

Oak Park City Council Agenda

August 21, 2023





AGENDA
REGULAR CITY COUNCIL MEETING
39th CITY COUNCIL
OAK PARK, MICHIGAN
August 21, 2023
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular City Council Meeting Minutes for August 7, 2023
- B. Special City Council Meeting Minutes for August 7, 2023
- C. Request to receive the Fourth Quarter FY 2022-23 Investment Report
- D. Request to receive the Fourth Quarter Budget to Actual Report
- E. Planning Commission Meeting Minutes for June 19, 2023
- F. Request authorization to bid the 2023 Public Safety Fire Gear Project
- G. Request to approve the Calendar Year 2024 Free Garage Sale dates
- H. Licenses New and Renewals submitted for August 21, 2023

6. RECOGNITION OF VISITING ELECTED OFFICIALS

7. SPECIAL RECOGNITION/PRESENTATIONS:

- A. Strategic Planning Quarterly Update

8. PUBLIC HEARINGS: None

9. COMMUNICATIONS: None

10. SPECIAL LICENSES:

- A. Request for a Special Event License and waiver of application fee submitted by the City of Oak Park Arts and Cultural Diversity Commission for an Oak Park Film Festival event to be held September 8 - 10, 2023 in the Water Tower Social District
- B. Request for a Special Event License submitted by Miriah Gilliam-Perkins for a Cerebral Palsy Awareness event to be held October 8, 2023, in Shepherd Park (Shed 1) from 9:00 a.m. – 3:00 p.m.

11. ACCOUNTING REPORTS:

- A. Approval for payment of invoices submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of \$14,583.33

12. BIDS:

- A. Request to award the bid for the 2023 Shepherd Park Restroom Project, M-759 to KAB Enterprises, of Lincoln Park, MI, for the total amount of \$139,809.75

13. ORDINANCES:

- A. SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND CHAPTER 82, ARTICLE III, DIVISION 3, DOWNSPOUT BOARD OF APPEALS, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN, BY AMENDING SECTIONS 82-161 THROUGH 82-169 THEREOF (The ordinance amendment provides an appeal process for any resident disagreeing with the interpretation or application of the rates and charges for stormwater)

14. CITY ATTORNEY:

15. CITY MANAGER:

Administration

- A. Request to approve a Cost-Sharing Agreement regarding 2022 Safe Streets and Roads for All (“SS4A”) Grant Program
- B. Request to approve a resolution supporting the City’s application for the Michigan Community Center grant

City Clerk

- C. Resolution authorizing the temporary relocation of two polling precincts for the November 7, 2023 General City Election

Public Safety

- D. Request to approve payment to Axon Enterprise, Inc. in the amount of \$33,379.40 for Axon Redaction Software that supports the Axon Body Worn Camera System and to authorize a budget amendment from the general fund balance to cover the expense

Finance/Assessing

- E. Request to approve the lot combination application submitted by Corsaut Building Ventures, LLC for parcels on Eleven Mile Road
- F. Request to approve a one-year extension of the audit contract with the current auditors Rehmann for \$61,600

Municipal Services/Engineering

- G. Request to adopt a resolution approving Contract No. 23-5186 with Michigan Department of Transportation (MDOT) for the Nine Mile Road Resurfacing Project between Cloverlawn and Republic, M-740 in the amount of \$1,987,702.00

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content thereof, as being true or accurate. “Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the city, vulgarity, or personal attacks on persons or institutions.” There is a three-minute time limit per speaker.

17. CALL TO THE COUNCIL

18. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities, and services. Accommodation to participate in a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
39th OAK PARK CITY COUNCIL
August 7, 2023
7:00 PM**

MINUTES

The meeting was called to order at 7:04 p.m. by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Edgar, Council Member Burns,
Council Member Radner, Council Member Whitehead

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

**CM-08-240-23 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS AMENDED
– APPROVED**

Motion by Radner, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the agenda with the following change:

- Omit Item 7C - Strategic Planning Update

Voice Vote:	Yes:	McClellan, Edgar, Burns, Radner, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-08-241-23 (AGENDA ITEM #5A-L) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular City Council Meeting Minutes for July 17, 2023 **CM-08-242-23**
- B. Special City Council Meeting Minutes for July 17, 2023 **CM-08-243-23**
- C. Public Safety Activity Summary Reports for April and May 2023 **CM-08-244-23**
- D. Request to approve payment of invoices from MDOT for the Nine Mile Road and Eight Mile Road at Hubble projects for the total amount of \$325,983.59 **CM-08-245-23**
- E. Request to approve payment of invoices from OHM Advisors for GIS DWAM Grant, Nine Mile Road CE, Nine Mile Landscaping and Fern Street Survey for the total amount of \$110,038.67 **CM-08-246-23**
- F. Request to advertise for bids for the proposed Sign and Median Landscape Project **CM-08-247-23**

- G. Request to approve Payment Application No. 1 for the Nine Mile Connector Park Project, M-746 to DMC Consultants Inc. of Detroit, Michigan in the amount of \$55,673.15 **(Removed from the Consent Agenda by Mayor McClellan)**
- H. Request to approve Payment Application No. 4 for the 2023 Water Main and Road Replacement Project, M-750 to Inner City Contracting of Detroit, Michigan in the amount of \$284,775.76 **CM-08-248-23**
- I. Request to declare the listed equipment surplus and sold by sealed bid, public auction, or disposal at the lowest expense to the City in accordance with city policy **CM-08-249-23**
- J. Retirement Board Meeting Minutes for April 24, 2023 and May 30, 2023 **(Removed from the Consent Agenda by Mayor McClellan)**
- K. Zoning Board of Appeals Meeting Minutes for June 27, 2023 **CM-08-250-23**
- L. Licenses New and Renewals submitted for August 7, 2023 **CM-08-251-23**

**MERCHANT'S LICENSES – August 7, 2023
(Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
UNITED LAUNDROMAT	13221 TEN MILE	\$150.00	LAUNDROMAT
<u>RENEWALS (2023)</u>	<u>ADDRESS</u>	<u>FEE</u>	
BURDAS TRANSPORT LLC	12950 CLOVERDALE AVE	\$150.00	TRUCKING
COLLAB OF BEAUTY	22115 COOLIDGE HWY	\$225.00	SALON
LEARNING DISABILITIES CLINIC	25611 COOLIDGE HWY	\$150.00	TUTORING
H.O. TRETRICE CO	12950 W EIGHT MILE RD	\$150.00	MANUFACTURER
OSKA JEWELERS & REPAIR	21700 GREENFIELD # 362	\$225.00	JEWELER
HAIRBEAU	23300 GREENFIELD # 223	\$150.00	SALON
NAILS BY SLIM	23300 GREENFIELD # 225	\$187.50	SALON
WING SNOB	24740 GREENFIELD RD	\$225.00	RESTAURANT
BERKLEY'S GOURMET CUPCAKES & PARTY CAKES	25294 GREENFIELD RD	\$150.00	BAKERY
A HUSTLE FREE ZONE	25900 GREENFIELD # 370	\$150.00	OFFICE
DRIVE-ABLE LLC	25900 GREENFIELD # 505	\$150.00	TRANSPORTATION
NERD OUT LLC	8106 W NINE MILE RD	\$150.00	RETAIL
LASKLYFE SUPPLIES	8530 W NINE MILE RD D	\$225.00	LASH EXTENTIONS
BODY LOUNGE LLC	8960 W NINE MILE RD	\$150.00	BODY SCULPTING
SUNRISE SMART START EARLY LEARNING CENTER	10160 W NINE MILE RD	\$150.00	DAYCARE
BARBIE BEHAVIOR BOUTIQUE	10730 W NINE MILE RD	\$225.00	RETAIL
ART-RAGE-OUS TREATS LLC	12716 W NINE MILE RD	\$150.00	RETAIL
MOONLINK STUDIOS LLC	13320 NORTHEND AVE	\$150.00	PRODUCTION

Voice Vote:	Yes:	McClellan, Edgar, Burns, Radner, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CM-08-252-23 (AGENDA ITEM #5G) Request to approve Payment Application No. 1 for the Nine Mile Connector Park Project, M-746 to DMC Consultants Inc. of Detroit, Michigan in the amount of \$55,673.15 (Removed from the Consent Agenda by Mayor McClellan) – APPROVED

Voice Vote: Yes: McClellan, Edgar, Burns, Radner, Whitehead
No: None
Absent: None

MOTION DECLARED ADOPTED

CM-08-253-23 (AGENDA ITEM #5J) Retirement Board Meeting Minutes for April 24, 2023 and May 30, 2023 (Removed from the Consent Agenda by Mayor McClellan) – APPROVED

Voice Vote: Yes: McClellan, Edgar, Radner
No: None
Absent: Burns, Whitehead

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS:

(AGENDA ITEM #7A) Public Safety Unit Citation Presentation. Public Safety Director Cooper presented a Unit Citation to the following Public Safety Officers:

Lieutenant Joseph Meier	Officer Patrick Laskaska
Officer David Cardinali	Officer Timothy Gore
Officer Anthony Carignan	Officer Christopher Sukel
Officer John Dean	Detective Jeffrey Motta

(AGENDA ITEM #7B) “Oak Park & Bark” Presentation. City Manager Tungate presented Retirement Recognition for Public Safety Officers David Taylor and Rachel Ginopolis.

(AGENDA ITEM #7C) Strategic Planning Quarterly Update.
Removed from the agenda.

PUBLIC HEARINGS: None

SPECIAL LICENSES:

CM-08-254-23 (AGENDA ITEM #10A) SPECIAL EVENT REQUEST – CIA LIONS GAME OPENING DAY EVENT – APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

Name	Event	Fee
Oak Park CIA	Lions Game Opening Day Event Water Tower District September 7, 2023 6:00 -11:00 p.m	\$100 application fee waived

Voice Vote: Yes: McClellan, Edgar, Burns, Radner, Whitehead
No: None
Absent: None

MOTION DECLARED ADOPTED

**CM-08-255-23 (AGENDA ITEM #10B) SPECIAL EVENT REQUEST – CIA
OKTOBERFEST – APPROVED**

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the following Special Event request and special beer and wine license subject to all departmental approvals:

Name	Event	Fee
Oak Park CIA	Oktoberfest, Water Tower District September 23, 2023 2 – 11:00 p.m.	\$100 application fee waived

Voice Vote: Yes: McClellan, Edgar, Burns, Radner, Whitehead
No: None
Absent: None

MOTION DECLARED ADOPTED

**CM-08-256-23 (AGENDA ITEM #10C) SPECIAL EVENT REQUEST – RADCLIFT
BLOCK PARTY – APPROVED**

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

Name	Event	Fee
Dog & Pony Show Brewing 14661 W. 11 Mile #200	Detroit City Football Club Fund Raiser August 10, 2023 5:00 p.m. – 9:00 p.m.	\$100 application fee paid

Voice Vote: Yes: McClellan, Edgar, Burns, Radner, Whitehead
No: None
Absent: None

MOTION DECLARED ADOPTED

ACCOUNTING REPORTS: None

BIDS:

**CM-08-257-23 (AGENDA ITEM #12A) REQUEST TO AWARD THE REGULAR BID
FOR THE 2023-2024 MISCELLANEOUS CONCRETE CONTRACT, M-
754 TO MATTIOLI CEMENT CO. LLC FOR A TOTAL AMOUNT OF
\$949,943.50 – APPROVED**

Motion by Radner, seconded by Edgar, CARRIED UNANIMOUSLY, to award the regular bid for the 2023-2024 Miscellaneous Concrete Contract, M-754 to Mattioli Cement Co. LLC for a total amount of \$949,943.50.

Roll Call Vote: Yes: McClellan, Edgar, Burns, Radner, Whitehead
No: None
Absent: None

MOTION DECLARED ADOPTED

ORDINANCES:

CM-08-258-23 (AGENDA ITEM #13A) SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND CHAPTER 22, ARTICLE V, FOOD SERVICE ESTABLISHMENTS, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN, BY AMENDING SECTIONS 22-126, 22-127, 22-128, AND 22-129 THEREOF (The ordinance amends regulations for mobile food vending) - APPROVED

Motion by Edgar, seconded by Burns, CARRIED UNANIMOUSLY, to approve the second reading and adopt an ordinance to amend Chapter 22, Article V, Food Service Establishments, of the Code of Ordinances of the City of Oak Park, Michigan, by amending Sections 22-126, 22-127, 22-128, and 22-129 thereof.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Burns, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CM-08-259-23 (AGENDA ITEM #13B) FIRST READING OF AN ORDINANCE TO AMEND CHAPTER 82, ARTICLE III, DIVISION 3, DOWNSPOUT BOARD OF APPEALS, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN, BY AMENDING SECTIONS 82-161 THROUGH 82-169 THEREOF (The ordinance amendment provides an appeal process for any resident disagreeing with the interpretation or application of the rates and charges for stormwater) - APPROVED

Motion by Radner, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the first reading of an ordinance to amend Chapter 82, Article III, Division 3, Downspout Board of Appeals, of the Code of Ordinances of the City of Oak Park, Michigan, by amending Sections 82-161 through 82-169 thereof.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Burns, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CITY ATTORNEY: No Report

CITY MANAGER:

Municipal Services/Engineering

CM-08-260-23 (AGENDA ITEM #15A) REQUEST TO APPROVE PAYMENT APPLICATION NO. 3 IN THE AMOUNT OF \$962,819.99 AND CHANGE ORDER NO. 3 IN THE AMOUNT OF \$5,000 TO INNER CITY CONTRACTING OF DETROIT, MICHIGAN FOR THE 2023 WATER MAIN AND ROAD REPLACEMENT PROJECT, M-750 - APPROVED

Motion by Radner, seconded by Edgar, CARRIED UNANIMOUSLY, to approve Payment Application No. 3 in the amount of \$962,819.99 and Change Order No. 3 in the amount of \$5,000 to Inner City Contracting of Detroit, Michigan for the 2023 Water Main and Road Replacement Project, M-750:

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Burns, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CM-08-261-23 (AGENDA ITEM #15B) REQUEST TO APPROVE THE CONTRACT EXTENSION OFFER FROM DOETSCH ENVIRONMENTAL SERVICES IN THE AMOUNT OF \$300,000.00 FOR THE 2023 SEWER AND CATCH BASIN CLEANING AND TELEVISION PROJECT, M-760 - APPROVED

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve the contract extension offer from Doetsch Environmental Services in the amount of \$300,000.00 for the 2023 Sewer and Catch Basin Cleaning and Television Project, M-760.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Burns, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Communications

CM-08-262-23 (AGENDA ITEM #15C) REQUEST TO APPROVE A THREE-YEAR PARTNERSHIP CONTRACT WITH METROMODE FOR MEDIA COVERAGE - APPROVED

Motion by Whitehead, seconded by Burns, CARRIED UNANIMOUSLY, to approve a three-year partnership contract with MetroMode for media coverage.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Burns, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

William Parker, 24200 Church St., expressed satisfaction that his property.

Ms. PeaGee, Southfield, thanked Public Safety Director Cooper for his attendance and contribution to the panel on gun violence held in Southfield.

Karl Lipson, 24341 Westhampton, expressed concerns about pit bulls running loose in his neighborhood.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:20 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



**CITY OF OAK PARK, MICHIGAN
SPECIAL COUNCIL MEETING OF THE
39th OAK PARK CITY COUNCIL
August 7, 2023
6:00 PM**

MINUTES

Mayor McClellan called the special meeting to order at 6:00 p.m. in the Executive Conference Room of Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor ProTem Edgar, Council Member Whitehead, Council Member Burns, Council Member Radner

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

SPECIAL BUSINESS:

(AGENDA ITEM A) Consider revised ballot proposal language for the November 7, 2023 General Election.

SCM-08-236-23 (AGENDA ITEM B) RESOLUTION APPROVING BALLOT PROPOSAL LANGUAGE FOR THE NOVEMBER 7, 2023 GENERAL ELECTION - APPROVED

Motion by Whitehead, seconded by Edgar, CARRIED UNANIMOUSLY, to adopt the following resolution approving ballot proposal language for the November 7, 2023 General Election:

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

RESOLUTION APPROVING LANGUAGE FOR BALLOT PROPOSALS

BE IT RESOLVED by the City Council of the City of Oak Park, Michigan, that:

1. At the November 7, 2023 General Election, in addition to any other matters which may appear on the ballot, the following proposal shall be submitted to the qualified electors of the City of Oak Park:

BALLOT PROPOSAL No. 23-01

RECREATION MILLAGE PROPOSITION

This ballot proposition, if approved, will authorize the levy of 2.4033 mills of the City of Oak Park Charter-authorized millage, which has been reduced by operation of Section 31 of Article IX of the State Constitution of 1963, the so-called Headlee amendment, by levying 2.4033 mills for a period of twenty (20) years, from 2024 through 2043, inclusive. Revenues from this millage will be available only for the purpose of funding

capital improvements for facilities, parks, amenities, and general operating costs for the Department of Recreation, and paying any and all other costs associated with or related to such purposes.

Shall the City of Oak Park, Oakland County, Michigan, be authorized to increase its tax levy by 2.4033 mills on each dollar (\$1.00 per \$1,000) of the taxable value of all property in the City, for a period of twenty (20) years, from 2024 through 2043, inclusive, thereby increasing the Charter-authorized millage in excess of the limit to which it has been reduced by Section 31 of Article IX of the State Constitution of 1963, all of which tax revenues will be disbursed to the City of Oak Park and used for the purpose of funding capital improvements for facilities, parks, amenities and general operating costs for the Department of Recreation, and paying any and all other costs associated with or related to such purposes? The 2.4033 mills will raise the sum of approximately \$1,560,863 in 2024. A portion of the revenue collected may be subject to capture by the City of Oak Park Brownfield Redevelopment Authority and Corridor Improvement Authority.

Yes
No

BALLOT PROPOSAL No. 23-02

GENERAL OBLIGATION BONDING PROPOSITION

This ballot proposition, if approved, will authorize the City of Oak Park to issue its general obligation unlimited tax bonds, in one or more series, for a period not to exceed twenty-five (25) years for each series, for the purpose of paying all or any part of the costs of constructing, reconstructing, and remodeling the community center, recreation center, and Department of Recreation building; furnishing, refurnishing, equipping and reequipping a new and remodeled community and recreation center; demolishing certain existing facilities; preparing, developing and improving sites, including entrances, approaches, parking facilities, and landscaping; and acquiring all necessary rights in land, together with all necessary and related costs.

Shall the City of Oak Park, County of Oakland, Michigan, borrow the principal amount of not to exceed (\$44,000,000), and issue its general obligation unlimited tax bonds therefor, in one or more series, for a period not to exceed twenty-five (25) years for each series, for the purpose of paying all or any part of the costs of constructing, reconstructing, and remodeling the community center, recreation center, and Department of Recreation building; furnishing, refurnishing, equipping and reequipping a new and remodeled community and recreation center; demolishing certain existing facilities; preparing, developing and improving sites, including entrances, approaches, parking facilities, and landscaping; and acquiring all necessary rights in land, together with all necessary and related costs? The estimated millage that will be levied for the proposed bonds is 4 mills.

Yes
No

RESOLUTION DECLARED ADOPTED.

Roll Call Vote:	Yes:	McClellan, Edgar, Burns, Radner, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

(AGENDA ITEM B) Discuss City Council access to voicemail using the new Ring Central telephone system.

City Manager Tungate provided instructions to council members so they may access their emails on the new city telephone system.

(AGENDA ITEM C) Update on the Shepherd Park restroom project.

DPW Director DeCoster discussed material options for the proposed Shepherd Park restroom project and indicated the desired precast option has a six-month lead time. There was consensus that this construction option was best and would be worth waiting for. There was also consensus that temporary portable restrooms with a sink option should be provided for the remaining months of the season.

CLOSED SESSION (Added to the Agenda)

CM-08-237-23 MOTION TO CONVENE A CLOSED SESSION FOR PURPOSES OF CONDUCTING ATTORNEY-CLIENT PRIVILEGED DISCUSSIONS ABOUT PENDING LITIGATION REGARDING LAURENTIAN VILLAGE ASSOCIATION - APPROVED

Motion by Radner, seconded by Edgar, CARRIED UNANIMOUSLY, to convene a Closed Session for purposes of conducting attorney-client privileged discussions about pending litigation regarding Laurentian Village Association.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Burns, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

The closed session began at 6:45 p.m. and concluded at 6:53 p.m.

CM-08-238-23 MOTION TO APPROVE THE MINUTES FROM THE 8-7-23 CLOSED SESSION - APPROVED

Motion by Radner, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the minutes from the 8-7-23 Closed Session.

Voice Vote:	Yes:	McClellan, Edgar, Radner, Burns, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CM-08-239-23 MOTION TO AUTHORIZE THE CITY ATTORNEY TO SUBMIT THE PROPOSED CONSENT JUDGMENT TO THE OAKLAND COUNTY CIRCUIT COURT DECLARING THE CONDOMINIUM UNITS ON THE DANTE SIDE OF LAURENTIAN VILLAGE A PUBLIC NUISANCE AND SETTING A TIMELINE FOR THE CO-OWNERS TO COMPLETE REQUIRED REPAIRS TO REMEDIATE ALL OUTSTANDING CODE VIOLATIONS. THE CONSENT JUDGMENT WILL FULLY RESOLVE THE PENDING LITIGATION BETWEEN THE CITY OF OAK PARK AND THE LAURENTIAN VILLAGE ASSOCIATION - APPROVED

Motion by Radner, seconded by Edgar, CARRIED UNANIMOUSLY, to authorize the City Attorney to submit the proposed consent judgment to the Oakland County Circuit Court declaring the condominium units on the Dante side of Laurentian Village a public nuisance and setting a timeline for the co-owners to complete required repairs to remediate all outstanding code violations. The consent judgment will fully resolve the pending litigation between the City of Oak Park and the Laurentian Village Association.

Voice Vote:	Yes:	McClellan, Edgar, Radner, Burns, Whitehead
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

There were no members of the public who wished to speak.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the special meeting at 6:55 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



CITY OF OAK PARK

Saundra Crawford, Director
Department of Finance

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Carolyn Burns
Solomon Radner
Shaun Whitehead
City Manager
Erik Tungate

MEMORANDUM

5C

Date: August 8, 2023

To: Erik Tungate, City Manager

From: Saundra Crawford, Finance Director
Carl Johnson, Financial Assistant

Re: Fourth Quarter FY 2022-23 Investment Report

The State of Michigan Public Act 213 of 2007 requires the City's investment officer to provide a written report quarterly to the governing body concerning the investment of all funds of the City that fall under Public Act 20. Public Act 20 governs how non-pension and non-OPEB funds can be invested. The attached report details the cash and investments (citywide for all funds) held by the City on June 30, 2023. The report includes a description of each investment by type, market and book values, current and yield to maturity interest rates and the number of days to maturity.

The fourth quarter investment report shows total citywide cash and investments of \$31,448,402 (market value) including cash in the operating account of \$2,294,823 (excluding outstanding checks and other adjustments), short-term investments in Investment Pools of \$9,702,207, money market of \$11,282,168, commercial paper of \$992,286 and long-term investments total \$7,176,918. The City has maximized investment return on short-term cash by utilizing Investment Pools and took advantage of a special money market rate. During this quarter the majority of the funds have been invested in money market, investment pools and commercial paper as they provides the greatest yield and security while interest rates continue to rise due to inflation concerns. Longer-term investments purchased in previous quarters saw a slight increase in unrealized losses as the interest rates on fixed income securities rose once during the quarter. Investment income for the months of April through June 2023 included interest income of \$307,205 and unrealized losses on investments of \$49,835.

During the fourth quarter actual investment returns fell from last quarter due to unrealized losses caused by a rise in interest rates (approximately 3.0%) but was offset some by the reversal of prior quarter's unrealized losses of existing longer-term investments. The actual

rate of return is expected to be consistent with the fourth quarter moving forward as the Feds have warned of possible additional interest rate increases in the coming quarter along with the reversal of unrealized losses on longer-term investment as they get closer to maturity.

City of Oak Park
Summary of Cash and Investments Held
June 30, 2023

	<u>Maturity Date</u>	<u>Market Value</u>	<u>Book Value</u>	<u>% of Portfolio</u>	<u>Current Interest Rate</u>	<u>YTM @ Cost</u>	<u>Days to Maturity</u>	<u>Investment Broker</u>
Cash								
Huntington Bank - Collection		\$ 2,294,823	\$ 2,294,823	7.19%	0.0300%	0.0300%	1	Huntington
Huntington Bank - Accounts Payable		-	-	0.00%	0.0300%	0.0300%	1	Huntington
Huntington Bank - Payroll		-	-	0.00%	0.0300%	0.0300%	1	Huntington
Money Market								
Fifth Third - Money Market		166,363	166,363	0.52%	4.8100%	4.8100%	1	Fifth Third
Comerica Securities - Money Market		-	-	0.00%	1.0000%	1.0000%	1	Comerica
Huntington Bank - Money Market		11,115,805	11,115,805	34.84%	4.5000%	4.8540%	1	Huntington
Government Securities								
Federal Home Loan BA SER RA-9025	4/21/2025	660,824	677,960	2%	1.7500%	1.7500%	660	Fifth Third
Federal Home Loan BA SER BJ-9025	11/17/2025	528,989	570,000	1.79%	0.7500%	0.7500%	870	Fifth Third
Federal Home Loan BA SER L5-2025	12/26/2025	454,590	495,000	1.55%	0.9000%	0.9000%	909	Fifth Third
Federal Home Loan BA SER E6-9026	2/18/2026	924,620	992,000	3.11%	1.7500%	1.7500%	963	Fifth Third
Federal Home Loan BA SER F1-9026	2/24/2026	1,354,155	1,443,475	4.52%	1.1250%	1.1250%	969	Fifth Third
Municipal Bonds								
Michigan Fin Auth Rev Taxable Tobacco	6/1/2024	956,640	965,000	3.02%	1.3760%	1.3760%	336	Fifth Third
Michigan Fin Auth Rev Taxable Hosp Ref	12/1/2030	397,450	489,791	1.54%	2.9540%	2.9540%	2344	Comerica
Certificate of Deposits								
Capital One Natl Assn	8/18/2025	957,780	1,000,000	3.13%	3.3000%	3.3000%	779	Fifth Third
Capital One Natl Assn	8/17/2026	941,870	1,000,000	3.13%	3.3500%	3.3500%	1143	Fifth Third
Commercial Paper								
Nutrient LTD	8/22/2023	992,286	991,080	3.11%	5.4000%	5.4000%	53	Huntington
Investment Pool								
Local Government Investment Pool		9,701,993	9,701,993	<u>30.41%</u>	0.1740%	5.2602%	1	MICLASS
Oakland County Investment Pool		<u>214</u>	<u>214</u>	<u>0.00%</u>	0.1740%	0.7840%	1	Oakland County
Total		<u>\$ 31,448,402</u>	<u>\$ 31,903,504</u>	<u>100.00%</u>				



CITY OF OAK PARK

Saundra Crawford, Director
Department of Finance

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Carolyn Burns
Solomon Radner
Shaun Whitehead
City Manager
Erik Tungate

MEMORANDUM

5D

Date: August 15th, 2023

To: Erik Tungate, City Manager

From: Saundra Crawford

Re: 4th Quarter Budget to Actual Report

The purpose of this memorandum is to highlight revenue and expenditure activity for the fiscal year ending June 30, 2023. As required by section 2.32 of the City's Charter, all departments are required to submit their preliminary financial results to the City Manager within 60 days after year end and the City Manager is to prepare a summary report for the mayor and city council. The following is a summary of the highlights for all funds of the City. The attached report includes the unaudited numbers to date which should be materially close to the final audited numbers.

GENERAL FUND

Total revenues for the fiscal year totaled approximately \$25.23 million which was an increase of \$651,067 from the prior fiscal year total of \$24.58 million. Expenditures for the fiscal year totaled \$24.10 million, which is approximately \$1.4 million less than budgeted and approximately \$876,000 less than the prior year. Overall, most departmental expenditure budgets came in under budget. The following are some of the significant items worth noting for the General Fund:

- City continued to address the unfunded pension liability and made the actuarial required contributions for the fiscal year ended June 30, 2023. No additional contributions over and above the required actuarial determined amount using the 21-year amortization were made.
- In anticipation of future capital needs, a contribution to the Parks & Recreation improvement fund was made, totaling \$510,000.

- Budgeted capital outlay items including body cams in Public Safety, the Greenfield fence and dog park in Other Parks Forestry were not completed and the unused budget will be rolled over into fiscal year 2023-24.
- Court revenues continue to lag due to the lack of tickets written. Overall, the court revenue totaled \$1,099,358 (increase of only \$17,025 from prior year) while the City's contribution to the court fund increased by \$12,809 over prior year totaling \$1,865,794. The result is a net subsidy from the General Fund to the court of more than \$766,000.
- Approximately \$950,000 in ARPA federal grants were included in revenue.

Overall, the General Fund net expenditures under revenues of \$1,090,924 will increase fund balance from \$4,909,642 at June 30, 2022 to an estimated \$6,000,566 at June 30, 2023. The increase is more than the final amended budget amount of \$40,422 primarily due to unspent capital items that will be spent during the next fiscal year. The projected fund balance at June 30, 2023 represents approximately 24.9% of annual expenditures and remains within targeted levels.

SPECIAL REVENUE FUND

Overall, all special revenue accounts are ended the year on track with the final amended budgets and the following is a significant item worth noting:

Major and Local Street Funds – The street funds recognized an increase in Act 51 revenue (city's share of gas taxes collected by the State) of approximately \$119,000 over the prior year. The City continues to spend every dime collected in these funds to improve the roads according to the six-year capital plan included in the budget.

Solid Waste Fund – This fund is financed by a dedicated property tax levy and monthly fees charged to our customer and is used to pay monthly trash and related charges.

DEBT SERVICE FUNDS

The City levies dedicated property tax levies to fund most debt and these funds are used to track all revenues and related debt payments on the bonds. Overall collections and debt service payments were in line with the final amended budget. The annual number of mills that need to be levied continues to decrease as a result of the continued increases in taxable value citywide.

CAPITAL PROJECT FUNDS

These funds are used to account for costs related to certain capital projects throughout the City. As stated under the General Fund the City did transfer \$510,000 to the new Parks & Recreation Improvement Fund for future park and recreation projects.

ENTERPRISE FUND

Annually the rates in the Water and Sewer Fund are set to cover not only operating costs but capital and debt costs as well. During the current year rates were increased coupled with an increase in consumption which resulted in revenues of more than \$1.379 million or 16.4%. The City's consumption increase is consistent with the increase recognized by other communities in SE Michigan. The Water and Sewer Fund for the year ended June 30, 2023, generated sufficient cash flow to cover operating, maintenance, debt and capital costs.

INTERNAL SERVICE FUNDS

These funds are used to account for certain costs such as insurance, workers' compensation and motor pool which are subsequently allocated/charged to all funds of the City. Fund balances in these funds remain at targeted levels and are used as reserves for future claims and costs.

PROPRIETARY FUNDS

Retiree Healthcare (OPEB) – The City did not make an extra contribution above the pay-as-you go amount to the OPEB plan for the year ended June 30, 2023. The City does expect to make an extra contribution for the upcoming fiscal year 2023-24. The estimated ending fund balance to offset the substantial OPEB liability totals \$6,778,691 at June 30, 2023.

General and Public Safety Retirement Systems – As stated in the General Fund, the City made the required actuarial contributions for the year ended June 30, 2023, according to the adopted 21-year amortization period amount. Overall, both systems saw a net increase in fund reserves due to favorable investment returns which total approximately \$737,000 for the General and \$2.95 million for the Public Safety Funds.

08/15/2023

REVENUE AND EXPENDITURE REPORT FOR CITY OF OAK PARK
 PERIOD ENDING 06/30/2023
 % Fiscal Year Completed: 100.00

		END BALANCE	2022-23		YTD BALANCE	AVAILABLE	
		06/30/2022	ORIGINAL	2022-23	06/30/2023	BALANCE	% BDGT
ACCOUNT	DESCRIPTION	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 101- GENERAL FUND							
00.000	- NONE	19,440,081.28	19,234,926.00	20,027,010.00	19,697,287.13	329,722.87	98.35
17.345	- PUBLIC SAFETY	4,883,771.09	5,203,500.00	5,280,010.00	5,267,667.35	12,342.65	99.77
19.752	- RECREATION ADMINISTRATION	254,767.92	264,670.00	264,670.00	264,732.87	(62.87)	100.02
TOTAL REVENUES		24,578,620.29	24,703,096.00	25,571,690.00	25,229,687.35	342,002.65	98.66
10.101	- CITY COUNCIL AND MAYOR	62,632.74	96,681.00	78,681.00	59,239.65	19,441.35	75.29
11.172	- CITY MANAGER	474,168.99	513,631.00	607,691.00	598,389.76	9,301.24	98.47
11.270	- HUMAN RESOURCES	260,342.33	291,152.00	261,452.00	247,271.05	14,180.95	94.58
11.611	- ECONOMIC DEVELOPMENT	256,120.92	281,039.00	300,359.00	288,461.34	11,897.66	96.04
12.258	- MANAGEMENT INFORMTN SERVICE	249,720.33	306,281.00	306,281.00	252,241.27	54,039.73	82.36
13.210	- CITY ATTORNEY	245,394.07	274,600.00	274,600.00	238,409.15	36,190.85	86.82
13.229	- PROSECUTING ATTORNEY	71,660.04	80,000.00	95,000.00	80,499.83	14,500.17	84.74
14.191	- ELECTIONS	226,463.46	290,585.00	335,525.00	310,068.86	25,456.14	92.41
14.215	- CITY CLERK	123,320.35	123,730.00	153,730.00	140,718.83	13,011.17	91.54
15.201	- FINANCE & ADMIN SERVICES	569,563.05	456,598.00	600,106.00	593,064.68	7,041.32	98.83
16.371	- MUNICIPAL SERVICES - INSPECTIONS	766,950.73	743,748.00	820,128.00	820,018.51	109.49	99.99
16.401	- MUNICIPAL SERVICES - ADMIN	241,489.19	246,597.00	229,837.00	224,575.21	5,261.79	97.71
16.447	- MUNICIPAL SERVICES - ENGINEERING	28,435.63	58,208.00	40,208.00	33,112.51	7,095.49	82.35
16.448	- MUNICIPAL SERVICES - STREET LIGHTING	471,433.63	541,000.00	441,000.00	435,562.71	5,437.29	98.77
17.345	- PUBLIC SAFETY	12,957,626.94	12,633,090.00	12,713,968.00	12,338,142.70	375,825.30	97.04

17.346 - PUBLIC SAFETY K-9	224,095.51	206,966.00	256,667.00	256,664.87	2.13	100.00
18.265 - BUILDING MAINTENANCE	757,339.33	836,461.00	896,461.00	896,294.26	166.74	86.47
18.441 - DPW ADMINISTRATION	57,100.47	20,982.00	20,982.00	13,773.06	7,208.94	65.64
18.443 - SHEPHERD PARK	78,321.10	147,891.00	120,891.00	118,495.00	2,396.00	98.02
18.444 - OTHER PARKS FORESTRY	607,589.72	148,741.00	572,006.00	389,176.37	182,829.63	68.04
19.752 - RECREATION ADMINISTRATION	386,992.62	431,749.00	557,498.00	555,916.83	1,581.17	99.72
19.753 - ATHLETICS	9,671.00	30,859.00	9,459.00	8,400.05	1,058.95	88.80
19.754 - OUTDOOR ACTIVITIES	80,636.61	85,351.00	98,451.00	97,076.07	1,374.93	98.60
19.755 - INSTRUCTIONAL ACTIVITIES	16,440.20	25,000.00	24,425.00	16,846.60	7,578.40	68.97
19.756 - SPECIAL RECREATION EVENTS	81,326.11	75,800.00	77,400.00	69,466.28	7,933.72	89.75
19.757 - SWIMMING POOL FACILITY	88,840.85	139,603.00	190,603.00	156,826.39	33,776.61	82.28
19.776 - SENIOR SERVICES	54,512.57	58,060.00	72,166.00	71,070.66	1,095.34	98.48
21.890 - NON DEPARTMENTAL	5,254,659.11	5,189,985.00	5,024,985.00	4,488,672.72	536,312.28	87.54
22.806 - COMMUNICATIONS & PUBLIC INFORMATION	271,461.02	368,708.00	350,708.00	299,886.61	50,821.39	85.51

TOTAL EXPENDITURES	24,974,308.62	24,703,096.00	25,531,268.00	24,098,341.83	1,432,926.17	94.39
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TOTAL REVENUES	24,578,620.29	24,703,096.00	25,571,690.00	25,229,687.35	342,002.65	98.66
TOTAL EXPENDITURES	24,974,308.62	24,703,096.00	25,531,268.00	24,098,341.83	1,432,926.17	94.39
NET OF REVENUES & EXPENDITURES	(395,688.33)	0.00	40,422.00	1,131,345.52	(1,090,923.52)	2,798.84

**CITY OF OAK PARK PLANNING COMMISSION
REGULAR MEETING, MONDAY, JUNE 19, 2023
MINUTES**

The meeting was called to order at 7:04 p.m. in the City Council Chambers, 14000 Oak Park Blvd, Oak Park, MI 48237, by Commissioner Tungate and roll call was made.

PRESENT: Commissioner Tungate
Commissioner Eizelman
Commissioner McClellan
Vice Chairperson Brown
Commissioner Burns (7:12)

ABSENT: Chairperson Torgow
Commissioner Tkatch
Commissioner Walters-Gill
Commissioner Seligson

OTHERS PRESENT: Municipal Services Director, Kimberly Marrone
Deputy City Clerk, Jo Lynn Williams

3. APPROVAL OF AGENDA OF JUNE 19, 2023:

MOTION by Eizelman, SECONDED by Brown, to approve the agenda as presented for the June 19, 2023 meeting

VOTE: Yes: All
No: None

MOTION CARRIED

4. APPROVAL OF MINUTES OF MAY 8, 2023 and JUNE 12, 2023:

MOTION by Brown, SECONDED by McClellan, to approve the meeting minutes of May 8, 2023 and June 12, 2023

VOTE: Yes: All
No: None

MOTION CARRIED

5. COMMUNICATIONS/CORRESPONDENCE

- a. Administrative Approval – Kehal Rina U'tefilah – 25651 Coolidge Hwy.

The Planning Department has given administrative approval for the Site Plan submitted by Kehal Rina U'tefilah, 25651 Coolidge Hwy., provided the following conditions are met:

- I. If at any time parking becomes an issue due to a change to the proposed hours of operation that could conflict with Aish HaTorah Detroit's parking needs, the City may require the applicant to provide additional parking off-site in accordance with the zoning ordinance requirements.
- II. All proposed roof-top or ground-level equipment must be screened as required by the zoning ordinance.
- III. Any existing or proposed exterior lighting should be shielded and downward casting to eliminate the possibility of nuisance to the adjoining properties.
- IV. No signs are approved as part of the Administrative Approval review. A separate permit must be requested for the inclusion of any signs at this site
- V. This review is from the Economic Development and Planning Department only. The Site Plan shall comply with the requirements of the City of Oak Park Engineering, Building and Fire Departments.

b. Parking Study – Hansen's Hall – 8210 W. Nine Mile Rd.

On April 18, 2023, the Site Plan for Hansen's Hall at 8210 W. Nine Mile was approved with conditions. One of the conditions required the applicant to submit a professionally prepared parking study that recommends the off-street parking requirements for the City Planner's consideration of approval. If the study provides adequate data to support a reduction of parking space requirements by no more than 50% and is acceptable to the City Planner, the City Planner then has authority to approve the reduced parking requirement. The applicant hired Bibby Planning Services (BPS) to conduct a parking study to provide recommendations addressing the off-street parking requirements. Based on the findings of the parking study, the Economic Development and Planning Staff finds that the study provides adequate data to support a reduction of 50% in parking space requirements, and it aligns with the goals and objectives of the Master Plan. This recommendation of approval is conditioned upon the following:

- If at any time parking becomes an issue, the City may require the applicant to provide additional parking off-site through a parking agreement

The case study model ordinance included a reduction in off-street parking by 50% supported by similar existing conditions, municipal trends, and planning initiatives that the City of Oak Park has embarked upon. The proposed lounge/bar development at 8210 W. Nine Mile Rd. is a comparable case study to recommend a 50% reduction of off-street parking based solely on the fact that 4 transit stops are within a 2000 feet distance from the subject parcel.

6. PUBLIC HEARING

- A. Public Hearing to consider a proposed rezoning of 15110 W. Ten Mile Rd. Parcel #52-25- 19-376-012, from RM-2, Multi-Family Residential District to R-1, Single-Family Residential District.

The public hearing was originally opened on June 12, 2023. Commissioner Tungate reopened/continued the hearing at 7:13 pm. There were no members of the public present to speak. Commissioner Tungate closed the public hearing at 7:14pm

- B.** Planning Commission action regarding proposed rezoning of 15110 W. Ten Mile Rd. Parcel #52-25-19-376-012, from RM-2, Multi-Family Residential District to R-1, Single-Family Residential District.

Director Kim Marrone presented that the Yeshiva Beth Yehuda wishes to construct a new, approximately 78,000 sf single-story preschool. The facility will include relevant site amenities including parking and playgrounds to serve the schools. As part of the Special Land Use Review, the applicant requests a rezoning of the property from RM-2, Multi-Family Residential District to R-1, Single-Family residential District to allow the construction and operation of a private educational institution. Private Educational Institutions are not permitted in the current RM-2 Zoning Districts. The Special Land Use request is under the Planning Commission's consideration of approval at tonight's meeting.

MOTION by Eizelman, SECONDED by Burns, to approve the proposed rezoning of 15110 W. Ten Mile Rd. Parcel #52-25-19-376-012, from RM-2, Multi-Family Residential District to R-1, Single-Family Residential District.

VOTE: Yes: Brown, Burns, Eizelman, McClellan, Tungate
No: None

MOTION CARRIED

- C.** Public Hearing to consider zoning text amendments in Article 2, Division 2, Table 211.1, Residential Districts; Article 2, Division 3, Table 221.1, Commercial and Mixed-Use District Uses; Article 2, Division 4, Table 231.1 Industrial Use Table; and, Article 5, Division 4 Special Land Use.

The public hearing was originally opened on June 12, 2023. Commissioner Tungate reopened/continued the hearing at 7:15pm. There were no members of the public present to speak. Commissioner Tungate closed the public hearing at 7:16pm

- D.** Planning Commission action regarding zoning text amendments in Article 2, Division 2, Table 211.1, Residential Districts; Article 2, Division 3, Table 221.1, Commercial and Mixed-Use District Uses; Article 2, Division 4, Table 231.1 Industrial Use Table; and, Article 5, Division 4 Special Land Use

MOTION by Eizelman, SECONDED by Burns, to approve zoning text amendments in Article 2, Division 2, Table 211.1, Residential Districts; Article 2, Division 3, Table 221.1, Commercial and Mixed-Use District Uses; Article 2, Division 4, Table 231.1 Industrial Use Table; and, Article 5, Division 4 Special Land Use

VOTE: Yes: Burns, Eizelman, McClellan, Tungate, Brown
No: None

MOTION CARRIED

- E. Public Hearing to consider a Special Land Use request submitted by GMB Architectural & Engineering for Yeshiva Beth Yehuda Preschool at 15110 W. Ten Mile Rd. Parcel #52-25-19-376-012.

The public hearing was originally opened on June 12, 2023. Commissioner Tungate reopened/continued the hearing at 7:17pm. There were no members of the public present to speak. Commissioner Tungate closed the public hearing at 7:18pm

- F. Planning Commission action regarding a Special Land Use request submitted by GMB Architectural & Engineering for Yeshiva Beth Yehuda Preschool at 15110 W. Ten Mile Rd. Parcel #52-25-19-376-012.

Director Kim Marrone presented that this is a Special Land Use review submitted by GMB Architecture and Engineering on behalf of Yeshiva Beth Yehuda for a private educational institution (preschool) at 15110 W. Ten Mile Rd. The site of 5.77 acres (251,341 Square feet) is a vacant parcel, former Jewish Community Center. The site has one driveway access easement off Ten Mile Road through the property at 15100 W. Ten Mile Road. There are two playground structures and an existing parking area, which are proposed to be removed. There is an access to Charlottee M. Rothstein Park, which will be closed; a new sidewalk and access will be provided connecting the park with the adjoining properties. The applicant proposes to construct a new, approximately 78,000 square feet single-story preschool building. The preschool will include relevant site amenities including parking and playgrounds to serve the school.

The Economic Development and Planning Department finds that the information contained in the application package and the Site Plan satisfactorily meets the general standards of the special land use approval and the specific standards for a private educational institution.

STAFF RECOMMENDATION

Upon the findings of the staff report and the analysis herewith, it is the recommendation of the Economic Development and Planning Staff to approve the Special Land Use and Site Plan for Yeshiva Beth Yehuda Preschool at 15110 W. Ten Mile Rd. with the following conditions:

Conditions of Site Plan approval:

1. The Special Land Use/Site Plan approval is contingent upon rezoning the property from RM-2, Multi-Family Residential District to R-1, Single-Family Residential District.
2. The Special Land Use/Site Plan approval is contingent upon requesting dimensional variances from the Zoning Board of Appeals, as follows:
 - a. A waiver from the requirements of Section 557.h.2 to reduce the west and north yard setbacks to 35 feet. The zoning ordinance requires 50 feet.
 - b. A waiver from the requirements of Section 557.h.4. to reduce the setback from the staff parking to 10 feet. The zoning ordinance requires 50 feet.
 - c. A waiver from Section 308.a.2 to allow fences height of (8) feet. The zoning ordinance requires (6) feet.
 - d. A waiver from Section 308.b.1 to allow a fence in the front yard extending beyond the principal building line. The zoning ordinance states no fence shall extend toward the front of the lot farther than the front building line.
3. Ten (10) bicycle parking spaces are required to be depicted on the site plan and

provided on-site.

