

Oak Park

City Council Agenda

December 19, 2022





AGENDA
REGULAR CITY COUNCIL MEETING
39th CITY COUNCIL
OAK PARK, MICHIGAN
December 19, 2022
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular City Council Meeting Minutes for December 5, 2022
- B. Parks and Recreation Commission Meeting Minutes for June 15, 2022, July 20, 2022, August 17, 2022, September 21, 2022, and October 19, 2022
- C. Payment Application No. 3 for the Nine Mile Linear Park Landscape Project to Santoro Service, LLC of Chesterfield, Michigan for \$14,985.59
- D. Planning Commission Meeting Minutes for November 22, 2022
- E. Arts and Cultural Diversity Commission Meeting Minutes for October 13, 2022 and November 10, 2022
- F. Licenses New and Renewals submitted for December 19, 2022

6. RECOGNITION OF VISITING ELECTED OFFICIALS

7. SPECIAL RECOGNITION/PRESENTATIONS:

- A. City of Oak Park Parks and Recreation Master Plan (2023-2027) Presentation

8. PUBLIC HEARINGS:

- A. Public Hearing for the City of Oak Park Parks and Recreation Master Plan (2023-2027)
- B. Resolution adopting the City of Oak Park Parks and Recreation Master Plan (2023-2027)
- C. Public Hearing to receive public comment on the allocation of the 2023 Community Development Block Grant Funds in the amount of \$112,915
- D. Resolution approving the recommended allocations of the 2023 Community Development Block Grant Funds and authorizing the Mayor to sign the application and subrecipient agreement on behalf of the City

9. COMMUNICATIONS: None

10. SPECIAL LICENSES: None

11. ACCOUNTING REPORTS:

- A. Approval for payment of invoices submitted by Garan, Lucow, Miller, P.C. for legal services in the total amount of \$14,604.96
- B. Approval for payment of an invoice submitted by Shifman Fournier for legal services retainer for January 1, 2023 – March 31, 2023 in the total amount of \$18,000.00

12. BIDS: None

13. ORDINANCES: None

14. CITY ATTORNEY:

15. CITY MANAGER:

Administration

- A. Request to approve the appointment of Judith Sallador and Kimberly Hampton to the Oak Park Youth Assistance Board

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the city, vulgarity, or personal attacks on persons or institutions." There is a three-minute time limit per speaker.

17. CALL TO THE COUNCIL

18. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities, and services. Accommodation to participate in a Council Meeting will be made with 7-day prior notice.



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
39th OAK PARK CITY COUNCIL
December 5, 2022
7:00 PM**

MINUTES

The meeting was called to order at 7:01 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor ProTem Edgar, Council Member Burns,
Council Member Radner

ABSENT: Council Member Whitehead

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

APPROVAL OF AGENDA:

**CM-12-376-22 (AGENDA ITEM #4) ADOPTION OF THE AGENDA AS AMENDED
– APPROVED**

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the agenda with the following addition:

- Item 5H – Schedule Public Hearing for allocation of 2023 CDBG Funds.

Voice Vote:	Yes:	McClellan, Edgar, Radner, Burns
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-12-377-22 (AGENDA ITEM #5A-G) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular City Council Meeting Minutes of November 21, 2022 **CM-12-378-22**
- B. Planning Commission Meeting Minutes for September 12, 2022, October 10, 2022, and November 14, 2022 **CM-12-379-22**
- C. Request to approve payment of invoices from OHM Advisors for GIS DWAM Grant, Nine Mile Linear Park Landscaping, Nine Mile Road Design Engineering and 11 Mile Rd Grant Application for the total amount of \$43,196.00 **CM-12-380-22**
- D. Request to approve Payment Application No. 1 for the 2022 Miscellaneous Concrete Project to Mattioli Cement Company of Fenton, Michigan for \$207,052.94 **CM-12-381-22**

- E. Request to approve Payment Application No. 5 for the 2021 Sewer & Catch Basin Cleaning and TV Inspection Project to DVM Utilities of Sterling Heights, Michigan for \$82,103.89 **CM-12-382-22**
- F. Traffic Safety Board Meeting Minutes for November 16, 2022 **CM-12-383-22**
- G. Licenses New and Renewals submitted for December 5, 2022 **CM-12-384-22**

MERCHANT'S LICENSES – December 5, 2022
(Subject to All Departmental Approvals)

<u>NEW MERCHANT</u>	<u>ADDRESS</u>	<u>FEE</u>	<u>BUSINESS TYPE</u>
NONE			
<u>RENEWALS (2022)</u>	<u>ADDRESS</u>	<u>FEE</u>	
SAUNDERS LAND COMPANY	8564 CAPITAL AVE	\$150.00	FUNERAL TRANSPORTATION
DISTINCTIVE CUSTOM FURNITURE	8575 CAPITAL AVE	\$150.00	MANUFACTURE CUSTOM CABINETS & FURNITURE
ACME LADDER & SUPPLY CO	10101 CAPITAL AVE	\$150.00	CONTRACTORS
IGORS AUTO REPAIR LLC	13350 CAPITAL	\$150.00	AUTO REPAIR
EXCELL SNOW & TURF MAINT	11000 CAPITAL AVE	\$150.00	LANDSCAPING
FISHER AUTO PARTS	13380 CAPITAL AVE	\$150.00	AUTO PARTS
TURF TENDERS	13100 CLOVERDALE AVE	\$150.00	LAWN FERT & SNOW REMOVAL
RESALE WAREHOUSE	21050 COOLIDGE HWY	\$150.00	RESALE FURNITURE & HOME
TWITTYS INVESTMENTS LLC	21751 COOLIDGE HWY	\$150.00	OFFICE
GUARDIAN & ASSOCIATES INC	21751 COOLIDGE HWY	\$150.00	OFFICE
MERCURY DRUGS	22150 COOLIDGE HWY	\$150.00	PHARMACY
LINCOLN RX INC	25901 COOLIDGE HWY 1	\$150.00	PHARMACY
FORTSON DENTAL OAK PARK	13741 W ELEVEN MILE RD	\$150.00	GENERAL DENISTRY PRACTICE
LYNGKLIP & ASSOCIATES	13751 W ELEVEN MILE RD	\$150.00	LAW OFFICE
DOG & PONY SHOW BREWING	14661 W ELEVEN MILE 200	\$150.00	CRAFT BEER
REGAL WINES	14721 W ELEVEN MILE RD	\$150.00	WHOLESALE WINE DIST
PM ENVIRONMENTAL INC	15431 W ELEVEN MILE RD	\$150.00	CONSULTING
TACO BELL #16415	21350 GREENFIELD	\$150.00	FAST FOOD RESTAURANT
CAMBRIDGE CHIROPRACTIC	21580 GREENFIELD RD	\$150.00	CHIROPRACTIC
ALS JEWELRY	21700 GREENFIELD # 306	\$150.00	JEWELRY STORE
RENAISSANCE JEWELERS	21700 GREENFIELD # 325	\$150.00	JEWELER
HOLLYWOOD DIAMOND SET	21700 GREENFIELD # 327	\$150.00	JEWELER
NATASHA INTERNATIONAL	21700 GREENFIELD # 353	\$150.00	JEWELRY SALES AND REPAIR
PRECIOUS STONES LLC	21700 GREENFIELD # 374	\$150.00	JEWELRY REPAIR
KRAVINGS	25270 GREENFIELD RD	\$150.00	KOSHER TAKEOUT
CONSULTANTS IN OPHTHALAMOLOGY	25900 GREENFIELD # 239	\$150.00	DR OFFICE
BLUE REALTY	25900 GREENFIELD # 403	\$150.00	PROPERTY MANAGEMENT
POPEYES CHICKEN	25910 GREENFIELD RD	\$150.00	FAST FOOD RESTAURANT
T. NAILS	26028 GREENFIELD RD	\$150.00	NAIL SALON
ADVANCE AMERICA #1398	26038 GREENFIELD RD	\$150.00	PAYDAY ADVANCE
LINCOLN TAILOR	26158 GREENFIELD RD	\$150.00	TAILOR
1-800-SELF-STORAGE.COM	26660 GREENFIELD RD	\$150.00	SELF STORAGE FACILITY
AVIS MANAGEMENT	26640 HARDING AVE	\$150.00	PROPERTY MANAGEMENT
WINGS GARDENS	8410 W NINE MILE RD	\$150.00	RESTAURANT
COMMUNITY FAMILY DENTISTRY	10470 W NINE MILE RD	\$150.00	GENERAL DENISTRY PRACTICE
VALVOLINE INSTANT OIL	13300 W NINE MILE RD	\$150.00	QUICK LUBE
TOP SMOKERS & GIFTS LLC	13645 W NINE MILE RD	\$150.00	SMOKE SHOP
LIGHTHOUSE LIQUOR	13651 W NINE MILE RD	\$150.00	LIQUOR STORE
LIBERTY TAX	13740 W NINE MILE RD	\$150.00	TAX PREPARATION OFFICE
OAK PARK FRUIT MARKET INC	13745 W NINE MILE RD	\$150.00	MARKET & RESTAURANT
K & F MEAT MARKET	13911 W NINE MILE RD	\$150.00	MEAT MARKET
BSD MANAGEMENT	12750 NORTHEND AVE	\$150.00	WAREHOUSE

SHERWIN WILLIAMS CO	13101 NORTHEND AVE	\$150.00	PAINT RETAILER
LA INSURANCE AGENCY XXXI	13381 TEN MILE	\$150.00	INSURANCE AGENT
PRETTY BROWZ & SPA	13381 TEN MILE B	\$150.00	BEAUTY SALON

H. Added to the agenda. Request to schedule a public hearing for December 19, 2022 to receive public comment on the allocation of the 2023 Community Block Grant Funds
CM-12-385-22

Voice Vote:	Yes:	McClellan, Edgar, Radner, Burns
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS: None

SPECIAL RECOGNITION/PRESENTATIONS:

(AGENDA ITEM #7A) Tribute to Keith McClellan.

City Manager Tungate presented a tribute to Keith McClellan and recognized State Senator Moss and State Representative Weiss who also presented a special tribute from the State of Michigan.

(AGENDA ITEM #7B) Gardner Pocket Park Traffic Study Presentation.

City Engineer Grisamer presented findings from the Gardner Pocket Park Traffic Study. A copy of the presentation is on file with the City Clerk.

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS: None

BIDS: None

ORDINANCES:

CM-12-386-22

**(AGENDA ITEM #13A) SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND CHAPTER 82, UTILITIES, ARTICLE V, RATES AND CHARGES, PAYMENT, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN, BY AMENDING SECTION 82-315 THEREOF (The ordinance amendment allows owners of residential, owner-occupied properties to file for a payment plan for delinquent utilities after the mailing of a shut-off notice and corrects the deposit required on accounts where the city is properly notified in accordance with 82-313 that a tenant is responsible for utility charges to ensure consistency with section 82-316, deposits)
- APPROVED**

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve the second reading and adopt the following ordinance to amend Chapter 82, Utilities, Article V, Rates and Charges, Payment, of the Code of Ordinances of The City of Oak Park, Michigan, by Amending Section 82-315 thereof:

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND CHAPTER 82, UTILITIES, ARTICLE V, RATES AND CHARGES, PAYMENT, OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN, BY AMENDING SECTION 82-315 THEREOF

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Chapter 82, Utilities, Article V, Section 82-315 of the Code of Ordinances of the City of Oak Park is hereby amended to read as follows:

Sec. 82-315. - Payment

...

(d) Payment plans are available in the utility billing division to stop a disconnection if the following rules are adhered to:

(1) The payment plan shall be signed by the property owner with valid government-issued identification and filed in the utility billing division prior to a shutoff notice being mailed for commercial/industrial and non-owner-occupied properties. Payment plans may be filed after the mailing of a shutoff notice for owner-occupied residential properties, only. New payment plans will not be offered to any property owners with existing payment plans that are not fulfilled.

(2) One fourth of the past due amount shall be paid in acceptable funds, other than personal check, at the time of filing of the payment plan, with the balance to be paid in monthly installments. Charges that accrue following the start date of the plan—including regular billing—are not covered by the plan, and therefore must be paid by their indicated due date.

If the customer falls behind on any payment as stated in the payment plan, the water will be shut off—as stated in the plan—without notice. Payment plans will not be accepted after a shutoff notice has been mailed for commercial/industrial and non-owner-occupied properties. At this point the full amount must be paid in acceptable funds other than personal check. If a payment plan is accepted after a shut off notice has been mailed for a residential, owner-occupied property and water has been shut off, restoration of water service with the newly accepted payment plan will be contingent upon payment of one fourth of the past due amount in certified funds or cashier's check plus payment of any disconnect/reconnect fee assessed to the account at the time of filing and acceptance of the payment plan.

(e) Fees upon shut off.

(1) If the service is shut off, a shutoff for delinquency fee, in an amount as listed on the annual fee schedule approved by the city council, will be charged. This fee must be paid along with the past due amount in acceptable funds other than personal check before the service will be restored. The water service will be restored between 8:00 a.m. and 3:00 p.m. Monday through Thursday, except for holidays when the city offices are closed. In order to have service restored the same day, charges must be paid prior to 3:00 p.m. If the customer desires, service may be restored outside the hours stated above if personnel are available and the customer is willing to pay overtime charges as follows: two employees times their overtime rate times two hours. Overtime charges must be paid along with the past due amount and the shutoff for delinquency fee in acceptable funds other than personal check. Any restoration of water service requires an adult of at least 18

years of age to be inside of the premises. Any water shut off for 45 days or more requires an appointment to restore water service.

(2) Any water service shut off by the city and found restored without city approval shall be deemed an "illegal turn on" and shall result in additional fees for the first occurrence. Any subsequent occurrence will result in an additional charge. If the city elects to disable the water service line, an additional fee will be assessed. Any balance on an account deemed an illegal turn on must be paid in full by acceptable funds other than personal check to restore water service. Fees shall be listed on the annual fee schedule approved by the city council.

(f) If a scheduled appointment with the utility billing division is missed, a missed appointment fee will be assessed to the account as listed on the annual fee schedule approved by the city council.

In cases where the city is properly notified in accordance with section 82-313 that a tenant is responsible for water sewage disposal, stormwater runoff, infrastructure, industrial waste control, high-strength pollutant disposal or garbage collection charges, no such service shall be commenced or continued to such premises until there has been deposited with the utility billing division a sum sufficient to cover one and a half times the average annual utility bill for such premises, as estimated by the finance director. Where the water service to any premises is shut off to enforce the payment of water charges, sewage disposal charges, stormwater runoff charges, infrastructure, industrial waste control, high-strength pollutant disposal or garbage collection fees, the water service shall not be restored until all delinquent charges have been paid and a deposit, as in the case of tenants, is made. There shall be a water turn-on charge to turn the water back on as listed on the annual fee schedule approved by the city council.

SECTION 2. Severability.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this ordinance, except as to the above sections and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park.

SECTION 3: Effective Date.

This Ordinance shall take effect ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Burns
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

CM-12-387-22 (AGENDA ITEM #13B) FIRST READING OF AN ORDINANCE TO AMEND SECTIONS OF THE CITY CODE OF ORDINANCES THAT CHANGES THE NAME OF THE DEPARTMENT OF TECHNICAL AND PLANNING SERVICES TO MUNICIPAL SERVICES - APPROVED

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve the second reading and adopt the following ordinance to amend sections of the City Code of Ordinances that changes the name of the Department of Technical and Planning Services to Municipal Services:

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND SECTIONS 2-26, THE HEADING OF CHAPTER 2-DIVISION 10, SEC. 2-186, 2-187, 2-188, 2-189, 2-190, 2-301, 6-58, 6-61, 14-7, 18-42, 18-152, 18-166, 18-167, 18-168, 18-181, 18-182, 18-183, 18-184, 18-208, 18-209, 18-210, 18-211, 18-212, 18-213, 18-215, 18-231, 18-302, 22-232, 22-388, 22-403, 22-530, 42-6, 50-58, 71-5, 82-109, 82-264, 82-268, AND ZONING SECTIONS 307, 506, 542, 574, 620, 622, AND 624 OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN

THE CITY OF OAK PARK ORDAINS:

SECTION 1. The heading of Chapter 2-Division 10, in addition to Sections 2-26, 2-186, 2-187, 2-188, 2-189, 2-190, 2-301, 6-58, 6-61, 14-7, 18-42, 18-152, 18-166, 18-167, 18-168, 18-181, 18-182, 18-183, 18-184, 18-208, 18-209, 18-210, 18-211, 18-212, 18-213, 18-215, 18-231, 18-302, 22-232, 22-388, 22-403, 22-530, 42-6, 50-58, 71-5, 82-109, 82-264, 82-268, and Zoning sections 307, 506, 542, 574, 620, 622, and 624 of the Code of Ordinances of the City of Oak Park are hereby amended to replace all reference to the “Department of Technical and Planning Services” in the aforementioned sections changed to “Municipal Services.”

SECTION 2. Severability.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this ordinance, except as to the above sections and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park.

SECTION 3: Effective Date.

This Ordinance shall take effect ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Burns
	No:	None
	Absent:	Whitehead

MOTION DECLARED ADOPTED

CITY ATTORNEY: No Report

CITY MANAGER: No Report

CALL TO THE AUDIENCE:

There were no members of the audience who wished to speak.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:50 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor



CITY OF OAK PARK

Department of Recreation

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Carolyn Burns
Solomon Radner
Shaun Whitehead
City Manager
Erik Tungate

CITY OF OAK PARK

PARKS AND RECREATION COMMISSION REGULAR MEETING: June 15, 2022

I. Meeting called to order by at: 7:01p.m. By: Andrew Cissell

II. Introductions: Andrew Cissell

Members Present: Dwight Thomas, Mickey Alderman, Alexander Simpson, Juanita Bell,
Beverly Wiggins and Theresa Lorick-Henderson

Members Excused:

Members Absent:

City Council Members Present: Julie Edgar – absent

16 Staff Members Present: Laurie Stasiak, Recreation Director

Guests Present: no

III. Approval of Agenda for June 15, 2022

Motion:

Mickey _____ Seconded: Alexander _____ Approved: ____yes__

IV. Approval of Minutes of Parks and Recreation Commission Meeting of
May 18, 2022.

Motioned by: Alexander _____ Approved:

Seconded by: Beverly _____

Corrections (if any) _____ minutes accepted but we are missing comments about friends of Oak
Park and comments from Julie _____

Passed

Not passed

V. Council Comments (no comments)

VI. Recreation Updates:

A. Summer Blast

- Chairs are being delivered
- Port potties being delivered
- Volunteers needed for parking, pub, and for the bands

Volunteers must email Laurie

B .Tennis Court – mini stage, mini pub selling beer

c. BBQ Battle Sat. Morning in the west parking lot
Starts at 7am

Prizes will be giving 5- 6pm
Judging will be in Room B Community Center

D. Summer Blast is Friday 5-11pm

Sat Noon to 11pm

Sun noon to 6pm

E.4th of July Parade will be held this year. We will have a mayors fun run, fun fest, and a band(Oak Park High School Marching Band and Martin Luther King High School Band

F. We will have horse carriage, convertibles, convert club motor city performance
Inflatables

-Senior Trips, Oak Park Farmer's Market will start soon

Recreation Groups are renting the fields for Softball

-Summer Camp starts soon

Starts this week!!

Pool not open yet. We need life guards

To attract new hires we are offering an 800.00 bonus 400.00 at the end of the season

16 year old- 600.00 bonus if they are an advanced level swimmer,

. We are trying to entice people and we are hoping the pool will open on June 25th

G. State of the City Address / Nine Mile Kickoff on June 28th at 4:30 pm

10650 Troy st. Nine Mile Linear Park Kickoff

6:00 State of the city Address featuring Mayor Marion McClellan and City Manager Erik Tungate

Smith Group coming July 20th

Survey going out soon

VII. Old Business – Commission

A .Dog Park-

- we are waiting for some items ordered, we hope to open now but we will have to open in the fall (maybe)
- talked about what we want to see in the park
- committee wants to see water, mural sculptor, agility course
(email Andrew for artist recommendations)
- It will be a grand opening for the dog park

b. Juneteenth

- walk a mile in my shoes 9:45-11am
- Health Fair 11-3
- Next year is on a Monday
- Southfield High School band 12:00-12:30
- Donors on the back of the sheet
- Wrap up meeting in July
- Email ideas to Juneteenth committee

VIII New Business – Commission

- a. Elect Chair and Vice Chair
- b. Nominated Andrew for Chair and Nominated Juanita for Vice Chair
Both accepted nominations so we have a New Chair and Vice chair

IX Announcements none

X Meeting adjourned at _8:01p.m._____

Motioned by:Juanita

Seconded by: Beverly

Motion passed

Respectfully submitted,

Theresa Lorick-Henderson, Recording Secretary



CITY OF OAK PARK

Department of Recreation

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Carolyn Burns
Solomon Radner
Shaun Whitehead
City Manager
Erik Tungate

CITY OF OAK PARK

PARKS AND RECREATION COMMISSION REGULAR MEETING: July 20, 2022

- I. Meeting called to order by at: 7:02 p.m. By: Andrew Cissell
- II. Introductions: Check off if present:
Members Present: Andrew Cissell, Juanita Bell, Theresa Lorick – Henderson, Beverly Wiggins, Mickey Alderman, Alexander Simpson, Dwight Thomas

Members Excused:

Members Absent:

City Council Members Present: Julie Edgar
Staff Members Present: Laurie Stasiak, Recreation Director and
Maralee Rosemond, Recreation Coordinator

Guests Present:

- III. Approval of Agenda for **July 20, 2022**

Motion: Alexander Simpson Seconded: Juanita Bell Approved

- IV. Approval of Minutes of Parks and Recreation Commission Meeting of
June 15, 2022.

Motioned by: Mickey Alderman Approved:
Seconded by: Dwight Thomas

Corrections (if any)_____

Passed

Not passed

V. Council Comments

1. Summer Blast was super successful/Juneteenth was a great event.
2. Strategic plan, updated quarterly.

VI. Recreation Updates:

Maralee - fun fest was great and the amusement company will sign a three year contract and adding 5 more rides

Barbeque fest was great and the news came out

Beer sales were good thanks to all our volunteers

5 K 30 runners

Fun Fest was good crowds were down we had a good time

Farmers Market been going well we have had steady traffic

Next wed will be family day you can use your EBT Grants will be rewarded through

Oakland county and a lot of County commissioners will be there and news will be there

Haven will be their as well and some type of 5 dollar coupon

Profit for the carnival was 19,000,00 Carnival was very impressed with our city

Matt -

-Camp is running well and it is at full capacity

-Field trip is on Friday we are going to Marvel Mechanic

-Pool is closed and so they are fixing the pool's filtration system we hope to open on Friday, July 22, 2022

-We will plan on extending the date and hours that we are open

Southfield is allowed to come to our pool and pay a resident fee. We will have a Southfield night so we will have a food vendor.

Southfield had to close their pool because it was old, they will also rent the pool out some days so we will have revenue for the rental

Softball teams are finishing up

\$20,000 grant for our mobile recreation

We are doing some partnerships with Oakland Rec

Catapla Oaks

Looking for community input and we need help to come up with ideas, meeting is at South Oakland Health system, meeting is next Tuesday 5:30pm

Oakland County Parks – Red Oaks, water park etc. They don't have much out south. They are interested in putting 2 and a half million dollars in the area (Sheppard Park) They modeled their idea from Toledo

metro Park and they would make a wooden play area and walking widening nature trails and start some educational plans and they would give us money for our splash pad.

They we also attend the next city council meeting to render their plans
Bathrooms, drinking fountains, shelters, splashpads (money would be used for that) then we can use our money to improve the other parks in our community.

Cable building_ they would like to change it into a nature center/ education center

Master plan update : see power point presentation from Smith Group

Mickey : added that we need signage we don't know where some of these parks are located
Also we want to know the cost(majority of the cost is by grants) 65, 000,000 grant money to improve parks around Michigan (which was signed by the Governor)
Also we want a copy of the power point

*Meetings in August by the Smith Group

VII. Old Business – Commission

- a. Dog Park (didn't meet) Same thing as last time we are waiting for supplies
- b. Ideas for future Sculptures from Beverly, we are still working on names and numbers and email Andrew.
- c. Andrew will inform us as we get closer to opening up the dog park
- d. Juneteenth: Health walk (thirteen online registration and 7 in person total of 25)
- e. They want us to consider doing a 2 -3mile walk instead of 1 mile
- f. Health table: 11 patients covid test, blood pressure, blood drawn.
- g. Jubilee celebration we went over time and we had 14 plus finacila donors we will have the exact amt. during the Sept. meeting
- h. Video will be posted soon.
- i. Special thanks to Laurie, recreation, and volunteers
- j. Regina Weiss, Judge Apple, Detroit public schools all said they will support and provide whatever we need for next yea

VIII New Business – Commission

- a. Discussion on making a Friends of Recreation Group
- b. This group could be a non-profit
- c. We need to figure out how to start it!!
- d. Question: can we start a go fund me page.

- e. A friends group will last throughout the years
- f. Needs to be a 501c3 (that way you can get donations) and it is easier to file for grants that way
By Laws have to be real tight!!

Andrew wants to start up this 501c 3 and has experience in starting one

Julie added that it is a great way to start projects, and you will have a great buy in from the community.

IX Announcements: No announcements

X Meeting adjourned at __8:22p.m._____

Motioned by: Mickey Alderman

Seconded by: Dwight Thomas

Motion passed everyone passed

Respectfully submitted,

Theresa Lorik-Henderson
Recording Secretary



CITY OF OAK PARK

Department of Recreation

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Carolyn Burns
Solomon Radner
Shaun Whitehead
City Manager
Erik Tungate

CITY OF OAK PARK

PARKS AND RECREATION COMMISSION REGULAR MEETING: August 17, 2022

- I. Meeting called to order by at: 7:00 p.m By: Juanita Bell, Vice Chair
- II. Introductions:
Members Present: Juanita Bell, Theresa Lorick – Henderson, Beverly Wiggins, Alexander Simpson, Dwight Thomas, and New Commissioner: Ajai Tice
- Welcome Ajai Tice to Parks and Recreation commission.
- Members Absent: Andrew Cissell, and Mickey Alderman
- City Council Members Present: Julie Edgar
- Staff Members Present: Laurie Stasiak, Recreation Director
- Guests Present: None
- III. Approval of Agenda for August 17, 2022
- Motion: Beverly Wiggins Seconded: Dwight Thomas Approved: All
- IV. Approval of Minutes of Parks and Recreation Commission Meeting of July 20, 2022.
- Motioned by: Beverly Wiggins
Seconded by: Dwight Thomas
Approved: All
Corrections (if any): None
- V. Council Comments: Mayor Pro Tem – Julie Edgar
City Council had a special meeting on Monday to interview residents who were interested in serving on various boards and commissions.

VI. Recreation Updates: Recreation Director – Laurie Stasiak

Senior Activities:

Mystery Trip: August 11 saw 50 seniors on this day long trip that highlighted Detroit with lunch at Roma Café. A great time was had by all. Several calls from friends of the attendees wanting more information on upcoming trips.

Ain't Too Proud: Aug. 14, 23 tickets were sold in 48 hours for this Motown experience. All expressed this was “the best show ever”.

Senior Ice cream Social: August 18 we have 20 seniors signed up for this event. Hand dipped ice cream with 10+ toppings. Recreation games from rec On the Road will be in place for all to enjoy.

Senior Picnic Lunch: Friday August 19, 60 seniors have signed up for this great event featuring a wonderful lunch provide in partnership with Humana and food provided by Topp Dogg Inc. A semi private concert will be held with Tosha Owens.

Meadowbrook Theatre tickets are now available for reservation at the Recreation Center.

Overnight trips: Several have been sold out at this time. 2023 schedule has been set with Bianco Tours for extended trips and several day long trips.

Summer Entertainment series

August 11 saw a great crowd for our movie in the park featuring “Encanto”

Thursday August 18 will see our concert featuring Roots Vibration, A favorite Detroit reggae band. 7pm-8:30pm.

Thursday August 25 will see our final concert featuring Mainstreet Soul.

Farmers Market:

Family Market Day: was held on July 27. Oakland County Health WIC division was on site to issue coupon book for their clients. Data will be provided in the next report as to numbers and food assistance provided that day.

Senior Market Day: will be held August 24. Numerous resource vendors will be on site for those 50+ and caregivers, Senior Project Fresh coupons will also be provided.

Market attendance has been steady. Final food assistance numbers will be provided at end of market Sept. 28

Food Concession:

Topp Dogg Inc has provided all of the catering needs of many of our events. They have also taken over the running of the concession building. Food choices are numerous, and prices are more than reasonable. More and more residents have been coming to the community center for their menu offerings.

Special Acknowledgement:

Oakland County Executive David Coulter and many from the executive branch came to the farmers Market to announce many of the county grants that were awarded to several organizations. Local TV stations such as Channel 2 and 4 were there as well as numerous radio stations. Executive Coulter also attended one of our drop in Hustle classes for our seniors on August 11

Pool

Closing this Saturday August 20th

Our dog swim will be on Sunday August 21st from 1-3pm

Our filtration system was fixed after a couple of days of being closed and we're happy with the outcome

We wanted to extend the time of keeping the pool open, but our staff have to go back to school. We employee a few teachers as well as college kids.

We were fortunate to get some quality staff to work for us this summer.

The Smith Group has had two additional community open houses to gain further ideas and comments on their maps and information boards. Also they have had these same boards up on our website in an online version. The Smith Group will present to the Parks and Recreation Commission on Sept. 21 and then to City Council and the Planning Commission on Oct. 3.

VII. Old Business – Commission

Laurie gave an update from Dave that they are finalizing the solar for the power. DTE moved the light to the correct location. Two large trees need to be removed. One of the two trees is maybe healthy, committee asked if the one tree could be saved. Water expected to be completed in the next couple weeks. Laurie reported on a few water fountains she had looked into. A water fountain and a shower feature would cost about \$5000 total.

Laurie gave an update from Kara Grisamer, our City Engineer. She is waiting to hear back on the modem for the fob system. Looking to add fencing around the blocks around the landscaping building that's within the large dog area, to prevent any escape artists from getting out.

Laurie discussed moving forward with signage while construction is going on. Committee reviewed a few sign samples and waste stations. One estimate for a waste station was \$265, Laurie suggested 12 for the park, with some near the parking lot as well.

Amenities left for the park left to price out include benches and agility equipment. Julie suggested the cement pad in the large dog park would be a good area for a shelter or bench.

Julie asked about soliciting donations for the park, Laurie advised that there are rules around that through the city. Julie will follow up with Eric for the protocol so we can begin going to businesses for donations or for brick pavers.

VIII New Business – Commission

a. Forgotten Harvest needs volunteers on Wednesdays or you can work the warehouse. If you are interested please email Juanita and she will spear head it.
Jbell36974@comcast.net

b. Ajai Tice: Have we had anyone talk about things for our teens to drop in and do activities

Laurie: we have e-sports at the high school, teens are encouraged sign up for activities

Julie: Also we have Oak Park Youth Assistance

IX Announcements: Juanita Recommends: One person a month attend the City Council meeting, from our commission, also respond to the major emails and also forward the city emails.

X Meeting adjourned at: 7:59 pm

Motioned by: Beverly Wiggins
Motion passed All

Seconded by: Dwight Thomas

Respectfully submitted,

Theresa Lorick-Henderson
Recording Secretary



CITY OF OAK PARK

Department of Recreation

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Carolyn Burns
Solomon Radner
Shaun Whitehead
City Manager
Erik Tungate

CITY OF OAK PARK

PARKS AND RECREATION COMMISSION

REGULAR MEETING: September 21, 2022

I. Meeting called to order by at: 7:00 pm By Andrew Cissell

II. Introductions:

Members Present: Andrew Cissell, Juanita Bell, Theresa Lorick – Henderson, Beverly Wiggins, Alexander Simpson, Ajai Tice, Mickey Alderman and Carian Warren

Members Absent: Dwight Thomas

City Council Members Present: Mayor Pro Tem, Julie Edgar

Staff Members Present: Laurie Stasiak, Recreation Director and Maralee Rosemond, Recreation Coordinator

Guests Present: Bob Doyle, SmithGroup
His PowerPoint presentation will be emailed so that we can add it to our notes

III. Approval of Agenda for September 21, 2022

Motion: Alexander Simpson Seconded: Beverly Wiggins Approved: all

IV. Approval of Minutes of Parks and Recreation Commission Meeting of August 17, 2022.

Motioned by: Alexander Simpson Seconded by: Juanita Bell Approved: all

V. Council Comments:

1. The circular advanced ordinance passed. They can no longer throw the ads on the curb. The ads must be place on the porch.

2. There was a discussion about a grant that will be used to repave the lot from Tyler Street East up to Gardener street also they will repair the sewer

VI. Recreation Updates:

Senior Picnic lunch/concerts

A total of 112 seniors participated in this highly anticipated gathering sponsored by Humana Inc.

Senior Ice Cream Socials: A total of 40 seniors attended the 2 ice cream socials sponsored by Dedicated Senior Medical Centers.

Farmers Market: The Oak Park Farmers market has been a steady draw all summer. The last day of the market will be September 28. We are providing a new market service for the fall early winter months:

CSA pickups. CSA (Community Sustained Agriculture). This will be hosted by the Rec Dept, produce provided by SharKar farm and supported by Humana Inc. Participants will sign up to receive a box of fresh of produce for \$20. Those that have a Bridge Card will be able to use their card to purchase AND receive Double Up Food Bucks to stretch their purchase.

This will begin October 6 and run at least through December.

NRPA 2022 Farmers Markets in Parks & Recreation Community of Practice

After applying for a position on this forum from across the U.S. I was selected to participate in this nationwide discussion group to engage with other peer professionals who support farmers markets in parks and recreation. There were 13 individuals that were awarded this spot. We will meet once a month from Oct. 22- April

Day Trips:

Our **Michigan Princess Trip** has 40 out of 55 sold out already. The date of the trip is Oct. 13

NEW EVENT:

Trunk or Treat will be replacing our Boo Bash. This is designed to encourage more active participation from our community.

The event will be held at the Water Tower Social District on Oct. 22 from 12:30 pm – 3pm

The goal is to register 60 cars. Registration fee \$10/car. Proceeds to go to the three school districts education foundations. Registrants need to provide their own candy. Cash prizes awarded for the top 5 cars.

Children's Costume parade at 12:30pm, followed by Trunk or Treating. Live music, a make and take craft and games and food for purchase will be available as well.

Boo-fication awards and holiday decoration awards have been revamped. We are going to allow the community to vote and make it a family activity. We will pass out the maps and scoring sheets to our families, we will also offer cider and snacks Oct 23. The families can go at their leisure to vote.

New Pocket Park - we will have a fire pit, chairs, etc. We have events planned for our new pocket park. First one is October 1, 2022 from 1-3 the Kick Off- we will have hot dogs, arts n crafts, the Breweries will be open for the sale of adult beverages. October 12th is our Pet Costume contest, presented by our Dog Park Committee.

October 29th is going to be the U of M/State game will be at the new pocket park, it will be on the big screen outside.

Bob Doyle, Smith Group: Updates on the Parks and Recreation Asset Survey and community input sessions.

VII. Old Business – Commission

Dog Park Committee: Andrew Cissell - we are still waiting on fencing to be completed and a locking/fob system, lights are in the city has an issue with contractor for the fence not communicating as to when the job will resume and be completed. Our city attorney will have to get involved with the communication.

We are looking for signage, looking at what rules we need to put on the signage, working on main area rules, working on large dog rules, DPW is installing a drinking fountain and dog shower/paw faucet.

Juneteenth Committee: Juanita Bell – the committee will be selecting officers, presentation of certificates Oct 24 for people who participated this year.

Friends of Parks and Recreation: Julie Edgar – still looking into this. More to come.

VIII New Business – Commission

IX Announcements – None

X Meeting adjourned at 8:46 p.m.

Motioned by: Mickey Alderman Seconded by: Alexander Simpson

Motion passed

Respectfully submitted,

Theresa Lorick-Henderson
Recording Secretary

CITY OF OAK PARK

Department of Recreation

Mayor

Marian McClellan

Mayor Pro Tem

Julie Edgar

Council Members

Carolyn Burns

Solomon Radner

Shaun Whitehead

City Manager

Erik Tungate

CITY OF OAK PARK

PARKS AND RECREATION COMMISSION

REGULAR MEETING: October 19, 2022

- I. Meeting called to order by at: 7:02 pm By: Andrew Cissell
- II. Introductions:
Members Present: Andrew Cissell, Juanita Bell, Theresa Lorick – Henderson, Ajai Tice, Mickey Alderman, and Dwight Thomas

Members Absent: Beverly Wiggins, Alexander Simpson, Carian Warren

City Council Members Present: none

Staff Members Present: Laurie Stasiak, Recreation Director

Guests Present:

- III. Approval of Agenda for October 19, 2022

Motion: Mickey Alderman Seconded: Juanita Bell Approved: Passed

- IV. Approval of Minutes of Parks and Recreation Commission Meeting of September 21, 2022.

Motioned by: Dwight Thomas Seconded by: Theresa Lorick-Henderson Approved: Passed

- V. Council Comments

The Smith Group came to the City Council meeting this month. They are optimistically looking forward to the next step and the next meeting. Question: Are they going to discuss the financial aspect of the plan. Ans. Yes they should.

VI. Recreation Updates:

Senior Trips:

Michigan Princess trip was a SOLD Out success. 50 seats were sold for a day of fun. Tour of the Michigan State Capitol building, followed by a river boat color tour with buffet lunch followed by ice cream from the dairy on Michigan States campus.

Tina: 23 tickets have been sold for the long awaited Tina performance at the Detroit Opera House Dec. 14th

Trunk or Treat

As of today 47 cars registered for the event.

Sponsors are Curts Service, Dog and Pony Brewing Company, TrvFit Berkely, Best Friends Child Care and RealTeam Real Estate.

Kids costume parade starts at 12:30pm, Trick or Treating starts at conclusion of parade, music, craft table and outdoor games start at 1:00pm.

Volunteers are needed to assist in: 10:30 – 12:30/1 and about 12:30 – 2:30/3

- Set up of inflatables, car tables and chairs
- Checking in registered cars at 11:15- 12:00 pm.
- Monitoring the outdoor games area
- Clean up at 3:00 pm

CSA Produce Program: (Community Supportive Agriculture)

Farm market ended on Sept. 28 but SharKar Farm is holding a CSA Produce program every Thursday Oct. 6 trough mid-December. A large bag of fresh fall produce is available for \$20. She can accept cash, credit EBT, DUFB. Approx 15 sign ups to date.

Senior Trip: The trips are going extremely well. Seniors just took a trip to the State Capital, we took 50 seniors, they had a river boat tour, tour of colors. All senior trips are almost filled. 23 tickets have been sold for the Tina theatre trip.

Boo-tification awards will be judged by Oak Park Families. Families can come out on Sunday, October 23, 2022 at 6:30-7:30 to have apple cider and doughnuts and they can get the map of the 15 houses that have been nominated for our Boo-tification contest. Families can start judging on Sunday and conclude on Wednesday between the hours of 6 – 9 pm.

The Howl o Ween event for our dogs will be Oct. 22nd at 1:30-2:30 p.m. 14400 Kingston St. Wather Tower Social District (pocket park)

There will be a special prize for the winners in six categories:

Best in Show, cutest, most ghoulish, funniest, most creative, and Best owner/family and pet ensemble

A. We are looking for a new Recreation Coordinator, this position is posted. Interviews will be taking place in the next two weeks. Also, Danielle Fracassa, our Administrative Clerk, will be leaving after November 10th. The Good News is Tracy Eaton, our seasonal Administrative Clerk will be taking that position.

VII. Old Business – Commission

- a. Dog Park Committee: Howl-O-Ween reschedule. for Oct. 22, 2022 in conjunction with the Trunk or Treat
 - Still waiting on vendor to complete the fencing and installation of the Fob system.
 - Mark submitted a local artist for possible mural on building to the north of the dog park.
 - Fee: \$6,000
- b. Juneteenth ad hoc committee / arts and culture committee- no report
- c. Friends of Parks and Recreation - We will wait until next meeting to discuss.

VIII New Business – Commission

None

IX Announcements: no announcements

X Meeting adjourned at: 7:51 pm

Motioned by: Dwight Thomas

Seconded by: Mickey Alderman

Motion passed

Respectfully submitted,

Theresa Lorick- Henderson

Recording Secretary

**BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN****AGENDA OF:** December 19, 2022**AGENDA#****SUBJECT:** Payment Application No. 2 for the Nine Mile Linear Park Landscape Project, M-739.**DEPARTMENT:** Municipal Services– Engineering *KMG***SUMMARY:** Attached is Payment Application No. 3 for the Nine Mile Linear Park Landscape Project, M-739 by Santoro Service, LLC of Chesterfield, Michigan. This project is installing the landscaping in the linear park in the area shown on the attached map. This project is approximately 99% complete.**FINANCIAL STATEMENT:**

Original Contract Amount:	\$152,566.90
Total Completed to Date:	\$135,911.76
Less Retainage:	\$ 6,795.59
Net Earned:	\$129,116.17
Deductions:	\$ 0.00
Balance:	\$129,116.17
Payments to Date:	<u>\$114,130.58</u>
Amount Due Santoro Service:	\$ 14,985.59

RECOMMENDED ACTION: It is recommended that Payment Application No. 3 for the Nine Mile Linear Park Landscape Project to Santoro Service, LLC of Chesterfield, Michigan be approved for the amount of \$14,985.59. Funding is available in the Public Improvement Fund 401-70-900-970 for this expenditure.**APPROVALS:**City Manager: _____ Department Director: *KMG*Director of Finance: _____ Legal: *NA*Budgeted: ☐**EXHIBITS:** Payment Application No. 3, map

PAYMENT APPLICATION

PROJECT: Nine Mile Linear Park Landscaping Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: Santoro Service, LLC
 29500 23 Mile Road
 Chesterfield, MI 48047

JOB NUMBER: M-739
APPLICATION NO.: 3
PERIOD ENDING: 12/5/22
PAGE: 1 of 1

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Period Quantity	Period Amount	Quantity To Date	Amount To Date
1	Mobilization, Max	1	LSUM	\$6,500.00	0.00	\$0.00	1.00	\$6,500.00
2	Cobblestone, 12 inch depth	40	SYD	\$98.75	0.00	\$0.00	20.00	\$1,975.00
3	Acer Rubrum, 3 inch	4	EACH	\$350.00	0.00	\$0.00	4.00	\$1,400.00
4	Achillea millefolium, #1 cont.	83	EACH	\$18.00	0.00	\$0.00	86.00	\$1,548.00
5	Amelanchier canadensis 'Autumn Brilliance'	9	EACH	\$495.00	0.00	\$0.00	9.00	\$4,455.00
6	Arctostaphylos uva-ursa, quart	1,039	EACH	\$13.50	0.00	\$0.00	1,032.00	\$13,932.00
7	Aronia melanocarpa 'Autumn Magic', #5 Cont.	21	EACH	\$79.00	0.00	\$0.00	21.00	\$1,659.00
8	Asclepias Tuberosa, #1 cont.	22	EACH	\$22.00	0.00	\$0.00	14.00	\$308.00
9	Celtis Occidentalis, 3 inch	5	EACH	\$425.00	0.00	\$0.00	4.00	\$1,700.00
10	Cercis Canadensis, 10 ft height	5	EACH	\$425.00	0.00	\$0.00	5.00	\$2,125.00
11	Cornus sericea, #5 cont.	5	EACH	\$79.00	0.00	\$0.00	5.00	\$395.00
12	Echinacea purpurea, #1 cont.	81	EACH	\$18.00	0.00	\$0.00	79.00	\$1,422.00
13	Geranium maculatum, #1 cont.	255	EACH	\$18.00	0.00	\$0.00	245.00	\$4,410.00
14	Ilex verticillata, #5 cont.	8	EACH	\$79.00	0.00	\$0.00	8.00	\$632.00
15	Iris virginia, #1 cont.	26	EACH	\$18.00	0.00	\$0.00	26.00	\$468.00
16	Juniperus Chinensis 'Nick's Compact', #5 cont.	177	EACH	\$75.00	0.00	\$0.00	142.00	\$10,650.00
17	Juniperus virginiana, 10 ft height	2	EACH	\$365.00	0.00	\$0.00	0.00	\$0.00
18	Larix Laricina, 10 ft height	1	EACH	\$495.00	0.00	\$0.00	0.00	\$0.00
19	Monarda spicata, #1 cont.	5	EACH	\$18.00	0.00	\$0.00	5.00	\$90.00
20	Panicum virgatum 'Shenandoah', #1 cont.	19	EACH	\$20.00	0.00	\$0.00	19.00	\$380.00
21	Physocarpus opulifolius 'Diabolo', #5 cont.	8	EACH	\$79.00	0.00	\$0.00	8.00	\$632.00
22	Potentilla fruticosa 'Goldfinger', #1 cont.	89	EACH	\$19.00	0.00	\$0.00	89.00	\$1,691.00
23	Quercus rubra, 3 inch	5	EACH	\$495.00	0.00	\$0.00	5.00	\$2,475.00
24	Rhus aromatica 'Gro-Low', #1 cont.	125	EACH	\$18.00	0.00	\$0.00	125.00	\$2,250.00
25	Rudbeckia fulgida var sulivantii 'Goldsturm', #1 cont.	27	EACH	\$20.00	0.00	\$0.00	26.00	\$520.00
26	Schizachyrium scoparium, #1 cont.	21	EACH	\$18.00	0.00	\$0.00	21.00	\$378.00
27	Sporobolus heterolepis, #1 cont.	264	EACH	\$18.00	0.00	\$0.00	264.00	\$4,752.00
28	Symphotrichum novae-angliae, #1 cont.	10	EACH	\$18.00	0.00	\$0.00	10.00	\$180.00
29	Ulmus x 'Frontier', 3 inch	5	EACH	\$425.00	0.00	\$0.00	5.00	\$2,125.00
30	Viburnum dentatum 'Blue Muffin', #5 cont.	15	EACH	\$79.00	0.00	\$0.00	15.00	\$1,185.00
31	Watering and cultivating, 1st year	1	LSUM	\$9,100.00	1.00	\$9,100.00	1.00	\$9,100.00
32	Watering and cultivating, 2nd year	1	LSUM	\$10,400.00	0.00	\$0.00	0.00	\$0.00
33	Plant bed preparation	1,525	SYD	\$32.95	0.00	\$0.00	1,557.81	\$51,329.84
34	Acer rubrum, 3 inch	1	EACH	\$350.00	0.00	\$0.00	0.00	\$0.00
35	Aronia melanocarpa 'Autumn Magic', #5 cont.	6	EACH	\$79.00	0.00	\$0.00	0.00	\$0.00
36	Cercis canadensis, 10 ft height	2	EACH	\$425.00	0.00	\$0.00	0.00	\$0.00
37	Geranium maculatum, #1 cont.	47	EACH	\$18.00	0.00	\$0.00	0.00	\$0.00
38	Panicum virgatum, 'Shenandoah', #1 cont.	9	EACH	\$20.00	0.00	\$0.00	0.00	\$0.00
39	Rhus aromatica 'Gro-Low', #1 cont.	5	EACH	\$18.00	0.00	\$0.00	0.00	\$0.00
40	Rudbeckia fulgida var sulivantii 'Goldsturm', #1 cont.	3	EACH	\$20.00	0.00	\$0.00	0.00	\$0.00
41	Sporobolus heterolepis, #1 cont.	22	EACH	\$18.00	0.00	\$0.00	0.00	\$0.00
42	Ulmus x 'Frontier', 3 inch	1	EACH	\$425.00	0.00	\$0.00	0.00	\$0.00
43	Plant bed preparation	67	SYD	\$32.95	0.00	\$0.00	0.00	\$0.00
44	Grass Restoration	0	SFT	\$0.65	0.00	\$0.00	8,069.10	\$5,244.92
\$9,100.00							\$135,911.76	

Original Contract Amount: \$152,566.90

Earnings This Period: \$9,100.00
 Total Earnings to Date: \$135,911.76
 Less Retainage: \$6,795.59
 Net Earned: \$129,116.17
 Deductions: \$0.00
 Balance: \$129,116.17
 Payments to Date: \$114,130.58

Amount Due: \$14,985.59

Accepted By:

Francis Santoro

Santoro Services, LLC

Date: **Dec 5, 2022**

Kara M. Grisamer

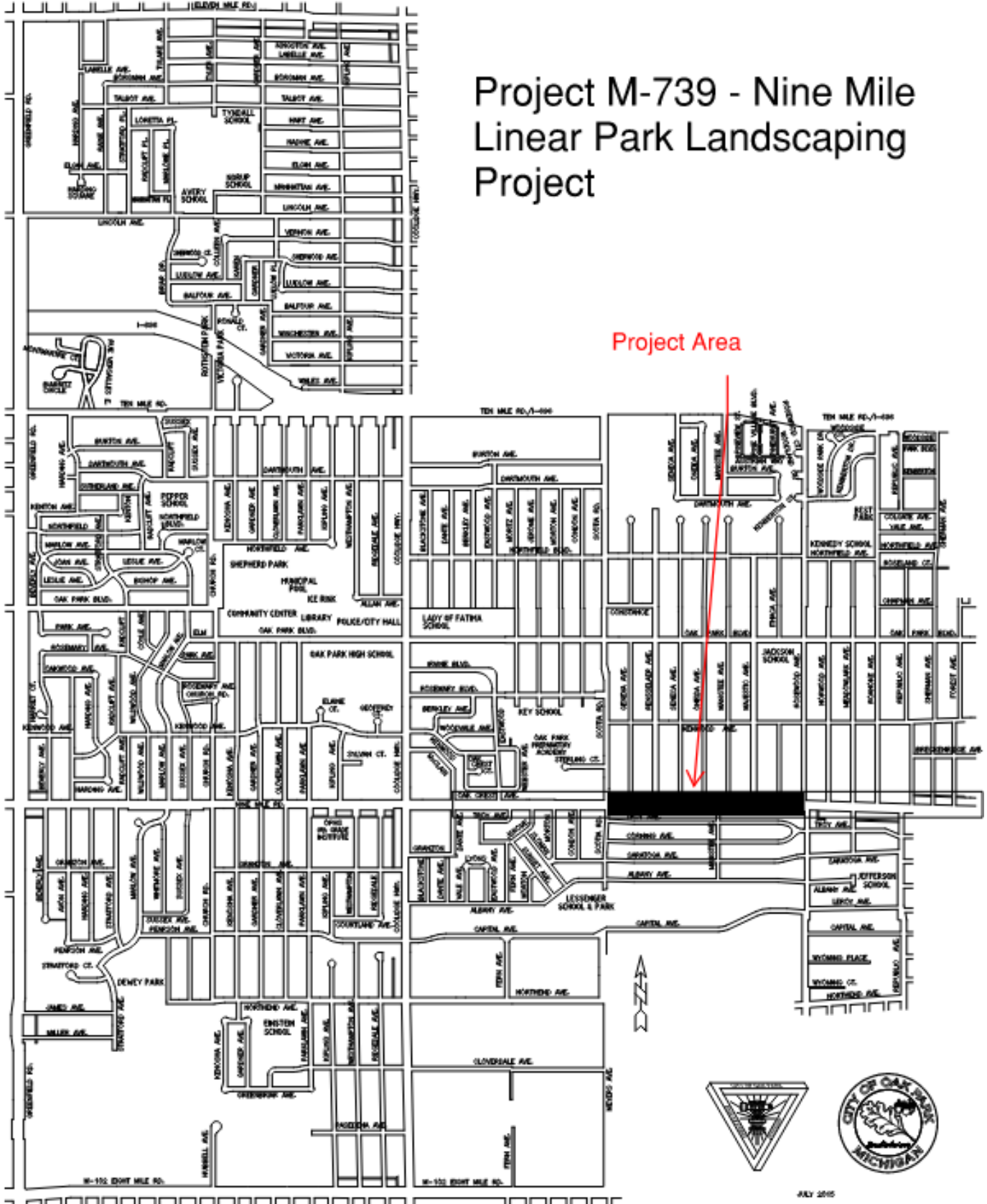
Kara Grisamer, City Engineer
 City of Oak Park, Michigan

Date: **Dec 5, 2022**

City of Oak Park

Project M-739 - Nine Mile Linear Park Landscaping Project

Project Area



JULY 2015

**CITY OF OAK PARK PLANNING COMMISSION
RESCHEDULED MEETING, MONDAY, NOVEMBER 22, 2022
MINUTES**

The meeting was called to order at 7:00 p.m. in the City Council Chambers, 14000 Oak Park Blvd, Oak Park, MI 48237, by Vice Chairperson Brown and roll call was made.

PRESENT: Vice Chairperson Brown
Commissioner Burns
Commissioner Eizelman
Commissioner Tkatch
Commissioner Tungate
Commissioner Walters-Gill

ABSENT: Chairperson Torgow
Commissioner McClellan
Commissioner Seligson

OTHERS PRESENT: Economic Development & Planning Director, Kim Marrone
City Planner, Salam Habhab
Deputy City Clerk, Jo Lynn Williams

3. APPROVAL OF AGENDA OF NOVEMBER 22, 2022:

MOTION by Tkatch, SECONDED by Eizelman, to approve the agenda

VOTE: Yes: All
No: None

MOTION CARRIED

4. APPROVAL OF MINUTES OF SEPTEMBER 12, 2022, OCTOBER 10, 2022, and NOVEMBER 14, 2022:

MOTION by Eizelman, SECONDED by Walters-Gill, to approve the meeting minutes of SEPTEMBER 12, 2022, OCTOBER 10, 2022, and NOVEMBER 14, 2022.

VOTE: Yes: All
No: None

MOTION CARRIED

5. COMMUNICATIONS/CORRESPONDENCE:

A. Annual Letter of support – sustainable Southfield 2.0 Comprehensive Master Plan

B. 2021-2022 Annual Report of the city of Oak Park Planning Commission

6. PUBLIC HEARING:

A. Public Hearing to consider a Special Land Use request submitted by Simone Esters, 24340 Morton for a Group Day-Care Home (7 to 12 children less than 24 hours per day).

After Simone spoke briefly about her goals and desires surrounding the day care and asked for the Board's permission, Vice Chairperson Brown opened the hearing at 7:06 PM

There were no members of the public present to speak. Vice Chairperson Brown closed the public hearing at 7:10 PM

B. Planning Commission action regarding a Special Land Use request submitted by Simone Esters, 24340 Morton St for a Group Day-Care Home (7 to 12 children less than 24 hours per day)

MOTION by Eizelman, SECONDED by Burns, to approve a Special Land Use request submitted by Simone Esters, 24340 Morton St for a Group Day-Care Home (7 to 12 children less than 24 hours per day) based on the following:

STAFF RECOMMENDATION

Upon the findings of this report and the analysis herewith, it is the recommendation of the Economic Development and Planning Department to approve the Special Land Use for the Group Day-care Home at 24340 Morton St., with the following conditions:

Conditions of Site Plan approval:

1. This Special Land Use/ Site Plan Review approval is contingent upon:
 - a. Provide proper Michigan State licensing documentation prior to operation; demonstrating compliance with the State requirements, to the Economic Development and Planning Department.
 - b. Register the use with the City of Oak Park Clerk's Office and shall continually have on file with the City documentation of a valid license as required by the State.
 - c. The applicant is responsible for providing such documentation to demonstrate that the Michigan State regulations have been met and copies of such documentation shall be provided and continually have it on file with the City of Oak Park Clerk's office and/or Economic Development and Planning Department, as applicable.
2. There shall be no signs on any structure, in the windows or anywhere on the property.
3. The dropping off and picking up of children shall not be allowed prior to 6:00 a.m. or after 10:00 p.m.

VOTE: Yes: All
 No: None

MOTION CARRIED

7. CONSENT AGENDA: None

8. MATTERS FOR CONSIDERATION:

- A. OLD BUSINESS – none
- B. NEW BUSINESS

- a. Site Plan Review, Stateline Construction & Maintenance, 21721 Republic Ave.

The architectural designer as well as the chief officer for Stateline a powerline distribution company (which is currently located in Detroit), spoke about their wishes to move their operations to Oak Park. They would like to utilize the space to store materials.

MOTION by Walters-Gill, SECONDED by Burns, to approve the Site Plan Review, Stateline Construction & Maintenance, 21721 Republic Ave. Based on the following:

STAFF RECOMMENDATION

Upon the findings of this report and the analysis herewith, it is the recommendation of the Economic Development and Planning Department to approve the Site Plan Review for a contractor storage yard at 21721 Republic Ave. with the following conditions:

Conditions of Site Plan approval:

Any proposed additions or modifications to the existing buildings/structures shall comply with the requirements of Article 3 Division 2 of the Zoning Ordinance.

1. The Landscape Plan shall indicate “If any plant material dies or becomes diseased, it shall be replaced with 30 days written notice from the City or within an extended time period as specified in said notice.”
2. Any modifications to the accesses on Republic Ave. and/or Wyoming Pl. shall require obtaining permits/approval from the City of Oak Park Engineering Department.
3. Any existing or proposed exterior lighting should be shielded and downward casting to eliminate the possibility of nuisance to the adjoining properties. The intensity of light within a site shall not exceed one (1) footcandle at any property line, except where it abuts a service drive or other public right-of-way in compliance with the provision of the Zoning Ordinance.
4. All proposed rooftop or ground level equipment shall be screened as required by the Zoning Ordinance.
5. No signs are approved as part of the Site Plan Review. A separate permit must be requested for the inclusion of any signs at this site.
6. The Site Plan shall comply with the requirements of the Building, Engineering and Fire Departments.

VOTE: Yes: All
 No: None

MOTION CARRIED

9. PLANNING COMMISSION MATTERS FOR DISCUSSION – from members only: ----

~Commissioner Tungate stated that Commissioner McClellan was absent due to her husband being in the hospital and he wanted to say a prayer for them

~Vice Chairperson Brown commended the City of Oak Park for their responsiveness to repairing the deteriorating portion of Scotia near the service drive

10. PUBLIC COMMENTS ON ITEMS NOT SCHEDULED FOR PUBLIC HEARING: None

11. ADJOURNMENT

There being no further business, Vice Chairperson Brown adjourned the meeting at 7:28 p.m.

Jo Lynn Williams, Deputy City Clerk



CITY OF OAK PARK

BOARDS AND COMMISSIONS

Mayor

Marian McClellan

Mayor Pro Tem

Carolyn Burns

Council Members

Solomon Radner

Julie Edgar

Shaun Whitehead

City Manager

Erik Tungate

AGENDA

REGULAR MEETING

CITY OF OAK PARK ARTS AND CULTURAL DIVERSITY COMMISSION

THURSDAY. October 13, 7:00 P.M.**1. CALL TO ORDER**

a. Time: __7:08p.m.__

2. ROLL CALL**a. City Council:**

Council Member Shaun Whitehead __x__

b. Commissioners:

Stephanie Crawford __

Sarah Davidson __

Dawn Henry __x__

Rosetta Kincaid __

Terri McQueen __x__

Sudha Chandra Sekhar

Avi Snider __

Michele Stevenson __

Lonnie Tabb-Upshaw __

Carla Wallace __

Donny Wilson __x__

c. City Liaisons:

Director Crystal VanVleck __x__

d. Guests:**Juanita Bell** jbell63974@comcast.net**Donald Jones** jonesddus2@yahoo.com**Zakiya Hollifield** zakd@msn.com**Courtney Flynn** cflynn@oakparkmi.gov**3. APPROVAL OF AGENDA**

a. Date _____ Motion _____ Seconded _____ Approved _____ Postponed __X__

4. APPROVAL OF MINUTES

a. Date _____ Motion _____ Seconded _____ Approved _____ Postponed __X__

5. MATTERS FOR CONSIDERATION

a. Old Business:

- i. Art Gallery update, Director Van Vleck. Football artist install September~November, maybe longer/perfect timing for sporting season.
- ii. Looking for artists, far & wide. Courtney cflynn@oakparkmi.gov
- iii. Oak Park Film Fest 2022/2023
 - a. Earlier submissions & deadlines. End submissions June 1.
 - b. Invest in film freeway, early, spend more money, get more sponsors, invite High School film department, Ferndale, Oak Park, Berkley.
 - c. Find different venues. High School, Library, connect with Fall Fest(?)
 - d. Next year...Real red carpet, no tape!
 - e. Oakland University, on board future support!!

6. COMMISSIONER REPORTS**a. JUNETEENTH 2022/2023**

- i. Will now be an annual event.
- ii. Need sub-committee outside of commission
- iii. Must elect committee member to be a part of Juneteenth sub-committee.
- iv. Decisions will be voted on by AC/DC committee.
- v. **Courtney Flynn**, will be promoting sooner for 2023

5. ADJOURNMENT

- a. **Next Meeting:** December 11, 2022
- b. **Time of Adjournment:** 7:49p.m.



BOARDS & COMMISSIONS
CITY OF OAK PARK

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Carolyn Burns
Shaun Whitehead
Solomon Radner
City Manager
Erik Tungate

**MINUTES
REGULAR MEETING
CITY OF OAK PARK ARTS AND CULTURAL DIVERSITY COMMISSION
THURSDAY, November 10, 2022
7 P.M.
COMMUNITY CENTER**

1. CALL TO ORDER

a. Time: _6:33p.m._

2. ROLL CALL

a. City Council:

Council Member Shaun Whitehead A __x__

b. Commissioners:

Stephanie Crawford __x__ Sarah Davidson __x__ Rosetta Kincaid ____
Terri McQueen __x__ Sudha Chandra Sekhar ____ Avi Snider __x__
Michele Stevenson __x__ Lonnie K. Tabb-Upshaw __x__ Carla Wallace __x__
Donny Wilson __x__ Dawn Henry __x__

c. City Liaison:

Director Crystal Van Vleck ____

d. Guests:

e.

3. APPROVAL OF AGENDA

a. Date, December , 2022 **Motion** Avi Snider, **Seconded** Terri McQueen

4. APPROVAL OF MINUTES

a. Date, November 10, 2022 **Motion** Terri McQueen, **Seconded** Lonnie Tabb-Upshaw

5. Matters for Consideration

OLD BUSINESS

- i Art Gallery-no report
- ii 2023 OPFF

Comm Wallace suggested popcorn & drinks everyday
of the 2023 event.
Requested to check swearing in movies.

6. NEW BUSINESS

- i **Juneteenth Committee June 18, 2023**
Comm & Chairperson, Wallace.
*Event needs secretary
- ii Comm Stevenson, mentioned World Dance Day 2023
- iii Comm Crawford, mentioned MLK Day Walk, Southfield as a
tandem event with City of Southfield
- iv Comm McQueen, new album ~Detroit Forward.
On Spotify, Apple, Bandcamp. Dj Kicks/Steel Harris

4.

- a. **Next Meeting:**___January 12, 2023_____
- b. **Time of Adjournment:**___7:01p.m._____

MERCHANT'S LICENSES - DECEMBER 19, 2022

(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEES	BUSINESS TYPE
None			
RENEWALS FOR 2022	ADDRESS	FEES	BUSINESS TYPE
GREENSCAPES INC	8555 CAPITAL AVE	\$ 150.00	LANDSCAPING COMPANY
QUALITY RESTAURANT EQUIPMENT MASTERS	8700 CAPITAL AVE	\$ 150.00	RESTAURANT
APOLLO HEAT TREATING AND PROCESSING	10400 CAPITAL AVE	\$ 150.00	METAL HEAT TREATING
EZ GROOM	10411 CAPITAL AVE	\$ 150.00	MANUFACTURING
MIDWEST RECYCLING SERVICES INC	10800 CAPITAL AVE	\$ 150.00	RECYCLING SERVICES
BRUTTELL ROOFING INC	10821 CAPITAL AVE	\$ 150.00	ROOFING CONTRACTOR
PAT'S LANDSCAPING CO INC	10831 CAPITAL AVE	\$ 150.00	LANDSCAPING COMPANY
MIDWEST RECYCLING SERVICES INC	11000 CAPITAL AVE	\$ 150.00	RECYCLING SERVICES
MI IMPORTS INC	12701 CAPITAL AVE	\$ 150.00	WHOLESALE SOCKS AND HATS
IMAGE ONE CORPORATION	13201 CAPITAL AVE	\$ 150.00	MANAGED PRINT SERVICES
ALTA CREMATION & SERVICES INC	13425 CAPITAL AVE	\$ 150.00	CREMATION
LUXURY HOMES	20830 COOLIDGE HWY	\$ 150.00	FURNITURE STORE
GOLD STAR PRODUCTS	21680 COOLIDGE HWY	\$ 150.00	KITCHEN AND RESTAURANT SUPPLIES
ARNOLD CLEANERS	22185 COOLIDGE HWY	\$ 150.00	CLEANERS
DOLLAR TREE	23090 COOLIDGE HWY	\$ 150.00	RETAIL
O'REILLY AUTO PARTS #3345	23125 COOLIDGE HWY	\$ 150.00	RETAIL
TRADEFIRST.COM	23200 COOLIDGE HWY	\$ 150.00	BARTER COMPANY
COMERICA BANK INC	25555 COOLIDGE HWY	\$ 150.00	BANK
MARK A WOLFSON, DDS, PC	26601 COOLIDGE HWY	\$ 150.00	MEDICAL OFFICE
7-ELEVEN	26641 COOLIDGE HWY	\$ 150.00	RETAIL CONVENIENCE STORE
PINK GARLIC INDIAN CUISINE	26661 COOLIDGE HWY	\$ 150.00	RESTAURANT
STAR FACTORY ARTIST DEVELOPMENT	13650 W EIGHT MILE RD	\$ 150.00	VOCAL TRAINING AND ARTIST DEVELOPMENT
F.I.R.M.	13691 W ELEVEN MILE RD # 103	\$ 150.00	CERTIFIED FINANCIAL PLANNER
BUILDING BEDS 4 KIDS	14241 W ELEVEN MILE RD	\$ 150.00	NONPROFIT
QUALITY CAR WASH II INC	14421 W ELEVEN MILE RD	\$ 150.00	CAR WASH
BERKLEY COFFEE	14661 W ELEVEN MILE RD STE 500	\$ 150.00	COFFEE SHOP
TRVFIT BERKLEY	14661 W ELEVEN MILE RD STE 800	\$ 150.00	FITNESS STUDIO
ELEVEN MILE SELF STORAGE LLC	14935 W ELEVEN MILE RD	\$ 150.00	SELF STORAGE FACILITY
KIDS FOOTLOCKER	21220 GREENFIELD RD	\$ 150.00	RETAIL
JKC JEWELRY & REPAIRS LLC	21700 GREENFIELD RD # 357	\$ 150.00	JEWELRY & REPAIR
A1 CUSTOM DIAMONDS	21700 GREENFIELD RD # 359	\$ 150.00	WHOLESALE JEWELRY
MARO JEWELERS	21700 GREENFIELD RD # 365	\$ 150.00	JEWELRY STORE
PRINCE JEWELERS	21700 GREENFIELD RD # 447	\$ 150.00	JEWELRY STORE
T-MOBILE CENTRAL LLC	24830 GREENFIELD RD	\$ 150.00	CELLULAR
SUNOCO	25000 GREENFIELD RD	\$ 150.00	GAS STATION
REHABILITATION INSTITUTE OF MI	25900 GREENFIELD RD # 110	\$ 150.00	PHYSICAL THERAPY
UNITED INS AGENCY	25900 GREENFIELD RD # 246	\$ 150.00	INSURANCE AGENT
PRIMROSE FAMILY CHIROPRACTIC & WELLNESS	25900 GREENFIELD RD # 252	\$ 150.00	MEDICAL OFFICE
HEALING PATH MASSAGE LLC	25900 GREENFIELD RD # 414	\$ 150.00	MASSAGE THERAPY
MEDICAL WEIGHT LOSS CLINIC	26048 GREENFIELD RD	\$ 150.00	WEIGHT LOSS PROGRAM
MEDICAL WEIGHT LOSS CLINIC	26048 GREENFIELD RD	\$ 150.00	WEIGHT LOSS PROGRAM
VINT II	15075 LINCOLN AVE # 104	\$ 150.00	CONVENIENT SHOPPE
PAPER GOODS PLUS	15310 LINCOLN AVE	\$ 150.00	BOUTIQUE PAPER GOOD STORE
RUNCO WASTE INDUSTRIES	21151 MEYERS RD	\$ 150.00	DUMPSTER RENTAL & TRASH REMOVAL SERVICES
HAYNES ENTERPRISE	21171 MEYERS RD	\$ 150.00	TRUCKING COMPANY
WIRELESS U NOW	8980 W NINE MILE RD	\$ 150.00	CELLULAR
NEW GRACE SPINAL REHABILITATION CENTER	12706 W NINE MILE RD	\$ 150.00	CHIROPRACTIC OFFICE
WALGREENS #5425	13550 W NINE MILE RD	\$ 150.00	RETAIL DRUGSTORE
OAK PARK DENTAL CENTER	13730 W NINE MILE RD	\$ 150.00	DENTAL OFFICE
CSL PLASMA INC	13770 W NINE MILE RD	\$ 150.00	MANUFACTURER OF HUMAN BLOOD PLASMA
DALLAS DESIGNS SALON	13831 W NINE MILE RD	\$ 150.00	HAIR SALON
PETEETS FAMOUS CHEESECAKES	13835 W NINE MILE RD	\$ 150.00	BAKERY
MIGHTY MO MUFFLERS	13941 W NINE MILE RD	\$ 150.00	AUTOMOTIVE REPAIR SERVICE
YOUSIF GORIEL, M.D., P.C.	15351 W NINE MILE RD A	\$ 150.00	GENERAL SURGERY
HOOKAH 101	15401 W NINE MILE RD	\$ 150.00	RETAIL
EJ USA INC	13001 NORTHEND AVE	\$ 150.00	OFFICE
HAIR ROCK CAFÉ	15454 TEN MILE	\$ 150.00	HAIR SALON
U WASH DEVELOPMENT	15450 W TEN MILE RD	\$ 150.00	CAR WASH

MASSAGE FACILITY LICENSE

(Subject to All Departmental Approvals)

NAME	ADDRESS	FEES	OWNER
All About You Massage	25900 Greenfield #205	\$ 125.00	Sigmonica Moneatte Kendrick
Every Body Kneaded Massage	25900 Greenfield #258	\$ 125.00	Lakeisha Jones
Great Hands Massage	8230 W 9 Mile Rd.	\$ 125.00	Xiuli Wang
Healing Path Massage	25900 Greenfield #414	\$ 125.00	Pamela Kennedy

**CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN**

CM-_____

**A RESOLUTION OF THE OAK PARK, MICHIGAN CITY COUNCIL
ADOPTING A PARKS AND RECREATION MASTER PLAN (2023-2027)**

WHEREAS, the City of Oak Park, Michigan has undertaken a planning process to determine the recreation and conservation needs and desires of its residents during a five (5) year period covering the years 2023 through 2027; and

WHEREAS, the City of Oak Park, Michigan began the process of developing a community recreation and natural resource conservation plan in accordance with the most recent guidelines developed by the Michigan Department of Natural Resources and made available to local communities; and

WHEREAS, residents of the City of Oak Park, Michigan were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan; and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least thirty (30) days; and

WHEREAS, at its meeting held on December 19, 2022, the City Council held a Public Hearing providing all residents of the planning area an opportunity to express opinions, ask questions, and discuss all aspects of the Parks and Recreation Master Plan (2023-2027); and

WHEREAS, the City of Oak Park, Michigan has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the City of Oak Park, Michigan; and

WHEREAS, after the public hearing, the Oak Park, Michigan City Council voted to adopt said Parks and Recreation Master Plan (2023-2027).

