

Oak Park City Council Agenda

December 5, 2022





AGENDA
REGULAR CITY COUNCIL MEETING
39th CITY COUNCIL
OAK PARK, MICHIGAN
December 5, 2022
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular City Council Meeting Minutes of November 21, 2022
- B. Planning Commission Meeting Minutes for September 12, 2022, October 10, 2022, and November 14, 2022
- C. Request to approve payment of invoices from OHM Advisors for GIS DWAM Grant, Nine Mile Linear Park Landscaping, Nine Mile Road Design Engineering and 11 Mile Rd Grant Application for the total amount of \$43,196.00
- D. Request to approve Payment Application No. 1 for the 2022 Miscellaneous Concrete Project to Mattioli Cement Company of Fenton, Michigan for \$207,052.94
- E. Request to approve Payment Application No. 5 for the 2021 Sewer & Catch Basin Cleaning and TV Inspection Project to DVM Utilities of Sterling Heights, Michigan for \$82,103.89
- F. Traffic Safety Board Meeting Minutes for November 16, 2022
- G. Licenses New and Renewals submitted for December 5, 2022

6. RECOGNITION OF VISITING ELECTED OFFICIALS

7. SPECIAL RECOGNITION/PRESENTATIONS:

- A. Tribute to Keith McClellan
- B. Gardner Pocket Park Traffic Study Presentation

8. PUBLIC HEARINGS: None

9. COMMUNICATIONS: None

10. SPECIAL LICENSES: None

11. ACCOUNTING REPORTS: None

12. BIDS: None

13. ORDINANCES:

- A. Second reading and adoption of an ordinance to amend Chapter 82, Utilities, Article V, Rates and Charges, Payment, of the Code of Ordinances of the City of Oak Park, Michigan, by amending Section 82-315 thereof (The ordinance amendment allows owners of residential, owner-occupied properties to file for a payment plan for delinquent utilities after the mailing of a shut-off notice and corrects the deposit required on accounts where the city is properly notified in accordance with 82-313 that a tenant is responsible for utility charges to ensure consistency with section 82-316, deposits)
- B. Second reading and adoption of an ordinance to amend sections of the City Code of Ordinances that changes the name of the Department of Technical and Planning Services to Municipal Services

14. CITY ATTORNEY:

15. CITY MANAGER:

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the city, vulgarity, or personal attacks on persons or institutions." There is a three-minute time limit per speaker.

17. CALL TO THE COUNCIL

18. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities, and services. Accommodation to participate in a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
39th OAK PARK CITY COUNCIL
November 21, 2022
7:00 PM**

MINUTES

The meeting was called to order at 7:01 PM by Mayor ProTem Edgar in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor ProTem Edgar, Council Member Whitehead, Council Member Radner

ABSENT: Mayor McClellan, Council Member Burns

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

Mayor ProTem Edgar proceeded with the agenda as presented.

CONSENT AGENDA:

CM-11-363-22 (AGENDA ITEM #5A-F) CONSENT AGENDA - APPROVED

Motion by Whitehead, seconded by Radner, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular City Council Meeting Minutes of November 7, 2022 **CM-11-364-22**
- B. Recycling Commission Meeting Minutes of September 15, 2022 **CM-11-365-22**
- C. Request to approve payment of invoices from OHM Advisors for the GIS DWAM Grant and Nine Mile Road Design Engineering for the total amount of \$22,597.00 **CM-11-366-22**
- D. Request to approve payment application No. 4 for the 2022 Water Main Replacement Project, M-737, to Mark Anthony Contracting of Milford, Michigan for \$566,436.98 **CM-11-367-22**
- E. Request to schedule a Public Hearing for December 5, 2022 to receive public comment on the allocation of the 2023 Community Development Block Grant Funds **CM-11-368-22**
- F. Licenses New and Renewals submitted for November 7, 2022 **CM-11-369-22**

MERCHANT'S LICENSES – November 21, 2022 (Subject to All Departmental Approvals)

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
OPERATION GROW, LLC	13631 ELEVEN MILE	\$150.00	OFFICE
TANISHA'S BEAUTY SUPPLY	26001 COOLIDGE	\$150.00	BEAUTY SUPPLY RETAIL
<u>RENEWALS (2022)</u>	<u>ADDRESS</u>	<u>FEE</u>	
MIDLAND EQUIPMENT CO	12900 CAPITAL AVE	\$150.00	TOOL RENTAL
CITIZENS BANK	23067 COOLIDGE HWY	\$150.00	BANK
MOTOWN BODY OILS	13807 W NINE MILE RD	\$225.00	RETAIL
DTLR INC	26130 GREENFIELD RD	\$150.00	RETAIL
HERSCH'S LAWN SPRAY	26650 HARDING AVE	\$150.00	LAWN FERTILIZING COMPANY

BARTON MALOW COMPANY	21090 FERN AVE	\$150.00	CONSTRUCTION MGMT
SPECTRUM JEWELERS	21700 GREENFIELD RD 355	\$150.00	JEWELRY STORE
LITTLE CAESARS	24756 COOLIDGE HWY	\$150.00	RESTAURANT
PERFECT EYEBROW THREADING	21700 GREENFIELD RD 455	\$150.00	EYEBROW THREADING
MOTOR CITY SOUL FOOD #2	24790 GREENFIELD RD	\$150.00	RESTAURANT
15160 EIGHT MILE VENTURES	15160 W EIGHT MILE RD	\$150.00	SELF STORAGE
OFFICE DEPOT #617	21110 GREENFIELD RD	\$150.00	OFFICE RETAIL
MOTOWN BODY OILS	13807 W NINE MILE RD	\$150.00	RETAIL
OPERATION GROW, LLC	13631 W ELEVEN MILE RD	\$150.00	OFFICE
ATLAS CUT STONE INC	12920 NORTHEAST AVE	\$150.00	SUPPLIERS
LARA STOP & SHOP INC	26700 GREENFIELD RD	\$150.00	GAS STATION
INTEGRA CONTRACTORS	21410 COOLIDGE HWY	\$150.00	CONTRACTORS
STEP AND STYLE LLC	26080 GREENFIELD RD	\$150.00	RETAIL
EXPRESS CARE MEDICAL	25900 GREENFIELD RD 121	\$150.00	MEDICAL SUPPLY SALES
NORTHLAND CHRYSLER DODGE JEEP RAM	14100 W EIGHT MILE RD	\$150.00	DEALERSHIP
PAPAS PIZZA	15400 W NINE MILE RD	\$150.00	RESTAURANT
LUXOR JEWELRY CO LLC	21700 GREENFIELD RD 301	\$150.00	JEWELRY STORE
NEW VINTAGE USA	21840 WYOMING PL	\$150.00	PERIOD AND THEMED INSTRUMENTATION
PAIRS FOOD STORE	9000 W NINE MILE RD	\$150.00	GROCERY
M. BESHARA INC	10020 CAPITAL AVE	\$150.00	PRINTING
HARTWELL CEMENT CO	21650 FERN AVE	\$150.00	CONCRETE COMPANY
LEO WEISS PLUMBING & HEATING	8500 W NINE MILE RD	\$150.00	CONTRACTOR
BERTONI HOLDINGS INC	13600 W EIGHT MILE RD	\$150.00	GAS STATION
CARE PLUS PHARMACY	25290 GREENFIELD RD	\$150.00	RETAIL PHARMACY
DIAMOND NAILS	21700 GREENFIELD RD 118	\$150.00	NAIL SALON
METRO PCS	21830 GREENFIELD RD 101	\$150.00	RETAIL
EVOLVE SALON	12712 W NINE MILE RD	\$150.00	SALON
E-ZEE SET WOOD PRODUCTS	21650 COOLIDGE HWY	\$150.00	WHOLESALE
EDDIE'S GOURMET	25920 GREENFIELD RD	\$150.00	RESTAURANT AND BAR
SAHARA RESTAURANT	24770 COOLIDGE HWY	\$150.00	RESTAURANT
GOLD & SILVER CORP	21700 GREENFIELD RD # 320	\$150.00	JEWELRY STORE
ONYX MARKET	10850 W NINE MILE RD	\$150.00	MARKET
WILLIAM L. JORDAN, MD, PC	12900 W NINE MILE RD	\$150.00	DR OFFICE
SILVIA'S EUROPEAN HAIR DESIGN	10132 W NINE MILE RD	\$150.00	HAIR SALON
B.C. & F. TOOL COMPANY	26670 HARDING AVE	\$150.00	TOOL RENTAL
HUNTINGTON CLEANERS	13000 CAPITAL AVE	\$150.00	OFFICE
HUNTINGTON CLEANERS	12980 CAPITAL AVE	\$150.00	OFFICE
DIVERSIFIED SPEC SALES, INC	13261 NORTHEAST AVE	\$150.00	OFFICE
BELOVED MEMORIES	21470 COOLIDGE HWY A	\$150.00	OBITUARY PRINTING
FORGOTTEN HARVEST INC	21800 GREENFIELD RD	\$150.00	FOOD RESCUE
TINA NAILS & SPA INC	24720 GREENFIELD RD	\$150.00	NAIL SALON
7-11 FOOD STORES #13486B	15350 LINCOLN AVE	\$150.00	RETAIL
FOOTLOCKER #7532	21230 GREENFIELD RD	\$150.00	RETAIL
GLORY SUPER MARKET	22150 COOLIDGE HWY	\$150.00	MARKET
STARBUCKS COFFEE #11879	24840 GREENFIELD RD	\$150.00	RETAIL
GOLD FASHION JEWELRY INC	21700 GREENFIELD RD 333	\$150.00	JEWELRY STORE
RITE AID DISCOUNT #4352	24850 GREENFIELD RD	\$150.00	RETAIL
HATZALAH OF MICHIGAN	13650 OAK PARK BLVD A	\$150.00	VOLUNTEER EMS
LG MOTORS	13350 CAPITAL AVE	\$150.00	BODY SHOP
MODERN NAILS	13720 W NINE MILE RD	\$150.00	NAIL SALON
ATTISHA LLC - FOOD MART	15450 W NINE MILE RD	\$150.00	MARKET
KABOB CONEY ISLAND	21700 GREENFIELD RD 120	\$150.00	RESTAURANT
PLANET PROPANE	21815 REPUBLIC AVE	\$150.00	PROPANE WHOLESALE

SIDEWALK SALE LICENSE

<u>MERCHANT</u>	<u>ADDRESS</u>	<u>FEES</u>
THE SUIT DEPOT	26150 GREENFIELD	\$10.00

Roll Call Vote:	Yes:	Edgar, Radner, Whitehead
	No:	None
	Absent:	McClellan, Burns

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS:

(AGENDA ITEM #7A) Corridor Improvement Authority Annual Report Presentation.

Economic Development Director Marrone presented the 2022 Corridor Improvement Authority Annual Report. A copy is on file with the City Clerk.

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS:

CM-11-370-22 (AGENDA ITEM #11A) APPROVAL FOR PAYMENT OF INVOICES SUBMITTED BY GARAN, LUCOW, MILLER, P.C. FOR LEGAL SERVICES IN THE TOTAL AMOUNT OF \$13,629.99 - APPROVED

Motion by Radner, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve payment of invoice #598762 by Garan, Lucow, Miller P.C., for legal services rendered through October 31, 2022 in the total amount of \$13,629.99

Roll Call Vote:	Yes:	Edgar, Radner, Whitehead
	No:	None
	Absent:	McClellan, Burns

MOTION DECLARED ADOPTED

BIDS: None

ORDINANCES:

CM-11-371-22 (AGENDA ITEM #13A) FIRST READING OF AN ORDINANCE TO AMEND CHAPTER 82, UTILITIES, ARTICLE V, RATES AND CHARGES, PAYMENT, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN, BY AMENDING SECTION 82-315 THEREOF (The ordinance amendment allows owners of residential, owner-occupied properties to file for a payment plan for delinquent

utilities after the mailing of a shut-off notice and corrects the deposit required on accounts where the city is properly notified in accordance with 82-313 that a tenant is responsible for utility charges to ensure consistency with section 82-316, deposits) - APPROVED

Motion by Radner, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the First reading of an ordinance to amend Chapter 18, Article IX, Land Improvements, of the Code of Ordinances by amending Division 1 and Division 2 thereof.

Roll Call Vote:	Yes:	Edgar, Radner, Whitehead
	No:	None
	Absent:	McClellan, Burns

MOTION DECLARED ADOPTED

CM-11-372-22 (AGENDA ITEM #13B) FIRST READING OF AN ORDINANCE TO AMEND SECTIONS OF THE CITY CODE OF ORDINANCES THAT CHANGES THE NAME OF THE DEPARTMENT OF TECHNICAL AND PLANNING SERVICES TO MUNICIPAL SERVICES - APPROVED

Motion by Radner, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the First reading of an ordinance to amend sections of the City Code of Ordinances that changes the name of the Department of Technical and Planning Services to Municipal Services.

Roll Call Vote:	Yes:	Edgar, Radner, Whitehead
	No:	None
	Absent:	McClellan, Burns

MOTION DECLARED ADOPTED

CITY ATTORNEY:

CM-11-373-22 (AGENDA ITEM #14A) RESOLUTION APPROVING A PROPOSED SITE LEASE AGREEMENT WITH DISH WIRELESS L.L.C - APPROVED

Motion by Radner, seconded by Whitehead, CARRIED UNANIMOUSLY, to adopt the following resolution approving the site lease agreement with Dish Wireless L.L.C:

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION REGARDING THE PROPOSED
SITE LEASE AGREEMENT WITH DISH WIRELESS L.L.C.**

WHEREAS, DISH Wireless, L.L.C., a Colorado limited liability company, has requested that the City consider a proposed non-exclusive site lease agreement for the placement of an antenna on the City water tower located at W. 11 Mile Road and Tulare Street. The proposed site plan lease would include 150 square feet of ground space and additional space on the water tower.

WHEREAS, as consideration for the non-exclusive use of the water tower and 150 square feet of ground space, DISH Wireless, L.L.C. has proposed a monthly lease payment of \$4,000.00 per month, due on the first of the month for a term of 36 months (3 years), with any subsequent lease renewals subject to City Council approval.

WHEREAS, Section 13.3 of the City of Oak Park Charter vests exclusive authority with the City Council to approve a proposed lease for City-owned property for a fair consideration as determined by the Council.

WHEREAS, the Oak Park City Council finds that it is necessary and in the best interest of the public to enter into a site lease agreement for the placement of DISH antennas on the water tower for fair consideration of \$4,000.00 payable to the City of Oak Park for a term of 36 (thirty-six) months, generating total revenue to the City over the course of the lease term of \$144,000.00;

NOW, THEREFORE, the City Council of the City of Oak Park, Oakland County, Michigan, that:

1. The City Manager is hereby authorized to execute the attached site lease agreement, subject to final approval by the City Attorney.
2. Any and all Resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

Roll Call Vote:	Yes:	Edgar, Radner, Whitehead
	No:	None
	Absent:	McClellan, Burns

MOTION DECLARED ADOPTED

CITY MANAGER:

Recreation

CM-11-374-22 (AGENDA ITEM #15A) REQUEST TO APPROVE AN AGREEMENT WITH SKERBECK FAMILY CARNIVAL, INC FOR CARNIVAL RIDES AND FOOD CONCESSION FOR THE CITY OF OAK PARK SUMMER BLAST TO BE HELD JUNE 16 - 18, 2023 - APPROVED

Motion by Whitehead, seconded by Radner, CARRIED UNANIMOUSLY, to approve an agreement with Skerbeck Family Carnival, Inc for carnival rides and food concession for the City of Oak Park Summer Blast to be held June 16 - 18, 2023.

Roll Call Vote:	Yes:	Edgar, Radner, Whitehead
	No:	None
	Absent:	McClellan, Burns

MOTION DECLARED ADOPTED

Deputy City Manager VanVleck reported the Recreation Department is seeking approval from City Council to enter into an agreement with Skerbeck Family Carnival, Inc. for carnival rides and food concession for the City of Oak Park Summer Blast to be held June 16 thru 18, 2023.

CM-11-375-22

(AGENDA ITEM #15B) REQUEST TO APPROVE THE PUBLIC WORKS DEPARTMENT TO PARTICIPATE IN THE MACOMB COUNTY AND ROCHESTER HILLS PRE-BID CONTRACTS FOR THE PURCHASE OF TWO PUBLIC WORKS VEHICLES TOTALING \$214,324.00 - APPROVED

Motion by Radner, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the Public Works Department to participate in the Macomb County and Rochester Hills pre-bid contracts for the purchase of the following Public Works vehicles totaling \$214,324.00:

Vehicle:	Department:	Amount: (Pre-Bid Contract)	Account:
2023 Ford F-450 4x4 (Chassis Only)	Public Works	\$53,877.00 each \$107,754.00 total (Macomb County: 21-18)	Major Streets: 202-18.479-970 Local Streets: 203-18.479-970 Water / Sewer: 592-18.538-970
2023 Ford F-450 4x4 (Vehicle Upfitting)	Public Works	\$53,285.00 each \$106,570.00 total (Rochester Hills: RFP-RH-20-023)	Major Streets: 202-18.479-970 Local Streets: 203-18.479-970 Water / Sewer: 592-18.538-970

Roll Call Vote: Yes: Edgar, Radner, Whitehead
 No: None
 Absent: McClellan, Burns

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

Ken Sherman, 23840 Jerome, suggested the city consider providing charging stations and encouraged city council members to attend their assigned board /commission meetings.

Barbara Stone, 20821 Gardner, expressed concerns about a vacant home at 21350 Gardner and a large dog chained in her neighborhood.

Edward Howard, 21630 Kipling, asked about the completion date for the Northend construction and also expressed concerns about the deer population in the city.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor ProTem Edgar adjourned the meeting at 7:39 P.M.

T. Edwin Norris, City Clerk

Julie Edgar, Mayor ProTem

**CITY OF OAK PARK PLANNING COMMISSION
REGULAR MEETING, MONDAY, SEPTEMBER 12, 2022
MINUTES**

The meeting was called to order at 7:00 p.m. in the City Council Chambers, 14000 Oak Park Blvd, Oak Park, MI 48237, by Commissioner Eizelman and roll call was made.

PRESENT: Commissioner Burns
Commissioner Eizelman
Commissioner McClellan
Commissioner Seligson
Commissioner Tkatch
Commissioner Walters-Gill

ABSENT: Chairperson Torgow
Vice Chairperson Brown
Commissioner Tungate

OTHERS PRESENT: Economic Development & Planning Director, Kim Marrone
City Planner, Salam Habhab
City Clerk, Ed Norris
Deputy City Clerk, Jo Lynn Williams

3. APPROVAL OF AGENDA OF SEPTEMBER 12, 2022:

The agenda was approved unanimously

MOTION CARRIED

4. APPROVAL OF MINUTES OF MAY 9, 2022:

MOTION by McClellan, SECONDED by Tkatch, to approve the meeting minutes of May 9, 2022.

VOTE: Yes: All
No: None

MOTION CARRIED

5. COMMUNICATIONS/CORRESPONDENCE:

Kim Marrone announced that there will be a recreation master plan meeting held on October 3, 2022, at 6 PM for recommendations and reviewed the following administrative approvals:

- A. Administrative Approval – Site Plan Review – Mackey Holdings – 13200 Capital St.
- B. Administrative Approval – Site Plan Review – TRV FIT – 14661 Eleven Mile Rd, Ste. 800
- C. Administrative Approval – Site Plan Review – Collision Guys – 12380 Coolidge Hwy

6. PUBLIC HEARING:

A) Public Hearing to Special Land Use request submitted by Bricco Excavating, 21201 Meyers Rd for outdoor storage use

Commissioner Eizelman opened the public hearing at 7:06pm. There were no members of the public present to speak. Commissioner Eizelman closed the public hearing at 7:07pm.

B) Planning Commission action regarding Special Land Use request submitted by Bricco Excavating, 21201 Meyers Rd for outdoor storage use.

A representative from Bricco gave a brief overview of the plans.

MOTION by Burns, SECONDED by Walters-Gill, to approve the Special Land Use request submitted by Bricco Excavating, 21201 Meyers Rd for outdoor storage use based on the following:

STAFF RECOMMENDATION

Upon the findings of this report and the analysis herewith, it is the recommendation of the Economic Development and Planning Department to approve the Special Land Use for the outdoor storage use at 21201 Meyers Rd., with the following conditions:

Conditions of Site Plan approval:

1. If issues arise in the future, the applicant will work with the Engineering Department to reach a mutual agreement to pave the outdoor storage area of the property with hard surface material.
2. The Site Plan shall depict barrier free parking spaces in compliance with the Zoning Ordinance.
3. The Site plan shall indicate concrete curb at each parking space in compliance with the Zoning Ordinance.
4. The Landscape Plan shall indicate a minimum of 4" topsoil for lawn areas in compliance with the Zoning Ordinance.
5. Any modifications to the access driveways on Meyers Rd and/or Cloverdale Ave shall require obtaining permits/approval from the City of Oak Park Engineering Department.
6. If the absence of a dumpster becomes an issue in the future, the applicant should be required to provide a dumpster with the required enclosure in compliance with the Zoning Ordinance.
7. Any existing or proposed exterior lighting should be shielded and downward casting to eliminate the possibility of nuisance to the adjoining properties. The intensity of light within a site shall not exceed one (1) footcandle at any property line, except where it abuts a service drive or other public right-of-way in compliance with the provision of Article 4, Division 5 Lighting Standards.
8. All proposed rooftop or ground level equipment shall be screened as required by the Zoning Ordinance.
9. No signs are approved as part of the Site Plan Review. A separate permit must be requested for the inclusion of any signs at this site.

10. The Site Plan shall comply with the requirements of the Building, Engineering and Fire Departments

VOTE: Yes: Burns, Eizelman, McClellan, Seligson, Tkatch, Walters-Gill
No: None

MOTION CARRIED

7. CONSENT AGENDA: None

8. MATTERS FOR CONSIDERATION:

- A. OLD BUSINESS – none
- B. NEW BUSINESS – none

9. PLANNING COMMISSION MATTERS FOR DISCUSSION – from members only: None

10. PUBLIC COMMENTS ON ITEMS NOT SCHEDULED FOR PUBLIC HEARING: None

11. ADJOURNMENT

There being no further business, Commissioner Eizelman adjourned the meeting at 7:13 p.m.

Jo Lynn Williams, Deputy City Clerk

**CITY OF OAK PARK PLANNING COMMISSION
REGULAR MEETING, MONDAY, OCTOBER 10, 2022
MINUTES**

The meeting was called to order at 7:00 p.m. in the City Council Chambers, 14000 Oak Park Blvd, Oak Park, MI 48237, by Vice Chairperson Brown and roll call was made.

PRESENT: Vice Chairperson Brown
Commissioner McClellan

ABSENT: Chairperson Torgow
Commissioner Tungate
Commissioner Walters-Gill
Commissioner Burns
Commissioner Eizelman
Commissioner Seligson
Commissioner Tkatch

OTHERS PRESENT: Economic Development & Planning Director, Kim Marrone

Quorum was not achieved and the chair proceeded to the scheduled public hearing on the meeting agenda to allow those in attendance to speak on the Special Land Use request.

6. PUBLIC HEARING:

a) Public Hearing to consider a Special Land Use request submitted by Simone Esters, 24340 Morton for a Group Day-Care Home (7 to 12 children less than 24 hours per day).

Vice Chairperson Brown opened the public hearing at 7:03pm.

- Simone Esters, 24340 Morton St., reviewed her request to open an in-home day care for 12 children. She indicated that she hopes to open in January 2023.
- Barbara Montgomery, 24281 Morton St., asked about the starting date and the hours of operation for the Day-Care Home. It was confirmed that the anticipated start date is January 2023 and the hours of operation will be 8:30 a.m. – 5:30 p.m.
- Michael Herron, 24300 Morton, expressed his support for Ms. Esters request.

Vice Chairperson Brown announced that the public hearing would be continued at the next scheduled Planning Commission Meeting on November 14, 2022 at 7:00 pm.

ADJOURNMENT

Due to the lack of quorum, Vice Chairperson Brown adjourned the meeting at 7:15 p.m.

Jo Lynn Williams, Deputy City Clerk

**CITY OF OAK PARK PLANNING COMMISSION
REGULAR MEETING, MONDAY, NOVEMBER 14, 2022
MINUTES**

The meeting was called to order at 7:00 p.m. in the City Council Chambers, 14000 Oak Park Blvd, Oak Park, MI 48237, by Commissioner Walters-Gill and roll call was made.

PRESENT: Commissioner Tungate
Commissioner Burns
Commissioner Eizelman

Commissioner Tkatch

Commissioner Walters-Gill

ABSENT: Commissioner McClellan
Chairperson Torgow
Commissioner Tungate
Commissioner Burns
Commissioner Eizelman
Commissioner Seligson
Commissioner Tkatch
Commissioner Seligson

OTHERS PRESENT: City Planner, Salam Habhab

Quorum was not achieved, and Commissioner Walters-Gill proceeded to the scheduled public hearing on the meeting agenda to allow those in attendance to speak on the Special Land Use request.

6. PUBLIC HEARING:

Commissioner Walters-Gill opened the public hearing at 7:01pm.

No one was in attendance. Commissioner Walters-Gill announced that the public hearing would be continued at the next scheduled Planning Commission Meeting on November 22, 2022 at 7:00 pm.

ADJOURNMENT

Due to the lack of quorum, Commissioner Walters-Gill adjourned the meeting at 7:28 p.m.

Jo Lynn Williams, Deputy City Clerk

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** December 5, 2022**AGENDA #****SUBJECT:** Proposed payment request for Engineering Consulting Services.**DEPARTMENT:** DPW/Technical & Planning – Engineering *KMG***SUMMARY:** Attached is a request for payment for invoices from OHM Advisors for the projects as listed below:

Project	This Period	Prior Billings	To Date	Current Contract	Account Number
GIS DWAM Grant	\$17,213.50	\$54,517.00	\$71,730.50	\$240,000.00	592-18-538-970
Nine Mile Rd Design Engineering	\$19,410.00	\$138,203.75	\$157,613.75	\$161,500.00	202-18-479-970
Nine Mile Linear Park Landscaping	\$1,578.75	\$12,571.50	\$14,150.25	\$17,500.00	401-70-900-970
11 Mile Rd Grant Application	\$4,993.75	\$0.00	\$4,993.75	N/A	202-18-474-801
Totals	\$43,196.00	\$205,292.25	\$248,488.25	\$419,000.00	

RECOMMENDED ACTION: It is recommended that the invoices from OHM Advisors for the above listed projects be approved for the total amount of \$43,196.00. Funding is available in the above listed accounts.

APPROVALS:City Manager: _____ET_____ Department Director: _____*KMG*_____Finance Director: _____SC_____ City Attorney: _____*N/A*_____Budgeted ☐**EXHIBITS:** Invoices

REMIT TO:
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

CITY OF OAK PARK
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 11/10/2022
Invoice #: 57258
Project: 0037228040

Project Name: Oak Park GIS DWAM

For Professional Services Rendered Through: October 29, 2022

Professional Services

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
Task 1: City & OHM Meetings	\$2,500.00	\$1,358.00	\$1,142.00	\$0.00
Task 2: Field Data Colleciton	\$160,000.00	\$53,159.00	\$106,841.00	\$15,560.50
Task 3: GIS Topology / Attribution Updates	\$30,000.00	\$0.00	\$30,000.00	\$1,653.00
Task 4: Application Development	\$45,000.00	\$0.00	\$45,000.00	\$0.00
Task 5: Eos GPS Configuration and Training	\$2,500.00	\$0.00	\$2,500.00	\$0.00
Totals	\$240,000.00	\$54,517.00	\$185,483.00	\$17,213.50

Invoice Total **\$17,213.50**

REMIT TO:
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

CITY OF OAK PARK
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 11/10/2022
Invoice #: 57258
Project: 0037228040

Project Name: Oak Park GIS DWAM

Task 2: Field Data Colleciton

Professional Services

	Hours	Rate	Amount
Technician I	165.00	87.00	\$14,355.00
Technician III	8.50	125.00	\$1,062.50
Technician IV	1.00	143.00	\$143.00
Professional Services Subtotal	174.50		\$15,560.50
Task 2: Field Data Colleciton Total:	174.50		\$15,560.50

Task 3: GIS Topology / Attribution Updates

Professional Services

	Hours	Rate	Amount
Technician I	19.00	87.00	\$1,653.00
Professional Services Subtotal	19.00		\$1,653.00
Task 3: GIS Topology / Attribution Updates Total:	19.00		\$1,653.00

Total Backup: 193.50 \$17,213.50

REMIT TO:
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

CITY OF OAK PARK
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 11/10/2022
Invoice #: 57243
Project: 0037220021

Project Name: 9 Mile Road - Cloverlawn to Republic

For Professional Services Rendered Through: October 29, 2022

Professional Services

Description	Fee	Prior Billed	Total Available	Current Billing
9 Mile Road - Cloverlawn to Republic	\$161,500.00	\$138,203.75	\$23,296.25	\$19,410.00

Invoice Total

\$19,410.00

REMIT TO:
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

CITY OF OAK PARK
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 11/10/2022
Invoice #: 57243
Project: 0037220021

Project Name: 9 Mile Road - Cloverlawn to Republic

Professional Services

	Hours	Rate	Amount
Associate	1.00	187.00	\$187.00
Graduate Engineer II	37.00	135.00	\$4,995.00
Professional Engineer/Architect II	76.50	155.00	\$11,857.50
Sr. Associate	8.00	198.00	\$1,584.00
Technician IV	5.50	143.00	\$786.50
Professional Services Subtotal	128.00		\$19,410.00

Total Backup:

128.00

\$19,410.00

REMIT TO:

OHM Advisors
 34000 Plymouth Road
 Livonia, MI 48150
 T 734.522.6711
 F 734.522.6427
 OHM-Advisors.com

**INVOICE**

CITY OF OAK PARK
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 11/10/2022
 Invoice #: 57241
 Project: 0037210080

Project Name: Nine Mile Linear Park Landscaping

For Professional Services Rendered Through: October 29, 2022

Professional Services

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
Concept Design	\$5,500.00	\$5,490.50	\$9.50	\$0.00
Construction Documents	\$6,500.00	\$6,498.75	\$1.25	\$0.00
Bidding and Construction Phase Services	\$5,500.00	\$582.25	\$4,917.75	\$1,578.75
Totals	\$17,500.00	\$12,571.50	\$4,928.50	\$1,578.75

Invoice Total **\$1,578.75**

REMIT TO:

OHM Advisors
 34000 Plymouth Road
 Livonia, MI 48150
 T 734.522.6711
 F 734.522.6427
 OHM-Advisors.com

**INVOICE**

CITY OF OAK PARK
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 11/10/2022
 Invoice #: 57241
 Project: 0037210080

Project Name: Nine Mile Linear Park Landscaping

Bidding and Construction Phase Services*Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Grad. Arch./Landscape Arch. I	6.00	105.00	\$630.00
Grad. Arch./Landscape Arch. II	8.25	115.00	\$948.75
Professional Services Subtotal	14.25		\$1,578.75
Bidding and Construction Phase Services Total:	14.25		\$1,578.75

Total Backup: **14.25** **\$1,578.75**

REMIT TO:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com

C:\Users\kgrisamer\OneDrive - CITY OF OAK PARK\Attachments\OHM i

**INVOICE**

CITY OF OAK PARK
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 11/10/2022
Invoice #: 57269
Project: 0037220071

Project Name: 11 Mile Road Grant Application Assistance

For Professional Services Rendered Through: October 29, 2022

Professional Services

Professional Fees	\$4,993.75
Amount Due This Invoice	\$4,993.75

Invoice Total	\$4,993.75
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REMIT TO:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com

**INVOICE**

CITY OF OAK PARK
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 11/10/2022
Invoice #: 57269
Project: 0037220071

Project Name: 11 Mile Road Grant Application Assistance

Professional Fees

Professional Services

	Hours	Rate	Amount
Associate	1.75	187.00	\$327.25
Graduate Engineer II	19.50	135.00	\$2,632.50
Project Specialist II	9.00	160.00	\$1,440.00
Sr. Associate	3.00	198.00	\$594.00
Professional Services Subtotal	33.25		\$4,993.75

Professional Fees Total:	33.25	\$4,993.75
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Total Backup:	33.25	\$4,993.75
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5D

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: December 5, 2022

AGENDA#

SUBJECT: Payment Application No. 1 for the 2022 Miscellaneous Concrete Project, M-745.

DEPARTMENT: Technical & Planning – Engineering *KMG*

SUMMARY: Attached is Payment Application No. 1 for the 2022 Miscellaneous Concrete Project, M-745 by Mattioli Cement Company of Fenton, Michigan. This project includes miscellaneous concrete road work throughout the city. This project is approximately 41% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	\$499,970.50
Total Completed to Date:	\$230,058.82
Less Retainage:	\$ 23,005.88
Net Earned:	\$207,052.94
Deductions:	\$ 0.00
Balance:	\$207,052.94
Payments to Date:	\$ 0.00
Amount Due Mattioli Cement Company:	\$207,052.94

RECOMMENDED ACTION: It is recommended that Payment Application No. 1 for the 2022 Miscellaneous Concrete Project to Mattioli Cement Company of Fenton, Michigan be approved for the amount of \$207,052.94. Funding is available in the Local Street Fund 203-18-479-970 and Water and Sewer Fund 592-18-538-970 for this expenditure.

APPROVALS:

City Manager: ET Department Director: KMG

Director of Finance: SC Legal: N/A

Budgeted: ☐

EXHIBITS: Payment Application No. 1, Map, Project list

PAYMENT APPLICATION

PROJECT: 2022-2023 MISCELLANEOUS CONCRETE PROJECT

JOB NUMBER: M-745

OWNER: CITY OF OAK PARK, MICHIGAN

APPLICATION NO.: 1

CONTRACT: MATTIOLI CEMENT COMPANY
6085 MCGUIRE ROAD
FENTON, MI 48430

PERIOD ENDING: 11/22/2022

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY	UNIT	UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	REMOVE CONCRETE PAVEMENT, MODIFIED SP	7,000	SYD	\$11.00	3,031.89	\$33,350.79	3,031.89	\$33,350.79
2	CONCRETE PVMT W/ INT CURB & GUTTER 9" CONCRETE, MODIFIED SP	6,000	SYD	\$55.81	3,044.87	\$169,934.19	3,044.87	\$169,934.19
3	CONCRETE PVMT W/INT CURB & GUTTER, 9" CONC. PATCHES OVER 4500 SFT	0	SYD	\$55.81	0.00	\$0.00	0.00	\$0.00
4	REMOVAL COOLIDGE CONCRETE PAVEMENT, MODIFIED SP	50	SYD	\$20.00	26.85	\$537.00	26.85	\$537.00
5	COOLIDGE CONCRETE PAVEMENT WITH INT. CURB, 9" CONCRETE MOD. SP	50	SYD	\$55.81	0.00	\$0.00	0.00	\$0.00
6	SIDEWALK CONC. NON-REINF 4" SIDEWALK MOD	500	SFT	\$6.00	0.00	\$0.00	0.00	\$0.00
7	SIDEWALK CONC. NON-REINF. 6" SIDEWALK/ DRIVE APPROACH MOD.	500	SFT	\$6.50	79.00	\$513.50	79.00	\$513.50
8	CONCRETE PAVEMENT, 24" CURB & GUTTER SECTION NON- REINF. 9" CONC. MOD	50	LFT	\$30.00	23.00	\$690.00	23.00	\$690.00
9	AGGREGATE BASE UNDER 9" CONC. (3" 21AA CR. LIMESTONE)	7,000	SYD	\$5.77	3,023.11	\$17,443.34	3,023.11	\$17,443.34
10	AGGREGATE BASE UNDER 4" & 6" & 9" CONC. (6" 21AA CR LIMESTONE)	700	SYD	\$9.00	0.00	\$0.00	0.00	\$0.00
11	ADJUST DRAINAGE STRUCTURES	12	EACH	\$250.00	7.00	\$1,750.00	7.00	\$1,750.00
12	CAST IN PLACE DETECTABLE/ TACTILE WARNING SURFACE MODIFIED	110	SFT	\$22.00	20.00	\$440.00	20.00	\$440.00
13	DRAINAGE STRUCTURE COVER	1,000	LBS	\$1.76	0.00	\$0.00	0.00	\$0.00
14	MINOR TRAFFIC DEVICES	1	LSUM	\$2,800.00	0.50	\$1,400.00	0.50	\$1,400.00
15	COOLIDGE MINOR TRAFFIC DEVICES	1	LSUM	\$3,900.00	0.00	\$0.00	0.00	\$0.00
16	PROJECT CLEAN UP	1	LSUM	\$8,000.00	0.50	\$4,000.00	0.50	\$4,000.00
17	INSPECTION CREW DAYS	25	DAY	\$320.00	0.00	\$0.00	0.00	\$0.00
19	COOLIDGE TRAFFIC CONTROL	0	LSUM	\$1,900.00	0.00	\$0.00	0.00	\$0.00

ALTERNATE BID ITEMS

18	STAMPED COLORED CONCRETE PAVEMENT (TERRA COTTA)	0	SYD	\$180.00	0.00	\$0.00	0.00	\$0.00
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Period Total Amount: \$230,058.82 Amount to Date: \$230,058.82

Original Contract Amount: \$499,970.50

Earnings This Period: \$230,058.82

Total Earnings to Date: \$230,058.82

Less Retainage: \$23,005.88

Net Earned: \$207,052.94

Deductions: \$0.00

Balance: \$207,052.94

Payments to Date: \$0.00

AMOUNT DUE MATTIOLI CEMENT COMPANY: \$207,052.94

Accepted By: John Mattioli
Mattioli Cement Company

Date: Nov 23, 2022

Approved By: Kara M. Grisamer
Kara Grisamer, City Engineer
City of Oak Park, Michigan

Date: Nov 28, 2022

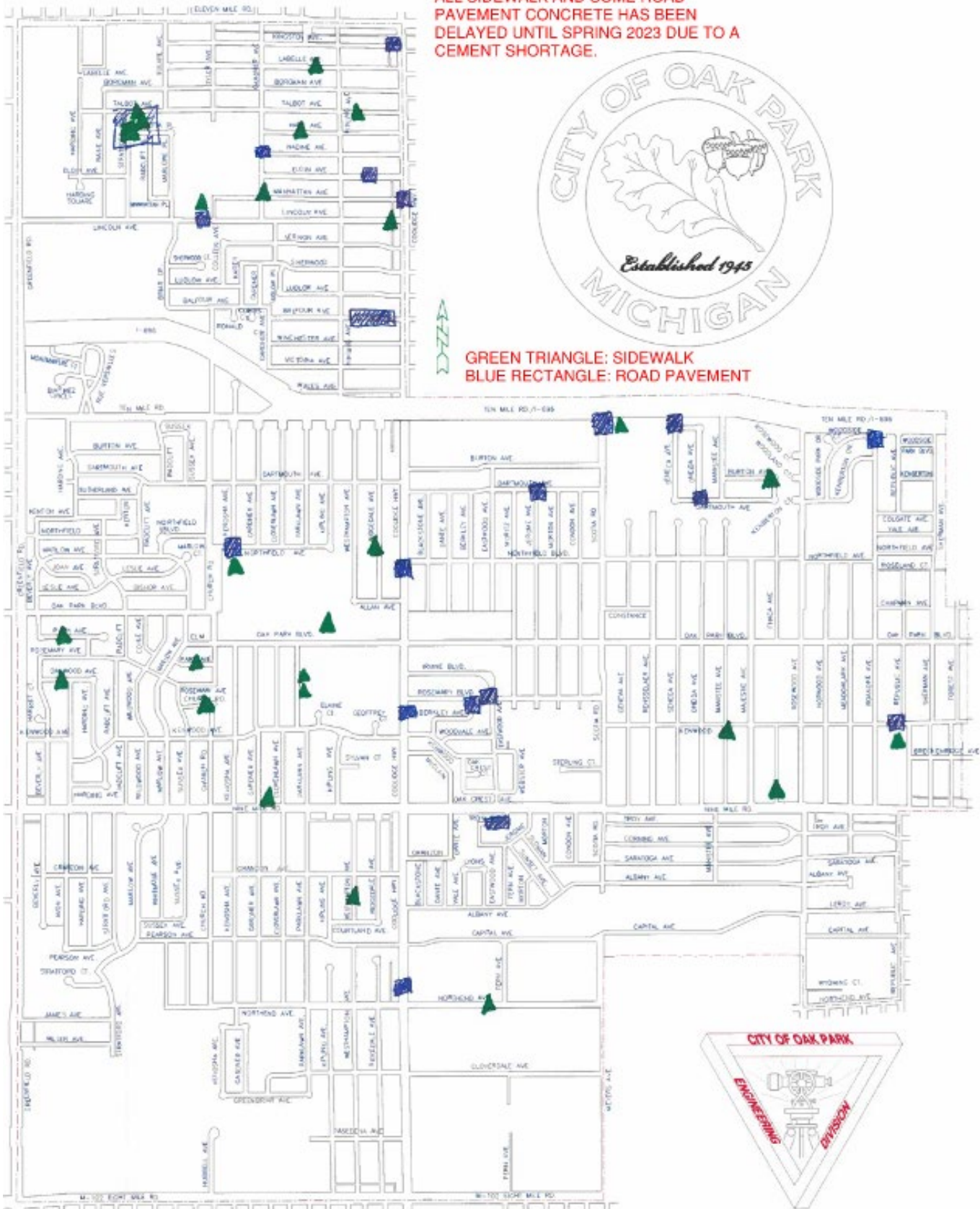
CITY OF OAK PARK

MISCELLANEOUS CONCRETE

ALL SIDEWALK AND SOME ROAD
PAVEMENT CONCRETE HAS BEEN
DELAYED UNTIL SPRING 2023 DUE TO A
CEMENT SHORTAGE.



GREEN TRIANGLE: SIDEWALK
BLUE RECTANGLE: ROAD PAVEMENT



**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** December 5, 2022**AGENDA#**

SUBJECT: Payment Application No. 5 for the 2021 Sewer & Catch Basin Cleaning and TV Inspection Project, M-728.

DEPARTMENT: Technical & Planning – Engineering *KMG*

SUMMARY: Attached is Payment Application No. 5 for the 2021 Sewer & Catch Basin Cleaning and TV Inspection Project, M-728 by DVM Utilities of Sterling Heights, Michigan. This project is cleaning and inspecting the sewers and catch basins in the area shown on the attached map. This project is approximately 75% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	\$281,247.50
Change Order No. 1	<u>\$ 8,331.97</u>
New Contract Amount:	\$289,579.47
 Total Completed to Date:	 \$198,043.17
Less Retainage:	\$ 9,902.16
Net Earned:	\$188,141.01
Deductions:	\$ 0.00
Balance:	\$188,141.01
Payments to Date:	<u>\$106,037.12</u>
Amount Due DVM Utilities:	\$ 82,103.89

RECOMMENDED ACTION: It is recommended that Payment Application No. 5 for the 2021 Sewer & Catch Basin Cleaning and TV Inspection Project to DVM Utilities of Sterling Heights, Michigan be approved for the amount of \$82,103.89. Funding is available in the Water and Sewer Fund 592-18-550-930 for this expenditure.

APPROVALS:

City Manager: ET Department Director: KMG

Director of Finance: SC Legal: NA

Budgeted: ☒

EXHIBITS: Payment Application No. 5, map

PAYMENT APPLICATION

PROJECT: 2021 SEWER & CATCH BASIN CLEANING & TV INSPECTION PROJECT

JOB NUMBER: M-728

OWNER: CITY OF OAK PARK, MICHIGAN

APPLICATION NO.: 5

CONTRACTOR: DVM UTILITIES, INC
6045 SIMS RD, SUITE 2
STERLING HEIGHTS, MI 48313

PERIOD ENDING: 9/8/2022

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY		UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	Medium 8" Sewer Cleaning & TV Inspection	1,900	LFT	\$1.65	1,335	\$2,202.75	1,904	\$3,141.60
2	Medium 10" Sewer Cleaning & TV Inspection	4,800	LFT	\$1.70	2,234	\$3,797.80	2,774	\$4,715.80
3	Medium 12" Sewer Cleaning & TV Inspection	34,100	LFT	\$1.75	10,783	\$18,870.25	32,796	\$57,393.00
4	Medium 15" Sewer Cleaning & TV Inspection	23,000	LFT	\$1.80	9,826	\$17,686.80	20,519	\$36,934.20
5	Medium 18" Sewer Cleaning & TV Inspection	17,200	LFT	\$1.85	5,125	\$9,481.25	14,660	\$27,121.00
6	Medium 21" Sewer Cleaning & TV Inspection	8,300	LFT	\$1.95	2,672	\$5,210.40	5,806	\$11,321.70
7	Medium 24" Sewer Cleaning & TV Inspection	12,600	LFT	\$2.00	3,259	\$6,518.00	6,337	\$12,674.00
8	Medium 27" Sewer Cleaning & TV Inspection	2,600	LFT	\$2.25	472	\$1,062.00	1,151	\$2,589.75
9	Medium 30" Sewer Cleaning & TV Inspection	1,600	LFT	\$2.50	0	\$0.00	411	\$1,027.50
10	Medium 33" Sewer Cleaning & TV Inspection	250	LFT	\$2.75	0	\$0.00	0	\$0.00
11	Medium 36" Sewer Cleaning & TV Inspection	1,900	LFT	\$2.90	826	\$2,395.40	826	\$2,395.40
12	Medium 42" Sewer Cleaning & TV Inspection	250	LFT	\$3.00	0	\$0.00	0	\$0.00
13	Medium 48" Sewer Cleaning & TV Inspection	1,300	LFT	\$3.25	956	\$3,107.00	956	\$3,107.00
14	Medium 54" Sewer Cleaning & TV Inspection	0	LFT	\$0.00	0	\$0.00	0	\$0.00
15	Catch Basin Lead Cleaning & TV Inspection	17,000	LFT	\$1.75	2,110	\$3,692.50	6,135	\$10,736.25
16	Catch Basin Structure Cleaning	700	EA	\$62.00	100	\$6,200.00	267	\$16,554.00
17	Sewer Lateral Protruding Lead Cutting	10	EA	\$150.00	0	\$0.00	0	\$0.00
18	Geneva Emergency Sewer Repair	0	LSUM	\$8,331.97	0	\$0.00	1	\$8,331.97

Period Total Amount: **\$80,224.15** Amount to Date: **\$198,043.17**

Original Contract Amount: **\$281,247.50**
Change Order No.1: **\$8,331.97**
New Contract Amount **\$289,579.47**

Earnings This Period: **\$80,224.15**

Total Earnings to Date: **\$198,043.17**

Less Retainage: **\$9,902.16**

Net Earned: **\$188,141.01**

Deductions: **\$0.00**

Balance: **\$188,141.01**

Payments to Date: **\$106,037.12**

AMOUNT DUE DVM UTILITIES, INC: \$82,103.89

Accepted By:

Karl J. Bates

DVM Utilities Inc.

Date:

Approved By:

Kara M. Grisamer

Kara Grisamer, City Engineer
City of Oak Park, Michigan

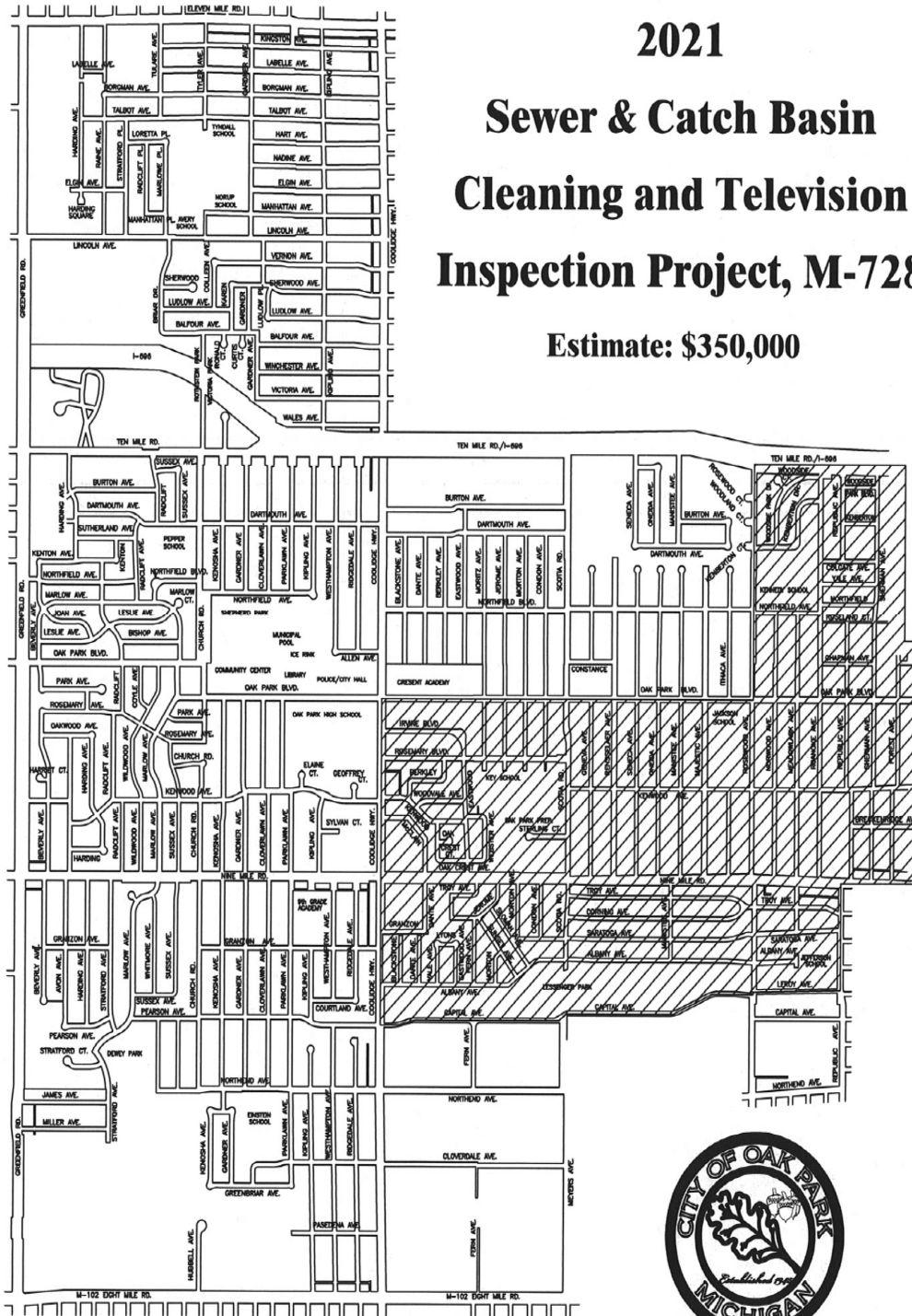
Date: **Nov 17, 2022**

City of Oak Park

2021

Sewer & Catch Basin Cleaning and Television Inspection Project, M-728

Estimate: \$350,000



The Traffic Safety Board Meeting 11/16/2022

In attendance: Aaron Tobin (Chair), Kara Grisamer (City Engineer), Julie Edgar (City Council Member), Kemi (Tracey) Jackson (Secretary), Shar (Sharrista) Brown.

Absent with notice: Noureldin Almahameed, Mike Pinkerton (Department of Public Safety Deputy Director).

Call to Order: 6:04 PM

Agenda was approved by unanimous consent.

The following agenda items were discussed:

- A. Welcomed new members Shar and Kemi.
- B. Aaron Tobin confirmed Chair by unanimous consent.
- C. Kemi Jackson was appointed secretary by Aaron Tobin
- D. Aaron addressed the purpose of the commission:
 - a. Listen to residents to find where the traffic problems are
 - b. Determine what can be done
 - c. Work with the city manager & council to implement changes.
 - d. To calm the traffic and promote safety.
 - e. Look for traffic safety hazards (sign covered by foliage/signs needed)
- E. The board reviewed TIA results of Balfour Avenue & Church Street intersection Study
 - a. Conclusion: The intersection does not meet the criteria for All-Way Stop due to less than 5 or more crashes in a 12-month period. The parking of vehicles on the south side of Balfour Avenue near Church Street intersection does limit sight distance and causes traffic congestion when traffic volumes are highest. A resolution with the council has been submitted to restrict parking to the first driveway East & West of Balfour. Consideration should be given to construct sidewalks and ramps (ADA compliant crossing) on the East leg of Balfour Avenue which will be addressed in the Spring.
- F. Board members encouraged to visit:
 - a. Roanoke, Rosewood by Scotia to see if we want a TIA study done.
 - b. Look at schools to determine if signage needs to be addressed and report to Aaron.
- G. Aaron encouraged us to join our unofficial Facebook page "Oak Park MI Traffic Safety Board".
- H. Aaron moved to put up a permanent radar sign on Scotia. Motion Passed. Board will defer to Public Safety where on Scotia the radar sign need to be set up.

- I. Inform Kara by email (kgrisamer@OakParkMI.gov) if there is a tree/bush trimming need preventing signage visibility.

Matters arising:

- J. TIA did traffic counts for Traffic Safety Commission on Coolidge. Before Covid, they said we met the criteria for road diet study for 3 lanes and a bike lane on Coolidge between 10 & 11 mile. We may be revisiting this.
- K. We are working with Huntington Woods and TIA to get 2 Midblock pedestrian crossing islands between 10 mile and Lincoln and between Lincoln and Coolidge.
- L. We discussed pedestrian crossing at Coolidge and I696. What we can do to provide a safer cross:
 - a. A longer pedestrian signal
 - b. A longer light.
- M. We discussed Bike Lanes:
 - a. Raising the bike lanes. Drawback: the snow removal devices can't get between the path; snow renewal would block lane until it melts.
Discussion has taken place regarding the 9 mile project to put a "Cycle Track" which bike lanes in both directions on the south side of 9 mile with flexible delineator post alternating that with big heavy parking blocks which can be remove is changes are necessary.
 - b. Suggested putting bike lanes behind the parked cars. If you allow cars to be park parallel to curb, you leave that space open for bikes and it could create parking for businesses. Possible Drawback: a biker can be side swiped by a car if no cars are parked.

Motion to adjourn meeting.

Meeting adjourned at 6:40PM.

MERCHANT'S LICENSES - DECEMBER 5, 2022

(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEES	BUSINESS TYPE
RENEWALS FOR 2022			
SAUNDERS LAND COMPANY LLC	8564 CAPITAL AVE	\$150.00	FUNERAL TRANSPORTATION
DISTINCTIVE CUSTOM FURNITURE	8575 CAPITAL AVE	\$150.00	MANUFACTURE CUSTOM CABINETS & FURNITURE
ACME LADDER & SUPPLY CO INC	10101 CAPITAL AVE	\$150.00	CONTRACTORS
IGORS AUTO REPAIR LLC	13350 CAPITAL	\$150.00	AUTO REPAIR
EXCELL SNOW & TURF MAINTENANCE	11000 CAPITAL AVE	\$150.00	LANDSCAPING
FISHER AUTO PARTS	13380 CAPITAL AVE	\$150.00	AUTO PARTS
TURF TENDERS	13100 CLOVERDALE AVE	\$150.00	LAWN FERTILIZING AND SNOW REMOVAL
RESALE WAREHOUSE FURNITURE & HOME GOODS	21050 COOLIDGE HWY	\$150.00	RESALE FURNITURE & HOME GOODS
TWITTYS INVESTMENTS LLC	21751 COOLIDGE HWY	\$150.00	OFFICE
GUARDIAN & ASSOCIATES INC	21751 COOLIDGE HWY	\$150.00	OFFICE
MERCURY DRUGS	22150 COOLIDGE HWY	\$150.00	PHARMACY
LINCOLN RX INC	25901 COOLIDGE HWY 1	\$150.00	PHARMACY
FORTSON DENTAL OAK PARK	13741 W ELEVEN MILE RD	\$150.00	GENERAL DENISTRY PRACTICE
LYNGKLIP & ASSOCIATES	13751 W ELEVEN MILE RD	\$150.00	LAW OFFICE
DOG & PONY SHOW BREWING LLC	14661 W ELEVEN MILE RD STE 200	\$150.00	CRAFT BEER
REGAL WINES	14721 W ELEVEN MILE RD	\$150.00	WHOLESALE WINE DISTRIBUTOR
PM ENVIRONMENTAL INC	15431 W ELEVEN MILE RD	\$150.00	ENVIRONMENTAL CONSULTING AND ENGINEERING
TACO BELL #16415	21350 GREENFIELD	\$150.00	FAST FOOD RESTAURANT
CAMBRIDGE CHIROPRACTIC	21580 GREENFIELD RD	\$150.00	CHIROPRACTIC PRACTICE/OFFICE
ALS JEWELRY	21700 GREENFIELD RD # 306	\$150.00	JEWELRY STORE
RENAISSANCE JEWELERS	21700 GREENFIELD RD # 325	\$150.00	JEWELER
HOLLYWOOD DIAMOND SETTING	21700 GREENFIELD RD # 327	\$150.00	JEWELER
NATASHA INTERNATIONAL	21700 GREENFIELD RD # 353	\$150.00	JEWELRY SALES AND REPAIR
PRECIOUS STONES LLC	21700 GREENFIELD RD # 374	\$150.00	JEWELRY REPAIR
KRAVINGS	25270 GREENFIELD RD	\$150.00	KOSHER TAKEOUT
CONSULTANTS IN OPHTHALMOLOGY	25900 GREENFIELD RD # 239	\$150.00	DR OFFICE
BLUE REALTY	25900 GREENFIELD RD # 403	\$150.00	PROPERTY MANAGEMENT
POPEYES CHICKEN & BISCUITS	25910 GREENFIELD RD	\$150.00	FAST FOOD RESTAURANT
T. NAILS	26028 GREENFIELD RD	\$150.00	NAIL SALON
ADVANCE AMERICA #1398	26038 GREENFIELD RD	\$ 150.00	PAYDAY ADVANCE
LINCOLN TAILOR	26158 GREENFIELD RD	\$150.00	TAILOR
1-800-SELF-STORAGE.COM	26660 GREENFIELD RD	\$ 150.00	SELF STORAGE FACILITY
AVIS MANAGEMENT	26640 HARDING AVE	\$ 150.00	PROPERTY MANAGEMENT
WINGS GARDENS	8410 W NINE MILE RD	\$ 150.00	RESTAURANT
COMMUNITY FAMILY DENTISTRY	10470 W NINE MILE RD	\$ 150.00	GENERAL DENISTRY PRACTICE
VALVOLINE INSTANT OIL CHANGE	13300 W NINE MILE RD	\$ 150.00	QUICK LUBE
TOP SMOKERS & GIFTS LLC	13645 W NINE MILE RD	\$ 150.00	SMOKE SHOP
LIGHTHOUSE LIQUOR	13651 W NINE MILE RD	\$ 150.00	LIQUOR STORE
LIBERTY TAX	13740 W NINE MILE RD	\$ 150.00	TAX PREPARATION OFFICE
OAK PARK FRUIT MARKET INC	13745 W NINE MILE RD	\$ 150.00	MARKET & RESTAURANT
K & F MEAT MARKET	13911 W NINE MILE RD	\$ 150.00	MEAT MARKET AND INTERNATIONAL FOODS
BSD MANAGEMENT	12750 NORTHEM AVE	\$ 150.00	WAREHOUSE
SHERWIN WILLIAMS CO	13101 NORTHEM AVE	\$ 150.00	SALE PAINT AND RELATED PRODUCTS
LA INSURANCE AGENCY XXXI INC	13381 TEN MILE	\$ 150.00	INSURANCE AGENT
PRETTY BROWZ & SPA	13381 TEN MILE B	\$ 150.00	BEAUTY SALON



Proposed Gardner Pocket Park Traffic Study Results and Survey Feedback

Gardner Ave was closed at Kingston for the month of October

- Traffic counts went up on Tyler, Kingston, and Kipling
 - 50 to 300 cars per day
- Traffic counts went down on Gardner
 - -300 to -800 cars per day
- Comments received via email and through a public survey
 - People liked the proposed placemaking improvements
 - Many people disliked the pocket park

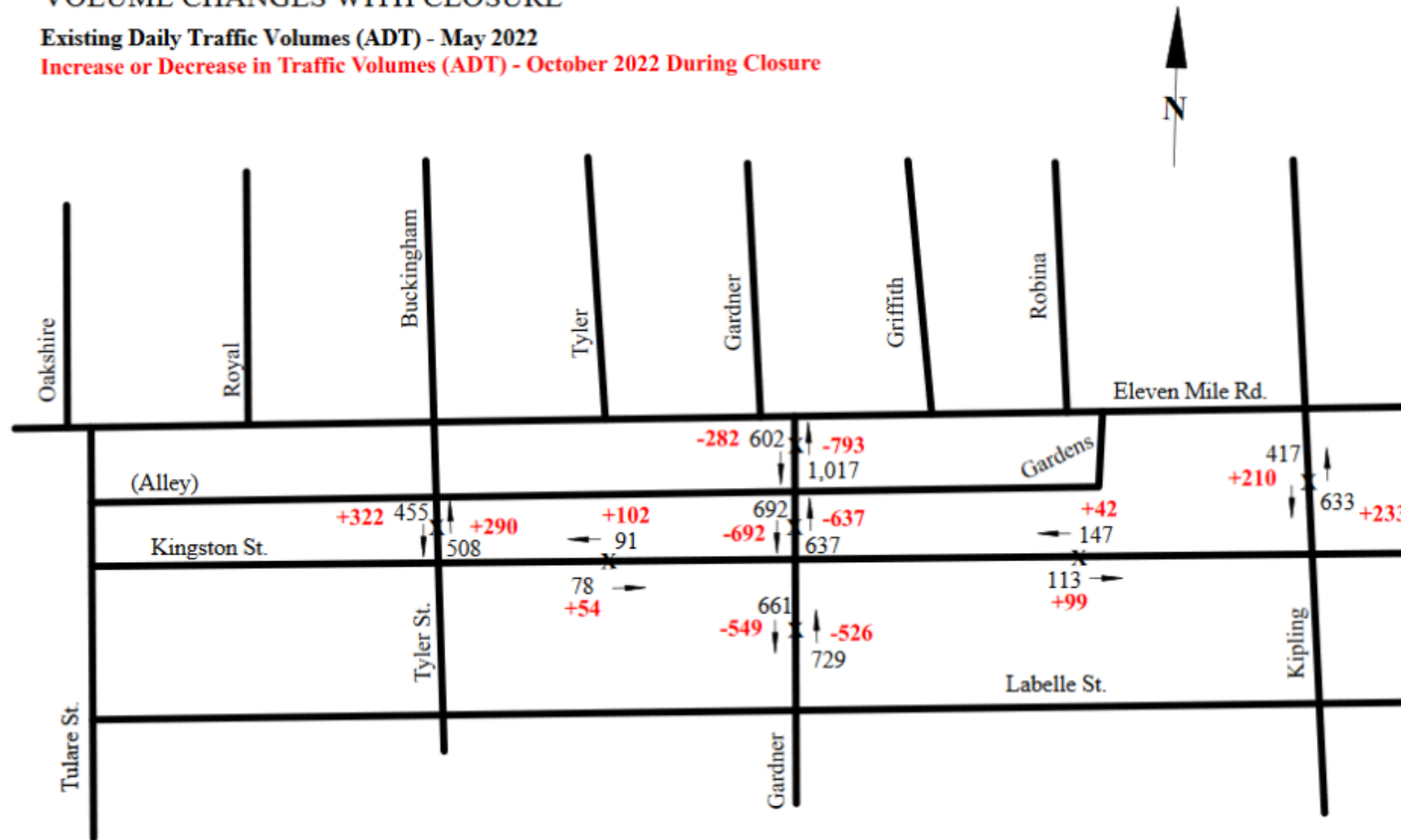
Gardner Pocket Park Traffic Study

CITY OF OAK PARK

GARDNER ST. AND KINGSTON ST. POCKET PARK STUDY VOLUME CHANGES WITH CLOSURE

Existing Daily Traffic Volumes (ADT) - May 2022

Increase or Decrease in Traffic Volumes (ADT) - October 2022 During Closure



X = Volume Count Location

Gardner Pocket Park Traffic Study

CITY OF OAK PARK

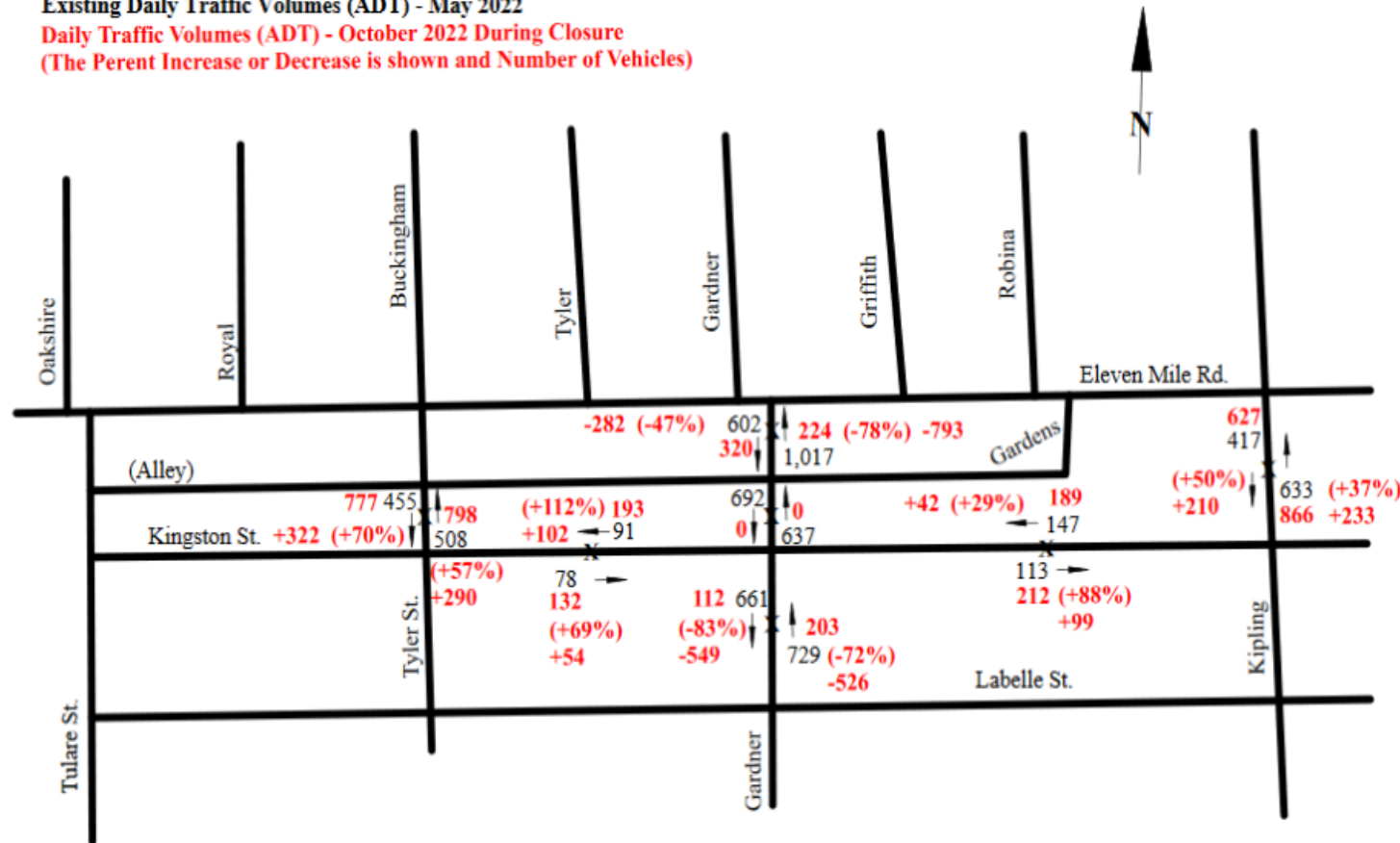
GARDNER ST. AND KINGSTON ST. POCKET PARK STUDY

VOLUMES, NUMBER OF VEHICLES & PERCENT INCREASE OR DECREASE WITH CLOSURE

Existing Daily Traffic Volumes (ADT) - May 2022

Daily Traffic Volumes (ADT) - October 2022 During Closure

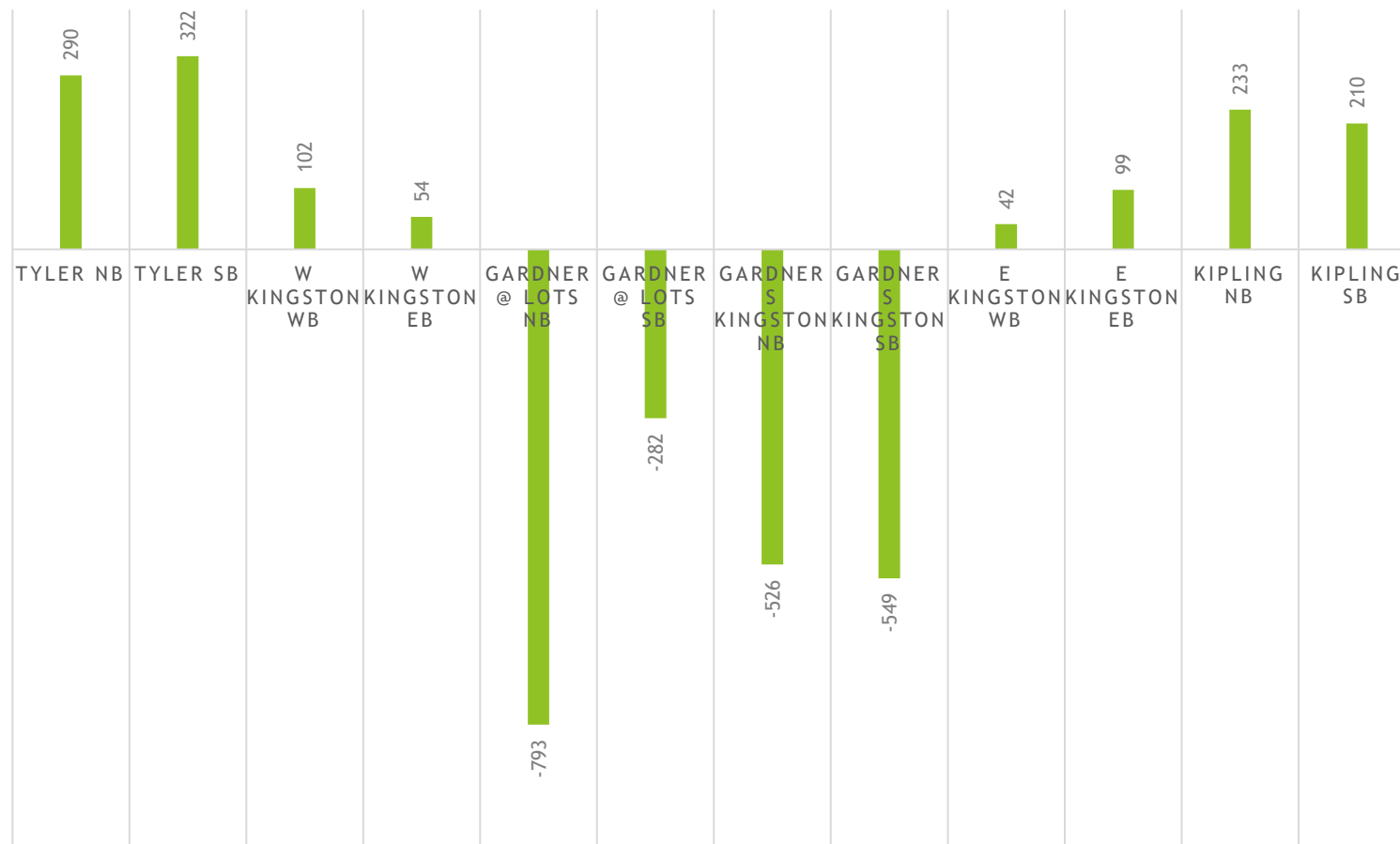
(The Percent Increase or Decrease is shown and Number of Vehicles)



X = Volume Count Location

Gardner Pocket Park Traffic Study

VOLUME CHANGE



Overall Parking Lot Design Ratings



3. What are your thoughts on the proposed design for the parking lot between Gardner St and Gardens St? What do you specifically like or dislike? What would you change?

45
Responses

Latest Responses
"Seems like the others, so nothing specific."

[Update](#)

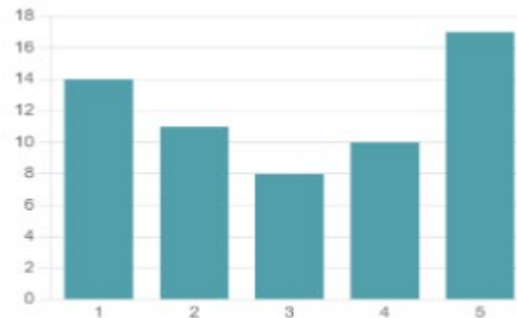
15 respondents (33%) answered **Gardner** for this question.

Word cloud showing responses related to the parking lot design:

- parking on Kingston
- bench areas
- Gardens St
- school
- Traffic down the side streets
- space
- like
- Mile
- areas of this city
- closing Gardner
- park at Gardner
- corn
- Gardner**
- area
- Gardner :
- seat
- parking lot
- parking spot
- car parking
- pocket park

4. On a scale 1 to 5 with 1 being poor and 5 being excellent, please rate the overall design concept for the parking lot and public spaces of the Water Tower Social District.

3.08
Average Rating

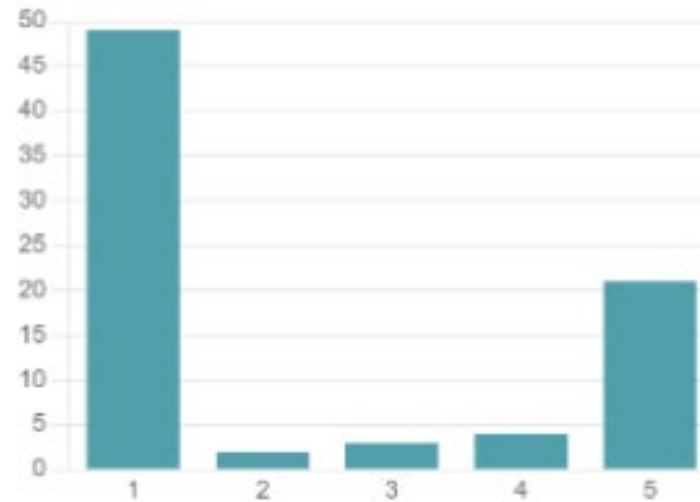


Proposed Gardner Pocket Park Ratings



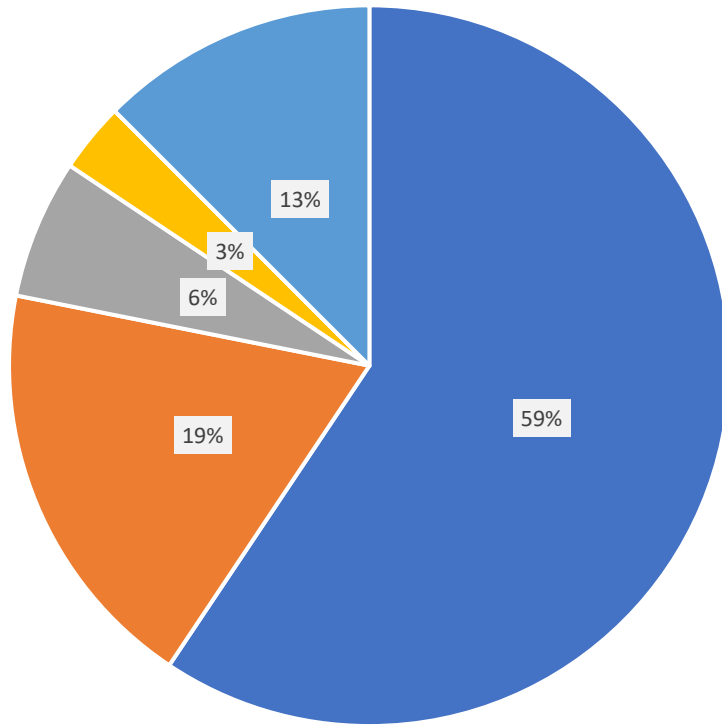
5. On a scale 1 to 5 with 1 being strongly oppose and 5 being strongly favor, please rate your support of a permanent closure of Gardner St. to create a multi-functional public space (pocket park).

2.32
Average Rating



Proposed Pocket Park Likes

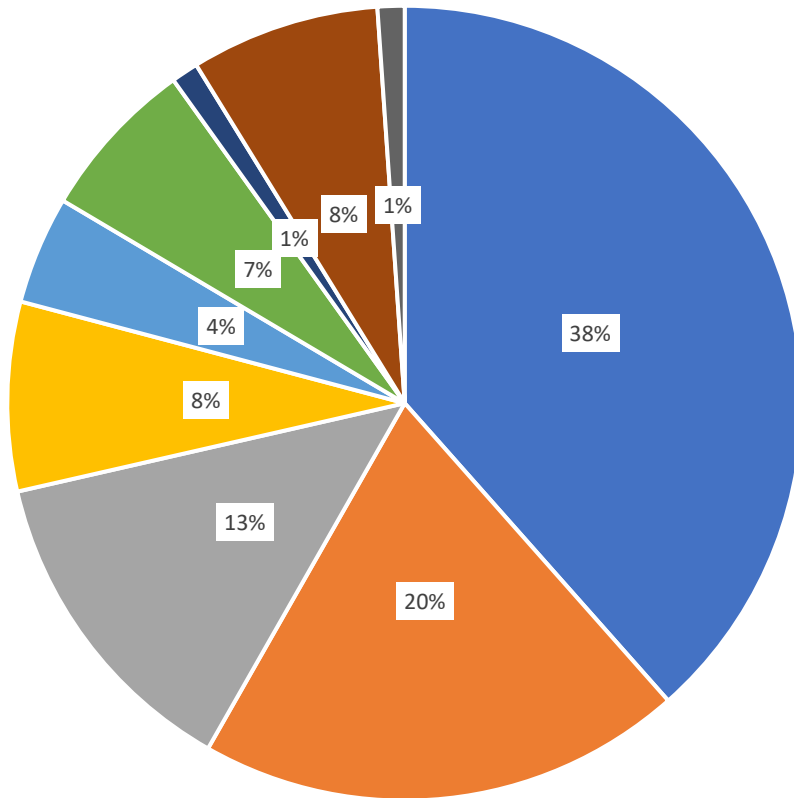
Pocket Park Closure - Likes



- Love it [Stop a lot of the high speed traffic , great place for socilaizing, minor nuisance and acceptable tradeoff for a colorful, fun outdoor hangout space]
- Inclusion of yard games [cornhole, ping pong], fun things for kids, activities provided encourages family time
- Seating areas
- Lighting
- Bike paths, bike repair station

Proposed Pocket Park Dislikes & Concerns

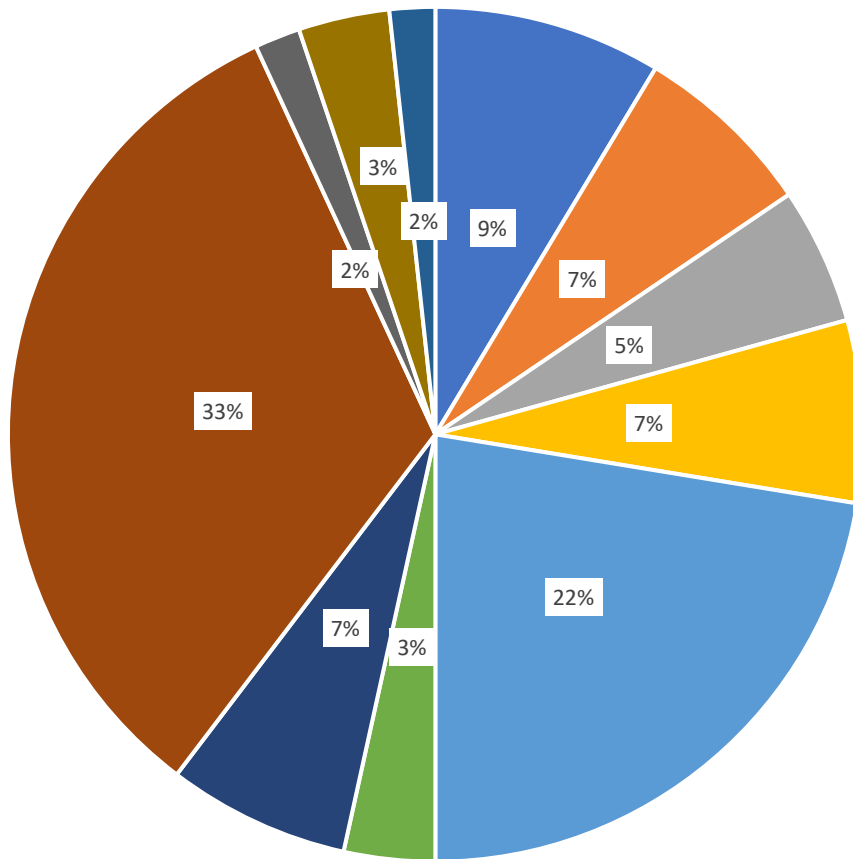
Pocket Park Closure - Dislikes | Concerns



- Cut off a major traffic area to the schools, Oak Park and Berkley communities, 11 Mile Road & businesses
- Safety concerns [children safety, emergency access, increased traffic, increased accidents, vehicles not yielding to traffic signs]
- Impact on Kipling, Tyler, & side streets [safety issues, traffic backups specifically on Kipling]
- Only direct access to Lincoln
- Ping pong or cornhole will not be used much [concerns about peddle sets and bean bags sets]
- Distruptive to the residents [noise, pollution], annoyance to the traffic flow, intrusive to the area, inconvenient to the residents
- Mural and decorative crosswalks
- Waste of resources, would never be used, I don't like it [no reason]
- Unsafe location for children [park next to bars and pubs]

Proposed Pocket Park Suggestions

Pocket Park Closure - Improvements | Suggestions

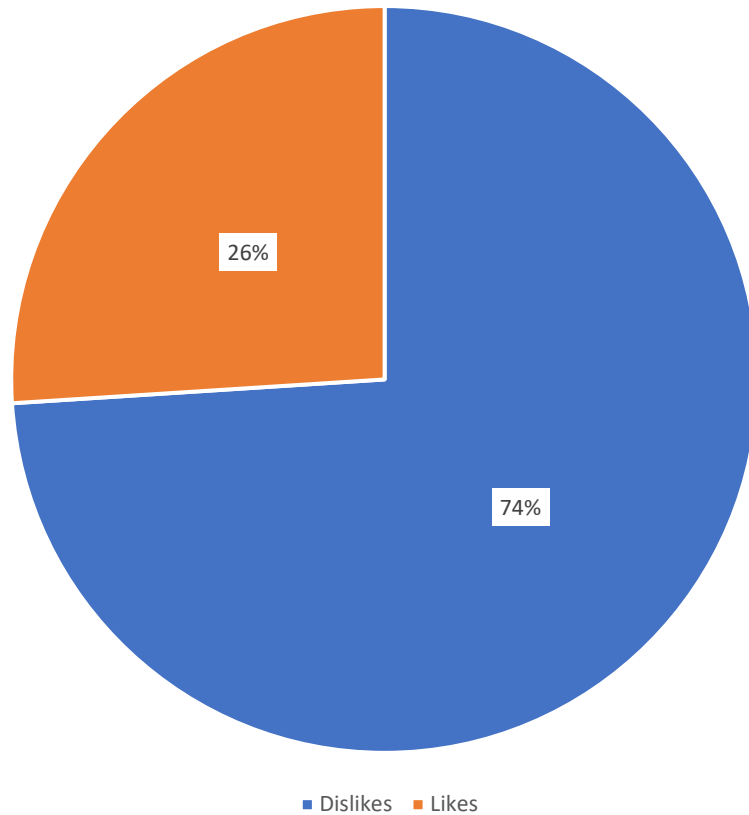


- Kids play structures [splash pads, climbing tower, swing set]
- Constant event [pumpkin painting event was awesome, more concerts, Trunk and Treat]
- Additional green spaces and landscaping
- If closing Gardner consider Kipling and Tyler: provide crossing guards on Kipling and police presence, stop signs between Linclon & 10 Mile, "No Parking" on Tyler
- Close another street [Gardens, Tyler, Tulare] or move it close to the Water Tower
- Attract more businesses so residents may consider the closure value
- Temporary closure for community events
- Utilize the parking lot or any open spaces to create a pocket park
- Close Gardner all the way to 11 Mile: no ability to turn off of 11 Mile Rd from Gardner
- Utilize vacant parcels on 11 Mile Rd, tore empty buildings on 11 mile and put the pocket park or additional parking
- Cool feature to define Gardner and pocket park to Tyler

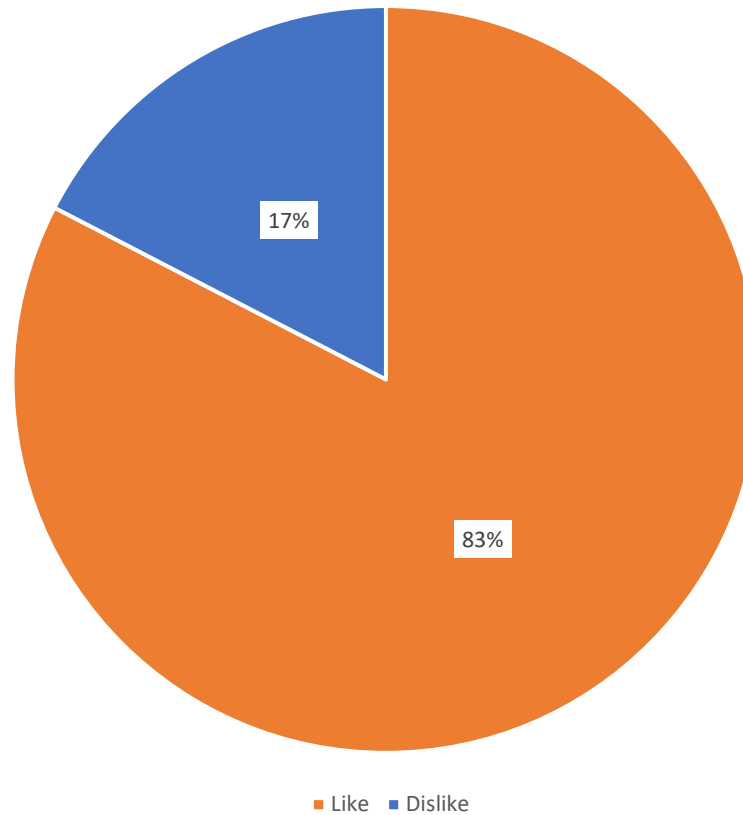
Likes & Dislikes on Pocket Park and Overall Design



Pocket Park Closure

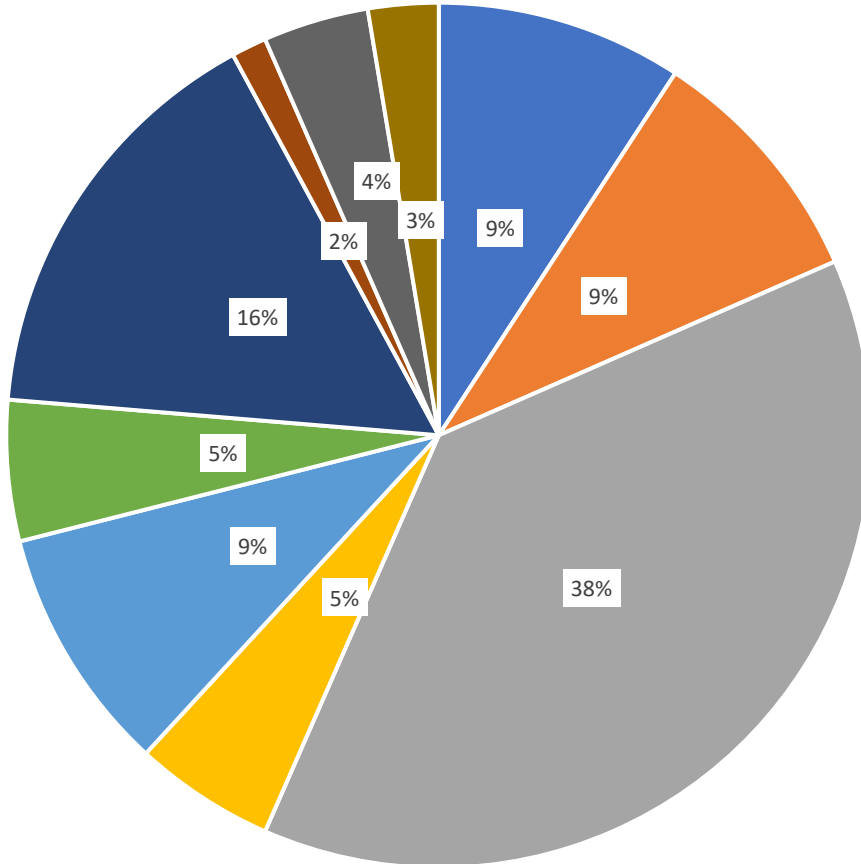


Social District Overall Design



Overall Design Likes

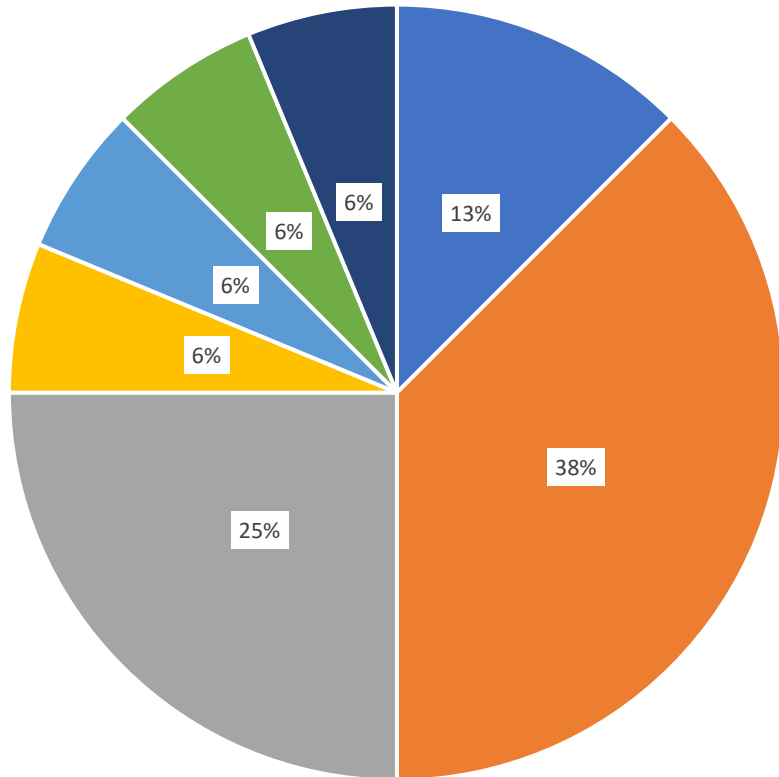
Social District Overall Design - Likes



- Cut through the wall
- Public seating areas [benches- tables]
- Love it [idea is great, great in every way, we support and need it for family, desparately need and want this improvement, great use to unused area]
- Bike path
- Fire pits [concerns about maintenance]
- Games, chess tables
- Greenery/Landscaping/Bioswales
- Parallel Parking
- Refresh the district look, promoting new businesses, attract more people
- EV charging stations

Overall Design Dislikes

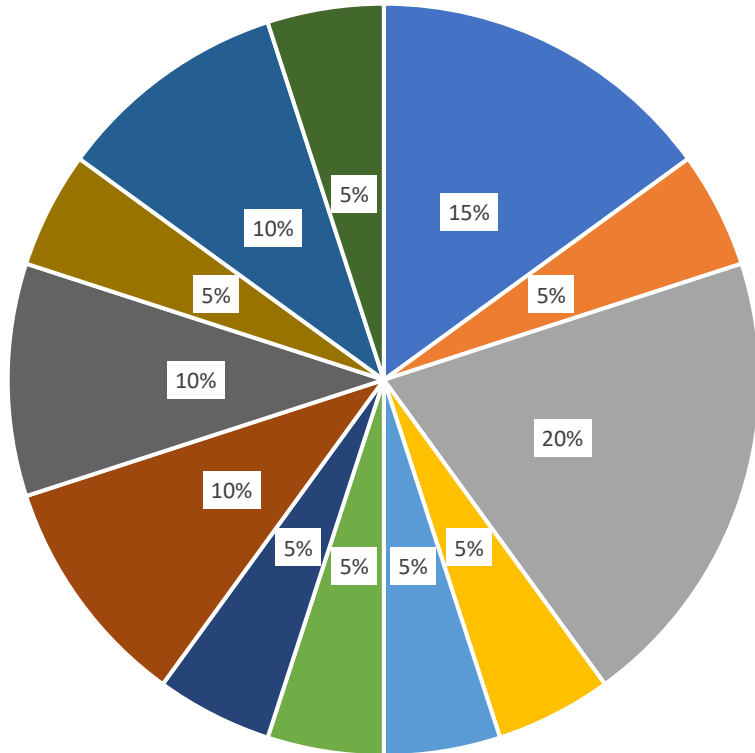
Social District Overall Design - Dislike



- Maintaining the park [concerns: trash & rodent/ trash compactors will help with this]
- Parallel Parking [Safety Issues: young children, increased traffic & accidents, speeding up on Kingston, cars will be coming at all the hours of the day, noise, pollution]
- Waste of resources, would never use, I don't like it [no reason]
- Bike path
- Cut through the wall
- Disturb the peaceful, residential environment of Kingston
- Unsafe location [seating areas in the parking lots and close to 11 mile]

Overall Design Suggestions

Social District Overall Design - Improvements | Suggestions



- Remove or move the wall back to create more open space
- Parking lot needs a severe face lift
- Less things that can be stolen/vandalized/ ruined due to weather - No removable pieces or movable chairs and tables
- Continuation movement from the doors of each business to seating areas [will get more use]
- Illuminate the water tower and make it a dazzling nighttime landmark
- Improve the landscaping of the greenbelt of Kingston - Don't add park
- Build a bridge so cars can pass through
- More bicycle parking: eliminate parking spaces to provide bicycle racks and repair stations
- More shade elements to seating areas and bike path
- Free Wi-Fi
- Remove more parking spots to support more outdoor seating and activity space
- Reduce amonut of nonporous surfaces [using alternative to concrete]

Survey Respondent Demographics



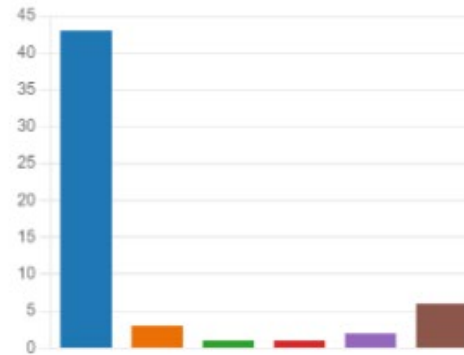
11. Do you live on Kingston St or Gardner St?

I live on Kingston St	9
I live on Gardner St	9
I live in the City of Oak Park but ...	48
I don't live in the City of Oak Park	10



12. If you don't live on Kingston St or Gardner St, where do you live?

South of 11 Mile, North of 10 M...	43
South of 10 mile, North of 9 Mil...	3
South of 10 Mile, North of 9 Mil...	1
South of 9 Mile, North of 8 Mile,...	1
South of 9 Mile, North of 8 Mile,...	2
Other	6



13. Do you work and/or own a business in the City of Oak Park?

I work and/or own a business in...	4
I work and/or own a business in...	12
I don't work or own a business i...	48
Other	10



[Second Reading 12-5-22]

**CITY OF OAK PARK
RESOLUTION REGARDING FIRST READING OF PROPOSED
AMENDMENT TO SECTION 82-315 TO CHAPTER 82, ARTICLE V, OF THE CODE OF
ORDINANCES**

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan, held at Oak Park City Hall located at 14000 Oak Park Boulevard on Monday, December 5, 2022 at 7:00 pm.

Present:

Absent:

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, the City of Oak Park desires to amend section 82-315 of Chapter 82, Article V, Payment, of the Code of Ordinances to allow owners of residential, owner-occupied properties to file for a payment plan for delinquent utilities after the mailing of a shut-off notice.

WHEREAS, the City of Oak Park further desires to amend section 82-315 to correct the deposit required on accounts where the city is properly notified in accordance with 82-313 that a tenant is responsible for utility charges to ensure consistency with section 82-316, deposits.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Oak Park, Oakland County, Michigan, that:

1. The second reading of the proposed amendments to section 82-315 are hereby approved in substantially the form attached hereto.

Roll Call Vote: Yes,
 No,
 Absent,

RESOLUTION DECLARED ADOPTED

T. Edwin Norris, City Clerk

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN**

ORDINANCE NO. O-22-

AN ORDINANCE TO AMEND CHAPTER 82, UTILITIES, ARTICLE V, RATES AND CHARGES, PAYMENT, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN, BY AMENDING SECTION 82-315 THEREOF

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Chapter 82, Utilities, Article V, Section 82-315 of the Code of Ordinances of the City of Oak Park is hereby amended to read as follows:

Sec. 82-315. - Payment

...

(d) Payment plans are available in the utility billing division to stop a disconnection if the following rules are adhered to:

(1) The payment plan shall be signed by the property owner with valid government-issued identification and filed in the utility billing division prior to a shutoff notice being mailed for commercial/industrial and non-owner-occupied properties. Payment plans may be filed after the mailing of a shutoff notice for owner-occupied residential properties, only. New payment plans will not be offered to any property owners with existing payment plans that are not fulfilled.

(2) One fourth of the past due amount shall be paid in acceptable funds, other than personal check, at the time of filing of the payment plan, with the balance to be paid in monthly installments. Charges that accrue following the start date of the plan—including regular billing—are not covered by the plan, and therefore must be paid by their indicated due date.

If the customer falls behind on any payment as stated in the payment plan, the water will be shut off—as stated in the plan—without notice. Payment plans will not be accepted after a shutoff notice has been mailed for commercial/industrial and non-owner-occupied properties. At this point the full amount must be paid in acceptable funds other than personal check. If a payment plan is accepted after a shut off notice has been mailed for a residential, owner-occupied property and water has been shut off, restoration of water service with the newly accepted payment plan will be contingent upon payment of one fourth of the past due amount in certified funds or cashier's check plus payment of any disconnect/reconnect fee assessed to the account at the time of filing and acceptance of the payment plan.

(e) Fees upon shut off.

(1) If the service is shut off, a shutoff for delinquency fee, in an amount as listed on the annual fee schedule approved by the city council, will be charged. This fee must be paid along with the past due amount in acceptable funds other than personal check before the service will be restored. The water service will be restored between 8:00 a.m. and 3:00 p.m. Monday through Thursday, except for holidays when the city offices are closed. In order to have service restored the same day, charges must be paid prior to 3:00 p.m. If the customer desires, service may be restored outside the hours stated above if personnel are available and the customer is willing to pay overtime charges as follows: two employees times their overtime rate times two hours. Overtime charges must be paid along with the past due amount and the shutoff for delinquency fee in acceptable funds other than personal check. Any restoration of water service requires an adult of at least 18 years of age to be inside of the premises. Any water shut off for 45 days or more requires an appointment to restore water service.

(2) Any water service shut off by the city and found restored without city approval shall be deemed an "illegal turn on" and shall result in additional fees for the first occurrence. Any subsequent occurrence will result in an additional charge. If the city elects to disable the water service line, an additional fee will be assessed. Any balance on an account deemed an illegal turn on must be paid in full by acceptable funds other than personal check to restore water service. Fees shall be listed on the annual fee schedule approved by the city council.

(f) If a scheduled appointment with the utility billing division is missed, a missed appointment fee will be assessed to the account as listed on the annual fee schedule approved by the city council.

In cases where the city is properly notified in accordance with section 82-313 that a tenant is responsible for water sewage disposal, stormwater runoff, infrastructure, industrial waste control, high-strength pollutant disposal or garbage collection charges, no such service shall be commenced or continued to such premises until there has been deposited with the utility billing division a sum sufficient to cover one and a half times the average annual utility bill for such premises, as estimated by the finance director. Where the water service to any premises is shut off to enforce the payment of water charges, sewage disposal charges, stormwater runoff charges, infrastructure, industrial waste control, high-strength pollutant disposal or garbage collection fees, the water service shall not be restored until all delinquent charges have been paid and a deposit, as in the case of tenants, is made. There shall be a water turn-on charge to turn the water back on as listed on the annual fee schedule approved by the city council.

SECTION 2. Severability. No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this ordinance, except as to the above sections and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park.

SECTION 3. Effective Date.

This Ordinance shall take effect ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this 21st day of November, 2022.

T. EDWIN NORRIS, City Clerk

MARIAN MCCLELLAN, Mayor

I, T.EDWIN NORRIS, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on November 21, 2022.

T. EDWIN NORRIS, City Clerk

CHAPTER 82- UTILITIES

ARTICLE V.-RATES AND CHARGES

Sec. 82-315. - Payment.

(a) The fees, rates, and charges imposed for water and sewer services furnished by the city shall be effective as to bills paid on or before the due date indicated on each billing. Thereafter, a penalty of five percent of the outstanding balance of the account shall be added to each bill. The city manager, or his designee, shall be permitted to waive one penalty per year. The penalty must be assessed and removed in the same calendar year. In addition to other applicable penalties or late fees, a service charge, as listed on the annual fee schedule approved by the city council, shall be added to all bills for which payment is made by check, debit card, or credit card if such payment is returned to the city after being dishonored upon presentment. In the event that the charges for any such services furnished to any premises shall not be paid within 30 days after the due date thereof, then the water services furnished by the system to such premises shall in all cases be discontinued. The failure to receive a utility bill shall not invalidate any charges imposed for water, sewage disposal, stormwater runoff, infrastructure, industrial waste control, high-strength pollutant disposal and garbage collection services furnished by the city.

(b) The customer will be notified of the consequences of failure to pay the utility bill in the following method prior to actual discontinuation:

(1) A shutoff notice will be mailed via first-class mail to the mailing address on file for any property where service is scheduled for shut off. The shutoff notice will indicate the past due balance to be paid by acceptable funds, other than personal check, and the earliest date the water could be shut off. A fee will be added to each account receiving a shutoff notice as listed on the annual fee schedule approved by the city council.

(c) In the case of a disputed bill, the customer, prior to the mailing of a shutoff notice, may request a hearing to show cause of why the billing is incorrect. A hearing shall be scheduled before a hearing officer, who may be the city manager or his or her designee. The hearing officer will provide the customer with an opportunity to be heard regarding the dispute over the amount of the bill and will hear such evidence as the customer may have in support thereof. The hearing officer shall review the bill, perform such additional investigation of the matter as may be determined to be warranted under the circumstances, and correct any billing errors. Such hearings shall be informal and the decision of the hearing officer shall be final.

(d) Payment plans are available in the utility billing division to stop a disconnection if the following rules are adhered to:

(1) The payment plan shall be signed by the property owner with valid government-issued identification and filed in the utility billing division prior to a shutoff notice being mailed for commercial/industrial and non-owner occupied properties. Payment plans may be filed after the mailing of a shutoff notice for owner-occupied residential properties, only. New payment plans will not be offered to any property owners with existing payment plans that are not fulfilled.

(2) One fourth of the past due amount shall be paid in acceptable funds, other than personal check, at the time of filing of the payment plan, with the balance to be paid in monthly installments. Charges that accrue following the start date of the plan—including regular billing—are not covered by the plan, and therefore must be paid by their indicated due date.

If the customer falls behind on any payment as stated in the payment plan, the water will be shut off—as stated in the plan—without notice. Payment plans will not be accepted after a shutoff notice has been mailed for commercial/industrial and non-owner occupied properties. At this point the full amount must be paid in acceptable funds other than personal check. If a payment plan is accepted after a shut off notice has been mailed for a residential, owner-occupied property and water has been shut off, restoration of water service with the newly accepted payment plan will be contingent upon payment of one fourth of the past due amount in certified funds or cashier's check plus payment of any disconnect/reconnect fee assessed to the account at the time of filing and acceptance of the payment plan.

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(2) Any water service shut off by the city and found restored without city approval shall be deemed an "illegal turn on" and shall result in additional fees for the first occurrence. Any subsequent occurrence will result in an additional charge. If the city elects to disable the water service line, an additional fee will be assessed. Any balance on an account deemed an illegal turn on must be paid in full by acceptable funds other than personal check to restore water service. Fees shall be listed on the annual fee schedule approved by the city council.

(f) If a scheduled appointment with the utility billing division is missed, a missed appointment fee will be assessed to the account as listed on the annual fee schedule approved by the city council.

In cases where the city is properly notified in accordance with [section 82-313](#) that a tenant is responsible for water sewage disposal, stormwater runoff, infrastructure, industrial waste control, high-strength pollutant disposal or garbage collection charges, no such service shall be commenced or continued to such premises until there has been deposited with the utility billing division a sum sufficient to cover ~~six~~ one and a half times the average annual utility bill for such premises, as estimated by the finance director. Where the water service to any premises is shut off to enforce the payment of water charges, sewage disposal charges, stormwater runoff charges, infrastructure, industrial waste control, high-strength pollutant disposal or garbage collection fees, the water service shall not be

restored until all delinquent charges have been paid and a deposit, as in the case of tenants, is made. There shall be a water turn-on charge to turn the water back on as listed on the annual fee schedule approved by the city council.

[Proposed 12-5-22]

**CITY OF OAK PARK
RESOLUTION REGARDING SECOND READING OF PROPOSED
AMENDMENTS TO FORTY-SIX SECTIONS OF THE CODE OF ORDINANCES
TO CHANGE THE NAME OF THE DEPARTMENT OF TECHNICAL AND PLANNING
SERVICES TO MUNICIPAL SERVICES**

At a Regular Meeting of the City Council of the City of Oak Park, Oakland County, Michigan, held at Oak Park City Hall located at 14000 Oak Park Boulevard on Monday, December 5, 2022 at 7:00 pm.

Present:

Absent:

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, the City of Oak Park desires to amend the following sections of the Oak Park Code of Ordinances to replace reference to the “Department of Technical and Planning Services” in each section with “Municipal Services”:

Chapter 2	Division 10 heading	Sec. 18-211	Buildings/Failure to Comply
Sec. 2-26	Administration/Divisions	Sec. 18-212	Buildings/Waiver
Sec. 2-186	Administration/Direction	Sec. 18-213	Buildings/Hearing
Sec. 2-187	Administration/Division of planning	Sec. 18-215	Buildings/Emergency cases
Sec. 2-188	Administration/Division of Building Inspector	Sec. 18-231	Buildings/Adoption of property maintenance code
Sec. 2-189	Administration/Division of code enforcement	Sec. 18-302	Buildings/Definitions
Sec. 2-190	Administration/Engineering division	Sec. 22-232	Businesses/License required
Sec. 2-301	Administration/Duties	Sec. 22-388	Businesses/Inspection
Sec. 6-58	Alcoholic Liquors/Review procedures	Sec. 22-403	Businesses/License procedure Massage facilities
Sec. 6-61	Alcoholic Liquors/Annual License Review	Sec. 22-530	Businesses/License procedure Smoking lounges
Sec. 14-7	Animals/Domestic chickens	Sec. 42-6	Fire prevention/open burning
Sec. 18-42	Buildings/Definitions	Sec. 50-58	Offenses/graffiti removal
Sec. 18-152	Buildings/Designation of enforcing agency	Sec. 71-5	Telecommunications/ definitions
Sec. 18-166	Buildings/Registration of landlord application	Sec. 82-109	Utilities/Stormwater management
Sec. 18-167	Buildings/Contents of application	Sec. 82-264	Utilities/Inspections

Sec. 18-168	Buildings/Registry of Landlords	Sec. 82-268	Utilities/Right of entry
Sec. 18-181	Buildings/To determine compliance with applicable codes	Zoning Sec. 307	Electric distribution and service lines
Sec. 18-182	Buildings/Frequency of inspections	Zoning Sec. 506	Site plan submittal requirements
Sec. 18-183	Buildings/Warrant for nonemergency inspections	Zoning Sec. 542	Requirements and standards of approval
Sec. 18-184	Buildings/Suspension and diversion of rental payments	Zoning Sec. 574	As-built plan and occupancy
Sec. 18-208	Buildings/commencement of proceedings	Zoning Sec. 620	Enforcement authority
Sec. 18-209	Buildings/Notice and order	Zoning Sec. 622	Performance guarantees
Sec. 18-210	Buildings/Posting of signs	Zoning Sec. 624	Permit required; zoning; building.

WHEREAS, the amendment is necessary to effectuate the change in the name from the Department of Technical and Planning Services to Municipal Services, further clarifying the responsibilities and avoiding confusion between the roles and responsibilities within this department and the Planning Commission.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Oak Park, Oakland County, Michigan, that:

1. The first reading of the proposed amendments to sections 2-26, the heading of Chapter 2-Division 10, Sec. 2-186, 2-187, 2-188, 2-189, 2-190, 2-301, 6-58, 6-61, 14-7, 18-42, 18-152, 18-166, 18-167, 18-168, 18-181, 18-182, 18-183, 18-184, 18-208, 18-209, 18-210, 18-211, 18-212, 18-213, 18-215, 18-231, 18-302, 22-232, 22-388, 22-403, 22-530, 42-6, 50-58, 71-5, 82-109, 82-264, 82-268, and Zoning sections 307, 506, 542, 574, 620, 622, and 624 are hereby approved in substantially the form attached hereto with all references to the "Department of Technical and Planning Services" changed to "Municipal Services."

Roll Call Vote: Yes,
 No,
 Absent,

RESOLUTION DECLARED ADOPTED

T. Edwin Norris, City Clerk

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN**

ORDINANCE NO. O-22-

AN ORDINANCE TO AMEND SECTIONS 2-26, THE HEADING OF CHAPTER 2-DIVISION 10, SEC. 2-186, 2-187, 2-188, 2-189, 2-190, 2-301, 6-58, 6-61, 14-7, 18-42, 18-152, 18-166, 18-167, 18-168, 18-181, 18-182, 18-183, 18-184, 18-208, 18-209, 18-210, 18-211, 18-212, 18-213, 18-215, 18-231, 18-302, 22-232, 22-388, 22-403, 22-530, 42-6, 50-58, 71-5, 82-109, 82-264, 82-268, AND ZONING SECTIONS 307, 506, 542, 574, 620, 622, AND 624 OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN. Q

THE CITY OF OAK PARK ORDAINS:

SECTION 1. The heading of Chapter 2-Division 10, in addition to Sections 2-26, 2-186, 2-187, 2-188, 2-189, 2-190, 2-301, 6-58, 6-61, 14-7, 18-42, 18-152, 18-166, 18-167, 18-168, 18-181, 18-182, 18-183, 18-184, 18-208, 18-209, 18-210, 18-211, 18-212, 18-213, 18-215, 18-231, 18-302, 22-232, 22-388, 22-403, 22-530, 42-6, 50-58, 71-5, 82-109, 82-264, 82-268, and Zoning sections 307, 506, 542, 574, 620, 622, and 624 of the Code of Ordinances of the City of Oak Park are hereby amended to replace all reference to the “Department of Technical and Planning Services” in the aforementioned sections changed to “Municipal Services.”

SECTION 2. Severability. No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this ordinance, except as to the above sections and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park.

SECTION 3. Effective Date.

This Ordinance shall take effect ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this 5th day of December, 2022.

T. EDWIN NORRIS, City Clerk

MARIAN MCCLELLAN, Mayor

I, T.EDWIN NORRIS, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on November 21, 2022.

T. EDWIN NORRIS, City Clerk