

Oak Park City Council Agenda

June 5, 2017





AGENDA
REGULAR CITY COUNCIL MEETING
36th CITY COUNCIL
OAK PARK, MICHIGAN
June 5, 2017
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular Council Meeting Minutes of May 15, 2017
- B. Beautification Advisory Commission Meeting Minutes of April 18, 2017
- C. Request to appoint Rocco Fortura as the representative and Kevin Yee as the alternate representative to the SOCCRA Board for the fiscal year beginning July 1, 2017
- D. Zoning Board of Appeals Meeting Minutes of August 23, 2016
- E. Recreation Advisory Board Meeting Minutes of May 17, 2017
- F. Payment Application No. 1 for the 2017 Joint and Crack Sealing Project, M-651
- G. Licenses - New and Renewals as submitted for June 5, 2017

6. RECOGNITION OF VISITING ELECTED OFFICIALS

7. SPECIAL RECOGNITION/PRESENTATIONS:

- A. Proclamation honoring the Learning Disabilities Clinic on 50 years of business
- B. Certificate of Appreciation - Reatha Richmond, Beautification Commission

8. PUBLIC HEARINGS:

- A. Public Hearing and approval of a request to split parcel 52-25-32-176-025 (Lessenger Park) into two parcels per the survey, contingent upon the final review and approval of the Oakland County Property Description Division

9. COMMUNICATIONS: None

10. SPECIAL LICENSES:

- A. Special event request submitted by Janelle Smith, 8611 Troy, for a street closure on Meadowlark to hold a graduation party June 24, 2017
- B. Special event request and waiver of fee submitted by the East Oak Park Neighborhood Association for their annual picnic to be held in Best Park on July 22, 2017
- C. Special event request submitted by the Oak Park Recreation Department, 14300 Oak Park Blvd, for Summerfest and BBQ Battle to be held at the Community Center parking lot and David H. Shepherd Park on July 29, 2017

11. ACCOUNTING REPORTS:

- A. Approval for payment of an invoice submitted by Secrest, Wardle, Lynch, Hampton, Truex & Morley for legal services in the amount of \$9,293.25.00

- B. Approval for payment of invoices submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of \$13,881.45

12. BIDS:

- A. Request to award the bid for the 2017 Janitorial Services Contract, M-663, to H & K Janitorial Service, Inc. of Redford, MI for the not to exceed amount of \$150,000.00 annually

13. ORDINANCES:

- A. Second reading and adoption of an ordinance to amend Article IV, Finance, Chapter 2, Administration, of the Code of Ordinances of the City of Oak Park by amending Division 2, Purchases, thereof, thereby specifying competitive sealed bidding requirements for purchases in excess of \$25,000; exceptions to competitive sealed bidding; process for sale or lease of real estate; and procedure for bids on city owned personal property
- B. First reading of an ordinance to amend Chapter 82, Utilities, of the Code of Ordinances of the City of Oak Park, Michigan, by amending Section 82-313 thereof
- C. First reading of an ordinance to amend Chapter 62, Solid Waste, of the Code of Ordinances of the City of Oak Park, Michigan, by amending Section 62-92 thereof
- D. First reading of an ordinance to amend Section 802, Special Land Uses, of Article VIII, B-2, General Business Districts, Section 901, Permitted Uses and Section 902, Special Land Uses of Article IX, LI, Light Industrial Districts, and Section 1917, Vehicle Dealers, of Article XIX, Special Land Uses, Appendix A, Zoning, of the Code of Ordinances of the City of Oak Park, Michigan
- E. First reading of an ordinance to amend Section 1925, Outdoor Storage Yards of Article XIX, Special Land Uses, Appendix A, Zoning, of the Code of Ordinances of the City of Oak Park, Michigan
- F. First reading of an ordinance to repeal Article III, Boards and Commissions, Division 6, Cable Television Advisory Commission, of Chapter 2, Administration, of the Code of Ordinances of the City of Oak Park as the Commission functions have been transitioned to the City's Community and Economic Development Department
- G. First reading of an ordinance to repeal Article II, Emergency Services Council, of Chapter 34, Emergency Services, of the Code of Ordinances of the City of Oak Park as the Council functions are now regulated by State and Federal emergency management services
- H. First reading of an ordinance to amend Article V, Additional Boards and Commissions, Chapter 2, Administration, of the Code of Ordinances of the City of Oak Park by amending Division 1, Recycling and Environmental Conservation Commission, Sec. 2-602 thereof, thereby reducing the number of members on the Recycling and Environmental Conservation Commission
- I. First reading of an ordinance to amend Article III, Boards and Commissions, Chapter 2, Administration, of the Code of Ordinances of the City of Oak Park by amending Division 4, Beautification Advisory Commission, Sec. 2-292 thereof, thereby reducing the number of members on the Beautification Advisory Commission and adding Sec. 2-302, thereby defining a quorum and majority of the Commission
- J. First reading of an ordinance to amend Article III, Boards and Commissions, Chapter 2, Administration, of the Code of Ordinances of the City of Oak Park by amending Division 8, Ethnic Advisory Commission, thereof, to create the Arts and Cultural Diversity Commission which combines the Ethnic Advisory Commission with the Arts and Cultural Commission
- K. Resolution to Rescind Resolution CM-9-S91-74 to dissolve the Oak Park Arts and Cultural Commission
- L. First reading of an ordinance to repeal Article V, Additional Boards and Commissions, Division 2, Independence Day Commission, of Chapter 2, Administration, of the Code of Ordinances of the City of Oak Park as the commission has been combined with the former Recreation Advisory Board to create the Parks and Recreation Commission
- M. First reading of an ordinance to repeal Article II, Recreation Advisory Board, of Chapter 54, Parks and Recreation, of the Code of Ordinances of the City of Oak Park as the board has been combined with the former Independence Day Commission to create the Parks and Recreation Commission

- N. First reading of an ordinance to amend Chapter 2, Administration, Article III, Boards and Commissions, by adding a new Division 3, Parks and Recreation Commission, which combines the former Recreation Advisory Board with the former Independence Day Commission
- O. Resolution to rescind Resolution CM-6-245-60 and dissolve the Oak Park Municipal Building Authority
- P. First reading of an ordinance to amend Article III, Boards and Commissions, Chapter 2, Administration, of the Code of Ordinances of the City of Oak Park by amending Division 1, Generally, Sec. 2-244 thereof, thereby identifying the Boards and Commissions subject to the terms set forth in the ordinance

14. CITY ATTORNEY

15. CITY MANAGER:

Administration

- A. Tentative Agreement with the Police Officer's Association of Michigan – Dispatch Unit
- B. Tentative Agreement with the Police Officer's Labor Council of Michigan – Command Officers
- C. Tentative Agreement with the Technical, Professional, Office Workers Association of Michigan

Finance

- D. Resolution to receive the Deputy Finance Director's report and authorize and direct the City Assessor to prepare a Special Assessment Roll assessing unpaid charges to the assessment district for replacement of lead water service lines
- E. Request to adopt Special Assessment Resolution No. 8 to establish Special Assessment Roll No. 659, Lead Water Service Replacement
- F. Request to adopt Special Assessment Resolution No. 9 confirming Lead Water Replacement Roll No. 659, and Special Assessment Resolution No. 10 establishing that the roll is payable on the summer property tax bill in equal installments to be spread over 10 years without interest

Recreation

- G. Resolution of the City Council Authorizing the Application for Beer Festival Special License for the City of Oak Park Summerfest on July 29, 2017

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

17. CALL TO THE COUNCIL

18. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
36th OAK PARK CITY COUNCIL
May 15, 2017
7:00 PM**

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Burns, Council Member Rich, Council Member Speech (Arrived at 7:10 PM), Council Member Radner

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

CM-05-182-17 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED – APPROVED

Motion by Burns, seconded by Rich, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Burns, Rich, Speech, Radner
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-05-183-17 (AGENDA ITEM #5A-K) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Rich, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of May 1, 2017 **CM-05-184-17**
- B. Special Council Meeting Minutes of May 1, 2017 **CM-05-185-17**
- C. Planning Commission Meeting Minutes of April 24, 2017 **CM-05-186-17**
- D. Emergency Services Council meeting Minutes of March 13, 2017 and April 10, 2017 **CM-05-187-17**
- E. Resolution to opt into Oakland County's Urban County Community Development Block Grant (CDBG) programs for the program years 2018, 2019 and 2020 **CM-05-188-17**
- F. Payment application No. 4 (FINAL) to Pro-Line Paving Corporation for the Scotia Resurfacing Project, M-642 for the amount of \$5,000 **CM-05-189-17**

- G. Payment application No. 2 to Doetsch Environmental Services for the 2016 Sewer & Catch Basin Cleaning and TV Inspection Project, M-641, for the total amount of \$48,035.95
CM-05-190-17
- H. Payment application No. 1 to Florence Cement Company of Shelby Township, MI for the 2017 Granzon Avenue Reconstruction Project, M-650, for the total amount of \$197,166.48
CM-05-191-17
- I. Payment of invoices from Orchard, Hiltz & McClimment (OHM) for Bridge Enhancements and Traffic Signal Optimization in the total amount of \$28,733.91 **CM-05-192-17**
- J. Public Safety Activity Summary Reports for February 2017 and March 2017
CM-05-193-17
- K. Licenses - New and Renewals as submitted for May 15, 2017 **CM-05-194-17**

**MERCHANT'S LICENSES – May 15, 2017
(Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Hatzalah of Michigan	13650 Oak Park Blvd	\$150	Volunteer EMS
<u>RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Four Brothers Packaging	13220 Cloverdale	\$225	Candy Packaging
Anniwrap & Flowers	22171 Coolidge	\$225	Florist
O'Reilly Auto Parts	23125 Coolidge	\$150	Automotive
Cash Giant of Oak Park	23160 Coolidge	\$225	Banking
Party Time Rental LLC	12980 Eight Mile	\$225	Retail
Oak Park Metro LLC	15200 Eight Mile	\$150	Storage facility
Michigan Construction Prot.	14211 Eleven Mile	\$187.50	Construction/Lien Filing
Paramount Precision Products	15255 Eleven Mile	\$225	Machining
Another Level Unisex Salon	21700 Greenfield LL17	\$187.50	Salon
The Blouse House	21700 Greenfield #112	\$225	Retail
Kabob Coney Island	21700 Greenfield #120	\$150	Restaurant
Diamond Star Fine Jewelry Inc	21700 Greenfield #322	\$225	Jeweler
B-Unique Hair Boutique	21700 Greenfield #412	\$225	Salon
Rite Aid Discount #4352	24850 Greenfield	\$187.50	Retail
Popeyes Chicken & Biscuits	25910 Greenfield	\$150	Restaurant
Paper Goods Warehouse LLC	26048 Greenfield	\$150	Party Supplies
Four Sisters Fashions	26068 Greenfield	\$150	Retail
K & M Leasing LLC	20900 Hubbell	\$150	Auto Leasing
Occupational Rehabilitation	10350 Nine Mile	\$187.50	Rehabilitation
Sherwin Williams #1390	13101 Northend	\$150	Retail
BAP	13301 Northend	\$150	Construction Products
Motor Works Ltd	13350 Northend	\$150	Automotive
Stoneridge Construction Co	21840 Wyoming Pl	\$675	Construction

Voice Vote: Yes: McClellan, Burns, Rich, Speech, Radner
 No: None
 Absent: None

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS:

Oak Park School Board Trustee Claudette Lunkins provided an update pertaining to Oak Park Schools.

SPECIAL RECOGNITION/PRESENTATIONS:

(AGENDA ITEM #7A) Mayor McClellan recognized Public Safety Director Steve Cooper who provided a tribute and offered a moment of silence in memory of Oak Park Public Safety Officer Henry Wolf who was shot and killed in the line of duty on May 21, 1973.

(AGENDA ITEM #7B) Annual Budget Presentation – City Manager Tungate. City Manager Tungate presented the Fiscal Year 2016-2017 Budget.

PUBLIC HEARINGS:

(AGENDA ITEM #8A) Public Hearing to hear citizen comments regarding proposed Fiscal Year 2017-2018 Budget and property tax millage rates.

Mayor McClellan opened the Public Hearing regarding the proposed Fiscal Year 2017-2018 Budget and property tax millage rates at 7:25 PM. The public hearing was immediately closed as there were no members of the public wishing to speak.

CM-05-195-17 (AGENDA ITEM #15B) RESOLUTION ADOPTING THE FISCAL YEAR 2017-2018 BUDGET AND ACKNOWLEDGING THE MULTI-YEAR BUDGET INCLUDING PROJECTIONS FOR FISCAL YEARS 2018-2019 AND 2019-2020 - APPROVED

Motion by Burns, seconded by Speech, CARRIED UNANIMOUSLY, to approve the following resolution adopting the Fiscal Year 2017-2018 Budget and acknowledging the multi-year budget including projections for fiscal years 2018-2019 and 2019-2020:

RESOLUTION ADOPTING THE FISCAL-YEAR 2017-2018 BUDGET AND ACKNOWLEDGING THE MULTI-YEAR BUDGET INCLUDING PROJECTIONS OF FUTURE FISCAL-YEARS 2018-2019 AND 2019-2020

- WHEREAS, the City Manager's recommended budget is based upon the City Council's strategic themes and property tax projections presented to City Council, and
- WHEREAS, this budget has incorporated the CIP plan as approved by the City's Planning Commission at the public hearing held on May 9, 2016, and
- WHEREAS, pursuant to the Oak Park City Charter, a detailed revenue and expenditure plan has been presented in accordance with all applicable City, State and Federal Statutes, and
- WHEREAS, a public hearing was also held on May 15, 2017 on the proposed budget, and
- WHEREAS, this budget takes into consideration the City's Multi-Year Budget and financial planning through fiscal-year 2019-2020, and

NOW, THEREFORE, BE IT RESOLVED, that the fiscal year 2016-17 attached budget (departmental basis) is adopted and that the City Council acknowledges the Multi-Year Budget, Including Projections of Future Fiscal-Years 2018-2019 and 2019-2020 as part of this resolution.

Roll Call Vote: Yes: McClellan, Burns, Rich, Speech, Radner
 No: None
 Absent: None

MOTION DECLARED ADOPTED

**CM-05-196-17 (AGENDA ITEM #8C) RESOLUTION ADOPTING THE FISCAL
YEAR 2017-2018 MILLAGE RATES - APPROVED**

Motion by Rich, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following resolution adopting the fiscal year 2017-2018 millage rates:

RESOLUTION OF ADOPTION - 2017 MILLAGE RATES

WHEREAS, the City Council's desire is to levy the lowest millage rate possible and reduced the overall millage rate by .7647 mills to a total of 36.1661, and

WHEREAS, that these levies are being placed on a diversified tax base that has increased slightly as anticipated in the financial plan, and

WHEREAS, a public hearing was also held on May 15, 2017 on the 2017 millage rates and the 2017-2018 budget,

NOW, THEREFORE, BE IT RESOLVED, that to finance the level of services established for the 2017-2018 fiscal-year, and to meet specific debt obligations of the City that the following millages are authorized to be spread:

General Operating	16.1117
Headlee Override – Operating	1.1265
Public Safety	1.9700
Recreation	0.4925
Solid Waste	2.9061
Public Safety Act 345	6.8953
Library	1.4690
2010 Municipal Complex Debt	1.9050
2015 Street Refunding Debt	1.6100
2012 Street Refunding Debt	<u>1.6800</u>
	36.1661

Roll Call Vote: Yes: McClellan, Burns, Rich, Speech, Radner
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CM-05-197-17 (AGENDA ITEM #8D) ADOPTION OF THE FISCAL YEAR 2017-2018 WATER AND SEWER RATES - APPROVED

Motion by Radner, seconded by Speech, CARRIED UNANIMOUSLY, to approve the fiscal year 2017-2018 water and sewer rates as follows:

Water Rate: \$3.931 per unit
Sewer Rate: \$7.383 per unit
Combined Rate: \$11.314 per unit

Roll Call Vote: Yes: McClellan, Burns, Rich, Speech, Radner
No: None
Absent: None

MOTION DECLARED ADOPTED

CM-05-198-17 (AGENDA ITEM #8E) ADOPTION OF THE FISCAL YEAR 2017-2018 FEE SCHEDULE - APPROVED

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to adopt the fiscal year 2017-2018 fee schedule as presented.

Roll Call Vote: Yes: McClellan, Burns, Rich, Speech, Radner
No: None
Absent: None

MOTION DECLARED ADOPTED

COMMUNICATIONS: None

SPECIAL LICENSES:

CM-05-199-17 (AGENDA ITEM #10A) SPECIAL EVENT REQUEST – YESHIVA BETH YEHUDAH – APPROVED

Motion by Burns, seconded by Rich, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

Name	Event	Fee
Yeshiva Beth Yehudah	14400 W. 10 Mile Rd. Safety Fair & Rd. Closure June 11, 2017 10:00 am – 3:00 pm	App fee waived DPW \$60

Roll Call Vote: Yes: McClellan, Burns, Rich, Radner, Speech
No: None
Absent: None

MOTION DECLARED ADOPTED

**CM-05-200-17 (AGENDA ITEM #10B) SPECIAL EVENT REQUEST –
HATZALAH OF MICHIGAN – APPROVED**

Motion by Speech, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

Name	Event	Fee
Hatzalah of Michigan	13600 Oak Park Blvd., Grand Opening, City Hall and Council Chambers May 22, 2017 (5:00 pm – 7:00 pm)	App fee \$100

Roll Call Vote: Yes: McClellan, Burns, Rich, Radner, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

**CM-05-201-17 (AGENDA ITEM #10C) SPECIAL EVENT REQUEST – ETHNIC
ADVISORY COMMISSION – APPROVED**

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

Name	Event	Fee
Ethnic Advisory Commission	Policing Panel Discussion, Council Chambers June 22, 2017	Fees waived

Roll Call Vote: Yes: McClellan, Burns, Rich, Radner, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

ACCOUNTING REPORTS: None

BIDS:

**CM-05-202-17 (AGENDA ITEM #12A) BID AWARD FOR THE 2016 PROGRAM
YEAR YARD SERVICES CONTRACT, M-669, TO OAKLAND
LIVINGSTON HUMAN SERVICE AGENCY OF PONTIAC, MI
- APPROVED**

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to award the bid for the 2016 Program Year Yard Services Contract, M-669, to Oakland Livingston Human Service Agency of Pontiac, MI.

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

CM-05-203-17 (AGENDA ITEM #12A) BID AWARD FOR THE 2017 ELEVATED WATER STORAGE TANK PAINTING PROJECT, M-667 TO LC UNITED OF STERLING HEIGHTS, MI FOR THE TOTAL AMOUNT OF \$252,500.00 - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to award the bid for the 2017 Elevated Water Storage Tank Painting Project, M-667 to LC United of Sterling Heights, MI for the total amount of \$252,500.00.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Assistant City Manager Yee reported that at the February 20, 2017 regular meeting of the Oak Park City Council, the request to bid the 2017 Elevated Water Storage Tank Painting Project, M-667 was approved (CM-02-071-17). The project was advertised and 7 contractors viewed the documents. On May 4, 2017, three (3) bids were received and opened. The low bidder, LC United of Sterling Heights, MI, submitted a bid of \$252,500.00. Dixon Engineering, our consultant on the project, recommends awarding the bid to LC United.

ORDINANCES:

CM-05-204-17 (AGENDA ITEM #13A) FIRST READING OF AN ORDINANCE TO AMEND ARTICLE IV, FINANCE, CHAPTER 2, ADMINISTRATION, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK BY AMENDING DIVISION 2, PURCHASES, THEREOF, THEREBY SPECIFYING COMPETITIVE SEALED BIDDING REQUIREMENTS FOR PURCHASES IN EXCESS OF \$25,000; EXCEPTIONS TO COMPETITIVE SEALED BIDDING; PROCESS FOR SALE OR LEASE OF REAL ESTATE; AND PROCEDURE FOR BIDS ON CITY OWNED PERSONAL PROPERTY - APPROVED

Motion by Burns, Seconded by Speech, CARRIED UNANIMOUSLY, to approve the first reading of the following ordinance:

**CITY OF OAK PARK, MICHIGAN
ORDINANCE NO.**

AN ORDINANCE TO AMEND ARTICLE IV, FINANCE, CHAPTER 2, ADMINISTRATION, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK BY AMENDING DIVISION 2, PURCHASES, THEREOF, THEREBY SPECIFYING COMPETITIVE SEALED BIDDING REQUIREMENTS FOR PURCHASES IN EXCESS OF \$25,000; EXCEPTIONS TO COMPETITIVE SEALED BIDDING; PROCESS FOR SALE OR LEASE OF REAL ESTATE; AND PROCEDURE FOR BIDS ON CITY OWNED PERSONAL PROPERTY.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Division 2, Purchases, of Article IV, Finance, of Chapter 2, Administration, of the Code of Ordinances of the City of Oak Park is hereby amended to read as follows:

Sec. 2-378. - 2-378- Purchases or contracts over \$25,000; competitive sealed bidding required for purchases in excess of \$25,000.00

Any purchase of materials, supplies, equipment, or contract for public improvement or construction project, or any other agreement obligating the city, where the amount of the city's obligation is in excess of \$25,000.00, shall be in accordance with the procedures set forth in this section, except as provided in this article. The city council shall approve any solicitation for sealed bids in excess of \$25,000.00 unless otherwise provided for by law, the Charter, or the provisions of city ordinance or Code, except that the city manager is authorized to sign all contracts and agreements for amounts less than \$25,000.00 (twenty-five thousand dollars). Where any contract for purchases involves an expenditure of twenty-five thousand dollars (\$25,000.00) or more, and competitive bidding is required under Sections 13.1 and 13.2 of the City Charter, the bidding procedure shall be in accordance with the purchasing provisions established by this ordinance section and the purchasing rules adopted by the City Manager.

Sec. 2-379. - 2-379 -Exceptions to competitive sealed bidding

Notwithstanding the requirements of section 2-378, competitive sealed bidding shall not be required for the following purchases or expenditures:

- (1) Small purchases, pursuant to section 2-377
- (2) When the contract or agreement is for an emergency purchase in accordance with section 2-380
- (3) When the City Manager certifies in writing to the council that the materials, supplies or public improvements needed to best serve the interests of the city are available from only a single vendor, supplier, or contractor, the council may authorize the execution of a contract, in accordance with section 2-381.
- (4) A contract for professional services, in accordance with section 2-382
- (5) Where the city council shall determine by unanimous resolution of those present at the meeting, that the public interest will be best served by joint purchase with, or purchase from, another unit of government, the council may authorize the execution of a contract without competitive bidding.
- (6) City purchase of real estate, either by condemnation or by direct negotiation, as governed by 2-383
- (7) City sale of real property acquired by the city through tax reversion.
- (8) City sale of real property that is no longer needed for corporate or public purposes.

Sec. 2-397. - 2-397- Sale or lease of real estate

(a) Whenever city real estate is no longer required for corporate or public purposes, except any park cemetery, or part thereof, except where a park is no longer required under an official master plan, such real estate may be sold or leased upon the affirmative vote of four or more members of the city council. The city may sell or lease city-owned real property using one or more of the following methods: Public auction, negotiated sale, listing with real estate broker pursuant to guidelines established by the city manager, solicitation of sealed bids pursuant to subsection 2-378(2), or request for proposals pursuant to section 2-384. In all cases, the City Manager may develop, pursuant to Section 13.1 of the Charter, the disposition strategies, policies, and procedures to facilitate the sale of city-owned real estate.

(b) When the city manager determines that it is in the best interests of the city, real property acquired by the city through tax reversion may be disposed of by one, or a combination of more than one, of the following methods as determined appropriate by the city manager on a case by case basis: Listing with real estate broker;

solicitation of sealed bids, pursuant to subsection 2-378(2); negotiated sale; or request for proposals, pursuant to section 2-384. The city manager shall submit the offer which he or she deems to be in the best interests of the city, together with his or her recommendation, to the city council for action.

(c) This section shall not apply to real estate purchased pursuant to a United States Department of Housing and Urban Development program

Sec. 2-399. - 2-399 – Bids on city owned personal property

- (a) In the sale or lease of city personal property, the city council shall accept, if it decides to accept any bids, the bid which in its opinion, is the most advantageous to the city, and it shall have the right to reject the highest bid if, in the opinion of the council, the public interest would be best served by accepting a lower or different bid.
- (b) No person who is an employee of the city, or has been an employee of the city within the previous 12 months, or who is a family member of a person who is a city employee or who has been a city employee within the prior 12 months, shall be eligible to submit a bid for the purchase of city personal property.

SECTION 2. Severability.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this ordinance, except as to the above section and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park.

SECTION 3. Effective Date.

This ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

CITY ATTORNEY: No Report

CITY MANAGER:

Administration

CM-05-205-17

**(AGENDA ITEM #15A) RESOLUTION AUTHORIZING THE CITY
TO ACCEPT A GIFT TO THE CITY OF OAK PARK TO BENEFIT
THE OAK PARK PUBLIC SAFETY DEPARTMENT - APPROVED**

Motion by Burns, seconded by Speech, CARRIED UNANIMOUSLY, to adopt the following resolution authorizing the City to accept a gift to the City of Oak Park to benefit the Oak Park Public Safety Department:

**A RESOLUTION AUTHORIZING THE ADMINISTRATION TO ENTER INTO
A LETTER AGREEMENT WITH GARY TORGOW**

WHEREAS, under the authority of the Home Rule Charter for the City of Oak Park, Michigan, Chapter 4 captioned Purchases; Contracts; Leases, Section 13.2 entitled Contracts, the authority to contract on behalf of the city is invested in the council except for those purchases and sales that may be made by the City Manager subject to Section 13.1 of the Charter; and

WHEREAS, the proposed Letter Agreement with Mr. Gary Torgow expresses a non-binding commitment to have \$250,000 (over the next five years) be provided to the City to be used for the benefit of the Oak Park Public Safety Department; and

WHEREAS, beginning in 2017 a gift or grant of \$50,000 (the Annual Gift Amount) will be made to the City in the sole discretion of Mr. Torgow if he is satisfied with how the funds are spent; and

WHEREAS, for purposes of 26 U.S. Code § 170 (c) (1) the "charitable contribution" contemplated by the Letter Agreement is a contribution or a gift to or for the use of a political subdivision of the State of Michigan; and

WHEREAS, the City Council has determined that it is in the best interest of the City enter into the Letter Agreement with Mr. Torgow.

