

Oak Park

City Council Agenda

September 5, 2017





AGENDA
REGULAR CITY COUNCIL MEETING
36th CITY COUNCIL
OAK PARK, MICHIGAN
September 5, 2017
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular Council Meeting Minutes of August 21, 2017
- B. Special Council Meeting Minutes of August 21, 2017
- C. Corridor Improvement Authority Board Meeting Minutes of May 18, 2017
- D. Zoning Board of Appeals Meeting Minutes of July 25, 2017
- E. Payment Application No. 4 for the 2017 Water Main Replacement Project, M-649, to Aielli Construction Co. in the amount of \$134,799.80
- F. Payment Application No. 4 for the 2017 Granzon Avenue Reconstruction Project, M-650, to Florence Cement Company in the amount of \$91,379.80
- G. Change Order No. 1 in the amount of (\$11,207.00) and payment application No. 2 in the total amount of \$48,035.95 to Doetsch Environmental Services for the 2016 Sewer & Catch Basin Cleaning and TV Inspection Project, M-641
- H. Licenses - New and Renewals as submitted for September 5, 2017

6. RECOGNITION OF VISITING ELECTED OFFICIALS

7. SPECIAL RECOGNITION/PRESENTATIONS: None

8. PUBLIC HEARINGS: None

9. COMMUNICATIONS: None

10. SPECIAL LICENSES: None

11. ACCOUNTING REPORTS: None

12. BIDS: None

13. ORDINANCES: None

14. CITY ATTORNEY:

15. CITY MANAGER:

Recreation

- A. Concerts in the Park Recap

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

17. CALL TO THE COUNCIL

18. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
36th OAK PARK CITY COUNCIL**

August 21, 2017

7:00 PM

MINUTES

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Burns, Council Member Rich,
Council Member Radner, Council Member Speech (left meeting at 7:40 PM)

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

**CM-08-358-17 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS
AMENDED – APPROVED**

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve the agenda with the following addition:

Add Item #15F, Tentative Agreement between the City and POAM.

Voice Vote:	Yes:	McClellan, Burns, Rich, Radner, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-08-359-17 (AGENDA ITEM #5A-G) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of August 7, 2017 **CM-08-360-17**
- B. Board of Review Meeting Minutes of July 18, 2017 **CM-08-361-17**
- C. Payment of invoices from Orchard, Hiltz & McCliment (OHM) for Traffic Signal Optimization and SAW Grant Support in the total amount of \$11,611.93 **CM-08-362-17**
- D. Change Order No. 1 in the amount of (\$14,750.00) and Payment Application No. 1 for the total amount of \$44,000.00 to Cross Renovation, Inc. of Garden City, MI for the 2017 Fire Hydrant Blasting and Repainting Project, M-646 **CM-08-363-17**

- E. Beautification Advisory Commission resolution and nominee recommendations for the 2017 Beautification Awards **CM-08-364-17**
- F. Request to approve the Calendar Year 2018 Free Garage Sale dates **CM-08-365-17**
- G. Licenses - New and Renewals as submitted for August 21, 2017 **CM-08-366-17**

MERCHANT'S LICENSES – August 21, 2017
(Subject to All Departmental Approvals)

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Mr. Biggs	22151 Coolidge	\$150	Retail
Miss Betty's Self Storage	13631 Ten Mile	\$150	Storage Facility
<u>RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Oak Park Orthopedic Pain & Wellness Center	14500 Eight Mile	\$150	Medical
Dollar General	12720 Nine Mile	\$187.50	Retail
<u>SIDEWALK SALE</u>	<u>ADDRESS</u>	<u>FEE</u>	
NYA Brickhouse	26060 Greenfield	\$10.00	

Roll Call Vote: Yes: McClellan, Burns, Rich, Radner, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS:

State Representative Robert Wittenberg reported on activity related to the State Legislature. He also indicated that he was present to support the launch of the City's first Canine Unit.

SPECIAL RECOGNITION/PRESENTATIONS:

(AGENDA ITEM #7A) Canine Badge Ceremony – A symbolic welcoming of Officer Mase, the newest member of the Public Safety Department, and the launch of the City's first Canine Unit. Deputy Director Pinkerton presided over the ceremony that welcomed Canine Officer Mase, who was named after fallen Officer Mason Samborski. The City's Canine Unit will be comprised of Sargeant Joseph Meier, Officer Michael Hodakoski, and Canine Officer Mase. Madeline Samborski, the nine-year-old daughter of Mason Samborski handed the marching orders to launch the Canine Unit to Sgt. Meier, while Stephen Hohauser, a five-year-old boy with neuroblastoma, provided Officer Hodakoski with Mase's badge. Both children were recognized for their roles in the evening's ceremony. Officer Hodakoski's family was recognized for housing and caring for Mase while off duty.

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES:

**CM-08-367-17 (AGENDA ITEM #10A) SPECIAL EVENT REQUEST
– SENECA BLOCK PARTY – APPROVED**

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the following Special Event request subject to all departmental approvals:

Name	Event	Fee
Thomas Zerafa 24320 Seneca	Seneca Block Party September 10, 2017 Noon – 5:00 PM	Fees waived

Voice Vote: Yes: McClellan, Burns, Radner, Rich, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

ACCOUNTING REPORTS:

**CM-08-368-17 (AGENDA ITEM #11A) APPROVAL FOR PAYMENT OF
INVOICES SUBMITTED BY GARAN, LUCOW, MILLER, P.C.
FOR LEGAL SERVICES IN THE TOTAL AMOUNT OF \$17,048.84
- APPROVED**

Motion by Rich, seconded by Radner, CARRIED UNANIMOUSLY, to approve payment of invoices #480764, #480765, #480769 and #480781 by Garan, Lucow, Miller P.C., for legal services rendered through July 31, 2017 in the total amount of \$17,048.84.

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

**CM-08-369-17 (AGENDA ITEM #11B) APPROVAL FOR PAYMENT OF
INVOICES SUBMITTED BY SECREST, WARDLE, LYNCH,
HAMPTON, TRUEX & MORLEY, P.C. FOR LEGAL SERVICES IN
THE TOTAL AMOUNT OF \$6,352.00 - APPROVED**

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve payment of invoice #1314155 by Secrest, Wardle, Lynch, Hampton, Truex & Morley, P.C. for legal services in the total amount of \$6,352.00.

Roll Call Vote: Yes: McClellan, Burns, Radner, Rich, Speech
 No: None
 Absent: None

MOTION DECLARED ADOPTED

BIDS: None

ORDINANCES:

CM-08-370-17

**(AGENDA ITEM #13A) SECOND READING AND ADOPTION OF
AN ORDINANCE TO PROVIDE FOR A SERVICE CHARGE IN
LIEU OF TAXES FOR A HOUSING DEVELOPMENT KNOWN AS
COOLIDGE PLACE LOCATED AT 2111 COOLIDGE HIGHWAY -
APPROVED**

Motion by Burns, seconded by Rich, CARRIED UNANIMOUSLY, to approve the second reading and adopt the following ordinance to provide for a service charge in lieu of taxes for a housing development known as Coolidge Place located at 2111 Coolidge Highway:

CITY OF OAK PARK, MICHIGAN

TAX EXEMPTION ORDINANCE- COOLIDGE PLACE PILOT

An Ordinance to provide for a service charge in lieu of taxes for a housing development for low income persons and families to be financed with a federally-aided Mortgage Loan pursuant to the provisions of the State Housing Development Authority Act of 1966 (1966 PA 346, as amended; MCL 125.1401, *et seq*) (the "Act").

THE CITY OF OAK PARK ORDAINS:

SECTION 1. This ordinance shall be known and cited as the City of Oak Park Tax Exemption Ordinance- Coolidge Place

SECTION 2. Preamble.

It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for its low income persons and families and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the Act. The City is authorized by this Act to establish or change the service charge to be paid in lieu of taxes by any or all classes of housing exempt from taxation under this Act at any amount it chooses, not to exceed the taxes that would be paid but for this Act. It is further acknowledged that such housing for low income persons and families is a public necessity, and as the City will be benefited and improved by such housing, the encouragement of the same by providing real estate tax exemption for such housing is a valid public purpose. It is further acknowledged that the continuance of the provisions of this ordinance for tax exemption and the service charge in lieu of all *ad valorem* taxes during the period contemplated in this Ordinance are essential to the determination of economic feasibility of the housing development that is constructed or rehabilitated with financing extended in reliance on such tax exemption.

The City acknowledges that the Sponsor, Spero Housing, (as defined below) has offered, subject to receipt of an allocation under the LIHTC Program by the Michigan State Housing Development Authority, to rehabilitate, own and operate a housing development identified as Coolidge Place on certain property located at 21111 Coolidge Highway, in the City, to serve low income persons and families, and that the Sponsor has offered to pay the City on account of this housing development an annual service charge for public services in lieu of all *ad valorem* property taxes.

SECTION 3. Definitions.

- A. Annual Shelter Rent means the total collections during an agreed annual period from or paid on behalf of all occupants of a housing development representing rent or occupancy charges exclusive of Utilities.
- B. Authority means the Michigan State Housing Development Authority.
- C. LIHTC Program means the Low Income Housing Tax Credit program administered by the Authority under Section 42 of the Internal Revenue Code of 1986, as amended.
- D. Low Income Persons and Families means persons and families eligible to move into a housing development.
- E. Mortgage Loan means a loan that is Federally-Aided (as defined in Section 11 of the Act) or a loan or grant made or to be made by the Authority to the Sponsor for the construction, rehabilitation, acquisition and/or permanent financing of a housing development, and secured by a mortgage on the housing development.
- F. Sponsor means Spero Housing and any entity that receives or assumes a Mortgage Loan.
- G. Utilities mean charges for gas, electric, water, sanitary sewer and other utilities furnished to the occupants that are paid by the housing development.

SECTION 4. Class of Housing Developments.

It is determined that the class of housing developments to which the tax exemption shall apply and for which a service charge shall be paid in lieu of such taxes shall be housing developments for Low Income Persons and Families that are financed with a Mortgage Loan. It is further determined that Coolidge Place is of this class.

SECTION 5. Establishment of Annual Service Charge.

The housing development identified as Coolidge Place and the property on which it will be located shall be exempt from all *ad valorem* property taxes from and after the commencement of construction or rehabilitation. The City acknowledges that the Sponsor and the Authority have established the economic feasibility of the housing development in reliance upon the enactment and continuing effect of this Ordinance, and the qualification of the housing development for exemption from all *ad valorem* property taxes and a payment in lieu of taxes as established in this Ordinance. Therefore, in consideration of the Sponsor's offer to rehabilitate, construct and operate the housing development, the City agrees to accept payment of an annual service charge for public services in lieu of all *ad valorem* property taxes. Subject to receipt of a Mortgage Loan, the annual service charge shall be equal to fifteen percent of the Annual Shelter Rents actually collected by the housing development during each operating year, however it is expressly understood and agreed that in any event, the minimum annual service charge to be paid for years one through 18 will be equal to the projections submitted by Sponsor in support of its request for the PILOT as approved by City Council.

SECTION 6. Contractual Effect of Ordinance.

Notwithstanding the provisions of Section 15(a)(5) of the Act to the contrary, a contract between the City and the Sponsor with the Authority as third party beneficiary under the contract, to provide tax

exemption and accept payments in lieu of taxes, as previously described, is effectuated by enactment of this Ordinance.

SECTION 7. Limitation on the Payment of Annual Service Charge.

Notwithstanding Section 5, the service charge to be paid each year in lieu of taxes for the part of the housing development that is tax exempt but which is occupied by other than low income persons or families shall be equal to the full amount of the taxes which would be paid on that portion of the housing development if the housing development were not tax exempt.

SECTION 8. Payment of Service Charge.

The annual service charge in lieu of taxes as determined under this Ordinance shall be payable in the same manner as general property taxes are payable to the City and distributed to the several units levying the general property tax in the same proportion as prevailed with the general property tax in the previous calendar year. The annual payment for each operating year shall be paid on or before May 1 of the following year. Collection procedures shall be in accordance with the provisions of the General Property Tax Act (1893 PA 206, as amended; MCL 211.1 et seq.).

SECTION 9. Duration.

This Ordinance shall remain in effect and shall not terminate for so long as a Mortgage Loan remains outstanding and unpaid and the housing development remains subject to income and rent restrictions under the LIHTC Program.

SECTION 10. Severability.

The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this Ordinance as a whole or any section or provisions of this Ordinance, other than the section or provision so declared to be unconstitutional or invalid.

SECTION 11. Inconsistent Ordinances.

All ordinances or parts of ordinances inconsistent or in conflict with the provisions of this Ordinance are repealed to the extent of such inconsistency or conflict.

SECTION 12. Effective Date.

This ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CITY ATTORNEY: No report

CITY MANAGER:

Administration

(AGENDA ITEM #15A) Yeshiva Safety Event. City Manager Tungate recognized organizers of the Yeshiva Beth Yehudah – Safety Fair and Bike-a-thon event that took place on June 11, 2017. Yeshiva representatives presented the city with a special thank you for their assistance with the event.

City Clerk

CM-08-371-17 (AGENDA ITEM #15B) RESOLUTION ADOPTING THE 2018 CITY COUNCIL REGULAR MEETING SCHEDULE - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the following resolution adopting the 2018 City Council Regular Meeting schedule:

A RESOLUTION ADOPTING THE 2018 REGULAR MEETING SCHEDULE OF THE OAK PARK CITY COUNCIL

WHEREAS, the Home Rule Charter for the City of Oak Park, Michigan in Chapter 7 captioned The Council: Procedure and Miscellaneous Powers and Duties in Section 7.1 entitled Regular meetings, specifies that the council shall provide by resolution for the time and place of its regular meetings and shall hold at least two regular meetings each month.

WHEREAS, the City of Oak Park City Council Rules of Procedure, in Section 2 captioned City Council Meetings, Subsection A entitled Regular Meetings specifies that the Regular meetings of the City Council will be held on the first and third Mondays of each month, unless that day is a holiday or holiday eve.

WHEREAS, the City of Oak Park City Council Rules of Procedure, in Section 2 captioned City Council Meetings, Subsection A entitled Regular Meetings further specifies that before the end of the year, the Council will approve by resolution the Regular meeting schedule for the following calendar year, including exceptions to the first and third Monday meetings.

WHEREAS, the Michigan “Open Meetings Act” (MCL 15.261 et. seq.) in Section 5, Subsection (2) provides that for regular meetings of a public body, there shall be posted within 10 days after the first meeting of the public body in each calendar or fiscal year a public notice stating the dates, times, and places of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED that the regular meetings of the Oak Park City Council for calendar year 2018 shall be held in the Council Chambers at the Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, Michigan, telephone number (248) 691-7544, at 7:00 P.M. on the following dates:

January 2 and 16 (Monday, January 1, 2018, City Offices are closed in observance of New Year’s Day and on Monday, January 15, 2018 City Offices are closed in observance of Martin Luther King Jr. Day)

February 5 and 19

March 5 and 19

April 2 and 16

May 7 and 23 (Monday, May 21, 2018 - Religious Holiday)

June 4 and 18

July 2 and 16

August 6 and 20

September 4 (Monday, September 3, 2018 City Offices are closed in observance of Labor Day) and **17**

October 3 (Monday, October 1, 2018 - Religious Holiday) and **15**

November 5 and 19 **December 3 and 17**

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Clerk be and is hereby directed to give public notice of the forgoing regular dates and times for City Council meetings and the place at which meetings are to be held consistent with the requirements of Section 5, Subsection (2) of the "Open Meetings Act".

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Department of Public Works

CM-08-372-17 (AGENDA ITEM #15C) AUTHORIZATION FOR THE PUBLIC WORKS DEPARTMENT TO PARTICIPATE IN THE OAKLAND COUNTY PURCHASING BID FOR THE PURCHASE OF 850 NEPTUNE R900 WATER METER REMOTE RADIO READING DEVICES AT \$90.58 EACH (\$76,993.00 TOTAL) - APPROVED

Motion by Burns, seconded by Speech, CARRIED UNANIMOUSLY, to authorize the Public Works Department to participate in the Oakland County Purchasing bid for the purchase of 850 Neptune R900 water meter remote radio reading devices at \$90.58 each (\$76,993.00 total).

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Assistant City Manager Yee indicated the Public Works Department is requesting authorization to participate in the Oakland County Purchasing bid for the purchase of new water meter remote radio reading devices to replace older versions that have been failing. Funding is available in the Water & Sewer Fund for this budgeted expenditure.

Recreation

(AGENDA ITEM #15D) Summerfest Recap. Maralee Rosemond from the Recreation Department reported on the Summerfest event that was held July 29, 2017.

Economic Development and Communications

CM-08-373-17 (AGENDA ITEM #15E) FAÇADE IMPROVEMENT GRANT TO BEST FRIENDS CHILDCARE, 8440 WEST 9 MILE, FOR 50 % OF THE PROJECT COSTS NOT TO EXCEED \$1,470.50 - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve a façade improvement grant to Best Friends Childcare, 8440 West 9 Mile, for 50% of the project costs not to exceed \$1,470.50.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich
	No:	None
	Absent:	Speech

MOTION DECLARED ADOPTED

Community & Economic Development Director Marrone reviewed the application for a Façade Improvement Grant from Best Friends Childcare for the building located at 8440 West 9 Mile. The project specifications have met city guidelines and improvements include a total interior renovation as well as exterior improvements to the parking lot, creating a play area, new block wall, and a new sign.

Human Resources (Added to the Agenda)

CM-08-374-17 (AGENDA ITEM #15F Added to the Agenda) TENTATIVE AGREEMENT BETWEEN THE CITY OF OAK PARK AND POAM - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the following Tentative Agreement between the City of Oak Park and POAM:

**CITY OF OAK PARK
AND
POAM
Tentative Agreement**

June 3, 2017

1. Duration:

July 1, 2017 – June 30, 2030

2. Healthcare:

The City or the Union may reopen the Collective Bargaining Agreement to address repeal of the Patient Protection and Affordable Care Act, changes in federal healthcare.

3. Wages:

July 1, 2017 3.0 % increase base salary

A one time signing bonus payable upon ratification of \$1,000.00

July 1, 2018 2.0% increase in base salary

July 1, 2019 1.5% increase in base salary

4. Pension Contributions:

July 1, 2017 The Employee Pension Contribution for all employees including DROP participants shall be raised by 1.0% to 8.5%.

July 1, 2018: The Employee Pension Contribution for all employees including DROP participants shall be raised by 1.0% to 9.5%.

Should Act 345 expire the contract shall be subject to an automatic renewal. The City reserves all rights during a reopening period should one occur, provided pursuant to PERA or Act 312.

5. ARTICLE VIII, Section F.

On the 12 hour shift, there will be allowed a minimum guarantee of 2 persons allowed time off per platoon using any time accounts, provided however notice must be given 12 hours in advance.

If the request is made with less than 12 hour notice, provision, the request shall be granted if it:

1. Does not cause Overtime.
2. Does not cause Standby/Standby
3. Does not cause a Commander to assume a District Patrol

Upon acceptance of this Agreement the Director of Public Safety or his designee shall issue a memo outlining the current staff deployment. Should this change the City shall provide the Union thirty (30) days advance notice.

6. Evidence Technician:

PSO's shall provide eight (8) hours of compensatory time annually who are certified evidence technicians.

7. Article XIII: Personal Leave Days:

Employees shall be granted 24 hours of additional paid personal leave days per year.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich
	No:	None
	Absent:	Speech

MOTION DECLARED ADOPTED

City Manager Tungate indicated that an Executive Summary of the City's Budget is available on line or a copy may be obtained at City Hall.

CALL TO THE AUDIENCE:

Willie Payne, 15801 Providence Dr., Southfield, expressed concerns about disruptive behavior of students in the Library and presented a petition requesting the city support initiatives in the Community Center to help alleviate the problem.

Tiffany Smith, 23150 Cloverlawn, expressed concerns about tree removal on her property.

Cheryl Weiss, 24101 Norwood, thanked the City for putting on so many wonderful events over the summer.

CALL TO THE COUNCIL:

Mayor McClellan reviewed recent city events including the "Eclipse Party" held at the Library where 300 pairs of eclipse glasses were provided to residents. She also offered condolences to the family of long-time resident and Election Commission board member Saul Chudnow who passed away on August 13th.

Mayor Pro Tem Burns reminded everyone that school will be starting soon and to be mindful of children in the neighborhoods.

Council Member Radner wished everyone a good night.

Council Member Rich wished everyone a good night.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:57 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



**CITY OF OAK PARK, MICHIGAN
SPECIAL COUNCIL MEETING OF THE
36th OAK PARK CITY COUNCIL
August 21, 2017
5:30 P.M.**

MINUTES

This Special Meeting of the 36th Oak Park City Council was held in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237.

Notice of this Special Meeting was given in compliance with the provisions of Act 267 of the Public Acts of Michigan, 1976, as amended, the "Open Meetings Act".

The Special Meeting was called to order by Mayor McClellan at 5:30 P.M.

PRESENT: Mayor McClellan, Mayor Pro Tem Burns, Council Member Radner, Council Member Rich, Council Member Speech (Arrived at 5:39 PM)

ABSENT: None

ALSO PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff, Human Resources Director Brooks, City Attorney Fournier, Attorney Green, Deputy City Clerk Vecchio, Assistant to the City Manager McClain, City Management Intern Dale

SPECIAL BUSINESS:

**SCM-08-353-17 (AGENDA ITEM #3A) CHANGES TO THE AGENDA
- APPROVED**

Motion by Radner, Seconded by Rich, CARRIED UNANIMOUSLY, to make the following changes to the agenda:

1. Postpone Agenda Item 3C, Council Liaison assignments to Boards and Commissions.
2. Postpone Agenda Item 3F, Settlement Agreement – District Court Litigation
3. Conduct the Closed Session as the second item on the agenda.

Voice Vote:	Yes:	McClellan, Burns, Radner, Rich
	No:	None
	Absent:	Speech

MOTION DECLARED ADOPTED

(Agenda Item #3A) Interview and appointments to City Boards and Commissions: Council interviewed Craig McCrary as a candidate for the Board of Review. No appointments were considered at this time.

(AGENDA ITEM #3E) CLOSED SESSION

**SCM-08-354-17 MOTION TO CONVENE INTO A CLOSED SESSION TO
DISCUSS ATTORNEY CLIENT PRIVILEGED
COMMUNICATION AND PENDING LITIGATION
- APPROVED**

Motion by Rich, Seconded by Radner, CARRIED UNANIMOUSLY, to convene into a Closed Session to discuss attorney client privileged communication and pending litigation.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

The Closed Session began at 5:40 PM. The Special Meeting reconvened at 6:35 PM.

SCM-08-355-17 CLOSED SESSION MINUTES - APPROVED

Motion by Radner, seconded by Rich, CARRIED UNANIMOUSLY, to approve the minutes of the 8-21-17 Closed Session.

Voice Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

**SCM-08-356-17 MOTION TO POSTPONE MAKING APPOINTMENTS AND
REAPPOINTMENTS TO CITY BOARDS AND COMMISSIONS TO
THE NEXT SPECIAL MEETING OF COUNCIL ON
SEPTEMBER 5, 2017 - APPROVED**

Motion by Radner, Seconded by Rich, CARRIED UNANIMOUSLY, to postpone making appointments and reappointments to City Boards and Commissions to the next Special Meeting of Council on September 5, 2017.

Voice Vote:	Yes:	McClellan, Burns, Radner, Rich, Speech
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

(Agenda Item #3D) Board and Commission Appreciation Dinner. City Management Intern Colton Dale presented various dinner and venue options for an appreciation event to be held for members of board and commissions. The options ranged in approximate total cost from \$5,300 to \$9,500. Council discussed the options and there was general consensus to plan an event that does not exceed the budgeted amount of \$5,000.

**SCM-08-357-17 MOTION TO RETURN THE BUDGETED \$5,000 FOR THE
EVENT BACK TO THE GENERAL FUND AND PURSUE
OUTSIDE FUNDING FOR A LESS COSTLY OPTION - FAILED**

Motion by Rich, Seconded by Radner, FAILED, to return the budgeted \$5,000 for the event back to the General Fund and pursue outside funding for a less costly option.

Voice Vote:	Yes:	Radner, Rich
	No:	McClellan, Burns, Speech
	Absent:	None

MOTION FAILED

CALL TO THE AUDIENCE:

There were no members of the audience wishing to speak.

ADJOURNMENT:

The Special Meeting adjourned at 6:55 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor

Mayor
Marian McClellan
Mayor Pro Tem
Carolyn Burns
Council Members
Solomon Radner
Ken Rich
Keisha Speech
City Manager
Erik Tungate



CITY OF OAK PARK

Corridor Improvement Authority

CITY OF OAK PARK CORRIDOR IMPROVEMENT AUTHORITY BOARD MEETING MAY 18, 2017 MINUTES

Meeting was called to order at 12:04 p.m., in the Executive Conference Room at Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, Michigan, by Chairperson Colbert and roll call was made.

PRESENT: Chairperson Colbert
Vice Chairperson Blumenkopf
Mayor McClellan
Board Member Moulden

ABSENT: Board Member Attisha
Board Member Berger
Board Member Peteet

OTHERS PRESENT: Community & Economic Development Director Kimberly Marrone

3. APPROVAL OF AGENDA OF MAY 18, 2017

MOTION by Blumenkopf, SECONDED by Moulden, to approve the agenda for May 18, 2017 as submitted.

VOTE: Yes: All
No: None

MOTION CARRIED

4. APPROVAL OF MINUTES OF MARCH 16, 2017

MOTION by McClellan SECONDED by Blumenkopf, to approve the minutes of the March 16, 2017 meeting as submitted.

VOTE: Yes: All
No: None

MOTION CARRIED

5. PUBLIC COMMENT

There were no members of the public in attendance.

6. UNFINISHED BUSINESS

A. Budget Amendments

Community and Economic Development Director Marrone reported that there is no final budget at this time. She explained that the tax capture will be lower this year than expected; she estimates that the 2017-2018 Budget will be around \$8,000-\$9,000 from the tax capture, plus the budget balance left from this year. Director Marrone recommends that funds budget be used towards the landscaping and potted plants program, along with the building façade improvement program. Director Marrone explained that a final budget will be ready for approval at the next meeting.

B. Bylaw Amendment

Community and Economic Development Director Marrone updated the board on a matter brought to attention by Board Member Berger regarding phone-in attendance and voting for meetings. She consulted with the City Attorney and the final recommendation was not in favor of allowing phone-in attendance in order to reach a quorum.

7. NEW BUSINESS

A. Tax Sharing Agreement with Oakland County

Marrone explained that the tax sharing agreement has received final approval from the Oakland County Taxation Increment Finance Review Committee, Finance Committee, and County Commissioners. The agreement is ready to be signed to commence the revenue sharing.

The entirety of the Board thanked Director Marrone for all of her hard work and efforts in getting the Tax Sharing Agreement approved.

MOTION by McClellan, SECONDED by Moulden, to accept the Tax Sharing Agreement with Oakland County as presented.

VOTE: Yes: Colbert, Blumenkopf, McClellan, Moulden
 No: None

MOTION CARRIED

8. FINANCIAL REPORT

Director Marrone reported that there is nothing new to report; since the last meeting there has been no spending or income.

9. BOARD MEMBER COMMENT

Board Member Moulden inquired about the bridge project timeline. Director Marrone explained that there is not yet a completion date set for the bridge project as it is still out for bid, but it is expected to be completed this summer. The Board expressed excitement and desire to be a part of any or unveiling event.

Board Member McClellan thanked and congratulated Board Member Moulden on the successful event held at his insurance office. It was discussed that business contribution in the community is of high importance. Director Marrone explained that she has been reaching out to business owners to inform them of City happenings; she is looking to work with the Director of the Ferndale Chamber to increase local business involvement.

10. ADJOURNMENT

There being no objection, Chairperson Colbert adjourned the meeting at 12:23 p.m.

Lisa Vecchio, Deputy City Clerk

**CITY OF OAK PARK, MICHIGAN
ZONING BOARD OF APPEALS
JULY 25, 2017
MEETING MINUTES**

The meeting was called to order at 7:30 p.m. by Chairperson Landau in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237 and Roll Call was made.

PRESENT: Chairperson Landau, Vice Chairperson Huston, Commissioner Barton, Commissioner Blumenkopf, and Commissioner Seligson

ABSENT: Commissioner Peiss

**OTHERS
PRESENT:** City Planner Kevin Rulkowski
Deputy City Clerk Lisa Vecchio

APPROVAL OF ZONING BOARD OF APPEALS MINUTES OF JUNE 26, 2017

MOTION BY Seligson, SECONDED BY Landau, to approve the meeting minutes of June 26, 2017 as submitted.

Vote: Yes: Landau, Barton, Blumenkopf, Huston, Seligson
No: None

MOTION DECLARED ADOPTED

COMMUNICATIONS: None

OLD BUSINESS: None

NEW BUSINESS:

- (a) **CASE 17-03:** Mr. Mustapha Hannawi, on behalf of Marathon gas station, 26700 Greenfield, has made an appeal to the Zoning Board of Appeals for a variance from the provisions in the Zoning Ordinance, Article XVI, to allow for the construction of a building that does not meet the rear yard setback requirements of the Zoning Ordinance.

MOTION by Landau, SECONDED by Blumenkopf, to table Case 17-03 until the August 22, 2017 meeting as the applicant is not present.

Vote: Yes: Barton, Blumenkopf, Huston, Seligson, Landau
No: None

- (b) **CASE 17-04:**

APPLICANT:

Ms. Danielle Peterson
23680 Coyle
Oak Park, Michigan

PROPERTY:

23680 Coyle
Property Identification Number: 25-30-327-007

ORDINANCE REQUIREMENTS AND REQUEST:

One variance is requested:

1. Article XXI, Section 2105, allows decks to project into required rear yards for a distance not to exceed five (5) feet. The applicant is requesting a waiver of fourteen (14) feet, two (2) inches to allow for the rear yard setback to be ten (10) feet, ten (10) inches.

STAFF FINDINGS OF FACT:

- 1) The subject parcel is zoned R-1, One Family Dwelling District.
- 2) Article XVI requires a minimum rear yard setback of thirty (30) feet.
- 3) Article XXI, Section 2105, allows decks to project into required rear yards for a distance not to exceed five (5) feet.
- 4) The applicant is requesting a waiver of fourteen (14) feet, two (2) inches to allow for the rear yard setback to be ten (10) feet, ten (10) inches.
- 5) The proposed deck is approximately 24 inches above the ground.
- 6) The subject parcel is 66 feet wide and 100 feet deep.
- 7) The distance from the house to rear lot line is twenty-two (22) feet, ten (10) inches.

STAFF RECOMMENDATIONS:

The applicant is proposing to have a new deck installed on the rear of their house. Because the deck is considered a structure it must comply with the setback requirements of the Zoning Ordinance. Unfortunately for the applicant their lot is very shallow by Oak Park standards, at only 100 feet deep, and there is little opportunity to place a deck that meets the setback requirements.

Although strict compliance with the rear setback provisions would not unreasonably prevent the owner from using the property for a permitted purpose, it would render conformity unnecessarily burdensome in this case.

Taking the above findings of fact into consideration, it is the recommendation of the Planning Division to approve the variance requests as proposed.

Danielle Peterson was present and explained that she wants to construct the deck behind her house so there is place for her, her children, and guests to entertain and relax.

Commissioner Barton read a letter submitted to the board on July 10, 2017 by Ms. Elisa Abellera into record.

MOTION BY Blumenkopf, SECONDED BY Seligson: Based on the information presented in the Planning Division Report, and additional findings of fact discussed during the review of case #17-04, I move to **approve** the request

Ms. Danielle Peterson, 23680 Coyle,

- 1) for a waiver of fourteen (14) feet, two (2) inches, from the provisions in Article XXI, Section 2105, to allow for the construction of a deck which will result in a rear yard deck setback of ten (10) feet, ten (10) inches.

VOTE: Yes: Blumenkopf, Huston, Seligson, Landau, Barton
 No: None

MOTION CARRIED

ADJOURNMENT:

There being no objections Chairman Landau adjourned the meeting at 7:43 p.m.

Lisa Vecchio, Deputy City Clerk/Director of Elections



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: September 5, 2017

AGENDA #

SUBJECT: Payment Application no. 4 for the 2017 Water Main Replacement Project, M-649.

DEPARTMENT: Technical & Planning – Engineering GWS

SUMMARY: Attached is Payment Application no. 4 for the 2017 Water Main Replacement Project, M-649. This project is replacing water mains on Kipling Ave. between Nine Mile Road and Kenwood Avenue, on Harding Avenue from Nine Mile Road to Pearson, and on Labelle from Coolidge to just West of Kipling, as shown on the attached map. The project is approximately 77% complete.

<u>FINANCIAL STATEMENT:</u>	Original Contract Amount:	\$ 766,998.00
	Total Completed to Date:	\$ 588,062.47
	Less Retainage:	\$ 38,349.90
	Net Earned:	\$ 549,712.57
	Deductions:	\$ 0.00
	Balance:	\$ 549,712.57
	Payments to Date:	<u>\$ 414,912.77</u>
	Amount Due Aielli Construction Co., Inc.:	\$ 134,799.80

RECOMMENDED ACTION: It is recommended that Payment Application no. 4 for the 2017 Water Main Replacement Project, M-649, to Aielli Construction Co., Inc. be approved for the amount of \$134,799.80. There is \$800,000 budgeted in the Water & Sewer Fund for this project.

APPROVALS:

City Manager: _____

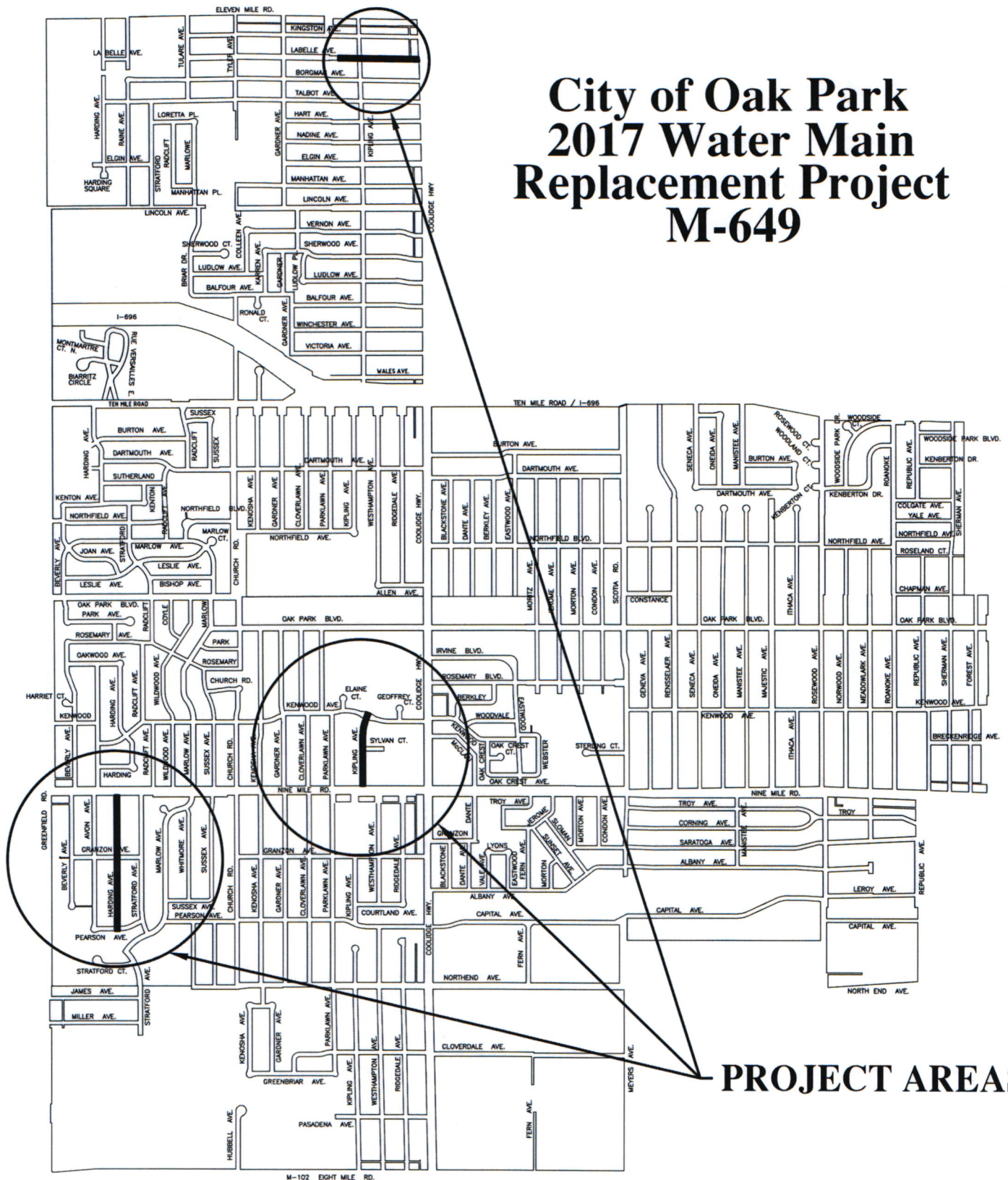
Department Director: _____

Director of Finance: _____

Budgeted: ☒

EXHIBITS: Payment Application no. 4 and Map of project areas

City of Oak Park 2017 Water Main Replacement Project M-649



PAYMENT APPLICATION

PROJECT: 2017 Water Main Replacement Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: Aielli Construction Co. Inc.
 47850 Van Dyke
 Shelby Twp., MI 48317

JOB NUMBER: M-649
APPLICATION NO.: 4
PERIOD ENDING: 8/25/17
PAGE: 1 of 2

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Period Quantity	Period Amount	Quantity To Date	Amount To Date
1	Mobilization, Max 5%	1	LSUM	\$15,000.00	0.00	\$0.00	1.00	\$15,000.00
2	Minor Traffic Device, Modified SP	1	LSUM	\$4,500.00	0.00	\$0.00	1.00	\$4,500.00
3	Pavement Removal, Modified SP	3,205	SYD	\$7.50	634.72	\$4,760.40	2,967.22	\$22,254.15
4	Water Main 8" Ductile Iron, Class 54, Trench Detail B, Modified SP	3,745	LFT	\$70.00	882.35	\$61,764.50	3,707.69	\$259,538.30
5	Install Fire Hydrant, EJIW 5BR-250	12	EACH	\$3,600.00	5.00	\$18,000.00	12.00	\$43,200.00
6	Kipling Water Main Connection "A" @ Kipling Ave./Kenwood Ave. Intersection	1	LSUM	\$9,500.00	0.00	\$0.00	1.00	\$9,500.00
7	Kipling Water Main Connection "B" @ Kipling Ave./Nine Mile Rd. Intersection	1	LSUM	\$6,100.00	0.00	\$0.00	1.00	\$6,100.00
8	Harding Water Main Connection "A" @ Harding Ave./Nine Mile Rd. Intersection	1	LSUM	\$20,000.00	0.00	\$0.00	1.00	\$20,000.00
9	Harding Water Main Connection "B" @ Harding Ave./Pearson Intersection	1	LSUM	\$6,250.00	0.00	\$0.00	1.00	\$6,250.00
10	Install 8" Gate Valve and Well	10	EACH	\$3,400.00	2.00	\$6,800.00	8.00	\$27,200.00
11	Remove/Replace Short Side Service Curb Stop Box 3/4" to 1"	41	EACH	\$215.00	0.00	\$0.00	28.00	\$6,020.00
12	Remove/Replace Short Side Service Curb Stop Box 1.5" to 2"	10	EACH	\$290.00	0.00	\$0.00	5.00	\$1,450.00
13	Service Transfer (long and short side) 3/4" to 1"	108	EACH	\$700.00	0.00	\$0.00	56.00	\$39,200.00
14	Service Transfer (long and short side) 1.5" to 2"	10	EACH	\$1,250.00	0.00	\$0.00	12.00	\$15,000.00
15	3/4" to 1" Type K Copper	425	LFT	\$10.50	0.00	\$0.00	162.84	\$1,709.82
16	1.5" to 2" Type K Copper	50	LFT	\$20.00	0.00	\$0.00	9.25	\$185.00
17	Remove Existing Fire Hydrant	8	EACH	\$350.00	2.00	\$700.00	6.00	\$2,100.00
18	Remove Existing Gate Valve and Well	6	EACH	\$400.00	1.00	\$400.00	4.00	\$1,600.00
19	Abandon Existing Water Mains Harding and Kipling Ave.	1	LSUM	\$5,800.00	0.00	\$0.00	0.00	\$0.00
20	Conc. Pavement With Integral curb and gutter, Non-Reinf. 8", Modified SP	185	SYD	\$66.00	128.74	\$8,496.84	205.94	\$13,592.04
21	Sidewalk Conc. Non-Reinforced 6" Conc. Sidewalk/Drive Approach, Modified SP	9,650	SFT	\$4.90	1,440.94	\$7,060.61	6,389.93	\$31,310.66
22	Sidewalk Conc. Non-Reinforced 4" Conc. Sidewalk/Driveway, Modified SP	17,300	SFT	\$3.75	4,780.75	\$17,927.81	13,483.43	\$50,562.86
23	Aggregate Base Under Concrete (6" 21AA Crush Limestone)	160	SYD	\$6.00	205.94	\$1,235.64	205.94	\$1,235.64
24	Cast In Place Detectable/ Tactile Warning Surface.	142	SFT	\$25.00	100.00	\$2,500.00	100.00	\$2,500.00
25	Underdrain Subgrade, Open Graded 6", Modified SP	100	LFT	\$10.00	9.00	\$90.00	9.00	\$90.00
26	Class A Sodding, Modified SP	3,810	SYD	\$7.00	0.00	\$0.00	0.00	\$0.00
27	Adjusting Drainage Structure Cover, Case 1, Modified SP	1	EACH	\$500.00	0.00	\$0.00	0.00	\$0.00
28	Drainage Structure Cover	4,180	LBS	\$1.35	3,040.00	\$4,104.00	3,040.00	\$4,104.00
29	Salvage Sign, Modified SP	14	EACH	\$50.00	0.00	\$0.00	3.00	\$150.00
30	Erosion Control, Inlet Filter, Fabric Drop, Modified SP	27	EACH	\$80.00	12.00	\$960.00	12.00	\$960.00
31	Maintenance Gravel, Modified SP	1,100	TON	\$19.00	0.00	\$0.00	0.00	\$0.00
32	Crossing Existing Water Mains, Sewers	7	EACH	\$250.00	0.00	\$0.00	11.00	\$2,750.00
33	Unidentified Irrigation System Repairs - Sprinkler Lines	100	LFT	\$3.00	0.00	\$0.00	0.00	\$0.00
34	Unidentified Irrigation System Repairs - Sprinkler Heads	30	EACH	\$0.00	0.00	\$0.00	0.00	\$0.00
35	Project Cleanup	1	LSUM	7,500.00	0.00	\$0.00	0.00	\$0.00
36	Inspection Crew Days, Modified SP	\$320.00	DAY	63.00	14.50	\$0.00	53.25	\$0.00
6	Labelle Water Main Connection "A" @ Labelle Ave./Coolidge Hwy. Intersection	1	LSUM	\$5,500.00	0.00	\$0.00	0.00	\$0.00
7	Labelle Water Main Connection "B" @ Labelle Ave./Labelle ave. west of Kipling	1	LSUM	\$2,500.00	0.00	\$0.00	0.00	\$0.00

\$134,799.80

\$588,062.47

PROJECT: 2017 Water Main Replacement Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: Aielli Construction Co. Inc.
47850 Van Dyke
Shelby Twp., MI 48317

JOB NUMBER: M-649
APPLICATION NO.: 4
PERIOD ENDING: 8/25/17
PAGE: 2 of 2

Original Contract Amount: \$766,998.00

Earnings This Period: \$134,799.80
Total Earnings to Date: \$588,062.47
Less Retainage: \$38,349.90
Net Earned: \$549,712.57
Deductions: \$0.00
Balance: \$549,712.57
Payments to Date: \$414,912.77

Amount Due: \$134,799.80

Accepted By:

Aielli Construction Co. Inc.

Date: _____

Gerrajh Surles, Assistant City Engineer
City of Oak Park, Michigan

Date: _____

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** September 5, 2017**AGENDA #**

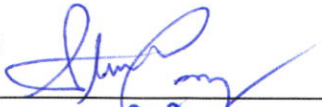
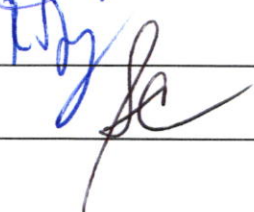
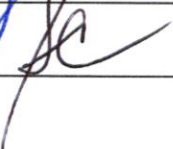
SUBJECT: Payment Application no. 4 for the 2017 Granzon Avenue Reconstruction Project, M-650.

DEPARTMENT: Technical & Planning/DPW – Engineering GWS

SUMMARY: Attached is Payment Application no. 4 for the 2017 Granzon Avenue Reconstruction Project, M-650. This project will replace storm sewers and roadway pavement as shown on the attached map. This project is approximately 99% complete.

<u>FINANCIAL STATEMENT:</u>	Original Contract Amount:	\$971,425.00
	Total Completed to Date:	\$957,983.86
	Less Retainage:	\$ 5,000.00
	Net Earned:	\$952,983.86
	Deductions:	\$ 0.00
	Balance:	\$952,983.86
	Payments to Date:	<u>\$861,604.06</u>
	Amount Due Florence Cement Company:	\$ 91,379.80

RECOMMENDED ACTION: It is recommended that Payment Application no. 4 to Florence Cement Company of Shelby Township, MI for the 2017 Granzon Avenue Reconstruction Project, M-650, be approved for the total amount of \$91,379.80. Funding is available as follows: \$500,000 in the FY 2016-17 Local Street Budget, \$151,000 in the Water & Sewer Fund for sewer work on the project, and the balance is proposed in the FY 2017-18 Local Street Budget. This payment will be distributed accordingly.

APPROVALS:City Manager: Department Director: Director of Finance: Budgeted: ☒**EXHIBITS:** Payment Application no. 4, map of area

PAYMENT APPLICATION

PROJECT: Granzon Ave. Reconstrction Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: Florence Cement Company
 12585 23 Mile Rd.
 Shelby Twp., MI 48315

JOB NUMBER: M-650
APPLICATION NO.: 4
PERIOD ENDING: 8/21/17
PAGE: 1 of 2

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Period Quantity	Period Amount	Quantity To Date	Amount To Date
1	Mobilization, Max 5%	1	LSUM	\$48,000.00	0.00	\$0.00	1.00	\$48,000.00
2	Pavement Removal, Modified SP	11,000	SYD	\$5.00	0.00	\$0.00	10,698.25	\$53,491.25
3	Drainage Structure, Removing, Modified SP	25	EACH	\$300.00	0.00	\$0.00	26.00	\$7,800.00
4	Sewer Remove under 24"	725	LFT	\$10.00	0.00	\$0.00	711.00	\$7,110.00
5	Subgrade Undercutting, (Modified)	500	CYD	\$46.00	0.00	\$0.00	542.78	\$24,967.88
6	Machine Grading, Modified SP	25.50	STA	\$3,100.00	0.00	\$0.00	25.49	\$79,019.00
7	Erosion Control, Inlet Protection, Fabric Drop, Modified SP	30	EACH	\$100.00	0.00	\$0.00	28.00	\$2,800.00
8	Aggregate Base Under Concrete (6" 21AA Crush Limestone)	9,500	SYD	\$9.00	0.00	\$0.00	9,143.59	\$82,292.31
9	Maintenance gravel, Modified SP	300	TON	\$18.00	0.00	\$0.00	219.50	\$3,951.00
10	Drainage Structure, 24 Inch (Inlet), Modified SP	13	EACH	\$1,100.00	0.00	\$0.00	13.00	\$14,300.00
11	Drainage Structure, 48 Inch Diameter, Modified SP	12	EACH	\$1,400.00	0.00	\$0.00	13.00	\$18,200.00
12	Drainage Structure Cover	3,800	LBS	\$2.00	0.00	\$0.00	9,500.00	\$19,000.00
13	Adjusting Drainage Structure Cover Case 1, Modified SP	15	EACH	\$400.00	0.00	\$0.00	8.00	\$3,200.00
14	Sewer Pipe 12" Class IV Reinf. Concrete Pipe	725	LFT	\$58.00	0.00	\$0.00	711.00	\$41,238.00
15	Underdrain Subgrade, Open Graded 6", Modified SP	5,500	LFT	\$9.00	0.00	\$0.00	4,972.00	\$44,748.00
16	Conc. Pavement, Non-Reinf 7" Conc., Modified SP	9,500	SYD	\$36.00	0.00	\$0.00	9,143.59	\$329,169.24
17	Sidewalk Conc.- NonReinf.8" Conc. Sidewalk/Drive App., Modified SP	500	SFT	\$7.00	0.00	\$0.00	228.26	\$1,597.82
18	Sidewalk Conc.- NonReinf.6" Conc. Sidewalk/Drive App. Modified SP	8,700	SFT	\$5.50	0.00	\$0.00	9,726.05	\$53,493.28
19	Sidewalk Conc.- NonReinf.4" Concrete Sidewalk Modified SP	5,700	SFT	\$5.00	0.00	\$0.00	5,326.95	\$26,634.75
20	Cast In Place Detectable/ Tactile Warning Surface.	600	SFT	\$14.00	0.00	\$0.00	577.00	\$8,078.00
21	Class A Sodding, Modified SP	5,500	SYD	\$8.75	4,266.12	\$37,328.55	4,266.12	\$37,328.55
22	Minor Traffic Device, Modified SP	1	LSUM	\$10,000.00	0.00	\$0.00	1.00	\$10,000.00
23	Salvage Sign, Modified SP	20	EACH	\$115.00	0.00	\$0.00	16.00	\$1,840.00
24	Project Cleanup	1	LSUM	\$10,000.00	1.00	\$10,000.00	1.00	\$10,000.00
25	Inspection Crew Days, Modified SP	\$320	DAY	65.00	1.50	\$480.00	1.50	\$480.00
26	Sewer Trap, 12" and Under	0	EACH	\$460.00	0.00	\$0.00	13.00	\$5,980.00
27	8" CL54, Ductile Iron Water Main Pipe	0	LFT	\$95.00	0.00	\$0.00	74.00	\$7,030.00
28	Sewer Tap 12"	0	EACH	500.00	0.00	\$0.00	2.00	\$1,000.00
29	Discing Time and Materials	0	T/M	7,178.78	0.00	\$0.00	1.00	\$7,178.78
30	Model 2030-B AMCO Towalbe Disc	0	LSUM	\$8,056.00	0.00	\$0.00	1.00	\$8,056.00

Period Amount: \$47,808.55 Amount to Date: \$957,983.86

PROJECT: Granzon Ave. Reconstruction Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: Florence Cement Company
12585 23 Mile Rd.
Shelby Twp., MI 48315

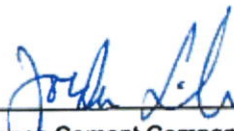
JOB NUMBER: M-650
APPLICATION NO.: 4
PERIOD ENDING: 8/21/17
PAGE: 2 of 2

Contract Amount: \$971,425.00

Earnings This Period: \$47,808.55
Total Earnings to Date: \$957,983.86
Less Retainage: \$5,000.00
Net Earned: \$952,983.86
Deductions: \$0.00
Balance: \$952,983.86
Payments to Date: \$861,604.06

Amount Due: \$91,379.80

Accepted By:



Florence Cement Company

Date:

8/24/17

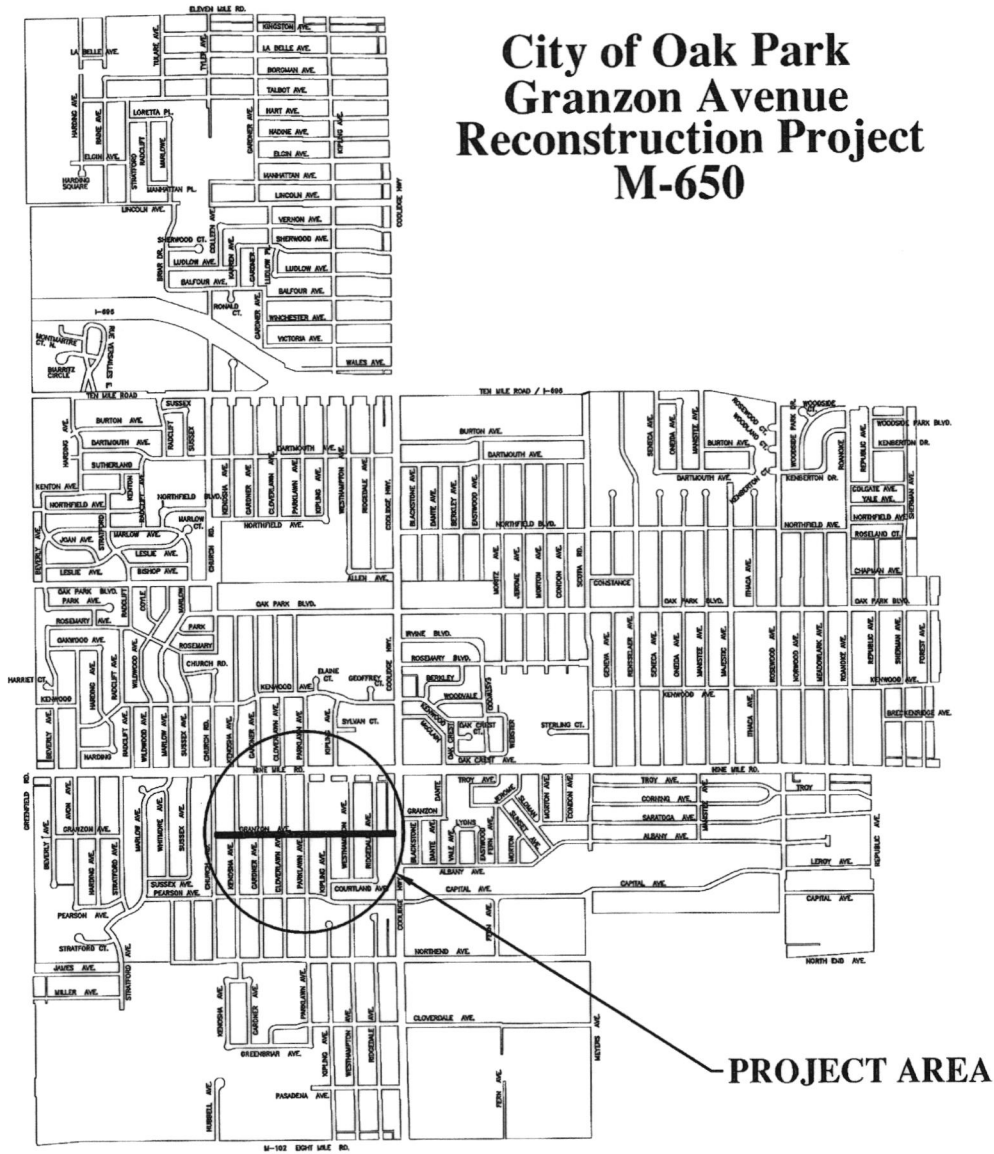


Gerrajh Surles - Assistant City Engineer
City of Oak Park, Michigan

Date:

8/24/2017

City of Oak Park Granzon Avenue Reconstruction Project M-650



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** September 5, 2017**AGENDA #**

SUBJECT: Payment Application No. 3 and Charge Order No. 1 for the 2016 Sewer & Catch Basin Cleaning and TV Inspection Project, M-641.

DEPARTMENT: Technical & Planning/DPW – Engineering GWS

SUMMARY: Attached are Payment Application no. 3 and Change Order No. 1 for the 2016 Sewer & Catch Basin Cleaning and TV Inspection Project, M-641. The Change Order is a reduction based on final, as completed quantities. This project cleaned and televised sewers in the section shown on the attached map. This project is approximately 93% complete.

<u>FINANCIAL STATEMENT:</u>	Original Contract Amount:	\$171,275.00
	Change order No. 1:	(\$ 11,207.00)
	New Contract Amount:	\$160,068.00
	Total Completed to Date:	\$ 160,068.00
	Less Retainage:	\$ 1,000.00
	Net Earned:	\$ 159,068.00
	Deductions:	\$ 0.00
	Balance:	\$ 159,068.00
	Payments to Date:	\$ 91,164.85
	Amount Due Doetsch Env. Services:	\$ 67,903.15

RECOMMENDED ACTION: It is recommended that Change Order No. 1 for the 2016 Sewer & Catch Basin Cleaning and TV Inspection Project, M-641 be approved to Doetsch Environmental Services for the amount of (\$11,207.00). It is further recommended that Payment Application no. 3 for the same be approved for the total amount of \$67,903.15. Funding is available in the Water and Sewer Fund no. 592-18-550-930.

APPROVALS:

City Manager: _____

Department Director: _____

Director of Finance: _____

Budgeted: ☒

EXHIBITS: Payment Application no. 3, Change Order No 1, map of area

PAYMENT APPLICATION

PROJECT: 2016 SEWER & CATCH BASIN CLEANING & TV INSPECTION PROJECT

JOB NUMBER: M-641

OWNER: CITY OF OAK PARK, MICHIGAN

APPLICATION NO.: 3

CONTRACTOR: DOETSCH ENVIRONMENTAL SERVICES
21221 MULLIN AVE.
WARREN, MICHIGAN 48089

PERIOD ENDING: 8/12/2017

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY		UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	Medium 6"-12" Sewer Cleaning	17,850	LFT	\$1.00	4,793	\$4,793.00	14,007	\$14,007.00
2	Medium 15"-21" Sewer Cleaning	19,150	LFT	\$1.00	7,325	\$7,325.00	15,273	\$15,273.00
3	Medium 24"-36" Sewer Cleaning	8,025	LFT	\$1.00	2,638	\$2,638.00	3,531	\$3,531.00
4	Medium 42"-48" Sewer Cleaning	925	LFT	\$1.00	606	\$606.00	606	\$606.00
5	Catch Basin Lead Cleaning	4,750	LFT	\$0.50	4,378	\$2,189.00	4,378	\$2,189.00
6	Final 6"-12" TV Inspection	35,700	LFT	\$1.00	5,897	\$5,897.00	36,452	\$36,452.00
7	Final 15"-21" TV Inspection	38,300	LFT	\$1.00	7,482	\$7,482.00	38,707	\$38,707.00
8	Final 24"-36" TV Inspection	16,050	LFT	\$1.00	2,156	\$2,156.00	16,024	\$16,024.00
9	Final 42"-48" TV Inspection	1,850	LFT	\$1.00	999	\$999.00	2,172	\$2,172.00
10	Final Catch Basin TV Inspection	9,500	LFT	\$1.00	9,420	\$9,420.00	10,507	\$10,507.00
11	Catch Basin Structure Cleaning	425	EA	\$50.00	412	\$20,600.00	412	\$20,600.00
12	Sewer Lateral Protruding Lead Cutting	30	EA	\$10.00	0	\$0.00	0	\$0.00
Period Total Amount:						\$64,105.00	Amount to Date:	\$160,068.00

Current Contract Amount: \$171,275.00
Change Order No. 1: ~~(\$11,207.00)~~
\$160,068.00

Earnings This Period: \$64,105.00

Total Earnings to Date: \$160,068.00

Less Retainage: \$1,000.00

Net Earned: \$159,068.00

Deductions: \$0.00

Balance: \$159,068.00

Payments to Date: \$91,164.85

AMOUNT DUE DOETSCH ENVIRONMENTAL SERVICES: \$67,903.15

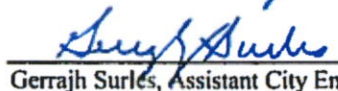
Accepted By:


Doetsch Environmental Services

Date:

8/23/17

Approved By:


Gerrajh Surlés, Assistant City Engineer

Date:

8/23/2017

CHANGE ORDER

PROJECT: 2016 SEWER & CATCH BASIN CLEANING & TV INSPECTION PROJECT JOB NUMBER: M-641

OWNER: City of Oak Park, Michigan CHANGE ORDER NO.: 1

CONTRACTOR: DOETSCH ENVIRONMENTAL SERVICES PAGE: 1
21221 MULLIN AVE.
WARREN, MICHIGAN 48089

TO THE CONTRACTOR:

You are hereby directed to comply with the changes/extras to the contract documents.

This change order reflects work completed or anticipated. Further documentation supporting these changes is on file with the City Engineer.

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Increased Quantity	Quantity to Date	TOTAL Amount
6	Final 6"-12" TV Inspection	35,700	LFT	\$1.00	752	36,452	\$752.00
7	Final 15"-21" TV Inspection	38,300	LFT	\$1.00	407	38,707	\$407.00
9	Final 42"-48" TV Inspection	1,850	LFT	\$1.00	322	2,172	\$322.00
10	Final Catch Basin TV Inspection	9,500	LFT	\$1.00	1,007	10,507	\$1,007.00
TOTALS							\$2,488.00

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE SUBTRACTED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Decreased Quantity	Quantity to Date	TOTAL Amount
1	Medium 6"-12" Sewer Cleaning	17,850	LFT	\$1.00	-3,843	14,007	-\$3,843.00
2	Medium 15"-21" Sewer Cleaning	19,150	LFT	\$1.00	-3,877	15,273	-\$3,877.00
3	Medium 24"-36" Sewer Cleaning	8,025	LFT	\$1.00	-4,494	3,531	-\$4,494.00
4	Medium 42"-48" Sewer Cleaning	925	LFT	\$1.00	-319	606	-\$319.00
5	Catch Basin Lead Cleaning	4,750	LFT	\$0.50	-372	4,378	-\$186.00
8	Final 24"-36" TV Inspection	16,050	LFT	\$1.00	-26	16,024	-\$26.00
11	Catch Basin Structure Cleaning	425	EA	\$50.00	-13	412	-\$650.00
12	Sewer Lateral Protruding Lead Cutting	30	EA	\$10.00	-30	0	-\$300.00
TOTALS							-\$13,695.00

SUMMARY

Total Increase \$ 2,488.00
Total Decrease \$ (13,695.00)
Total for Change Order No. 1: \$ (11,207.00)

Doetsch Environmental Services

Date

Contract Amount \$ 171,275.00
Change Order No. 1: \$ (11,207.00)
New Contract Amount: \$ 160,068.00

Gerrajh Surles, Assistant City Engineer

Date

City of Oak Park 2016 Sewer Cleaning & Television Inspection Project, M-641

MERCHANT'S LICENSES – SEPTEMBER 5, 2017**(Subject to All Departmental Approvals)**

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Next Level Barbershop	13641 Nine Mile	\$150	Barber
Boost Mobile	13645 Nine Mile	\$150	Cellular

<u>RENEWALS</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
Eaton Steel Corporation	10221 Capital	\$150	Manufacturing
Weave World Wholesalers	24725 Coolidge	\$150	Retail
Salon Ultimo	22155 Coolidge	\$225	Salon