



CITY OF OAK PARK

OAK PARK PUBLIC LIBRARY

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Solomon Radner
Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

Oak Park Public Library- Library Board Meeting Agenda Tuesday, Feb 17, 2026 @ 6:30

- I. Call to Order at 6:33p by Noson
 - II. Roll Call
 - Noson Daitchman - Present
 - Cheryl Daniel - Absent
 - Kenneth Sherman - Present
 - Leslye Richie - Present
 - Hilery Cash - Present
 - Solomon Radner - Present
 - Dana Braxton - Present
 - III. Approval of Agenda
 - a. Motion to approve - Kenneth
 - b. Motion to second -LeslyeVote results: All approve.
 - IV. Approval of Jan 20, 2026, Meeting Minutes
 - a. Motion to approve - Kenneth
 - b. Motion to second - HillaryVote results: All approve.
 - V. Public Comment – 3 minutes maximum. None
 - VI. City Manager's Report - None
 - VII. Treasurer's Report (Jan Bills) - reviewed report.
 - a. Motion to approve - Keneth in the amount of \$22,931
 - b. Motion to second - Hilery
 - i. Roll call vote - Vote results: all approved.
 - VIII. Library Director Report – Kimberly Schaaf
- Directors Report**
- Feb 2026 / Mar 2026

Events:

- A. Black History Month Programs: STEAM in Black History / Ages 5-12/ Feb 5/ 10 participants
Black History themed bags and accessories for ages 13-18 had 18 kids participate
African American Read-In partnered with OPPA middle school Feb 26
Finding your Black Ancestors on Feb 10 (adults) had 23 participants
- B. Dental screening on Feb 17th.
- C. Friends Bag Sale Feb 9 – Feb 15
- D. Murder Mystery on Feb 17 (two different times). Both had great reviews.

- E. STEM program: Build a Buggy sponsored by Friends of the Library
- F. 1,000 Books Before Kindergarten is starting. Sponsored by Vibe Credit Union and Erik Tungate.
- G. For March we have a ton of programs; see the calendar.
 - a. Calendar passed out to members
- H. Piano Concert on March 22nd at 2pm.
- I. Entrepreneurship for Women on March 17 at 6:30.
- J. Priority Health Info Sessions on March 13 at 10am.
 - a. Health information program

Library / Building Happenings:

- A. Guaranteed Furniture Services reported that the loveseats will not be done until April.
- B. Rolling out the first 5 STEM kits soon.
 - There will be around 24 when we're done so that the kids can check out.
 - Trying to get out by end of the month.
- C. Awarded a grant to digitize our newspaper collection: details forthcoming.
 - Central Michigan University performing these services
- D. Computer printing issues have not been resolved.
- E. Oak Park has been chosen as a Michigan Notable Book Tour Stop
 - Will be hosting author, Aram Mrjoian to speak about his adult fiction book: Waterline.
 - The novel focuses on an Armenian family in Gross Ile and the generational impacts of Armenian genocide.
- F. IMLS FY 26 budget passed two weeks ago, but they have made calculations and Michigan's allotment is around \$5,000 less than last year. This means that MeL will continue (all services) through Sept 2027.
- G. State Aid will be the same amount in 2026-27 as it was in 25-26.
- H. E-Rate check in the amount of \$5566.77 came this week (revenue line Library – USF)

Staff-Related News:

- A. Nothing to report

Incidents:

- IX. Feb 13, 2026 – OP Public Safety was called by an unknown person to a report 3 young people in ski masks with weapons; however, staff did not observe any such thing. OP Public Safety searched the entire building and stayed for a period of time inside the library to ensure it was safe. The people described by the caller were never seen or identified by anyone on the library property.

- X. Committee Reports
 - a. Reviewed Statistics report.
 - b. Strategic Goals Committee
 - i. Committee is requesting help with the surveying of other libraries.
 - ii. Kimberly will send an email to the group regarding.
 - iii. Next meeting mid March

- XI. Old Business
 - A. Afterschool -Time Safety
 - a. Staff feels that maintaining consistency is important.
 - b. Will hold off any changes until future date.
 - B. Website Update
 - a. Kim met with company that is completing the city website.
 - b. Wants to be cohesive with city website (similar branding).
 - c. Kim will bring branding examples for board to review.
 - C. Social Media Policy
 - a. City will look over the SM policy and then Kim will bring back to this group.
 - D. Review / Discussion of Open Hours
 - a. Kim did a cost analysis of keeping the library open Saturday and Sunday.
 - b. Kim will keep this issue on Old Business for further examination.
 - E. Officer Role Responsibilities Review (per Bylaws) - Will remove.

- XII. New Business
 - A. FY 25-26 Review / FY 26-27 Budget Discussion - reviewed budget report
 - a. Library Budget Schedule- Kim discussed upcoming dates regarding the budget.
 - b. April 21 - Library Board to vote on budget.
 - c. Kenneth asked for clarification of the Watson Fund.
 - i. Kim gave a very general explanation
 - ii. Kim will ask finance regarding Watson Fund and will ask them to attend meeting to explain if needed.
 - d. Electronic Resource cost is rising.
 - e. TLN pricing is up for ILS system and delivery.

 - B. Donation recognitions:
 - Erik Tungate supporting 1,000 Books before Kindergarten – January 2026
 - Ken Sherman supporting book purchases (Memorial donation) – October 2025
 - C. Donation budget adjustment:
 - Increase revenue DONATIONS 111.00.000.675.000 by \$100.
 - Increase expenditures SUPPLIES DONATIONS 111.20.790.726.150 by \$2100.
 - a. Motion to increase revenue donations by \$100. Expenditures Supplies and Donation by \$2100 made by Noson.
 - i. Second by Ken
 - ii. Roll Call Vote - All members in favor

- D. Friends of the Library Report - no report
- XIII. Call to the Board – Each board member may optionally add a statement. Limit: 2 min.
- XIV. Adjournment
 - a. Motion - Kenneth
 - b. Second - HilleryVote results: All in favor

Next meeting: March 17, 2026