



AGENDA
REGULAR CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
AUGUST 5, 2024
7:00 PM

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**

5. CONSENT AGENDA

The following routine items are presented for City Council approval without discussion, as a single agenda item. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular City Council Meeting Minutes for July 15, 2024
- B. Special City Council Meeting Minutes for July 15, 2024
- C. Parks and Recreation Commission Meeting Minutes for May 15, 2024
- D. Library Board Meeting Minutes for May 21, 2024
- E. Public Safety Activity Summary Report for June 2024
- F. Request to approve Payment Applications No. 2 and 3 for the Eight Mile Booster Station Rehabilitation Project, M-732, to CSM Mechanical, of Milford, MI in the amount of \$41,247.45 and \$19,420.47.
- G. Approval of Pay Application No. 4 for the 2024 Water Main Replacement Project, M-764 in the amount of \$174,298.08
- H. Payment of invoices from MDOT for 2023 Nine Mile Construction Project from Cloverlawn to Republic for the total amount of \$292,419.76
- I. Payment request from Neumann Smith Architecture for Architectural Services on the Event Hub and Municipal Services Move.
- J. Payment of invoices from OHM Advisors for GIS DWAM Grant and the West Nine Mile Road Design for the total amount of \$9,107.00

- K. Request to renew the SMART Municipal Credit and Community Credit Contract for FY2025
- L. Payment of invoices from OHM Advisors for GIS application development for the total amount of \$3,107.50.
- M. New & Renewal Licenses for August 5, 2024

6. RECOGNITION OF VISITING ELECTED OFFICIALS

7. SPECIAL RECOGNITION/PRESENTATIONS

- A. Special recognition for Oak Park resident Sarita Fox.
- B. Presentation of Main Street America Accreditation for Oak Park Corridor Improvement Authority
- C. Strategic Plan Quarterly Report

8. BIDS

- A. Request to award the bid for the 2024 Sewer and Catch Basin Cleaning and TV Inspection Project, M-774 to Taplin Group, LLC of Kalamazoo, MI for the total amount of \$321,240.05
- B. Request to award the bid and budget amendment for the Fenceline Restoration Project, M-776 to Premier Group Associates, of Detroit, MI for the total amount of \$35,830.00.
- C. Request to award the bid for the 2024 Streetscape/Landscape Design to Spalding DeDecker of Rochester Hills, MI in the amount of \$31,411.

9. CITY MANAGER

- A. Municipal Services
 - 1. Approval of Pay Application No. 1 and Change Order No. 1 for the 2024 Sidewalk Replacement Project, M-762 in the amount of \$274,333.67 and \$1,995.00, respectively

10. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

11. CALL TO THE COUNCIL

12. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**MINUTES
REGULAR CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
JULY 15, 2024
7:00 PM**

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

PRESENT: Mayor McClellan, Council Member Edgar, Council Member Radner, Council Member Whitehead

ABSENT: Mayor Pro Tem Burns

OTHERS

PRESENT: Deputy City Manager DeCoster, City Clerk Norris, City Attorney Duff

4. APPROVAL OF AGENDA

There were no objections and the agenda proceeded as presented.

5. CONSENT AGENDA

Motion by Whitehead, seconded by Radner, **CARRIED**, to approve the consent agenda consisting of the following items:

Voice Vote:	Yes:	McClellan, Edgar, Radner, Whitehead
	No:	None
	Absent:	Burns

- A. Regular City Council Meeting Minutes for July 1, 2024
CM-07-227-2024
- B. Special City Council Meeting Minutes for July 1, 2024
CM-07-228-2024
- C. Request to advertise for bids for the 2024-2025 Sewer & Catch Basin Cleaning and Television Inspection Project, M-774
CM-07-229-2024
- D. Approval of Pay Application No. 3 for the 2024 Water Main Replacement Project, M-764 in the amount of \$229,980.30
CM-07-230-2024
- E. Approval of Pay Application No. 3 for the Water Service Line Hydro Excavation

Project, M-736 in the amount of \$40,703.13

CM-07-231-2024

- F. Request to approve Payment Application No. 2 for the 2024 Landscape Maintenance Contract, to Capital Landscapes of Oak Park, MI in the amount of \$5,280.00.

CM-07-232-2024

- G. Request to approve Payment Application No. 3 for the 2024 Lawn Maintenance Contract, to Capital Landscapes of Oak Park, MI in the amount of \$16,324.00.

CM-07-233-2024

- H. New and renewal licenses for July 15, 2024

CM-07-234-2024

6. RECOGNITION OF VISITING ELECTED OFFICIALS

There were no elected officials in the audience who wished to speak.

7. SPECIAL RECOGNITION/PRESENTATIONS

- A. E-Scooter Pilot Project Recap

Deputy City Manager VanVleck provided an update on the Byrd Scooter program.

8. SPECIAL LICENSES

- A. Request for a special event license submitted by TRVFIT - Berkley, 14661 W. 11 mile Rd. #800, for a "Wellness Event " to be held on August 10, 2024 from 10:30 a.m. to 1:00 p.m.

CM-07-235-2024

Motion by Edgar, seconded by Radner, CARRIED, to approve the following special event request subject to all departmental approvals:

NAME	EVENT	FEE
TRVFIT - Berkley 14661 W. 11 Mile	Wellness Event August 10, 2024 10:30 am - 1:00 pm	\$100 fee paid.

Voice Vote: YES: McClellan, Edgar, Radner, Whitehead
 NO: None
 ABSENT: Burns

- B. Request for a Special Event License and waiver of application fee submitted by the Oak Park Corridor Improvement Authority, for a "Tower Tailgate" event to be held in the Water Tower Social District on September 8, 2024, from 7:00 p.m. - 11:00 p.m.

CM-07-236-2024

Motion by Shawn Whitehead, seconded by Solomon Radner, CARRIED, to approve the following special event request subject to all departmental approvals:

NAME	EVENT	FEE
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Oak Park Corridor Improvement Authority Oak Park Social District	Tower Tailgate Event September 8, 2024 7:00 pm - 11:00 pm	App fee waived.
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Voice Vote: YES: McClellan, Edgar, Radner, Whitehead
 NO: None
 ABSENT: Burns

- C. Request for a Special Event License and waiver of application fee submitted by the Oak Park Corridor Improvement Authority, for an "Octoberfest" event to be held in the Water Tower Social District on September 21, 2024, from 4:00 p.m. - 9:00 p.m.
CM-07-237-2024

Motion by Edgar, seconded by Radner, CARRIED, to approve the following special event request subject to all departmental approvals:

NAME	EVENT	FEE
Oak Park Corridor Improvement Authority Water Tower Social District	Oaktoberfest Event September 21, 2024 4:00 pm - 9:00 pm	App fee waived.

Voice Vote: YES: McClellan, Edgar, Radner, Whitehead
 NO: None
 ABSENT: Burns

- D. Request for a special event license submitted by Dog and Pony Show Brewing - 14661 W. 11 mile Rd. #200, for the DCFC South Oakland Youth Soccer Kickoff to be held on August 8, 2024 from 4:00 p.m. to 10:00 p.m.
CM-07-238-2024

Motion by Edgar, seconded by Whitehead, CARRIED, to approve the following special event request subject to all departmental approvals:

NAME	EVENT	FEE
Dog and Pony Show Brewing 14661 W. 11 Mile #200	DCFC South Oakland Soccer Kickoff August 8, 2024 4:00 pm - 10:00 pm	\$100 app fee paid.

Voice Vote: YES: McClellan, Edgar, Radner, Whitehead
 NO: None
 ABSENT: Burns

9. ACCOUNTING REPORTS

- A. Approval for payment of invoices submitted by Garan, Lucow, Miller, PC for legal

services in the amount of \$18,080.83

CM-07-239-2024

Motion by Solomon Radner, seconded by Shawn Whitehead, CARRIED, to approve payment of invoices submitted by Garan, Lucow, Miller, PC for legal services in the amount of \$18,080.83.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Burns

10. CITY ATTORNEY

A. Legal Update

City Attorney Duff provided updates on various litigation matters regarding the city.

11. CITY MANAGER

A. Administration

1. Resolution authorizing reimbursement of expenses from bond proceeds for the "Event Hub"

CM-07-240-2024

Motion by Radner, seconded by Whitehead, CARRIED, to adopt the following resolution authorizing reimbursement of expenses from bond proceeds for the "Event Hub":

CITY OF OAK PARK

**RESOLUTION AUTHORIZING REIMBURSEMENT OF
EXPENSES FROM BOND PROCEEDS**

WHEREAS, the City of Oak Park (the "City") proposes to issue its tax-exempt bonds in one or more series (the "Bonds") to finance the acquisition, construction, and financing of a community events facility, currently known as the "Event Hub," an amphitheater, and related community facilities located approximately adjacent to the City's planned community center project hereinafter described (the "Project").

WHEREAS, it is anticipated that the City will advance all or a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150 2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the City intends by this resolution to qualify amounts advanced by the City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Project shall consist of designing, constructing, reconstructing, and developing the Event Hub and related facilities, which may include without limitation, one or more structures constituting the Event Hub, an amphitheater with a covered stage area, open space for park, recreational, and other community uses, a memorial garden, entry plaza, and open air patio; furnishing, equipping, and enhancing such facilities; preparing, developing, and improving sites,

including entrances, approaches, sidewalks, open spaces, parking facilities, and landscaping; and acquiring all necessary rights in land, together with all necessary and related costs.

2. The City may proceed to finance the Project using available funds of the City from the Capital Improvement Fund, which is a fund for the payment of capital improvement expenses related to the Project, the Parks/Recreation Fund, which is a fund for the payment of parks and recreation expenses related to the Project and other City parks projects, the General Fund, which is a fund for the payment of the general and operating expenses of the City, and other funds of the City.

3. At such time as the City issues the Bonds for the long-term financing of the Project, the City shall be reimbursed for its expenditures for the Project out of the proceeds of the Bonds.

4. The maximum, aggregate principal amount of obligations expected to be issued for the Project is \$5,000,000.

5. The City declares its official intent to issue the Bonds to finance a portion of the costs of the Project, and hereby declares that it reasonably expects to reimburse the City's advances for the Project as anticipated by this resolution. This resolution and the expression of intent to seek reimbursement from future proceeds of the Bonds is intended to satisfy the requirements of the Reimbursement Regulations, and the City intends by this resolution to qualify amounts advanced by the City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

6. At such time as the City issues the Bonds for the long-term financing of the acquisition of the Project, the City shall be reimbursed for its expenditures for the Project out of the proceeds of the Bonds.

7. All existing or previous resolutions and parts of resolutions, insofar as they may conflict with the provisions of this resolution, are hereby rescinded to the extent necessary to avoid such conflict.

Roll Call Vote: Yes: McClellan, Radner, Whitehead
 No: Edgar
 Absent: Burns

B. City Clerk

1. August 6, 2024 State Primary Election Update

City Clerk Norris provided an update regarding the August 6, 2024 State Primary Election describing the absentee voting process and encouraging early voting at the Community Center from July 27 through August 4.

C. Municipal Services

1. Approval of Pay Application No. 3 and Change Order No. 1 for the 2023 Sewer & Catch Basin Cleaning & TV Inspection Project, M-760 in the amount of \$21,899.87 and \$900.00, respectively
CM-07-241-2024

Motion by Edgar, seconded by Radner, CARRIED, to approve Pay Application No. 3 and Change Order No. 1 for the 2023 Sewer & Catch Basin Cleaning & TV Inspection Project, M-760 in the amount of \$21,899.87 and \$900.00, respectively.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Burns

City Engineer Grisamer explained Pay Application No. 3 and Change Order No. 1 for the 2023 Sewer & Catch Basin Cleaning & TV Inspection Project, M-760 by Doetsch Environmental Services of Warren, MI. She indicated the project includes cleaning and inspecting the sewers and catch basins in specific areas of the city. The project is approximately 73% complete. The Change Order on Rosemary includes an urgent investigation of plumbing equipment in the sewer main that was entangled and could not be removed without the City's action.

2. Facade Grant Approval for Dallas Design - 13831 W. Nine Mile Rd.
 CM-07-242-2024

Motion by Edgar, seconded by Whitehead, CARRIED, to approve a Facade Grant for Dallas Design - 13831 W. Nine Mile Rd. for a maximum amount of \$3,236.57.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Burns

Municipal Services Director Marrone reported the Corridor Improvement Authority has received an application for a Façade Improvement Grant from Alisha King, owner of Dallas Designs Salon at 13831 W. Nine Mile Rd. The project specifications met city guidelines for the program. The project consists of adding an awning sign above the newly renovated building facade. Two bids were received at \$3,922 and \$6,473.14. The façade grant maximum was recently increased from \$2,500 per business to \$5,000 per business. We recommend approving the façade grant for a maximum amount of \$3,236.57.

3. Facade Grant approval for Ines and Marie Events - 10400 W. 9 Mile Rd.
 CM-07-243-2024

Motion by Edgar, seconded by Radner, CARRIED, to Facade Grant approval for Ines and Marie Events - 10400 W. 9 Mile Rd.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Burns

The Corridor Improvement Authority has received an application for Façade Improvement Grants from Agata Craig, owner of Ines and Marie Events 10400 W. Nine Mile Rd. The project specifications met city guidelines for the program. The project consists of adding new landscaping to the improvements they have already made to the exterior of the building. Two bids were received at \$49,752 and \$10,500. We recommend approving the façade grant in the amount of \$5,000.

4. Facade Grant Approval for Bonnie Borque - 26001 and 26003 Coolidge Hwy.
 CM-07-244-2024

Motion by Radner, seconded by Whitehead, CARRIED, to approve a Facade Grant for Bonnie

Borque - 26001 and 26003 Coolidge Hwy.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Burns

Municipal Services Director Marrone indicated the Corridor Improvement Authority has received two applications for Façade Improvement Grants from Bonnie Borque, owner of 26001 and 26003 Coolidge Hwy. The project specifications have met city guidelines for the program. The project consists of an entire façade change to replace the current manufactured stone which is in disrepair and replace with a new manufactured stone. Two bids were received at \$43,366 and \$17,950. Although the owner has 2 addresses a façade grant maximum of \$5,000 per business is allowed. The 50% grant match for two stores would be \$10,000. We recommend approving the façade grant in the amount \$10,000.

5. Approve a motion to allow the City to participate in the Oakland County Tax Foreclosure Auction for 21920 Church
CM-07-245-2024

Motion by Radner, seconded by Whitehead, CARRIED, to allow the City to participate in the Oakland County Tax Foreclosure Auction to bid on a parcel at 21920 Church for an amount not to exceed the amount recommended by the city attorney.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Whitehead
 No: None
 Absent: Burns

Municipal Services Director Marrone reported that in previous years the City of Oak Park purchased tax foreclosure properties during its right of first refusal. The program then sold the properties to developers to renovate or build a new home and sell them to owner occupants. Two years ago, the law changed and now requires the purchase price to be market value. We tried to continue to do the tax foreclosure program with a developer, but the requirement to purchase at market price has led to us being unable to get interest from developers. This year, the City had three properties on its tax foreclosure list and based on the amounts needed to purchase them during the right of first refusal, it was not feasible. The City is now allowed to participate in the online tax foreclosure auction on August 16th. Our City Attorney did research on the properties available and provided an estimate of the maximum amount feasible to pay for the properties in order to then sell them to a developer. City Manager Tungate reviewed the estimates and recommended we participate in the auction for one property located at 21920 Church St. for a maximum amount as suggested by our City Attorney. It is recommended that City Council approve the City to participate in the auction for this parcel for an amount not to exceed that recommended by our City Attorney.

D. Elevate Oak Park

Deputy City Manager DeCoster provided an update regarding the Event Hub project indicating plans to break ground this fall are still hopeful.

12. CALL TO THE AUDIENCE

Sherry Curry, 15240 Oakwood, thanked the Council and staff for working to get a blighted

house next door to her cleaned up.

Tamara Ackerman, 15100 W. 10 Mile Rd. #604, addressed her suspension from the Library and requested the length be shortened.

13. CALL TO THE COUNCIL

14. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 08:03 PM.

T. Edwin Norris, City Clerk



**MINUTES
SPECIAL CITY COUNCIL MEETING
40TH CITY COUNCIL
OAK PARK, MICHIGAN
JULY 15, 2024
6:00 PM**

1. CALL TO ORDER

The special meeting was called to order at 6:00 PM by Mayor McClellan in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. ROLL CALL

PRESENT: Mayor McClellan, Council Member Edgar, Council Member Radner, Council Member Whitehead

ABSENT: Mayor Pro Tem Burns

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Duff

3. SPECIAL BUSINESS

A. Discussion with the Oak Park City Prosecutor

City Prosecutor Josh Kaplan was present and provided an update pertaining to prosecutorial activities in the 45th District Court.

4. CALL TO THE AUDIENCE

There were no members of the audience who wished to speak.

5. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 06:55 PM.

T. Edwin Norris, City Clerk



CITY OF OAK PARK

Department of Recreation

Mayor
Marian McClellan
Mayor Pro Tem
Carolyn Burns
Council Members
Julie Edgar
Solomon Radner
Shaun Whitehead
City Manager
Erik Tungate

CITY OF OAK PARK

PARKS AND RECREATION COMMISSION REGULAR MEETING: May 15, 2024

- I. Meeting called to order by at: 7:12 pm By: Juanita Bell, Chair
- II. Introductions:
Members Present: Juanita Bell, , Carian Warren, Alexander Simpson, Beverly Wiggins, Ajai Tice, Mickey Alderman, Carly Silverman, New Member: John Stuyvenberg

Members Excused:

Members Absent: Theresa Lorick – Henderson

City Council Members Present: Mayor Pro Tem, Julie Edgar

Staff Members Present: Laurie Stasiak, Recreation Director and Erin Foley, Recreation Specialist

Guests Present: None

- III. Approval of Agenda for **May 15, 2024**

Motion: Alexander Simpson Seconded: Beverly Wiggins Approved: X

- IV. Approval of Minutes of Parks and Recreation Commission Meeting of **March 20, 2024.**

Motioned by: Beverly Wiggins
Seconded by: Ajai Tice

Corrections (if any) Include names of both Grand Marshals in the motion to be voted.

Passed: X

Not passed

V. Council Comments

Traffic Safety Board meeting – MDOT to tear up Church St north of 10 Mile & Victoria Park. MDOT did not use proper materials in rebuilding the tunnel on 696, causing icicles to form that are hazardous to drivers. Church St and Victoria Park will be closed for 2 years for MDOT to rebuild the tunnel. Improvements to Victoria Park include new pavilions, equipment, restrooms & walking paths at no cost to the city.

VI. Recreation Updates:

Summer Concert Series : Wednesday Evenings

7pm – 8:30 pm.

David Shepherd Park

July 10: Kimmie Horne

July 17: The Couriers

July 24: Roots Vibration

July 31: Valerie Barrymore & The Foundation of Funk

August 7: Bobby Murray featuring Tosha Owens, and Lenny

August 14: Sound Proof.

Parade applications have been sent out as well as FunFest Booth registrations.

Response has been slow coming in, follow up phone calls will begin the week of May 20

Volunteers will be needed to assist at the Recreation Tent to pass out program information. Time slots are from 10am – 12 pm; 12pm – 2pm; 2 pm – 3pm

Our first Pop Up Art Class will begin June 25 from 11 am – 1 pm. Instructors are graduates from Wayne State University and Center for Creative Studies. Class fee is \$32/resident and includes ALL materials. Topic in June is Acrylic and the theme is Sunflowers.

Senior Trivia lunches will kick off on June 7. From 12 – 2pm.

Community Center Dozens of categories along with a hot dog/sausage lunch from Topp Dogg round out a fabulous afternoon. Must register by June 3.

The Senior Picnic lunches are back! June 21 will kick off the lunch series. Food provided by form owners of The Fly Trap, music performed by Tosha Owens. Cost : \$12/person. Must register by June 17.

The Oak Park Farmers Market will begin July 11 and conclude October 3.

New Day: Thursday. **New Location:** Community Center Grounds **Hours:** 9 am – 2 pm.

We are welcoming several new vendors; Seedfolx Farm from Detroit, Greenleaf Turkey, DoughBar Bakery, Brick Wall Creations and more coming in.

Family Market Date: July 18. Senior Market Day: August 8

Food Safety Program will run July 18, Aug. 1 and Aug. 15

Power of Produce Program will start July 18 and conclude on August 22
Will be notified of **grant from MSUE** for the raised bed gardens by the end of May.

Summer seasonal staff hiring is still ongoing. We are doing well in hiring camp and pool staff and have more interviews scheduled. The youth sports site supervisor had to quit due to health issues. We have reposted the position and will be interviewing until filled. We severely need Field Supervisors. If you know anyone, please send them to apply online.

In athletics, the youth soccer spring season is wrapping up in the next 2 weeks. It has been a successful season with minimal rainouts. Youth baseball practices will start the end of May with games starting the middle of June. The adult league rentals have started on Tuesday, Wednesday, and Thursday evenings.

Summer camp registration is filling up. We have one week completely full and multiple weeks with less than 5 or less spots remaining. Our Camp Director and Assistant Director begin this week and will be starting to plan the specifics of each day for our summer campers. We are also adding 2 more weeks of specialty camps as we will have staff available for them.

The pool is currently operational. Staff begins working this week and the pool is set to open to the public for Memorial Day weekend.

The Mother Son Dance had to be cancelled due to low enrollment. This was not an easy decision and many families were disappointed.

Erin's internship is over and she has graduated from Central Michigan University! She will begin a new position as a Recreation Specialist in July.

Erin has joined the Dog Park Committee and is assisting the committee in planning their first event, Dog Day Afternoon. Dog Day Afternoon will host activities to include pet adoption, obedience training, and lure coursing.

The senior scoop continues to be a great resource for the community! In April, we printed 125 copies, and so far in May, we have printed 80 copies. This is something that Seniors look forward to each month.

Rec on the Road is a Mobile Recreation program bringing a safe and fun environment for kids to enjoy arts and crafts, individual and group games, fitness exercises, and recreation activities at local community parks. This 10-week program will begin in June, and travel to parks in Oak Park such as Shepherd Park, Best Park, Victoria Park, Key Park, and Connector Park. Rec on the Road will also join some Farmers Market days this summer.

The 4th of July 5k Mayors Run/Walk is now available for participants to register. It is \$25 before the day of the race and \$30 the day of the race.

Erin is partnering with Oakland County Parks Naturalist, Benjamin Prowse for two more pop-up events. Adventure in your Backyard will be Sunday, July 28. This event will explore the topic of what to pack while taking a hike, and also taking a walk through Shepherd Park. An Autumn Nature Scavenger Hunt will be held Sunday, September 22. This pop-up event will explore the nature area of Shepherd Park,

using different tools such as sweep nets or binoculars to seek out the findings of nature. Both events will meet outside the Community Center and will be held between 1-3 pm.

VII. Old Business – Commission

Dog Park Committee Update – Julie Edgar

Dog Park Committee Meeting 5/8/24: Meeting called to order at 6:33 pm.

Amend the date of the minutes for the last meeting on February 14 to be 2024 instead of 2023.

Committee membership updates – Andrew Cissell has stepped down from the committee, there is a position open. Committee agrees to reach out to Ken Sherman to see if he would be interested in joining the committee.

Committee agrees to continue meeting quarterly. Scheduled an additional meeting on June 18 at 6 pm in preparation for the event on July 21.

Dog park membership updates - 66 people and 77 dogs, there has been an influx of people, but it has slowed down. Committee agreed to open membership up to all non-residents.

Budget update - \$10,500 is still left.

Committee discussed durability of proposed pergolas. Dave will look at options for shade structures that will work with our budget.

Discussed staging area solutions, discussed trying pavers and if that doesn't work, we can add cement. Dave to price out cement for staging area and for benches.

Maintenance issues – shade cloth between yellow dog and small dog fence line came off in a storm and had to be resecured. There were holes along fence line near the landscape business that had to be filled in.

July 21 event – Erin distributed vendor applications and event flyer. Will email vendor application to committee.

Sarah reached out to District 5 Animal Alliance dog rescue to bring adoptable dogs. Will contact Underdog Rescue.

Erin reached out to Sweet Paws Creamery, hasn't received a response but will reach out again.

Julie reached out to K9 Turbo Training, and they plan to come. Discussed setting a designated time for their presentation and advertise it. Will contact Canine to Five.

Erin will be meeting with the director to discuss the Frankenmuth Dog Bowl and will attend the event. She will also be talking to a contact about a lure and how to get one to use for events.

Activities – costume and talent contest, dog pool or sprinkler, lure course, agility equipment, demonstrations from K9 Turbo Training and Canine to Five.

Discussed providing or finding a sponsor to provide free hot dogs, chips, and drinks to attract residents. Still have frisbees and bags leftover from our grand opening event.

Committee plans to stay up to date via email before we meet again in June.

Meeting adjourned at 7:21 pm.

No update from Friends of Parks and Recreation.

VIII New Business – Commission

Meeting scheduled for June 19th to be cancelled.

Motioned by: Ajai Tice

Seconded by: Carian Warren

IX Announcements

World Dance Day Recap - Carian Warren & Juanita Bell

ACDC did a wonderful job. Oak Park was represented very well. Very good performances.

X Meeting adjourned at 8:08 pm

Motioned by: Beverly Wiggins

Seconded by: Ajai Tice

Motion passed: X

Respectfully submitted,

Erin Foley,

Recording Secretary for the meeting

OAK PARK LIBRARY BOARD

TUESDAY, MAY 21, 2024 MEETING MINUTES

OAK PARK CITY HALL - EXECUTIVE CONFERENCE ROOM

#

I. Call to Order - 6:38 p.m. by President Hollifield

II. Roll Call

A. Zakiya - Present

B. Cheryl - Present

C. Noson - Absent

D. Ken - Present

E. Leslye - Present

F. Hilery - Absent

G. Shaun - Present

Quorum Established

III. Approval of Agenda

Ken moves to add D to New Business and then moves to accept; second by Leslye. Motion carried unanimously.

IV. Approval of April 16, 2024 Meeting Minutes

Ken moves to admit, Cheryl seconds. Motion carried Unanimously.

V. City Manager's Report

Reported by Kimberly as memorial sentiments sent for loss of his mother. Reminder of Annual Budget is May 20th. Report on changes as being fully

recovered of taxable values since 2008, great recession. Reminder of State of the City Address, June 6th, City Hall, all are encouraged to attend.

VI. Treasurer's Report

Moved by Ken, seconded by Leslye to approve May payments in the amount of \$161,350.81.

Zakiya - Yes

Cheryl - Yes

Ken - Yes

Leslye - Yes

Shaun - Yes

Motion passes unanimously

VII. Director's Report - Director reported Library

Design completely paid off. April statistics shared showing uptick in Library attendance. New staff door has been approved and targeted for summer install. Will be pursuing repairing vinyl lettering on drop box and front door. Report of two instances of violence (fighting) with youths with public safety intervention.

VIII. Library Mural Ad Hoc Committee report - Chosen

Mural shared with the group and discussion held.

Desiree Kelly, Oak Park native, designer.

Contract to be executed and Mural installed by September.

IX. Old Business

- A. Review of Collection Development - Discussion held and tabled for digestion by the Trustees and tabled until July meeting.
- B. Collection taken for memorial for Avery Riley-Burton for a plaque and purchase of books On adult graphics.
- C. Legal Center Update - Training held on May 1st With SCAO with stakeholders.
- D. Director Review Process - Discussion held on process as it relates to Bylaw Section 3-B, Powers, and the Board's authority as compared to that of city management. Request was made for formal request for City Manager to attend the meeting for explanation of the Board's powers and/or authorities under this Bylaw.

X. New Business

- A. Trustee Cheryl Daniel made donation in honor of her granddaughter for purchase of children's, teen's books on the topics of health conditions that render children having to have special diets and medical care; i.e., gluten-free diets, self-awareness and self-esteem issues from having these conditions and how it may impact their school, friends, social

interactions.

B. Update of Patron Conduct Policy -

Existing policy explained by Director and is
Seeking approval to have a review and
clarification from Library's attorney.

C. June Meeting

Board approved at request of Director to skip
the June meeting due to many events scheduled
for that month.

Motion by Cheryl, second by Leslye to approve
payment of June bills up to \$20,000.

Zakiya - Yes

Cheryl - Yes

Ken - Yes

Leslye - Yes

Shaun - Yes.

Motion passes unanimously.

D. MLA Connect presentation on Understanding and
Communicating About Millages, attended by Ken
via Zoom on May 16th.

XI. Friends of the Library Report

Current Krispy Kreme fundraiser. Book sale in
July. Friends are sponsoring the Summer Reading
Program.

XII. Public Comment - None

XIII. Adjournment -

Motion by Ken, second by Leslye to adjourn at
8:25 p.m.

Cheryl Daniel, Trustee

Acting Secretary



OAK PARK PUBLIC SAFETY

June 2024

ACTIVITY SUMMARY



OPERATIONS:

Calls for Service

-2023 Total: **14,864**

-2023: June **1,266**

-2023 YTD: **7155**

-2024: June **1444**

-2024 YTD: **7569**

-Arrests: **117**

-Vacation/Property
Checks: **1**

-Non-Criminal
Fingerprints: **12**

-PBT's: **0**

-Vehicles Impounded: **37**

-Traffic Stops: **698**

-Medicals: **289**

INVESTIGATIONS:

Cases Assigned: **87**

Warrants Obtained: **9**

See attached report
"RMS-008"
for June crime summary

Records Bureau:

Animal Licenses: **28**

Alarm Permits: **0**

Handgun
Registrations: **21**

FOIA / RFI / Discovery
Requests: **191**

Calls Received at
Dispatch: **3855**

REPORTED FIRES: **5** (**2** structural,
1 vehicle, **2** other)

NON-FIRE INCIDENTS:

(**104** includes false fire alarms)

FIRE SAFETY INSPECTIONS: **30**



COMMUNITY POLICING

Oak Park Youth Assistance meeting
Visited all Schools in Oak Park during the month.
Resolved several Neighbor Complaints.
Officers assisted with Family Against Narcotics.
Deploy radar trailers in neighborhoods
Attended several block club meetings
Attended all three days of Summerblast
Mountaintop church party
Attended Juneteenth event
Handed out water at Kroger
Lessenger end of year picnic

CITATIONS ISSUED: **503** (YTD: **3147**)

(June 2023: **305** / 2023 YTD: **2357**)

HAZARDOUS	129	26%
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NON - HAZARDOUS	189	38%
-----------------	------------	------------

PARKING	92	18%
---------	-----------	------------

ORDINANCE VIOLATION	93	18%
---------------------	-----------	------------

NOTES: Training: Taser training Lt Meier, Motta, Sgt Fullerton. Department rifle training. Aride training Murphy. Fleet DEA training Motta. Active Assault Conference Lt Meier, Deputy Director Ginopolis, Arbenowske, Oaks, J Dean, Cizmja, Motta, Lt Bolton. Street Crime training Barclay, Sukel



CITY OF OAK PARK, MI STAFF REPORT

5.F

AGENDA FOR: August 5, 2024

SUBJECT: Request to approve Payment Applications No. 2 and 3 for the Eight Mile Booster Station Rehabilitation Project, M-732, to CSM Mechanical, of Milford, MI in the amount of \$41,247.45 and \$19,420.47.

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, DPW Director

SUMMARY: Payment Applications No. 2 and 3 for the Eight Mile Booster Station Rehabilitation Project, M-732

FINANCIAL STATEMENT: Attached are Payment Applications No. 2 and 3 for the Eight Mile Booster Station Rehabilitation Project, M-732. This contract includes the removal of old pumps, installation of a new pump, as well as a new variable frequency drives (VFD). This work will provide a more reliable and efficient pumping operation as well as better redundancy in our water system.

RECOMMENDED ACTION: It is recommended that Payment Applications No. 2 and 3 for the Eight Mile Booster Station Rehabilitation Project, M-732, to CSM Mechanical, of Milford, MI be approved in the amount of \$41,247.45 and \$19,420.47 respectively. Funding is available in the Water / Sewer (592-18.540-970) fund for this expenditure.

EXHIBITS:

1. Pay App 2_Eight Mile Pump Station
2. Pay App 3_Eight Mile Pump Station

PAYMENT APPLICATION



Project: City of Oak Park - 8 Mile Booster Pump Station Rehabilitation, M-732

OWNER: City of Oak Park

14000 Oak Park Blvd.

Oak Park, MI 48237

CONTRACTOR: CSM Mechanical

1235 Holden Avenue

Milford, MI 48381

(248) 302-2078

SCHEDULE On

STATUS:

NOTE:

Job Number: 0037-22-0030

Number: 2

Period End Date: 6/24/2024

Status: Approved

Contract Start Date: 3/19/2024

Contract End Date: 11/29/2024

Contract Duration: 255

Print Date: 7/19/2024

Original Contract Amount:

Change Orders Amount:

Current Contract Amount:

\$470,805.00

\$0.00

\$470,805.00

Earnings This Period:

Earnings To Date:

Previous Retainage Amount:

Retainage This Period:

Less Total Retained To Date:

Net Earned:

Previous Earnings:

Amount Due Contractor:

\$45,830.50

\$137,131.50

\$9,130.10

\$4,583.05

\$13,713.15

\$123,418.35

\$82,170.90

\$41,247.45

Retainage: 10 % of Total Earnings

Approved By

David DeCoster - Deputy City Manager / Director of Public Works - City of Oak Park

Prepared By

Doug Busko, PE, PMP, Construction Manager

Douglas W. Busko

Digitaly signed by Douglas W. Busko

Date: 2024.07.19 16:53:51+00'

Date

Date

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A									
1	Pump, Valve, Piping, and Pipe Support demolition and replacements, and all associated bolts and gaskets	1.00 Ls	1.00	\$338,805.00	0.10	0.00	\$33,880.50	0.30	\$101,641.50
2	VFD demolition and replacements, and all other electrical work	1.00 Ls	1.00	\$107,000.00	0.10	0.00	\$10,700.00	0.32	\$34,240.00
10	Allowance #1: UIS	1.00 Ls	1.00	\$25,000.00	0.05	0.00	\$1,250.00	0.05	\$1,250.00
A Sub-Total:							\$45,830.50		
Retainage							\$4,583.05		
									\$137,131.50

OHM Advisors
1145 Griswold Street, Suite 200
Detroit, MI 48226

(313) 481-1250

OHM-Advisors.com

PAYMENT APPLICATION



Project: City of Oak Park - 8 Mile Booster Pump Station Rehabilitation, M-732

OWNER: City of Oak Park

14000 Oak Park Blvd.

Oak Park, MI 48237

CONTRACTOR: CSM Mechanical

1235 Holden Avenue

Milford, MI 48381

(248) 302-2078

SCHEDULE On

STATUS:

NOTE:

Job Number: 0037-22-0030

Number: 3

Period End Date: 6/25/2024

Status: Approved

Contract Start Date: 3/19/2024

Contract End Date: 11/29/2024

Contract Duration: 255

Print Date: 7/19/2024

Original Contract Amount:	\$470,805.00	Earnings This Period:	\$21,578.30
Change Orders Amount:	\$0.00	Earnings To Date:	\$158,709.80
Current Contract Amount:	\$470,805.00	Previous Retainage Amount:	\$13,713.15
		Retainage This Period:	\$2,157.83
		Less Total Retained To Date:	\$15,870.98
		Net Earned:	\$142,838.82
		Previous Earnings:	\$123,418.35
		Amount Due Contractor:	\$19,420.47

Approved By

David DeCoster - Deputy City Manager / Director of Public Works - City of Oak Park

Prepared By

Doug Busko, PE, PMP, Construction Manager

Douglas W. Busko

Digitally signed by Douglas W. Busko
DN: C=US, E=doug.busko@ohm-advisors.com, O=OHM Advisors,
CN=Douglas W. Busko
Date: 2024.07.19.17:46:04-0500

OHM Advisors

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Detroit, MI 48226

(313) 481-1250

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Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A									
1	Pump, Valve, Piping, and Pipe Support demolition and replacements, and all associated bolts and gaskets	1.00 Ls	1.00	\$338,805.00	0.06	0.00	\$20,328.30	0.36	\$121,969.80
2	VFD demolition and replacements, and all other electrical work	1.00 Ls	1.00	\$107,000.00	0.00	0.00	\$0.00	0.32	\$34,240.00
10	Allowance #1: UIS	1.00 Ls	1.00	\$25,000.00	0.05	0.00	\$1,250.00	0.10	\$2,500.00
A Sub-Total:							\$21,578.30		
Retainage							\$2,157.83		
									\$158,709.80

OHM Advisors
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Detroit, MI 48226

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CITY OF OAK PARK, MI STAFF REPORT

5.G

AGENDA FOR: August 5, 2024

SUBJECT: Approval of Pay Application No. 4 for the 2024 Water Main Replacement Project, M-764 in the amount of \$174,298.08

DEPARTMENT: Municipal Services

FROM: Kara Grisamer, City Engineer

SUMMARY: Attached is proposed Pay Application No. 4 for the 2024 Water Main Replacement Project, M-764 by Aielli Construction Company Inc. of Shelby Township, MI. This project includes water main replacement at the locations shown on the attached map. The project is approximately 47% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	\$2,240,831.75
Total Earnings to Date:	\$1,048,158.71
Less Retainage:	\$104,815.87
Net Earned:	\$943,342.84
Deductions	\$0.00
Balance	\$943,342.84
Payments To Date	\$769,044.76
Amount Due Aielli Construction Company Inc.:	\$174,298.08

RECOMMENDED ACTION: It is recommended that Pay Application No. 4 for the 2024 Water Main Replacement Project to Aielli Construction Company Inc. of Shelby Township, MI be approved for the amount of \$174,298.08. Funding is available in the Water and Sewer Fund (592-18-538-970) and the Major Streets Fund (202-18-479-970) for this expenditure.

EXHIBITS:

1. Pay App 4_M-764
2. Lincoln_Location Map
3. Oak Park Blvd_Location Map

PAYMENT APPLICATION

PROJECT: 2024 Water Main Replacement Project
OWNER: City of Oak Park, Michigan
CONTRACTOR: Aielli Construction Company Inc.
 47742 Van Dyke Ave
 Shelby Twp., MI 48317

JOB NUMBER: M-764
APPLICATION NO.: 4
PERIOD ENDING: 7/26/24
PAGE: 1 of 2

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Period Quantity	Period Amount	Quantity To Date	Amount To Date
1	Mobilization, Max 5%	1	LSUM	\$16,453.14	0.00	\$0.00	0.75	\$12,339.86
2	Minor Traffic Device, Modified SP	1	LSUM	\$8,600.92	0.00	\$0.00	0.75	\$6,450.69
3	Pavement Removal, Modified SP	5,295	SYD	\$5.66	72.24	\$408.88	3,577.89	\$20,250.86
4	Erosion Control, Inlet Protection, Fabric Drop, Modified SP	27	EACH	\$94.61	0.00	\$0.00	20.00	\$1,892.20
5	Project Cleanup	1	LSUM	\$4,551.82	0.00	\$0.00	0.00	\$0.00
6	Aggregate Base Under Concrete (6" 21AA Crush Limestone)	3,400	SYD	\$9.39	2,146.12	\$20,152.07	3,218.12	\$30,218.15
7	Gate well , 1040C Frame and Cover	16	EACH	\$730.30	0.00	\$0.00	14.00	\$10,224.20
8	Sanitary Manhole 1040A Frame and Cover	2	EACH	\$730.30	0.00	\$0.00	0.00	\$0.00
9	Catch Basin 5080M3 6 Hole Frame and Cover	2	EACH	\$730.30	1.00	\$730.30	1.00	\$730.30
10	Underdrain Subgrade, Open Graded 6", Modified SP	25	LFT	\$38.15	0.00	\$0.00	192.50	\$7,343.88
11	Conc. Pavt. 24" curb and gutter Section, Non-Reinf. 7", Modified SP	28	LFT	\$37.72	0.00	\$0.00	0.00	\$0.00
12	Conc. Pavt W/integral curb and gutter, Non-Reinf. 9", Modified SP	3,150	SYD	\$85.16	1,767.00	\$150,477.72	2,839.00	\$241,769.24
13	Conc. Pavt W/integral curb and gutter, Non-Reinf. 7", Modified SP	250	SYD	\$71.15	0.00	\$0.00	0.00	\$0.00
14	Sidewalk Conc. NonReinf. Modified SP 4" Conc. Sidewalk	8,820	SFT	\$7.86	362.14	\$2,846.42	362.14	\$2,846.42
15	Sidewalk Conc. NonReinf. Modified SP 6" Conc. Sidewalk	8,230	SFT	\$9.02	387.14	\$3,492.00	387.14	\$3,492.00
16	Sidewalk Curb	20	LFT	\$65.58	0.00	\$0.00	0.00	\$0.00
17	Class A Sodding, Modified SP	2,450	SYD	\$12.66	0.00	\$0.00	0.00	\$0.00
18	Water Main D.I CL 54 8" Trench Det B Modified	4,700	LFT	\$133.59	8.00	\$1,068.72	3,303.72	\$441,343.95
19	Oak Park Blvd. Water Main Connection "A" Oak Park Blvd. @ Greenfield	1	LSUM	\$7,656.58	1.00	\$7,656.58	1.00	\$7,656.58
20	Oak Park Blvd. Water Main Connection "B" Oak Park Blvd. @ Beverly Ave. (North Side)	1	LSUM	\$5,593.68	0.00	\$0.00	1.00	\$5,593.68
21	Oak Park Blvd. Water Main Connection "C" Oak Park Blvd. @ Beverly Ave. (South Side)	1	LSUM	\$5,593.68	0.00	\$0.00	1.00	\$5,593.68
22	Oak Park Blvd. Water Main Connection "D" Oak Park Blvd. @Stratford Ave.	1	LSUM	\$5,593.68	0.00	\$0.00	1.00	\$5,593.68
23	Oak Park Blvd. Water Main Connection "E" Oak Park Blvd. @ Radcliff Ave.	1	LSUM	\$5,593.68	0.00	\$0.00	1.00	\$5,593.68
24	Oak Park Blvd. Water Main Connection "F" Oak Park Blvd. @ Coyle Ave.	1	LSUM	\$4,651.62	0.00	\$0.00	1.00	\$4,651.62
24	Oak Park Blvd. Water Main Connection "G" Oak Park Blvd. @ Wildwood Ave.	1	LSUM	\$4,651.62	0.00	\$0.00	1.00	\$4,651.62
25	Oak Park Blvd. Water Main Connection "H" Oak Park Blvd. @ Marlow Ave. (North Side)	1	LSUM	\$4,651.62	0.00	\$0.00	1.00	\$4,651.62
26	Oak Park Blvd. Water Main Connection "I" Oak Park Blvd. @ Marlow Ave. (South Side)	1	LSUM	\$5,593.68	0.00	\$0.00	1.00	\$5,593.68
27	Oak Park Blvd. Water Main Connection "J" Oak Park Blvd. @ Church St. (North Side)	1	LSUM	\$5,593.68	0.00	\$0.00	1.00	\$5,593.68

28	Oak Park Blvd. Water Main Connection "K" Oak Park Blvd. @ Church St. (South Side)	1	LSUM	\$5,593.68	0.00	\$0.00	1.00	\$5,593.68
29	Lincoln Ave. Water Main Connection "L" Lincoln Ave. @ 14060 Lincoln Ave.	1	LSUM	\$5,593.68	0.00	\$0.00	0.00	\$0.00
30	Lincoln Ave. Water Main Connection "M" Lincoln Ave. @ Coolidge Hwy.	1	LSUM	\$10,430.08	0.00	\$0.00	0.00	\$0.00
31	Install Fire Hydrant EJIW 5BR-250	12	EACH	\$6,480.74	0.00	\$0.00	10.00	\$64,807.40
32	Install 8" Gate Valve and Well	16	EACH	\$5,465.61	0.00	\$0.00	14.00	\$76,518.54
33	Remove & Replace Short Side Service Curb Box 3/4" to 2"	18	EACH	\$927.47	0.00	\$0.00	0.00	\$0.00
34	Service Transfers	71	EACH	\$667.33	0.00	\$0.00	53.00	\$35,368.49
35	3/4" to 2" Diameter Type K Copper	485	LFT	\$41.05	0.00	\$0.00	192.00	\$7,881.60
36	Remove Existing Fire Hydrant	6	EACH	\$311.28	3.00	\$933.84	4.00	\$1,245.12
37	Remove Existing Gate Valve and Well	12	EACH	\$378.75	9.00	\$3,408.75	10.00	\$3,787.50
38	Drainage Structure Adjust	4	EACH	\$266.55	3.00	\$799.65	3.00	\$799.65
39	Crossing Existing Water Mains, Sewers, and sewer leads	20	EACH	\$695.19	0.00	\$0.00	1.00	\$695.19
40	Cast in Place Detectable, Tactile warning Surfaces	460	SFT	\$39.78	0.00	\$0.00	0.00	\$0.00
41	Abandon Existing Water Main, Oak Park Blvd. Water main	1	LSUM	\$20,910.80	0.00	\$0.00	0.00	\$0.00
42	Abandon Existing Water Main, Lincoln Ave. Water main	1	LSUM	\$10,753.12	0.00	\$0.00	0.00	\$0.00
43	Maintenance Gravel, Modified SP	1,000	TON	\$28.16	60.00	\$1,689.60	609.93	\$17,175.63
44	Salvage Sign, Modified SP	10	EACH	\$105.32	0.00	\$0.00	2.00	\$210.64
45	Unidentified Irrigation System Repairs - Sprinkler Lines	500	LFT	\$6.45	0.00	\$0.00	0.00	\$0.00
46	Unidentified Irrigation System Repairs - Sprinkler Heads	100	EACH	\$69.88	0.00	\$0.00	0.00	\$0.00

\$193,664.53

\$1,048,158.71

Original Contract Amount: \$2,240,831.75

Earnings This Period:	\$193,664.53
Total Earnings to Date:	\$1,048,158.71
Less Retainage:	\$104,815.87
Net Earned:	\$943,342.84
Deductions:	\$0.00
Balance:	\$943,342.84
Payments to Date:	\$769,044.76

Amount Due: \$174,298.08

Accepted By: _____
Aielli Construction Company Inc.

Date: _____

Kara Grisamer, P.E.
City of Oak Park, Michigan

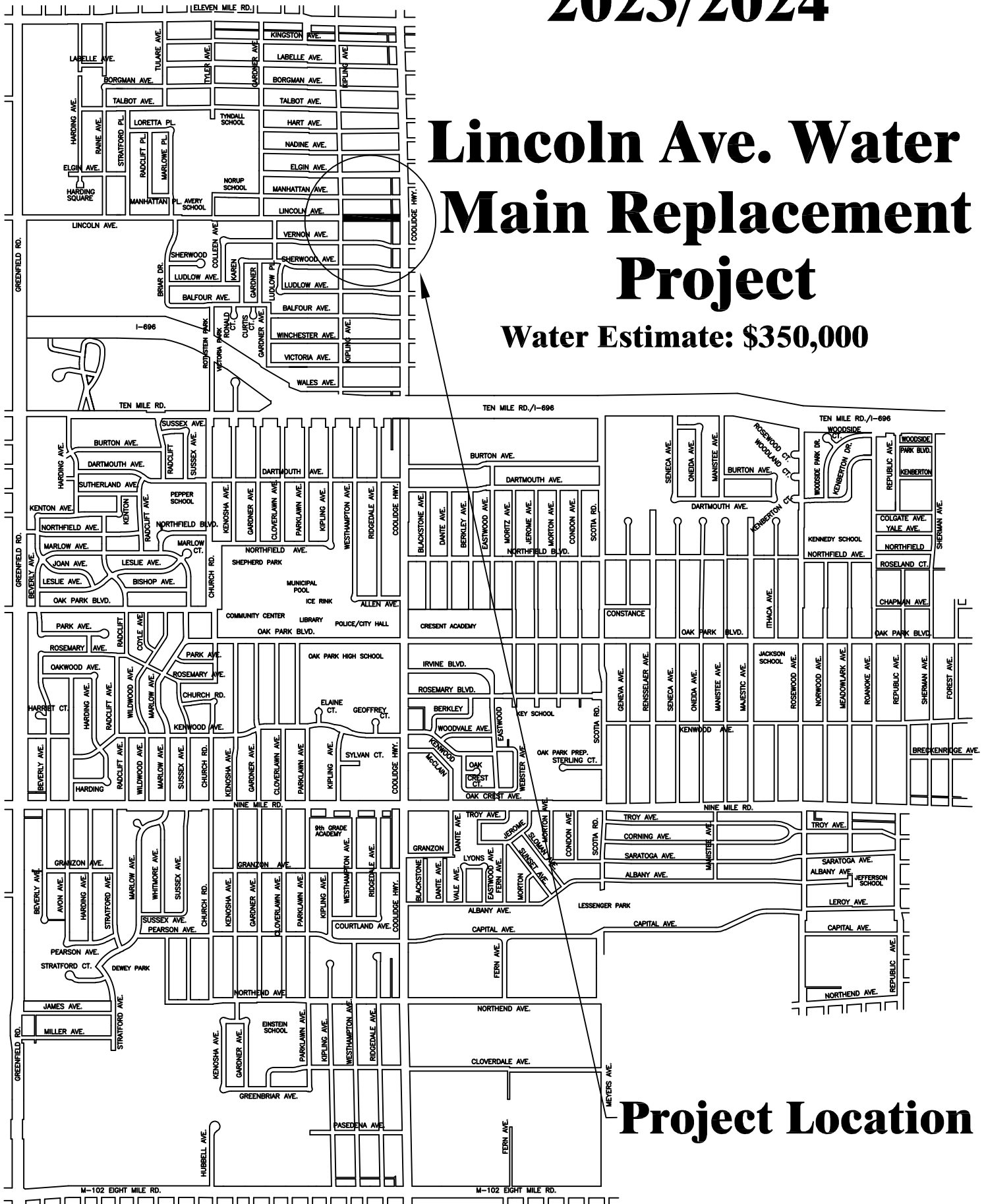
Date: _____

City of Oak Park

2023/2024

Lincoln Ave. Water Main Replacement Project

Water Estimate: \$350,000



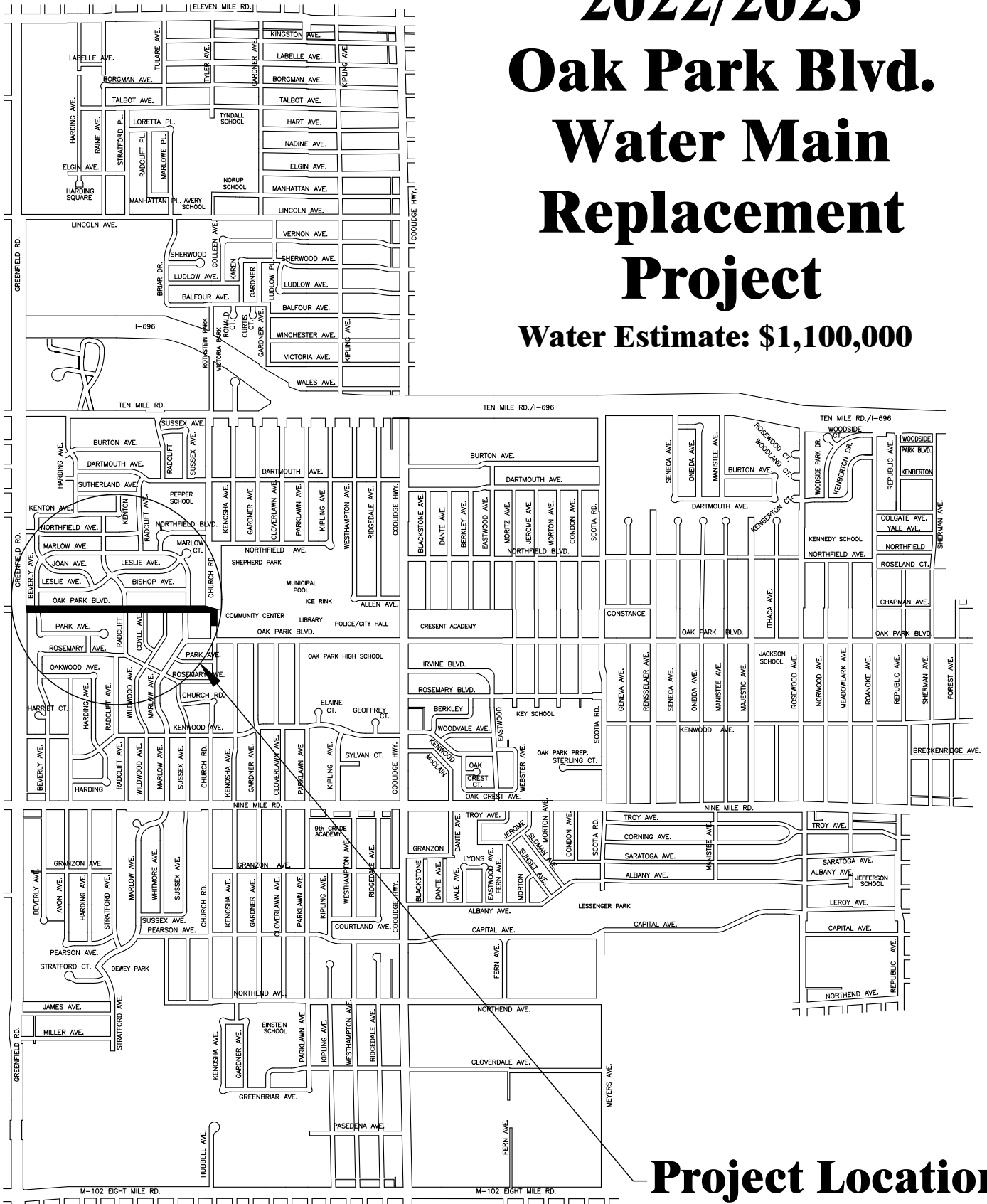
Project Location

City of Oak Park

2022/2023

Oak Park Blvd. Water Main Replacement Project

Water Estimate: \$1,100,000



Project Location



CITY OF OAK PARK, MI STAFF REPORT

5.H

AGENDA FOR: August 5, 2024

SUBJECT: Payment of invoices from MDOT for 2023 Nine Mile Construction Project from Cloverlawn to Republic for the total amount of \$292,419.76

DEPARTMENT: Municipal Services

FROM: Kara Grisamer, City Engineer

SUMMARY: Attached is a request for payment for invoices from MDOT for the projects as listed below:

FINANCIAL STATEMENT:

<u>Project</u>	<u>This Period</u>	<u>Prior Billings</u>	<u>To Date</u>	<u>Current Contract</u>	<u>Account Number</u>
Final Pay Nine Mile Rd	\$292,419.76	\$1,346,107.51	\$1,638,527.27	\$1,920,376.28	202-18-479-970

RECOMMENDED ACTION: It is recommended that the invoices from MDOT for the above listed project be approved for the total amount of \$292,419.76. Funding is available in the above listed accounts.

EXHIBITS:

1. Invoice_212901CON
2. Invoice_212901CON
3. Final Accounting_212901CON



INVOICE

Customer Name
CITY OF OAK PARK

Page 1

Customer Number

Invoice Number

Invoice Date

240000001523

07-18-24

Merchant ID

AR Dept BPRO

Due Date

591:FNINV

08-17-24

Amount Due

Amount Enclosed

\$967.26

Remit to:

State of Michigan
P.O. Box 30648
Lansing MI 48909

Bill to:

CITY OF OAK PARK
OAK PARK CITY TREASURER
13600 OAK PARK BLVD.
OAK PARK MI 48237Payment Method: Check ☐Money Order ☐☐ Please check if address has changed. Write correct
address on back of stub and attach with paymentPlease write Invoice No on front of
check or Money Order. DO NOT MAIL CASH

Please detach the above stub and return with your remittance payable to Dept. of Transportation

State of Michigan

ORIGINAL

Page: 1 of 1

Customer Number	Orig. Inv. Date	Orig. Due Date
MDOT00264	07-18-24	08-17-24

Customer Name	Invoice Number	Invoice Date
CITY OF OAK PARK	240000001523	07-18-24

Invoice Charges

Ref Line No.	DESCRIPTION	PO Number	Sales Order Number	Billing Date	No.of Units	Unit of Measure	Unit Price	Charges/ Credit
1	FINAL ACCOUNTING PROGRAM 212901CON			07-18-24				\$967.26
TOTAL INVOICE Charges								\$967.26

Other Charges

DESCRIPTION	Date	Charges
Total Other Charges		

Credit Payments Applied	\$0.00
Total Amount Due By 08-17-24	\$967.26

Instructions

CONTACT:

RE Hdr Record										
Date	Doc Code	Doc ID	Customer Code	Customer Legal Name	Accounting Line No	Line Amount	Closed Amount	Outstanding Amount	Program	Phase Program Period
05/31/2023	CARE1	REIM23001103	MDOT00264	CITY OF OAK PARK	1	291,415.16	0.00	291,415.16	212901CON	01
05/31/2023	CARE1	REIM23001103	MDOT00264	CITY OF OAK PARK	2	37.34	0.00	37.34	212901CON	03
Doc Department Total:						291,452.50	0.00	291,452.50		
Grand Total:						291,452.50	0.00	291,452.50		

MICHIGAN DEPARTMENT OF TRANSPORTATION
FINANCIAL OPERATIONS DIVISION
ACCOUNTING SECTION/PROJECT ACCOUNTING UNIT
FINAL ACCOUNTING FOR:

FINAL ACCOUNTING

AF

Prepared by: Hope Madigan
Phone Number: madiganh@michigan.gov
Date: 7/22/2024

City of Oak Park

23-5186
PROJECT # 23A0213

ACCOUNT # MDOT00264
JOB # 212901CON

LOCATION: 9 Mile Rd, Cloverlawn St to Republic Ave

TYPE OF WORK	NON-FEDERAL PART	FEDERAL PART	TOTAL EXPENDITURE	FEDERAL PAID	TO BE DISTRIBUTED	STATE SHARE	LOCAL SHARE
ADVERTISING		\$56.75	\$56.75	\$19.41	\$37.34		\$37.34
CONSTRUCTION CONTRACT	\$2,675.00	\$2,486,040.91	\$2,488,715.91	\$850,225.98	\$1,638,489.93		\$1,638,489.93
TOTAL	\$2,675.00	\$2,486,097.66	\$2,488,772.66	\$850,245.39	\$1,638,527.27	\$0.00	\$1,638,527.27

LOCAL SHARE OF PROJECT \$1,638,527.27

LESS LOCAL DEPOSIT AND PAYMENTS (\$1,346,107.51)

LESS LOCAL SHARE OF LOCAL COSTS PRIOR TO FINAL ACCOUNTING \$0.00

BALANCE LOCAL OWES \$292,419.76

Event Type	Dept	Unit	Fund	Appn	Dept Rev	Location	Program	Activity	Amount
AR01	591	591	4899	U24502	4320	1L01	212901CON	8888	292,419.76



CITY OF OAK PARK, MI STAFF REPORT

5.I

AGENDA FOR: August 5, 2024

SUBJECT: Payment request from Neumann Smith Architecture for Architectural Services on the Event Hub and Municipal Services Move.

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, DPW Director

SUMMARY: Attached are two invoices from Neumann Smith Architecture for the Event Hub and Municipal Services Move. We are currently working through the Design Development phase on both of these projects.

FINANCIAL STATEMENT: See below for a breakdown of costs per project:

<u>Project</u>	<u>This Period</u>	<u>Prior Billings</u>	<u>Contract Remaining</u>	<u>Current Contract</u>	<u>Account Number</u>
Event Hub	\$27,405.00	\$66,555.00	\$254,040.00	\$348,000.00	407-18.444-970
Municipal Services	\$2,309.33	\$6,105.67	\$41,110.00	\$49,525.00	101-16-401-970
Project Reimbursables	\$459.32	\$240.73	\$1,799.95	\$2,500.00	407-18.444-970
Totals:	\$30,173.65	\$72,901.40	\$296,949.05	\$400,025.00	

RECOMMENDED ACTION: It is recommended that the attached invoices from Neumann Smith Architecture for the Event Hub and Municipal Services Move be approved for the total amount of \$30,173.65. Funding is available in the Parks and Recreation Improvement and General Funds.

EXHIBITS:

1. NS Invoice 4_1215010
2. NS Invoice 5_1215059



400 Galleria Officentre
 Suite 555
 Southfield, MI 48034
 248-352-8310

City of Oak Park
 14000 Oak Park Blvd
 Oak Park, MI 48237

Invoice number 1215010
 Date 07/01/2024
 Project 2023087 Oak Park Event Hub/Community Center

Services Rendered Through 06/24/2024

Description	Fee	% Complete	Prior Invoiced	Current Fee
Oak Park Event Hub				
Schematic Design	52,200.00	100.00	52,200.00	0.00
Design Development	69,600.00	42.90	14,355.00	15,500.00
Construction Documents	139,200.00	0.00	0.00	0.00
Bidding	8,700.00	0.00	0.00	0.00
Construction Administration	69,600.00	0.00	0.00	0.00
Closeout	8,700.00	0.00	0.00	0.00
Subtotal	348,000.00	23.58	66,555.00	15,500.00
Oak Park Municipal Offices				
Schematic Design	7,425.00	100.00	6,105.67	1,319.33
Design Development	9,900.00	0.00	0.00	0.00
Construction Documents	19,800.00	0.00	0.00	0.00
Bidding	1,250.00	0.00	0.00	0.00
Construction Administration	9,900.00	0.00	0.00	0.00
Closeout	1,250.00	0.00	0.00	0.00
Subtotal	49,525.00	14.99	6,105.67	1,319.33
Reimbursables	2,500.00	28.00	240.73	459.32
Total	400,025.00	22.54	72,901.40	17,278.65

Invoice total 17,278.65



400 Galleria Officentre
Suite 555
Southfield, MI 48034
248-352-8310

City of Oak Park
14000 Oak Park Blvd
Oak Park, MI 48237

Invoice number 1215059
Date 08/01/2024

Project 2023087 Oak Park Event Hub/Community Center

Services Rendered Through 07/24/2024

Description	Fee	% Complete	Prior Invoiced	Current Fee
Oak Park Event Hub				
Schematic Design	52,200.00	100.00	52,200.00	0.00
Design Development	69,600.00	60.00	29,855.00	11,905.00
Construction Documents	139,200.00	0.00	0.00	0.00
Bidding	8,700.00	0.00	0.00	0.00
Construction Administration	69,600.00	0.00	0.00	0.00
Closeout	8,700.00	0.00	0.00	0.00
Subtotal	348,000.00	27.00	82,055.00	11,905.00
Oak Park Municipal Offices				
Schematic Design	7,425.00	100.00	7,425.00	0.00
Design Development	9,900.00	10.00	0.00	990.00
Construction Documents	19,800.00	0.00	0.00	0.00
Bidding	1,250.00	0.00	0.00	0.00
Construction Administration	9,900.00	0.00	0.00	0.00
Closeout	1,250.00	0.00	0.00	0.00
Subtotal	49,525.00	16.99	7,425.00	990.00
Reimbursables	2,500.00	28.00	700.05	0.00
Total	400,025.00	25.77	90,180.05	12,895.00

Invoice total 12,895.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1215010	07/01/2024	17,278.65	17,278.65				
	Total	17,278.65	17,278.65	0.00	0.00	0.00	0.00



CITY OF OAK PARK, MI STAFF REPORT

5.J

AGENDA FOR: August 5, 2024

SUBJECT: Payment of invoices from OHM Advisors for GIS DWAM Grant and the West Nine Mile Road Design for the total amount of \$9,107.00

DEPARTMENT: Municipal Services

FROM: Kara Grisamer, City Engineer

SUMMARY: Attached is a request for payment for invoices from OHM Advisors for the projects as listed below:

FINANCIAL STATEMENT:

<u>Project</u>	<u>This Period</u>	<u>Prior Billings</u>	<u>To Date</u>	<u>Current Contract</u>	<u>Account Number</u>
GIS DWAM Grant	\$3,107.50	\$0.00	\$3,107.50	\$11,500.00	592-18-538-801 202-18-479-801
Nine Mile Rd PE	\$5,999.50	\$80,553.00	\$86,552.50	\$95,000.00	202-18-479-970
Totals	\$9,107.00	\$80,553.00	\$89,660.00	\$106,500.00	

RECOMMENDED ACTION: It is recommended that the invoices from OHM Advisors for the above listed projects be approved for the total amount of \$9,107.00. Funding is available in the above listed accounts.

EXHIBITS:

1. DPW GIS Application Development_77038
2. Nine Mile Rehabilitation - Greenfield to Cloverlawn_77422

REMIT TO:

OHM Advisors

34000 Plymouth Road

Livonia, MI 48150

T 734.522.6711

F 734.522.6427

OHM-Advisors.com

**INVOICE****City of Oak Park****Attn: Kara Grisamer, City Engineer****10600 Capital Ave.****Oak Park, MI 48237**

Invoice Date: 07/01/2024

Invoice #: 77038

Project: 0037240020

Project Name: DPW GIS Application Development**For Professional Services Rendered Through: June 29, 2024****Professional Services**

1B: Pavement Markings - Field Map and Dashboard Development	\$1,113.75
1C: Tree Inventory / Restoration - Field Map and Dashboard Development	\$1,993.75
Amount Due This Invoice	\$3,107.50

Invoice Total **\$3,107.50**

REMIT TO:

OHM Advisors

34000 Plymouth Road

Livonia, MI 48150

T 734.522.6711

F 734.522.6427

OHM-Advisors.com

**INVOICE****City of Oak Park****Attn: Kara Grisamer, City Engineer****10600 Capital Ave.****Oak Park, MI 48237**

Invoice Date: 07/01/2024

Invoice #: 77038

Project: 0037240020

Project Name: DPW GIS Application Development**1B: Pavement Markings - Field Map and Dashboard Development***Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Technician III	8.25	135.00	\$1,113.75
Professional Services Subtotal	8.25		\$1,113.75
1B: Pavement Markings - Field Map and Dashboard Development Total:	8.25		\$1,113.75

1C: Tree Inventory / Restoration - Field Map and Dashboard Development*Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Associate	1.00	205.00	\$205.00
Technician III	13.25	135.00	\$1,788.75
Professional Services Subtotal	14.25		\$1,993.75
1C: Tree Inventory / Restoration - Field Map and Dashboard Development Total:	14.25		\$1,993.75

Total Backup:	22.50	\$3,107.50
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REMIT TO:

OHM Advisors

34000 Plymouth Road

Livonia, MI 48150

T 734.522.6711

F 734.522.6427

OHM-Advisors.com

**INVOICE****City of Oak Park****Attn: Kara Grisamer, City Engineer****10600 Capital Ave.****Oak Park, MI 48237**

Invoice Date: 07/16/2024

Invoice #: 77422

Project: 0037240010

Project Name: Nine Mile Rehabilitation - Greenfield to Cloverlawn**For Professional Services Rendered Through: July 06, 2024****Professional Services**

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
Nine Mile Rehabilitation - Greenfield to Cloverlawn	\$95,000.00	\$80,553.00	\$14,447.00	\$5,999.50

Invoice Total**\$5,999.50**

REMIT TO:

OHM Advisors

34000 Plymouth Road

Livonia, MI 48150

T 734.522.6711

F 734.522.6427

OHM-Advisors.com

**INVOICE****City of Oak Park****Attn: Kara Grisamer, City Engineer****10600 Capital Ave.****Oak Park, MI 48237**

Invoice Date: 07/16/2024

Invoice #: 77422

Project: 0037240010

Project Name: Nine Mile Rehabilitation - Greenfield to Cloverlawn*Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Professional Engineer/Architect II	15.75	168.00	\$2,646.00
Sr. Associate	5.00	215.00	\$1,075.00
Professional Services Subtotal	20.75		\$3,721.00

Outside Consultants

	<i>Qty</i>	<i>Cost Rate</i>	<i>Multiplier</i>	<i>Amount</i>
Commonwealth Heritage Group, Inc. AFFSI-0001424	1.00	2,170.00	1.05	\$2,278.50
Outside Consultants Subtotal	1.00			\$2,278.50

Total Backup:	20.75	\$5,999.50
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CITY OF OAK PARK, MI STAFF REPORT

5.K

AGENDA FOR: August 5, 2024

SUBJECT: Request to renew the SMART Municipal Credit and Community Credit Contract for FY2025

DEPARTMENT: Recreation

FROM: Laurie Stasiak, Recreation Director

SUMMARY: Oak Park Recreation Department is seeking authorization to renew their Municipal Credits and Community Credits contract with SMART. This allows the Recreation Department to operate/administer a senior transportation program. SMART intends to provide Oak Park \$27,664.00 in Municipal Credits and \$53,980.00 in Community Credits for the fiscal year July 1, 2024-June 30, 2025.

FINANCIAL STATEMENT:

RECOMMENDED ACTION: Authorize the City of Oak Park Recreation Department to renew their Municipal Credits and Community Credits contract with SMART. By doing so, Oak Park agrees to operate/administer a senior transportation program, and SMART intends to provide Oak Park \$27,664.00 in Municipal Credits and \$53,980.00 in Community Credits for fiscal year July 1, 2024-June 30, 2025.

EXHIBITS:

1. Municipal Credit and Community Credit Contract for FY2025

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT FOR FY2025

I, **ERIK TUNGATE**, as the **CITY MANAGER** of the **City of Oak Park** (hereinafter, the "Community") hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** available for the period July 1, 2024 through June 30, 2025 (Section 1 below), and **Community Credits** available for the period July 1, 2024 to June 30, 2025 (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in **Exhibit A**, and the operating budget for that service is set forth in **Exhibit B**, both of which are attached hereto and incorporated herein.

1. The Community agrees to use **\$27664** in **Municipal Credit** funds as follows:

- (a) Transfer to _____ Funding of: \$ _____
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ **\$ 27,664.00** _____
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Services Purchased from Subcontractor At the cost of: \$ _____

(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

Total \$27664

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on the State's approved budget. In the event that revenue actually received is insufficient to support the Legislature's appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All Municipal Credit funding must be spent by June 30, 2027; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use **\$53980** in **Community Credit** funds available as follows:

- (a) Transfer to _____ Funding of: \$ _____
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: **\$53980** _____
(Including Charter and Taxi services)

- | | | |
|-----|--|--------------------------|
| (c) | Services Purchased from SMART
(Including Tickets, Shuttle Services/Dial-a-Ride) | At the cost of: \$ _____ |
| (d) | Capital Purchases | At the cost of: \$ _____ |
| (e) | Services Purchased from Subcontractor | At the cost of: \$ _____ |

 (NAME OF SUBCONTRACTOR)
 (See attached Subcontractor Service Agreement)

Total \$53980

To the extent that this Contract calls for a payment of funds directly from SMART to a subcontractor, Community hereby acknowledges that it is the party entitled to receive such funds and is affirmatively authorizing and directing SMART to pay such funds directly to the subcontractor on its behalf. Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2025, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2029; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

The Parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, "electronic signature" shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

This Agreement shall be binding once signed by both parties.

**SUBURBAN MOBILITY AUTHORITY
FOR REGIONAL TRANSPORTATION**

CITY OF OAK PARK

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

EXHIBIT A

PROJECT DESCRIPTION

Overall Project Description (Provide a descriptive narrative):

Oak Park Transportation service focuses on providing transportation for seniors and residents with disabilities to medical appointments, grocery, and department stores as well as to classes and events at the Oak Park Community Center. In addition, food from the Forgotten Harvest food pantry is delivered to residents weekly who are homebound.

Transportation is provided for senior trips planned to specific events that occur within the tri-county area. Special event requests are dealt with on an individual basis.

Service Area (Provide geographic boundaries):

Most trips are within the city boundaries of Oak Park, however special trips are provided within the Tri- county area.

Service Times (Provide days and hours of service):

Monday through Friday, 8 am – 5 pm. When needed transportation for senior trips occurring on Friday evening and weekends.

Eligible User Groups (Users eligible to use the service):

Residents of Oak Park who are 50 years or older and residents with disabilities.

Fare Structure: (Cost to use service)

Medical transportation - \$4 round trip

Medical transportation - \$3 one-way

Single person errand - \$4 round trip; with \$1 for each additional

Group errand - \$2 round trip

Community Center transportation - \$2 round trip

Service Mode (Describe the amount and type of vehicles available, and whether they are wheelchair lift-equipped):

One (1) 23' Champion bus with wheelchair lift, 13 passenger bus.

One (1) 23' Glaval bus with wheelchair lift, 13 passenger bus.

EXHIBIT B

PROJECT OPERATING BUDGET

Municipality: City of Oak Park

Contract Period: July 1, 2024 through June 30, 2025

Account Number: 48234

OPERATING EXPENSES:

Administrative Wages/Salary: *(All employees other than drivers and dispatchers)*

(10% max. of MC & CC funds) **\$3,200**

Driver Wages **\$28,400**

Fringe Benefits **\$8,500**

Gasoline & Lubricants **\$5,000**

Vehicle Insurance **\$7,505**

Parts, Maintenance Supplies **\$1,200**

Mechanic Wages **\$300**

Fringe Benefits **\$5,500**

Dispatch Wages **\$24,500**

Other (Specify)

Other (Specify)

Other (Specify)

Sub-Total (Operating Expenses) \$84,105

PURCHASED SERVICE:

Taxi Service

Charter Service

SMART Bus Tickets

SMART Shuttle Service

SMART Dial-A-Ride

Other (Specify)

Sub-Total (Purchased Service)

CAPITAL EQUIPMENT:

(Only list purchases to be made with Community Credits)

Computer Equipment

Software

Vehicle

Maintenance Equipment

Other (Specify)

Sub-Total (Capital Equipment)

TOTAL EXPENSES Operating Expenses, Purchased Service, and Capital Equipment: \$84,105

EXHIBIT B. continued (Page 2)

REVENUES:

Municipal Credit Funds	<u>27664</u>
Community Credit Funds	<u>53980</u>
Specialized Services Funds	<u> </u>
General Funds	<u> </u>
Farebox Revenue	<u> </u>
In-Kind Service-	<u> </u>
\$2,461	
Special Fares (Contracted Service)	<u> </u>
Other (Specify)	<u> </u>

TOTAL REVENUE: \$84,105

(Note: *TOTAL EXPENSES* must equal *TOTAL REVENUE*)

Suburban Mobility Authority for Regional Transportation

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

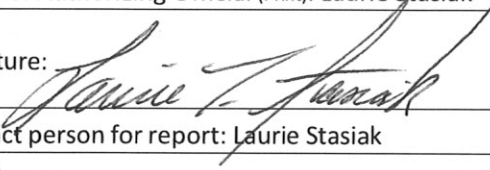
Agency/Community Information		
Program Type: Community Partnership Program (CPP) ☒ Specialized Service ☐ New Freedom ☐ JARC ☐ 5310 ☐		
Name of Agency/Community: City of Oak Park		
Address: 14300 Oak Park Blvd		
City: Oak Park	State: MI	Zip: 48237
Agency/Community Data		
1) Has your agency/community completed in excess of \$1,000,000 in DOT federally-funded contracts from SMART in the past year? Yes ☐ No ☒		
2) Does your agency/community employ over fifty (50) transit related employees? Yes ☐ No ☒		
If the answers to the previous two questions were both "Yes", Please forward your agency's/community's Affirmative Action plan to the address below:		
Buhl Building 535 Griswold Street, Suite 600 Detroit, MI 48226 Attn: EEO Coordinator		
Have all subcontractors been informed of their responsibility to file an EEO Compliance Report A form? Yes ☒ No ☐ N/A ☐		
Drug and Alcohol Testing Program Requirements		
Does your agency/community have a DOT Drug and Alcohol testing program for Safety-sensitive employees? (Vehicle operators, dispatchers, mechanics and armed security) Yes ☒ No ☐		
Name of drug and alcohol testing manager? Carla Allen, Human Resources Director		
Phone Number: 248-691-7448	Ext:	Email: callen@oakparkmi.gov
Please Proceed to Employment Data Section on Back		

Suburban Mobility Authority for Regional Transportation

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

Employment Data																		
Report ONLY employees directly involved in the operation of your non-emergency transportation program. Including permanent, temporary, or part-time employees. Enter the appropriate figures in the spaces below relating to each employee's race and gender.																		
Job Classification	Total				Race													
					Minority													
	White		African American		Hispanic		Asian		Pacific Islander		American Indian		Multi Race					
	Employees	Male	Female	Minority	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Officials/Managers																		
Professionals	2		2			2												
Technicians																		
Office and Clerical Staff	3	1	2	1	1	1		1										
Craftsmen (Skilled)																		
Operators (Semi-Skilled)	2	2		2			2											
Laborers (Unskilled)																		
Service Workers																		
Journey Workers																		
Apprentices																		
Total	7																	

Certification	
How was this information obtained? Visual Survey: Yes ☒ No ☐ Employment Records: Yes ☐ No ☐	
Name of Authorizing Official (Print): Laurie Stasiak	Title: Recreation Director
Signature: 	Date: 7/30/24
Contact person for report: Laurie Stasiak	Title: Recreation Director
Telephone: 248-691-7576	Ext: Email: Lstasiak@oakparkmi.gov



CITY OF OAK PARK, MI STAFF REPORT

5.L

AGENDA FOR: August 5, 2024

SUBJECT: Payment of invoices from OHM Advisors for GIS application development for the total amount of \$3,107.50.

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, DPW Director

SUMMARY: Attached is a request for payment for invoices from OHM Advisors for the projects as listed below:

FINANCIAL STATEMENT:

<u>Project</u>	<u>This Period</u>	<u>Prior Billings</u>	<u>To Date</u>	<u>Current Contract</u>	<u>Account Number</u>
Pavement Marking App	\$1,113.75	\$0.00	\$1,113.75	\$2,500.00	202-18.479-801
Tree Inventory App	\$1,993.75	\$0.00	\$1,993.75	\$5,000.00	202-18.479-970
Totals	\$3,107.00	\$0.00	\$3,107.50	\$7,500.00	

RECOMMENDED ACTION: It is recommended that the invoices from OHM Advisors for the above listed projects be approved for the total amount of \$3,107.00. Funding is available in the above listed accounts.

EXHIBITS:

1. OHM Invoice_77038

REMIT TO:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

City of Oak Park
Attn: Kara Grisamer, City Engineer
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 07/01/2024
Invoice #: 77038
Project: 0037240020

Project Name: DPW GIS Application Development

For Professional Services Rendered Through: June 29, 2024

Professional Services		
1B: Pavement Markings - Field Map and Dashboard Development		\$1,113.75
1C: Tree Inventory / Restoration - Field Map and Dashboard Development		\$1,993.75
Amount Due This Invoice		\$3,107.50
Invoice Total		\$3,107.50

REMIT TO:

OHM Advisors

34000 Plymouth Road

Livonia, MI 48150

T 734.522.6711

F 734.522.6427

OHM-Advisors.com

**INVOICE****City of Oak Park****Attn: Kara Grisamer, City Engineer****10600 Capital Ave.****Oak Park, MI 48237**

Invoice Date: 07/01/2024

Invoice #: 77038

Project: 0037240020

Project Name: DPW GIS Application Development**1B: Pavement Markings - Field Map and Dashboard Development***Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Technician III	8.25	135.00	\$1,113.75
Professional Services Subtotal	8.25		\$1,113.75
1B: Pavement Markings - Field Map and Dashboard Development Total:	8.25		\$1,113.75

1C: Tree Inventory / Restoration - Field Map and Dashboard Development*Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Associate	1.00	205.00	\$205.00
Technician III	13.25	135.00	\$1,788.75
Professional Services Subtotal	14.25		\$1,993.75
1C: Tree Inventory / Restoration - Field Map and Dashboard Development Total:	14.25		\$1,993.75

Total Backup: 22.50 \$3,107.50

MERCHANT'S LICENSES - AUGUST 5, 2024
(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEES	BUSINESS TYPE
TRADING STATE WHOLESALE INC	8625 CAPITAL AVE	\$150.00	WHOLESALE
FORWARD ENGINEERING NORTH AMERICA, LLC	10325 CAPITAL AVE	\$150.00	OFFICE

RENEWALS FOR 2024	ADDRESS	FEES	BUSINESS TYPE
VIP WEAR	22124 COOLIDGE HWY	\$ 225.00	RETAIL
AMERICAN MEDICAL CENTER	20820 GREENFIELD RD	\$ 225.00	MEDICAL OFFICE
THE WELLNESS PLAN MEDICAL CENTERS	21040 GREENFIELD RD	\$ 150.00	OFFICE
FEDEX GROUND PACKAGE SYSTEM INC	21200 GREENFIELD RD	\$ 225.00	WAREHOUSE
JKC JEWELRY & REPAIRS LLC	21700 GREENFIELD RD # 357	\$ 150.00	JEWELER
MARO JEWELERS	21700 GREENFIELD RD # 365	\$ 150.00	JEWELER
STUDIO 218	23300 GREENFIELD RD # 218	\$ 225.00	OFFICE
HAPPINESS NOW HYPNOSIS LLC	25900 GREENFIELD RD # 201	\$ 150.00	OFFICE
BOOK BEAT	26010 GREENFIELD RD	\$ 150.00	RETAIL
FELLERS INC	26659 HARDING AVE	\$ 225.00	WHOLESALE
MOTOWN BODY OILS	13807 W NINE MILE RD	\$ 225.00	RETAIL



CITY OF OAK PARK, MI STAFF REPORT

7.B

AGENDA FOR: August 5, 2024

SUBJECT: Presentation of Main Street America Accreditation for Oak Park Corridor Improvement Authority

DEPARTMENT: Municipal Services

FROM: Kim Marrone, Director of Municipal Services

SUMMARY: Oak Park Corridor Improvement Authority has been recognized as a Main Street America Affiliates™. This recognizes Main Street programs or organizations that have demonstrated a commitment to the Main Street model and are on the pathway to achieving meaningful economic, social, physical and organizational improvements in their downtown or commercial districts. Main Street America Affiliates do not have to meet the six Community Evaluation Standards or baseline requirements.

Main Street America leads a collaborative movement with partners and grassroots leaders that advances shared prosperity, creates resilient economies, and improves quality of life through place-based economic development and community preservation in downtowns and neighborhood commercial districts across the country. Oakland County Main Street is the only county wide coordinating program and has 28 communities participating in the program.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: No action required

EXHIBITS:

1. Main Street America Impact 2023
2. OakPark



Sidewalk dining in downtown Camas, Washington © Downtown Camas Association

We are proud to announce that 1,188 programs have achieved designations as Main Street America programs in recognition of their commitment to preservation-based economic development and community revitalization through the Main Street Approach™.

The 2024 network of designated Main Street members includes 800 programs that earned Accredited status—our top designation tier—for demonstrating a proven track record of achieving outcomes in alignment with the Main Street Approach and exceptional performance in the six standards of community evaluation. Additionally, 388 programs have received Affiliate status for showing a strong commitment to the Main Street model and creating meaningful improvements in their communities.



© Main Street America

In 2023, Main Street America programs generated \$5.68 billion in local reinvestment, helped open 6,630 net new businesses, facilitated the creation of 35,162 net new jobs, catalyzed the rehabilitation of 10,556 historic buildings, and leveraged 1,664,763 volunteer hours. On average, for every dollar that a Main Street program spent to support their operations, \$18.03 of new investment was generated back into their downtown and commercial corridor communities.* [Learn more about the collective impact of the Main Street Movement here.](#)

“We are incredibly excited to celebrate this year’s 1,188 designated Main Street America programs, and their remarkable efforts to reenergize their local economies and public spaces,” said Main Street America President and CEO Erin Barnes. “Main Street leaders are visionaries that see things that no one else can see and create the future world we all want to live in. The size and impact of our network demonstrates that great things happen when visions are realized through strategic, grassroots collaboration.”

Each program’s performance was evaluated through assessments conducted by the organization’s personnel and board of directors, and their Coordinating Program, which works in partnership with Main Street America to identify local programs that meet rigorous national community evaluation standards. These standards provide the Main Street America network with a strong foundational framework to review progress, recognize strengths, understand trends, and identify strategies that move Main Street programs forward. To qualify for designation communities must demonstrate a strong commitment to the Main Street model, meet a set of baseline requirements, and achieve outcomes in six areas: broad-based community commitment to revitalization; inclusive leadership and organizational capacity; diversified funding and sustainable program operations; strategy-driven programming; preservation-based economic development; and demonstrated impact and results. [Learn more about the framework, standards, and designation here.](#)

EXPLORE THE NETWORK

**These data are based on reports gathered from 1,253 Main Street America designated programs, accounting for their work performed from January 1, 2023 to December 31, 2023.*



MAIN STREET AMERICA

and

MAIN STREET OAKLAND COUNTY

certify that

City of Auburn Hills

has been recognized as a

2024 Affiliate Program

for meeting the standards of performance in 2023

A stylized, handwritten signature in black ink, likely belonging to Erin Barnes.

Erin Barnes
President & CEO
Main Street America

A stylized, handwritten signature in black ink, likely belonging to Hannah White.

Hannah White
Chief Impact Officer
Main Street America



MAIN STREET AMERICA

and

MAIN STREET OAKLAND COUNTY

certify that

Birmingham Shopping District

has been recognized as a

2024 Affiliate Program

for meeting the standards of performance in 2023

A stylized, handwritten signature in black ink, likely belonging to Erin Barnes.

Erin Barnes
President & CEO
Main Street America

A stylized, handwritten signature in black ink, likely belonging to Hannah White.

Hannah White
Chief Impact Officer
Main Street America



MAIN STREET AMERICA

and

MAIN STREET OAKLAND COUNTY

certify that

City of the Village of Clarkston

has been recognized as a

2024 Affiliate Program

for meeting the standards of performance in 2023

A stylized, handwritten signature in black ink, likely belonging to Erin Barnes.

Erin Barnes
President & CEO
Main Street America

A stylized, handwritten signature in black ink, likely belonging to Hannah White.

Hannah White
Chief Impact Officer
Main Street America



MAIN STREET AMERICA

and

MAIN STREET OAKLAND COUNTY

certify that

Main Street Hazel Park

has been recognized as a

2024 Affiliate Program

for meeting the standards of performance in 2023

Erin Barnes
President & CEO
Main Street America

Hannah White
Chief Impact Officer
Main Street America



MAIN STREET AMERICA

and

MAIN STREET OAKLAND COUNTY

certify that

Lathrup Village

has been recognized as a

2024 Affiliate Program

for meeting the standards of performance in 2023

A stylized, handwritten signature in black ink, likely belonging to Erin Barnes.

Erin Barnes
President & CEO
Main Street America

A stylized, handwritten signature in black ink, likely belonging to Hannah White.

Hannah White
Chief Impact Officer
Main Street America



MAIN STREET AMERICA

and

MAIN STREET OAKLAND COUNTY

certify that

Lyon Township Downtown Development Authority

has been recognized as a

2024 Affiliate Program

for meeting the standards of performance in 2023

A handwritten signature in black ink, appearing to read 'ERB'.

Erin Barnes
President & CEO
Main Street America

A handwritten signature in black ink, appearing to read 'Hannah White'.

Hannah White
Chief Impact Officer
Main Street America



MAIN STREET AMERICA

and

MAIN STREET OAKLAND COUNTY

certify that

City of Oak Park - CIA

has been recognized as a

2024 Affiliate Program

for meeting the standards of performance in 2023

A stylized, handwritten signature in black ink, likely belonging to Erin Barnes.

Erin Barnes
President & CEO
Main Street America

A stylized, handwritten signature in black ink, likely belonging to Hannah White.

Hannah White
Chief Impact Officer
Main Street America



MAIN STREET AMERICA

and

MAIN STREET OAKLAND COUNTY

certify that

Main Street Pontiac

has been recognized as a

2024 Affiliate Program

for meeting the standards of performance in 2023

A stylized, handwritten signature in black ink, likely belonging to Erin Barnes.

Erin Barnes
President & CEO
Main Street America

A stylized, handwritten signature in black ink, likely belonging to Hannah White.

Hannah White
Chief Impact Officer
Main Street America



MAIN STREET AMERICA

and

MAIN STREET OAKLAND COUNTY

certify that

City of South Lyon DDA

has been recognized as a

2024 Affiliate Program

for meeting the standards of performance in 2023

A stylized, handwritten signature in black ink, likely belonging to Erin Barnes.

Erin Barnes
President & CEO
Main Street America

A stylized, handwritten signature in black ink, likely belonging to Hannah White.

Hannah White
Chief Impact Officer
Main Street America



CITY OF OAK PARK, MI STAFF REPORT

8.A

AGENDA FOR: August 5, 2024

SUBJECT: Request to award the bid for the 2024 Sewer and Catch Basin Cleaning and TV Inspection Project, M-774 to Taplin Group, LLC of Kalamazoo, MI for the total amount of \$321,240.05

DEPARTMENT: Municipal Services

FROM: Kara Grisamer, City Engineer

SUMMARY: At the July 15, 2024 regular meeting of the Oak Park City Council, the request to bid the 2024 Sewer and Catch Basin Cleaning and TV Inspection Project, M-774 was approved. The project was advertised and twenty-two (22) contractors viewed the documents. On July 30, 2024, four (4) bids were received and opened. The low bidder, Taplin Group, LLC of Kalamazoo, MI submitted a bid of \$321,240.05 for the sewer inspection project. This project will clean and video inspect the sewers in areas shown on the attached map. We have worked with this contractor before and had positive experiences with them.

FINANCIAL STATEMENT: This project is budgeted in the Water and Sewer Fund (592-18.550-930) as part of FY 2024/25.

RECOMMENDED ACTION: It is recommended City Council award the regular bid for the 2024 Sewer and Catch Basin Cleaning and TV Inspection Project, M-774 to Taplin Group, LLC of Kalamazoo, MI for the total amount of \$321,240.05. Funding is available in the Water and Sewer Fund (592-18.550-930).

EXHIBITS:

1. Bid Tab_M-774
2. Project Info_M-774
3. Project Area Map

BID TABULATION

2024 SEWER & CATCH BASIN CLEANING AND TV INSPECTION PROJECT, M-774 BID OPENING DATE: TUESDAY, JULY 30, 2024				TAPLIN GROUP, LLC 5140 W MICHIGAN AVE. KALAMAZOO, MI 49006		ROGUE INDUSTRIAL SERV. 1250 FOX CHASE ROAD BLOOMFIELD HILLS, MI 48301		DUKE'S ROOT CONTROL, INC. 400 AIRPORT ROAD, STE. E ELGIN, IL 60123		PIPELINE MANAGEMENT CO. 2673 E. MAPLE ROAD MILFORD, MI 48381	
ITEM	DESCRIPTION	QUANT.	U/M	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Medium 8" Sewer Cleaning & TV Inspection	200	LFT	\$1.87	\$374.00	\$2.50	\$500.00	\$3.85	\$770.00	\$7.00	\$1,400.00
2	Medium 10" Sewer Cleaning & TV Inspection	4,700	LFT	\$1.99	\$9,353.00	\$2.50	\$11,750.00	\$3.11	\$14,617.00	\$7.50	\$35,250.00
3	Medium 12" Sewer Cleaning & TV Inspection	31,200	LFT	\$2.05	\$63,960.00	\$4.00	\$124,800.00	\$3.04	\$94,848.00	\$8.00	\$249,600.00
4	Medium 15" Sewer Cleaning & TV Inspection	12,100	LFT	\$2.18	\$26,378.00	\$5.00	\$60,500.00	\$3.34	\$40,414.00	\$8.50	\$102,850.00
5	Medium 18" Sewer Cleaning & TV Inspection	15,000	LFT	\$2.29	\$34,350.00	\$5.00	\$75,000.00	\$3.32	\$49,800.00	\$9.00	\$135,000.00
6	Medium 21" Sewer Cleaning & TV Inspection	10,100	LFT	\$2.59	\$26,159.00	\$5.00	\$50,500.00	\$4.70	\$47,470.00	\$9.50	\$95,950.00
7	Medium 24" Sewer Cleaning & TV Inspection	5,600	LFT	\$2.66	\$14,896.00	\$5.00	\$28,000.00	\$4.78	\$26,768.00	\$10.00	\$56,000.00
8	Medium 27" Sewer Cleaning & TV Inspection	4,700	LFT	\$2.91	\$13,677.00	\$6.00	\$28,200.00	\$5.42	\$25,474.00	\$10.50	\$49,350.00
9	Medium 30" Sewer Cleaning & TV Inspection	1,700	LFT	\$3.11	\$5,287.00	\$7.00	\$11,900.00	\$5.80	\$9,860.00	\$12.50	\$21,250.00
10	Medium 33" Sewer Cleaning & TV Inspection	300	LFT	\$3.76	\$1,128.00	\$8.00	\$2,400.00	\$11.15	\$3,345.00	\$13.50	\$4,050.00
11	Medium 36" Sewer Cleaning & TV Inspection	2,700	LFT	\$4.20	\$11,340.00	\$9.00	\$24,300.00	\$8.00	\$21,600.00	\$15.00	\$40,500.00
12	Medium 42" Sewer Cleaning & TV Inspection	1,000	LFT	\$5.18	\$5,180.00	\$10.00	\$10,000.00	\$13.52	\$13,520.00	\$17.50	\$17,500.00
13	Medium 48" Sewer Cleaning & TV Inspection	1,000	LFT	\$6.03	\$6,030.00	\$11.00	\$11,000.00	\$20.04	\$20,040.00	\$18.50	\$18,500.00
14	Medium 54" Sewer Cleaning & TV Inspection	500	LFT	\$6.11	\$3,055.00	\$12.00	\$6,000.00	\$20.54	\$10,270.00	\$20.00	\$10,000.00
15	Catch Basin Lead Cleaning & TV Inspection	9,800	LFT	\$6.48	\$63,504.00	\$6.00	\$58,800.00	\$9.71	\$95,158.00	\$10.00	\$98,000.00
16	Catch Basin Structure Cleaning	400	EA	\$88.28	\$35,312.00	\$125.00	\$50,000.00	\$266.16	\$106,464.00	\$125.00	\$50,000.00
17	Sewer Lateral Protruding Lead Cutting	5	EA	\$251.41	\$1,257.05	\$300.00	\$1,500.00	\$124.50	\$622.50	\$54.00	\$270.00
TOTAL COST					\$321,240.05		\$555,150.00		\$581,040.50		\$985,470.00

PROJECT TECHNICIAN: D SAMUEL
DATE: 7/30/2024

PROJECT INFORMATION

Project Name: 2024 SEWER & CATCH BASIN CLEANING AND
TELEVISION INSPECTION PROJECT

Project M#: M-774

Budget Year: 2024-2025

Budget Amount: \$300,000.00

Bid Amount: \$321,240.05

Apparent Low Bidder: TAPLIN GROUP, LLC

Total Project Views: 22

Total Bids Submitted: 4

References Checked: PREVIOUSLY WORKED FOR THE CITY

Expected Start of Const. 9/2/2024

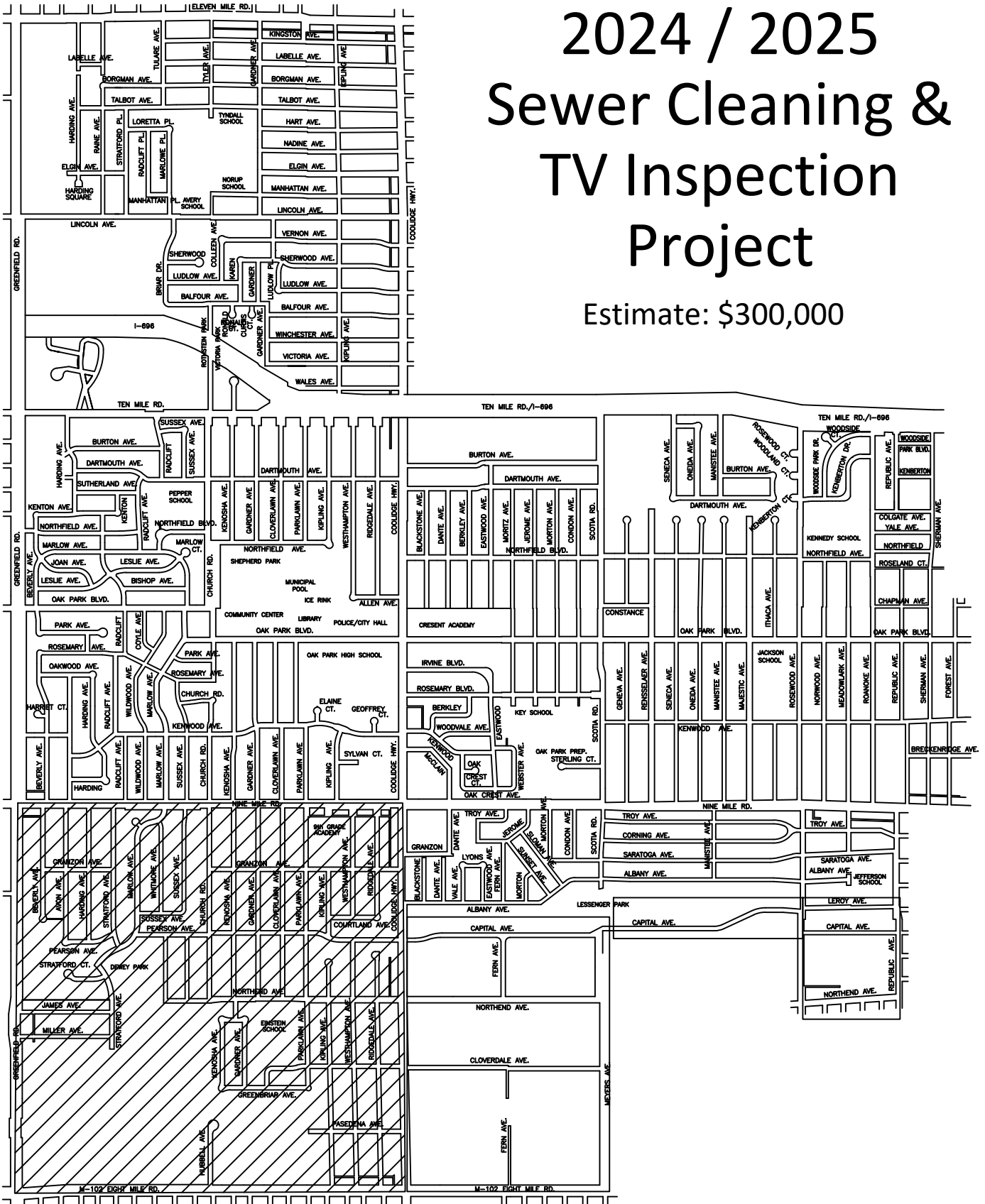
Expected Comp. Date SPRING 2025

Additional Information: -

City of Oak Park

2024 / 2025 Sewer Cleaning & TV Inspection Project

Estimate: \$300,000





CITY OF OAK PARK, MI STAFF REPORT

8.B

AGENDA FOR: August 5, 2024

SUBJECT: Request to award the bid and budget amendment for the Fenceline Restoration Project, M-776 to Premier Group Associates, of Detroit, MI for the total amount of \$35,830.00.

DEPARTMENT: Municipal Services

FROM: Kara Grisamer, City Engineer

SUMMARY: At the June 17, 2024 regular meeting of the Oak Park City Council, the request to bid the Fenceline Restoration Project, M-776 was approved. The project was advertised and thirty-five (35) contractors viewed the documents. On July 31, 2024, three (3) bids were received and opened. The low bidder, Premier Group Associates, of Detroit, MI submitted a bid of \$35,830.00 for the fenceline restoration project. This project will level and clean up the areas adjacent to the fenceline shown on the attached map. We have worked with this contractor before, with positive results. Due to the nature of this project, a budget amendment will be needed in the amount of \$35,830.00.

FINANCIAL STATEMENT: This project will require a budget amendment in the amount of \$35,830.00 to the Other Parks, Capital Outlay fund (101-18-444-970). We will be pursuing reimbursement funding from the original contractor through our legal counsel for the project balance for these expenditures.

RECOMMENDED ACTION: It is recommended City Council award the regular bid for the Fenceline Restoration Project, M-776 to Premier Group Associates, of Detroit, MI for the total amount of \$35,830.00. It is further recommended that a budget amendment of \$35,830.00 be approved in the Other Parks, Capital Outlay (101-18-444-970) Fund to cover these costs. We will be pursuing reimbursement from the original contractor through legal counsel.

EXHIBITS:

1. Bid Tab_M-776
2. Project Info_M-776
3. Area Map_M-776

BID TABULATION

FENCELINE RESTORATION PROJECT - M-776 BID OPENING DATE: WENESDAY, JULY 31, 2024 AT 10:00AM				PREMIER GROUP ASSOCIATES, LC 2221 BELLEVUE STREET DETROIT, MI 48207 313-963-1700		BRILAR, LLC 13200 NORTHEND AVE OAK PARK, MI 48237 248-547-6439		CAPITAL LANDSCAPES 21700 WYOMING STE B OAK PARK, MI 48237 248-509-9109	
ITEM	DESCRIPTION	QUANT.	U/M	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	MOBILIZATION, MAX 5%	1	LSUM	\$1,700.00	\$1,700.00	\$3,916.00	\$3,916.00	\$4,329.00	\$4,329.00
2	TOPSOIL, FURNISH AND INSTALL	350	CYD	\$71.00	\$24,850.00	\$135.54	\$47,439.00 *	\$155.00	\$54,250.00
3	SEED AND MULCH AROUND CITY FENCES	28,000	SFT	\$0.32	\$8,960.00	\$1.10	\$30,800.00 *	\$1.00	\$28,000.00
4	INSPECTION CREW DAYS	320	DAY	\$1.00	\$320.00	\$10.00	\$3,200.00	\$19.00	\$6,080.00
				TOTAL COST \$ 35,830.00		\$85,355.00 *		\$92,659.00	

* CORRECTED BY ENGINEER

Project Technician:

J WILSON

Date:

4/1/2024

PROJECT INFORMATION

Project Name:

FENCELINE RESTORATION PROJECT

Project M#:

M-776

Budget Year:

2024-2025

Budget Amount:

Bid Amount:

\$35,830.00

Apparent Low Bidder:

PREMIER GROUP ASSOCIATES

Total Project Views:

35

Total Bids Submitted:

3

References Checked:

WORKED WITH THEM BEFORE

Expected Start of Const.

9-Sep-24

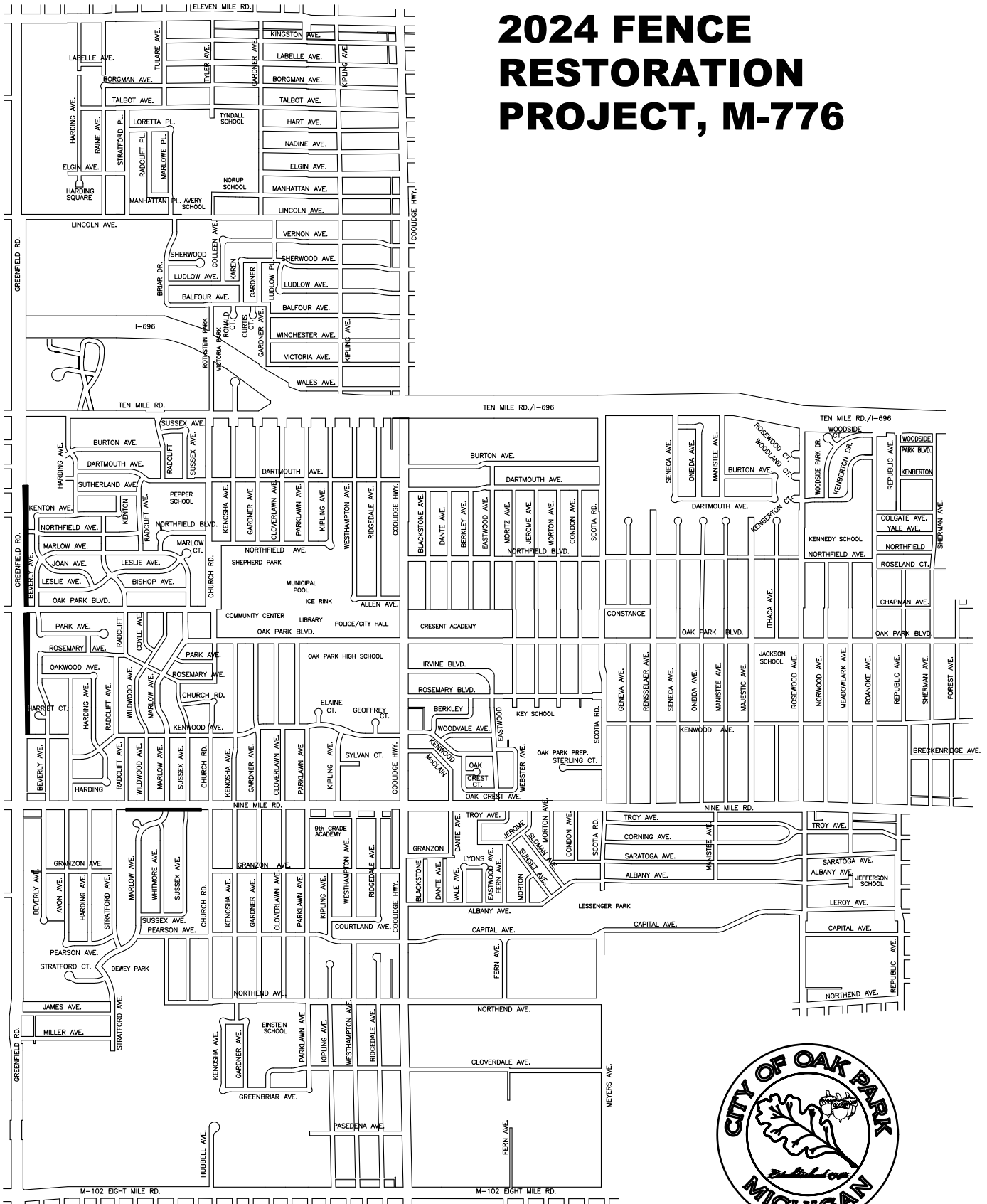
Expected Comp. Date

Nov-24

Additional Information:

City of Oak Park

2024 FENCE RESTORATION PROJECT, M-776





CITY OF OAK PARK, MI STAFF REPORT

8.C

AGENDA FOR: August 5, 2024

SUBJECT: Request to award the bid for the 2024 Streetscape/Landscape Design to Spalding DeDecker of Rochester Hills, MI in the amount of \$31,411.

DEPARTMENT: Municipal Services

FROM: Kim Marrone, Director of Municipal Services

SUMMARY: The Oak Park Corridor Improvement Authority released a bid for the 2024 Streetscape / Landscape Design project in May 2024. Bids were due on June 13, 2024 and three bids were received. After a panel reviewed the proposals, it was decided to recommend to award the bid to Spalding DeDecker of Rochester Hills, MI in the amount of \$31,411. This project will design landscape plans for replication to use throughout the City of Oak Park with estimates for implementation. The goal is to design a consistent landscape plan throughout the City of Oak Park. Funding is available in the CIA Professional Services Budget (251-00.000.801-000).

FINANCIAL STATEMENT: Funding is available in the CIA Professional Services Budget (251-00.000.801-000).

RECOMMENDED ACTION: It is recommended that City Council award the bid to Spalding DeDecker with authority by the City Manager to enter into a contract agreement for these services in the amount of \$31,411.

EXHIBITS:

1. SpaldingDeDecker - Landscape Bid 2024 (1)
2. bid sheet
3. bid scores



Proposal for Streetscape Design for the City of Oak Park

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June 13, 2024

City of Oak Park
Attn: City Clerk
14000 Oak Park Blvd
Oak Park, MI 48060

Re: Oak Park and Corridor Improvement Authority - Streetscape (PR24-233)

Dear Selection Committee:

Spalding DeDecker Associates is a multi-discipline firm with specialty areas of expertise including Urban Design, Landscape Architecture, Transportation Engineering, GIS, Civil Engineering, and Surveying. Juno Solutions specializes in Horticulture/Landscape Architecture and will join the team to assist with plant selection/protection against the harsh environments that exist along Michigan's streetscapes. The integration of these disciplines will offer an analytical, knowledgeable, and creative approach to placemaking and livability along the streets of Oak Park. We will help the city create a vision that will assist in generating a desire for people to stop, shop, live, and recreate in the city.

Our team of landscape architects, urban planners, and transportation engineers will work alongside the city and the Corridor Improvement Authority to create a new vibe and colorful display of energy along the streets of Oak Park. We will be cognizant of the existing traditions along the street corridors but will also look for innovative ways to enhance the street views and pedestrian uses, while creating an irresistible invitation for people to stop, look, and shop along the streets of Oak Park.

Throughout the design process, we will be looking for innovative ways to promote safe, clean, and functional corridors, while also providing colorful, playful, and unique opportunities to create and promote an exuberant and livable city.

We are eager to help the city and the Corridor Improvement Authority move forward by creating a plan that will excite people and help make their dreams a reality.

Sincerely,
SPALDING DEDECKER

Robert Ford, PLA
Project Manager | Lead Landscape Architect



SPALDING DeDECKER

About Us

Spalding DeDecker Associates, Inc. is an engineering and surveying consulting firm specializing in infrastructure, land development, and transportation. Established in 1954, we have aspired to set the benchmark of engineering and surveying excellence. Spalding DeDecker's dedicated teams in Transportation, Municipal Engineering, Land Development, Planning, Landscape Architecture, Surveying, and Construction Engineering create safe, practical, and sustainable solutions for the unique needs of each client.

Point-of-Contact

Robert Ford, PLA
Lead Landscape Architect
bford@sda-eng.com
(517) 202-7709

Awards

2024 MParks

Landscape Design: Frances Park Rose Garden

**design completed as Landscape Architects and Planners in collaboration with Juno Solutions, LLC.*

2022 ACEC/MI

Survey Merit Award: Detroit Zoo Campus

2021 ACEC/MI

Surveying Honorable Award: US-31 Bascule Bridge

Corporation S

October 28, 1958 - Michigan

Federal ID

38-1598901

Our Team

Our people are our greatest asset. With more than 160 employees on our team, we have the expertise, depth, and support to provide our clients with unparalleled quality and customer service.

Services

Land Development

Site Planning
Urban Planning
LEED® Project Design for Certification of Green Facilities through the US Green Building Council
Site Engineering & Infrastructure Design
Site Selection & Development Feasibility Studies
Stormwater Management Plans and Studies
Landscape Architecture

Infrastructure

Asset Management
Construction Engineering
Municipal Engineering
Pavement Management Systems (PMS)
Roof and Building Envelope Assessments
Transportation Engineering
Water/Wastewater Engineering
GIS Management

Survey & Mapping

3-D Laser Scanning
ALTA / NSPS Land Title Surveys
Aerial Control Surveys
Boundary & Topographical Surveys
Construction Layout
Industrial, Aviation, and Transportation Surveying

Locations

Rochester Hills

Headquarters

905 East South Blvd
Rochester Hills, MI 48307
P: 248.844.5400
F: 248.844.5404

Lansing

Location of place of performance of contract

313 N. Capitol Ave
Suite 100
Lansing, MI 48933
P: 517.679.4400
F: 517.679.4401

Detroit

119 State St, Suite 500
Detroit, MI 48226
P: 313.305.9120
F: 313.305.9121

Novi

27333 Meadowbrook Rd
Suite 210
Novi, MI 48377
P: 248.844.6274

Grand Rapids

400 Ann St. NW, Suite 204
Grand Rapids, MI 49504
P: 616.885.5802

Flint

615 S. Saginaw St, Suite 7012
Flint, MI 48502
P: 800.598.1600



PROJECT APPROACH

The approach to your project will be team oriented. That means that the City of Oak Park administration, maintenance staff, retained consultants, and members from support organizations will be included during the project. Our intent is to have staff provide valuable input throughout the design process so that the planning and the outcomes of the project are developed together with everyone informed digitally and also face to face.

PROJECT UNDERSTANDING

Spalding DeDecker (SD) understands that “Oak Park” (city) and the Corridor Improvement Authority (CIA) are in the process of selecting a consultant to provide an overall conceptual streetscape design throughout Oak Park. This work involves providing a master plan to revitalize Oak Park’s streetscapes, landscaping, and beautify selected public spaces. Oak Park’s objectives for this project include creating a cohesive placemaking/landscape design plan that can be implemented over time throughout the city (color is a key factor), enhance the appearance of the city, support vibrant active corridors, incorporate landscaping and street trees in a sustainable manner, attempt to incorporate special artistic features, create adaptable and interchangeable designs, comply with MDOT, Oakland County Road Commission and City of Oak Park ordinances, and welcome sign locations should have similar landscape features to maintain a cohesive look.

With a Professional Traffic Operations Engineer (PTOE) on staff, Spalding DeDecker has the ability to perform a traffic engineering review of the streetscape and landscaping improvement plans, as well as perform an on-site review with our landscape architects and urban designers to ensure that any planned improvements align with the principles of traffic safety. A traffic engineering review will include an evaluation of sight distances, accommodations for vulnerable road users, potential traffic calming impacts of any proposed streetscape improvements, as well as any other safety considerations that may apply. SD has a wealth of experience providing traffic safety evaluations and improvements for motorized vehicles as well as for bicyclists and pedestrians.

This first phase will be dedicated to the development of the conceptual master street plan for the areas specified in the RFP (see map – addendum #1, provided by the city). The scope of this work will provide consensus building of ideas and recommendations by the consultant, colorful exhibits portraying the future concepts for each area identified in the RFP, probable opinion of costs, and phasing recommendations for each project within the streetscape conceptual master plan. That will conclude the work for the conceptual master plan.

In the future a new scope of work (RFP) will be issued for design development, construction documents (bid package), assistance with the bidding process, and construction engineering of specific phase(s) of the conceptual master street plan.

The original scope includes the following streets and locations:

- 11 Mile Road
- 8 Mile Road
- Greenfield (east side only)
- Greenfield – Cement solutions
- 696/Greenfield – Corner
- Coolidge
- 9 Mile Road
- 9 Mile Road – Greenbelt Area
- 9 Mile Road/ Greenfield Welcome Sign
- Median Islands – Lincoln, Northfield, Oak Park Blvd

In Addendum #1, Oak Park informed consultants they would like detailed designs for the following six (6) locations. These designs will then be applicable to the other areas the city would like to improve.

- Coolidge Highway – Lincoln to Elgin (parking island)
- Greenfield Road – Oak Park Blvd to Kentwood (greenbelt plantings)
- Oak Park Blvd – Between Police/City Hall and Oak Park High School (median plantings)
- Coolidge/Nine Mile Corner – (corner plantings – might be planters)
- 8 Mile/Coolidge – Pump House (greenbelt plantings)
- 8 Mile/Meyers Ave – Welcome sign



WORK PLAN

TASK 1 – Data Collection, Orientation, Site Visit (One Meeting)

1. Orientation: Meet with City of Oak Park representatives to review project scope. Tour the project areas, and gather insight from the city.
2. Discuss existing broad infrastructure systems that might enable the potential for lighting (uplighting of trees, backlighting for signs, planter/wall/column lighting), irrigation systems to water plants, snow plowing and salting of streets and sidewalks, frequent crash sites (pedestrian/vehicle), public gathering spaces, non-motorized transportation needs, and emergency needs.
3. Existing Data: Arrange to collect information that the city has available that is relevant to the study.
4. Site Investigation: The team will identify any obvious site design challenges during the tour.
5. Collect Oakland County traffic counts, crashes, emergency responses, and related information.
6. Discuss the most recent streetscape designs along 9 Mile and how they have been received by the public. Discuss the pros/cons of the building materials the city has used in the past.
7. Provide a summary memo documenting all site related matters discussed and action items.

Task 2 – Concept Development (1 Meeting)

1. Prepare general design/options to discuss with the city administration and maintenance staff.
2. Concept Design: Once the general designs and options have been analyzed, SD will create concept designs for the six (6) selected project areas. Designs could include colorful commercial grade and vandal resistant planters, updated and/or totally new landscaping, public art display locations, artistic ideas and potential enhancements, tree planting areas (tree grates and tree guards), and location recommendations for bike racks, street furniture, outdoor street shelters, information kiosks/info, and/or other creative additions. Proposed street/mid-block crossings were not identified as part of the work scope at this time. Should street or mid-block crossings become important, it will be considered an additional service.

3. SD will forward the concept designs to the administration for review.
4. A meeting will be held with city administration and maintenance staff to discuss the pros/cons of the various ideas that will be offered up for discussion.
5. Revisions will be made following the meeting.

Task 3 – Design Development

1. Review Meeting: A detailed preliminary design for the six (6) project areas. A review meeting will be conducted with the city administration to approve/revise the designs.
2. Probable Costs: A preliminary opinion of probable costs (OPC) will be provided for discussion and revision, if necessary.
3. Phasing, priorities, and funding will be discussed.
4. A preliminary report will be provided for the city and grant administrator to review.
5. Presentation: The Consultant will accompany the director/staff for presentation to the city and CIA.
6. If necessary, the Consultant will make revisions to the plan following the meeting.

Task 4 – Final Report

1. Final Design: A final design for the six (6) project areas will be produced.
2. Final Review: The Consultant will provide final plan for the administration for approval.

Task 5 – Deliverables

1. Final improvement recommendation plan for the six (6) specific project areas.
2. Recommended phasing for implementation
3. Probable costs by location including more affordable alternatives if necessary.
4. High Quality Renderings of streetscape improvements will be produced for public consumption and media use.
5. Funding options will be offered to support grant applications and fundraising activities.
6. The plans will offer a guide for easy conversion to final construction documents for implementation,
7. Provide two (2) hard copies and one (1) digital file of all documents and graphics including any GIS data and/or digital maps used in the creation of the plan.



PROJECT TIMELINE

We anticipate being able to complete the Oak Park Streetscape Improvements and proposed deliverables according to the Approach described in this proposal by December 30, 2024. We can start work immediately after award approval, anticipated in June 2024. We also anticipate some changes to this work plan and can accommodate modifications.

	June				July					August				September					October				November				December				
	3	10	17	24	1	8	15	22	29	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	2	9	16	23	30
Proposal Submission/Consultant Selection																															
TASK 1 - Project Orientation																															
Orientation, Scheduling, Site Visit						*																									
TASK 2 - Concept Development																															
General Concepts											*			*																	
TASK 3 - Design Development																															
Refine Concept, Probable Costs, Presentation																		*													
TASK 4 - Final Report																															
Final Design																				*											
Final Plans																				*											
TASK 5 - Deliverables																															
Reports - 6 Project Areas, Probable Costs, Renderings																															

*Meetings

WORK PLAN



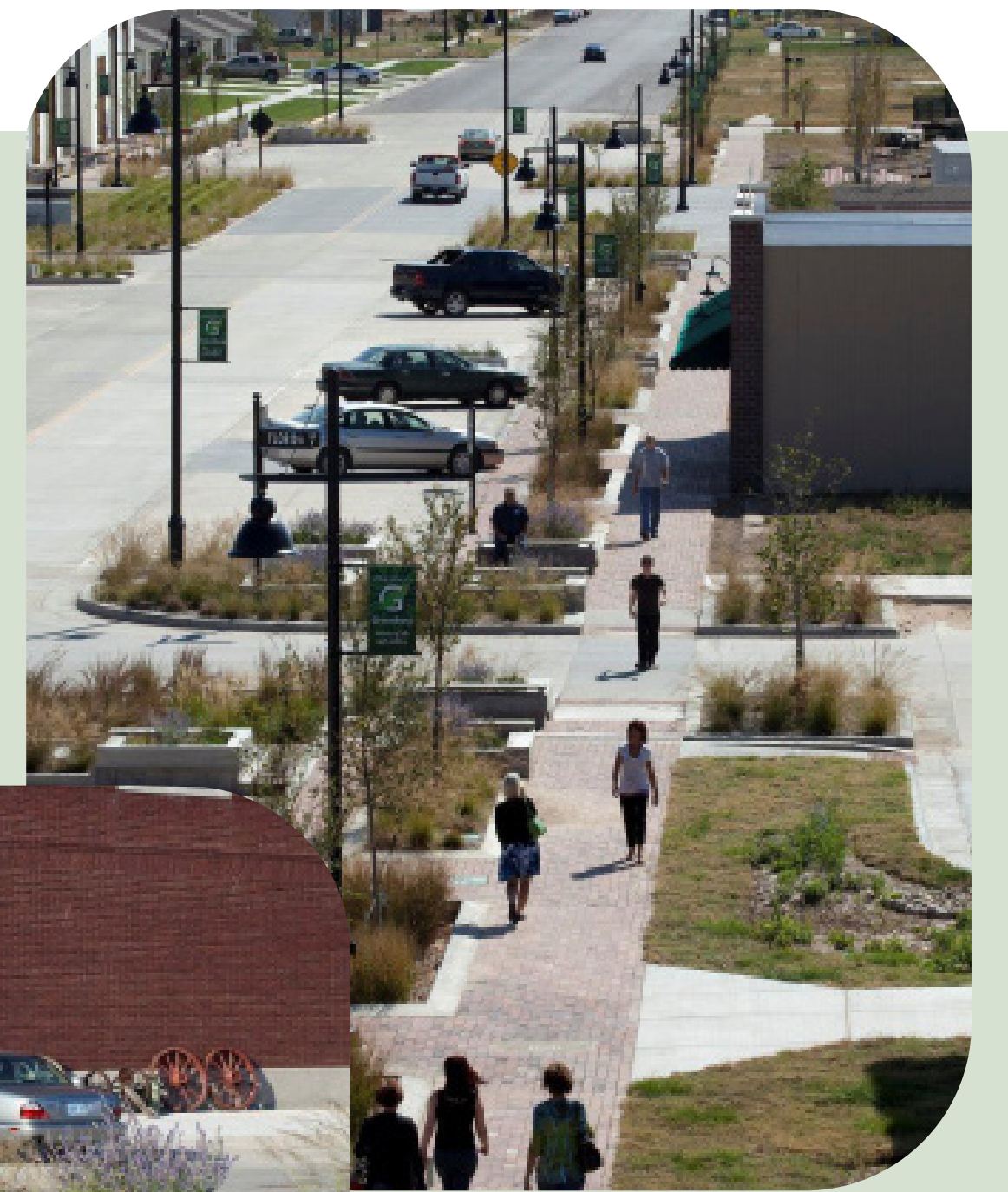
Streetscapes: Precedent Imagery



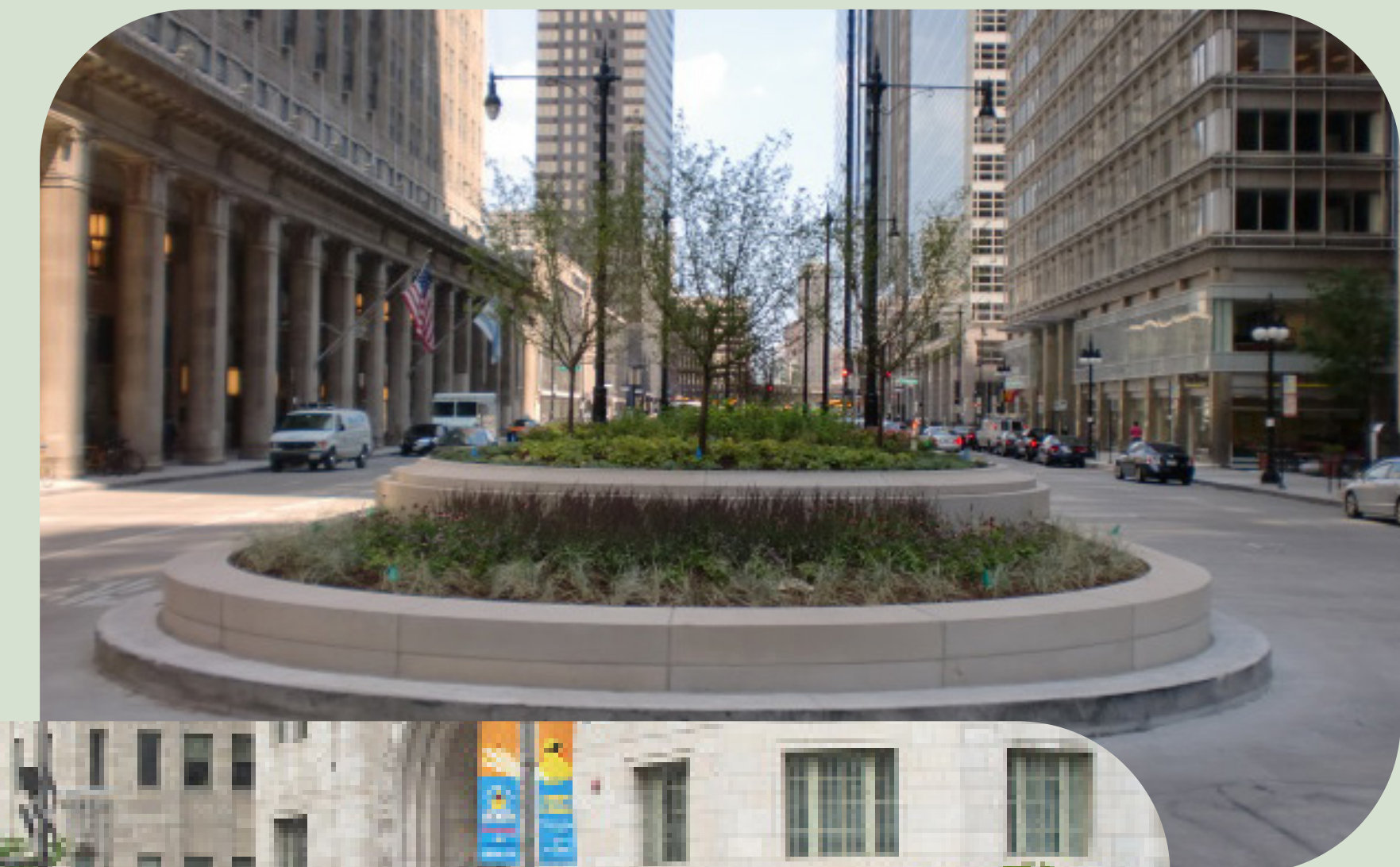
Gateway to Pacific Beach, CA



Greensburg Mainstreet, KS



Wacker Drive Planters, IL





Streetscapes: Precedent Imagery

Peoria Street Bridge, IL



Plant Ideas



Autumn Sun Rudbeckia



Golden Feather Grass

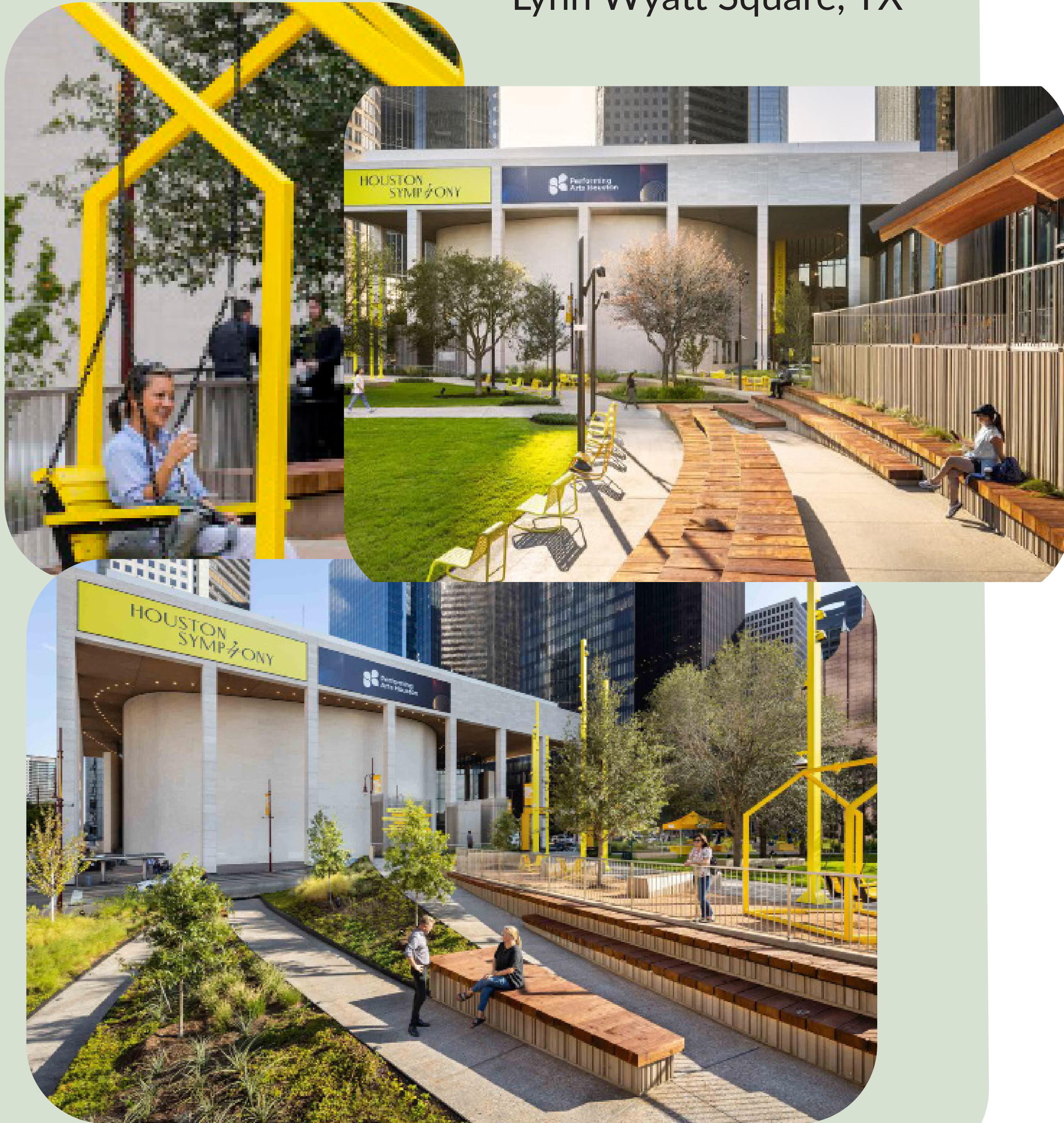


Powell Street Promenade, CA

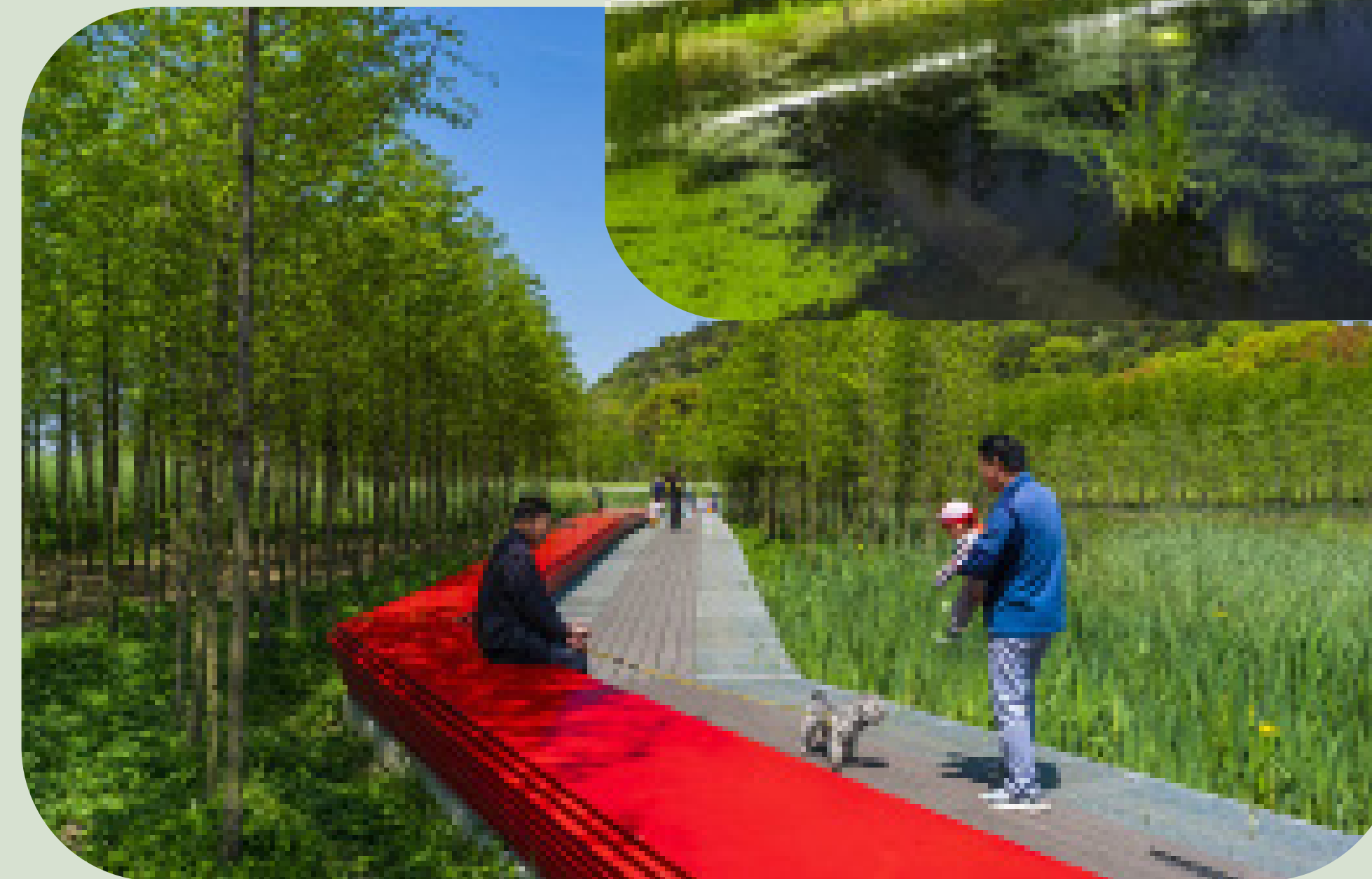
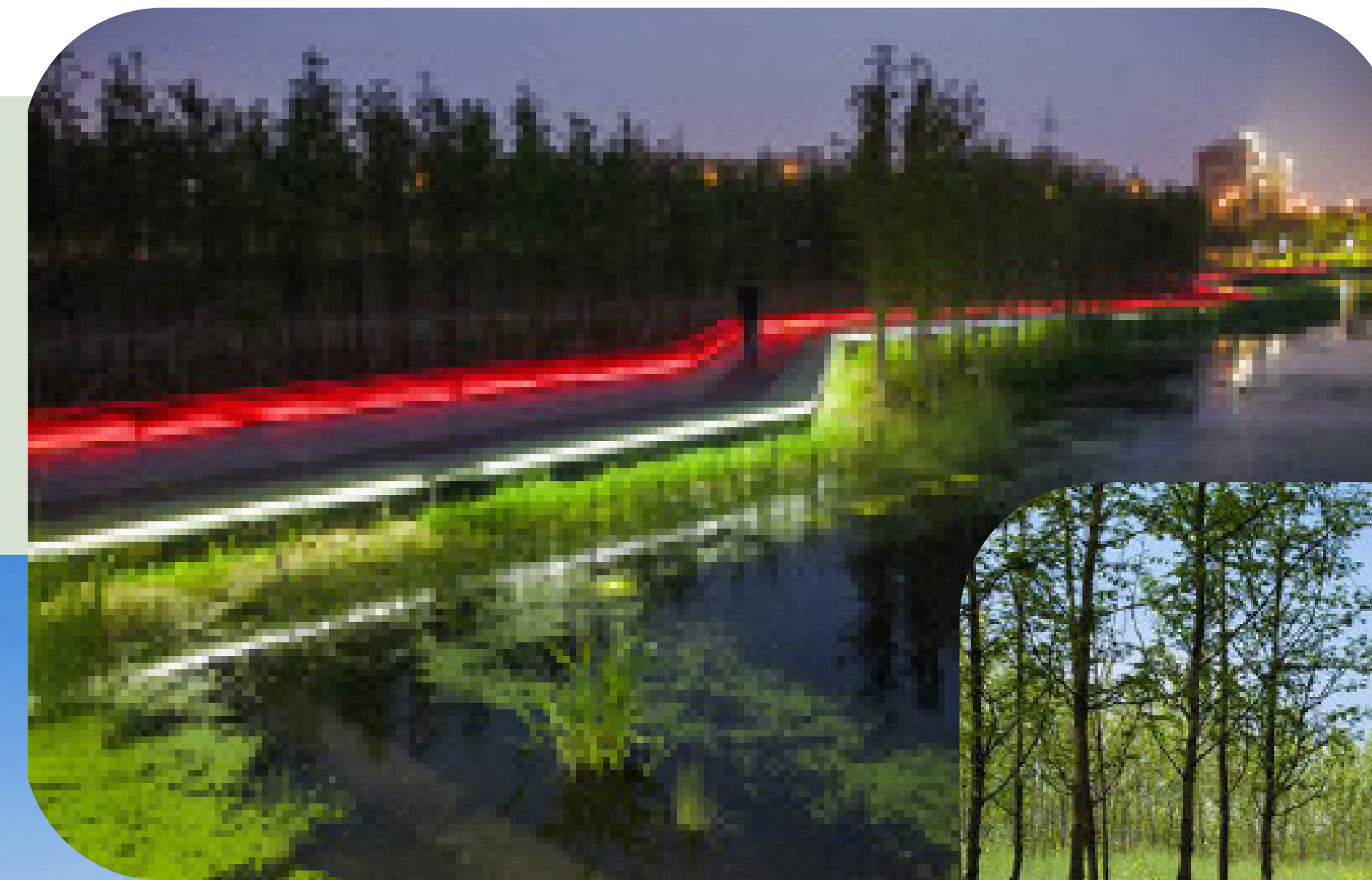


Streetscapes: Precedent Imagery

Lynn Wyatt Square, TX



Colored Edging and Elements



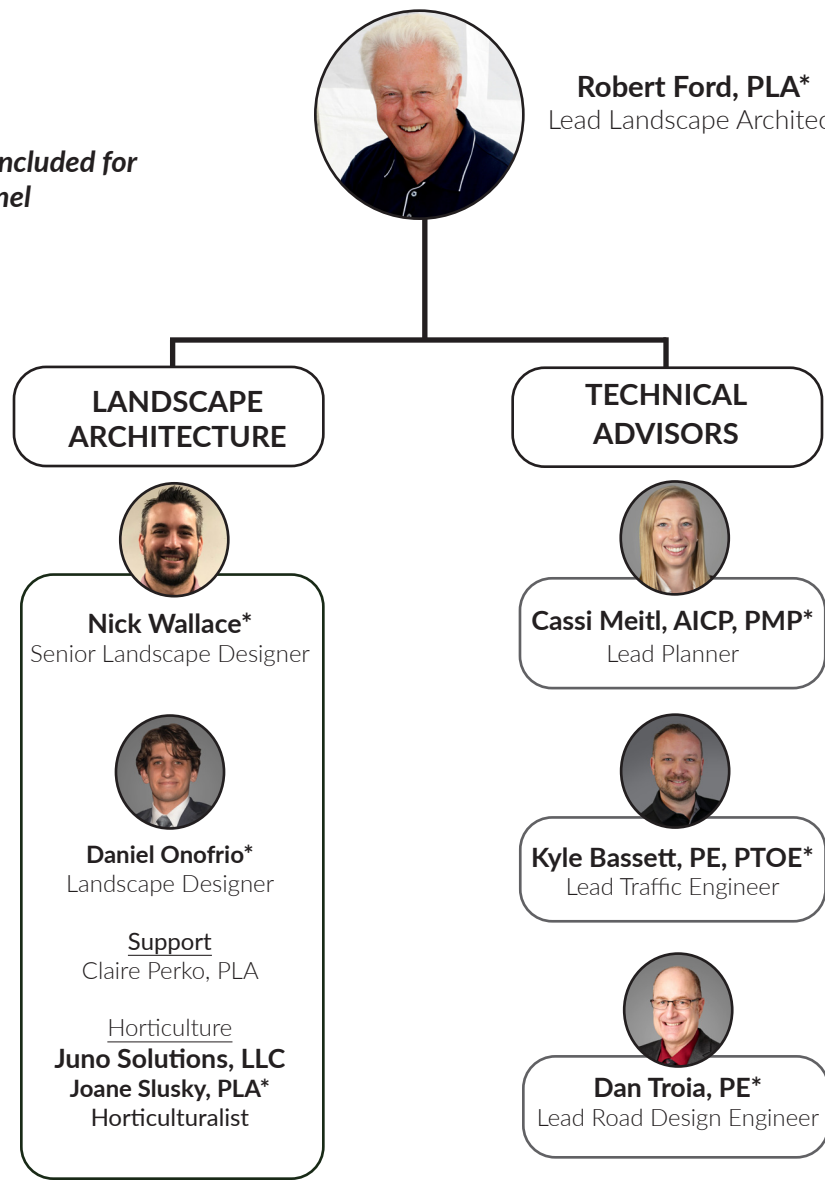
Zhenshan Park, Suzhou



ORGANIZATION CHART

City of Oak Park

** Resumes included for
Key Personnel*





ROBERT E. FORD, PLA

Lead Landscape Architect

EDUCATION

Bachelor of Landscape Architecture, Michigan State University | 1975

REGISTRATION

Licensed Professional Landscape Architect
State of MI #3901000909

Certified Playground Safety Inspector
#52013-1024, Exp 10/24

NPPS Early Childhood Outdoor Play Inspector
#NC12301, Exp 05/23

Certified Storm Water Management - Construction Site #C-08418

AWARDS

President's Award 2010, Michigan Chapter, American Society of Landscape Architects

Michigan Medallion Award presented by the ASLA, Michigan Chapter

Merit Award presented by the ASLA, Michigan Chapter in recognition of outstanding professional achievement for Park Design

Heart of Michigan Trails and Greenways Partnership: to produce the "Connecting Michigan" booklet

MRPA Design Award, Park Design for Rotary Park

MRPA Design Award for Landscape for Scott Sunken Garden

2019 and 2020 ASLA-Michigan Chapter, Firm of the Year

and more

Mr. Ford has over 40 years of experience in site design, land use planning, project management, park design, streetscapes and urban design. He has an extensive background in urban planning, park design, engineering, project management and administration. In 1989 Robert started Ford & Associates and in 1994 formed his current company Landscape Architects and Planners, Inc., L.A.P. provides master planning, site design, construction management, administration and quality control. As Principal of this Lansing based firm for the past 24 years, he and his staff have consulted for a large number of schools, communities, and parks throughout the state. Mr. Ford has extensive experience with master plans, reports, site plans, comprehensive plans, park development, greenways, non-motorized transportation plans, streetscapes and implementation of these projects.

RELEVANT EXPERIENCE

- **LEAP Collins Road Beautification Plan and Implementation** - Provided design and consulting services to produce a streetscape beautification plan. Improvements include wayfinding sign plan, sign production coordination, monuments, utility line coordination, and landscape plans.
- **"Windlord" Water Quality Plazas** - Provided design and construction observation for the installation of an artistic sculpture and rain gardens in the median of Michigan Avenue in Lansing
- **Lansing BWL – Central Substation** - Provided concepts, design, and construction observation for its Central Substation located in downtown Lansing at the corner of Washington Avenue and Malcolm X Boulevard. To create views of the Grand River, a River Walk along the south wall of the Central Substation, interpretive panels to help understand the history of the area and promote the relocation of the Sunken Garden originally designed and planted by Richard Scott, REO Motor Works fist president under CEO, Ransom Olds, and a live wall were installed.
- **Butler Street Corridor Micro Plan** - Provided consulting and design services for the Butler Neighborhood in Lansing using four principles for the corridor including Sustainability, Safety, Welcoming, and Health. Using these principles some design options included a central information station, activity programs and youth center, beautification of the corridor by removing and replacing dead vegetation, traffic calming, signage, creating gateways, planting a community garden and creation of sidewalks/pedestrian paths and bike paths.
- **New Buffalo Whittaker Street Enhancements** - In partnership with Abonmarche Engineering provided research, design, construction documents and administration for the installation of a streetscape.
- **New Buffalo Business Improvement District** - Developed a master plan for the downtown business district. The goals of the Downtown Master Plan are to guide future improvements for vehicular and pedestrian circulation, parking, aesthetic and infrastructure improvements.
- **Leoni Township Enhancement Grant** - Prepare MDOT Enhancement grant for a shared use path and beautification plan on the south side of Ann Arbor Road including decorative paving, street lighting, drainage considerations, pedestrian road crossings and landscaping.
- **Williamston Streetscape** - Provided for a Downtown Development Authority Streetscape study, grant application, production of construction documents and provided special provisions, quantities and a sidewalk design plan for an MDOT streetscape include: (5) Gateway signs with reference to the Iron Belle Trail Network; (2) Iron Belle Trailhead information areas; (36) Road crossing/Safety signs; (11) Map signs, and (11) Wayfinding signs.
- **MDOT/Jackson M-50 Corridor Study** - A corridor streetscape study in the City of Jackson. Including retaining walls, landscape design, lights, walks, benches, trash



ROBERT E. FORD, PLA

Lead Landscape Architect

EXPERIENCE CONTINUED

receptacles, street signs, entry sign, decorative paving, fencing and raised planters

- **Eaton Rapids M-99 Streetscape** - Downtown development utilizing ISTEA federal funding. Required extensive coordination with the Michigan Department of Transportation to acquire permits and meet their specifications and bidding requirements. Including new streetlights, decorative paving, curbs, trees/tree grates, planters, sidewalk replacement, benches, trash receptacles and fencing within the downtown area.
- **Dansville M-36 Streetscape** - Prepared the construction drawings for this MDOT funded project that included three pedestrian bridges with a 1.9-mile, 10-foot wide asphalt path, a sheet pile wall design, trail layout, bridge layout, and construction observation.
- **Adrian Streetscape-Main Street, Toledo Street, & Washburn Street Intersection** - Prepare a development plan for a downtown area including lighting, trees, tree-grates, pavers and trash receptacles.
- **Holt Road SE Corner Planting Plan** - Created landscape plan and construction documents for a traffic island in a residential neighborhood.
- **Round-A-Bout Landscape Designs** - Worked with municipalities and communities to develop round-a-bout landscape designs as unique focal points that welcome people to the community and increase traffic safety. Designs have been completed for Delhi Township at the Cedar and Holbrook intersection and in Rochester Hills at the Hamlin and Livernois Intersection
- **East Lansing Corridor Entry** - The project consisted of site design, grading plans, landscape plan, drainage calculations, and construction documents for median beatification as well as the design of the City of East Lansing entry sign. The budget did not allow for irrigation or supplemental water source; therefore all plants were hardy, drought resistant and salt tolerant, keeping the plant mortality rate low. Open lawn areas allow for safe views of oncoming traffic
- **M-66 Corridor Plan** - Development and implementation of a signage program based upon the brand and logo designs. Signs included: gateway entry signs and directional signs to public and private destinations.
- **Clinton River Trail "Look and Feel"** - This project included not only the creation of gateways to the trail system, new trail logos, and landmarks placed throughout, but also multiple design ideas for directional and informational signage to encourage the trail's visitors to protect and respect the trail's fragile and beautiful ecosystems.
- **Paint Creek Trail Sign Design Plan** - Develop/enhance the Paint Creek Trail signage program. Signs would include: (5) Gateway signs with reference to the Iron Belle Trail Network; (2) Iron Belle Trailhead information areas; (36) Road crossing/Safety signs; (11) Map signs, and (11) Wayfinding signs.
- **Howell "Crosstown" Trail System Study, City of Howell & MDOT** - An MDOT funded feasibility study for non-motorized transportation system plan including several potential non-motorized routes was developed in the area-wide master plan through downtown Howell on Latson Road and M-59. These routes included shared-use bituminous paths, widened concrete sidewalks, pedestrian bridges/crossings, on-road bike lanes, and elevated boardwalks. An extensive report outlined the inventory and analysis plans, phasing plans, probable costs and typical details for linking various entities and attractions within the plan area.
- **Royal Oak Downtown Park, Royal Oak, MI** - Downtown Park is currently a service-centered area and this work effort between LAP and Nowak & Fraus is to transform this space into an iconic Downtown Destination. Transition into a creative gathering spot will take a plan that utilizes innovative and collaborative approaches. The collaborative approach engages the community including volunteers, city stewardship programs, and non-profit organizations. Suggested design for the park includes environmental, sustainable, and unique/ innovative experiences. Design considerations focusing on user experiences, space considerations, programming, amenities, and maintenance. To achieve the desired goals many opportunities for community facilitation were employed: Visual Preference Survey workshops were held using electronic keypads for immediate feedback, public meetings to report findings, online public opinion survey, stakeholder interviews, and meet, greet and listen sessions (attending public events to gather input from attendees).



NICHOLAS T. WALLACE

Senior Landscape Designer

EDUCATION

**Associate Degree in
Landscape Architecture**
Lansing Community College
With High Honors | 2012

CERTIFICATIONS

**Storm Water Management
Construction Site**
#C-20804

SESC Review and Design
#SE/C 02693

WORKSHOPS

**Training Wheels 2014
(Bicycle Facility Design
Training)**

**Sustainable SITES Initiative
Fundamentals**

**Webinar Series 1-9 – A
program promoting
healthy functioning
landscapes sponsored by
the Lady Bird Johnson
Foundation & ASLA.**

Mr. Wallace's professional experience includes several years of residential landscape and hardscape design and construction. This experience has provided Nick with a broad and practical knowledge of all aspects of a project from concept, cost estimating and construction drawings, through final construction. Nick has applied his diverse range of skills to help bring projects from concept to completion - from preliminary sketching and design development to construction drawings, digital rendering techniques and presentation graphics.

RELEVANT EXPERIENCE

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DANIEL ONOFRIO

Landscape Designer

Mr. Onofrio is a landscape designer with one year of experience. Daniel has experience in creating construction drawings, planting plans, collecting data, designing and developing five-year recreational plans, and conducting pre-bid meetings. He is highly knowledgeable of AutoCAD, Vectorworks, Sketchup, Lumion, and the Adobe Creative Suite.

EDUCATION

**Bachelor of Landscape
Architecture, Michigan State
University, 2023**

**Associates of Horticulture,
Michigan State University,
2023**

TECHNICAL CAPABILITIES

Microsoft Office

AutoCAD

Vectorworks

Sketchup

Lumion

Adobe Creative Suite

RELEVANT EXPERIENCE

- **Valhalla Park Improvements 2024, Delhi Charter Township, MI – Landscape Designer** - Producing construction documents for a community park that includes a loop trail that connects to an existing trail, a fishing dock that is accessible to all and a pavilion shelter along the trail.
- **Frances Park Rose Garden, Lansing, MI - Landscape Designer** - Helped produce construction documents for a redesigned rose garden located in Lansing, MI. The project included historical research, conceptual design, grant applications and funding, feasibility plans, site design and analysis, construction documentation and estimates, and construction observation and administration.
- **Vevay Township Hall Park Design, Vevay Township, MI - Landscape Designer** - Producing construction documents for project. Project includes an 8' wide trail loop around the park, expanding the existing playground with new equipment, providing ADA walks to the play area and park pavilion, and designing a bioswale to receive parking lot runoff and treat it before it enters the storm system.
- **Community Park Improvements – Phase 1, Vevay Township, MI – Landscape Designer** - Producing construction documents for the first phase of a community park that includes a loop trail that gives access to the existing ball field and a playground addition that connects to the loop trail and adds to the existing playground.
- **St.Clair Shores Master Plan, Parks and Rec Pla, and Capital Improvement Plan, St.Clair Shores, MI – Landscape Designer** - Helped support the City of St. Clair Shores in updating their comprehensive Capital Improvement Plan, Master Plan, and Parks and Recreation Plan through attending community meetings and producing graphics for the 5- year report.
- **Dewitt Township Pickleball Courts, DeWitt Township, MI – Landscape Designer** - Produced planting plans for screening and conceptual plans for a playground and pickleball complex that resides on an existing inline hockey rink.
- **Shigematsu Japanese Memorial Garden, Lansing, MI - Landscape Designer** - Produced construction documents and organized meetings for the restoration and updating of a Japanese garden that had been constructed two decades ago and was in need of renovations.
- **Alaiedon Township 5-year Parks and Recreation Plan, Alaiedon Township, MI - Landscape Designer** - Attended community meetings and produced graphics for the 5- year report.
- **Oak Shore YMCA Toddler Area Improvements, Lansing, MI - Landscape Designer** - Produced construction documents for the addition of playground safety surfacing to an existing concrete plaza area, adding additional room for kids to play and adding ADA walkways from the plaza to an existing playground that was inaccessible before.

Joane Slusky, PLA

ASID, ASLA

12944 Talbot Lane, Huntington Woods, MI 48070

Cell: 248-635-5362 Office: 248-547-3775

Email: joane@junosolutions.us

Education

University of Michigan, School of Natural Resources and Environment,
Master of Landscape Architecture, Ann Arbor MI, December 2009

Michigan State University, Lansing, MI, Bachelor of Arts in Interior Design 1983

Professional License

State of Michigan, Landscape Architect #3901001601, 2014

Additional

Michigan Natural Shoreline Professional Certification Program, June 2016

Oakland Community College, Auburn Hills, MI, Associate Degree Landscape Horticulture

Michigan State University Extension, Advanced Master Gardener 1998

NCIDQ Certificate, National Council for Interior Design Qualifications, 1994

Study Abroad, Architecture and Decorative Arts Program, MSU/University of London, 1982

Experience

Juno solutions, LLC, Huntington Woods, MI

Owner, Landscape Architect, 2001 to Present

Residential and Commercial Landscape Design

Oakland Community College, Auburn Hills, MI

Instructor, Fall semester 2016 - Winter Semester 2018, Garden Design and Maintenance

History of Landscape Architecture, Intro to Landscape Design, Advanced Landscape Design

University of Michigan, School of Natural Resources and Environment, Ann Arbor, MI

Graduate Student Instructor, Landscape Architecture Materials and Methods Class

Second year graduate students, Fall semesters 2008 and 2009

University of Michigan, School of Natural Resources and Environment, Ann Arbor, MI

Graduate Student Staff Assistant to the Landscape Architecture Coordinator, Spring 2009

HED (Harley Ellis Devereaux, Harley Ellington Pierce Yee Associates), Southfield, MI

Contract Interior Designer and Space Planner, 1986 - 1993

Service Activities

- Michigan Chapter American Society of Landscape Architects, Executive Committee,
Past-President Nov 2020 to Present, President 2019-2020, President-Elect 2018-19
Vice-President of Education, 2014, 2016, 2017, Associate Member at Large, 4-2011 to 11-2013
- Frank Lloyd Wright's Affleck House in Bloomfield Hills, MI/Lawrence Technological University, Southfield, MI
Docent, Volunteer, 2014-2017
- Huntington Woods Tree Advisory Board (2005-2009)
Beautification, Arts and Trees Committee, Member 2010 - 2014
Fund Raising, Community Education and Event Planning
- Cranbrook House and Gardens, Bloomfield Hills, MI
Gardens Docent 2002 - 2012
Garden Research and Design, Thornlea House, Spring 2006

Awards

mParks, Michigan Recreation and Parks Association, Landscape Design/City of Lansing

2020 Scott Sunken Garden and 2023 Frances Park Rose Garden

The Mildred Hague Matthaei Award, 2009, University of Michigan, School of Natural Resources



CASSI MEITL, AICP, PMP

Lead Planner

EDUCATION

Master of Urban & Regional Planning, Graduate Certificate in Community Engagement, Michigan State University | 2015

Bachelor of Science in Family & Consumer Science, Minor in Business Administration, Illinois State University | 2011

REGISTRATION

American Institute of Certified Planners (AICP)

Project Management Professional (PMP)

TRAINING

Zoning Administrator Certificate Program

Site Plan Review Training

Master Michigan Citizen Planner Certificate

Project for Public Spaces Placemaking Workshop

Urban Land Institute MI Larson Leadership Initiative

Urban Land Institute Real Estate Development: Principles & Practices

Lean Six Sigma Yellow Belt

Challenge Detroit Fellowship Program

A certified planner and project manager with expertise in community, economic, and real estate development, Cassi has nine years of unique planning experience in Michigan working for DTE and Mayor Duggan's administration in Detroit prior to joining Spalding DeDecker. She has worked on master and strategic planning processes for a variety of planning and real estate development projects in southeast and northwest Michigan. Cassi oversees a Planning Team with expertise in community engagement, public outreach, land use planning, site planning, economic development, and plan report, map, and graphic production.

RELEVANT EXPERIENCE

- **Midwest-Tireman Framework Plan, Detroit, MI - Lead Planner** - Led streetscape and industrial site development concept planning.
- **Greater Warren / Conner Framework Plan, Detroit, MI - Lead Planner** - In Progress.
- **Dearborn Transportation Equity Study for South End: Salina Neighborhood, MI - Project Manager and Lead Planner** - In Progress.
- **Wyandotte Downtown Infrastructure Project, Wyandotte, MI - Project Manager and Lead Planner** - Construction anticipated July 2024.
- **Ecorse Southfield Road Streetscape Improvements, Ecorse, MI - Project Manager and Lead Planner** - Led engagement and design for sidewalk improvements and addition of pedestrian amenities along Southfield Road.
- **Ecorse USDOT Grant Applications, MI - Project Manager** - Prepared applications for the Reconnecting Communities and Neighborhoods Program and RAISE grant for a highway-railroad grade crossing improvement planning study (\$120K planning grant awarded).
- **Ecorse, Revitalization and Placemaking Program (RAP) Grant Applications, MI - Project Manager** - Wrote MEDC (RAP) grant applications for Southfield Road Streetscape Improvements (\$600K awarded), the Boat and Kayak Launch project (\$1M awarded).
- **8 Mile and Woodward Beautification, Detroit, MI - Project Manager and Lead Planner** - Supported a streetscape beautification project involving murals, additional lighting, and decorative sidewalk elements at the intersection.
- **Hamtramck Alley Project / Joe Louis Greenway, MI - Project Manager** - Led the preliminary engineering concept design and production of materials for community engagement for a section of the JLG in an alley in Hamtramck.
- **St. Clair Shores Master Plan, Parks and Recreation Plan, and Capital Improvement Plan, MI - Project Manager** - In Progress.
- **Delhi Charter Township Master Plan Update, MI - Project Manager and Lead Planner** - Led community engagement, strategic land use planning, and zoning and ordinance recommendations with a focus on economic development and diversity, equity, and inclusion to guide growth in the community.
- **Washington Township, MI - Lead Planner** - Planning Consultant, Site Plan Review, and Zoning Ordinance Amendments.
- **DDA Streetlighting and Streetscape Improvement Plan, Walker, MI - Senior Planner** - Wrote the report that documented the public engagement findings, asset inventory, technical analysis, design typologies, and recommendations for funding and implementation.
- **Detroit Zoo Pathway to Net Zero Water Framework Plan, MI - Senior Planner** - Supported a campus-wide planning effort to reduce water consumption and stormwater runoff as a pathway to "net zero water". Facilitated stakeholder meetings and produced maps, graphics, and a report.
- **Detroit Industrial and Commercial Site Identification and Readiness Scoping, MI - Project Manager and Lead Planner** - Led a team of four consultants to identify properties in Detroit that would be candidates for site-readiness activities; identified and estimated costs for those activities. Led the production of maps, graphics, a report.



KYLE BASSETT, PE, PTOE

Lead Traffic Engineer

EDUCATION

**BS, Civil Engineering,
Michigan Technological
University, 2013**

REGISTRATION

**Professional Engineer,
Michigan – License
#6201069016**

**Professional Traffic
Operations Engineer**

**MDOT Certified Computerized
Office Technician, 2023**

QUALIFICATIONS

He has experience utilizing state and federal standards and regulations to design and oversee construction for rural and urban road projects that include temporary traffic control, erosion control, storm water drainage, utilities, signing and pavement marking, and reconstruction.

Mr. Bassett is a Spalding DeDecker staff engineer with nine years of experience in road design and road construction which includes drafting with AutoCAD Civil 3D and Microstation / GEOPAK, construction specifications, contractor interactions, site plan reviews, and cost estimating. Mr. Bassett has had experience with the design and inspection of road and site development projects, coordination of construction inspection activities, site plan review, and storm water analysis. He has worked on projects for the City of Grand Rapids, Michigan Department of Transportation, Wisconsin Department of Transportation, and the Ingham County Road Commission. His technical experience includes AutoCAD Civil3D, Microstation Power GEOPAK, MERL, Field Manager, HY8, and Microsoft Office. He is familiar with the MDOT Road Design Manual.

RELEVANT EXPERIENCE

- **Sibley Road Development Access, Detroit, MI - Lead Traffic Engineer - Lead Traffic Engineer:** Prepared a traffic study including trip generation models, operational analysis, and recommendations and mitigations of the roadway network surrounding the proposed development. Traffic impacts were evaluated for the highest annual traffic generation periods using Synchro/SimTraffic models for the Sibley Road, Wayne/Wahrman Road, and Vining Road corridors.
- **Midlink Business Park Traffic Study, Kalamazoo, MI - Traffic Engineer -** Midlink was in the process of developing some of the parcels on its southern border. As part of that process, they are required to apply for a driveway permit and update the traffic studies for the new development. Spalding DeDecker (SD) was retained to perform a new traffic study to evaluate possible driveway configurations on Sprinkle Road including a full-movement driveway, a right-in and right-out only driveway, and no access requiring traffic to the eight parcels be routed to Midlink Drive further north.
- **Pedestrian Crossing Study, Kentwood, MI - Traffic Engineer -** The City of Kentwood in a proactive effort to improve pedestrian safety in the City launched a study to identify pedestrian crossing of concern, identify safety treatments, review possible ordinance changes, and to create a streamlined and consistent process on how the City addressed pedestrian crossings.
- **Jax Kar Wash Study, Birmingham, MI - Traffic Engineer -** Jax Kar Wash wanted to add some needed improvements to their car wash including new automatic payment stations and reconfiguring internal circulation. The City of Birmingham Planning Commission and staff requested that a traffic study be conducted to quantify the impacts of the new processes on vehicle queues onsite and offsite along with safety concerns regarding pedestrians crossing the car wash along Woodward Avenue. Spalding DeDecker (SD) utilized CCTV from other locations that already had the automated pay stations installed to determine how fast drivers and cars moved through the stations. We were the able to calculate the average and 95th percentile queue lengths and the probability of the queue exceeding available on-site queuing space.
- **Blake's Orchard Traffic Study (Armada Center Road), Armada, MI - Traffic Engineer-** Spalding DeDecker was retained to prepare a traffic study including site circulation analysis, parking analysis, safety analysis, and operational analysis of the roadway network surrounding Blake's Orchard and Cider Mill. This work involved development and analysis of multiple circulation scenarios. Traffic impacts were evaluated for the highest annual traffic generation periods using Synchro/SimTraffic models for the Armada Center Road, Romeo Plank Road, and 34 Mile Road corridors.



DANIEL TROIA, PE

Lead Road Design Engineer

EDUCATION

BS, Civil and Environmental Engineering, University of Wisconsin- Madison, 1989

REGISTRATION

Professional Engineer, Michigan, 1995

QUALIFICATIONS

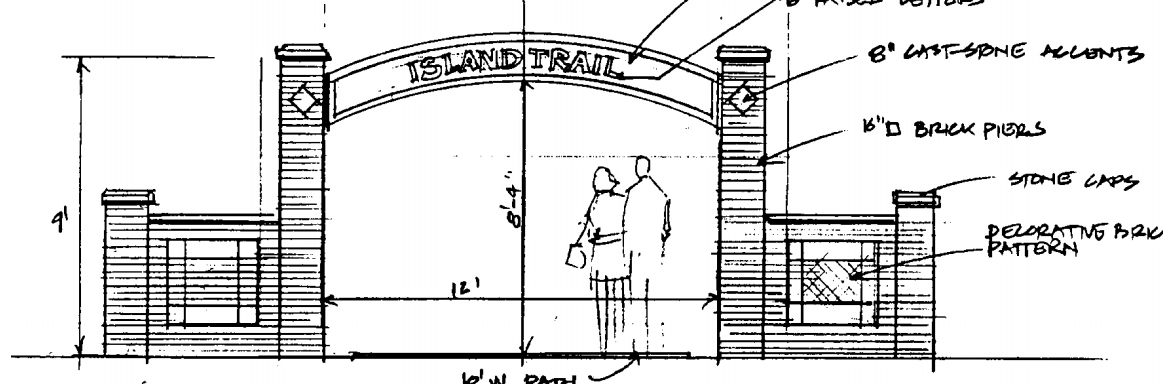
Highly experienced in transportation design projects

Extensive knowledge of AASHTO and MDOT guidelines

Mr. Troia has more than 34 years of expertise in the disciplines of highway design, project development, and construction project engineering, with a background in soils and geotechnical engineering. He has led the design of highway projects ranging from rural county roads to urban streets and signalized intersections. Mr. Troia is also experienced in scoping and design of bridge rehabilitation and prefabricated structure replacement projects. He has managed and produced numerous design approval documents, plans, specifications, and contract documents for municipal and locally administered Federal Aid projects, as well as performed all aspects of project development, including NEPA clearance documents, right-of-way acquisition, and environmental permitting. He is extensively familiar with MDOT design guides and standards as well as AASHTO standards. Mr. Troia enjoys working closely with others to develop innovative and proven transportation solutions. He is experienced in the facilitation and management of public outreach activities, including meetings, open houses, and formal public hearings for transportation projects.

RELEVANT EXPERIENCE

- **Waverly Road, Lansing, MI - Lead Road Design and MDOT Coordination** – 0.9 miles of road reconstruction and HMA resurfacing, including freeway interchange reconfiguration, RR coordination and force account, storm sewer, non-motorized trail, ADA ramp upgrades, and traffic signal modernization. Project included TAP and HSIP grant coordination with Delta and Lansing Townships, Ingham County Parks Department and Eaton County Road Commission; coordination with MDOT University Region Design team for inclusion with I-496 bid contract. Project development included right-of-way acquisition, utility relocation, and NEPA clearance.
- **N. Meridian Road - M-43 Intersection, Ingham County, MI - Lead Road Design, Consultant, and MDOT Coordination (Traffic Signal)** - Intersection widening for center left turn lane, with HMA resurfacing, drainage, MS4 storm water treatment/detention features, traffic signal modernization, and ADA ramp upgrades. Project development included NEPA clearance and utility relocation.
- **Jolly Road, Okemos, MI - Lead Road Design, Construction Project Engineer** – 2.5 miles of HMA resurfacing with full depth reclamation, widening for paved shoulders, vertical profile correction, cement stabilized subgrade, culvert, storm sewer, ADA ramp upgrades, temporary stream bypass and multi-plate aluminum box culvert & headwall, geosynthetic reinforced culvert headwall and reinforced slopes, and guardrail installation.
- **Bellevue Road, Leslie, MI - Lead Road Design** - 6.0 miles of HMA resurfacing, full depth reclamation (FDR), culvert and storm sewer upgrades, traffic signal modernization, ADA ramp upgrades, innovative lightweight fill design. Project development included right-of-way acquisition and NEPA clearance, EGLE grant coordination.
- **Jolly Rd - Hagadorn Rd to Dobie Rd, Ingham County, MI - Lead Road Design** - 2.0 miles of 4 to 3-lane conversion with cold milling and HMA resurfacing, paving fabric, traffic signal modernization, ADA ramp upgrades. Project development included right-of-way acquisition, utility relocation, NEPA clearance and formal public hearing for lane conversion.
- **Okemos Road - Jolly Road Intersection - Ingham County, MI - Lead Road Design, Consultant Coordination, Construction Project Engineer** - Intersection Reconfiguration and resurfacing with 0.5 miles of concrete white-topping and concrete pavement repairs, 0.7 miles of HMA resurfacing on Jolly Rd approaches, storm sewer interceptor construction, traffic signal modernization, sidewalk, ADA ramp upgrades. Drain office and consultant coordination (interceptor and MoT). Project development included right-of-way acquisition, utility relocation, NEPA Clearance, and public meetings.



STREETSCAPE DEVELOPMENT

Eaton Rapids, Michigan

CLIENT REFERENCE

**Eaton Rapids Downtown
Development Authority**

200 S. Main St
Eaton Rapids, MI 48827
517.663.8118

KEY PERSONNEL

Bob Ford, PLA
Nick Wallace

SERVICES PROVIDED

Grant Assistance
Master Plan Development
Construction Documentation
Project Management

Landscape Architects & Planners, Inc. (now Spalding DeDecker) was successful in soliciting an ISTE A Grant for the design and implementation of this streetscape in Eaton Rapids, Michigan. LAP developed the streetscape master plans, wrote the grant, put together the MDOT programming package, completed the construction documents, and managed the project to it's completion. The project consisted of new sidewalks and pedestrian amenities which included decorative fencing, pavers, planters and landscape plantings. LAP has also assisted the City of Eaton Rapids on several other downtown improvement projects since 1990 including parking lot design, railway design, and park master planning .

EXPERIENCE



STREETSCAPE MASTER PLAN

Spalding DeDecker | Williamston, Michigan | 2002

CLIENT REFERENCE City of Williamston

KEY PERSONNEL Bob Ford, PLA

Landscape Architects & Planners, now part of Spalding DeDecker, prepared the streetscape master plan including design development details for this project. L.A.P. in conjunction with MDOT, also completed the successful TEA-21 grant application for this \$913,000 project's implementation, which was awarded to the City of Williamston in 2002. L.A.P. continued to provide general consulting services for the project which included: special provision and specifications writing, speciality detailing, design meetings, as well as other technical assistance.





12 MILE ROAD ENVIRONMENTAL ASSESSMENT

Southfield, Michigan | 2012 - 2023

CLIENT REFERENCE

**Road Commission for
Oakland County**

Jeff O'Brien
(248) 645-2000
jobrien@rcoc.org

KEY PERSONNEL

Jeremy Schrot, PE
Jacob Bakou
Eric Kipp, PE
Erum Imam, PE

SERVICES PROVIDED

Environmental Assessment
Traffic Study

The Road Commission for Oakland County (RCOC) has entrusted Spalding DeDecker (SD) with facilitating the National Environmental Policy Act (NEPA) process to evaluate the potential impacts of the expansion of 12 Mile Road in the City of Novi from Beck Road to Dixon Road. Spalding DeDecker will provide an Environmental Assessment (EA) document that includes selection of the preferred alternative for widening, potential impacts of the considered alternatives, and information about the public engagement process. The EA will provide a pathway for the project to become a reality in the near future.

SD led the effort for an extensive traffic study that included analysis of existing 2020, 2040, and proposed conditions for two alternatives including an undivided five-lane roadway section and a divided four-lane boulevard. The study included a crash analysis and recommended the four-lane divided section as the preferred alternative to move forward for the final EA document.

THE CHALLENGE

This project originally began in 2012. SD was able to take a project that had been on hold by the client for several years and easily move it toward completion. SD identified the areas that would need updated data and what data sources could be reused, saving time and money in the process.

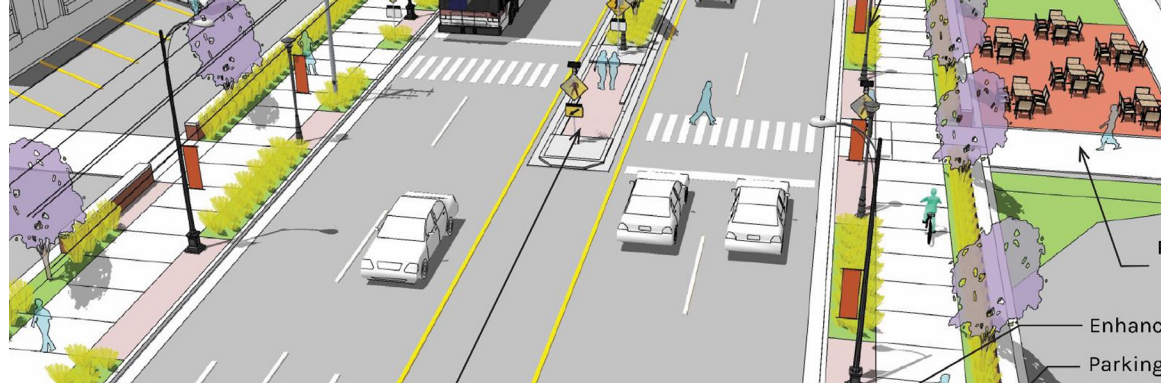
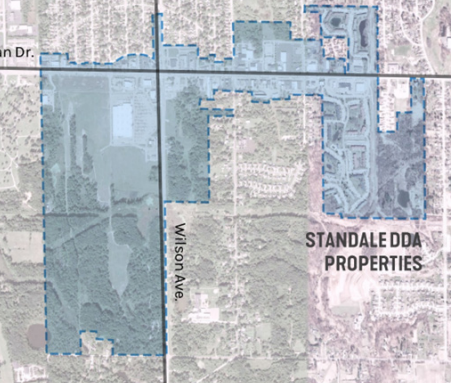
OUR SERVICES

SD investigated a number of natural, socio-economic, cultural, and historical environmental factors to determine the possible impacts of the roadway widening. Impacts were identified and mitigation options to minimize adverse effects were detailed in the EA.

THE SOLUTION

Getting to a completed and approved Environmental Assessment is a combination of facilitating a lengthy federal process with multiple municipalities and agencies, along with solid engineering applications. SD was able to guide RCOC through this complicated process and provide a solid design basis for the future.

EXPERIENCE



DDA STREET LIGHTING AND STREETScape

Walker, Michigan | 2021 - 2022

CLIENT REFERENCE

City of Walker

Frank Wash
Assistant City Manager
616.791.6850
fwash@walker.city

COLLABORATORS

SmithGroup
Geotech, Inc.

KEY PERSONNEL

Cassi Meitl, AICP, PMP
Jeremy Schrot, PE
Jacob Jaabay

SERVICES PROVIDED

Public Engagement
GIS Data Gathering
Streetscape Design
Traffic Engineering
Municipal Design

The Standale area within the City of Walker is the commercial hub for the whole City. The area has long been recognized for its businesses and is considered the “downtown” area. Unlike a traditional downtown, Lake Michigan Drive (M-45) runs through Standale. The project includes the use of virtual whiteboarding and other virtual community engagement models to reach DDA members and citizens in a world affected by the pandemic.

THE CHALLENGE

The high-speed and high-volume roadway presents a challenge to uniting the Downtown Development Authority (DDA) District and creating a sense of place. The DDA is looking to the future to create design standards and an aesthetic toolbox to create a sense of place, revitalize existing streetscape elements, and provide a design template for future development.

SD has partnered with SmithGroup and Geotech, Inc. to design and implement a process to engage the DDA members and the community to include core design values and goals of the DDA and the City.

THE SOLUTION

The team created visual preference surveys with architectural styles and development density and patterns, along with mobility priorities for DDA members and citizens to review and consider. This data will be refined into a cohesive design palette to provide a framework to implement a capital improvement program to update and standardize the streetlighting and other

streetscape elements along the Lake Michigan Drive (M-45) and Wilson Avenue (M-11) corridors in the DDA district. The team delivered a report that documented the public engagement findings, asset inventory, technical analysis, design typologies, and recommendations for funding and implementation.

THE IMPACT

Future development in Standale will be guided by a process that provides framework for the placemaking elements designated in this project. The goal is to provide better connectivity, a unifying design scheme, and other cohesive elements that will contribute to Standale, Walker’s downtown.



8 MILE & WOODWARD BEAUTIFICATION

Detroit, MI | 2020 - 2022

CLIENT REFERENCE

The People of Detroit LLC

Noah Stephens

noah@thepeopleofdetroit.com

313.682.5520

The City of Ferndale, Community and Economic Development

Jordan Twardy

jtwardy@ferndalemi.gov

248.546.2363

KEY PERSONNEL

Tricia DeMarco, PE, AICP, LEED AP

Cassi Meitl, AICP, PMP

SERVICES PROVIDED

Project Management
Construction Documents
Lighting Design Documents
MDOT Permitting
Installation Oversight
Public Engagement
Grant Administration

Detroit and Ferndale partnered to beautify, improve safety, and assist people experiencing homelessness at the intersection of 8 Mile and Woodward Avenue, on the 8 Mile Service Drive. The People of Detroit, LLC and Spalding DeDecker team was selected through a community vote after responding to an RFP to design physical improvements for the intersection. The project includes large murals on the north and south sides of the bridge, additional lighting, and a corresponding social services contract, funded by both cities and multiple grants.

The images of roller skaters passing bars of light in the mural was designed to be impactful, culturally relevant, practical and historically significant given the presence of a roller rink at the Detroit/Ferndale border and the gender/race/orientation-inclusive culture of roller derby “bridging” communities in the area.

THE CHALLENGE

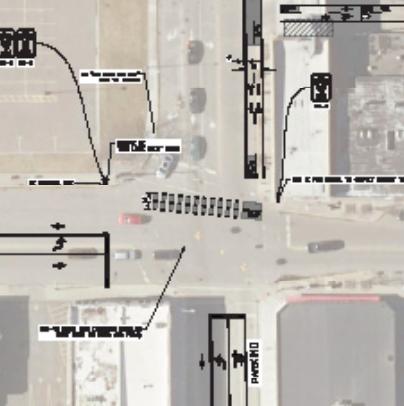
This non-traditional beautification project is located at an intersection of state and county roadways and border of two municipalities where pedestrian access was limited.

OUR SERVICES

SD provided construction documents, lighting design documents, and MDOT permitting services, in addition to overseeing the art removal and lighting installation. The team also provided community engagement, project management, and grant administration support.

THE SOLUTION

The SD team has engaged multiple city and state stakeholders in the process to develop a solution that manages people experiencing homelessness without hostility and improves the pedestrian crossing. The team participated in public meetings, worked with MDOT on individual permit approvals and a service partner to remove the frames and return them to MDOT for eventual installation at the City’s new transit center. The non-hostile design solution and social services contract was implemented in the spring of 2022.



HAMTRAMCK ALLEY PROJECT | JOE LOUIS GREENWAY

Spalding DeDecker | Hamtramck, Michigan | 2023 - 2023

CLIENT REFERENCE

City of Hamtramck

Karolyn Faulkner
Community and Economic
Development Manager | DDA
Manager
313-800-5233 x332
kfaulkner@hamtramckcity.com

KEY PERSONNEL

Cassi Meitl, AICP, PMP
Tricia DeMarco, PE, AICP, LEED AP
SITES AP
Andrew Meux, PE
Jenny Panergo

SUBCONSULTANTS

Bold Studio

SERVICES PROVIDED

Topographical Survey
Public Engagement
Existing Conditions Assessment
Preliminary Concept Design
Graphic Renderings
Presentations to City Council and
City staff

The Joe Louis Greenway (JLG) is a 27.5-mile recreational pathway that will connect residents in Hamtramck, Detroit, Dearborn, and Highland Park. It is comprised of a combination of new trails, on-street protected bike lanes, and links to existing trails to improve access to key neighborhood destinations. The Hamtramck Alley Project is the section of the Joe Louis Greenway that travels through the City of Hamtramck on Joseph Campau Street.

THE CHALLENGE

Since the right-of-way is too narrow to fit a bike lane in addition to on-street parking on Joseph Campau Road through downtown Hamtramck, and in response to business owner preferences, the City proposed to take the JLG route through the parallel alley to the west of Joseph Campau. The challenges to resolve in design of a shared-use route include safety, maintaining service and business deliveries, and consolidating dumpsters, at a minimum. To advance the project, Spalding DeDecker teamed with Bold Studio, a Detroit-based architectural design consultant to provide preliminary engineering design and outreach material.

THE SOLUTION

The Spalding DeDecker team reviewed previous reports and investigations, revisited alternative routes to encourage agreement among City stakeholders, prepared preliminary conceptual designs for the intersection to the alley and an alley block segment. They are preparing rendered graphics and producing multiple "User Profiles" that feature current and future

alley users with a description and quotes for use in future community engagement meetings. They created engineered concept documents and rendered graphics for a block section of the alley and the intersection of Joseph Campau and Holbrook with a connection into the alley. They also delivered a summary of engagement activities.

THE IMPACT

The team advanced design and stakeholder support for the Hamtramck Alley Project. They've prepared materials that can be used in future grant applications to support a more complete community engagement, design, and construction project to connect the JLG.



Photo credit: Elonte Davis



JOE LOUIS GREENWAY ON-STREET SEGMENTS

Detroit, Michigan | 2023 - Ongoing

CLIENT REFERENCE

City of Detroit Department of Public Works

Adam Jadun

JLG Project Manager

313.224.3955

Adam.jadun@detroitmi.gov

KEY PERSONNEL

Tricia DeMarco, PE, AICP,

LEED AP, SITES AP

Joe latonna

Connor Gawne

Kyle Bassett, PE, PTOE

Andrew Meux, PE

Steve Neumann, PS

SERVICES PROVIDED

Pedestrian Study

Cost Estimates

The Joe Louis Greenway (JLG) is a 27.5 mile recreational pathway that will unify Detroit's neighborhoods, people, and parks.

Spalding DeDecker performed the topographical survey and is designing the on-street bicycle and pedestrian facilities for three segments of the Joe Louis Greenway: the Jefferson-Clark; Davison West; and Littlefield.

JEFFERSON AVE & CLARK ST

Extending 5,280 feet along Jefferson Avenue (starting at Campbell) and Clark Street (to Clark Park). This segment will serve as the connection from the Gordie Howe International Bridge to the neighborhoods of Southwest Detroit and beyond.

The scope of this project includes pavement repairs, pavement markings, signage, and delineators along the route, as well as bikeway connections at each end of the segment. The segment budget is to be \$700,000 project budget and can be bid in the 2025 construction season.

LITTLEFIELD - FULLERTON, BUENA VISTA AND CHERRYLAWN

These segments traverse through the Littlefield neighborhood, encompassing Fullerton Avenue, Cherrylawn Street, and Buena Vista Avenue accounting for approximately 3,770 feet of improvements within the Littlefield neighborhood.

Documentation along Cherrylawn includes two phases, one for the tactile paint and post interventions and one for more long-term slow streets traffic calming including curb extensions, mini traffic circle, traffic calming, and transition to the MDOT pedestrian bridge. Improvements along Buena Vista include slow street interventions,

sidewalk improvements, and crossing to the JLG off-street segment. Fullerton improvements include one way bike lanes with buffer from Cherrylawn to the I-96 bridge. Buena Vista and Fullerton segments include coordination with SmithGroup and DPW to align with the crossing of the JLG off-street segments. considered and timed for public health. SDA created a virtual whiteboarding/mapping event that allowed citizens of Kentwood to drop a pin on a map of the city at crossings that they felt needed improvements. Users answered a series of questions and were offered the opportunity to leave comments. This data set allowed SDA to come up with 15 crossings for the initial group of crossings to be evaluated.

DAVISON

This segment extends along West Davison Ave., spanning from Wyoming to the I-96 on-ramp with improvements focused from Ohio St. to Ewald Circle totaling approximately 5,340 linear feet. Improvements along this segment include various elements such as the development of a curb separated protected bikeway system; realignment of the curbs on Davison to align vehicles with thru travel lanes; removal of various openings within the medians; transition improvements at the MDOT pedestrian bridge and JLG Davison crossing; curb extension on westbound Davison



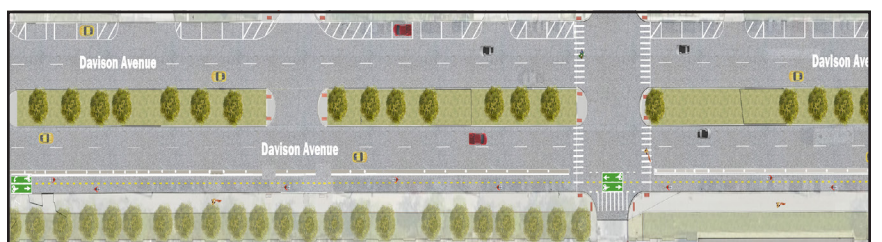
JOE LOUIS GREENWAY ON-STREET SEGMENTS

Detroit, Michigan | 2023 - Ongoing

and associated taper and pavement markings, signage, and delineators; sidewalk and roadway pavement repairs; landscape architecture; and drainage improvements within the limits of the project budget.

Spalding DeDecker's Landscape Architecture team will design and detail specialty pavement and site furnishings as needed at the transition areas on Davison as well as planting plans and landscape restoration plans for the additional planted areas within the Davison curb extension and median areas. Documentation will be completed adhering to the MDOT Transportation Alternatives Program (TAP) grant for the Davison West segment unless an alternative funding source is identified.

A “paint and post” project that uses temporary interventions like paint and delineators to test a more permanent concept. The City painted the mini traffic circle and curb extensions along Cherrylawn with students from Noble Elementary.





SOUTHFIELD ROAD STREETScape

Ecorse, Michigan | 2022 - Ongoing

CLIENT REFERENCE

City of Ecorse

Timothy Sadowski
City Controller
313-294-3740

KEY PERSONNEL

Tricia DeMarco, PE, AICP, LEED AP,
SITES AP
Cassi Meitl, AICP, PMP
Phil Strunk, PE
Mike DeDecker, PS
Jeremy Schrot, PE

SERVICES PROVIDED

Grant Writing
Stakeholder Engagement
Survey
Conceptual Design
Construction Documentation

Ecorse Southfield Road Pedestrian Improvement Project is a public space place-based infrastructure project to improve the pedestrian Right-of-Way along the half mile stretch of Southfield Road between the city boundary to the west and the railroad crossing to the east, the traditional downtown or traditional commercial center in Ecorse. The intent of the project is to improve walkability and promote improved health outcomes, and stimulate the rehabilitation of vacant and underutilized commercial properties along Southfield Road, a Wayne County right-of-way.

THE CHALLENGE

Wayne County recently resurfaced Southfield Road and added ADA accessible curb ramps at all intersections, however the remaining pavement is not contiguous, and the condition is poor in many places. According to findings from a recent Southfield Road corridor study, the Southfield Road corridor is 54.7% vacant, the buildings are also in poor condition, and this traditional commercial area of Ecorse lacks pedestrian amenities. The SD team was provided with a tight budget and specific project scope elements.

THE SOLUTION

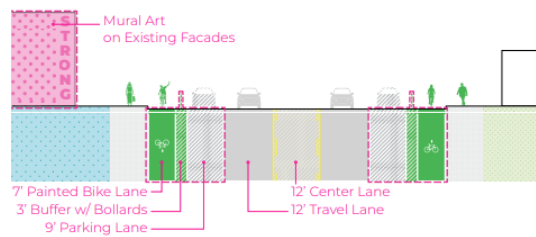
SD engaged adjacent business owners, city leaders, and community stakeholders to understand design preferences for the improvements. The team wrote a state MEDC Revitalization and Placemaking grant application and received a grant, in partnership with Wayne County, through the Congressional District Community Project Funding Grant.

and crosswalks and the addition of pedestrian-scale enhancements (i.e. benches, light poles and fixtures, and trash receptacles). We coordinated with DTE's outdoor municipality lighting program to add street light poles, and designed sidewalk enhancement elements. These include street trees with metal grates, decorative pavers, and landscaped areas. The improvements are contiguous throughout the half mile commercial corridor and also responsible to the context and conditions on each block. We worked with a project partner to select appropriate trees and plants that are drought and salt resistant, attractive, and easy to maintain.

The project includes improvements to the public Right-of-Way, sidewalks



Short Term: Designated Bike Lanes and Mural Art



MIDWEST - TIREMAN FRAMEWORK PLAN

Detroit, Michigan | 2022 - 2024

CLIENT REFERENCE

**City of Detroit
Planning and Development
Department**

John Sivills
Lead Urban Designer, Central
sivillsj@detroitmi.gov
313.224.4403

COLLABORATORS

Interboro Partners
ROSSETTI
Detroit Collaborative Design
Centers (DCDC)
BJH Advisors

KEY PERSONNEL

SD
Cassi Meitl, AICP, PMP
Jenny Panergo
Shruti Nahar
Kyle Bassett, PE, PTOE

SERVICES PROVIDED

Public Engagement
Steering Committee and
Public Workshops / Meeting
Facilitation
Existing Conditions Analysis
Market Analysis
Professional Infrastructure
Recommendations
Map and Graphic Creation
Report Writing and Layout

Interboro Partners, Spalding DeDecker, ROSSETTI, DCDC, and BJH Advisors provided a Framework Plan for Midwest-Tireman, a neighborhood planning area on the west side of the City of Detroit. The residential, commercial, and industrial neighborhood will soon be home to two (2) miles of the Joe Louis Greenway, a 27.5 mile greenway that will connect parks and neighborhoods across the City, on its west boundary. This neighborhood framework plan will be included as a chapter in the City's next Master Plan.

THE CHALLENGE

The team was challenged to create a framework plan focused on housing, business and retail, industrial development, parks and open spaces, and streets and mobility. The neighborhood areas present a challenged market with highly vacant single family homes and commercial properties bisected by a large and growing industrial corridor. Since the neighborhood is not part of the Strategic Neighborhood Fund at this time, funding also has not yet been allocated for implementation.

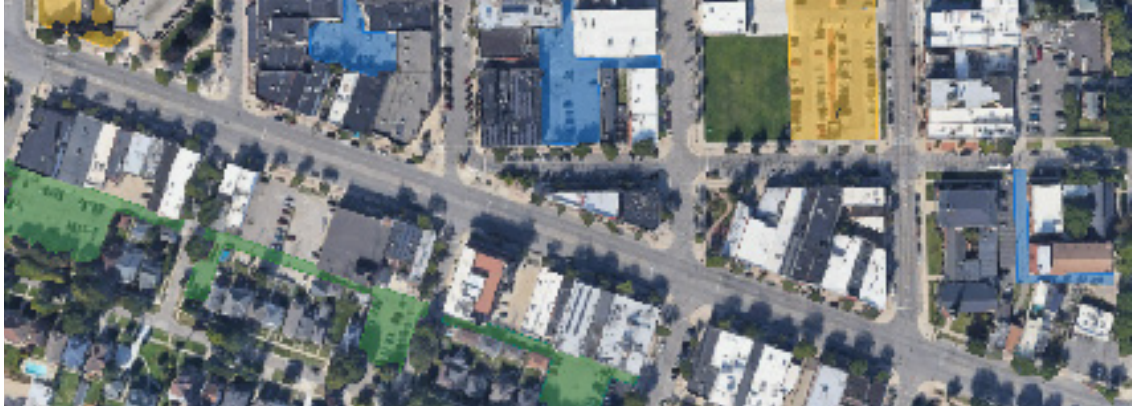
The SD team was challenged to propose streetscape improvements for key corridors and create concept plans, renderings, and other graphics to communicate them for community meetings and the final report.

THE SOLUTION

The resulting framework plan centers recommendations for implementation around neighborhood hubs and nodes and communicates a community-driven vision. The SD team developed possible streetscape improvements along Warren, Livernois, Tireman, Joy, and Chicago in alignment with both physical and programmatic projects to activate and support neighborhood assets. The short-term and long-term recommendations to improve sidewalk conditions, lighting, pedestrian crossings, add bike lanes, and increase safety and the tree canopy along commercial corridors, would also provide connections to the Joe Louis Greenway. The implementation plan was developed in response to community priorities to guide strategic investments to support a vibrant neighborhood.

The SD team prepared the Community Corridors and Safe Streets chapter on page 124 in the final plan here: https://detroitmi.gov/sites/detroitmi.localhost/files/2024-02/MidwestTireman_NeighborhoodFramework-rs5_0.pdf

EXPERIENCE



WYANDOTTE DOWNTOWN INFRASTRUCTURE PROJECT

Spalding DeDecker | Wyandotte, Michigan | 2023 - Ongoing

CLIENT REFERENCE

City of Wyandotte, Downtown Development Authority

Joe Gruber, MCD
Community and Economic
Development Director
734-818-9438

COLLABORATOR

Grissim Metz Andriese Associates

KEY PERSONNEL

Jeremy Schrot, PE
Tricia DeMarco, PE, AICP, LEED AP
SITES AP
Alan Loebach
Natalie Guenther, EIT
Cassi Meitl, AICP, PMP
Shruti Nahar
Jenny Panergo

KEY SERVICES

Electrical Infrastructure Design
Utility Coordination
Civil Engineering - Concept
Design, Design Development,
Schematic Design,
Construction Documents
Landscape Architecture
Placemaking Design and
Material Selection
Public Engagement
Report Writing

Spalding DeDecker was awarded a contract through a competitive procurement process to design the infrastructure improvements for Wyandotte's Downtown Infrastructure Project (DIP). SD is producing construction documents for the alley and parking lot reconstruction and electrical distribution overhead to underground conversion project in the downtown area. The capital improvement project will improve conditions in the alleys and parking lots on the east and west of Biddle Avenue and incorporate other place-based infrastructure, making the area more attractive to businesses and residents.

THE CHALLENGE

The team was tasked to work with Wyandotte's Municipal Services Electric Department to develop a design for burying electrical infrastructure that satisfies the needs of businesses and private residential properties, to identify opportunities to incorporate green infrastructure and other nature-based solutions, coordinate the consolidation of business dumpsters, and keep the project within the budget of multiple funding sources.

OUR SERVICES

Spalding DeDecker kicked-off concept design with a walk-through of the downtown alleys and parking lots after reviewing the provided topographical surveys. The team investigated and documented pavement conditions, drainage, circulation, layouts, existing electrical infrastructure, and dumpster locations. To evaluate opportunities to implement naturebased solutions such as green infrastructure practices throughout the Wyandotte DDA area, the team evaluated the project areas where overhead electric would be moving underground (i.e. the east alleys), assessed existing pavement conditions and current stormwater management practices in the parking lots, and reviewed publicly available data from USDA's Web Soil Survey Data about the soil types within the project areas.

The team also reviewed the provided CCTV sewer inspection videos to assess the overall condition of the sewer pipe at locations for potential connections, and incorporated findings from ground-penetrating radar, pavement borings, and infiltration testing.

THE SOLUTION

The SD team reviewed multiple design concepts with city departments and the project steering committee. To satisfy grant requirements, a report was delivered with information about field survey and observational data collection; an analysis of the general water table conditions; a public engagement summary; evaluation of opportunities for green stormwater infrastructure practices in alleys, parking lots, sidewalks, bikeways, and public right-of-ways; and recommendations for funding sources. We team is collaborating with our landscape architect partner as we advance the project through schematic design and preparing for a town hall meeting for busines owners and other public stakeholders to weigh in.

THE IMPACT

The project will be transformative for downtown Wyandotte. Burying electrical infrastructure underground allows for the consolidation of dumpsters to maximize space for parking, public access, and green infrastructure and improves cleanliness downtown. Failing pavement will be replaced in multiple alleys and parking lots to improve access for all, and the redesign and addition of wayfinding signs will encourage pedestrian movement between the parking lots and buildings. Adding art, ornamental lighting, and other decorative elements will also enhance the public spaces.

RELEVANT EXPERIENCE

Following are additional representative projects completed by Landscape Architects and Planners, now part of Spalding DeDecker.

BUTLER STREET CORRIDOR MICRO PLAN - CORNER CONCEPT



I-69BL CORRIDOR



LANSING BWL - CENTRAL SUBSTATION



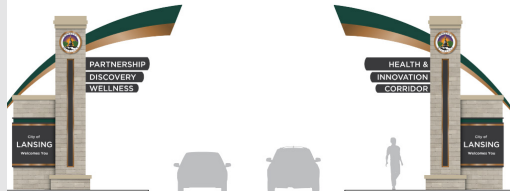
ROUNDABOUTS



LEAP COLLINS ROAD BEAUTIFICATION PLAN AND IMPLEMENTATION



COLLINS ROAD CORRIDOR STUDY



WINLORD PLAZA



WINLORD RELOCATION





REFERENCES

CITY OF DETROIT DEPARTMENT OF PUBLIC WORKS

Adam Jadun

Joe Louis Greenway Project Manager
adam.jadun@detroitmi.gov | 313.224.3955
2023 - ongoing

*Services Provided: Bicycle Land and Pedestrian
Facilities Design, Topographical Survey*

CITY OF WYANDOTTE, DOWNTOWN DEVELOPMENT AUTHORITY

Joe Gruber, MCD

Community & Economic Development Director
jgruber@wyandottemi.gov | 734.818.9438
2023 - ongoing

*Services Provided: Landscape Architecture, Civil Engineering,
Public Engagement*

CITY OF HAMTRAMCK

Karolyn Faulkner

Community & Economic Development Manager /
DDA Manager
kfaulkner@hamtramckcity.com | 313.800.5233 x332

*Services Provided: Topographical Survey, Civil Engineering,
Public Engagement*

REFERENCES

Oak Park Landscape Service RFP Response Proposal Form

Submitted by: Catherine M. DeDecker, PS Title: Vice President

Company Name: Spalding DeDecker Associates, Inc.

Email: cdedecker@sda-eng.com Phone: 248-844-5400

Address: 905 South Blvd East, Rochester Hills State: MI Zip: 48307

Signature:  Date: 6/13/2024

Earliest start date: 6/24/2024

	Item Description	Services Provided	Unit or frequency	Quantity	Unit Cost	Total Cost
Oak Park						
	Task 1	Orientation	Hours	5	Varied	\$ 585.00
	Task 2	Concept Dev	Hours	85	Varied	\$9,192.00
	Task 3	Design Dev	Hours	92	Varied	\$8,802.00
	Task 4	Final Report	Hours	65	Varied	\$6,296.00
	Task 5	Deliverables	Hours	56	Varied	\$5,386.00
	Expenses	Various	As needed	As needed	Varied	\$1,150.00

Grand Total: \$31,411.00

PROFESSIONAL SERVICES

Where it is agreed that fees for our services will be based upon the time worked on the project, such fees will be computed at the following Hourly Rates, for each of the following classified services.

CLASSIFICATION	HOURLY
Project Executive	\$223.00
Senior Project Manager	\$200.00
Project Manager	\$183.00
Senior Planner	\$166.00
Senior Project Engineer 3	\$175.00
Senior Project Engineer 2 / Assistant Project Manager +	\$166.00
Senior Project Engineer +	\$150.00
Associate Planner	\$124.00
Project Engineer +	\$138.00
Engineer +	\$126.00
Planner +	\$92.00
Graduate Engineer +	\$110.00
Senior Designer +	\$139.00
Designer +	\$116.00
Senior Mapping Specialist +	\$137.00
Mapping Specialist +	\$125.00
Senior CAD Technician +	\$115.00
CAD Technician 2 +	\$106.00
CAD Technician 1 +	\$100.00
Engineering Technician +	\$96.00
Sr. Project Surveyor +	\$165.00
Project Surveyor +	\$140.00
Senior Survey Technician +	\$135.00
Survey Technician +	\$125.00
Senior Survey Assistant +	\$85.00
Survey Assistant +	\$75.00
One (1) Person Survey Crew (W/ Robotic Equipment) +	\$140.00
Two (2) Person Survey Crew +	\$200.00
Contract Administrator / Resident Project Representative +	\$134.00
Construction Technician 3 +	\$115.00
Construction Technician 2 +	\$102.00
Construction Technician 1 +	\$88.00
Confined Space Specialist +	\$144.00
2 Person O & M Crew +	\$310.00
Office Technician +	\$125.00
Soil Erosion Inspector +	\$94.00
Professional Traffic Engineer	\$168.00
Graduate Traffic Engineer +	\$123.00
Senior Landscape Architect	\$150.00
Landscape Architect	\$125.00
Recreation Planner	\$120.00
Landscape Designer/Horticulturist	\$100.00

Landscape Designer 2	\$90.00
Landscape Designer 1	\$75.00
Design Technician	\$50.00

GENERAL CONDITIONS – SPALDING DEDECKER ASSOCIATES, INC.

1. For classifications indicated with “+”, overtime work will be charged at a rate 1.3 times the indicated rate, for time worked in excess of 8 hours per day.
2. If a Retainer is paid to initialize the Project, the retainer will be credited toward the final payment due for the Project.
3. Fees are due and payable monthly, within 30 days after the date of the invoice. All fees not paid within 30 days of the invoice date will be subject to an additional late-payment charge of 1% (of the invoiced amount) per month, beginning from said thirtieth day. SDA reserves the right to suspend or terminate its work upon failure of the Client to pay invoices as due.
4. All drawings and other documents produced under the terms of this Agreement are instruments of service belonging to SDA, and they cannot be used for any reason other than for this Project.
5. The Client agrees to limit SDA's liability to the Client, due to SDA's negligent acts, errors, or omissions, such that the total aggregate liability of SDA shall not exceed \$10,000 or SDA's total fee for the service rendered on this Project, whichever is greater.
6. In consideration of substantial costs incurred by SDA to stop and restart work on a project once it has begun, should SDA's work be halted by the Client at any time, a project restart fee of \$500 will be due and payable immediately.
7. The Client affirms that it has secured legal rights to work on the property upon which the Project will be built or that such rights will be secured within a reasonable time period. The Client further acknowledges that non-payment of fees owed under this agreement may result in a mechanics lien being placed on the property upon which the work is being done.
8. All fees and hourly rates shown on this Hourly Fee Schedule may be increased annually.

REIMBURSABLE EXPENSES

The following items are reimbursable to the extent of 110% of actual expenses (including subcontracting expense) accrued for the project:

1. Special materials and equipment unique to the project.
2. Printing and reproductions.
3. Geotechnical Engineering and/or other Subcontracted Services.
4. Shipping and handling.

THIS AFFIDAVIT SHALL BE SUBMITTED WITH AND
MADE A PART OF EACH AND EVERY BID PROPOSAL
TO THE CITY OF OAK PARK

NONCOLLUSIVE AFFIDAVIT

State of Michigan, County of Oakland

Catherine M. DeDecker, PS, BEING DULY SWORN
Deposes and says that:

1. The bid has been arrived at by the Bidder independently and has been submitted without collusion with, and without any agreement, understanding, or planned common course of action with, any other vendor of materials, supplies, equipment, or services described in the invitation to bid, designed to limit independent bidding or competition, and;
2. The contents of the bid have not been communicated by the Bidder or its employees or agents to any person not an employee or agent of the Bidder or its surety on any bond furnished with the bid, and will not be communicated to any such person prior to the official opening of the bid.



SIGNATURE OF THE BIDDER

Subscribed and sworn to before me this 6th day of June, 2024 a notary
public in and for said County.



Notary Public, St. Clair
County, Michigan.

My commission expires: 10/31/2030



***** Please submit Noncollusive Affidavit with proposal *****

PUBLIC ACT 517 OF 2012 CERTIFICATION

STATE OF MICHIGAN)

) SS.

COUNTY OF Oakland)

Public Act 517 of 2012 prohibits Iran linked businesses from bidding on public projects in the State of Michigan. 'Iran linked business' is defined in MCL 129.312. Pursuant to Public Act 517 of 2012, Bidder certifies that it is not an Iran linked business.

This affidavit is freely and voluntarily given with full knowledge of the facts on this 6th day of June, 2024.

Spalding DeDecker Associates, Inc.
Contractor

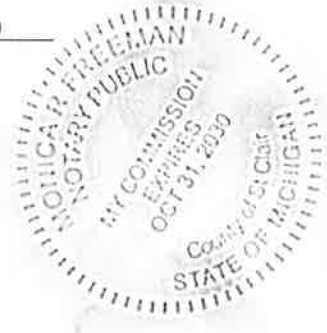
By: 

Title: Senior Vice President

Subscribed and sworn to before me, a Notary Public
in and for St. Clair County, Michigan on
this 6th day of June, 2024.

Notary Public: 

My Commission expires: 10/31/2030



**** Please submit Public Act 517 Certification with proposal ****

CITY OF OAK PARK
MICHIGAN[illegible]

A	B	C	D	E	F
SCORING SHEET LANDSCAPE RFP					
	Please score on a scale of 1-5 (5 is the best and 1 is the worst)				
Company	Giffels Webster	Grissam Metz Andriese	Spalding DeDecker		
Previous Relevant Experience	11	14	13		
Project Understanding and Approach	10	11	13		
Project Schedule	4	11	11		
Strength of Team	12	13	13		
Cost	3	11	13		
TOTAL SCORE	40	60	63		



CITY OF OAK PARK, MI STAFF REPORT

9.A.1

AGENDA FOR: August 5, 2024

SUBJECT: Approval of Pay Application No. 1 and Change Order No. 1 for the 2024 Sidewalk Replacement Project, M-762 in the amount of \$274,333.67 and \$1,995.00, respectively

DEPARTMENT: Municipal Services

FROM: Kara Grisamer, City Engineer

SUMMARY: Attached is proposed Pay Application No. 1 and Change Order No. 1 in the amount of \$274,333.67 and \$1,995.00, respectively, for the 2024 Sidewalk Replacement Project, M-762 by Italia Construction Inc. of Washington Twp, MI. This project includes sidewalk replacement at the locations shown on the attached map. The change order is for unanticipated structure adjustments needed during the project. The project is approximately 25% complete.

FINANCIAL STATEMENT:

Original Contract Amount:	\$1,221,339.00
Proposed Change Order No. 1:	\$1,995.00
New Contract Amount	\$1,223,334.00
Total Earnings to Date:	\$304,815.19
Less Retainage:	\$30,481.52
Net Earned:	\$274,333.67
Deductions	\$0.00
Balance	\$274,333.67
Payments To Date	\$0.00
Amount Due Italia Construction Inc.:	\$274,333.67

RECOMMENDED ACTION: It is recommended that Pay Application No. 1 and Change Order No. 1 for the 2024 Sidewalk Replacement Project to Italia Construction Inc. of Washington

Township, MI be approved for the amount of \$274,333.67 and \$1,995.00, respectively. Funding is available in the Sidewalk Program Capital Improvement (451-71.442-970), Major Streets (202-18.479.970), and Local Streets (203-18.479-970) Funds.

EXHIBITS:

1. Pay App 1_M762
2. CO 1_M762
3. Project Area Map

PAYMENT APPLICATION

2024 SIDEWALK REPLACEMENT PROJECT

JOB NUMBER: M-762

CITY OF OAK PARK, MICHIGAN

APPLICATION NO.: 1

CONTRACTOR: ITALIAN CONSTRUCTION INC
57151 DEER CREEK CT
WASHINGTON, MI 48094

PERIOD ENDING: 7/26/2024

ITEM	DESCRIPTION	ORIGINAL BID QUANTITY		UNIT PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	REMOVE CONCRETE PAVT. (MODIFIED SP)	16,111	SYD	\$9.00	4,999.28	\$44,993.53	4,999.28	\$44,993.53
2	SIDEWALK CONC. NON REINF 8" SIDEWALK/DRIVE APPROACH	6,000	SFT	\$9.13	112.00	\$1,022.56	112.00	\$1,022.56
3	SIDEWALK CONC. NON REINF 6" SIDEWALK/DRIVE APPROACH	39,000	SFT	\$6.99	8,859.23	\$61,926.02	8,859.23	\$61,926.02
4	SIDEWALK CONC. NON REINF 4" SIDEWALK	100,000	SFT	\$5.83	24,493.92	\$142,799.55	24,493.92	\$142,799.55
5	CAST IN PLACE DETECTABLE/TACTILE WARNING SURFACE	1,750	SFT	\$33.00	340.00	\$11,220.00	340.00	\$11,220.00
6	24" CURB & GUTTER SECTION, NON-REINF 7" CONC	500	LFT	\$29.00	77.00	\$2,233.00	77.00	\$2,233.00
7	SIDEWALK CURB WALL	1800	LFT	\$9.00	803.00	\$7,227.00	803.00	\$7,227.00
8	AGGREGATE BASE UNDER CONCRETE (3" 21AA LIMESTONE)	500	SYD	\$23.00	17.11	\$393.53	17.11	\$393.53
9	MINOR TRAFFIC DEVICE	1	LSUM	\$33,000.00	1.00	\$33,000.00	1.00	\$33,000.00
10	PROJECT CLEAN UP	1	LSUM	\$33,000.00	0.00	\$0.00	0.00	\$0.00
11	STRUCTURE ADJUSTMENTS	0	EA	\$285.00	7.00	\$1,995.00	7.00	\$1,995.00

Period Total Amount: \$304,815.19 Amount to Date: \$304,815.19

Original Contract Amount \$1,221,339.00
Change Order No.1: \$1,995.00
New Contract Amount \$1,223,334.00

Earnings This Period: \$304,815.19
Total Earnings to Date: \$304,815.19
Less Retainage: \$30,481.52
Net Earned: \$274,333.67
Deductions: \$0.00
Balance: \$274,333.67
Payments to Date: \$0.00

AMOUNT DUE \$274,333.67

Accepted By: _____
Italia Construction Inc.

Date: _____

Approved By: _____
Kara Grisamer P.E., City Engineer
City of Oak Park, Michigan

Date: _____

CHANGE ORDER

PROJECT: 2024 Sidewalk Project **JOB NUMBER:** M-762

OWNER: City of Oak Park, Michigan **CHANGE ORDER NO.:** 1

CONTRACTOR: ITALIA CONSTRUCTION INC **PAGE:** 1
57151 DEER CT
WASHINGTON, MI 48094

TO THE CONTRACTOR:

You are hereby directed to comply with the changes/extras to the contract documents.
This change order reflects work completed or anticipated. Documentation supporting these changes is on file with the City Engineer.

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

Item No.	Description	Original Bid Quantity	Unit	Unit Price	Increased Quantity	Quantity to Date	TOTAL Amount
11	Structure Adjustments	0	EACH	\$285.00	7.00	7.00	\$1,995.00
TOTALS							\$1,995.00

SUMMARY

Total Decrease \$ -
Total Increase \$1,995.00
Total for Change Order No. 1: \$ 1,995.00

Italia Construction, Inc. Date

Contract Amount \$ 1,221,339.00
Change Order No. 1: \$ 1,995.00
New Contract Amount: \$ 1,223,334.00

Kara Grisamer, City Engineer
City of Oak Park, Michigan Date

*Reviewed by and recommended for approval by City Council

City of Oak Park 2024 Sidewalk Replacement Project

