



**MINUTES
REGULAR CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
AUGUST 26, 2024
7:00 PM**

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

PRESENT: Mayor McClellan, Council Member Edgar, Council Member Radner, Council Member Whitehead

Excused: Mayor Pro Tem Carolyn Burns (Illness)

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

4. APPROVAL OF AGENDA

Motion by Radner, seconded by Whitehead, CARRIED, to approve the agenda as presented.

Voice Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Burns

5. CONSENT AGENDA

Motion by Julie Edgar, seconded by Solomon Radner, CARRIED, to approve the consent agenda consisting of the following items:

Voice Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Burns

Item #5B was removed from the consent agenda and considered separately.

- A. Regular City Council Meeting Minutes for August 5, 2024
CM-08-263-2024
- B. Request to approve the 2025 City Council Meeting dates.
CM-08-264-2024
- C. Request to approve the Calendar Year 2025 Free Garage Sale dates.
CM-08-265-2024

- D. New and renewal licenses for August 19, 2024
CM-08-266-2024
- E. Public Safety Activity Summary Report for July 2024
CM-08-267-2024
- F. Request to approve Payment Application No. 3 for the 2024 Landscape Maintenance Contract, to Capital Landscapes of Oak Park, MI in the amount of \$6,567.00.
CM-08-268-2024
- G. Request to approve Payment Application No. 4 for the 2024 Lawn Maintenance Contract, to Capital Landscapes of Oak Park, MI in the amount of \$20,185.00.
CM-08-269-2024

6. RECOGNITION OF VISITING ELECTED OFFICIALS

There were no elected officials present who wished to speak.

7. SPECIAL RECOGNITION/PRESENTATIONS

- A. Public Safety Merit and Unit Citation Presentation
- B. Special Retirement Recognition for Public Safety Officer Devin Benson
- C. Community Center Site Plan Study

8. SPECIAL LICENSES

- A. Request for a special event license and waiver of application fee submitted by the Oak Park Arts and Cultural Diversity Commission for the "2024 Oak Park Film Festival" to be held in the 11-Mile Water Tower Social District on September 7, 2024, from 3 - 9pm
CM-08-270-2024

Motion by Edgar, seconded by Radner, CARRIED, to approve the special event request subject to all departmental approvals.

Voice Vote:	YES:	McClellan, Edgar, Radner, Whitehead
	NO:	None
	ABSENT:	Burns

- B. Request for a special event license and waiver of application fee submitted by Solomon Radner for the annual Radcliff Place Block Party to be held on September 8, 2024, from 11:00 am - 4:00 pm.
CM-08-271-2024

Motion by Edgar, seconded by Radner, CARRIED, to approve the special event request subject to all departmental approvals.

Voice Vote:	YES:	McClellan, Edgar, Radner, Whitehead
	NO:	None
	ABSENT:	Burns

9. ACCOUNTING REPORTS

- A. Approval for payment of invoices submitted by Garan, Lucow, Miller, PC for legal services in the amount of \$17,551.95.
CM-08-272-2024

Motion by Radner, seconded by Edgar, CARRIED, to approve payment of invoices submitted by Garan, Lucow, Miller, PC for legal services in the amount of \$17,551.95.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Burns

10. BIDS

- A. Request from Mattioli Cement Company of Fenton, MI for a contract extension of the 2023-2024 Miscellaneous Concrete Project, M-754
CM-08-273-2024

Motion by Radner, seconded by Whitehead, CARRIED, to approve the request from Mattioli Cement Company of Fenton, MI for a contract extension of the 2023-2024 Miscellaneous Concrete Project, M-754.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Burns

City Engineer Grisamer explained the request from Mattioli Cement Company for a contract extension of the 2023-2024 Miscellaneous Concrete Project, M-754. Mattioli has indicated that they would like to execute a one (1) year extension of this project to perform the 2024-2025 Miscellaneous Concrete Project, M-773. The current contract allows for one - one (1) year extension. Mattioli has requested one unit price modification with this contract extension, which was for the cost of a 3" limestone aggregate base from \$6.44 to \$9.00 per SYD (Pay Item No. 6). We analyzed current bid tabs for other local projects and found that this was a fair request and consistent with other project pricing. Exhibit A (attached) includes the recommended quantity and unit pricing for each pay items in regard to this contract extension. This includes the elimination of pay items no longer needed as well the price modification to the 3" limestone aggregate base item. This project will include miscellaneous concrete road and sidewalk work throughout the city.

11. CITY MANAGER

- A. Administration
1. Introduction of Brittany Toth, Director of Communications and Public Information
 2. Addition of Recreation Admin Clerk II position and Budget Amendment
CM-08-274-2024

Motion by Radner, seconded by Whitehead, CARRIED, to approve the addition of a Recreation Admin Clerk II position and to allow a budget amendment from the general fund in the amount of \$83,500 to fund the position.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Burns

Deputy City Manager VanVleck reported that as we "elevate" Oak Park's recreation amenities and programs, it is necessary to begin expanding our staffing levels to accommodate them.

While we are still in the planning stages of the new Community Center, we have estimated an increase in recreation operating costs of approximately \$1.5 million with the expansion. With the upcoming addition of the Event Hub space, the recreation department is already beginning to ramp up our programs, and is in the planning stages of further program growth. For that reason, we find it necessary to add another Admin Clerk II position. The passage of the Headlee Override Millage in November for 2.4033 mills provides us with the necessary funds to accommodate these expenses.

B. City Clerk

1. August 6, 2024 Election Results

City Clerk Norris provided turnout statistics from the August 6, 2024 State Primary Election. Report is on file with the City Clerk.

C. Municipal Services

1. Partnership with the City of Southfield on the purchase and installation of new banners along Greenfield Road, between Eight and Nine Mile Roads.
CM-08-275-2024

Motion by Edgar, seconded by Radner, CARRIED, to approve the partnership with the City of Southfield on the purchase and installation of new banners along Greenfield Road, between Eight and Nine Mile Roads.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Burns

The City of Oak Park has been working with the City of Southfield to beautify the area of Greenfield Road, between Eight and Nine Mile Roads. The City of Southfield has contracted with Banner Sign Company in coordination with the City of Oak Park to design banners to be placed between Eight and Nine Mile Roads. Each city will pay for 15 banners. The City of Southfield has also hired a landscape consultant to design landscaping for the area. Plans to add additional banners in the long term are underway along with a banner sponsorship program. The Municipal Services Department is requesting approval for the purchase of the banners and installation for a cost of \$13,117. Funding is available in the Major Street Fund account (202-18.479-970.000).

2. Resolution Approving Placemaking and Public Spaces Program Agreement For Local Fiscal Recovery Fund Distribution Between Oakland County and The City Of Oak Park
CM-08-276-2024

Motion by Edgar, seconded by Radner, CARRIED, to adopt a resolution approving Placemaking and Public Spaces Program Agreement For Local Fiscal Recovery Fund Distribution Between Oakland County and the City Of Oak Park.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Burns

The Oak Park Corridor Improvement Authority applied for a grant through Oakland County Main Street to make improvements to two of the Water Tower Social District parking lots. The improvements will add placemaking elements as well as green infrastructure and landscaping. The improvements will greatly benefit the community and area businesses. The total project cost is \$2,145,413.70 with total local funds of \$1,187,249.00, \$100,000 from an Oakland County Infrastructure grant and this grant award of \$858,164.70. The City plans to bid the project in late Fall with an estimated construction beginning in the summer of 2025. In order to accept the award of these funds, the city is required to approve the resolution and execute the agreement.

12. CALL TO THE AUDIENCE

Ken Sherman, 23840 Jerome, spoke to his concern with the attendance of Council Members over the last fiscal year.

13. CALL TO THE COUNCIL

14. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 08:55 PM.

T. Edwin Norris, City Clerk