NOW, THEREFORE, BE IT RESOLVED, that the Oak Park City Council authorizes the Administration to enter into the Letter Agreement with Mr. Gary Torgow; and

BE IT FURTHER RESOLVED, that on behalf of the City of Oak Park, Michigan, the City Manager and City Clerk, are authorized to sign the Letter Agreement with Mr. Gary Torgow; and

BE IT FURTHER RESOLVED, that to the extent any portion of this Resolution is declared invalid, unenforceable or non-binding, that shall not affect the remaining portions of this Resolution; and

BE IT FURTHER RESOLVED, that all resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Finance

**CM-05-206-17 (AGENDA ITEM #15B) RECEIVE AND APPROVE STAFF
RECOMMENDATIONS REGARDING SPECIAL ASSESSMENT
DISTRICT #660 – APPROVED**

Motion by Speech, Seconded by Radner, CARRIED UNANIMOUSLY, to receive and approve staff recommendations for Special Assessment District #660 as follows:

DISTRICT NO. 660 UNPAID DELINQUENT UTILITY INVOICES

It is recommended that the unpaid invoice(s) belonging to the following parcel(s) be restored to the Special Assessment District along with the original 10% penalty.

52-25-19-408-045 14000 Balfour
52-25-30-180-001 14461 Northfield

It is recommended that the unpaid invoice(s) belonging to the following parcel(s) be permanently removed from the Special Assessment District along with the original 10% penalty: 52-25-28-102-012 8785 Woodside

Roll Call Vote:	Yes:	McClellan, Burns, Rich, Speech, Radner
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

**CM-05-207-17 (AGENDA ITEM #15C) RECEIVE AND APPROVE STAFF
RECOMMENDATIONS REGARDING SPECIAL ASSESSMENT
DISTRICT #662 – APPROVED**

Motion by Burns, Seconded by Radner, CARRIED UNANIMOUSLY, to receive and approve staff recommendations for Special Assessment District #662 as follows:

DISTRICT NO. 662 UNPAID PROPERTY BLIGHT INVOICES

It is recommended that the unpaid invoice(s) belonging to the following parcel(s) be restored to the Special Assessment District along with the original 10% penalty.

52-25-30-378-014 23030 Marlow

It is recommended that the unpaid invoice(s) belonging to the following parcel(s) be permanently removed from the Special Assessment District along with the original 10% penalty:

52-25-32-276-069 10355 Capital
52-25-19-180-036 26090 Marlowe
52-25-28-352-034 23028 Norwood
52-25-30-127-044 24611 Radclift

Roll Call Vote:	Yes:	McClellan, Burns, Rich, Speech, Radner
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

**CM-05-206-17 (AGENDA ITEM #15D) RECEIVE AND APPROVE STAFF
RECOMMENDATIONS REGARDING SPECIAL ASSESSMENT
DISTRICT #663 – APPROVED**

Motion by Burns, Seconded by Speech, CARRIED UNANIMOUSLY, to receive and approve staff recommendations for Special Assessment District #663 as follows:

DISTRICT NO. 663 UNPAID SIDEWALK REPLACEMENT INVOICES

It is recommended that the unpaid invoice(s) belonging to the following parcel(s) be restored to the Special Assessment District along with the original 10% penalty.

52-25-32-251-074 10100 Capital

52-25-29-202-034 10241 Dartmouth

Roll Call Vote:	Yes:	McClellan, Burns, Rich, Speech, Radner
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Community and Economic Development, Planning Division

CM-05-209-17 (AGENDA ITEM #15E) TAX SHARING AGREEMENT BETWEEN THE COUNTY OF OAKLAND, CITY OF OAK PARK, AND THE OAK PARK CORRIDOR IMPROVEMENT AUTHORITY - APPROVED

Motion by Burns, seconded by Rich, CARRIED UNANIMOUSLY, to approve the Tax Sharing Agreement between the County of Oakland, City of Oak Park, and the Oak Park Corridor Improvement Authority:

Roll Call Vote:	Yes:	McClellan, Burns, Rich, Speech, Radner
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Community and Economic Director Marrone reported that the Corridor Improvement Authority Plan was recently amended to include Personal Property Tax per the request of Oakland County. An agreement was negotiated with Oakland County to participate in the TIF at 75% of tax capture for a period of 19 years. The agreement reflects the terms of the contract and requires signature from the City to participate.

CM-05-210-17 (AGENDA ITEM #15F) FINAL SITE PLAN FOR ALDI FOOD MARKET, 26300 GREENFIELD ROAD - APPROVED

Motion by Burns, seconded by Speech, CARRIED UNANIMOUSLY, to accept the recommendation of the Planning Commission and approve the Final Site Plan for Aldi Food Market, 26300 Greenfield Road.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Ms. Marrone reported that at their May 8, 2017 meeting, the Planning Commission reviewed a Site Plan for Aldi Food Market to renovate their existing store at 26300 Greenfield Road. The renovation will include two small additions to the building; one 1,583 square foot addition to the south side of the building and one 610 square foot addition in an area that is currently a loading dock. The Planning Commission voted to recommend to the City Council approval of the Final Site Plan.

(AGENDA ITEM #15G) Global Realty provided an update on the rehabilitation of Tax Foreclosed Properties.

Department of Public Works

CM-05-211-17 (AGENDA ITEM #15H) PROPOSAL FROM ORCHARD, HILTZ & MCCLIMENT (OHM) FOR PROFESSIONAL SERVICES THAT SUPPORT THE COMPLETION OF THE WASTEWATER ASSET MANAGEMENT PLAN (AMP) AS A PART OF THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY STORMWATER, ASSET MANAGEMENT, AND WASTEWATER (SAW) GRANT PROGRAM - APPROVED

Motion by Burns, seconded by Rich, CARRIED UNANIMOUSLY, to approve a proposal from OHM Advisors to perform Engineering Services required to complete a comprehensive Asset Management Plan for the wastewater system through the SAW grant program (90% grant of \$620,100), along with the Optional Services, be approved for the not to exceed amount of \$186,000 upon final review by the City Attorney's office. There is \$25,000 budgeted in the Water & Sewer Fund in each of FY 2016-17 and FY 2017-18 for support on this project. It is recommended that the additional \$136,000 be taken from the Water & Sewer Fund Balance to supplement the budgeted amount. Of the \$186,000 total cost, \$153,000 will be reimbursed to the City as part of the grant funding, leaving the total cost to the City at \$33,000.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Mr. Yee summarized the proposal from OHM to perform Engineering Services required to complete a comprehensive Asset Management Plan (AMP) for the City's wastewater system through the MDEQ SAW (Michigan Department of Environmental Quality Stormwater, Asset Management, and Wastewater) grant program.

CALL TO THE AUDIENCE:

Claudette Lunkin, inquired about the City's sunflower project.

Larry Mason, 1320 Northend, expressed concerns about the City's position regarding medical marijuana.

CALL TO THE COUNCIL:

Mayor McClellan announced that the city has recently welcomed two new public safety officers and offered condolences to the family of Oak Park resident Debbie Goldberg who passed away. She also reported on upcoming city events including the flower sale and 4th of July parade.

Mayor Pro Tem Burns recognized the organizers of the "Great Parade" celebration that was held at Pepper Elementary School. She also congratulated the students who will be graduating over the next few weeks.

Council Member Radner shared opinions regarding medical marijuana and thanked everyone for coming out to the meeting.

Council Member Speech wished everyone a good evening.

Council Member Rich wished everyone a good night.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:38 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor

CITY OF OAK PARK BEAUTIFICATION ADVISORY COMMISSION**APRIL 18, 2017****MINUTES**

Meeting was called to order at 7:01 p.m. in the City of Oak Park Community Center, 14300 Oak Park Boulevard, Oak Park, Michigan, by Chairperson Lonnie Tabb-Upshaw.

PRESENT: Chairperson Lonnie Tabb-Upshaw, Commissioners Angela Mitchell, Brenda Moseley, Carrie Dodds, Danielle Fracassa, Idella Bailey, Joyce Schulman, Judy Simmons, Karen Davis-Harris, Mattie Boykin, Michella Perry, Santhia Guinn, Non-Voting Representative Kevin Yee, Councilmember Kiesha Speech

ABSENT: Commissioners Deborah Williamson, Larry Wilson, Reatha Richmond

GUEST: None

APPROVAL OF MINUTES; FEBRUARY 21, 2017

MOTION by Guinn, SECONDED by Fracassa, to approve the Beautification Advisory Commission meeting minutes of February 21, 2017 as submitted.

VOTE: Yes: All
No: None

MOTION CARRIED

OLD BUSINESS

Election – Voting Vice-Chairperson –

Motion by: Santhia Guinn

Seconded by: Brenda Moseley

To nominate Danielle Fracassa for Vice Chairperson

All in Favor: YES: All NO: None

NEW BUSINESS

Reatha Richmond – Non-voting representative Kevin Yee stated that he was contacted by Beautification Advisory Commission member Reatha Richmond and asked for an excused leave of absence from the commission. She is in a rehabilitation facility. Commission members stated that they would like to send her a get well card. Chairperson Tabb-Upshaw stated that they would like to nominate Reatha for a spirit of Oak Park award for her years of service that she has dedicated to the commission.

Flower Sale – Chairperson Tabb-Upshaw stated that she has not received a price list from the city's flower sale vendor, and mentioned that the price list is being worked on. Members were asked to sign up for their participation of the flower sale. The cash will be handled by Chairperson Tabb-Upshaw, and commission member Guinn. Various jobs will be assigned to other members of the commission. Commissioners stated that tables and chairs are needed for the setup of the flower sale. Signs will be placed on major roads in the city to advertise for the sale as well as on the website, marquee and the city's spring magazine.

Attendance – Chairperson Tabb-Upshaw stated to members of the commission that the meetings begin promptly at 7:00 p.m. and that she wanted the members of the commission to be sure that they are on time and that everyone's cooperation is needed for the meetings. Whenever a quorum is not met nothing can be discussed due to FOIA guidelines.

Transportation BCSEM Quarterly meetings – The next commission meeting will be held in Grosse Ile on June 15th. Commissioners have asked if transportation can be provided to them to attend the BCSEM quarterly meetings. Non-voting representative Kevin Yee stated that the decision made regarding transportation was that the city will pay for two of the four BCSEM quarterly meetings, and that will be the compensation for transportation and that there can't be both. He also stated that if the BCSEM quarterly meeting is held at a far distance, there may be a chance to work something out with the recreation department to provide transportation for the quarterly meeting. Members were asked to provide a list of commissioners who are interested in attending the quarterly meeting in Grosse Ile, or send an email out to each other so they could carpool. Commissioners were asked to check their emails more often, especially during the times when events are hosted by the commission.

Flower Exchange Day – Chairperson Tabb-Upshaw would like the commission to host a flower exchange day where people will meet in the spring and exchange perennials. This is an opportunity for people to dig up flowers and plants and exchange with fellow members of the community. The commissioners would like for it to be held at the community center and the idea is to have fellow gardeners readily available to give input and answer questions regarding planting and gardening. Councilmember Speech added that the commission may want to consider partnering with the Recycling Commission for the event. Commissioners decided that they will work on planning the event for next year and will consider creating a save the date flyer to pass out at the flower sale. The commission hopes to have the First Annual Spring Perennial Plant Exchange at the end of April/beginning of May 2018.

Adopt a Garden – Chairperson Tabb-Upshaw stated that she was approached to start a garden at the old Clinton school. Kevin stated that any project regarding the school will have to be coordinated with school officials as it is school property. Commissioners have the option to adopt a garden located in the city. Commissioners agreed that if a garden is adopted that full commitment is required to take care of the garden. Commissioner hope to promote a program that they already have and partner with businesses and also get volunteers to participate.

Awards for Holiday lights – Commissioners would like to acknowledge/recognize residents who decorate their homes for the winter. It was decided to not participate in such program as it may be offensive to residents who do not celebrate certain holidays.

General Discussion –

Recycling carts – Assistant city manager Kevin Yee stated that SOCRRA will be delivering carts designated for recycling to every resident in the city to encourage recycling. SOCRRA is renovating their facility to support single stream recycling. Commissioners would like the city to have an ordinance in place that would require residents to use a trash receptacle with lid for trash. Councilmember Kiesha Speech stated that implementing an ordinance as such could increase taxes.

T-shirts – Commissioners would like to order t-shirts to wear during. Updates include road paving on Greenfield, the water tower facelift, I-696 and Coolidge bridge facelift, Lessenger Park, Oakland county DNA lab, city council budget sessions, and world dance day.

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** June 5, 2017**AGENDA #****SUBJECT:** Appointment of representative & alternate to SOCRRA Board.**DEPARTMENT:** Public Works

SUMMARY: Article VII of the Articles of Incorporation of the Southeastern Oakland County Resource Recovery Authority provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. These representatives shall serve during the next fiscal year following their appointment and /or until their successor is appointed.

FINANCIAL STATEMENT: No funds required.

RECOMMENDED ACTION: It is recommended that Council appoint Rocco Fortura as the representative and Kevin Yee as the alternate representative to the SOCRRA Board for the fiscal year beginning July 1, 2017.

APPROVALS:

City Manager: _____

Finance Director: _____

Department Director: _____

EXHIBITS: None



Berkley • Beverly Hills • Birmingham • Clawson • Ferndale • Hazel Park • Huntington Woods • Lathrup Village • Oak Park • Pleasant Ridge • Royal Oak • Troy

May 2, 2017

Mr. Ed Norris
City Clerk
City of Oak Park
13600 Oak Park Blvd.
Oak Park, MI 48237

Subject: Appointment of Representative & Alternate

Dear Mr. Norris:

Article VII of the Articles of Incorporation of SOCRRA provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. This representative shall serve during the next fiscal year following his appointment and/or until his successor is appointed.

The present representative and alternate representative for the City of Oak Park are as follows:

Representative

R. Fortura

Alternate

K. Yee

It is requested that the City Council, by resolution, appoint a representative and alternate representative to represent the City of Oak Park on the Board of Trustees of SOCRRA for the fiscal year beginning July 1, 2017.

Please forward a certified copy of this resolution to SOCRRA, 3910 W. Webster Road, Royal Oak, MI 48073-6764.

Very truly yours,

Jeffrey A. McKeen, P.E.
General Manager

JAM/cf

**CITY OF OAK PARK, MICHIGAN
ZONING BOARD OF APPEALS
AUGUST 23, 2016
MEETING MINUTES**

The meeting was called to order at 7:30 p.m. by Chairperson Landau in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237 and Roll Call was made.

PRESENT: Chairperson Landau, Members Barton, Blumenkopf, Cohen, Peiss, and Seligson

ABSENT: Vice Chairperson Huston

OTHERS PRESENT: City Planner Kevin Rulkowski

APPROVAL OF ZONING BOARD OF APPEALS MINUTES OF APRIL 26, 2016

MOTION BY Seligson, SECONDED BY Barton, to approve the meeting minutes of April 26, 2016 as submitted.

Vote: Yes: All
No: None

MOTION DECLARED ADOPTED

COMMUNICATIONS: None

OLD BUSINESS: None

NEW BUSINESS:

- (a) **APPLICANT:**
Signarama, on behalf of Wolfson Dental
26601 Coolidge
Oak Park, Michigan

PROPERTY:
26601 Coolidge
Property Identification Number: 25-19-229-039

ORDINANCE REQUIREMENTS AND REQUEST:

One variance is requested:

1. Article XVIII, Section 1805, A, 2, permits one building identification wall sign to be displayed on the front of the building. The applicant is requesting a waiver to allow for a total of two (2) wall signs to be displayed

on the building. The proposed signs will be on the south and north sides of the building.

STAFF FINDINGS OF FACT:

- 1) The property is currently zoned B-1, Neighborhood Business District.
- 2) Article XVIII, Section 1805, A, 2, permits one building identification wall sign to be displayed on the front of the building.
- 3) The applicant is requesting a waiver to allow for a total of two (2) wall signs to be displayed on the building.
- 4) The front entrance to the building faces Labelle Avenue.
- 5) There is a parking lot for the facility north of the building which is accessed by an alley.
- 6) A 27 square foot wall sign is proposed for the front (south side facing Labelle Avenue) face of the building. The sign regulations would permit this sign.
- 7) A 30 square foot wall sign is proposed for the rear (north side) wall of the building. The sign regulations do not permit this sign.
- 8) Coolidge Highway has a medium volume of daily traffic with a speed limit of 35 mph.

STAFF RECOMMENDATIONS:

The applicant, Wolfson Dental, is renovating an existing building at 26601 Coolidge Highway into a dental office. The building is oriented so the front entrance is off of Labelle but the address of the building is on Coolidge Highway. There is no practical location to erect a monument style sign in front of the building or in the parking lot.

Considering the orientation of the building on the site, it would seem reasonable to allow for an additional sign to be placed on the rear of the building to be seen by vehicles driving south on Coolidge Highway. For this reason an argument for a practical difficulty *(would compliance unreasonably prevent the owner from using the property for a permitted purpose, would strict compliance render conformity unnecessarily burdensome, and would the granting of a variance provide substantial justice to applicant)* could be demonstrated.

Mr. Rulkowski noted that, based on sign ordinance calculations, the maximum allowable sign size is 120 sq ft., while the total of both signs proposed by the applicant is 57 sq ft.

Chairperson Landau opened the floor for comments:

Mike Stephens, Signarama, requested two non-lighted signs on the north and south sides of the building. He explained that because the building faces onto Labelle St., southbound traffic on Coolidge would not see a sign on the front of the building. He also noted there is no room for a monument sign.

MOTION BY Blumenkopf, SECONDED BY Peiss: Based on the information presented in the Planning Division Report, and additional findings of fact discussed during the review of case # 16-05, I move to approve the request of

Wolfson Dental, 26601 Coolidge Highway,

- 1) for a waiver from the provisions in Article XVIII, Section 1805, A, 2, to allow for a total of two (2) wall signs to be displayed on the building. The proposed signs will be on the south side (27 square feet) and north side (30 square feet) of the building.

VOTE: Yes: Barton, Blumenkopf, Cohen, Landau, Peiss, Seligson
 No: None

MOTION CARRIED

ADJOURNMENT

There being no objections Chairman Landau adjourned the meeting at 7:34 p.m.

Cherilynn Brown, Deputy City Clerk/Director of Elections

CITY OF OAK PARK, MICHIGAN
RECREATION ADVISORY BOARD
May 17, 2017
MEETING MINUTES

5E

The meeting was called to order at 7:06 p.m. by Chairperson Alexander Simpson in the 4 room of the Oak Park Community Center located at 14300 Oak Park Boulevard, Oak Park, MI 48237 and Roll Call was made.

PRESENT: Chairperson Alexander Simpson, Vice Chairperson Mickey Alderman, Secretary Marjace Miles, Board member Dwight Thomas

Ex-officio members: Recreation Director Laurie Stasiak

ABSENT: Mayor Pro Tem Member Carolyn Burns, Diane Spiller

1. READING AND APPROVAL OF MINUTES

Moved by *Alderman*, seconded by *Thomas*, to approve the minutes of March 15, 2017 as submitted.

Vote: Yes: **All**
No: None

2. COUNCIL COMMENTS

- Director Stasiak update: Summarized summer camp fee reformatting (approved); city budget approved, Rec. budget include new table, chairs, and other equipment.

3. REGULAR BUSINESS

- Director Stasiak updated on Recreational events: 2 Adults kick ball leagues, Adult Softball returned, Karate: 39 participants, Bike Rodeo, Enhanced Fitness (funded by HAP), Summer camp April Event, Summerfest (July 29)

3. CONSIDERATION OF OLD BUSINESS

None

4. CONSIDERATION OF NEW BUSINESS

- Pool Update: New Paint and mural, Showers fixed, Old lockers removed, surface demolition complete, lateral pipes being replaced, fill May 23, surfacing May 24, soft launch June 3-4, hard launch June 10th
- Recreation Master Plan: Community Outreach day survey, RAB-on-the-go (talking about needs of organizations/groups).
- Survey rough draft to be sent from Stasiak to RAB by June meeting (June 21st)

5. PREPARATION OF RECOMMENDATIONS FOR COUNCIL ACTION (when indicated)

- Pocket Park: RAB Game Night, (days 21,19,20) (6:30- 8:30pm) Corn hole, giant chess, giant checker, horse shoes, board games, snacks.

6. ADJOURNMENT

Moved by *Thomas*, seconded by *Alderman*, to adjourn the meeting.

Vote: Yes: **All**
No: None

MOTION DECLARED ADOPTED

Chairman Simpson adjourned the meeting at 8:58 p.m.

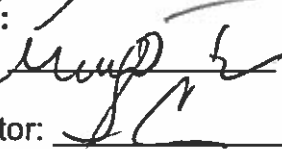
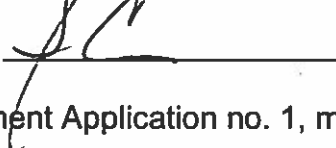
Marjace Miles

Marjace Miles, Recreation Advisory Board Secretary

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** June 5, 2017**AGENDA #****SUBJECT:** Payment Application no. 1 for the 2017 Joint and Crack Sealing Project, M-651.**DEPARTMENT:** DPW/Technical & Planning – Engineering GWS**SUMMARY:** Attached is Payment Application no. 1 for the 2017 Joint and Crack Sealing Project, M-651. This project sealed the joints and cracks in the area on the attached map.

<u>FINANCIAL STATEMENT:</u>	Original Contract Amount:	\$74,158.00
	Change Order no.1:	(\$ 198.71)
	Current Contract Amount:	\$73,959.29
	Total Completed to Date:	\$73,959.29
	Less Retainage:	\$ 1,000.00
	Net Earned:	\$72,959.00
	Deductions:	\$ 0.00
	Balance:	\$72,959.00
	Payments to Date:	\$ 0.00
	Amount Due Carr's Outdoor Services, Inc:	\$72,959.29

RECOMMENDED ACTION: It is recommended that Payment Application no. 1 to Carr's Outdoor Services, Inc. for the 2017 Joint and Crack Sealing Project, M-651 be approved for the amount of \$72,959.29. Funding is available in the Local Street Fund for this expenditure.

APPROVALS:City Manager: Department Director: Finance Director: **EXHIBITS:** Payment Application no. 1, map of project area

PAYMENT APPLICATION

PROJECT: 2017 JOINT & CRACK SEALING PROJECT
 OWNER: CITY OF OAK PARK, MICHIGAN
 CONTRACTOR: CARR'S OUTDOOR SERVICES
 48910 FORD ROAD
 CANTON, MI 48187

JOB NUMBER: M-651
 APPLICATION NO.: 1
 PERIOD ENDING: 4/28/2017

ITEM	DESCRIPTION	ORIGINAL BID		UNIT PRICE	PERIOD QUANTITY		PERIOD AMOUNT	QUANTITY TO DATE		AMOUNT TO DATE
		QUANTITY			QUANTITY			TO DATE		
1	Root & Seal Joints & Cracks, Modified SP	110,600	LFT	\$0.51	110,449		\$56,328.99	110,449		\$56,328.99
2	Joint Sealing Compound, Modified SP	24,600	LBS	\$0.47	31,490		\$14,800.30	31,490		\$14,800.30
3	Minor Traffic Devices, Modified SP	1	LSUM	\$750.00	1		\$750.00	1		\$750.00
4	Inspection Crew Days	\$320.00	DAYS	17.00	6.50		\$2,080.00	6.50		\$2,080.00
Period Total Amount:							\$73,959.29	Amount to Date:		\$73,959.29

Current Contract Amount: \$74,158.00
 Change Order #1: (\$198.71)
 New Contract Amount: \$73,959.29

Earnings This Period \$73,959.29

Total Earnings to Date \$73,959.29

Less Retainage: \$1,000.00
 Net Earned: \$72,959.29
 Deductions: \$0.00
 Balance: \$72,959.29
 Payments to Date: \$0.00

AMOUNT DUE CARR'S OUTDOOR SERVICES: \$72,959.29

Accepted By:

K.M. Carr
 Carr's Outdoor Services

Date:

5/1/2017

Approved By:

Gerrajh Surles
 Gerrajh Surles - Assistant City Engineer
 City of Oak Park, Michigan

Date:

5/1/2017

CHANGE ORDER

PROJECT: 2017 Joint and Crack Sealing Project **JOB NUMBER:** M-651
OWNER: City of Oak Park, Michigan **CHANGE ORDER NO.:** 1
CONTRACTOR: Carr's Outdoor Services, Inc. **PAGE:** 1 OF 1
48910 Ford Rd.
Canton, MI 48187
734-564-8242

TO THE CONTRACTOR:

You are hereby directed to comply with the changes/extras to the contract documents.
This change order reflects work completed or anticipated. Further documentation supporting these changes is on file with the City Engineer.

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE SUBTRACTED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Price	Decreased Quantity	Quantity to Date	Decreased Amount
1	Rout and Seal Joints and Cracks, Modified SP	110,600	LFT	\$0.51	-151	110,449	-\$77.01
4	Inspection Crew Days	17	DAY	\$320.00	-10.50	6.50	-\$3,360.00
Totals:							(\$3,437.01)

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Price	Increased Quantity	Quantity to Date	Increased Amount
2	Joint Sealing Compound, Modified SP	24,600.00	LBS	\$0.47	6,890.00	31,490	\$3,238.30
Totals:							\$3,238.30

SUMMARY

Total Decrease (\$3,437.01)
Total Increase \$3,238.30
Total Amount for Change Order No. 1: (\$198.71)

THE CONTRACT SHALL BE DECREASED BY THE SUM OF:

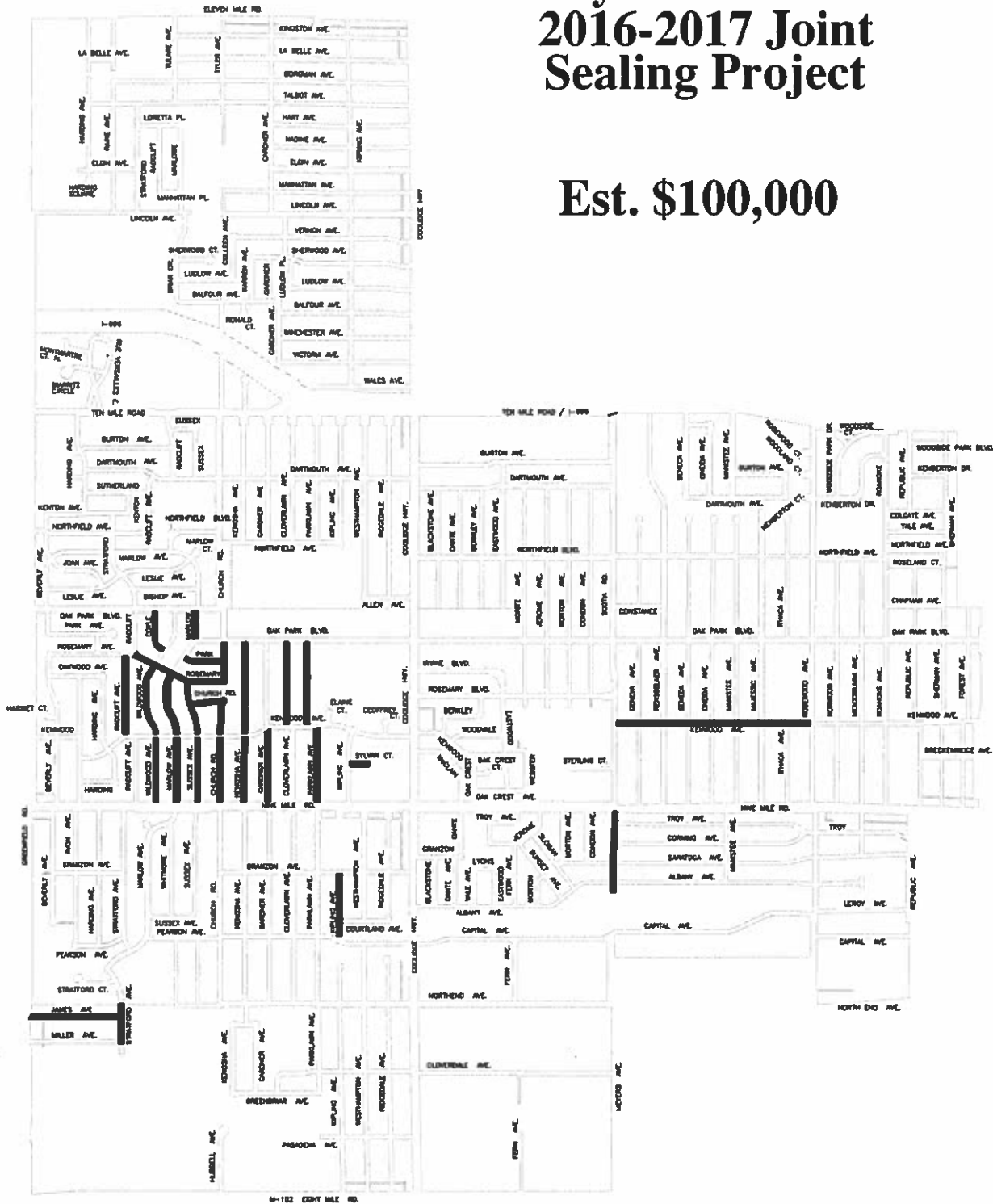
Original Contract Amount: \$74,158.00
Change Order No. 1: (\$198.71)
New Contract amount: \$73,959.29

Genrajh Surjes
Genrajh Surjes, Assistant City Engineer
City of Oak Park
Date: 5/1/2017

K.M. Ditz
Carr's Outdoor Services, Inc.
Date: 5/1/2017

City of Oak Park 2016-2017 Joint Sealing Project

Est. \$100,000



MERCHANT'S LICENSES – JUNE 5, 2017

(Subject to All Departmental Approvals)

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Legit Ink	21700 Greenfield	\$150	Tattoo Shop

<u>RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Closeouts RR Us Inc	13240 Capital B	\$225	Wholesale
Michigan Wholesale Mart	21350 Coolidge	\$675	Wholesale Market
Glory Supermarket	22150 Coolidge	\$150	Market
CVS Pharmacy #8106	23001 Coolidge	\$225	Retail
Sassy Nails	24750 Coolidge	\$225	Salon
Artistry of Hair	25661 Coolidge	\$150	Salon
Congregation Aish Hatorah	25725 Coolidge	\$150	Religious use
Star Factory Artist Development	13650 Eight Mile	\$150	Music Studio
Pennzoil 10 Minute Oil Change	13601 Eleven Mile	\$225	Automotive
Emaginations	21700 Greenfield 123	\$225	Salon
Dtown Grillz	21700 Greenfield 348	\$225	Retail
Michigan Ambulatory Surgical Center	22000 Greenfield	\$150	Medical
Front Page Deli	24810 Greenfield	\$150	Restaurant
Book Beat	26010 Greenfield	\$225	Book store
Bread Basket Deli Inc	26052 Greenfield	\$225	Restaurant
Alliance A/C & Heating	20800 Hubbell	\$150	HVAC
Sandler Chiropractic	15400 Lincoln 3	\$150	Medical
Tai Fai Restaurant	8505 Nine Mile	\$225	Restaurant
The Look-A Salon	8531 Nine Mile	\$225	Salon
Universal Stained Glass Design	8550 Nine Mile	\$225	Studio
Impact Media Construction	8558 Nine Mile	\$150	Construction
Community Center	10780 Nine Mile	\$150	
Classrooms & Offices			
On Point Hair Designs	13721 Nine Mile	\$225	Salon

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** June 5, 2017**AGENDA #****SUBJECT:** Request to split parcel 52-25-32-176-025 (Lessenger Park) into 2 parcels per the attached survey.**DEPARTMENT:** Finance/Assessing

SUMMARY: The City, owner of the above referenced property has been approached by Michigan Dessert Company at 10750 Capital to split off a portion of the park to the business to accommodate expansion. This request has been reviewed and approved by the other City Departments except with one concern raised by the building department- the new owner will be required to abandon the current sewer line and make necessary storm water management improvements to the new developed property. The requested lot split will not be detrimental to the adjacent properties, neighborhood, or the City of Oak Park

FINANCIAL STATEMENT:**RECOMMENDED ACTION:**

To have City Council grant the lot split request, contingent upon the final review and approval of the Oakland County Property Description Division

APPROVALS:

City Manager:

Finance Director:

EXHIBITS:

Attached is a copy of the land division application, survey showing the proposed lot split, and verification of departmental review.

**CITY OF OAK PARK
LAND DIVISION APPLICATION**

Approval of a division of land is required before it is sold, when the new parcel is less than 40 acres and not just a property line adjustment (§ 102 e & f). This form is designed to comply with applicable local zoning, land division ordinances and § 109 of the Michigan Land Division Act (formerly the subdivision control act, P.A. 288 of 1967, as amended (particularly by P.A. 391 of 1996), MCL 560.101 et seq.)

1. LOCATION of parent parcel to be split:

Address: _____

Parent Parcel Number: 25-32-176-25

2. PROPERTY OWNER information:

Name: City of Oak Park

Address: 14000 Oak Park Blvd.

Phone: (248) 691-7404 Fax: _____

3. APPLICANT information (if not the property owner):

Contact Person's Name: Kim Marrone / Erik Tungate

Business Name: City of Oak Park

Address: 14000 Oak Park Blvd.

Phone: (248) 691-7404 Fax: _____

4. LAST DATE OF SALE OF PROPERTY: _____

5. PROPOSAL: Describe the division(s) being proposed

A. Number of new parcels created: 20 1

B. Intended use (residential, commercial, etc.): Light Industrial

C. The division of the parcel provides access to an existing public road by: (check)

_____ Each new division has frontage on a public road

_____ A new public road

_____ A new private road or easement

_____ A recorded easement (driveway) (*Can not service more than one potential site.)

PAGE 2

6a. FUTURE DIVISIONS that may be allowed but not included in this application: _____

b. The number of future divisions being transferred from the parent parcel to another parcel: 0 Identify the other parcel: _____

SEE SECTION 109(2) OF THE STATUTE. MAKE SURE YOUR DEED INCLUDES BOTH STATEMENTS AS REQUIRED IN SECTION 109(3) AND 109(4) OF THE STATUTE.

7. DEVELOPMENT SITE LIMITS Check each that represents a condition which exists on any part of the parcel:

_____ is within a flood plain

_____ includes a wetland

_____ includes slopes more than twenty-five percent (a 1:4 pitch or 14° angle or steeper)

_____ is on muck soils or soils known to have severe limitations on site sewage systems.

_____ is known or suspected to have an abandoned well, underground storage tank or contaminated soils.

8. ATTACHMENTS (all attachments MUST be included)

☒ A survey, scaled by a professional surveyor of proposed division(s) of parent parcel. The survey must show:

- (1) current boundaries (as of March 31, 1997) and
- (2) all previous divisions made after March 31, 1997 (indicate when made or none), and
- (3) the proposed division (s) and
- (4) dimensions of the proposed divisions, and
- (5) existing and proposed road/easement rights of way, and
- (6) complete legal descriptions for items 1 thru 5 above, and
- (7) easements for public utilities from each parcel to existing public utility facilities, and
- (8) any existing improvements (buildings, wells, septic systems, driveways, etc.) and
- (9) any of the features checked in item 7 (development site limits).

_____ A copy of any transferred division rights in the parent parcel (Section 109 (4) of the statute).

_____ Application Fee

9. IMPROVEMENTS Describe any existing improvements (buildings, wells, etc.) which are on the parent parcel, or indicate none: (attach extra sheets if necessary).

None

LEGAL DESCRIPTION: PARCEL 1

Part of the North 1/2 of Section 32, T. 1 N., R. 11 E., City of Oak Park, Oakland County, Michigan, being described as: Beginning at the NE. Corner of Lot 422, "Ridgewood Estates Subdivision" as recorded in Liber 61 of plats, Pages 18 and 18C of the Oakland County Records; thence S. 02° 37' 40" E., 80.00 feet; thence S. 87° 22' 00" W., 125.00 feet; thence S. 02° 37' 40" E., 260.00 feet; thence S. 87° 22' 00" W., 243.04 feet; thence S. 02° 57' 42" E., 100.00 feet; thence S. 87° 22' 00" W., 85.04 feet; thence N. 02° 57' 42" W., 442.81 feet; thence N. 87° 57' 36" E., 42.05 feet; thence N. 72° 51' 09" E., 51.57 feet; thence S. 89° 58' 18" E., 329.34 feet; thence N. 87° 22' 00" E, 34.12 feet to the point of beginning. Containing 133,454 square feet or 3.063 acres.

LEGAL DESCRIPTION: PARCEL 2

Part of the North 1/2 of Section 32, T. 1 N., R. 11 E., City of Oak Park, Oakland County, Michigan, being described as: Beginning at a point distant S. 02° 37' 40" E., 80.00 feet from the NE. Corner of Lot 422, "Ridgewood Estates Subdivision" as recorded in Liber 61 of plats, Pages 18 and 18C of the Oakland County records; thence N. 02° 37' 40" W., 260.00 feet; thence N. 87° 22' 00" E., 125.00 feet; thence S. 02° 37' 40" E., 260.00 feet; thence S. 87° 22' 00" W., 125.00 feet to the point of beginning. Containing 32,500 square feet or 0.746 acres.

LEGAL DESCRIPTION: PARENT PARCEL

Part of the North 1/2 of Section 32, T. 1 N., R. 11 E., City of Oak Park, Oakland County, Michigan, being described as: Beginning at the NE. Corner of Lot 422, "Ridgewood Estates Subdivision" as recorded in Liber 61 of plats, Pages 18 and 18C of the Oakland County Records; thence S. 02° 37' 40" E., 340.00 feet; thence S. 87° 22' 00" W., 368.04 feet; thence S. 02° 57' 42" E., 100.00 feet; thence S. 87° 22' 00" W., 85.04 feet; thence N. 02° 57' 42" W., 442.81 feet; thence N. 87° 57' 36" E., 42.05 feet; thence N. 72° 51' 09" E., 51.57 feet; thence S. 89° 58' 18" E., 329.34 feet; thence N. 87° 22' 00" E, 34.12 feet to the point of beginning. Containing 165,954 square feet or 3.809 acres.

City of Oak Park, Parcel No. 25-32-176-25

WCA Assessor

From: Dave DeCoster
Sent: Tuesday, May 09, 2017 8:21 AM
To: WCA Assessor; Jamen Winters; Steve Lukasik; Kimberly Marrone; Kevin Yee
Subject: RE: Split review for Lessenger Park

I do not foresee any issues from Technical and Planning. There is 8" storm sewer that runs across the proposed property and onto Lessenger Park. With the development of the proposed parcel, the new owner will be required to abandoned this sewer line and make any necessary storm water management improvements to the property.

David DeCoster, Deputy Director
Technical & Planning Department
City of Oak Park
14300 Oak Park Blvd.
Oak Park, MI 48237
Direct: (248) 691-7465
Fax: (248) 691-7165

www.oakparkmi.gov

-----Original Message-----

From: WCA Assessor
Sent: Monday, May 08, 2017 5:01 PM
To: Jamen Winters <jwinters@oakparkmi.gov>; Dave DeCoster <ddecoster@oakparkmi.gov>; Steve Lukasik <water1@oakparkmi.gov>; Kimberly Marrone <kmarrone@oakparkmi.gov>; Kevin Yee <kyee@oakparkmi.gov>
Subject: Split review for Lessenger Park

Please review the attached request to split off a portion of the park to Michigan Dessert Corp.

INTER OFFICE MEMORANDUM

TO: Jamen Winters, Deputy Treasurer
David Decoster, Technical & Planning
Kevin Yee, Director of Public Works
Steve Lukasik, Water Supervisor
Kimberly Marrone, Manager of Community & Economic Development

DATE: May 7, 2017

FROM: Assessing Department

SUBJECT: Lot Split Request:
Parcel 52-25-32-176-025

Our office received a request from Community Development to split a portion of the NE section of Lessenger Park (32-176-025) to the adjacent parcel (32-251-077) owned by Michigan Dessert Corp. The new parcel will be zoned light industrial. The portion being split off is .746 Acres.

Please review your records, as they relate to the attached lot split request, and notify the Assessing Office of your findings or any recommendations you may have no later than May 10, 2017. **If you do not have any objections to this requested lot split, please sign below and return this document.**

If you have any questions, please do not hesitate to contact me at 691-7552. Thanking you in advance for your consideration in this matter.


Concur: _____

Attachment

INTER OFFICE MEMORANDUM

TO: Jamen Winters, Deputy Treasurer
David Decoster, Technical & Planning
Kevin Yee, Director of Public Works
Steve Lukasik, Water Supervisor
Kimberly Marrone, Manager of Community & Economic Development

DATE: May 7, 2017

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If you have any questions, please do not hesitate to contact me at 691-7552. Thanking you in advance for your consideration in this matter.


Concur: JAMEN WINTERS

Attachment

SKETCH/AREA TABLE ADDENDUM

Parcel No 52-25-32-176-025

Property Address VACANT

City OAK PARK

County OAKLAND

State MI

Zip 48237

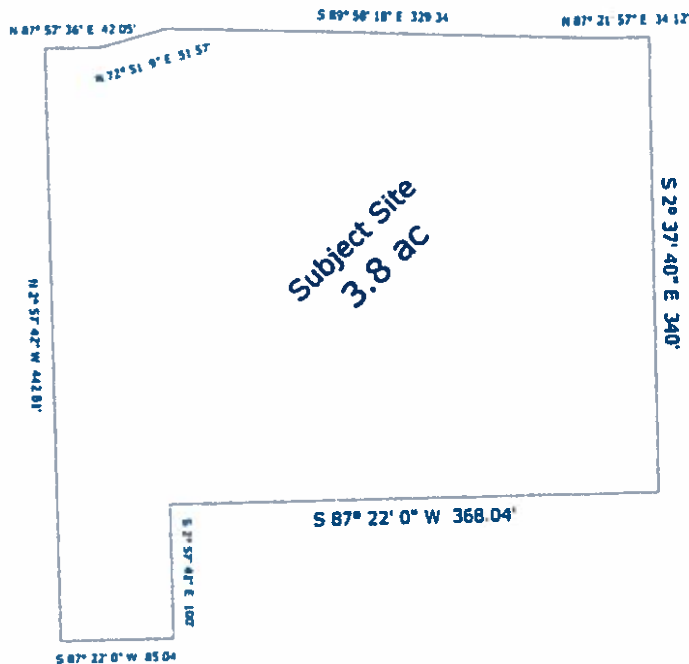
Owner CITY OF OAK PARK

Client

Appraiser Name

SUBJECT

IMPROVEMENTS SKETCH



Scale: 1" = 200'

Subject Site

Beginning at a point of the Tract described by Metes and Bounds as follows:

- THENCE South 2° 37' 40" East, a distance of 340.00 Feet;
 - THENCE South 87° 22' 0" West, a distance of 368.04 Feet;
 - THENCE South 2° 57' 42" East, a distance of 100.00 Feet;
 - THENCE South 87° 22' 0" West, a distance of 85.04 Feet;
 - THENCE North 2° 57' 42" West, a distance of 442.81 Feet;
 - THENCE North 87° 57' 36" East, a distance of 42.05 Feet;
 - THENCE North 72° 51' 9" East, a distance of 51.57 Feet;
 - THENCE South 89° 58' 18" East, a distance of 329.34 Feet;
 - THENCE North 87° 21' 57" East, a distance of 34.12 Feet to point of beginning;
- Said tract containing 3.81 acres (165953.09 sf) of land, more or less.
Perimeter = 1792.97 Feet
No significant error of closure.

SURVEY DESCRIPTION

CITY OF OAK PARK
MICHIGAN
APPLICATION FOR SPECIAL EVENT LICENSE

Today's Date: 5-18-17

Applicant Information

Applicant/Business Name: Tanelle Smith

Applicant/Business Address: 8611 Troy Oak Park

Phone number: 248 790 2686 E-Mail Address: _____

Relation of applicant to business: _____

Has applicant ever been convicted of a felony? ☒ Yes ☐ No

Owner Information

Owner or manager of site: _____ Phone: _____

Names and addresses of partners or officers of corporation:

Event Information

Proposed date(s) of event: 6-24-17 Has this event been held previously? ☐ Yes ☒ No

Address or location of event: 8611 Troy Oak Park 48237

Is this a City owned park? no

If this event is to take place in a City owned park, have you received and do you agree to abide by the City's Parks and Recreation rules and regulations? ☐ Yes ☒ No

Nature, purpose, and detailed description of event: Graduation Party.
requesting meadowlark being blocked between Troy
+ Saratoga.

Will the event be open to the public? ☐ Yes ☒ No

If yes, please describe how so: _____

Estimated number of people attending event? 100 Hours of Event: 12pm - 12am.

Are you requesting to have a parade? ☐ Yes ☒ No If yes, please attach a map of the parade route

Where will the parade participants be walking? ☐ Sidewalks ☐ Streets

NO parade
Will the parade require streets to be blocked off? ☐ Yes ☐ No N/A

If yes, how many streets/intersections will need to be blocked: Blocking Meadowlark between Troy and Saratoga.

Please attach a sign off from the residences located on the affected streets, indicating that they are aware of the event to take place, the date, times and location.

Food Services

Will food or beverages be sold at event? ☐ Yes ☒ No, if yes please list type(s) of food to be sold:

Will the food be prepackaged or prepared on site: NO

Please note: *If your application is approved and you plan to prepare food on site, you will need to contact the Oakland County Health Department at 248-424-7000 for inspection. You will also need to provide temporary water services at the site where the food is prepared.*

Mechanical Amusement

Will there be any mechanical rides at event? ☐ Yes ☒ No, if yes, please provide the name and the address of amusement operators: _____

Will the event have a moonwalk? ☐ Yes ☒ No, if yes, please provide the name and address of Company/Entity providing moonwalk: _____

Will the event have video games, etc.? If so, please provide the names and address of company providing the Games: N/A

Please Note: *You must provide proof of insurance for all mechanical rides, moonwalks, circus rides/games, etc. The City of Oak Park must be listed on the insurance certificate as "additionally insured." A copy of the City Ordinance with required liability insurance coverage for these events is attached. Also, certification by the State of Michigan Department of Labor is required for all mechanical amusement devices and rides.*

Technical/Support

Will the event require use of electrical supply source? ☐ Yes ☒ No, if yes, please describe:

Will sanitary facilities be required at event? ☐ Yes ☒ No

Will tent(s) be used at the event? ☒ Yes ☐ No, if yes, please state size(s) of tent:
20 x 20 7

Will the event have banners displayed? ☐ Yes ☒ No, if so, please provide the number of signs and dimension(s):

Please Note: *If a temporary generator or electric supply source is provided, you must provide an Electrical permit by a licensed electrical contractor. Also, you will need certification of flame spread rates of all canvas and/or cloth enclosures.*

Other possible Special Event requirements include: additional application, inspection and bond fees, temporary sign permit.

The fee for a Special Event application is \$100: The fee is non-refundable. Once an application is received, the City Clerk's Office will send copies of the application to the following departments: City Manager, Public Safety, Public Works, and Recreation. Each department will review the application and provide a written estimate of services they will need to provide, along with man-hours and costs (if any). The City Clerks' office will contact the applicant to inform them of the additional costs involved. At that time the applicant can decide whether or not to proceed with the event. If so, the event will be placed on the City Council agenda for approval.

Should any of the above information prove to be inaccurate or untruthful, it will be grounds to deny the applicant's request or revoke any approvals. I hereby certify the above information to be true and accurate to the best of my knowledge.

Junelle Smith
Applicant's Signature

State of Michigan

ss

County of _____

Subscribed and sworn to before me, a Notary Public this _____ day of _____ 20____, by

_____.

My Commission expires: _____
Notary Public

5-10-17

I live at 8430 Saratoga St.,
Oak Park, MI 48237. I am
aware that my neighbors are
requesting to knock off the driveway
on Saturday, June 24th. I am
okay with this, if you have any
questions feel free to call me.

Thank You,
~~Dina~~
Emily Burk
(248) 979-3253

I own the house @
8700 Saratoga Street in
Oak Park. I have no issues
with any blocking of my
lot/driveway etc. for the days
of June 24th - 25th.

Chelsea Anderson
248-764-0930.

S-10-17

I Glenna Swan are aware & ok with
Meodwalk being blocked off from
Troy to Saratoga, for grad party
on the date of June 24 2017. 12-12:00
my address 8701 Troy - 248 763 4465

Glenna Swan



CITY OF OAK PARK

OFFICE OF THE CITY CLERK

NAME _____
ADDRESS _____

(Highlight fee to be charged)

Day Care Registration	\$ 25.00
FOA Request	\$ _____
Garage Sale Permit	\$ 5.00
Handbill - 1 day	\$ 10.00
Handbill - 1 week	\$ 25.00
Handbill - 3 months	\$ 50.00
Handbill - 1 year	\$ 100.00
Handbill - name change	\$ 10.00
Mechanical Amusement Distributor License	\$ 250.00
Mechanical Amusement Device License	
1 Machine	\$ 250.00
2 machines - \$200 per machine	\$ 400.00
3-4 machines - \$175.00 per machine	\$ _____
5-6 machines - \$150.00 per machine	\$ _____
7-10 machines - \$125.00 per machine	\$ _____
Notary Fee	\$ 5.00
Pawnbroker License	\$ 400.00
Precious Metals License	\$ 50.00
Sidewalk Sale	\$ 10.00
Special Event Fee	\$ 100.00
Tavern License -	
New On-Premises Consumption or transfer of owner	\$ 800.00
Adding additional owners (Per Owner)	\$ 200.00
Background Check (Per applicant)	\$ 75.00
Annual Renewal	\$ 250.00
Vendor License - Food	\$ 50.00
Vendor License - Taxi (Per Driver)	\$ 75.00
Vendor License Lawn Care - Snow Removal	\$ 50.00
Voter List	\$ _____
Other _____	\$ _____

City of Oak Park Michigan

CITY OF OAK PARK
14000 OAK PARK BLVD
OAK PARK, MI 48237
WWW.OAKPARKMI.GOV

Received From:
Date: 05/15/2017 Time: 10:15:27 AM
Posting Date: 05/15/2017
Receipt: 184783
Cashier: dboyd-hale

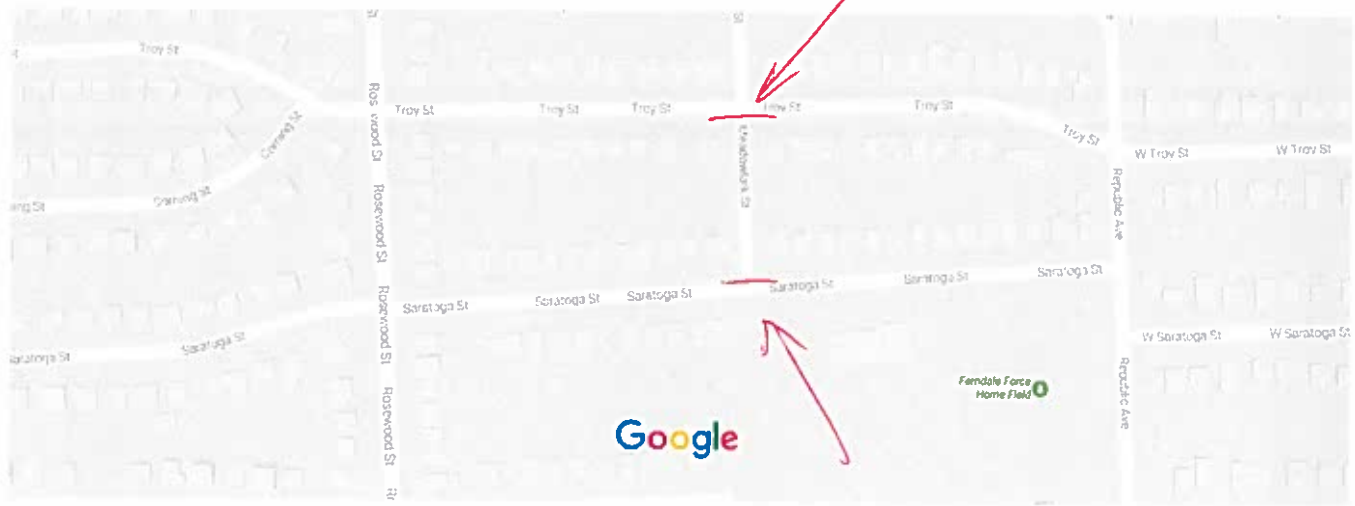
ITEM REFERENCE	AMOUNT
BUSL Special Business Lic/Permits	
Special Business Lic/Permits	\$100.00
TOTAL	\$100.00
CASH	\$100.00
Total Tendered:	\$100.00
Change:	\$0.00

PAID

MAY 15 2017

City of Oak Park
Treasury Office

Google Maps Troy St



Map data ©2017 Google 100 ft



Troy St
Oak Park, MI 48237



SPECIAL EVENT LICENSE APPLICATION FEE ESTIMATION

Graduation Party – 8611 Troy
 Street Closure of Meadowlark between Troy and Saratoga
 DATE: June 24, 2017

<u>DEPARTMENT</u>	<u>SERVICES</u>	<u>ESTIMATED HOURS</u>	<u>ESTIMATED COST</u>
TECHNICAL AND PLANNING <i>Rob Barrett</i>	Inspection required for tent(s). The following is required: • Flame retardant certificate • Proper egress of the proposed tent(s)	1 Hour	Tent(s): \$60 Building Permit fee for tent and required inspection(s).
PUBLIC SAFETY <i>Steve Cooper</i>	Periodic patrol checks as part of normal duties	30 mins	N/A
RECREATION <i>Laurie Stasiak</i>	N/A	N/A	N/A
DPW <i>Kevin J. Yee</i>	Drop off/pick up barricades	1/2	N/A
ADDITIONAL <i>Administration</i>	Permission from immediate residents effected by the event.	N/A	Application fee \$100

CITY OF OAK PARK
MICHIGAN
APPLICATION FOR SPECIAL EVENT LICENSE

10B

Today's Date: 5-23-2017

Applicant Information

East Oak Park Neighborhood Association

Applicant/Business Name: Douglas Gillespie

Applicant/Business Address: 8469 Yale OAK Park MI 48237

Phone number: 248-909-3019 E-Mail Address: douglas.gillespie@att.net

Relation of applicant to business: Member

Has applicant ever been convicted of a felony? ☐ Yes ☒ No

Owner Information

Owner or manager of site: Same Phone: Same

Names and addresses of partners or officers of corporation:

Event Information

Proposed date(s) of event: July 22, 2017 Has this event been held previously? ☒ Yes ☐ No
RAIN Day July 23, 2017

Address or location of event: Best Park

Is this a City owned park? yes

If this event is to take place in a City owned park, have you received and do you agree to abide by the City's Parks and Recreation rules and regulations? ☒ Yes ☐ No

Nature, purpose, and detailed description of event: East Oak Park Neighborhood Association Annual Picnic

Will the event be open to the public? ☒ Yes ☐ No
East OAK Park Ferndale Boarder
And city scosia to
officials 9 mile to 10 mile

If yes, please describe how so:

Estimated number of people attending event? 60-70 Hours of Event: 10:30 AM - 4 PM

Are you requesting to have a parade? ☐ Yes ☒ No **If yes, please attach a map of the parade route**

Where will the parade participants be walking? ☐ Sidewalks ☐ Streets

Will the parade require streets to be blocked off? ☐ Yes ☐ No

If yes, how many streets/intersections will need to be blocked : _____

Please attach a sign off from the residences located on the affected streets, indicating that they are aware of the event to take place, the date, times and location.

Food Services

Will food or beverages be sold at event? ☐ Yes ☒ No, if yes please list type(s) of food to be sold:

Will the food be prepackaged or prepared on site: _____

Please note: *If your application is approved and you plan to prepare food on site, you will need to contact the Oakland County Health Department at 248-424-7000 for inspection. You will also need to provide temporary water services at the site where the food is prepared.*

Mechanical Amusement

Will there be any mechanical rides at event? ☐ Yes ☒ No, if yes, please provide the name and the address of amusement operators: _____

Will the event have a moonwalk? ☐ Yes ☒ No, if yes, please provide the name and address of Company/Entity providing moonwalk: _____

Will the event have video games, etc.? If so, please provide the names and address of company providing the games: N/A

Please Note: *You must provide proof of insurance for all mechanical rides, moonwalks, circus rides/games, etc. The City of Oak Park must be listed on the insurance certificate as "additionally insured." A copy of the City Ordinance with required liability insurance coverage for these events is attached. Also, certification by the State of Michigan Department of Labor is required for all mechanical amusement devices and rides.*

Technical/Support

Will the event require use of electrical supply source? ☐ Yes ☒ No, if yes, please describe:

Will sanitary facilities be required at event? ☒ Yes ☐ No ^{we will} provide

Will tent(s) be used at the event? ☐ Yes ☒ No, if yes, please state size(s) of tent:

Will the event have banners displayed? ☐ Yes ☒ No, if so, please provide the number of signs and dimension(s):

Please Note: *If a temporary generator or electric supply source is provided, you must provide an Electrical permit by a licensed electrical contractor. Also, you will need certification of flame spread rates of all canvas and/or cloth enclosures.*

Other possible Special Event requirements include: additional application, inspection and bond fees, temporary sign permit.

The fee for a Special Event application is \$100: The fee is non-refundable. Once an application is received, the City Clerk's Office will send copies of the application to the following departments: City Manager, Public Safety, Public Works, and Recreation. Each department will review the application and provide a written estimate of services they will need to provide, along with man-hours and costs (if any). The City Clerks' office will contact the applicant to inform them of the additional costs involved. At that time the applicant can decide whether or not to proceed with the event. If so, the event will be placed on the City Council agenda for approval.

Should any of the above information prove to be inaccurate or untruthful, it will be grounds to deny the applicant's request or revoke any approvals. I hereby certify the above information to be true and accurate to the best of my knowledge.

Douglas A. Gillaspie
Applicant's Signature

State of Michigan

County of ^{SS} OAK land

Subscribed and sworn to before me, a Notary Public this _____ day of _____ 20____, by
_____.

My Commission expires: _____
Notary Public

Douglas Gillespie c/c East Oak Park Neighborhood Association
8469 Yale
Oak Park MI 48237
May 17, 2017

City of Oak Park
City Council
13600 OAK Park BLVD
Oak Park MI 48237

Dear: Council Members

The East Oak Park Neighborhood Association is planning a picnic for members and Neighbors in east Oak Park on July 22, 2017 at Best park. We will be providing our own tables and chairs for the event. Also we will be setting up and full cleanup of the grounds. We will be self-monitoring all activities to assure they are abided by the City's Park and Recreation rules and regulations. In the past seven years we have never had any incidents and plan on keeping our perfect score. What we do ask of the Council Members is to wave any and all Special Event Fees.

Thank you in advance from EOPNA,

A handwritten signature in cursive script that reads "Douglas Gillespie".

Douglas Gillespie c/c East Oak Park Neighborhood Association
248-909-3019

SPECIAL EVENT LICENSE APPLICATION FEE ESTIMATION

East Oak Park Neighborhood Association Annual Picnic
 Best Park, 24271 Roanoke Ave
 DATE: July 22, 2017 (rain date: July 23, 2017)

<u>DEPARTMENT</u>	<u>SERVICES</u>	<u>ESTIMATED HOURS</u>	<u>ESTIMATED COST</u>
TECHNICAL AND PLANNING <i>Rob Barrett</i>	N/A	N/A	N/A
PUBLIC SAFETY <i>Steve Cooper</i>	Periodic patrol checks as part of normal duties	30 mins	NA
RECREATION <i>Laurie Stasiak</i>	NA	NA	NA
DPW <i>Kevin J. Yee</i>	Routine park cleaning	N/A	N/A
ADDITIONAL <i>Administration</i>	N/A	N/A	Application fee waiver Requested

**CITY OF OAK PARK
MICHIGAN
APPLICATION FOR SPECIAL EVENT LICENSE**

Today's Date: May 24, 2017

Applicant Information

Applicant name: Oak Park Recreation Department

Applicant address: 14300 Oak Park Blvd. Oak Park, Mi. 48237 Phone number: 248-691-7576

Relation of applicant to business: Recreation Director, Laurie Stasiak

Has applicant ever been convicted of a felony? No

Owner Information

Owner or manager of site: Oak Park Recreation Department Phone: 248-691-7576

Names and addresses of partners or officers of corporation:

Event Information

Proposed date(s) of event: July 29, 2017

Address or location of event: Community Center Parking lot and David H. Shepherd Park

Is this a City owned park? Yes

Nature, purpose and detailed description of event: Summerfest and BBQ Battle – Family Recreation Event with food court, Kid Zone, mini pub and entertainment

Will the event be open to the public? If so, please describe: Yes, Family Event

If this event is to take place in a City owned park, have you received and do you agree to abide by the City's Parks and Recreation rules and regulations? Yes

Estimated number of people attending event: 3,000 – 5,000

Hours of operation: Total – 6 am – 8:30 pm

Items to be displayed or sold: Food court, Beer and Wine, Raffle Tickets

Food Services

Will food or beverages be sold at event? If so, please list type(s) of food to be sold: Yes - BBQ, Hotdogs, sausages, popcorn, ice cream, assorted non-alcoholic beverages, beer and wine.

Will the food be prepackaged or prepared on site: Both

Please note: *If your application is approved and you plan to prepare food on site, you will need to contact the Oakland County Health Department at 248-424-7000 for inspection. You will also need to provide temporary water services at the site where the food is prepared.*

Mechanical Amusement

Will there be any mechanical rides at event? If so, please provide the name and address of amusement Operators: No

Will the event have a moonwalk? If so, please provide the name and address of company providing moonwalk: Oakland County Inflatables

Will the event have video games, etc.? If so, please provide the names and address of company providing the Games: NO

Please Note: *You must provide proof of insurance for all mechanical rides, moonwalks, circuses, etc. The City of Oak Park must be listed on the insurance certificate as "additionally insured." A copy of the City Ordinance with required liability insurance coverage for these events is attached. Also, certification by the State of Michigan Department of Labor is required for all mechanical amusement devices and rides.*

Technical/Support

Will the event require use of electrical supply source? If so, please describe: Yes, Generators

Will sanitary facilities be required at event? Yes

Will tent(s) be used at the event? If so, please state size(s) of tent: 1 - 40 x 40, various city owned 10 x 10

Will the event have banners displayed? If so, please provide the number of signs and dimension(s):

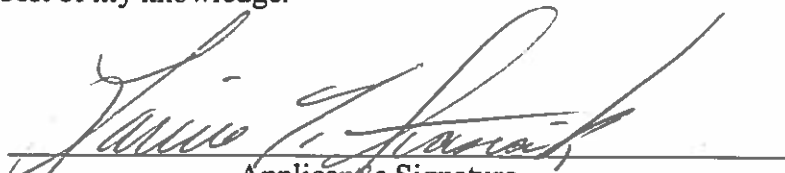
Yes, size and number of banners to be determined based on the number of sponsors.

Please Note: *If a temporary generator or electric supply source is provided, you must provide an Electrical permit by a licensed electrical contractor. Also, you will need certification of flame spread rates of all canvas and/or cloth enclosures.*

Other possible Special Event requirements include: additional application, inspection and bond fees.

The fee for a Special Event application is \$100: \$25 of this amount is non-refundable. If the City does not approve the application, remaining \$75 will be returned to applicant. Once an application is received, the City Clerk's Office will send copies of the application to the following departments: City Manager, Public Safety, Public Works, Recreation and DPW. Each department will review the application and provide a written estimate of services they will need to provide, along with man-hours and costs (if any). The City Manager's office will contact the applicant to inform them of costs involved. At that time the applicant can decide whether or not to proceed with the event. If so, the event will be placed on the next City Council agenda for approval. If applicant decides not to proceed with the event, they will receive a \$75.00 refund.

Should any of the above information prove to be inaccurate or untruthful, it will be grounds to deny the applicant's request or revoke any approvals. I hereby certify the above information to be true and accurate to the best of my knowledge.


Applicant's Signature

State of Michigan

ss

County of _____

Subscribed and sworn to before me, a Notary Public this _____ day of _____ 20____, by

_____.

My Commission expires: _____

Notary Public

SPECIAL EVENT LICENSE APPLICATION FEE ESTIMATION

Summerfest & BBQ Battle
Community Center Parking Lot & David H. Shepherd Park
DATE: July 29, 2017

<u>DEPARTMENT</u>	<u>SERVICES</u>	<u>ESTIMATED HOURS</u>	<u>ESTIMATED COST</u>
TECHNICAL AND PLANNING <i>Rob Barrett</i>	Inspection required for tent(s). The following is required: • Flame retardant certificate • Proper egress of the proposed tent(s) Inspection required for a bounce house. The following is required: • Locking extension cords • Secure anchoring system • Fire extinguisher with close proximity	1 hour	Tent(s): \$60 Building Permit fee for tent and required inspection(s). Fees Waived Bounce House: The inspections for the bounce house will be provided at no cost. Please have vendor call for inspection, (248) 691-7450
PUBLIC SAFETY <i>Steve Cooper</i>	May need to provide Officers for detail. Will have to consult with Recreation Director and City Manager. In any event we will have Officers conduct random patrols as part of their daily activities.	?	?
RECREATION <i>Laurie Stasiak</i>	NA	NA	NA
DPW <i>Kevin J. Yee</i>	Clean up/prep for event	16	N/A
ADDITIONAL <i>Administration</i>	N/A	N/A	Application fee waiver Requested

SECRET
SW
WARDLE

SECRET, WARDLE, LYNCH
HAMPTON, TRUEX & MORLEY
2600 TROY CENTER DRIVE P.O. BOX 5025
TROY, MICHIGAN 48007-5025
(248) 851-9500

IRS # 38-1863919

City of Oak Park
Erik Tungate
13600 Oak Park Blvd
Oak Park, MI 48237

May 15, 2017
Invoice # 1308742
Client No. M1409
Matter No. 100314

RE: Oak Park, City of (Building Fund)

INTERIM

Services Rendered:

CURRENT BILLING SUMMARY THROUGH APRIL 30, 2017

Fees for Professional Services	\$9,280.00
Expenses Advanced	\$13.25
CURRENT BILL DUE	\$9,293.25

PLEASE REMIT TO: SECRET, WARDLE, LYNCH,
HAMPTON, TRUEX & MORLEY, PC
P.O. BOX 772725
CHICAGO, IL 60677-2007

**GARAN
LUCOW
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 477290**May 26, 2017**

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

*Re: Judy Kish and Joyce Bannon, et al v City of
Oak Park*

*Client 7406
Matter 31*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Sunday, April 30, 2017

\$258.00**Fee Total****Total Costs Advanced****\$0.00****Total Fees and Disbursements: \$258.00**

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*

**GARAN
LUCOW
MILLER P.C.**

CREATING LAWYER SERVICES CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 477291

May 26, 2017

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

*Re: Tina Polk and Richard Newton v City of Oak
Park, County of Oakland, et al.*

*Client 7406
Matter 24*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Sunday, April 30, 2017

\$1,911.00

Fee Total

Total Costs Advanced

\$0.00

Total Fees and Disbursements: \$1,911.00

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our Invoice number and client/matter number on your remittance.*



1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 477292

May 26, 2017

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: In Re: City of Oak Park

*Client 7406
Matter 1*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Sunday, April 30, 2017

\$11,667.00

Fee Total

Costs Advanced:

Date	Description	Amount
04/05/17	Oakland County Register of Deeds - Copies of Recorded Documents.	6.00
04/05/17	Oakland County Register of Deeds - Copy of Amended Master Deed.	6.00
04/18/17	Oakland County Register of Deeds fee for certified copies of title documents for Weinstock trial.	15.00
04/18/17	Reproduction Charges - 123 @ .15 each 123 @ 0.15	18.45
Total Costs Advanced		\$45.45

Total Fees and Disbursements: \$11,712.45

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** June 5, 2017 **AGENDA #****SUBJECT:** Report on bids for the 2017 Janitorial Services Contract, M-662.**DEPARTMENT:** DPW/Technical & Planning – Engineering KJY

SUMMARY: At the November 21, 2016 regular meeting of the Oak Park City Council, the request to bid the 2017 Janitorial Services Contract, M-662 was approved (CM-11-388-16). The project was advertised and 11 contractors viewed the documents. On May 8, 2017, four (4) bids were received and opened. The low bidder, Kristel Group, submitted a bid of \$126,140.00. They are the current janitorial vendor and have not performed satisfactorily, even after having deficiencies pointed out. The second low bidder, H & K Janitorial Services, Inc. of Redford, MI submitted a bid of \$155,756.00. References were checked and all had positive responses. The project as bid is \$5,756 above the budgeted amount, however we have the option of deleting some quantities and plan to keep it below the budgeted amount.

FINANCIAL STATEMENT: There is \$150,000 budgeted in the FY 2017-18 General Fund budget that will be utilized project.

RECOMMENDED ACTION: It is recommended City Council award the bid for the 2017 Janitorial Services Contract, M-662 to the second low bidder, H & K Janitorial Service, Inc. of Redford, MI for the not to exceed amount of \$150,000.00 annually. Funding is available in the Building Maintenance budget for this service.

APPROVALS:

City Manager: _____

Department Director: _____

Finance Director: _____

EXHIBITS: Bid tabulation

BID TABULATION

2017 Citywide Janitorial Services, M-663
May-08-2017

Item Description	Quantity	K-Tide Group 136 S. Rochester Rd. Chester, MI 48017 248-430-4891	H&K Janitorial Service, Inc 23501 5 Mile Rd. Redford, MI 48239 313-255-3120	Beverly Janitorial, Inc 22458 Greenfield Rd. Southfield, MI 48075 248-357-1278
Citywide Janitorial	Per Year	\$101,580.00	\$72,532.00	\$131,304.00
Additional Hourly Rate	80	\$14,460.00	\$1,344.00	\$960.00
Strip and Wax Floors	4	\$2,200.00	\$34,992.00	\$18,060.00
Carpet Cleaning	4	\$2,600.00	\$30,024.00	\$18,240.00
Tile and Grout Cleaning	4	\$2,200.00	\$12,300.00	\$19,500.00
Window Cleaning, Interior and Exterior	4	\$2,600.00	\$5,564.00	\$8,832.00
Grand Total		\$126,140.00	\$155,756.00	\$196,912.00

Additional Bid: All In One- \$248,517.60

**CITY OF OAK PARK, MICHIGAN
ORDINANCE NO.**

AN ORDINANCE TO AMEND ARTICLE IV, FINANCE, CHAPTER 2, ADMINISTRATION, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK BY AMENDING DIVISION 2, PURCHASES, THEREOF, THEREBY SPECIFYING COMPETITIVE SEALED BIDDING REQUIREMENTS FOR PURCHASES IN EXCESS OF \$25,000; EXCEPTIONS TO COMPETITIVE SEALED BIDDING; PROCESS FOR SALE OR LEASE OF REAL ESTATE; AND PROCEDURE FOR BIDS ON CITY OWNED PERSONAL PROPERTY.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Division 2, Purchases, of Article IV, Finance, of Chapter 2, Administration, of the Code of Ordinances of the City of Oak Park is hereby amended to read as follows:

Sec. 2-378. - 2-378- Purchases or contracts over \$25,000; competitive sealed bidding required for purchases in excess of \$25,000.00

Any purchase of materials, supplies, equipment, or contract for public improvement or construction project, or any other agreement obligating the city, where the amount of the city's obligation is in excess of \$25,000.00, shall be in accordance with the procedures set forth in this section, except as provided in this article. The city council shall approve any solicitation for sealed bids in excess of \$25,000.00 unless otherwise provided for by law, the Charter, or the provisions of city ordinance or Code, except that the city manager is authorized to sign all contracts and agreements for amounts less than \$25,000.00 (twenty-five thousand dollars). Where any contract for purchases involves an expenditure of twenty-five thousand dollars (\$25,000.00) or more, and competitive bidding is required under Sections 13.1 and 13.2 of the City Charter, the bidding procedure shall be in accordance with the purchasing provisions established by this ordinance section and the purchasing rules adopted by the City Manager.

Sec. 2-379. - 2-379 -Exceptions to competitive sealed bidding

Notwithstanding the requirements of section 2-378, competitive sealed bidding shall not be required for the following purchases or expenditures:

- (1) Small purchases, pursuant to section 2-377
- (2) When the contract or agreement is for an emergency purchase in accordance with section 2-380
- (3) When the City Manager certifies in writing to the council that the materials, supplies or public improvements needed to best serve the interests of the city are available from only a single vendor, supplier, or contractor, the council may authorize the execution of a contract, in accordance with section 2-381.
- (4) A contract for professional services, in accordance with section 2-382
- (5) Where the city council shall determine by unanimous resolution of those present at the meeting, that the public interest will be best served by joint purchase with, or purchase

from, another unit of government, the council may authorize the execution of a contract without competitive bidding.

- (6) City purchase of real estate, either by condemnation or by direct negotiation, as governed by 2-383
- (7) City sale of real property acquired by the city through tax reversion.
- (8) City sale of real property that is no longer needed for corporate or public purposes.

Sec. 2-397. - 2-397- Sale or lease of real estate

(a) Whenever city real estate is no longer required for corporate or public purposes, except any park cemetery, or part thereof, except where a park is no longer required under an official master plan, such real estate may be sold or leased upon the affirmative vote of four or more members of the city council. The city may sell or lease city-owned real property using one or more of the following methods: Public auction, negotiated sale, listing with real estate broker pursuant to guidelines established by the city manager, solicitation of sealed bids pursuant to subsection 2-378(2), or request for proposals pursuant to section 2-384. In all cases, the City Manager may develop, pursuant to Section 13.1 of the Charter, the disposition strategies, policies, and procedures to facilitate the sale of city-owned real estate.

(b) When the city manager determines that it is in the best interests of the city, real property acquired by the city through tax reversion may be disposed of by one, or a combination of more than one, of the following methods as determined appropriate by the city manager on a case by case basis: Listing with real estate broker; solicitation of sealed bids, pursuant to subsection 2-378(2); negotiated sale; or request for proposals, pursuant to section 2-384. The city manager shall submit the offer which he or she deems to be in the best interests of the city, together with his or her recommendation, to the city council for action.

(c) This section shall not apply to real estate purchased pursuant to a United States Department of Housing and Urban Development program

Sec. 2-399. - 2-399 – Bids on city owned personal property

- (a) In the sale or lease of city personal property, the city council shall accept, if it decides to accept any bids, the bid which in its opinion, is the most advantageous to the city, and it shall have the right to reject the highest bid if, in the opinion of the council, the public interest would be best served by accepting a lower or different bid.
- (b) No person who is an employee of the city, or has been an employee of the city within the previous 12 months, or who is a family member of a person who is a city employee or who has been a city employee within the prior 12 months, shall be eligible to submit a bid for the purchase of city personal property.

SECTION 2. Severability.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this ordinance, except as to the above section and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park.

SECTION 3. Effective Date.

This ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park, on this 5th day of June, 2017.

T. Edwin Norris
City Clerk

Marian McClellan
Mayor

I, T. Edwin Norris, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its Regular meeting held on May 15, 2017.

T. Edwin Norris, City Clerk



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: June 5, 2017

AGENDA #

SUBJECT: First reading amending the Utility Ordinance, Chapter 82, Section 82-313, to reflect changes in the various utility rates and their effective dates as presented in the proposed FY 2017-18 budget and approved on May 15, 2017.

SUMMARY: a) Adjust the water rate to reflect increased costs for water purchased from the Great Lakes Water Authority and adjust the sewer rate to reflect increased costs from the Oakland County Drain Commissioner. The amendment adjusts Article V, Rates and Charges, of Chapter 82, Utilities, of the Code of Ordinances of the City of Oak Park in Section 82-313 to reflect a change in the water rate from \$39.31/1,000 c.f. to \$40.10/1,000 c.f. and a change in the sewer rate from \$73.83/1,000 c.f. to \$79.70/1,000 c.f.

b) Adjust the effective dates of the various utility rates.

RECOMMENDED ACTION: It is recommended that City Council approve the first reading of an amendment to the Utility Ordinance, Chapter 82, Section 82-313 to reflect changes in the various utility rates and their effective dates.

APPROVALS:

City Manager: _____

Finance Director: _____

CITY OF OAK PARK, MICHIGAN

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 82, UTILITIES, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN, BY AMENDING SECTION 82-313 THEREOF.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Section 82.313 of Chapter 82, Utilities, of Article V. Rates and Charges, of the Code of Ordinances of the City of Oak Park is hereby amended to read as follows:

Section 82-313. Determination.

(a) *Generally.* The rates and charges to be imposed for the consumption and use of water and sewer services furnished by the city shall be determined by ordinance by the city council from time to time and kept on file in the office of the city clerk.

(b) *Enumeration.* The rates and charges for consumption and use of water and sewer services are as follows:

(1) **Water rates.** Effective on all bills rendered on or after July 1, ~~2017~~ 2016, the rates to be charged for water service shall be as follows:

(a) **Forty Dollars and ten cents (\$40.10)** ~~Thirty Nine dollars and thirty one cents (\$39.31)~~ per thousand cubic feet.

(b) Quarterly meter service and maintenance charges, in addition to subsection (b)(1) of this section as follows:

5/8-inch meter	\$4.75
3/4-inch meter	5.03
1-inch meter	5.42
1 1/2-inch meter	8.05
2-inch meter	9.14
3-inch meter	63.80
4-inch meter	69.57
6-inch meter	79.40

Minimum quarterly charge (includes water and meter service charge for a 5/8-inch meter service) ~~\$24.41~~ **\$24.80**

(c) The minimum quarterly (three-month) water charge to each premises connected with the water supply system shall be the sum of ~~\$24.41~~ **\$24.80**, provided that if there were two or more premises using the city water supply and such premises use one meter, the minimum consumption charge herein specified shall apply to each such premises and to the owner or tenant of each such premises, as applicable.

(2) **Sewage disposal rates.** The rates to be charged for sewage disposal services shall be as set forth below, and all bills for service rendered on or after the dates set forth shall be computed at such rates:

(a) Basic sewage disposal rate; minimum quarterly charge. Commencing July 1, ~~2017~~ ~~2016~~, the basic sewage disposal rate shall be ~~\$79.70~~ ~~\$73.83~~ per 1,000 cubic feet of water consumed. The minimum quarterly sewage disposal charge to each sewage disposal services customer shall be ~~\$39.85~~ ~~\$36.92~~, provided that if there are two or more premises using the city water supply and such premises use one meter, the minimum consumption charge herein specified shall apply to each such premises and to the owner or tenant of each such premises, as applicable.

(b) High strength surcharge. Effective with all bills rendered on or after August 1, ~~2017~~ ~~2016~~, for flows beginning on or after July 1, ~~2017~~ ~~2016~~, a high strength surcharge shall be levied against commercial and industrial customers, other than restaurants, contributing sewage to the sewage disposal system with concentrations of pollutants exceeding the following levels:

- (1) 275 milligrams per liter (mg/l) of biochemical oxygen demand (BOD);
- (2) 350 milligrams per liter (mg/l) of total suspended solids (TSS);
- (3) 12 milligrams per liter (mg/l) of phosphorus (P);
- (4) 100 milligrams per liter (mg/l) of fats, oils, and grease (fog).

The high strength surcharge will be imposed at the following rates:

<u>Pollutant</u>	<u>Charge per pound of excess pollutant</u>
Biochemical oxygen demand (BOD)	\$0.486
Total suspended solids (TSS)	0.493
Phosphorus (P)	7.266
Fats, oils and grease	0.468

(c) Industrial waste control charge. Effective with all bills rendered on or after August 1, ~~2017~~ ~~2016~~, for flows beginning on or after July 1, ~~2017~~ ~~2016~~, an industrial waste control charge shall be levied against non-residential customers in an amount determined by the size of the water meter or meters serving such customers as set forth below:

<u>Water Meter Size</u> <u>(inches)</u>	<u>Monthly Charge</u>
5/8-inch meter	\$ 9.04
3/4-inch meter	13.56
1-inch meter	22.60
1 1/2-inch meter	49.72
2-inch meter	72.32
3-inch meter	131.08
4-inch meter	180.80
6-inch meter	271.20

No such surcharge shall be levied on the basis of any meter which serves exclusively residential users, including all structures designed for habitation including, but not limited to, single family or two-family dwellings, apartment buildings, condominiums, townhouses, and mobile homes, nor shall such surcharge be levied on the basis of any meter used exclusively for fire protection purposes.

- (3) **Collection policy.** Charges for water, sewer and garbage and rubbish service furnished by the city to any premises shall be a lien thereon, and on March 1 and on September 1 of each year, the person or agency charged with the management of the systems shall certify any such charges which have been delinquent six months or more, to the city assessor who shall enter the same upon the next available tax roll against the premises to which such services shall have been rendered, together with a penalty of an additional ten percent. The charges shall be collected and the lien shall be enforced in the same manner as provided in the respect to taxes assessed upon such roll; provided, that no such charge shall become a lien when a tenant is responsible for the payment of any such charge against any premises and the city has been so notified by the filing of an affidavit that the lease contains a provision that the landlord shall not be liable for payment of water or sewage system bills accruing subsequent to the filing of the affidavit. The affidavit shall be filed with the official in charge of the water works system and 20 days' notice shall be given by the landlord of any cancellation, change in, or termination of the lease. The affidavit shall contain a notation of the expiration date of the lease. In the event of the filing of such affidavit, no further service shall be rendered by the systems to such premises until payment to the city of a cash deposit in accordance with section 82-316.
- (4) **Services outside the city.** Water service provided outside the corporate limits of the city shall be provided by contract only with approval of the city council, and in no event shall the rates and charges for such service be less than the rates charged to customers residing within the corporate limits of the city.

SECTION 3. SEVERABILITY.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this Ordinance, except as to the above sections, and in the event that any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or the Code of Ordinances, City of Oak Park.

SECTION 4. EFFECTIVE DATE.

This Ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this 19th day of June, 2017.

T. EDWIN NORRIS
City Clerk

MARIAN McCLELLAN
Mayor

I, T. EDWIN NORRIS, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on June 19, 2017.



CITY OF OAK PARK

OFFICE OF THE CITY CLERK

Agenda Item Request

Clerk's Office Use Only

Agenda Item # _____

BUSINESS OF THE CITY COUNCIL CITY OF OAK PARK, MICHIGAN

AGENDA OF: June 5, 2017

SUBJECT: First reading amending the Solid Waste Ordinance to reflect changes in the monthly charge and their effective date as presented in the proposed FY 2017-18 budget and approved on May 15, 2017.

DEPARTMENT: Finance/Water Division

SUMMARY: The amendment adjusts Article III, Fees and Charges, of Chapter 62, Solid Waste, of the Code of Ordinances of the City of Oak Park in Section 62-92 to reflect a change in the solid waste rate from \$10.67 per month to \$11.74 per month.

RECOMMENDED ACTION: It is recommended that City Council approve the first reading of an amendment to Solid Waste Ordinance, Chapter 62, Section 62-92 to reflect change in the solid waste rate and the effective date.

APPROVALS:

CITY MANAGER:

FINANCE DIRECTOR:

**CITY OF OAK PARK, MICHIGAN
ORDINANCE NO. _____**

AN ORDINANCE TO AMEND CHAPTER 62, SOLID WASTE, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN, BY AMENDING SECTION 62-92 THEREOF.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Section 62-92, Monthly charge, of Chapter 62, Solid Waste, of Article III, Rates and Charges, of the Code of Ordinances of the City of Oak Park is hereby amended to read as follows:

ARTICLE III. FEES AND CHARGES

Sec. 62-92. Monthly Charge.

Effective as of July 1, 2017 the monthly charge for each property, including each single-family residence; each unit in a multifamily residence, apartment building or complex, condominium, townhouse or cooperative; and each commercial, industrial or business establishment receiving garbage and rubbish collection services from the city under section 62-91 shall be charged \$11.74 ~~10.67~~ per month, or \$35.20 ~~\$32.00~~ per quarter.

SECTION 2. SEVERABILITY.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this Ordinance, except as to the above sections, and in the event that any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or the Code of Ordinances, City of Oak Park.

SECTION 3. EFFECTIVE DATE.

This Ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this 19th day of June, 2017.

T. Edwin Norris
City Clerk

Marian McClellan
Mayor

I, **T. Edwin Norris**, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on June 19, 2017.

T. Edwin Norris, City Clerk



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: June 5, 2017

AGENDA #

SUBJECT: Recommendation of the Planning Commission for Zoning Ordinance text amendments to Article VIII, B-2, General Business District, Article IX, Light Industrial District and Article XIX Special Land Uses. The proposed text amendments to these districts would create new regulations for Class A, B & W Vehicle Dealers and modify provisions for Outdoor Storage Yards.

DEPARTMENT: Community & Economic Development, Planning Division

SUMMARY: At the May 8, 2017 meeting, the Planning Commission conducted a Public Hearing regarding proposed changes to the City of Oak Park Zoning Ordinance. The proposed text amendments to these districts would create new regulations for Class A, B & W Vehicle Dealers and modify provisions for Outdoor Storage Yards.

The Planning Commission voted to recommend to the City Council adoption of the text amendments.

RECOMMENDED ACTION: The City Council consider accepting the recommendation of the Planning Commission and conduct the first reading of the proposed Zoning Ordinance text amendments to Article VIII, B-2, General Business District, Article IX, Light Industrial District and Article XIX Special Land Uses.

APPROVALS:

City Manager: Cheryl Ta

Director: Keith Marone

Finance Director: sc

EXHIBITS: Memorandum, proposed ordinances for adoption.



TO: Planning Commission members DATE: May 3, 2017
FROM: Kevin Rulkowski, AICP, City Planner FILE: Planning/Veh Deal
SUBJECT: Vehicle Dealer Licenses – Proposed regulations. Regs 0517

The Department of Community & Economic Development proposed at the April meeting new regulations to address Vehicle Dealer Licenses and Outdoor Storage Yards. A Public Hearing was scheduled for the May meeting to hear public comment on the proposed changes.

As has been discussed with the Planning Commission, in Michigan there are eight different Vehicle Dealer Licenses that address New and Used Vehicle Dealers as well as Parts, Brokers and Wholesalers. For New and Used Vehicle Dealers the Planning Division practice has been to require Site Plan Review. As for the licensing of Brokers and Wholesalers the approval process has not been as stringent. All Vehicle Dealer Licenses require the local municipality to sign-off on the license to ensure it meets the City's zoning requirements.

Over the last few years the frequency and variety of licenses requested have increased dramatically (attached is a listing of the current dealer licenses in Oak Park). Because of this, at the end of 2016, a six month moratorium on the approval and issuance of any Vehicle Licenses in the City was put in place. Over the last few months staff has reviewed a number of other communities' provisions, analyzed our own experience with these uses and developed new regulations to address the issues related to these licenses. Our primary concern is with Class A (new), B (used), & W (Wholesale) Vehicle Dealer Licenses (see attached information describing the different types of licenses from the State of Michigan).

The attached proposed regulations accomplish the following:

- 1) Make all Vehicle Dealers subject to Special Land Use review (Public Hearing & Site Plan required).
- 2) Allow Class A & B Licensed Dealers (new and used vehicle sales) only in B-2, General Business Districts.
- 3) Allow Class B & W Licensed Dealers (used & wholesale vehicle sales) in LI, Light Industrial Districts only when in combination with a Towing, Collision Shop or Custom Utility Vehicle Manufacturer use.
- 4) Establish minimum requirements for vehicle dealer lots.

Additionally, through our examination of Vehicle Dealer Licenses we also determined changes should be made to Section 1925 – Outdoor storage yards. Our recommendations to that section are also attached.

If the proposed Zoning Ordinance text amendments are acceptable to the Planning Commission the Department of Community & Economic Development recommends approving the attached proposed ordinances.

CITY OF OAK PARK, MICHIGAN

ORDINANCE NO.

AN ORDINANCE TO AMEND SECTION 802, SPECIAL LAND USES, OF ARTICLE VIII, B-2, GENERAL BUSINESS DISTRICTS, SECTION 901, PERMITTED USES AND SECTION 902, SPECIAL LAND USES OF ARTICLE IX, LI, LIGHT INDUSTRIAL DISTRICTS, AND SECTION 1917, VEHICLE DEALERS, OF ARTICLE XIX, SPECIAL LAND USES, APPENDIX A, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN.

THE CITY OF OAK PARK, MICHIGAN ORDAINS:

SECTION 1. Article VIII, B-2, General Business Districts, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to the following:

Section 802. Special land uses.

- I. Automobile dealerships, showrooms and used car lots subject to the provisions of section 1914 and 1925.

SECTION 2. Article IX, LI Light Industrial Districts, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to the following:

Sec. 901. - Permitted uses.

12. Commercial uses which have an industrial character in terms of either their outdoor storage requirements or activities, including a lumberyard, home center, or building materials outlet, nursery or greenhouse, automobile or lawn and garden implements sales.

SECTION 3. Article IX, LI Light Industrial Districts, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to the following:

Sec. 902. – Special land uses.

- G. Class B & W Vehicle Dealers permitted only in combination with a Towing, Body Shop (collision related mechanical repair and unitized body structural repair only) or Custom Utility Vehicle Manufacturer use, subject to the provisions in Section 1917 and 1925.

SECTION 4. Article XIX, Special land uses, Section 1917, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to the following:

Sec. 1917. – Vehicle Dealers (Class A, B, W)

Vehicle Dealers shall be subject to the following regulations except as otherwise specified in this ordinance:

- A. General provisions. In B-2, General Business Districts and LI, Light Industrial Districts the following minimum standards apply:
 - a. All Vehicle Dealers shall have a solely dedicated permanent structure containing not less than five hundred (500) square feet of interior floor space to be used as business or sales office, in which customers may enter and transact business, and in which heating, plumbing, and rest rooms are provided. Such building shall also include a bay in which vehicles can be brought in for minor servicing, cleaning, and preparation for sales.
 - b. All cleaning and refurbishing of vehicles must be performed within an enclosed permanent building. No repair or refinishing shall be done outside on the lot.
 - c. Outdoor loudspeakers or public address systems shall not be permitted.
 - d. The required vehicle display area shall conform to the following requirements:
 - i. Access to each individual vehicle shall be provided. Vehicles shall not be positioned in a stacked or packed formation.
 - ii. There shall be no storage or display of vehicles in the public right-of-way.
 - iii. Vehicles for sale shall be prohibited from parking within any maneuvering lane or driveway.
 - iv. Outdoor storage of inoperable or part-stripped vehicles shall be prohibited from the site.
 - e. The setback areas along street frontages shall not be used for the parking or for the storage/display of vehicles. Separate off-street parking shall be provided in compliance with the regulations contained in Section 1726 and the following provision:
 - i. The minimum number of parking spaces to be provided shall be calculated based on the formula of five (5) spaces plus one (1) space per each fifteen (15) used car storage/display spaces.
 - f. Grounds shall meet, or be improved to comply with the following site design requirements:
 - i. The site shall be hard-surfaced, graded and drained in accordance with the regulations of section 1726. Concrete curbing shall be provided along the perimeter of the parking area.

- ii. Maneuvering lanes for the storage/display area shall be a minimum of twenty (20) feet in width.
 - iii. The setback areas along street frontages shall be a landscaped greenbelt measuring minimum of ten (10) feet in width. Landscape plans must be included in application for review. See landscape provisions in Section 1716 of the Ordinance.
 - iv. Overhead service doors shall not face or open toward residentially zoned property.
 - g. A six-foot high masonry wall of face brick, six-foot high simulated brick pattern poured concrete wall, or a six-foot high pressure-treated wood or vinyl obscuring fence. The plan shall detail the location, height and type of wall/fence proposed, shall be located on all property lines which abut any residential district.
 - i. Where the storage yard abuts residentially zoned property there shall be a ten-foot wide landscaped greenbelt, between the property line and the fence/wall. Said greenbelt shall be planted in accordance with section 1716.
 - h. All lighting on the site shall be shielded. All glare shall be eliminated from all light fixtures and not encroach upon abutting properties. Lighting shall otherwise not direct illumination upon abutting properties, or emit illumination upon abutting properties in a manner that or of such magnitude that encroaches upon their peace. The light poles shall be no higher than twenty (20) feet. Upward directed lighting, searchlights, moving beams, and spotlights shall not be permitted.
 - i. A Vehicle Dealer Licensed business shall be issued only for use on the premises named in the license application and such location shall not be changed without the approval of the city clerk. The clerk shall not approve such a transfer unless the new location conforms with all applicable ordinances.
- B. LI, Light Industrial Districts. Class B & W Vehicle Dealer Licenses permitted only in combination with a Towing, Body Shop (collision related mechanical repair and unitized body structural repair only) or Custom Utility Vehicle Manufacturer subject to the following:
- a. The minimum lot area for a Class B Vehicle Dealer shall be a solely dedicated 5,000 square feet and for Class W licenses a solely dedicated 2,500 square feet.
 - b. There shall be provided a minimum of 10 storage/display spaces for Class B licenses and 5 storage/display spaces for Class W licenses.
- C. B-2, General Business Districts. Class A & B Vehicle Dealer Licenses permitted for automobile dealerships, showrooms and used car lots subject to the following:

- a. The minimum lot area for a Class A or B Vehicle Dealer shall be a solely dedicated 10,000 square feet.
- b. There shall be provided a minimum of 10 storage/display spaces.

SECTION 5. Conflicting Provisions Repealed

All ordinances in conflict with the provisions of this ordinance are repealed only to the extent necessary to give this ordinance full force and effect; provided that all other provisions of the Oak Park Code of Ordinances as heretofore amended shall remain in full force and effect.

SECTION 6. Severability

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park, Michigan shall be affected by this ordinance except as to the above sections, and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park, Michigan.

SECTION 7. Effective Date

This ordinance shall be published as required by the Charter of the City of Oak Park and shall become effective ten (10) days from the date of its passage or upon the expiration of seven (7) days after its publication, whichever is later.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this day of _____, 2017.

T. Edwin Norris, City Clerk

I, T. Edwin Norris, the duly authorized Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on _____, 2017.

T. Edwin Norris
City Clerk

First Reading:
Second Reading:
Adopted:
Published:

CITY OF OAK PARK, MICHIGAN

ORDINANCE NO.

AN ORDINANCE TO AMEND SECTION 1925, OUTDOOR STORAGE YARDS OF ARTICLE XIX, SPECIAL LAND USES, APPENDIX A, ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN.

THE CITY OF OAK PARK, MICHIGAN ORDAINS:

SECTION 1. Article XIX, Special land uses, Section 1925, Appendix "A", Zoning, of the Code of Ordinances of the City of Oak Park, is hereby amended to the following:

Sec. 1925. – Outdoor storage yards.

Outdoor storage yards for materials, equipment, vehicles and recycling/reclamation may be permitted in certain districts, as specified in this ordinance, subject to the following:

- A. The site plan shall detail the general location and type of equipment or materials proposed to be stored in the outdoor storage yards.
- B. All vehicular use areas shall be paved with asphalt or concrete. Areas used exclusively for non-vehicular storage may be gravel or crushed stone surface, as approved by City Council the Planning Commission. All proposed paved surface areas shall be detailed on the site plan.
- C. All lighting shall be shielded downward and away from adjacent properties and right-of-way. All lighting locations shall be noted on the site plan.
- D. The storage yard shall be screened on all sides by a six-foot high masonry wall of face brick, six-foot high simulated brick pattern poured concrete wall, or a six-foot high treated-wood or vinyl obscuring fence. The plan shall detail the location, height and type of wall/fence proposed. The Planning Commission may approve a partial or complete substitution of the screening requirement using existing or proposed topography, dense vegetation, or other natural or man-made features that would produce substantially equivalent results of screening and durability.
- E. No materials, racks, or vehicles shall exceed the height of the required screen wall.
- F. Where the storage yard abuts residentially zoned property there shall be a ten-foot wide landscaped greenbelt, between the property line and the fence/wall. Said greenbelt shall be planted in accordance with section 1716.

- G. The Planning Commission and City Council may request review and comment on the proposed outdoor storage yard from the Fire Marshall and MDEQ where the materials proposed to be stored may pose an environmental or safety hazard.

SECTION 2. Conflicting Provisions Repealed

All ordinances in conflict with the provisions of this ordinance are repealed only to the extent necessary to give this ordinance full force and effect; provided that all other provisions of the Oak Park Code of Ordinances as heretofore amended shall remain in full force and effect.

SECTION 3. Severability

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park, Michigan shall be affected by this ordinance except as to the above sections, and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park, Michigan.

SECTION 4. Effective Date

This ordinance shall be published as required by the Charter of the City of Oak Park and shall become effective ten (10) days from the date of its passage or upon the expiration of seven (7) days after its publication, whichever is later.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this day of _____, 2017.

T. Edwin Norris, City Clerk

I, T. Edwin Norris, the duly authorized Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on _____, 2017.

T. Edwin Norris
City Clerk

First Reading:
Second Reading:
Adopted:
Published:

**GARAN
LUCOW
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

MEMORANDUM

TO: Mayor Marian McClellan
Hon. City Council
City Manager Tungate

FROM: Ebony L. Duff, City Attorney

SUBJECT: Proposed Legislative Action Relative to Consolidation and
Restructuring of City Boards and Commissions

DATE: May 24, 2017

Honorable Mayor and Council:

Attached for your review and consideration are proposed legislative revisions that must be made in order to facilitate the consolidation and restructuring of City Boards and Commissions as recommended by City Administration and approved by City Council at its Special Meeting held March 27, 2017. The proposed legislation will be placed on the Agenda for the June 5, 2017 City Council meeting. A summary of the recommended legislative action is as follows:

1. Communications Commission [See Exhibit 1]

Recommendation:

Dissolve the Communications Commission as their functions have been transitioned to the City's Community and Economic Development Department with a full-time Community Engagement and Public Information Director.

Required Council Action:

Enact an ordinance to repeal Cable Television Advisory Commission Ordinance Sections 2-326 to 2-331.

2. Emergency Services Council [See Exhibit 2]

Recommendation:

Dissolve the Emergency Services Council as their functions as established by ordinance are now handled by the Public Safety Department and regulated by state and federal emergency management agencies.

Required Action:
Enact Ordinance to repeal Emergency Services Ordinance Sections 34-41 to 34-46.

3. Recycling and Environmental Conservation Commission [See Exhibit 3]

Recommendation:
Reduce membership from 12 to 9.

Required Action:
Amend Section 2-602 by stating that the commission shall be composed of 9 residents of the city, and that if there are more than 9 members of the commission as of the effective date of the ordinance, no new members shall be appointed until the membership totals 9 residents of the City.
[Note that in addition to the 9 residents, one member of city council shall be appointed as an ex officio member of the commission. The members are appointed to the city council for 3 year terms.]

4. Beautification and Historic Preservation Commission [See Exhibit 4]

Recommendation:
Reduce membership from 19 to 11.

Required Action:
Amend Ordinance Section 2-292 by stating that the commission shall be composed of 11 residents of the city, and that if there are more than 11 members of the commission as of the effective date of the ordinance, no new members shall be appointed until the membership totals 11 residents of the City.
In order to save space regarding quorums at all City commission meetings, the proposed ordinance also includes a new Section 2-302 which defines a quorum as a majority of the commission shall require a concurrence by the majority of the members present at the meeting.
[Note that the members are appointed by city council for 3 year terms.]

5. Arts and Cultural Diversity Commission (Combination of the Oak Park Arts & Cultural Commission and the Ethnic Advisory Commission) [See Exhibit 5]

Recommendation:

Combine the Oak Park Arts & Cultural Commission with the Ethnic Advisory Commission to form the Arts and Cultural Diversity Commission.

Required Council Action:

Amend the Ethnic Advisory Commission Ordinance at Division 8, Sections 2-351 to 2-357 to re-name the commission the "Arts and Cultural Diversity Commission", indicate that it is composed of the former Ethnic Advisory Commission combined with the former Arts and Cultural Commission, and reduce the composition from 15 members to 11, noting that if there are more than 11 members of the commission appointed as of the effective date of the ordinance, no new members shall be appointed until the membership totals 11 members.

The amendment states that up to 2 members of city council may be appointed to serve as ex officio members. It is noted that the existing Ethnic Advisory Ordinance does not state the specific number of city councilpersons who may serve on the commission, and therefore historically all councilpersons were designated as ex officio members. In an effort to clarify the number of councilpersons serving on this commission while remaining consistent with appointments to other commissions, Administration recommends that no more than 2 councilpersons are appointed to the Arts and Cultural Diversity Commission.

In order to unify language regarding quorums at all City commission meetings, the proposed amendment also includes a revised Section 2-355 which incorporates the same definition of quorum as stated for the other City commissions.

In order to unify language regarding the organization of meetings for City commissions, the amendment also adds a new Section 2-358 which states that the commission shall adopt rules for transaction of business and shall keep records of its resolutions and recommendations, which records shall be a public record.

As we are proposing to combine the Arts and Cultural Commission with the Ethnic Advisory Commission, Council must pass a Resolution rescinding City Council Resolution CM-9-591-74 of September 23, 1974 which initially established the Arts and Cultural Commission.

[Note that in addition to the 11 members, up to two members of city council may be appointed to serve as ex officio members of the commission. The members are appointed by city council for 3 year terms.]

6. **Parks and Recreation Commission (Combination of the Independence Day Commission & the Recreation Advisory Board)** [See Exhibit 6]

Recommendation:

Combine the Independence Day Commission with the Recreation Advisory Board to form the Parks and Recreation Commission.

Required Council Action:

Enact an ordinance to repeal Independence Day Commission Ordinance Sections 2-621 to 2-630.

Enact an ordinance to repeal Recreation Advisory Board Ordinance Sections 54-36 to 54-43.

Enact a new Ordinance entitled Division 3. – Parks and Recreation Commission, which sets forth the composition, term and organization of the new Parks and Recreation Commission modeled after the provisions stated for the new Arts and Cultural Commission.

[Note that in addition to the 9 members, one member of city council and the Director of Recreation shall be appointed to serve as ex officio members of the commission. The members are appointed by city council for 3 year terms.]

7. **Municipal Building Authority** [See Exhibit 7]

Recommendation:

Dissolve the Municipal Building Authority as the properties formally held and managed by the Authority were deeded to the City of Oak Park by Resolution on November 7, 2011, and the functions of the Authority have been transitioned to the City's Community and Economic Development Department with a full-time Community Engagement and Public Information Director.

Required Council Action:

Article V of the Articles of Incorporation of the Building Authority states that the Authority shall continue in existence until dissolved by the incorporating unit (the City of Oak Park), or by law. Based on our research, the Authority's incorporation documents were never filed with the State of Michigan, and the Authority did not file annual financial disclosures as required by state law. Further, all of the assets formerly held by the Authority were deeded to the City of Oak Park by resolution on November 7, 2011. Based on these facts, it appears that the Authority technically may be considered dissolved as a matter of state law.

Nevertheless, and in an effort to provide clarification of Council's intent to formally dissolve the Oak Park Municipal Building Authority as recommended by Administration, Council must pass a Resolution rescinding City Council Resolution CM-6-245-60 which initially established the Authority.

8. Board & Commission Terms [See Exhibit 8]

Recommendation:

Section 2-244 sets forth the terms for all boards and commissions members. As we are dissolving 3 of the commissions (communication, emergency services and municipal building authority), and consolidating 4 others (ethnic advisory, arts and cultural, independence day, and recreation), this section will need to be amended to reflect all of these changes.

Required Council Action:

Amend Ordinance Section 2-244 to delete references to: the board of fence arbitration (dissolved in 1992), communication commission, emergency services council, ethnic advisory commission, independence day commission, municipal building authority commission, and recreation advisory board; and to add references to the newly created Arts and Cultural Diversity Commission and Parks and Recreation Commission.

Thank you for your consideration of these recommendations. If you have any questions, or would like to discuss the recommendations in greater detail, please do not hesitate to contact me directly. Otherwise, I look forward to additional discussion at the council meeting scheduled for June 5, 2017.

Respectfully,

Ebony L. Duff

EXHIBIT 1

- **Ordinance to Repeal Cable Television Advisory Commission Ordinance**
- **Existing Cable Television Advisory Commission Ordinance which created the Communications Commission**

**CITY OF OAK PARK, MICHIGAN
ORDINANCE NO.**

AN ORDINANCE TO REPEAL ARTICLE III, BOARDS AND COMMISSIONS, DIVISION 6, CABLE TELEVISION ADVISORY COMMISSION, OF CHAPTER 2, ADMINISTRATION, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK AS THE COMMISSION FUNCTIONS HAVE BEEN TRANSITIONED TO THE CITY'S COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Division 6, Cable Television Advisory Commission, of Article III, Boards and Commissions, of Chapter 2, Administration, of the Code of Ordinances of the City of Oak Park is hereby repealed, including Sections 2-326 to 2-331.

SECTION 2. Severability.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this ordinance, except as to the above section and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park.

SECTION 3. Effective Date.

This ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park, on this 5th day of June, 2017.

T. Edwin Norris
City Clerk

Marian McClellan
Mayor

I, T. Edwin Norris, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its Regular meeting held on June 5, 2017.

T. Edwin Norris, City Clerk

DIVISION 6. - CABLE TELEVISION ADVISORY COMMISSION⁽⁹⁾

Footnotes:

--- (9) ---

Editor's note— Ord. No. O-12-586, § 1, amended Div. 6 in its entirety to read as set out herein. Former Div. 6, §§ 2-326—2-331, pertained to similar subject matter and derived from the Code of 1973, §§ 2-165—2-170; Ord. No. O-95-334, §§ 2, 3(2-166A), adopted April 17, 1995; Ord. No. O-96-354, §§ 1, 2, adopted Aug. 19, 1996.

Sec. 2-326. - Created.

The current cable television advisory commission shall henceforth be known as the communications commission.

(Ord. No. O-12-586, § 1, 3-5-12)

Sec. 2-327. - Composition.

- (a) The communications commission shall consist of seven residents who shall be appointed by the city council, plus two ex officio members: a representative employee of the public information/it department and one member of the city council. All ex officio members will be without vote.
- (b) All of the members of the communications commission shall be residents of the city and shall subscribe to or be able to access all Oak Park municipal public communications and content.

(Ord. No. O-12-586, § 1, 3-5-12)

Sec. 2-328. - Terms.

The members of the communications commission shall serve three-year terms, with appointments staggered such that the terms of two members will expire in one year, two in the next, and three in the next; provided, that all members of the cable television advisory commission serving at the effective date of the ordinance amendment establishing the communications commission shall serve the remainder of their terms, and the terms of the members first appointed thereafter shall be adjusted as necessary to result in terms staggered as set forth herein. Any vacancy shall be filled by city council for the remainder of the unexpired term. Ex officio members shall be appointed biannually at the organization meeting of the city council.

(Ord. No. O-12-586, § 1, 3-5-12)

Sec. 2-329. - Meetings.

The communications commission shall hold regular bi-monthly meetings and shall designate the time and place thereof. In addition to the regularly scheduled meetings, the communications commission shall receive information for review throughout the year and special meetings shall be held as deemed advisable by the chairman, who shall designate the time and place thereof and provide no less than 24 hours' advance notice thereof to commission members. The commission shall make its own rules, and a

chairman, vice-chairman and secretary shall be selected by commission members. All meetings shall be open to the public. Minutes shall be recorded and filed with each meeting, and copies shall be promptly distributed to the city council.

(Ord. No. O-12-586, § 1, 3-5-12)

Sec. 2-330. - Functions.

The function of the commission shall be as follows:

- (1) Provide city council with policy recommendations that strengthen the positive perception of Oak Park municipal government and the City of Oak Park as a place to live, work and shop.
- (2) Meet with groups and/or individuals who can offer suggestions, program content, or assist in other ways to improve communications and enhance efforts to engage with the community.
- (3) Advise city council on issues relative to municipal services, community events and community development as researched and learned through: television, cable and radio media; social media and the internet; print media; and public relations.
- (4) Advise city council on the matters outlined in this section and other related matters as requested.

(Ord. No. O-12-586, § 1, 3-5-12; Ord. No. O-15-618, § 1, 9-8-15)

Sec. 2-331. - Quorum; majority.

A quorum of the commission shall consist of four voting members. Any action of the commission shall require a concurrence by the majority of the quorum present at the meeting.

(Ord. No. O-12-586, § 1, 3-5-12)

Secs. 2-332—2-340. - Reserved.

EXHIBIT 2

- **Ordinance to Repeal Emergency Services Council**
- **Existing Emergency Services Council Ordinance**

**CITY OF OAK PARK, MICHIGAN
ORDINANCE NO.**

AN ORDINANCE TO REPEAL ARTICLE II, EMERGENCY SERVICES COUNCIL, OF CHAPTER 34, EMERGENCY SERVICES, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK AS THE COUNCIL FUNCTIONS ARE NOW REGULATED BY STATE AND FEDERAL EMERGENCY MANAGEMENT SERVICES.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Article II, Emergency Services Council, of Chapter 34, Emergency Services, of the Code of Ordinances of the City of Oak Park is hereby repealed, including Sections 34-41 to 34-46.

SECTION 2. Severability.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this ordinance, except as to the above section and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park.

SECTION 3. Effective Date.

This ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park, on this 5th day of June, 2017.

T. Edwin Norris
City Clerk

Marian McClellan
Mayor

I, T. Edwin Norris, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its Regular meeting held on June 5, 2017.

T. Edwin Norris, City Clerk

ARTICLE II. - EMERGENCY SERVICES COUNCIL

Sec. 34-41. - Created.

There is hereby created in and for the city an emergency services council.

(Code 1973, § 10-16)

Sec. 34-42. - Composition.

The emergency services council shall consist of not more than 11 members, who shall be appointed by the city council with reference to the appointees' responsibility and special knowledge in performing functions during emergency or disaster situations, and shall include the following:

- (1) The emergency services director who shall act as its chair.
- (2) The director of public safety for the city.
- (3) The director of public works.
- (4) A member of the administrative staff to be appointed by the city manager.
- (5) A representative of the bureau of public information, appointed by the city council.
- (6) One member of the city council.
- (7) Five citizens of the city not otherwise connected with the government of the city.

(Code 1973, § 10-17; Ord. No. O-96-353, § 1, 8-19-96)

Sec. 34-43. - Appointment; terms.

All members of the emergency services council for the city, except the ex officio members, shall hold office for three years from and after the date of their appointment, or until their successors are chosen and duly qualified. If the director of public safety shall be also appointed the emergency services director, then and in such case an additional citizen member of the emergency services council shall be appointed by the council.

(Code 1973, § 10-18)

Sec. 34-44. - Statutory authority.

The emergency services council shall have such power and authority as may be lawful and under the statutes of the state and this Code.

(Code 1973, § 10-19)

Sec. 34-45. - Powers and duties generally.

The emergency services council shall advise the city manager and the emergency services director on matters pertaining to emergency management, especially in plan development.

(Code 1973, § 10-20)

Sec. 34-46. - Meetings.

Meetings of the emergency services council shall be held on the second Monday of each month during the months of September through June and at such other times as the Mayor and the majority of the city council may determine.

(Code 1973, § 10-21; Ord. No. O-05-509, § 1, 2-21-05; Ord. No. O-07-534, § 1, 11-19-07)

Secs. 34-47—34-70. - Reserved.

EXHIBIT 3

- **Ordinance to Amend Recycling and Environmental Conservation Commission**
- **Existing Recycling and Environmental Conservation Commission Ordinance with recommended action in redline**

**CITY OF OAK PARK, MICHIGAN
ORDINANCE NO.**

AN ORDINANCE TO AMEND ARTICLE V, ADDITIONAL BOARDS AND COMMISSIONS, CHAPTER 2, ADMINISTRATION, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK BY AMENDING DIVISION 1, RECYCLING AND ENVIRONMENTAL CONSERVATION COMMISSION, SEC. 2-602 THEREOF, THEREBY REDUCING THE NUMBER OF MEMBERS ON THE RECYCLING AND ENVIRONMENTAL CONSERVATION COMMISSION.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Division 1, Recycling and Environmental Conservation Commission, of Article V, Additional Boards and Commissions, of Chapter 2, Administration, of the Code of Ordinances of the City of Oak Park is hereby amended to read as follows:

Sec. 2-602. - Sec. 2-602. - Composition.

The recycling and environmental conservation commission shall be composed of 9 residents of the city. In addition, one member of the city council shall be appointed to serve as an ex officio member, but shall not be entitled to vote. If there are more than 9 members of the recycling and environmental conservation commission appointed as of the effective date of this ordinance, no new members shall be appointed until the membership totals 9 residents of the City.

SECTION 2. Severability.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this ordinance, except as to the above section and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park.

SECTION 3. Effective Date.

This ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park, on this 5th day of June, 2017.

T. Edwin Norris
City Clerk

Marian McClellan
Mayor

I, T. Edwin Norris, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its Regular meeting held on June 5, 2017.

T. Edwin Norris, City Clerk

DIVISION 1. - RECYCLING AND ENVIRONMENTAL CONSERVATION COMMISSION

Sec. 2-601. - Created.

There is hereby created a recycling and environmental conservation commission for the city.

(Ord. No. O-99-405, § 1, 12-20-99)

Sec. 2-602. - Composition.

The recycling and environmental conservation commission shall be composed of 429 residents of the city. In addition, one member of the city council shall be appointed to serve as an ex officio member, but shall not be entitled to vote. If there are more than 9 members of the recycling and environmental conservation commission appointed as of the effective date of this ordinance, no new members shall be appointed until the membership totals 9 residents of the City.

(Ord. No. O-99-405, § 2, 12-20-99)

Sec. 2-603. - Appointment.

The members of the recycling and environmental conservation commission shall be appointed by the city council.

(Ord. No. O-99-405, § 3, 12-20-99)

Sec. 2-604. - Terms.

The members of the recycling & environmental conservation commission shall serve for terms of three years. The terms of the first members appointed to the recycling and environmental conservation commission shall be staggered, such that four members are appointed for one year, four members are appointed for two years and four members are appointed for three years.

(Ord. No. O-99-405, § 4, 12-20-99)

Sec. 2-605. - General duties.

It shall be the duty of the recycling and environmental conservation commission to consider and advise the department of public works and the city council concerning any and all of the following matters:

- (1) Public information, education outreach, and city-sponsored services relating to recycling, yard waste collection, household hazardous waste collection, and waste reduction.
- (2) Environmental education, especially school-based programs.
- (3) Public information for residents relating to energy savings.
- (4) Public information for residents relating to household activities which enhance and conserve water quality and water resources.
- (5) Public education and events relating to tree planting and maintenance for environmental protection.

- (6) Other topics relating to recycling, waste reduction, and environmental protection brought to the commission by staff or the city council.

(Ord. No. O-99-405, § 5, 12-20-99)

Sec. 2-606. - Compensation.

The members of the recycling & environmental conservation commission shall serve without compensation.

(Ord. No. O-99-405, § 6, 12-20-99)

Sec. 2-607. - Officers.

The recycling and environmental conservation commission shall elect its own chairperson and vice-chairperson to serve for terms of one year.

(Ord. No. O-99-405, § 7, 12-20-99)

Sec. 2-608. - Meetings.

The recycling and environmental conservation commission shall hold six meetings a year, each on the third Thursday of the month, in even numbered months, as follows: February, April, June, August, October and December.

The recycling and environmental conservation commission shall designate the time and place of such meetings. If the official meeting date falls on a local, state or federal holiday, the meeting shall be rescheduled for the next Thursday.

(Ord. No. O-99-405, § 8, 12-20-99; Ord. No. O-05-511, § 1, 2-21-05)

Sec. 2-609. - Organization.

The recycling and environmental conservation commission shall adopt rules for transaction of business and shall keep records of its resolutions and recommendations, which records shall be a public record.

(Ord. No. O-99-405, § 9, 12-20-99)

Sec. 2-610. - Quorum; majority.

Attendance by 50 percent or more of the current membership of the recycling and environmental conservation commission, not including the ex officio city council representative, shall constitute a quorum. Any action of the commission shall require a concurrence by the majority of the quorum present at the meeting.

(Ord. No. O-99-405, § 10, 12-20-99; Ord. No. O-05-511, § 2, 2-21-05)

Secs. 2-611—2-620. - Reserved.

EXHIBIT 4

- **Ordinance to Amend Beautification Advisory Commission Ordinance**
- **Existing Beautification Advisory Commission Ordinance with recommended action in redline**

**CITY OF OAK PARK, MICHIGAN
ORDINANCE NO.**

AN ORDINANCE TO AMEND ARTICLE III, BOARDS AND COMMISSIONS, CHAPTER 2, ADMINISTRATION, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK BY AMENDING DIVISION 4, BEAUTIFICATION ADVISORY COMMISSION, SEC. 2-292 THEREOF, THEREBY REDUCING THE NUMBER OF MEMBERS ON THE BEAUTIFICATION ADVISORY COMMISSION AND ADDING SEC. 2-302, THEREBY DEFINING A QUORUM AND MAJORITY OF THE COMMISSION.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Division 4, Beautification and Advisory Commission, of Article III, Boards and Commissions, of Chapter 2, Administration, of the Code of Ordinances of the City of Oak Park is hereby amended to read as follows:

Sec. 2-292. - Sec. 2-292. - Composition.

The beautification advisory commission shall be composed of 11 residents of the city. If there are more than 11 members of the beautification advisory commission appointed as of the effective date of this ordinance, no new members shall be appointed until the membership totals 11 residents of the City.

Sec. 2-302. – Sec. 2-302. – Quorum; majority.

Attendance by 50 percent or more of the current membership of the commission shall constitute a quorum. Any action of the commission shall require a concurrence by the majority of the quorum present at the meeting.

SECTION 2. Severability.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this ordinance, except as to the above section and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park.

SECTION 3. Effective Date.

This ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park, on this 5th day of June, 2017.

T. Edwin Norris
City Clerk

Marian McClellan
Mayor

I, T. Edwin Norris, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its Regular meeting held on June 5, 2017.

T. Edwin Norris, City Clerk

DIVISION 4. - BEAUTIFICATION ADVISORY COMMISSION

Sec. 2-291. - Created.

There is hereby created a beautification advisory commission for the city.

(Code 1973, § 2-150)

Sec. 2-292. - Composition.

The beautification advisory commission shall be composed of ~~4~~11 residents~~selecters~~ of the city. If there are more than 11 members of the beautification advisory commission appointed as of the effective date of this ordinance, no new members shall be appointed until the membership totals 11 residents of the City.

(Code 1973, § 2-151)

Sec. 2-293. - Appointment.

The members of the beautification advisory commission shall be appointed by the city council.

(Code 1973, § 2-152)

Sec. 2-294. - Terms.

The members of the beautification advisory commission shall serve for terms of three years. The first commission shall be composed of members whose terms begin on July 1, 1968, five to expire on July 1, 1969, five to expire on July 1, 1970, and five to expire on July 1, 1971. The four members added to the commission upon its expansion in 1991 shall include one member whose term expires on July 1, 1992, one to expire on July 1, 1993, and two to expire on July 1, 1994.

(Code 1973, § 2-153)

Sec. 2-295. - Compensation.

The members of the beautification advisory commission shall serve without compensation.

(Code 1973, § 2-154)

Sec. 2-296. - Chairman.

The beautification advisory commission shall elect its own chairman for a term of one year.

(Code 1973, § 2-155)

Sec. 2-297. - Committees.

The beautification advisory commission may appoint to committees persons not members of the commission. Such appointees, at the time of their appointment, shall be employed by or associated with a firm or business located within the city or shall own property within the city.

(Code 1973, § 2-156)

Sec. 2-298. - Organization and meetings.

The beautification advisory commission shall schedule six regular meetings a year, on the third Tuesdays of the following months: February, April, May, June, September, and December. It shall adopt rules for transaction of business and shall keep records of its resolutions and recommendations, which records shall be a public record.

(Code 1973, § 2-157; Ord. No. O-06-521, § 1, 5-1-06)

Sec. 2-299. - Staff.

The city manager shall be responsible for providing necessary staff assistance to serve the beautification advisory commission.

(Code 1973, § 2-158)

Sec. 2-300. - Funds.

Funds may be appropriated for the beautification advisory commission to defray its expenses. Such appropriation shall be made at the discretion of the city council.

(Code 1973, § 2-159)

Sec. 2-301. - Duties.

The beautification advisory commission shall consider and advise the city council concerning any and all of the following matters:

- (1) Consider and propose programs which would improve the physical appearance of the community and implement such programs as may be approved by the city council.
- (2) Annually organize and carry out a short-term campaign to encourage citizen participation in activities designed to beautify the city.
- (3) Consider and advise the city council on such other matters as may be referred to the commission by the city council.
- (4) Report blight to the code enforcement division of the department of technical and planning services.

(Code 1973, § 2-160; Ord. No. O-12-585, § 1, 3-5-12)

Sec. 2-302. - Quorum; majority.

Attendance by 50 percent or more of the current membership of the commission shall constitute a quorum. Any action of the commission shall require a concurrence by the majority of the quorum present at the meeting.

Secs. 2-30~~32~~—2-310. - Reserved.

EXHIBIT 5

- **Ordinance to Amend the Ethnic Advisory Commission Ordinance to create the Arts and Cultural Diversity Commission**
- **Resolution to Rescind City Council Resolution CM-9-591-74 that established the Arts and Cultural Commission**
- **Existing Arts and Cultural Diversity Commission Ordinance with recommended action in redline**
- **Resolution CM-9-591-74 which created the Arts and Cultural Commission**

**CITY OF OAK PARK, MICHIGAN
ORDINANCE NO.**

AN ORDINANCE TO AMEND ARTICLE III, BOARDS AND COMMISSIONS, CHAPTER 2, ADMINISTRATION, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK BY AMENDING DIVISION 8, ETHNIC ADVISORY COMMISSION, THEREOF, TO CREATE THE ARTS AND CULTURAL DIVERSITY COMMISSION WHICH COMBINES THE ETHNIC ADVISORY COMMISSION WITH THE ARTS AND CULTURAL COMMISSION.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Division 8, Ethnic Advisory Commission, of Article III, Boards and Commissions, of Chapter 2, Administration, of the Code of Ordinances of the City of Oak Park is hereby amended to read as follows:

Division 8 - DIVISION 8. ARTS AND CULTURAL DIVERSITY COMMISSION

Sec. 2-351. - Created.

There is hereby created an arts and cultural diversity commission in and for the City of Oak Park which combines the former ethnic advisory commission with the former arts and cultural commission as of the effective date of this ordinance.

Sec. 2-352. - Composition.

The arts and cultural diversity commission shall consist of not more than 11 members. In addition, up to two members of the city council may be appointed to serve as ex officio members, but shall not be entitled to vote. The members shall be appointed by the city council for terms of three years. If there are more than 11 members of the arts and cultural diversity commission appointed as of the effective date of this ordinance, no new members shall be appointed until the membership totals 11 members.

Sec. 2-353. - Mission statement.

The mission statement of the arts and cultural diversity commission shall be to recommend, develop and implement city-wide programs and events which provide community access to the performing and creative arts and which celebrate cultural diversity; to work with local, state and federal agencies to take advantage of available resources, including funding. The commission shall actively participate in developing, implementing, promoting and staffing appropriate programs. The commission may partner with the Parks and Recreation Commission and Friends of the Library on programs which provide community access to the performing and creative arts and celebrate cultural diversity.

Sec. 2-354. - Meetings.

The arts and cultural diversity commission shall meet once a month on the second Thursday of each month at 7:00 p.m. The chairperson may call a special meeting with the approval of the council.

Sec. 2-355. – Quorum; majority.

Attendance by 50 percent or more of the current membership of the commission shall constitute a quorum. Any action of the commission shall require a concurrence by the majority of the quorum present at the meeting.

Sec. 2-356. - Compensation.

All members and officers of the arts and cultural diversity commission shall serve without compensation.

Sec. 2-357. - Officers.

In addition to the chairperson, the officers of the arts and cultural diversity commission shall include a secretary and such other officers as the arts and cultural diversity commission shall determine necessary and advisable, and shall be elected by the arts and cultural diversity commission on an annual basis.

Sec. 2-358. – Organization.

The Arts and Cultural Diversity Commission shall adopt rules for transaction of business and shall keep records of its resolutions and recommendations, which records shall be a public record.

SECTION 2. Severability.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this ordinance, except as to the above section and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park.

SECTION 3. Effective Date.

This ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park, on this 5th day of June, 2017.

T. Edwin Norris
City Clerk

Marian McClellan
Mayor

I, T. Edwin Norris, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its Regular meeting held on June 5, 2017.

T. Edwin Norris, City Clerk

**CITY OF OAK PARK
RESOLUTION TO RESCIND RESOLUTION CM-9-591-74
TO DISSOLVE THE OAK PARK ARTS AND CULTURAL COMMISSION**

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan, held at Oak Park City Hall located at 14000 Oak Park Boulevard on Monday, June 5, 2017 at 7:00 p.m.

Present:

Absent:

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, upon recognizing the desirability of providing the community with an advocate for the arts and aesthetics in city life, the Oak Park City Council passed Resolution CM-9-591-74 on September 23, 1974 creating the Oak Park Arts and Cultural Commission; and

WHEREAS, on April 15, 1996, the Oak Park City Council enacted Ordinance No. O-96-349 thereby creating an Ethnic Advisory Commission in and for the City of Oak Park with a primary mission of recognizing, maintaining, and celebrating the cultural richness of the Oak Park community; and

WHEREAS, upon the recommendation of City Administration recognizing that the Oak Park Arts and Cultural Commission and the Ethnic Advisory Commission have similar missions, and in an effort to streamline the resources and reduce the attendant expense of running two separate commissions, the Oak Park City Council resolved to combine the two commissions to create a new Arts and Cultural Diversity Commission at its Special Meeting held March, 27, 2017.

NOW, THEREFORE, BE IT RESOLVED that the City of Oak Park hereby rescinds City Council Resolution CM-9-591-74, including any related amendments and subsequent resolutions, thereby dissolving the Oak Park Arts and Cultural Commission as of the effective date of this Resolution as the Oak Park Arts and Cultural Commission was combined with the Ethnic Advisory Commission per Resolution of City Council at its Special Meeting held March 27, 2017.

Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

ROLL CALL VOTE: YES:
 NO:
 ABSENT:

RESOLUTION DECLARED ADOPTED

Edwin T. Norris
City Clerk
Dated:

DIVISION 8. - ARTS AND CULTURAL DIVERSITY~~ETHNIC ADVISORY~~ COMMISSION

Sec. 2-351. - Created.

There is hereby created an arts and cultural diversity~~ethnic advisory~~ commission in and for the City of Oak Park which combines the former ethnic advisory commission with the former arts and cultural commission as of the effective date of this ordinance.

(Ord. No. O-96-349, § 1, 4-15-96; Ord. No. O-97-360, § 1, 1-6-97)

Sec. 2-352. - Composition.

- (a) The arts and cultural diversity~~ethnic advisory~~ commission shall consist of not more than 11~~14~~5 members. In addition, up to two members of the city council may be appointed to serve as ex officio memnbers, but shall not be entitled to vote. The members shall be appointed by the city council for terms of three~~two~~ years, with the exception of the chairperson who shall be appointed by the mayor for a term of two years. Terms of the first members appointed to the ethnic advisory commission, other than the chairperson, shall be staggered, such that seven members are appointed for one year and seven members appointed for two years. If there are more than 11 members of the arts and cultural diversity commission appointed as of the effective date of this ordinance, no new members shall be appointed until the membership totals 11 members.
- (b) ~~The mayor, councilpersons and staff liaison member appointed by the city manager shall be ex-officio members of the ethnic advisory commission. Ex officio members shall be permitted to participate in meetings and discussions of the ethnic advisory commission but shall not be entitled to vote.~~

(Ord. No. O-96-349, § 1, 4-15-96; Ord. No. O-97-360, § 1, 1-6-97)

Sec. 2-353. - Mission statement.

The mission statement of the arts and cultural diversity~~ethnic advisory~~ commission shall be to recognize, maintain, communicate and celebrate the cultural richness of our community by advising the city council and staff on such matters and conducting such other activities as the city council or city manager or his designee may approve, recommend, develop and implement city-wide programs and events which provide community access to the performing and creative arts and which celebrate cultural diversity; to work with local, state and federal agencies to take advantage of available resources, including funding. The commission shall actively participate in developing, implementing, promoting and staffing appropriate programs. The commission may partner with the Parks and Recreation Commission and Friends of the Library on programs which provide community access to the performing and creative arts and celebrate cultural diversity.

(Ord. No. O-96-349, § 1, 4-15-96; Ord. No. O-97-360, § 1, 1-6-97)

Sec. 2-354. - Meetings.

The arts and cultural diversity~~ethnic advisory~~ commission shall meet once a month on the second Thursday of each month at 7:00 p.m. The chairperson may call a special meeting with the approval of the council.

(Ord. No. O-96-349, § 1, 4-15-96; Ord. No. O-97-360, § 1, 1-6-97; Ord. No. O-16-630, § 1, 11-21-16)

Sec. 2-355. ~~— Quorum; majority.~~

~~A simple majority of the members of the ethnic advisory commission shall constitute a quorum. Attendance by 50 percent or more of the current membership of the commission, not including the ex officio city council representative(s), shall constitute a quorum. Any action of the commission shall require a concurrence by the majority of the quorum present at the meeting.~~

(Ord. No. O-96-349, § 1, 4-15-96; Ord. No. O-97-360, § 1, 1-6-97)

Sec. 2-356. - Compensation.

All members and officers of the arts and cultural diversity~~ethnic advisory~~ commission shall serve without compensation.

(Ord. No. O-96-349, § 1, 4-15-96; Ord. No. O-97-360, § 1, 1-6-97)

Sec. 2-357. - Officers.

In addition to the chairperson, the officers of the arts and cultural diversity~~ethnic advisory~~ commission shall include a secretary and such other officers as the arts and cultural diversity~~ethnic advisory~~ commission shall determine necessary and advisable, and shall be elected by the arts and cultural diversity~~ethnic advisory~~ commission on an annual basis.

(Ord. No. O-96-349, § 1, 4-15-96; Ord. No. O-97-360, § 1, 1-6-97)

Sec. 2-358. – Organization.

The Arts and Cultural Diversity Commission shall adopt rules for transaction of business and shall keep records of its resolutions and recommendations, which records shall be a public record.

Secs. 2-359~~8~~—2-365. - Reserved.

CM-9- 591-74:

RESOLUTION RE: CREATION OF OAK PARK
ARTS AND CULTURAL COMMISSION

MOTION BY COUNCILWOMAN ROTHSTEIN SUPPORTED BY MAYOR PRO TEM COLBURN
TO ADOPT THE FOLLOWING RESOLUTION:

WHEREAS, THE OAK PARK CITY COUNCIL RECOGNIZES THE DESIRABILITY AND THE POTENTIAL OF PROVIDING THE COMMUNITY WITH AN ADVOCATE FOR THE ARTS AND AESTHETICS IN THE CITY LIFE; THEREFORE, RESOLVES TO CREATE AN ADVISORY BODY TO BE KNOWN AS THE OAK PARK ARTS AND CULTURAL COMMISSION, AND

WHEREAS, THE OAK PARK ARTS AND CULTURAL COMMISSION SHALL BE CREATED FOR THE FOLLOWING PURPOSES AND FUNCTIONS:

- (A) THE COMMISSION SHALL ACT SOLELY AS AN ADVISORY COMMISSION TO THE CITY COUNCIL
- (B) THE COMMISSION SHALL CONSIDER, STUDY AND RECOMMEND PLANS FOR THE DEVELOPMENT OF CITY-WIDE CULTURAL PROGRAMS
- (C) THE COMMISSION SHALL PROMOTE, COORDINATE AND DEVELOP THE PERFORMING AND CREATIVE ARTS WITH THE OBJECTIVE OF BRINGING TOGETHER THE ARTS AND THE COMMUNITY
- (D) THE COMMISSION SHALL MAKE RECOMMENDATIONS FOR PROGRAMS FOR CULTURAL OPPORTUNITIES AND EXPERIENCES FOR THE CITIZENS OF OAK PARK AND FURTHER TO FACILITATE COMMUNICATIONS WITH THE MICHIGAN COUNCIL FOR THE ARTS.
- (E) THE COMMISSION SHALL INVESTIGATE POSSIBILITIES OF OBTAINING GRANTS TO AID THEIR PROGRAMS AND MAKE RECOMMENDATIONS ON AVAILABLE RESOURCES TO COUNCIL, WHO SHALL DIRECT THE CITY STAFF TO PREPARE THE NECESSARY APPLICATIONS

WHEREAS, THE OAK PARK ARTS AND CULTURAL COMMISSION SHALL CONSIST OF NINE (9) MEMBERS TO BE APPOINTED BY THE COUNCIL. ALL APPOINTMENTS TO THE COMMISSION SHALL BE FOR THREE (3) YEAR TERMS PROVIDED THAT THE APPOINTMENTS TO THE FIRST COMMISSION WILL BE AS FOLLOWS: THREE (3) APPOINTMENTS FOR A ONE (1) YEAR TERM; THREE (3) APPOINTMENTS FOR A TWO (2) YEAR TERM; THREE (3) APPOINTMENTS FOR A THREE (3) YEAR TERM. VACANCIES ON THE COMMISSION OCCURRING BEFORE THE EXPIRATION OF ANY TERM SHALL BE REPORTED BY THE COMMISSION TO THE COUNCIL AND FILLED BY APPOINTMENT AS SET FORTH ABOVE. MEMBERS OF THE COMMISSION SHALL BE REGISTERED ELECTORS OF THE CITY OF OAK PARK UPON APPOINTMENT AND REMAIN SO DURING THE TERM OF THEIR OFFICE. IN ADDITION TO THE NINE COMMISSION MEMBERS, ONE (1) COUNCILMAN AND THE LIBRARY DIRECTOR SHALL SERVE AS NON-VOTING MEMBERS OF THE COMMISSION, AND

WHEREAS, THE OAK PARK ARTS AND CULTURAL COMMISSION SHALL NOT INCUR ANY EXPENSES OR CREATE ANY OBLIGATION OR LIABILITY UPON THE CITY. IN THE EVENT ANY EXPENDITURE OF CITY FUNDS MAY BE REQUIRED IN CONNECTION WITH THE FUNCTIONING OF THE CULTURAL COMMISSION, PRIOR APPROVAL OF SUCH EXPENDITURES SHALL FIRST BE OBTAINED FROM THE CITY COUNCIL, AND

WHEREAS, UPON THE APPROVAL OF THE RESOLUTION CREATING THE OAK PARK ARTS AND CULTURAL COMMISSION, THE APPOINTED COMMISSION MEMBERS SHALL MEET AND BY ELECTION APPOINT ONE OF ITS MEMBERS AS CHAIRMAN AND OTHER OFFICERS AS THE COMMISSION AS A WHOLE DEEMS NECESSARY. THE COMMISSION SHALL ADOPT BY-LAWS AND RULES OF PROCEDURES, ESTABLISH A METHOD BY WHICH PROPER NOTICE SHALL BE GIVEN TO MEMBERS OF THE COMMISSION AND TO THE CITY COUNCIL REGARDING DATES OF MEETINGS AND VARIOUS FUNCTIONS AND DECIDE UPON THE REGULARITY OF THEIR MEETINGS.

NOW, THEREFORE, BE IT RESOLVED THAT THE OAK PARK CITY COUNCIL CREATES AN ADVISORY BODY TO BE KNOWN AS THE OAK PARK ARTS AND CULTURAL COMMISSION.

VOTE: Yes, 4 No, NONE Absent, Cronk

CITY ATTORNEY SHIFMAN REPORTED THAT HE HAS EXAMINED THE TERMS AND CONDITIONS OF A CONTRACT TO BE EXECUTED BETWEEN THE CITY OF OAK PARK AND COMPUTER ELECTION SYSTEMS FOR THE FURNISHING OF COMPUTERIZED VOTING EQUIPMENT. HE STATED THAT IT HAS BEEN DETERMINED TO AUTHORIZE THE PAYMENT OF THE ENTIRE AMOUNT OF THE COST OF SAID EQUIPMENT.

CM-9-592-74: AUTHORIZATION FOR PAYMENT OF ELECTRONIC
VOTING EQUIPMENT - CITY MANAGER

MOTION BY MAYOR PRO TEM COLBURN SUPPORTED BY COUNCILWOMAN ROTHSTEIN TO RECEIVE THE ORAL REPORT OF THE CITY ATTORNEY RE: PURCHASE AND PAYMENT OF ELECTRONIC VOTING EQUIPMENT FROM COMPUTER ELECTION SYSTEMS AND TO CONCUR IN THE RECOMMENDATION CONTAINED THEREIN TO RESCIND ACTION OF MAY 6, 1974 (CM-5-267-74) RE: PROCEDURE FOR SCHEDULE OF PAYMENTS FOR THE FOLLOWING LISTED EQUIPMENT, AND TO DIRECT THE CITY MANAGER TO PROCEED TO PAY THE ENTIRE INDEBTEDNESS FOR SAID EQUIPMENT IN THE TOTAL AMOUNT OF \$35,998.50 IMMEDIATELY, THEREBY SAVING THE INTEREST IN THE AMOUNT OF 8% ON THE UNPAID BALANCE, AS STIPULATED BID PROPOSAL RECEIVED FROM COMPUTER ELECTION SYSTEMS:

150 NEW VOTE RECORDERS WITH SELF-CONTAINED BOOTHS AND LEGS (ONE-YEAR GUARANTEE)	EA. \$232.00	\$34,800.00
26 RECONDITIONED DEMONSTRATORS (ONE-YEAR GUARANTEE)	EA. 45.00	1,170.00

EXHIBIT 6

- **Ordinance to Repeal the Independence Day Commission**
- **Ordinance to Repeal the Recreation Advisory Board**
- **Ordinance to create the Parks and Recreation Commission**
- **Existing Independence Day Commission Ordinance**
- **Existing Recreation Advisory Board Ordinance**

**CITY OF OAK PARK, MICHIGAN
ORDINANCE NO.**

AN ORDINANCE TO REPEAL ARTICLE V, ADDITIONAL BOARDS AND COMMISSIONS, DIVISION 2, INDEPENDENCE DAY COMMISSION, OF CHAPTER 2, ADMINISTRATION, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK AS THE COMMISSION HAS BEEN COMBINED WITH THE FORMER RECREATION ADVISORY BOARD TO CREATE THE PARKS AND RECREATION COMMISSION.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Division 2, Independence Day Commission, of Article V, Boards and Commissions, of Chapter 2, Administration, of the Code of Ordinances of the City of Oak Park is hereby repealed, including Sections 2-621 to 2-630.

SECTION 2. Severability.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this ordinance, except as to the above section and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park.

SECTION 3. Effective Date.

This ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park, on this 5th day of June, 2017.

T. Edwin Norris
City Clerk

Marian McClellan
Mayor

I, T. Edwin Norris, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its Regular meeting held on June 5, 2017.

T. Edwin Norris, City Clerk

**CITY OF OAK PARK, MICHIGAN
ORDINANCE NO.**

AN ORDINANCE TO REPEAL ARTICLE II, RECREATION ADVISORY BOARD, OF CHAPTER 54, PARKS AND RECREATION, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK AS THE BOARD HAS BEEN COMBINED WITH THE FORMER INDEPENDENCE DAY COMMISSION TO CREATE THE PARKS AND RECREATION COMMISSION.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Article II, Recreation Advisory Board, of Chapter 54, Parks and Recreation, of the Code of Ordinances of the City of Oak Park is hereby repealed, including Sections 54-36 to 54-43.

SECTION 2. Severability.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this ordinance, except as to the above section and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park.

SECTION 3. Effective Date.

This ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park, on this 5th day of June, 2017.

T. Edwin Norris
City Clerk

Marian McClellan
Mayor

I, T. Edwin Norris, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its Regular meeting held on June 5, 2017.

T. Edwin Norris, City Clerk

CITY OF OAK PARK, MICHIGAN**ORDINANCE NO. _____****PARKS AND RECREATION COMMISSION ORDINANCE – FIRST READING**

ORDINANCE TO AMEND CHAPTER 2, ADMINISTRATION, ARTICLE III, BOARDS AND COMMISSIONS, BY ADDING A NEW DIVISION 3, PARKS AND RECREATION COMMISSION, WHICH COMBINES THE FORMER RECREATION ADVISORY BOARD WITH THE FORMER INDEPENDENCE DAY COMMISSION.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. ORDINANCE - Chapter 2, Administration, Article III Boards and Commissions, of the Code of Ordinances of the City of Oak Park is hereby amended by the addition of a new Division 3, Parks and Recreation Commission, which shall read as follows:

DIVISION 3. – Parks and Recreation Commission**Sec. 2-276. - Created.**

There is hereby created a parks and recreation commission for the City of Oak Park which combines the former recreation advisory board with the former independence day commission as of the effective date of this ordinance.

Sec. 2-277. - Composition.

The parks and recreation commission shall be composed of 9 members. In addition, one member of the city council, and the city director of recreation shall be appointed to serve as ex officio members, but shall not be entitled to vote. If there are more than 9 members of the parks and recreation commission appointed as of the effective date of this ordinance, no new members shall be appointed until the membership totals 9 members.

Sec. 2-278. - Appointment.

The members of the parks and recreation commission shall be appointed by the city council.

Sec. 2-279. - Terms.

The members of the parks and recreation commission shall serve for terms of three years.

Sec. 2-280. - General duties.

It shall be the duty of the parks and recreation commission to provide advice to the Oak Park Recreation Department, based on feedback from all segments of the City's diverse population. The commission will develop strategies for connecting with representatives from City Council,

neighborhood and school groups, organizations, synagogues, churches and other groups that are representative of the City's diversity, and will actively encourage citizen participation. The commission will support the values of sustainability, equity, engagement, and sound economics in providing quality and safe recreation programs and facilities for the City of Oak Park. The commission will assist with planning, promoting, executing and evaluating of public recreation, parks, programs and other department special events.

Sec. 2-281. - Compensation.

The members of the parks and recreation commission shall serve without compensation.

Sec. 2-282. - Officers.

The officers of the parks and recreation commission shall consist of a chairperson, a vice-chairperson and a secretary. Such officers of the parks and recreations commission shall be elected as part of the general business at the September evaluation meeting. The officers shall serve for a period of one year. Officers can serve an unlimited number of terms in that office.

Sec. 2-283. - Meetings.

The parks and recreation commission shall meet at 7:00 p.m. on the third Wednesday of each month in the city community center, unless otherwise designated. Additional meetings of this commission and any subcommittees shall be scheduled on an "as necessary" basis.

Sec. 2-284. - Organization.

The parks and recreation commission shall adopt rules for transaction of business and shall keep records of its resolutions and recommendations, which records shall be a public record.

Sec. 2-285. - Quorum; majority.

Attendance by 50 percent or more of the current membership of the commission shall constitute a quorum. Any action of the commission shall require a concurrence by the majority of the quorum present at the meeting.

Secs. 2-286—2-290. - Reserved.

SECTION 2. SEVERABILITY – No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this Ordinance, except as to the above sections, and in the event that any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or the Code of Ordinances, City of Oak Park.

SECTION 3. EFFECTIVE DATE – This Ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park, on this 5th day of June, 2017.

T. Edwin Norris
City Clerk

Marian McClellan
Mayor

I, T. Edwin Norris, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its Regular meeting held on June 5, 2017.

T. Edwin Norris, City Clerk

DIVISION 2. - INDEPENDENCE DAY COMMISSION

Sec. 2-621. - Created.

There is hereby created an Independence Day commission for the city.

(Ord. No. O-99-406, § 1, 12-20-99)

Sec. 2-622. - Composition.

- (a) The Independence Day commission shall be composed of not more than 20 members. The members of the Independence Day commission shall include not more than two members of the city council, the city director of recreation, and the superintendent of the city schools or his or her designee.
- (b) The member or members of the city council, the city director of recreation and the superintendent of the city schools or his or her designee shall be ex officio members of the Independence Day commission and shall not be entitled to vote.

(Ord. No. O-99-406, § 2, 12-20-99; Ord. No. 0-01-439, § 1, 2-19-01)

Sec. 2-623. - Appointment.

The members of the Independence Day commission shall be appointed by the city council.

(Ord. No. O-99-406, § 3, 12-20-99)

Sec. 2-624. - Terms.

The members of the Independence Day commission shall serve for terms of three years. The terms of the first members appointed to the Independence Day commission shall be staggered, such that five members are appointed for one year, five members are appointed for two years and six members are appointed for three years. The ex officio member or members of the city council will be appointed biannually.

(Ord. No. O-99-406, § 4, 12-20-99; Ord. No. 0-01-439, § 2, 2-19-01)

Sec. 2-625. - General duties.

It shall be the duty of the Independence Day commission to:

- (1) Plan, promote, execute and evaluate the city's Independence Day celebration, including a parade and any activities held in the park.
- (2) Coordinate such activities with the department of recreation.

(Ord. No. O-99-406, § 5, 12-20-99)

Sec. 2-626. - Compensation.

The members of the Independence Day commission shall serve without compensation.

(Ord. No. O-99-406, § 6, 12-20-99)

Sec. 2-627. - Officers.

The officers of the Independence Day commission shall consist of a chairperson, a vice-chairperson and a secretary. Such officers of the Independence Day commission shall be elected as part of the general business at the September evaluation meeting. The officers shall serve for a period of one year. Officers can serve an unlimited number of terms in that office.

(Ord. No. O-99-406, § 7, 12-20-99)

Sec. 2-628. - Meetings.

The Independence Day commission shall meet at 7:00 p.m. on the first Wednesday of each month from February through June in the city community center, unless otherwise designated. The Independence Day commission shall also meet in September, at a time and place to be determined by the commission, to evaluate the year's event. Additional meetings of this commission and any subcommittees shall be scheduled on an "as necessary" basis.

(Ord. No. O-99-406, § 8, 12-20-99)

Sec. 2-629. - Organization.

The Independence Day commission shall adopt rules for transaction of business and shall keep records of its resolutions and recommendations, which records shall be a public record.

(Ord. No. O-99-406, § 9, 12-20-99)

Sec. 2-630. - Quorum; majority.

A simple majority of the members of the Independence Day commission shall constitute a quorum. Any action of the commission shall require a concurrence by the majority of the quorum present at the meeting.

(Ord. No. O-99-406, § 10, 12-20-99)

Secs. 2-631—2-649. - Reserved.

ARTICLE II. - RECREATION ADVISORY BOARD^[2]

Footnotes:

--- (2) ---

Cross reference— Boards and commissions, § 2-241 et seq.

Sec. 54-36. - Created.

There is hereby created a recreation advisory board in and for the city.

(Code 1973, § 32-16)

Sec. 54-37. - Composition.

The recreation advisory board shall be composed of seven members.

(Code 1973, § 32-17)

Sec. 54-38. - Appointment.

The members of the recreation advisory board shall be appointed by the city council.

(Code 1973, § 32-18)

Sec. 54-39. - Terms.

Each member of the recreation advisory board shall serve for a term of three years.

(Code 1973, § 32-19)

Sec. 54-40. - Ex officio members.

A member of the city council, a representative from the department of public works, and the director of recreation shall be members of the recreation advisory board without a vote.

(Code 1973, § 32-20)

Sec. 54-41. - Officers.

The officers of the recreation advisory board shall be a chairman, who shall conduct the meetings of the board; a vice-chairman to serve in the absence of the chairman; and a secretary to keep accurate minutes of the meetings. The officers are to be elected for one-year terms at the regular meeting in October.

(Code 1973, § 32-21)

Sec. 54-42. - Compensation.

All members of the recreation advisory board shall serve without compensation.

(Code 1973, § 32-22)

Sec. 54-43. - Duties generally.

It shall be the duty of the recreation advisory board, operating under bylaws adopted by the city council, to consider and study reasonable needs and requirements of the recreation program, to serve in an advisory capacity to the director of parks, recreation and forestry when so requested, and to act as a recommending body to the city council on matters of general recreation department policy, and to formulate and report its findings from time to time, to the city council.

(Code 1973, § 32-23)

EXHIBIT 7

- **Resolution to Rescind Resolution CM-6-245-10 to Dissolve the Oak Park Municipal Building Authority**
- **Articles of Incorporation of Municipal Building Authority of Oak Park**
- **Resolution Transferring Authority Property to City of Oak Park**

**CITY OF OAK PARK
RESOLUTION TO RESCIND RESOLUTION CM-6-245-60
TO DISSOLVE THE OAK PARK MUNICIPAL BUILDING AUTHORITY**

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan, held at Oak Park City Hall located at 14000 Oak Park Boulevard on Monday, June 5, 2017 at 7:00 p.m.

Present:

Absent:

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, pursuant to Public Act 31 of 1948, MCL 123.951, et seq., the City of Oak Park created the Oak Park Municipal Building Authority by Council Resolution CM-6-245-60 on October 21, 1968; and

WHEREAS, Article V of the Articles of Incorporation of the Oak Park Municipal Building Authority provides that the Authority shall continue in existence until dissolved by the incorporating unit, or by law; and

WHEREAS, the properties formally held and managed by the Authority were deeded to the City of Oak Park by Resolution on November 7, 2011, and the functions of the Authority have been transitioned to the City's Community and Economic Development Department with a full-time Community Engagement and Public Information Director; and

WHEREAS, based upon the foregoing recitals, and upon the recommendation of City Administration, the Oak Park City Council resolved to dissolve the Oak Park Municipal Building Authority at its Special Meeting held March, 27, 2017.

NOW, THEREFORE, BE IT RESOLVED that the City of Oak Park hereby rescinds City Council Resolution CM-6-245-60, including any related amendments and subsequent resolutions, thereby dissolving the Oak Park Municipal Building Authority as of the effective date of this Resolution.

Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

ROLL CALL VOTE: YES:
 NO:
 ABSENT:

RESOLUTION DECLARED ADOPTED

Edwin T. Norris
City Clerk
Dated:

ARTICLES OF INCORPORATION
OF
MUNICIPAL BUILDING AUTHORITY OF OAK PARK

These Articles of Incorporation of the Municipal Building Authority of Oak Park are adopted by the incorporating unit for the purpose of creating an authority under the provisions of Act 31 of the Public Acts of Michigan of 1948 (Extra Session) as amended.

ARTICLE I

The name of this corporation is MUNICIPAL BUILDING AUTHORITY OF OAK PARK.

ARTICLE II

The incorporating unit creating this Authority is the City of Oak Park, Michigan.

ARTICLE III

The purposes of this Authority are the acquiring, furnishing, equipping, owning, improving, enlarging, operating and/or maintaining a building or buildings, or additions to buildings, and the necessary site or sites therefor, for the use of the City of Oak Park, Michigan.

ARTICLE IV

The Authority shall be a body corporate with power to sue or be sued in any Court of this State. It shall possess all the powers, privileges and authority set forth in Act 31 of the Public Acts of Michigan for 1948 (Extra Session) as amended. It shall also possess all powers set forth in these Articles and those incident thereto and the enumeration of any powers herein shall not be construed as a limitation upon its general powers unless the context shall clearly indicate otherwise. This Authority shall have a corporate seal. This Authority shall possess all the powers necessary to carry out the purposes of its incorporation and those incident thereto.

ARTICLE V

The Authority shall continue in existence until dissolved by the incorporating unit or by law, provided that it shall in no event be dissolved if such dissolution would operate as an impairment of any of its contracts or other lawful obligations.

ARTICLE VI

The fiscal year of the Authority shall commence on the first day of July in each year and end on the 30th day of June of the following year.

ARTICLE VII

The governing body of this corporation shall be a Commission consisting of five members. The members of the Commission shall be elected by the Council of the City of Oak Park and their term shall be for three years, except that in the first instance of appointment two members of the Commission shall be appointed for one year, two members of the Commission

for two years, and one member of the Commission for three years; provided further that as the terms of the original commissioners expire, their successors shall be appointed for a full term of three years. Vacancies on the Commission caused for any reason whatsoever, shall be filled by the Council of the City of Oak Park, and appointments to fill vacancies shall be for the unexpired term of the vacant office. Any qualified elector of the City of Oak Park, who has resided in the said City for two years consecutively immediately prior to his appointment, shall be eligible for appointment to the Commission of this Authority; provided that no member of the Council of the City of Oak Park shall be eligible for appointment to the said Commission; and provided still further that the office of any commissioner, which is held by an officer, agent or employee of the City of Oak Park shall be deemed vacant in the event such commissioner shall cease to be an officer, agent or employee of the City of Oak Park.

ARTICLE VIII

The Commission of this Authority shall have all of the powers vested in it by virtue of any statute, including, but not limited to, Act 31 of the Public Acts of Michigan for 1948 (Extra Session) as amended. The enumeration of any powers herein granted to the Commission shall not be construed as a limitation upon such general powers.

ARTICLE IX

The term of any member of the Commission shall continue until his successor has been duly chosen and qualified.

ARTICLE X .

The general management of the within Authority shall be vested in the Commission hereinbefore mentioned; and in the recess of the Commission, the general management of the Authority, subject to rules, regulations, directives and policies established by the said Commission, shall be in a chairman who shall be elected by a majority of the said Commission. The official records of meetings of the Commission and the official records of the Authority shall be kept and maintained by a secretary who shall be elected by the Commission. The Commission shall also elect a treasurer. The treasurer of the Authority shall be the custodian of moneys of the Authority and he shall be under appropriate bond to guarantee the faithful performance of his duties. The cost of the bond shall be paid by the Authority. No commissioner, officer, agent, employee or representative of this Authority shall receive any remuneration whatever, except as is approved, ratified and confirmed by the Council of the City of Oak Park.

ARTICLE XI

The Commission of this Authority shall meet at least once monthly, such meetings to be held on the second Tuesday of each and every calendar month, or such other date as the Commission shall by rule determine; provided that the said Commission may have as many other meetings, either within or without the City of Oak Park, as it shall be determined by rule or as shall be called by the Chairman of the Commission; provided that the Commission shall not be called to any special meeting except on three days' notice in writing, such call being issued by the Chairman of the Commission, the Secretary of the Commission, or any other two members of the Commission in a notice signed by him or them.

ARTICLE XII

The Commission shall keep an accurate and true journal of its business written in the English language, which said journal shall always be on file and open for public inspection in the office of the Clerk for the City of Oak Park.

ARTICLE XIII

In addition to the powers set forth either expressly or impliedly in these Articles of Incorporation, the Commission shall have the authority and power to establish other powers and duties of the officers of this Commission, or its employees, by by-laws or by rule or regulations duly adopted by the said Commission; provided that no rule or regulation shall contravene or violate any ordinance of the City of Oak Park, the Charter of the City of Oak Park, or the statutes or Constitution of the State of Michigan.

ARTICLE XIV

The Board shall have the right to adopt rules governing its procedure, which are not in conflict with any law or these Articles.

ARTICLE XV

All moneys of the Authority shall be deposited in a bank to be designated by the Commission and all checks or other forms of withdrawal therefrom shall be signed by the Treasurer and counter-signed by the Chairman of the Commission. The officers of the Commission and of the Authority shall have such other powers and duties as may be, from time to time, conferred upon them by the Commission.

ARTICLE XVI

The Authority shall possess all powers necessary to carry out the purposes thereof and those incident thereto. It may acquire private property by purchase, lease, gift, devise or condemnation, either within or without its corporate limits, and may hold, manage, control, sell, exchange or lease such property as authorized and permitted by Act 31 of the Michigan Public Acts for the year 1948 (Extra Session) as now or hereafter amended.

ARTICLE XVII

For the purpose of accomplishing the object of its incorporation, the Authority may acquire property as aforesaid, and for the purpose of condemnation it may proceed under the provisions of Act 149 of the Public Acts of 1911, as now or hereafter amended, or any other appropriate statute.

ARTICLE XVIII

This Authority and any incorporating unit shall have power to enter into a contract or contracts, whereby the Authority will acquire property contemplated by the terms of Act 31 of the Public Acts of Michigan for 1948 (Extra Session) as now or hereafter amended, and lease the same to the incorporating unit for a period not to exceed forty years. The consideration specified in such contract for such use shall be subject to increase by the Authority, if necessary, in order to provide funds to meet its obligations.

ARTICLE XIX

The Authority shall have the right, power and privilege of issuing self-liquidating revenue bonds pursuant to the terms of Section 11 of Act 31 of the Public Acts of Michigan for 1948 (Extra Session) as amended, and pursuant to the provisions of Act 94 of the Public Acts of 1933 as now or hereafter amended, and/or pursuant and subject to any statute now existing or as now amended or hereafter amended, pertaining to the self-liquidating revenue bonds; provided that such bonds shall be payable solely from the revenue of any property of the Authority, which revenue shall be deemed to include payments made under any lease or contract for the use of such property; and provided further that no such bonds shall be issued unless the property whose revenues are pledged has been leased by the Authority for a period extending beyond the last maturity of the bonds. The issuance of such revenue bonds shall be subject to the referendum provisions of Act 31 of the Public Acts of Michigan for 1948 (Extra Session) as now or hereafter amended, and of the referendum provisions of Act 94 of the Public Acts of 1933 as now or hereafter amended.

ARTICLE XX

All property owned by this Authority shall be exempt from taxation pursuant to the terms of Act 31 of the Public Acts of Michigan for 1948 (Extra Session) as now or hereafter amended.

ARTICLE XXI

This Authority shall have the power to contract with any person, firm or corporation for the purpose of acquiring, furnishing, equipping, owning, improving, enlarging, operating, maintaining, building or buildings on the necessary site or sites therefor, for the use of the City of Oak Park.

ARTICLE XXII

The Commission shall have the power to secure all necessary services to carry out the functions of the Authority and to fix the compensation therefor, subject to the provisions of Article X hereof; provided that no officer or employee of the City of Oak Park shall receive compensation from the Authority except by a 2/3rds vote of all of the members of the Commission and approval by the majority of the Council of the City of Oak Park.

ARTICLE XXIII

These Articles shall be published in the Oak Park News, being a newspaper published and circulated in the City of Oak Park, County of Oakland and State of Michigan. One printed copy of such Articles of Incorporation shall be filed with the Secretary of State and one printed copy in the office of the County Clerk. There shall be attached to each of such printed copies the certificate of the Clerk of the County of Oakland that the same is a true and complete copy of the original Articles of Incorporation on file in the office of the County Clerk and also the date and place of publication thereof.

ARTICLE XXIV

This Authority shall become effective upon the filing of the printed copies of these Articles as provided in the preceding Article.

In witness whereof the Mayor and Clerk of the City of Oak Park, Michigan, pursuant to the statute (Act 31, of the P. A. of Michigan 1948, Extra Session, as amended) and a resolution duly passed by the Council of the City of Oak Park, have signed and executed these

Articles of Incorporation, this 24 day of June 1960.

R. J. ALEXANDER

Mayor

LOUISE SHAW

Clerk

The foregoing Articles of Incorporation were adopted by the Council of the City of Oak Park, Oakland County, Michigan, at a meeting duly held on the 20 day of June, 1960.

Louise Shaw

CITY CLERK

DATED: JUNE 24, 1960.



City of Oak Park

"The Family City"

Mayor
Gerald E. Naftaly
Mayor Pro Tem
Michael M. Seligson
Council Members
Angela Diggs Jackson
Paul H. Levine
Emile J. Duplessis

CITY OF OAK PARK OAKLAND COUNTY, MICHIGAN RESOLUTION MUNICIPAL BUILDING AUTHORITY TRANSFER OF PROPERTY TO CITY OF OAK PARK

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan, held in the Council Chambers located at 13600 Oak Park Boulevard, Oak Park, Michigan 48237 at 7:00 PM Eastern Daylight Time, on the 7th day of November, 2011

The meeting was called to order by: Mayor Gerald Naftaly

Present: Mayor Naftaly, Mayor Pro Tem Seligson, Council Member Duplessis, Council Member Jackson, Council Member Levine, City Manager Fox, City Clerk Bartholomew, City Attorney Carlson.

Absent: None.

The following resolution offered by Duplessis, and seconded by Jackson:

WHEREAS, During the 1960s, the City of Oak Park transferred certain of its properties to the Oak Park Municipal Building Authority for purposes of financing improvements to those properties; and

WHEREAS, All bonds issued in connection with such transactions have been fully paid off and retired, and the Municipal Building Authority has approved the transfer back to the City of such properties; and

WHEREAS, The City Council desires to accept deeds returning such properties to ownership of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OAK PARK, MICHIGAN, THAT:

1. The deeds from the Oak Park Municipal Building Authority to the City of Oak Park for property including parts of the City Hall, the Ice Arena, and the DPW Building, in form attached hereto, are accepted.
2. All resolutions inconsistent with the foregoing resolution be and hereby are rescinded to the extent of any such inconsistency.

City of Oak Park, MI
November 7, 2011 Resolution
MBA Deeds
City Hall, Ice Arena, DPW Buildings

Roll Call Vote:	Yes,	Jackson, Levine, Naftaly, Seligson, Duplessis
	No,	None
	Absent:	None.

MOTION DECLARED ADOPTED.


Tonni L. Bartholomew, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Oak Park, County of Oakland, State of Michigan, at a regular meeting held on November 7, 2011, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.


Tonni L. Bartholomew, City Clerk

EXHIBIT 8

- **Ordinance to Amend Sec. 2-244, Terms for All Board and Commissions**
- **Existing Ordinance Sec. 2-244, Terms with recommended action in redline**

**CITY OF OAK PARK, MICHIGAN
ORDINANCE NO.**

AN ORDINANCE TO AMEND ARTICLE III, BOARDS AND COMMISSIONS, CHAPTER 2, ADMINISTRATION, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK BY AMENDING DIVISION 1, GENERALLY, SEC. 2-244 THEREOF, THEREBY IDENTIFYING THE BOARDS AND COMMISSIONS SUBJECT TO THE TERMS SET FORTH IN THE ORDINANCE.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Division 1, Generally, of Article III, Boards and Commissions, of Chapter 2, Administration, of the Code of Ordinances of the City of Oak Park is hereby amended to read as follows:

Sec. 2-244. - Sec. 2-244. - Terms.

- (a) Except as otherwise required by law, beginning with 2012, terms of all members of the following boards and commissions, other than ex officio members, shall terminate on February 28 of the year following the year in which their terms are scheduled to expire, until such time as all terms are reestablished with the expiration dates of February 28. No terms shall be shortened by this provision:

The beautification advisory commission, the board of trustees - employees retirement system, the building board of appeals, the city board of canvassers, the economic development corporation/Brownfield redevelopment authority, and the election commission.

- (b) Except as otherwise required by law, beginning with 2012, terms of all members of the following boards and commissions, other than ex officio members, shall terminate on August 31 following the dates on which their terms are scheduled to expire. No terms shall be shortened by this provision:

The arts and cultural diversity commission, the parks and recreation commission, the library board, the local officers compensation commission, the planning commission, the recycling and environmental conservation commission, the zoning board of appeals, and the board of review.

- (c) Beginning after August 31, 2012, new terms for board or commission members shall be established so that as nearly as possible, the terms of the same number of members expire each year. Until a proper rotation is established, appointments for shorter terms that provided in the City Code shall be made if necessary.

SECTION 2. Severability.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this ordinance, except as to the above section and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of

any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park.

SECTION 3. Effective Date.

This ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park, on this 15th day of May, 2017.

T. Edwin Norris
City Clerk

Marian McClellan
Mayor

I, T. Edwin Norris, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its Regular meeting held on May 15, 2017.

T. Edwin Norris, City Clerk

Sec. 2-244. - Terms.

- (a) Except as otherwise required by law, beginning with 2012, terms of all members of the following boards and commissions, other than ex officio members, shall terminate on February 28 of the year following the year in which their terms are scheduled to expire, until such time as all terms are reestablished with the expiration dates of February 28. No terms shall be shortened by this provision:

The ~~arts and cultural commission~~, the beautification advisory commission, ~~the board of fence arbitration~~, the board of trustees - employees retirement system, the building board of appeals, the city board of canvassers, ~~the communication commission~~, the economic development corporation/Brownfield redevelopment authority, and the election commission.

- (b) Except as otherwise required by law, beginning with 2012, terms of all members of the following boards and commissions, other than ex officio members, shall terminate on August 31 following the dates on which their terms are scheduled to expire. No terms shall be shortened by this provision:

The ~~emergency services council~~, the ~~Arts and Cultural Diversity Commission~~ ~~ethnic advisory commission~~, the ~~Parks and Recreation Commission~~ ~~independence day commission~~, the library board, the local officers compensation commission, ~~the municipal building authority commission~~, the planning commission, ~~the recreation advisory board~~, the recycling and environmental conservation commission, the zoning board of appeals, and the board of review.

- (c) Beginning after August 31, 2012, new terms for board or commission members shall be established so that as nearly as possible, the terms of the same number of members expire each year. Until a proper rotation is established, appointments for shorter terms that provided in the City Code shall be made if necessary.

(Ord. No. O-12-587, § 1, 3-5-12)

CITY OF OAK PARK
AND
POLICE OFFICERS ASSOCIATION OF MICHIGAN
DISPATCH UNIT

Tentative Agreement

May 19, 2017

The Employer reserves its right to add to, amend or delete its proposal during the course of negotiations, and/or mediation.

**CITY OF OAK PARK
AND
POAM**

Tentative Agreement

The Employer reserves its right to add to, amend or delete its proposal during the course of negotiations, and/or mediation.

May 19, 2017

1. Duration:

July 1, 2017 – June 30, 2020

2. Healthcare:

The City or the Union may reopen the Collective Bargaining Agreement to address repeal of the Patient Protection and Affordable Care Act, changes in federal healthcare.

3. Wages:

July 1, 2017 3.0% increase in base salary

A one time signing bonus of \$1,000.00 payable upon ratification.

July 1, 2018 2.0% increase in base salary

July 1, 2019 1.5% increase in base salary

4. Pension Contributions:

July 1, 2017 The Employee Pension Contribution for all employees shall be raised by 1.0% to 3.0%.

July 1, 2018: The Employee Pension Contribution for all employees shall be raised by .5% to 3.5%.

5. Defined Benefit Contribution

Effective July 1, 2017. Persons hired on/or after July 1, 2006, shall participate in the defined contribution program provided by the City of Oak Park Employee's Retirement System.

All current Employees shall be immediately vested, if not yet vested, after one year of service, however, employees hired after July 1, 2017 shall be subject to the following vesting schedule:

- 50% after 3 years, 100% after 5 years

6. **Uniform Allowance:**

Increase to \$650.00

7. **Emergency Medical Dispatch**

Members of the bargaining unit who obtain EMD Certification shall receive a \$750.00 annual bonus. The City shall provide for the cost of the training. The first payment shall be made no later than ninety (90) days after ratification. Payable thereafter in July of each year.

8. **Contract Language**

Delete additional obsolete language.

CITY OF OAK PARK

By: [Signature] Date: 5/17/17

By: Lucy Brooks Date: 5-19-17

By: [Signature] Date: 5/14/17

CITY OF OAK PARK
POAM DISPATCH UNIT

By: [Signature] Date: 05/19/2017

By: [Signature] Date: 5/14/17

By: [Signature] Date: 5/19/2017

CITY OF OAK PARK
AND
POLICE OFFICERS LABOR COUNCIL
COMMAND OFFICERS

Tentative Agreement

March 29, 2017

**CITY OF OAK PARK
AND
POLICE OFFICERS LABOR COUNCIL
Command Officers
Tentative Agreement**

March 29, 2017

1. Duration:

July 1, 2017 – June 30, 2020

2. Healthcare:

The City or the Union may reopen the Collective Bargaining Agreement to address repeal of the Patient Protection and Affordable Care Act, changes in federal healthcare.

3. Wages:

July 1, 2017 3.00% increase in base salary

A one time signing bonus of \$1,000.00 payable upon ratification.

July 1, 2018 2.0% increase in base salary

July 1, 2019 1.5% increase in base salary

5. Pension Contributions:

July 1, 2017 The Employee Pension Contribution for all employees including DROP participants shall be raised by 1.5% to 9%.

July 1, 2018: The Employee Pension Contribution for all employees including DROP participants shall be raised by 1% to 10%.

6. ARTICLE VIII, Section 6-Hours of Work

~~Additionally, during the term of this agreement July 1, 2014 to June 30, 2016 each Sergeant and each Lieutenant must work one (10) shift rotation on the night shift. The Public Safety Director may make an exception~~

~~should two (2) command officers be willing to switch the same shift rotation and stay on their usual shift cycle.~~

6. ARTICLE X – Section B Operations Preparation Time

The City adopts the Unions proposed language.

7. The bargaining Unit shall receive any increase and/or addition to wages or health care benefits which the City agrees to provide the patrol unit prior to June 30, 2020. This shall exclude any increases or modifications because of an ACT 312 proceeding.

CITY OF OAK PARK

[Signature] 5/30/17
BY DATE

[Signature] 5/30/17
BY DATE

[Signature] 5/30/17
BY DATE

CITY OF OAK PARK POLC
COA

[Signature] 5-18-17
BY DATE

[Signature] 5/21/17
BY DATE

[Signature] 5/21/17
BY DATE

[Signature] 5/22/17

CITY OF OAK PARK

AND

**TECHNICAL, PROFESSIONAL, OFFICE
WORKERS ASSOCIATION OF MICHIGAN
TPOAM**

May 17, 2017

Tentative Agreement

**CITY OF OAK PARK
AND
TECHNICAL, PROFESSIONAL, OFFICE WORKERS
ASSOCIATION OF MICHIGAN
TPOAM**

May 17, 2017

1. Duration:

July 1, 2017 – June 30, 2020

2. Healthcare:

- A. The City or the Union may reopen the Collective Bargaining Agreement to address repeal of the Patient Protection and Affordable Care Act, changes in federal healthcare or actions taken by the State legislature regarding retiree healthcare issues.

3. Wages:

July 1, 2017 3% increase in base salary a one time signing bonus of \$750.00

July 1, 2018 2% increase in base salary

July 1, 2019 1.5% increase in base salary

4. Pension:

- A. Effective July 1, 2017, Section 1, subsection (d) will read “(d) Persons hired on/or after July 1, 2006, shall participate in the defined contribution program provided by the City of Oak Park Employee’s Retirement System.

All current Employees shall be immediately vested, if not yet vested, after one year of service, however, employees hired after July 1, 2017 shall be subject to the following vesting schedule:

- 50% after 3 years, 100% after 5 years
- B. Employees in the defined benefit program will have contributions increased from 3% currently to 3.25% beginning July 1, 2017 and 3.5% beginning July 1, 2018.

5. **Seniority/probation:**

All new bargaining unit employees shall be probationary employees without seniority for a period of one (1) year.

6. **Language Corrections**

a. Article IV Definition of Employees

Section 1 (a) Regular Full-time employees:

Employees hired by the City on a full-time regular basis scheduled at least 40 hours per week. ~~and will also include those employees whose work and compensation has been reduced from 40 hours to 34 hours.~~

b. XVI Working Hours, Shifts, Premium Pay and Attendance

Section 3 (b) All employees are entitled to either a paid or an unpaid lunch break, as is established by current practice.

Section 3 (c) All Employees shall receive a fifteen (15) minute paid rest period during the first half and second half of their work shift, based on their current workday.

c. Section 7 Delete the entire section

d. Article XVIII Paid Leaves of Absence

Section 4 (a) ~~For periods before March 1, 2013, an individual who takes a week off of vacation will be paid thirty four (34) hours per week off.~~

e. Incorporate Letter of Understanding for Longevity and Worker's Compensation

f. Delete additional obsolete language.

7. **Duty Disability**

The City shall update the contract and establish a one year non-duty disability program, with no changes in benefits for the one (1) year period.

8. **Clothing Allowance**

Increase to \$300.00

CITY OF OAK PARK

CITY OF OAK PARK TPOAM

Quadr 1-2 5/17/17
By: _____ Date: _____

Kemp 5/17/17
By: _____ Date: _____

Victor Brooks 5/17/17
By: _____ Date: _____

Prucella 5/17/17
By: _____ Date: _____

[Signature] 05-17-17
By: Brewster Date: 7:00 AM

H. K. Kistner 5-17-17
By: _____ Date: _____

Carl E. Kistner 5-17-17
By: _____ Date: _____

Lauren Murphy 5/17/17
By: _____ Date: _____

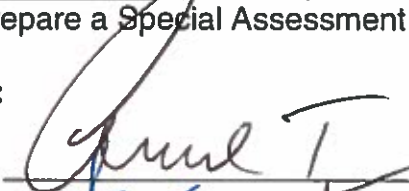
Joseph Nissim 5-17-17
By: _____ Date: _____

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** June 5, 2017**AGENDA #****SUBJECT:** Lead Water Service Line Replacement**DEPARTMENT:** Finance
Public Works
Technical & Planning

SUMMARY: The Deputy Finance Director is submitting a list of two properties that opted to replace their portion of the lead water service line in conjunction with the 2016 Water Main Replacement Project, M-625, and is requesting that the City Assessor be authorized and directed to prepare a Special Assessment Roll.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: To adopt the attached resolution: Authorizing and directing the City Assessor to prepare a Special Assessment Roll.

APPROVALS:City Manager: Director: Finance Director: 

PROPERTY LIST

PARCEL NUMBER	PROPERTY ADDRESS	AMOUNT DUE	OWNER NAME	OWNER ADDRESS	OWNER CITY	OWNER STATE	OWNER ZIP	OWNER PHONE	OWNER E-MAIL
52-25-28-308-009	23518 ROANOKE	\$ 2,000.00	BARANEK, EDWARD	23518 ROANOKE	OAK PARK	MI	48237	586-863-6042	EDDIEBARANEK@GMAIL.COM
52-25-28-154-016	24017 ROANOKE	<u>2,000.00</u>	PATTYN, RACHEL & DENNIS & DENISE	24017 ROANOKE	OAK PARK	MI	48238	248-506-3500	RPATTYN@GMAIL.COM
		\$ 4,000.00							



CITY OF OAK PARK

**David DeCoster, Deputy Director
Department of Technical & Planning Services**

Mayor
Marian McClellan
Mayor Pro Tem
Carolyn Burns
Council Members
Kiesha Speech
Solomon Radner
Ken Rich
City Manager
Erik Tungate

To: Jamen Winters, Treasury Director and Finance Department Deputy Director

From: David DeCoster, Deputy Director of Technical and Planning

Date: January 6, 2017

RE: Lead Service Project – SAD Billings

As an extension of the 2016 Water Main Replacement Project, M-625, the City of Oak Park replaced the remainder of the known lead water service lines that were located in the right-of-way, between the water main and the stop box. In conjunction with these nine lead water service lines, we offered the effected residents the option to replace their portion of the lead water service. A price was negotiated with the contractor and was passed on to the residents with no increase. With careful consideration from the City Manager and Assistant City Manager, it was determined that we would offer these residents a ten year, interest free, finance option if they would like to participate in the replacement of their lead water service. In addition, it was agreed that the costs would be divided equally and special assessed to their summer tax bill for ten years. Two property owners agreed to participate in the project. The total cost to be assessed to each property is \$2,000. I have also enclosed copies of the agreements that were executed by each homeowner.

- Participating properties:
 1. 23518 Roanoke Avenue
 2. 24017 Roanoke Avenue

Please review and begin the task of setting up a special assessment district for the two properties, based on an interest free, ten year term.

If you have any further questions, please do not hesitate to ask.

cc Kevin Yee, Assistant City Manager / DPW Director / City Engineer
Carl Johnson, Finance Director
Robert Barrett, Director of Technical and Planning
file



CITY OF OAK PARK

Department of Technical & Planning Services

Mayor
Marian McClellan
Mayor Pro Tem
Carolyn Burns
Council Members
Kiesha Speech
Solomon Radner
Ken Rich
City Manager
Erik Tungate

Date: Oct. 17, 2016

I, Edward J. Baranek, the owner of the property located at
23518 ROANOKE authorize the City of Oak Park to replace the lead
water service piping on my property. I acknowledge that this work will include excavation of
my front yard and basement in order to replace the existing lead water service piping with new
copper piping. I have met with City staff and acknowledge that the replacement of my water
service piping is voluntary and not required at this time. I have been advised that the
replacement work is estimated to cost approximately: \$ 2,000.00. Once the work is
complete, the City of Oak Park will be authorized to place a special assessment on my property
and spread out the cost of the work, interest free, over the next ten years. I understand and agree
that the total cost for this work will be placed on my tax bill as a special assessment, payable
once per year, over a ten year span until the balance of the cost is paid in full.

Property Owner Approval:

Owner's Name (printed): EDWARD J. BARANEK

Signed: Edward J. Baranek

Owner's Address: 23518 ROANOKE AVE

Owner's Phone: 586 863 6042

Owner's Email: eddiebaranek@gmail.com

Notary Public:

Subscribed and sworn to before me, a

Notary Public in and for MACOMB

County, Michigan on this 17 day of
OCTOBER, 2016.

Notary Public: DAVID DECOSTER
My Commission expires: JAN. 7, 2019
Acting in the County of: OAKLAND

DAVID DECOSTER
NOTARY PUBLIC, STATE OF MI
COUNTY OF MACOMB
MY COMMISSION EXPIRES JAN 7, 2019
ACTING IN COUNTY OF OAKLAND



CITY OF OAK PARK

Department of Technical & Planning Services

Mayor
Marian McClellan
Mayor Pro Tem
Carolyn Burns
Council Members
Kiesha Speech
Solomon Radner
Ken Rich
City Manager
Erik Tungate

Date: October 21, 2016

I, Rachel Pattyn, the owner of the property located at
24017 ROANOKE authorize the City of Oak Park to replace the lead
water service piping on my property. I acknowledge that this work will include excavation of
my front yard and basement in order to replace the existing lead water service piping with new
copper piping. I have met with City staff and acknowledge that the replacement of my water
service piping is voluntary and not required at this time. I have been advised that the
replacement work is estimated to cost approximately: \$ 2,000.00. Once the work is
complete, the City of Oak Park will be authorized to place a special assessment on my property
and spread out the cost of the work, interest free, over the next ten years. I understand and agree
that the total cost for this work will be placed on my tax bill as a special assessment, payable
once per year, over a ten year span until the balance of the cost is paid in full.

Property Owner Approval:

Owner's Name (printed): Rachel Pattyn

Signed: Rachel Pattyn

Owner's Address: 24017 Roanoke

Owner's Phone: (248) 506-3500

Owner's Email: rpattyn@gmail.com

Notary Public:

Subscribed and sworn to before me, a

Notary Public in and for MACOMB

County, Michigan on this 21 day of
OCTOBER, 2016.

DAVID DECOSTER
NOTARY PUBLIC, STATE OF MI
COUNTY OF MACOMB
MY COMMISSION EXPIRES Jan 7, 2019
ACTING IN COUNTY OF OAKLAND

Notary Public: David Decoster

My Commission expires: JANUARY 19, 2019

Acting in the County of: OAKLAND



PROPOSAL FOR SPECIAL ASSESSMENT DISTRICT

Motion to adopt the following resolution, receiving the report of the Deputy Finance Director, and authorizing and directing the City Assessor to prepare a Special Assessment Roll assessing unpaid charges to the assessment district for replacement of lead water service lines:

WHEREAS, As required by City Code, Article III, Sec. 12.14, the City Treasurer has reported the sums expended which represent City expenses incurred on private premises which remain unpaid, or in respect thereto, listed herewith;

THEREFORE, BE IT RESOLVED, in accordance with Section 12.14 of the City Charter, that the Assessor of the City is hereby authorized and directed to make a Special Assessment Roll for said expenses incurred, and to assess the lands in the Special Assessment District therefore according to the benefits derived in the sum of **\$4,000.00**;

THAT, Said Special Assessment Roll shall be numbered to correspond with the number of the Special Assessment to which it pertains; and

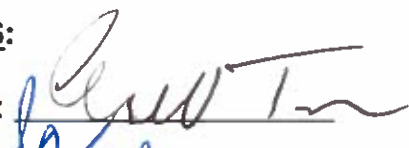
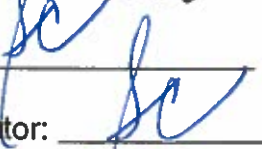
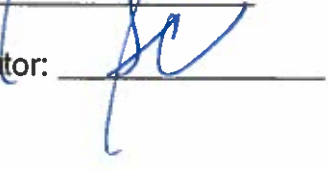
THAT, The Assessor, when s/he shall have completed the said assessment roll, shall report the same to the Council in the manner provided by the City Charter.

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** June 5, 2017**AGENDA #****SUBJECT:** Lead Water Service Line Replacement**DEPARTMENT:** Finance
Public Works
Technical & Planning

SUMMARY: At the council meeting of June 5, 2017, City Council received the list of two properties that opted to replace their portion of the lead water service line in conjunction with the 2016 Water Main Replacement Project, M-625, prepared by the Deputy Finance Director and concurred by the Finance Director, and directed that a Special Assessment Roll be prepared.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: To adopt Special Assessment Resolution No. 8 to establish Special Assessment Roll No. 659.

APPROVALS:City Manager: Director: Finance Director: 

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION 8

DISTRICT NO. 659

Meeting of the City Council held June 5, 2017, at 7:00 P.M.

The Assessor reported **Special Assessment Roll 659** to the City Council. Attached to said Special Assessment Roll was the certificate of the City Assessor in form as required in Chapter XII of the City Charter.

The following resolution was offered by _____, and supported by _____:

BE IT RESOLVED, that **Special Assessment Roll 659** this day submitted to the City Council by the City Assessor, be filed in the office of the City Clerk.

BE IT FURTHER RESOLVED, that the City Council and the City Assessor shall meet in the City Council room in the City of Oak Park, Michigan, on the **5th day of June, 2017 at 7:00 P.M.** Eastern Standard Time, for the purpose of reviewing the assessments contained in said Special Assessment Roll.

ROLL CALL VOTE: Yes:
 No:
 Absent:

STATE OF MICHIGAN)
) §
COUNTY OF OAKLAND)

I, the undersigned, the duly qualified City Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing is a true and complete copy of proceedings taken a Regular Meeting of the Council of said city held on June 5th, 2017, insofar as said proceedings related to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of June, 2017.

T. Edwin Norris, City Clerk

City of Oak Park
SPECIAL ASSESSMENT ROLL

SPECIAL ASSESSMENT ROLL for defraying the expense of Lead Water Service Line Replacement in the City of Oak Park from various locations.

Special Assessment District 659
Date Confirmed 6-5-2017
Amount Assessed \$4,000.00 payable in ten (10) installments

To the Council of the City of Oak Park:

I hereby certify and report that the foregoing is a special assessment and the assessment made by me pursuant to a resolution of the Council of said City, adopted June 5, 2017 for the purpose of paying the cost (or that part of the cost which the Council decided should be borne and paid by special assessment) for Lead Water Service Line Replacement that in making such assessment I have, as near as may be, according to my best judgment; conformed in all things to the direction contained in the resolution of the Council hereinbefore referred to, and the charter of the City relating to such assessment.

Dated: June 5, 2017


Laurie Pettinaro
WCA Assessing
City of Oak Park

I, T. Edwin Norris, Clerk of the City of Oak Park, do hereby certify that the special assessment appearing on the following roll, was duly confirmed, as amended, by the City Council under the roll date of 6-5-2017.

T. Edwin Norris, City Clerk

State of Michigan)

)

City of Oak Park)

Date _____

To the Treasurer of the City of Oak Park, MI:

Pursuant to a resolution passed by the City Council, you are commanded to collect from the owners of, or the parties in interest in the lots or parcels of land.

T. Edwin Norris
City Clerk



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: June 5, 2017

AGENDA #

SUBJECT: Lead Water Service Line Replacement

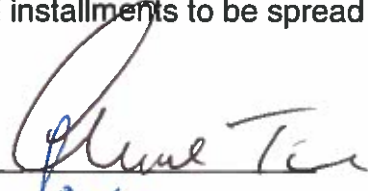
DEPARTMENT: Finance
Public Works
Technical & Planning

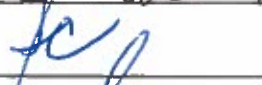
SUMMARY: At the council meeting of June 5, 2017, City Council adopted Special Assessment Resolution No. 8, establishing Special Assessment Roll No. 659.

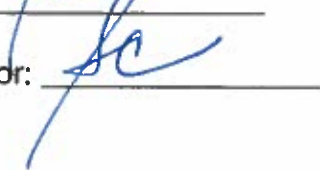
FINANCIAL STATEMENT:

RECOMMENDED ACTION: To adopt Special Assessment Resolution No. 9 to confirm the roll, and Special Assessment Resolution No. 10 establishing that the roll is payable on the summer property tax bill in equal installments to be spread over 10 years without interest.

APPROVALS:

City Manager: 

Director: 

Finance Director: 

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 9

DISTRICT NO. 659

Meeting of the City Council June 5, 2017: The Mayor announced that this was the time set to review the Special Assessment Roll as prepared and revised by the City Assessor for lead water service line replacement, assessed in Special Assessment Roll No. 659.

The following resolution was offered by _____, and supported by _____:

BE IT RESOLVED that Special Assessment Roll No. 659, as prepared and revised by the City Assessor, is hereby confirmed.

ROLL CALL VOTE: Yes:
 No:
 Absent:

STATE OF MICHIGAN)
) §
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular Meeting of the Council of said City held on June 5, 2017, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of June, 2017.

T. Edwin Norris, City Clerk

**CITY OF OAK PARK
MICHIGAN**

SPECIAL ASSESSMENT RESOLUTION NO. 10

DISTRICT NO. 659

At a Regular Meeting of the City Council of the City of Oak Park, held the 5th day of June, 2017, at 7:00 P.M., at the City Hall, 14000 Oak Park Boulevard, in said City.

PRESENT:

ABSENT:

The following resolution was offered by _____, and supported by _____:

WHEREAS, by resolution adopted June 5, 2017, Special Assessment Roll No. 659 was confirmed by the City Council.

NOW, THEREFORE, BE IT RESOLVED THAT: Said Special Assessment Roll shall be payable on the summer property tax bill in equal installments to be spread over 10 years without interest.

ROLL CALL VOTE: Yes:
 No:
 Absent:

STATE OF MICHIGAN)
)§
COUNTY OF OAKLAND)

I, the undersigned duly qualified Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular meeting of the Council of said City held on June 5, 2017, insofar as said proceedings relate to the Special Assessment District as described in the foregoing, the original of which proceedings is on file in my office.

IN WITNESS WHEREOF I have hereunto set my official signature the 5th day of June, 2017.

T. Edwin Norris, City Clerk



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: P.O. Box 30005, Lansing, MI 48909
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

15G

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Certified Resolution of the Membership or Board of Directors Authorizing the Application for Beer Festival Special License
(Required under Administrative Rule R 436.576)

At a Regular meeting of the Oak Park, Michigan City Council
(Regular or Special) (Membership or Board of Directors)

called to order by _____ on Monday, June 5, 2017 at 7:00 P.M.
(Date) (Time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____ the City of Oak Park, Michigan
(Name of Organization)

for a Special License to serve alcohol on July 29, 2017
(Event Date or Dates)

to be located at City of Oak Park Library, Municipal Services, and Community Center Bldg. located at 14300 Oak Park Blvd. Oak Park, MI 48237
(Physical Address - Include Location Name, Street Address, City, State, & Zip Code)

It is the consensus of this body that the application be Recommended for issuance.
(Recommended or Not Recommended)

Approval Vote Tally

Yeas: _____

Nays: _____

Absent: _____

Certification by Authorized Officer of Organization:

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Oak Park, Michigan City Council
(Membership or Board of Directors)

at a Regular meeting held on Monday, June 5, 2017
(Regular or Special) (Date)

T. Edwin Norris, City Clerk

Print Name & Title of Authorized Officer

Signature of Authorized Officer

Date