



**CITY OF OAK PARK, MICHIGAN
REGULAR COUNCIL MEETING OF THE
38th OAK PARK CITY COUNCIL**

December 21, 2020

7:00 PM

MINUTES

Mayor McClellan called the virtual meeting to order at 7:00 p.m. Oak Park City Hall, 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

PRESENT: Mayor McClellan, Mayor Pro Tem Burns, Council Member Radner, Council Member Edgar

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Krause

APPROVAL OF AGENDA:

**CM-12-356-20 (AGENDA ITEM #3) ADOPTION OF THE AGENDA AS
PRESENTED – APPROVED**

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the agenda as presented.

Voice vote:	Yes:	McClellan, Burns, Weiss, Radner, Edgar
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CONSENT AGENDA:

CM-12-357-20 (AGENDA ITEM #4A-C) CONSENT AGENDA - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to approve the Consent Agenda consisting of the following items:

- A. Regular Council Meeting Minutes of December 7, 2020 **CM-12-358-20**
- B. Special City Council Meeting Minutes of December 7, 2020 **CM-12-359-20**
- C. Parks and Recreation Commission Meeting Minutes of October 21, 2020 **CM-12-360-20**
- D. Corridor Improvement Authority Meeting Minutes of September 17, 2020 **CM-12-361-20**
- E. Licenses New and Renewals submitted for December 21, 2020 **CM-12-362-20**

Voice Vote:	Yes:	McClellan, Burns, Radner, Edgar
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

RECOGNITION OF VISITING ELECTED OFFICIALS:

State Representative Regina Weiss and the Honorable Jaimie Powell Horowitz, Judge of the 45th District Court were present and spoke to council.

SPECIAL RECOGNITION/PRESENTATIONS: None

PUBLIC HEARINGS: None

COMMUNICATIONS: None

SPECIAL LICENSES: None

ACCOUNTING REPORTS:

CM-12-363-20 (AGENDA ITEM #10A) APPROVAL FOR PAYMENT OF INVOICES SUBMITTED BY GARAN, LUCOW, MILLER, P.C. FOR LEGAL SERVICES IN THE TOTAL AMOUNT OF \$14,250.15 - APPROVED

Motion by Burns seconded by Edgar, CARRIED UNANIMOUSLY, to approve payment of invoices #550870, #550871 and #550872 by Garan, Lucow, Miller P.C., for legal services rendered through November 30, 2020 in the total amount of \$14,250.15.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Edgar
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

BIDS: None

ORDINANCES: None

CITY ATTORNEY: No Report

CITY MANAGER:

Administration

(AGENDA ITEM #14A) COVID-19 Update

City Manager Tungate discussed a proposal to extend the closing of City Hall, Community Center and Library to the public until February 2, 2021.

CM-12-364-20 (AGENDA ITEM #14A) MOTION TO EXTEND THE CLOSING OF CITY HALL, COMMUNITY CENTER AND LIBRARY TO THE PUBLIC UNTIL FEBRUARY 2, 2021- APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to extend the closing of City Hall, Community Center and Library to the public until February 2, 2021.

Voice Vote:	Yes:	McClellan, Burns, Radner, Edgar
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

(AGENDA ITEM #14B) Event and Activity Update

Communications Director Davis reported upcoming activities and events.

Public Safety

CM-12-365-19 (AGENDA ITEM #14C) REQUEST TO APPROVE AN AGREEMENT WITH ALLIANCE MOBILE HEALTH TO PROVIDE ADVANCED LIFE SUPPORT AND AMBULANCE TRANSPORT SERVICES – APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve an agreement with Alliance Mobile Health to provide advanced life support and ambulance transport services.

Voice Vote:	Yes:	McClellan, Burns, Radner, Edgar
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CM-12-366-19 (AGENDA ITEM #14D) REQUEST TO APPROVE TRAFFIC CONTROL ORDER 160 SECTION 1.26 THAT ADDS PLAQUES (CROSS TRAFFIC DOES NOT STOP) UNDER THE STOP SIGNS ON ROANOKE AT OAK PARK BLVD. FOR A ONE-YEAR EVALUATION PERIOD – APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve Traffic Control Order 160 Section 1.26 that adds plaques (Cross Traffic Does Not Stop) under the Stop signs on Roanoke at Oak Park Blvd. for a one-year evaluation period.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Edgar
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

(AGENDA ITEM #14E) Department of Justice (DOJ) Use-of-Force Policy Certification

Public Safety Director Cooper reported the department has been certified by the Department of Justice as an agency that meets the required standards on the use of force and therefore is eligible to receive discretionary federal grants.

Economic Development

CM-12-367-20 (AGENDA ITEM #14F) REQUEST TO APPROVE A FAÇADE IMPROVEMENT GRANT TO UNEXPECTED CRAFT BREWING COMPANY, 14401 ELEVEN MILE, FOR 50% OF THE PROJECT COSTS IN AN AMOUNT NOT TO EXCEED \$2,500.00 - APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY Request to approve a façade improvement grant to Unexpected Craft Brewing Company, 14401 Eleven Mile, for 50% of the project costs in an amount not to exceed \$2,500.00.

Voice Vote:	Yes:	McClellan, Burns, Radner, Edgar
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Economic Development Director Marrone summarized the request for a Façade Improvement Grant from Unexpected Craft Brewing Company, 14401 Eleven Mile. The property owner has submitted an application for a façade grant to install energy efficient doors and garage door. The project specifications have met city guidelines for the program. The project total cost is \$6,103 with the highest quote. Ms. Marrone requested that City Council approve the 50% grant match not to exceed \$2,500.

Assessing

CM-12-368-20 (AGENDA ITEM #14G) REQUEST TO APPROVE AN INTERLOCAL AGREEMENT FOR OAKLAND COUNTY TO APPROVE THE DESIGNATED ASSESSOR - APPROVED

Motion by Burns, seconded by Edgar, CARRIED UNANIMOUSLY, to approve an Interlocal Agreement for Oakland County to approve the Designated Assessor as David Hieber and to authorize the City Manager to sign the agreement on behalf of the city.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Edgar
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Assessor Powers reported that Public Act 660 of 2018 requires all Michigan Counties to name a Designated Assessor for each respective county. This process is to be done by resolution in each of Michigan's 83 counties. The main purpose of this Act and the Designated Assessor is to ensure all cities and townships are in substantial compliance with

the General Property Tax Act. The Designated Assessor is not Countywide assessing. It is a process to assist the State Tax Commission in the unlikely event a local city or township is not in substantial compliance with the General Property Tax Act

Finance

CM-12-369-20 (AGENDA ITEM #14H) REQUEST TO APPROVE THE MERS DC PLAN ADOPTION AGREEMENT ADDENDUM(S) AND ADOPT THE RESOLUTION ESTABLISHING AUTHORIZED SIGNATORIES FOR MERS CONTRACT & SERVICE CREDIT PURCHASE APPROVALS - APPROVED

Motion by Radner, seconded by Burns, CARRIED UNANIMOUSLY, to approve the MERS DC Plan Adoption Agreement Addendum(s) #633401110536 and #633401106127 and adopt the resolution establishing authorized signatories for MERS contract & service credit purchase approvals.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Edgar
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

Department of Public Works

CM-12-370-20 (AGENDA ITEM #14I) RESOLUTION TO CONCUR IN THE RULES AND REGULATIONS CONCERNING INDUSTRIAL PRETREATMENT PROGRAM AS ADOPTED BY THE GREAT LAKES WATER AUTHORITY - APPROVED

Motion by Burns, seconded by Radner, CARRIED UNANIMOUSLY, to adopt the following resolution to concur in the rules and regulations concerning Industrial Pretreatment Program as adopted by the Great Lakes Water Authority:

**RESOLUTION OF THE CITY OF OAK PARK
TO CONCUR IN THE RULES AND REGULATIONS CONCERNING
INDUSTRIAL PRETREATMENT PROGRAM AS ADOPTED
BY THE GREAT LAKES WATER AUTHORITY**

WHEREAS, the Great Lakes Water Authority ("GLWA") is a Michigan municipal authority and public body corporate organized and existing pursuant to the provisions of Michigan Public Act No.233 of 1955, as amended, MCL 124.281, *et seq.* ("Act 233"), for the purpose of establishing a regional sewage disposal system to operate, control, and improve the sewage disposal system leased from the City of Detroit; and

WHEREAS, pursuant to Act 233, the City of Oak Park is a constituent municipality of the GLWA; and

WHEREAS, as authorized by Act 233, GLWA and the constituent municipalities are required by state and federal law to adopt binding rules and regulations (Exhibit A, attached hereto and incorporated herein by reference) as part of an Industrial Pretreatment Program (IPP) in order to comply with all applicable state and federal laws, including, without limitation, the requirements of the Federal Water Pollution Control Act, 33 USC Section 1251, *et. seq.*, the General Pretreatment Regulations for Existing and New Sources of Pollution,

40 CFR 403, and the National Categorical Pretreatment Standards contained in 40 CFR Sections 405-471; and

WHEREAS, these rules and regulations were adopted by GLWA as a uniform code to: (1) regulate wastes and wastewaters discharged into the collection system for all participating municipalities; (2) prevent the introduction of pollutants into the wastewater systems which will interfere with the operation of the system, contaminate the resulting sludge, or pose a hazard to the health, safety or welfare of the people, the communities or to employees of GLWA; (3) prevent the introduction of pollutants into the wastewater system which will pass inadequately treated through the system and into the receiving waters, the atmosphere, and the environment, or will otherwise be incompatible with the system; (4) provide for the recovery of costs from users of the wastewater collection system sufficient to administer regulatory activities and meet the costs of operation, maintenance, improvement and replacement of the system; and

WHEREAS, after a 45-day public comment period and public hearing, the Board of the GLWA approved the IPP Rules on November 13, 2019.

NOW THEREFORE BE IT RESOLVED that the governing body of Oak Park, in compliance with Act 233 and state and federal law, hereby concur in the IPP rules and regulations attached hereto as Exhibit A; including any subsequent amendments thereto, which amendments, if any, shall not require the approval of this governing body; and

BE IT FURTHER RESOLVED that the adoption and approval of the rules and regulations contained in Exhibit A shall be contractually binding on the parties, and no governing body of Oak Park shall be authorized or empowered to rescind or change the approval granted in this resolution without 180 days prior written notice to the GLWA.

Voice Vote:	Yes:	McClellan, Burns, Radner, Edgar
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CITY COUNCIL

CM-12-371-20 (AGENDA ITEM #15A) MOTION TO APPOINT SHAUN WHITEHEAD TO THE VACANT CITY COUNCIL SEAT - APPROVED

Motion by Radner, seconded by Edgar, CARRIED UNANIMOUSLY, to appoint Shaun Whitehead to the vacant City Council seat.

Roll Call Vote:	Yes:	McClellan, Burns, Radner, Edgar
	No:	None
	Absent:	None

MOTION DECLARED ADOPTED

CALL TO THE AUDIENCE:

Kenneth Sherman, 23840 Jerome, asked about the extended closure of the Library and the services that would be provided.

Regina Weiss, offered congratulations to newly appointed Council member Whitehead.

Shaun Whitehead, thanked Council for his appointment and expressed how he looks forward to serving the residents of Oak Park.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:05 P.M.

T. Edwin Norris, City Clerk

Marian McClellan, Mayor