



**CITY OF OAK PARK, MICHIGAN  
REGULAR COUNCIL MEETING OF THE  
39<sup>th</sup> OAK PARK CITY COUNCIL  
June 20, 2022  
7:00 PM**

**MINUTES**

The meeting was called to order at 7:00 PM by Mayor Pro Tem Edgar in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

**PRESENT:** Mayor ProTem Edgar, Council Member Radner, Council Member Whitehead

**ABSENT:** Mayor McClellan, Council Member Burns

**OTHERS**

**PRESENT:** City Manager Tungate, City Clerk Norris

**CONSENT AGENDA:**

**CM-06-210-22 (AGENDA ITEM #5A-D) CONSENT AGENDA - APPROVED**

Motion by Edgar, seconded by Radner, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular City Council Meeting Minutes of June 7, 2022 **CM-06-211-22**
- B. Request to approve Payment Application No. 1 for the Nine Mile Linear Park Landscape Project to Santoro Service, LLC of Chesterfield, Michigan in the amount of \$49,661.18 **CM-06-212-22**
- C. Arts and Cultural Diversity Commission Meeting Minutes of May 12, 2022 **CM-06-213-22**
- D. Licenses New and Renewals submitted for June 7, 2022 **CM-06-214-22**

**MERCHANT'S LICENSES – June 20, 2022  
(Subject to All Departmental Approvals)**

| <u>NEW MERCHANT</u>           | <u>ADDRESS</u>            | <u>FEE</u> | <u>BUSINESS TYPE</u>       |
|-------------------------------|---------------------------|------------|----------------------------|
| UNTANGLED HAIR                | 23059 COOLIDGE            | \$150.00   | HAIR SALON                 |
| EVERY BODY KNEADED<br>MASSAGE | 25900 GREENFIELD RD # 258 | \$150.00   | MASSAGE THERAPY            |
| <br>                          |                           |            |                            |
| <u>RENEWALS (2022)</u>        | <u>ADDRESS</u>            | <u>FEE</u> |                            |
| IMPASTO                       | 12930 CAPITAL AVE         | \$225.00   | FOOD TRUCK                 |
| CLOSEOUTS RR US               | 13240 CAPITAL AVE B       | \$225.00   | WHOLESALE                  |
| CAMBRIDGE CHIROPRACTIC        | 21580 GREENFIELD RD       | \$225.00   | CHIROPRACTIC               |
| CATCH A FADE BARBER           | 21700 GREENFIELD RD # 115 | \$225.00   | SALON                      |
| LOCLIFE DREAD HOT             | 21700 GREENFIELD RD # 131 | \$225.00   | NATURAL HAIR SALON         |
| TOTAL ONE RESOURCES           | 23300 GREENFIELD RD # 122 | \$225.00   | COUNSELING SERVICES        |
| HAIRBEAU                      | 23300 GREENFIELD RD # 223 | \$225.00   | HAIR SALON AND HAIR RETAIL |
| BBQ CENTRAL                   | 25298 GREENFIELD RD       | \$225.00   | BBQ CARRY OUT              |
| ONE STOP CASH ADVANCE         | 8530 W NINE MILE RD A     | \$225.00   | CASH ADVANCE               |
| OAK PARK MAX CARE PT          | 12702 W NINE MILE RD      | \$225.00   | THERAPY SERVICES           |
| WALGREENS #5425               | 13550 W NINE MILE RD      | \$225.00   | RETAIL/PHARMACY            |

**MASSAGE FACILITY  
LICENSE**

| <u>NAME</u>                            | <u>ADDRESS</u>   | <u>FEES</u> |
|----------------------------------------|------------------|-------------|
| EVERY BODY KNEADED<br>MASSAGE FACILITY | 25900 GREENFIELD | \$400.00    |

|             |         |                          |
|-------------|---------|--------------------------|
| Voice Vote: | Yes:    | Edgar, Radner, Whitehead |
|             | No:     | None                     |
|             | Absent: | McClellan, Burns         |

**MOTION DECLARED ADOPTED**

**RECOGNITION OF VISITING ELECTED OFFICIALS: None**

**SPECIAL RECOGNITION/PRESENTATIONS:**

**(AGENDA ITEM #7A) Special Retirement Recognition for Kevin Yee.**

**(AGENDA ITEM #7B) GFL Update Presentation.** DPW Director DeCoster presented information regarding a new arrangement with our waste hauler GFL that would move the city to a 5 day a week pick-up scheduled to begin July 18, 2022.

**PUBLIC HEARINGS: None**

**COMMUNICATIONS: None**

**SPECIAL LICENSES:**

**CM-06-215-22 (AGENDA ITEM #10A) SPECIAL EVENT REQUEST –  
RENSSELAER BLOCK CLUB – BLOCK PARTY  
– APPROVED**

Motion by Radner, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

| Name                                       | Event                                               | Fee                       |
|--------------------------------------------|-----------------------------------------------------|---------------------------|
| Rensselaer Block Club.<br>24221 Rensselaer | Block Party<br>July 16, 2022 5:30 p.m. – 10:00 p.m. | Application fee<br>waived |

|             |         |                          |
|-------------|---------|--------------------------|
| Voice Vote: | Yes:    | Radner, Edgar, Whitehead |
|             | No:     | None                     |
|             | Absent: | McClellan, Burns         |

**MOTION DECLARED ADOPTED**

**CM-06-216-22 (AGENDA ITEM #10B) SPECIAL EVENT REQUEST – RADCLIFT  
PLACE BLOCK CLUB – BLOCK PARTY – APPROVED**

Motion by Radner, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

| Name                                              | Event                                               | Fee                       |
|---------------------------------------------------|-----------------------------------------------------|---------------------------|
| Radclift Place Block Club<br>26071 Radclift Place | Block Party<br>July 10, 2022 11:00 a.m. – 4:00 p.m. | Application fee<br>waived |

Voice Vote:            Yes:            Radner, Edgar, Whitehead  
                             No:            None  
                             Absent:        McClellan, Burns

**MOTION DECLARED ADOPTED**

**CM-06-217-22            (AGENDA ITEM #10C) SPECIAL EVENT REQUEST – JANELLE SMITH – GRADUATION GATHERING – APPROVED**

Motion by Radner, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

| Name                           | Event                                                             | Fee                           |
|--------------------------------|-------------------------------------------------------------------|-------------------------------|
| Janelle Smith<br>8611 Troy St. | H.S. Graduation gathering<br>June 25, 2022 3:00 p.m. – 10:00 p.m. | \$100 Application fee<br>Paid |

Voice Vote:            Yes:            Radner, Edgar, Whitehead  
                             No:            None  
                             Absent:        McClellan, Burns

**MOTION DECLARED ADOPTED**

**CM-06-218-22            (AGENDA ITEM #10D) SPECIAL EVENT REQUEST – UNIQUELY HAND CRAFTS LLC – NETWORKING BUSINESS EVENT – APPROVED**

Motion by Radner, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

| Name                                                  | Event                                                           | Fee                           |
|-------------------------------------------------------|-----------------------------------------------------------------|-------------------------------|
| Uniquely Hand Crafts LLC<br>21700 Greenfield Rd. #235 | Networking Business Event<br>July 3, 2022 2:00 p.m. – 6:00 p.m. | \$100 Application fee<br>Paid |

Voice Vote:            Yes:            Radner, Edgar, Whitehead  
                             No:            None  
                             Absent:        McClellan, Burns

**MOTION DECLARED ADOPTED**

**CM-06-219-22            (AGENDA ITEM #10E) SPECIAL EVENT REQUEST – UNIQUELY HAND CRAFTS LLC – NETWORKING BUSINESS EVENT – APPROVED**

Motion by Radner, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

| Name                                                  | Event                                                              | Fee                           |
|-------------------------------------------------------|--------------------------------------------------------------------|-------------------------------|
| Uniquely Hand Crafts LLC<br>21700 Greenfield Rd. #235 | Networking Business Event<br>August 28, 2022 2:00 p.m. – 6:00 p.m. | \$100 Application fee<br>Paid |

Voice Vote:                      Yes:                      Radner, Edgar, Whitehead  
                                            No:                      None  
                                            Absent:                McClellan, Burns

**MOTION DECLARED ADOPTED**

**ACCOUNTING REPORTS:**

**CM-06-220-22                      (AGENDA ITEM #11A) APPROVAL FOR PAYMENT OF INVOICES  
SUBMITTED BY GARAN, LUCOW, MILLER, P.C. FOR LEGAL  
SERVICES IN THE TOTAL AMOUNT OF \$14,523.64 - APPROVED**

Motion by Whitehead, seconded by Radner, CARRIED UNANIMOUSLY, to approve payment of invoice #590083, #590084, and #590085 by Garan, Lucow, Miller P.C., for legal services rendered through May 31, 2022 in the total amount of \$14,523.64.

Roll Call:                      Yes:                      Radner, Edgar, Whitehead  
                                            No:                      None  
                                            Absent:                McClellan, Burns

**MOTION DECLARED ADOPTED**

**BIDS: None**

**ORDINANCES:**

**CM-06-221-22                      (AGENDA ITEM #13A) SECOND READING AND ADOPTIN OF AN  
ORDINANCE TO AMEND CHAPTER 82, UTILITIES, OF THE  
CODE OF ORDINANCES OF THE CITY OF OAK PARK,  
MICHIGAN, BY AMENDING SECTION 82-311 THEREOF  
- APPROVED**

Motion by Radner, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the second reading and adopt the ordinance to amend Chapter 82, Utilities, of the Code of Ordinances of the City of Oak Park, Michigan, by amending Section 82-311 thereof.

Roll Call:                      Yes:                      Radner, Edgar, Whitehead  
                                            No:                      None  
                                            Absent:                McClellan, Burns

**MOTION DECLARED ADOPTED**

**CM-06-222-22                      (AGENDA ITEM #13B) SECOND READING AND ADOPTION OF  
AN ORDINANCE TO AMEND ARTICLE 2, ZONING DISTRICTS  
AND ARTICLE 2, APPROVAL PROCEDURES OF APPENDIX A,  
ZONING CODE OF ORDINANCES OF THE CITY OF OAK PARK  
BY AMENDING ARTICLE 2, DIVISION 3; ARTICLE 2, DIVISION 4;  
ARTICLE 5, DIVISION 3 THEREOF - APPROVED**

Motion by Radner, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the second reading and adopt the ordinance to amend Article 2, Zoning Districts and Article 2, Approval Procedures of Appendix A, Zoning Code of Ordinances of the City of Oak Park by amending Article 2, Division 3; Article 2, Division 4; Article 5, Division 3 thereof.

|            |         |                          |
|------------|---------|--------------------------|
| Roll Call: | Yes:    | Radner, Edgar, Whitehead |
|            | No:     | None                     |
|            | Absent: | McClellan, Burns         |

**MOTION DECLARED ADOPTED**

**CITY ATTORNEY: No Report**

**CITY MANAGER:**

**Finance**

**CM-06-223-22 (AGENDA ITEM #15A) RESOLUTION REGARDING FACSIMILE SIGNATURES AT FIDELITY INVESTMENTS FOR RETIREE HEALTH CARE - APPROVED**

Motion by Radner, seconded by Whitehead, CARRIED UNANIMOUSLY, to adopt the following resolution approving facsimile signatures at Fidelity Investments for Retiree Health Care:

CITY OF OAK PARK, OAKLAND COUNTY, MICHIGAN

**RESOLUTION REGARDING FACSIMILE SIGNATURES AT  
FIDELITY INVESTMENTS FOR RETIREE HEALTH CARE**

BE IT RESOLVED,

The institution of Fidelity Investments (the “Bank”) is hereby authorized and directed to honor as genuine and authorized instruments of the City of Oak Park Employees Retirement System for the Benefit of Oak Park Retirees Health Care any and all checks, drafts or other orders for the payment of money drawn in the name of the City of Oak Park and signed with the Authorized Facsimile(s) of any of the following:

**AUTHORIZED TRUSTEES**

|                  |                               |
|------------------|-------------------------------|
| Name:            | Title:                        |
| Erik Tungate     | City Manager                  |
| Saundra Crawford | Director of Finance/Treasurer |
| Steven Lukasik   | Deputy Treasurer              |
| Jamen Winters    | Deputy Finance Director       |

FURTHER RESOLVED, that:

- (i) the City of Oak Park assumes full responsibility for any and all payments made by the Bank in reliance upon the Authorized Facsimile of any person or persons named in the foregoing resolution;

- (ii) the foregoing resolutions shall be in addition to any other resolutions now on file with the Bank, and that said resolutions shall continue in full force and effect; and
- (iii) an official of the City of Oak Park is authorized and directed to deliver to the Bank, a copy of this resolution and specimens of the Authorized Facsimiles of the persons named above.

|            |         |                          |
|------------|---------|--------------------------|
| Roll Call: | Yes:    | Radner, Edgar, Whitehead |
|            | No:     | None                     |
|            | Absent: | McClellan, Burns         |

**MOTION DECLARED ADOPTED**

**CM-06-224-22 (AGENDA ITEM #15B) BUDGET AMENDMENT #2022-4 FOR PERIOD ENDING JUNE 30, 2022 - APPROVED**

Motion by Radner, seconded by Whitehead, CARRIED UNANIMOUSLY, to adopt the following resolution approving Budget Amendment #2022-4 for period ending June 30, 2022 as follows:

**RESOLUTION**

NOW, THEREFORE BE IT RESOLVED that the following  
Budget Amendment #2022-4 is authorized:

|                                  | INCREASE<br>(DECREASE) |
|----------------------------------|------------------------|
| GENERAL FUND                     |                        |
| <b>REVENUES</b>                  |                        |
| PROPERTY TAXES                   | \$ 182,897             |
| INTERGOVERNMENTAL                | 388,286                |
| CHARGES FOR SERVICES             | 40,000                 |
| INTEREST INCOME                  | \$ (11,183)            |
| OTHER REVENUE                    | 330,000                |
| <b>TOTAL REVENUES</b>            | <u>930,000</u>         |
| <b>EXPENDITURES</b>              |                        |
| CITY MANAGER                     | 6,000                  |
| COMMUNITY & ECONOMIC DEVELOPMENT | 7,000                  |
| CITY CLERK/ELECTIONS             | 15,000                 |
| FINANCE                          | 100,000                |
| CITY ATTORNEYS-CIVIL AND LABOR   | (10,000)               |
| TECHNICAL AND PLANNING           | 25,000                 |
| PUBLIC SAFETY                    | 488,000                |
| PUBLIC WORKS                     | (5,000)                |
| RECREATION                       | (31,000)               |
| NON-DEPARTMENTAL                 | 192,000                |
| PUBLIC INFORMATION               | (37,000)               |

|                           |                |
|---------------------------|----------------|
| TRANSFERS OUT             | 180,000        |
| <b>TOTAL EXPENDITURES</b> | <b>930,000</b> |

|                                     |             |
|-------------------------------------|-------------|
| <b>Net Increase to Fund Balance</b> | <b>\$ -</b> |
|-------------------------------------|-------------|

|                               |
|-------------------------------|
| <b>LIBRARY AUTHORITY FUND</b> |
|-------------------------------|

|                       |               |
|-----------------------|---------------|
| <b>REVENUES</b>       |               |
| PROPERTY TAX          | \$ 15,571     |
| INTERGOVERNMENTAL     | 14,429        |
| <b>TOTAL REVENUES</b> | <b>30,000</b> |

|                           |               |
|---------------------------|---------------|
| <b>EXPENDITURES</b>       |               |
| SALARIES                  | 9,650         |
| OPERATIONS                | 20,350        |
| <b>TOTAL EXPENDITURES</b> | <b>30,000</b> |

|                                     |           |
|-------------------------------------|-----------|
| <b>Net Increase to Fund Balance</b> | <b>\$</b> |
|-------------------------------------|-----------|

|                                |
|--------------------------------|
| <b>PUBLIC IMPROVEMENT FUND</b> |
|--------------------------------|

|                       |          |
|-----------------------|----------|
| <b>REVENUES</b>       |          |
| INTEREST INCOME       | -        |
| <b>TOTAL REVENUES</b> | <b>-</b> |

|                           |                |
|---------------------------|----------------|
| <b>EXPENDITURES</b>       |                |
| TRANSFER OUT              | 150,000        |
| <b>TOTAL EXPENDITURES</b> | <b>150,000</b> |

|                                     |                     |
|-------------------------------------|---------------------|
| <b>Net Decrease to Fund Balance</b> | <b>\$ (150,000)</b> |
|-------------------------------------|---------------------|

|                                              |
|----------------------------------------------|
| <b>PARKS AND RECREATION IMPROVEMENT FUND</b> |
|----------------------------------------------|

|                       |                |
|-----------------------|----------------|
| <b>REVENUES</b>       |                |
| TRANSFER IN           | 150,000        |
| <b>TOTAL REVENUES</b> | <b>150,000</b> |

|                           |                |
|---------------------------|----------------|
| <b>EXPENDITURES</b>       |                |
| TRANSFER OUT              | 150,000        |
| <b>TOTAL EXPENDITURES</b> | <b>150,000</b> |

|                                     |  |
|-------------------------------------|--|
| <b>Net Decrease to Fund Balance</b> |  |
|-------------------------------------|--|

|                 |      |                          |
|-----------------|------|--------------------------|
| Roll Call Vote: | Yes: | Edgar, Radner, Whitehead |
|                 | No:  | None                     |

Absent: McClellan, Burns

**MOTION DECLARED ADOPTED**

**Public Safety**

**CM-06-225-22 (AGENDA ITEM #15C) REQUEST TO APPROVE THE EMERGENCY PURCHASE OF A NEW LADDER FIRE TRUCK FROM THE MANUFACTURER SMEAL IN THE AMOUNT OF \$1,389,356 AND WAIVE THE COMPETITIVE BID PROCESS - APPROVED**

Motion by Whitehead, seconded by Radner, CARRIED UNANIMOUSLY, to approve the emergency purchase of a new Ladder Fire Truck from the manufacturer Smeal in the amount of \$1,389,356 and waive the competitive bid process.

Roll Call Vote: Yes: Edgar, Whitehead, Radner  
No: None  
Absent: McClellan, Burns

**MOTION DECLARED ADOPTED**

**Department of Public Works**

**CM-06-226-22 (AGENDA ITEM #15D) REQUEST TO AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO PARTICIPATE IN THE OAKLAND COUNTY PRE-BID CONTRACT FOR VEHICLE PURCHASES TOTALING \$69,939.00 - APPROVED**

Motion by Radner, seconded by Whitehead, CARRIED UNANIMOUSLY, to authorize the Public Works Department to participate in the Oakland County pre-bid contract for the following vehicle purchases totaling \$69,939.00:

| Vehicle:                            | Department:   | Amount: (Pre-Bid Contract)                                                    | Account:                             |
|-------------------------------------|---------------|-------------------------------------------------------------------------------|--------------------------------------|
| 2022 Chevrolet Tahoe Police Package | Public Safety | Total Cost: \$38,977.00<br>Upfitting not included<br>(Oakland County #005218) | <u>Motor Pool:</u><br>654-18.875.970 |
| 2022 Chevrolet Traverse AWD         | Public Safety | Total Cost: \$30,962.00<br>(Oakland County #005218))                          | <u>Motor Pool:</u><br>654-18.875.970 |

Roll Call Vote: Yes: Edgar, Radner, Whitehead  
No: None  
Absent: McClellan, Burns

**MOTION DECLARED ADOPTED**



**Technical & Planning/Engineering**

**CM-06-227-22 (AGENDA ITEM #15E) REQUEST TO APPROVE COST SHARING AGREEMENT #21-5458 WITH MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) FOR THE HOT MIX ASPHALT COLD MILLING AND TWO COURSE OVERLAY ALONG HIGHWAY M-102 (EIGHT MILE ROAD), M-741 AND TO AUTHORIZE CITY MANAGER TUNGATE TO SIGN THE AGREEMENT ON BEHALF OF THE CITY - APPROVED**

Motion by Radner, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve Cost Sharing Agreement #21-5458 with Michigan Department of Transportation (MDOT) for the hot mix asphalt cold milling and two course overlay along Highway M-102 (Eight Mile Road), M-741 and to authorize City Manager Tungate to sign the agreement on behalf of the city.

|                 |         |                          |
|-----------------|---------|--------------------------|
| Roll Call Vote: | Yes:    | Edgar, Whitehead, Radner |
|                 | No:     | None                     |
|                 | Absent: | McClellan, Burns         |

**MOTION DECLARED ADOPTED**

**Administration**

**CM-06-228-22 (AGENDA ITEM #15F) REQUEST TO APPROVE THE APPOINTMENT OF CARLA ALLEN TO THE OAK PARK YOUTH ASSISTANCE BOARD - APPROVED**

Motion by Whitehead, seconded by Radner, CARRIED UNANIMOUSLY, to approve the appointment of Carla Allen to the Oak Park Youth Assistance Board.

|                 |         |                                     |
|-----------------|---------|-------------------------------------|
| Roll Call Vote: | Yes:    | McClellan, Edgar, Radner, Whitehead |
|                 | No:     | None                                |
|                 | Absent: | Burns                               |

**MOTION DECLARED ADOPTED**

**ADJOURNMENT:**

There being no further business to come before the City Council, Mayor Pro Tem Edgar adjourned the meeting at 8:00 P.M.

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T. Edwin Norris, City Clerk

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Marian McClellan, Mayor