

Oak Park City Council Agenda

May 16, 2018





AGENDA
REGULAR CITY COUNCIL MEETING
37th CITY COUNCIL
OAK PARK, MICHIGAN
May 16, 2018
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Special Council Meeting Minutes of April 30, 2018
- B. Special Council Meeting Minutes of May 7, 2018
- C. Regular Council Meeting Minutes of May 7, 2018
- D. Parks and Recreation Commission Meeting Minutes of February 21, 2018 and March 21, 2018
- E. Payment of invoices from OHM Advisors for the Seneca and Sherman Pocket Parks, Traffic Signal Optimization, SAW Grant Support, Bridge Enhancements and Nine Mile Road TAP Grant Design in the total amount of \$52,352.86
- F. Licenses - New and Renewals as submitted for May 16, 2018

6. RECOGNITION OF VISITING ELECTED OFFICIALS

7. SPECIAL RECOGNITION/PRESENTATIONS:

- A. Tribute and moment of silence in memory of Oak Park Public Safety Officer Henry Wolf who was shot and killed in the line of duty on May 21, 1973
- B. City Manager Employee Recognition – Priscilla Laney
- C. Annual Budget Presentation – City Manager Tungate

8. PUBLIC HEARINGS:

- A. Public Hearing to receive citizen comments regarding the proposed fiscal year 2018-2019 budget and property tax millage rates
- B. Resolution adopting the fiscal year 2018-2019 budget and millage rates and acknowledging the multi-year budget including projections for fiscal years 2019-2020 and 2020-2021
- C. Resolution adopting the fiscal year 2018-2019 water, sewer and garbage rates
- D. Resolution adopting the fiscal year 2018-2019 fee schedule

9. COMMUNICATIONS: None

10. SPECIAL LICENSES:

- A. Special event request submitted by First Baptist Church of Oak Park for their Community Outreach event to be held on June 16, 2018

11. ACCOUNTING REPORTS:

- A. Approval for payment of an invoice submitted by Secrest, Wardle, Lynch, Hampton, Truex & Morley for legal services in the total amount of \$625.20
- B. Approval for payment of invoices submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of \$14,701.99

12. BIDS:

- A. Request to award the bid for the 2018 Mechanics In-ground Truck Lift Rebuild Project, M-685 to Allied Inc., of Ann Arbor, MI, for a total amount of \$55,792.00
- B. Request to award the bid for the 2017 Program Year Yard Services Contract, M-686

13. ORDINANCES: None

14. CITY ATTORNEY:

- A. Resolution approving a Metro Act Permit application submitted by LightSpeed Communications, LLC.

15. CITY MANAGER:

Finance

- A. Receive and approve exception recommendations as submitted regarding Special Assessment District No. 670, Unpaid Delinquent Utilities
- B. Receive and approve exception recommendations as submitted regarding Special Assessment District No. 673, Unpaid Property Blight

Department of Public Works

- C. Proposed Change Order No. 1 in the amount of \$1,923.49 and Payment Application No. 3 in the total amount of \$23,083.74, to Taplin Group, LLC. of Kalamazoo, MI for the 2017 Sewer & Catch Basin Cleaning & TV Inspection Project, M-673
- D. Request to approve a proposal from OHM Advisors to provide support to City staff in performing the Manhole Assessment and Certification Program (MACP) as required by the Michigan Department of Environmental Quality (MDEQ) SAW grant for up to 400 manhole structures, for a not to exceed amount of \$30,000, subject to review by the City Attorney

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

17. CALL TO THE COUNCIL

18. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
SPECIAL COUNCIL MEETING OF THE
37th OAK PARK CITY COUNCIL
April 30, 2018
5:30 PM**

MINUTES

The Special Meeting was called to order at 5:33 PM by Mayor McClellan in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544

PRESENT: Mayor McClellan, Mayor Pro Tem Radner (Arrived at 6:10 PM),
Council Member Rich and Council Member Weiss

ABSENT: Council Member Burns

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, Assistant City Manager Yee, City Attorney Duff, Director of Strategic Planning McLain, Finance Director Crawford, Deputy Finance Director Winters, Deputy Treasurer Lukasik, Human Resources Director Brooks, City Attorney Fournier

City Manager Tungate indicated that a Special Meeting of Council will be scheduled for Monday, May 7, 2018 for the purpose of holding a Closed Session to discuss pending litigation and collective bargaining strategy and to conclude the budget review. He then gave a brief overview of the FY 2018-19 budget and upcoming departmental budget presentations.

SPECIAL BUSINESS:

(AGENDA ITEM #3A) Discuss the FY 2018-19, FY 2019-20, FY 2020-21 departmental budgets:

- Communications
- Economic Development
- 45th District Court
- City Attorney
- Fee Schedule
- City Manager Conclusion

Communications

Community Engagement and Public Information Director DeSantis presented an overview of the Communications department's proposed budget and addressed questions raised by City Council. Discussion focused on the City Magazine and the plan to eliminate mailing the four issues directly to homes in order to realize a cost savings of \$20,000 per year.

SCM-04-162-18

**MOTION TO BUDGET FOR THE DISTRIBUTION BY MAIL OF
TWO CITY MAGAZINE ISSUES PER YEAR - FAILED**

Motion by Rich, seconded by Weiss, FAILED, to budget for the distribution by mail of two city magazine issues per year.

Roll Call Vote:	Yes:	Rich
	No:	McClellan, Weiss
	Absent:	Burns, Radner

MOTION FAILED

Economic Development

Economic Development Director Marrone presented an overview of her department and addressed any questions raised by City Council.

45th District Court

Judge Appel, Judge Gubow, and Court Administrator Waldman were present to discuss the budget for the 45th District Court and addressed questions raised by City Council.

City Attorney

City Prosecutor Lumberg presented his budget and addressed questions raised by City Council.

City Attorney Fournier from the Law Offices of Howard Shifman discussed the Labor Attorney's budget and addressed questions raised by City Council. Mr. Tungate outlined and Council discussed the planned increase in the proposed budget due to the restoration of a previous year voluntary decrease.

City Attorney Duff presented an overview of her budget and addressed questions raised by City Council. She indicated that Garan, Lucow, Miller, P.C. is under contract for general services with the City through 2020. She reminded everyone the current retainer for 2018-19 is \$145,000 and the hourly rate is \$140.00. In 2019-20 the retainer increases to \$150,000 and the hourly rate will be \$150.00. She then provided proposed fees for 2020-21 that included a retainer of \$155,000 and an hourly rate of \$175.00.

CALL TO THE AUDIENCE:

There were no members of the public wishing to speak.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the special meeting at 6:40 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



**CITY OF OAK PARK, MICHIGAN
SPECIAL COUNCIL MEETING OF THE
37th OAK PARK CITY COUNCIL**

**May 7, 2018
5:30 PM**

MINUTES

The Special Meeting was called to order at 5:33 PM by Mayor McClellan in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544

PRESENT: Mayor McClellan, Council Member Burns, Council Member Rich and Council Member Weiss

ABSENT: Mayor Pro Tem Radner

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, Assistant City Manager Yee, City Attorney Duff, Director of Strategic Planning McLain, Finance Director Crawford, Deputy Finance Director Winters, Deputy Treasurer Lukasik, Human Resources Director Brooks, City Attorney Fournier, City Attorney Gillooly

SPECIAL BUSINESS:

(AGENDA ITEM #3A) Discuss the FY 2018-19, FY 2019-20, FY 2020-21 budgets:

Fee Schedule

City Manager Conclusion

City Manager Tungate provided a summary of the City's budget that will be presented for adoption on May 16, 2018. He also handed out a copy of the 2018-19 proposed fee schedule that will be presented for approval on the same date.

Mr. Tungate continued a discussion from a previous meeting whereby budgeting for the preparation and distribution of the city magazine was considered. He presented two new options that would provide cost savings from the original department request.

**SCM-04-163-18 MOTION TO BUDGET FOR THE PRODUCTION AND DISTRIBUTION
BY MAIL OF FOUR CITY MAGAZINE ISSUES PER YEAR FOR THE
TOTAL AMOUNT OF \$26,993.00 - APPROVED**

Motion by Rich, seconded by Weiss, CARRIED UNANIMOUSLY, to budget for the production and distribution by mail of four city magazine issues per year.

Roll Call Vote:	Yes:	McClellan, Rich, Burns, Weiss
	No:	None
	Absent:	Radner

MOTION ADOPTED

Closed Session

**SCM-05-164-18 MOTION TO CONVENE INTO A CLOSED SESSION TO DISCUSS
PENDING LITIGATION AND COLLECTIVE BARGAINING
STRATEGY - APPROVED**

Motion by Weiss, Seconded by Rich, CARRIED UNANIMOUSLY, to convene into a Closed Session to discuss pending litigation and collective bargaining strategy.

Roll Call Vote:	Yes:	McClellan, Burns, Rich, Weiss
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

The Closed Session began at 5:50 PM. The Special Meeting reconvened at 6:39 PM.

SCM-05-165-18 CLOSED SESSION MINUTES - APPROVED

Motion by Rich, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the minutes of the May 7, 2018 Closed Session.

Voice Vote:	Yes:	McClellan, Burns, Rich, Weiss
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

There were no members of the public wishing to speak.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the special meeting at 6:40 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
37th OAK PARK CITY COUNCIL
May 7, 2018
7:00 PM**

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Council Member Burns, Council Member Rich,
Council Member Weiss

ABSENT: Mayor Pro Tem Radner

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

**CM-05-166-18 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS
AMENDED – APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the agenda with the following change:

- Remove the CLOSED SESSION

Voice Vote:	Yes:	McClellan, Burns, Rich, Weiss
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-05-167-18 (AGENDA ITEM #5A-N) CONSENT AGENDA - APPROVED

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of April 16, 2018 **CM-05-168-18**
- B. Special Council Meeting Minutes of April 16, 2018 and April 25, 2018 **CM-05-169-18**
- C. Retirement Board Meeting Minutes of January 22, 2018 **CM-05-170-18**
- D. Corridor Improvement Authority Board Meeting Minutes of Dec. 21, 2017 and Feb. 15, 2018 **CM-05-171-18**
- E. Court Management Council Meeting Minutes of February 22, 2018 **CM-05-172-18**
- F. Arts and Cultural Diversity Commission Meeting Minutes of March 8, 2018 **CM-05-173-18**
- G. Beautification Advisory Commission Meeting Minutes of February 18, 2018 **CM-05-174-18**

- H. Request to appoint Kevin Yee as the representative and David DeCoster as the alternate representative to the SOCRRRA Board for the fiscal year beginning July 1, 2018
CM-05-175-18
- I. Request to cancel the regularly scheduled Planning Commission meeting of May 14, 2018
CM-05-175A-18
- J. Payment Application No. 2 for the 2017 Sewer & Catch Basin Cleaning & TV Inspection Project M-673 to Taplin Group, LLC of Kalamazoo, MI for the total amount of \$152,882.68 **CM-05-176-18**
- K. Proposed Change Order No. 1 in the amount of (\$147.55) and Payment Application No. 2 in the amount of \$131,248.71 to Insituform Technologies USA, LLC for the 2017-2018 Sewer Lining Project, M-677 **CM-05-177-18**
- L. Agreement with the Road Commission for Oakland County for street sweeping, litter picking, and lawn mowing services on Greenfield Road from Eight to Ten Mile Roads and on Ten Mile Road from Greenfield to Maplefield (**Removed from the Consent Agenda**)
- M. Agreement with the Road Commission for Oakland County for repairs to Greenfield Road and payment of \$47,245 to the RCOC from the Major Street Fund. (**Removed from the Consent Agenda**)
- N. Licenses - New and Renewals as submitted for May 7, 2018 **CM-05-178-18**

MERCHANT'S LICENSES – MAY 7, 2018
(Subject to All Departmental Approvals)

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Pump Bar Shoetique	22115 Coolidge	\$150	Retail
JST Wireless Inc / Metro PCS	22150 Coolidge	\$150	Cellular
Gregs Diesel Service Inc	21200 Greenfield	\$150	Trailer Repair
S & S II Charter & Tours	25900 Greenfield 362	\$375	Transportation
Remedy Invest & Finance	25900 Greenfield 507	\$150	Office
Stitts Productions	25900 Greenfield 511	\$450	Production Company
 <u>RENEWALS</u>	 <u>ADDRESS</u>	 <u>FEE</u>	 <u>BUSINESS TYPE</u>
Personal Uniform Service	10100 Capital	\$150	Uniform Service
Slot Speedway USA Inc	10200 Capital	\$150	Retail
Salon Ultimo	22155 Coolidge	\$225	Salon
Sassy Nails	24750 Coolidge	\$150	Salon
Star Factory Artist Develop.	13650 Eight Mile	\$225	Production Company
Zeune Michigan Storage Ctr	15300 Eight Mile	\$150	Storage
Hazy Institute of Learning	21700 Greenfield 264	\$150	Educational
Armani/Gold Spot Jewelers	21700 Greenfield 354	\$225	Jeweler
A 1 Custom Diamonds	21700 Greenfield 359	\$150	Jeweler
Perfect Eyebrow Threading	21700 Greenfield 455	\$225	Salon
Salon KLS	23300 Greenfield 115	\$225	Salon
Express Payday & Advance Check	24800 Greenfield	\$225	Financial
THD at Home Service	25900 Greenfield 318	\$187.50	Construction
Street Corner Music LTD	26020 Greenfield	\$150	Retail
Paper Goods Warehouse LLC	26048 Greenfield	\$225	Restaurant Supply
Lincoln Tailor	26158 Greenfield	\$225	Alterations
Dollar Castle	26186 Greenfield	\$225	Retail
Ultimate Care Pharmacy	15075 Lincoln 110	\$225	Retail
Classic Expressions	8126 Nine Mile	\$225	Alterations
The Look-A-Salon	8531 Nine Mile	\$225	Salon
Impact Media Construction	8558 Nine Mile	\$187.50	Re
Lisas Little Angels Christian Child	10460 Nine Mile	\$187.50	Childcare
Shontaes 2 Salon	10760 Nine Mile	\$150	Salon

Vibrant Vizionz LLC	12714 Nine Mile	\$225	Clothing Crafts
Uber Technologies	13331 Ten Mile	\$225	Transportation
Stoneridge Construction Co	21840 Wyoming Pl 2	\$225	Construction

Roll Call Vote: Yes: McClellan, Burns, Rich, Weiss
 No: None
 Absent: Radner

MOTION DECLARED ADOPTED

CM-05-179-18 (AGENDA ITEM #5L Removed from the Consent Agenda by Council Member Weiss) AGREEMENT WITH THE ROAD COMMISSION FOR OAKLAND COUNTY FOR STREET SWEEPING, LITTER PICKING, AND LAWN MOWING SERVICES ON GREENFIELD ROAD FROM EIGHT TO TEN MILE ROADS AND ON TEN MILE ROAD FROM GREENFIELD TO MAPLEFIELD - APPROVED

Motion by Rich, seconded by Burns, CARRIED UNANIMOUSLY, to approve an agreement with the Road Commission for Oakland County for street sweeping, litter picking, and lawn mowing services on Greenfield Road from Eight to Ten Mile Roads and on Ten Mile Road from Greenfield to Maplefield.

Roll Call Vote: Yes: McClellan, Burns, Rich, Weiss
 No: None
 Absent: Radner

MOTION DECLARED ADOPTED

CM-05-180-18 (AGENDA ITEM #5M Removed from the Consent Agenda by Council Member Weiss) AGREEMENT WITH THE ROAD COMMISSION FOR OAKLAND COUNTY FOR REPAIRS TO GREENFIELD ROAD AND PAYMENT OF \$47,245.00 TO THE RCOC FROM THE MAJOR STREET FUND - APPROVED

Motion by Burns, seconded by Rich, CARRIED UNANIMOUSLY, to approve an agreement with the Road Commission for Oakland County for repairs to Greenfield Road subject to review by the City Attorney and payment of \$47,245.00 to the RCOC from the Major Street Fund.

Roll Call Vote: Yes: McClellan, Burns, Rich, Weiss
 No: None
 Absent: Radner

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS:

(AGENDA ITEM #7A) Recognition of Ferndale Friends

Mayor McClellan presented a certificate of appreciation to Stephanie Loveless and others from Ferndale Friends for publishing the Oak Park City Guide and Business Directory.

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES:

**CM-05-181-18 (AGENDA ITEM #10A) SPECIAL EVENT REQUEST –
RECREATION DEPARTMENT – OAK PARK SUMMER EVENT
– APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

Name	Event	Fee
Recreation Department	Oak Park Summer Event, Shepherd Park June 16, 2018 6 AM – 8:30 PM	Fees waived

Roll Call Vote: Yes: McClellan, Burns, Rich, Weiss
 No: None
 Absent: Radner

MOTION DECLARED ADOPTED

ACCOUNTING REPORTS: None

BIDS: None

ORDINANCES:

**CM-05-182-18 (AGENDA ITEM #13A) SECOND READING AND ADOPTION OF
AN ORDINANCE TO AMEND ARTICLE II, DEFINITIONS,
ARTICLE XV, MX-1 MIXED USE DISTRICT, ARTICLE IX,
LIGHT INDUSTRIAL DISTRICT, ARTICLE XIX, SPECIAL LAND
USES, APPENDIX A, ZONING, OF THE CODE OF ORDINANCES
OF THE CITY OF OAK PARK, MICHIGAN
– APPROVED**

Motion by Burns, seconded by Weiss, CARRIED, to approve the second reading and adopt the following ordinance to amend Article II, Definitions, Article XV, MX-1 Mixed Use District, Article IX, Light Industrial District, Article XIX Special Land Uses, Appendix A, Zoning, of the Code of Ordinances of the City of Oak Park, Michigan:

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN**

AN ORDINANCE TO AMEND ARTICLE II, DEFINITIONS, ARTICLE XV, MX-1 MIXED USE DISTRICT, ARTICLE IX, LIGHT INDUSTRIAL DISTRICT, ARTICLE XIX SPECIAL LAND USES, APPENDIX A, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN.

THE CITY OF OAK PARK, MICHIGAN ORDAINS:

SECTION 1. Article II, Definitions, Section 202, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to add the following definition to Section 202, and re-alphabetize the remaining listed definitions:

Establishments Serving Alcoholic Liquor for Consumption on the Premises. An establishment that serves alcoholic liquor and is licensed by the Michigan Liquor Control Commission for the sale of on-premises consumption. Such establishment shall be subject to the requirements of section 1930. Alcoholic Liquor, as defined by the Michigan Liquor Control Commission, and includes beer, wine, and mixed spirits.

SECTION 2. Article XV, MX-1 Mixed Use Districts, Section 1502, Special Land Uses, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, and is hereby amended to read as follows:

- A. Brew pubs, breweries, wineries and distilleries serving alcoholic liquor subject to provisions in Section 1930. Outdoor dining as an accessory area and subject to the provisions in Section 1709.

SECTION 3. Article IX, LI Light Industrial Districts, Section 902, Special Land Uses, F, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to read as follows:

- F. Brew pubs, breweries, wineries and distilleries serving alcoholic liquor, located on industrial sites abutting the major thoroughfares of Eight Mile Road, Coolidge Highway and Eleven Mile Road, subject to the provisions in section 1930.

SECTION 4. Article XIX, Special Land Uses, Section 1929, Regulated uses, B, 1, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to read as follows:

- 1. The proposed regulated use is not located within 1,000 feet of any other regulated use, regardless of community boundaries. Establishments with SDD and SDM licenses from the Michigan Liquor Control Commission, greater than 10,000 square feet of gross floor area, and devoting less than ten percent of the gross floor area to sales regulated by the SDD and SDM license, are exempt from the spacing requirement between regulated uses. Brew pubs, breweries, wineries and distilleries serving alcoholic liquor with SDD and SDM licenses from the Michigan Liquor Control Commission, are exempt from the spacing requirement between regulated uses.

SECTION 5. Article XIX, Special Land Uses, Section 1930, Restaurants serving alcoholic liquor, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to read as follows:

Sec. 1930. - Establishments Serving Alcoholic Liquor for Consumption on the Premises.

Establishments Serving Alcoholic Liquor for Consumption on the Premises may be permitted in certain districts specified in this Ordinance, subject to the following:

A. All Establishments Serving Alcoholic Liquor for Consumption on the Premises are subject to the following:

1. The proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises is not located within 500 feet of a place of worship or school building. The distance between the place of worship or school building and the contemplated location shall be measured along the center line of the street or streets of address between two fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the place of worship or school building nearest to the contemplated location and from the part of the contemplated location nearest to the place of worship or school building. Notwithstanding the stated distance requirements, no proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will be permitted to serve alcoholic liquor if the proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises is located on a parcel of land adjacent to a parcel of land with a place of worship or school building. This provision may be waived by the City Council if the affected school(s) or place(s) of worship, through its duly appointed or elected governing body, affirmatively waives, in writing, its right to object to the restaurant and the City Council determines that the proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will not adversely affect the operation of the school or place of worship.
2. The layout of the site of the proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises and its relationship to streets serving access to the site shall be in a manner that vehicular and pedestrian traffic to and from the proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises, and the potential assembly of persons connected therewith, will not be hazardous, endangering, or inconvenient to the surrounding neighborhood and commercial district.
3. The proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will be compatible with adjacent uses of land, considering the proximity of residential dwellings, places of worship, schools, public structures, and other places of public gatherings.
4. The proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will not be contrary to the public interest or injurious to nearby properties.
5. The proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will not have the possible effect of downgrading and blighting the surrounding neighborhood.
6. The proposed Establishment Serving Alcoholic Liquor for Consumption on the Premises will not reasonably be expected to diminish the value of properties in the immediate area.

B. For restaurants Serving Alcoholic Liquor for Consumption on the Premises the following additional requirements:

1. There shall at all times be maintained and provided culinary facilities to cook and prepare food, and tables and seating areas to accommodate dining on the premises by not fewer than 20 patrons at any time.

2. Not more than 50 percent of the gross floor area open to the general public shall be used for purposes other than seating for diners, consisting of tables, chairs, booths, and necessary aisle ways. Public restroom facilities shall not be considered in this determination.
 3. Not less than 50 percent of the gross sales of the restaurant annually are derived from the sale of food and nonalcoholic beverages prepared for consumption on the premises as required by the Michigan Liquor Control Commission.
 4. All truck well, loading dock and loading/truck service areas shall be located and designed to minimize negative impact on adjoining properties.
- C. For brewpubs Serving Alcoholic Liquor for Consumption on the Premises the following additional requirements:
1. There shall at all times be maintained and provided culinary facilities to cook and prepare food, and tables and seating areas to accommodate dining on the premises by not fewer than 20 patrons at any time.
 2. Not less than 25 percent of the gross sales of the restaurant annually are derived from the sale of food and nonalcoholic beverages prepared for consumption on the premises as required by the Michigan Liquor Control Commission.
 3. Except as otherwise provided in this ordinance, all operations of the facility shall be conducted within a completely enclosed building, except for off-street parking or loading.
 4. All truck well, loading dock and loading/truck service areas shall be located and designed to minimize negative impact on adjoining properties.
- D. For breweries, wineries and distilleries Serving Alcoholic Liquor for Consumption on the Premises the following additional requirements:
1. Not more than 40 percent of the gross floor area of the facility shall be used for purposes other than the manufacturing of alcoholic liquor. The area not devoted to manufacturing may be used for the serving of alcohol, food preparation, seating for diners, entertainment, and retail sales. Public restroom facilities shall not be considered in this determination.
 2. Except as otherwise provided in this ordinance, all operations of the facility shall be conducted within a completely enclosed building, except for off-street parking or loading.
 3. All truck well, loading dock and loading/truck service areas shall be located and designed to minimize negative impact on adjoining properties.

SECTION 6. Conflicting Provisions Repealed

All ordinances in conflict with the provisions of this ordinance are repealed only to the extent necessary to give this ordinance full force and effect; provided that all other provisions of the Oak Park Code of Ordinances as heretofore amended shall remain in full force and effect.

SECTION 7. Severability

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park, Michigan shall be affected by this ordinance except as to the above sections, and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park, Michigan.

SECTION 8. Effective Date

This ordinance shall be published as required by the Charter of the City of Oak Park and shall become effective ten (10) days from the date of its passage or upon the expiration of seven (7) days after its publication, whichever is later.

Roll Call Vote:	Yes:	McClellan, Burns, Weiss
	No:	Rich
	Absent:	Radner

MOTION DECLARED ADOPTED

CM-05-183-18 (AGENDA ITEM #13B) SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND ARTICLE III, REGULATION OF THE ON-PREMISES CONSUMPTION, CHAPTER 6, SECTIONS 6-52, 6-53, 6-55, 6-56, 6-57, 6-58, 6-59, 6-63, 6-64, AND 6-65 OF THE GENERAL CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN

Motion by Burns, seconded by Weiss, CARRIED, to approve the second reading and adopt the following ordinance to amend Article III, Regulation of the On-The-Premises Consumption, Chapter 6, Sections 6-52, 6-53, 6-55, 6-56, 6-57, 6-58, 6-59, 6-63, 6-64, and 6-65 of the General Code of Ordinances of the City of Oak Park, Michigan:

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN**

AN ORDINANCE TO AMEND ARTICLE III, REGULATION OF ON-THE-PREMISES CONSUMPTION, CHAPTER 6, SECTIONS 6-52, 6-53, 6-55, 6-56, 6-57, 6-58, 6-59, 6-60, 6-63, 6-64, AND 6-65 OF THE GENERAL CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN

THE CITY OF OAK PARK, MICHIGAN ORDAINS:

SECTION 1. Article III, Chapter 6, of the Code of Ordinances is amended as follows:

ARTICLE III. - REGULATION OF ESTABLISHMENTS SERVING ALCOHOLIC LIQUOR FOR CONSUMPTION ON-THE-PREMISES

Sec. 6-52. - Statement of purpose.

The purpose of this article is to allow the city to establish and administer a policy for the issuance and transfer of class C liquor licenses ("class C licenses"), including those issued to Breweries, Microbreweries, Wineries, Distilleries and Brewpubs, and any related permits, to provide for the enforcement of liquor laws, regulations and ordinances, and to manage the number of alcoholic liquor licenses in the City of Oak Park.

(Ord. No. O-15-615, § 1, 7-6-15)

Sec. 6-53. - Definitions.

The following definitions shall apply in this article:

Applicant means the individual(s); or for partnerships, all partners; for limited liability companies, all managers and members; and for corporations, all directors, officers and stockholders if the stock is not publicly traded, seeking to be licensees hereunder.

Alcoholic Liquor means any spirituous, vinous, malt, or fermented liquor, powder, liquids, and compounds, whether or not medicated, proprietary, patented, and by whatever name called, containing 1/2 of 1% or more of alcohol by volume that are fit for use for food purposes or beverage purposes as defined and classified by the Michigan Liquor Control Commission.

Brewery means a brewery that produces barrels of ale or beer for on-site consumption and wholesale distribution, as allowed by the Michigan Liquor Control Commission.

Brewpub means an establishment that not less than 25% of the gross sales of the restaurant during the one-year licensure period are derived from the sale of food and nonalcoholic beverages prepared for consumption on the premises and the Brewpub license is issued in conjunction with a Class C, Tavern, B-Hotel, or A-Hotel license that authorizes the licensee to brew up to 18,000 barrels of beer per calendar year for sale on the premises.

Distillery means an establishment that manufactures spirits, not to exceed 60,000 gallons annually of all brands combined for on-site consumption, for off-premises consumption, and may sell spirits to the Michigan Liquor Control Commission who resells spirit products through the spirit distribution system.

Licensee means and includes all persons, including their agents, servants and employees, holding a license to sell alcoholic liquor in the city for consumption on the premises issued by the Michigan Liquor Control Commission.

Licensed premises means the Oak Park location at which a licensee is authorized to sell alcoholic liquor for consumption on the premises.

License means a license to sell alcoholic liquor for consumption on the premises issued by the Michigan Liquor Control Commission.

Microbrewery means a brewery that produces less than thirty thousand (30,000) barrels of ale or beer per year, and less than ten thousand (10,000) barrels of alcoholic liquors, other than ale or beer, per year, for on-site consumption and wholesale distribution, as allowed by the Michigan Liquor Control Commission.

Related permit means any permit issued by the Michigan Liquor Control Commission to a licensee for entertainment or other activity at the licensed premises which legally requires such a permit.

Person means any person, firm, partnership, association or corporation.

Wine Maker/Small Wine Maker means an establishment that may sell wine they manufacture directly to consumers for on-premises consumption (by the glass) or off-premises consumption (take out sales) from the winery premises. They may also sell wine they manufacture to consumers for on-premises consumption (by the glass) at the winery in conjunction with a restaurant at the winery premises.

(Ord. No. O-15-615, § 1, 7-6-15)

Sec. 6-55. - Alcoholic Liquor License requirements.

The city council shall not approve any application for a new, a renewal, or transfer into the city of a license to sell alcoholic liquor for consumption on the premises unless the use of the license is in connection with and incidental to a restaurant operation meeting the following requirements and performance standards:

(a) For restaurants Serving Alcoholic Liquor for Consumption on the Premises the following additional requirements shall apply:

(1) There shall at all times be maintained and provided culinary facilities to cook and prepare food, and tables and seating areas to accommodate dining on the premises by not fewer than 20 patrons at any time.

(2) Not more than 50 percent of the gross revenues of the establishment will be or is derived from the sale of alcoholic liquor. Sales of food or alcoholic liquor to hotel or motel guests for consumption within their private rooms shall not be considered in determining the percentage ratio of sales to alcoholic beverages.

(3) Restaurants are required to operate consistent with the hours established by the liquor control commission for such establishments.

(b) For brewpubs Serving Alcoholic Liquor for Consumption on the Premises the following additional requirements:

(1) There shall at all times be maintained and provided culinary facilities to cook and prepare food, and tables and seating areas to accommodate dining on the premises by not fewer than 20 patrons at any time.

(2) Not less than 25 percent of the gross sales of the brewpub annually are derived from the sale of food and nonalcoholic beverages prepared for consumption on the premises as required by the Michigan Liquor Control Commission.

(3) Except as otherwise provided in this ordinance, all operations of the facility shall be conducted within a completely enclosed building, except for off-street parking or loading.

(4) All truck well, loading dock and loading/truck service areas shall be located and designed to minimize negative impact on adjoining properties.

(5) May offer a maximum of two 1 ounce free samples for consumers from the Brewpub premises. A consumer shall not be provided more than 2 samples within a 24-hour period per licensed premises.

(c) For breweries, microbreweries, wineries and distilleries Serving Alcoholic Liquor for Consumption on-the-Premises the following additional requirements:

(1) Not more than 40 percent of the gross floor area of the facility shall be used for purposes other than the manufacturing of alcoholic liquor. The area not devoted to manufacturing may be

used for the serving of alcohol, food preparation, seating for diners, entertainment, and retail sales. Public restroom facilities shall not be considered in this determination.

- (2) Except as otherwise provided in this ordinance, all operations of the facility shall be conducted within a completely enclosed building, except for off-street parking or loading.
- (3) All truck well, loading dock and loading/truck service areas shall be located and designed to minimize negative impact on adjoining properties.
- (4) May offer a maximum of two, 1 ounce free samples for consumption on the licensed premises. A consumer shall not be provided more than two free samples within a 24-hour period per licensed premises.

(Ord. No. O-15-615, § 1, 7-6-15; Ord. No. O-16-623, § 3, 1-19-16)

Sec. 6-56. - Application for license.

(a) Each applicant for a new license and/or a new related permit, the transfer into the city of a license, or the transfer of ownership of an existing license shall submit to the city clerk an application, on a form provided by the city, containing:

- (1) The name and address of the applicant, with age for an individual, as well as for each partnership, the persons entitled to share in the profits thereof; and also for a corporation, the purpose for which organized, the names and addresses of the officers and directors; and if a majority interest of the stock of such corporation is owned by one person or nominee, the name and address of such person.
- (2) The citizenship of the applicant; place of birth; and, if a naturalized citizen, the time and place of naturalization.
- (3) The nature or purpose of the applicant's business, and, in the case of a corporation, the object for which it was formed; applicant shall submit copies of business entity's organizational documents.
- (4) The length of time the applicant has been engaged in the business of that character, or, in the case of a corporation, the date when its charter was issued.
- (5) The location and description of the premises or place of business which is to be operated under such license; applicant shall submit copy of lease, deed, or other proof of applicant's right to use the property.
- (6) A form statement whether applicant has operated or made application for a similar or another license on any premises other than described in this application, and the disposition of such license or application.
- (7) A form statement as to whether the applicant has ever been convicted of or found responsible for a violation of any federal or state law or administrative rules of the Michigan Liquor Control Commission concerning the manufacture, possession or sale of alcoholic liquor, or similar violation of another state or country or convicted of any felony or misdemeanor, and/or is otherwise disqualified to receive a license by reason of any matter or thing contained in this article or the laws of the State of Michigan.

- (8) A form statement that the applicant will not violate any of the laws of the State of Michigan or of the United States or any ordinances of the City of Oak Park or the administrative rules of any regulatory agency in the conduct of its business.
- (9) An accurate record and history of any liquor license complaint violations by the applicant, owners or stockholders of applicant, by a corporation or entity the applicant has worked for or had a substantial interest in, or by a parent or subsidiary corporation of the applicant for the immediate preceding five years.
- (10) The application shall be accompanied by building and site plans showing the entire structure and premises, and in particular the specific areas where the license is to be utilized. The plans shall demonstrate adequate off-street parking, lighting, refuse disposal facilities, and where appropriate, adequate plans for sound barriers and noise control.
- (11) A sample menu for the proposed licensed establishment, together with a breakdown of the anticipated revenues from food and nonalcoholic beverages, alcoholic beverages and other revenues.
- (12) Other information requested on the form provided by the clerk.

(Ord. No. O-15-615, § 1, 7-6-15)

Sec. 6-57. - Plan of operation required. **(Deleted in its entirety)**

Sec. 6-58. - Review procedures.

(a) *City clerk processing.* Upon receipt of an application and fee, as provided herein, the clerk shall distribute the application to appropriate departments within the city for certifications necessary for city council approval, as follows:

- (1) Certification by the city clerk that the proposed licensee has a current valid license for operation of a restaurant at the proposed licensed premises or meets applicable requirements for the issuance of such a license.
- (2) Certification by the director of technical and planning services that the buildings or structures to which the license will apply meet all applicable building and property maintenance codes or that acceptable building plans for work which will satisfy all such codes have been submitted.
- (3) Certification by the City Planner that the proposed licensed premises is appropriately zoned for the use and that any required zoning approvals, including site plan approval, have been applied for or obtained.
- (4) Certification by the director of public safety based upon a finding that the proposed licensee or licensees are of good moral character.
- (5) Certification by the director of public safety that the proposed licensed premises are in compliance with all applicable fire safety regulations.

(b) *Public hearing.*

- (1) When a completed application and fee, including public hearing and notice have been received, the city council shall schedule a public hearing to consider the request for a new license and related permit, the transfer of ownership of an existing license, or the transfer of a license into the city.

- (2) Notice of the public hearing shall be provided to all property owners within 300 feet of the proposed establishment, according to the tax records of the city.
 - (3) The applicant or an authorized representative shall appear at the city council hearing and make a written and/or oral presentation concerning the request.
- (c) Review factors. In reviewing a request for a new license or related permit, a transfer of ownership of an existing license, or a transfer of a license into the city, the city council may consider and/or weigh the following factors:
- (1) Total number of similar licenses in the city.
 - (2) Input from residents and surrounding business owners.
 - (3) Impact of the establishment on surrounding businesses and neighborhoods.
 - (4) Whether a proposed licensed premises is part of a multi-use project with substantial new retail, office, or residential components, and the size of the proposed licensed premises relative to the overall project or development.
 - (5) Crowd control.
 - (6) Parking availability.
 - (7) Preservation or restoration of historic buildings.
 - (8) Location in an underdeveloped area.
 - (9) Concentration of establishments and impact on policing requirements.
 - (10) Policing requirements.
 - (11) Business history.
 - (12) Business experience.
 - (13) Liquor control commission violation history.
 - (14) Percent of floor area devoted to dining versus bar area.
 - (15) Size of bar area.
 - (16) Overall benefit of the plan to the City of Oak Park.
 - (17) Nonpayment of taxes or other payment due to the city.
 - (18) Any other factor(s) that may affect the health, safety and welfare or the best interests of the community.
- (d) *Restrictions on licenses.* No license shall be approved for:
- (1) An applicant or licensee whose license has been revoked for cause.
 - (2) An applicant, who at the time of application or at renewal of any license issued hereunder, would not qualify or be eligible therefor.
 - (3) A co-partnership, unless all of the members of such co-partnership shall qualify to obtain a license.

- (4) A corporation if any officer, manager or director thereof, or a stock owner or stockholders owning in the aggregate more than five percent of the stock of such corporation, would not be eligible to receive a license hereunder for any reason.
 - (5) An applicant or licensee whose place of business is or will be conducted by a manager or agent, unless such manager or agent possesses qualifications similar to those required of the applicant or licensee.
 - (6) An applicant or licensee who has been convicted or found responsible for a violation of any federal or state law or administrative rules of the Michigan Liquor Control Commission concerning the manufacture, possession or sale of alcoholic liquor, or similar violation of another state or country.
 - (7) An applicant or licensee who does not own the premises for which a license is sought or have a lease therefor for the full period for which the license is issued.
 - (8) Any law enforcement official or any member of the council, or to any such official having interest in any way, either directly or indirectly, in manufacture, sale or distribution of alcoholic liquor.
 - (9) An applicant or licensee that has not submitted a site plan free from violations of the applicable building, electrical, mechanical, plumbing, or fire prevention codes, applicable zoning regulations, or applicable public health regulations;
 - (10) An applicant or licensee that where the city council has determined that the premises do not, or will not reasonably soon after commencement of operations, have adequate off-street parking, lighting, refuse disposal facilities, noise or nuisance control, or such new construction or remodeling as proposed would not be completed;
 - (11) An applicant or licensee that where the city council has determined that the location proposed for a licensed liquor establishment will have an adverse effect on the community, with consideration given to traffic safety conditions, accessibility to major streets or highways, distance from public or private schools, impact on adjacent residential districts, zoning classifications and the availability of parking.
 - (12) An applicant or licensee unless a valid special land use approval is lawfully maintained for the premises.
 - (13) An applicant or licensee unless a valid contract has been entered into with the city.
 - (14) An applicant determined to have been untruthful in the application submitted to the city or to have submitted an application or other documentation with material omissions of fact.
- (e) *Approval.* After a review by staff and recommendation, and a public hearing, if the city council is satisfied that the establishment or operation will provide a benefit to the City of Oak Park and constitute an asset to the community, it will adopt a resolution granting approval, subject to the satisfaction of any conditions stated in the resolution. Approval of a license shall be conditioned on any necessary remodeling or new construction for the use of the license be completed within six months of the action of the city council or the Michigan Liquor Control Commission approving such license, whichever last occurs. Any unusual delay in the completion of such remodeling or construction may subject the license to revocation.
- (Ord. No. O-15-615, § 1, 7-6-15; Ord. No. O-16-623, § 4, 1-19-16)

Sec. 6-59. - Entertainment permits.

- (a) Requests for permits for dance, entertainment, or dance and entertainment shall be reviewed and approved in the discretion of the city council after an evaluation of the factors listed in subsection 6-58(c). The city will not consider requests for nude or topless entertainment permits.
- (b) Transfer of ownership. Requests for transfer of ownership of existing licensed establishments shall be reviewed and approved or disapproved by the city council following submission of an application pursuant to Sec. 6-56. If the continuation of an existing operation is contemplated, the applicant must present a plan with the application for license that indicates that it will continue the existing operation as established. If there are proposed changes in the existing operations, then the request for transfer of ownership shall be subject to evaluation of the factors outlined in subsection 6-58(c).
- (c) Any change in existing operations from a full service sit down restaurant that serves alcohol to an establishment that features primarily alcohol would be subject to a new review as outlined in subsection 6-58(c).

(Ord. No. O-15-615, § 1, 7-6-15)

Sec. 6-60. - Entertainment permit requests.

- (a) The city will review each entertainment permit request to determine whether to approve the permit after evaluation of the factors listed in subsection 6-58(c) and, if necessary, make a recommendation to the Michigan Liquor Control Commission regarding issuance of said permit, based upon a licensed establishment operation in a manner consistent with the provisions of this article and all other applicable laws, and regulations of the City of Oak Park and the State of Michigan.
- (b) The city manager shall initiate an investigation and review of each request for an entertainment permit. The investigation and review may include, but not be limited to, the procedures listed in section 6-61.

(Ord. No. O-15-615, § 1, 7-6-15)

Sec. 6-63. - Criteria for nonrenewal or revocation.

The city council may recommend nonrenewal or revocation of a license or related permit to the liquor control commission upon a determination based upon a preponderance of the evidence presented at the hearing that any of the following exists:

- (a) Failure to comply with all standards, plans or agreements, entered into in consideration for the issuance, transfer or continuance of the license or permit, or failure to comply with all agreements or consent judgments entered into subsequent to the issuance of the license or permit.
- (b) Failure to comply with an approved plan of operation and other plans, specifications, or representations made or submitted to the city by the licensee.
- (c) Violations of the state liquor laws or regulations of the liquor control commission.
- (d) Violations of state laws or local ordinances including, but not limited to those laws or ordinances concerning the public health, safety or public welfare.
- (e) Failure to meet the requirements of section 6-55 of this article.

(f) Maintenance of a nuisance upon or in connection with the licensed premises including, but not limited to, any of the following:

(i) Failure to correct, within a reasonable amount of time, violations of building, electrical, mechanical, plumbing, zoning, health, fire or other applicable regulatory codes, to include the history thereof.

(ii) A pattern of patron conduct in the neighborhood of the licensed premises, which is a violation of the law and/or disturbs the peace, order and tranquility of the neighborhood, including types of police, fire or medical services related to this operation.

(iii) Failure to maintain the grounds and exterior of the licensed premises, including litter, debris or refuse blowing or being deposited upon adjoining properties.

(iv) Entertainment on the premises or activity in connection with the licensed premises which by its nature causes, creates or contributes to disorder, disobedience to rules, ordinance or laws, or contributes to the disruption of normal activity of those in the neighborhood of the licensed premises.

(g) Licensee's hindrance or obstruction of inspection of the licensed premises by the city's agents or employees in connection with the enforcement of this article.

(h) Failure to pay taxes or make other payments due to the city in a timely manner.

(Ord. No. O-15-615, § 1, 7-6-15)

Sec. 6-64. – Employees to be 21. **(Deleted in its entirety)**

Sec. 6-65. – Sales restricted.

No licensee under this article, by himself, or another, shall sell, furnish, give or deliver any alcoholic beverage to any person:

(a) Who is so intoxicated as not to be in control of all his faculties;

(b) On any day during the hours not permitted by state law or the state liquor control commission.

(Ord. No. O-15-615, § 1, 7-6-15)

SECTION 2. Conflicting Provisions Repealed

All ordinances in conflict with the provisions of this ordinance are repealed only to the extent necessary to give this ordinance full force and effect; provided that all other provisions of the Oak Park Code of Ordinances as heretofore amended shall remain in full force and effect.

SECTION 3. Severability

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park, Michigan shall be affected by this ordinance except as to the above sections, and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such

invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park, Michigan.

SECTION 4. Effective Date

This ordinance shall be published as required by the Charter of the City of Oak Park and shall become effective ten (10) days from the date of its passage or upon the expiration of seven (7) days after its publication, whichever is later.

Roll Call Vote: Yes: McClellan, Burns, Weiss
 No: Rich
 Absent: Radner

MOTION DECLARED ADOPTED

CITY ATTORNEY: No Report

CITY MANAGER:

Administration

**CM-05-184-18 (AGENDA ITEM #15A) REQUEST TO SCHEDULE A PUBLIC
HEARING ON THE FY 2018-2019 ANNUAL BUDGET FOR
WEDNESDAY, MAY 16, 2018 AT 7:00 PM - APPROVED**

Motion by Rich, seconded by Burns, CARRIED UNANIMOUSLY, to schedule a Public Hearing on the FY 2018-2019 Annual Budget for Wednesday, May 16, 2018 at 7:00 PM.

Roll Call Vote: Yes: McClellan, Burns, Rich, Weiss
 No: None
 Absent: Radner

MOTION DECLARED ADOPTED

**CM-05-185-18 (AGENDA ITEM #15B) RESOLUTION APPROVING LANGUAGE
FOR BALLOT PROPOSAL 18-01 RENEWAL OF PARTIAL
HEADLEE OVERRIDE MILLAGE FOR PUBLIC SAFETY
PURPOSES FOR THE AUGUST 7, 2018 PRIMARY ELECTION
- APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to adopt the following resolution approving language for Ballot Proposal 18-01 Renewal of Partial Headlee Override Millage for Public Safety Purposes for the August 7, 2018 Primary Election:

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION APPROVING LANGUAGE FOR BALLOT PROPOSAL 18-01 RENEWAL OF
PARTIAL HEADLEE OVERRIDE MILLAGE FOR PUBLIC SAFETY PURPOSES FOR THE AUGUST
7, 2018 PRIMARY ELECTION**

BE IT RESOLVED, by the City Council of the City of Oak Park, Michigan that:

1. At the August 7, 2018 Primary Election, in addition to any other matters which may appear on the ballot, the following proposal shall be submitted to the electors of the City of Oak Park:

OAK PARK CITY
PRIMARY ELECTION – AUGUST 7, 2018

BALLOT PROPOSAL NO. 18-01

RENEWAL OF PARTIAL HEADLEE OVERRIDE MILLAGE FOR PUBLIC SAFETY PURPOSES

This ballot proposition, if approved, will authorize the levy of a renewal of 0.9850 mill of the City of Oak Park Charter-authorized millage, which has been reduced by operation of Section 31 of Article IX of the State Constitution of 1963, the so-called Headlee amendment, by restoring 0.9850 mill for a period of ten (10) years, from 2018 through 2027, inclusive. Revenues from this millage renewal will be available only for the purposes of funding personnel, equipment and operations of the department of public safety, including but not limited to paying the costs of employing public safety officers and purchasing police vehicles and police and fire equipment.

Shall the City of Oak Park, Oakland County, Michigan, be authorized to renew its tax levy by 0.9850 mill on each dollar (\$1.00 per \$1,000) of the taxable value of all property in the City, for a period of ten (10) years, from 2018 through 2027, inclusive, thereby increasing the Charter-authorized millage in excess of the limit to which it has been reduced by Section 31 of Article IX of the State Constitution of 1963, all of which tax revenues will be disbursed to the City of Oak Park and used for the purposes of funding personnel, equipment and operations of the Department of Public Safety, including but not limited to paying the costs of employing public safety officers and purchasing police vehicles and police and fire equipment, and paying any and all other costs associated with or related to such purposes? The 0.9850 mill renewal will raise the sum of approximately \$472,500 in 2018. A portion of the revenue collected may be subject to capture by the City of Oak Park Brownfield Redevelopment Authority and Corridor Improvement Authority.

2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.
3. This Resolution shall become effective immediately upon its passage and adoption.

Roll Call Vote:	Yes:	McClellan, Burns, Rich, Weiss
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

CM-05-186-18

(AGENDA ITEM #15C) RESOLUTION APPROVING LANGUAGE FOR BALLOT PROPOSAL 18-02 RENEWAL OF A MILLAGE TO FUND THE PUBLIC SAFETY RETIREMENT SYSTEM PURSUANT TO ACT 345 OF THE PUBLIC ACTS OF MICHIGAN, 1937 FOR THE AUGUST 7, 2018 PRIMARY ELECTION - APPROVED

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to adopt the following resolution approving language for Ballot Proposal 18-02 Renewal of a Millage to

Fund the Public Safety Retirement System Pursuant to Act 345 of the Public Acts of Michigan, 1937 for the August 7, 2018 Primary Election:

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

RESOLUTION APPROVING LANGUAGE FOR BALLOT PROPOSAL 18-02 RENEWAL OF A
MILLAGE TO FUND THE PUBLIC SAFETY RETIREMENT SYSTEM PURSUANT TO ACT 345 OF
1937 FOR THE
AUGUST 7, 2018 PRIMARY ELECTION

BE IT RESOLVED, by the City Council of the City of Oak Park, Michigan that:

1. At the August 7, 2018 Primary Election, in addition to any other matters which may appear on the ballot, the following proposal shall be submitted to the electors of the City of Oak Park:

OAK PARK CITY
PRIMARY ELECTION – AUGUST 7, 2018

BALLOT PROPOSAL NO. 18-02
PROPOSAL TO RENEW THE MILLAGE LEVY TO FUND THE PUBLIC SAFETY RETIREMENT
SYSTEM

This proposal, if approved, will allow the City of Oak Park to renew the millage levy not to exceed seven (7) mills per year for a period of seven (7) years to fund the retirement system for public safety officers pursuant to Act 345 of 1937.

Shall the City of Oak Park, Oakland County, Michigan, be authorized to renew the millage levy not to exceed seven (7) mills in any year on each dollar (\$7.00 per \$1,000) of the taxable value of all property in the City, to fund the retirement system for public safety officers pursuant to Act 345 of 1937, for a period of seven (7) years, from 2020 through 2026, inclusive? It is expected that approximately seven (7) mills will be levied in 2020 and will raise the sum of approximately (\$3,500,000.00) Dollars. A portion of the revenue collected may be subject to capture by the City of Oak Park Brownfield Redevelopment Authority and Corridor Improvement Authority.

2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.
3. This Resolution shall become effective immediately upon its passage and adoption.

Roll Call Vote:	Yes:	McClellan, Burns, Rich, Weiss
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

City Clerk

CM-05-187-18

(AGENDA ITEM #15D) RESOLUTION AUTHORIZING THE
TEMPORARY MOVE OF ONE POLLING LOCATION FOR THE
AUGUST 7, 2018 PRIMARY ELECTION - APPROVED

Motion by Weiss, seconded by Burns, CARRIED UNANIMOUSLY, to adopt the following resolution authorizing the temporary move of one polling location for the August 7, 2018 Primary Election:

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING THE TEMPORARY MOVE OF ONE POLLING LOCATION FOR THE
AUGUST 7, 2018 PRIMARY ELECTION**

WHEREAS, Avery Elementary School, in the Berkley School District, is the polling location for Precinct 1 for the City of Oak Park; and

WHEREAS, Avery Elementary School is under construction and will be unavailable for use as a polling location on August 7, 2018; and

WHEREAS, the Berkley School District has Norup International School available to accommodate Precinct 1 for the August 7, 2018 Primary Election.

NOW THEREFORE BE IT RESOLVED, that the City of Oak Park City Council hereby agrees to temporarily move Precinct 1 for the August 7, 2018 Primary Election to Norup International School, 14450 Manhattan, Oak Park, MI; and

BE IT FURTHER RESOLVED, that the City Clerk of the City of Oak Park is directed to notify the voters in Precinct 1 that the Precinct is moved to Norup International School for the August 7, 2018 Primary Election.

Voice Vote:	Yes:	McClellan, Burns, Rich, Weiss
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

Recreation

(AGENDA ITEM #15E) Request to select a name for the Oak Park summer recreation event.

**CM-05-188-18 MOTION TO NAME THE OAK PARK SUMMER RECREATION
EVENT "OAK PARK SUMMER BLAST" - APPROVED**

Motion by Weiss, seconded by Rich, CARRIED UNANIMOUSLY, to name the Oak Park summer recreation event "Oak Park Summer Blast".

Voice Vote:	Yes:	McClellan, Burns, Rich, Weiss
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

CM-05-189-18

**(AGENDA ITEM #15F) RESOLUTION AUTHORIZING THE
APPLICATION FOR A SPECIAL LICENSE FOR THE CITY OF
OAK PARK SUMMER EVENT TO BE HELD JUNE 16, 2018
- APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to adopt a resolution authorizing the application for a Special License for beer & wine service for the City of Oak Park summer event to be held June 16, 2018.

Voice Vote:	Yes:	McClellan, Burns, Rich, Weiss
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

Community and Economic Development

(AGENDA ITEM #15G) Update on Tax Foreclosed Properties

FPJ Investments, LLC, previously known as Global Realty, provided an update on the foreclosed properties they purchased last year.

CM-05-190-18

**(AGENDA ITEM #15H) RESOLUTION IN SUPPORT OF THE 8
MILE BOULEVARD UNIFYING FRAMEWORK - APPROVED**

Motion by Burns, seconded by Weiss, CARRIED UNANIMOUSLY, to adopt the following resolution in support of the 8 Mile Boulevard Unifying Framework:

**CITY OF OAK PARK
COUNTY OF OAKLAND
STATE OF MICHIGAN**

**RESOLUTION OF THE CITY OF OAK PARK CITY COUNCIL IN SUPPORT OF THE 8 MILE
BOULEVARD ASSOCIATION UNIFYING FRAMEWORK PLAN, ESTABLISHED FEBRUARY 2018.**

WHEREAS, the 8 Mile Boulevard Association is a historic transportation, business, and residential thoroughfare that serves to connect the Metro Detroit region. Within a 27-mile focus area between I-275 on the west and I-94 on the east, 13 municipalities and three counties saw a common interest in preserving the vitality of 8 Mile Road and in 1993 came together along with other stakeholders to found the 8 Mile Boulevard Association (8MBA); and

WHEREAS, a regional collaboration was launched with a cornerstone plan "A Vision for 8 Mile Boulevard: Joining Together to Make a Difference". The plan was the result of input from all of its founding members based on the opportunities they identified along 8 Mile to build upon its existing assets and deepen their connectivity; and

WHEREAS, 8MBA and its member communities adopted Eight Mile Boulevard Design Guidelines to encourage consistency and a higher standard of aesthetics for development along the Boulevard. It provides guidance for planning commissions, zoning boards, community groups, developers or anyone looking to develop or improve property along 8 Mile; and

WHEREAS, 8MBA has worked to build countless partnerships to further our mission. The 8 Mile Boulevard Unifying Framework (8MBUF) is among the latest examples of the continuing efforts to bring members and partners to the table; and

WHEREAS, The Plan includes extensive input of the 8MBA Planning Advisory Committee, (PAC) comprised of representatives of 8MBA's Member Communities, board members and other stakeholders; and

WHEREAS, The unifying framework and design guidelines help define 8MBA's role in these plans and visions and sets the stage for 8MBA to take their work to the next level; specifically, the purpose of the 8MBUF is to help 8MBA prioritize resources and activities; align multi-party efforts to combine resources and broker partnerships; and promote transformative levels of investments; and

NOW, THEREFORE, THE OAK PARK CITY COUNCIL, acknowledges that the City of Oak Park is a member community of the 8 Mile Boulevard Association. The Oak Park City Council hereby offers their support to the 8 Mile Boulevard Unifying Framework Plan, dated February 2018, for the on-going work and efforts at establishing unifying geographical zones along Eight Mile Road. The Oak Park City Council supports the efforts establishing how 8MBA works with its member communities and that the member communities recognize their connectivity and work to align their resources to work together.

Voice Vote:	Yes:	McClellan, Burns, Rich, Weiss
	No:	None
	Absent:	Radner

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

Joyce Bannon, 10611 Troy, expressed concerns about having beer in the park for the Summer Blast.

CALL TO THE COUNCIL:

Mayor McClellan offered condolences to the family of Donald Cohen who recently passed away.

Council Member Burns thanked everyone for coming and to be mindful of the changing weather.

Council Member Weiss reviewed upcoming City events.

Council Member Rich wished everyone a good night.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:45 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor

**CITY OF OAK PARK, MICHIGAN
DEPARTMENT OF PARK AND RECREATION COMMISSION MEETING
FEBRUARY 21, 2018**

I. Meeting called to order at 7:02 pm by Alexander Simpson, Chairperson

II. Introduction(s)

New member, Patrick North, introduced himself followed by members present – Alexander Simpson, Mickey Alderman, Juanita Bell, Dwight Thomas, and Beverly Wiggins.

Staff Member Present: Laurie Stasiak

Councilmember: Regina Weiss

Members Absent: Jim Weiskopf, Barb Weiskopf and Diane Spiller

III. Minutes from January 17, 2018 and February 19, 2018 special meeting were approved.

IV. Council Comments: Regina Weiss

Welcomed Patrick North to the Parks and Recreation Board of Commission

Reminder of "The State of the City Address" on Wednesday, March 14th at 7 pm – Oak Park City Hall
Praised the commissioners for playing a role in the OPR Master Plan – 2018-2022 and for attendance at the City Council Meeting on February 19th

Commented on TCC upcoming fundraiser, Sunday, Feb. 25th – "Laughter is My Drug" and encouraged participation

V. Recreation Updates – Laurie Stasiak

Thanked the commissioners for their support – 100% attendance at Council Meeting.

Master Plan: Needs to be tweaked and due to DNR on March 1st. Online document will be available for viewing.

Free Concerts in the Park: Beginning June and will run 6 weeks with a possibility of 7 weeks (Kimmie Horn will close out the concerts.)

- **St. Patrick's Day Social (Adaptive Program) in partnership with Oakland County Parks, March 16th from 6 – 8 pm at OPCC – Adults 18 and over – Pizza, music and dancing - \$10.00 participant/\$5.00 caregiver**
- **Free Tri Community County Health Fair – Sunday, April 22, 1-4 pm OPCC – sponsored by OP, Berkley, HW with different types of vendors that are kid friendly**
- **Free World Dance Day: Sponsored by Arts, Cultural, and Diversity Commission – Sunday, April 29th
6:30 – 9:30 pm OPCC**
- **Free Rhythm and Rhymes Jazz Fest: Saturday, July 21st, 1-9 pm – Southfield Civic Center – partnered with OP, Southfield, Lathrup Village**
- **Daddy Daughter Dance: 75 couples participated – sold out event – Thanks to Mickey, Bev., Diana, and Alex for volunteering.**
- **Winterfest: Record crowd, more people than ever before, ran out of refreshments, families from near and far came out. Thanks to all who volunteered.**
- **Special Events/Senior Programs: Thanks to Maralee Redmond for doing an awesome job. About 150 people came out to the "Harriet Tubman" performance. Performer came back the next day and did a presentation for the hs students at OP. Events and programs are ongoing.**

- **Sports:** Dan Parker is doing an outstanding job with his sports teams. Basketball teams are doing great with another month left in the season. Soccer registration begin March 8th. Baseball registration begins April 5th. Karate classes have 36 registrants.

Commission Members Update:

- Two commissioners were dropped due to attendance.
- It was motioned by Beverly Wiggins and seconded by Dwight Thomas that we will elect officers in January for another year.

Announcement:

February 27th is IHOP National Pancake Day – Sponsored by Kiwanis No. 1 Club of Detroit

Meeting: 1st Tuesday of the month at the DAC

For more information contact Beverly Wiggins – bwiggie@comcast.net

It was motioned by Beverly Wiggins and seconded by Dwight Thomas to adjourn the meeting at 7:57 pm.

Prepared by:

Juanita Bell, Secretary

**CITY OF OAK PARK, MICHIGAN
DEPARTMENT OF PARKS AND RECREATION COMMISSION MEETING MINUTES
March 21, 2018**

The meeting was called to order at 7:05 pm by Alexander Simpson, Chairperson.

Members Present: Alexander Simpson, Juanita Bell, Dwight Thomas, Beverly Wiggins, Patrick North

Members Absent: Barb Weiskopf, Jim Weiskopf, Mickey Alderman, Diane Spiller

Staff Member: Maralee Rosemond

Councilmember: Regina Weiss

Approval of Minutes of Parks and Recreation Commission Meeting for February 21, 2018 were approved.

Motioned by: Dwight Thomas

Seconded by: Alexander Simpson

Council Comments: Regina Weiss

Attended Michigan Municipal Trade in Lansing and informed the group that she met a gentleman who attended the "Boo Bash" and gave high praises to the Parks and Rec. Dept.

Free Tri-County Health Fair – 4/22/2018 – 1-4 pm at OPCC – This event is sponsored by Beaumont Hospital. A few volunteers are needed.

World Dance Day – 4/29/2018 – 6:30 – 9:30 pm at OPCC – Have received several sponsors and would like more. Attendance is encouraged.

Inside Out Art from DIA – 12 pieces of art will be on display throughout the city. April 10th – Mid July

Recreation Updates: Maralee Rosemond

Report from Dan Parker: Youth bb wrapped up/Soccer is complete with more participants than in the past/Baseball soon to begin. Maralee stated that Dan is doing an outstanding job coordinating the teams.

Special Event: Dance for Special Needs

Great time was had by all. 2 hr. event that included 135 participants and refreshments.

Spring Fest – May 6th from 1-4 pm – This is an outdoor event and food will not be available.

This event is looking for sponsors.

Summer Fest – June 16th from 11 – 9 pm – 60 different barbecue entries – About 6 vendors

Asking for approval from council to sell liquor. Need more sponsors

Music is provided by "Persuasion" – Volunteers are needed.

4th of July Festivities: Music/Concert/Food Vendors/Mayor's 5K Run/Parade Participants

Sponsorship Packets are available - \$500/\$250/\$100

Grand Marshals for consideration: Business: Joyful Tots Development and Learning Center, Dr. T.

Jefferson – Community Member: Doug Craig, Founder of Fathers Being Involved (FBI)

Need additional recommendations by the April meeting.

R & R Jazz Fest – July 21st from 1-9 pm at SCC partnered with OP/Southfield/Lathrup Village

Summer Concert Lineup: 7 concerts are scheduled. Kimmie Horne will close out the concerts.

United Health Care and Dr. Fordsom are the summer concert sponsors.

Summer Camp: June 18th – August 10th (8 wks.)

5 key previous workers are returning. Salary ranges from \$9.50 - \$14.00 depending on position.

Senior Programs: Lunch Bunch is always a sellout/Theatre Productions are doing very well. Most are sellouts. Beginning in May a Bridge Club Drop-In will be scheduled for Tuesdays.

Master Plan Update: Awaiting letter of approval from the state.

Meeting adjourned at 7:51 pm.

Respectfully submitted,

Juanita Bell

Recording Secretary

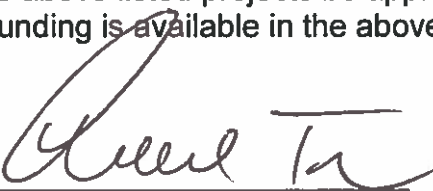
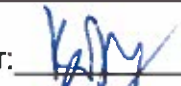


5E

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**AGENDA OF:** May 16, 2018**AGENDA #****SUBJECT:** Payment request from OHM Advisors for Engineering Consulting Services.**DEPARTMENT:** DPW/Technical & Planning – Engineering GWS**SUMMARY:** Attached are invoices from OHM Advisors for the project listed below:

Project	This Period	Prior Billings	To Date	Current Contract	Account Number
Seneca and Sherman Pocket Parks	\$25,827.50	\$11,155.00	\$36,982.00	\$64,000.00	202-18-479-801
Traffic Signal Optimization	\$10,762.88	\$138,406.43	\$149,169.31	\$184,662.88	202-18-474-801
SAW Grant Support	\$8,264.98	\$60,876.10	\$69,141.08	\$186,000.00	592-16-619-818
Bridge Enhancement	\$6,065.00	\$157,079.75	\$163,144.75	\$164,500.00	202-18-479-801
Nine Mile Road TAP Grant Design	\$1,432.50	\$150,563.50	\$152,000.00	\$152,000.00	202-18-479-801
Totals	\$52,352.86	\$518,080.78	\$570,437.14	\$751,162.88	

RECOMMENDED ACTION: It is recommended that the invoices from OHM Advisors for the above listed projects be approved for the total amount of \$52,352.86. Funding is available in the above listed account.

APPROVALS:City Manager: Department Director: Finance Director: Budgeted ☒**EXHIBITS:** Invoices



CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 04/27/2018
Invoice #: 193517
Project: 0037-18-0010

Project Name: Nine Mile Pocket Parks

For Professional Services Rendered through: 4/14/2018

Design Development	17,765.00
Const Documents	0.00
Bidding	0.00
Survey	0.00

Amount Due This Invoice ** 17,765.00



CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 04/27/2018
Invoice #: 193517
Project: 0037-18-0010

Design Development

Fixed Rates Labor

Classification

Grad. Arch./Landscape Arch. I

Professional Engineer/Architect I

Hours	Rate	Amount
137.00	90.0000	12,330.00
40.50	130.0000	5,265.00
Fixed Rates Labor subtotal		17,595.00
Total Design Development		17,595.00

Design Development

Fixed Rates Labor

Classification

Professional Engineer/Architect IV

Hours	Rate	Amount
1.00	170.0000	170.00
Total Design Development		170.00

Total Project: 0037180010 - Nine Mile Pocket Parks

17,765.00



CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 03/30/2018
Invoice #: 192917
Project: 0037-18-0010

Project Name: Nine Mile Pocket Parks

For Professional Services Rendered through: 3/17/2018

Design Development	8,062.50
Const Documents	0.00
Bidding	0.00
Survey	0.00
Amount Due This Invoice **	8,062.50

REMIT TO:
OHM Advisors



CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 03/30/2018
Invoice #: 192917
Project: 0037-18-0010

Design Development

Fixed Rates Labor

<i>Classification</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Grad. Arch./Landscape Arch. I	29.50	90.0000	2,655.00
Grad. Arch./Landscape Arch. II	11.50	100.0000	1,150.00
Professional Engineer/Architect I	13.00	130.0000	1,690.00
Fixed Rates Labor subtotal	54.00		5,495.00
Total Design Development			5,495.00

Design Development

Fixed Rates Labor

<i>Classification</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Graduate Engineer II	3.50	120.0000	420.00
Total Design Development			420.00

Design Development

Fixed Rates Labor

<i>Classification</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Graduate Engineer I	10.25	110.0000	1,127.50
Professional Engineer/Architect IV	6.00	170.0000	1,020.00
Fixed Rates Labor subtotal	16.25		2,147.50
Total Design Development			2,147.50

Total Project: 0037180010 - Nine Mile Pocket Parks

8,062.50



CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 04/30/2018
Invoice #: 193608
Project: 0037-15-0060

Project Name: Signal Optimization of 36 Locations

Progress Billing #20 Percent Complete 80%

For Professional Services Rendered through: 4/21/2018

Analysis of Costs	
Direct Salaries	3,908.92
Overhead % 174.49	6,820.71
Total Direct Personnel	10,729.63
Total Other Direct Charges	
Cost of Money 0.85	33.25
Total Costs	10,762.88
Fixed Fee	0.00
Total Charges/Fees	10,762.88
Amount Due This Invoice **	10,762.88

Total Contract Amount	184,662.88
Total Amount Previously Invoiced	138,406.43
Total Amount For This Invoice	10,762.88
Total Amount Invoiced To Date	149,169.31
Contract Amount Remaining	35,493.57

REMIT TO:
OHM Advisors



CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 04/30/2018
Invoice #: 193608
Project: 0037-15-0060

Professional Fees

Fixed Rates Labor

<i>Classification / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Associate			
STEVEN M. LOVELAND	73.50	48.0769	3,533.65
Graduate Engineer I			
DEAN KEFFER	5.50	24.0000	132.00
Professional Engineer/Architect I			
STEPHAN MAXE	4.00	33.1731	132.69
Professional Engineer/Architect II			
MATTHEW RICHARDI	2.50	44.2308	110.58
Fixed Rates Labor subtotal	85.50		3,908.92
Total Professional Fees	85.50		10,762.88
Project Totals	Hours: 85.50	Labor:	3,908.92

Total Project: 0037150060 - Signal Optimization of 36 Locations	10,762.88
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CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 04/27/2018
Invoice #: 193516
Project: 0037-15-0091

Project Name: Oak Park Wastewater AMP SAW Support

For Professional Services Rendered through: 4/14/2018

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
Task 1 - System Inventory	4,000.00	3,427.25	572.75	55.00
Task 2 - Condition Assessment	75,000.00	4,677.50	70,322.50	3,406.23
Task 3 - GIS Integration of System Data	37,000.00	24,492.00	12,508.00	55.00
Task 4 - Level of Service Determination	2,000.00	650.00	1,350.00	0.00
Task 5 - AMP/CIP Report	50,000.00	26,716.85	23,283.15	827.50
Task 6 - Cost/Revenues	2,000.00	1,225.00	775.00	306.25
Work Order System	10,000.00	3,186.50	6,813.50	0.00
Operations Dashboard	2,000.00	116.00	1,884.00	0.00
Mobile Application	4,000.00	0.00	4,000.00	0.00
Amount Due This Invoice **	186,000.00	64,491.10	121,508.90	4,649.98

REMIT TO:
OHM Advisors



CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 04/27/2018
Invoice #: 193516
Project: 0037-15-0091

Task 1 - System Inventory

Fixed Rates Labor

Classification	Hours	Rate	Amount
Graduate Engineer I	0.50	110.0000	55.00
Total Task 1 - System Inventory			55.00

Task 2 - Condition Assessment

Fixed Rates Labor

Classification	Hours	Rate	Amount
Associate	1.50	175.0000	262.50
Engineering/Architectural Aide	22.50	60.0000	1,350.00
Graduate Engineer III	12.75	125.0000	1,593.75
Fixed Rates Labor subtotal			3,206.25

Regular Expenses

Vendor Name/Activity	Date	Invoice	Cost	Multiplier	Amount
Comerica Commercial Card SRVC					
OTHER DIRECT EXPENSES	3/18/2018		199.98	1.00	199.98
Total Task 2 - Condition Assessment					3,406.23

Task 3 - GIS Integration of System Data

Fixed Rates Labor

Classification	Hours	Rate	Amount
Technician III	0.50	110.0000	55.00
Total Task 3 - GIS Integration of System Data			55.00

Task 5 - AMP/CIP Report

Fixed Rates Labor

Classification	Hours	Rate	Amount
Graduate Engineer I	4.25	110.0000	467.50
Graduate Engineer II	3.00	120.0000	360.00
Fixed Rates Labor subtotal			827.50
Total Task 5 - AMP/CIP Report			827.50

REMIT TO:

OHM Advisors
24000 BLYNDITH RD

T 734 522 6711



Task 6 - Cost/Revenues**Fixed Rates Labor**

<i>Classification</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Associate	1.75	175.0000	306.25
Total Task 6 - Cost/Revenues			306.25

Total Project: 0037150091 - Oak Park Wastewater AMP SAW Support	4,649.98
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CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 03/30/2018
Invoice #: 192920
Project: 0037-15-0091

Project Name: Oak Park Wastewater AMP SAW Support

For Professional Services Rendered through: 3/17/2018

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
Task 1 - System Inventory	4,000.00	3,119.75	880.25	307.50
Task 2 - Condition Assessment	75,000.00	3,240.00	71,760.00	1,437.50
Task 3 - GIS Integration of System Data	37,000.00	23,942.00	13,058.00	550.00
Task 4 - Level of Service Determination	2,000.00	650.00	1,350.00	0.00
Task 5 - AMP/CIP Report	50,000.00	26,403.10	23,596.90	313.75
Task 6 - Cost/Revenues	2,000.00	218.75	1,781.25	1,006.25
Work Order System	10,000.00	3,186.50	6,813.50	0.00
Operations Dashboard	2,000.00	116.00	1,884.00	0.00
Mobile Application	4,000.00	0.00	4,000.00	0.00
Amount Due This Invoice **	186,000.00	60,876.10	125,123.90	3,615.00

REMIT TO:
OHM Advisors
34000 PLYMOUTH RD

T 734.522.6711



CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 03/30/2018
Invoice #: 192920
Project: 0037-15-0091

Task 1 - System Inventory**Fixed Rates Labor**

<i>Classification</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Technician II	0.50	95.0000	47.50
Technician IV	2.00	130.0000	260.00
Fixed Rates Labor subtotal	2.50		307.50
Total Task 1 - System Inventory			307.50

Task 2 - Condition Assessment**Fixed Rates Labor**

<i>Classification</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Associate	1.50	175.0000	262.50
Graduate Engineer III	3.00	125.0000	375.00
Technician II	5.00	95.0000	475.00
Technician IV	2.50	130.0000	325.00
Fixed Rates Labor subtotal	12.00		1,437.50
Total Task 2 - Condition Assessment			1,437.50

Task 3 - GIS Integration of System Data**Fixed Rates Labor**

<i>Classification</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Technician III	5.00	110.0000	550.00
Total Task 3 - GIS Integration of System Data			550.00

Task 5 - AMP/CIP Report**Fixed Rates Labor**

<i>Classification</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Graduate Engineer I	0.50	110.0000	55.00
Graduate Engineer II	1.25	120.0000	150.00
Graduate Engineer III	0.25	125.0000	31.25
Professional Engineer/Architect III	0.50	155.0000	77.50
Fixed Rates Labor subtotal	2.50		313.75
Total Task 5 - AMP/CIP Report			313.75

REMIT TO:

OHM Advisors
34000 PLYMOUTH RD
IVYONIA, MICHIGAN 48150-1512

T 734.522.6711
F 734.522.6427

OHMAdvisors.com



Task 6 - Cost/Revenues**Fixed Rates Labor****Classification**

Associate

Hours**Rate****Amount**

5.75

175.0000

1,006.25**Total Task 6 - Cost/Revenues****1,006.25**

Total Project: 0037150091 - Oak Park Wastewater AMP SAW Support**3,615.00****REMIT TO:**

OHM Advisors

34000 PLYMOUTH RD

T 734 522 6711



CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 03/30/2018
Invoice #: 192919
Project: 0037-16-0021

Project Name: Bridge Enhancements

For Professional Services Rendered through: 3/17/2018

TASK 1: Bridge Construction Documents & Bid Materials	0.00
TASK 2: Bidding & CA/CE	87.50
TASK 3: Water Tower Branding	0.00
TASK 4: Redesign	5,977.50
Amount Due This Invoice **	6,065.00

REMIT TO:
OHM Advisors
34000 PLYMOUTH RD

T 734.522.6711



CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 03/30/2018
Invoice #: 192919
Project: 0037-16-0021

TASK 2: Bidding & CA/CE**Fixed Rates Labor**

<i>Classification</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Associate	0.50	175.0000	87.50
Total TASK 2: Bidding & CA/CE			87.50

TASK 4: Redesign**Fixed Rates Labor**

<i>Classification</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Graduate Engineer II	15.50	120.0000	1,860.00
Professional Engineer/Architect I	1.00	130.0000	130.00
Professional Engineer/Architect III	9.50	155.0000	1,472.50
Professional Engineer/Architect IV	13.50	170.0000	2,295.00
Technician III	2.00	110.0000	220.00
Fixed Rates Labor subtotal			5,977.50
Total TASK 4: Redesign			5,977.50

Total Project: 0037160021 - Bridge Enhancements	6,065.00
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REMIT TO:

OHM Advisors
34000 PLYMOUTH RD
LIVONIA, MICHIGAN 48150-1512

T 734.522.6711
F 734.522.6427

OHM.Advisors.com



CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 03/30/2018
Invoice #: 192918
Project: 0037-17-0010

Project Name: Nine Mile TAP Grant Final Design

For Professional Services Rendered through: 3/17/2018

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
0037170010 Professional Services	152,000.00	150,563.50	1,436.50	1,432.50
Amount Due This Invoice **	152,000.00	150,563.50	1,436.50	1,432.50

REMIT TO:

OHM Advisors
34000 PLYMOUTH RD

T 734.522.6711



CITY OF OAK PARK
Attn: Kevin Yee, City Engineer
13700 OAK PARK BLVD.
OAK PARK, MI 48237

Invoice Date: 03/30/2018
Invoice #: 192918
Project: 0037-17-0010

0037170010 Professional Services

Fixed Rates Labor

Classification

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Grad. Arch./Landscape Arch. III	4.50	120.0000	540.00
Professional Engineer/Architect I	4.50	130.0000	585.00
Technician III	0.75	110.0000	82.50
Fixed Rates Labor subtotal	9.75		1,207.50

Regular Expenses

Vendor Name/Activity

	<i>Date</i>	<i>Invoice</i>	<i>Cost</i>	<i>Multiplier</i>	<i>Amount</i>
Comerica Commercial Card SRVC					
OTHER DIRECT EXPENSES	2/18/2018		225.00	1.00	225.00
Total Professional Services					1,432.50

Total Project: 0037170010 - Nine Mile TAP Grant Final Design

1,432.50

REMIT TO:

OHM Advisors
34000 PLYMOUTH RD

T 734.522.6711

MERCHANT'S LICENSES – MAY 16, 2018

(Subject to All Departmental Approvals)

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
LTC Consulting Services LLC	25900 Greenfield #412	\$600	Consulting
VGage LLC	13250 Northend	\$150	Industrial
<u>RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Federal Autocat LLC	13425 Capital	\$150	Warehouse
Lashelle's School of Dance	21330 Coolidge	\$150	Dance Studio
Foxxiladi Boutique	23300 Greenfield #114	\$225	Salon
Step and Style LLC	26080 Greenfield	\$150	Retail;
Created Performance	8740 Northend	\$225	Auto Service / Repair

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** May 16, 2018**SUBJECT:** Approval of Water & Sewer Rates for 2018-2019 Fiscal Year and Garbage & Rubbish Rate for 2018-2019 Fiscal Year.**DEPARTMENT:** Finance

SUMMARY: In February of 2016, the City contracted with Plante Moran to perform a review of the Water & Sewer Fund and prepare a forecast of the required rates needed to fund the projected operations of the fund. The Plante Moran forecast called for a blended rate increase in the overall rate of 7.08% for fiscal year 2016-2017, 7.21% for fiscal year 2017-2018 and 7.36% for fiscal year 2018-2019. City Council approved a blended rate increase of 7.08% in fiscal year 2016-2017 and a blended rate increase of 5.97% in fiscal year 2017-2018. Based on the recommendation in the forecast and in conjunction with the assumptions used in the preparation of the 2018-2019 Water & Sewer Fund budget, a proposed blended rate increase of 14.65% effective July 1, 2018 is recommended which would increase the rates as follows:

Water Rate: Current \$4.01 per unit, proposed \$4.17 per unit

Sewer Rate: Current \$7.97 per unit, proposed \$9.58 per unit

Combined Rate: Current \$11.98 per unit, proposed \$13.75

The proposed blended Water & Sewer rates for fiscal years 2019-2020 and 2020-2021 are tentatively scheduled at 7.57% and 7.70% respectively.

Proposed Rate increase for Garbage & Rubbish:
Current \$11.73 Monthly, proposed \$12.91

FINANCIAL STATEMENT: The above Water & Sewer rates are not sufficient to cover the projected operating, maintenance, replacement and debt costs for the 2018-2019 fiscal year by approximately by \$782,000 and fund balance/cash reserves will be used to cover the shortfall.

RECOMMENDED ACTION: Approval of Water & Sewer Rates for 2018-2019 Fiscal Year and Proposed Garbage & Rubbish Rate.

APPROVALS:

City Manager: _____

Director of Finance: _____



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: May 16, 2018

AGENDA #

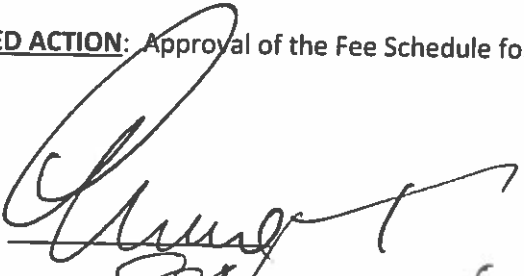
SUBJECT: Approval of Fee Schedule for 2018-2019 Fiscal Year

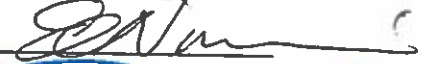
SUMMARY:

Attached is the proposed fee schedule for 2018-2019 Fiscal Year, which sets the fees to be charged for various City services

RECOMMENDED ACTION: Approval of the Fee Schedule for 2018-2019 Fiscal Year.

APPROVALS:

City Manager: 

Department Director: 

Director of Finance: 

Budgeted: 

EXHIBITS: Fee Schedule

City of Oak Park

Schedule of Fees



Effective: July 1, 2018 (draft)

City of Oak Park
Fee Schedule

DEPT	CITY CLERK	FEE	PROPOSED 2018-19	WHO?	REASON
Clerk	Voter List - (Per Page)	\$ 0.20			
Clerk	Voter Labels - (Per Name)	\$ 0.03			
Clerk	Voter List - (Disk)	\$ 25.00			
Clerk	FOIA - Per page (plus applicable labor charges allowed by State Statute)	\$ 0.10			
Clerk	Garage Sale Permit	\$ 5.00	\$ 10.00	EN	Cover cost, encourage free weekends
Clerk	Special Event Permit	\$ 100.00			
Clerk	Vendor license - Food	\$ 50.00			
Clerk	Vendor license - Taxi (per driver)	\$ 75.00		EN	no longer a license
Clerk	Vendor license - Lawn Care/Snow Removal (Per Vehicle)	\$ 50.00			
Clerk	Pawnbroker License (Merchant's License also required)	\$ 400.00			
Clerk	Massage Facility License (Merchant,s License also required)	\$ 125.00			
Clerk	Smoking Facility License (Merchant,s License also required)	\$ 125.00			
Clerk	Precious Metals License (Merchant's License also required)	\$ 50.00			
Clerk	Handbill - Day	\$ 10.00			
Clerk	Handbill - Week	\$ 25.00			
Clerk	Handbill - 3 months	\$ 50.00			
Clerk	Subsequent changes to any Handbill license (Per Name)	\$ 10.00			
Clerk	Handbill - Year	\$ 100.00			
Clerk	Sidewalk Sale	\$ 10.00			
Clerk	Day Care Registration	\$ 25.00			
Clerk	DVD Reproduction	\$ 20.00			
Clerk	Mechanical Amusement Distributor License	\$ 250.00			
Clerk	Mechanical Amusement Device License (1 Machine)	\$ 250.00			
Clerk	Mechanical Amusement Device License (2 Machines) - Per Machine	\$ 200.00			
Clerk	Mechanical Amusement Device License (3-4 Machines) - Per Machine	\$ 175.00			
Clerk	Mechanical Amusement Device License (5-6 Machines) - Per Machine	\$ 150.00			
Clerk	Mechanical Amusement Device License (7-10 Machines) - Per Machine	\$ 125.00			
Clerk	Class C Liquor and/or Tavern License - (New or transfer of ownership)	\$ 800.00			
Clerk	Class C Liquor and/or Tavern License - (Adding additional owners) - Per owner	\$ 200.00			
Clerk	Class C Liquor and/or Tavern License - (Background check) - Per applicant	\$ 75.00			
Clerk	Class C Liquor and/or Tavern License - (Annual Renewal)	\$ 250.00			
Clerk	Class C Liquor and/or Tavern License - (Dance Permit)	\$ 50.00			
Clerk	Class C Liquor and/or Tavern License - (Dance & Entertainment Permit)	\$ 50.00			
Clerk	Class C Liquor and/or Tavern License - (Renewal Late Fee)	\$ 50.00			
Clerk	Notary Fee	\$ 5.00			
	COMMUNITY ENGAGEMENT AND PUBLIC INFORMATION				
CEPI	Advertising - City Magazine - Ad Design and Layout (per ad)	\$ 100.00			

City of Oak Park

Fee Schedule

CEPI	Advertising - City Magazine - Full Page/Full Color Ad (1 issue/1 quarter)	\$ 600.00			
CEPI	Advertising - City Magazine - Full Page/Full Color Ad (2 issue/2 quarters)	\$ 1,100.00			
CEPI	Advertising - City Magazine - Full Page/Full Color Ad (3 issue/3 quarters)	\$ 1,600.00		DMD	typo 3 issues/3 Q not 3 issues/1 Q
CEPI	Advertising - City Magazine - Full Page/Full Color Ad (4 issue/4 quarters)	\$ 2,000.00		DMD	typo, 4 issues/4 Q not 4 issues/1 Q
CEPI	Advertising - City Magazine - Half Page/Full Color Ad (1 issue/1 quarter)	\$ 300.00			
CEPI	Advertising - City Magazine - Half Page/Full Color Ad (2 issue/2 quarters)	\$ 550.00			
CEPI	Advertising - City Magazine - Half Page/Full Color Ad (3 issue/3 quarters)	\$ 800.00		DMD	typo 3 issues/3 Q not 3 issues/1 Q
CEPI	Advertising - City Magazine - Half Page/Full Color Ad (4 issue/4 quarters)	\$ 1,000.00		DMD	typo, 4 issues/4 Q not 4 issues/1 Q
CEPI	Advertising - City Magazine - Quarter Page/Full Color Ad (1 issue/1 quarter)	\$ 150.00			
CEPI	Advertising - City Magazine - Quarter Page/Full Color Ad (2 issue/2 quarters)	\$ 275.00			
CEPI	Advertising - City Magazine - Quarter Page/Full Color Ad (3 issue/3 quarters)	\$ 400.00		DMD	typo 3 issues/3 Q not 3 issues/1 Q
CEPI	Advertising - City Magazine - Quarter Page/Full Color Ad (4 issue/4 quarters)	\$ 500.00		DMD	typo, 4 issues/4 Q not 4 issues/1 Q
CEPI	Advertising - City Magazine - One-Eighth Page/Full Color Ad (1 issue/1 quarter)	\$ 75.00			
CEPI	Advertising - City Magazine - One-Eighth Page/Full Color Ad (2 issue/2 quarters)	\$ 138.00			
CEPI	Advertising - City Magazine - One-Eighth Page/Full Color Ad (3 issue/3 quarters)	\$ 200.00		DMD	typo 3 issues/3 Q not 3 issues/1 Q
CEPI	Advertising - City Magazine - One-Eighth Page/Full Color Ad (4 issue/4 quarters)	\$ 250.00		DMD	typo, 4 issues/4 Q not 4 issues/1 Q
CEPI	Advertising - Electronic billboard (9 Mile/Coolidge, 7-days)	\$ 50.00			
CEPI	Advertising - Electronic billboard (9 Mile/Coolidge, 28-days)	\$ 125.00			
CEPI	Advertising - Electronic billboard (9 Mile/Coolidge, Late Request Fee)	\$ 20.00			
LIBRARY					
Library	Late Fee Per Day - all non DVD materials (\$3.00 Maximum - Children, \$6.00 maximum - adults)	\$ 0.15			
Library	Late Fee Per Day - DVD (\$10.00 Maximum)	\$ 1.00			
Library	Lost Library Card Replacement	\$ 2.00			
Library	1-Hour Guest Computer Pass	\$ 1.00			
Library	1-Year Non-Resident Library Card	\$ 100.00			
Library	Fax Service - Per Page	\$ 1.00			
Library	Printing - Per Page	\$ 0.15			
Library	Collections Processing	\$ 10.00			
Library	Damaged Materials processing fee (Maximum)	\$ 5.00			
PUBLIC SAFETY					
Public Safety	Vehicle (Impound) Release	\$ 20.00			
Public Safety	PBT Administration Fee (45 Dist Court Defendants only)	\$ 5.00			
Public Safety	Bicycle License	\$ 2.00			
Public Safety	Civilian Fingerprinting Fee (OP residents only)	\$ 10.00			
Public Safety	Animal License - Neutered (1 year)	\$ 7.00			
Public Safety	Animal License - Neutered (3 year)	\$ 15.00			
Public Safety	Animal License - Non-Neutered (1 year)	\$ 16.00			
Public Safety	Animal License - Non-Neutered (3 year)	\$ 30.00			
Public Safety	Animal License - Late Fee (applies after the first of the year)	\$ 10.00			

City of Oak Park

Fee Schedule

Public Safety	Requests for Discovery: DVDs (\$20) / VHS Tapes (\$25)	\$ 20.00			
Public Safety	VIN Inspection	\$ 10.00			
Public Safety	Police Clearance Letter (non-residents)	\$ 5.00			
Public Safety	Alarm Permit	\$ 20.00			
Public Safety	False Alarm (after third false alarm in calendar year)	\$ 50.00			
Public Safety	Taxi Cab Inspection (annual licensing)	\$ 5.00	TK	no longer a license	
Public Safety	Parking Permit (Eleven Mile Municipal Lot)	\$ 9.00			
Public Safety	Notary Fee	\$ 5.00			
Public Safety	Animal Impound Fee	\$ 30.00			
Public Safety	Animal Pound Fee (Per Day)	\$ 10.00			
	RECREATION				
Recreation	Small Meeting Room - Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 25.00			
Recreation	Small Meeting Room - Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 29.00			
Recreation	Small Meeting Room - Monday - Thursday, first three hours, Private, Resident	\$ 45.00			
Recreation	Small Meeting Room - Monday - Thursday, first three hours, Private, Non Resident	\$ 52.00			
Recreation	Small Meeting Room - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 15.00			
Recreation	Small Meeting Room - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 17.00			
Recreation	Small Meeting Room - Monday - Thursday, Each additional Hour, Private, Resident	\$ 17.00			
Recreation	Small Meeting Room - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 20.00			
Recreation	Large Meeting Room - Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 35.00			
Recreation	Large Meeting Room - Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 40.00			
Recreation	Large Meeting Room - Monday - Thursday, first three hours, Private, Resident	\$ 65.00			
Recreation	Large Meeting Room - Monday - Thursday, first three hours, Private, Non Resident	\$ 74.00			
Recreation	Large Meeting Room - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 18.00			
Recreation	Large Meeting Room - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 21.00			
Recreation	Large Meeting Room - Monday - Thursday, Each additional Hour, Private, Resident	\$ 23.00			
Recreation	Large Meeting Room - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 26.00			
Recreation	Activity Room C - Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 50.00			
Recreation	Activity Room C - Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 58.00			
Recreation	Activity Room C - Monday - Thursday, first three hours, Private, Resident	\$ 90.00			
Recreation	Activity Room C - Monday - Thursday, first three hours, Private, Non Resident	\$ 104.00			
Recreation	Activity Room C - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 25.00			
Recreation	Activity Room C - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 29.00			
Recreation	Activity Room C - Monday - Thursday, Each additional Hour, Private, Resident	\$ 30.00			
Recreation	Activity Room C - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 35.00			
Recreation	Activity Room B- Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 60.00			
Recreation	Activity Room B- Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 68.00			
Recreation	Activity Room B - Monday - Thursday, first three hours, Private, Resident	\$ 110.00			

