



**CITY OF OAK PARK, MICHIGAN
SPECIAL COUNCIL MEETING OF THE
40th OAK PARK CITY COUNCIL
December 18, 2023
6:00 PM**

MINUTES

Mayor McClellan called the special meeting to order at 6:00 p.m. in the Executive Conference Room of Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor ProTem Burns, Council Member Edgar, Council Member Radner

ABSENT: Council Member Whitehead

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff, Deputy City Manager VanVleck, Deputy City Manager DeCoster, HR Director Allen, Municipal Services Director Marrone, Deputy Municipal Services Director Fairless

SPECIAL BUSINESS:

(AGENDA ITEM 3A) Amendment to the Deferred Retirement Option Program (DROP).

City Manager Tungate outlined the request to amend the city's Deferred Retirement Option Program (DROP) agreement to allow a 4-year extension to Public Safety Director Steve Cooper's employment contract.

SCM-12-412-23 MOTION TO APPROVE AN AMENDMENT TO THE CITY'S DEFERRED RETIREMENT OPTION PROGRAM (DROP), ALLOWING THE CITY MANAGER TO EXTEND THE PARTICIPATION PERIOD OF THE PROGRAM, SHOULD THE CITY BE CONTRACTUALLY REQUIRED TO ALLOW FOR SUCH AN EXTENSION - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve an amendment to the City's Deferred Retirement Option Program (DROP), allowing the City Manager to extend the participation period of the program, should the city be contractually required to allow for such an extension.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Burns
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

SCM-12-413-23 (AGENDA ITEM 3B) REQUEST TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT FOR CONTRACTUAL SERVICES WITH MARK BOOTH INSPECTIONS TO CONDUCT THE MECHANICAL/PLUMBING PLAN REVIEWS AND INSPECTIONS - APPROVED

Motion by Edgar, seconded by Burns, CARRIED UNANIMOUSLY, to authorize the City Manager to enter into a contract for contractual services with Mark Booth Inspections to conduct the mechanical/plumbing plan reviews and inspections.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Burns
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

There were no members of the public who wished to speak.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the special meeting at 6:19 p.m.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor