



**MINUTES
REGULAR CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
DECEMBER 2, 2024
7:00 PM**

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

PRESENT: Mayor McClellan, Council Member Edgar, Council Member Radner, Council Member Whitehead

ABSENT: None

Excused: Mayor Pro Tem Carolyn Burns (Illness)

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Krause

4. APPROVAL OF AGENDA

Motion by Radner, seconded by Whitehead, CARRIED, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Burns

5. CONSENT AGENDA

Motion by Radner, seconded by Whitehead, CARRIED, to approve the consent agenda consisting of the following items:

Voice Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Burns

- A. Regular City Council Meeting Minutes for November 18, 2024
CM-12-346-2024
- B. Proposed Payment request for MDOT Construction Projects for the total amount of \$30,930.26
CM-12-347-2024

- C. Approval of Pay Application No. 7 for the 2024 Water Main Replacement Project, M-764 in the amount of \$201,480.83
CM-12-348-2024
- D. Request to reschedule / cancel various Recycling and Environmental Conservation Commission meetings in 2025.
CM-12-349-2024
- E. Public Safety Activity Summary Report for September and October 2024
CM-12-350-2024
- F. Library Board Meeting Minutes for September 17, 2024 and October 15, 2024
CM-12-351-2024
- G. Corridor Improvement Authority Minutes for July 18, 2024, August 8, 2024, September 18, 2024 and October 17, 2024
CM-12-352-2024
- H. Planning Commission Minutes for August 12, 2024, September 9, 2024 and October 14, 2024
CM-12-353-2024
- I. Zoning Board of Appeals Minutes for June 25, 2024, July 23, 2024, and September 24, 2024
CM-12-354-2024
- J. Retirement Board Meeting Minutes for July 22, 2024 and September 23, 2024
CM-12-355-2024
- K. Proposed payment request for Safe Streets for All grant matching in the total amount of \$14,895.84
CM-12-356-2024
- L. Payment request from Neumann Smith Architecture for Architectural Services on the Event Hub and Municipal Services Move.
CM-12-357-2024
- M. New & Renewal Licenses for December 2, 2024
CM-12-358-2024

6. RECOGNITION OF VISITING ELECTED OFFICIALS

There were no elected officials present who wished to speak.

7. ORDINANCES

- A. First reading of an ordinance to amend Chapter 30, Elections, of the Code of Ordinances, City of Oak Park, by replacing Article II, Voting Precincts, thereof in its entirety. (The proposed ordinance allows for the permanent combination of specific voting precincts for future elections)
CM-12-359-2024

Motion by Edgar, seconded by Radner, CARRIED, to approve the first reading of an ordinance to amend Chapter 30, Elections, of the Code of Ordinances, City of Oak Park, by replacing Article II, Voting Precincts, thereof in its entirety. (The proposed ordinance allows for the permanent combination of specific voting precincts for future elections).

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Burns

City Clerk Norris summarized the proposed ordinance amendment and indicated that the State of Michigan, with the passage of Prop 2 in 2022, allows a geographic precinct to contain no more than 4,999 active registered voters. This number was increased from 2,999 registered voters. The Clerk's office is proposing to combine 12 Oak Park voting precincts, which would decrease the total number of Oak Park voting precincts from 16 to 10. (Please refer to the attached 2025 Proposed Voting Precincts Map) The 12 precincts identified are from locations where there are two precincts currently located. The proposal will combine existing precincts 1 and 2, 5 and 6, 7 and 8, 9 and 10, 12 and 13, and 15 and 16. The geographical boundaries for existing precincts 3, 4, 11 and 14 will remain the same but will receive a new precinct number. (Please refer to the attached 2025 Proposed Voting Precincts Chart).

Advantages

All voters would continue to vote at the location they have been voting for the past ten years. Cost savings are realized due to the reduction in election workers and equipment needed to run the polling locations.

Larger precincts are possible because the number of in-precinct voters has decreased because more voters are taking advantage of Absentee Voting and Early Voting.

8. CITY MANAGER

A. Municipal Services

1. Facade Grant Approval - 12724 W. 9 Mile Road
CM-12-360-2024

Motion by Edgar, seconded by Whitehead, CARRIED, to approve the façade grant for 12724 W. 9 Mile Road for a maximum of 50% of the project costs in an amount not to exceed \$3,037.50.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Burns

Municipal Services Director Marrone indicated the Corridor Improvement Authority received an application for a Façade Improvement Grant from Jay and May Elias, who are the business owners of Yummy Shawarma. She indicated the project specifications met city guidelines for the program, which consists of the fabrication and installation of a new sign. The CIA is recommending approval of the façade grant for a maximum amount of \$3,037.50.

2. Request from DVM Utilities for a contract extension of the 2024 Sewer Lining Project, M-763
CM-12-361-2024

Motion by Whitehead, seconded by Edgar, CARRIED, to approve the request from DVM Utilities for a contract extension of the 2024 Sewer Lining Project, M-763.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Burns

City Engineer Grisamer summarized the request from DVM Utilities for a contract extension of the 2024 Sewer Lining Project, M-763. DVM has indicated that they would like to execute a one

(1) year extension of their unit prices for this project to perform the 2025 Sewer Lining Project, M-777. The contract allows for one - one (1) year extension. This project will line selected sewers throughout the city.

3. Approval of Pay Application No. 1 and Change Order No. 1 for the 2024-2025 Miscellaneous Concrete Project, M-773 to Mattioli Cement Company of Fenton, MI, in the amount of \$230,199.87 and \$1,500.00, respectively
CM-12-362-2024

Motion by Solomon Radner, seconded by Shawn Whitehead, CARRIED, to approve Pay Application No. 1 and Change Order No. 1 for the 2024-2025 Miscellaneous Concrete Project, M-773 to Mattioli Cement Company of Fenton, MI, in the amount of \$230,199.87 and \$1,500.00, respectively.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Burns

City Engineer Grisamer reviewed the proposed Pay Application No. 1 and Change Order No. 1 for the 2024-2025 Miscellaneous Concrete Project, M-773 by Mattioli Cement Company of Fenton, MI. This project includes replacing full depth concrete pavement and sidewalk in the areas shown on the attached map. The project is approximately 46% complete.

B. Finance/Assessing

1. 1st Quarter FY 2024-25 Investment Report

Finance Director Crawford presented the 1st Quarter FY 2024-25 Investment Report. A complete copy is on file with the City Clerk.

2. Budget to Actual Report for period ending 9-30-24

Finance Director Crawford presented the Budget to Actual Report for period ending 9-30-24. A complete copy is on file with the City Clerk.

9. CALL TO THE AUDIENCE

Solomon Zeiler, 26061 Radcliff Pl., expressed concerns about the 2024 Sidewalk Replacement Program.

10. CALL TO THE COUNCIL

11. CLOSED SESSION

- A. Pursuant to Section 8 of the Open Meetings Act to convene a Closed Session to discuss attorney-client privileged communication about pending litigation involving the City.
CM-12-363-2024

Motion by Radner, seconded by Edgar, CARRIED, to convene a Closed Session to discuss attorney-client privileged communication about pending litigation involving the City.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Burns

The closed session convened at 7:35 p.m. and the regular meeting reconvened at 7:48 p.m.

Motion by Radner, seconded by Edgar, CARRIED, to approve the minutes of the 12-2-24 Closed Session.

Voice Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Burns

12. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 7:50 PM.

T. Edwin Norris, City Clerk