City of Oak Park
Fee Schedule

Recreation	Activity Room B - Monday - Thursday, first three hours, Private, Non Resident	\$ 124.00			
Recreation	Activitiy Room B - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 29.00			
Recreation	Activitiy Room B - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 33.00			
Recreation	Activity Room B - Monday - Thursday, Each additional Hour, Private, Resident	\$ 40.00			
Recreation	Activity Room B - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 45.00			
Recreation	Activity Room A- Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 80.00			
Recreation	Activity Room A- Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 90.00			
Recreation	Activity Room A - Monday - Thursday, first three hours, Private, Resident	\$ 150.00			
Recreation	Activity Room A - Monday - Thursday, first three hours, Private, Non Resident	\$ 168.00			
Recreation	Activitiy Room A - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 35.00			
Recreation	Activitiy Room A - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 39.00			
Recreation	Activity Room A - Monday - Thursday, Each additional Hour, Private, Resident	\$ 45.00			
Recreation	Activity Room A - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 50.00			
Recreation	Activity Room A&B- Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 115.00			
Recreation	Activity Room A&B- Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 128.00			
Recreation	Activity Room A&B - Monday - Thursday, first three hours, Private, Resident	\$ 220.00			
Recreation	Activity Room A&B - Monday - Thursday, first three hours, Private, Non Resident	\$ 244.00			
Recreation	Activitiy Room A&B - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 50.00			
Recreation	Activitiy Room A&B - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 56.00			
Recreation	Activity Room A&B - Monday - Thursday, Each additional Hour, Private, Resident	\$ 70.00			
Recreation	Activity Room A&B - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 78.00			
Recreation	Kitchen with Activity Room A or B- Monday - Thursday, Tax Exempt, Resident	\$ 30.00			
Recreation	Kitchen with Activity Room A or B- Monday - Thursday, Tax Exempt, Non Resident	\$ 35.00			
Recreation	Kitchen with Activity Room A or B - Monday - Thursday, Private, Resident	\$ 50.00			
Recreation	Kitchen with Activity Room A or B- Monday - Thursday, Private, Non Resident	\$ 58.00			
Recreation	Small Meeting Room, Saturday & Sunday, first four hours, Resident	\$ 135.00			
Recreation	Small Meeting Room, Saturday & Sunday, First four hours, Non Resident	\$ 155.00			
Recreation	Small Meeting Room, Saturday & Sunday, each additional hour, Resident	\$ 35.00			
Recreation	Small Meeting Room, Saturday & Sunday, each additional hour, Non Resident	\$ 40.00			
Recreation	Small Meeting Room, Saturday & Sunday, eight hour flat rate, Resident	\$ 225.00			
Recreation	Small Meeting Room, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 259.00			
Recreation	Large Meeting Room, Saturday & Sunday, first four hours, Resident	\$ 200.00			
Recreation	Large Meeting Room, Saturday & Sunday, First four hours, Non Resident	\$ 228.00			
Recreation	Large Meeting Room, Saturday & Sunday, each additional hour, Resident	\$ 50.00			
Recreation	Large Meeting Room, Saturday & Sunday, each additional hour, Non Resident	\$ 57.00			
Recreation	Large Meeting Room, Saturday & Sunday, eight hour flat rate, Resident	\$ 300.00			
Recreation	Large Meeting Room, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 342.00			

City of Oak Park
Fee Schedule

Recreation	Activity Room C, Saturday & Sunday, first four hours, Resident	\$ 260.00			
Recreation	Activity Room C, Saturday & Sunday, First four hours, Non Resident	\$ 296.00			
Recreation	Activity Room C, Saturday & Sunday, each additional hour, Resident	\$ 60.00			
Recreation	Activity Room C, Saturday & Sunday, each additional hour, Non Resident	\$ 69.00			
Recreation	Activity Room C, Saturday & Sunday, eight hour flat rate, Resident	\$ 440.00			
Recreation	Activity Room C, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 499.00			
Recreation	Activity Room B, Saturday & Sunday, first four hours, Resident	\$ 300.00			
Recreation	Activity Room B, Saturday & Sunday, First four hours, Non Resident	\$ 336.00			
Recreation	Activity Room B, Saturday & Sunday, each additional hour, Resident	\$ 70.00			
Recreation	Activity Room B, Saturday & Sunday, each additional hour, Non Resident	\$ 79.00			
Recreation	Activity Room B, Saturday & Sunday, eight hour flat rate, Resident	\$ 470.00			
Recreation	Activity Room B, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 529.00			
Recreation	Activity Room A, Saturday & Sunday, first four hours, Resident	\$ 340.00			
Recreation	Activity Room A, Saturday & Sunday, First four hours, Non Resident	\$ 378.00			
Recreation	Activity Room A, Saturday & Sunday, each additional hour, Resident	\$ 80.00			
Recreation	Activity Room A, Saturday & Sunday, each additional hour, Non Resident	\$ 90.00			
Recreation	Activity Room A, Saturday & Sunday, eight hour flat rate, Resident	\$ 550.00			
Recreation	Activity Room A, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 616.00			
Recreation	Activity Room A & B, Saturday & Sunday, first four hours, Resident	\$ 530.00			
Recreation	Activity Room A & B, Saturday & Sunday, First four hours, Non Resident	\$ 586.00			
Recreation	Activity Room A & B, Saturday & Sunday, each additional hour, Resident	\$ 130.00			
Recreation	Activity Room A & B, Saturday & Sunday, each additional hour, Non Resident	\$ 144.00			
Recreation	Activity Room A & B, Saturday & Sunday, eight hour flat rate, Resident	\$ 870.00			
Recreation	Activity Room A & B, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 964.00			
Recreation	Kitchen, Saturday & Sunday, first four hours, Resident	\$ 55.00			
Recreation	Kitchen, Saturday & Sunday, First four hours, Non Resident	\$ 63.00			
Recreation	Kitchen, Saturday & Sunday, each additional hour, Resident	\$ 15.00			
Recreation	Kitchen, Saturday & Sunday, each additional hour, Non Resident	\$ 17.00			
Recreation	Damage Deposit for Activity Rooms A, B & C	\$ 150.00			
Recreation	Damage Deposit for Activity Rooms A, B & C - Teen and Sweet 16 Rentals	\$ 1,000.00			
Recreation	Damage Deposit for Activity Rooms A, B & C - Youth Parties over 75	\$ 250.00			
Recreation	Additional Set up Time (Per Hour)	\$ 10.00			
	Shelter Rentals				
Recreation	Tax Exempt Rate	1/2 Rate Listed			
Recreation	1st (2) weeks of June (M-F only) Oak Park School Groups	FREE			

City of Oak Park
Fee Schedule

Recreation	1st (2) weeks of June (M-F only) Non Oak Park School Groups	1/2 Res. Rate			
Recreation	Shelter 1, Resident (9 AM - 3 PM)	\$ 140.00			
Recreation	Shelter 1, Resident (4 PM - 10 PM)	\$ 140.00			
Recreation	Shelter 1, Non Resident (9 AM - 3 PM)	\$ 170.00			
Recreation	Shelter 1, Non Resident (4 PM - 10 PM)	\$ 170.00			
Recreation	Shelter 2, Resident (9 AM - 3 PM)	\$ 100.00			
Recreation	Shelter 2, Resident (4 PM - 10 PM)	\$ 100.00			
Recreation	Shelter 2, Non Resident (9 AM - 3 PM)	\$ 130.00			
Recreation	Shelter 2, Non Resident (4 PM - 10 PM)	\$ 130.00			
Recreation	Shelter 3, Resident (9 AM - 3 PM)	\$ 60.00			
Recreation	Shelter 3, Resident (4 PM - 10 PM)	\$ 60.00			
Recreation	Shelter 3, Non Resident (9 AM - 3 PM)	\$ 90.00			
Recreation	Shelter 3, Non Resident (4 PM - 10 PM)	\$ 90.00			
	Fields				
Recreation	Residents				
Recreation	*Baseball/Softball per hour	\$ 15.00			
Recreation	Weekend Tournaments 1 day per field	\$250			
Recreation	Weekend Tournaments 2 day per field	\$425			
Recreation	*Fee does NOT include Security Deposit				
Recreation	Non-residents				
Recreation	*Baseball/Softball per hour	\$ 20.00			
Recreation	Weekend Tournaments 1 day per field	\$255			
Recreation	Weekend Tournaments 2 day per field	\$430			
Recreation	*Fee does NOT include Security Deposit				
Recreation					
Recreation	Set up - per field	\$ 25.00			
Recreation	Field Lights (additional to field prep) (Per hour per field)	\$ 20.00			
Recreation	Site Supervisor per hour	\$20			
Recreation					
Recreation	*Fee does NOT include Security Deposit				
Recreation	*Security Deposit	\$ 50.00			
	Day Camp				
Recreation	One week of Day Camp - Residents	\$ 120.00			
Recreation	One week of Day Camp - Non Residents	\$ 130.00			
Recreation	4 day week of camp (4th of July week) 3 Day week	\$ 63.00			
Recreation	One week of AM latchkey	\$ 30.00			
Recreation	One week of PM latchkey	\$ 35.00			

City of Oak Park
Fee Schedule

Recreation	4 day week of AM latchkey (4th of July week) 3 Day Week	\$ 12.00			
Recreation	4 day week of PM latchkey (4th of July week) 3 Day Week	\$ 16.00			
Recreation	Day Camp late fee	\$ 20.00			
	Baseball				
Recreation	T-ball	\$ 45.00			
	T-Ball Non Resident	\$ 50.00			
Recreation	Coach Pitch	\$ 45.00			
	Machine Pitch Non Resident	\$ 50.00			
Recreation	9& 10 year olds	\$ 55.00			
	Pony	\$ 60.00			
Recreation	11 & 12 year olds	\$ 55.00			
	Minors	\$ 60.00			
Recreation	13 & 14 year olds	\$ 65.00			
	Majors	\$ 70.00			
	Girls Softball				
Recreation	9 - 11 year olds	\$ 55.00			
Recreation	9-11 NR	\$ 60.00			
Recreation	12 - 14 year olds	\$ 55.00			
Recreation	12-14 NR	\$ 60.00			
	Soccer				
Recreation	Little Kickers (Age3)	\$ 40.00			
Recreation	U4 NR	\$ 45.00			
Recreation	U6 (ages 4 & 5)	\$ 55.00			
Recreation	U6 NR	\$ 60.00			
Recreation	U8 (ages 6 & 7)	\$ 60.00			
Recreation	U8 NR	\$ 65.00			
Recreation	U10 (ages 8 & 9)	\$ 65.00			
Recreation	U10 NR	\$ 70.00			
	Basketball				
Recreation	1st-2nd Grade Resident	\$ 65.00			
Recreation	1st-2nd Grade Non Resident	\$ 70.00			
Recreation	3rd-8th Grade Resident	\$ 75.00			
Recreation	3rd-8th Grade Non Resident	\$ 80.00			
Recreation	Basketball Camp	\$ 135.00			
	Basketball Clinic				
Recreation	6-8 year olds (per participant)	\$ 35.00			
Recreation	9 - 12 year olds (per participant)	\$ 45.00			

City of Oak Park
Fee Schedule

	Mens Softball				
Recreation	14 games/double headers - per team	\$ 575.00			
Recreation	Forfiet Fee	\$ 50.00			
	Adult Kickball				
Recreation	Spring Kickball: 20players, 20 shirts, awards, kickballs, 14 games and playoffs	\$ 350.00			
Recreation	Forfiet Fee	\$ 50.00			
Recreation	Fall Kickball: 20 players, awards, kickball and 8 games	\$ 150.00			
Recreation	Forfiet Fee	\$ 50.00			
	Golf				
Recreation	2 person golf scramble - Individual	\$ 35.00			
Recreation	2 person golf scramble - Team	\$ 70.00			
	Mayors 3 mile run				
Recreation	Pre Registration	\$ 30.00			
Recreation	Day of Registration	\$ 35.00			
Recreation	Contractual Programs	70/30split			
	Pool - Daily Rates				
Recreation	Age 3 and under resident	Free			
Recreation	Age 3 and under non resident	Free			
Recreation	Ages 4 - 54 resident	\$ 3.00			
Recreation	Ages 4 - 54 non resident	\$ 5.00			
Recreation	Ages 55 + resident	\$ 2.00			
Recreation	Ages 55 + non residents	\$ 4.00			
Recreation	Womens and Men Only Swims	\$2.00			
	Season Passes				
Recreation	Ages 4 - 54 residents	\$ 30.00			
Recreation	Ages 4 - 54 non residents	\$ 50.00			
Recreation	Ages 55+ residents	\$ 20.00			
Recreation	Ages 55 + non residents	\$ 40.00			
	Pool Rental				
Recreation	75 people and under for three hours	\$ 350.00			
Recreation	76 to 100 people for three hours	\$ 400.00			
Recreation	101 to 200 people for three hours	\$ 450.00			
Recreation	201 to 400 people for three hours	\$ 500.00			
Recreation	Non resident fee	\$ 50.00			
Recreation	Damage deposit	\$ 75.00			

City of Oak Park
Fee Schedule

	Miniture Golf				
Recreation	Residents	\$ 1.00			
Recreation	Non Residents	\$ 2.00			
	Swim Lessons				
Recreation	Residents (6, 40 minute classes)	\$ 55.00			
Recreation	Non Residents (6, 40 minute classes)	\$ 60.00			
	Contractual Classes	70/30split			
	Seniors:				
Recreation	Resident Dues	\$ 6.00			
Recreation	Non Resident Dues	\$ 12.00			
	Transportation				
Recreation	Medical - round trip	\$ 4.00			
Recreation	Medical - one way	\$ 3.00			
Recreation	Errands - round trip	\$ 2.00			
Recreation	Community Center - round trip	\$ 1.00			
Recreation	Community Center - one way	\$ 0.75			
	Trips				
Recreation	Program Administrative Fee/per person	\$ 5.00			
Recreation	Bus Fee	\$ 6.00			
	Classes				
Recreation	Monday/Wednesday exercise per day:	\$ 2.00	Delete		
Recreation	Yoga	\$ 4.00	Delete		
Recreation	Movies	\$ 1.00	Delete		
Recreation	Contractual	70/30 split			
WATER					
Water	On/Off Fee	\$ 90.00			
Water	Overtime Charge (On/Off)	\$ 120.00			
Water	Meter Test	\$ 100.00			
Water	Meter Install	\$ 40.00			
Water	Replace Cut/Damaged Wire	\$ 40.00			
Water	Winterization	\$ 100.00			
Water	Copies Per Page	\$ 1.00			
Water	96 Gallon Trash Container (\$65.00 + Tax)	\$ 68.90	New		
Water	64 Gallon Recycling Container (replacement or new \$25.00 + Tax)	\$ 26.50	New		
Water	96 Gallon Recycling Container (\$65.00 + Tax)	\$ 68.90	New		

City of Oak Park
Fee Schedule

Water	96 Gallon Recycling Container (with turn in of 64 gallon container \$40.00 + Tax)	\$ 42.40	New		
Water	Recycle Bin	\$ 12.00			
Water	Garbage Bags (\$8.11 + Tax)	\$ 8.60			
Water	Monthly Industrial Waste Charge				
Water	5/8 Meter	\$ 9.04			
Water	3/4 Meter	\$ 13.56			
Water	1" Meter	\$ 22.60			
Water	1-1/2 Meter	\$ 49.72			
Water	2" Meter	\$ 72.32			
Water	3" Meter	\$ 131.08			
Water	4" Meter	\$ 180.80			
Water	6" Meter	\$ 271.20			
Water	Quarterly Meter Service Charge				
Water	5/8" Meter	\$ 4.75			
Water	3/4 Meter	\$ 5.03			
Water	1" Meter	\$ 5.42			
Water	1-1/2. Meter	\$ 8.05			
Water	2" Meter	\$ 9.14			
Water	3" Meter	\$ 63.80			
Water	4" Meter	\$ 69.57			
Water	6" Meter	\$ 79.40			
Water	High Strength Surcharge (Charge Per Pound of Excess Pollutant)				
Water	Biochemical Oxygen Demand (BOD)	0.488			
Water	Total Suspended Solids (TSS)	0.495			
Water	Phosphorus (p)	7.3			
Water	Fats, Oils and Grease	0.470			
Water	Water Rate Per Unit	\$ 4.17			
Water	Sewer Rate Per Unit	\$ 9.58			
Water	Garbage & Rubbish Monthly Rate	\$ 12.91			
Water	Quarterly Minimum Water Bill (0-5 Units)	\$ 112.23			
Water	Minimum Deposit Required in Certain Circumstances (Cover Six Times the Average Quarterly Bill)	\$ 673.38			
TREASURY					
Treasury	Property Tax Roll (per season)	\$ 500.00			
ASSESSING					
Assessing	Assessing Database Export	\$ 1,000.00			

City of Oak Park
Fee Schedule

TECHNICAL AND PLANNING					
	<u>Plan Review</u>				
Tech Plan	<i>Commercial, Industrial, Residential-(Multi-Family) (Non-Structural) (Sealed Architectural Plans)</i>				
	The Plan Review fee is based on the estimated construction value. For buildings valued up to \$1,000,000.00 , the Building Plan Review Fee is .0015 of the building valuation (\$100.00 min). For buildings valued over \$1,000,000.00 up to \$5,000,000.00 the fee is \$1,500.00 plus .0005 of the valuation over \$1,000,000.00 . For buildings over \$5,000,000.00 , the fee is \$3,500.00 plus .0004 of the valuation over \$5,000,000.00 .				
	<i>Residential (1&2 Family) (Non-Structural) \$60.00 Minimum</i>				
	The Plan Review fee is based on the estimated construction value. For buildings valued up to \$1,000,000.00 , the building Plan Review fee is .0015 of the building valuation (\$60.00 min). For buildings valued over \$1,000,000.00 up to \$5,000,000.00 the fee is \$1,500.00 plus .0005 of the valuation over \$1,000,000.00 . For buildings over \$5,000,000.00 , the fee is \$3,500.00 plus .0004 of the valuation over \$5,000,000.00 .				
Tech Plan	<i>Structural Plan Review</i> \$300 minimum or consultants fee plus 15%	\$ 300.00			
Tech Plan	<i>Mechanical Plan Review</i> 25% of building plan review (\$60.00 minimum) or consultants fee plus 15%				
Tech Plan	<i>Plumbing Plan Review</i> 25% of building plan review (\$60.00 minimum) or consultants fee plus 15%				
Tech Plan	<i>Electrical Plan Review</i> 25% of building plan review (\$60.00 minimum) or consultants fee plus 15%				
	(Where the estimated cost of construction is in question the Type of Construction Method will be used to determine the estimated cost of construction. This method is published semi-annually by International Code Council (ICC) in their bimonthly magazine)				
	<i>Sprinkler Plan Review</i>				
Tech Plan	1-100 Heads	\$ 150.00			
Tech Plan	101-200 Heads	\$ 175.00			
Tech Plan	201-300 Heads	\$ 200.00			
Tech Plan	301-400 Heads	\$ 225.00			
Tech Plan	401-500 Heads	\$ 275.00			
Tech Plan	501-750 Heads	\$ 300.00			
Tech Plan	Over 750 Heads (Plus \$.20 per head over 750)	\$ 300.00			
Tech Plan	Hydraulically designed system (Fees multiplied by two)				

City of Oak Park
Fee Schedule

	<u>General Review Fees</u>				
	Preliminary Review, Multiple Revisions Review, & any Miscellaneous Review are \$60.00 per hour. In cases where plans must be sent to a consultant or other outside source the review fee will be the actual cost of review plus a 15% Administration Fee.				
	<u>Certificate of Occupancy</u>				
Tech Plan	Temporary Certificate of Occupancy (Commercial with renovations/permit)	\$ 75.00			
Tech Plan	Final Certificate of Occupancy (Commercial with renovations/permit)	\$ 75.00			
Tech Plan	Certificate of Occupancy (for occupancy only)	\$ 50.00			
Tech Plan	Reissuance of Certificate of Occupancy	\$ 50.00			
	<u>Building Permit Fees</u>				
Tech Plan	Base Fee	\$ 30.00			
	<u>Valuation of Work</u>				
Tech Plan	\$0.00 to \$4000.00	\$ 60.00			
Tech Plan	\$4,001.00 to \$8,000.00	\$ 100.00			
Tech Plan	\$8,001.00 to \$12,000.00	\$ 150.00			
Tech Plan	\$12,001.00 and over (Plus \$10 for each additional \$1,000.00 or part thereof)	\$ 150.00			
Tech Plan	Fence Permit Fee (Minimum)	\$ 90.00			
Tech Plan	Shed Permits (Minimum)	\$ 60.00			
	<u>Mechanical Permit Fee</u>				
Tech Plan	Base Fee	\$ 30.00			
Tech Plan	Gas/Oil Furnaces/Boilers/Etc. (all first units)	\$ 60.00			
Tech Plan	Each Additional Unit in same Building	\$ 40.00			
	<u>HVAC Duct Work</u>				
Tech Plan	Initial Duct Work (\$35 plus .10 per foot)	\$ 35.00			
Tech Plan	<u>Factory Built Chimney</u>	\$ 60.00			
Tech Plan	<u>Chimney Liner</u>	\$ 30.00			
Tech Plan	<u>Unit Heater Hot Water or Steam Unit Heaters (All units)</u>	\$ 40.00			
	<u>Hydronic System</u>				
Tech Plan	Hot Water, Steam and Chilled Water Piping Duct Coils (Per Unit)	\$ 30.00			

City of Oak Park
Fee Schedule

	Multiple Installations Of Pump or Fan Coil Units				
Tech Plan	Per Unit	\$ 30.00			
	Air Handling Systems Vent & Exhaust Fans				
Tech Plan	First Unit (all sizes)	\$ 60.00			
Tech Plan	Additional Exhaust Fans	\$ 10.00			
Tech Plan	Commercial Kitchen Make-up Air and Exhaust	\$ 60.00			
	Solid Fuel Equipment				
Tech Plan	Wood burning Stoves, Add-on Furnaces	\$ 30.00			
Tech Plan	Prefab Fireplace, residential (including Chimney)	\$ 60.00			
Tech Plan	Boiler	\$ 60.00			
	Tank Installation and Removal- L.P.G. & Fuel Oil				
Tech Plan	Above Ground Storage Tanks Installation	State Marshall			
Tech Plan	Under Ground Storage Tanks Installation	State Marshall			
	Individual Mechanical Permit Fees				
Tech Plan	Base Fee	\$ 30.00			
Tech Plan	Humidifiers	\$ 10.00			
Tech Plan	Flue Damper/separate inspection	\$ 30.00			
Tech Plan	Flue Damper on Existing Furnace Residential	\$ 10.00			
Tech Plan	Electronic Air Cleaner Residential	\$ 10.00			
Tech Plan	Electronic Air Cleaner W/Washer	\$ 30.00			
Tech Plan	Space Heater	\$ 30.00			
Tech Plan	Gas Dryer	\$ 10.00			
Tech Plan	Gas Range	\$ 10.00			
Tech Plan	Gas Piping (\$35 plus .10 per foot)	\$ 35.00			
	Refrigeration Permit Fees				
Tech Plan	Base Fee	\$ 30.00			
	Air Conditioning				
Tech Plan	First unit (all sizes)	\$ 60.00			
Tech Plan	Each Additional Unit	\$ 30.00			
Tech Plan	Chiller	\$ 30.00			
Tech Plan	Cooling Tower	\$ 60.00			
Tech Plan	Roof Top Furnace/Air Conditioning Unit	\$ 60.00			
	Evaporator Coils				
Tech Plan	First unit (all sizes)	\$ 60.00			
Tech Plan	Each additional unit/same building	\$ 30.00			

City of Oak Park
Fee Schedule

Tech Plan	Heat Pump (All units)	\$ 60.00			
	<u>Fire Sprinkler System Fees</u>				
Tech Plan	Base Fee	\$ 30.00			
	<u>Fire Suppression System Standpipe System</u>				
Tech Plan	Up to 2-1/2 inches thru 4 inches	\$ 30.00			
Tech Plan	Over 4 inches	\$ 60.00			
Tech Plan	Fire Pumps & Connections (Each)	\$ 30.00			
Tech Plan	Jockey Pumps (Each)	\$ 30.00			
	<u>Fire Sprinkler Systems Piping</u>				
Tech Plan	1 Floor 1 inch thru 2 inches	\$ 30.00			
Tech Plan	1 Floor 2-1/2 inches thru 4 inches	\$ 60.00			
Tech Plan	1 Floor over 4 inches	\$ 100.00			
Tech Plan	Each Additional Floor	\$ 30.00			
Tech Plan	Fire Pumps & Connections (Each)	\$ 50.00			
Tech Plan	Jockey Pumps (Each)	\$ 50.00			
	<u>Fire Sprinkler Heads</u>				
Tech Plan	0 to 10 Heads (Per Head)	\$ 4.00			
Tech Plan	11 to 75 Heads (Per Head)	\$ 3.00			
Tech Plan	76 to 125 Heads (Per Head)	\$ 2.00			
Tech Plan	126 Heads & Over (Per Head)	\$ 1.00			
	<u>Hood & Duct Fire Suppression System</u>				
Tech Plan	Each Establishment System, Minimum	\$ 100.00			
Tech Plan	Each Additional System at the same Location	\$ 60.00			
	<u>Plumbing Permit Fees</u>				
Tech Plan	Base Fee	\$ 30.00			
Tech Plan	Sewer Cap	\$ 30.00			
	<u>Water Distribution System</u>				
Tech Plan	1 inch thru 4 inch Service	\$ 30.00			
Tech Plan	4 inch Service or Larger	\$ 60.00			
	<u>Sewer Lines-Storm, Sanitary, Combination</u>				
Tech Plan	Lines not exceeding 18 inches	\$ 30.00			
Tech Plan	Lines over 18 inches	\$ 60.00			

City of Oak Park
Fee Schedule

	<i>Plumbing Fixture Fees</i>				
Tech Plan	Inside Drain	\$ 30.00			
Tech Plan	Crock to Iron (connection to building sewer)	\$ 30.00			
Tech Plan	New Sack or Stack Alterations	\$ 30.00			
Tech Plan	(Soil, Waste, Vent, & inside Conductor)	\$ 30.00			
Tech Plan	Sump or any Interceptor	\$ 30.00			
Tech Plan	Water Heater	\$ 40.00			
Tech Plan	Water Storage Tank	\$ 30.00			
Tech Plan	Bathtub	\$ 10.00			
Tech Plan	Sink (any type)	\$ 10.00			
Tech Plan	Laundry Tray	\$ 10.00			
Tech Plan	Floor Drain	\$ 10.00			
Tech Plan	Shower Trap	\$ 10.00			
Tech Plan	Urinal	\$ 10.00			
Tech Plan	Garbage Disposal	\$ 10.00			
Tech Plan	Water Closet	\$ 10.00			
Tech Plan	Dental Chair	\$ 10.00			
Tech Plan	Dishwashing Machine	\$ 10.00			
Tech Plan	Drinking Fountain	\$ 10.00			
Tech Plan	Hose Bib	\$ 10.00			
Tech Plan	Automatic Washer	\$ 10.00			
Tech Plan	Beverage Dispensing Machine	\$ 10.00			
Tech Plan	Back Water Valve	\$ 30.00			
Tech Plan	Pump or Water Lift	\$ 30.00			
Tech Plan	Grease Trap (Each)	\$ 30.00			
Tech Plan	Catch basin (Each)	\$ 60.00			
Tech Plan	Soda Fountain, Bar Waste, or Refrigeration Outlet	\$ 30.00			
Tech Plan	Backflow Preventer Device	\$ 30.00			
Tech Plan	Air Conditioning Unit (water cooled)	\$ 10.00			
Tech Plan	Water Softener or Filter (Each)	\$ 10.00			
Tech Plan	Swimming Pool Re-circulating Device	\$ 30.00			
Tech Plan	Fixture not listed	\$ 10.00			
Tech Plan	Lawn Sprinkler must have Water Distribution by size, backflow, and right of way waiver plus permit				
	<i>Electrical Permit Fees</i> (\$30.00 Base Fee)				
Tech Plan	Base Fee	\$ 30.00			
	<i>Wiring Circuits</i>				
Tech Plan	One circuit	\$ 30.00			
Tech Plan	Each Additional Circuit	\$ 10.00			

City of Oak Park
Fee Schedule

	<i>Fixtures (Installing-Altering-Repairing)</i>				
Tech Plan	0-25 Fixtures	\$ 30.00			
Tech Plan	Each Additional 25 Fixtures	\$ 10.00			
	<i>Permanent Service (Includes Service Riser, Service Leg to Panel & Box)</i>				
Tech Plan	0-200 amps	\$ 30.00			
Tech Plan	201-600 amps	\$ 40.00			
Tech Plan	Over 600 amps	\$ 100.00			
	<i>Residential</i>				
Tech Plan	Electric Space Heating (1 st room)	\$ 30.00			
Tech Plan	Each Additional Room	\$ 10.00			
Tech Plan	Furnaces (new circuit	\$ 30.00			
Tech Plan	Each Additional Accessory Unit	\$ 10.00			
Tech Plan	Air Cleaner-Humidifier-Dehumidifier-Drain Pump	\$ 30.00			
Tech Plan	Heat Pumps	\$ 30.00			
Tech Plan	Air Conditioner (220 circuit, Separate Box)	\$ 30.00			
Tech Plan	Edison Interrupter Device	\$ 10.00			
	<i>Household Electrical Appliances</i>				
Tech Plan	Ranges, Dryers, Water Heaters, Dishwashers	\$ 10.00			
Tech Plan	Each Additional unit (not listed above)	\$ 10.00			
	<i>Commercial & Industrial</i>				
Tech Plan	Roof Top Furnaces Unit (HVAC)	\$ 30.00			
Tech Plan	Each Additional Unit	\$ 10.00			
Tech Plan	Furnaces Inside Building (Includes Hanging Heaters)	\$ 30.00			
Tech Plan	Roof Top Air Conditioner Unit	\$ 30.00			
Tech Plan	Each Additional Unit	\$ 10.00			
Tech Plan	Other items not listed	\$ 10.00			
	<i>Electrical Power Units (Motors, Generators, Welders, Heating Units, Floodlights, Transformers)</i>				
Tech Plan	All HP or KVA	\$ 60.00			
Tech Plan	Commercial & Industrial Power Plug	\$ 30.00			
	<i>Feeders-Mains-Bus Ducts-Under floor Raceway-Cable Trays</i>				
Tech Plan	1 st 100 feet or less	\$ 30.00			
Tech Plan	Each Additional 50 feet	\$ 10.00			
	<i>Outside Tube Lighting</i>				
Tech Plan	1 st 50 feet of tubing	\$ 30.00			

City of Oak Park
Fee Schedule

Tech Plan	Each Additional 50 feet of Tubing or Part thereof	\$ 10.00			
	<u>Interior or Exterior Fixture, Tag Inspection</u>				
	Electrical				
Tech Plan	Swimming Pool or Spa Wiring	\$ 60.00			
	<u>Gas Station Inspection</u>				
	(Field Inspections-Alterations of Fuel Pumps & Dispensing Unit, Any Field Alterations or Additions)				
Tech Plan	Self Service Fuel Pumps or Dispensing Units	\$ 60.00			
Tech Plan	Electrical Components of a Unit	\$ 60.00			
Tech Plan	Each Additional Unit	\$ 30.00			
	<u>Sign Wiring</u>				
Tech Plan	One Circuit	\$ 30.00			
Tech Plan	Each Additional Circuit	\$ 10.00			
Tech Plan	Connection Only (Each sign)	\$ 10.00			
	<u>Special Inspections</u>				
Tech Plan	Circuses, Carnivals, & Festivals	\$ 120.00			
Tech Plan	Temporary Light Displays	\$ 60.00			
Tech Plan	Lighting Displays, Tents, Tree Lots, Damaged Bldgs	\$ 60.00			
Tech Plan	Temporary Service (Construction Site)	\$ 60.00			
	<u>Electrical Fire Alarm System Fees</u>				
Tech Plan	Base Permit	\$ 30.00			
Tech Plan	Drill Station	\$ 20.00			
Tech Plan	Pull Station	\$ 20.00			
Tech Plan	Each Additional Drill & Pull Station	\$ 10.00			
Tech Plan	Fire Alarm Device (Horn, Bell, Voice, Smoke Detector)	\$ 20.00			
Tech Plan	Each Additional Alarm Device	\$ 10.00			
Tech Plan	Each Fan Controlled by Fire Alarm Sys	\$ 20.00			
Tech Plan	Each sprinkler Sys Flow Switch &/or Tamper Switch	\$ 20.00			
Tech Plan	Fire Control Sys (Foam, Co2, Halogen, Dry per Zone)	\$ 30.00			
Tech Plan	Each Chemical-Kitchen Hood Protection	\$ 30.00			
	<u>Sign Permit Fees</u>				
Tech Plan	Wall, Ground, Marquee, & Painted Signs (Plus Electrical Permit) (Minimum)	\$ 90.00			
Tech Plan	Temporary Signs (Minimum)	\$ 90.00			
Tech Plan	Sign Permit Review Fee	\$ 30.00			
Tech Plan	Sandwich Board Sign (annual first application)	\$ 125.00			
Tech Plan	Sandwich Board Sign (additional year)	\$ 100.00			

City of Oak Park
Fee Schedule

	<u>Demolition Permit Fees</u>				
Tech Plan	Residential Structure	\$ 100.00			
Tech Plan	Each additional Structure on Premises	\$ 30.00			
Tech Plan	Multi-Family, Commercial, or Industrial Structures (Up to 30,000 square feet)	\$ 150.00			
Tech Plan	Above 30,000 square feet, \$150.00 plus \$5.00 per 1,000 square feet above 30,000	\$5 / 1,000 sft			
Tech Plan	Cash or Performance Bond required for all demolition permits	\$ 5,000.00			
Tech Plan	Sewer and water cap fees also required for all demolition permits				
	<u>(Plus plumbing sewer cap permit)</u>				
	<u>Moving Permit Fees</u>				
	Cash or Performance Bond				
Tech Plan	City/Out of City-Initial Structure (Per hour fee, 2 hr minimum)	\$ 90.00			
Tech Plan	Site Inspection before Moving into City (Per hour fee)	\$ 90.00			
	<u>General Permit Fees</u>				
	Permit Cancellation (No refunds on permits \$60 or less or permits with inspections)				
	<u>Right-of-Way Permit Requirements</u>				
	All work in the public right-of-way or public utility easements require an approved right-of-way permit issued by the City Engineer or his representative.				
Tech Plan	Right of Way Permit Fee (Minimum)	\$ 90.00			
	<u>Bond Requirements</u>				
Tech Plan	Demolition of residential or commercial structure	\$ 5,000.00			
Tech Plan	Sidewalk or Driveway approach replacement (Bond not required)	\$ -			
Tech Plan	Curb Cut	\$ 1,000.00			
Tech Plan	Excavation in public easements (Fee minimum)	\$ 1,000.00			
Tech Plan	Excavation between property line and back of curb (Fee minimum)	\$ 1,000.00			
Tech Plan	Excavation under roadway up to ½ the road width (Fee minimum)	\$ 5,000.00			
Tech Plan	Excavation under roadway up to full roadway width (Fee minimum)	\$ 10,000.00			
	(If value of proposed work in the public right-of-way or public utility easement exceeds \$10,000.00, as determined by the City Engineer, the right-of-way permit bond requirement shall not be less than the value of the proposed work, as determined by the City Engineer)				
	<u>Rental Property Fees</u>				
Tech Plan	1 and 2 Family Homes (2 inspections per unit, fee assessed per unit)	\$ 150.00			
Tech Plan	Multi-Family Apartment (2 inspections per unit, fee for first unit)	\$ 150.00			

City of Oak Park
Fee Schedule

Tech Plan	Re-Occupany Inspection if applied within six months of previous certificate	\$ 75.00			
Tech Plan	Multi-Family Apartment (2 inspections per unit, fee for each additional unit in same bldg)	\$ 60.00			
Tech Plan	Each Re-inspection over two (Each unit)	\$ 60.00			
	<u>Planning Commission</u>				
Tech Plan	Site Plan Review	\$ 500.00			
	(Commercial, Industrial, Multi-Family Residential)				
Tech Plan	Revised Site Plans with Changes greater than 30%	\$ 300.00			
Tech Plan	Special Land Uses Approval Requiring Public Hearing	\$ 600.00			
	(Planned Developments, etc.)				
Tech Plan	Application for Text/Zoning Amendments (Rezoning)	\$ 600.00			
Tech Plan	Request for Special Meetings	\$ 600.00			
	(In addition to other application fees)				
	<u>Zoning Board of Appeals Fees (In addition to other application fees)</u>				
Tech Plan	Single Family Residential Variance Request	\$ 150.00			
Tech Plan	Multi-Family, Commercial/Industrial Variance Request	\$ 500.00			
Tech Plan	Special Meetings of Zoning Board of Appeals	\$ 600.00			
	<u>Building Board of Appeals</u>				
Tech Plan	Residential, Commercial & Industrial	\$ 225.00			
	<u>Annual Registration and Licensing</u>				
Tech Plan	Residential Builders Registration	\$ 20.00		RMB	To reflect Ordinance change
Tech Plan	General Contractor Registration	\$ 20.00		RMB	To reflect Ordinance change
Tech Plan	Electrical Contractor Registration	\$ 20.00		RMB	To reflect Ordinance change
Tech Plan	Master Plumber Registration	\$ 1.00			
Tech Plan	Mechanical Contractor Registration	\$ 15.00		RMB	To reflect Ordinance change
Tech Plan	Sign Contractor Registration	\$ 20.00		RMB	To reflect Ordinance change
Tech Plan	Landlord Registration (Every Two Years)	\$ 80.00		RMB	To reflect Ordinance change
Tech Plan	House Movers Registration	\$ 20.00			
Tech Plan	Demolition Contractor Registration	\$ 20.00			
Tech Plan	Maintenance and Alteration Contractor	\$ 20.00			
Tech Plan	Others Not Listed	\$ 20.00			
	<u>Business License</u>				
Tech Plan	New Business License fee	\$ 150.00			
Tech Plan	Renewal fee received by December 31	\$ 150.00		RMB	to reflect regulated associated fees
Tech Plan	Renewal fee received between January 1-31 25% late fee	\$ 187.50		RMB	to reflect regulated associated fees
Tech Plan	Renewal fee received after January 31 50% late fee	\$ 225.00		RMB	to reflect regulated associated fees
				RMB	to reflect regulated associated fees

City of Oak Park
Fee Schedule

	<u>Outdoor Dining</u>			RMB	to reflect regulated associated fees
Tech Plan	Outdoor Dining Permit fee (annual)	\$ 150.00			
	<u>Special Pick-Up for Trash and Debris</u>				
Tech Plan	Tringali Sanitation (Time accrued per 15 minutes)	\$ 60.00			
Tech Plan	Tringali Sanitation (\$25.00 minimum trip charge)	\$ 25.00			
	<u>Special Pick-Up for Brush and Yard Waste</u>				
Tech Plan	Contractor (Time accrued per 15 minutes)	\$ 45.00			
Tech Plan	Contractor (\$45.00 minimum trip charge)	\$ 45.00			
	<u>Civil Infraction Fines</u>				
Tech Plan	Any not listed misc municipal Civil Infraction		\$ 85.00	NW	
Tech Plan	The first offense, \$150.00, plus any cost to abate	\$ 150.00	\$50 - \$95	NW	
Tech Plan	The second offense, \$250.00, plus any cost to abate	\$ 250.00			
Tech Plan	A person who is determined to be responsible for a third or any subsequent repeat offense, is guilty of a misdemeanor punishable by a fine of not more than \$500.00 and costs of prosecution, plus any cost to abate, if applicable or by imprisonment for not more than 90 days, or by both such fine, costs and imprisonment in the discretion of the court in accordance with Sec. 1-25. - General penalty. Each act of violation and every day upon which any such violation shall occur shall constitute a separate offense.	\$ 500.00			
Tech Plan	Violation of any provision of Chapter 71 – Telecommunications Services				
Tech Plan	The first offense, \$500.00.	\$ 500.00			
Tech Plan	The second offense, \$1,000.00.	\$ 1,000.00			
Tech Plan	A person who is determined to be responsible for a third or any subsequent repeat offense, is guilty of a misdemeanor punishable by imprisonment for not more than 93 days or a fine of not more than \$2,000.00, or community service for not more than 200 hours, or any combination of these penalties and the cost of prosecution, plus any cost to abate, if applicable.	\$ 2,000.00			
			\$ 150.00	NW	
			\$ 160.00	NW	
			\$ 160.00	NW	
			\$ 170.00	NW	
			\$ 175.00	NW	
	(Civil Infraction fees established by Ordinance X-XX-XXX effective March 30, 2018)		\$ 185.00	NW	
	<u>Civil Infraction Fees</u>		\$ 215.00	NW	
TP/Court	Retiree Health	\$ 20.00	\$ 225.00	NW	
TP/Court	Building Fund (modified by Settlement Agreement)	\$ 5.00		NW	
TP/Court	Settlement amount reallocated from Building Fund to dedicated OP revenue spent on the Court	\$ 10.00	\$ 240.00	NW	

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Fee Schedule

TP/Court	Per MCL 600.8727(4): \$10 assessed and payable to the state justice fund on all other civil municipal infractions	\$ 10.00	\$ 175.00	NW	
TP/Court	Per MCL 257.907(13): \$40 assessed and payable to the state justice fund on all traffic civil infractions (except parking)	\$ 40.00		NW	
45th DISTRICT COURT				NW	
	<i>(Fee and fine amounts are set by State statute or determined by District Judges)</i>			NW	
	<i>(Current Court fees and fines were set in March, 2015)</i>		\$ 165.00	NW	
			\$ 135.00	NW	
	<u>Probation Fees</u>			NW	
Court	Oversight	\$ 50.00	\$ 150.00	NW	
Court	PSI/Alcohol Evaluation	\$ 125.00	\$ 350.00	NW	
Court	PBT	\$ 3.00		NW	
Court	Probation Fee	\$ 150.00	\$ 165.00	NW	
			\$ 165.00	NW	
	<u>Miscellaneous Fees</u>		\$ 225.00	NW	
Court	Warrant Fee	\$ 75.00	\$ 165.00	NW	
Court	Show Cause Fee	\$ 50.00	\$ 165.00	NW	
Court	NSF Fee	\$ 50.00	\$ 175.00	NW	
Court	Certified Copy	\$ 10.00	\$ 175.00	NW	
Court	Copies (Per Page)	\$ 1.00	\$ 160.00	NW	
Court	Forms	\$ 1.00	\$ 135.00	NW	
			\$ 150.00	NW	
	<u>Civil Infractions</u>		\$ 175.00	NW	
Court	Speeding (1-5 Over)	\$ 125.00	\$ 150.00	NW	
Court	Speeding (1-5 Over) Limited Access		\$ 135.00	NW	
Court	Speeding (6-10 Over)	\$ 130.00	\$ 165.00	NW	
Court	Speeding (6-10 Over) Limited Access		\$ 165.00	NW	
Court	Speeding (11-15 Over)	\$ 150.00	\$ 150.00	NW	
Court	Speeding (11-15 Over) Limited Access		\$ 190.00	NW	
Court	Speeding (16-25 Over)	\$ 200.00		NW	
Court	Speeding (16-25 Over) Limited Access			NW	
Court	Speeding (26+ Over)	\$ 240.00	\$ 165.00	NW	
Court	Speeding (26+ Over) Limited Access		\$ 150.00	NW	
Court	Blockading Traffic	\$ 165.00		NW	
Court	Careless Driving	\$ 240.00	\$ 150.00	NW	
Court	Defective Equipment	\$ 125.00	\$ 175.00	NW	
Court	Drive on Sidewalk	\$ 150.00		NW	
Court	Due care/Caution	\$ 150.00	\$ 240.00	NW	
Court	Expired Plate	\$ 125.00	\$ 165.00	NW	
Court	Fail to Change Address on License	\$ 110.00	\$ 165.00	NW	
Court	Fail to Signal	\$ 130.00	\$ 165.00	NW	
Court	Fail to Stop for School Bus	\$ 300.00		NW	

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Court	Fail to Stop Leaving Private Drive	\$ 150.00	\$ 150.00	NW	
Court	Fail to Yield	\$ 150.00	\$ 165.00	NW	
Court	Fail to Yield Pedestrian	\$ 150.00	\$ 240.00	NW	
Court	Fail to Yield Emergency Vehicle	\$ 200.00		NW	
Court	Follow to Close	\$ 150.00		NW	
Court	FTS Assured Clear Distance	\$ 150.00	\$ 325.00	NW	
Court	Impeding Traffic	\$ 165.00		NW	
Court	Improper Backing	\$ 165.00		NW	
Court	Improper Crossing/divided Hwy	\$ 150.00	\$ 325.00	NW	
Court	Improper Display of Plate	\$ 125.00	\$ 325.00	NW	
Court	Improper Lane Use	\$ 130.00			
Court	Improper Passing	\$ 150.00			
Court	Improper Turn	\$ 130.00			
Court	Improper Use of Lights	\$ 125.00			
Court	Interfere with Traffic	\$ 150.00			
Court	Loud Noise	\$ 150.00			
Court	No Child Restraint	\$ 200.00			
Court	No Proof of Insurance	\$ 185.00			
Court	No Registration on Person	\$ 110.00			
Court	No Seatbelt	\$ 65.00			
Court	Private prop/avoid Traffic Control Device	\$ 150.00			
Court	Prohibited Turn	\$ 130.00			
Court	Refuse PBT	\$ 275.00			
Court	Rolling Stop	\$ 125.00			
Court	Stop Sign	\$ 150.00			
Court	Sudden Acceleration/Squeal Tires	\$ 165.00			
Court	Texting While Driving	\$ 220.00			
Court	Too Fast for Conditions	\$ 150.00			
Court	Too many passangers on Moped/MC	\$ 150.00			
Court	Traffic Control Device	\$ 150.00			
Court	Traffic Signal (Red Light)	\$ 150.00			
Court	Truck Prohibited on Street	\$ 115.00			
Court	Wrong Way on One Way	\$ 150.00			
Court	Cell Phone Use GDL 1-2 (Added 4-1-13)	\$ 220.00			
	<u>Misdemeanors (Payable)</u>				
Court	No Ops in Possession	\$ 250.00			
Court	Expired Ops	\$ 250.00			
Court	No Insurance	\$ 375.00			
Court	Improper Plate	\$ 250.00			
Court	Restricted License	\$ 250.00			

CITY OF OAK PARK
MICHIGAN
APPLICATION FOR SPECIAL EVENT LICENSE

Today's Date: May 3, 2018

Applicant Information

Applicant/Business Name: First Baptist Church of Oak Park

Applicant/Business Address: 24201 Coolidge

Phone number: 248 398 0770 E-Mail Address: Secretary@fbcop.net

Relation of applicant to business: Secretary

Has applicant ever been convicted of a felony? ☐ Yes ☒ No

Owner Information

Owner or manager of site: _____ Phone: _____

Names and addresses of partners or officers of corporation:

Event Information

Proposed date(s) of event: June 16, 2018 Has this event been held previously? ☒ Yes ☐ No

Address or location of event: 24201 Coolidge Hwy

Is this a City owned park? No

If this event is to take place in a City owned park, have you received and do you agree to abide by the City's Parks and Recreation rules and regulations? ☐ Yes ☒ No

Nature, purpose, and detailed description of event: Outreach

Will the event be open to the public? ☒ Yes ☐ No

If yes, please describe how so: Outreach for the Community, Games, Bounce House, Fire Truck + Food.

Estimated number of people attending event? 200 Hours of Event: 11:00 Am - 3:00pm.

Are you requesting to have a parade? ☐ Yes ☒ No If yes, please attach a map of the parade route

Where will the parade participants be walking? ☐ Sidewalks ☐ Streets

Will the parade require streets to be blocked off? ☐ Yes ☐ No

If yes, how many streets/intersections will need to be blocked : _____

Please attach a sign off from the residences located on the affected streets, indicating that they are aware of the event to take place, the date, times and location.

Food Services

Will food or beverages be sold at event? ☐ Yes ☒ No, if yes please list type(s) of food to be sold:

Will the food be prepackaged or prepared on site: Yes

Please note: *If your application is approved and you plan to prepare food on site, you will need to contact the Oakland County Health Department at 248-424-7000 for inspection. You will also need to provide temporary water services at the site where the food is prepared.*

Mechanical Amusement

Will there be any mechanical rides at event? ☐ Yes ☒ No, if yes, please provide the name and the address of amusement operators: _____

Will the event have a moonwalk? ☒ Yes ☐ No, if yes, please provide the name and address of

Company/Entity providing moonwalk: Inflatable Playscapes
5160 Meijer Dr., Royal Oak, MI 48023

Will the event have video games, etc.? If so, please provide the names and address of company providing the Games: NO

Please Note: *You must provide proof of insurance for all mechanical rides, moonwalks, circus rides/games, etc. The City of Oak Park must be listed on the insurance certificate as "additionally insured." A copy of the City Ordinance with required liability insurance coverage for these events is attached. Also, certification by the State of Michigan Department of Labor is required for all mechanical amusement devices and rides.*

Technical/Support

Will the event require use of electrical supply source? ☐ Yes ☒ No, if yes, please describe:

Will sanitary facilities be required at event? ☐ Yes ☐ No

Will tent(s) be used at the event? ☐ Yes ☒ No, if yes, please state size(s) of tent:

Will the event have banners displayed? ☒ Yes ☐ No, if so, please provide the number of signs and dimension(s):

Please Note: *If a temporary generator or electric supply source is provided, you must provide an Electrical permit by a licensed electrical contractor. Also, you will need certification of flame spread rates of all canvas and/or cloth enclosures.*

Other possible Special Event requirements include: additional application, inspection and bond fees, temporary sign permit.

The fee for a Special Event application is \$100: The fee is non-refundable. Once an application is received, the City Clerk's Office will send copies of the application to the following departments: City Manager, Public Safety, Public Works, and Recreation. Each department will review the application and provide a written estimate of services they will need to provide, along with man-hours and costs (if any). The City Clerks' office will contact the applicant to inform them of the additional costs involved. At that time the applicant can decide whether or not to proceed with the event. If so, the event will be placed on the City Council agenda for approval.

Please waive fee

Should any of the above information prove to be inaccurate or untruthful, it will be grounds to deny the applicant's request or revoke any approvals. I hereby certify the above information to be true and accurate to the best of my knowledge.



Applicant's Signature

State of Michigan

ss

County of _____

Subscribed and sworn to before me, a Notary Public this _____ day of _____ 20____, by

_____.

My Commission expires: _____
Notary Public

SPECIAL EVENT LICENSE APPLICATION FEE ESTIMATION**First Baptist Church of Oak Park****Community Outreach Event****DATE:** Saturday, June 16, 2018 @ 11:00 a.m. - 3:00 p.m.

<u>DEPARTMENT</u>	<u>SERVICES</u>	<u>ESTIMATED HOURS</u>	<u>ESTIMATED COST</u>
TECHNICAL AND PLANNING <i>Rob Barrett</i>	None	N/A	N/A
PUBLIC SAFETY <i>Steve Cooper</i>	Community Resource Officer to attend with a fire truck to provide demonstrations and recreational fellowship with those in attendance	2 hrs	NA
RECREATION <i>Laurie Stasiak</i>	None	N/A	N/A
DPW <i>Kevin Yee</i>	None	N/A	N/A
ADDITIONAL <i>Administration</i>			\$100 application fee waiver requested

SECRET
SW
WARDLE

SECRET, WARDLE, LYNCH
HAMPTON, TRUEX & MORLEY
2600 TROY CENTER DRIVE P.O. BOX 502
TROY, MICHIGAN 48007-5025
(248) 851-9500

11A

IRS # 38-1863919

City of Oak Park
Erik Tungate
13600 Oak Park Blvd
Oak Park, MI 48237

May 7, 2018
Invoice # 1336504
Client No. M1409
Matter No. 100314

RE: Oak Park, City of (Building Fund)

INTERIM

Services Rendered:

CURRENT BILLING SUMMARY THROUGH APRIL 30, 2018

Fees for Professional Services	\$608.00
Expenses Advanced	\$17.20
CURRENT BILL DUE	\$625.20

PLEASE REMIT TO: SECRET, WARDLE, LYNCH,
HAMPTON, TRUEX & MORLEY, PC
P.O. BOX 772725
CHICAGO, IL 60677-2007

**GARAN
LUCOW
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 494283**May 9, 2018**

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: In Re: City of Oak Park

*Client 7406
Matter 1*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Monday, April 30, 2018

\$12,083.34**Fee Total****Costs Advanced:**

Date	Description	Amount
04/05/18	Reproduction Charges 30 @ 0.15	4.50
04/10/18	Reproduction Charges 8 @ 0.15	1.20
04/12/18	Reproduction Charges 16 @ 0.15	2.40
04/13/18	Reproduction Charges 1 @ 0.15	0.15
04/13/18	Reproduction Charges 2 @ 0.15	0.30
04/13/18	Reproduction Charges 84 @ 1.00	84.00
04/16/18	Reproduction Charges 1 @ 0.15	0.15
04/16/18	Reproduction Charges 16 @ 0.15	2.40
04/16/18	Reproduction Charges 24 @ 0.15	3.60
04/30/18	Reproduction Charges 12 @ 0.15	1.80
Total Costs Advanced		\$100.50

Total Fees and Disbursements: \$12,183.84

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*

**GARAN
LUCOW
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 494284

May 9, 2018

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

*Re: Tina Polk and Richard Newton v City of Oak
Park, County of Oakland, et al.*

*Client 7406
Matter 24*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Monday, April 30, 2018

\$1,680.00

Fee Total

Costs Advanced:

Date	Description	Amount
04/04/18	Reproduction Charges Polk - 03-29-18 LT Counsel 14 @ 0.15	2.10
04/10/18	Fee to Novitex Enterprise Solutions, Inc. for DVD Duplication x9	95.40
04/17/18	Reproduction Charges 6 @ 0.15	0.90
04/18/18	Reproduction Charges Polk - 04-17-18 LTA Dubin - 3 notices of claims 10 @ 0.15	1.50
	Total Costs Advanced	\$99.90

Total Fees and Disbursements: \$1,779.90

**GARAN
LUCOW
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 494285

May 9, 2018

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

*Re: Judy Kish and Joyce Bannon, et al v City of
Oak Park*

*Client 7406
Matter 31*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Monday, April 30, 2018

\$721.00

Fee Total

Costs Advanced:

Date	Description	Amount
04/20/18	Reproduction Charges 115 @ 0.15	17.25
	Total Costs Advanced	\$17.25

Total Fees and Disbursements: \$738.25

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** May 16, 2018**AGENDA #**

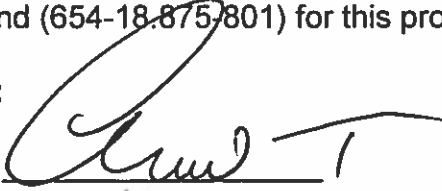
SUBJECT: Report on bids for the 2018 Mechanics In-ground Truck Lift Rebuild Project, M-685.

DEPARTMENT: Public Works – DED

SUMMARY: At the March 19, 2018 regular meeting of the Oak Park City Council, the request to bid the 2018 Mechanics In-ground Truck Lift Rebuild Project, M-685 was approved (CM-03-100-18). The project was advertised and 9 contractors viewed the documents. On May 10, 2018, two (2) bids were received and opened. The low bidder, Allied, Inc. of Ann Arbor, MI, submitted a bid of \$55,792.00. Allied Inc. has performed work for us in the past and references have been checked.

FINANCIAL STATEMENT: Funding is available in the Motor Pool Fund for this expenditure.

RECOMMENDED ACTION: It is recommended City Council award the bid for the 2018 Mechanics In-ground Truck Lift Rebuild Project, M-685 to Allied Inc., of Ann Arbor, MI, for a total amount of \$55,792.00. Funding is available in the Motor Pool Fund (654-18.875-801) for this project.

APPROVALS:City Manager: Department Director: Finance Director: Budgeted ☒

90,000

EXHIBITS: bid tabulation

BID TABULATION

2018 Mechanics In-ground Truck Lift Rebuild Project, M-685

Bid Opening Date: May 10, 2018 @ 10:00am

Page 1 of 1

				Allied Inc. 240 Metty Drive, Suite D Ann Arbor, MI 48103 (800) 589-4419	CTT Equipment, LLC 4072 E. Old Pine Trail Midland, MI 48642 (989) 832-2116
Item	Item Description	Quantity	Unit	Amount	Amount
1	Rotary Model 70C twin post lift (to include installation)	1.00	Lump Sum	\$53,517.00	\$114,050.00
2	Electrical Termination (Disconnection of the existing electrical wiring)	1.00	Lump Sum	\$650.00	\$1,000.00
3	Electrical / Air Connection (New electrical wiring connection, upgrades, and/or modifications)	1.00	Lump Sum	\$1,150.00	\$7,000.00
4	Removal of the existing hydraulic fluid (including pumping out the fluid)	1.00	Lump Sum	\$475.00	\$500.00
TOTAL BID AMOUNT				\$55,792.00	\$122,550.00

Notes:

**DOCUMENTS
TO BE
PROVIDED
AT THE
MEETING**

**GARAN
LUCOW
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

MEMORANDUM

To: Mayor Marian McClellan
Hon. City Council

FROM: Ebony L. Duff, City Attorney

SUBJECT: Application for METROAct Permit – LightSpeed Communications, LLC

DATE: May 4, 2018

Honorable Mayor and Council:

On April 24, 2018, the City received an Application by LightSpeed Communications, LLC for a METRO Act Permit in the City of Oak Park for access to, and ongoing use of public rights-of-way within the City for the purpose of installation of fiber optic cables to service residential and business customers.. LightSpeed Communications submitted its Application and proposed Permit along with the required \$500 one-time Application fee. The applicable statute requires the City to approve or deny access to the Permit within 45 days from the date a provider files an Application for a Permit.

I have undertaken a review of LightSpeed Communication's submissions to ensure that they meet the statutory requirements of Public Act No. 48 of 2002 as well as the City of Oak Park Code of Ordinances Chapter 71 regarding Telecommunication Services. The Application states that LightSpeed Communications will install fiber-optic cables through use of existing conduit systems by attaching to utility poles where available or through construction of new conduit systems when necessary. Underground conduits will be placed in the public right of way. LightSpeed Communication's facilities will be installed in locations as identified in the route map attached to the application. The Department of Technical & Planning is in the process of reviewing the route map. LightSpeed Communications has also presented a certificate of insurance covering the proposed work which names the City as an additional insured as required by State Law and local Ordinance. The Permit is requested for a term of 5 years which is consistent with the City Ordinance.

As the documents submitted by LightSpeed Communications comply with the statutory requirements, I recommend approval of their Application pending final review and approval by the Department of Technical & Planning. I have attached a proposed Resolution approving the Application along with a copy of the Application and proposed Permit for your review and approval at the City Council Meeting on May 16, 2017.

Thank you for your consideration of this recommendation.

Respectfully,
Ebony L. Duff

**CITY OF OAK PARK
RESOLUTION APPROVING LIGHTSPEED COMMUNICATIONS, LLC
APPLICATION FOR METRO ACT PERMIT**

WHEREAS, the City of Oak Park has received a request from LightSpeed Communications, LLC for a METRO Act Right-of-Way Telecommunications Permit for a term of five years; and

WHEREAS, LightSpeed Communications, LLC has submitted an Application for the permit, which complies with the requirements of the Act; and

WHEREAS, the City is aware of no reason to deny the permit.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Oak Park, Oakland County, Michigan, that:

1. The request by LightSpeed Communications, LLC for the City to grant a five year METRO Act Permit is hereby approved pending final review and approval by the Department of Technical and Planning.
2. The Mayor, City Manager, and City Clerk are authorized and directed to execute the METRO Act Right-of-Way Permit, in substantially the form attached hereto.
3. All resolutions inconsistent with this Resolution be and hereby are rescinded to the extent of such inconsistency.

Roll Call Vote: Yes:
 No:
 Absent:

I, T. Edwin Norris, City Clerk, do hereby certify that the forgoing constitutes a true, complete and original copy of a resolution adopted by the City Council of the City of Oak Park, County of Oakland, State of Michigan, at a regular meeting held on May 7, 2018 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of the Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

T. Edwin Norris, City Clerk

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** May 16, 2018**SUBJECT:** Special Assessment District No. 670 Unpaid Invoices – Delinquent Water Exceptions, Recommendation**DEPARTMENT:** Finance/Water

SUMMARY: At the council meeting of April 16, 2018, City Council adopted Special Assessment Resolution No. 9, to confirm the roll with the exception of one (attached hereto), which was removed temporarily for further review. City Council also adopted Special Assessment Resolution No. 10, setting the due date of May 31, 2018, together with the penalty of ten percent (10%) for Special Assessment District No. 670, Unpaid Invoices for expenses incurred on private premises – Delinquent Water.

FINANCIAL STATEMENT: None

RECOMMENDED ACTION: It is the recommendation of Kevin VanDeWalle, Supervisor of Water that the property owner at 24061 Oneida (200006218) parcel number 52-25-29-258-021 be removed from Special Assessment District No. 670 as the pending lien has been paid.

APPROVALS:

City Manager: _____

Department Supervisor: _____

Director of Finance: _____

EXHIBITS: Department Recommendation and Exception Letter

Unchecked Tax Roll

"Delinquent Water" Special Assessment Complaint/Concern Form

Please fill out the "Delinquent Water" Special Assessment Complaint/Concern Form so that your issue can be placed on record during the Public Hearing and your objection can be heard. The Mayor, City Council, City Manager, and Finance Division will receive copies of this form so that your concerns will be addressed. The Finance Division will investigate your concern and respond directly to you with our recommended action.

Name: AMEL HAMANA

Address: 24061 ONEIDA ST

Sidwell No.: _____

Phone: [REDACTED]

Complaint/Concern: am at payment plan

We ask that you fill out this form so that a written record of your concern is on file. You still reserve the right to address City Council at the Public Hearing. If you have any further questions about this procedure, please contact the Finance Division at (248) 691-7545.

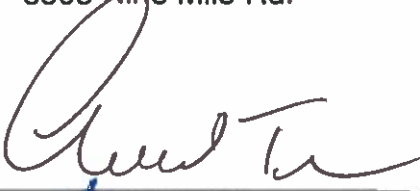
**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** May 16, 2018**SUBJECT:** Special Assessment District No. 673 Unpaid Property Blight
Exception Recommendation**DEPARTMENT:** Finance/Treasury

SUMMARY: At the council meeting of April 16, 2018, City Council adopted Special Assessment Resolution No.9 to confirm the roll with the exception of five (attached hereto), which were removed temporarily for further review. City Council also adopted Special Assessment Resolution No. 10 setting the due date of May 31, 2018 together with the penalty of ten percent (10%) for Special Assessment District No. 673, unpaid invoices for expenses incurred on private premises – Property Blight.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: It is recommended that the unpaid invoices belonging to the following parcels be restored to the Special Assessment District along with the original 10% penalty.

52-25-31-101-009	22180 Greenfield Rd.
52-25-29-303-023	13500 Rosemary
52-25-29-405-020	23571 Rensselaer
52-25-33-102-011	8505 Nine Mile Rd.

APPROVALS:City Manager: Director: Director of Finance: 



CITY OF OAK PARK

**Robert Barrett, Director
Department of Technical
& Planning Services**

Mayor
Marian McClellan
Mayor Pro Tem
Solomon Radner
Council Members
Carolyn Burns
Ken Rich
Regina Weiss
City Manager
Erik Tungate

MEMORANDUM

TO: Erik Tungate, City Manager
FROM: Rob Barrett, Director of T&P
SUBJECT: Special Assessment Districts 670, 671, 672, 673 and 674

DATE: May 7, 2018
FILE:

At City Council's request, the Technical and Planning Division has completed an investigation of the concerns voiced at the April 16, 2018 special assessment public hearing for unpaid invoices.

I investigated all of the concerns and mailed letters to the property owners informing them of the results of the investigation. Attached are copies of the letters that I mailed.

Based on the results of the investigation, I recommend placing all five unpaid invoices back on the Special Assessment Rolls.

This completes the investigation of the property owners who expressed concerns relating to their unpaid invoices at the April 16, 2018 public hearing.

If you need any further information, please do not hesitate to ask.



CITY OF OAK PARK

Robert Barrett, Director
Department of Technical
& Planning Services

Mayor
Marian McClellan
Mayor Pro Tem
Solomon Radner
Council Members
Carolyn Burns
Ken Rich
Regina Weiss
City Manager
Erik Tungate

May 4, 2018

Emory Edwards Jr.
13500 Rosemary
Oak Park, MI, 48237

RE: Public Hearing – Special Assessment District No. 673 for Unpaid Charges

Dear Mr. Edwards Jr.:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to your mowing invoice being placed on the special assessment roll at the April 16, 2018, Oak Park City Council Meeting. Your objection was because you are on a low income.

The grass was over 8 inches high on June 6, 2017. A notice was issued that day and the violation still existed on June 9, 2017 and the City cut the lawn. I'm sorry to hear that you're on a low income and but you are responsible to maintain your property. The City incurred a cost from having to perform the service in which you are responsible for.

The following is an excerpt from the City Ordinance section 18-281 *"shall permit or maintain on any such property or premises any growth of weeds, rank vegetation or any growth of grass to a greater height than eight inches"*.

I'm recommending to the City Council that the unpaid invoice be placed back on the special assessment district at the May 16, 2018 City Council Meeting. You have until May 16, 2018 to pay the invoice without penalties.

Please contact me at (248) 691-7580 if you have any questions regarding this matter.

Sincerely,

Robert Barrett
Director of Technical and Planning Services



CITY OF OAK PARK

**Robert Barrett, Director
Department of Technical
& Planning Services**

Mayor
Marian McClellan
Mayor Pro Tem
Solomon Radner
Council Members
Carolyn Burns
Ken Rich
Regina Weiss
City Manager
Erik Tungate

May 4, 2018

Kestutis Miskinis
22180 Greenfield Road
Oak Park, MI, 48237

RE: Public Hearing – Special Assessment District No. 673 for Unpaid Charges

Dear Mr. Miskinis:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to your mowing invoice being placed on the special assessment roll at the April 16, 2018, Oak Park City Council Meeting. Your objection was that you wanted the fine to be waived because of your long good standing in the community.

What you received was not a ticket or a fine, it was an invoice for the grass cutting that the City had to perform. The grass was over 8 inches high on June 5, 2017. A notice was issued that day and the violation still existed on June 9, 2017 and the City cut the lawn. While I appreciate you being a long standing member of the community, you are required to maintain your property. The City incurred a cost from having to perform the service in which you are responsible for.

The following is an excerpt from the City Ordinance section 18-281 *"shall permit or maintain on any such property or premises any growth of weeds, rank vegetation or any growth of grass to a greater height than eight inches"*.

I'm recommending to the City Council that the unpaid invoice be placed back on the special assessment district at the May 16, 2018 City Council Meeting. You have until May 16, 2018 to pay the invoice without penalties.

Please contact me at (248) 691-7580 if you have any questions regarding this matter.

Sincerely,

Robert Barrett
Director of Technical and Planning Services



CITY OF OAK PARK

Robert Barrett, Director
Department of Technical
& Planning Services

Mayor
Marian McClellan
Mayor Pro Tem
Solomon Radner
Council Members
Carolyn Burns
Ken Rich
Regina Weiss
City Manager
Erik Tungate

May 4, 2018

Samuel Campbell
23500 Wildwood Street
Oak Park, MI, 48237

RE: Public Hearing – Special Assessment District No. 673 for Unpaid Charges

Dear Mr. Campbell:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to your mowing invoice being placed on the special assessment roll at the April 16, 2018, Oak Park City Council Meeting. Your objection was because you purchased the property after the mowing was completed and you did not know about the invoice.

The pending invoice should have been discovered by your title insurance company prior to the closing on the property or researched prior to the auction. The mowing invoice/special assessment is invoiced to the property, not the property owner. The invoice stays with the property.

The following is an excerpt from the City Ordinance section 18-283 *"the actual cost of such cutting, removal or destruction, plus 15 percent for inspection and other additional cost in connection therewith, shall be collected as a special assessment against the property or premises, as provided in section 12.14 of the Charter of the city"*

It appears that you paid the invoice on April 12, 2018 and the invoice amount will not be placed on the special assessment district tax roll.

Please contact me at (248) 691-7580 if you have any questions regarding this matter.

Sincerely,

Robert Barrett
Director of Technical and Planning Services



CITY OF OAK PARK

**Robert Barrett, Director
Department of Technical
& Planning Services**

Mayor
Marian McClellan
Mayor Pro Tem
Solomon Radner
Council Members
Carolyn Burns
Ken Rich
Regina Weiss
City Manager
Erik Tungate

May 4, 2018

Gregory Brown
23571 Rensselaer
Oak Park, MI, 48237

RE: Public Hearing – Special Assessment District No. 673 for Unpaid Charges

Dear Mr. Brown:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to your mowing invoice being placed on the special assessment roll at the April 16, 2018, Oak Park City Council Meeting. Your objection was because you stated the unpaid invoice was for an “early trash set out” and that Southfield’s trash pickup was on Thursday and you didn’t realize Oak Park’s trash pickup is on Friday.

The pending invoice was for grass mowing. The grass was over 8 inches high on June 14, 2018. A notice was issued that day, the violation still existed on June 19, 2018 and the City cut the lawn. You are responsible to maintain your property and the City incurred a cost from having to perform the service in which you are responsible for.

The following is an excerpt from the City Ordinance section 18-281 “*shall permit or maintain on any such property or premises any growth of weeds, rank vegetation or any growth of grass to a greater height than eight inches*”.

I’m recommending to the City Council that the unpaid invoice be placed back on the special assessment district at the May 16, 2018 City Council Meeting. You have until May 16, 2018 to pay the invoice without penalties.

Further I did discover an additional invoice for an “early trash set out” which is not part of this Special Assessment, but is overdue. I have included a copy of both invoices for you convenience.

Please contact me at (248) 691-7580 if you have any questions regarding this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Barrett", with a stylized flourish at the end.

Robert Barrett
Director of Technical and Planning Services



CITY OF OAK PARK

Robert Barrett, Director
Department of Technical
& Planning Services

Mayor
Marian McClellan
Mayor Pro Tem
Solomon Radner
Council Members
Carolyn Burns
Regina Weiss
Ken Rich
City Manager
Erik Tungate

May 4, 2018

John Jadan
42994 Pondview Drive
Sterling Heights, MI, 48314
Oak Park, MI, 48237

RE: Public Hearing – Special Assessment District No. 673 for Unpaid Charges

Dear Mr. Jadan:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to your mowing invoice being placed on the special assessment roll at the April 16, 2018, Oak Park City Council Meeting. Your objection was because you were not properly notified of the code violation and the ticket should not have been issued to you.

The City has had many blight issues with your occupant at the Tai Fai restaurant. The manager was issued several warnings and was personally ticketed for the blight. What you received was not a ticket, it was an invoice for the cleanup work that the City had to perform. A notice was properly posted at the property and with the restaurant manager. You are ultimately responsible to maintain your property. The City incurred a cost from having to perform the service in which you are responsible for.

The following is an excerpt from the City Ordinance section 1-24 *"By delivering the notice to the owner personally or by leaving the notice at his residence, office or place of business"*.

I'm recommending to the City Council that the unpaid invoice be placed back on the special assessment district at the May 16, 2018 City Council Meeting. You have until May 16, 2018 to pay the invoice without penalties.

Please contact me at (248) 691-7580 if you have any questions regarding this matter.

Sincerely,

Robert Barrett
Director of Technical and Planning Services



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: May 16, 2018

AGENDA#

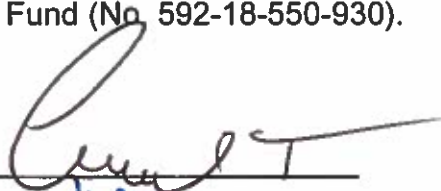
SUBJECT: Proposed Change Order No. 1 and Payment Application No. 3 for the 2017 Sewer & Catch Basin Cleaning & TV Inspection Project, M-673.

DEPARTMENT: Technical & Planning/DPW – Engineering GWS

SUMMARY: Attached is Proposed Change Order No. 1 and Payment Application No. 3 for the 2017 Sewer & Catch Basin Cleaning & TV Inspection Project, M-673. The Change Order is an increase due to the addition of several sewer lines that were discovered that had not been previously cleaned nor maintained according to City standards. This project is cleaning and televising sewers for inspection in the areas shown on the attached map. This project is currently 99% complete.

FINANCIAL STATEMENT:	Original Contract Amount:	\$232,087.85
	Proposed Change Order No. 1:	\$ 1,923.49
	New Contract Amount:	\$234,011.34
	Total Completed to Date:	\$234,011.34
	Less Retainage:	\$ 1,000.00
	Net Earned:	\$233,011.34
	Deductions:	\$ 0.00
	Balance:	\$233,011.34
	Payments to Date:	\$209,927.60
	Amount Due Taplin Group, LLC:	\$ 23,083.74

RECOMMENDED ACTION: It is recommended that Proposed Change Order No. 1 for the 2017 Sewer & Catch Basin Cleaning & TV Inspection Project, M-673 to Taplin Group, LLC. of Kalamazoo be approved for the amount of \$1,923.49. It is further recommended that Payment Application No. 3 for the same be approved for the total amount of \$23,083.74. Funding is available in the Water and Sewer Fund (No. 592-18-550-930).

APPROVALS:City Manager: Department Director: Director of Finance: Budgeted: ☒

EXHIBITS: Proposed Change Order No. 1, Payment Application No. 3, map

PAYMENT APPLICATION

PROJECT: 2017 SEWER & CATCH BASIN CLEANING & TV INSPECTION PROJECT

OWNER: CITY OF OAK PARK, MICHIGAN

CONTRACTOR: TAPLIN GROUP, LLC
5140 WEST MICHIGAN AVE
KALAMAZOO, MI 49006

JOB NUMBER: M-873

APPLICATION NO.: 3

PERIOD ENDING: 4/30/2018

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY		UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	MEDIUM 8" SEWER CLEANING & TV INSPECTION	1,800	LFT	\$1.15	0	\$0.00	1,873	\$2,153.95
2	MEDIUM 10" SEWER CLEANING & TV INSPECTION	4,800	LFT	\$1.23	436	\$536.28	4,732	\$5,820.36
3	MEDIUM 12" SEWER CLEANING & TV INSPECTION	35,000	LFT	\$1.35	0	\$0.00	34,020	\$45,927.00
4	MEDIUM 15" SEWER CLEANING & TV INSPECTION	22,800	LFT	\$1.42	0	\$0.00	22,980	\$32,603.20
5	MEDIUM 18" SEWER CLEANING & TV INSPECTION	15,000	LFT	\$1.48	0	\$0.00	17,108	\$25,318.88
6	MEDIUM 21" SEWER CLEANING & TV INSPECTION	8,700	LFT	\$1.56	0	\$0.00	8,271	\$12,902.76
7	MEDIUM 24" SEWER CLEANING & TV INSPECTION	10,900	LFT	\$1.60	0	\$0.00	12,576	\$20,121.60
8	MEDIUM 27" SEWER CLEANING & TV INSPECTION	3,300	LFT	\$1.85	0	\$0.00	2,559	\$4,222.35
9	MEDIUM 30" SEWER CLEANING & TV INSPECTION	1,400	LFT	\$1.75	0	\$0.00	1,532	\$2,681.00
10	MEDIUM 33" SEWER CLEANING & TV INSPECTION	500	LFT	\$1.80	0	\$0.00	0	\$0.00
11	MEDIUM 36" SEWER CLEANING & TV INSPECTION	1,800	LFT	\$1.91	0	\$0.00	1,894	\$3,617.54
12	MEDIUM 48" SEWER CLEANING & TV INSPECTION	1,100	LFT	\$2.10	0	\$0.00	1,288	\$2,862.80
13	CATCH BASIN LEAD CLEANING & TV INSPECTION	14,200	LFT	\$3.08	4,058	\$12,498.64	14,340	\$44,167.20
14	CATCH BASIN CLEANING STRUCTURE	615	EA	\$51.90	0	\$0.00	613	\$31,814.70
15	SEWER LATERAL PROTRUDING LEAD CUTTING	5	EA	\$272.47	0	\$0.00	0	\$0.00

Period Total Amount: \$13,034.92 Amount to Date: \$234,011.34

Original Contract Amount: \$232,087.85
Change Order No.1: \$1,923.49
\$234,011.34

Earnings This Period: \$13,034.92

Total Earnings to Date: \$234,011.34

Less Retainage: \$1,000.00

Net Earned: \$233,011.34

Deductions: \$0.00

Balance: \$233,011.34

Payments to Date: \$209,927.60

AMOUNT DUE TAPLIN GROUP, LLC: \$23,083.74

Accepted By:


Taplin Group, LLC

Date: 5-4-2018

Approved By:


Gerrah Surles, Assistant City Engineer
City of Oak Park, Michigan

Date: 5/7/2018

CHANGE ORDER

PROJECT: 2017 SEWER & CATCH BASIN CLEANING & TV INSPECTION PROJECT JOB NUMBER: M-673

OWNER: City of Oak Park, Michigan CHANGE ORDER NO.: 1

CONTRACTOR: TAPLIN GROUP, LLC PAGE: 1

5140 W. MICHIGAN AVE.
KALAMAZOO, MI 49006

TO THE CONTRACTOR:

You are hereby directed to comply with the changes/extras to the contract documents.

This change order reflects work completed or anticipated Further documentation supporting these changes is on file with the City Engineer.

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Increased Quantity	Quantity to Date	TOTAL Amount
1	MEDIUM 8" SEWER CLEANING & TV INSPECTION	1,800	LFT	\$1.15	73	1,873	\$83.95
4	MEDIUM 15" SEWER CLEANING & TV INSPECTION	22,600	LFT	\$1.42	360	22,960	\$311.20
5	MEDIUM 18" SEWER CLEANING & TV INSPECTION	15,000	LFT	\$1.48	2,106	17,106	\$3,116.88
7	MEDIUM 24" SEWER CLEANING & TV INSPECTION	10,900	LFT	\$1.60	1,678	12,578	\$2,081.60
9	MEDIUM 30" SEWER CLEANING & TV INSPECTION	1,400	LFT	\$1.75	132	1,532	\$231.00
11	MEDIUM 36" SEWER CLEANING & TV INSPECTION	1,800	LFT	\$1.91	94	1,894	\$179.54
12	MEDIUM 48" SEWER CLEANING & TV INSPECTION	1,100	LFT	\$2.10	168	1,268	\$352.80
13	CATCH BASIN LEAD CLEANING & TV INSPECTION	14,200	LFT	\$3.06	140	14,340	\$431.20
TOTALS							\$7,588.17

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE SUBTRACTED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Decreased Quantity	Quantity to Date	TOTAL Amount
2	MEDIUM 10" SEWER CLEANING & TV INSPECTION	4,800	LFT	\$1.23	-68	4,732	-\$83.64
3	MEDIUM 12" SEWER CLEANING & TV INSPECTION	35,000	LFT	\$1.35	-980	34,020	-\$1,323.00
6	MEDIUM 21" SEWER CLEANING & TV INSPECTION	6,700	LFT	\$1.56	-429	6,271	-\$869.24
8	MEDIUM 27" SEWER CLEANING & TV INSPECTION	3,300	LFT	\$1.85	-741	2,559	-\$1,222.65
10	MEDIUM 33" SEWER CLEANING & TV INSPECTION	500	LFT	\$1.80	-500	0	-\$900.00
14	CATCH BASIN CLEANING STRUCTURE	615	EA	\$51.90	-2	613	-\$103.80
15	SEWER LATERAL PROTRUDING LEAD CUTTING	5	EA	\$272.47	-5	0	-\$1,362.35
TOTALS							-\$5,864.88

SUMMARY

Total Increase \$ 7,588.17
Total Decrease \$ (5,864.88)
Total for Change Order No. 1: \$ 1,923.49

Contract Amount \$ 232,087.85
Change Order No. 1 \$ 1,923.49
New Contract Amount: \$ 234,011.34

Taplin Group, LLC

Gerrah Surles, Assistant City Engineer

Date

Date

5-4-2018

5/7/2018

CITY OF OAK PARK

2017 SEWER & CATCH BASIN AND TELEVISION INSPECTION PROJECT

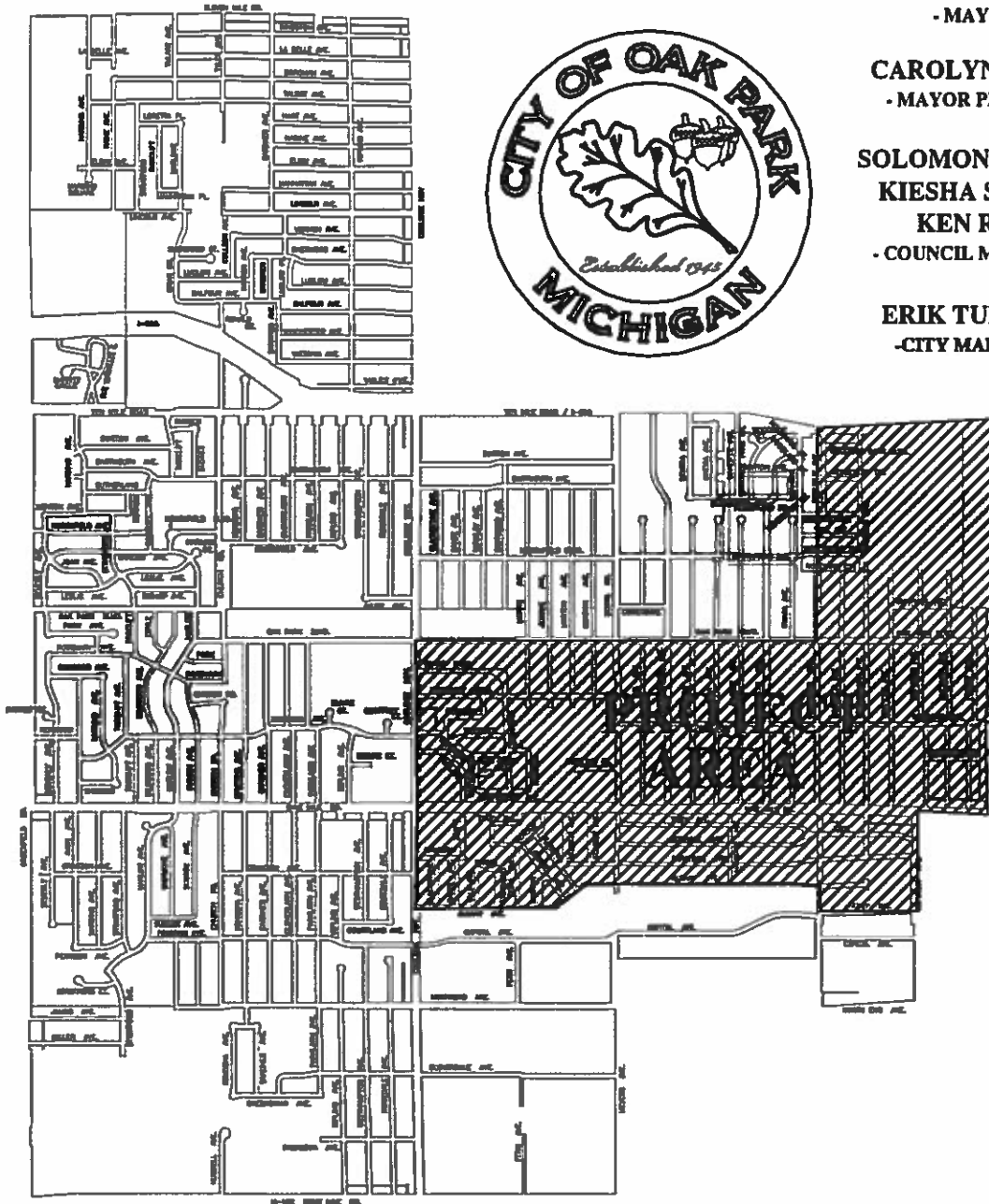
M-673

MARIAN McCLELLAN
- MAYOR -

CAROLYN BURNS
- MAYOR PRO TEM -

SOLOMON RADNER
KIESHA SPEECH
KEN RICH
- COUNCIL MEMBERS -

ERIK TUNGATE
- CITY MANAGER -



3 WORKING DAYS
BEFORE YOU DIG
CALL MISS DIG.
1-800-482 7171

CITY OF OAK PARK ENGINEERING DIVISION			
SHEET A	SCALE N.T.S.	DRAWN BY JES	DATE 6/28/17
2017 SEWER & CATCH BASIN CLEANING AND TV INSPECTION, M-673			
DATE 6/28/17	APPROVED BY ET	CHECKED BY JES	DATE 6/28/17

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** May 16, 2018**AGENDA #**

SUBJECT: Proposal for professional services to provide support for Level 1 and Manhole Assessment and Certification Program (MACP) as a part of the Wastewater Asset Management (SAW Grant).

DEPARTMENT: Technical & Planning - Engineering GWS

SUMMARY: Attached is a proposal from OHM Advisors to provide support to City staff in performing the Manhole Assessment and Certification Program (MACP) to complete a component of the Wastewater Asset Management (SAW Grant) as required by the Michigan Department of Environmental Quality (MDEQ). Based on the timeline for the final submission for the grant, we have requested support from OHM Advisor's field staff to assist with the inspection portion of the project.

RECOMMENDED ACTION: It is recommended that City Council approve the attached proposal from OHM Advisors to provide support to City staff in performing MACPs as required by the MDEQ SAW grant for up to 400 manhole structures, which amounts to a not to exceed amount of \$30,000 upon review by the City Attorney's office. This assistance was not specifically budgeted, however it will be 90% reimbursed as part of the grant funding. Therefore, it is recommended the \$30,000 for these field inspections be transferred from the Water & Sewer Fund Balance for this expenditure to the line item 592-16-619-818.619. The City's portion will be \$3,000.

APPROVALS:

City Manager: _____

Department Director: _____

Finance Director: _____

☐ Budgeted**EXHIBITS:** Proposal



May 7, 2018

City of Oak Park
Technical & Planning Department
14300 Oak Park Blvd.
Oak Park, MI 48237

Attention: Gerrajh Surles, Assistant City Engineer

Re: Wastewater Asset Management (SAW Grant) Support
Proposal for Level 1+ MACP Manhole Inspections

Dear Mr. Surles:

Consistent with past discussions related to this project, we have prepared this scope of services outline to meet the objectives for the field inspections component of Task 2 of the Wastewater Asset Management (SAW Grant) Support agreement. The following summarizes the objectives and main tasks of this work effort for OHM Advisors:

- Perform NASSCO certified Level 1+ MACP inspections of up to 400 manholes using the same process the City of Oak Park staff has utilized for the project thus far.
- If the OHM field crew encounters a structure that is unable to be opened or accessed, those structures will be marked, communicated to City staff, and inspected after City staff is able to address the issue.
- As mentioned in previous discussions, the inspection data from both City staff and OHM staff will be combined to form one Microsoft Excel compatible database that will also be joined to the City's GIS geodatabase.

The current contract budget already includes the data processing fee, so this proposal only covers the field inspections effort. OHM staff can complete the NASSCO certified Level 1+ MACP inspections of up to 400 manholes at \$75 per manhole, which amounts to a not to exceed total of \$30,000. Please note this budget is consistent with the budget that is included as part of the SAW Grant for manhole inspections.

We appreciate the opportunity to continue to provide services to the City of Oak Park. If you have any questions, please do not hesitate to contact me at (248) 751-3102.

Sincerely,
OHM Advisors

A handwritten signature in blue ink, appearing to read "James C. Stevens".

James C. Stevens, P.E.

cc: Kevin J. Yee, P.E., Assistant City Manager