4. A revised Landscape Plan shall be submitted to the City Planner's consideration of approval, and shall include the following:
 - a. Identify existing landmark trees that are planned to be removed and shall be replaced as required by the zoning ordinance.
 - b. A revised site plan shall be submitted to depict additional plant material along the 8-foot metal ornamental fence within the front (south) portion of the property to provide a continuous natural vegetation along the fence, where applicable.
 - c. Provide underground irrigation or provide data from a landscape professional demonstrating that proposed plant materials are drought tolerant, therefore, underground irrigation system is not needed for survival for the plant materials.
 - d. The Landscape Plan shall indicate the following: "Landscaped areas and plant materials shall be kept free from refuse and debris. Plant materials, including lawn, shall be maintained in a healthy growing condition, neat and orderly in appearance in accordance with the approved site plan/landscape plan. If any plant material dies or becomes diseased, it shall be replaced with 30 days written notice from the City or within an extended time period as specified in said notice."
5. Any modifications to the egress/ingress driveways on Ten Mile Rd shall require obtaining permits/approval from the City of Oak Park Engineering Department and Oakland County Road Commission.
6. A detailed plan for the proposed waste receptacle and enclosure showing the location, design, building material, and any relevant details in compliance with the provisions of *Article 3, Division 1, Sec 333* of the Zoning Ordinance, shall be provided as part of the building permit application.
7. Any existing or proposed exterior lighting should be shielded and downward casting to eliminate the possibility of nuisance to the adjoining properties. The intensity of light within a site shall not exceed one (1) footcandle at any property line, except where it abuts a service drive or other public right-of-way in compliance with the provision of *Article 4, Division 5 Lighting Standards*.
8. All proposed rooftop or ground level equipment shall be screened as required by the zoning ordinance.
9. No signs are approved as part of the Site Plan Review. A separate permit must be requested for the inclusion of any signs at the site.
10. The site plan shall comply with the requirements of the Building, Engineering and Fire Departments.

MOTION by Eizelman, SECONDED by Burns, to approve a Special Land Use request for Yeshiva Beth Yehuda Preschool at 15110 W. Ten Mile Rd.
Parcel #52-25-19-376-012.

VOTE: Yes: Burns, Eizelman, McClellan, Tungate, Brown
No: None

MOTION CARRIED

7. CONSENT AGENDA- none

8. MATTERS FOR CONSIDERATION

A. OLD BUSINESS -none

B. NEW BUSINESS 1. Site Plan Review, Great Lakes Landscape Design, 13201 Northend Ave.

Director Kim Marrone presented the background information which explained that the current business owner of this property outgrew his previous location on Capital and is interested in staying in Oak Park. Since there will be outdoor storage, the was a site review plan submitted. The business owner spoke as well. He also provided signed notices from all adjacent property owners stating that they don't require screening on all sides.

STAFF RECOMMENDATION

Upon the findings of the staff report and the analysis herewith, it is the recommendation of the Economic Development and Planning Staff to approve the Site Plan for Great Lakes Landscape Design, 13201 Northend Rd., property ID 52-25-32-301-008 with the following conditions:

Conditions of Site Plan approval:

1. The applicant shall submit to the Economic Development and Planning Division waivers from the south and west property owners and business owners, affirmatively waiving in writing, the need to provide a screen wall along their property line. If the waivers are not obtained in a timely manner, the applicant shall provide a screen wall or screening alternatives as permitted by the zoning ordinance and acceptable to the City Planner.
2. The storage of soil, sand, mulch, and similar loosely packaged materials shall be contained and covered to prevent it from blowing into adjacent properties. The outdoor storage of fertilizers, pesticides, and other hazardous materials is prohibited.
3. All stored materials including loosely packaged materials shall not be piled or stacked higher than the height of the obscuring screen. Vehicles, implements, and recreational vehicles may exceed the height of the screen provided that they are set back from the screen a distance equal to their height.
4. No materials, racks, or vehicles shall exceed the height of the required obscuring screen.
5. Any modifications to the accesses on Northend Rd. shall require obtaining permits/approval from the City of Oak Park Engineering Department.
6. A detailed plan for the proposed waste receptacle and enclosure showing the new location, design, building material, and any relevant details in compliance with the provisions of *Article 3, Division 1, Sec 333* of the Zoning Ordinance, shall be provided as part of the building permit application.
7. Any existing or proposed exterior lighting should be shielded and downward casting to eliminate the possibility of nuisance to the adjoining properties in compliance with the provision of *Article 4, Division 5 Lighting Standards*.
8. All mechanical equipment, including transformers, shall be screened by a solid wall, fence, landscaping, and/or architectural features that are compatible in appearance with the principal building.
9. No signs are approved as part of the Site Plan Review. A separate permit must be requested for the inclusion of any signs at this site.

10. The Site Plan and Building shall comply with the requirements of the City of Oak Park Engineering, Building and Fire Departments.

MOTION by McClellan, SECONDED by Eizelman, to approve a Site Plan Review for Great Lakes Landscape Design 13201 Northend Ave.

VOTE: Yes: Burns, Eizelman, McClellan, Tungate, Brown
No: None

MOTION CARRIED

9. PLANNING COMMISSION MATTERS FOR DISCUSSION - from members only

10. PUBLIC COMMENTS ON ITEMS NOT SCHEDULED FOR PUBLIC HEARING: None

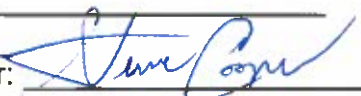
11. ADJOURNMENT

There being no further business, Commissioner Tungate adjourned the meeting at 7:24 p.m.

Jo Lynn Williams, Deputy City Clerk

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** August 21, 2023**SUBJECT:** Request authorization to bid the 2023 Public Safety Fire Gear Project**DEPARTMENT:** Public Safety**SUMMARY:** Bid documents are being prepared for the 2023 Public Safety Fire Gear Project. This project will provide Public Safety Officers with new fire gear, which is required to be replaced every ten years per NFPA (National Fire Prevention Association) standards.**FINANCIAL STATEMENT:** There is funding available in the FY 2023-2024 Public Safety Capital Improvement Fund for these expenditures.**RECOMMENDED ACTION:** It is recommended that the request to advertise for bids for the 2023 Public Safety Fire Gear Project be approved. Funding is available in the FY 2023-2024 Public Safety Capital Improvement Fund for these expenditures.**APPROVALS:**

City Manager: _____

Department Director:  _____

Director of Finance: _____

Legal _____

Budgeted: Yes

EXHIBITS: None



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: August 21, 2023**SUBJECT:** Calendar Year 2024 Free Garage Sale Dates.**DEPARTMENT:** City Clerk

SUMMARY: Since 1993 City Council has authorized free garage sales during certain months of the year and has waived the requirements for permits and fees for those sales. The free garage sales tradition recognizes the importance of garage sales to the residents and is also an attempt to minimize the overall disruption of these events to once a month.

FINANCIAL STATEMENT: Minimal Loss of \$10.00 per Garage Sale Permit

RECOMMENDED ACTION: The City Council consider designating the following weekends of March, April, May, June, July, August, September and October of calendar year 2024 for Free Garage Sales and waive the requirements for permits and fees for those sales. The Free Garage Sale dates would be as follows:

Thursday, March 28	Friday, March 29	Saturday, March 30	Sunday, March 31
Thursday, April 25	Friday, April 26	Saturday, April 27	Sunday, April 28
Thursday, May 16	Friday, May 17	Saturday, May 18	Sunday, May 19
Thursday, June 27	Friday, June 28	Saturday, June 29	Sunday, June 30
Thursday, July 25	Friday, July 26	Saturday, July 27	Sunday, July 28
Thursday, Aug. 22	Friday, Aug. 23	Saturday, Aug. 24	Sunday, Aug. 25
Thursday, Sept. 26	Friday, Sept. 27	Saturday, Sept. 28	Sunday, Sept. 29
Thursday, Oct. 17	Friday, Oct. 18	Saturday, Oct. 19	Sunday, Oct. 20

It is also recommended that all of the participants in the Free Garage Sales be required to comply with the regulations for approved garage sales as outlined below:

- 1) No sale shall be conducted before 9:00 A.M. or after 7:00 P.M.
- 2) No outside display of merchandise to be sold will be permitted on any street, sidewalk, or any area between the street and sidewalk, and any such display of merchandise to be sold shall be located at least three feet back from the sidewalk.
- 3) Sale is for owner or occupant only and no merchandise shall be brought in to supplement the sale.
- 4) Signs shall not occupy any part of the right-of-way and shall not be posted on any utility pole or similar fixture anywhere within the City of Oak Park. No more than Four (4) signs shall be placed within the property lines to be used to advertise a garage sale. Each sign shall be no larger than six (6) sq. ft. and no taller than four (4) ft in height.

This item is being submitted for the City Council's consideration at this time with the expectation that if favorable action is taken, the dates as outlined above can be included in the Oak Park 2024 Calendar.

APPROVALS:

City Manager: _____

Director: _____

Finance Director: _____

EXHIBITS: None.

MERCHANT'S LICENSES - AUGUST 21, 2023

(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEES	BUSINESS TYPE
MCNEAL OBRIEN TEAM LLC	25900 GREENFIELD RD # 510	\$150.00	REAL ESTATE

RENEWALS FOR 2023	ADDRESS	FEES	BUSINESS TYPE
HAIR N' THINGS INC	22105 COOLIDGE HWY	\$150.00	HAIR SALON
COOLIDGE CYCLE	25909 COOLIDGE HWY	\$150.00	RETAIL
VIP OAKPARK LLC	24730 GREENFIELD RD	\$187.50	SMOKE SHOP
THE BEAUTY MANSION LLC	15411 W NINE MILE RD	\$225.00	HAIR SALON

CITY OF OAK PARK

7A

STRATEGIC PLAN

2021 - 2026

2023 Quarterly Report

July, 2023



INTRODUCTION



The Strategic Plan Reports are an opportunity to share the progress the City is making on our 2021-2026 Strategic Plan.

City administration created an action plan that guides staff over the next five years in achieving the City's established goals and objectives. It is broken down into actionable items with a timeframe for completion and identifies the departments responsible for insuring their completion. The Quarterly Reports that have been delivered this year have provided a highlight of the activities that the City has carried out in the previous three months, in an effort to work toward our established objectives.

For this End of Year Report, which is reflective of the of the 2022 calendar year, it is important to highlight that we have made significant progress in meeting our objectives, which all tie back to our goals, and ultimately our mission and vision statements for the City of Oak Park.

VISION, MISSION, VALUES



OUR VISION

The City of Oak Park will lead the region as the most dynamic city in Metropolitan Detroit, serving as a destination as a vibrant, cutting-edge community.

OUR MISSION

In the City of Oak Park, we strive to provide the highest quality of life for our residents in everything we do.

We pride ourselves on the richness of our cultural diversity and our safe and secure neighborhoods.

We actively encourage residential and business growth.

We are business minded and family-centered.

OUR VALUES

Prioritizing our public's well-being first;

Operating with integrity and maintaining the trust of our residents;

Providing the highest quality programs and services;

Serving as good stewards of our financial and physical resources;

Delivering honest, responsive government;

Attracting innovation, community development and business enterprise.

GOALS



GOAL 1:

Deepen sense of place and community identity

GOAL 2:

Foster an engaged, informed community

GOAL 3:

Cultivate organizational excellence

GOAL 4:

Provide efficient, resilient government

GOAL 5:

Ensure a safe and comfortable environment for everyone

GOAL 6:

Encourage environmentally sustainable practices

QUARTERLY REPORT



GOAL 1: DEEPEN SENSE OF PLACE AND COMMUNITY IDENTITY

Through the expansion of dynamic commercial and industrial corridors, preservation of the integrity of our neighborhoods, and events and amenities that celebrate Oak Park's diversity

Objective: Attract and retain a mixture of robust businesses into the City

- * All of the City's available properties are promoted on the website.
- * The Economic Development department has been actively soliciting mixed use development on 11 Mile and one of the property owners currently has his property listed to attract mixed use.
- * While the ED department is trying to find partnerships with other active chambers, they are hosting quarterly events for Oak Park businesses.
- * The ED department is working with the library, Southfield, and Lathrup to host a business training events quarterly, with the next one in August. The Library and ED department are actively promoting the Oakland County Thrive organization.

Objective: Improve the overall appearance of commercial corridors and industrial districts

- Issued 3,060 Code Enforcement Notices for various properties. Issued 168 Tickets and performed 346 Business License Inspections during same time period.
- We applied for, and received MDOT grant funding to improve the Hubbell/8 Mile entrance to accommodate a larger opening for trucks.
- We are landscaping new pedestrian islands on 9 Mile once the road project is complete
- This year's CIA investment in the corridors include: landscaping the welcome signs within the CIA District, a colorful pedestrian walkway in the 11 Mile Social District, and up-lighting for the water tower.
- We applied for a RAP grant jointly with Oakland County Main Street for funding to create our social district on 11 Mile Rd.

QUARTERLY REPORT



Objective: Combat blight issues in residential neighborhoods

- Performed 823 Rental Inspections.

Objective: Celebrate Oak Park's diversity through events and programs that attract people throughout the region

- The Juneteenth subcommittee hosted it's annual Juneteenth jubilee on June 18th this year - featuring a full program including a mile walk, health fair, local entertainment and scholarship awards ACDC hosted the second annual film festival September 17-19 and are discussing ways to elevate the event for 2023
- The Library celebrated African American History month with a family concert/storyteller of traditional African fables and musical instruments.
- The Library celebrated Jewish Heritage month with a concert featuring Jewish music and Jewish cultural storytime.
- ACDC hosted the fist in-person World Dance Day since the pandemic.
- The Communications department continues to promote our events with robust communication strategies:
 - * Summer Blast: Previewed by Channel 4 as well as the Oakland Press and Oakland County Times. Ads run in Ferndale Friends and placed in Spring '23 City Magazine. More than 20 Social Media Posts (Facebook, Instagram, Reels, etc.). Information sent out on the Utility Bill, in an E-blast, placed on the homepage and the reader board.
 - * Farmers Market: Information in the Oakland Press and Oakland County Times. Ads run in Ferndale Friends and placed in Spring '23 City Magazine. Information sent out in the Utility Bill and placed on the homepage and the reader board. More than 10 social media posts to date, will continue with the season.
 - * Summer Concert Series: Information in the Oakland Press and Oakland County Times. Ads run in Ferndale Friends and placed in Spring '23 City Magazine. Information sent out in the Utility Bill and placed on the homepage and the reader board. Three social media posts to date, will continue with the season.

QUARTERLY REPORT



Objective: Offer affordable mobility options

- The City's has continued its partnership with MoGo this year. They set up informational tables at the Farmers Market, as well as the State of the City Address, and hosted a bike skills class
- The City continues its pilot program. The scooters were pulled during the cold months, but returned this summer. We will continue to solicit feedback from residents during the duration of the pilot program, so that we may evaluate the impact of e-scooters on the community and determine if a long term permitting process for e-scooters is right for Oak Park.

Objective: Expand housing options

- A housing study is being conducted to see what the demand is in order to help attract development. Contracts are being signed and funding for it is being provided through the CIA and RRC program.

Objective: Invest in public art experiences

- The City Hall art exhibit program continues to host quarterly exhibits and artist receptions to kick off the exhibit.
- The Library is currently hosting a "Tiny Art Show" - residents can pick up a tiny canvas, decorate, and return to be featured in the Library Art Show.
- The dog park mural is complete!

Objective: Provide programming that responds to the needs of all demographics of the community

- The Library continues to increase early literacy programming through both library and Oakland County Great Start.

Objective: Foster social interaction and a sense of ownership at all of the City's public spaces

- This summer's entertainment series has kicked off, drawing in residents and visitors to Shepherd Park every Thursday evening.

Objective: Identify best uses for City property to ensure equitable access to quality public spaces

- The City has been actively working on obtaining funding for the Event Hub, a new public space situated in the greenspace between City Hall and the Library, which will include a four-season farmers market and event space, amphitheater, reflection garden and walking paths.
- The Connector Park, a small park attached to the 9 Mile Linear Park, that connects it to the adjacent neighborhood, is finally under construction!

QUARTERLY REPORT



GOAL 2: FOSTER AN ENGAGED, INFORMED COMMUNITY

Through meaningful, timely communications, and ample opportunities for resident engagement with their government and each other

Objective: Ensure effective, meaningful communication with the community

- In the process of opening a Nextdoor account to use for additional emergency notifications (Snow emergencies, garbage delays, public safety news, etc.) Looking into a Ring account as well.
- Sent 6 E-Blasts for Snow Emergencies in 2023, had 6 Facebook posts and two instagram stories. Sent two Emergency Text Messages.
- One Facebook post about spring street sweeping.
- We added 287 new emergency e-blast contacts in 2023.
- Public Safety brought back the beloved Citizens Academy this year.
- We hosted Coffee with the Cop at Dunkin Doughnuts in April.
- The Ice Cream truck has been patrolling throughout the summer, delivering sweet treats and fostering positive interactions.

Objective: Increase positive media coverage

- Number of Articles/News Hits (Jan. 1-July 1, 2023):
 - * Oakland County Times: 14
 - * Oakland Press/Royal Oak Tribune: 8
 - * Detroit News: 3
 - * Detroit Jewish News: 2
 - * Detroit Free Press: 2
 - * Toledo Blade: 1
 - * Channel 4: 3
 - * Fox 2: 2
 - * Channel 7: 2
- The Communications department is working with MetroMode for consistent coverage over the next three years.
- The Communications department has submitted 6 press releases to the press this year to control our message and shared numerous stories via social media

QUARTERLY REPORT



GOAL 3: CULTIVATE ORGANIZATIONAL EXCELLENCE

Through the development of a workplace culture that focuses on continuous improvement, accountability, engagement and healthy lifestyles

Objective: Provide high quality, friendly, responsive customer service

- We've answered 500 requests through the Gov QA system this year, with an average time of 3 days to fully close out.
- Our Resident Services Coordinator has been working closely with residents on various issues, and assisting departments and residents in utilizing the Gov QA system.
- The Communications department and the Resident Service Coordinator work together to identify topics and issues where residents are having issues and increased communication is needed. Recently, the RSC, Communications department and the Municipal Services department re-vamped the rat brochure, and staff is re-distributing as a result of complaints heard via the Community Resource Center
- The City recently updated it's phone system. It comes with additional features and increased efficiencies so that we may provide better customer service.

GOAL 4: PROVIDE EFFICIENT, RESILIENT GOVERNMENT

Through a commitment to financial sustainability, innovation and best practices

Objective: Secure outside funding to help fund City projects and capital expenses

- The City is working diligently on securing outside funding for the Event Hub. We have received \$750,000 from the County, are working on securing \$3 million from the State and Federal government, and are waiting to hear about a \$1 million statewide grant, and \$100,000 County grant we applied for.
- Library: Ace Hardware helped sponsor Family tie day by donating all the buckets.

Objective: Partner with neighboring jurisdictions, as appropriate to accomplish common goals and maximize efficiencies

- Through the Clerks office, we are implementing a shared early voting site with the Communities of Berkley, Huntington Woods, and Pleasant Ridge that will be run by Oakland County. The location of the site will be at the Oak Park Community Center for each election.

Objective: Ensure efficiency of elections

- The Clerks office has been gearing up for a small August election in the Berkley School District
- The Clerks office is actively working with the County Clerks office to ensure new election laws and procedures will be effectively adhered to.

QUARTERLY REPORT



GOAL 5: ENSURE A SAFE AND COMFORTABLE ENVIRONMENT FOR EVERYONE

Through continued investment in public safety service and sustainable infrastructure throughout the City

Objective: Provide high quality public safety services

- Public Safety strategically directs resources in specific areas, including speed trailer and decoy vehicles, where speeding continues to be an issue.
- An additional speed trailer, as added in this year's budget, has been ordered.
- Public Safety body cameras have been fully implemented.

Objective: Sustain and expand a safe and comprehensive transportation network for all users

- Public Safety, with the assistance of the Traffic Safety Committee, contracts with the Traffic Improvement Association (TIA) to gather and analyze traffic data at possible dangerous intersections
- Public Safety deploys two speed trailers daily, and follows up with selective enforcement
- This year's budget included doubling the miscellaneous concrete budget to focus on particularly poor areas.
- The City uses the PASER rating system to strategically invest annually in the City's street network. This year's investments include:
 - * \$2.1 million for 9 Mile Rd. improvements
 - * \$100,000 in annual joint crack and seal program
- The City's sidewalk program is continuing this year, with sidewalk measurements having begun between Lincoln and 11 Mile.
- The 9 Mile repaving project is underway, and when it is complete it will include a protected cycle track on the south side of 9 Mile (east of Coolidge to Ferndale border).

Objective: Consistent, strategic investment in water sewer infrastructure

- The City uses Water and Sewer Asset Management Study to guide strategic investment in our water and sewer infrastructure
 - * Lincoln (Coolidge to Kipling) Water Main Replacement
 - * OP Blvd (Greenfield to Church) Water Main Replacement
 - * Pump Station Rehabilitation
 - * Annual Sewer Lining and Repairs
- As part of the DWAM grant, we were awarded \$240,000 to further develop and expand our water and sewer assets in a GIS system. The grant work is nearly complete, and we will GPS our storm and sewer assets next.

QUARTERLY REPORT



GOAL 6: ENCOURAGE ENVIRONMENTALLY SUSTAINABLE PRACTICES

Through a commitment to sustainable practices within City facilities and projects, and the promotion of such practices to businesses and residents

Objective: Promote environmentally sustainable practices to residents and businesses

- The Economic Development department introduces and promotes the Oakland County PACE program to new developers

Objective: Incorporate green infrastructure in all City projects, wherever possible

- Preliminary plans for the 11 Mile Parking lots include bioswales and EV charging stations

**CITY OF OAK PARK
MICHIGAN
APPLICATION FOR SPECIAL EVENT LICENSE**

10A

Today's Date: _____

Applicant Information

Applicant/Business Name: _____

Applicant/Business Address: _____

Phone number: _____ E-Mail Address: _____

Relation of applicant to business: _____

Has applicant ever been convicted of a felony? ☐ Yes ☐ No

Owner Information

Owner or manager of site: _____ Phone: _____

Names and addresses of partners or officers of corporation:

Event Information

Proposed date(s) of event: _____ Has this event been held previously? ☐ Yes ☐ No

Address or location of event: _____

Is this a City owned park? _____

If this event is to take place in a City owned park, have you received and do you agree to abide by the City's Parks and Recreation rules and regulations? ☐ Yes ☐ No

Nature, purpose, and detailed description of event: _____

Will the event be open to the public? ☐ Yes ☐ No

If yes, please describe how so: _____

Estimated number of people attending event? _____ Hours of Event: _____

Are you requesting to have a parade? ☐ Yes ☐ No **If yes, please attach a map of the parade route**

Where will the parade participants be walking? ☐ Sidewalks ☐ Streets

Will the parade require streets to be blocked off? ☐ Yes ☐ No

If yes, how many streets/intersections will need to be blocked : _____

Please attach a sign off from the residences located on the affected streets, indicating that they are aware of the event to take place, the date, times and location.

Food Services

Will food or beverages be sold at event? ☐ Yes ☐ No, if yes please list type(s) of food to be sold:

Will the food be prepackaged or prepared on site: _____

Please note: *If your application is approved and you plan to prepare food on site, you will need to contact the Oakland County Health Department at 248-424-7000 for inspection. You will also need to provide temporary water services at the site where the food is prepared.*

Mechanical Amusement

Will there be any mechanical rides at event? ☐ Yes ☐ No, if yes, please provide the name and the address of amusement operators: _____

Will the event have a moonwalk? ☐ Yes ☐ No, if yes, please provide the name and address of Company/Entity providing moonwalk: _____

Will the event have video games, etc.? If so, please provide the names and address of company providing the Games: _____

Please Note: *You must provide proof of insurance for all mechanical rides, moonwalks, circus rides/games, etc. The City of Oak Park must be listed on the insurance certificate as "additionally insured." A copy of the City Ordinance with required liability insurance coverage for these events is attached. Also, certification by the State of Michigan Department of Labor is required for all mechanical amusement devices and rides.*

Technical/Support

Will the event require use of electrical supply source? ☐ Yes ☐ No, if yes, please describe:

Will sanitary facilities be required at event? ☐ Yes ☐ No

Will tent(s) be used at the event? ☐ Yes ☐ No, if yes, please state size(s) of tent:

Will the event have banners displayed? ☐ Yes ☐ No, if so, please provide the number of signs and dimension(s):

Please Note: *If a temporary generator or electric supply source is provided, you must provide an Electrical permit by a licensed electrical contractor. Also, you will need certification of flame spread rates of all canvas and/or cloth enclosures.*

Other possible Special Event requirements include: additional application, inspection and bond fees, temporary sign permit.

The fee for a Special Event application is \$100: The fee is non-refundable. Once an application is received, the City Clerk's Office will send copies of the application to the following departments: City Manager, Public Safety, Public Works, and Recreation. Each department will review the application and provide a written estimate of services they will need to provide, along with man-hours and costs (if any). The City Clerks' office will contact the applicant to inform them of the additional costs involved. At that time the applicant can decide whether or not to proceed with the event. If so, the event will be placed on the City Council agenda for approval.

Should any of the above information prove to be inaccurate or untruthful, it will be grounds to deny the applicant's request or revoke any approvals. I hereby certify the above information to be true and accurate to the best of my knowledge.

Crystal VanVleck

Applicant's Signature

State of Michigan

ss

County of _____

Subscribed and sworn to before me, a Notary Public this _____ day of _____ 20____, by
_____.

My Commission expires: _____
Notary Public

SPECIAL EVENT LICENSE APPLICATION FEE ESTIMATION

ACDC

Annual Film Festival

Social District Parking Lots

DATE: September 8 - 10, 2023 Hours – vary

<u>DEPARTMENT</u>	<u>SERVICES</u>	<u>ESTIMATED HOURS</u>	<u>ESTIMATED COST</u>
MUNICIPAL SERVICES <i>Dan Fairless</i>	N/A	N/A	N/A
PUBLIC SAFETY <i>Steve Cooper</i>	Public Safety to conduct periodic checks as part of normal patrols	20 mins	NA
RECREATION <i>Laurie Stasiak</i>	N/A	N/A	N/A
DPW <i>Dave DeCoster</i>	Delivery / Pick Up of barricades	N/A	N/A
ADDITIONAL <i>Administration</i>			Fee waived

CITY OF OAK PARK
MICHIGAN
APPLICATION FOR SPECIAL EVENT LICENSE

10B

Today's Date: 8/7/23

Applicant Information

Applicant/Business Name: Miriam Gilliam-Perkins / Rise4cp

Applicant/Business Address: 26580 Creekside Apt 105

Phone number: 313-656-9773 E-Mail Address: rise4cp@yahoo.com

Relation of applicant to business: Founder / Executive Director

Has applicant ever been convicted of a felony? ☐ Yes ☒ No

Owner Information

Owner or manager of site: Miriam Gilliam-Perkins Phone: 313-656-9773

Names and addresses of partners or officers of corporation:

Event Information

Proposed date(s) of event: 10/8/2023 Has this event been held previously? ☐ Yes ☒ No

Address or location of event: Shepherd Park (Shed 1)

Is this a City owned park? Yes

If this event is to take place in a City owned park, have you received and do you agree to abide by the City's Parks and Recreation rules and regulations? ☒ Yes ☐ No

Nature, purpose, and detailed description of event: Cerebral Palsy Awareness Walk
(Walk and Rise4cp) event to honor World Cerebral Palsy Day. We'll gather,
walk the trail + enjoy some snacks + take pictures + raise awareness

Will the event be open to the public? ☒ Yes ☐ No (Registered guest only)

If yes, please describe how so: Inform people through phone calls, text, social
media platforms, email, and flyers

Estimated number of people attending event? 75-100 Hours of Event: 9am - 3pm

Are you requesting to have a parade? ☐ Yes ☒ No

If yes, please attach a map of the parade route

Where will the parade participants be walking? ☐ Sidewalks ☐ Streets

Will the parade require streets to be blocked off? ☐ Yes ☐ No

If yes, how many streets/intersections will need to be blocked : _____

Please attach a sign off from the residences located on the affected streets, indicating that they are aware of the event to take place, the date, times and location.

Food Services

Will food or beverages be sold at event? ☐ Yes ☒ No, if yes please list type(s) of food to be sold:

Will the food be prepackaged or prepared on site: Yes, Prepackaged

Please note: *If your application is approved and you plan to prepare food on site, you will need to contact the Oakland County Health Department at 248-424-7000 for inspection. You will also need to provide temporary water services at the site where the food is prepared.*

Mechanical Amusement

Will there be any mechanical rides at event? ☐ Yes ☒ No, if yes, please provide the name and the address of amusement operators: _____

Will the event have a moonwalk? ☐ Yes ☒ No, if yes, please provide the name and address of Company/Entity providing moonwalk: _____

Will the event have video games, etc.? If so, please provide the names and address of company providing the Games: NO

Please Note: *You must provide proof of insurance for all mechanical rides, moonwalks, circus rides/games, etc. The City of Oak Park must be listed on the insurance certificate as "additionally insured." A copy of the City Ordinance with required liability insurance coverage for these events is attached. Also, certification by the State of Michigan Department of Labor is required for all mechanical amusement devices and rides.*

Technical/Support

Will the event require use of electrical supply source? ☐ Yes ☒ No, if yes, please describe:

Will sanitary facilities be required at event? ☐ Yes ☒ No

Will tent(s) be used at the event? ☒ Yes ☐ No, if yes, please state size(s) of tent:

1 10x10

Will the event have banners displayed? ☒ Yes ☐ No, if so, please provide the number of signs and dimension(s):

2 small banners

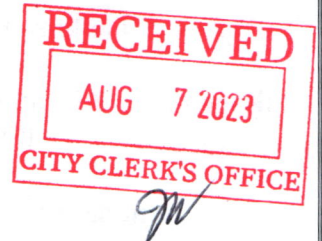
Please Note: *If a temporary generator or electric supply source is provided, you must provide an Electrical permit by a licensed electrical contractor. Also, you will need certification of flame spread rates of all canvas and/or cloth enclosures.*

Other possible Special Event requirements include: additional application, inspection and bond fees, temporary sign permit.

The fee for a Special Event application is \$100: The fee is non-refundable. Once an application is received, the City Clerk's Office will send copies of the application to the following departments: City Manager, Public Safety, Public Works, and Recreation. Each department will review the application and provide a written estimate of services they will need to provide, along with man-hours and costs (if any). The City Clerks' office will contact the applicant to inform them of the additional costs involved. At that time the applicant can decide whether or not to proceed with the event. If so, the event will be placed on the City Council agenda for approval.

Should any of the above information prove to be inaccurate or untruthful, it will be grounds to deny the applicant's request or revoke any approvals. I hereby certify the above information to be true and accurate to the best of my knowledge.


Applicant's Signature



State of Michigan

ss

County of _____

Subscribed and sworn to before me, a Notary Public this _____ day of _____ 20____, by

_____.

My Commission expires: _____
Notary Public

SPECIAL EVENT LICENSE APPLICATION FEE ESTIMATION

Rise4CP

Miriah Gilliam-Perkins

Shepard Park -Shed 1

DATE: October 8, 2023 Hours – 9:00 AM– 3:00 PM

<u>DEPARTMENT</u>	<u>SERVICES</u>	<u>ESTIMATED HOURS</u>	<u>ESTIMATED COST</u>
MUNICIPAL SERVICES <i>Dan Fairless</i>	N/A	N/A	N/A
PUBLIC SAFETY <i>Steve Cooper</i>	Public Safety to check in on the event periodically as part of normal patrol	20mins	NA
RECREATION <i>Laurie Stasiak</i>	Shelter 1 Rental rate Additional Park Ranger	6 hours 7 hours	\$180 +\$50 security deposit \$15 x 7 hours =\$105
DPW <i>Dave DeCoster</i>	N/A	N/A	N/A
ADDITIONAL <i>Administration</i>			\$100 fee paid



1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 612364

August 4, 2023

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: In Re: City of Oak Park

*Client 7406
Matter 1*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Monday, July 31, 2023

\$14,583.33

Fee Total

Total Costs Advanced

\$ 0.00

Total Fees and Disbursements: \$14,583.33

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

AGENDA OF: August 21, 2023

SUBJECT: Report on bids for the 2023 Shepherd Park Restroom Project, M-759

DEPARTMENT: Public Works – *DED*

SUMMARY: At the May 1, 2023 regular meeting of the Oak Park City Council, the request to bid the 2023 Shepherd Park Restroom Project, M-759 was approved (CM-05-140-23). This project was advertised and twenty five (25) contractors viewed the documents. On July 20, 2023, one (1) bid was received and opened. The low bidder, KAB Enterprises, of Lincoln Park, MI, submitted a bid of \$139,809.75 for a precast concrete structure.

FINANCIAL STATEMENT: There is \$200,000 budgeted in the FY 2023-24 Parks and Recreation Improvement Fund for this expenditure.

RECOMMENDED ACTION: It is recommended City Council award the bid for the 2023 Shepherd Park Restroom Project, M-759 to KAB Enterprises, of Lincoln Park, MI, for the total amount of \$139,809.75. Funding is available in the Parks and Recreation Improvement Fund for this expenditure.

APPROVALS:

City Manager: _____ ET _____

Department Director: _____ *DED* _____

Finance Director: _____ SC _____

Legal: _____ N/A _____

Budgeted: ☐

EXHIBITS: Bid Tab

BID TABULATION

2023 Shepherd Park Restroom Project, M-759

Bid Opening Date: July 20, 2023 @ 10:00am

Page 1 of 1

		KAB Enterprises, Inc. 3318 Fort Street Lincoln Park, MI 48146 (586) 292-5531	N/A	N/A
Item #	Item Description	Amount	Amount	Amount
1	Wood Restroom Structure from Cedar Products	\$124,689.76	-	-
2	Precast Concrete Restroom Structure from Easi-Set	\$139,809.75	-	-

[Proposed 8-7-23]

**CITY OF OAK PARK
RESOLUTION REGARDING SECOND READING OF PROPOSED
AMENDMENTS TO SECTIONS 82-161 through 82-169 OF CHAPTER 82, ARTICLE III,
DIVISION 3 OF THE CODE OF ORDINANCES**

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan, held at Oak Park City Hall located at 14000 Oak Park Boulevard on Monday, August 21, 2023 at 7:00 pm.

Present:

Absent:

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, the City of Oak Park desires to amend sections 82-161 through 82-169 of Chapter 82 of the Code of Ordinances to be entitled “Stormwater Board of Appeals” to provide an appeal process for any resident disagreeing with the interpretation or application of the rates and charges for stormwater.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Oak Park, Oakland County, Michigan, that:

1. The first reading of the proposed amendments to Sections 82-161 through 82-169 are hereby approved in substantially the form attached hereto.

Roll Call Vote: Yes,
 No,
 Absent,

RESOLUTION DECLARED ADOPTED

T. Edwin Norris, City Clerk

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN**

ORDINANCE NO. _____

**AN ORDINANCE TO AMEND CHAPTER 82, ARTICLE III, DIVISION 3,
DOWNSPOUT BOARD OF APPEALS, OF THE CODE OF ORDINANCES OF THE
CITY OF OAK PARK, MICHIGAN, BY AMENDING SECTIONS 82-161 THROUGH 82-
169 THEREOF**

THE CITY OF OAK PARK, MICHIGAN ORDAINS:

SECTION 1. Chapter 82, Utilities, Article III. Sewers, Division 3, Downspout Board of Appeals, Sections 82-161 through 82-169, of the Code of Ordinances of the City of Oak Park is hereby amended to read as follows:

DIVISION 3. - STORMWATER BOARD OF APPEALS

Sec. 82-161. - Created.

There is hereby created in and for the city a stormwater board of appeals.

Sec. 82-162. - Composition.

The stormwater board of appeals shall consist of the city manager, utility billing supervisor, deputy treasurer, the municipal services director, and finance director ,.

Sec. 82-163. - Chairman.

The City Manager shall be the chairman of the stormwater board of appeals.

Sec. 82-164. - Rules and regulations; records.

The stormwater board of appeals shall have the power to prescribe its own rules and regulations, and shall keep such records as will logically and clearly keep account of its findings. The stormwater board of appeals shall have the duty, responsibility and authority to hear and decide such appeals as are specifically referred to it by this ordinance.

Sec. 82-165. - Meetings.

The stormwater board of appeals shall meet in the city hall within 30 days from the date of any application made to it for relief under the provisions of this article.

Sec. 82-166. - Appeals authorized.

Any person owning or occupying any property disagreeing with the interpretation or application of the rates and charges for stormwater, may file written application on a form provided by the City with the stormwater board of appeals. Such application shall be under oath, shall be filed with the city clerk and shall state facts showing the factual basis for the disagreement. All appeals will be processed first through the City Engineer, for a recommendation, and then to the full stormwater board of appeals for a final decision. Any person still aggrieved may appeal the stormwater board of appeals' decision to a court of competent jurisdiction. An aggrieved person shall exhaust all administrative remedies provided in this Division before seeking judicial review. .

Sec. 82-167. - Hearing.

The applicant may request a hearing before the stormwater board of appeals, and in such cases, the board shall set a hearing date within 30 days of the date of application and notify the applicant thereof. At the hearing, the stormwater board of appeals shall receive testimony and evidence provided by the applicant, the city, and/or others as the stormwater appeals board deems necessary. However, the applicant may not present additional evidence or information that was not included in the written application filed with the City pursuant to Sec. 82-166 above.

Sec. 82-168. - Findings.

The stormwater board of appeals shall make all of its decisions in writing and be signed by the individual members of the board, and such findings shall be filed with the city clerk and kept by him in a separate journal. All findings of the board shall be by a majority vote.

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Secs. 82-169—82-190. - Reserved.**SECTION 2.**

Severability. No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this ordinance, except as to the above section and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park.

SECTION 3.

Effective Date.

This Ordinance shall take effect ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this 7th day of August, 2023.

T. EDWIN NORRIS, City Clerk

MARIAN MCCLELLAN, Mayor

I, **T.EDWIN NORRIS**, the duly authorized Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on August 7, 2023.

T. EDWIN NORRIS, City Clerk

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** August 21, 2023**SUBJECT:** Cost-Sharing Agreement – Safe Streets and Roads for All (SS4A)
Grant application**DEPARTMENT:** Administration

SUMMARY: The City of Oak Park has been working with the cities of Ferndale, Berkley, Huntington Woods, Pleasant Ridge, Hazel Park and Madison Heights on a joint Safe Streets and Roads for All (SS4A) Grant application. The SS4A program is a federal program that allows local communities impacted by major highway and corridor development to identify ways to improve connectivity, safety, non-motorized uses and reduce pollution through improvements to the local streets system.

The City of Ferndale is acting as the administrative lead for the Grant Application. Submission of the Grant Application requires all participating communities to approve a cost-sharing agreement to commit to their portion of local match should the Grant Application be approved. The total local match requirement is \$96,250.04, of which the City of Oak Park would be required to pay **\$14,895.84**. Total Federal funds, if awarded would be \$385,000. The City is only committing to these costs if the grant application is successful. The City of Oak Park would look to use any funds awarded by this grant to improve pedestrian safety and access along the 11 Mile corridor, Woodward and Coolidge.

RECOMMENDED ACTION: It is recommended that City Council approve the Cost Sharing Agreement for the Safe Streets and Roads for All Grant Program.

APPROVALS:City Manager: _____ ET _____ Department Director: _____Finance Director: _____ SC _____ City Attorney: _____ CK _____Budgeted ☐**EXHIBITS:** Agreement

COST-SHARING AGREEMENT REGARDING 2022 SAFE STREETS AND ROADS FOR ALL ("SS4A") GRANT PROGRAM

This Cost-Sharing Agreement (the "Agreement") is made and entered into on _____, 2023 by and between the City of Ferndale ("Ferndale"), City of Berkley ("Berkley"), City of Hazel Park ("Hazel Park"), City of Huntington Woods ("Huntington Woods"), City of Madison Heights ("Madison Heights"), City of Oak Park ("Oak Park"), and City of Pleasant Ridge ("Pleasant Ridge"), collectively referred to as "Local Communities".

The 2022 Safe Streets and Roads for All ("SS4A Grant") Program is a United States Department of Transportation ("USDOT") and Federal Highway Administration ("FHWA") Grant Program to study the historical development of the federal major highway system, including I-75, I-696, and Woodward Avenue and the impact of that development on the Local Communities, and

The SS4A Grant will allow the Local Communities to study and identify ways to restore connectivity between the Local Communities, improve economic opportunities within the Local Communities, identify opportunities to reduce pollution in the Local Communities and generate equitable opportunities for residents within the Local Communities; and

The SS4A Grant will allow for planning and engagement meetings with the Local Communities, implementation of services to measure the existing street network functions for users with connective devices, exploration of emerging technologies regarding transportation and safety issues for non-motorized users and examination of the effectiveness of already-implemented road diets and multi-modal safety improvements in the Local Communities.

NOW THEREFORE, the based on the mutual consideration and covenants stated below, the Local Communities agree as follows:

I. AUTHORIZATION FOR PLANNING

The Local Communities authorize and agree to participate in the SS4A Grant Program as described in the attached SS4A Grant Application dated _____ (**Exhibit A**), subject to and contingent upon the SS4A receipt of the SS4A Grant funds by lead applicant, Ferndale filed on behalf of the Local Communities.

The planning shall be designed and implemented in accordance with the standards in the SS4A Grant application and the SS4A Grant Program general terms and conditions. If awarded the SS4A Grant by USDOT/FHWA, the Local Communities authorize Ferndale to administer the SS4A grant.

A. Ferndale shall be authorized to:

- a. Coordinate meetings between appropriate Local Communities personnel to review and implement the action plans schedule set forth in the Grant Agreement between USDOT, FHWA and lead applicant, Ferndale;
- b. Administer the SS4A Grant, expenses and reimbursements as specified in the Grant Agreement; and
- c. Administer the planning association with the SS4A Grant.
- d. Select the contractor/vendor for plan development upon receipt of a recommendation from a sub-committee of the Local Communities.

II.

REIMBURSEMENT/PAYMENT

The expected local share of the SS4A Grant Program, if awarded, is \$96,250. Each of the Local Communities shall reimburse Ferndale the local share amount of the SS4A Grant as set forth in **Exhibit B**, agreeing to and accepting Ferndale's coordination, supervision and oversight of the SS4A Grant Program as consideration for Ferndale's identified local match amount. If Ferndale pays any Local Communities' matching contribution amount, that Local Community shall reimburse Ferndale the amount paid within thirty (30) days of being invoiced by Ferndale.

III.

RESERVATION OF RIGHTS, INSURANCE AND LIABILITY

No Waiver of Governmental Immunity. No provision of this Agreement is intended, nor shall any provision of this Agreement be construed, as a waiver of any governmental immunity as provided under law.

Agency. The Local Communities agree that at all times and for all purposes under the terms of this Agreement, no liability, right or benefit arising out of any agency relationship, either express or implied, shall arise or accrue as a result of this Agreement, except as provided in this Agreement. Ferndale shall have all necessary authority for coordinating the implementation and planning set forth in the SS4A Grant Agreement with USDOT and FHWA.

Liability and Insurance. The Local Communities shall each be solely responsible for the acts and omissions of their own employees, and agents. The Local Communities shall be responsible for maintaining liability insurance covering its respective activities as they relate to this Agreement.

IV.

MISCELLANEOUS

Entire Agreement. This Agreement sets forth the entire agreement between the Local Communities and supersedes any prior understandings. If there is any conflict between this Agreement, the SS4A Grant Application and the fee estimate (Exhibit B), the fee estimate set forth above shall control.

Severability. If a Court of competent jurisdiction finds any provisions of this Agreement invalid or unenforceable, then that provision shall be deemed severed from this Agreement. The remainder of this Agreement shall remain in full force.

Governing Law. This Agreement shall be governed by Michigan law. Except as otherwise required by law or court rule, any action brought to enforce, interpret or decide any claim arising under this Agreement shall be brought in the Oakland County Circuit Court.

Amendment. The Agreement may be amended only upon written agreement authorized by the governing bodies of the Local Communities.

No Implied Waiver. Absent a written waiver, no failure or delay by a party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either party shall subsequently affect its rights to require strict performance of this Agreement.

Notices. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid to the Local Communities.

Assignment and Subletting. This Agreement may not be assigned nor may duties or obligations hereunder be delegated without the prior written agreement of the Local Communities.

Interpretation of Agreement. This is a negotiated Agreement. Should any part of this Agreement be in dispute, the Agreement shall not be construed more favorably for one party over any other, and the doctrine of construction against the drafter shall not apply.

No Third-Party Beneficiaries. The Local Communities do not intend to confer third party beneficiary status on any non-party to this Agreement.

Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and such counterparts when taken together shall constitute one and the same instrument.

City of Ferndale

Mayor

By: _____
Clerk

Date: _____

City of Berkley

By: _____
Mayor

By: _____
Clerk

Date: _____

City of Hazel Park

Mayor

By: _____
Clerk

Date: _____

City of Huntington Woods

Mayor

By: _____
Clerk

Date: _____

City of Madison Heights

By: _____
Mayor

By: _____
Clerk

Date: _____

City of Oak Park

By: _____
Mayor

By: _____
Clerk

Date: _____

City of Pleasant Ridge

By: _____
Mayor

By: _____
Clerk

Date: _____

EXHIBIT B

City of Ferndale	\$6,875.00
(as the administrative lead community, Ferndale will pay a lesser amount of the cost than the other Local Communities)	
City of Berkley	\$14,895.84
City of Hazel Park	\$14,895.84
City of Huntington Woods.....	\$14,895.84
City of Madison Heights.....	\$14,895.84
City of Oak Park	\$14,895.84
City of Pleasant Ridge	<u>\$14,895.84</u>
TOTAL	\$96,250.04

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** August 21, 2023**SUBJECT:** Request Support of the City's Application for the MI Community Center Grant Application**DEPARTMENT:** Recreation / City Manager's Office

SUMMARY: In the Strategic Plan City Council listed "identifying the best uses for City property to ensure access to quality public spaces," and "fostering social interaction and a sense of ownership at all of the City's public spaces" as top priorities. In addition, the Parks and Recreation Master Plan lists "address the need for facilities to better relate to the needs and interests of Oak Park's diverse community, and secure assets for the future" as a main priority.

Through our yearlong process of updating the City's Parks and Recreation Master Plan, which included robust community engagement, we gained a comprehensive understanding of what the Oak Park community wants and needs in their recreation offerings. Some of the top priorities that surfaced were increased space for our farmers market and other events and programming, as well as increased programming, specifically arts and cultural programming and wellness programming. The Oak Park Event Hub will help us in accomplishing all these things.

We have been actively seeking funding for this project through a variety of avenues. The Michigan Community Center Grant is just one of them. We are requesting a grant of \$2,500,000.

FINANCIAL STATEMENT: Matching funds in the amount of \$3 million have been budgeted in the Parks and Recreation Fund between Fiscal Year 2024-25, and Fiscal Year 2025-26.

RECOMMENDED ACTION: It is recommended that City Council approve a resolution in support of the City's application for the Michigan Community Center grant.

APPROVALS:

City Manager: _____ ET _____

Department Director: _____ CV _____

Director of Finance: _____ SC _____

Budgeted: ☐**EXHIBITS:**

Resolution

**STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF OAK PARK**

RESOLUTION NO. CM-XX-XXX-XX

**SUPPORT FOR THE CITY OF OAK PARK APPLICATION FOR THE MICHIGAN
COMMUNITY CENTER GRANT**

August 21, 2023

WHEREAS, the City of Oak Park supports the submission of an application titled, “Oak Park Community Event Hub and Farmers Market” to the Michigan Community Center grant program for the Oak Park Event Hub Project to be located in the vacant green space between City Hall and the Library; and,

WHEREAS, the City of Oak Park is hereby making a financial commitment to the project in the amount of \$3 million in matching funds; and,

WHEREAS, the City of Oak Park’s Recreation Master Plan lists “address the need for facilities to better relate to the needs and interests of Oak Park’s diverse community, and secure assets for the future” as a goal; and

WHEREAS, the City of Oak Park’s Strategic Plan lists “celebrate Oak Park’s diversity through events and programs that attract people throughout the region”, and “identify the best uses for City property to ensure equitable access to quality public spaces” as objectives under the goal of “deepen sense of place and community identity;” and

WHEREAS, the creation of the Oak Park Event Hub will contribute significantly to meeting these goals; and

BE IT HEREBY RESOLVED, that the Oak Park City Council supports the submission of the Michigan Community Center Grant application for \$2,500,000.

Yeas:

Nays:

Absent:

Abstained:

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned, the duly qualified and acting City Clerk of the City of Oak Park, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Oak Park at a duly called meeting held on August 21, 2023, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 21st day of August, 2023.

T. Edwin Norris, City Clerk

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING THE TEMPORARY RELOCATION OF TWO POLLING
PRECINCTS FOR THE NOVEMBER 7, 2023 GENERAL CITY ELECTION**

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan, held at Oak Park City Hall located at 14000 Oak Park Boulevard on the 21st day of August 2023, at 7:00 p.m.

The meeting was called to order by _____.

Present:

Absent:

The following Resolution was offered by _____ and seconded by _____.

WHEREAS, Jackson Center (CASA), in the Ferndale School District, is the polling location for Oak Park Voting Precincts 15 and 16; and

WHEREAS, Jackson Center (CASA) is scheduled to be torn down and the new Lower Elementary School is still under construction and will be unavailable for use as a polling location for the November 7, 2023 General City Election; and

WHEREAS, the Ferndale School District has Ferndale Upper Elementary, 24220 Rosewood, available to accommodate Precincts 15 and 16 for the November 7, 2023 General City Election.

NOW THEREFORE BE IT RESOLVED, the City of Oak Park City Council hereby agrees to temporarily move Precincts 15 and 16 for the November 7, 2023 General City Election to Ferndale Upper Elementary, 24220 Rosewood, Oak Park, MI; and

BE IT FURTHER RESOLVED, the City Clerk of the City of Oak Park is directed to notify the voters in Precinct 15 and 16 that the Precincts are moved to Ferndale Upper Elementary, 24220 Rosewood, Oak Park, MI for the November 7, 2023 General City Election.

Roll Call Vote:

RESOLUTION DECLARED ADOPTED

I, T. Edwin Norris, City Clerk, do hereby certify that the forgoing constitutes a true, complete and original copy of a resolution adopted by the City Council of the City of Oak Park, County of Oakland, State of Michigan, at a regular meeting held on August 21, 2023 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of the Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

T. Edwin Norris, City Clerk

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

AGENDA OF: August 21, 2023

SUBJECT: Axon Redaction Software (Body Worn Camera Project)

DEPARTMENT: Public Safety

SUMMARY: City Council recently approved the purchase of the Axon Body Worn Camera System, the Axon In Car Video System and the Axon Taser system for the Public Safety Department in the current 2022-2023 FY budget. The budgeted amount of the project totaled \$750,000 of which \$560,000 was covered through a Federal grant.

As part of the Axon Body Worn Camera Project the cost of the Axon Redaction software of \$33,379.40 was not accounted for in the initial cost of \$750,000. The redaction of certain images, evidence, property and other items is required by law before any video footage may be release to the general public, media attorneys, etc.

Without the redaction software, Public Safety would in essence have to hire additional staffing to manually complete this task for the thousands of Freedom of Information Requests that we receive yearly.

The five year Axon Redaction agreement which is attached to this agenda item was reviewed by our attorneys at the time of the initial purchase of the Body Worn Camera Project.

FINANCIAL STATEMENT: The total purchase price of the Axon Redaction Software for the five year agreement is \$33,379.40.

RECOMMENDED ACTION: City Council to authorize a budget amendment in the amount of \$33,379.40 to be taken form the General Fund balance to cover this expense.

EXHIBIT: Please see agreement attachment

APPROVALS:

City Manager: _____
Department Director: _____
Director of Finance: _____

Budgeted: No

Reviewed by Legal: Yes



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-476233-45041.533KH

Issued: 04/25/2023

Quote Expiration: 04/28/2023

Estimated Contract Start Date: 05/01/2023

Account Number: 109044

Payment Terms: N30

Delivery Method:

SHIP TO

Business;Delivery;Invoice-13800 Oak Park Blvd

13800 Oak Park Blvd
Oak Park, MI 48237-2076
USA

BILL TO

Oak Park Department of Public Safety

13800 Oak Park Blvd
Oak Park, MI 48237-2076
USA
Email:

SALES REPRESENTATIVE

Danielle Cocchi

Phone:
Email: dcocchi@axon.com
Fax:

PRIMARY CONTACT

Stephanie Prister

Phone:
Email: sprister@oakparkmi.gov
Fax:

Quote Summary

Program Length 56 Months

TOTAL COST \$33,379.40
ESTIMATED TOTAL W/ TAX \$33,379.40

Discount Summary

Average Savings Per Year \$233.27

TOTAL SAVINGS \$1,088.60

Payment Summary

Date	Subtotal	Tax	Total
Apr 2023	\$6,675.88	\$0.00	\$6,675.88
Nov 2023	\$6,675.88	\$0.00	\$6,675.88
Nov 2024	\$6,675.88	\$0.00	\$6,675.88
Nov 2025	\$6,675.88	\$0.00	\$6,675.88
Nov 2026	\$6,675.88	\$0.00	\$6,675.88
Total	\$33,379.40	\$0.00	\$33,379.40

Quote Unbundled Price:	\$34,468.00
Quote List Price:	\$34,468.00
Quote Subtotal:	\$33,379.40

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
A la Carte Software									
73478	REDACTION ASSISTANT USER ACCESS LICENSE	60	56		\$9.70	\$9.41	\$31,614.00	\$0.00	\$31,614.00
80227	RESPOND VIEW-ONLY ACCESS	6	56		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BasicLicense	Basic License Bundle	2	56		\$16.75	\$15.76	\$1,765.40	\$0.00	\$1,765.40
Total							\$33,379.40	\$0.00	\$33,379.40

Delivery Schedule

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Basic License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	2	05/01/2023	12/31/2027
Basic License Bundle	73840	EVIDENCE.COM BASIC ACCESS LICENSE	2	05/01/2023	12/31/2027
A la Carte	73478	REDACTION ASSISTANT USER ACCESS LICENSE	60	05/01/2023	12/31/2027
A la Carte	80227	RESPOND VIEW-ONLY ACCESS	6	05/01/2023	12/31/2027

Payment Details

Apr 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	73478	REDACTION ASSISTANT USER ACCESS LICENSE	60	\$6,322.80	\$0.00	\$6,322.80
Year 1	80227	RESPOND VIEW-ONLY ACCESS	6	\$0.00	\$0.00	\$0.00
Year 1	BasicLicense	Basic License Bundle	2	\$353.08	\$0.00	\$353.08
Total				\$6,675.88	\$0.00	\$6,675.88

Nov 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	73478	REDACTION ASSISTANT USER ACCESS LICENSE	60	\$6,322.80	\$0.00	\$6,322.80
Year 2	80227	RESPOND VIEW-ONLY ACCESS	6	\$0.00	\$0.00	\$0.00
Year 2	BasicLicense	Basic License Bundle	2	\$353.08	\$0.00	\$353.08
Total				\$6,675.88	\$0.00	\$6,675.88

Nov 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	73478	REDACTION ASSISTANT USER ACCESS LICENSE	60	\$6,322.80	\$0.00	\$6,322.80
Year 3	80227	RESPOND VIEW-ONLY ACCESS	6	\$0.00	\$0.00	\$0.00
Year 3	BasicLicense	Basic License Bundle	2	\$353.08	\$0.00	\$353.08
Total				\$6,675.88	\$0.00	\$6,675.88

Nov 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	73478	REDACTION ASSISTANT USER ACCESS LICENSE	60	\$6,322.80	\$0.00	\$6,322.80
Year 4	80227	RESPOND VIEW-ONLY ACCESS	6	\$0.00	\$0.00	\$0.00
Year 4	BasicLicense	Basic License Bundle	2	\$353.08	\$0.00	\$353.08
Total				\$6,675.88	\$0.00	\$6,675.88

Nov 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	73478	REDACTION ASSISTANT USER ACCESS LICENSE	60	\$6,322.80	\$0.00	\$6,322.80
Year 5	80227	RESPOND VIEW-ONLY ACCESS	6	\$0.00	\$0.00	\$0.00
Year 5	BasicLicense	Basic License Bundle	2	\$353.08	\$0.00	\$353.08
Total				\$6,675.88	\$0.00	\$6,675.88

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:****August 21, 2023****AGENDA #****SUBJECT:**

Request to combine parcels 25-19-103-001, 25-19-103-002, 25-19-103-003, 25-19-103-004 and 25-19-103-012 into 1 parcel per the attached survey.

DEPARTMENT:**Finance/Assessing****SUMMARY:**

Corsaut Building Ventures LLC, owner of the above referenced property would like to combine 5 parcels (4 vacant parcels and 1 improved parcel) to create 1 parcel. This request has been reviewed by the other City Departments and no objections were raised. The requested lot combination will not be detrimental to the adjacent properties, neighborhood, or the City of Oak Park.

FINANCIAL STATEMENT:**RECOMMENDED ACTION:**

To receive and accept the proposed lot combination request.

APPROVALS:

City Manager: _____ET_____

Finance Director: _____SC_____

EXHIBITS:

Attached is a copy of the land division application and survey showing the proposed lot combination.

CITY OF OAK PARK

LAND DIVISION APPLICATION

Approval of a division of land is required before it is sold, when the new parcel is less than 40 acres and not just a property line adjustment (§ 102 e & f). This form is designed to comply with applicable local zoning, land division ordinances and to comply with §108, 109, 109a, and 109b of the Michigan Land Division Act (formerly the Subdivision Control Act), PA 288 of 1967, as amended (particularly by PA 591 of 1996), MCL 560.101 *et. seq.*)

You **MUST** answer all questions and include all attachments, or this will be returned to you.

1. LOCATION of parent parcel to be combined:

Address: Eleven Mile Rd, Oak Park, MI (T1N, R11E, SEC 19 Joan Heights Lot 4)

Parent Parcel Number: 52-25-19-103-001

Address: Eleven Mile Rd, Oak Park, MI (T1N, R11E, SEC 19 Joan Heights Lot 5)

Parent Parcel Number: 52-25-19-103-002

Address: Eleven Mile Rd, Oak Park, MI (T1N, R11E, SEC 19 Joan Heights Lot 6)

Parent Parcel Number: 52-25-19-103-003

Address: Eleven Mile Rd, Oak Park, MI (T1N, R11E, SEC 19 Joan Heights Lot 7)

Parent Parcel Number: 52-25-19-103-004

Address: Eleven Mile Rd, Oak Park, MI (T1N, R11E, SEC 19 Joan Heights Lots 8 & 9
ALSO Lots 35 to 38 INCL)

Parent Parcel Number: 52-25-19-103-012

RECEIVED
JUN 27 2023
CITY OF OAK PARK
ASSESSOR'S OFFICE

2. PROPERTY OWNER information:

Name: Corsaut Building Ventures, LLC

Address: 26640 Harding, Oak Park, MI 48237 Phone: 248-581-0678 Fax: _____

3. APPLICANT information (if not the property owner):

Contact Person's Name: Eugene Sherizen

Business Name: Corsaut Building Ventures, LLC

Address: 26640 Harding, Oak Park, MI 48237

Phone: 248-581-0678 Fax: _____

4. PROPOSAL Describe the division(s) being proposed:

A. Number of new parcels created: one

B. Intended use (residential, commercial, etc.): Commercial

C. The division of the parcel provides access to an existing public road by: (check) N/A

_____ Each new division has frontage on a public road

- _____ A new public road _____
(Road name cannot duplicate an existing road name)
- _____ A new private road or easement _____
(Road name cannot duplicate an existing road name)
- _____ A recorded easement (driveway) (*Can not service more than one potential site.)

5. FUTURE DIVISIONS:

- A. Future divisions that may be allowed but not included in this application: N/A
- B. Did the parent parcel have any unallocated divisions under the Land Division Act? No
- C. Were any unallocated divisions transferred to the newly created parcel(s)? No
- D. If so, how many? Identify the other parcel future divisions are transferred to: N/A

(The right to make divisions can be transferred from a parent parcel or parent tract to a parcel created from that parent parcel or parent tract (child parcel). A proprietor transferring the right to make a division shall within 45 days give written notice of the transfer to the assessor on Michigan Department of Treasury Form 3278 (Sec. 109(2)). Make sure your deed includes both statements as required in sections 109(3) and 109(4) of the Land Division Act

6. DEVELOPMENT SITE LIMITS - Check each that represents a condition that exists on any part of the parcel:

- _____ is in a DNR-designated critical sand dune area.
- _____ is riparian or littoral (it is a river or lake front parcel).
- _____ is affected by a Great Lakes High Risk Erosion Area setback.
- _____ includes a wetland.
- _____ includes land in PA 116 – the state Farmland Preservation Program.
- _____ is within a floodplain.
- _____ includes slopes more than twenty five percent (a 1:4 pitch or 14° angle) or steeper.
- _____ includes poorly and/or very poorly drained soils, a high groundwater table, high bedrock, or other conditions known to have severe limitations for onsite sewage systems.
- _____ is to result in a parcel of less than 1 acre for which onsite water supply and onsite sewage disposal systems must be reviewed and approved by the local health department in accordance with MI Administrative Code before a building permit can be issued. (§109a(1), §105(g), R560.401-428)
- _____ is known or suspected to have an abandoned well, underground storage tank, or soil or groundwater contamination.
- _____ If yes, is the property subject to environmental restrictions? Y / N

7. ATTACHMENTS (all attachments **must** be included). Letter each attachment as shown here.

X A. A survey, sealed by a professional surveyor of proposed combination or division(s) of parent parcel.

The survey must show:

- (1) boundaries as of March 31, 1997 and
- (2) all previous divisions made after March 31, 1997 (indicate when made or none), and
- (3) the proposed division (s) and
- (4) dimensions of the proposed divisions , and
- (5) existing and proposed road/easement rights of way, and
- (6) complete legal descriptions for items 1 thru 5 above, and
- (7) easements for public utilities from each parcel to existing public utility facilities, and
- (8) any existing improvements (buildings, wells, septic systems, driveways, etc.) and
- (9) any of the features checked in item 6 (development site limits).
- (10) any cemetery which is adjacent to, or may have had access through this parcel.

- ___ B. A copy of the proposed deed(s), which includes the following statement: "This property may be located within the vicinity of farm land or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act."
- ___ C. A copy of the proposed deed(s), which includes a statement that substantially reads: "The grantor grants to the grantee the right to make [insert "zero", a number, or "all"] division(s) under section 108 of the Land Division Act, 1967 PA 288, MCL 560.108." or the right to make further divisions stays with the parent parcel.
- ___ D. A copy of the proposed deed(s) for any parcel that is 20 or more acres in size and is not accessible, which includes the following statement: "This parcel is not accessible as defined in the Land Division Act, 1967 PA 288, MCL 560.101 to 560.293."
- ___ E. Indication of approval, or permit from the County Road Commission, MDOT, or respective city/village street administrator, for each proposed new road, easement or shared driveway.
- ___ F. If the division includes a new public or private road, a copy of approval by the county addressing authority.
- ___ G. A copy of any transferred division rights in the parent parcel (Section 109 (4) of the statute).
- ___ H. A fee of \$200.00

8. IMPROVEMENTS: Describe any existing improvements (buildings, wells, etc.) which are on the parent parcel, or indicate none: (attach extra sheets if necessary).

None

TAXES: A certificate from the Oakland County Treasurer certifying taxes have been paid for the past 5 years. See Attached

9. DTE Land Division approval. DTE sent this into the City of Oak Park.

10. AFFIDAVIT and permission for municipal, county, and state officials to enter the property for inspections:

I agree the statements made above are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parent parcel division. Further, I agree to give permission for officials of the municipal, county, and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection to verify the information on the application is correct.

Finally, I understand this is a parcel division that conveys only certain rights under a municipal land division ordinance and the Michigan Land Division Act (formerly the Subdivision Control Act, PA288 of 1967, as amended (particularly by PA 591 of 1996), MCL 560.101 et. seq.) and is not a representation or determination the resulting parcels comply with other ordinances or regulations, and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights.

Further, I understand the municipality granting approval of any division(s) resulting in a parcel less than 1 acre in size is not liable if a building permit is not issued for the parcel due to unsuitable site conditions for onsite sewage systems and/or onsite water supply systems. I understand that site suitability will be reviewed by the local health department under the same standards as set forth in MCL 560.105(g) – the Michigan Administrative Code R560.401-560.428. Checking with the local county or District Health Department for septic and water is the landowner's responsibility. For environmental concerns with the ownership or purchase of property, information is available from the Department of Environment, Great Lakes, and Energy at: <http://www.michigan.gov/eglerdd>

CERTIFICATE OF SURVEY

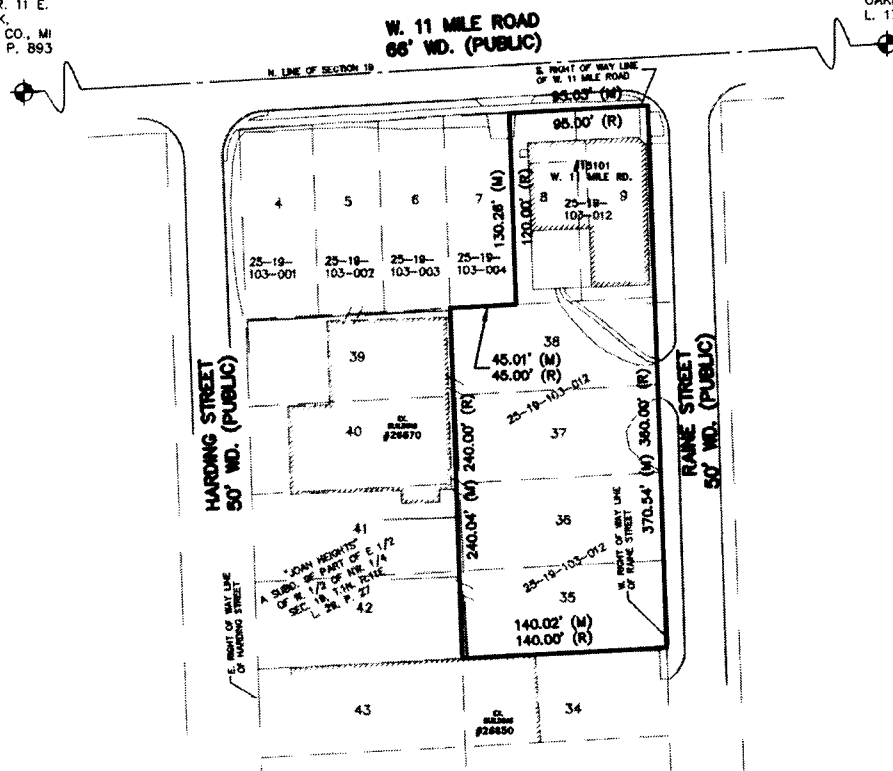
LEGEND

- | | |
|---|-------------------|
| | BOUNDARY LINE |
|  | SECTION LINE |
|  | PARCEL LINE |
|  | RIGHT-OF-WAY LINE |
|  | FENCE LINE |
| (M) | MEASURED |
| (R) | RECORD |



N.W. CORNER
SECTION 19
T. 1 N., R. 11 E.
OAK PARK,
OAKLAND CO., MI
L. 17932, P. 893

N. 1/4 CORNER
SECTION 19
T. 1 N., R. 11 E.
OAK PARK,
OAKLAND CO., MI
L. 17933, P. 002



REVISIONS			PARENT PARCEL 25-19-103-012		DATE		SCALE HOR: 1" = 100'				
ITEM	DATE	BY					FIELD BOOK NO. 537				
			OAK PARK		MICHIGAN		DESIGNED BY		JOB NO. 17160		
			ZEIMET WOZNIAK & ASSOCIATES Civil Engineers & Land Surveyors 55800 GRAND RIVER AVE, SUITE 100 NEW HUDSON, MICHIGAN 48165 P: (248) 437-5099 F: (248) 437-5222 www.zeimetwozniak.com					DRAWN BY		SHEET NO.	
								JGO		1/2	

CERTIFICATE OF SURVEY

LEGAL DESCRIPTION PER TAX DESCRIPTION:

LOTS 8 AND 9, ALSO LOTS 35 TO 38 INCLUSIVE OF "JOAN HEIGHTS", A SUBDIVISION OF PART OF THE EAST 1/2 OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SECTION 19, TOWN 1 NORTH, RANGE 11 EAST, CITY OF OAK PARK, OAKLAND COUNTY, MICHIGAN, AS RECORDED IN LIBER 29, PAGE 27 OF PLATS, OAKLAND COUNTY RECORDS

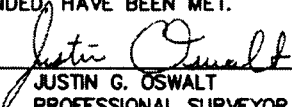
SURVEY NOTES:

1. THE SURVEYED PROPERTY IS IN DESIGNATED FLOOD ZONE X PER FEMA FLOOD INFORMATION RATE MAP (FIRM) MAP No. 26125C0677F, EFFECTIVE DATE 9-29-2006. THE ABOVE FLOOD PLAIN DESIGNATION IS FOR INFORMATION ONLY AND IS BASED ON THE FIRM MAP LISTED ABOVE AVAILABLE ELECTRONICALLY FROM FEMA ON THE DATE OF THIS SURVEY. THIS SURVEYOR ASSUMES NO LIABILITY FOR THE CORRECTNESS OF THE CITED MAP(S). IN ADDITION, THE ABOVE STATEMENT DOES NOT REPRESENT THIS SURVEYOR'S OPINION OF THE PROBABILITY OF FLOODING.
2. THE BEARINGS ARE BASED ON THE MICHIGAN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, INTERNATIONAL FOOT (NAD 83), AS OBSERVED ALONG THE NORTH LINE OF SECTION 19, BEING N. 86°46'09" E.
3. PARCEL OF LAND CONTAINS 45,991 SQUARE FEET (1.06 ACRES) OF LAND, MORE OR LESS.

CERTIFICATION:

I HEREBY CERTIFY THAT:
THIS DRAWING REPRESENTS EXISTING CONDITIONS ON THE DATE
OF THE FIELD SURVEY. THE RELATIVE PRECESSION OF THE
CORNERS IDENTIFIED AND SHOWN ON THE DRAWING ARE WITHIN
LIMITS ACCEPTED BY THE PRACTICE OF PROFESSIONAL
SURVEYING AND THE REQUIREMENTS OF 1970 PA132, MCL
54-213, AS AMENDED, HAVE BEEN MET.

03-17-2023
DATE


JUSTIN G. OSWALT
PROFESSIONAL SURVEYOR No. 4001067109
JOSWALT@ZEIMETWOZNAK.COM



REVISIONS			PARENT PARCEL 25-19-103-012	DATE 03-28-23	SCALE HOR: 1" =	
ITEM	DATE	BY			FIELD BOOK NO. 537	
			OAK PARK MICHIGAN	DESIGNED BY	JOB NO. 17160	
			ZEIMET WOZNAK & ASSOCIATES Civil Engineers & Land Surveyors 55800 GRAND RIVER AVE, SUITE 100 NEW HUDSON, MICHIGAN 48165 P: (248) 437-5099 F: (248) 437-5222 www.zeimetwoznak.com	DRAWN BY	SHEET NO. 2/2	
				JGO		

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CERTIFICATE OF SURVEY

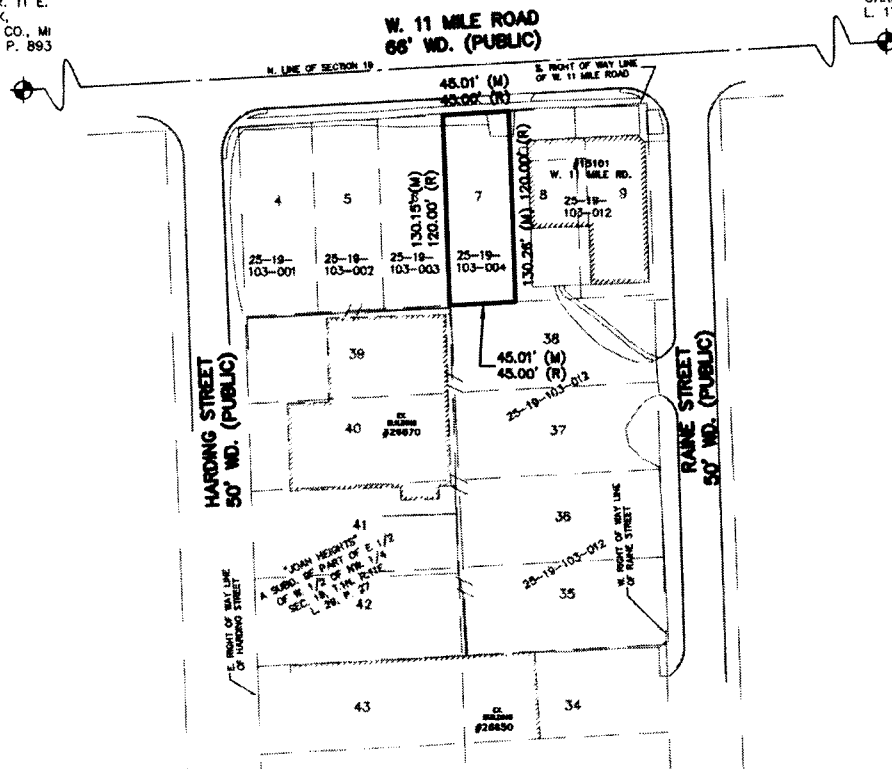
LEGEND

	BOUNDARY LINE
	SECTION LINE
	PARCEL LINE
	RIGHT-OF-WAY LINE
	FENCE LINE
(M)	MEASURED
(R)	RECORD



N.W. CORNER
SECTION 19
T. 1 N., R. 11 E.
OAK PARK,
OAKLAND CO., MI
L. 17932, P. 893

N. 1/4 CORNER
SECTION 19
T. 1 N., R. 11 E.
OAK PARK,
OAKLAND CO., MI
L. 17933, P. 002



REVISIONS			PARENT PARCEL 25-19-103-004		DATE 03-28-23	SCALE HOR: 1" = 100'	
ITEM	DATE	BY				FIELD BOOK NO. 537	
			OAK PARK MICHIGAN ZEIMET WOZNAK & ASSOCIATES Civil Engineers & Land Surveyors 55800 GRAND RIVER AVE, SUITE 100 NEW HUDSON, MICHIGAN 48165 P: (248) 437-5099 F: (248) 437-5222 www.zeimetwozniak.com		DESIGNED BY	JOB NO. 17160	© COPYRIGHT 2023
					DRAWN BY	SHEET NO. 1/2	
					JGO		

CERTIFICATE OF SURVEY

LEGAL DESCRIPTION PER TAX DESCRIPTION:

LOT 7 OF "JOAN HEIGHTS", A SUBDIVISION OF PART OF THE EAST 1/2 OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SECTION 19, TOWN 1 NORTH, RANGE 11 EAST, CITY OF OAK PARK, OAKLAND COUNTY, MICHIGAN, AS RECORDED IN LIBER 29, PAGE 27 OF PLATS, OAKLAND COUNTY RECORDS

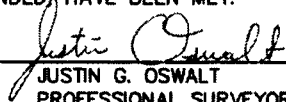
SURVEY NOTES:

1. THE SURVEYED PROPERTY IS IN DESIGNATED FLOOD ZONE X PER FEMA FLOOD INFORMATION RATE MAP (FIRM) MAP No. 28125C0677F, EFFECTIVE DATE 9-29-2006. THE ABOVE FLOOD PLAIN DESIGNATION IS FOR INFORMATION ONLY AND IS BASED ON THE FIRM MAP LISTED ABOVE AVAILABLE ELECTRONICALLY FROM FEMA ON THE DATE OF THIS SURVEY. THIS SURVEYOR ASSUMES NO LIABILITY FOR THE CORRECTNESS OF THE CITED MAP(S). IN ADDITION, THE ABOVE STATEMENT DOES NOT REPRESENT THIS SURVEYOR'S OPINION OF THE PROBABILITY OF FLOODING.
2. THE BEARINGS ARE BASED ON THE MICHIGAN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, INTERNATIONAL FOOT (NAD 83), AS OBSERVED ALONG THE NORTH LINE OF SECTION 19, BEING N. 86°46'09" E.
3. PARCEL OF LAND CONTAINS 5,859 SQUARE FEET (0.13 ACRES) OF LAND, MORE OR LESS.

CERTIFICATION:

I HEREBY CERTIFY THAT:
THIS DRAWING REPRESENTS EXISTING CONDITIONS ON THE DATE
OF THE FIELD SURVEY. THE RELATIVE PRECESSION OF THE
CORNERS IDENTIFIED AND SHOWN ON THE DRAWING ARE WITHIN
LIMITS ACCEPTED BY THE PRACTICE OF PROFESSIONAL
SURVEYING AND THE REQUIREMENTS OF 1970 PA132, MCL
54-213, AS AMENDED, HAVE BEEN MET.

03-17-2023
DATE


JUSTIN G. OSWALT
PROFESSIONAL SURVEYOR No. 4001067109
JOSWALT@ZEIMETWOZNAK.COM



REVISIONS			PARENT PARCEL 25-19-103-004 OAK PARK MICHIGAN	DATE	SCALE HOR: 1" =
ITEM	DATE	BY		03-28-23	FIELD BOOK NO. 537
			ZEIMET WOZNAK & ASSOCIATES Civil Engineers & Land Surveyors 55800 GRAND RIVER AVE, SUITE 100 NEW HUDSON, MICHIGAN 48165 P: (248) 437-5099 F: (248) 437-5222 www.zeimetwoznak.com	DESIGNED BY	JOB NO. 17160
				DRAWN BY	SHEET NO. 2/2
				JGO	

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CERTIFICATE OF SURVEY

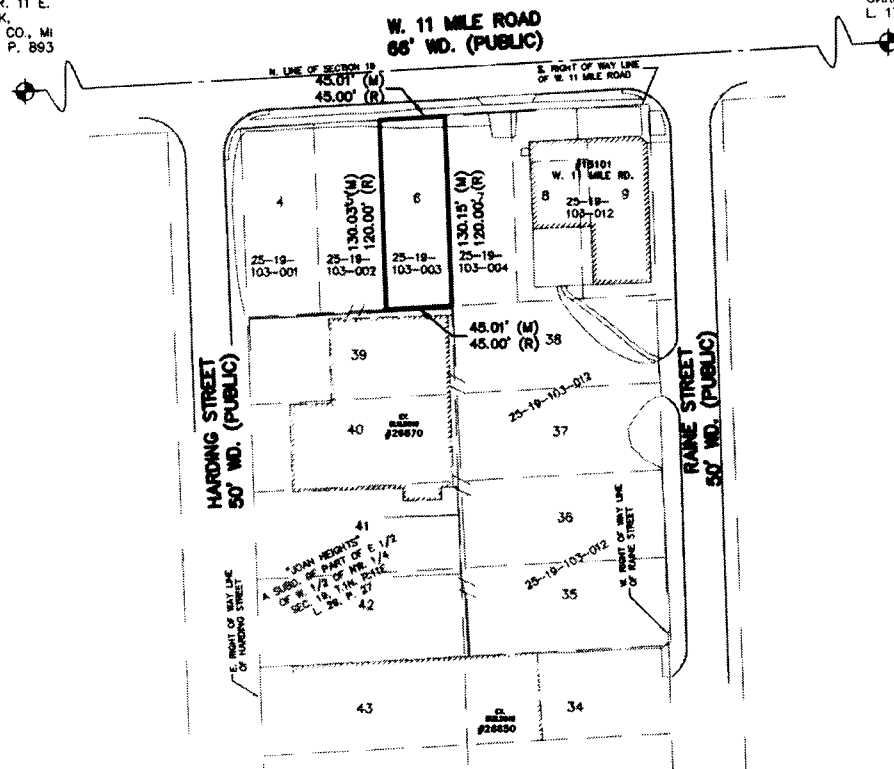
LEGEND

————	BOUNDARY LINE
-----	SECTION LINE
-----	PARCEL LINE
-----	RIGHT-OF-WAY LINE
-----	FENCE LINE
(M)	MEASURED
(R)	RECORD



N.W. CORNER
SECTION 19
T. 1 N., R. 11 E.
OAK PARK,
OAKLAND CO., MI
L. 17932, P. 893

N. 1/4 CORNER
SECTION 19
T. 1 N., R. 11 E.
OAK PARK,
OAKLAND CO., MI
L. 17933, P. 002



REVISIONS			PARENT PARCEL 25-19-103-003		DATE 03-28-23	SCALE HOR: 1" = 100'	
ITEM	DATE	BY				FIELD BOOK NO. 537	
			OAK PARK MICHIGAN		DESIGNED BY	JOB NO. 17160	© COPYRIGHT 2023
						SHEET NO. 1/2	
			ZEIMET WOZNAK & ASSOCIATES		DRAWN BY JGO		
			Civil Engineers & Land Surveyors				
			55800 GRAND RIVER AVE, SUITE 100				
			NEW HUDSON, MICHIGAN 48165				
			P: (248) 437-5099 F: (248) 437-5222 www.zeimetwozniak.com				

CERTIFICATE OF SURVEY

LEGAL DESCRIPTION PER TAX DESCRIPTION:

LOT 6 OF "JOAN HEIGHTS", A SUBDIVISION OF PART OF THE EAST 1/2 OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SECTION 19, TOWN 1 NORTH, RANGE 11 EAST, CITY OF OAK PARK, OAKLAND COUNTY, MICHIGAN, AS RECORDED IN LIBER 29, PAGE 27 OF PLATS, OAKLAND COUNTY RECORDS

SURVEY NOTES:

1. THE SURVEYED PROPERTY IS IN DESIGNATED FLOOD ZONE X PER FEMA FLOOD INFORMATION RATE MAP (FIRM) MAP No. 26125C0677F, EFFECTIVE DATE 9-29-2006. THE ABOVE FLOOD PLAIN DESIGNATION IS FOR INFORMATION ONLY AND IS BASED ON THE FIRM MAP LISTED ABOVE AVAILABLE ELECTRONICALLY FROM FEMA ON THE DATE OF THIS SURVEY. THIS SURVEYOR ASSUMES NO LIABILITY FOR THE CORRECTNESS OF THE CITED MAP(S). IN ADDITION, THE ABOVE STATEMENT DOES NOT REPRESENT THIS SURVEYOR'S OPINION OF THE PROBABILITY OF FLOODING.
2. THE BEARINGS ARE BASED ON THE MICHIGAN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, INTERNATIONAL FOOT (NAD 83), AS OBSERVED ALONG THE NORTH LINE OF SECTION 19, BEING N. 86°46'09" E.
3. PARCEL OF LAND CONTAINS 5,854 SQUARE FEET (0.13 ACRES) OF LAND, MORE OR LESS.

CERTIFICATION:

I HEREBY CERTIFY THAT:
THIS DRAWING REPRESENTS EXISTING CONDITIONS ON THE DATE
OF THE FIELD SURVEY. THE RELATIVE PRECESSION OF THE
CORNERS IDENTIFIED AND SHOWN ON THE DRAWING ARE WITHIN
LIMITS ACCEPTED BY THE PRACTICE OF PROFESSIONAL
SURVEYING AND THE REQUIREMENTS OF 1970 PA132, MCL
54-213, AS AMENDED, HAVE BEEN MET.

03-17-2023

DATE

Justin G. Oswalt
JUSTIN G. OSWALT
PROFESSIONAL SURVEYOR No. 4001067109
JOSWALT@ZEIMETWOZNIAK.COM



REVISIONS			PARENT PARCEL 25-19-103-003	DATE 03-28-23	SCALE HOR: 1" =	
ITEM	DATE	BY			FIELD BOOK NO. 537	
			OAK PARK MICHIGAN ZEIMET WOZNIAK & ASSOCIATES Civil Engineers & Land Surveyors 55800 GRAND RIVER AVE, SUITE 100 NEW HUDSON, MICHIGAN 48165 P: (248) 437-5099 F: (248) 437-5222 www.zeimetwozniak.com	DESIGNED BY	JOB NO. 17160	
				DRAWN BY	SHEET NO. 2/2	
				JGO		

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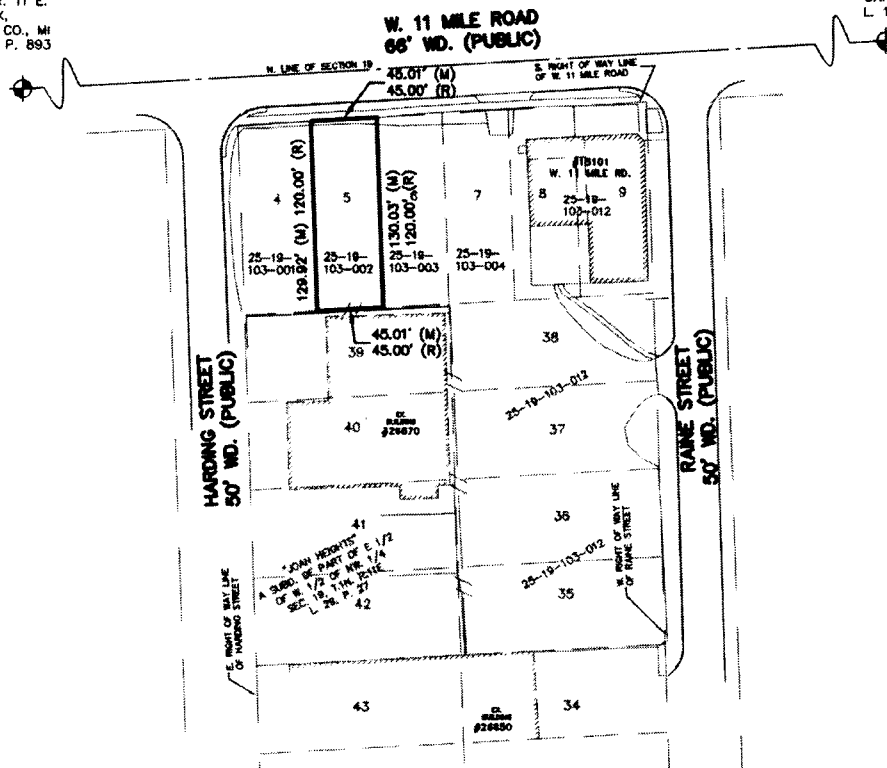
LEGEND

	BOUNDARY LINE
	SECTION LINE
	PARCEL LINE
	RIGHT-OF-WAY LINE
	FENCE LINE
(M)	MEASURED
(R)	RECORD



N.W. CORNER
SECTION 19
T. 1 N., R. 11 E.
OAK PARK,
OAKLAND CO., MI
L. 17932, P. 893

N. 1/4 CORNER
SECTION 19
T. 1 N., R. 11 E.
OAK PARK,
OAKLAND CO., MI
L. 17933, P. 002



REVISIONS			PARENT PARCEL 25-19-103-002		DATE 03-28-23	SCALE HOR: 1" = 100'	
ITEM	DATE	BY				FIELD BOOK NO. 537	
			OAK PARK MICHIGAN		DESIGNED BY	JOB NO. 17160	© COPYRIGHT 2023
			ZEIMET WOZNAK & ASSOCIATES Civil Engineers & Land Surveyors 55800 GRAND RIVER AVE, SUITE 100 NEW HUDSON, MICHIGAN 48165 P: (248) 437-5099 F: (248) 437-5222 www.zeimetwozniak.com		DRAWN BY JGO	SHEET NO. 1/2	
			</				

CERTIFICATE OF SURVEY

LEGAL DESCRIPTION PER TAX DESCRIPTION:

LOT 5 OF "JOAN HEIGHTS", A SUBDIVISION OF PART OF THE EAST 1/2 OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SECTION 19, TOWN 1 NORTH, RANGE 11 EAST, CITY OF OAK PARK, OAKLAND COUNTY, MICHIGAN, AS RECORDED IN LIBER 29, PAGE 27 OF PLATS, OAKLAND COUNTY RECORDS

SURVEY NOTES:

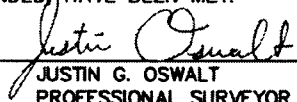
1. THE SURVEYED PROPERTY IS IN DESIGNATED FLOOD ZONE X PER FEMA FLOOD INFORMATION RATE MAP (FIRM) MAP No. 26125C0677F, EFFECTIVE DATE 9-29-2006. THE ABOVE FLOOD PLAIN DESIGNATION IS FOR INFORMATION ONLY AND IS BASED ON THE FIRM MAP LISTED ABOVE AVAILABLE ELECTRONICALLY FROM FEMA ON THE DATE OF THIS SURVEY. THIS SURVEYOR ASSUMES NO LIABILITY FOR THE CORRECTNESS OF THE CITED MAP(S). IN ADDITION, THE ABOVE STATEMENT DOES NOT REPRESENT THIS SURVEYOR'S OPINION OF THE PROBABILITY OF FLOODING.
2. THE BEARINGS ARE BASED ON THE MICHIGAN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, INTERNATIONAL FOOT (NAD 83), AS OBSERVED ALONG THE NORTH LINE OF SECTION 19, BEING N. 86°46'09" E.
3. PARCEL OF LAND CONTAINS 5,849 SQUARE FEET (0.13 ACRES) OF LAND, MORE OR LESS.

CERTIFICATION:

I HEREBY CERTIFY THAT:
THIS DRAWING REPRESENTS EXISTING CONDITIONS ON THE DATE
OF THE FIELD SURVEY. THE RELATIVE PRECESSION OF THE
CORNERS IDENTIFIED AND SHOWN ON THE DRAWING ARE WITHIN
LIMITS ACCEPTED BY THE PRACTICE OF PROFESSIONAL
SURVEYING AND THE REQUIREMENTS OF 1970 PA132, MCL
54-213, AS AMENDED, HAVE BEEN MET.

03-17-2023

DATE


JUSTIN G. OSWALT
PROFESSIONAL SURVEYOR No. 4001067109
JOSWALT@ZEIMETWOZNAK.COM



REVISIONS			PARENT PARCEL 25-19-103-002 OAK PARK MICHIGAN	DATE	SCALE HOR: 1" =
ITEM	DATE	BY		03-28-23	FIELD BOOK NO. 537
			ZEIMET WOZNAK & ASSOCIATES Civil Engineers & Land Surveyors 55800 GRAND RIVER AVE, SUITE 100 NEW HUDSON, MICHIGAN 48165 P: (248) 437-5099 F: (248) 437-5222 www.zeimetwoznak.com	DESIGNED BY	JOB NO. 17160
				DRAWN BY	SHEET NO. 2/2
				JGO	

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CERTIFICATE OF SURVEY

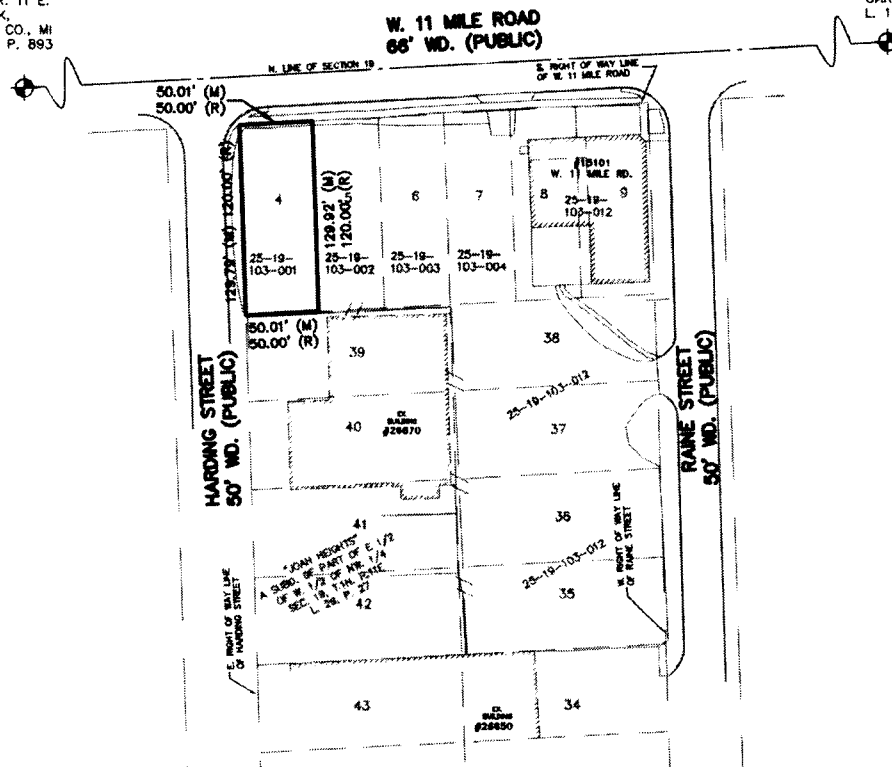
LEGEND

————	BOUNDARY LINE
-----	SECTION LINE
- - - - -	PARCEL LINE
=====	RIGHT-OF-WAY LINE
——//——	FENCE LINE
(M)	MEASURED
(R)	RECORD



N.W. CORNER
SECTION 19
T. 1 N., R. 11 E.
OAK PARK,
OAKLAND CO., MI
L. 17932, P. 893

N. 1/4 CORNER
SECTION 19
T. 1 N., R. 11 E.
OAK PARK,
OAKLAND CO., MI
L. 17933, P. 002



REVISIONS			PARENT PARCEL 25-19-103-001		DATE 03-28-23	SCALE HOR: 1" = 100'	
ITEM	DATE	BY				FIELD BOOK NO. 537	
			OAK PARK MICHIGAN ZEIMET WOZNIAK & ASSOCIATES Civil Engineers & Land Surveyors 55800 GRAND RIVER AVE, SUITE 100 NEW HUDSON, MICHIGAN 48165 P: (248) 437-5099 E: (248) 437-5222 www.zeimetwozniak.com		DESIGNED BY	JOB NO. 17160	© COPYRIGHT 2023
						SHEET NO. 1/2	
					DRAWN BY JGO		

CERTIFICATE OF SURVEY

LEGAL DESCRIPTION PER TAX DESCRIPTION:

LOT 4 OF "JOAN HEIGHTS", A SUBDIVISION OF PART OF THE EAST 1/2 OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SECTION 19, TOWN 1 NORTH, RANGE 11 EAST, CITY OF OAK PARK, OAKLAND COUNTY, MICHIGAN, AS RECORDED IN LIBER 29, PAGE 27 OF PLATS, OAKLAND COUNTY RECORDS

SURVEY NOTES:

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2. THE BEARINGS ARE BASED ON THE MICHIGAN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, INTERNATIONAL FOOT (NAD 83), AS OBSERVED ALONG THE NORTH LINE OF SECTION 19, BEING N. 86°46'09" E.
3. PARCEL OF LAND CONTAINS 6,493 SQUARE FEET (0.15 ACRES) OF LAND, MORE OR LESS.

CERTIFICATION:

I HEREBY CERTIFY THAT:
THIS DRAWING REPRESENTS EXISTING CONDITIONS ON THE DATE
OF THE FIELD SURVEY. THE RELATIVE PRECESSION OF THE
CORNERS IDENTIFIED AND SHOWN ON THE DRAWING ARE WITHIN
LIMITS ACCEPTED BY THE PRACTICE OF PROFESSIONAL
SURVEYING AND THE REQUIREMENTS OF 1970 PA132, MCL
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03-17-2023

DATE

Justin G. Oswalt

JUSTIN G. OSWALT
PROFESSIONAL SURVEYOR No. 4001067109
JOSWALT@ZEIMETWOZNIAK.COM



REVISIONS			PARENT PARCEL 25-19-103-001	DATE 03-28-23	SCALE HOR: 1" =	
ITEM	DATE	BY			FIELD BOOK NO. 537	
			OAK PARK MICHIGAN	DESIGNED BY	JOB NO. 17160	
			ZEIMET WOZNIAK & ASSOCIATES Civil Engineers & Land Surveyors 55800 GRAND RIVER AVE, SUITE 100 NEW HUDSON, MICHIGAN 48165 P: (248) 437-5099 F: (248) 437-5222 www.zeimetwozniak.com	DRAWN BY JGO	SHEET NO. 2/2	

© COPYRIGHT 2023

CERTIFICATE OF SURVEY

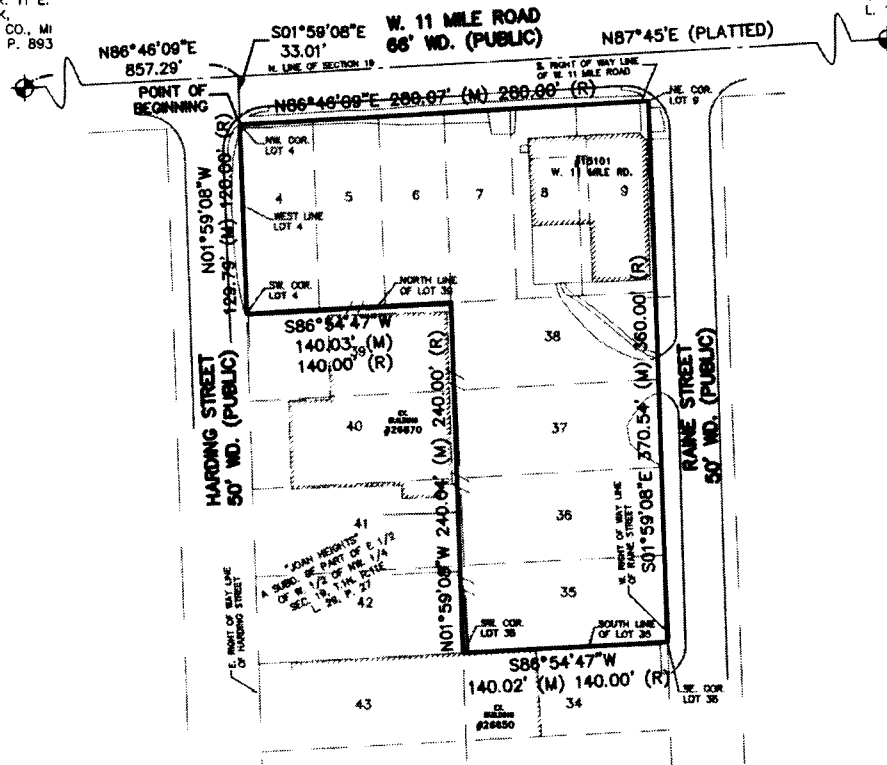
LEGEND

	BOUNDARY LINE
	SECTION LINE
	PARCEL LINE
	RIGHT-OF-WAY LINE
	FENCE LINE
(M)	MEASURED
(R)	RECORD



N.W. CORNER
SECTION 19
T. 1 N., R. 11 E.
OAK PARK,
OAKLAND CO., MI
L. 17932, P. 893

N. 1/4 CORNER
SECTION 19
T. 1 N., R. 11 E.
OAK PARK,
OAKLAND CO., MI
L. 17933, P. 002



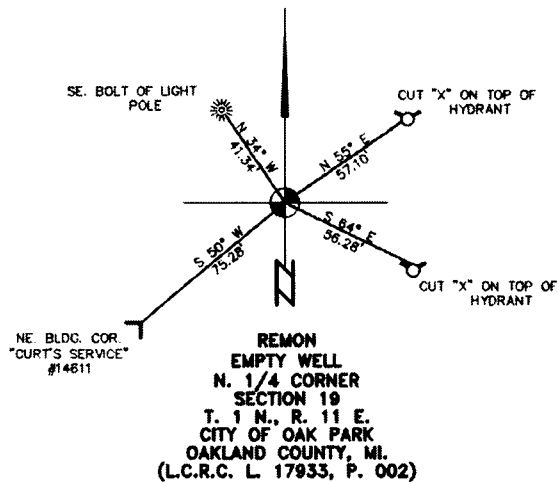
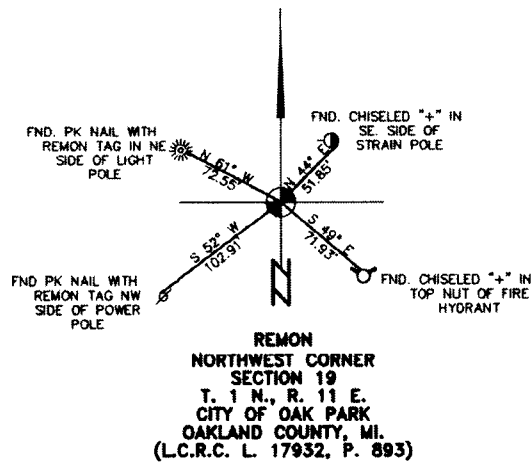
REVISIONS			RESULTANT PARCEL		DATE	SCALE
ITEM	DATE	BY			03-28-23	HOR: 1" = 100'
						FIELD BOOK NO. 537
					DESIGNED BY	JOB NO. 17160
					DRAWN BY JGO	SHEET NO. 1/3

OAK PARK MICHIGAN

ZEIMET WOZNIAK & ASSOCIATES
Civil Engineers & Land Surveyors
55800 GRAND RIVER AVE, SUITE 100
NEW HUDSON, MICHIGAN 48165
P: (248) 437-5099 F: (248) 437-5222 www.zeimetwozniak.com

© COPYRIGHT 2023

CERTIFICATE OF SURVEY



REVISIONS			RESULTANT PARCEL		DATE	SCALE HOR: 1" =
ITEM	DATE	BY			03-28-23	FIELD BOOK NO. 537
			OAK PARK MICHIGAN		DESIGNED BY	JOB NO. 17160
					DRAWN BY	SHEET NO. 2/3
			ZEIMET WOZNIAK & ASSOCIATES Civil Engineers & Land Surveyors 55800 GRAND RIVER AVE, SUITE 100 NEW HUDSON, MICHIGAN 48165 P: (248) 437-5099 F: (248) 437-5222 www.zeimetwozniak.com		JGO	© COPYRIGHT 2023

CERTIFICATE OF SURVEY

RESULTANT PARCEL COMBINATION LEGAL DESCRIPTION:

LOTS 4, 5, 6, 7, 8, 9, 35, 36, 37, AND 38 OF "JOAN HEIGHTS", A SUBDIVISION OF PART OF THE EAST 1/2 OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF SECTION 19, TOWN 1 NORTH, RANGE 11 EAST, AS RECORDED IN LIBER 29, PAGE 27 OF PLATS, OAKLAND COUNTY RECORDS, AND BEING MORE PARTICULARLY DESCRIBED AS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 19; THENCE N. 86°46'09" E. (MEASURED) (N. 87°45' E. PLATTED), 857.29 FEET ALONG THE NORTH LINE OF SECTION 19; THENCE S. 01°59'08" E. 33.01 FEET (MEASURED) (33.00 FEET RECORD) TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF WEST ELEVEN MILE ROAD (66 FEET WIDE), SAID POINT ALSO BEING THE NORTHWEST CORNER OF SAID LOT 4, AND TO THE POINT OF BEGINNING; THENCE N. 86°46'09" E. 280.07 FEET (MEASURED) (280.00 FEET RECORD) ALONG SAID SOUTH RIGHT-OF-WAY LINE TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF RAINE STREET (50 FEET WIDE), SAID POINT ALSO BEING THE NORTHEAST CORNER OF SAID LOT 9; THENCE S. 01°59'08" E. 370.54 FEET (MEASURED) (360.00 FEET RECORD) ALONG SAID WEST RIGHT-OF-WAY LINE TO THE SOUTHEAST CORNER OF SAID LOT 35; THENCE S. 86°54'47" W. 140.02 FEET (MEASURED) (140.00 FEET RECORD) ALONG THE SOUTH LINE OF SAID LOT 35 TO THE SOUTHWEST CORNER OF SAID LOT 35; THENCE N. 01°59'08" W. 240.04 FEET (MEASURED) (240.00 FEET RECORD) TO THE NORTH LINE OF LOT 39; THENCE S. 86°54'47" W. 140.03 FEET (MEASURED) (140.00 FEET RECORD) TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF HARDING STREET (50 FEET WIDE), SAID POINT ALSO BEING THE SOUTHWEST CORNER OF SAID LOT 4; THENCE N. 01°59'08" W. 129.79 FEET (MEASURED) (120.00 FEET RECORD) ALONG SAID EAST RIGHT-OF-WAY LINE, ALSO BEING THE WEST LINE OF SAID LOT 4, TO THE POINT OF BEGINNING.

CONTAINS 70,046 SQUARE FEET (1.60 ACRES) MORE OR LESS, AND SUBJECT TO ANY EASEMENTS AND/OR RESTRICTIONS OF RECORD.

SURVEY NOTES:

1. THE SURVEYED PROPERTY IS IN DESIGNATED FLOOD ZONE X PER FEMA FLOOD INFORMATION RATE MAP (FIRM) MAP No. 26125C0677F, EFFECTIVE DATE 9-29-2006. THE ABOVE FLOOD PLAIN DESIGNATION IS FOR INFORMATION ONLY AND IS BASED ON THE FIRM MAP LISTED ABOVE AVAILABLE ELECTRONICALLY FROM FEMA ON THE DATE OF THIS SURVEY. THIS SURVEYOR ASSUMES NO LIABILITY FOR THE CORRECTNESS OF THE CITED MAP(S). IN ADDITION, THE ABOVE STATEMENT DOES NOT REPRESENT THIS SURVEYOR'S OPINION OF THE PROBABILITY OF FLOODING.
2. THE BEARINGS ARE BASED ON THE MICHIGAN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, INTERNATIONAL FOOT (NAD 83), AS OBSERVED ALONG THE NORTH LINE OF SECTION 19, BEING N. 86°46'09" E.
3. PARCEL OF LAND CONTAINS 70,046 SQUARE FEET (1.60 ACRES) OF LAND, MORE OR LESS.

CERTIFICATION:

I HEREBY CERTIFY THAT:
THIS DRAWING REPRESENTS EXISTING CONDITIONS ON THE DATE OF THE FIELD SURVEY. THE RELATIVE PRECESSION OF THE CORNERS IDENTIFIED AND SHOWN ON THE DRAWING ARE WITHIN LIMITS ACCEPTED BY THE PRACTICE OF PROFESSIONAL SURVEYING AND THE REQUIREMENTS OF 1970 PA132, MCL 54-213, AS AMENDED, HAVE BEEN MET.

03-17-2023
DATE

Justin G. Oswalt
JUSTIN G. OSWALT
PROFESSIONAL SURVEYOR No. 4001067109
JOSWALT@ZEIMETWOZNIAK.COM



REVISIONS			RESULTANT PARCEL		DATE	SCALE
ITEM	DATE	BY			03-28-23	HOR: 1" =
			OAK PARK	MICHIGAN		FIELD BOOK NO. 537
			ZEIMET WOZNIAK & ASSOCIATES		DESIGNED BY	JOB NO. 17160
			Civil Engineers & Land Surveyors		DRAWN BY	SHEET NO. 3/3
			55800 GRAND RIVER AVE, SUITE 100 NEW HUDSON, MICHIGAN 48165 P: (248) 437-5099 F: (248) 437-5222 www.zeimetwozniak.com		JGO	

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Corsaut Building Ventures, LLC
26640 Harding
Oak Park, Michigan 48237
(248)-581-0678

June 26, 2023

Oak Park Technical Planning Dept.
13700 Oak Park Blvd
Oak Park, MI 48237

RE: Lot Combination request from Corsaut Building Ventures, LLC

Dear

Corsaut Building Ventures, LLC ("Corsaut Building") would like to combine five properties located near the intersection of 11 Mile Road, Harding and Raine streets in Oak Park, Michigan. The enclosed color picture depicts the lots which Corsaut Building seeks to combine. As reflected on the enclosed lot combination application, Corsaut Building seeks to combine the property now with parcel ID NO. 52-25-19-103-001 with the following contiguous properties whose parcel ID Nos. are 52-25-19-103-002, 52-25-19-103-003, 52-25-19-103-004 and 52-25-19-103-012, respectively.

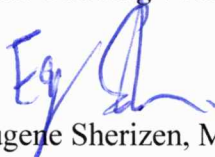
Per your requirements, I have enclosed surveys showing each of the properties in their current configuration along with the current metes and bounds legal descriptions of all properties. I have also enclosed a survey showing the proposed combined properties with the proposed legal description of the properties after the lot combination.

We have also enclosed the certificate from the Oakland County Treasurer for each property showing that the taxes have been paid for the last five (5) years, a completed Land Division Application. DTE approved the Land Combination and sent the easement they required us to sign to your offices last week. I have also enclosed a check made payable to the City of Oak Park in the amount of \$200.00 to cover the cost of the commercial lot combination application fee.

If you have any questions or comments relating to this request, please contact the undersigned at your earliest convenience to discuss. Thank you for your consideration.

Very truly yours,

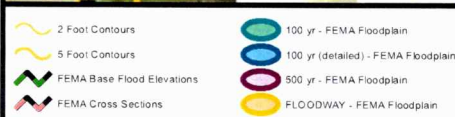
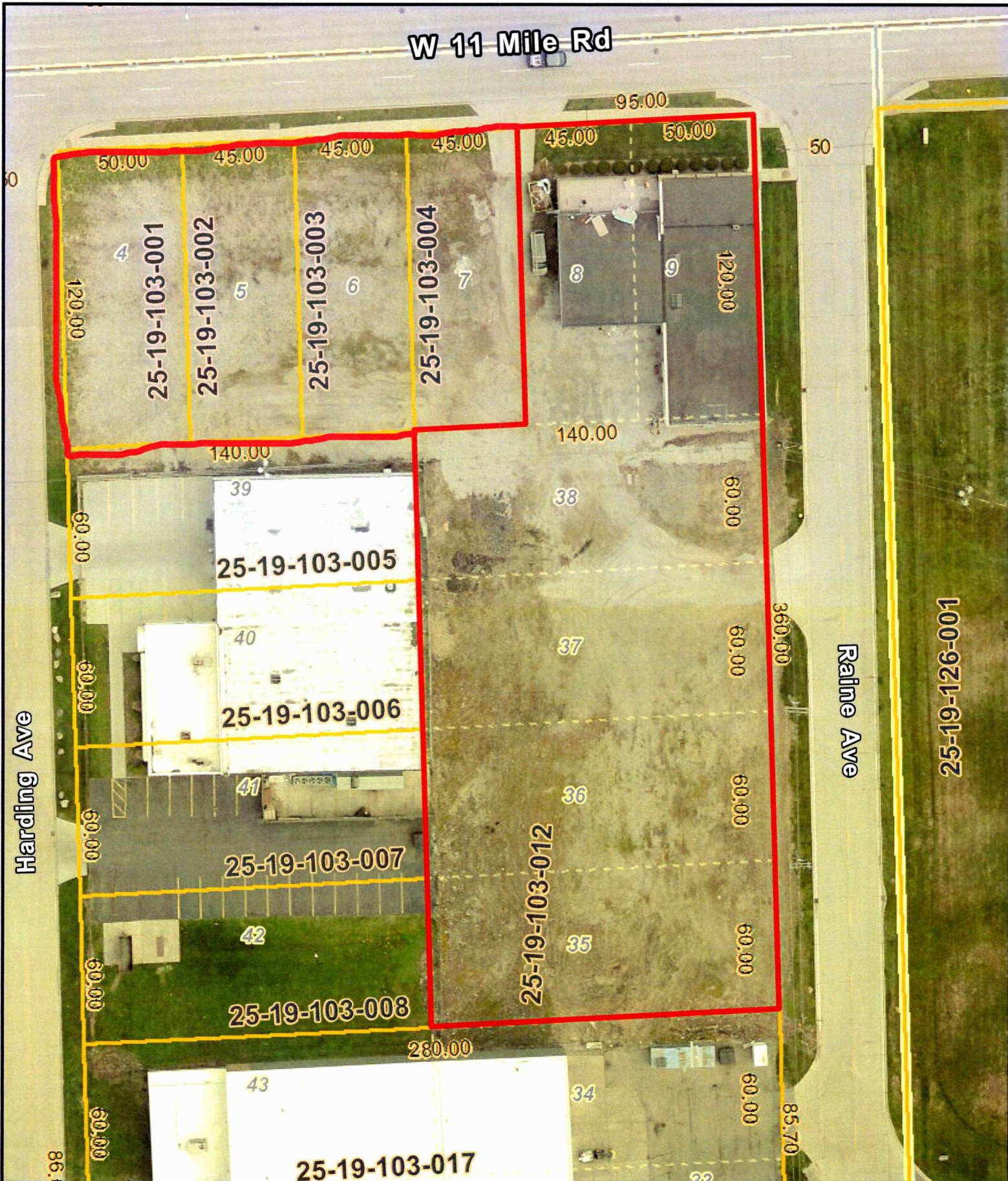
Corsaut Building Ventures, LLC



Eugene Sherizen, Manager

15101 W Eleven Mile

W 11 Mile Rd



Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present on the map.

OAKLAND COUNTY MICHIGAN
Economic Development & Community Affairs
David Coulter
Oakland County Executive

Date Created: 6/27/2023
NORTH
1 inch = 50 feet

DTE Electric Company Overhead Easement (Right of Way) No. 68235328-68235369

On May 31, 2023, for the consideration of system betterment, Grantor grants to Grantee a permanent, non-exclusive overhead easement ("Right of Way") in, on, and across that part of Grantor's Land to be referred to herein as the "Right of Way Area".

"Grantor" is: Corsaut Building Ventures LLC, a Michigan limited liability company,
10651 Northend Avenue, Ferndale, Michigan 48220

"Grantee" is: DTE Electric Company, a Michigan corporation, One Energy Plaza, Detroit, Michigan 48226

"Grantor's Land" is in the Northwest 1/4, Section 19, Town 1 North, Range 11 East, City of Oak Park, Township of Royal Oak, County of Oakland, and State of Michigan, and is described as follows:

A parcel of land in and being a part of the Northwest 1/4, Section 19, Town 1 North, Range 11 East, City of Oak Park, Township of Royal Oak, County of Oakland, State of Michigan, being more particularly described as follows: Lot 4, "JOAN HEIGHTS", according to the Plat thereof as recorded in Liber 29 of Plats, Page 27, Oakland County Records.

Tax Identification Number(s): 25-19-103-001

More commonly known as: No property address W. 11 Mile Road, Oak Park

The "Right of Way Area" is a Six (6') foot wide easement on part of Grantor's Land. The centerline of the Right of Way Area shall be established in the as-built location of the centerline of Grantee's facilities, and shall be installed on Grantor's Land in the approximate location described on Exhibit A, attached hereto and made a part hereof.

AND ALSO:

A parcel of land in and being a part of the Northwest 1/4, Section 19, Town 1 North, Range 11 East, City of Oak Park, Township of Royal Oak, County of Oakland, State of Michigan, being more particularly described as follows: Lot 5, "JOAN HEIGHTS", according to the Plat thereof as recorded in Liber 29 of Plats, Page 27, Oakland County Records.

Tax Identification Number(s): 25-19-103-002

More commonly known as: No property address W. 11 Mile Road, Oak Park

The "Right of Way Area" is a Six (6') foot wide easement on part of Grantor's Land. The centerline of the Right of Way Area shall be established in the as-built location of the centerline of Grantee's facilities, and shall be installed on Grantor's Land in the approximate location described on Exhibit A, attached hereto and made a part hereof.

AND ALSO:

A parcel of land in and being a part of the Northwest 1/4, Section 19, Town 1 North, Range 11 East, City of Oak Park, Township of Royal Oak, County of Oakland, State of Michigan, being more particularly described as follows: Lot 6, "JOAN HEIGHTS", according to the Plat thereof as recorded in Liber 29 of Plats, Page 27, Oakland County Records.

Tax Identification Number(s): 25-19-103-003

More commonly known as: No property address W. 11 Mile Road, Oak Park

The "Right of Way Area" is a Six (6') foot wide easement on part of Grantor's Land. The centerline of the Right of Way Area shall be established in the as-built location of the centerline of Grantee's facilities, and shall be installed on Grantor's Land in the approximate location described on Exhibit A, attached hereto and made a part hereof.

AND ALSO:

A parcel of land in and being a part of the Northwest 1/4, Section 19, Town 1 North, Range 11 East, City of Oak Park, Township of Royal Oak, County of Oakland, State of Michigan, being more particularly described as follows: Lot 7, "JOAN HEIGHTS", according to the Plat thereof as recorded in Liber 29 of Plats, Page 27, Oakland County Records.

Tax Identification Number(s): 25-19-103-004

More commonly known as: No property address W. 11 Mile Road, Oak Park

The "Right of Way Area" is a Six (6') foot wide easement on part of Grantor's Land. The centerline of the Right of Way Area shall be established in the as-built location of the centerline of Grantee's facilities, and shall be installed on Grantor's Land in the approximate location described on Exhibit A, attached hereto and made a part hereof.

AND ALSO:

A parcel of land in and being a part of the Northwest 1/4, Section 19, Town 1 North, Range 11 East, City of Oak Park, Township of Royal Oak, County of Oakland, State of Michigan, being more particularly described as follows: Lots 8 & 9, and Lots 35 through 38, inclusive, "JOAN HEIGHTS", according to the Plat thereof as recorded in Liber 29 of Plats, Page 27, Oakland County Records.

Tax Identification Number(s): 25-19-103-012

More commonly known as: 15101 W. 11 Mile Road, Oak Park

The "Right of Way Area" is a Twelve (12') foot wide easement on part of Grantor's Land. The centerline of the Right of Way Area shall be established in the as-built location of the centerline of Grantee's facilities, and shall be installed on Grantor's Land in the approximate location described on Exhibit A, attached hereto and made a part hereof.

1. **Purpose:** The purpose of this Right of Way is to construct, reconstruct, modify, add to, repair, replace, inspect, operate and maintain overhead utility facilities which may consist of poles, guys, anchors, wires, transformers and accessories.
2. **Access:** Grantee has the right of pedestrian and vehicular ingress and egress to and from the Right of Way Area over and across Grantor's Land.
3. **Buildings or other Permanent Structures:** No buildings or other permanent structures or improvements may be constructed or placed in the Right of Way Area without Grantee's prior, written consent. Grantor agrees, at its own expense, to remove any improvement that interferes with the safe and reliable operation, maintenance and repair of Grantee's facilities upon the written demand of Grantee. If Grantor fails to comply with such demand, Grantor agrees that Grantee may remove any such improvement and bill Grantor for the cost thereof, which cost Grantor shall pay within thirty (30) days after demand therefor.
4. **Excavation:** Pursuant to 2013 Public Act 174, MISS DIG (1-800-482-7171 or 811 in some areas) must be called before any excavation in the Right of Way Area may proceed.
5. **Trees, Bushes, Branches, Roots, Structures and Fences:** Grantee may trim, cut down, remove or otherwise control any trees, bushes, branches and roots growing or that could grow or fall in the Right of Way Area and remove any structures, improvements, fences, buildings or landscaping in the Right of Way Area that Grantee believes could interfere with the safe and reliable construction, operation, maintenance and repair of Grantee's facilities. Grantee shall not be responsible for any damage to, or removal of, landscaping, trees, plant life, structures, improvements and/or fences located in the Right of Way Area.
6. **Restoration:** If Grantee's agents, employees, contractors, subcontractors, vehicles or equipment damage Grantor's Land while entering Grantor's Land for the purposes stated in this Right of Way, then Grantee will restore Grantor's Land as nearly as is reasonably practicable to the condition in which it existed prior to such damage. Restoration with respect to paved surfaces shall consist of asphalt cold patching of the damaged portion of any asphalted surfaces when the weather conditions suggest such use and the cement patching of the damaged portion of any cemented surfaces. Grantee shall have no liability, however, for the restoration or cost of any improvements located within the Right of Way Area, including, but not limited to, parking islands, gutters, fences or landscaping such as trees, bushes, or flowers (but not a simple lawn which, if damaged, will be patched and re-seeded by Grantee) that are damaged by Grantee in the course of constructing, reconstructing, modifying, adding to, repairing, replacing, operating or maintaining its facilities as described in paragraph 1 above.
7. **Successors and Assigns:** This Right of Way runs with the land and binds and benefits Grantor's and Grantee's successors and assigns.
8. **Exemptions:** This Right of Way is exempt from transfer tax pursuant to MCL 207.505(a) and MCL 207.526(a).
9. **Governing Law:** This Right of Way shall be governed by the laws of the State of Michigan.

Grantor:
Corsaut Building Ventures LLC, a Michigan limited liability company,

By: Eugene Sherizen

Name: Eugene Sherizen

Title: Member

Acknowledged before me in OAKLAND County, Michigan, on 5-31-, 2023, by
(County) (Date)
EUGENE SHERIZEN, the MEMBER of Corsaut Building Ventures LLC, a Michigan
(Name of Grantor) (Title)
limited liability company.

Notary's Stamp REBBECA J. HERRIN
NOTARY PUBLIC, STATE OF MI
COUNTY OF OAKLAND
Acting in MY COMMISSION EXPIRES Apr 3, 2024 County, Michigan
ACTING IN COUNTY OF OAKLAND

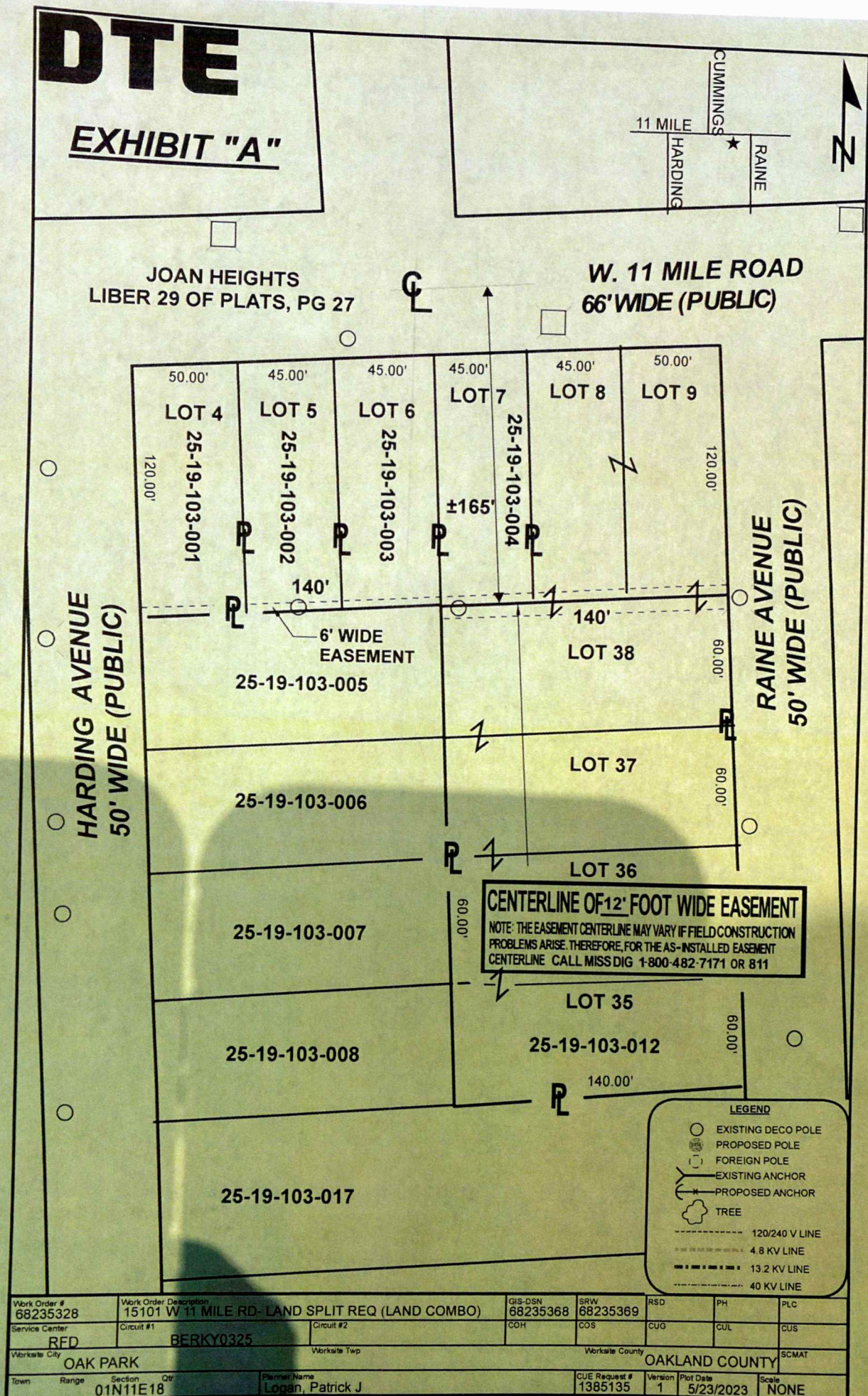
Notary's Signature Rebecca J. Herrin
Print Name REBBECA J. HERRIN

Drafted by and return to: Kimberly A. Tassen, DTE Electric Company, Redford Service Center, 12080 Dixie, Redford, MI 48239

PLEASE USE BLACK INK ONLY

DTE

EXHIBIT "A"





Robert Wittenberg
OAKLAND COUNTY TREASURER
1200 NORTH TELEGRAPH ROAD , PONTIAC, MI 48341

Parcel Identification No: 52 25-19-103-001

Taxpayer: Corsaut Building Ventures Llc

Statement No: 2022329129

Site Address:

Page: 1 of 5

Property Description:

Date: July 25, 2023

T1N, R11E, SEC 19 JOAN HEIGHTS LOT 4

Taxable Value: 5,000

Tax Payments: _____ DUE _____

Year	Tax	Interest & Fees	Total	Sale No.	Status
2001	\$0.00	\$0.00	\$0.00		Paid
2003	\$0.00	\$0.00	\$0.00		Paid
Total			\$0.00		

Statement Total

\$0.00 If paid in July

STATE OF MICHIGAN^{SS}
COUNTY OF OAKLAND
I, ROBERT WITTENBERG, TREASURER FOR THE COUNTY
OF OAKLAND. The same being a Court Record and having
a Seal, hereby certify that the attached is a true copy.

In Testimony whereof, I have hereunto set my
hand and placed the Seal of said County this

ROBERT WITTENBERG, TREASURER
BY: Christina Hayward Deputy Treasurer
DATE: 7/25/2023

CH

Corsaut Building Ventures Llc

26640 Harding St
Oak Park, MI 48237-1043

Any questions or concerns, Call (248) 858-0611



Robert Wittenberg
OAKLAND COUNTY TREASURER
1200 NORTH TELEGRAPH ROAD , PONTIAC, MI 48341

Parcel Identification No: 52 25-19-103-002

Taxpayer: Corsaut Building Ventures Llc

Statement No: 2022329130

Site Address:

Page: 2 of 5

Property Description:

T1N, R11E, SEC 19 JOAN HEIGHTS LOT 5

Taxable Value: 4,200

Date: July 25, 2023

Tax Payments: _____ DUE _____

Year	Tax	Interest & Fees	Total	Sale No.	Status
2001	\$0.00	\$0.00	\$0.00		Paid
2003	\$0.00	\$0.00	\$0.00		Paid
Total			\$0.00		

Statement Total

\$0.00 If paid in July

STATE OF MICHIGAN SS
COUNTY OF OAKLAND
I, ROBERT WITTENBERG, TREASURER FOR THE COUNTY
OF OAKLAND. The same being a Court Record and having
a Seal, hereby certify that the attached is a true copy.

In Testimony whereof, I have hereunto set my
hand and placed the Seal of said County this

ROBERT WITTENBERG, TREASURER

BY: Chris M. Howard Deputy Treasurer

DATE: 7/25/2023

CH

Corsaut Building Ventures Llc

26640 Harding St
Oak Park, MI 48237-1043

Any questions or concerns, Call (248) 858-0611



Robert Wittenberg
OAKLAND COUNTY TREASURER
1200 NORTH TELEGRAPH ROAD, PONTIAC, MI 48341

Parcel Identification No: 52 25-19-103-003

Taxpayer: Corsaut Building Ventures Llc

Statement No: 2022329131

Site Address:

Page: 3 of 5

Property Description:

Date: July 25, 2023

T1N, R11E, SEC 19 JOAN HEIGHTS LOT 6

Taxable Value: 4,100

Tax Payments: _____ DUE _____

Year	Tax	Interest & Fees	Total	Sale No.	Status
2001	\$0.00	\$0.00	\$0.00		Paid
2003	\$0.00	\$0.00	\$0.00		Paid
Total			\$0.00		

Statement Total

\$0.00 If paid in July

STATE OF MICHIGAN SS
COUNTY OF OAKLAND
I, ROBERT WITTENBERG, TREASURER FOR THE COUNTY
OF OAKLAND. The same being a Court Record and having
a Seal, hereby certify that the attached is a true copy.

In Testimony whereof, I have hereunto set my
hand and placed the Seal of said County this

ROBERT WITTENBERG, TREASURER
BY: Chuck Howard Deputy Treasurer
DATE: 7/25/2023

CH

Corsaut Building Ventures Llc

26640 Harding St
Oak Park, MI 48237-1043

Any questions or concerns, Call (248) 858-0611



Robert Wittenberg
OAKLAND COUNTY TREASURER
1200 NORTH TELEGRAPH ROAD , PONTIAC, MI 48341

Parcel Identification No: 52 25-19-103-004

Taxpayer: Corsaut Building Ventures LLC

Site Address:

Property Description:

T1N, R11E, SEC 19 JOAN HEIGHTS LOT 7

Taxable Value: 4,100

Statement No: 2022329132

Page: 4 of 5

Date: July 25, 2023

Tax Payments: _____ DUE _____

Year	Tax	Interest & Fees	Total	Sale No.	Status
2001	\$0.00	\$0.00	\$0.00		Paid
2003	\$0.00	\$0.00	\$0.00		Paid
Total			\$0.00		

Statement Total

\$0.00 If paid in July

STATE OF MICHIGAN SS
COUNTY OF OAKLAND
I, ROBERT WITTENBERG, TREASURER FOR THE COUNTY
OF OAKLAND. The same being a Court Record and having
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In Testimony whereof, I have hereunto set my
hand and placed the Seal of said County this

ROBERT WITTENBERG, TREASURER

BY: Chris Howard Deputy Treasurer

DATE: 7/25/2023

CH

Corsaut Building Ventures LLC

26640 Harding St
Oak Park, MI 48237-1043

Any questions or concerns, Call (248) 858-0611



Robert Wittenberg
OAKLAND COUNTY TREASURER
1200 NORTH TELEGRAPH ROAD , PONTIAC, MI 48341

Parcel Identification No: 52 25-19-103-012

Taxpayer: Corsaut Building Ventures Llc

Site Address: 15101 W 11 Mile Rd Oak Park, MI 48237-1004

Statement No: 2022329133

Page: 5 of 5

Date: July 25, 2023

Property Description:

T1N, R11E, SEC 19 JOAN HEIGHTS LOTS 8 & 9, ALSO LOTS 35 TO 38 INCL

Taxable Value: 110,129

Tax Payments: _____ DUE _____

Year	Tax	Interest & Fees	Total	Sale No.	Status
2003	\$0.00	\$0.00	\$0.00		Paid
2008	\$0.00	\$0.00	\$0.00		Paid - refund given
2009	\$0.00	\$0.00	\$0.00		Paid - refund given
Total			\$0.00		

Statement Total \$0.00 If paid in July

STATE OF MICHIGAN SS
COUNTY OF OAKLAND
I, ROBERT WITTENBERG, TREASURER FOR THE COUNTY
OF OAKLAND. The same being a Court Record and having
a Seal, hereby certify that the attached is a true copy.

In Testimony whereof, I have hereunto set my
hand and placed the Seal of said County this

ROBERT WITTENBERG, TREASURER

BY: Christopher Howard Deputy Treasurer

DATE: 7/25/2023

CH

Corsaut Building Ventures Llc

26640 Harding St
Oak Park, MI 48237-1043

Any questions or concerns, Call (248) 858-0611



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: August 21, 2023

SUBJECT: Approval of a one-year extension of the audit contract with the current auditors Rehmann for the fee of \$61,600.

DEPARTMENT: Finance

SUMMARY: The City's annual audit contract with Rehmann expired with the fiscal year that ended June 30, 2022. Rehmann has been the City's auditor for the past ten years. While Rehmann has done a great job performing the annual audit, the contract was going to be put out to bid to determine the reasonableness of their fee and to possibly explore a change to get a fresh look at the City's operations by a new firm. After talking with other communities that have recently gone out to bid for audit services, it appears the bids being received include increases of 20% or more due to the current high inflation rate and overall shortage of staffing at audit firms. Based on the current trend, Finance is recommending not going out to bid and just extending the existing contract for one year. The hope is that the overall economy and inflation rate will be in better shape in the future and at that time bids can be obtained and a long-term contract can be entered into for audit services.

FINANCIAL STATEMENT: The fee recommend above has been incorporated in the council approved fiscal 2023-24 budget with no additional financial impact.

RECOMMENDED ACTION: Approval of a one-year extension of the audit contract with the current auditors Rehmann for the fee of \$61,600.

APPROVALS:

City Manager: _____ ET _____

Finance Director: _____ SC _____

July 11, 2023

Ms. Sandra Crawford, Director/Treasurer
City of Oak Park
14000 Oak Park Blvd
Oak Park, MI 48237

Re: Proposal to Extend Auditing Services Contract

Dear Ms. Crawford:

We are writing to extend our sincere thanks to the City of Oak Park (the “City”) for the opportunity we have had to be of service as the City’s auditors for the past several years. We have thoroughly enjoyed working with you and your staff. We trust that you feel that the City has benefited from our professional relationship as well. We would like to offer to extend our professional relationship for an additional 3 or 5 years, at the City’s option.

The decision of how often to competitively bid-out the independent external audit can be a difficult one, and good arguments exist on both sides on the issue of periodic auditor rotation. It is important to note that there are no externally imposed requirements for auditor rotation, and in its 2002 Recommended Practice, entitled *Audit Procurement*, the Government Finance Officers Association suggests that, “governmental entities should enter into multiyear agreements of at least five years in duration when obtaining the services of independent auditors.”

Our proposed fees for a 1-, 3- or 5-year extension are listed below. The 5-year option maximizes the savings to the City by spreading the same inflationary increases over a longer period.

<u>Year Ended June 30,</u>	<u>1-year Option</u>	<u>3-year Option</u>	<u>5-year Option</u>
2023	\$ 61,600	\$ 60,200	\$ 58,800
2024		63,200	61,700
2025		66,400	64,800
2026			68,000
2027			71,500

The fees above do not include a single audit which would be billed separately. If required, the single audit would be billed separately at \$5,000 - \$8,000 for one major program. Each additional program would be billed separately depending on the complexity of the program.

These fees are based on professional standards currently in effect as of the date of this letter. The fees quoted subsequent to 2023 may be subject to renegotiation if *significant* changes in professional standards or reporting requirements make our initial estimate of hours to complete the audit unrealistic. If any such changes occur, we will discuss the reasons with you and arrive at a new fee arrangement prior to incurring any additional charges.



Ms. Sandra Crawford, Director/Treasurer
July 11, 2023
Page 2 of 2

These fees are independent of any special projects for which a separate engagement is contracted. We will, of course, continue to be available throughout the year to answer general business questions, and to assist you or your staff with accounting for specific transactions without charge.

Again, we thank you for the continuing opportunity to be of service to the City of Oak Park, and we look to many more years of exceeding your expectations. If you have any questions regarding this extension, or if we can be of assistance to you in any way, please do not hesitate to contact us.

Very truly yours,

Rehmann Robson

A handwritten signature in black ink that reads "Rehmann Robson LLC". The signature is written in a cursive, flowing style.

Daniel B. Clark, CPA
Principal

The above proposal is hereby accepted for ____ years(s):

Signature

Date

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN**

AGENDA OF: August 21, 2023

SUBJECT: Amended Contract with MDOT for the Nine Mile Resurfacing Project, M-740 (Cloverlawn to Republic).

DEPARTMENT: Engineering - KMG

SUMMARY: Attached is the amended contract with MDOT for the construction of the Nine Mile Road Resurfacing Project between Cloverlawn and Republic, M-740. The total cost of this agreement is \$1,987,702.00, which is our share of the Nine Mile Rd project, per the awarded bid. Some pay items were removed from the project, so the total cost owed to MDOT will be less than the total amount of the contract.

RECOMMENDED ACTION: We request to adopt a resolution approving Contract No. 23-5186 with Michigan Department of Transportation (MDOT) for the Nine Mile Road Resurfacing Project between Cloverlawn and Republic, M-740 in the amount of \$1,987,702.00.

APPROVALS:

City Manager: _____ ET _____ Finance Director: _____ SC _____

Department Director: _____ KM _____

Legal: _____ CK _____

Budgeted: ☐

EXHIBITS: MDOT Amended Contract

AMENDMENT TO CONTRACT 23-5044	DA	
	Control Section	STU 63000
	Job Number	212901CON
	Project	23A0213
	CFDA No.	20.205 (Highway Research Planning & Construction)
	Contract No.	23-5186

THIS AMENDATORY CONTRACT is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF OAK PARK, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to this Amendment to CONTRACT #23-5044.

WITNESSETH:

WHEREAS, the parties to the Amendment have heretofore, by a Contract dated March 20, 2023, hereinafter referred to as "CONTRACT 23-5044" provided for the construction and financing of that which is hereinafter referred to as the "PROJECT" and is described as follows:

PART A – FEDERAL PARTICIPATION

Hot mix asphalt cold milling and resurfacing along W 9 Mile Road from Cloverlawn Street to Republic Avenue, including concrete cold milling, pavement repairs, curb and gutter, sidewalk and curb ramps. drainage, traffic signals, countdown pedestrian signals. video detection system, permanent signing and pavement markings; and all together with necessary related work.

PART B – NO FEDERAL PARTICIPATION

Streetscaping along the limits as described in PART A; and all together with necessary related work.

WHEREAS, the DEPARTMENT and the REQUESTING PARTY having appropriate authority desire to amend CONTRACT 23-5044 to provide for the change in federal funds in the estimated PROJECT COST.

NOW, THEREFORE, it is hereby agreed by and between the parties hereto that:

1. Section 5 of CONTRACT 23-5044 is revised to read as follows:

5. The PROJECT COST shall be met in accordance with the following:

PART A

Federal Surface Transportation Funds shall be applied to the eligible items of the PART A portion of the PROJECT COST at the established Federal participation ratio equal to 34.2 percent. The balance of the PART A portion of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

PART B

The PART B portion of the PROJECT COST is not eligible for Federal participation and shall be charged to and paid 100 percent by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds will be the sole responsibility of the REQUESTING PARTY.

2. Section 6 of CONTRACT 23-5044 is revised to read as follows:

6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses.

3. EXHIBIT I of CONTRACT 23-5044 is superseded by EXHIBIT I REVISED, dated April 12, 2023, attached hereto and made a part hereof. Any references to EXHIBIT I in CONTRACT 23-5044 shall be construed to mean EXHIBIT I REVISED.

4. Except as amended by the provisions herein, all of the provisions, covenants, and obligations of the parties contained in CONTRACT 23-5044 shall remain in full force and effect.

5. The REQUESTING PARTY waives any and all claims it has or may have against the DEPARTMENT which arise out of the need to amend CONTRACT 23-5044.

6. This Amendatory contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto; upon the adoption of the necessary resolution approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

CITY OF OAK PARK

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
Department Director MDOT

By _____
Title:



EXHIBIT I REVISED

CONTROL SECTION	STU 63000
JOB NUMBER	212901CON
PROJECT	23A0213

ESTIMATED COST

CONTRACTED WORK

	<u>PART A</u>	<u>PART B</u>	<u>TOTAL</u>
Estimated Cost	\$2,919,000	\$ 67,000	\$2,986,000

COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$2,919,000	\$ 67,000	\$2,986,000
Less Federal Funds	<u>\$ 998,298</u>	<u>\$ 0</u>	<u>\$ 998,298</u>
BALANCE (REQUESTING PARTY'S SHARE)	\$1,920,702	\$ 67,000	\$1,987,702

NO DEPOSIT