saundra Crawford Assistant City Manager, Kevin Yee Director of Special Projects, Crystal McLain Deputy City Clerk, Lisa Vecchio

1. APPROVAL OF AGENDA OF FEBRUARY 22, 2018 - APPROVED

2. APPOINTMENT OF OAK PARK REPRESENTATIVE

City Manager Tungate referred to his memo submitted to the Council, appointing Finance Director Saundra Crawford, as the Oak Park Representative to serve on the Court Management Council.

3. NOMINATION AND ELECTION OF COURT MANAGEMENT COUNCIL OFFICERS:

a. CHAIRPERSON

MOTION by Breuckman, SECONDED by Sullivan, to nominate and elect City Manager Tungate as Chairperson.

VOTE:	Yes:	Breuckman, Crawford, Tungate, Sullivan
	No:	none

MOTION CARRIED

b. CO-CHAIRPERSON

MOTION by Tungate, SECONDED by Crawford, to nominate and elect City Manager Breuckman as Co-Chairperson.

VOTE:	Yes:	Breuckman, Crawford, Tungate, Sullivan
	No:	none

MOTION CARRIED

c. SECRETARY

MOTION by Tungate, SECONDED by Crawford, to nominate and elect City Manager Sullivan as Secretary.

VOTE:	Yes:	Breuckman, Crawford, Tungate, Sullivan
	No:	none

MOTION CARRIED

4. INTRODUCTION OF OAK PARK STAFF LIASION

City Manager Tungate introduced Deputy City Clerk Lisa Vecchio to the Council as their Staff Liaison, responsible for coordinating meetings, agendas and minutes for the Court Management Council.

5. COURT MANAGEMENT COUNCIL MATTERS FOR DISCUSSION:

a. ADOPTION OF BYLAWS

The Council discussed the bylaws as a product of the settlement agreement, with the 45th District Court stating they will not participate in the Court Management Council meetings. The Council discussed whether the Court could be subject to participation if the bylaws are adopted as is, and if not, the Council would function in an advisory role.

MOTION by Breuckman, SECONDED by Sullivan, to table the adoption of bylaws to review and present them at the next meeting.

VOTE: Yes: Breuckman, Crawford, Tungate, Sullivan
No: none
MOTION CARRIED

b. 2018 MEETING SCHEDULE

The Council discussed how they eventually will only be required to meet at a minimum of twice per year, but to begin they would like to schedule meetings on a month-by-month basis.

MOTION by Sullivan, SECONDED by Crawford, to schedule the next Court Management Council meeting for Thursday, March 22, 2018 at 10:30 a.m.

VOTE: Yes: Breuckman, Crawford, Tungate, Sullivan
No: none
MOTION CARRIED

c. 2018 BUDGET

City Manager Tungate explained that the Court has not provided a budget at this time. There is a draft budget available that the City has provided.

There was discussion regarding the reporting practices and whether they have the programming available to create reports with accurate revenue breakdowns. There was concern among the Council members regarding whether some required fees included in court fines are being collected; fines can be waived or adjusted by judicial discretion, but the fees should still be charged.

At this time the Council agreed to allow Director Crawford to send the draft budget to the court for review, and also to see if the court can provide a revenue by venue report.

d. BENCHMARKING STUDY

The Council discussed the need for a benchmarking study to be done, and determined that the need for a request for qualification is necessary prior to creating a request for proposals. City Manager Tungate agreed to post the RFQ and the Council can review the responses, then interview respondents to obtain information pertinent to how to the creation of the RFP.

e. **COURT FACILITIES STUDY**

Assistant City Manager Kevin Yee was present to review the facilities study that was completed by French Associates, which came in over the $1.3M budget. He would like to rebid for a new architect, incorporating some specific improvements to the facility including roofing repairs/replacements, structural review, HVAC replacements, and renovations to Court Room 1. The Court had requested additional renovations, and a discussion to prioritize needs in relation to costs will be required.

City Manager Breuckman suggested consulting with the City of Ferndale and Hazel Park, who recently have done renovations on their court facilities.

6. PUBLIC COMMENT: There were no members of the public present.

7. ADJOURNMENT:

MOTION by Sullivan, SECONDED by Crawford, to adjourn the meeting. Chairperson Tungate adjourned the meeting at 12:03 p.m.

Lisa Vecchio, Deputy City Clerk

CITY OF OAK PARK

COMMUNITY ENGAGEMENT AND PUBLIC INFORMATION

MEETING MINUTES
CITY OF OAK PARK REGULAR MEETING
ARTS AND CULTURAL DIVERSITY COMMISSION
THURSDAY, MARCH 8, 2018, 7:00 P.M.
COMMUNITY CENTER

1. **CALL TO ORDER**
   a. Time: _7:11 P.M.____

2. **ROLL CALL**
   a. **City Council:**
   Mayor Pro Tem Solomon Radner _A_ Council Member Regina Weiss __X_
   b. **Commissioners:**
   Heidi Bisson _X_ Leona Burns _A_ Stephanie Crawford _X
   Sarah Davidson _X_ Nathan Izydorek A__ Rosetta Kincaid _X_
   Roselyn McKay__A Terri McQueen __X Reatha Richmond _A_
   Sudha Chandra Sekhar X Abraham (Avi) Snider X__Michele Stevenson _X_
   Lonnie K. Tabb-Upshaw A__Carla Wallace _X_ Anita Warner _A_
   c. **City Liaisons:**
   Director Denise DeSantis X__
   d. **Guest(s):**
   ____________________ ____________________ ____________________

3. **APPROVAL OF AGENDA**
   a. Date **<u>March 8, 2018</u>**
   Motion Commissioner Carla_
   Seconded__Commissioner Rosetta___ Approved__All____

4. **APPROVAL OF MINUTES**
   a. Date **<u>January 11, 2018</u>**
   Motion _Commissioner Stephanie
   Seconded _Commissioner Heidi_ Approved_All_

5. MATTERS FOR CONSIDERATION

a. New Business:

i. July 4th Parade- Council Member Regina Weiss will submit the application for ACDC to march in and participate in the parade. Commissioner Michele Stevenson suggested the Commission have a booth at the Fun Fest after the parade, as well.

b. Old Business:

i. **World Dance Day** - Director Denise DeSantis suggested we could hire a DJ for World Dance Day through Kenny Applewhite from the Recreation Dept. for $200 for the evening. We confirmed the time of the event is 6:30 to 9:30 p.m. on Sunday, April 29, 2018. Doors will be open at 5 p.m. at the Oak Park Community Center. Oak Park Community Center. Doors will be open at 5 p.m. for staff to come early, set-up and practice. Commissioner Heidi Bisson announced that four groups have completed the online application thus far. Council Member Regina Weiss will reach out to a Chaldean Dance troop. Director DeSantis suggested the emcee will need bios to help announce the troops at the event and Council Member Weiss will need bio's to have proper information to create the program. Commissioner Bisson brought up the topic of who will emcee? Either the DJ can do so, if they have proper bios to read from, or a Commissioner can volunteer. Commissioner Carla Wallace said she would volunteer to emcee if she had bios ready. Commissioner Michele Stevenson said she would serve as back-up in case Commissioner Wallace would need a break. We are expecting responses from previous participants; they were sent an email about the online application. Commissioner Sudha Chandra Sekhar will be contacting approximately 6 groups for participation. Commissioner Bisson urged everyone to have the troops register online. We are hoping for at least 8 to 10 dance troops. Food donations must be packaged securely, can't be stored in our own refrigerators so we should plan on picking up the food on the way to the event, or having it delivered. Bring any preparation or heating instructions. Let Commissioner Stephanie Crawford know if we need to have bunsen burners. Recreation Department is low on serving materials so obtain them if you can from the vendors donating. Director DeSantis also shared a suggestion from Recreation Department to make all portions sample size and individually placed in cupcake wraps, etc. so the food will serve more and less will be placed in trash. All people handling food will need to wear plastic gloves and Maralee Rosemond from the Recreation Department has graciously agreed to be on location to supervise food handling so that we are in compliance. Commissioner Bisson agreed based on her experience with food at other events she has been involved in. In Commissioner Stephanie Crawford's (who is coordinating food donations and supplies), Director DeSantis suggested the possibility that every member of the Commission consider trying to find one donation of food samples to bring to the World Dance Day if the commission is still going to provide a table of samplers. We will have a task force chat at the Library on Tuesday, March 27 at 6 p.m.

ii. **ACDC Banner** – Commissioner Carla Wallace made the suggestion that the group have a banner for the World Dance Day that could also be used at other upcoming events like DIA and Fourth of July Parade. She provided samples to Director DeSantis of possible iStock art. Director DeSantis suggested that in order to create them for World Dance Day, we would need to review designs and approve costs at the next meeting. To save costs and to ensure proper licensing of art and City logo, it is suggested the Commission go through the City's Community Engagement Department which has graphics – just happens to be Director DeSantis' Department. She invited anyone to submit ideas for the design and she will bring 2-4 examples to the next meeting for consideration in order to meet deadlines and gain approvals in time to produce for World Dance Day.

iii. **DIA Inside|Out Update** – Chairperson Avi Snider and Council Member Regina Weiss met with the DIA and the installation agreements are due March 23rd as well as the map edits. Chairperson Snider felt that a City employee should coordinate the Installation Agreements with the property owners. Director DeSantis suggested that she would discuss with Commissioner Nathan Izydorek and between the two of them coordinate with the Department of Public Works and for attorney review. The DIA Inside|Out and the World Dance Day Special Event Use Application is scheduled for an upcoming City Council meeting where we request waiver of the Special Event Use fees for both events. The next step will be planning events for art locations. Director DeSantis asked for Commissioner assistance since we have the opportunity to still place the information in the magazine. Chairperson Snider suggested that the commission give Director DeSantis leeway to coordinate events for proper promotion since the Commission is busy with the World Dance Day details this month. Tuesday, April 10th at 1 p.m. is the installation date.

iv. **Budget** - ACDC has a $3,000.00 budget to use before June. Director DeSantis mentioned that it didn't seem as if we would be utilizing all the funds. However, she would need to know since she will be attending budget meetings on the subject before next meeting. Chairperson Snider and Director DeSantis discussed that $200 would be appropriated for the DJ, $400 for supplies for World Dance Day including paper supplies and bottled water, pricing for (2) banners at approximately $200, approximately $400 for an iPad prize for DIA Inside|Out competition, and perhaps some funds for the DIA Bike Tour and the DIA Senior Lunch Bunch may be needed. Since Ernie's and Pateet's may be donating to some of our DIA events, it was suggested that perhaps the commission could purchase some Famous Cheesecake samplers for World Dance Day in return. It would be too much to ask for donations for all. Group is looking for a sponsor for the Bike Tour T-Shirts.

6. **COMMISSIONER REPORTS**

-Commissioner Sudha Chandra Sekhar 60th dance is this year
-Commissioner Michele Stevenson was lonely at the Winterfest. She suggested that Commissioners may want to consider going to the events and/or having a booth so that we can gain more interest in our Commission and gain more volunteers for events.
-Chairperson Avi Snider shared his Passover tradition starting March 29
-Director DeSantis suggested that the group bring treats and celebrate their efforts at the first meeting after World Dance Day.

7. **UPCOMING EVENTS/ANNOUCEMENTS**

a. **ACDC EVENTS**

i. You Create – You Create Beats with Commissioner Terri March 15th at the Library at 4:30 to 5:30 p.m.

1. **ADJOURNMENT**

a. **Next Meeting:** Thursday, April 12, 2018
b. **Time of Adjournment:**______8:12 p.m.__________

BEAUTIFICATION ADVISORY COMMISSION
CITY OF OAK PARK
MINUTES
FEBRUARY 18, 2018

PRESENT: Commissioners Idella Bailey, Danielle Fracassa, Santhia Guinn, Angela Mitchell, Brenda Moseley, Lonnie Tabb-Upshaw, Larry Wilson, Non-Voting City Representative Kevin Yee

ABSENT: Commissioners Mattie Boykin, Karen Davis-Harris, Carrie Dodds, Michella Perry, Reatha Richmond, Joyce Schulman, Judy Simmons, Deborah Williamson, Council Member Carolyn Burns

GUEST: Lori Bosah

Meeting called to order at 7:02 pm
Roll called

APPROVAL OF MINUTES; DECEMBER 18, 2017

MOTION by Fracassa, SECONDED by Guinn to approve the Beautification Advisory Commission Meeting minutes of December 19, 2017 as submitted.

VOTE: Yes: All
No: None
MOTION CARRIED

CITY COUNCIL/CITY LIAISON COMMUNICATION

City Liaison communication highlights

Non-voting City Representative Kevin Yee

- Spring Fest – The Spring Fest will be hosted by the Recreation department. The Beautification Advisory Commission is encouraged to participate.
- Flower Exchange – The flower exchange will be on April 21st from 10 am – 12 noon. An announcement will be mentioned in the spring city newsletter, and other city media outlets.
- I 696 Bridge project – The bridge project is on schedule, and will be placed at the I-696 and Coolidge corridor.
- 9 Mile Project – The 9 mile road diet will begin in the summer of 2018. The city hopes that the project will attract businesses. The road diet will create three lanes, walkability, and parks.

OPEN ISSUES

Election Voting Chairperson and Vice Chairperson –

Motion by: Brenda Moseley
To nominate Lonnie Tabb Upshaw for Chairperson
Runner unopposed, Nomination accepted by Lonnie Tabb Upshaw
VOTE: Yes: All
No: None

Motion by: Lonnie Tabb-Upshaw
To nominate Danielle Fracassa for Vice Chairperson
Runner unopposed, Nomination accepted by Danielle Fracassa
VOTE: Yes: All
No: None

MEMBER PARTICIPATION

Chairperson Upshaw asked members if they would like to be involved with the Summer Fest, and other events hosted by recreation to represent the Beautification Advisory Commission. Members were also asked to attend the State of the City address on Wednesday, March 14th at 7 pm in the City Hall Council Chambers.

FLOWER EXCHANGE

The DPW department is working with the Communication department, and is in the process of creating a flyer to announce the Flower Exchange in the spring city newsletter, as it is not listed in the city calendar. Flowers to be exchanged should be dug out of the ground and placed into a plastic bag with water inside. The flowers are to be placed into a box and labelled. Members were asked to invite neighbors, and members of other communities to donate flowers, plants, and seeds.

FLOWER SALE

Chairperson Lonnie Tabb-Upshaw will contact Walt from Garden Fantasy to secure him as a vendor for the Flower Sale. Commissioner Santhia Guinn will work with Lonnie as a cashier, and other commission members will work with the flowers and plants. Vice chairperson Fracassa stated that she will not be able to attend the Flower Sale.

QUARTERLY MEETING

The quarterly meeting will be co-hosted by Keep Michigan Beautiful and the BCSEM on April 11, 2018.

GENERAL DISCUSSION

Ms. Lori Bosah, guest who attended tonight's meeting was in attendance due to her mother, and her love for flowers. She attended a Beautification Advisory Commission ceremony along with her mother who won an award. She attended the meeting to observe, as she is interested in becoming a member of the commission.

Meeting adjourned at 7:45 p.m. Next meeting April 17, 2018

5H

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: May 7, 2018 **AGENDA #**

SUBJECT: Appointment of representative & alternate to SOCRRA Board.

DEPARTMENT: Public Works

SUMMARY: Article VII of the Articles of Incorporation of the Southeastern Oakland County Resource Recovery Authority provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. These representatives shall serve during the next fiscal year following their appointment and /or until their successor is appointed.

FINANCIAL STATEMENT: No funds required.

RECOMMENDED ACTION: It is recommended that Council appoint Kevin Yee as the representative and David DeCoster as the alternate representative to the SOCRRA Board for the fiscal year beginning July 1, 2018.

APPROVALS:

City Manager: ____________

Finance Director: ____________

Department Director: ____________

EXHIBITS: None

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: May 7, 2018 **AGENDA #**

SUBJECT: Request to cancel the May 14, 2018 Planning Commission meeting.

DEPARTMENT: Community & Economic Development, Planning Division

SUMMARY: The Chairperson of the Planning Commission is requesting the May 14, 2018 Planning Commission meeting be cancelled. There is no business scheduled before the Planning Commission.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: The City Council consider accepting the request of the Chairperson of the Planning Commission and cancel the May 14, 2018 Planning Commission meeting.

APPROVALS:

City Manager: ____________________

Department Director: Kari Marrone

Director of Finance: ____________________

Budgeted: ☐ N/A

EXHIBITS:

5J

CITY OF OAK PARK MICHIGAN Established 1945

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: May 7, 2018 **AGENDA#**

SUBJECT: Payment Application No. 2 for the 2017 Sewer & Catch Basin Cleaning & TV Inspection Project, M-673.

DEPARTMENT: Technical & Planning/DPW – Engineering *GWS*

SUMMARY: Attached is Payment Application No. 2 for the 2017 Sewer & Catch Basin Cleaning & TV Inspection Project, M-673. This project is cleaning and televising sewers for inspection in the areas shown on the attached map. This project is currently 95% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	$232,087.85
Total Completed to Date:	$220,976.42
Less Retainage:	$ 11,048.82
Net Earned:	$209,927.60
Deductions:	$ 0.00
Balance:	$209,927.60
Payments to Date:	$ 57,882.68
Amount Due Taplin Group, LLC:	$152,882.68

RECOMMENDED ACTION: It is recommended that Payment Application No. 2 for the 2017 Sewer & Catch Basin Cleaning & TV Inspection Project, M-673 be approved to Taplin Group, LLC. of Kalamazoo, MI. for the total amount of $152,882.68. Funding is available in the Water and Sewer Fund (No. 592-18-550-930).

APPROVALS:

City Manager: ____________________

Department Director: ____________________

Director of Finance: ____________________

Budgeted: ☑

EXHIBITS: Payment Application No. 2, map

PAYMENT APPLICATION

PROJECT: 2017 SEWER & CATCH BASIN CLEANING & TV INSPECTION PROJECT
JOB NUMBER: M-673

OWNER: CITY OF OAK PARK, MICHIGAN
APPLICATION NO.: 2

CONTRACTOR: TAPLIN GROUP, LLC
5140 WEST MICHIGAN AVE
KALAMAZOO, MI 49006
PERIOD ENDING: 4/20/2018

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY		UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	MEDIUM 8" SEWER CLEANING & TV INSPECTION	1,800	LFT	$1.15	1,873	$2,153.95	1,873	$2,153.95
2	MEDIUM 10" SEWER CLEANING & TV INSPECTION	4,800	LFT	$1.23	3,680	$4,526.40	4,296	$5,284.08
3	MEDIUM 12" SEWER CLEANING & TV INSPECTION	35,000	LFT	$1.35	18,743	$25,303.05	34,020	$45,927.00
4	MEDIUM 15" SEWER CLEANING & TV INSPECTION	22,600	LFT	$1.42	13,432	$19,073.44	22,960	$32,603.20
5	MEDIUM 18" SEWER CLEANING & TV INSPECTION	15,000	LFT	$1.48	9,864	$14,598.72	17,106	$25,316.88
6	MEDIUM 21" SEWER CLEANING & TV INSPECTION	8,700	LFT	$1.56	3,657	$5,704.92	8,271	$12,902.76
7	MEDIUM 24" SEWER CLEANING & TV INSPECTION	10,900	LFT	$1.60	6,784	$10,854.40	12,576	$20,121.60
8	MEDIUM 27" SEWER CLEANING & TV INSPECTION	3,300	LFT	$1.65	1,752	$2,890.80	2,559	$4,222.35
9	MEDIUM 30" SEWER CLEANING & TV INSPECTION	1,400	LFT	$1.75	1,095	$1,916.25	1,532	$2,681.00
10	MEDIUM 33" SEWER CLEANING & TV INSPECTION	500	LFT	$1.80	0	$0.00	0	$0.00
11	MEDIUM 36" SEWER CLEANING & TV INSPECTION	1,800	LFT	$1.91	1,894	$3,617.54	1,894	$3,617.54
12	MEDIUM 48" SEWER CLEANING & TV INSPECTION	1,100	LFT	$2.10	1,268	$2,662.80	1,268	$2,662.80
13	CATCH BASIN LEAD CLEANING & TV INSPECTION	14,200	LFT	$3.08	10,242	$31,545.36	10,282	$31,668.56
14	CATCH BASIN CLEANING STRUCTURE	615	EA	$51.90	613	$31,814.70	613	$31,814.70
15	SEWER LATERAL PROTRUDING LEAD CUTTING	5	EA	$272.47	0	$0.00	0	$0.00
				Period Total Amount:		$156,662.33	Amount to Date:	$220,976.42

Original Contract Amount: $232,087.85

Earnings This Period:	$156,662.33
Total Earnings to Date:	$220,976.42
Less Retainage:	$11,048.82
Net Earned:	$209,927.60
Deductions:	$0.00
Balance:	$209,927.60
Payments to Date:	$57,882.68

AMOUNT DUE TAPLIN GROUP, LLC: $152,044.92

Accepted By: [signature]
Taplin Group, LLC
Date: May 1, 2018

Approved By: [signature]
Gerrajh Surles, Assistant City Engineer
City of Oak Park, Michigan
Date: 5/1/2018

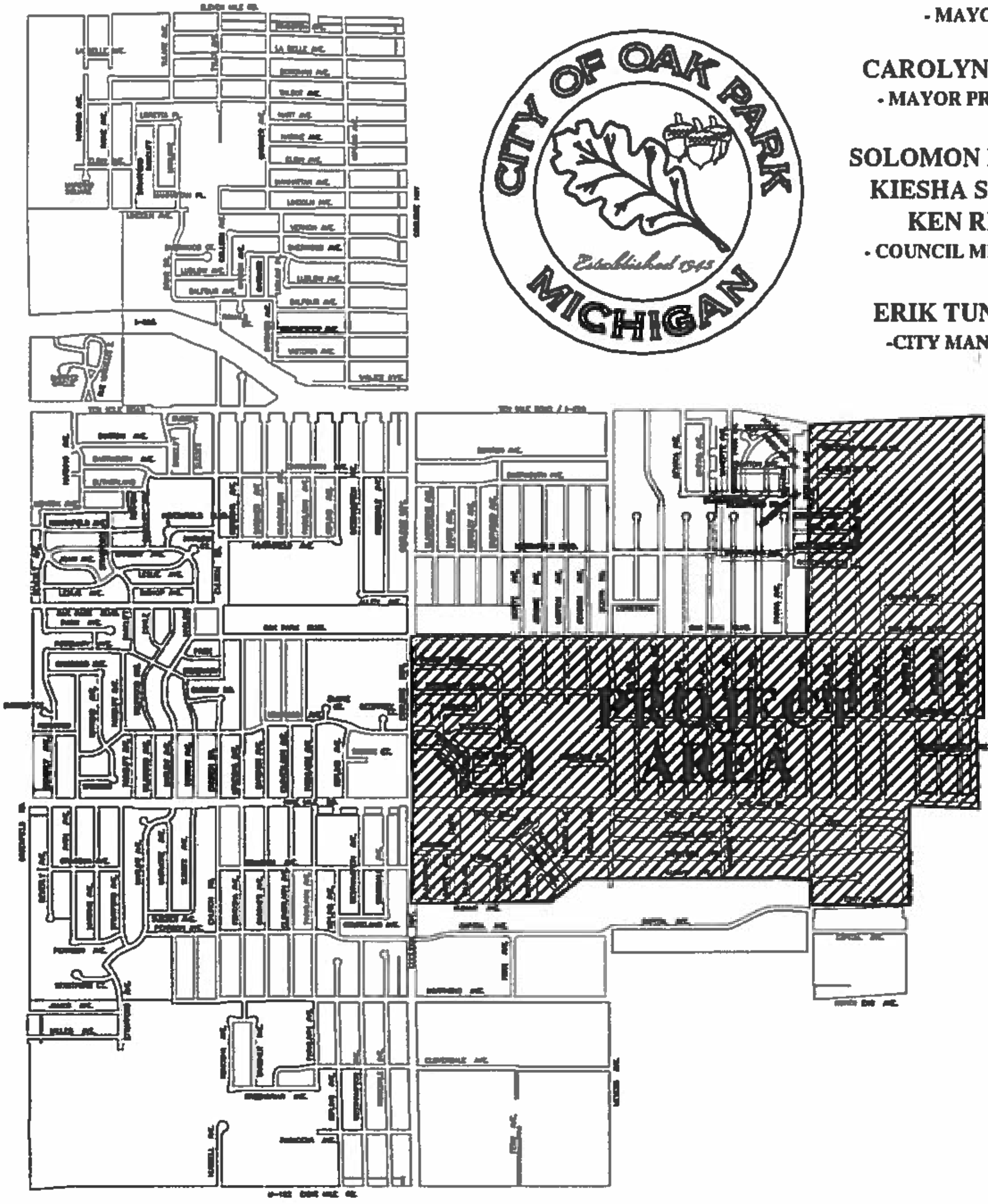
CITY OF OAK PARK
2017 SEWER & CATCH BASIN AND TELEVISION INSPECTION PROJECT
M-673

MARIAN McCLELLAN
- MAYOR -

CAROLYN BURNS
- MAYOR PRO TEM -

SOLOMON RADNER
KIESHA SPEECH
KEN RICH
- COUNCIL MEMBERS -

ERIK TUNGATE
-CITY MANAGER -



3 WORKING DAYS
BEFORE YOU DIG
CALL MISS DIG.
1-800-482 7171

CITY OF OAK PARK ENGINEERING DIVISION		
SHEET A	SCALE N.T.S.	REVISED 6/26/17
2017 SEWER & CATCH BASIN CLEANING AND TV INSPECTION, M-673		
DATE 6/26/17	APPROVED BY EJT	DRAWING NUMBER

5K

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: May 7, 2018 **AGENDA#**

SUBJECT: Proposed Change Order No. 1 and Payment Application No. 2 for the 2017-2018 Sewer Lining Project, M-677.

DEPARTMENT: Technical & Planning – Engineering *GWS*

SUMMARY: Attached is Proposed Change Order No. 1 and Payment Application No. 2 for the 2017-2018 Sewer Lining Project, M-677. This project lines the sewers shown on the attached maps. This project is 97% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	$189,754.60
Proposed Change Order No. 1:	($ 147.55)
New Contract Amount:	$189,607.05
Total Completed to Date:	$189,607.05
Less Retainage:	$ 5,000.00
Net Earned:	$184,607.05
Deductions:	$ 0.00
Balance:	$184,607.05
Payments to Date:	$ 53,358.34
Amount Due Insituform Technologies USA, LLC:	$131,248.71

RECOMMENDED ACTION: It is recommended that Proposed Change Order No. 1 for the 2017-2018 Sewer Lining Project, M-677, to Insituform Technologies USA, LLC be approved for the amount of ($147.55). It is further recommended that Payment Application No. 2 for the same be approved for the amount of $131,248.71. Funding is available in the Water and Sewer Fund for this project. (No. 592-18-550-930).

APPROVALS:

City Manager: ____________________

Department Director: ____________________

Director of Finance: ____________________

Budgeted: ☑

EXHIBITS: Proposed Change Order No. 1, Payment Application No. 2, Map of areas

PAYMENT APPLICATION

PROJECT: 2017-2018 SEWER LINING PROJECT
JOB NUMBER: M-677

OWNER: CITY OF OAK PARK, MICHIGAN
APPLICATION NO.: 2

CONTRACTOR: INSITUFORM TECHNOLOGIES USA, LLC
17988 EDISON AVENUE
CHESTERFIELD, MO 63005
PERIOD ENDING: 4/20/2018

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY		UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	8" SEWER PIPE LINING	196	LFT	$28.50	0	$0.00	0	$0.00
2	10" SEWER PIPE LINING	859	LFT	$28.50	202	$5,757.00	859	$24,481.50
3	12" SEWER PIPE LINING	1,640	LFT	$32.00	1,002	$32,064.00	1,761	$56,352.00
4	15" SEWER PIPE LINING	302	LFT	$54.90	185	$10,156.50	299	$16,415.10
5	18" SEWER PIPE LINING	337	LFT	$52.50	342	$17,955.00	342	$17,955.00
6	24" SEWER PIPE LINING	643	LFT	$84.30	632	$53,277.60	632	$53,277.60
7	REINSTATING SEWER LATERAL	124	EA	$82.50	73	$6,022.50	122	$10,065.00
8	SEWER LATERAL PROTRUDING LEAD CUTTING	25	EA	$58.20	0	$0.00	62	$3,608.40
9	MINOR TRAFFIC DEVICE	1	LSUM	$967.50	0	$0.00	1	$967.50
10	PROJECT CLEAN UP	1	LSUM	$317.40	1	$317.40	1	$317.40
11	INSPECTION CREW DAYS	18	DAYS	$320.00	6	$0.00	9	$2,880.00
12	CLEANING ONLY	0	LFT	$3.85	0	$0.00	363	$1,397.55
13	CHEMICAL GROUTING 12" VCP	0	LSUM	$1,890.00	1	$1,890.00	1	$1,890.00
				Period Total Amount:		$127,440.00	Amount to Date:	$189,607.05

Original Contract Amount:	$189,754.60
Change Order No. 1:	-$147.55
	$189,607.05

Earnings This Period:	$127,440.00
Total Earnings to Date:	$189,607.05
Less Retainage:	$5,000.00
Net Earned:	$184,607.05
Deductions:	$0.00
Balance:	$184,607.05
Payments to Date:	$53,358.34

AMOUNT DUE Insituform Technologies USA, LLC: $131,248.71

Accepted By: [signature]
Insituform Technologies USA, LLC
Date: 4/27/18

Approved By: [signature]
Gerrajh Surles, Assistant City Engineer
City of Oak Park, Michigan
Date: 4/30/2018

CHANGE ORDER

PROJECT:	2017-2018 Sewer Lining Project	*JOB NUMBER:*	M-677
OWNER:	City of Oak Park, Michigan	*CHANGE ORDER NO.:*	1
CONTRACTOR:	Insituform Technologies USA, LLC 17988 Edison Avenue Chesterfield, MO 63005	*PAGE:*	1

TO THE CONTRACTOR:

You are hereby directed to comply with the changes/extras to the contract documents.

This change order reflects work completed or anticipated. Documentation supporting these changes is on file with the City Engineer.

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Increased Quantity	Quantity to Date	Total Amount
3	12" SEWER PIPE LINING	1,640	LFT	$32.00	121	1761	$3,872.00
5	18" SEWER PIPE LINING	337	LFT	$52.50	5	342	$262.50
8	SEWER LATERAL PROTRUDING LEAD CUTTING	25	EA	$58.20	37	62	$2,153.40
12	CLEANING ONLY	0	LFT	$3.85	363.00	363	$1,397.55
13	CHEMICAL GROUTING 12" VCP	0	LSUM	$1,890.00	1.00	1	$1,890.00
						TOTALS	$9,575.45

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE SUBTRACTED FROM THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Decreased Quantity	Quantity to Date	Total Amount
1	8" SEWER PIPE LINING	196	LFT	$28.50	-196	0	-$5,586.00
4	15" SEWER PIPE LINING	302	LFT	$54.90	-3	299	-$164.70
6	24" SEWER PIPE LINING	643	LFT	$84.30	-11	632	-$927.30
7	REINSTATING SEWER LATERAL	124	EA	$82.50	-2	122	-$165.00
11	INSPECTION CREW DAYS	18	DAYS	$320.00	-9	9	-$2,880.00
						TOTALS	-$9,723.00

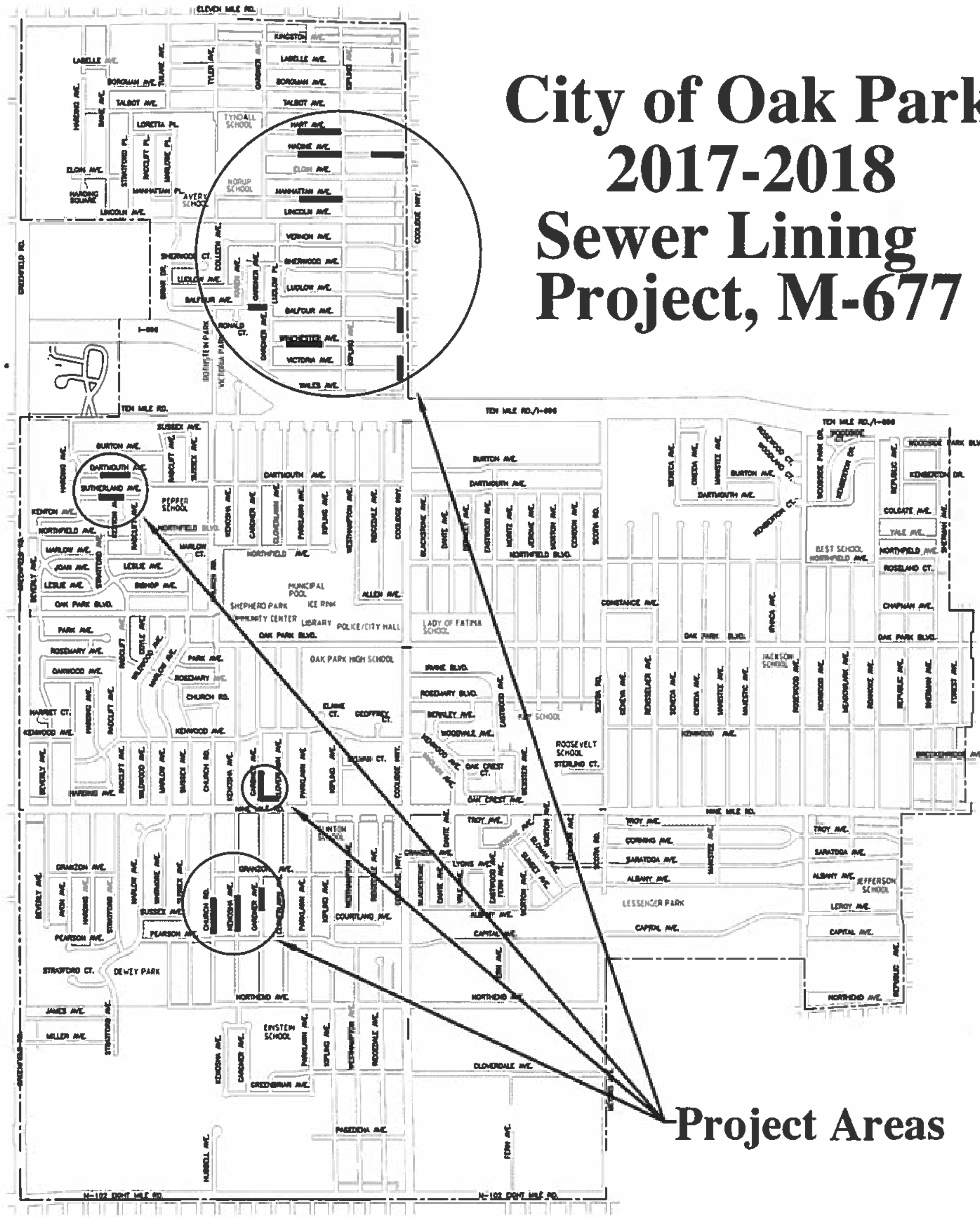
SUMMARY

Total Increase	$9,575.45
Total Decrease	-$9,723.00
	-$147.55
Contract Amount	$189,754.60
Change Order No. 1:	-$147.55
New Contract Amount:	$189,607.05

Insituform Technologies USA, LLC — Date: 4/27/18

Gerrajh Surles - Assistant City Engineer — Date: 4/30/2018

City of Oak Park 2017-2018 Sewer Lining Project, M-677



Project Areas

5L

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: May 7, 2018 **AGENDA #**

SUBJECT: Maintenance agreement with the Road Commission for Oakland County for street sweeping, litter picking, and lawn mowing services on Greenfield Road from Eight to Ten Mile Roads and on Ten Mile Road from Greenfield to Maplefield.

DEPARTMENT: Department of Public Works - *KJY*

SUMMARY: The Road Commission for Oakland County has offered to compensate the City of Oak Park $16,591.65 this season for street sweeping, litter picking, and lawn mowing services on Greenfield Road from Eight to Ten Mile Roads and on Ten Mile Road from Greenfield to Maplefield. We would be required to sweep these roads three times per year and perform litter picking and lawn mowing services five times per year.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: It is recommended that the City Council approve the attached agreement with the Road Commission for Oakland County for street sweeping, litter picking, and lawn mowing services on Greenfield Road from Eight to Ten Mile Roads and on Ten Mile Road from Greenfield to Maplefield.

APPROVALS:

City Manager: ______________

Finance Director: ______________

Department Director: ______________

EXHIBITS: Agreement

2018 SUMMER MAINTENANCE AGREEMENT
CITY OF OAK PARK

Under 1951 PA 51, As Amended

This Summer Maintenance Agreement ("Agreement") is made this ____day of__________, 2018, between the Board of County Road Commissioners of the County of Oakland, State of Michigan, a public body corporate, (hereinafter variously referred to as the "Board and as the "Road Commission for Oakland County") and the **City of Oak Park,** Oakland County Michigan, a Michigan municipal corporation hereinafter referred to as the "City."

WHEREAS, certain county primary and local roads more specifically set forth in Exhibit A, attached hereto, are under the jurisdiction and control of the Board and are located within or adjacent to the City; and

WHEREAS, The City desires to be responsible for certain maintenance of said roads under the terms of this Agreement and the Board is willing to participate in the cost thereof as provided in Section III of this Agreement;

NOW, THEREFORE, in consideration of the mutual convenants set forth herein as provided, it is hereby agreed as follows:

I

The City hereby agrees to be responsible for performing Summer Maintenance of certain roads under the terms of this Agreement, and the Board agrees to participate in the cost thereof as provided in Section III of this Agreement. "Summer Maintenance," herein required to be performed by City, shall mean the work and services specified in Exhibit B hereto and this Agreement. All maintenance work and services performed by the City shall be in accordance with the Board's minimum maintenance standards and this Agreement.

II

The Board has determined and specified the equipment and personnel necessary to provide the Summer Maintenance and the City has acquired the necessary equipment and personnel so specified. The City shall keep accurate and uniform records of all Summer Maintenance work performed pursuant to this Agreement. The Board shall have the right to audit City accounts and records insofar as such documents concern this Agreement and the work and services performed and to be performed hereunder.

III

In consideration of the Summer Maintenance by the City, the Board hereby agrees to pay to the City the sum of **$16,591.65**, as set forth in Exhibit A, attached hereto and made a part hereof. Such amounts are to be used by the City for Summer Maintenance. Payments are to be made by the Board to the City as follows:

65% on September 15, 2018
35% upon completion of the last Summer Maintenance activity

The making of said payments shall constitute the Board's entire obligation in reference to Summer Maintenance.

IV

It is specifically understood and agreed by the City and the Board that by undertaking to perform Summer Maintenance of certain county primary roads, the City does not assume the Board's legal duty to keep said roads in such condition as to be in accordance with MCLA 224.21, reasonably safe and convenient for public travel, other than as may relate to the work and service to be performed as listed in Section I above, and the City hereby agrees to hold harmless, represent, defend with counsel acceptable to the Board, and indemnify the Board; the County of Oakland; the Office of the Oakland County Water Resources Commissioner and any and all applicable drainage districts(s); the Michigan State Department of Transportation and the Transportation Commission; any and all local units(s) of government within which the roads subject to this Agreement are located, and the respective officers, agents and employees of all of the foregoing, against any and all claims, charges, complaints, damages, or causes of action for (a) public or private property damage, (b) injuries to persons, or (c) other claims, charges, complaints, damages or causes of action arising out of the performance or non-performance of the activities which are the subject matter of this Agreement, both known and unknown, whether during the progress or after the completion thereof. However, this hold harmless provision does not apply in so far as any claim or suit is alleged to be, or demonstrated to be, the result of a defect in highway design or condition and not related to the Summer Maintenance activities set out in Section I. Further, since the Board has the statutory responsibility for maintenance of the roads under this Agreement, it is the intent of the parties that the delegation by this Agreement of those maintenance responsibilities to the City provide immunity to the City as an agent of the County. Therefore, the City falls within the governmental immunity protection of the County.

During that part of the year that the City is providing Summer Maintenance under Section I, the City agrees to notify the Board within 30 days, should it become aware of defects or maintenance requirements in the roads set forth in Exhibit A, if said defects or maintenance requirements are not Summer Maintenance subject to this Agreement.

V

The City shall acquire and maintain, during the term of the Agreement, statutory worker's compensation, employer's liability, automobile and comprehensive general liability insurance coverages, and such other insurance coverages, as described in Exhibit C attached hereto, covering the Board's liability for any and all claims arising out of the City's performance or non-performance of the activities which are the subject matter of this Agreement, and these coverages shall be obtained and maintained in accordance with the requirements set forth in Exhibit C attached hereto and made a part hereof and shall be primary and non-contributory.

VI

The City further agrees to comply with all applicable laws and regulations, including laws and regulations of the State of Michigan for safeguarding the air and waters of the State. In particular, City facilities and operations must meet the provisions of Part 5 (Spillage of Oil and Polluting Materials) rules promulgated pursuant to Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. (Rules R324.2001 through R324.2009 address release prevention planning, secondary containment, surveillance, and release reporting requirements).

VII

In accordance with Michigan 1976 PA 453, as amended, and 1976 PA 220, as amended, the City covenants not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or because of a disability that is unrelated to the individual's ability to perform the duties of the particular job or position, and to require a similar covenant on the part of any subcontractor employed in the performance of the Agreement. A breach of this covenant may be regarded as a material breach of this Agreement.

VIII

City shall utilize the provisions of the Federal E-Verify Program to verify the work authorization status of all newly hired employees; and the Road Commission for Oakland County may terminate the contract for failure of City to so comply with the Federal E-Verify Program.

IX

It is the intention of the parties hereto that this Agreement is not made for the benefit of any third party.

It is anticipated that subsequent agreements regarding Summer Maintenance activities will be executed annually by the Parties hereto.

The terms and conditions of this Agreement shall become effective as of April 1, 2018, and shall continue in full force and effect until a subsequent Summer Maintenance agreement has been executed by the parties hereto or until this Agreement is terminated, as set forth below.

In the event that a subsequent Summer Maintenance agreement has not been executed by the parties hereto on or before October 1, 2018, either party may terminate this Agreement by providing the other party hereto with written notice of intent to terminate, at least thirty (30) days prior to the date of termination.

This Agreement is executed by the Board at its meeting of ______________________________, and by the City by authority of a resolution of its governing body, adopted ________________________, (copy attached as Exhibit D).

Witnesses:

CITY OF OAK PARK
A Municipal Corporation

______________________________ By:______________________________

Its:______________________________

______________________________ By:______________________________

Its:______________________________

Witnesses:

BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF OAKLAND,
A Public Body Corporate

______________________________ By:______________________________

Its:______________________________

______________________________ By:______________________________

Its:______________________________

EXHIBIT A

2018 SUMMER MAINTENANCE AGREEMENT

CITY OF OAK PARK

	Sweeping
Greenfield Road, from Eight Mile Road to Ten Mile Road. (Inside and outside in both directions)	6.74 Curb Miles
Ten Mile Road, from Greenfield Road to Maplefield. (Inside and outside and turnarounds in both directions)	8.72 Curb Miles
Total	15.46 Curb Miles

Sweeping: 15.46 Curb Miles x \$155.00 = \$2,396.30 x 3 Sweepings =	\$ 7,188.90
Mowing: 5 mowings @ \$1,323.39 per mowing =	\$ 6,616.95
Litter Pickup: 5 litter pickups @ \$557.16 =	\$ 2,785.80
Total Contract	\$16,591.65

EXHIBIT B

2018 SUMMER MAINTENANCE AGREEMENT

CITY OF OAK PARK

WORK TO BE PERFORMED:

1. Sweep all roads listed in Exhibit A, in both directions of travel and around islands, as provided in this Agreement, three (3) times (once between April 15^{th} and May 15^{th}; once between July 15^{th} and August 15^{th} and once between September 15^{th} and October 15th).
2. Cut weeds and sweep all islands located along all roads listed in Exhibit A, where applicable.
3. Pick up litter, mow grass and cut weeds within the right-of-way along all roads listed in Exhibit A.
4. The City may at its own expense sweep, cut weeds and pick up litter more frequently, subject to the other terms and conditions of this Agreement, including, without limitation, the indemnification and insurance provisions.

EXHIBIT C

2018 SUMMER MAINTENANCE AGREEMENT

CITY OF OAK PARK

SPECIAL PROVISION
FOR
INDEMNIFICATION, DAMAGE LIABILITY AND INSURANCE

SPECIAL PROVISION
FOR
INDEMNIFICATION, DAMAGE LIABILITY AND INSURANCE

<u>Indemnification and Damage Liability</u>
See provisions of the maintenance agreement to which this Exhibit C is attached.

<u>Insurance Coverage:</u>
The City, prior to execution of the maintenance agreement, shall file with the Board of County Road Commissioners of the County of Oakland ("Board"), copies of completed certificates of insurance as evidence that it carries adequate insurance satisfactory to the Board; and, without the prior written consent of the Board, the City shall not cancel, reduce, or fail to renew the insurance coverage required by this Agreement. The City shall immediately notify the Board and cease operations upon the occurrence of any cancellation, reduction, modification or termination of insurance required hereunder, and shall not resume operations under this Agreement until all insurance as required by this Agreement is in full force and effect. The City shall provide in a form and substance acceptable to the Board an underwriter's endorsement to its comprehensive general liability insurance and auto liability insurance, including any excess umbrella insurance, in the amounts set forth on Exhibit C, naming the Board and the Office of the Oakland County Water Resources Commissioner as an additional named insureds. The City shall obtain and deliver to the Board a notices of cancellation and non-renewal endorsement, acceptable to the Board, for the general liability, auto liability, and worker's compensation and employer's liability policies. Prior to commencing the work, the City shall provide to the Board evidence satisfactory to the Board of payment of the current premium for the required insurance and endorsements and shall also obtain certificates of insurance for each policy, providing for thirty (30) days actual (not "endeavor to") prior, written notice to the Board by the insurance carrier of any cancellation, termination reduction or material change of the policy. The City shall make sure that each of its subcontractors, if any, providing any of the work and services under this contract, shall obtain and maintain insurance as set forth in this Agreement.

The City shall provide the following insurance coverages which shall be primary and non-contributory:

a. Workmen's Compensation Insurance: The insurance shall provide protection for the City's employees, to the statutory limits of the State of Michigan and $500,000 employer's liability. The indemnification obligation under this section shall not be limited in any ways by any limitation on the amount or type of damages, compensation or benefits payable by or for the City under worker's disability compensation coverage established by law.

b. Bodily Injury and Property Damage Other than Automobile: The insurance shall provide protection against all claims for damages to public or private property, and injuries to persons arising out of and during the progress and to the completion of the work, and with respect to product and completed operations for one year after completion of the work.

Bodily Injury Liability Each Person: $1,000,000 Each Occurrence: $1,000,000 Aggregate: $2,000,000 -and- Property Damage Liability: Each Occurrence: $250,000 Aggregate: $250,000	Or: Single Limit: Bodily injury and Property Damage Each Occurrence: $1,000,000 Aggregate: $2,000,000

Such insurance shall include: 1) explosion, collapse, and underground damage hazards (x,c,u), which shall include, but not be limited to coverage for (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work, or building moving or demolition; (2) products and completed operations; (3) contractual liability; and (4) independent contractors' coverages.

c. Bodily Injury Liability and Property Damage Liability - Automobiles (Comprehensive Auto Liability) The minimum limits of bodily injury liability and property damage liability shall be:

Bodily Injury Liability Each Person: $500,000 Each Occurrence: $ 1,000,000 -and- Property Damage Liability: Each Occurrence: $1,000,000	Or: Single Limit: Bodily Injury and Property Damage Each Occurrence: $2,000,000

Such insurance shall include coverage for all owned, hired, and non-owned vehicles.

d. Excess and Umbrellas Insurance – The City may substitute corresponding excess and/or umbrella liability insurance for a portion of the above listed requirements in order to meet the specified minimum limits of liability.

e. The City shall provide for and in behalf of the Board and all agencies specified by the Board, as their interest may appear, Owner's Protective Public Liability Insurance. Such insurance shall provide coverage and limits the same as the City's Public Liability Insurance.

Reports – The City or his insurance carrier shall immediately report all claims received which relate to the Contract, and shall also report claims investigations made, and disposition of claims to the County Highway Engineer.

See provisions of the maintenance agreement to which this Exhibit C is attached.

5M

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: May 7, 2018 **AGENDA #**

SUBJECT: Local cost participation agreement with the Road Commission for Oakland County for repairs to Greenfield Road.

DEPARTMENT: Technical & Planning/DPW – Engineering *KJY*

SUMMARY: The Road Commission for Oakland County has agreed repairs to Greenfield Road between 10 Mile Road and Lincoln Drive would be the best use of our tri-party funding. The project cost utilizing try-party funds is $141,735, of which our share is $47,245 under the tri-party program.

FINANCIAL STATEMENT: The City of Oak Park will only be responsible for our portion of tri-party funds, which are $47,245. Funding for the Tri-Party program was previously approved and is available in the Major Streets Fund.

RECOMMENDED ACTION: It is recommended that the City Council approve the attached agreement with the Road Commission for Oakland County for repairs to Greenfield Road upon review by the City Attorney's office. It is further recommended that payment of $47,245 to the RCOC be made from the Major Street Fund Account 202-18-479-801.

APPROVALS:

☑ Budgeted

City Manager: ______

Finance Director: ______

Department Director: KJY ______

EXHIBITS: Agreement

COST PARTICIPATION AGREEMENT

CONSTRUCTION

Greenfield Road

10 Mile Road to Lincoln Drive

City of Oak Park

Board Project No. 54411

This Agreement, made and entered into this _____ day of _________________, 2018, by and between the Board of County Road Commissioners of the County of Oakland, Michigan, hereinafter referred to as the BOARD, and the City of Oak Park, hereinafter referred to as the COMMUNITY, provides as follows:

WHEREAS, the BOARD and the COMMUNITY have programmed the concrete repair work on Greenfield Road from 10 Mile Road to Lincoln Drive, as described in Exhibit "A", attached hereto, and made a part hereof, which improvements involve roads under the jurisdiction of the BOARD and within the COMMUNITY, which improvements are hereinafter referred to as the PROJECT; and

WHEREAS, the estimated total cost of the PROJECT is $141,735; and

WHEREAS, said PROJECT involves certain designated and approved Tri-Party Program funding in the amount of $141,735, which amount shall be paid through equal contributions by the BOARD, the COMMUNITY and the Oakland County Board of Commissioners, hereinafter referred to as the COUNTY; and

WHEREAS, the BOARD and the COMMUNITY have reached a mutual understanding regarding the cost sharing of the PROJECT and wish to commit that understanding to writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and in conformity with applicable law, it is hereby agreed between the COMMUNITY and the BOARD that:

1. The COMMUNITY approves of the PROJECT, declares its public necessity, and authorizes the BOARD to perform or cause to be performed, and complete the PROJECT along with all administration in reference thereto.

2. The PROJECT shall include total payments to the contractor. Any costs incurred by RCOC prior to this agreement date shall be allowable.

3. The estimated total PROJECT cost of $141,735 shall be invoiced and funded in the following order:

   a. Tri-Party Program funding in the amount of $141,735.

   b. Any PROJECT costs above the Tri-Party Program funding of $141,735 will be funded first with any available Tri-Party Program Funds. If no Tri-Party Program Funds are available, any PROJECT costs above $141,735 will be funded 100% by the COMMUNITY.

4. Upon execution of this agreement, the BOARD shall submit an invoice to the COMMUNITY in the amount of $47,245 (being 100% of the COMMUNITY'S Tri-Party contribution).

5. After execution of this agreement and approval by the COUNTY, the BOARD shall submit an invoice to the COUNTY in the amount of $47,245 (being 100% of the COUNTY'S Tri-Party contribution).

   a. The invoice shall be sent to:

      Lynn Sonkiss, Manager of Fiscal Services
      Executive Office Building
      2100 Pontiac Lake Road, Building 41 West
      Waterford, MI 48328

6. Upon receipt of said invoice(s), the COMMUNITY and the COUNTY shall pay to the BOARD the full amount thereof, within thirty (30) days of such receipt.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first written above.

BOARD OF ROAD COMMISSIONERS OF THE
COUNTY OF OAKLAND
A Public Body Corporate

By______________________________________

Its______________________________________

CITY OF OAK PARK

By______________________________________

Its______________________________________

EXHIBIT A

TRI-PARTY PROGRAM

Greenfield Road

10 Mile Road to Lincoln Drive

City of Oak Park

Board Project No. 54411

Concrete repair work on Greenfield Road from 10 Mile Road to Lincoln Drive.

ESTIMATED PROJECT COST

Contractor Payments	$141,735

COST PARTICIPATION BREAKDOWN

	COMMUNITY	COUNTY	BOARD	TOTAL
FY2016 Tri-Party Program	$15,141	$15,141	$15,142	$45,424
FY2017 Tri-Party Program	$15,901	$15,901	$15,900	$47,702
FY2018 Tri-Party Program	$16,203	$16,203	$16,203	$48,609
TOTAL SHARES	$47,245	$47,245	$47,245	$141,735

MERCHANT'S LICENSES – MAY 7, 2018

(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEE	BUSINESS TYPE
Pump Bar Shoetique	22115 Coolidge	$150	Retail
JST Wireless Inc / Metro PCS	22150 Coolidge	$150	Cellular
Gregs Diesel Service Inc	21200 Greenfield	$150	Trailer Repair
S & S II Charter & Tours	25900 Greenfield 362	$375	Transporation
Remedy Invest & Finance	25900 Greenfield 507	$150	Office
Stitts Productions	25900 Greenfield 511	$450	Production Company

RENEWALS	ADDRESS	FEE	BUSINESS TYPE
Personal Uniform Service	10100 Capital	$150	Uniform Service
Slot Speedway USA Inc	10200 Capital	$150	Retail
Salon Ultimo	22155 Coolidge	$225	Salon
Sassy Nails	24750 Coolidge	$150	Salon
Star Factory Artist Develop.	13650 Eight Mile	$225	Production Company
Zeune Michigan Storage Ctr	15300 Eight Mile	$150	Storage
Hazy Institute of Learning	21700 Greenfield 264	$150	Educational
Armani/Gold Spot Jewelers	21700 Greenfield 354	$225	Jeweler
A 1 Custom Diamonds	21700 Greenfield 359	$150	Jeweler
Perfect Eyebrow Threading	21700 Greenfield 455	$225	Salon
Salon KLS	23300 Greenfield 115	$225	Salon
Express Payday & Advance Check	24800 Greenfield	$225	Financial
THD at Home Service	25900 Greenfield 318	$187.50	Construction
Street Corner Music LTD	26020 Greenfield	$150	Retail
Paper Goods Warehouse LLC	26048 Greenfield	$225	Restaurant Supply
Lincoln Tailor	26158 Greenfield	$225	Alterations
Dollar Castle	26186 Greenfield	$225	Retail
Ultimate Care Pharmacy	15075 Lincoln 110	$225	Retail
Classic Expressions	8126 Nine Mile	$225	Alterations
The Look-A-Salon	8531 Nine Mile	$225	Salon
Impact Media Construction	8558 Nine Mile	$187.50	Re
Lisas Little Angels Christian Child	10460 Nine Mile	$187.50	Childcare
Shontaes 2 Salon	10760 Nine Mile	$150	Salon
Vibrant Vizionz LLC	12714 Nine Mile	$225	Clothing Crafts
Uber Technologies	13331 Ten Mile	$225	Transportation
Stoneridge Construction Co	21840 Wyoming Pl 2	$225	Construction

CITY OF OAK PARK
MICHIGAN
APPLICATION FOR SPECIAL EVENT LICENSE

Today's Date: May 1, 2018

Applicant Information

Applicant name: **Oak Park Recreation Department**

Applicant address: **14300 Oak Park Blvd. Oak Park, Mi. 48237** Phone number: **248-691-7576**

Relation of applicant to business: **Recreation Director, Laurie Stasiak**

Has applicant ever been convicted of a felony? **No**

Owner Information

Owner or manager of site: **Oak Park Recreation Department** Phone: **248-691-7555**

Names and addresses of partners or officers of corporation:

Event Information

Proposed date(s) of event: **June 16, 2018**

Address or location of event: **Community Center Parking Lot and David H. Shepherd Park**

Is this a City owned park? **Yes**

Nature, purpose and detailed description of event: **Family Recreation, BBQ Battle and Music event with food court, Kid Zone, mini pub and live entertainment. Partnering with Oakland County Parks and Recreation**

Will the event be open to the public? If so, please describe: **Yes, family event for all ages to enjoy**

If this event is to take place in a City owned park, have you received and do you agree to abide by the City's Parks and Recreation rules and regulations? **Yes**

Estimated number of people attending event: **3,000 – 5,000**

Hours of operation: **Total: 6 am – 8:30 pm**

Items to be displayed or sold: **Food, beer and wine, raffle tickets**

Food Services

Will food or beverages be sold at event? If so, please list type(s) of food to be sold: **Yes, BBQ, hotdogs, sausages, popcorn, corn on the cob, ice cream, assorted non – alcoholic beverages, beer and wine**

Will the food be prepackaged or prepared on site: **Both**

Please note: ***If your application is approved and you plan to prepare food on site, you will need to contact the Oakland County Health Department at 248-424-7000 for inspection. You will also need to provide temporary water services at the site where the food is prepared.***

Mechanical Amusement

Will there be any mechanical rides at event? If so, please provide the name and address of amusement Operators: **No**

Will the event have a moonwalk? If so, please provide the name and address of company providing moonwalk: **Oakland County Parks and Recreation Inflatables and climbing tower**

Will the event have video games, etc.? If so, please provide the names and address of company providing the Games: No

Please Note: ***You must provide proof of insurance for all mechanical rides, moonwalks, circuses, etc. The City of Oak Park must be listed on the insurance certificate as "additionally insured." A copy of the City Ordinance with required liability insurance coverage for these events is attached. Also, certification by the State of Michigan Department of Labor is required for all mechanical amusement devices and rides.***

Technical/Support

Will the event require use of electrical supply source? If so, please describe: **Yes, bands and DJ sound system and food vendors, generators or installed electric source**

Will sanitary facilities be required at event? **Yes**

Will tent(s) be used at the event? If so, please state size(s) of tent: **1 – 40 X 60 tent and various city owned 10 x 10 tents**

Will the event have banners displayed? If so, please provide the number of signs and dimension(s): **Yes, size and number of banners to be determined based on the number of sponsors.**

SPECIAL EVENT LICENSE APPLICATION FEE ESTIMATION
Oak Park Recreation Department
Summer Event & BBQ Battle – Oak Park Community Center & Shepherd Park

DATE: Saturday, June 16, 2018

DEPARTMENT	SERVICES	ESTIMATED HOURS	ESTIMATED COST
TECHNICAL AND PLANNING *Rob Barrett*	N/A	N/A	N/A
PUBLIC SAFETY *Steve Cooper*	Foot patrol (4) PSO's	9	$2000
RECREATION *Laurie Stasiak*	N/A	N/A	N/A
DPW *Kevin Yee*	Prep/set up and clean up (no OT planned)	32 total employee hours	$1,000 (regular general fund employee hours to be dedicated to this event)
ADDITIONAL *Administration*			$100 application fee waiver requested

13A

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: May 7, 2018 **AGENDA #**

SUBJECT: Recommendation of the Planning Commission for Zoning Ordinance text amendments to Article II, Definitions, Article XV, MX-1 Mixed Use Districts, Article IX, LI Light Industrial Districts, and Article XIX, Special Land Uses.

DEPARTMENT: Economic Development & Communications, Planning Division

SUMMARY: At the February 12, 2018 meeting, the Planning Commission conducted a Public Hearing regarding proposed changes to the City of Oak Park Zoning Ordinance. The proposed text amendments would create or modify regulations for restaurants, brew pubs, breweries, wineries and distilleries serving alcoholic liquor in certain Zoning Districts.

The Planning Commission voted to recommend to the City Council adoption of the text amendments.

RECOMMENDED ACTION: The City Council consider accepting the recommendation of the Planning Commission and conduct the second reading of the proposed text amendments to the City of Oak Park Zoning Ordinance, Article III, Zoning Districts & Map, Article XV Reserved, Article XVI, Schedule of Regulations, Article XVIII, Signs, Sections 1803 & 1805, to create a new MX-1 Mixed Use Zoning District.

APPROVALS:

City Manager: ________________

Director: ________________

Finance Director: ________________

Budgeted: ☐

EXHIBITS: Memorandums, proposed ordinance for adoption.

CITY OF OAK PARK

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

MEMORANDUM

TO:	Planning Commission members	DATE:	April 5, 2018
FROM:	Kevin Rulkowski, AICP, City Planner	FILE:	Planning/Alcohol on Premises Memo

SUBJECT: Proposed changes to Restaurants Serving Alcohol regulations.

As was discussed at the March meeting, the provisions regulating Restaurants Serving Alcohol need to be modified if the City wants to attract brewpubs, breweries, wineries and distilleries to the new Mixed Use District as well to certain designated Light Industrial District areas. A Public Hearing was scheduled and a Public Notice published for the April meeting to hear public comment on the proposed changes.

The staff has incorporated the initial comments and concerns the Planning Commission voiced at the March meeting. Based on this discussion and additional staff research, appropriate new regulations were developed and incorporated into the proposed text amendment. These provisions include:

- Requiring proposed Establishments Serving Alcohol to follow a Special Land Use process.
- Defining different types of Establishments Serving Alcohol that are allowed and regulations for each type.
- Limiting the percentage of alcoholic liquor sales that are allowed on premise.
- Limiting the amount of square footage of a facility that can be devoted to alcoholic liquor sales in the case of manufacturing facilities.

Attached are the Michigan Liquor Control Commission alcoholic liquor uses definitions, the current restaurants serving alcoholic liquor Special Land Use provisions, redlined version of proposed text amendments and the proposed text amendment ordinance for City Council action.

If the proposed Zoning Ordinance text amendments for on premise alcoholic liquor sales are acceptable to the Planning Commission the Department of Community & Economic Development recommends approving the attached proposed ordinance.

Alcoholic Liquor Definitions

The Michigan Liquor Control Commission uses the term "*Alcoholic Liquor*" to describe a broad range of uses, including the following:

Alcoholic Liquor means any spirituous, vinous, malt, or fermented liquor, powder, liquids, and compounds, whether or not medicated, proprietary, patented, and by whatever name called, containing 1/2 of 1% or more of alcohol by volume that are fit for use for food purposes or beverage purposes as defined and classified by the Liquor Control Commission.

Brewery means a brewery that produces barrels of ale or beer for on-site consumption and wholesale distribution, as allowed by the Liquor Control Commission.

Brewpub means an establishment that not less than 25% of the gross sales of the restaurant during the one-year licensure period are derived from the sale of food and nonalcoholic beverages prepared for consumption on the premises and the Brewpub license is issued in conjunction with a Class C, Tavern, B-Hotel, or A-Hotel license that authorizes the licensee to brew up to 18,000 barrels of beer per calendar year for sale on the premises.

Distillery means an establishment that manufactures spirits, not to exceed 60,000 gallons annually of all brands combined for on-site consumption, for off-premises consumption, and may sell spirits to the Michigan Liquor Control Commission who resells spirit products through the spirit distribution system.

Microbrewery means a brewery that produces less than thirty thousand (30,000) barrels of ale or beer per year, and less than ten thousand (10,000) barrels of alcoholic liquors, other than ale or beer, per year, for on-site consumption and wholesale distribution, as allowed by state law.

Wine Maker/Small Wine Maker means an establishment that may sell wine they manufacture directly to consumers for on-premises consumption (by the glass) or off-premises consumption (take out sales) from the winery premises. They may also sell wine they manufacture to consumers for on-premises consumption (by the glass) at the winery in conjunction with a restaurant at the winery premises.

Proposed text amendments for
Alcoholic Liquor Consumption on the Premises

ARTICLE II. - DEFINITIONS

Establishments Serving Alcoholic Liquor for Consumption on the Premises. An establishment that serves alcoholic liquor and is licensed by the Michigan Liquor Control Commission for the sale of on-premises consumption. Such establishment shall be subject to the requirements of section 1930. Alcoholic Liquor, as defined by the Michigan Liquor Control Commission, and includes beer, wine, and mixed spirits.

ARTICLE XV. – MX-1 MIXED USE DISTRICTS

Sec. 1502. - Special land uses.

A. Brew pubs, breweries, wineries and distilleries serving alcoholic liquor subject to provisions in Section 1930. Outdoor dining as an accessory area and subject to the provisions in Section 1709.

ARTICLE IX. - LI LIGHT INDUSTRIAL DISTRICTS

Sec. 902. - Special land uses.

F. Brew pubs, breweries, wineries and distilleries serving alcoholic liquor, ~~as defined by the Michigan Liquor Control Commission,~~ located on industrial sites abutting the major thoroughfares of Eight Mile Road, Coolidge Highway and Eleven Mile Road, subject to the provisions in section 1930.

ARTICLE XIX. - SPECIAL LAND USES

Sec. 1929. - Regulated uses.

B. Requirements. All proposed regulated uses shall conform to the following requirements:

1. The proposed regulated use is not located within 1,000 feet of any other regulated use, regardless of community boundaries. Establishments with SDD and SDM licenses from the Michigan Liquor Control Commission, greater than 10,000 square feet of gross floor area, and devoting less than ten percent of the gross floor area to sales regulated by the SDD and SDM license, are exempt from the spacing requirement between regulated uses. Brew pubs, breweries, wineries and distilleries serving alcoholic liquor with SDD and SDM licenses from the Michigan Liquor Control Commission, are exempt from the spacing requirement between regulated uses.

Sec. 1930. - Establishments Serving Alcoholic Liquor for Consumption on the Premises.

Establishments Serving Alcoholic Liquor for Consumption on the Premises may be permitted in certain districts specified in this Ordinance, subject to the following:

A. All Establishments Serving Alcoholic Liquor for Consumption on the Premises are subject to the following:

1. The proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises is not located within 500 feet of a place of worship or school building. The distance between the place of worship or school building and the contemplated location shall be measured along the center line of the street or streets of address between two fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the place of worship or school building nearest to the contemplated location and from the part of the contemplated location nearest to the place of worship or school building. Notwithstanding the stated distance requirements, no proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will be permitted to serve alcoholic liquor if the proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises is located on a parcel of land adjacent to a parcel of land with a place of worship or school building. This provision may be waived by the City Council if the affected school(s) or place(s) of worship, through its duly appointed or elected governing body, affirmatively waives, in writing, its right to object to the restaurant and the City Council determines that the proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will not adversely affect the operation of the school or place of worship.

2. The layout of the site of the proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises and its relationship to streets serving access to the site shall be in a manner that vehicular and pedestrian traffic to and from the proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises, and the potential assembly of persons connected therewith, will not be hazardous, endangering, or inconvenient to the surrounding neighborhood and commercial district.

3. The proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will be compatible with adjacent uses of land, considering the proximity of residential dwellings, places of worship, schools, public structures, and other places of public gatherings.

4. The proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will not be contrary to the public interest or injurious to nearby properties.

5. The proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will not have the possible effect of downgrading and blighting the surrounding neighborhood.

6. The proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will not reasonably be expected to diminish the value of properties in the immediate area.

B. For restaurants Serving Alcoholic Liquor for Consumption on the Premises the following additional requirements:

1. There shall at all times be maintained and provided culinary facilities to cook and prepare food, and tables and seating areas to accommodate dining on the premises by not fewer than 20 patrons at any time.
2. Not more than 50 percent of the gross floor area open to the general public shall be used for purposes other than seating for diners, consisting of tables, chairs, booths, and necessary aisle ways. Public restroom facilities shall not be considered in this determination.
3. Not less than 50 percent of the gross sales of the restaurant annually are derived from the sale of food and nonalcoholic beverages prepared for consumption on the premises as required by the Michigan Liquor Control Commission.
4. All truck well, loading dock and loading/truck service areas shall be located and designed to minimize negative impact on adjoining properties.

C. For brewpubs Serving Alcoholic Liquor for Consumption on the Premises the following additional requirements:

1. There shall at all times be maintained and provided culinary facilities to cook and prepare food, and tables and seating areas to accommodate dining on the premises by not fewer than 20 patrons at any time.
2. Not less than 25 percent of the gross sales of the restaurant annually are derived from the sale of food and nonalcoholic beverages prepared for consumption on the premises as required by the Michigan Liquor Control Commission.
3. Except as otherwise provided in this ordinance, all operations of the facility shall be conducted within a completely enclosed building, except for off-street parking or loading.
4. All truck well, loading dock and loading/truck service areas shall be located and designed to minimize negative impact on adjoining properties.

D. For breweries, wineries and distilleries Serving Alcoholic Liquor for Consumption on the Premises the following additional requirements:

1. Not more than 40 percent of the gross floor area of the facility shall be used for purposes other than the manufacturing of alcoholic liquor. The area not devoted to manufacturing may be used for the serving of alcohol, food preparation, seating for diners, entertainment, and retail sales. Public restroom facilities shall not be considered in this determination.
2. Except as otherwise provided in this ordinance, all operations of the facility shall be conducted within a completely enclosed building, except for off-street parking or loading.

3. All truck well, loading dock and loading/truck service areas shall be located and designed to minimize negative impact on adjoining properties.

Revisions
3/19/18
3/27/18
4/3/18

CITY OF OAK PARK, MICHIGAN

ORDINANCE NO.

AN ORDINANCE TO AMEND ARTICLE II, DEFINITIONS, ARTICLE XV, MX-1 MIXED USE DISTRICT, ARTICLE IX, LIGHT INDUSTRIAL DISTRICT, ARTICLE XIX SPECIAL LAND USES, APPENDIX A, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN.

THE CITY OF OAK PARK, MICHIGAN ORDAINS:

SECTION 1. Article II, Definitions, Section 202, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to add the following definition to Section 202, and re-alphabetize the remaining listed definitions:

Establishments Serving Alcoholic Liquor for Consumption on the Premises. An establishment that serves alcoholic liquor and is licensed by the Michigan Liquor Control Commission for the sale of on-premises consumption. Such establishment shall be subject to the requirements of section 1930. Alcoholic Liquor, as defined by the Michigan Liquor Control Commission, and includes beer, wine, and mixed spirits.

SECTION 2. Article XV, MX-1 Mixed Use Districts, Section 1502, Special Land Uses, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, and is hereby amended to read as follows:

A. Brew pubs, breweries, wineries and distilleries serving alcoholic liquor subject to provisions in Section 1930. Outdoor dining as an accessory area and subject to the provisions in Section 1709.

SECTION 3. Article XI, LI Light Industrial Districts, Section 902, Special Land Uses, F, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to read as follows:

F. Brew pubs, breweries, wineries and distilleries serving alcoholic liquor, located on industrial sites abutting the major thoroughfares of Eight Mile Road, Coolidge Highway and Eleven Mile Road, subject to the provisions in section 1930.

SECTION 4. Article XIX, Special Land Uses, Section 1929, Regulated uses, B, 1, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to read as follows:

1. The proposed regulated use is not located within 1,000 feet of any other regulated use, regardless of community boundaries. Establishments with SDD and SDM licenses from the Michigan Liquor Control Commission,

greater than 10,000 square feet of gross floor area, and devoting less than ten percent of the gross floor area to sales regulated by the SDD and SDM license, are exempt from the spacing requirement between regulated uses. Brew pubs, breweries, wineries and distilleries serving alcoholic liquor with SDD and SDM licenses from the Michigan Liquor Control Commission, are exempt from the spacing requirement between regulated uses.

SECTION 5. Article XIX, Special Land Uses, Section 1930, Restaurants serving alcoholic liquor, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to read as follows:

Sec. 1930. - Establishments Serving Alcoholic Liquor for Consumption on the Premises.

Establishments Serving Alcoholic Liquor for Consumption on the Premises may be permitted in certain districts specified in this Ordinance, subject to the following:

A. All Establishments Serving Alcoholic Liquor for Consumption on the Premises are subject to the following:

1. The proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises is not located within 500 feet of a place of worship or school building. The distance between the place of worship or school building and the contemplated location shall be measured along the center line of the street or streets of address between two fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the place of worship or school building nearest to the contemplated location and from the part of the contemplated location nearest to the place of worship or school building. Notwithstanding the stated distance requirements, no proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will be permitted to serve alcoholic liquor if the proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises is located on a parcel of land adjacent to a parcel of land with a place of worship or school building. This provision may be waived by the City Council if the affected school(s) or place(s) of worship, through its duly appointed or elected governing body, affirmatively waives, in writing, its right to object to the restaurant and the City Council determines that the proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will not adversely affect the operation of the school or place of worship.

2. The layout of the site of the proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises and its relationship to streets serving access to the site shall be in a manner that vehicular and pedestrian traffic to and from the proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises, and the potential assembly of persons connected therewith, will not be hazardous, endangering, or inconvenient to the surrounding neighborhood and commercial district.

3. The proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will be compatible with adjacent uses of land, considering the

proximity of residential dwellings, places of worship, schools, public structures, and other places of public gatherings.

4. The proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will not be contrary to the public interest or injurious to nearby properties.

5. The proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will not have the possible effect of downgrading and blighting the surrounding neighborhood.

6. The proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will not reasonably be expected to diminish the value of properties in the immediate area.

B. For restaurants Serving Alcoholic Liquor for Consumption on the Premises the following additional requirements:

1. There shall at all times be maintained and provided culinary facilities to cook and prepare food, and tables and seating areas to accommodate dining on the premises by not fewer than 20 patrons at any time.

2. Not more than 50 percent of the gross floor area open to the general public shall be used for purposes other than seating for diners, consisting of tables, chairs, booths, and necessary aisle ways. Public restroom facilities shall not be considered in this determination.

3. Not less than 50 percent of the gross sales of the restaurant annually are derived from the sale of food and nonalcoholic beverages prepared for consumption on the premises as required by the Michigan Liquor Control Commission.

4. All truck well, loading dock and loading/truck service areas shall be located and designed to minimize negative impact on adjoining properties.

C. For brewpubs Serving Alcoholic Liquor for Consumption on the Premises the following additional requirements:

1. There shall at all times be maintained and provided culinary facilities to cook and prepare food, and tables and seating areas to accommodate dining on the premises by not fewer than 20 patrons at any time.

2. Not less than 25 percent of the gross sales of the restaurant annually are derived from the sale of food and nonalcoholic beverages prepared for consumption on the premises as required by the Michigan Liquor Control Commission.

3. Except as otherwise provided in this ordinance, all operations of the facility shall be conducted within a completely enclosed building, except for off-street parking or loading.

4. All truck well, loading dock and loading/truck service areas shall be located and designed to minimize negative impact on adjoining properties.

D. For breweries, wineries and distilleries Serving Alcoholic Liquor for Consumption on the Premises the following additional requirements:

1. Not more than 40 percent of the gross floor area of the facility shall be used for purposes other than the manufacturing of alcoholic liquor. The area not devoted to manufacturing may be used for the serving of alcohol, food preparation, seating for diners, entertainment, and retail sales. Public restroom facilities shall not be considered in this determination.
2. Except as otherwise provided in this ordinance, all operations of the facility shall be conducted within a completely enclosed building, except for off-street parking or loading.
3. All truck well, loading dock and loading/truck service areas shall be located and designed to minimize negative impact on adjoining properties.

SECTION 6. Conflicting Provisions Repealed

All ordinances in conflict with the provisions of this ordinance are repealed only to the extent necessary to give this ordinance full force and effect; provided that all other provisions of the Oak Park Code of Ordinances as heretofore amended shall remain in full force and effect.

SECTION 7. Severability

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park, Michigan shall be affected by this ordinance except as to the above sections, and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park, Michigan.

SECTION 8. Effective Date

This ordinance shall be published as required by the Charter of the City of Oak Park and shall become effective ten (10) days from the date of its passage or upon the expiration of seven (7) days after its publication, whichever is later.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this day of____________, 2018.

____

T. Edwin Norris, City Clerk

I, T. Edwin Norris, the duly authorized Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on ________________ , 2018.

____
T. Edwin Norris
City Clerk

First Reading:
Second Reading:
Adopted:
Published:

13B

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: May 7, 2018 **AGENDA #**

SUBJECT: Second Reading to amend - ARTICLE III. – Chapter 6, Sections 6-52, 6-53, 6-55, 6-56, 6-57, 6-58, 6-59, 6-63, 6-64, and 6-65 of the General Code of Ordinances

DEPARTMENT: Economic Development & Communications

SUMMARY: The proposed text amendments make adjustments to the liquor licensing requirements in the General Code with the purpose of recognizing additional business types that serve alcoholic liquors with requirements unique to the business type. The changes to each section are as follows:

- Sec 6-52 – The statement of purpose includes the new business classes – Breweries, Microbreweries, Wineries, Distilleries and Brewpubs.
- Sec 6-53 – Additional definitions to include the new business classes
- Sec. 6-55 – (a) – changes the food requirement for a restaurant to provide culinary facilities instead of 10 food items and allows for admission fees and cover charges
- Sec 6-55 (b, c) – two new business categories with separate requirements by business type. This takes into consideration that a Brewery/Distillery/Winery/Brewpub has the main function of business of manufacturing alcoholic liquors and reduces or eliminates the food sales requirement.
- Sec 6-56 – (a) 6-8- Changed the requirement of applicant providing a written statement for individual items separately into being part of the new liquor license application.
- Sec 6-56 – (11) – eliminated the need to provide the estimated dollar amount expended to open
- Sec 6-75 - This section is removed and the items that were to be included in the Plan of Operation become part of the application instead.
- Sec 6-58 – (a) (3) - Change the certification from Technical and Planning to the City Planner to reflect the correct department responsible.
- Sec 6-58 (b) (3) – Remove requirement to notify ALL schools, places of worships and current license holders.
- Sec 6-58 (d) (9 & 11) – Removed 9 as a requirement to have management experience and removed 11 to reflect the allowance of new business types that are not a bona fide restaurant
- Sec 6-59 (b) (c) – Removed old language and replaced with new language to allow for entertainment and dancing on site but still excluding nudity and topless

entertainment.

- Sec 6-63 – Formatting change
- Sec 6-64 – Remove (a) to follow LCC requirements that servers be 18 years old and remove (b) as this is an unreasonable requirement and provides no benefit
- Sec 6-65 – formatting change

FINANCIAL STATEMENT:

RECOMMENDED ACTION: Approve the first reading to amend ARTICLE III. – Chapter 6, Sections 6-52, 6-53, 6-55, 6-56, 6-57, 6-58, 6-59, 6-63, 6-64, and 6-65 of the General Code of Ordinances

APPROVALS:

City Manager: ___________________

Director:___________________

Finance Director: ________________

EXHIBITS: ordinance changes, liquor license application

ARTICLE III. - REGULATION OF ESTABLISHMENTS SERVING ALCOHOLIC LIQUOR FOR CONSUMPTION ON-THE-PREMISES ~~CONSUMPTION~~

Sec. 6-51. - Short title.

This article shall be known and may be cited as the City of Oak Park on-the-Premises Consumption Ordinance.

(Ord. No. O-15-615 , § 1, 7-6-15)

Sec. 6-52. - Statement of purpose.

The purpose of this article is to allow the city to establish and administer a policy for the issuance and transfer of class C liquor licenses ("class C licenses"), including those issued to Breweries, Microbreweries, Wineries, Distilleries and Brewpubs, and any related permits, to provide for the enforcement of liquor laws, regulations and ordinances, and to manage the number of ~~class C~~ alcoholic liquor licenses in the City of Oak Park.

Commented [CK1]: Consider the phrase "to manage the number of on-premises retail liquor licenses in the City of Oak Park."

(Ord. No. O-15-615 , § 1, 7-6-15)

Sec. 6-53. - Definitions.

The following definitions shall apply in this article:

Applicant means the individual(s); or for partnerships, all partners; for limited liability companies, all managers and members; and for corporations, all directors, officers and stockholders if the stock is not publicly traded, seeking to be licensees hereunder.

Alcoholic Liquor means any spirituous, vinous, malt, or fermented liquor, powder, liquids, and compounds, whether or not medicated, proprietary, patented, and by whatever name called, containing 1/2 of 1% or more of alcohol by volume that are fit for use for food purposes or beverage purposes as defined and classified by the Michigan Liquor Control Commission.

Brewery means a brewery that produces barrels of ale or beer for on-site consumption and wholesale distribution, as allowed by the Michigan Liquor Control Commission.

Brewpub means an establishment that not less than 25% of the gross sales of the restaurant during the one-year licensure period are derived from the sale of food and nonalcoholic beverages prepared for consumption on the premises and the Brewpub license is issued in conjunction with a Class C, Tavern, B-Hotel, or A-Hotel license that authorizes the licensee to brew up to 18,000 barrels of beer per calendar year for sale on the premises.

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Distillery means an establishment that manufactures spirits, not to exceed 60,000 gallons annually of all brands combined for on-site consumption, for off-premises consumption, and may sell spirits to the Michigan Liquor Control Commission who resells spirit products through the spirit distribution system.

Licensee means and include all persons, including their agents, servants and employees, holding a license to sell alcoholic liquor in the city for consumption on the premises issued by the Michigan Liquor Control Commission.

Licensed premises means the Oak Park location at which a licensee is authorized to sell alcoholic liquor for consumption on the premises.

License means a license to sell alcoholic liquor for consumption on the premises issued by the Michigan Liquor Control Commission.

Microbrewery means a brewery that produces less than thirty thousand (30,000) barrels of ale or beer per year, and less than ten thousand (10,000) barrels of alcoholic liquors, other than ale or beer, per year, for on-site consumption and wholesale distribution, as allowed by the Michigan Liquor Control Commission.

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Related permit means any permit issued by the Michigan Liquor Control Commission to a licensee for entertainment or other activity at the licensed premises which legally requires such a permit.

Person means any person, firm, partnership, association or corporation.

Wine Maker/Small Wine Maker means an establishment the may sell wine they manufacture directly to consumers for on-premises consumption (by the glass) or off-premises consumption (take out sales) from the winery premises. They may also sell wine they manufacture to consumers for on-premises consumption (by the glass) at the winery in conjunction with a restaurant at the winery premises.

(Ord. No. O-15-615 , § 1, 7-6-15)

Sec. 6-54. - Licensing policy.

(a) No person shall engage in the business of selling alcoholic liquor for consumption on the premises in the City of Oak Park without first obtaining a liquor license, as required by the statutes of the State of Michigan and the City of Oak Park Code of Ordinances.

(b) The city council may establish by resolution the number and type of establishments within the city in which the sale or consumption of alcoholic liquor shall be permitted for consumption on the premises. The number of such establishments may be less, but in no case greater than the number of such establishments permitted by Michigan law.

(c) New licenses and related permits, transfers of ownership of existing licenses, and transfers of licenses into the city shall require the prior approval, and is at the sole discretion of, the city council.

(d) An annual review shall be conducted of all existing licenses and related permits in the City of Oak Park.

(e) No person shall engage in the business of selling alcoholic liquor for consumption on the premises in the City of Oak Park without first obtaining a special land use approval, as required by the Zoning Act and entering into a contract with the City of Oak Park.

(f) Pursuant to the Michigan Liquor Control Code, liquor licenses issued by the Michigan Liquor Control Commission shall expire on April 30 of each year unless a different date is fixed by the commission.

(Ord. No. O-15-615, § 1, 7-6-15; Ord. No. O-16-623 , § 2, 1-19-16)

Sec. 6-55. - ~~Restaurant~~ Alcoholic Liquor License requirements.

The city council shall not approve any application for a new, a renewal, or transfer into the city of a license to sell alcoholic liquor for consumption on the premises unless the use of the license is in connection with and incidental to a restaurant operation meeting the following requirements and performance standards:

(a) For restaurants Serving Alcoholic Liquor for Consumption on the Premises the following additional requirements shall apply:

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(1) ~~There shall at all times be maintained and provided culinary facilities to cook and prepare food, and tables and seating areas to accommodate dining on the premises by not fewer than 20 patrons at any time.~~ ~~The proprietor shall make available a varied menu of food items consisting of not less than ten such food items cooked or prepared on the premises.~~

(2) Not more than 50 percent of the gross revenues of the establishment will be or is derived from the sale of alcoholic liquor. Sales of food or alcoholic liquor to hotel or motel guests for consumption within their private rooms shall not be considered in determining the percentage ratio of sales to alcoholic beverages.

(3) ~~No admission fees or cover charges shall be levied on any patrons except as approved either through a special event permit or as outlined in the establishment's plan of operation as approved by the city council.~~

(4) Restaurants are required to operate consistent with the hours established by the liquor control commission for such establishments.

(b) For brewpubs Serving Alcoholic Liquor for Consumption on the Premises the following additional requirements:

(1) There shall at all times be maintained and provided culinary facilities to cook and prepare food, and tables and seating areas to accommodate dining on the premises by not fewer than 20 patrons at any time.

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(2) Not less than 25 percent of the gross sales of the restaurant annually are derived from the sale of food and nonalcoholic beverages prepared for consumption on the premises as required by the Michigan Liquor Control Commission.

(3) Except as otherwise provided in this ordinance, all operations of the facility shall be conducted within a completely enclosed building, except for off-street parking or loading.

(4) All truck well, loading dock and loading/truck service areas shall be located and designed to minimize negative impact on adjoining properties.

(5) May offer a maximum of two 1 ounce free samples for consumers from the Brewpub premises. A consumer shall not be provided more than 2 samples within a 24-hour period per licensed premises.

(c) For breweries, microbreweries, wineries and distilleries Serving Alcoholic Liquor for Consumption on the Premises the following additional requirements:

(1) Not more than 40 percent of the gross floor area of the facility shall be used for purposes other than the manufacturing of alcoholic liquor. The area not devoted to manufacturing may be used for the serving of alcohol, food preparation, seating for diners, entertainment, and retail sales. Public restroom facilities shall not be considered in this determination.

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(2) Except as otherwise provided in this ordinance, all operations of the facility shall be conducted within a completely enclosed building, except for off-street parking or loading.

(3) All truck well, loading dock and loading/truck service areas shall be located and designed to minimize negative impact on adjoining properties.

(4) May offer a maximum of ~~three 1~~ two, 1 ounce free samples for ~~onsumers from the winery premises.~~consumption on the licensed premises. A consumer shall not be provided more than two free samples within a 24-hour period per licensed premises.

(Ord. No. O-15-615, § 1, 7-6-15; Ord. No. O-16-623 , § 3, 1-19-16)

Sec. 6-56. - Application for license.

(a) Each applicant for a new license and/or a new related permit, the transfer into the city of a license, or the transfer of ownership of an existing license shall submit to the city clerk an application, on a form provided by the city, containing:

(1) The name and address of the applicant, with age for an individual, as well as for each partnership, the persons entitled to share in the profits thereof; and also for a corporation, the purpose for which organized, the names and addresses of the officers and directors; and if a majority interest of the stock of such corporation is owned by one person or nominee, the name and address of such person.

(2) The citizenship of the applicant; place of birth; and, if a naturalized citizen, the time and place of naturalization.

(3) The nature or purpose of the applicant's business, and, in the case of a corporation, the object for which it was formed; applicant shall submit copies of business entity's organizational documents.

(4) The length of time the applicant has been engaged in the business of that character, or, in the case of a corporation, the date when its charter was issued.

(5) The location and description of the premises or place of business which is to be operated under such license; applicant shall submit copy of lease, deed, or other proof of applicant's right to use the property.

(6) A form statement whether applicant has operated or made application for a similar or another license on any premises other than described in this application, and the disposition of such license or application.

(7) A form statement as to whether the applicant has ever been convicted of or found responsible for a violation of any federal or state law or administrative rules of the Michigan Liquor Control Commission concerning the manufacture, possession or sale of alcoholic liquor, or similar violation of another state or country or convicted of any felony or misdemeanor, and/or is otherwise disqualified to receive a license by reason of any matter or thing contained in this article or the laws of the State of Michigan.

(8) A form statement that the applicant will not violate any of the laws of the State of Michigan or of the United States or any ordinances of the City of Oak Park or the administrative rules of any regulatory agency in the conduct of its business.

(9) An accurate record and history of any liquor license complaint violations by the applicant, owners or stockholders of applicant, by a corporation or entity the applicant has worked for or had a substantial interest in, or by a parent or subsidiary corporation of the applicant for the immediate preceding five years.

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Commented [KM2]: Should these be listed as something other than a statement sine they are now questions I the new application?

Commented [KM3R2]: Per Courtney Krause list them as form statements in text.

(10) The application shall be accompanied by building and site plans showing the entire structure and premises, and in particular the specific areas where the license is to be utilized. The plans shall demonstrate adequate off-street parking, lighting, refuse disposal facilities, and where appropriate, adequate plans for sound barriers and noise control.

~~(11) The estimated total cost in dollars to be expended by the licensee for the licensed premises.~~

(1~~1~~2) A sample menu for the proposed licensed establishment, together with a breakdown of the anticipated revenues from food and nonalcoholic beverages, alcoholic beverages and other revenues.

(1~~2~~3) Other information requested on the form provided by the clerk.

(Ord. No. O-15-615, § 1, 7-6-15)

~~Sec. 6-57. - Plan of operation required.~~

~~(a) *Business operation.* An application for a new license or related permit, an application for the transfer of ownership of an existing license or an application for transfer of a license into the city shall require submission of a plan of operation for review and consideration by the city council.~~

~~(b) *Plan of operation.* A plan of operation shall contain an operational statement outlining the manner in which the establishment will be operated, including, but not limited to, the format, schedule of the hours of operation, crowd control, security, alcohol management, staff training, use of the facilities, parking provisions, plan for interior use and layout, and any other pertinent information requested by the city.~~

~~(c) *Compliance.* A licensee shall comply with all applicable state and city regulations and the plan of operation as approved by the city council. A failure to so comply is a violation of this article and shall provide grounds for the city council recommending to the Michigan Liquor Control Commission that the license be revoked or not renewed.~~

(Ord. No. O-15-615, § 1, 7-6-15)

Sec. 6-58. - Review procedures.

(a) *City clerk processing.* Upon receipt of an application and fee, as provided herein, the clerk shall distribute the application to appropriate departments within the city for certifications necessary for city council approval, as follows:

(1) Certification by the city clerk that the proposed licensee has a current valid license for operation of a restaurant at the proposed licensed premises or meets applicable requirements for the issuance of such a license.

(2) Certification by the director of technical and planning services that the buildings or structures to which the license will apply meet all applicable building and property maintenance codes or that acceptable building plans for work which will satisfy all such codes have been submitted.

(3) Certification by the ~~director of technical and planning services~~City Planner that the proposed licensed premises is appropriately zoned for the use and that any required zoning approvals, including site plan approval, have been applied for or obtained.

(4) Certification by the director of public safety based upon a finding that the proposed licensee or licensees are of good moral character.

(5) Certification by the director of public safety that the proposed licensed premises are in compliance with all applicable fire safety regulations.

(b) *Public hearing.*

(1) When a completed application and fee, including public hearing and notice have been received, the city council shall schedule a public hearing to consider the request for a new license and related permit, the transfer of ownership of an existing license, or the transfer of a license into the city.

(2) Notice of the public hearing shall be provided to all property owners within 300 feet of the proposed establishment, according to the tax records of the city.

(3) ~~Notice of the public hearing shall be provided to all current liquor license holders located in the city, school districts, private schools, public school academies, and churches located in the city.~~

(~~3~~4) The applicant or an authorized representative shall appear at the city council hearing and make a written and/or oral presentation concerning the request.

(c) *Review factors.* In reviewing a request for a new license or related permit, a transfer of ownership of an existing license, or a transfer of a license into the city, the city council may consider and/or weigh the following factors:

(1) Total number of similar licenses in the city.

(2) Input from residents and surrounding business owners.

(3) Impact of the establishment on surrounding businesses and neighborhoods.

(4) Whether a proposed licensed premises is part of a multi-use project with substantial new retail, office, or residential components, and the size of the proposed licensed premises relative to the overall project or development.

(5) Crowd control.

(6) Parking availability.

(7) Preservation or restoration of historic buildings.

(8) Location in an underdeveloped area.

(9) Concentration of establishments and impact on policing requirements.

(10) Policing requirements.

(11) Business history.

(12) Business experience.

(13) Liquor control commission violation history.

(14) Percent of floor area devoted to dining versus bar area.

(15) Size of bar area.

(16) Overall benefit of the plan to the City of Oak Park.

(17) Nonpayment of taxes or other payment due to the city.

(18) Any other factor(s) that may affect the health, safety and welfare or the best interests of the community.

(d) *Restrictions on licenses.* No license shall be approved for:

(1) An applicant or licensee whose license has been revoked for cause.

(2) An applicant, who at the time of application or at renewal of any license issued hereunder, would not qualify or be eligible therefor.

(3) A co-partnership, unless all of the members of such co-partnership shall qualify to obtain a license.

(4) A corporation if any officer, manager or director thereof, or a stock owner or stockholders owning in the aggregate more than five percent of the stock of such corporation, would not be eligible to receive a license hereunder for any reason.

(5) An applicant or licensee whose place of business is or will be conducted by a manager or agent, unless such manager or agent possesses qualifications similar to those required of the applicant or licensee.

(6) An applicant or licensee who has been convicted or found responsible for a violation of any federal or state law or administrative rules of the Michigan Liquor Control Commission concerning the manufacture, possession or sale of alcoholic liquor, or similar violation of another state or country.

(7) An applicant or licensee who does not own the premises for which a license is sought or have a lease therefor for the full period for which the license is issued.

(8) Any law enforcement official or any member of the council, or to any such official having interest in any way, either directly or indirectly, in manufacture, sale or distribution of alcoholic liquor.

~~(9) An applicant or licensee who does not have substantial management experience with entities having liquor licenses, or who, for other similar reasons, in the discretion of the city council, is not qualified to receive a license.~~

(9~~10~~) An applicant or licensee that has not submitted a site plan free from violations of the applicable building, electrical, mechanical, plumbing, or fire prevention codes, applicable zoning regulations, or applicable public health regulations;

(10~~1~~) ~~Unless an applicant or licensee is selling alcoholic liquor, demonstrably in connection with, and incidental to, a bona fide restaurant operation;~~

(11~~2~~) An applicant or licensee that where the city council has determined that the premises do not, or will not reasonably soon after commencement of operations, have adequate off-street parking, lighting, refuse disposal facilities, noise or nuisance control, or such new construction or remodeling as proposed would not be completed;

(12~~3~~) An applicant or licensee that where the city council has determined that the location proposed for a licensed liquor establishment will have an adverse effect on the community, with consideration given to traffic safety conditions, accessibility to major streets or highways, distance from public or private schools, impact on adjacent residential districts, zoning classifications and the availability of parking.

(13~~4~~) An applicant or licensee unless a valid special land use approval is lawfully maintained for the premises.

(14~~5~~) An applicant or licensee unless a valid contract has been entered into with the city.

(15~~6~~) An applicant determined to have been untruthful in the application submitted to the city or to have submitted an application or other documentation with material omissions of fact.

(e) *Approval.* After a review by staff and recommendation, and a public hearing, if the city council is satisfied that the establishment or operation will provide a benefit to the City of Oak Park and constitute an asset to the community, it will adopt a resolution granting approval, subject to the satisfaction of any conditions stated in the resolution. Approval of a license shall be conditioned on any necessary remodeling or new construction for the use of the license be completed within six months of the action of the city council or the Michigan Liquor Control Commission approving such license, whichever last occurs. Any unusual delay in the completion of such remodeling or construction may subject the license to revocation.

(Ord. No. O-15-615, § 1, 7-6-15; Ord. No. O-16-623 , § 4, 1-19-16)

Sec. 6-59. - Entertainment permits.

(a) ~~(a)~~ Requests for permits for dance, entertainment, or dance and entertainment shall be reviewed and approved in the discretion of the city council after an evaluation of the factors listed in subsection 6-58(c). The city will not consider requests for nude or topless entertainment permits.

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(b) Transfer of ownership. Requests for transfer of ownership of existing licensed establishments shall be reviewed and approved or disapproved by the city council following submission of an application pursuant to Sec. 6-56. If the continuation of an existing operation is contemplated, the applicant must present a plan with the application for license that indicates that it will continue the existing operation as established. If there are proposed changes in the existing operations, then the request for transfer of ownership shall be subject to evaluation of the factors outlined in subsection 6-58(c).

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(c) Any change in existing operations from a full service sit down restaurant that serves alcohol to an establishment that features primarily alcohol would be subject to a new review as outlined in subsection 6-58(c).

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~~(b) No licensee shall knowingly engage in, allow, or permit any of the following activities, without first being granted a permit by both the city and the Michigan Liquor Control Commission, which is in legal effect at the time of the occurrence of such activity, to be conducted by any person upon any licensed premises owned, occupied or controlled by such licensee:~~

~~(1) Dancing, monologues, dialogues, motion pictures, still slides, closed circuit television, contests or other performances for public viewing on the licensed premises.~~

~~(c) No nudity or topless activity shall be permitted on a licensed premises. As used in this section:~~

~~(1) Nudity means exposure to public view of the whole or part of the pubic region; the whole or part of the anus; the whole or part of the buttocks; the whole or part of the genitals; or the breast area including the nipple or more than one-half of the area of the breast.~~

~~(2) Topless activity means activity that includes, but is not limited to, or entertainment or work-related activity performed by any employee, agent, or contractor of the licensee or person acting under the control of or with the permission of the licensee, on the licensed premises in which the female breast area, including the nipple, or more than one-half of the area of the breast, is directly exposed or exposed by means of see-through clothing or a body stocking.~~

(Ord. No. O-15-615, § 1, 7-6-15)

Sec. 6-60. - Entertainment permit requests.

(a) The city will review each entertainment permit request to determine whether to approve the ~~temporary~~ permit after evaluation of the factors listed in subsection 6-58(c) and, if necessary, make a recommendation to the Michigan Liquor Control Commission regarding issuance of said permit, based upon a licensed establishment operation in a manner consistent with the provisions of this article and all other applicable laws, and regulations of the City of Oak Park and the State of Michigan.

(b) The city manager shall initiate an investigation and review of each request for an entertainment permit. The investigation and review may include, but not be limited to, the procedures listed in section 6-61.

(Ord. No. O-15-615, § 1, 7-6-15)

Sec. 6-61. - Annual license review.

(a) The city will review each license to determine whether to make a recommendation to the Michigan Liquor Control Commission regarding renewal of said license, based upon a licensed establishment operation in a manner consistent with the provisions of this article and all other applicable laws, and regulations of the City of Oak Park and the State of Michigan.

(b) The city manager shall annually initiate an investigation and review of each on-premises licensed establishment shall cause an investigation to be made relative to each existing license for sales of alcoholic liquor on the premises in the city. The investigation and review shall include, but not be limited to, the following:

(1) Current valid licenses from appropriate county, state or federal governments authorizing service of food at the establishment.

(2) Inspection of the premises compliance with the license, its approved site plan and, if applicable, its plan of operation, as well as any conditions imposed by the city or the Michigan Liquor Control Commission or representations made by the licensee at the time of issuance or transfer of the license.

(3) City records to determine that all taxes and other monies due the city are timely paid.

(4) Police files or other sources of information to determine that no activity in connection with the licensed premises is in violation of the law, disturbs the public peace and tranquility, constitutes a nuisance, or contributes to the disruption of the normal activities of those in the neighborhood of the licensed premises.

(5) Continuous compliance with the applicable conditions or of the criteria as described in subsection 6-58(c) of this article.

(6) The operation of the licensed establishment for compliance with any and all representations made by the licensee to the city or the city council.

(7) Recommendations from city departments. Following receipt of a fully completed application, fees, and such other information as may be requested by the city, the city clerk shall forward the application to the department of public safety, department of technical and planning services, treasurer's office, and such other departments as required by the city manager, which departments shall make their reviews and recommendations prior to consideration by the city council. In conducting its review, the city may request other pertinent information from the licensee. The complete report shall be reviewed by staff prior to being submitted to the city council.

(Ord. No. O-15-615, § 1, 7-6-15)

Sec. 6-62. - Revocation and nonrenewal.

(a) Each establishment within the city for which a license or related permit is granted shall be operated and maintained in accordance with all applicable laws and regulations of the City of Oak Park and the State of Michigan. Upon any violation of this article, the council may, after notice and hearing, request the Michigan Liquor Control Commission to revoke such license and/or permit.

(b) Upon any violation(s) of this article, the city will notify the licensee of the specific violation(s) and afford the licensee an opportunity to comply with said article. Licensee must comply in the time established by the city manager, but in no event more than ten days after notification to licensee by city of such violation. Absent compliance within that time established by the city manager, the city may hold a hearing and request that the Michigan Liquor Control Commission not renew and/or revoke such license and/or permit.

(c) Before filing any objection to renewal or request for revocation of a license or permit with the Michigan Liquor Control Commission, the city shall serve the licensee with notice and proceed in accordance with this article, as amended. The city shall serve the licensee by first-class mail mailed to the licensed premises at least ten days prior to the hearing with notice of hearing, which notice shall contain the following:

(1) Date, time and place of hearing.

(2) Notice of the proposed action.

(3) Reasons for the proposed action.

(4) Names of any witnesses known at the time who may testify.

(5) A statement that the licensee may present evidence or any testimony that may refute or respond to reasons for the proposed action.

(6) A statement requiring the licensee to notify the city attorney's office at least three days prior to the hearing date if they intend to contest the proposed action, and to provide the names of witnesses known at the time who will testify on their behalf.

(d) Upon completion of the hearing, the city council shall submit to the licensee and the Michigan Liquor Control Commission a written statement of the findings and determination.

(Ord. No. O-15-615, § 1, 7-6-15)

Sec. 6-63. - Criteria for nonrenewal or revocation.

The city council may recommend nonrenewal or revocation of a license or related permit to the liquor control commission upon a determination based upon a preponderance of the evidence presented at the hearing that any of the following exists:

(a) ~~(1)~~ Failure to comply with all standards, plans or agreements, entered into in consideration for the issuance, transfer or continuance of the license or permit, or failure to comply with all agreements or consent judgments entered into subsequent to the issuance of the license or permit.

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(b) ~~(2)~~ Failure to comply with an approved plan of operation and other plans, specifications, or representations made or submitted to the city by the licensee.

(c) ~~(3)~~ Violations of the state liquor laws or regulations of the liquor control commission.

(d) ~~(4)~~ Violations of state laws or local ordinances including, but not limited to those laws or ordinances concerning the public health, safety or public welfare.

(e) ~~(5)~~ Failure to meet the requirements of section 6-55 of this article.

(f) ~~(6)~~ Maintenance of a nuisance upon or in connection with the licensed premises including, but not limited to, any of the following:

~~(7)~~ (i) Failure to correct, within a reasonable amount of time, violations of building, electrical, mechanical, plumbing, zoning, health, fire or other applicable regulatory codes, to include the history thereof.

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(ii) ~~8)~~ A pattern of patron conduct in the neighborhood of the licensed premises, which is a violation of the law and/or disturbs the peace, order and tranquility of the neighborhood, including types of police, fire or medical services related to this operation.

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(iii) Failure to maintain the grounds and exterior of the licensed premises, including litter, debris or refuse blowing or being deposited upon adjoining properties.

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(iv) ~~(10)~~ Entertainment on the premises or activity in connection with the licensed premises which by its nature causes, creates or contributes to disorder, disobedience to rules, ordinance or laws, or contributes to the disruption of normal activity of those in the neighborhood of the licensed premises.

(g) ~~(11)~~ Licensee's hindrance or obstruction of inspection of the licensed premises by the city's agents or employees in connection with the enforcement of this article.

(h) ~~(12)~~ Failure to pay taxes or make other payments due to the city in a timely manner.

(Ord. No. O-15-615, § 1, 7-6-15)

~~Sec. 6-64. Employees to be 21.~~

~~(a) No person shall be employed to serve or handle any alcoholic beverage in any establishment where such beverage is sold for consumption upon the premises unless said person shall have attained the age of 21 years, provided, however, that persons under the age of 21 years but not under the age of 18 years may be employed to serve or handle alcoholic beverages by special permission of the director of public safety.~~

~~(b) All licensees must have in their possession a birth certificate or other official document showing the place and date of birth of each employee which shall be available for inspection by police officers at all times.~~

(Ord. No. O-15-615, § 1, 7-6-15)

Sec. 6-65. - Sales restricted.

No licensee under this article, by himself, or another, shall sell, furnish, give or deliver any alcoholic beverage to any person:

(a) ~~(1)~~ Who is so intoxicated as not to be in control of all his faculties;

(b) ~~(2)~~ On any day during the hours not permitted by state law or the state liquor control commission.

(Ord. No. O-15-615, § 1, 7-6-15)

Sec. 6-66. - Game devices prohibited; presence of devices as prima facie evidence.

No licensee under this article shall allow upon his licensed premises slot machines, pinball machines, baseball, football, golf or hockey machines, electric ray machines, baffle boards, punch or pull boards, dice games or any gambling or gaming devices or paraphernalia of any nature, type or description, machines or apparatus, or gambling or gaming of any kind whatsoever.

The presence of any such device, machine or apparatus, mentioned in subsection (a) above, upon the premises of any establishment shall be prima facie evidence of a violation of this section.

(Ord. No. O-15-615, § 1, 7-6-15)

Sec. 6-67. - Maintenance of peace and good order.

No person having the management, ownership or control of any premises in the city wherein any alcoholic beverage is sold for consumption on the premises shall permit any boisterous conduct, or in any manner the disturbance of the peace and good order of the neighborhood.

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(Ord. No. O-15-615 , § 1, 7-6-15)

Sec. 6-68. - Soliciting of drinks and fraternizing with customers by employees prohibited.

No person having the management, ownership, or control of any premises wherein any alcoholic beverage is sold for consumption on the premises, shall permit anyone employed in said business to drink alcoholic beverages with, visit or fraternize with any of the patrons of said establishment in said place of business; nor shall any licensee or person having the management, ownership or control of such premises solicit any customer or patron of such place to purchase any alcoholic or nonalcoholic beverage for himself or any other person therein; provided, however, that this provision shall not apply to any female waitress, manager or licensee regularly employed on the premises who accepts or serves an order to any customer or patron in the regular course of her employment.

(Ord. No. O-15-615 , § 1, 7-6-15)

15A

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: May 7, 2018

SUBJECT: Request to schedule a Public Hearing on the FY 2018-2019 Annual Budget for Wednesday, May 16, 2018

DEPARTMENT: Administration

SUMMARY: As stated in the City Charter, Section 9.4, a public hearing on the proposed budget shall be held before its final adoption at such time and place as directed by City Council. A notice of the public hearing is to be published at least one week in advance of the hearing, and a summary of the proposed budget is to be kept on file with the City Clerk's office.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: To schedule a public hearing on the FY 2018-2019 Annual Budget for Wednesday, May 16, 2018 and direct the City Clerk to file and publish Notice of the hearing in accordance to the City Charter.

APPROVALS:

City Manager: ____________________

Department Director: ____________________

Director of Finance: ____________________

Budgeted: N/A

EXHIBITS:

CITY OF OAK PARK

OAKLAND COUNTY, MICHIGAN

RESOLUTION APPROVING LANGUAGE FOR BALLOT PROPOSAL 18-01 RENEWAL OF PARTIAL HEADLEE OVERRIDE MILLAGE FOR PUBLIC SAFETY PURPOSES FOR THE AUGUST 7, 2018 PRIMARY ELECTION

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan, held in the Council Chambers located at 14000 Oak Park Boulevard, Oak Park, Michigan 48237 at 7:00 P.M. Eastern Daylight Savings Time, on the 7th day of May, 2018.

The Meeting was called to order by:

Present:
Absent:

The following Resolution was offered by __________ and seconded by ____________.

BE IT RESOLVED, by the City Council of the City of Oak Park, Michigan that:

1. At the August 7, 2018 Primary Election, in addition to any other matters which may appear on the ballot, the following proposal shall be submitted to the electors of the City of Oak Park:

OAK PARK CITY
PRIMARY ELECTION – AUGUST 7, 2018

BALLOT PROPOSAL NO. 18-01
RENEWAL OF PARTIAL HEADLEE OVERRIDE MILLAGE FOR PUBLIC SAFETY PURPOSES

This ballot proposition, if approved, will authorize the levy of a renewal of 0.9850 mill of the City of Oak Park Charter-authorized millage, which has been reduced by operation of Section 31 of Article IX of the State Constitution of 1963, the so-called Headlee amendment, by restoring 0.9850 mill for a period of ten (10) years, from 2018 through 2027, inclusive. Revenues from this millage renewal will be available only for the purpose of funding personnel, equipment and operations of the department of public safety, including but not limited to paying the costs of employing public safety officers and purchasing police cars and police and fire equipment.

> Shall the City of Oak Park, Oakland County, Michigan, be authorized to renew its tax levy by 0.9850 mill on each dollar ($1.00 per $1,000) of the taxable value of all property in the City, for a period of ten (10) years, from 2018 through 2027, inclusive, thereby increasing the Charter-authorized millage in excess of the limit to which it has been reduced by Section 31 of Article IX of the State Constitution of 1963, all of which tax revenues will be disbursed to the City of Oak Park and used for the purpose of funding personnel, equipment and operations of the

Department of Public Safety, including but not limited to paying the costs of employing public safety officers and purchasing police cars and police and fire equipment, and paying any and all other costs associated with or related to such purposes? The 0.9850 mill renewal will raise the sum of approximately $472,500 in 2018.

2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

3. This Resolution shall become effective immediately upon its passage and adoption.

Roll Call Vote: Yes: _____
No: _____
Absent: _____

RESOLUTION DECLARED ADOPTED

I, T. Edwin Norris, City Clerk, do hereby certify that the forgoing constitutes a true, complete and original copy of a resolution adopted by the City Council of the City of Oak Park, County of Oakland, State of Michigan, at a regular meeting held on May 7, 2018 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of the Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

____
T. Edwin Norris, City Clerk

CITY OF OAK PARK

OAKLAND COUNTY, MICHIGAN

RESOLUTION APPROVING LANGUAGE FOR BALLOT PROPOSAL 18-02 RENEWAL OF A MILLAGE TO FUND THE PUBLIC SAFETY RETIREMENT SYSTEM PURSUANT TO ACT 345 FOR THE AUGUST 7, 2018 PRIMARY ELECTION

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan, held in the Council Chambers located at 14000 Oak Park Boulevard, Oak Park, Michigan 48237 at 7:00 P.M. Eastern Daylight Savings Time, on the 7th day of May, 2018.

The Meeting was called to order by:

Present:
Absent:

The following Resolution was offered by __________ and seconded by ____________.

BE IT RESOLVED, by the City Council of the City of Oak Park, Michigan that:

1. At the August 7, 2018 Primary Election, in addition to any other matters which may appear on the ballot, the following proposal shall be submitted to the electors of the City of Oak Park:

OAK PARK CITY
PRIMARY ELECTION – AUGUST 7, 2018

<u>BALLOT PROPOSAL NO. 18-02</u>

PROPOSAL TO RENEW THE MILLAGE LEVY TO FUND THE PUBLIC SAFETY RETIREMENT SYSTEM

This proposal, if approved, will allow the City of Oak Park to renew the millage levy not to exceed seven (7) mills per year for a period of seven (7) years to fund the retirement system for public safety officers pursuant to Act 345 of 1937.

> Shall the City of Oak Park, Oakland County, Michigan, be authorized to renew the millage levy not to exceed seven (7) mills in any year on each dollar ($7.00 per $1,000) of the taxable value of all property in the City, for a period of seven (7) years, from 2020 through 2026, inclusive? It is expected that approximately seven (7) mills will be levied in 2020 and will raise the sum of approximately ($3,500,000.00) Dollars. A portion of the revenue collected may be subject to capture by the City of Oak Park Brownfield Redevelopment Authority and Corridor Improvement Authority.

2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

3. This Resolution shall become effective immediately upon its passage and adoption.

Roll Call Vote: Yes: _____
No: _____
Absent: _____

RESOLUTION DECLARED ADOPTED

I, T. Edwin Norris, City Clerk, do hereby certify that the forgoing constitutes a true, complete and original copy of a resolution adopted by the City Council of the City of Oak Park, County of Oakland, State of Michigan, at a regular meeting held on ____________________, 2018 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of the Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

____
T. Edwin Norris, City Clerk

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

RESOLUTION AUTHORIZING THE TEMPORARY MOVE OF ONE POLLING LOCATION FOR THE AUGUST 7, 2018 PRIMARY ELECTION

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan, held at Oak Park City Hall located at 14000 Oak Park Boulevard on the 7nd day of May, 2018, at 7:00 p.m.

The Meeting was called to order by:
Present:
Absent:

The following Resolution was offered by ____________ and seconded by ________________.

WHEREAS, Avery Elementary School, in the Berkley School District, is the polling location for Precinct 1 for the City of Oak Park; and

WHEREAS, Avery Elementary School is under construction and will be unavailable for use as a polling location on August 7, 2018; and

WHEREAS, the Berkley School District has Norup International School available to accommodate Precinct 1 for the August 7, 2018 Primary Election.

NOW THEREFORE BE IT RESOLVED, that the City of Oak Park City Council hereby agrees to temporarily move Precinct 1 for the August 7, 2018 Primary Election to Norup International School, 14450 Manhattan, Oak Park, MI; and

BE IT FURTHER RESOLVED, that the City Clerk of the City of Oak Park is directed to notify the voters in Precinct 1 that the Precinct is moved to Norup International School for the August 7, 2018 Primary Election.

Roll Call Vote: Yes: ___________
No: ___________

RESOLUTION DECLARED ADOPTED.

I, T. Edwin Norris, City Clerk, do hereby certify that the forgoing constitutes a true, complete and original copy of a resolution adopted by the City Council of the City of Oak Park, County of Oakland, State of Michigan, at a regular meeting held on May 7, 2018 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of the Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

____
T. Edwin Norris, City Clerk

AGENDA #

BUSINESS OF THE CITY COUNCIL
CITY OF OAK PARK, MICHIGAN

AGENDA OF: May 7, 2018

SUBJECT: Request for City Council to select and establish a name for the Oak Park Summer Recreation event.

DEPARTMENT: Recreation Department

SUMMARY: The term *Summerfest* is a registered service mark and cannot be used in conjunction with hosting a "Summer Festival".

FINANCIAL STATEMENT:

RECOMMENDED ACTION: To adopt a name from the following three choices:
Grill N' Chill
Oak Park Summer Blast
Oak Park Fest

APPROVALS:

City Manager: ____________

Finance Director: ____________

Director: ____________

EXHIBITS: None

AGENDA #

BUSINESS OF THE CITY COUNCIL
CITY OF OAK PARK, MICHIGAN

AGENDA OF: May 7, 2018

SUBJECT: Resolution for City Council Authorizing the Application for the Beer Festival Special License for the City of Oak Park special event on June 16, 2018.

DEPARTMENT: Recreation Department

SUMMARY: The Beer Special License for the City of Oak Park Special Event on June 16, 2018 will allow the Recreation Department to sell Beer and wine on site.

FINANCIAL STATEMENT:
License Fee: $50
Liability Insurance: Approximately $354

RECOMMENDED ACTION: To adopt the attached resolution authorizing the application for the Beer Special License for the City of Oak Park Special Event on June 16, 2018.

APPROVALS:

City Manager: ______________

Finance Director: ______________

Director: ______________

EXHIBITS: None

Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: P.O. Box 30005, Lansing, MI 48909
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: ____________

Request ID: ____________

(For MLCC Use Only)

Certified Resolution of the Membership or Board of Directors Authorizing the Application for Special License

(Required under Administrative Rule R 436.576 - Not Required for Candidate Committee)

At a ☒ Regular ☐ Special meeting of the ☐ Membership ☒ Board of Directors

called to order by ____________ on May 7, 2018 (Date) at 7:00 P.M. (Time)

the following resolution was offered:

Moved by ____________ and supported by ____________

that the application from City of Oak Park, Michigan (Name of Organization)

for a Special License to serve alcohol on June 16, 2018 (Event Date or Dates)

to be located at Oak Park, Michigan Municipal Complex (Recreation Department/Community Center) 14300 Oak Park Blvd., Oak Park, MI 48237 (Physical Address - Include Location Name, Street Address, City, State, & Zip Code)

It is the consensus of this body that the application be Recommended (Recommended or Not Recommended) for issuance.

Approval Vote Tally

Yeas: ________

Nays: ________

Absent: ________

Certification by Authorized Officer of Organization:

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the

☐ Membership ☒ Board of Directors at a ☒ Regular ☐ Special meeting held on May 7, 2018 (Date).

T. Edwin Norris, City Clerk		May 8, 2018
Print Name & Title of Authorized Officer	Signature of Authorized Officer	Date

15G

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: May 7, 2018 **AGENDA #**

SUBJECT: Update on Tax Foreclosed Properties

DEPARTMENT: Economic Development and Communications

SUMMARY: In the third year of the Tax Foreclosure Program, the City selected two developers to work with on the purchase of residential properties and vacant lots in last year's tax foreclosure process. For the third year in a row we have worked whit a company that was previously known as Global Realty and now is called FPJ Investments LLC. They are here tonight to present an update on their progress to date per the agreement with the City of Oak Park.

FINANCIAL STATEMENT: None

RECOMMENDED ACTION: None

APPROVALS:

City Manager: ____________

Director: Kim Marrone

Director of Finance ____________

Budgeted ☐ N/A

EXHIBITS:

15H

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: May 7, 2018 **AGENDA #**

SUBJECT: Resolution in support of 8 Mile Boulevard Unifying Framework

DEPARTMENT: Economic Development and Communications

SUMMARY: The 8MBA has adopted an updated 8 Mile Boulevard Unifying Framework which serves as the "Master Plan" for the organization. The 8MBA is asking that City Council pass a resolution in support of this document as a member community of 8MBA.

FINANCIAL STATEMENT: **None**

RECOMMENDED ACTION: Pass a resolution in support of the 8 Mile Boulevard Unifying Framework

APPROVALS:

City Manager: ______________

Director: ______________

Director of Finance ______________

Budgeted ☐ N/A

EXHIBITS:

CITY OF OAK PARK
COUNTY OF OAKLAND
STATE OF MICHIGAN

RESOLUTION IN SUPPORT OF THE 8MBA UNIFYING FRAMEWORK

RESOLUTION OF THE CITY OF OAK PARK PLANNING COMMISSION IN SUPPORT OF THE 8 MILE BOULEVARD ASSOCIATION UNIFYING FRAMEWORK PLAN, ESTABLISHED FEBRUARY 2018.

WHEREAS the 8 Mile Boulevard Association is a historic transportation, business, and residential thoroughfare that serves to connect the Metro Detroit region. Within a 27-mile focus area between I-275 on the west and I-94 on the east, 13 municipalities and three counties saw a common interest in preserving the vitality of 8 Mile Road and in 1993 came together along with other stakeholders to found the 8 Mile Boulevard Association (8MBA); and

WHEREAS a regional collaboration was launched with a cornerstone plan "A Vision for 8 Mile Boulevard: Joining Together to Make a Difference". The plan was the result of input from all of its founding members based on the opportunities they identified along 8 Mile to build upon its existing assets and deepen their connectivity; and

WHEREAS, 8MBA and its member communities adopted Eight Mile Boulevard Design Guidelines to encourage consistency and a higher standard of aesthetic for development along the Boulevard. It provides guidance for planning commissions, zoning boards, community groups, developers or anyone looking to develop or improve property along 8 Mile; and

WHEREAS, 8MBA has worked to build countless partnerships to further our mission. The 8 Mile Boulevard Unifying Framework (8MBUF) is among the latest examples of the continuing efforts to bring members and partners to the table; and

WHEREAS, The Plan includes extensive input of the 8MBA Planning Advisory Committee, (PAC) comprised of representatives of 8MBA's Member Communities, board members and other stakeholders; and

WHEREAS, The unifying framework and design guidelines help define 8MBA's role in these plans and visions and sets the stage for 8MBA to take their work to the next level; specifically, the purpose of the 8MBUF is to help 8MBA prioritize resources and activities; align multi-party efforts to combine resources and broker partnerships; and promote transformative levels of investments; and

NOW, THEREFORE, THE OAK PARK CITY COUNCIL, acknowledges that the City of Oak Park is a member community of the 8 Mile Boulevard Association. The Oak Park City Council hereby offers their support to the 8 Mile Boulevard Unifying Framework Plan, dated February 2018, for the on-going work and efforts at establishing unifying geographical zones along Eight Mile Road. The Oak Park City Council supports the efforts establishing how 8MBA works with its member communities and that the member communities recognize their connectivity and work to align their resources to work together.

CERTIFICATION

I, Ed Norris, City Clerk for the City of Oak Park, Oakland County, Michigan do hereby certify that the foregoing Resolution was offered by ____________, and supported by _________________, and that the same was duly passed at a meeting of said City Council held in the City Hall on Monday, May 7, 2018, and that the vote was as follows:

Yeas:
Nays:
Absent:

____
Ed Norris
City Clerk

8 MILE BOULEVARD ASSOCIATION

8 MILE BOULEVARD UNIFYING FRAMEWORK

February, 2018

Make no little plans; they have no magic to stir men's blood and probably themselves will not be realized. Make big plans; aim high in hope and work, remembering that a noble, logical diagram once recorded will never die, but long after we are gone be a living thing, asserting itself with ever-growing insistency. – Daniel Burnham

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8 Introduction

Eight Mile Boulevard Association

Eight Mile Boulevard is a historic transportation, business, and residential thoroughfare that serves to connect the Metro Detroit region. Within a 27-mile focus area between I-275 on the west and I-94 on the east, 13 municipalities and three counties saw a common interest in preserving the vitality of 8 Mile and in 1993 came together along with other stakeholders to found the 8 Mile Boulevard Association (8MBA). The mission of 8MBA is to revitalize, promote, and stabilize the assets of the Boulevard by linking the efforts of the public and private sectors.

The regional collaboration was launched with a cornerstone plan, *"A Vision for 8 Mile Boulevard: Joining Together to Make a Difference."* (McKenna, 1992) Click for Vision. The plan was the result of input from all of its founding members based on the opportunities they identified along 8 Mile to build upon its existing assets and deepen their connectivity.

In 2013, 8MBA and its member communities adopted *Eight Mile Boulevard Design Guidelines* Click for Guidelines a reference to encourage consistency and a higher standard of aesthetic for development along the Boulevard. It also provides guidance for planning commissions, zoning boards, community groups, developers or anyone looking to develop or improve property along 8 Mile. Finally, the *Guidelines* also serve as another resource to advance the mission of the original plan, *A Vision for Eight Mile Boulevard.*

8 Introduction

8 Mile Boulevard Unifying Framework

Throughout the years, 8MBA has worked to build countless partnerships to further our mission. The *8 Mile Boulevard Unifying Framework* (8MBUF) is among the latest examples of our continuing efforts to bring our members and partners to the table. It is the result of over two years of collaboration and countless stakeholder meetings. The plan includes extensive input of the 8MBA Planning Advisory Committee (PAC), comprised of representatives of 8MBA's Member Communities, board members, and other stakeholders. The resulting 8MBUF product incorporates their in-depth plans and long-term visions, along with a history of tangible projects. The finished product is also a major deliverable of 8MBA's organizational strategic plan ACTION 2020, first articulated in its predecessor, ACTION 2018.

Plan Purpose

The *8 Mile Boulevard Unifying Framework* advances the legacy of A *Vision for 8 Mile Boulevard* and provides the canvas for the *Design Guidelines*. It helps define 8MBA's role in these plans and visions and sets the stage for 8MBA to take our work to the next level. 8MBUF provides a framework for not only how 8MBA works with each of its member communities, but also how communities recognize their connectivity and can align their resources strategically and take advantage of economies of scale. Specifically, the purpose of the 8MBUF is to help 8MBA:

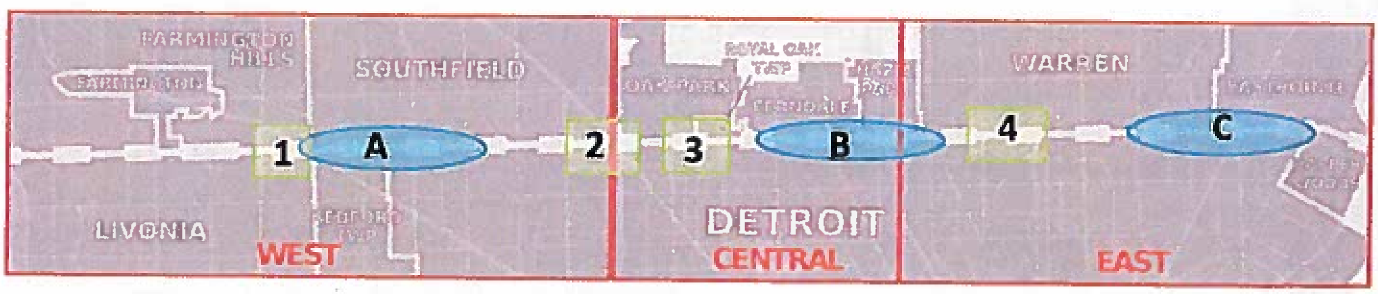
- Prioritize our resources and activities;
- Align multi-party efforts to combine resources and broker partnerships; and
- Promote transformative levels of investment.

8 FOCAL FRAMEWORK

APPROACH

At 27 miles, connecting 13 communities, 8 Mile serves a region that is too vast and too diverse for a homogenous approach. The first logical step was to organize the Boulevard geographically into three manageable ***Zones***, West, Central, and East. Then, using this structure, 8MBA worked with our local partners to assess the Boulevard to identify smaller areas of about three miles, called ***Nodes;*** and ***Clusters*** of about two miles. This allows 8MBA to prioritize and direct our level of investment (effort, resources) in order to be effective and strategic and maximize the impact of our work based on the realities and opportunities within the communities we serve.

Finally, throughout the *Framework*, certain sites are discussed within the community narratives that are considered to be "catalytic" because of their impact on the rest of their Zone and the Boulevard as a whole. Visually, they are indicated on their Zone maps by a symbol. The role that 8MBA will play in each of these will vary depending on the type of site, development, challenges, opportunities, and needs of the municipalities.



ZONES: West, Central, and East **NODES: A, B, and C** **CLUSTERS: 1, 2, 3, and 4**

8 FOCAL FRAMEWORK

PRIORITIZING OUR EFFORTS AND RESOURCES

The strategic grouping into Zones, Nodes, and Clusters of the 8MBUF is complemented by assigning 8MBA's level of involvement according to the apparent readiness of each Zone, Node, and Cluster for successful near-term intervention. In the areas of Zones outside of a Node or a Cluster, 8MBA will serve as an organizer and facilitator, helping local stakeholders build and act. In Nodes, 8MBA takes an assertive catalyst role. For Clusters and with Catalytic Sites, 8MBA serves as a partner to stakeholders that are already taking the lead.

ZONES	8MBA will partner on multi-party initiatives that affect the corridor as a whole (e.g. infrastructure, MDOT, Non-motorized Transportation Comm.)	Assist local partners in visioning/needs assessment and position for higher-level action	8MBA will continue to bridge information and resource gaps among stakeholders. Actively promote partners through social media.
NODES	Target grant-seeking efforts toward tangible improvements to the physical environment. 8MBA Real Estate Strategies Committee, role as a CDC	Give first-priority status to all projects within the node for 8MBA program/budget decisions	Aggressive engagement of stakeholders in shared efforts, branding, other collaborations
CLUSTERS	Identify opportunities for municipalities to invest existing resources and support their grant applications	Provide input and other support in visioning efforts and the identification and removal of barriers to investment	Attend partner-led meetings and participate in partner-led initiatives that affect Cluster goals

8 FOCAL FRAMEWORK

Zones: 8MBA as Organizer	Nodes: 8MBA as Catalyst	Clusters: 8MBA as Partner
Three geographic Zones for planning purposes. Areas not within a Node or Cluster will receive logistical and advocacy support from 8MBA with a focus on needs assessment and capacity among local stakeholders.	Segments of regional significance where 8MBA will maximize our direct investment for physical and socioeconomic change by working with our partners to leverage existing assets and 8MBA resources to tap the near-term potential for change. 2015 began work within Livernois-Dequindre pilot.	Segments of less than 2 miles with medium to long-term potential. Clusters include major intersections and development sites important to the area but may face substantial barriers to near-term action. 8MBA will focus on identifying and removing those barriers.
East 8 Mile (I-94 to John R)	Livernois to Dequindre	Ryan to Van Dyke
Central 8 Mile (John R to M-39)	Grand River to Telegraph	Evergreen to Greenfield
West 8 Mile (M-39 to I-275)	Groesbeck to Kelly	Coolidge/Schaefer to Wyoming
		Middlebelt to Grand River

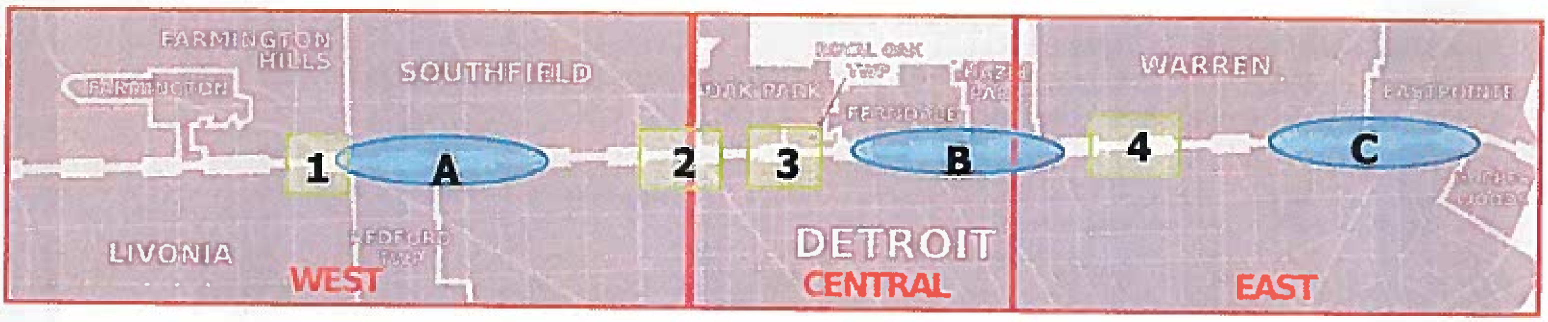
8 FOCAL FRAMEWORK

IMPLEMENTATION

Using the Focal Framework as a guide, 8MBUF identifies specific activities and objectives in each type of planning group that 8MBA can take on in the lead, partner, or support role:

ZONES Build Capacity	NODES Build Impact	CLUSTERS Build Momentum
• Neighborhood group census • Tool Lending Program expansion • Stakeholder engagement focused on visioning and long-term resource alignment • Cluster identification • Node identification, strengthening, • Hands on 8 Mile programming • Member-to-Member services • 8MBA Design Guidelines • Fiduciary services and grant assistance for neighborhood groups • Art on 8	• Signify new investment • Catalytic development projects • Streetscaping/unifying elements • Crosswalk improvements and identity • High-visibility improvements • Art on 8 • Hands on 8 Mile programming • 8MBA Design Guidelines • 8MBA as a CDC • Member-to-Member Services	• Asset mapping • Project marketing • Fiduciary services and grant assistance for neighborhood groups • Stakeholder engagement focused on near-term resource collaboration • Vacancy mapping and site selection • 8MBA as a CDC • Tool Lending Program expansion • Hands on 8 Mile programming • Art on 8 • Member-to-Member services

8 ZONES



WEST
I-275 TO M-39

CENTRAL
M-39 TO JOHN R

EAST
JOHN R TO I-94

8 ZONES: Updates, Plans & Opportunities

WEST: I-275 to M-39

Counties: Oakland and Wayne
Member Communities: Farmington Hills, Farmington, Redford, Detroit-Neighborhood District 1, and Southfield (partial - also discussed in the Central Zone)
Non-member community: Livonia
Node A: Grand River to Telegraph
Cluster 1: Middle Belt to Grand River and Cluster 2: Evergreen to Greenfield (approx. ½)
Catalytic Site: Grand River Corridor

8 ZONES: Updates, Plans & Opportunities

Farmington & Farmington Hills:
Following the completion of a two-year grant-funded feasibility process, the cities of Farmington and Farmington Hills moved forward with a cooperative effort to revitalize the Grand River Corridor. In October 2011, both communities created a Corridor Improvement Authority (CIA). Through an inter-local agreement, these two Authorities were charged with the task of breathing new life into a Corridor that, despite its strengths, saw a decline and disinvestment. These two communities continue to work on this important initiative, an excellent example of cross-border collaboration.

Farmington Hills:
- 8 Mile & Grand River: The city recently adopted the GR Corridor Vision Plan as a sub plan to its master plan that calls for mixed use, residential, and medical uses. It also includes GR-1, an ordinance, and zoning overlay to implement the Botsford Focus Area that leverages the existing Beaumont Hospital (f.k.a. Botsford Hospital) as the foundation for future economic growth and development by clustering supporting land uses that reinforce the strength of the hospital. The area will become a medical campus anchored by the hospital. 8MBA could have a role in helping to market space as it comes available for leasing.

- Botsford Drive has been extended to connect with 8 Mile Road. Streetscape beautification, enhanced pedestrian connections, a transit stop, and a gateway treatment are proposed for the area. Stable small businesses line 8 Mile road in this area.

Southfield:
- The six-mile frontage along 8 Mile overlaps with the Southfield Technology Corridor. Land uses in this area are light industrial, auto-related, office, and some retail. (Discussed further in the Central Zone.)

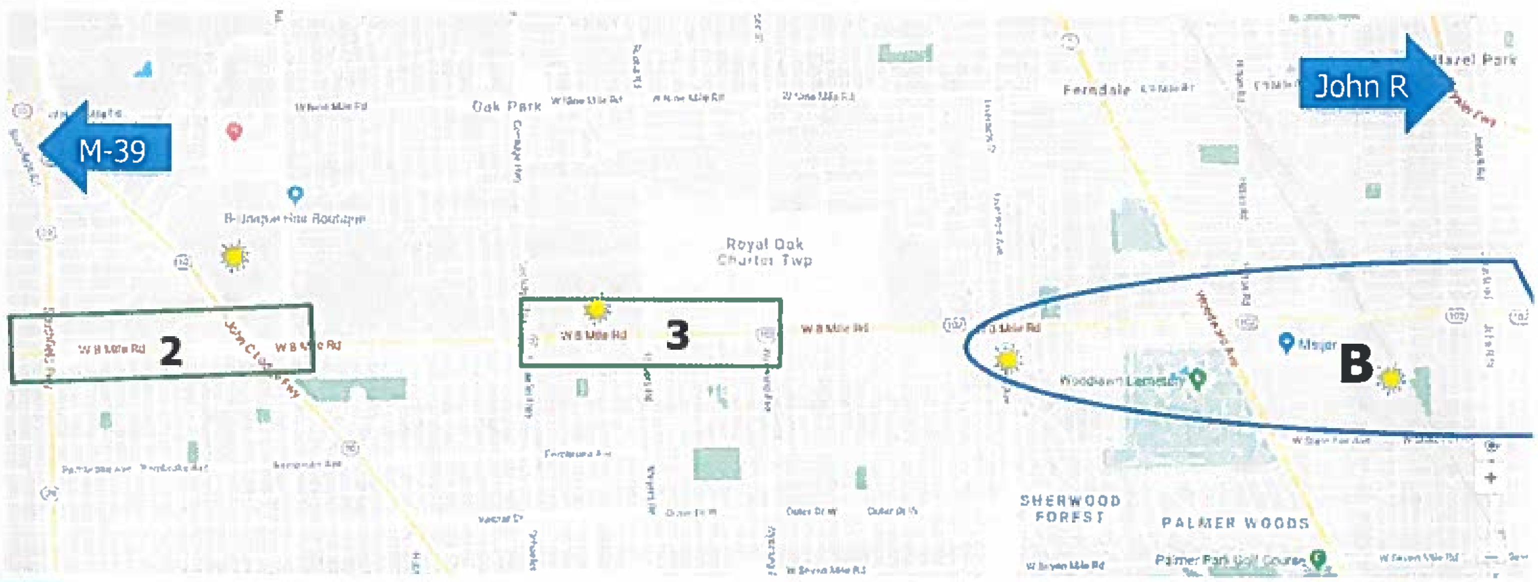
Livonia:
- The Mid-8 Plaza between Middlebelt/Grand River completed new exterior façade renovation in 2017.
- 4-Legged Friends moved to the Philmar Plaza on 8 Mile Road and renovated 16,802 SF of retail strip in 2017 (from their previous Livonia location on Stark Road).
- CubeSmart Self Storage opened in 2017 at 28153 W. 8 Mile, next to Grand River Academy near 8 Mile and Grand River.

Note: Detroit District 2, Redford Township, and Southfield did not self-report updates or plans for the 8MBUF.

8 ZONES: Updates, Plans & Opportunities

CENTRAL: M-39 to John R

Counties: Oakland & Wayne
Member Communities: Southfield, Oak Park, Royal Oak Township, Ferndale, Hazel Park, Detroit-Neighborhood District 2
Nodes B: Livernois to Dequindre (Pilot)
Cluster 2: Evergreen to Greenfield (approx. ½) & Cluster 3: Coolidge/Schaefer to Wyoming
Catalytic Sites: Northland Mall, WWJ Building, Livernois 6-8 Mile, State Fairgrounds



8 ZONES: Updates, Plans & Opportunities

Southfield:

- The six-mile frontage along 8 Mile overlaps with the Southfield Technology Corridor. Land uses in this area are light industrial, auto-related, office, and some retail.
- Several buildings offer unique examples of Mid Century architecture when 8 Mile served as a main arterial route. Further analysis of the feasibility of preservation would be worth considering.
- In 2017 the master plan was amended to incorporate a redevelopment plan for the 125-acre site of the Northland Mall just north of 8 Mile, west of Greenfield, vacant since 2015. A successful development presents an opportunity for a gateway and streetscaping where the Boulevard intersects with M-39, Northland Drive, and Greenfield Road.

Oak Park

- WWJ Radio building is being redeveloped into a destination restaurant and event space, anticipated late 2018.
- 27 acres of frontage available for redevelopment along 8 Mile; FedEx Ground opened new facility early 2017 in the 54 acres just north.
- Unique examples of Mid Century architecture when 8 Mile served as a main arterial route exist in Oak Park that may warrant further analysis for possible preservation.

Royal Oak Township

- Working w/McKenna Associates planning firm to market old Mel Farr Ford site.
- 8MBA worked with the township to plant 18 trees donated by DTE in the township park in Fall 2017. The new trees, once mature, will not only restore the canopy in the park that had been decimated by the Ash Borer, but also provide much-needed shade for the southern-facing residential area, reducing cooling costs.

**Note: Southfield and Royal Oak Township did not self-report updates or plans for the 8MBUF.*

8 ZONES: Updates, Plans & Opportunities

Detroit-Neighborhood District 2:

- Major redevelopment of 30-acre State Fair Grounds: retail, commercial residential, transportation. Details to be announced.
- Street resurfacing of 8 Mile & Lodge area, south to Pembroke.
- $10M investment in the area with Livernois & 6 Mile as the nucleus, includes the Avenue of Fashion, with the hope that it will eventually connect to 8 Mile.
- $8.3M redevelopment of a long-shuttered department store into 20,500 sq. ft. of commercial space and 10 residential units with ground-floor retail and parking at 7 Mile & Livernois called "Liv.7". Anticipated occupancy Spring, 2020. Investments to have a positive impact on residential neighborhoods south of 8 Mile.
- Future bike lane connection to Ferndale.
- 8MBA's most recent Façade Improvement Project was completed on two storefronts on the 10300 block of W. 8 Mile. Once leased, this project will help to anchor the Detroit Vintage Coffee Shop next store, the site of an 8MBA beautification project. The block is at the corner of Birwood Street, two blocks north of the infamous Birwood Wall, a cement wall erected in the 1940's to enforce housing segregation, now a mural depicting the civil rights movement in our region. This corner is planned for a future Art on 8 installation to further identify historic significance.
- 8MBA facilitated the installation of a large mural on the wall of a partner-owned building under redevelopment west of Livernois to kick-off Art on 8. The mural was funded my 8MBA long-time sponsor, Mercedes-Benz Financial Services "Week of Caring" program. Art on 8 is 8MBA's public art initiative to celebrate the diversity, unique cultures, and shared history along the Boulevard. The goal is to facilitate at least one installation in each member community.
- Building with Art on 8 mural is being completely renovated by an 8MBA partner and will be ready for lease in summer of 2018.

8 ZONES: Updates, Plans & Opportunities

Ferndale

- Livernois resurfacing and protected bike lane – from 9 mile to just south of 8 Mile (plan stops before Bakers but working with Detroit on transition between our bike lanes and the ones they are proposing)
- Transportation priorities for transit, pedestrian, and bicycling connections with Detroit across 8 Mile at Woodward and Livernois.
- DDOT has expressed interest in bringing bus service north of 8 Mile on Livernois.
- CN Terminal expansion – currently in process, anticipated to be finished in Fall 2018 – Nalpac (1111 W 8 Mile) and Kitchen Concepts have been purchased by CN and their property, along with our frontage from the RR bridge to Fair street will be part of the terminal. Kitchen Concepts relocated to the old Motor City Pawnbrokers building and will be constructing a new building there. CN working with Ferndale on an aesthetically pleasing design for their frontage that will incorporate substantial landscaping and a decorative fence. Hayes-Lemmerz 42-acre site (8 Mile and Pinecrest) – redevelopment in progress, being considered in 2 phases. Ultimate goal is mixed-use, urban form redevelopment. First phase (approx. 90 single family homes) currently in planning process and could break ground in 2018.
- CDBG Focus Area – Wanda to West End, 8 Mile to 9 Mile – currently working to improve tree canopy on Wanda street from 8 to 9 Mile and will be focusing CDBG resources for home improvement, financial literacy, park improvements, and other initiatives in the coming years.
- 205 to 235 Livernois – City is currently negotiating with a developer who owns a piece of property between these two lots, which the city owns. Current proposal which could break ground in 2019 is for mixed use, residential, and retail.

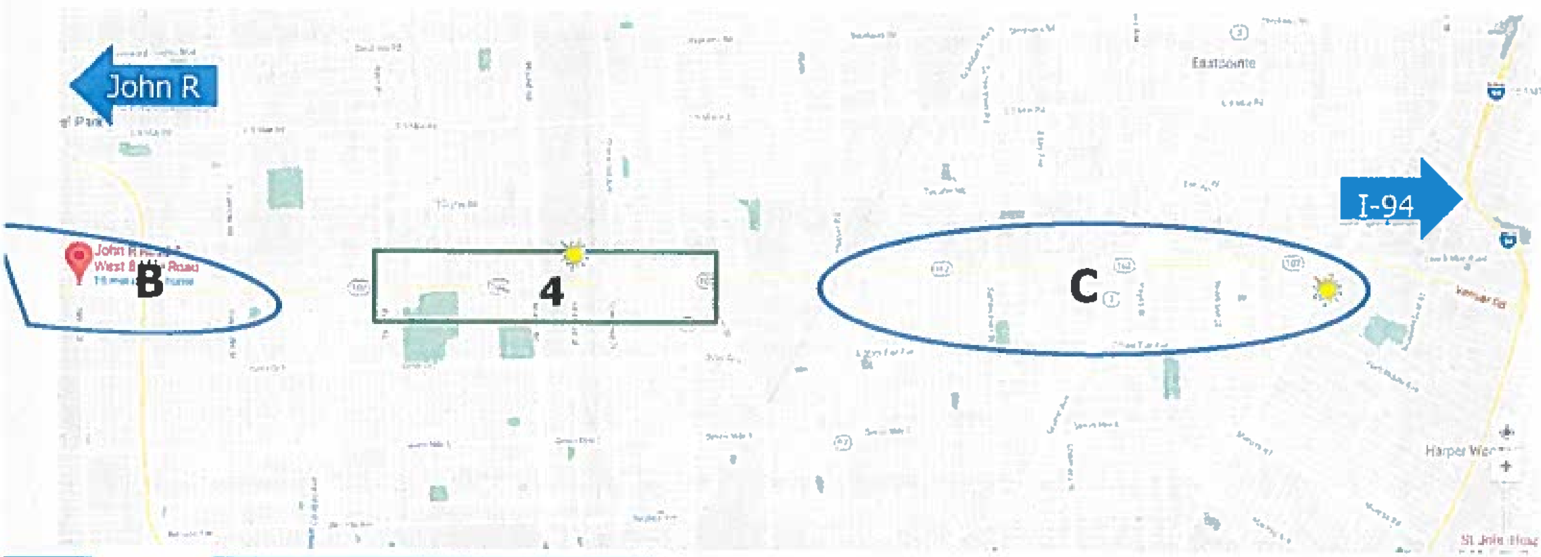
Hazel Park

- Sav-A-Lot and new surface retail at NW corner of 8 & Dequindre; Secretary of State should help continue momentum leasing and new foot traffic.
- City is working to improve their building design standards along 8 Mile to make them more attractive to businesses and residents.
- City Vision Plan calls for extensive streetscaping along John R from 8 Mile north beyond 9 Mile to create a gateway to the city, including enhanced landscaping to create a pedestrian-friendly business, retail, restaurant downtown destination.

8 ZONES: Updates, Plans & Opportunities

EAST: John R to I-94

Counties: Macomb, Oakland, & Wayne
Node B: Dequindre (partial) and Node C: Groesbeck to Kelly
Cluster 4: Ryan to VanDyke
Catalytic Sites: FCA Warren Assembly at 8 & Mound and Eastland Mall



8 ZONES: Updates, Plans & Opportunities

Warren

- In addition to their new master plan, the City of Warren is also in the process of a new streetscaping plan along VanDyke between 8 Mile and approx. 9.5 mile that will include 100 new trees, bike racks, trash bins, benches, LED streetlights, and façade improvements to businesses.
- New permanent supportive housing for veterans planned for a site just north of 8 Mile.
- Neighborhood Enterprise Zone (NEZ) tax abatement program for new businesses.
- New library, police mini station, city office, and fire station planned for 9 Mile & VanDyke.
- Working with Macomb County on Groesbeck Corridor Plan.
- Working on new uses for 8 Mile & Schoenherr.
- FCA is doing total upgrade at its Warren Assembly plant at 8 Mile & Mound and announced in January 2018 that it will be bringing back the manufacture of its RAM truck to the facility along with 2,500 new jobs.

Detroit-Neighborhood District 3

- 8MBA works closely with the Farwell Community Garden Association to secure grant funding, provide volunteers, and technical assistance through to seasonal help to maintain a large, model community garden that provides free fresh food to neighborhoods on both sides of 8 Mile, seniors, and those in need. The garden also serves as a learning center for children in the summer who not only learn how to grow their own food, but they get to sell their produce in Eastern Market.
- Several years ago, 8MBA facilitated the installation of new playground equipment, resurfaced basketball courts, and raised garden beds in Knudsen Playlot with the generous help of 8MBA sponsors. 8MBA continues to include an annual clean up and planting as part of Hands on 8 Mile.

**Note: Detroit District 3 did not self-report updates or plans for the 8MBUF.*

8 ZONES: Updates, Plans & Opportunities

Eastpointe

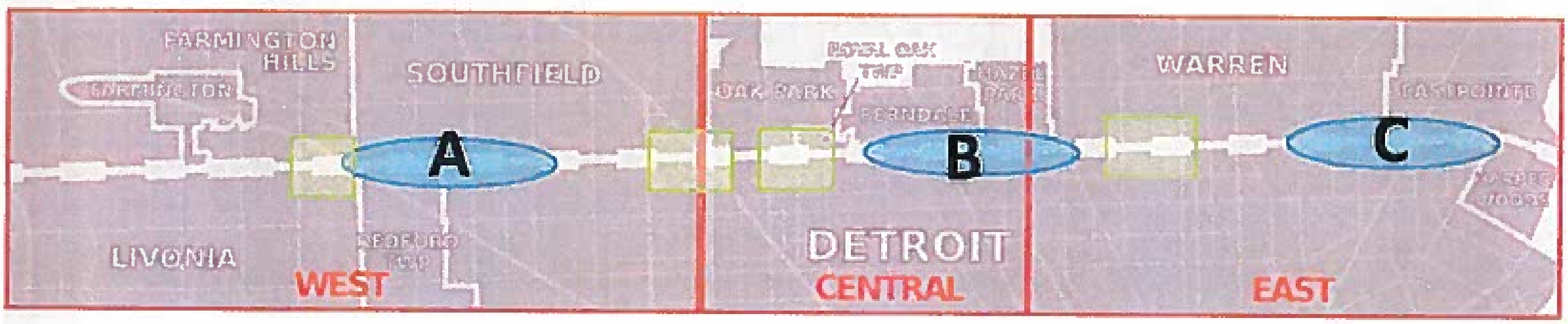
- Eastpointe is in the process of finalizing their new master plan and revising the future land use map for properties along 8 Mile as well as elsewhere in the city.
- The city was able to enhance its tree canopy through a partnership with ReLeaf Michigan and 8MBA's Tool Lending Program which loaned tools, gloves, and safety equipment.
- The site formerly occupied by the Eastpointe Recreation Department at 16325 E. 8 Mile has been rezoned to OS-1 (office/services) to allow for the proposed use as a daycare facility.
- The city is marketing the property at the northeast corner of E. 8 Mile and Kelly Road, a key intersection, that was occupied by Walgreens until April 2017.
- The former grocery store at 16145 E. 8 Mile suffered fire damaged and was demolished in 2014. The property was rezoned to P-1 and B-3. The owner wishes to use it for used car sales. 8MBA would like to work with the city to encourage the owner to pursue an alternate use due to the current saturation of car lots along the Boulevard.

Harper Woods

- Though Eastland mall was still in operation as of February, 2018, Target was expected to close at time of publication. Several other retailers were still operating in the area such as Lowes and Home Depot.
- The city is currently looking at text amendment changes to regional shopping zoning.
- The city's Parks and Recreation Master Plan draft update is recognizing the potential future opportunities for mixed-use developments on the Eastland site taking into account the need for recreation, parks, place-making, walkability, green space and storm water retention.
- The city will be partnering with the University of Michigan's Urban and Regional Planning Department to provide a graduate level capstone project aimed at the revitalization of Kelly Rd that is a significant feeder street to 8 Mile. The project will include collaboration efforts of Detroit, Harper Woods, Wayne County, and local non-profits.

8 NODES

I-275 TO M-39 | M-39 TO JOHN R | JOHN R TO I-94



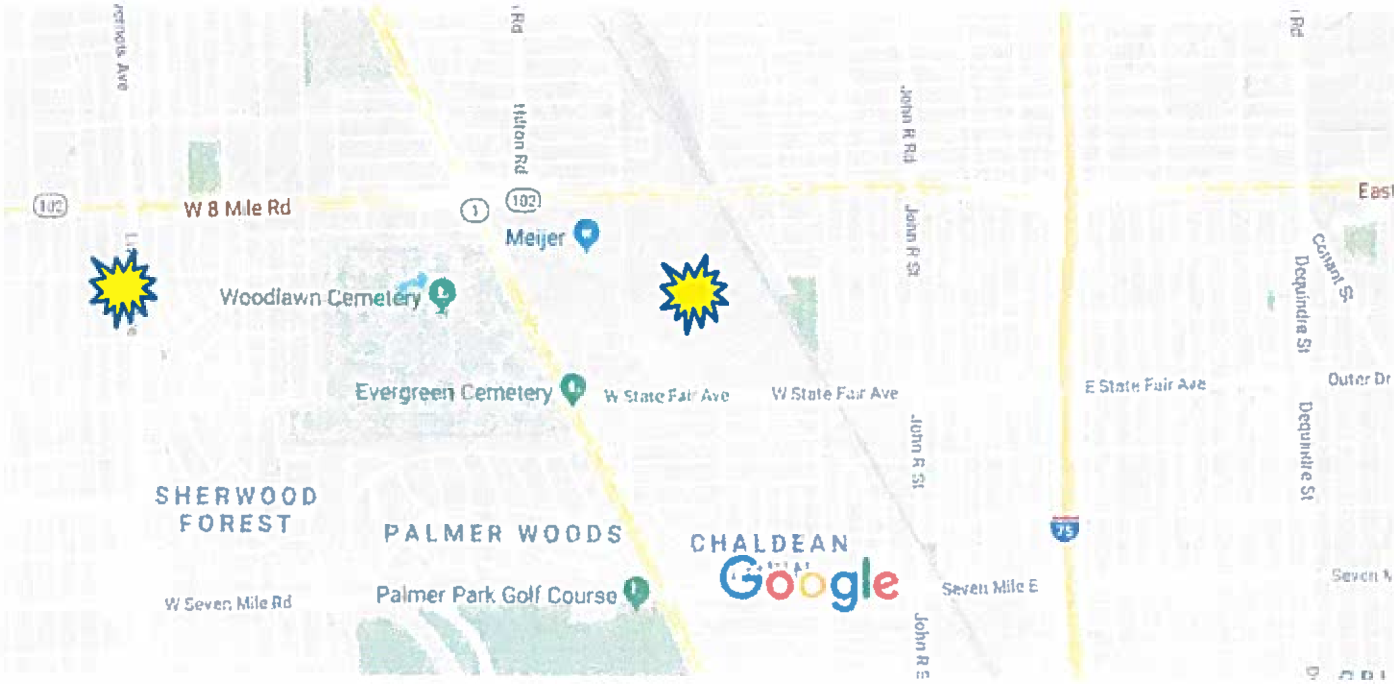
8 NODES

Through an assessment of local master plans, regional initiatives, recent and planned developments, and existing assets, three Nodes emerged as prime opportunities for concentrated investment with the potential to make a significant impact on the surrounding areas of the Boulevard. In addition, these particular Nodes were chosen based on their apparent readiness for investment.

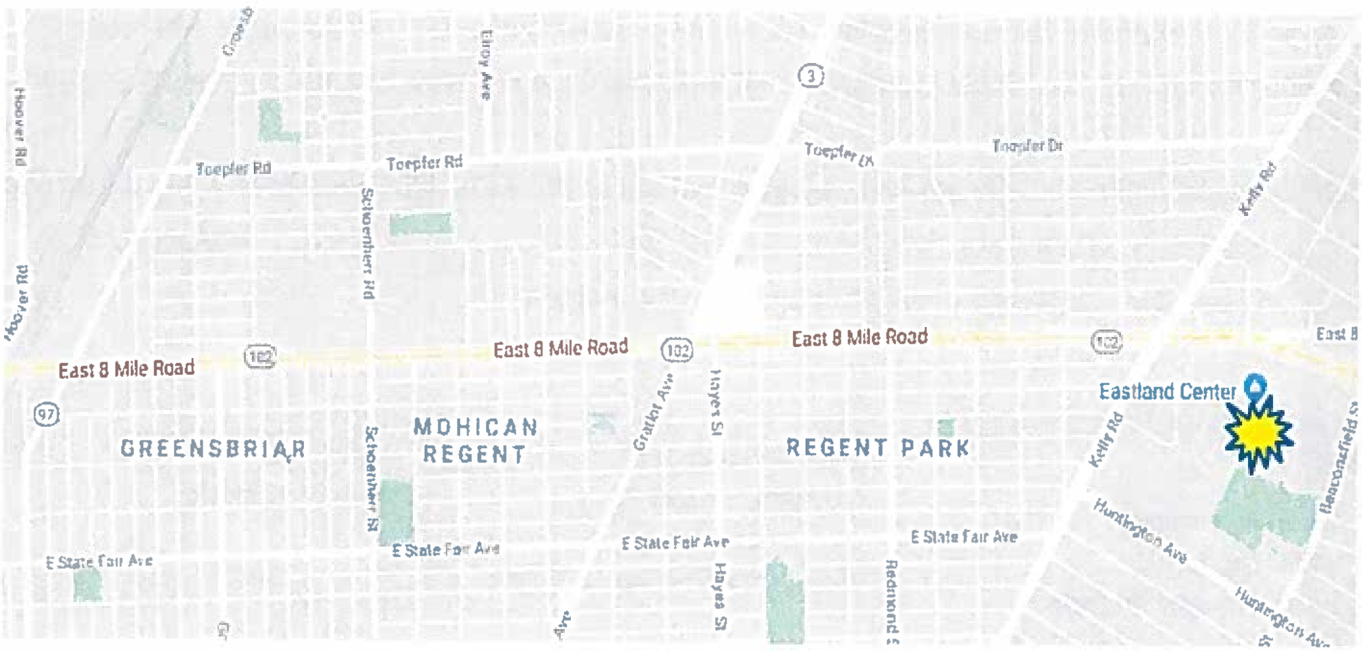
	Grand River -Telegraph	Livernois-Dequindre	Groesbeck-Kelly
LENGTH	3.5 Miles	3.0 Miles	3.5 Miles
NORTH-SOUTH IMPACT	Grand River CIA, Tech Corridor	Livernois, Fairgrounds, Belmont	Eastland, Gratiot transit, Kelly Rd.
EXISTING ASSETS	Beaumont Campus, Tech Corridor, Rouge River, Municipal Collaboration	Gateway Marketplace, Liv6/Ave of Fashion Initiatives, Belmont, Sav-A-Lot, Baker's	Eastland Center, WCCCD University Center
ENGAGED STAKEHOLDERS	Municipalities, Property Owners	Committed Property Owners, Community Groups, Municipalities	Municipalities, Property Owners, WCC,
NEAR-TERM POSSIBILITIES	Grand River Corridor Vision Plan, Streetscaping, Pedestrian Improvements, Transit stop, Gateway Treatment	Targeted property development; cross-border infrastructure/intersection tri-county signature identification, Baker's improvements	Re-thinking Eastland Center, U of M Capstone Project for Kelly Road
TRANSFORMATIONAL POSSIBILITIES	Residential & Mixed Use Development tied into Medical Campus	Fairgrounds Redevelopment, Belmont Village, Livernois Crossing, Dequindre Crosswalk Pilot	Eastland Center Redevelopment, Bel Air Redevelopment, 8/Gratiot Kelly Road Redevelopment
MULTI-COUNTY IMPACT	Oakland & Wayne	Macomb, Oakland , Wayne	Macomb and Wayne
REGIONAL SIGNIFICANCE	Contains major regional intersections, employers	Contains regional, tri-county intersection, neighborhoods, retail	Contains major regional intersections, employers, retail
ADJ. NEIGHBORHOODS	Mix of Strong, Moderate	Mix of Strong, Moderate, Distressed	Mix of Moderate, Distressed

8 NODE A: Grand River to Telegraph

8 NODE B: Livernois to Dequindre



8 NODE C: Groesbeck to Kelly



8 NODES: 8MBA PILOT

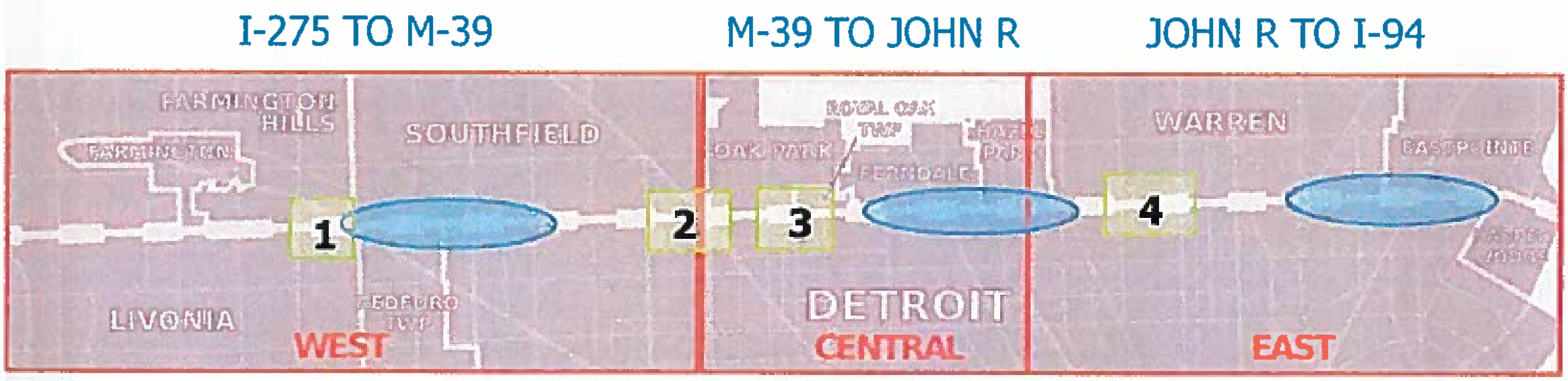
From the three Nodes identified, 8MBA chose Livernois-Dequindre as a pilot for the following reasons: it touches all three counties, contains heavily travelled intersections, diverse neighborhoods and retail, long-time anchor businesses, significant recent/planned investments, and supportive and committed partners.

In the Pilot Node, 8MBA has focused on leveraging existing assets with 8MBA resources to tap the strong near-term potential and stimulate investments and will and generate a ripple effect. 8MBA will continue these efforts that the *Framework* provides to continue the momentum.

Projects & Activities in the Pilot

- Gateway Crossing
- State Fairgrounds
- Hayes-Lemmerz Property
- CN Rail Bridge Improvement
- Bright Removal Plan – Top 10 Project
- Crosswalk Enhancements
- Commercial Vacancy reduction
- Vacant Lot Plan – Top 10 Project
- Intersection Branding
- Art on 8 Branding

8 CLUSTERS



I-275 TO M-39
M-39 TO JOHN R
JOHN R TO I-94
FARMINGTON HILLS
SOUTHFIELD
LIVONIA
WEST
OAK PARK
FERNDALE
DETROIT
CENTRAL
WARREN
EAST
1
2
3
4

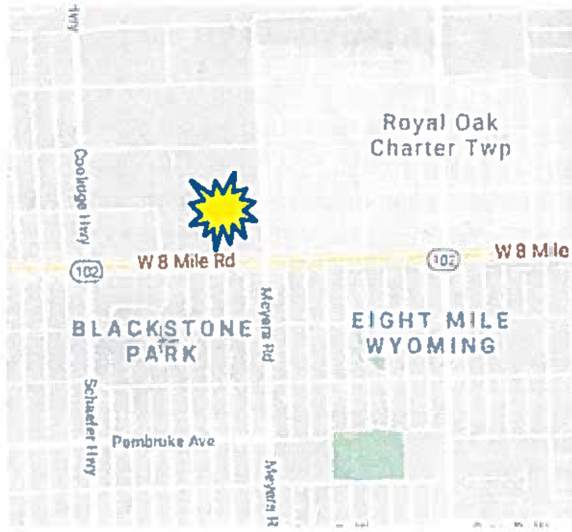
8 CLUSTERS

Cluster 1: Middlebelt to Grand River

Cluster 2: Evergreen to Greenfield

8 CLUSTERS

Cluster 3: Coolidge/Schaefer to Wyoming



Cluster 4: Ryan to VanDyke

8 CLUSTERS

Clusters are localized segments of less than two miles with medium to long-term potential but may have barriers or challenges that prevent them from being developed. The *Framework* helps identify those challenges and strategies for removing those barriers. Examples of barriers include Brownfields, obsolescence, and zoning impediments. 8MBA's initial role in Clusters will be to help municipal partners with the visioning process for these areas, develop strategies, and identify opportunities as they present.

	Middlebelt-Grand River	Evergreen-Greenfield	Coolidge/Schaefer-Wyoming	Ryan-Van Dyke
CLUSTER SUMMARY	Proximity to major hospital, retail Cluster, and strong neighborhoods.	Proximity to regional hospitals and retail Clusters.	Proximity to retail and strong neighborhoods.	Proximity to key defense and logistics industry actors, as well as major automotive employers.
MAJOR OPPORTUNITIES	8/Grand River intersection – pedestrian access	Redevelopment of Northland Mall	Business expansion, neighborhood connections	Business Attraction, Conner Creek Trail expansion
BARRIERS	Must refine, articulate vision	Cost/uncertainty of development	Lack of unified vision	High blight, vacancy
KEY STAKEHOLDERS	GRIA, Beaumont, GR Academy, Farmington, Farmington Hills, Livonia, Redford	City of Southfield & consultant team, DDOT, SMART, RTA	City of Oak Park, City of Detroit, Royal Oak Township	Warren TIFA; Detroit Land Bank; DEGC, FCA, GM

8 CATALYTIC SITES – Key to Sites Identified on Zone Maps

As discussed within the community narratives, certain sites are considered to be "catalytic" because of their impact on the rest of their Zone and the Boulevard as a whole. Visually, they are indicated on their Zone maps by a ☀ symbol and are listed below. The role that 8MBA will play in each of these will vary depending on the type of site, development, challenges, opportunities, and needs of the municipalities.

Site	Type	Plan	Community	Zone
Grand River/8 Mile	Mixed Use	Mixed Use	Farmington-Farmington Hills	West
Northland Mall	Vacant Mall	Mixed Use	Southfield	Central
WWJ	Architecturally-significant building	Destination Restaurant	Oak Park	Central
Livernois – 6 Mile to 8 Mile	Major investments	Building, housing, infrastructure investments	Detroit Neighborhood District 2	Central
State Fairgrounds	Vacant Land	Mixed use, transit	Detroit Neighborhood District 2	Central
FCA Warren Assembly Plant	Manufacturing	2500 new jobs	Warren	East
Eastland Mall	Vacant Mall	Mixed use	Harper Woods	East

8 NEXT STEPS

- Upon approval of the final 8MBUF document, the Planning Advisory Committee agreed to the following actions:

  1. 8MBA will take to its Board of Directors for approval.
  2. Each Member Community will draft a "Resolution of Support" to be presented to their planning commission (or appropriate legislative body) for approval.

  PAC agreed that these actions demonstrate cohesion and collaboration and add legitimacy to the *Framework* which would strengthen applications for grant funding and other project financing.

- Drawing on the capacity of PAC, the Oakland, Macomb, and Wayne County maps of the Boulevard that show local zoning overlays and master plans will be added as an a addendum or addenda.

- PAC will continue to meet quarterly to discuss progress of the 8MBUF, how 8MBA can play a role to support projects, and any projects that 8MBA has in the pipeline.

- 8MBUF will be amended annually, as necessary, as major projects or changes come on line.

- To further the goals of the 8MBUF and the 8MBA strategic plan, ACTION 2020, 8MBA will pursue a Community Development Corporation (CDC) or similar designation and establish a committee to explore real estate development strategies.

8 SUMMARY

As stated in the introduction, *The 8 Mile Boulevard Unifying Framework* is the result of over two years of collaboration with our stakeholders and includes extensive input of the 8MBA Planning Advisory Committee (PAC) that is comprised of representatives of the Member Communities, board members, and other stakeholders. It is a framework for not only how 8MBA works with each of its member communities, but also how communities recognize their connectivity and can align their resources to work together.

The result is a product incorporates their in-depth plans and long-term visions. But it is not just meant to provide a snapshot of the state of the Boulevard at the time of publication. The *Framework* is intended to be a living document; by design, it was built to be expanded and amended as visions come into focus and plans become reality.

Eight Mile Road began as a line on a cartographer's map in the 1700's and has continued to transform and reinvent itself according to the changing tastes and needs of the region. Our latest blueprint, the 8MBUF is designed to do the same.

**In the Zones sections, there are notes where several communities did not self-report updates or plans at the time the* Framework *was approved and published. The sources of information contained in those sections were public documents and anecdotal knowledge of PAC members. As stated above, the 8MBUF is intended to be an inclusive, comprehensive, dynamic document. To that goal, as those communities formulate plans and updates are made available, they may be presented to the PAC for amendment to the 8MBUF.*

8 ACKNOWLEDGMENTS

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