



**MINUTES
REGULAR CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
NOVEMBER 4, 2024
7:00 PM**

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

PRESENT: Mayor McClellan, Council Member Edgar, Council Member Radner, Council Member Whitehead

Excused: Mayor Pro Tem Carolyn Burns (Illness)

OTHERS

PRESENT: City Manager Tungate, Deputy City Manager VanVleck, City Attorney Krause

4. APPROVAL OF AGENDA

Motion by Radner, seconded by Whitehead, to approve the agenda with the following change:

1. Add Item #9D2 - Resolution in support of an application to Oakland County Access to Transit Program

Voice Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Burns

5. CONSENT AGENDA

Motion by Radner, seconded by Edgar, CARRIED, to approve the consent agenda consisting of the following items:

Voice Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Burns

- A. Schedule Public Hearing for allocation of 2025 CDBG Funds
CM-11-317-2024

- B. Payment of invoices from OHM Advisors for the GIS App Development for the total amount of \$2,396.25
CM-11-318-2024
- C. Request authorization to bid the 2025 Event Hub Construction Project
CM-11-319-2024
- D. Request to approve Payment Application No. 5 for the 2024 Landscape Maintenance Contract, to Capital Landscapes of Oak Park, MI in the amount of \$5,280.00
CM-11-320-2024
- E. Request to approve Payment Application No. 5 for the 2024 Lawn Maintenance Contract, to Capital Landscapes of Oak Park, MI in the amount of \$25,968.20.
CM-11-321-2024
- F. Payment request from Neumann Smith Architecture for Architectural Services on the Event Hub and Municipal Services Move.
CM-11-322-2024
- G. Approval of Pay Application No. 4 and Change Order No. 2 for the 2023 Sewer & Catch Basin Cleaning & TV Inspection Project, M-760 in the amounts of \$68,693.98 and (\$7,609.25), respectively
CM-11-323-2024
- H. New & Renewal Licenses for November 4, 2024
CM-11-324-2024

6. RECOGNITION OF VISITING ELECTED OFFICIALS

There were no elected officials who wished to speak.

7. SPECIAL RECOGNITION/PRESENTATIONS

- A. K-9 Officer Introduction - Public Safety
- B. Farmers Market Presentation
- C. Special Recognition - Nurses of the Lambda Chi Chapter of Chi Eta Phi Sorority, Inc.

8. BIDS

- A. Request to award the professional services contract for Pre-Demolition Hazardous Materials Survey Project, M-778 to American Environmental Consultants (AEC) of Detroit, MI for the total amount of \$14,600.00
CM-11-325-2024

Motion by Edgar, seconded by Whitehead, CARRIED, to award the professional services contract for Pre-Demolition Hazardous Materials Survey Project, M-778 to American Environmental Consultants (AEC) of Detroit, MI for the total amount of \$14,600.00.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Burns

The City Manager approved the request for proposals from consultants to provide qualifications for our Pre-Demolition Hazardous Materials Survey Project, M-778. The project was advertised and forty-one (41) contractors viewed the documents. On October 10, 2024, nine (9) proposals were received and opened. The lowest qualified proposal from American Environmental

Consultants (AEC) of Detroit, MI submitted a base bid proposal for \$14,600.00 for the hazmat survey project. This project will sample various building materials in the Community Center, Ice Arena, Pool Locker Rooms, Snack Bar, Pool Restrooms, and Cable Building in advance of the demolition of these buildings scheduled for Fall 2025. These samples will be tested for the presence of hazardous materials, such as asbestos, PCB's, and other contaminants. We checked their references and had very positive responses.

9. CITY MANAGER

A. Administration

1. Appointment of new Board Member to Oak Park Youth Assistance Board
CM-11-326-2024

Motion by Edgar, seconded by Whitehead, CARRIED, to approve the appointment of Deanna Taylor to the Oak Park Youth Assistance Board.

Voice Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Burns

The Oakland County Youth Assistance Program is administered through the Oakland County Circuit Court/Family Division, and consists of local Youth Assistance offices in Oakland County communities through tri-sponsorship agreements between the Circuit Court, local municipalities and local school districts. The Oak Park Youth Assistance Program was created in 1983 by the Oakland County Circuit Court and its local sponsors.

Membership eligibility includes civic leaders, organizational and governmental persons, professional people and individuals interested in serving youth in the area covered by the City of Oak Park and Oak Park School District. After new members are approved by the Oak Park Youth Assistance Board, they must be presented to the local sponsors for approval. Upon acceptance by the local sponsors, they must be sent to the Oakland County Circuit Court Judges for approval and formal appointment to the Board.

The Oak Park Youth Assistance Board has appointed Deanna Taylor to the Board and is asking the local sponsors for approval.

B. Municipal Services

1. Approval of Pay Application No. 3 and Change Order No. 2 for the 2024 Sidewalk Replacement Project, M-762 in the amounts of \$565,246.87 and \$42,334.84, respectively
CM-11-327-2024

Motion by Radner, seconded by Edgar, CARRIED, to approve Pay Application No. 3 and Change Order No. 2 for the 2024 Sidewalk Replacement Project, M-762 in the amounts of \$565,246.87 and \$42,334.84, respectively.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Burns

City Engineer Grisamer summarized Pay Application No. 3 and Change Order No. 2 in the amounts of \$565,246.87 and \$42,334.84, respectively, for the 2024 Sidewalk Replacement Project, M-762 by Italia Construction Inc. of Washington Twp, MI. This project includes sidewalk replacement for specific locations throughout the city. The project is 100% complete.

C. Finance/Assessing

1. Request to receive and approve exception recommendations regarding Special Assessment Districts
CM-11-328-2024

Motion by Radner, seconded by Edgar, CARRIED, to receive and approve the following exception recommendations regarding Special Assessment Districts:

It is recommended that the unpaid invoice(s) belonging to the following parcel(s) be restored to the Special Assessment District No. 716 along with the original 10% penalty:

52-25-28-305-030	23511 Norwood
52-25-28-326-004	23844 Republic
52-25-30-334-021	23461 Sussex
52-25-31-276-018	21800 Kipling
52-25-29-352-026	13310 Woodvale
52-25-19-478-026	25115 Coolidge
52-25-29-376-014	23000 Eastwood
52-25-28-102-026	8646 Kenberton
52-25-30-352-016	23161 Avon
52-25-29-183-001	12745 Northfield
52-25-31-201-018	22171 Kenosha
52-25-31-278-020	21620 Westhampton

And the following parcel(s) be restored to the Special Assessment District No. 718 along with the original 10% penalty:

52-25-29-180-005	24090 Moritz
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And the following parcel(s) be restored to the Special Assessment District No. 719 along with the original 10% penalty:

52-25-28-354-030	23121 Republic
52-25-31-204-009	22120 Cloverlawn

And the following parcel(s) be removed from Special Assessment District No. 716 along with the original 10% penalty:

52-25-30-331-016	14440 Rosemary
52-25-30-151-009	15201 Kenton
52-25-19-253-001	14301 Hart
52-25-29-451-008	23210 Scotia
52-25-29-452-030	23081 Rensselaer
52-25-29-177-031	12920 Northfield
52-25-31-403-039	14010 Cloverdale
52-25-31-204-009	22120 Cloverlawn
52-25-30-127-039	15000 Dartmouth
52-25-30-333-027	23435 Marlow

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Burns

D. Public Works

1. Approval of Change Order No. 1 for the Eight Mile Booster Station Rehabilitation Project, M-732
CM-11-329-2024

Motion by Radner, seconded by Edgar, CARRIED, to approve Change Order No. 1 for the Eight-Mile Booster Station Rehabilitation Project, M-732.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Burns

At the February 5, 2024 regular meeting of the Oak Park City Council, the Eight-Mile Booster Station Rehabilitation Project, M-732 was awarded to CSM Mechanical, of Milford, MI for a total amount of \$470,805.00. This was only a partial award as we did not have the funding to complete the entire project. Since the time of award, we have budgeted additional funding to complete the remainder of the bid items. The items in Change Order No. 1 include the removal and replacement of all the bolts and the painting and coating of the pump station. The total cost of Change Order No. 1 is \$149,685.00.

2. (Added to the Agenda) - Resolution supporting the application to the 2024 Oakland County Access to Transit Program.
CM-11-330-2024

Motion by Whitehead, seconded by Edgar, CARRIED, to approve the resolution supporting the application for the 2024 Oakland County Access to Transit Program.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Burns

The City has prepared a grant application to the 2024 Oakland County Access to Transit Program grant. This grant will assist in installing wayfinding signage that will add traditional wayfinding signage to community assets, First- and last-mile connections, inter-transit agency transfers, and other signage with a focus on transit access. The Master Plan and Capital Improvement Plan for the City supports the installation of wayfinding as a goal and shows funding in the CIP for FY 24-25 and FY 25-26.

10. CALL TO THE AUDIENCE

Silva Haywood, 27150 Kenosha, questioned the ordinance regarding inoperable/abandoned cars parked on city streets.

Daniel Newenberg, 14641 Kingston, expressed his concern about an increase in his taxes.

11. CALL TO THE COUNCIL

12. CLOSED SESSION

- A. Pursuant to Section 8 of the Open Meetings Act to convene a Closed Session to discuss attorney-client privileged communication about pending litigation involving the City.

CM-11-331-2024

Motion by Edgar, seconded by Whitehead, CARRIED, to convene a Closed Session, Pursuant to Section 8 of the Open Meetings Act, to discuss attorney-client privileged communication about pending litigation involving the City.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Burns

The Closed Session began at 8:15 p.m. and the regular meeting re-convened at 8:24 p.m.

Motion by Radner, seconded by Whitehead, CARRIED, to vest the City Attorney with authority to negotiate the terms of a consent judgment to resolve the litigation with ATE Mile LLC regarding the property at 12700 Eight Mile Rd. **CM-11-332-2024**

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Burns

13. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:30 PM.

T. Edwin Norris, City Clerk