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Oak Park, Michigan hereby adopts the Parks and Recreation Master Plan (2023-2027).

Yes:

No:

Absent:

I, T. Edwin Norris, City Clerk, do hereby certify that the forgoing constitutes a true, complete and original copy of a resolution adopted by the City Council of the City of Oak Park, County of Oakland, State of Michigan, at a regular meeting held on December 19, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of the Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

T. Edwin Norris, City Clerk



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: December 19, 2022

AGENDA #

SUBJECT: Public Hearing for allocation of 2023 CDBG Funds.

DEPARTMENT: Technical and Planning Services

SUMMARY: The City of Oak Park is expected to receive \$112,915 in Community Development Block Grant Funds (CDBG) for the 2023 Program Year. The funds must be allocated to specific projects and the dollar amount identified for each project. One of the conditions of the acceptance of these funds is that the community holds a Public Hearing to solicit public comment as to how the funds should be allocated.

FINANCIAL STATEMENT: No funds required at this time.

RECOMMENDED ACTION: It is recommended that City Council conduct a public hearing to receive comment on the allocation of the 2023 Community Development Block Grant Funds. It is also recommended that City Council pass a resolution approving the recommended allocation of funds and authorize the Mayor to sign the application and Sub-recipient Agreement on behalf of the City. The proposed allocation is:

Code Enforcement	\$82,915
Public Services (Yard Services)	<u>\$30,000</u>
Total	\$112,915

APPROVALS:

City Manager: _____

Director: _____

Finance Director: _____

Budgeted: ☐

EXHIBITS: CDBG Resolution

RESOLUTION (CM-XXXXX) APPROVING THE 2023
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs; and

WHEREAS, Oakland County has requested CDBG eligible projects from participating communities for inclusion in the Action Plan; and

WHEREAS, the City of Oak Park is a participating local unit of government in the Oakland County Community Development Block Grant Program; and

WHEREAS, the City Of Oak Park has duly advertised and conducted a public hearing on December 19, 2022 for the purposes of receiving comments regarding the proposed use of Program Year 2023 Community Development Block Grant funds in the approximate amount of \$112,915; and

WHEREAS, the public hearing conformed to the guidelines of the Oakland County Community Development Division; and

WHEREAS, The City of Oak Park found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need:

Account Number	Project Name	Amount
172170-730310	Code Enforcement	\$82,915.00
172160-732170	Public Service/Yard Services	\$30,000.00

NOW THEREFORE, BE IT RESOLVED, that the City of Oak Park CDBG application is hereby authorized to be submitted to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Mayor is hereby authorized to execute all documents, agreements, or contracts which result from this application to Oakland County.

Yes:

No:

Absent:

RESOLUTION DECLARED ADOPTED

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City of Oak Park, County of Oakland, State of Michigan, at a regular meeting held on December 19, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act No. 267, Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

T. Edwin Norris, City Clerk



1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 600568

December 9, 2022

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: In Re: City of Oak Park

*Client 7406
Matter 1*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Wednesday, November 30, 2022

\$13,333.34

Fee Total

Costs Advanced:

Date	Description	Amount
11/02/22	Reproduction Charges 1 @ 0.15	0.15
11/03/22	Fee to Attorney Conference for telephone conference regarding the matter	3.87
11/03/22	Reproduction Charges 2 @ 0.15	0.30
11/03/22	Reproduction Charges 2 @ 0.15	0.30
11/04/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to B&M Acquisitions, LLC.	65.00
11/04/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Batth Investments.	90.00
11/04/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Burshonda Charmaine Wilson.	10.00
11/04/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Cynthia Fisher.	10.00
11/04/22	Fee to Metropolitan Process Service DBA DK and for subpoena	65.00

Costs Advanced:

Date	Description	Amount
	service to East Blue Water, LLC.	
11/04/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Gwendolyn Brazell.	10.00
11/04/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Inez Williams.	65.00
11/04/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Joyce Johnson.	65.00
11/04/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Leonardo's Painting, LLC.	65.00
11/04/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Loria Walker.	65.00
11/04/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Profile Property Investment LLC.	125.00
11/04/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Ruby Walker.	10.00
11/08/22	Reproduction Charges 1 @ 0.15	0.15
11/08/22	Reproduction Charges 1 @ 0.15	0.15
11/08/22	Reproduction Charges 1 @ 0.15	0.15
11/08/22	Reproduction Charges 1 @ 0.15	0.15
11/08/22	Reproduction Charges 1 @ 0.15	0.15
11/10/22	Reproduction Charges 4 @ 0.15	0.60
11/11/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Arthur Walker.	65.00
11/11/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Dante Laurentian Condo Association.	65.00
11/11/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Laurentian Village Association.	10.00
11/11/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to West 9 Mile Condominium Association.	10.00
11/16/22	Reproduction Charges	0.30

Costs Advanced:

Date	Description	Amount
	2 @ 0.15	
11/18/22	Reproduction Charges	0.15
	1 @ 0.15	
11/18/22	Reproduction Charges	0.15
	1 @ 0.15	
11/18/22	Reproduction Charges	0.15
	1 @ 0.15	
11/18/22	Reproduction Charges	0.15
	1 @ 0.15	
11/18/22	Reproduction Charges	0.15
	1 @ 0.15	
11/18/22	Reproduction Charges	2.10
	14 @ 0.15	
11/21/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Affordable Laboratory LLC.	65.00
11/21/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Elaine Barnes.	10.00
11/21/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Enre Laney.	10.00
11/21/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Gregory Guro.	10.00
11/21/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Guy Noble Barnes, Jr.	65.00
11/21/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Kyle Hall.	65.00
11/21/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Loria Key.	10.00
11/21/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Ludelia Turner.	10.00
11/21/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Sabrina McCorley.	10.00
11/21/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Sandra Brown.	10.00
11/21/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Sandra Herron.	10.00
11/21/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Sonja Williams.	65.00

Costs Advanced:

Date	Description	Amount
11/21/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Staci Lichterman.	10.00
11/21/22	Fee to Metropolitan Process Service DBA DK and for subpoena service to Sunshine Care, LLC.	65.00
Total Costs Advanced		\$1,219.12

Total Fees and Disbursements: \$14,552.46

Invoices for legal services are due upon receipt. To ensure proper application of your payment, Please indicate our invoice number and client/matter number on your remittance.

**GARAN
LUCOW
MILLER P.C.**

GREAT LAKES LAW FIRM SERVING CLIENTS NATIONALLY

1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 600569

December 9, 2022

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

*Re: Leonard Cohen & Sara M. Cohen v City of
Oak Park*

*Client 7406
Matter 46*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Wednesday, November 30, 2022

\$ 52.50

Fee Total

Total Costs Advanced

\$ 0.00

Total Fees and Disbursements: \$ 52.50

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*

Shifman Fournier, PLC
31600 Telegraph Road, Suite 100
Bingham Farms, MI 48025

Invoice Submitted to:

Erik Tungate, City Manager
City of Oak Park
14000 Oak Park Boulevard
Oak Park, MI 48237

In Reference To: City of Oak Park/General Labor

Invoice No. 15300

Professional Services

1/01/2023	Services per Retainer Agreement for January 1, 2023 – March 31, 2023	\$ 18,000.00 _____
	TOTAL	\$ 18,000.00
	BALANCE DUE	\$ 18,000.00 =====



BUSINESS OF THE CITY COUNCIL, OAK PARK, MICHIGAN

AGENDA OF: December 19, 2022

SUBJECT: Appointment of new members to the Oak Park Youth Assistance Board

DEPARTMENT: City Manager's Office

SUMMARY: The Oakland County Youth Assistance Program is administered through the Oakland County Circuit Court/Family Division, and consists of local Youth Assistance offices in Oakland County communities through tri-sponsorship agreements between the Circuit Court, local municipalities and local school districts. The Oak Park Youth Assistance Program was created in 1983 by the Oakland County Circuit Court and includes the following sponsors: the City of Oak Park, the Oak Park School District, and the Charter Township of Royal Oak.

Membership eligibility includes civic leaders, organizational and governmental persons, professional people and individuals interested in serving youth in the area covered by the City of Oak Park and Oak Park School District. After new members are approved by the Oak Park Youth Assistance Board, they must be presented to the local sponsors for approval. Upon acceptance by the local sponsors, they must be sent to the Oakland County Circuit Court Judges for approval and formal appointment to the Board.

The Oak Park Youth Assistance has appointed Judith Sallador and Kimberly Hampton to the Board, and is asking the local sponsors for approval.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Request that City Council approve the appointment of Judith Sallador and Kimberly Hampton to the Oak Park Youth Assistance Board.

APPROVALS:

City Manager: _____ ET _____

Department Director: _____ CV _____

Director of Finance: _____

Budgeted: N/A

EXHIBITS: