



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
39th OAK PARK CITY COUNCIL
August 21, 2023
7:00 PM**

MINUTES

The meeting was called to order at 7:00 p.m. by Mayor ProTem Edgar in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor Pro Tem Edgar, Council Member Burns,
Council Member Whitehead

ABSENT: Mayor McClellan, Council Member Radner

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

**CM-08-263-23 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED
– APPROVED**

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	Edgar, Burns, Whitehead
	No:	None
	Absent:	McClellan, Radner

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-08-264-23 (AGENDA ITEM #5A-H) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular City Council Meeting Minutes for August 7, 2023 **(Removed from the Consent Agenda)**
- B. Special City Council Meeting Minutes for August 7, 2023 **CM-08-265-23**
- C. Request to receive the Fourth Quarter FY 2022-23 Investment Report **CM-08-266-23**
- D. Request to receive the Fourth Quarter Budget to Actual Report **CM-08-267-23**
- E. Planning Commission Meeting Minutes for June 19, 2023 **CM-08-268-23**
- F. Request authorization to bid the 2023 Public Safety Fire Gear Project **CM-08-269-23**
- G. Request to approve the Calendar Year 2024 Free Garage Sale dates **CM-08-270-23**
- H. Licenses New and Renewals submitted for August 7, 2023 **CM-08-271-23**

**MERCHANT'S LICENSES – August 21, 2023
(Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
MCNEAL OBRIEN TEAM LLC	25900 GREENFIELD # 510	\$150.00	REAL ESTATE

<u>RENEWALS (2023)</u>	<u>ADDRESS</u>	<u>FEE</u>	
HAIR N' THINGS INC	22105 COOLIDGE HWY	\$150.00	HAIR SALON
COOLIDGE CYCLE	25909 COOLIDGE HWY	\$150.00	RETAIL
VIP OAKPARK LLC	24730 GREENFIELD RD	\$187.50	SMOKE SHOP
THE BEAUTY MANSION LLC	15411 W NINE MILE RD	\$225.00	HAIR SALON

Voice Vote:	Yes:	Edgar, Burns, Whitehead
	No:	None
	Absent:	McClellan, Radner

MOTION DECLARED ADOPTED

CM-08-272-23 (AGENDA ITEM #5A) Regular City Council Meeting Minutes for August 7, 2023 (Removed from the Consent Agenda by Council Member Whitehead) – APPROVED

Voice Vote:	Yes:	Edgar, Burns, Whitehead
	No:	None
	Absent:	McClellan, Radner

MOTION DECLARED ADOPTED

Council Member Whitehead reported an error on a vote that needed correction.

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS:

(AGENDA ITEM #7A) Strategic Planning Quarterly Update.
Deputy City Manager VanVleck presented the quarterly Strategic Planning Report.

PUBLIC HEARINGS: None

SPECIAL LICENSES:

CM-08-273-23 (AGENDA ITEM #10A) SPECIAL EVENT REQUEST – CIA LIONS GAME OPENING DAY EVENT – APPROVED

Motion by Burns, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

Name	Event	Fee
Oak Park ACDC	Film Festival – Water Tower Social District September 8-10, 2023 varries	\$100 application fee waived

Voice Vote:	Yes:	Edgar, Burns, Whitehead
	No:	None
	Absent:	McClellan, Radner

MOTION DECLARED ADOPTED

CM-08-274-23 (AGENDA ITEM #10B) SPECIAL EVENT REQUEST – CEREBRAL PALSY AWARENESS EVENT – APPROVED

Motion by Burns, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the following Special Event request and special beer and wine license subject to all departmental approvals:

Name	Event	Fee
Miriah Gilliam-Perkins	Cerebral Palsy Awareness Event Shepherd Park (Shed1) October 8, 2023 9:00 a.m. – 3:00 p.m.	\$100 application paid

Voice Vote: Yes: Edgar, Burns, Whitehead
No: None
Absent: McClellan, Radner

MOTION DECLARED ADOPTED

ACCOUNTING REPORTS:

CM-07-275-23 (AGENDA ITEM #11A) APPROVAL FOR PAYMENT OF INVOICES SUBMITTED BY GARAN, LUCOW, MILLER, P.C. FOR LEGAL SERVICES IN THE TOTAL AMOUNT OF \$13,345.34 - APPROVED

Motion by Burns, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve payment of invoice #612364 to Garan, Lucow, Miller P.C., for legal services rendered through July 31, 2023 in the total amount of \$14,583.33.

Roll Call Vote: Yes: Edgar, Burns, Whitehead
No: None
Absent: McClellan, Radner

MOTION DECLARED ADOPTED

BIDS:

CM-08-276-23 (AGENDA ITEM #12A) REQUEST TO AWARD THE REGULAR BID FOR THE 2023-2024 MISCELLANEOUS CONCRETE CONTRACT, M-754 TO MATTIOLI CEMENT CO. LLC FOR A TOTAL AMOUNT OF \$949,943.50 – APPROVED

Motion by Burns, seconded by Whitehead, CARRIED UNANIMOUSLY, to award the regular bid for the 2023-2024 Miscellaneous Concrete Contract, M-754 to Mattioli Cement Co. LLC for a total amount of \$949,943.50.

Roll Call Vote: Yes: Edgar, Burns, Whitehead
No: None
Absent: McClellan, Radner

MOTION DECLARED ADOPTED

ORDINANCES:

CM-08-277-23 (AGENDA ITEM #13A) SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND CHAPTER 22, ARTICLE V, FOOD SERVICE ESTABLISHMENTS, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN, BY AMENDING SECTIONS 22-126, 22-127, 22-128, AND 22-129 THEREOF (The ordinance amends regulations for mobile food vending) - APPROVED

Motion by Burns, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the second reading and adopt an ordinance to amend Chapter 22, Article V, Food Service Establishments, of the Code of Ordinances of the City of Oak Park, Michigan, by amending Sections 22-126, 22-127, 22-128, and 22-129 thereof.

Roll Call Vote:	Yes:	Edgar, Burns, Whitehead
	No:	None
	Absent:	McClellan, Radner

MOTION DECLARED ADOPTED

CITY ATTORNEY: No Report

CITY MANAGER:

Municipal Services/Engineering

CM-08-277-23 (AGENDA ITEM #15A) REQUEST TO APPROVE A COST-SHARING AGREEMENT REGARDING 2022 SAFE STREETS AND ROADS FOR ALL ("SS4A") GRANT PROGRAM - APPROVED

Motion by Burns, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve a Cost-Sharing Agreement regarding 2022 Safe Streets and Roads for All ("SS4A") Grant Program.

Roll Call Vote:	Yes:	Edgar, Burns, Whitehead
	No:	None
	Absent:	McClellan, Radner

MOTION DECLARED ADOPTED

CM-08-278-23 (AGENDA ITEM #15B) REQUEST TO APPROVE A RESOLUTION SUPPORTING THE CITY'S APPLICATION FOR THE MICHIGAN COMMUNITY CENTER GRANT - APPROVED

Motion by Burns, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the following resolution supporting the City's application for the Michigan Community Center grant:

**SUPPORT FOR THE CITY OF OAK PARK APPLICATION FOR THE
MICHIGAN COMMUNITY CENTER GRANT**

WHEREAS, the City of Oak Park supports the submission of an application titled, “Oak Park Community Event Hub and Farmers Market” to the Michigan Community Center grant program for the Oak Park Event Hub Project to be located in the vacant green space between City Hall and the Library; and,

WHEREAS, the City of Oak Park is hereby making a financial commitment to the project in the amount of \$3 million in matching funds; and,

WHEREAS, the City of Oak Park’s Recreation Master Plan lists “address the need for facilities to better relate to the needs and interests of Oak Park’s diverse community, and secure assets for the future” as a goal; and

WHEREAS, the City of Oak Park’s Strategic Plan lists “celebrate Oak Park’s diversity through events and programs that attract people throughout the region”, and “identify the best uses for City property to ensure equitable access to quality public spaces” as objectives under the goal of “deepen sense of place and community identity;” and

WHEREAS, the creation of the Oak Park Event Hub will contribute significantly to meeting these goals; and

BE IT HEREBY RESOLVED, that the Oak Park City Council supports the submission of the Michigan Community Center Grant application for \$2,500,000.

Roll Call Vote:	Yes:	Edgar, Burns, Whitehead
	No:	None
	Absent:	McClellan, Radner

MOTION DECLARED ADOPTED

City Clerk

CM-08-279-23 (AGENDA ITEM #15C) RESOLUTION AUTHORIZING THE TEMPORARY RELOCATION OF TWO POLLING PRECINCTS FOR THE NOVEMBER 7, 2023 GENERAL CITY ELECTION - APPROVED

Motion by Burns, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the following resolution authorizing the temporary relocation of two polling precincts for the November 7, 2023 General City Election:

CITY OF OAK PARK OAKLAND COUNTY, MICHIGAN

RESOLUTION AUTHORIZING THE TEMPORARY RELOCATION OF TWO POLLING PRECINCTS FOR THE NOVEMBER 7, 2023 GENERAL CITY ELECTION

WHEREAS, Jackson Center (CASA), in the Ferndale School District, is the polling location for Oak Park Voting Precincts 15 and 16; and

WHEREAS, Jackson Center (CASA) is scheduled to be torn down and the new Lower Elementary School is still under construction and will be unavailable for use as a polling location for the November 7, 2023 General City Election; and

WHEREAS, the Ferndale School District has Ferndale Upper Elementary, 24220 Rosewood, available to accommodate Precincts 15 and 16 for the November 7, 2023 General City Election.

NOW THEREFORE BE IT RESOLVED, the City of Oak Park City Council hereby agrees to temporarily move Precincts 15 and 16 for the November 7, 2023 General City Election to Ferndale Upper Elementary, 24220 Rosewood, Oak Park, MI; and

BE IT FURTHER RESOLVED, the City Clerk of the City of Oak Park is directed to notify the voters in Precinct 15 and 16 that the Precincts are moved to Ferndale Upper Elementary, 24220 Rosewood, Oak Park, MI for the November 7, 2023 General City Election.

Roll Call Vote:	Yes:	Edgar, Burns, Whitehead
	No:	None
	Absent:	McClellan, Radner

MOTION DECLARED ADOPTED

Public Safety

CM-08-281-23 (AGENDA ITEM #15D) REQUEST TO APPROVE PAYMENT TO AXON ENTERPRISE, INC. IN THE AMOUNT OF \$33,379.40 FOR AXON REDACTION SOFTWARE THAT SUPPORTS THE AXON BODY WORN CAMERA SYSTEM AND TO AUTHORIZE A BUDGET AMENDMENT FROM THE GENERAL FUND BALANCE TO COVER THE EXPENSE - APPROVED

Motion by Burns, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve payment to Axon Enterprise, Inc. in the amount of \$33,379.40 for Axon Redaction Software that supports the Axon Body Worn Camera System and to authorize a budget amendment from the general fund balance to cover the expense.

Roll Call Vote:	Yes:	Edgar, Burns, Whitehead
	No:	None
	Absent:	McClellan, Radner

MOTION DECLARED ADOPTED

Finance/Assessing

CM-08-282-23 (AGENDA ITEM #15E) REQUEST TO APPROVE THE LOT COMBINATION APPLICATION SUBMITTED BY CORSAUT BUILDING VENTURES, LLC FOR PARCELS ON ELEVEN MILE ROAD - APPROVED

Motion by Burns, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the lot combination application submitted by Corsaut Building Ventures, LLC for parcels on Eleven Mile Road.

Roll Call Vote:	Yes:	Edgar, Burns, Whitehead
	No:	None
	Absent:	McClellan, Radner

MOTION DECLARED ADOPTED

**CM-08-283-23 (AGENDA ITEM #15F) REQUEST TO APPROVE A ONE-YEAR
EXTENSION OF THE AUDIT CONTRACT WITH THE CURRENT
AUDITORS REHMANN FOR \$61,600 - APPROVED**

Motion by Burns, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve a one-year extension of the audit contract with the current auditors Rehmann for \$61,600.

Roll Call Vote:	Yes:	Edgar, Burns, Whitehead
	No:	None
	Absent:	McClellan, Radner

MOTION DECLARED ADOPTED

Municipal Services/Engineering

**CM-08-284-23 (AGENDA ITEM #15E) REQUEST TO ADOPT A RESOLUTION
APPROVING CONTRACT NO. 23-5186 WITH MICHIGAN
DEPARTMENT OF TRANSPORTATION (MDOT) FOR THE NINE
MILE ROAD RESURFACING PROJECT BETWEEN CLOVERLAWN
AND REPUBLIC, M-740 IN THE AMOUNT OF \$1,987,702.00 AND TO
AUTHORIZE THE MAYOR AND CITY MANAGER TO SIGN THE
AGREEMENT ON BEHALF OF THE CITY - APPROVED**

Motion by Burns, seconded by Whitehead, CARRIED UNANIMOUSLY, to adopt a resolution approving Contract No. 23-5186 with Michigan Department of Transportation (MDOT) for the Nine Mile Road Resurfacing Project between Cloverlawn and Republic, M-740 in the amount of \$1,987,702.00 and to authorize the Mayor and City Manager to sign the agreement on behalf of the city.

Roll Call Vote:	Yes:	Edgar, Burns, Whitehead
	No:	None
	Absent:	McClellan, Radner

MOTION DECLARED ADOPTED

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:20 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor