Oak Park

City Council Agenda

December 18, 2023

AGENDA

REGULAR CITY COUNCIL MEETING
40th CITY COUNCIL
OAK PARK, MICHIGAN
December 18, 2023
7:00 PM

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1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **APPROVAL OF AGENDA**

5. **CONSENT AGENDA**

   The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

   A. Regular City Council Meeting Minutes for December 4, 2023
   B. Organization Meeting Minutes for December 4, 2023
   C. Traffic Safety Board Meeting Minutes for November 21, 2023
   D. Recycling and Environmental Conservation Commission Meeting Minutes for October 19, 2023
   E. Request to advertise for bids for the 2024 Catch Basin Line Replacement Project, M-761
   F. Request to approve Final Payment Application No. 4 for the 2019 Sewer and Catch Basin Cleaning & TV Inspection Project, M-700 to Doetsch Environmental of Warren, MI for $5,000.00
   G. Request to approve Final Payment Application No. 4 for the 2020 Sewer and Catch Basin Cleaning & TV Inspection Project, M-716 to Doetsch Environmental of Warren, MI for $5,000.00
   H. Request to approve Payment Application No. 1 for the 2023 Sewer and Catch Basin Cleaning & TV Inspection Project, M-760 to Doetsch Environmental of Warren, MI for $88,114.05
   I. Licenses New and Renewals submitted for December 18, 2023

6. **RECOGNITION OF VISITING ELECTED OFFICIALS**

7. **SPECIAL RECOGNITION/PRESENTATIONS:** None

8. **PUBLIC HEARINGS:** None

9. **COMMUNICATIONS:** None

10. **SPECIAL LICENSES:** None

11. **ACCOUNTING REPORTS:**

    A. Approval for payment of invoices submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of $15,312.08

    B. Approval for payment of an invoice submitted by Shifman Fournier for legal services retainer for January 1, 2024 – March 31, 2024 in the total amount of $18,000.00

12. **BIDS:** None

13. ORDINANCES:

A. FIRST READING OF AN ORDINANCE TO REPEAL AND REPLACE CHAPTER 50 OFFENSES AND MISCELLANEOUS PROVISIONS, ARTICLE II – OFFENSES AGAINST PROPERTY, SECTION 50-45 MARKET BASKET CART, OF THE CODE OF ORDINANCES, CITY OF OAK PARK (The proposed ordinance updates the regulations pertaining to shopping carts)

B. FIRST READING OF AN ORDINANCE TO ADD ARTICLE X – VACANT BUILDING REGISTRATION, SECTION 18-401 - OF CHAPTER 18, BUILDINGS AND BUILDING REGULATIONS, OF THE CODE OF ORDINANCES, CITY OF OAK PARK (This proposed ordinance would provide the city with the means to enforce the maintenance of abandoned, blighted, and vacant buildings or structures in the community)

14. CITY ATTORNEY:

15. CITY MANAGER:

Administration

A. Introduction of Deputy Director of Public Safety Jason Ginopolis

Information Technology

B. Request to authorize the Information Technology Department to participate in the State of Michigan (MiDeal) contract for the purchase of new computers totaling $48,119.42

C. Request to approve the payment of an invoice from Dell Technologies for 15 police car computers in the amount of $46,916.70

Public Safety

D. Request to award the sole source contract for booking camera upgrades to Axon Enterprise, Inc. for the total amount of $92,208.26 with the total being divided equally over the five-year term and to approve a budget amendment for the total amount of $18,441.66 in FY 2023-24

Municipal Services

E. Request to approve the contract extension offer from Michigan Joint Sealing for the 2024 Joint and Crack Sealing Project, M-765 for a total amount of $128,911.74

Elevate Oak Park Project Update

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the city, vulgarity, or personal attacks on persons or institutions." There is a three-minute time limit per speaker.

17. CALL TO THE COUNCIL

18. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities, and services. Accommodation to participate in a Council Meeting will be made with 7-day prior notice.

CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
39th OAK PARK CITY COUNCIL
December 4, 2023
7:00 PM

MINUTES

The meeting was called to order at 7:00 p.m. by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Council Member Radner, Council Member Edgar, Council Member Whitehead

ABSENT: Mayor Pro Tem Burns

OTHERS PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

CM-12-378-23 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS PRESENTED – APPROVED

Motion by Edgar, seconded by Whitehead, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Radner, Edgar, Whitehead
	No:	None
	Absent:	Burns

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-12-379-23 (AGENDA ITEM #5A-J) CONSENT AGENDA - APPROVED

Motion by Whitehead, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

A. Regular City Council Meeting Minutes for November 20, 2023 **CM-12-380-23**
B. Request to receive the First Quarter FY 2023-24 Investment Report **CM-12-381-23**
C. Request to receive the First Quarter Budget to Actual Report **CM-12-382-23**
D. Request to approve Payment Application No. 3 for the 2023-24 Miscellaneous Concrete Project to Mattioli Cement Company of Fenton, Michigan for $122,948.44 **CM-12-383-23**
E. Request to approve payment of invoices from OHM Advisors for GIS DWAM Grant, Nine Mile Road CE, and 8 Mile Booster Station Rehab for the total amount of $11,596.93 **CM-12-384-23**
F. Request to approve payment of invoices from MDOT for the Nine Mile Road project in the amount of $9,927.04 **CM-12-385-23**
G. Request to approve Payment Application No. 2 (final) for the 2023 Landscape Planting Project, M-766 to Premier Group Associates, of Detroit, MI for $7,979.50 **CM-12-386-23**

H. Request to approve Payment Application No. 3 for the 2023 Block Pruning Project, M-748, to Urban Tree Trimming of Detroit MI in the amount of $6,690.00 **CM-12-387-23**
I. Arts & Cultural Diversity Commission Meeting Minutes for August 10, 2023 and September 14, 2023 **CM-12-388-23**
J. Licenses new and renewals submitted for December 4, 2023 **CM-12-389-23**

MERCHANT'S LICENSES – December 4, 2023
(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEE	BUSINESS TYPE
None			

RENEWALS (2023/2024)	ADDRESS	FEE	
FORMTECH PLASTICS	10030 CAPITAL AVE	$150.00	PLASTIC SHEET FABRICATION
STONE FOR YOU	10700 CAPITAL AVE	$150.00	STONE COUNTERTOPS
AUTOBAHN COLLISION	20850 COOLIDGE HWY	$150.00	AUTO REPAIR
MERCURY DRUGS	22150 COOLIDGE HWY	$150.00	DRUG STORE
HUNGRY HOWIES PIZZA	24691 COOLIDGE HWY	$150.00	RESTAURANT
SUNBELT RENTALS INC	12992 W EIGHT MILE RD	$150.00	EQUIPMENT RENTALS
TUBBYS	13740 W EIGHT MILE RD	$150.00	RESTAURANT
BARTON MALOW COMPANY	21090 FERN AVE	$150.00	
BARTON MALOW COMPANY	21101 FERN AVE	$150.00	CONSTRUCTION
AMERICAN MEDICAL CENTER	20820 GREENFIELD RD	$225.00	MEDICAL OFFICE
HJ PAWN AND EXCHANGE LLC	21380 GREENFIELD	$150.00	PAWN SHOP
GOLD CORP INC	21600 GREENFIELD # 100	$150.00	JEWELER
METROPOLITAN REHAB	21700 GREENFIELD # 130	$150.00	REHAB CLINIC
DIAMOND FASHION JEWELERS	21700 GREENFIELD # 337	$150.00	JEWELER
MARO JEWELERS	21700 GREENFIELD # 365	$150.00	JEWELER
PRINCE JEWELERS	21700 GREENFIELD # 447	$150.00	JEWELER
MAPLE HOME HEALTH CARE	23300 GREENFIELD # 219	$150.00	HOME HEALTH AGENCY
LTC CONSULTING SERVICES	25900 GREENFIELD # 412	$150.00	MEDICAL BILLING OFFICE
TOP THAT LLC	25950 GREENFIELD RD	$150.00	RETAIL
ALLIANCE A/C & HEATING	20800 HUBBELL AVE	$150.00	HVAC SERVICES
ELITE NAIL SUPPLY	10740 W NINE MILE RD	$150.00	RETAIL

Massage Facility License - RENEWAL 2023-24
(Subject to All Departmental Approvals)

Great Hands Massage	3230 West 9 Mile	$125.00

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Burns

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS: None

PUBLIC HEARINGS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS: None

BIDS: None

ORDINANCES: None

CITY ATTORNEY: No Report

CITY MANAGER:

City Clerk

CM-12-390-23 **(AGENDA ITEM #15A) RESOLUTION AUTHORIZING THE TEMPORARY RELOCATION OF TWO POLLING PRECINCTS FOR THE FEBRUARY 27, 2024 PRESIDENTIAL PRIMARY ELECTION - APPROVED**

Motion by Edgar, seconded by Radner, CARRIED UNANIMOUSLY, to approve the following resolution authorizing the temporary relocation of two polling precincts for the November 7, 2023 General City Election:

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

RESOLUTION AUTHORIZING THE TEMPORARY RELOCATION OF TWO POLLING PRECINCTS FOR THE FEBRUARY 27, 2024 PRESIDENTIAL PRIMARY ELECTION

WHEREAS, Jackson Center (CASA), in the Ferndale School District, is the polling location for Oak Park Voting Precincts 15 and 16; and

WHEREAS, Jackson Center (CASA) is scheduled to be torn down and the new Lower Elementary School is still under construction and will be unavailable for use as a polling location for the February 27, 2024 Presidential Primary Election; and

WHEREAS, the Ferndale School District has Ferndale Upper Elementary, 24220 Rosewood, available to accommodate Precincts 15 and 16 for the February 27, 2024 Presidential Primary Election.

NOW THEREFORE BE IT RESOLVED, the City of Oak Park City Council hereby agrees to temporarily move Precincts 15 and 16 for the February 27, 2024 Presidential Primary Election to Ferndale Upper Elementary, 24220 Rosewood, Oak Park, MI; and

BE IT FURTHER RESOLVED, the City Clerk of the City of Oak Park is directed to notify the voters in Precinct 15 and 16 that the Precincts are moved to Ferndale Upper Elementary, 24220 Rosewood, Oak Park, MI for the February 27, 2024 Presidential Primary Election.

Roll Call Vote:	Yes:	McClellan, Radner, Edgar, Whitehead
	No:	None
	Absent:	Burns

MOTION DECLARED ADOPTED

Finance

CM-12-391-23 (AGENDA ITEM #15B) BUDGET AMENDMENT #2024-2 FOR PERIOD ENDING SEPTEMBER 30, 2023 - APPROVED

Motion by Radner, seconded by Edgar, CARRIED UNANIMOUSLY, to adopt the following resolution approving Budget Amendment #2024-2 for period ending September 30, 2023 as follows:

RESOLUTION

NOW, THEREFORE BE IT RESOLVED that the following Budget Amendment #2024-2 is authorized:

	INCREASE (DECREASE)
GENERAL FUND	
REVENUES	
INTERGOVERNMENTAL	$ 257,419
INTEREST INCOME	$ 61
TOTAL REVENUES	257,480
EXPENDITURES	
CITY MANAGER	36,250
HUMAN RESOURCES	4,000
TECHNICAL AND PLANNING	2,850
PUBLIC SAFETY	85,000
RECREATION	164,880
PUBLIC WORKS	45,000
TOTAL EXPENDITURES	173,100
Net Increase to Fund Balance	$ 84,380
LIBRARY FUND	
REVENUES	
OTHER REVENUE	3,000
TOTAL REVENUES	3,000
EXPENDITURES	
CAPITAL OUTLAY	28,000
TOTAL EXPENDITURES	28,000
Net Increase to Fund Balance	$ (25,000)

MI INDIGENT DEFENSE GRANT FUND	
REVENUES	
INTERGOVERNMENTAL	140,743
TOTAL REVENUES	140,743
EXPENDITURES	
OPERATIONS	140,743
TOTAL EXPENDITURES	140,743
Net Increase to Fund Balance	

WATER &SEWER FUND	
REVENUES	
CHARGES FOR SERVICES	25,000
OTHER REVENUE	5,000
TOTAL REVENUES	30,000
EXPENDITURES	
SALARIES AND FRINGES	30,000
TOTAL EXPENDITURES	30,000
Net Increase to Fund Balance	

Roll Call: Yes: McClellan, Radner, Edgar, Whitehead
No: None
Absent: Burns

MOTION DECLARED ADOPTED

Department of Public Works

CM-12-392-23 (AGENDA ITEM #15C) REQUEST TO APPROVE CHANGE ORDER NO. 1 IN THE AMOUNT OF $8,275.00 AND PAYMENT APPLICATION NO. 1 IN THE AMOUNT OF $74,042.38 FOR THE 2023 SHEPHERD PARK RESTROOM PROJECT, M-759 - APPROVED

Motion by Radner, seconded by Edgar, CARRIED UNANIMOUSLY, to Request to approve Change Order No. 1 in the amount of $8,275.00 and Payment Application No. 1 in the amount of $74,042.38 for the 2023 Shepherd Park Restroom Project, M-759.

Roll Call Vote: Yes: McClellan, Radner, Edgar, Whitehead
No: None
Absent: Burns

MOTION DECLARED ADOPTED

CM-12-393-23 (AGENDA ITEM #15D) REQUEST TO APPROVE A CHANGE ORDER REQUEST FROM OHM ADVISORS TO PROVIDE ENGINEERING DESIGN AND CONSTRUCTION SUPPORT SERVICES FOR THE EIGHT MILE BOOSTER STATION REHABILITATION PROJECT, M-732, FOR THE HOURLY, NOT TO EXCEED COST OF $4,716.00 - APPROVED

Motion by Whitehead, seconded by Edgar, CARRIED UNANIMOUSLY, to approve a change order request from OHM Advisors to provide Engineering Design and Construction Support Services for the Eight Mile Booster Station Rehabilitation Project, M-732, for the hourly, not to exceed cost of $4,716.00.

Roll Call Vote:	Yes:	McClellan, Radner, Edgar, Whitehead
	No:	None
	Absent:	Burns

MOTION DECLARED ADOPTED

Recreation

CM-12-394-23 (AGENDA ITEM #15E) RESOLUTION SUPPORTING THE CITY'S APPLICATION FOR THE COMMUNITY FOUNDATION OF SOUTHEAST MICHIGAN RALPH C. WILSON JR. GRANT FOR THE OAK PARK EVENT HUB - APPROVED

Motion by Radner, seconded by Edgar, CARRIED UNANIMOUSLY, to approve the following resolution supporting the city's application for the Community Foundation of Southeast Michigan Ralph C. Wilson Jr. Grant for the Oak Park Event Hub:

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF OAK PARK

SUPPORT FOR THE CITY OF OAK PARK APPLICATION FOR THE COMMUNITY FOUNDATION OF SOUTHEAST MICHIGAN RALPH C. WILSON LEGACY FUND GRANT FOR OAK PARK EVENT HUB

WHEREAS, the Community Foundation of Southeast Michigan, through the Ralph C. Wilson Fund is providing grant funding to support projects within southeast Michigan that serve to increase the walkability and bikeability of local communities and/or increasing outdoor recreational activities within the region; and

WHEREAS, the City of Oak Park is planning the creation of the Event Hub located on Oak Park Boulevard.; and

WHEREAS, the City of Oak Park's Recreation Master Plan lists "Develop new city facilities as needed, utilizing natural and sustainable design elements," "Improve equitable access to parks and amenities to encourage participation and active lifestyles for all age groups and abilities" and "Establish unique places through non-traditional and specialty parks and programming"

WHEREAS, the City of Oak Park's Strategic Plan lists "identify the best uses for City property to ensure equitable access to quality public spaces" as an objective under the goal of "deepen sense of place and community identity"; and

WHEREAS, the creation of the Event Hub will contribute significantly to meeting these goals and objectives; and

WHEREAS, the grant request is for $50,000; and

BE IT HEREBY RESOLVED, that the Oak Park City Council supports the grant application for the Community Foundation of Southeast Michigan Ralph C. Wilson Legacy Fund Grant for the Event Hub.

Roll Call Vote:	Yes:	McClellan, Radner, Edgar, Whitehead
	No:	None
	Absent:	Burns

MOTION DECLARED ADOPTED

The Community Foundation of Southeast Michigan, through the Ralph C. Wilson Jr. Fund, is offering grants up to $50,000 for projects that serve to increase the walkability and bikeability of local communities and/or increase outdoor recreational activities within the region. We believe the Oak Park Event Hub is a worthy candidate for this grant. The Event Hub is one of the projects that was identified as a high priority through the City's yearlong process of updating the Parks and Recreation Master Plan.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:23 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor

CITY OF OAK PARK, MICHIGAN
ORGANIZATIONAL COUNCIL MEETING OF THE
40th OAK PARK CITY COUNCIL
December 4, 2023
6:00 P.M.

MINUTES

CALL TO ORDER

In accordance with Section 7.1 of the Charter of the City of Oak Park, the Organizational Meeting of the City of Oak Park was called to order at 6:00 p.m. The meeting was postponed from November 13, 2023 to make sure there was time for the Oakland County canvass to be completed.

City Clerk Norris presided over the Oath of Office proceedings and read the Certificate of Determination from the Board of Canvassers of Oakland County regarding the November 7, 2023 City of Oak Park City General Election. The Certificate determined that Marian McClellan received enough votes to be elected to the office of Mayor, Solomon Radner received enough votes to be elected to the office of Council Member and Julie Edgar received enough votes to be elected to the office of Council Member.

OATH OF OFFICE - MAYOR MARIAN McCLELLAN

Chief Judge of the 45th District Court Michelle Friedman Appel administered the Oath of Office to re-elected Mayor Marian McClellan who will serve a two-year term.

MAYOR PRO TEM CAROLYN BURNS

In accordance with Charter Section 4.4(b), the candidate for a four-year council term receiving the greatest number of votes in the prior City Election is designated as Mayor Pro Tem for a term commencing with the first meeting of Council following the next regular City Election thereafter until the first meeting of Council following the next ensuing regular City Election. Based on that provision of the Charter, Carolyn Burns was confirmed as Mayor Pro Tem on November 20, 2023.

OATH OF OFFICE - COUNCIL MEMBER SOLOMON RADNER

Mr. Norris administered the Oath of Office to Council Member Solomon Radner who will serve a four-year term.

OATH OF OFFICE - COUNCIL MEMBER JULIE EDGAR

Chief Judge Appel administered the Oath of Office to Council Member Julie Edgar who will serve a four-year term.

ROLL CALL OF THE 40TH OAK PARK CITY COUNCIL

PRESENT:	Mayor McClellan, Council Member Radner, Council Member Edgar, Council Member Whitehead
ABSENT:	Mayor Pro Tem Burns
OTHERS PRESENT:	City Manager Tungate, City Clerk Norris

CITY MANAGER REMARKS

City Manager Tungate congratulated and welcomed the newly elected members of council. He indicated that the city administration is looking forward to working with the 40th Oak Park City Council.

CITY COUNCIL APPOINTMENTS TO BOARDS AND COMMISSIONS

CM-12-377-23 COUNCIL APPOINTMENTS TO BOARDS AND COMMISSIONS - APPROVED

Motion by Radner, Seconded by Whitehead, CARRIED UNANIMOUSLY to approve the following council appointments to city boards and commissions:

MAYOR MARIAN MCCLELLAN

Corridor Improvement Authority (3rd Thursday, Noon)
Planning Commission (2nd Monday, 7:00 p.m.)
Employees Retirement System (Quarterly, Monday, 4:30 p.m.)
Public Safety Retirement System (4th Monday, 4:30 p.m.)

MAYOR PRO TEM CAROLYN BURNS

Beautification Commission (3rd Tuesday, 7:00 p.m.)
Planning Commission (2nd Monday, 7:00 p.m.)
Economic Development Corporation/Brownfield Redevelopment Authority (as needed)

COUNCIL MEMBER SOLOMON RADNER

Public Safety Retirement System (4th Monday, 4:30 p.m.)
Recycling and Environmental Conservation Commission (3rd Tuesday, 7:00 p.m.)

COUNCIL MEMBER JULIE EDGAR

Parks and Recreation Commission (3rd Wednesday, 7:00 p.m.)
Traffic Safety Board (3rd Wednesday, 6:00 p.m.)

COUNCIL MEMBER SHAUN WHITEHEAD

Arts and Cultural Diversity Commission (2nd Thursday, 7:00 p.m.)
Library Board (3rd Tuesday, 6:30 p.m.)

Voice Vote:	Yes:	McClellan, Radner, Edgar, Whitehead
	No:	None
	Absent:	Burns

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE: None

ADJOURNMENT:

The Organizational Meeting adjourned at 6:30 p.m.

______________________________	______________________________
T. Edwin Norris, City Clerk	Marian McClellan, Mayor

The Traffic Safety Board Meeting 11/21/2023

In attendance: Aaron Tobin (Chair), Kara Grisamer (City Engineer), Julie Edgar (City Council Member), Kemi (Tracey) Jackson (Secretary), Shar (Sharrista) Brown, Shawn Tetler and Christopher Venable.

Call to Order: 6:00 PM

Agenda was approved by unanimous consent.

Minutes from 9/13/2023 were approved.

New business:

A. ADRESSED CITIZENS REQUEST: For STOP sign at Northfield, Roanoke and all streets that dead end at Northfield because it's dangerous for kids.
   a. There is a crossing guard there, kids are dropped off by parents and 3 officers have gone and observed the area and found that it is safe.
B. CURRENT AVAILABILITY OF FIXED RADAR SIGNS: We are waiting on a response on Slow down fixed radar signs.
C. ADRESSED CITIZENS' REQUEST: For speed bumps and rumble strips. Are there any alternatives?
   a. Commission resulted Speed Limit signs are more effective and will make an official request for them.
D. NORTHEND EAST OF COOLIDGE IS A RACETRACK:
   a. Police dropped radar trailer in several locations and the neighbors have said it help the situation.
   b. The City has budgeted for the fixed and mobile speed limit signs.
E. FACEBOOK GROUP REQUEST: Paint stop lines on Rosewood between 9 and 10 Mile.
   a. The street was painted.
   b. In Spring the other side will be painted.

Old Business:

A. REMOVAL OF "NO TURN ON RED" SIGN at Northeast corner Lincoln and Greenfield.
   a. UPDATE: Commission agreed to request to have the signs changed to NO TURN ON RED MON-FRI 7AM-7PM.
B. ADRESSED CITIZEN'S REQUEST: Put a stop sign on Balfour and Gardner.
   a. Commission agreed to request the stop sign at this intersection.
   b. UPDATE: We have not heard back from TIA regarding a study in this matter.
C. ADRESSED CITIZENS COMPLAINT: Stop Forgotten Harvest Food distribution in Oak Park due to the traffic congestion it causes on Coolidge.

    a. UPDATE: Shortly after last meeting Forgotten Harvest was informed that Oak Park would no longer host them.

D. THE LINCOLN AND MARLOW CROSSWALK: Residents are parking to close to them and you can't see. Some of the crosswalks are even painted.
    a. DPW said no further paint will be put there because it's a one-way street.
    b. UPDATED: Commission will request DPW to put a no parking sign.
E. RESIDENT REQUEST: Regarding a stop sign at Granzon and Parklawn due to traffic accident.
    a. We are waiting on the TIA Study.

MATTERS ARISING:

A. EINSTEIN SCHOOL: Concerned citizen of cars speeding in parking lot.
    b. Commission will reach out to the Principal to see if there is a request for enforcement.
B. Encourage citizens to call our Community Resource Office and to make special requests at 2486917509.
C. COMMISSION MEMBERS: Go look at Lincoln St east of Greenfield where Briar on right and Marlow on left to see if we need no parking signs there.

Motion to adjourn meeting.

Meeting adjourned at 6:41PM.

CITY OF OAK PARK
RECYCLING AND ENVIRONMENTAL CONSERVATION COMMISSION
MEETING MINUTES
October 19, 2023

Meeting held at the Community Center at 7:00pm in Room One

- **THE MEETING WAS CALLED TO ORDER AT 7:06 PM**

- **ROLL CALL:**

PRESENT: Chairperson Leslie Ellis, Vice Chairperson Jonathan Nachman
Commission members: Steven Gold, Al Lewis, Ken Sherman, Natalie Sturm, Richard Readus, Clarissa Clemons Edna Rubin and Scott LeMarbe

ABSENT: Solomon Radner

OTHERS PRESENT:

- **APPROVAL OF THE AGENDA**

Moved by Ken Sherman, seconded by Edna Rubin to approve agenda.

Vote: Yes: All
No: None

MOTION DECLARED ADOPTED

- **APPROVAL OF MINUTES:**

Motion to approve the minutes of August 17, 2023. by Steven Gold, seconded by Al Lewis

Vote: Yes: All
No: None

MOTION DECLARED ADOPTED

- **CONSIDERATION OF OLD BUSINESS**

1. Rain Barrel seminar
2. Topsy Turvy school bus

   Leslie talked to Kim Schaff, the Library Director, about the bus and collaborating on other ideas.

3. SOCRRA Update:
    - SOCRRA update – Scott talked about the progress of the recycling grant program and updated leaf pickup.

- **NEW BUSINESS**

A. The chairperson led a discussion on new topics.
    - Ken talked about the Run for The Trees handout.
    - Steven made a motion to not participate in the Trunk or Treat event. Leslie seconded the motion and the group all approved.

- **PUBLIC COMMENTS**
    - No public comments
- **COMMISSIONER COMMENTS**

No commissioner comments.

- **ADJOURNMENT**

Motion by Al Lewis, seconded by Steven Gold to adjourn the meeting at 8:07pm.

Vote: Yes: All

No: None

MOTION DECLARED ADOPTED

Minutes prepared by Scott LeMarbe

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: December 18, 2023

SUBJECT: Request authorization to bid the 2024 Catch Basin Line Replacement Project, M-761.

DEPARTMENT: Municipal Services – Engineering *KMG*

SUMMARY: Plans and specifications are complete for the 2024 Catch Basin Line Replacement Project, M-761. This project will replace catch basin pipes that need repairs that have been found through our cleaning and television program throughout the City.

FINANCIAL STATEMENT: There is $250,000 budgeted for catch basin line repairs in the 2023-24 budget for this expenditure.

RECOMMENDED ACTION: It is recommended that the request to advertise for bids for the 2024 Catch Basin Line Replacement Project, M-761 be approved. Funding is available in the Water and Sewer Fund No. 592-18-550-970.

APPROVALS:

City Manager: ET

Department Director: KM

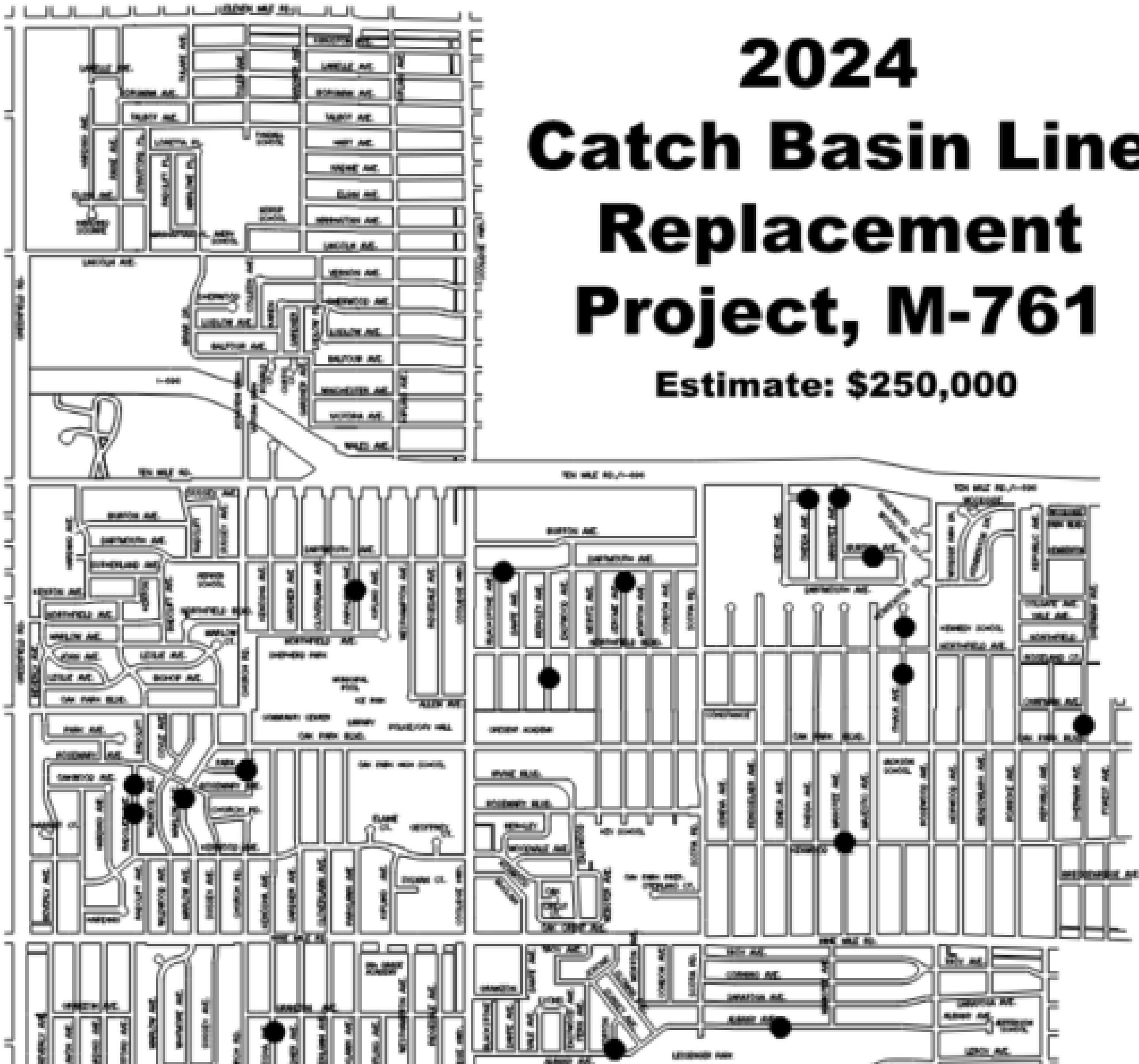
Finance Director: SC

City Attorney: CK

Budgeted ☐

EXHIBITS: Map

City of Oak Park



2024 Catch Basin Line Replacement Project, M-761

Estimate: $250,000

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: December 18, 2023

SUBJECT: Final Payment Application No. 4 for the 2019 Sewer and Catch Basin Cleaning & TV Inspection Project, M-700.

DEPARTMENT: Municipal Services – Engineering *KMG*

SUMMARY: Attached is Final Payment Application No. 4 for the 2019 Sewer and Catch Basin Cleaning & TV Inspection Project, M-700. This project is cleaning and inspecting the sewers and catch basins in the area shown on the attached map. To date the project is 100% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	$317,825.00
Change Order No. 1:	-$ 6,221.00
New Contract Amount:	$311,604.00
Total Completed to Date:	$311,604.00
Less Retainage:	$ 0.00
Net Earned:	$311,604.00
Deductions:	$ 0.00
Balance:	$311,604.00
Payments to Date:	$306,604.00
Amount Due Doetsch Environmental:	$ 5,000.00

RECOMMENDED ACTION: It is recommended that Final Payment Application No. 4 for the 2019 Sewer and Catch Basin Cleaning & TV Inspection Project, M-700 to Doetsch Environmental of Warren, MI be approved for the amount of $5,000.00. Funding is available in the Water and Sewer Fund (Account #592-18.550.970) for this expenditure.

APPROVALS:

City Manager: ET

Department Director: KM

Finance Director: SC

City Attorney: CK

Budgeted ☐

EXHIBITS: Final Payment Application No. 4, Map

PAYMENT APPLICATION

PROJECT: 2019 SEWER & CATCH BASIN CLEANING & TV INSPECTION PROJECT | **JOB NUMBER:** M-700

OWNER: CITY OF OAK PARK, MICHIGAN | **APPLICATION NO.:** 4 (FINAL)

CONTRACTOR: DOETSCH ENVIRONMENTAL SERVICES | **PERIOD ENDING:** 8/25/2021
21221 MULLIN AVENUE
WARREN, MI 48089

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY		UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	Medium 8" Sewer Cleaning & TV Inspection	1,000	LFT	$1.50	0	$0.00	1,266	$1,899.00
2	Medium 10" Sewer Cleaning & TV Inspection	9,500	LFT	$1.50	0	$0.00	10,012	$15,018.00
3	Medium 12" Sewer Cleaning & TV Inspection	40,000	LFT	$1.50	0	$0.00	41,035	$61,552.50
4	Medium 15" Sewer Cleaning & TV Inspection	24,100	LFT	$1.50	0	$0.00	21,583	$32,374.50
5	Medium 18" Sewer Cleaning & TV Inspection	22,300	LFT	$1.75	0	$0.00	23,958	$41,926.50
6	Medium 21" Sewer Cleaning & TV Inspection	9,500	LFT	$1.75	0	$0.00	8,595	$15,041.25
7	Medium 24" Sewer Cleaning & TV Inspection	10,400	LFT	$1.75	0	$0.00	10,678	$18,686.50
8	Medium 27" Sewer Cleaning & TV Inspection	3,100	LFT	$1.75	0	$0.00	3,095	$5,416.25
9	Medium 30" Sewer Cleaning & TV Inspection	6,200	LFT	$2.00	0	$0.00	6,734	$13,468.00
10	Medium 33" Sewer Cleaning & TV Inspection	1,400	LFT	$2.00	0	$0.00	876	$1,752.00
11	Medium 36" Sewer Cleaning & TV Inspection	5,500	LFT	$2.00	0	$0.00	5,099	$10,198.00
12	Medium 42" Sewer Cleaning & TV Inspection	2,000	LFT	$4.00	0	$0.00	1,912	$7,648.00
13	Medium 48" Sewer Cleaning & TV Inspection	2,400	LFT	$4.00	0	$0.00	3,250	$13,000.00
14	Medium 54" Sewer Cleaning & TV Inspection	1,900	LFT	$4.00	0	$0.00	1,624	$6,496.00
15	Catch Basin Lead Cleaning & TV Inspection	22,100	LFT	$1.50	0	$0.00	19,325	$28,987.50
16	11 Mile Parking Lot CB Lead Cleaning & TV Inspection	1,000	LFT	$10.00	0	$0.00	942	$9,420.00
17	Catch Basin Structure Cleaning	800	EA	$40.00	0	$0.00	718	$28,720.00
18	Sewer Lateral Protruding Lead Cutting	10	EA	$10.00	0	$0.00	0	$0.00

Period Total Amount: **$0.00** **Amount to Date:** **$311,604.00**

Original Contract Amount:	**$317,825.00**
Change Order No.1:	**-$6,221.00**
New Contract Amount:	**$311,604.00**

Earnings This Period:	$0.00
Total Earnings to Date:	$311,604.00
Less Retainage:	$0.00
Net Earned:	$311,604.00
Deductions:	$0.00
Balance:	$311,604.00
Payments to Date:	$306,604.00

AMOUNT DUE DOETSCH ENV. SERVICES: **$5,000.00**

Accepted By: Sean M Schotthoefer | Date: 12/12/2023
Doetsch Environmental Services

Approved By: Kara M. Grisamer | Date: 12/12/2023
Kara Grisamer, P.E., City Engineer
City of Oak Park, Michigan

City of Oak Park 2019 Sewer & Catch Basin Cleaning & Television Inspection Project, M-700

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: December 18, 2023

SUBJECT: Final Payment Application No. 4 for the 2020 Sewer and Catch Basin Cleaning & TV Inspection Project, M-716.

DEPARTMENT: Municipal Services – Engineering *KMG*

SUMMARY: Attached is Final Payment Application No. 4 for the 2020 Sewer and Catch Basin Cleaning & TV Inspection Project, M-716. This project cleaned and inspected the sewers and catch basins in the area shown on the attached map. To date the project is 100% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	$190,375.00
Change Order No. 1:	-$ 10,107.50
New Contract Amount:	$180,267.50
Total Completed to Date:	$180,267.50
Less Retainage:	$ 0.00
Net Earned:	$180,267.50
Deductions:	$ 0.00
Balance:	$180,267.50
Payments to Date:	$175,267.50
Amount Due Doetsch Environmental:	$ 5,000.00

RECOMMENDED ACTION: It is recommended that Final Payment Application No. 4 for the 2020 Sewer and Catch Basin Cleaning & TV Inspection Project, M-716 to Doetsch Environmental of Warren, MI be approved for the amount of $5,000.00. Funding is available in the Water and Sewer Fund (Account #592-18.550.970) for this expenditure.

APPROVALS:

City Manager: ET

Department Director: KM

Finance Director: SC

City Attorney: CK

Budgeted ☐

EXHIBITS: Final Payment Application No. 4, Map

PAYMENT APPLICATION

PROJECT:	**2020 SEWER & CATCH BASIN CLEANING & TV INSPECTION PROJECT**	**JOB NUMBER:**	M-716
OWNER:	**CITY OF OAK PARK, MICHIGAN**	**APPLICATION NO.:**	4 (FINAL)
CONTRACTOR:	**DOETSCH ENVIRONMENTAL SERVICES** **21221 MULLIN AVENUE** **WARREN, MI 48089**	**PERIOD ENDING:**	7/19/2023

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY		UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	Medium 8" Sewer Cleaning & TV Inspection	200	LFT	$1.50	0	$0.00	177	$265.50
2	Medium 10" Sewer Cleaning & TV Inspection	5,300	LFT	$1.50	0	$0.00	4,637	$6,955.50
3	Medium 12" Sewer Cleaning & TV Inspection	31,000	LFT	$1.50	0	$0.00	31,045	$46,567.50
4	Medium 15" Sewer Cleaning & TV Inspection	12,700	LFT	$1.50	0	$0.00	12,062	$18,093.00
5	Medium 18" Sewer Cleaning & TV Inspection	14,700	LFT	$1.75	0	$0.00	14,995	$26,241.25
6	Medium 21" Sewer Cleaning & TV Inspection	11,300	LFT	$1.75	0	$0.00	10,035	$17,561.25
7	Medium 24" Sewer Cleaning & TV Inspection	5,800	LFT	$1.75	0	$0.00	5,580	$9,765.00
8	Medium 27" Sewer Cleaning & TV Inspection	4,900	LFT	$1.75	0	$0.00	4,626	$8,095.50
9	Medium 30" Sewer Cleaning & TV Inspection	1,900	LFT	$2.00	0	$0.00	1,680	$3,360.00
10	Medium 33" Sewer Cleaning & TV Inspection	200	LFT	$2.00	0	$0.00	223	$446.00
11	Medium 36" Sewer Cleaning & TV Inspection	3,200	LFT	$2.00	0	$0.00	2,652	$5,304.00
12	Medium 42" Sewer Cleaning & TV Inspection	1,000	LFT	$4.00	0	$0.00	736	$2,944.00
13	Medium 48" Sewer Cleaning & TV Inspection	1,200	LFT	$4.00	0	$0.00	874	$3,496.00
14	Medium 54" Sewer Cleaning & TV Inspection	0	LFT	$4.00	0	$0.00	0	$0.00
15	Catch Basin Lead Cleaning & TV Inspection	10,600	LFT	$1.50	0	$0.00	9,742	$14,613.00
16	11 Mile Parking Lot CB Lead Cleaning & TV Inspection	0	LFT	$10.00	0	$0.00	0	$0.00
17	Catch Basin Structure Cleaning	425	EA	$40.00	0	$0.00	414	$16,560.00
18	Sewer Lateral Protruding Lead Cutting	5	EA	$10.00	0	$0.00	0	$0.00

Period Total Amount: **$0.00** **Amount to Date:** **$180,267.50**

Original Contract Amount:	**$190,375.00**
Change Order No.1:	**-$10,107.50**
New Contract Amount	**$180,267.50**

Earnings This Period:	$0.00
Total Earnings to Date:	$180,267.50
Less Retainage:	$0.00
Net Earned:	$180,267.50
Deductions:	$0.00
Balance:	$180,267.50
Payments to Date:	$175,267.50

AMOUNT DUE DOETSCH ENV. SERVICES: **$5,000.00**

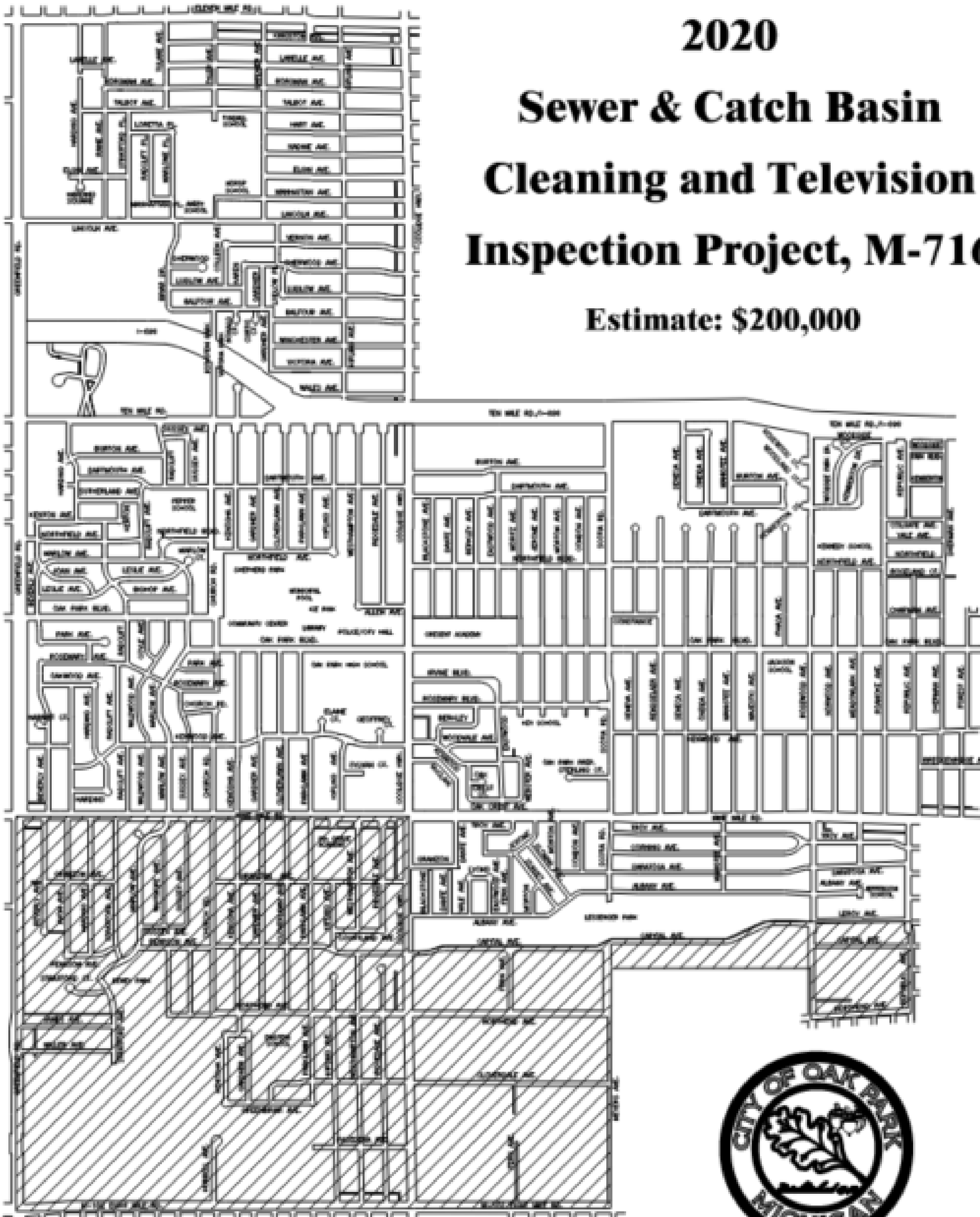
Accepted By: Sean M Schotthoefer
Doetsch Environmental Services

Date: 12/12/2023

Approved By: Kara M. Grisamer
Kara Grisamer P.E., City Engineer
City of Oak Park, Michigan

Date: 12/12/2023

City of Oak Park



2020

Sewer & Catch Basin Cleaning and Television Inspection Project, M-716

Estimate: $200,000

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: December 18, 2023

SUBJECT: Payment Application No. 1 for the 2023 Sewer and Catch Basin Cleaning & TV Inspection Project, M-760.

DEPARTMENT: Municipal Services – Engineering *KMG*

SUMMARY: Attached is Payment Application No. 1 for the 2023 Sewer and Catch Basin Cleaning & TV Inspection Project, M-760. This project is cleaning and inspecting the sewers and catch basins in the area shown on the attached map. To date the project is approximately 40% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	$274,495.00
Total Completed to Date:	$ 97,904.50
Less Retainage:	$ 9,790.45
Net Earned:	$ 88,114.05
Deductions:	$ 0.00
Balance:	$ 88,114.05
Payments to Date:	$ 0.00
Amount Due Doetsch Environmental:	$ 88,114.05

RECOMMENDED ACTION: It is recommended Payment Application No. 1 for the 2023 Sewer and Catch Basin Cleaning & TV Inspection Project, M-760 to Doetsch Environmental of Warren, MI be approved for the amount of $88,114.05. Funding is available in the Water and Sewer Fund (Account #592-18.550.970) for this expenditure.

APPROVALS:

City Manager: ET

Department Director: KM

Finance Director: SC

City Attorney: CK

Budgeted ☐

EXHIBITS: Payment Application No. 1, Project Map

PAYMENT APPLICATION

PROJECT: 2023 SEWER & CATCH BASIN CLEANING & TV INSPECTION PROJECT

JOB NUMBER: M-760

OWNER: CITY OF OAK PARK, MICHIGAN

APPLICATION NO.: 1

CONTRACTOR: DOETSCH ENVIRONMENTAL SERVICES
21221 MULLIN AVENUE
WARREN, MI 48089

PERIOD ENDING: 11/14/2023

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY		UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	Medium 8" Sewer Cleaning & TV Inspection	871	LFT	$1.75	0	$0.00	0	$0.00
2	Medium 10" Sewer Cleaning & TV Inspection	6,717	LFT	$1.75	0	$0.00	0	$0.00
3	Medium 12" Sewer Cleaning & TV Inspection	27,504	LFT	$1.75	12,890	$22,557.50	12,890	$22,557.50
4	Medium 15" Sewer Cleaning & TV Inspection	14,472	LFT	$2.00	5,698	$11,396.00	5,698	$11,396.00
5	Medium 18" Sewer Cleaning & TV Inspection	16,080	LFT	$2.00	11,560	$23,120.00	11,560	$23,120.00
6	Medium 21" Sewer Cleaning & TV Inspection	5,762	LFT	$2.25	1,829	$4,115.25	1,829	$4,115.25
7	Medium 24" Sewer Cleaning & TV Inspection	7,169	LFT	$2.25	1,506	$3,388.50	1,506	$3,388.50
8	Medium 27" Sewer Cleaning & TV Inspection	2,077	LFT	$2.25	785	$1,766.25	785	$1,766.25
9	Medium 30" Sewer Cleaning & TV Inspection	4,523	LFT	$3.00	3,365	$10,095.00	3,365	$10,095.00
10	Medium 33" Sewer Cleaning & TV Inspection	603	LFT	$4.00	306	$1,224.00	306	$1,224.00
11	Medium 36" Sewer Cleaning & TV Inspection	3,417	LFT	$4.00	2,087	$8,348.00	2,087	$8,348.00
12	Medium 42" Sewer Cleaning & TV Inspection	1,340	LFT	$4.00	1,128	$4,512.00	1,128	$4,512.00
13	Catch Basin Lead Cleaning & TV Inspection	13,065	LFT	$2.50	0	$0.00	0	$0.00
14	Catch Basin Structure Cleaning	637	EA	$50.00	0	$0.00	0	$0.00
15	Sewer Lateral Protruding Lead Cutting	10	EA	$100.00	0	$0.00	0	$0.00
16	Gate Well Structure Cleaning	0	EA	$100.00	0	$0.00	0	$0.00
17	Medium 42" Sewer Cleaning & TV Inspection	0	LFT	$5.00	934	$4,670.00	934	$4,670.00
18	Medium 54" Sewer Cleaning & TV Inspection	0	LFT	$6.00	452	$2,712.00	452	$2,712.00

Period Total Amount: **$97,904.50** **Amount to Date:** **$97,904.50**

Original Contract Amount: **$274,495.50**

Earnings This Period:	$97,904.50
Total Earnings to Date:	$97,904.50
Less Retainage:	$9,790.45
Net Earned:	$88,114.05
Deductions:	$0.00
Balance:	$88,114.05
Payments to Date:	$0.00

AMOUNT DUE DOETSCH ENV. SERVICES: **$88,114.05**

Accepted By: Sean M Schotthoefer
Doetsch Environmental Services

Date: 12/11/2023

Approved By: Kara M. Grisamer
Kara Grisamer, City Engineer
City of Oak Park, Michigan

Date: 12/11/2023

City of Oak Park 2023 Sewer & Catch Basin Cleaning & Television Inspection Project, M-760

MERCHANT'S LICENSES - DECEMBER 18, 2023

(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEES	BUSINESS TYPE

RENEWALS FOR 2024	ADDRESS	FEES	BUSINESS TYPE
TIGER COLLISION	10010 CAPITAL AVE	$150.00	AUTO SHOP
PRONTO PEST MANAGEMENT	10130 CAPITAL AVE	$150.00	PEST CONTROL
HUNTINGTON CLEANERS	10851 CAPITAL AVE	$150.00	OFFICE
REB RESEARCH CONSULTING CO	12851 CAPITAL AVE	$150.00	MANUFACTURER
HUNTINGTON CLEANERS	12980 CAPITAL AVE	$150.00	WINDOW TREATMENTS
HUNTINGTON CLEANERS	13103 CAPITAL AVE	$150.00	OFFICE
HUNTINGTON CLEANERS	13105 CAPITAL AVE	$150.00	OFFICE
KFC	22001 COOLIDGE HWY	$150.00	RESTAURANT
HAIR N' THINGS INC	22105 COOLIDGE HWY	$150.00	HAIR SALON
SUNUGAL HAIR BRAIDING	22131 COOLIDGE HWY	$150.00	HAIR BRAIDING
WALK IN THE PARK COIN LAUNDRY LLC	23170 COOLIDGE HWY	$150.00	COIN LAUNDRY
LINCOLN AUTO SERVICE	25761 COOLIDGE HWY	$150.00	AUTO SHOP
MATTRESS WHOLESALE	14510 W EIGHT MILE RD	$150.00	RETAIL
8 MILE SMOKE AND VAPE	15180 W EIGHT MILE RD	$150.00	WHOLESALER
BUILDING BEDS 4 KIDS	14241 W ELEVEN MILE RD	$150.00	NONPROFIT
MARBLECAST INC	14831 W ELEVEN MILE RD	$150.00	RETAIL
SAVVY SLIDERS	21330 GREENFIELD	$150.00	RESTAURANT
CATCH A FADE BARBER LOUNGE	21700 GREENFIELD RD # 115	$150.00	BARBERSHOP
DIAMOND NAILS	21700 GREENFIELD RD # 118	$150.00	NAIL SHOP
EMAGINATIONS	21700 GREENFIELD RD # 123	$150.00	HAIR SALON
AL'S JEWELRY	21700 GREENFIELD RD # 306	$150.00	JEWELER
HOLLYWOOD DIAMOND SETTING	21700 GREENFIELD RD # 327	$150.00	JEWELER
S.A.B DIAMOND'S	21700 GREENFIELD RD # 335	$150.00	JEWELER
A 1 CUSTOM DIAMONDS	21700 GREENFIELD RD # 359	$150.00	JEWELER
HUTCH'S JEWELRY INC	23400 GREENFIELD RD	$150.00	JEWELER
MOTOR CITY SOULFOOD #2	24790 GREENFIELD RD	$150.00	RESTAURANT
T. NAILS	26028 GREENFIELD RD	$150.00	NAIL SHOP
WHITE CASTLE	26500 GREENFIELD RD	$150.00	RESTAURANT
ROYAL CONTAINER	21100 HUBBELL AVE	$150.00	STORAGE FACILITY
PRAIRIE FARMS DAIRY INC	21631 MEYERS RD	$150.00	DIARY SUPPLIER
TAI FAI RESTAURANT	8505 W NINE MILE RD	$150.00	RESTAURANT
BOSS BLINKS LLC	8550 W NINE MILE RD	$150.00	RETAIL
SOLTMAN HEATING & COOLING	8650 W NINE MILE RD	$150.00	HVAC CONTRACTOR
LITTLE CAESAR ENTERPRISES #30	8801 W NINE MILE RD	$150.00	RESTAURANT
DR. BENAY DABNEY	10300 W NINE MILE RD	$150.00	DENTAL OFFICE
SUNNYSIDE ENRICHMENT CENTER	10440 W NINE MILE RD	$150.00	DAYCARE FACILITY
TOUCH OF CLASS CATERING	10612 W NINE MILE RD	$150.00	FOOD SERVICE
L N S TOBACCO	10700 W NINE MILE RD	$150.00	TOBACCO SHOP
CAPTAIN JAY'S #126 INC	13500 W NINE MILE RD	$150.00	RESTAURANT
DALLAS DESIGNS SALON	13831 W NINE MILE RD	$150.00	HAIR SALON
NORTHEND COLLISION INC	12700 NORTHEND AVE	$150.00	COLLISION REPAIR
OOZE	13231 NORTHEND AVE	$150.00	WHOLESALER
GREAT EXPRESSIONS DENTAL CENTERS PC	13231 TEN MILE	$150.00	DENTAL OFFICE
ROYAL VAPE LLC	13241 TEN MILE	$150.00	SMOKE SHOP
FANCY LADIES APPAREL	13261 TEN MILE	$150.00	RETAIL

GARAN LUCOW MILLER P.C.
GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 618196

December 5, 2023

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: In Re: City of Oak Park

Client 7406
Matter 1

Statement for City Attorney Legal Services

For Legal Services Rendered Through Thursday, November 30, 2023

$14,583.33 Fee Total

Costs Advanced:

Date	Description	Amount
10/20/23	Fee to Courtney Krause for Motion filing fee in Tax Tribunal for motion to compel discovery from Congregation B'Nai Isreal.	100.00
10/20/23	Fee to Courtney Krause for Statutory recording fee for sidewalk easement conveyed to the City by Zeune Michigan Storage Center III, LLC., Parcel ID 25-31-351-012.	30.00
11/01/23	Electronic Filing Fee via MiFile - OP Investment Group-Complaint to Abate Nuisance (final)	180.25
	Total Costs Advanced	**$ 310.25**

Total Fees and Disbursements: $14,893.58

Invoices for legal services are due upon receipt. To ensure proper application of your payment, Please indicate our invoice number and client/matter number on your remittance.

Garan Lucow Miller P.C.
Great Lakes Law Firm Serving Clients Nationally

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 618197

December 5, 2023

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: City of Oak Park v Najah Aziz (re 21950 Eastwood)

Client 7406
Matter 47

Statement for City Attorney Legal Services

For Legal Services Rendered Through Thursday, November 30, 2023

$ 35.00 Fee Total

Costs Advanced:

Date	Description	Amount
10/20/23	Fee to the Oakland County Register of Deeds for Title Search in advance of filing public nuisance complaint. (Copy of deed vesting title in defendant must be attached to complaint).	6.00
	Total Costs Advanced	**$ 6.00**

Total Fees and Disbursements: $ 41.00

Invoices for legal services are due upon receipt. To ensure proper application of your payment, Please indicate our invoice number and client/matter number on your remittance.

GARAN LUCOW MILLER P.C.
GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 618198

December 5, 2023

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: City of Oak Park v Oak Park Investment Group & The Chaldean Catholic Church of the United States

Client 7406
Matter 48

Statement for City Attorney Legal Services

For Legal Services Rendered Through Thursday, November 30, 2023

$ 367.50 Fee Total

Costs Advanced:

Date	Description	Amount
10/30/23	Fee to Oakland County Register of Deeds to Title search re 13200 Oak Park Blvd in preparation for filing public nuisance complaint.	9.50
	Total Costs Advanced	**$ 9.50**

Total Fees and Disbursements: $ 377.00

Invoices for legal services are due upon receipt. To ensure proper application of your payment, Please indicate our invoice number and client/matter number on your remittance.

Howard L. Shifman
Brandon Fournier
Robert Nyovich - Of Counsel

shifman fournier

31600 Telegraph Road, Suite100
Bingham Farms, MI 48025
Phone (248) 594-8700
Fax (248) 594-7080
shifmanfournier.com

VIA E-MAIL ONLY

PRIVILEGED ATTORNEY-CLIENT COMMUNICATION

December 1, 2023

Erik Tungate, City Manager
City of Oak Park
14000 Oak Park Boulevard
Oak Park, MI 48237

Re: City of Oak Park/Invoice for Retainer – January 1, 2024 thru March 31, 2024

Dear Mr. Tungate:

Enclosed please find our invoice for services per the Retainer Agreement.

Invoice No. 16200

City of Oak Park – General Labor Matters	$18,000.00
TOTAL	$18,000.00

Please make check payable to Shifman Fournier, PLC

Thank you for your attention in this matter. If you have any questions or comments, please feel free to contact me at your convenience.

Very truly yours,

SHIFMAN FOURNIER

Jessica Fanego

Jessica Fanego, Office Administrator
Jessica@shifmanfournier.com

Cc: Saundra Crawford, Finance Director

Shifman Fournier, PLC
31600 Telegraph Road, Suite 100
Bingham Farms, MI 48025

Invoice Submitted to:

Erik Tungate, City Manager
City of Oak Park
14000 Oak Park Boulevard
Oak Park, MI 48237

In Reference To: City of Oak Park/General Labor

Invoice No. 16200

Professional Services

1/01/2024	Services per Retainer Agreement for January 1, 2024 – March 31, 2024	$ 18,000.00
	TOTAL	$ 18,000.00
	BALANCE DUE	**$ 18,000.00**
		=========

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: December 18, 2023

SUBJECT: First Reading of General Code Ordinance Revisions Chapter 50

DEPARTMENT: Municipal Services - *KM*

SUMMARY: The Municipal Services Department has been looking at some of their outdated ordinances in order to make improvements in the the community. Over the past few years we have seen a rise in residents taking shopping carts from local stores and then leaving them in yards and on public sidewalks. This has become a nuisance in the community and a drain on our resources. The current ordinance – Market Basket Cart Section 50-45 was outdated and in need of a complete re-write as it was last passed in 1973. We are asking the City Council to repeal the old ordinance and replace with a new Shopping Cart Ordinance. If approved the Municipal Services Department will meet with all businesses with shopping carts to make sure they understand the new ordinance and how to comply.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Approve the resolution reflecting the general code ordinance changes as recommended by the Municipal Services Department.

APPROVALS:

City Manager: ET

Department Director: KM

Finance Director: SC

City Attorney: CK

Budgeted: ☐

EXHIBITS: Resolution

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

ORDINANCE NO. ____________

AN ORDINANCE TO REPEAL AND REPLACE CHAPTER 50 OFFENSES AND MISCELLANEOUS PROVISIONS, ARTICLE II – OFFENSES AGAINST PROPERTY, SECTION 50-45 MARKET BASKET CART, OF THE CODE OF ORDINANCES, CITY OF OAK PARK.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Ordinance – Chapter 50, Article II , Section 50-45 of the Code of Ordinances of the City of Oak Park is hereby repealed and replaced as follows:

Section 50-45 Shopping Carts

(a). Definitions.

The following words and phrases, when used in this article, shall have the meanings respectively ascribed to them:

Cart shall mean any rolling or non-rolling basket or container commonly used in so-called supermarkets or self-service stores.

Property shall mean and include any cart.

Store shall mean and include any individual store, chain-store and/or supermarket.

(b). Identification tag required.

It shall be unlawful for any person to provide carts for patrons' use on the store premises, unless the carts bear a weather resistant permanent tag, denoting the name of the owner.

(c). Authority required to take from premises.

It shall be unlawful for any person to take or use without authority any cart from the premises of any store, with or without intent to steal. Violators may be issued a civil infraction ticket in accordance to city policy.

(d). Abandonment in public/private places prohibited.

It shall be unlawful for any person to abandon or suffer to be abandoned any cart, from any store or supermarket, on any street, highway, alley, boulevard or other public or private place within the city. Violators may be issued a civil infraction ticket in accordance to city policy.

(e). Duty of store owner upon removal from store premises.

It shall be unlawful for any store to permit any person to remove a cart from the store premises except where the store causes carts to be picked up and retrieved within one hour of closing on the day when removed. If a cart shall be found in a public place, it will be presumed that the store owning the cart has violated the terms of this section.

(f). Impoundment of abandoned carts; disposal if unclaimed.

City personnel shall collect abandoned and displaced shopping carts throughout the month. Shopping carts will be stored at the Department of Public Works (DPW) yard for a period of 30 days. An invoice will be generated and sent to each owner (store) for the amount established by the annual fee schedule per cart plus a 15% administrative fee. Pickup of carts and invoices must be paid by 3:00 pm, the last Thursday of each month, otherwise the carts will be disposed of. Payments must be made at the Municipal Services Department, 14300 Oak Park Blvd. A receipt of payment will be provided with instructions to pick up the carts at the DPW yard, 10600 Capital. City personnel will be notified by Municipal Services Department staff to meet at the DPW yard and release the carts.

At the end of every month DPW staff will dispose of any remaining carts into the recycling dumpster. All owners that fail to retrieve their carts or pay their invoice will be issued a Civil Infraction Citation.

(g). Posting of article on premises.

Any store using shopping carts shall post a copy of this article upon the premises in a place where the same can be readily seen by the public.

SECTION 2. Savings Clause - All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 3. Severability - No other portion, paragraph or phrase of the Code of ordinances of the City of Oak Park shall be affected by this Ordinance, except as to the above sections, and in the event that any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or the Code of Ordinances, City of Oak Park.

SECTION 4.**Effective Date** - This Ordinance shall become effective thirty (30) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this day of_____________ , 2023.

____

T. Edwin Norris, City Clerk

I, T. Edwin Norris, the duly authorized Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on _________________ , 2023.

____

T. Edwin Norris
City Clerk

First Reading:
Second Reading:
Adopted:
Published:

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: December 18, 2023

SUBJECT: First Reading of General Code Ordinance Revisions Chapter 18

DEPARTMENT: Municipal Services

SUMMARY: In an effort to identify and have contact information for vacant properties we are proposing adding a new section to our current Building Code Ordinances. This new ordinance will give us a tool to enforce vacant and sometimes blighted buildings in our community. The ordinance will require owners of vacant properties to register with the City. This will allow us an opportunity to do exterior inspections, identify vacant buildings and have contact information of the owner to reach if there are any code or building issues on the property to be addressed.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Approve the resolution reflecting the general code ordinance changes as recommended by the Municipal Services Department.

APPROVALS:

City Manager: ET

Department Director: KM

Director of Finance: SC

City Attorney: CK

Budgeted: ☐

EXHIBITS: Ordinance

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

ORDINANCE NO. ____________

AN ORDINANCE TO ADD ARTICLE X – VACANT BUILDING REGISTRATION, SECTION 18-401 - OF CHAPTER 18, BUILDINGS AND BUILDING REGULATIONS, OF THE CODE OF ORDINANCES, CITY OF OAK PARK.

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Ordinance - Chapter 18, addition of Article X- Vacant Building Registration of the Code of Ordinances of the City of Oak Park is hereby amended to add Article X to read as follows:

Article X – Vacant Building Registration

Section 18-401. - Purpose.

The purpose of this chapter is to help protect the health, safety and welfare of the citizens by preventing blight, protecting property values and neighborhood integrity, avoiding the creation and maintenance of nuisances and ensuring safe and sanitary maintenance of dwellings, commercial and industrial buildings. Further, it is important for the city to be able to contact owners of vacant properties for property maintenance, fire safety and police purposes.

Section 18-402. - Definitions.

For purposes of this chapter, certain words and phrases are defined as follows:

(a) Building means a structure with a roof supported by columns or walls to serve as a shelter or enclosure.

(b) City means the city of Oak Park, Michigan, a municipal corporation.

(c) Director means the Director of the Municipal Services Department, or his/her designee.

(d) Evidence of vacancy means any condition that on its own or combined with other conditions present would lead a reasonable person to believe the property is vacant. Such conditions include, but are not limited to, a partially completed structure that is not fit for human occupancy, overgrown and/or dead vegetation, accumulation of newspapers, circulars, flyers and/or mail, past due utility notices and/or disconnected utilities, accumulation of trash, junk, and/or debris, broken or boarded up windows, abandoned vehicles, auto parts or materials, the absence of window coverings, such as curtains, blinds, and/or shutters, the absence of furnishings and/or personal items consistent with habitation or occupation, current owner's interest in the property has been foreclosed, statements by neighbors, passersby, delivery agents or governmental employees that the property is vacant.

(e) Foreclosure or foreclosed means the process by which a mortgage is enforced against a parcel of real property through sale or offering for sale to satisfy the debt of the borrower, or the process by which the property is foreclosed by the Oakland County Treasurer pursuant to the Michigan General Tax Act for delinquent property taxes.

(f) Mortgage means a recorded lien or interest in real property to secure payment of a loan.

(g) Mortgagee means a person, firm, or corporation holding a mortgage on a property

(h) Mortgagor means a borrower under a mortgage, who grants a lien or interest in property to a mortgagee as security for the payment of a debt.

(i) Owner means an individual, co-partnership, association, corporation, company, fiduciary, or other person or legal entity having a legal or equitable title or any interest in any real property and any mortgagee that has initiated, is in the process of, or has completed foreclosure proceedings, filed a complaint for foreclosure by judicial action or is publishing a notice of foreclosure by advertisement.

(j) Structure means anything constructed or erected the use of which requires location on or attachment to the ground and includes buildings.

(k) Vacant , or vacant property means an improved lot or parcel of real property with at least one (1) building or structure that: 1) is not currently occupied if a residential structure, or not currently being used for commercial operations if a commercial structure; or 2) shows evidence of vacancy and the owner fails to provide satisfactory evidence to the city substantiating that the building or structure is occupied if a residential structure, or is being used for commercial operations if a commercial structure, after notice thereby by the city, within a period of ten (10)

days after the date of the notice. The failure of the owner to timely provide evidence to the city as set forth herein substantiating that the property is occupied if a residential structure or is being used for commercial operations if a commercial structure shall be and constitute prima facie proof that the property is a vacant property. Provided, however, a building or structure which remains furnished, utilities connected or in use, and the property maintained while the owner is absent, shall not be considered vacant. Also, vacant property shall not include any property, building, or structure owned by the city of Oak Park.

Section 18-403 - Registration of vacant property.

(a) An owner of a vacant property in the city shall be responsible for registering that property with the Municipal Services Department by complying with the registration and inspection fee requirements in this chapter within the times set forth in this chapter.

(b) A vacant property shall be registered within sixty (60) days of the vacancy or within thirty (30) days of the date of the city's notice deeming the property vacant pursuant to section 102 (k) hereof where the owner has not timely submitted satisfactory evidence to the city substantiating that the property is occupied if a residential structure or is being used for commercial operations if a commercial structure.

(c) Exceptions.

(1) Unoccupied properties owned by governmental subdivisions/agencies need not be registered in accordance with this chapter.

(2) An owner of a vacant property shall be exempt from registration under this section for the first 12 months following the owner's purchase of the property so long as the owner is actively working to rehabilitate the property for use and occupancy. Such rehabilitation shall be evidenced by the owner or controller obtaining the necessary permits for structural, electrical, mechanical or similar work. It shall be the responsibility of the owner to provide evidence supporting the right to this exemption to the Director.

Section 18-404 - Registration affidavit.

Owners who are required to register their properties pursuant to this chapter shall do so by submitting a copy of a driver's license and an affidavit containing the information specified in this section. The affidavit may be provided by an authorized agent for an owner. The affidavit shall include the following:

(a) The name of the owner(s) of the property;

(b) A mailing address where mail may be sent that will be acknowledged as received by the owner. If certified/return receipt requested is sent to the address provided by the owner pursuant hereto and the mail is returned marked "refused" or "unclaimed" or if ordinary mail sent to the address is returned for whatever reason, then such occurrence shall be prima facie proof that the owner has failed to properly comply with this section.

(c) The name of an individual or legal entity responsible for the care and control of the property. Such individual may be the owner, if the owner is an individual, or may be someone other than the owner provided that the owner has contracted with such person or entity to act as his agent for purpose of this chapter.

(d) A current address, telephone number and email address where communications may be sent that will be acknowledged as received by the individual responsible for the care and control of the property. If certified/return receipt requested mail is sent to the address provided pursuant to this section and the mail is returned marked "refused" or "unclaimed", or if ordinary mail sent to the address provided pursuant to this section is returned for whatever reason, then such occurrence shall be prima facie proof that the owner has failed to properly comply with the requirements of this section.

(e) An explanation as to the reason for the vacancy of the property.

Once a vacant property has been properly registered by the owner, such registration shall be valid and effective for a period not to exceed three hundred sixty-five (365) days, and shall be renewed annually thereafter until the property has become occupied and a certificate of compliance has been issued pursuant to section 109.

Section 18-405. – **Registration and Fees.**

All fees applicable to this chapter shall be set from time to time by resolution of the Oak Park city council (fee schedule), which fees shall include a registration fee, an inspection fee, a re-inspection fee, and such other related fees established by resolution of the city council. There shall also be a fee for the filing of a new owner's affidavit. For properties that are not registered within the required time, an additional fee for the added cost of the city's expenses in having to determine ownership, which may include, but is not limited to, title searches, shall be assessed and immediately payable. The payment of all fees required under this chapter is secured by a lien against the property and if not paid within thirty (30) days after the bill for such fee(s) is rendered, such fee(s) shall be collected as an Special Assessment District.

Section 18-406. **- Requirement to keep information current.**

If at any time the information contained in the registration affidavit required pursuant to section 104 of this chapter is no longer valid, the owner has ten (10) days to file a new affidavit containing valid, current information. There shall be no fee to update an existing registered owner's current information.

Section 18-407. - Inspections.

(a) Vacant or unoccupied buildings or structures, including the surrounding real property, required to be registered in accordance with this chapter shall be subject to an initial exterior inspection by the director, or his/her designee, upon registration. The owner shall pay the inspection fees pursuant to section 105 hereunder. Following the initial inspection, in order to ensure that vacant buildings and structures are safe, secured, and well-maintained, all vacant or unoccupied buildings or structures, including the surrounding real property, shall be subject to additional exterior inspections by the director, or his/her designee on one or more of the following bases:

(1) By area, such as an entire block, neighborhood or historic district, such that all vacant or abandoned properties in a predetermined geographical area will be inspected simultaneously, or within a short period of time.

(2) By complaint, such that complaints of property maintenance violations or violations of the requirements of this article shall be inspected within a reasonable time.

(3) By recurrent violations, such that any property which is found to have a high incidence of recurrent or uncorrected violations may be inspected more frequently.

(4) Whenever reasonable cause exists to believe that there is a violation of the property maintenance code or this article on any vacant or abandoned property or other conditions which makes the structure or premises unsafe, dangerous, or hazardous.

(5) For the purpose of re-inspection to ensure the correction of any violations in existence of a previous inspection.

. Any violations of the city code or this chapter which are detected upon any of the inspections by the director, or his/her designee, shall be fully repaired and remedied within thirty (30) days of notice to the owner, or such additional time as permitted by the director.

(b) Any mortgagee who holds a mortgage on a property located within the city, shall perform an inspection, to the extent permitted by law or under the mortgage, of the property that is the security for the mortgage, upon default by the mortgagor, within thirty (30) days after either the filing of a complaint for foreclosure (if foreclosure is by judicial action) or publishing a notice of foreclosure (if foreclosure is by advertisement). Upon such inspection by the mortgagee, if the property is found to be vacant or shows evidence of vacancy, it is, by this chapter, deemed vacant and the mortgagee shall register the property in accordance with this chapter and be subject to all provisions of this chapter.

Section 18-408. - Maintenance and security requirements.

An owner of a vacant property shall comply with all of the following maintenance and security requirements:

(a) Property shall be kept free from weeds, grass more than eight (8) inches high, dry brush, dead vegetation, trash, junk, debris, building materials, any accumulation of newspapers, circulars, flyers, notices, except those required by federal, state, or local law, discarded items, including, but not limited to, furniture, clothing, large and small appliances, printed material, signage, containers, equipment, construction materials or any other items that give the appearance that the property is abandoned.

(b) Property shall be maintained free of graffiti, tagging, or similar markings.

(c) All visible front and side yards shall be landscaped and properly maintained. Landscaping includes, but is not limited to, grass, ground covers, bushes, trees, shrubs, hedges, or similar plantings. Maintenance includes, but is not limited to, cutting, pruning, and mowing of required landscaping and removal of all trimmings.

(d) Pools, spas, and other water features shall be covered with an industry approved safety cover and shall also comply with the minimum security fencing and barrier requirements of applicable building and existing structures/property maintenance codes and ordinances.

(e) Property shall be maintained in a secure manner so as not to be accessible to unauthorized persons. Secure manner includes, but is not limited to, the closure and locking of windows, doors, gates and any other opening of such size that may allow a child or other person to access the interior of the property and/or structures. Broken windows must be repaired or replaced with like glazing materials within fourteen (14) days, except as otherwise provided in the existing structures code. Boarding up of open or broken windows is prohibited except as a temporary measure not to exceed fourteen (14) days or as authorized by the director.

(f) Electrical power and natural gas shall be provided to all vacant or unoccupied building(s) or structure(s) to power all mechanical equipment to maintain a minimum ambient interior temperature of not less than forty-five (45) degrees F during the months of September through April of each calendar year and to power a sump pump. All vacant or unoccupied residential

buildings or structures shall have the water shut off at the street and shall have the building properly winterized so as to prevent the bursting of water pipes, unless the building or structure is served by a heating system which requires the use of water.

(g) Property shall be maintained in compliance with all other applicable code requirements.

Section 18-409. - Re-occupancy or Sale.

A vacant property and any building or structure situated thereon shall not be occupied or sold until a certificate of compliance has been issued by the city. All mechanical, electrical, plumbing, and structural systems shall be certified by a licensed contractor or a licensed engineer as being in good operation and repair, if specifically requested by the director. In addition, a certificate of compliance shall not be issued until all outstanding costs, assessments, and/or liens owed to the city have been paid in full.

Section 18-410. - Violation and penalty.

(a) Violations of this article are municipal civil infractions, subjecting persons found responsible for violations to the fines, sanctions, remedies, and procedures as set forth in chapter 15, section 1.700 et. seq. of this Code. Each day that a violation exists after expiration of any time period set forth herein shall constitute a separate offense. Institution of civil infraction proceedings shall not restrict the City from pursuing further remedies.

SECTION 2. Savings Clause - All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 3. Severability - No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this Ordinance, except as to the above sections, and in the event that any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or the Code of Ordinances, City of Oak Park.

SECTION 4. **Effective Date** - This Ordinance shall become effective thirty (30) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this day of_____________ , 2023.

____
T. Edwin Norris, City Clerk

I, T. Edwin Norris, the duly authorized Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on _________________ , 2023.

____
T. Edwin Norris
City Clerk

First Reading:
Second Reading:
Adopted:
Published:

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: December 18, 2023

SUBJECT: Request authorization for the purchase of new computers.

DEPARTMENT: Information Technology – RS

SUMMARY: The Information Technology Department is requesting authorization to purchase 33 new computers from CDW. This purchase is included in the State of Michigan (MiDeal) contract. These computer will replace the oldest computers in the city as well as address new computer requests from various departments.

FINANCIAL STATEMENT: Funding for these computer purchases is available in the Information Technology Budget 101-12.258-970.000.

RECOMMENDED ACTION: It is recommended that City Council authorize the Information Technology Department to participate in the State of Michigan (MiDeal) contract for the new computer purchases totaling $48,119.42. Funding is available in the Information Technology Budget 101-12.258-970.000.

APPROVALS:

City Manager: ET

Department Director: *RS*

Director of Finance: SC

Legal: CK

Budgeted: ☐

EXHIBITS: CDW Quote

CDW•G

Thank you for choosing CDW. We have received your quote.

Hardware | Software | Services | IT Solutions | Brands | Research Hub

QUOTE CONFIRMATION

RICARDO SINGSON,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NRFP737	12/12/2023	DELL QUOTE	0791713	$48,119.42

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Dell Latitude 5440 - 14" - Intel Core i5 - 1345U - vPro Enterprise - 16 GB Mfg. Part#: 9XXJ2 Normal Laptop Price subject to change month to month Contract: Michigan Master Computing-MiDEAL (071B6600110)	14	7426971	$1,332.35	$18,652.90
Dell Upgrade from 1Y Next Business Day to 3Y ProSupport - extended service Mfg. Part#: 808-3126 UNSPSC: 81112307 for line 1- 9XXJ2 Price subject to change month to month Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	14	4122702	$227.63	$3,186.82
Dell Latitude 5540 - 15.6" - Intel Core i5 - 1345U - vPro Enterprise - 16 G Mfg. Part#: YRYYW 10-key Laptop Price subject to change month to month Contract: Michigan Master Computing-MiDEAL (071B6600110)	4	7426977	$1,351.30	$5,405.20
Dell Upgrade from 1Y Next Business Day to 3Y ProSupport - extended service Mfg. Part#: 808-3126 UNSPSC: 81112307 for line 3- YRYYW Price subject to change month to month Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	4	4122702	$227.63	$910.52
Dell Precision 3580 - 15.6" - Intel Core i5 - 1335U - vPro Essentials - 16	8	7409294	$1,243.90	$9,951.20

QUOTE DETAILS (CONT.)

Mfg. Part#: 2NXWW Engineering Laptop Price subject to change month to month Contract: Michigan Master Computing-MiDEAL (071B6600110)				
Dell Upgrade from 1Y Next Business Day to 3Y ProSupport - extended service Mfg. Part#: 819-5711 for line 5- 2NXWW Price subject to change month to month Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	8	5725728	$250.81	$2,006.48
Dell Latitude 7440 - 14" - Intel Core i5 - 1345U - Intel Evo vPro Enterpris Mfg. Part#: F31X7 Smaller Laptop Price subject to change month to month Contract: Michigan Master Computing-MiDEAL (071B6600110)	1	7421618	$1,914.19	$1,914.19
Dell Upgrade from 3Y Next Business Day to 3Y ProSupport - extended service Mfg. Part#: 808-3169 UNSPSC: 81112307 for line 7 - F31X7 Price subject to change month to month Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	1	4132257	$99.49	$99.49
Dell OptiPlex 7010 Plus - SFF - Core i5 13500 2.5 GHz - vPro Enterprise - 1 Mfg. Part#: M4FPX Desktop Price subject to change month to month Contract: Michigan Master Computing-MiDEAL (071B6600110)	6	7411478	$930.56	$5,583.36
Dell Upgrade from 3Y Next Business Day to 3Y ProSupport - extended service Mfg. Part#: 819-9625 UNSPSC: 81111812 for line 9 - M4FPX Price subject to change month to month Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	6	5270314	$68.21	$409.26

SUBTOTAL	$48,119.42
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	**$48,119.42**

PURCHASER BILLING INFO	DELIVER TO
Billing Address: CITY OF OAK PARK ACCTS PAYABLE 14000 OAK PARK BLVD OAK PARK, MI 48237-2082 **Phone:** (248) 691-7400 **Payment Terms:** Net 30 Days-Govt State/Local	**Shipping Address:** CITY OF OAK PARK RICARDO SINGSON 14000 OAK PARK BLVD OAK PARK, MI 48237-2082 **Phone:** (248) 691-7400 **Shipping Method:** FEDEX Ground
	Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

Sales Contact Info

Dave Engmark | 800.808.4239 | davieng@cdwg.com

Need Help?

My Account	Support	Call 800.800.4239

About Us | Privacy Policy | Terms and Conditions

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at
http://www.cdwg.com/content/terms-conditions/product-sales.aspx
For more information, contact a CDW account manager.

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: December 18, 2023

SUBJECT: Payment of invoice for Police Car Computers

DEPARTMENT: Information Technology

SUMMARY: The Information Technology Department is requesting authorization to pay the invoice for 15 computers that have been installed in the police fleet vehicles. The laptops are used to access the law enforcement systems provided by Oakland County and the hardware is purchased through Oakland County authorized vendor. This purchase is part of the 4-year life cycle for police vehicle computers and is budgeted.

FINANCIAL STATEMENT: Funding for the police vehicle computers is available in the Information Technology Budget 101-12.258-970.000.

RECOMMENDED ACTION: Request to approve the payment of 15 police car computers for the total amount of $46,916.70.

APPROVALS:

City Manager: _________ET_____

Department Director: ______RS_______

Director of Finance: _______SC_______

Budgeted: ☐

Legal: ______CK________

EXHIBITS: Invoice

DELL Technologies

DELL MARKETING L.P.
One Dell Way
Round Rock, TX 78682

FID Number: 74-2616805
Inquiries: www.dell.com/ordersupport/
Dell Online: http://www.dell.com

Invoice

BILL TO:

CITY OF OAK PARK
RICARDO SINGSON
14000 OAK PARK BLVD
OAK PARK, MI 48237-2082

SHIP TO:

SEE BELOW

PLEASE REVIEW DELL'S TERMS & CONDITIONS OF SALE AND POLICIES , WHICH GOVERN THIS TRANSACTION

VIEW YOUR ORDER DETAILS ONLINE

Invoice No: 10708516541	**Customer No: 145871348**	**Order No: SEE BELOW**	

Purchase Order:	OPIT20230731001_MDC	Shipped Via:	SEE BELOW
Payment Terms:	45 Days Inv.	Customer Agreement #:	071B6600111
Due Date:	12/17/2023	Contract Code:	C000000009850
Invoice Date:	11/02/2023	Waybill Number:	601798899410
Order Date:	07/31/2023	Contract Name:	SEE BELOW
Sales Rep:	MICHELLE_BROWN3		

Item Number	Description	Qty	Unit	Unit Price	Amount

SHIP TO:

CITY OF OAK PARK
RICARDO SINGSON
14000 OAK PARK BLVD
OAK PARK, MI 48237-2082

FOR SHIPMENTS TO CALIFORNIA, A STATE ENVIRONMENTAL FEE OF UP TO $6 PER ITEM WILL BE ADDED TO INVOICES FOR ALL ORDERS CONTAINING A DISPLAY GREATER THAN 4 INCHES. PLEASE KEEP ORIGINAL BOX FOR ALL RETURNS. COMPREHENSIVE ONLINE CUSTOMER CARE INFORMATION AND ASSISTANCE IS A CLICK AWAY AT WWW.DELL.COM/PUBLIC-ECARE TO ANSWER A VARIETY OF QUESTIONS REGARDING YOUR DELL ORDER.

USD

Sub-Total:	***$***	*46,916.70*
Ship. &/or Handling:	***$***	*0.00*
ENVIRO FEE:	***$***	*0.00*
Taxable: ***$*** *0.00* ***Non-Taxable:*** ***$*** *46,916.70*	***Tax:*** ***$***	*0.00*
Invoice Total:	***$***	*46,916.70*

DELL Technologies

DETACH AT LINE AND RETURN WITH PAYMENT

Invoice Number:	*10708516541*
Customer Name:	*CITY OF OAK PARK*
Customer Number:	*145871348*
Purchase Order:	*OPIT20230731001_MDC*

Make check payable / remit to :
Dell Marketing L.P.
C/O Dell USA L.P.
PO Box 643561
Pittsburgh, PA 15264-3561

Electronics Payments
Dell Marketing L.P.
PNC Bank
ABA#: 043-000-096
Acct#: 1017304611
Swift code : PNCCUS33

Online ACH Payment
Log in to your MyFinancials account https://mfm.dell.com/

USD

Sub-Total:	***$***	*46,916.70*
Ship. &/or Handling:	***$***	*0.00*
ENVIRO FEE:	***$***	*0.00*
Taxable: ***$*** *0.00* ***Non-Taxable:*** ***$*** *46,916.70*	***Tax:*** ***$***	*0.00*
Invoice Total:	***$***	*46,916.70*
Balance Due:	***$***	*46,916.70*
Amount Enclosed:		

0107085165410000004691670000001458713488

DELL Technologies

DELL MARKETING L.P.
One Dell Way
Round Rock, TX 78682

FID Number: 74-2616805
Inquiries: www.dell.com/ordersupport/
Dell Online: http://www.dell.com

Invoice

BILL TO:

CITY OF OAK PARK
RICARDO SINGSON
14000 OAK PARK BLVD
OAK PARK, MI 48237-2082

SHIP TO:

SEE BELOW

PLEASE REVIEW DELL'S TERMS & CONDITIONS OF SALE AND POLICIES , WHICH GOVERN THIS TRANSACTION

VIEW YOUR ORDER DETAILS ONLINE

Invoice No: 10708516541	Customer No: 145871348	Order No: SEE BELOW	Page 2 of 3

Purchase Order:	OPIT20230731001_MDC	Shipped Via:	SEE BELOW
Payment Terms:	45 Days Inv.	Customer Agreement #:	071B6600111
Due Date:	12/17/2023	Contract Code:	C000000009850
Invoice Date:	11/02/2023	Waybill Number:	601798899410
Order Date:	07/31/2023	Contract Name:	SEE BELOW
Sales Rep:	MICHELLE_BROWN3		

TAX AMT	
$	0.00
ENVIRO FEE	
$	0.00

METHOD: FEDEX GROUND	**CHARGES:** $ 0.00
WAYBILLS:	
601798899307, 601798899410, 601798899400, 601798899259, 601798899270, 601798899292, 601798899281, 601798899260, 601798899351, 601798899395, 601798899340, 601798899384, 601798899362, 601798899373, 601798899330	
METHOD:	**CHARGES:** $
WAYBILLS: 961245010316815	

Item Number	Description	Qty	Unit	Unit Price	Amount
AB913619	**Havis DS-DELL-426-3 - Docking station - GigE - for Dell Latitude 12, 14, 5414, 5420, 5424, 7214, 7424**	15	EA	694.78	10,421.70
210-BCFW	**Dell Latitude 5430 Rugged** System Service Tags: 1NVZ9T3, BMVZ9T3, 5MVZ9T3, BNVZ9T3, FMVZ9T3, 6NVZ9T3, CNVZ9T3, DLVZ9T3, GNVZ9T3, 8YVZ9T3, GLVZ9T3, 3NVZ9T3, 8NVZ9T3, HMVZ9T3, DPVZ9T3	15	EA	1,653.44	24,801.60
555-BHCH	Intel AX210 Wireless Card with Bluetooth	15	EA	16.23	243.45
583-BILF	English US RGB Backlit Sealed Internal keyboard	15	EA	17.04	255.60
400-BMSB	256GB M.2 PCIe NVMe Class 35 Solid State Drive	15	EA	89.28	1,339.20
540-BDCC	Dedicated u-blox NEO GPS Card	15	EA	182.21	2,733.15
319-BBHV	Microphone +RGB HD camera; Touch; WLAN/WWAN antennae; Pogo vehicle docking and RF passthrough	15	EA	109.57	1,643.55
391-BGGI	14" Touch 1100 nits WVA FHD (1920 x 1080) 100% sRGB Anti-Glare, Outdoor Viewable	15	EA	365.23	5,478.45

Order Number(s): 720518479, 720518487
Contract Name: 071B6600111

DELL Technologies

DELL MARKETING L.P.
One Dell Way
Round Rock, TX 78682

FID Number: 74-2616805
Inquiries: www.dell.com/ordersupport/
Dell Online: http://www.dell.com

Invoice

BILL TO:

CITY OF OAK PARK
RICARDO SINGSON
14000 OAK PARK BLVD
OAK PARK, MI 48237-2082

SHIP TO:

SEE BELOW

PLEASE REVIEW DELL'S TERMS & CONDITIONS OF SALE AND POLICIES , WHICH GOVERN THIS TRANSACTION

VIEW YOUR ORDER DETAILS ONLINE

Invoice No: 10708516541	Customer No: 145871348	Order No: SEE BELOW	Page 3 of 3

Purchase Order:	OPIT20230731001_MDC	Shipped Via:	SEE BELOW
Payment Terms:	45 Days Inv.	Customer Agreement #:	071B6600111
Due Date:	12/17/2023	Contract Code:	C000000009850
Invoice Date:	11/02/2023	Waybill Number:	601798899410
Order Date:	07/31/2023	Contract Name:	SEE BELOW
Sales Rep:	MICHELLE_BROWN3		

To make a payment or access your account details online, please visit MyFinancials at https://mfm.dell.com

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: December 18, 2023

SUBJECT: Sole Source Award of Booking Camera Upgrades

DEPARTMENT: Public Safety - *SC*

SUMMARY: In 2022, the city was awarded a grant to outfit the Public Safety Department with body worn cameras. That project was awarded to Axon Enterprise, Inc. Since then, Axon Enterprise, Inc. has continued to provide technology / camera services to the department. The next stage of this project is to upgrade the booking area with a compatible Axon Enterprise, Inc. camera system. After meeting with the IT Department and City Manager we have deemed Axon Enterprise, Inc. as the sole source provider for this project. Their technology will work seamlessly with our current technology. The contract for these upgrades is for five years with the intent to renew concurrently with the next body worn camera project in 2027-28. The total cost of this project is $92,208.26 and is proposed to be divided equally over the five-year term.

FINANCIAL STATEMENT: This project is unbudgeted and will require a $18,441.66 budget amendment from the General Fund – Fund Balance for FY 2023-24. Future year expenditures will be added to the Information Technology budget.

RECOMMENDED ACTION: It is recommended City Council award the sole source contract to Axon Enterprise, Inc. for the total amount of $92,208.26 with the total being divided equally over the five-year term. It is further recommended that the City Council approve a budget amendment for the total amount of $18,441.66 in FY 2023-24.

APPROVALS:

City Manager: ET

Department Director: SC

Finance Director: SC

City Attorney: CK

Budgeted ☐

EXHIBITS: City Manager - Certification Memo
Axon Enterprise, Inc. Proposal

Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-511565-45260.916KH

Issued: 11/30/2023

Quote Expiration: 12/22/2023

Estimated Contract Start Date: 07/15/2024

Account Number: 109044
Payment Terms: N30
Delivery Method:

SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
Business;Delivery;Invoice-13800 Oak Park Blvd 13800 Oak Park Blvd Oak Park, MI 48237-2076 USA	Oak Park Department of Public Safety 13800 Oak Park Blvd Oak Park MI 48237-2076 USA Email:	Kyle Hites Phone: Email: khites@axon.com Fax:	Joseph Meier Phone: (248) 691-7520 Email: jmeier@ci.oak-park.mi.us Fax: (248) 691-7161

Quote Summary

Program Length	60 Months
TOTAL COST	$92,208.26
ESTIMATED TOTAL W/ TAX	$92,208.26

Discount Summary

Average Savings Per Year	$2,552.76
TOTAL SAVINGS	$12,763.80

Payment Summary

Date	Subtotal	Tax	Total
Jun 2024	$18,441.66	$0.00	$18,441.66
Jun 2025	$18,441.65	$0.00	$18,441.65
Jun 2026	$18,441.65	$0.00	$18,441.65
Jun 2027	$18,441.65	$0.00	$18,441.65
Jun 2028	$18,441.65	$0.00	$18,441.65
Total	**$92,208.26**	**$0.00**	**$92,208.26**

Quote Unbundled Price:	**$104,972.06**
Quote List Price:	**$92,208.26**
Quote Subtotal:	**$92,208.26**

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
IR1CB	Interview Room 1 Camera Essential	3	60	$401.31	$330.40	$330.40	$59,472.00	$0.00	$59,472.00
A la Carte Hardware									
50265	INTERVIEW - IO RED LED	2			$33.33	$33.33	$66.66	$0.00	$66.66
50433	INTERVIEW - IO PUSH BUTTON	2			$89.33	$89.33	$178.66	$0.00	$178.66
50258	INTERVIEW - IO MODULE CABINET	1			$346.67	$346.67	$346.67	$0.00	$346.67
50267	INTERVIEW - IO MODULE	1			$564.00	$564.00	$564.00	$0.00	$564.00
50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	3			$233.35	$233.35	$700.05	$0.00	$700.05
50298	INTERVIEW - CAMERA - OVERT DOME	3			$964.00	$964.00	$2,892.00	$0.00	$2,892.00
A la Carte Software									
50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	3	60		$107.41	$107.41	$19,333.80	$0.00	$19,333.80
A la Carte Services									
50431	INTERVIEW - SERVICE - IO ADDITIONAL LED INSTALLATION	1			$500.00	$500.00	$500.00	$0.00	$500.00
50432	INTERVIEW - SERVICE - IO PUSH BUTTON INSTALLATION	2			$500.00	$500.00	$1,000.00	$0.00	$1,000.00
85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	1			$5,950.00	$5,950.00	$5,950.00	$0.00	$5,950.00
A la Carte Warranties									
50448	EXT WARRANTY, INTERVIEW ROOM	1	49		$24.58	$24.58	$1,204.42	$0.00	$1,204.42
Total							**$92,208.26**	**$0.00**	**$92,208.26**

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
Interview Room 1 Camera Essential	50114	INTERVIEW - CAMERA - COVERT SENSOR	3	06/15/2024
Interview Room 1 Camera Essential	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	3	06/15/2024
Interview Room 1 Camera Essential	50218	INTERVIEW - CAMERA - COVERT MAIN UNIT	3	06/15/2024
Interview Room 1 Camera Essential	50322	INTERVIEW - TOUCH PANEL PRO	3	06/15/2024
Interview Room 1 Camera Essential	74056	INTERVIEW - TOUCH PANEL WALL MOUNT	3	06/15/2024
Interview Room 1 Camera Essential	74059	INTERVIEW - ENCLOSURE - MOTION SENSOR	3	06/15/2024
A la Carte	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	3	06/15/2024
A la Carte	50258	INTERVIEW - IO MODULE CABINET	1	06/15/2024
A la Carte	50265	INTERVIEW - IO RED LED	2	06/15/2024
A la Carte	50267	INTERVIEW - IO MODULE	1	06/15/2024
A la Carte	50298	INTERVIEW - CAMERA - OVERT DOME	3	06/15/2024
A la Carte	50433	INTERVIEW - IO PUSH BUTTON	2	06/15/2024

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Interview Room 1 Camera Essential	50037	INTERVIEW - SOFTWARE - CLIENT (PER TOUCH PANEL-PC)	3	07/15/2024	07/14/2029
Interview Room 1 Camera Essential	50039	INTERVIEW - SOFTWARE - CLIENT MAINTENANCE (PER TOUCH PANEL-P	3	07/15/2024	07/14/2029
Interview Room 1 Camera Essential	50041	INTERVIEW - SOFTWARE - STREAMING SERVER LICENSE (PER SERVER)	2	07/15/2024	07/14/2029
Interview Room 1 Camera Essential	50043	INTERVIEW - SOFTWARE - STREAMING SERVER MAINTENANCE (PER SER	2	07/15/2024	07/14/2029
Interview Room 1 Camera Essential	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	3	07/15/2024	07/14/2029
Interview Room 1 Camera Essential	73840	EVIDENCE.COM BASIC ACCESS LICENSE	1	07/15/2024	07/14/2029
A la Carte	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	3	07/15/2024	07/14/2029

Services

Bundle	Item	Description	QTY
Interview Room 1 Camera Essential	85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	3
A la Carte	50431	INTERVIEW - SERVICE - IO ADDITIONAL LED INSTALLATION	1
A la Carte	50432	INTERVIEW - SERVICE - IO PUSH BUTTON INSTALLATION	2
A la Carte	85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Interview Room 1 Camera Essential	50448	EXT WARRANTY, INTERVIEW ROOM	3	06/15/2025	07/14/2029
A la Carte	50448	EXT WARRANTY, INTERVIEW ROOM	1	06/15/2025	07/14/2029

Payment Details

Jun 2024						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 1	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	3	$3,866.78	$0.00	$3,866.78
Year 1	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	3	$140.01	$0.00	$140.01
Year 1	50258	INTERVIEW - IO MODULE CABINET	1	$69.33	$0.00	$69.33
Year 1	50265	INTERVIEW - IO RED LED	2	$13.33	$0.00	$13.33
Year 1	50267	INTERVIEW - IO MODULE	1	$112.80	$0.00	$112.80
Year 1	50298	INTERVIEW - CAMERA - OVERT DOME	3	$578.40	$0.00	$578.40
Year 1	50431	INTERVIEW - SERVICE - IO ADDITIONAL LED INSTALLATION	1	$100.00	$0.00	$100.00
Year 1	50432	INTERVIEW - SERVICE - IO PUSH BUTTON INSTALLATION	2	$200.00	$0.00	$200.00
Year 1	50433	INTERVIEW - IO PUSH BUTTON	2	$35.73	$0.00	$35.73
Year 1	50448	EXT WARRANTY, INTERVIEW ROOM	1	$240.88	$0.00	$240.88
Year 1	85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	1	$1,190.00	$0.00	$1,190.00
Year 1	IR1CB	Interview Room 1 Camera Essential	3	$11,894.40	$0.00	$11,894.40
Total				**$18,441.66**	**$0.00**	**$18,441.66**

Jun 2025						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 2	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	3	$3,866.77	$0.00	$3,866.77
Year 2	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	3	$140.01	$0.00	$140.01
Year 2	50258	INTERVIEW - IO MODULE CABINET	1	$69.33	$0.00	$69.33
Year 2	50265	INTERVIEW - IO RED LED	2	$13.33	$0.00	$13.33
Year 2	50267	INTERVIEW - IO MODULE	1	$112.80	$0.00	$112.80
Year 2	50298	INTERVIEW - CAMERA - OVERT DOME	3	$578.40	$0.00	$578.40
Year 2	50431	INTERVIEW - SERVICE - IO ADDITIONAL LED INSTALLATION	1	$100.00	$0.00	$100.00
Year 2	50432	INTERVIEW - SERVICE - IO PUSH BUTTON INSTALLATION	2	$200.00	$0.00	$200.00
Year 2	50433	INTERVIEW - IO PUSH BUTTON	2	$35.73	$0.00	$35.73
Year 2	50448	EXT WARRANTY, INTERVIEW ROOM	1	$240.88	$0.00	$240.88
Year 2	85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	1	$1,190.00	$0.00	$1,190.00
Year 2	IR1CB	Interview Room 1 Camera Essential	3	$11,894.40	$0.00	$11,894.40
Total				**$18,441.65**	**$0.00**	**$18,441.65**

Jun 2026						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 3	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	3	$3,866.77	$0.00	$3,866.77
Year 3	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	3	$140.01	$0.00	$140.01
Year 3	50258	INTERVIEW - IO MODULE CABINET	1	$69.33	$0.00	$69.33
Year 3	50265	INTERVIEW - IO RED LED	2	$13.33	$0.00	$13.33
Year 3	50267	INTERVIEW - IO MODULE	1	$112.80	$0.00	$112.80
Year 3	50298	INTERVIEW - CAMERA - OVERT DOME	3	$578.40	$0.00	$578.40
Year 3	50431	INTERVIEW - SERVICE - IO ADDITIONAL LED INSTALLATION	1	$100.00	$0.00	$100.00
Year 3	50432	INTERVIEW - SERVICE - IO PUSH BUTTON INSTALLATION	2	$200.00	$0.00	$200.00
Year 3	50433	INTERVIEW - IO PUSH BUTTON	2	$35.73	$0.00	$35.73
Year 3	50448	EXT WARRANTY, INTERVIEW ROOM	1	$240.88	$0.00	$240.88

Jun 2026						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 3	85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	1	$1,190.00	$0.00	$1,190.00
Year 3	IR1CB	Interview Room 1 Camera Essential	3	$11,894.40	$0.00	$11,894.40
Total				**$18,441.65**	**$0.00**	**$18,441.65**

Jun 2027						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 4	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	3	$3,866.77	$0.00	$3,866.77
Year 4	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	3	$140.01	$0.00	$140.01
Year 4	50258	INTERVIEW - IO MODULE CABINET	1	$69.33	$0.00	$69.33
Year 4	50265	INTERVIEW - IO RED LED	2	$13.33	$0.00	$13.33
Year 4	50267	INTERVIEW - IO MODULE	1	$112.80	$0.00	$112.80
Year 4	50298	INTERVIEW - CAMERA - OVERT DOME	3	$578.40	$0.00	$578.40
Year 4	50431	INTERVIEW - SERVICE - IO ADDITIONAL LED INSTALLATION	1	$100.00	$0.00	$100.00
Year 4	50432	INTERVIEW - SERVICE - IO PUSH BUTTON INSTALLATION	2	$200.00	$0.00	$200.00
Year 4	50433	INTERVIEW - IO PUSH BUTTON	2	$35.73	$0.00	$35.73
Year 4	50448	EXT WARRANTY, INTERVIEW ROOM	1	$240.88	$0.00	$240.88
Year 4	85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	1	$1,190.00	$0.00	$1,190.00
Year 4	IR1CB	Interview Room 1 Camera Essential	3	$11,894.40	$0.00	$11,894.40
Total				**$18,441.65**	**$0.00**	**$18,441.65**

Jun 2028						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 5	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	3	$3,866.76	$0.00	$3,866.76
Year 5	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	3	$140.01	$0.00	$140.01
Year 5	50258	INTERVIEW - IO MODULE CABINET	1	$69.33	$0.00	$69.33
Year 5	50265	INTERVIEW - IO RED LED	2	$13.33	$0.00	$13.33
Year 5	50267	INTERVIEW - IO MODULE	1	$112.80	$0.00	$112.80
Year 5	50298	INTERVIEW - CAMERA - OVERT DOME	3	$578.40	$0.00	$578.40
Year 5	50431	INTERVIEW - SERVICE - IO ADDITIONAL LED INSTALLATION	1	$100.00	$0.00	$100.00
Year 5	50432	INTERVIEW - SERVICE - IO PUSH BUTTON INSTALLATION	2	$200.00	$0.00	$200.00
Year 5	50433	INTERVIEW - IO PUSH BUTTON	2	$35.73	$0.00	$35.73
Year 5	50448	EXT WARRANTY, INTERVIEW ROOM	1	$240.88	$0.00	$240.88
Year 5	85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	1	$1,190.00	$0.00	$1,190.00
Year 5	IR1CB	Interview Room 1 Camera Essential	3	$11,894.41	$0.00	$11,894.41
Total				**$18,441.65**	**$0.00**	**$18,441.65**

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

11/6/2023

Date: Monday, December 11, 2023

To: Mayor and City Council

From: Erik Tungate, City Manager

Subject: Sole Source certification – Axon Enterprise, Inc.

The Oak Park Code of Ordinances requires competitive sealed bidding for purchases or contracts over $25,000.00. The ordinance also allows for exceptions to competitive sealed bidding as stated in Section 2-379 (3). It reads:

> *When the city manager certifies in writing to the council that the materials, supplies, or public improvements needed to best serve the interests of the city are available from only a single vendor, supplier, or contractor, the council may authorize the execution of a contract, in accordance with section 2-381.*

Upon review, I am certifying that Axon Enterprise, Inc. meets the requirements of a sole source vendor for the purpose of the installation of new cameras in the Public Safety booking area. Axon Enterprise, Inc. is the current technology provider for body worn cameras, patrol vehicle cameras, as well as other technologies within the Public Safety Department. Their camera technology will integrate seamlessly with the other technology we are currently using within the department.

Please accept this memo, as required by ordinance, for the certification Axon Enterprise, Inc. as a sole source vendor for the booking area camera upgrade project.

I am available should you have any questions regarding this project.

BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: December 18, 2023

SUBJECT: Request from Michigan Joint Sealing, Inc. for a contract extension of the 2023 Joint and Crack Sealing Project, M-751.

DEPARTMENT: Municipal Services – Engineering *KMG*

SUMMARY: Request from Michigan Joint Sealing, Inc. for a contract extension of the 2023 Joint and Crack Sealing Project, M-751. Michigan Joint Sealing has indicated that they would like to execute a one (1) year extension of their unit prices from this project to perform the 2024 Joint and Crack Sealing Project, M-765. The contract allowed for one – one (1) year extension. This project will clean and re-seal joints and cracks in the pavement locations shown on the attached map.

FINANCIAL STATEMENT: This project is budgeted in the Local Streets Fund No. 203-18-479-970.

RECOMMENDED ACTION: It is recommended City Council approve the offer for the contract extension from Michigan Joint Sealing for the 2024 Joint and Crack Sealing Project, M-765 for a total amount of $128,911.74. Funding is provided in the Local Streets Fund No. 203-18-479-970.

APPROVALS:

City Manager: ET

Department Director: KM

Finance Director: SC

City Attorney: CK

Budgeted ☐

EXHIBITS: Extension letter from Michigan Joint Seal, Map of project area

MICHIGAN JOINT SEALING, INC.
28830 W. 8 MILE, STE 103
FARMINGTON HILLS, MI 48336
PHONE 248.476.4120
FAX 248.476.7639

September 20, 2023

City of Oak Park
Municipal Services
14300 Oak Park Blvd.
Oak Park, MI 48237

Attn: Jennifer Wilson

Re: 2023 Joint & Crack Sealing Project

Jennifer,

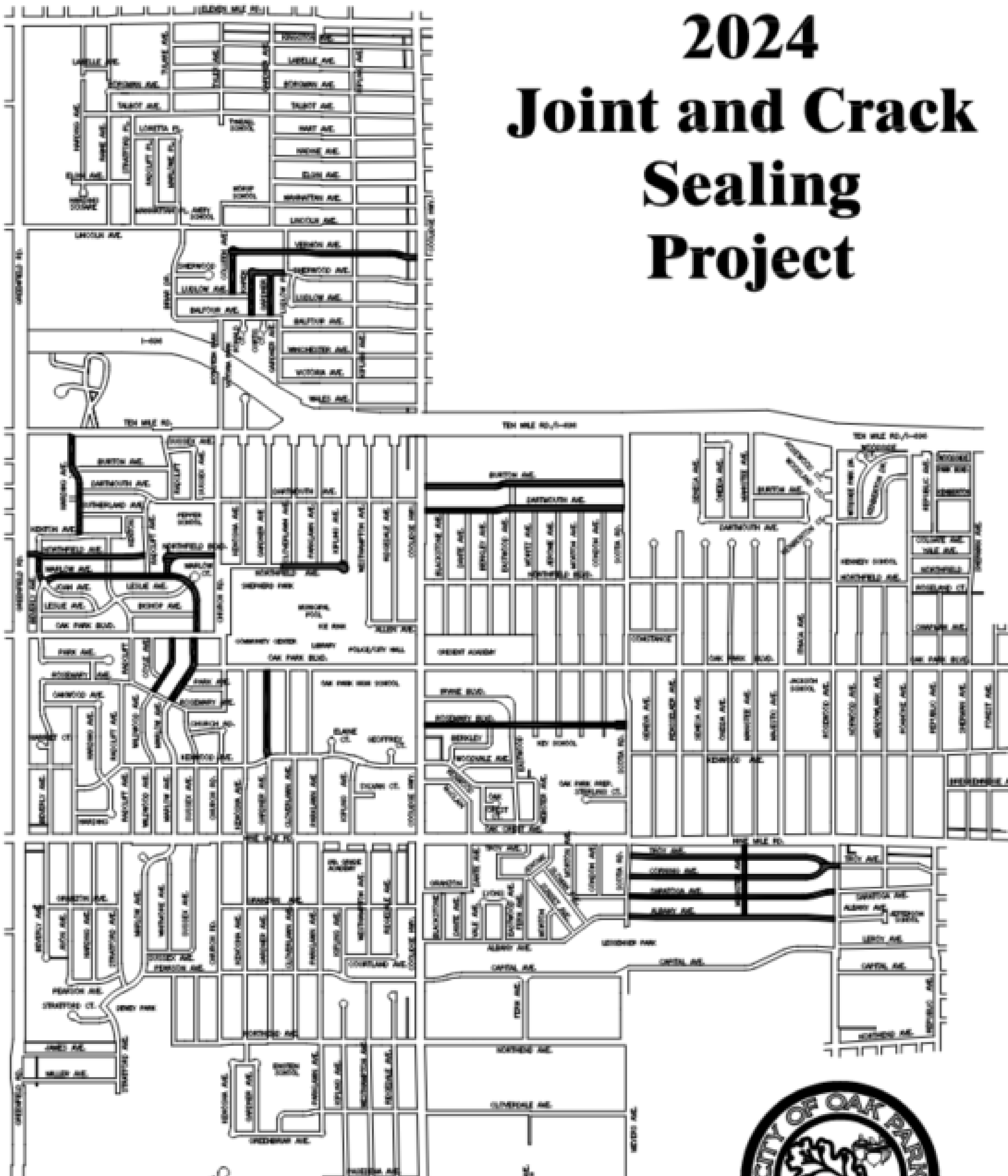
Michigan Joint Sealing, Inc. will extend our 2023 contract pricing for the 2024 Joint & Crack Sealing Project.

If you need anything further, please contact our office at (248) 476-4120.

Respectfully,

David Bacci, Operations

City of Oak Park



2024
Joint and Crack Sealing Project

CITY OF OAK PARK MICHIGAN