



AGENDA
REGULAR CITY COUNCIL MEETING
41ST CITY COUNCIL
OAK PARK, MICHIGAN
JULY 6, 2026
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

The following routine items are presented for approval without discussion, as a single agenda item. Should any member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Regular City Council Meeting Minutes for June 15, 2026.
- B. Payment of invoices from OHM Advisors for Engineering Services in the amount of \$6,638.00.
- C. Approval of participation in the 2027-2029 Oakland County Urban County Community Development Block Grant Program.
- D. Approval for the payment of the invoice 4 from Desiree Kelly Art, for the mural included in the Eleven Mile Road, Alleys, and Parking Lot Reconfiguration Project, in the amount of \$25,000.
- E. Request to approve Payment Application No. 3 for the 2026 Landscape Maintenance Contract, to BrightView Landscape of Pontiac, MI in the amount of \$5,794.00.
- F. Request to approve Payment Application No. 3 for the 2026 Lawn Maintenance Contract, to Parrott Landscaping of Clinton Township, MI in the amount of \$16,436.00.
- G. Request to waive permit fees for the 2026 CIA Landscaping Installation Project.
- H. Approval of Pay Application No. 2 to Eminent Contracting, LLC. of Detroit, MI for the Capital Avenue Rehabilitation Project, M-786 in the amount of \$502,694.81.
- I. New and Renewal Licenses for July 6, 2026

6. RECOGNITION OF VISITING ELECTED OFFICIALS

7. PRESENTATIONS

- A. Presentation of new City Website

8. PUBLIC HEARINGS

- A. Public Hearing to receive public comments regarding the request by Anchor Bay Brewing Company, LLC, 14441 W. 11 Mile Road for the issuance of a Microbrewery License and related permits.
- B. Resolutions approving issuance of a Microbrewery License and/or related permits to Anchor Bay Brewing Company, LLC, located at 14441 W. 11 Mile Road.

9. CITY ATTORNEY

- A. PFAS Settlement Update
- B. Freedom of Information Act Appeals

10. CITY MANAGER

- A. Administration
 - 1. Amendment to the Cooperative Agreement with Berkley School District for Tyler Park Maintenance
- B. Municipal Services
 - 1. Request from Mattioli Cement Company of Fenton, MI for a contract extension of the 2025-2026 Miscellaneous Concrete Project, M-782.
 - 2. Approval of Pay Application No. 1 and Change Order No. 1 to Great Lakes Landscape Design, Inc. of Oak Park, MI for the 2026 CIA Landscaping Installation Project at the 11 Mile Parking lots and Coolidge Road Medians in the amount of \$33,506.35 and \$301,065.16 respectively.

11. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

12. CALL TO THE COUNCIL

13. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with

disabilities to access and participate in our programs, facilities and services.
Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**MINUTES
REGULAR CITY COUNCIL MEETING
41ST CITY COUNCIL
OAK PARK, MICHIGAN
JUNE 15, 2026
7:00 PM**

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

PRESENT: Mayor McClellan, Mayor Pro Tem Edgar, Council Member Radner, Council Member Crawford

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Krause

4. APPROVAL OF AGENDA

Motion by Edgar, seconded by Radner, **CARRIED**, to approve the agenda as presented.

Voice Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: None

5. DELIBERATION AND APPOINTMENT OF NEW COUNCILMEMBER

The City Council deliberated on the appointment of a new city council member.

Motion by Radner, seconded by Edgar, **CARRIED**, to appoint Rebecca Berman as the new City Council Member.

Roll Call Vote: Yes: McClellan, Radner, Crawford
 No: Edgar
 Absent: None

6. CONSENT AGENDA

Motion by Crawford, seconded by Radner, **CARRIED**, to approve the consent agenda consisting of the following items:

Voice Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: None

- A. Regular City Council Meeting Minutes for June 1, 2026
CM-06-243-2026
- B. Special City Council meeting Minutes for June 1, 2026
CM-06-244-2026
- C. Special City Council Meeting Minutes for June 8, 2026.
CM-06-245-2026
- D. Approval of Invoice No. 5 and No. 6 from Giffels Webster for Master Planning Services in the total amount of \$11,647.50.
CM-06-246-2026
- E. Public Safety Activity Summary Report for May 2026
CM-06-247-2026
- F. Request to approve Payment Application No. 2 for the 2026 Landscape Maintenance Contract, to BrightView Landscape of Pontiac, MI in the amount of \$7,113.00.
CM-06-248-2026
- G. Request to approve Payment Application No. 2 for the 2026 Lawn Maintenance Contract, to Parrott Landscaping of Clinton Township, MI in the amount of \$12,165.00.
CM-06-249-2026
- H. Payment request from Neumann Smith Architecture for Architectural Services on the Community Center Project for the total amount of \$34,931.82.
CM-06-250-2026
- I. Request to approve Payment Application No. 8 for the 2025 Block Pruning Project, to Limb Walkers Tree & Snow, LLC of Kenockee, MI in the amount of \$15,390.00.
CM-06-251-2026
- J. Approval of Pay Application No. 3 for the Multiple Campus Buildings Demolition Project, M-796 to Mierzwa Construction Company of Pontiac, MI, in the amount of \$126,100.00.
CM-06-252-2026
- K. Recycling Commission Meeting Minutes for April 16, 2026
CM-06-253-2026
- L. Payment of invoice from Desiree Kelly Art, for the mural included in the Eleven Mile Road Alleys, and Parking Lot Reconfiguration Project, in the amount of \$25,000.
CM-06-254-2026
- M. Amendment to Five-Year Lease Agreement with Xerox to Add Event Hub Printer
CM-06-255-2026
- N. New and Renewal Licenses for June 15, 2026
CM-06-256-2026
- O. Approval of Payment No. 4 to McCarthy and Smith Inc for Construction Services for Tyler Park in the amount of \$58,521.80
CM-06-257-2026

7. RECOGNITION OF VISITING ELECTED OFFICIALS

There were no elected officials present who wished to speak.

8. PUBLIC HEARINGS

- A. Public Hearing for Establishing Special Assessment District 730, Eleven Mile Parking Lot Reconstruction

Mayor McClellan opened the public hearing at 7:43 p.m. and it was immediately closed as there were no members of the audience who wished to speak.

- B. Resolution Accepting Special Assessment District 730
CM-06-258-2026

Motion by Radner, seconded by Crawford, **CARRIED**, to approve the following resolution accepting Special Assessment District 730:

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN
RESOLUTION AUTHORIZING AND DIRECTING THE ASSESSOR TO PREPARE A SPECIAL ASSESSMENT ROLL

BE IT RESOLVED, by the City Council of the City of Oak Park, Michigan that:

WHEREAS the City has requested the establishment of a special assessment district to finance and defray the cost of the project; and

WHEREAS, the improvement is the reconstruction of the 11 mile parking lot located in The City of Oak Park, MI; and

WHEREAS, the project is intended to specially benefit properties identified in the special assessment district attached to this Resolution which will be designated as Special Assessment District No. 730; and

WHEREAS, the City Council, after a public hearing, approved the cost of the project in the amount of \$2,300,502.00 and approved the district as a special assessment district against which the balance of \$281,000.00 (\$2,300,502.00 – CIA contribution of \$961,337.30 - grants totaling \$100,000.00 – contribution of \$100,000.00 from The City of Oak Park General Fund and – requested county ARPA Funds of \$858,164.70) of the cost of the project will be assessed; and

WHEREAS, in accordance with the direction of the City Council, the City Assessor has prepared a special assessment roll allocating the total remaining balance (\$281,000.00) to the properties within the district according to law and the directions of City Council, and the Assessor has filed such roll with the City Clerk; and

WHEREAS, a public hearing on the special assessment roll was set and duly noticed according to law for the purpose of hearing objections with respect to the special assessment roll; and

WHEREAS on June 15, 2026, the public hearing was conducted by the City Council in accordance with the notice.

NOW, THEREFORE, it is hereby resolved as follows:

1. The City Council has determined that it is satisfied with the special assessment roll, that the proposed assessments are in proportion to the benefits received or to be received as a result of the project and that it would be appropriate to approve and confirm the special assessment roll.
2. The special assessment roll for Special Assessment District No. 730 in the amount of \$281,000.00 shall be and is hereby adopted and confirmed.
3. The City Clerk is directed to endorse and certify on the special assessment roll the date of

this confirmation, which shall be final and conclusive for the purpose of the project unless the special assessment is contested in the Michigan Tax Tribunal within the time and manner provided for by ordinance and state law.

4. All amounts shall be assessed against each property in the district in 10 equal annual installments due at intervals of twelve months, the first of which will be due and payable on July 1, 2026, the second of which will be due and payable on July 1, 2027 and all subsequent installments shall be due and payable successively in intervals on 12 months from the due date of the second installment in accordance with Sec. 12.5 of the Charter.

5. All amounts shall bear interest until paid in full at a rate equal to 2 percent per annum. Interest shall be due on the due date of the principal assessment installment payments as noted above, commencing the date the first assessment payment is due, as stated above. If any installment is not paid when due, the installment shall be deemed to be delinquent and an additional penalty shall be charged and collected as provided for in Section 12.5 of the Charter.

6. The City Clerk is directed to attach his warrant as required by law to the roll and to direct the roll, with his warrant attached, to the City Assessor. The City Assessor shall collect the special assessments in accordance with the terms of this resolution, the City's ordinances, the warrant and the statutes of the State of Michigan. The City assessor shall mail statement of the special assessment to the respective owners as indicated in the last local tax assessment records for those properties included in the special assessment district, stating the amount of the assessment and the manner in which the special assessment may be paid. The notice of special assessment mailed by the Assessor shall contain a statement that the owner or any person having an interest in the real property may file a written appeal of the special assessment with the Michigan Tax Tribunal within thirty (30) days from the date of confirmation of the special assessment roll if that special assessment was protested at the hearing held for the purpose of confirming the special assessment roll.

7. After the cash payment date, all or any part of the unpaid special assessment may be paid at any time with interest accrued to the month in which the payment is made.

8. All special assessments contained in the special assessment roll, including accrued annual interest from the cash payment date and any penalties, shall from the date of confirmation of such roll constitute a lien upon the respective lot or parcel of land specially assessed in the special assessment district until such time as the special assessment, accrued interest and penalties, if any, are paid. In the event that any of the properties in the special assessment district are sold, the special assessment, accrued interest and penalties, if any, must be paid in their entirety to the City at the time of the sale.

9. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

10. This Resolution shall become effective immediately upon its passage and adoption.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: None

9. SPECIAL LICENSES

- A. Request for a Special Event License and waiver of fee submitted by East Oak Park Neighborhood Association for their annual picnic to be held in Best Park on July 18,

2026, from Noon - 3:00 p.m.

CM-06-259-2026

Motion by Radner, seconded by Edgar, **CARRIED**, to approve the Special Event License and waiver of fee submitted by East Oak Park Neighborhood Association for their annual picnic to be held in Best Park on July 18, 2026, from Noon - 3:00 p.m.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: None

- B. Request for a Special Event License submitted by Carrie Dase, 21601 Sussex, for a family reunion event to be held July 17, 2026, from 6 -10 pm.

CM-06-260-2026

Motion by Edgar, seconded by Radner, **CARRIED**, to approve the Special Event License submitted by Carrie Dase, 21601 Sussex, for a family reunion event to be held July 17, 2026, from 6 -10 pm.

Voice Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: None

10. ACCOUNTING REPORTS

- A. Approval for payment of invoices submitted by Garan, Lucow, Miller, PC for legal services in the amount of \$15,782.91.

CM-06-261-2026

Motion by Radner, seconded by Crawford, **CARRIED**, to approve payment of invoices submitted by Garan, Lucow, Miller, PC for legal services in the amount of \$15,782.91.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: None

- B. Approval for payment of an invoice submitted by Shifman Fournier for legal services' retainer for July 1, 2026 – September 30, 2026 in the total amount of \$20,000.00.

CM-06-262-2026

Motion by Radner, seconded by Crawford, **CARRIED**, to approve payment of an invoice submitted by Shifman Fournier for legal services' retainer for July 1, 2026 – September 30, 2026 in the total amount of \$20,000.00.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: None

- C. Approval for payment of invoices submitted by Dizik/ Kaplan for legal services in the amount of \$6,500.00.

CM-06-263-2026

Motion by Radner, seconded by Edgar, **CARRIED**, to approve payment of invoices submitted by Dizik/ Kaplan for legal services in the amount of \$6,500.00.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: None

11. CITY ATTORNEY

- A. Freedom of Information Act Appeals - **None**

12. CITY MANAGER

- A. City Clerk
 - 1. Absentee Ballots - August 4 Primary Election

City Clerk Norris announced that absentee ballots for the August 4, 2026 Primary Election will be mailed to voters on June 25, 2026.

- 2. Public Safety Millage Renewals

City Manager Tungate reviewed the two Public Safety millage renewals that will be on the August primary ballot.

- B. Municipal Services
 - 1. Approval of the resolution and memorandum of understanding regarding Greenfield Road and Eight Mile intersection improvements.

CM-06-264-2026

Motion by Crawford, seconded by Radner, **CARRIED**, to approve the resolution and memorandum of understanding regarding Greenfield Road and Eight Mile intersection improvements.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: None

The cities of Oak Park, Southfield, and Detroit along with the Eight Mile Boulevard Association (8MBA) have determined the Greenfield Road and Eight Mile Intersection can be improved by the development of decorative lighting improvements in the intersection. This installation would be via MDOT infrastructure (“Project”) to promote an aesthetic gateway feature in the area of the intersection, subject to the Michigan Department of Transportation’s (“MDOT”) jurisdiction and approval. Last year, a Patronicity campaign along with grant funding from 8MBA and contributions from each of the communities was able to raise the funding necessary to fund this

project and provide a reserve for maintenance. MDOT requires a Memorandum of Understanding between all communities with Southfield acting as the lead agency.

2. Facade Improvement Grant Program Updates and Approval of Ernie's Market Grant Application

CM-06-265-2026

Motion by Crawford, seconded by Edgar, **CARRIED**, to approve the Facade Improvement Grant application for Ernie's Market in the amount of \$6,215, representing the full remaining balance of the non-CIA Facade Improvement Grant fund.

Roll Call Vote: Yes: McClellan, Radner, Crawford
 No: Edgar
 Absent: None

In 2015, the City of Oak Park established a Facade Improvement Grant Program prior to the CIA creation and solicited donations. The program was structured as a matching grant of up to \$2,500 and included eligible activities for exterior façade improvements, including structural repairs, architectural features, finishes, and masonry work. The current remaining balance of this Facade Improvement Grant Program is \$6,215.06. Despite ongoing outreach, no applications have been received in recent years. Economic Development and Planning has now received an application from Ernie's Market for improvements including outdoor dining space, landscaping, lighting, and site enhancements. As the program is policy-driven, the City Manager has authorized updates to allow landscaping improvements and the use of the full remaining balance for a single project. Staff recommends approval of the Facade Improvement Grant application for Ernie's Market in the amount of \$6,215.06, representing the full remaining balance of the fund.

C. Finance/Assessing

1. Resolution authorizing Budget Amendment #2026-4
CM-06-266-2026

Motion by Radner, seconded by Crawford, **CARRIED**, to approve the resolution authorizing Budget Amendment #2026-4.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: None

The City's annual budget was adopted on May 19, 2025 and is effective July 1st. The budget is adopted at the departmental level. In accordance with the State Budget Act, budget amendments are to be completed throughout the fiscal year in order to reflect the most current information available related to revenue and expenditure budgets. Budget amendments that

have a positive or negative impact on fund balance or change the department total require Council approval.

The original budget adopted by the mayor and council had a net zero impact on fund balance. During the first eleven months, budget amendments totaling \$404,665 were adopted reducing fund balance. The detail of the amendments to date include the following:

Roll over amendment of items budgeted in FY 24/25 that will be paid in FY 25/26 \$350,000 (net zero impact between the two fiscal years)

Public Safety Department expenditure increase of \$20,000 for dispatch center renovations

Public Safety Department expenditure increase of \$34,665 for emergency 911 equipment

The fourth quarter (6/30/2026) budget amendment for the General Fund is attached and summarized below.

GENERAL FUND

| | |
|--|---------------------|
| Beginning Fund Balance July 1, 2025 | \$ 5,138,429 |
| Amended Budget as of May 31, 2026 | \$ (404,665) |
| Net Change in Fund Balance (Amendment #2026-4) | \$ <u>(0)</u> |
| Estimated Ending Fund Balance June 30, 2026 | \$ <u>4,733,764</u> |

The proposed amendment has no net impact on fund balance and includes the following notable items:

- Increase in building permits revenue to account for actual activity year to date.
- Decrease in miscellaneous reimbursements due to less health care stop loss reimbursements received.
- Adjustments to personnel costs for salaries and health care costs due to vacancy savings from open positions in city manager's office as well as public safety.
- Increase in the transfer to the Public Safety Pension Fund for higher than anticipated retiree health care costs.
- Transfer out to a newly created Opioid Fund. The funds received from nationwide opioid settlements were originally recorded in the General Fund. The legally restricted settlement proceeds must be tracked separately and are now being moved to their own fund.
- Revenue and expenditure increases are proposed for grants received during the year that were not part of the original budget.

SPECIAL REVENUE FUNDS

- Increase in transfer between the Major and Local Street Funds. The transfer was originally budgeted at \$186,000. The third quarter budget amendment reduced the transfer down to \$30,000. Additional street maintenance activity in the Local Street Fund requires the transfer increased by \$90,000 to fund higher than expected expenditures.
- Increase in MI Indigent Defense Grant Fund revenue and expenditures are reflecting the significant increase in actual activity year to date in that fund.
- The District Court proposed amendment is to cover increasing health insurance costs the court experienced this year and offset by gross collection revenue.

- Grant proceeds and related expenditures are being adjusted in several other funds based on activity to date and projections through year-end.

D. Public Safety

1. Request to approve the purchase of a new fire truck from the manufacturer, Sutphen, in the amount of \$925,916.50.

CM-06-267-2026

Motion by Edgar, seconded by Radner, **CARRIED**, to approve the purchase of a new fire truck from the manufacturer, Sutphen, in the amount of \$925,916.50.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: None

The Department of Public Safety is requesting approval to purchase a new fire engine to replace Engine #544, a 1997 Pierce fire engine that is currently 29 years old. Due to its age and condition, the fire truck has significantly exceeded its useful service life and now requires extensive repairs to remain operational as a reserve apparatus.

Engine #544 recently had to be towed to a repair facility because of major mechanical failures involving the transmission and transfer case, both of which require rebuilding. In addition, the exhaust brake is inoperable and is believed to be the result of an internal engine defect.

The vehicle's fire pump system also requires substantial repairs. Hundreds of feet of metal piping used to distribute water throughout the apparatus have deteriorated and reached a critical stage of failure. Internal corrosion of fittings is causing significant leaks, resulting in the loss of approximately 1,000 gallons of water per week while the fire truck remains idle in the fire station garage. Repairing and replacing the plumbing system would require extensive disassembly of the apparatus. The estimated cost of these partial repairs exceeds \$70,000, with no guarantee of long-term reliability.

As the oldest fire truck in the City's fire apparatus fleet, Engine #544 should be replaced immediately.

This apparatus is classified as an engine rather than a ladder truck because it does not contain an aerial ladder or elevated water stream device. The engine carries a 1,000-gallon water tank and is equipped with firefighting equipment used for interior structural firefighting operations. It also carries Hurst Rescue Tools, commonly known as the "Jaws of Life." Due to its maneuverability, an engine is often the primary apparatus dispatched to motor vehicle accidents, vehicle fires, gas leaks, and other emergency incidents requiring specialized equipment.

The National Fire Protection Association (NFPA) recommends that fire apparatus be removed from frontline service after 15 years and placed into reserve status. After 25 years of service, apparatus should be retired from emergency response operations. At 29 years old, Engine #544 exceeds both recommended service-life benchmarks.

After extensive research of available manufacturers, specifications, pricing, and delivery schedules, the Department of Public Safety has determined that a fire engine manufactured by Sutphen best meets the operational needs of the department and community. The estimated

delivery time for the apparatus is 17 to 19 months.

The total purchase price of the new fire engine, including financing and interest costs, is \$925,916.50.

2. Request to approve an Inter Local Agreement with the Court and Law Enforcement Management Information System (CLEMIS) Authority.
CM-06-268-2026

Motion by Radner, seconded by Crawford, **CARRIED**, to approve an Inter Local Agreement with the Court and Law Enforcement Management Information System (CLEMIS) Authority.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: None

The Court and Law Enforcement Management Information System (CLEMIS) is a multifaceted regional public safety information management system that provides innovative technology and related services to criminal justice and public safety agencies. The system enables participating agencies to share information and improve the delivery of law enforcement and public safety services throughout the region.

Historically, CLEMIS services were operated and maintained by Oakland County. Due to the increasing costs associated with supporting and maintaining the system, operational responsibility has been transferred to The CLEMIS Authority, a governmental entity established to oversee and manage the system moving forward. The transition does not affect the services provided to participating agencies. The only substantive change is the governing authority and leadership structure responsible for administering the system.

The Oak Park Department of Public Safety has utilized CLEMIS for more than twenty-five years and relies heavily on the system for daily operations. CLEMIS supports numerous critical public safety functions, including prisoner processing, fingerprinting, booking procedures, mugshot management, police and fire report writing, mobile data computers in patrol vehicles, online crash reporting, electronic citations, daily activity logs, and evidence and property management. In addition, the system provides access to incident reports and information sharing among participating agencies throughout Oakland, Macomb, Wayne, Genesee, and other counties.

CLEMIS currently serves more than 280 public safety and criminal justice agencies throughout the region. The system is an essential tool that promotes interoperability, information sharing, operational efficiency, and officer safety.

- E. Department of Public Works
 1. Request authorization to purchase two vehicles to be assigned to the Public Safety Department.
CM-06-269-2026

Motion by Crawford, seconded by Radner, **CARRIED**, to authorize the Public Works Department to participate in the MiDeal pre-bid contract for the purchase of the following vehicles to be assigned to the Public Safety Department totaling \$111,346.00 and to authorize the use of the FY 2025-26 Fund Balance for this expenditure:

| Vehicle: | Department: | Amount: (Pre-Bid Contract) | Account |
|----------------------|---------------|----------------------------------|--|
| 2026 Chevrolet Tahoe | Public Safety | \$55,673.00 (MiDeal Contract) | General Fund - Fund Balance: |
| 2026 Chevrolet Tahoe | Public Safety | \$55,673.00 (MiDeal Contract) | Motor Pool: 654-18.875-970 Move forward from FY 2026-27 |

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: None

The Public Works Department is requesting authorization to purchase two vehicles from the State of Michigan (MiDeal) pre-bid contract. These vehicles are a much-needed addition to our fleet. If authorization for these purchases is approved, we can expect delivery of both vehicles by approx. August 2026. Approving the advance purchase of a second vehicle would allow us to take delivery sooner as well as lock in the current pricing.

2. Approval of Pay Application No. 12 and Change Order No. 10 for the Event Hub Project in the amounts of \$602,777.72 and \$0.00 respectively.
CM-06-270-2026

Motion by Crawford, seconded by Edgar, **CARRIED**, to approve Pay Application No. 12 and Change Order No. 10 for the Event Hub Project in the amounts of \$602,777.72 and \$0.00 respectively.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: None

Deputy City Manager DeCoster explained Pay Application No. 12 and Change Order No. 10 for the Event Hub Project. The Construction Manager, Architect, and City Administration have all approved this payment. The Change Order is for construction / field changes associated with the project. Our Construction Manager, Frank Rewold & Sons, Inc. (FRS), will disperse these funds to the various contractors. This payment is for the period ending May 31, 2026. The project is nearing completion as we approach the Grand Opening on June 30, 2026. The project is approximately 90% complete.

3. Request from Limb Walkers Tree & Snow of Kenockee, MI for a contract extension of the 2025 Block Pruning Contract.
CM-06-271-2026

Motion by Radner, seconded by Crawford, **CARRIED**, to approve the request from Limb Walkers Tree & Snow of Kenockee, MI for a contract extension of the 2025 Block Pruning Contract.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: None

Limb Walkers Tree & Snow has requested a contract extension of the 2025 Block Pruning Contract. The city would also like to execute a one (1) year extension of this project to perform the 2026 Block Pruning Contract. The current contract allows for two - one (1) year extensions, this being the second extension. Exhibit A (attached) includes the unchanged pricing for this contract extension. This project includes the trimming, removal, and stumping of select trees around the City of Oak Park.

4. Request to approve a one-year Professional Services agreement with JNISSAN Services LLC.
CM-06-272-2026

Motion by Radner, seconded by Crawford, **CARRIED**, to approve a one-year Professional Services agreement with JNISSAN Services LLC.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: None

This contract includes services to assist the city with public works and community projects as assigned by City management, under the direction of the City Manager. The agreement is effective July 1, 2026 through June 30, 2027. This award falls under the professional services exception to the sealed bidding requirements, Sec. 2-379.

F. Recreation

1. Request to award Event Hub Security Contract to DK Security of Grand Rapids, Michigan
CM-06-273-2026

Motion by Radner, seconded by Crawford, **CARRIED**, to award the Event Hub Security Contract to DK Security of Grand Rapids, Michigan.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: None

Deputy City Manager Owczarzak indicated City Administration is seeking approval to enter into a one-year contract with DK Security of Grand Rapids, MI, for unarmed security services running July 1, 2026, through June 30, 2027, with the option to renew for two additional one-year terms. DK Security will be deployed on an as-needed basis for any Event Hub rental with attendance exceeding 100 people. Responsibilities will include crowd management, access control, perimeter monitoring, and incident documentation. These rates will be passed on to the renter. The hourly rate is \$26.82 per officer. Should Council elect to extend the contract, rates for subsequent years will be as follows: Year 2 \$27.76/hr and Year 3 \$28.73/hr. Pricing was sourced through the State of Michigan MiDeal Extended Purchasing Program, which allows the City to forgo an independent bid process as rates are competitively established by the State.

G. Elevate Oak Park

1. Event Hub - Monthly Report

Deputy City Manager DeCoster provided a final update about the Event Hub and highlighted its

opening to take place on June 30, 2026.

13. CALL TO THE AUDIENCE

There were no members of the audience who wished to speak.

14. CALL TO THE COUNCIL

15. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 9:00 PM.

T. Edwin Norris, City Clerk



CITY OF OAK PARK, MI STAFF REPORT

5.B

AGENDA FOR: July 6, 2026

SUBJECT: Payment of invoices from OHM Advisors for Engineering Services in the amount of \$6,638.00.

DEPARTMENT: Municipal Services

FROM: Dan Samuel, Engineering Supervisor

SUMMARY: Attached is a request for payment for invoices from OHM Advisors for the projects as listed below:

FINANCIAL STATEMENT:

| <u>Project</u> | <u>This Period</u> | <u>Prior Billings</u> | <u>To Date</u> | <u>Current Contract</u> | <u>Account Number</u> |
|-------------------------|--------------------|-----------------------|---------------------|-------------------------|--|
| Nine Mile Rd. CE | \$3,106.00 | \$170,014.10 | \$173,120.10 | \$198,000.00 | 202-18.479-970 |
| Oak Park AWIA Update | \$3,532.00 | \$674.00 | \$4,206.00 | \$13,600.00 | 50% - 592-18.538-801 50% - 592-18.540-801 |
| Totals | \$6,638.00 | \$170,688.10 | \$177,326.10 | \$211,600.00 | |

RECOMMENDED ACTION: It is recommended that the invoices from OHM Advisors for the above listed projects be approved in the total amount of \$6,638.00. Funding is available in the above listed accounts.

EXHIBITS:

1. Nine Mile Road - Greenfield to Cloverlawn_103781
2. Oak Park AWIA Update_103782

REMIT TO:

OHM Advisors

34000 Plymouth Road

Livonia, MI 48150

T 734.522.6711

F 734.522.6427

OHM-Advisors.com



INVOICE

City of Oak Park
Attn: Kimberly Marrone, Director of Municipal Services
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 06/09/2026
 Invoice #: 103781
 Project: 0037240013

Project Name: CE - Nine Mile Road - Green. to Clover.

For Professional Services Rendered Through: May 30, 2026

Professional Services

| <i>Description</i> | <i>Fee</i> | <i>Prior Billed</i> | <i>Total Available</i> | <i>Current Billing</i> |
|---|--------------|---------------------|------------------------|------------------------|
| CE - Nine Mile Road - Green. to Clover. | \$198,000.00 | \$170,014.10 | \$27,985.90 | \$3,106.00 |

Invoice Total **\$3,106.00**

REMIT TO:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

City of Oak Park
Attn: Kimberly Marrone, Director of Municipal Services
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 06/09/2026
Invoice #: 103781
Project: 0037240013

Project Name: CE - Nine Mile Road - Green. to Clover.

Professional Services

| | <i>Hours</i> | <i>Rate</i> | <i>Amount</i> |
|---------------------------------------|--------------|--------------|-------------------|
| Administrative Support II | 4.00 | 110.00 | \$440.00 |
| Professional Engineer IV | 9.00 | 214.00 | \$1,926.00 |
| Professional Engineer V | 2.00 | 224.00 | \$448.00 |
| Technician III | 2.00 | 146.00 | \$292.00 |
| Professional Services Subtotal | 17.00 | | \$3,106.00 |
| Total Backup: | | 17.00 | \$3,106.00 |

REMIT TO:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

City of Oak Park
Attn: Kimberly Marrone, Director of Municipal Services
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 06/09/2026
Invoice #: 103782
Project: 0037260020

Project Name: Oak Park AWIA Update

For Professional Services Rendered Through: May 30, 2026

Professional Services

| <i>Description</i> | <i>Fee</i> | <i>Prior Billed</i> | <i>Total Available</i> | <i>Current Billing</i> |
|----------------------|--------------------|---------------------|------------------------|------------------------|
| Professional Fees | \$13,600.00 | \$674.00 | \$12,926.00 | \$3,532.00 |
| Totals | \$13,600.00 | \$674.00 | \$12,926.00 | \$3,532.00 |
| Invoice Total | | | | \$3,532.00 |

REMIT TO:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

City of Oak Park
Attn: Kimberly Marrone, Director of Municipal Services
10600 Capital Ave.
Oak Park, MI 48237

Invoice Date: 06/09/2026
Invoice #: 103782
Project: 0037260020

Project Name: Oak Park AWIA Update

Professional Fees

Professional Services

| | <i>Hours</i> | <i>Rate</i> | <i>Amount</i> |
|---------------------------------------|--------------|-------------|-------------------|
| Professional Engineer II | 13.50 | 179.00 | \$2,416.50 |
| Professional Engineer III | 5.75 | 194.00 | \$1,115.50 |
| Professional Services Subtotal | 19.25 | | \$3,532.00 |
| Professional Fees Total: | 19.25 | | \$3,532.00 |
| Total Backup: | 19.25 | | \$3,532.00 |



CITY OF OAK PARK, MI STAFF REPORT

5.C

AGENDA FOR: July 6, 2026

SUBJECT: Approval of participation in the 2027-2029 Oakland County Urban County Community Development Block Grant Program.

DEPARTMENT: Municipal Services

FROM: Kim Marrone, Director of Municipal Services

SUMMARY: Oakland County Neighborhood and Housing Development is requesting formal approval by City Council and signature by the Mayor to approve continued participation in the Oakland County Urban County Community Development Block Grant (CDBG) Program for the years 2027, 2028, and 2029.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: It is recommended that City Council approve continued participation in the Oakland County Urban County Community Development Block Grant (CDBG) Program for the years 2027, 2028, and 2029.

EXHIBITS:

1. CDBG Cooperation Agreement_ 2027-2029

June 5, 2026

Mayor Marian McClellan
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48237

RE: 2027-2029 Cooperation Agreement

Dear Mayor McClellan:

We invite the City of Oak Park to continue to participate in the Oakland County Urban County Community Development Block Grant (CDBG) Program for program years 2027-2029. The City has participated during the past three years.

The U. S. Department of Housing and Urban Development (HUD) requires the County to renew its Cooperation Agreement with participating communities every three years. Your participation is essential to the County and the other cities, townships and villages that combine demographics each year to achieve the highest level of federal funding for local projects. Participation in the urban county requires a three-year commitment and your community must remain in the program for the entire three-year duration. If your community chooses to remain with the urban county, it is ineligible to apply for grants under the State CDBG program while a part of the urban county. Besides the annual CDBG allocation, participating communities also benefit from the County's federally funded HOME Investment Partnerships and Emergency Solutions Grant (ESG) programs. HOME funds are combined with CDBG funds each year to improve local housing stock through our Home Improvement Program. Funds are also used to develop affordable rental and owner housing. ESG funds are used to meet the needs of the homeless through emergency shelters, rapid re-housing and homeless prevention activities.

As a current participant, there is a Cooperation Agreement between the City of Oak Park and Oakland County on file. This three-year Cooperation Agreement is automatically renewed for each three-year cycle unless an amendment is required by HUD. Your CDBG primary contact will be provided with a copy of the most current Cooperation Agreement and should keep it on file. If you require a copy, please contact us.

Enclosed is a letter that must be signed by your highest elected official and/or the designated legal authorized signer. The letter states that the community intends to opt in, which will continue participation in the Oakland County Urban County Program. Due to federal requirements, you must submit this executed letter to the County. The County's copy of the letter should be returned to Peter Essenmacher, Contracts Compliance

Supervisor, by **Thursday, June 18th, 2026.**

If you decide to opt out of the Urban County Program, enclosed is a Notification of Opportunity to Terminate. This letter must be signed by your highest elected official and/or the designated legal authorized signer. The letter states that the community intends to opt out of the Oakland County Urban County Program. Due to federal requirements, you must submit this executed letter to the County. The County's copy of the letter should be returned to Peter Essenmacher, Contract Compliance Supervisor, by **Thursday, June 18th, 2026.**

If you have questions, please contact Peter Essenmacher at essenmacherp@oakgov.com or (248) 858-0196.

Sincerely,

Khadija Walker-Fobbs, Officer Oakland County Neighborhood & Housing Development
June 5, 2026

CONTINUING PARTICIPATION – LETTER REQUIRED
Community Development Block Grant (CDBG) Program
Oakland County, Michigan
Urban County Qualification Program Years 2027, 2028 and 2029

July 6, 2026

Khadija Walker-Fobbs
Oakland County Neighborhood & Housing Development
1200 N. Telegraph Rd., Bldg. 34E
Pontiac MI 48341

Dear Mrs. Walker-Fobbs:

The City of Oak Park, is interested in continuing to participate in the Oakland County Urban County Community Development Block Grant (CDBG) Program for the years 2027, 2028 and 2029.

Sincerely,

Mayor Marian McClellan
City of Oak Park

Note: Please ensure that the original letter is signed by the highest elected official or the designated approving official and sent to Peter Essenmacher, Contract Compliance Supervisor, Oakland County Neighborhood & Housing Development, 1200 N. Telegraph Bldg. 34E, Pontiac, MI, 48341 by June 18, 2026.



CITY OF OAK PARK, MI STAFF REPORT

5.D

AGENDA FOR: July 6, 2026

SUBJECT: Approval for the payment of the invoice 4 from Desiree Kelly Art, for the mural included in the Eleven Mile Road, Alleys, and Parking Lot Reconfiguration Project, in the amount of \$25,000.

DEPARTMENT: Economic and Community Development

FROM: Michelle Bishop, Manager of Authorities

SUMMARY:

Attached is a request for the final payment in the amount of \$25,000, from Desiree Kelly Art. This mural is part of the larger project to replace the pavement in the alley and parking lots behind the businesses between Tulare and Gardner, just south of Eleven Mile. The project is 100% completed.

FINANCIAL STATEMENT:

Funding is available in the CIA Materials and Supplies account 251-00.000-726.000.

RECOMMENDED ACTION: It is recommended that we pay the invoice for \$25,000 to Desiree Kelly Art.

EXHIBITS:

1. Mural invoice #4

Issue Date: Jun 21, 2026

Due Date: Jun 21, 2026

Desiree Kelly Art, LLC
8366 Rucker Road
Grosse ile, Michigan 48138-1910
United States
desiree@desireekellyart.com

Bill to:
City of Oak Park
14300 Oak Park Blvd
Oak Park, 48237

Additional Customer Info:
mbishop@oakparkmi.gov

| Product or Service | Quantity | Price | Line Total |
|---|----------|-------------|-------------|
| Murals at Water Tower Social District (quarter payment) Completed wall 4 | 1 | \$25,000.00 | \$25,000.00 |

Subtotal \$25,000.00

Taxes \$0.00

Invoice Total \$25,000.00

Amount Paid \$0.00

Balance Due \$25,000.00



CITY OF OAK PARK, MI STAFF REPORT

5.E

AGENDA FOR: July 6, 2026

SUBJECT: Request to approve Payment Application No. 3 for the 2026 Landscape Maintenance Contract, to BrightView Landscape of Pontiac, MI in the amount of \$5,794.00.

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, Deputy City Manager

SUMMARY: Payment Application No. 3 for the 2026 Landscape Maintenance Contract

FINANCIAL STATEMENT: Attached is Payment Application No. 3 for the 2026 Landscape Maintenance Contract. This contract maintains the landscape beds along Nine Mile, at Nine Mile and Coolidge, City Complex, DPW, as well as the city welcome signs.

RECOMMENDED ACTION: It is recommended that Payment Application No. 3 for the 2026 Landscape Maintenance Contract, to BrightView Landscape of Pontiac, MI be approved in the amount of \$5,794.00. Funding is available in the Major Streets (202-18.479-801), Shepherd Park (101-18.443-801), and Other Parks (101-18.444-801) funds for this expenditure.

EXHIBITS:

1. 2026 Landscape_Pay Application No. 3

PAYMENT APPLICATION

PROJECT: 2026 Landscape Maintenance Contract

APPLICATION NO.: 3

OWNER: City of Oak Park, MI

PERIOD ENDING: June 26, 2026

CONTRACTOR: BrightView Landscape
45790 Woodward Ave.
Pontiac, MI 48341

| ITEM NO. | ITEM DESCRIPTION | ORIGINAL BID QUANTITY | | BID PRICE | PERIOD QUANTITY | PERIOD AMOUNT | QUANTITY TO DATE | AMOUNT TO DATE |
|----------|--|-----------------------|-------|------------|-----------------|---------------|------------------|----------------|
| | | | | | | | | |
| 1 | Bi-weekly maintenance at the City Complex (See Exhibit A) | 14 | Weeks | \$1,179.00 | 2.00 | \$2,358.00 | 4.00 | \$4,716.00 |
| 2 | Bi-weekly maintenance at the Nine Mile and Coolidge Hwy. Intersection (See Exhibit B) | 14 | Weeks | \$700.00 | 2.00 | \$1,400.00 | 3.80 | \$2,660.00 |
| 3 | Bi-weekly maintenance at the city welcome signage and DPW Service Center (See Exhibit C) | 14 | Weeks | \$304.00 | 2.00 | \$608.00 | 4.50 | \$1,368.00 |
| 4 | Bi-weekly maintenance at the Nine Mile Corridor (See Exhibit D) | 14 | Weeks | \$714.00 | 2.00 | \$1,428.00 | 4.25 | \$3,034.50 |
| 5 | Fertilizer and Broadleaf application on all turf areas | 4.00 | Apps | \$2,325.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 6 | Mulch placement (3" of Brown Double Shredded Hardwood) | 150 | CYD | \$75.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 7 | Spring Clean up | 1 | Each | \$3,275.00 | 0.00 | \$0.00 | 1.00 | \$3,275.00 |
| 8 | Fall Clean up | 1 | Each | \$6,900.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |

| | | | |
|-----------------------|-------------------|----------------------|--------------------|
| Period Amount: | \$5,794.00 | Total Amount: | \$15,053.50 |
|-----------------------|-------------------|----------------------|--------------------|

Original Contract Amount: \$72,783.00

Earnings This Period: \$5,794.00

Total Earnings to Date: \$15,053.50

Deductions: \$0.00

Payments to Date: \$9,259.50

Amount Due to BrightView Landscape: \$5,794.00

Accepted By: 
BrightView Landscape

Date: 06/30/2026

Approved By: 
Erik Nock, City of Oak Park

Date: _____



CITY OF OAK PARK, MI STAFF REPORT

5.F

AGENDA FOR: July 6, 2026

SUBJECT: Request to approve Payment Application No. 3 for the 2026 Lawn Maintenance Contract, to Parrott Landscaping of Clinton Township, MI in the amount of \$16,436.00.

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, Deputy City Manager

SUMMARY: Payment Application No. 3 for the 2026 Lawn Maintenance Contract

FINANCIAL STATEMENT: Attached is Payment Application No. 3 for the 2026 Lawn Maintenance Contract. This contract maintains the lawns in the City's parks, grounds, and rights of way.

RECOMMENDED ACTION: It is recommended that Payment Application No. 3 for the 2026 Lawn Maintenance Contract, to Parrott Landscaping of Clinton Township, MI be approved in the amount of \$16,436.00. Funding is available in the Major Streets (202-18.479-801), Local Streets (203-18.479-801), Water / Sewer (592-18.540-930), and Public Works (101-18.443-801 and 101-18.444-801) funds for this expenditure.

EXHIBITS:

1. 2026 Lawn_Pay Application No. 3

PAYMENT APPLICATION

PROJECT: 2026 Lawn Maintenance Contract

APPLICATION NO.: 3

OWNER: City of Oak Park, MI

PERIOD ENDING: June 26, 2026

CONTRACTOR: Parrott Landscaping
34464 Kellyh Rd Bldg D
Clinton Twp, MI 48035

| ITEM NO. | ITEM DESCRIPTION | ORIGINAL BID QUANTITY | | BID PRICE | PERIOD QUANTITY | PERIOD AMOUNT | QUANTITY TO DATE | AMOUNT TO DATE |
|----------|--|-----------------------|-------|-----------|-----------------|---------------|------------------|----------------|
| 1 | Kingston / Water tank / Gardens (behind parking) | 28 | Weeks | \$151.00 | 4.00 | \$604.00 | 9.00 | \$1,359.00 |
| 2 | Harding Tot Lots (Dead end of Harding) | 28 | Weeks | \$29.00 | 4.00 | \$116.00 | 9.00 | \$261.00 |
| 3 | Tyler Park (adjacent to Tyndall School) | 28 | Weeks | \$288.00 | 4.00 | \$1,152.00 | 9.00 | \$2,592.00 |
| 4 | Lincoln Blvds. (Greenfield Rd. to Coolidge Hwy.) | 28 | Weeks | \$88.00 | 4.00 | \$352.00 | 9.00 | \$792.00 |
| 5 | Rothstein / Victoria Parks | 28 | Weeks | \$720.00 | 4.00 | \$2,880.00 | 9.00 | \$6,480.00 |
| 6 | I-696, 10 Mile Road - Greenfield to Sherman Bridge | 28 | Weeks | \$324.00 | 4.00 | \$1,296.00 | 9.00 | \$2,916.00 |
| 7 | 10 Mile Pump Station area (13641 Ten Mile Rd.) | 28 | Weeks | \$18.00 | 4.00 | \$72.00 | 9.00 | \$162.00 |
| 8 | Greenfield green belts (north and south of Oak Park Blvd.) | 28 | Weeks | \$158.00 | 4.00 | \$632.00 | 9.00 | \$1,422.00 |
| 9 | Oak Park Blvds. (Greenfield Rd. to Ferndale) | 28 | Weeks | \$135.00 | 4.00 | \$540.00 | 9.00 | \$1,215.00 |
| 10 | City Complex (not including Shepherd Park) | 28 | Weeks | \$315.00 | 4.00 | \$1,260.00 | 9.00 | \$2,835.00 |
| 11 | Nine Mile and Coolidge Intersection | 28 | Weeks | \$129.00 | 4.00 | \$516.00 | 9.00 | \$1,161.00 |
| 12 | 9 Mile Road green belts (McClain to Rosewood Ave.) | 28 | Weeks | \$241.00 | 4.00 | \$964.00 | 9.00 | \$2,169.00 |
| 13 | 9 Mile Road green belts (Greenfield to Church) | 28 | Weeks | \$59.00 | 4.00 | \$236.00 | 9.00 | \$531.00 |
| 14 | Hubbell / Stratford / Greenbriar Green belts | 28 | Weeks | \$205.00 | 4.00 | \$820.00 | 9.00 | \$1,845.00 |
| 15 | 8 Mile Pump Station (20751 Coolidge Hwy.) | 28 | Weeks | \$35.00 | 4.00 | \$140.00 | 9.00 | \$315.00 |
| 16 | Oneida Blvds. (Seneca Ave. to Dartmouth Ave.) | 28 | Weeks | \$15.00 | 4.00 | \$60.00 | 9.00 | \$135.00 |
| 17 | Majestic Outlot (dead end of Majestic) | 28 | Weeks | \$15.00 | 4.00 | \$60.00 | 9.00 | \$135.00 |
| 18 | Northfield Blvds. (Coolidge Hwy. to Scotia Rd.) | 28 | Weeks | \$37.00 | 4.00 | \$148.00 | 9.00 | \$333.00 |
| 19 | McClain / Granzon | 28 | Weeks | \$37.00 | 4.00 | \$148.00 | 9.00 | \$333.00 |
| 20 | Troy Avenue green belt | 28 | Weeks | \$31.00 | 4.00 | \$124.00 | 9.00 | \$279.00 |
| 21 | Lessenger Park | 28 | Weeks | \$98.00 | 4.00 | \$392.00 | 9.00 | \$882.00 |
| 22 | Albany green belts (Coolidge Hwy. to Rosewood Ave.) | 28 | Weeks | \$363.00 | 4.00 | \$1,452.00 | 9.00 | \$3,267.00 |
| 23 | DPW Service Center (10600 Capital Ave.) | 28 | Weeks | \$37.00 | 4.00 | \$148.00 | 9.00 | \$333.00 |
| 24 | Meyers Blvds. (Capital Ave. to Eight Mile Road) | 28 | Weeks | \$89.00 | 4.00 | \$356.00 | 9.00 | \$801.00 |
| 25 | Cul-de-Sacs (39 Locations around town) | 28 | Weeks | \$185.00 | 4.00 | \$740.00 | 9.00 | \$1,665.00 |
| 26 | 8 Mile Blvds. / Greenfield to Meyers (Mowing) | 12 | Weeks | \$324.00 | 2.00 | \$648.00 | 5.00 | \$1,620.00 |
| 27 | 8 Mile Blvds. / Greenfield to Meyers (Picking) | 24 | Weeks | \$145.00 | 4.00 | \$580.00 | 9.00 | \$1,305.00 |

| | | | |
|-----------------------|--------------------|----------------------|--------------------|
| Period Amount: | \$16,436.00 | Total Amount: | \$37,143.00 |
|-----------------------|--------------------|----------------------|--------------------|

Original Contract Amount: \$113,824.00

Earnings This Period: \$16,436.00

Total Earnings to Date: \$37,143.00

Deductions: \$0.00

Payments to Date: \$20,707.00

Amount Due to Parrott Landscaping: \$16,436.00

Accepted By: Melissa Funk
Parrott Landscaping

Date: 06/29/2026

Approved By: Erik Nock
Erik Nock, City of Oak Park

Date: 06/30/2026



CITY OF OAK PARK, MI STAFF REPORT

5.G

AGENDA FOR: July 6, 2026

SUBJECT: Request to waive permit fees for the 2026 CIA Landscaping Installation Project.

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, Deputy City Manager

SUMMARY: As we approach the start of some exciting projects here in the city this summer, we would like to request City Council consider waiving the permit-related fees for the 2026 CIA Landscaping Installation Project. This project includes new irrigation systems and related permit fees. This project will be administered by city staff.

FINANCIAL STATEMENT: There is little to no financial impact in waiving these fees. If fees are charged, the contractor will include these costs in their cost of construction. Permits will still be pulled for proper documentation and inspections.

RECOMMENDED ACTION: It is recommended that City Council waive the permit-related fees for the 2026 CIA Landscaping Installation Project.

EXHIBITS:

None



CITY OF OAK PARK, MI STAFF REPORT

5.H

AGENDA FOR: July 6, 2026

SUBJECT: Approval of Pay Application No. 2 to Eminent Contracting, LLC. of Detroit, MI for the Capital Avenue Rehabilitation Project, M-786 in the amount of \$502,694.81.

DEPARTMENT: Municipal Services

FROM: Dan Samuel, Engineering Supervisor

SUMMARY: Approval of Pay Application No. 2 for the Capital Avenue Rehabilitation Project, M-786 by Eminent Contracting, LLC. of Detroit, MI. This project will remove and replace road patches along Capital Avenue, from Coolidge to Rosewood, as well as performing site cleanup and implementing traffic control measures.

FINANCIAL STATEMENT:

| | |
|---|---------------------|
| Original Contract Amount: | \$1,005,607.00 |
| Change Order No. 1 | \$194,337.00 |
| Change Order No. 2 | \$5,000.00 |
| Current Contract Amount | \$1,204,944.00 |
| Total Earnings To Date: | \$928,527.23 |
| Less Retainage: | \$60,247.20 |
| Net Earned: | \$868,280.03 |
| Deductions: | \$0.00 |
| Balance: | \$868,280.03 |
| Payments To Date: | \$365,585.22 |
| Amount Due to Eminent Contracting, LLC.: | \$502,694.81 |

RECOMMENDED ACTION: It is recommended that Pay Application No. 2 for the Capital Avenue Rehabilitation Project, M-786 by Eminent Contracting, LLC. of Detroit, MI be approved for the amount of \$502,694.81. Funding is available in the Major Street Fund (202-18.479-970) for this expenditure.

EXHIBITS:

1. Eminent_Pay Application No. 2

PAYMENT APPLICATION

PROJECT: CAPITAL AVENUE REHABILITATION PROJECT
OWNER: CITY OF OAK PARK, MICHIGAN
CONTRACTOR: EMINENT CONTRACTING, LLC.
 514 S. FORT ST.
 DETROIT, MI 48217

JOB NUMBER: M-786
APPLICATION NO.: 2
PERIOD ENDING: 6/29/2026

| ITEM | DESCRIPTION | ORIGINAL BID QUANTITY | UNIT | UNIT PRICE | PERIOD QUANTITY | PERIOD AMOUNT | QUANTITY TO DATE | AMOUNT TO DATE |
|-----------------------------|--|-----------------------|------|-------------|-----------------|---------------------|-------------------------------------|----------------|
| 1 | Remove Concrete Pavement, Modified SP | 9,423 | SYD | \$9.00 | 4,998.77 | \$44,988.93 | 9,133.77 | \$82,203.93 |
| 2 | Concrete Pavement with Integral Curb, 9" Concrete, Modified SP | 9,300 | SYD | \$80.00 | 5,209.11 | \$416,728.80 | 9,133.77 | \$730,701.60 |
| 3 | Sidewalk Concrete Non Reinforced, 8" Sidewalk/Drive Approach Modified | 1,000 | SFT | \$7.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 4 | Concrete Pavement 24" Curb & Gutter Section Non Reinf. 9" Conc. Modified | 50 | LFT | \$35.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 5 | Hand Patch, Bituminous Mixture, 5EML | 80 | TON | \$330.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 6 | Aggregate Base Under Concrete (6" 21AA Crushed Limestone) | 9,300 | SYD | \$10.00 | 4,998.77 | \$49,987.70 | 9,133.77 | \$91,337.70 |
| 7 | Adjusting Drainage Structures | 10 | EACH | \$300.00 | 6.00 | \$1,800.00 | 7.00 | \$2,100.00 |
| 8 | Cast In Place Detectable/Tactile Warning Surface Modified | 100 | SFT | \$32.50 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 9 | Sanitary Manhole 1040A Frame and Cover | 5 | EACH | \$800.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 10 | Catch Basin 5080M3 6 Hole Frame and Cover | 5 | EACH | \$800.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 11 | Minor Traffic Devices Modified (5% Max) | 1 | LSUM | \$10,000.00 | 0.00 | \$0.00 | 1.00 | \$10,000.00 |
| 12 | Project Clean Up Modified (5% Max) | 1 | LSUM | \$10,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 13 | Inspection Crew Days | \$320 | DAY | 45.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 14 | Subgrade Undercut | \$0 | CYD | \$100.00 | 88.16 | \$8,816.00 | 121.84 | \$12,184.00 |
| Period Total Amount: | | | | | | \$522,321.43 | Amount to Date: \$928,527.23 | |

Original Contract Amount: \$1,005,607.00
Change Order No. 1: \$194,337.00
Change Order No. 2: \$5,000.00
New Contract Amount: \$1,204,944.00

Earnings This Period: \$522,321.43
 Total Earnings to Date: \$928,527.23
 Less Retainage: \$60,247.20
 Net Earned: \$868,280.03
 Deductions: \$0.00
 Balance: \$868,280.03
 Payments to Date: \$365,585.22
AMOUNT DUE EMINENT CONTRACTING, LLC: \$502,694.81

Accepted By: Cesar Mireles Jr
Cesar Mireles Jr (Jun 30, 2026 11:59:15 EDT)
 Eminent Contracting, LLC.

Date: 06/30/2026

Approved By: Dan Samuel
Dan Samuel (Jun 30, 2026 12:00:24 EDT)
 Dan Samuel, Engineering Supervisor
 City of Oak Park, Michigan

Date: 06/30/2026

MERCHANT'S LICENSES - JULY 06, 2026

(Subject to All Departmental Approvals)

| NEW MERCHANT | ADDRESS | FEES | BUSINESS TYPE |
|----------------------------|---------------------|-------------|----------------------|
| TOP THAT, LLC | 26106 GREENFIELD RD | \$ 150.00 | RETAIL |
| PEACE OF MIND THERAPY PLLC | 8750 W NINE MILE RD | \$ 150.00 | OFFICE |

| RENEWALS FOR 2026 | ADDRESS | FEES | BUSINESS TYPE |
|--|---------------------------|-------------|----------------------|
| ALL MY SONS OF DETROIT LLC | 13220 CLOVERDALE AVE B | \$ 187.50 | OFFICE |
| RESALE WAREHOUSE FURNITURE & HOME GOODS LI | 21050 COOLIDGE HWY | \$ 187.50 | RETAIL |
| EVER + EVER WEDDING STUDIO | 23120 COOLIDGE HWY | \$ 150.00 | STUDIO |
| BHIPTRUSDELL LLC DBA HERSCH'S LAWN SPRAY | 14350 W EIGHT MILE RD 200 | \$ 150.00 | CONTRACTOR |
| 15160 EIGHT MILE VENTURES | 15160 W EIGHT MILE RD | \$ 225.00 | STORAGE |
| EMAGINATIONS | 21700 GREENFIELD RD # 123 | \$ 225.00 | SALON |
| AURA DIAMOND AND JEWELRY CORP | 21700 GREENFIELD RD # 347 | \$ 187.50 | JEWELRY |
| COMERICA BANK | 25192 GREENFIELD RD | \$ 150.00 | BANK |
| KRAVINGS | 25270 GREENFIELD RD | \$ 187.50 | RESTAURANT |
| CARE PLUS PHARMACY | 25290 GREENFIELD RD | \$ 187.50 | PHARMACY |
| UNITED INS AGENCY | 25900 GREENFIELD RD # 246 | \$ 150.00 | OFFICE |
| BOOK BEAT | 26010 GREENFIELD RD | \$ 150.00 | RETAIL |
| STEP AND STYLE LLC | 26080 GREENFIELD RD | \$ 150.00 | RETAIL |
| METROPOLITAN DRY CLEANERS | 26126 GREENFIELD RD | \$ 150.00 | DRY CLEANERS |
| TREND EXPRESS MARKET | 8580 W NINE MILE RD | \$ 225.00 | RETAIL |
| EXCELSIOR FLORAL STUDIO | 8960 W NINE MILE RD | \$ 225.00 | FLORAL RETAIL |
| OAK PARK DENTAL CENTER | 13730 W NINE MILE RD | \$ 150.00 | DENTAL |
| CUTTERS STUDIOS DETROIT | 13320 NORTHEM AVE | \$ 150.00 | STUDIO |
| AX NOW ! | 21700 WYOMING AVE | \$ 150.00 | RETAIL |

SIDEWALK SALE LICENSES - JULY 06, 2026

(Subject to All Departmental Approvals)

| MERCHANT | ADDRESS | FEES | BUSINESS TYPE |
|-----------------|----------------------|-------------|----------------------|
| Suit Depot | 26150 Greenfield Rd. | \$ 10.00 | Retail |



CITY OF OAK PARK, MI STAFF REPORT

8.A

AGENDA FOR: July 6, 2026

SUBJECT: Public Hearing to receive public comments regarding the request by Anchor Bay Brewing Company, LLC, 14441 W. 11 Mile Road for the issuance of a Microbrewery License and related permits.

DEPARTMENT: City Clerk

FROM: Ed Norris, City Clerk

SUMMARY: None

FINANCIAL STATEMENT: None

RECOMMENDED ACTION: Conduct the Public hearing

EXHIBITS:

None



CITY OF OAK PARK, MI STAFF REPORT

8.B

AGENDA FOR: July 6, 2026

SUBJECT: Resolutions approving issuance of a Microbrewery License and/or related permits to Anchor Bay Brewing Company, LLC, located at 14441 W. 11 Mile Road.

DEPARTMENT: Administration

FROM: Erik Tungate, City Manager

SUMMARY: Anchor Bay Brewing Company, LLC, located at 14441 W. 11 Mile Road has applied for a Microbrewery License and various related permits, consisting of Off-premises and On-premises Tasting Room Permits, a Sunday Sales Permit, (PM) and an Entertainment Permit from both the Michigan Liquor Control Commission and the City of Oak Park. If approved, issuance of the license would be subject to the following conditions:

1. The Michigan Liquor Control Commission issues a Microbrewery License to Anchor Bay located at 14441 W. Eleven Mile, Oak Park, Michigan 48237.
2. The Michigan Liquor Control Commission issues the related permits specified above.
3. Upon issuance of the Microbrewery License and any related permits by the Michigan Liquor Control Commission, Anchor Bay shall provide the City Clerk's Office with copies of the License and permits along with a Certificate of Liquor Liability Insurance for the subject business.
4. Anchor Bay executes a Contract for a Microbrewery License and Related Permits with the City of Oak Park, Michigan.
5. Anchor Bay Brewing must obtain all requisite building and related permits as well as a Business License from the Municipal Services Department prior to commencing operations at 14441 W. 11 Mile.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Consider the approval of the City of Oak Park Resolution and the State of Michigan Resolution authorizing the issuance of the Microbrewery License and/or related permits to Anchor Bay Brewing Company, LLC, located at 14441 W. 11 Mile Road.

EXHIBITS:

1. Anchor Bay City Managers Memorandum
2. Resolution Granting Anchor Bay Microbrewery License
3. Local-Government-Approval-Form-LCC106

TO: The Oak Park City Council
FROM: Erik Tungate, City Manager
DATE: July 1, 2026
RE: **Approval or Denial of the Microbrewery License and Related Permits
Application for Anchor Bay Brewing Company, LLC, 14441 W. 11 Mile**

PURPOSE(S) OF ACTION:

To consider the approval or denial of the issuance of a Microbrewery License and related permits for the above-described establishment. In addition to the Microbrewery License, Anchor Bay Brewing Company, LLC is seeking various related permits consisting of Off-Premises and On-Premises Tasting Room Permits, a Sunday Sales Permit (P.M.) and an Entertainment Permit.

BACKGROUND/KEY ISSUES/CONTRIBUTING FACTORS:

Chapter 6, captioned Alcoholic Liquor, Article III, entitled Regulation of On-the-Premises Consumption of the Code of Ordinances in Section 6-54. - Licensing policy, specifies that an applicant for a license must obtain approval from both the State of Michigan and the City of Oak Park, that new licenses and transfers of licenses into the City require the prior approval of the City Council and that no person shall engage in the business of selling alcoholic liquor for consumption on the premises in the City of Oak Park, Michigan without first obtaining conditional land use approval (site plan review), as required by Sec. 6-54 (e) and entering into a contract.

Sec. 6-56. - Application for license, outlines the process for obtaining a Microbrewery License from the City.

Sec. 6-58. - Review procedures, requires that the City Clerk distribute an application for a Microbrewery License to the appropriate departments for certifications by the Director of Municipal Services that the building or structures to which the License will apply meet all applicable building and property maintenance codes or that acceptable building plans for work which will satisfy all such codes have been submitted, that the location is appropriately zoned for the proposed use and that any required zoning approvals, including conditional land use approval (site plan review), have been applied for or obtained and certification by the Director of Public Safety that the proposed Licensee(s) is/are of good moral character and that the Licensed Premises are in compliance with all applicable fire safety regulations. Also, if applicable, the City Clerk must certify that the proposed licensee has a current valid license for operation of a restaurant at the proposed licensed premises or meets the applicable requirements for issuance of such a license. In addition, given that Subsection (c) (1) g. specifies that one of the review factors to be considered when analyzing a request for a license or related permit(s) is whether the applicant is delinquent on any taxes due the City, as part of its review process the Administration requires certification from the Finance Director or their designee that the proposed Licensee(s) is

not in default on any obligations due the municipality and/or Oakland County (for anything that was transferred by the City to the County for collection).

Other review factors outlined in the applicable Ordinance are the applicant's financial status and its ability to build and/or operate the proposed facility on which the proposed liquor license is to be located and a liquor control commission violation history.

Subsection (b) (1) of Sec. 6-58 of the Ordinance provides that when a completed application and fee have been received, the city council shall schedule a public hearing to consider the request for a new license and related permit(s). Subsection (e) then specifies that after review by staff and recommendation, and a public hearing, if the City Council is satisfied that the establishment or operation will provide a benefit to the City and constitute an asset to the community, it will adopt a resolution granting approval, subject to the satisfaction of any conditions stated in the resolution. Approval of the license shall be conditioned on any necessary remodeling or new construction for the use of the license being completed within six (6) months of the action of the City Council or the Michigan Liquor Control Commission approving such license, whichever last occurs. Any unusual delay in the completion of such remodeling or construction may subject the license to revocation. The Ordinance also includes provisions addressing the issuance of permits along with other regulatory provisions.

Appendix A, Zoning, Article 5, Division 3, Section 544 q addresses On-Premises Alcoholic Beverages and provides that such establishments may be permitted in certain zoning districts upon review of a Conditional Land Use Request (Site Plan Review) by the Planning Commission. At its meeting held on Monday, June 15, 2026, the City of Oak Park Planning Commission approved the Request of Anchor Bay Brewing Company, LLC, located at 14441 W. Eleven Mile for Conditional Land Use to operate with a Microbrewery License.

Anchor Bay Brewing Company, LLC, has applied to the Michigan Liquor Control Commission for a Microbrewery License along with various related permits consisting of Off-Premises and On-Premises Tasting Room Permits, a Sunday Sales Permit (P.M.) and an Entertainment Permit at 14441 W. Eleven Mile subject to City Council approval of its application. Prior to issuing Off-Premises and On-Premises Tasting Room Permits, the Liquor Control Commission pursuant to MCL 436.1501 requires local government approval in the form of a resolution from the local legislative body. **If the local governmental unit disapproves of the issuance of tasting room permits, the reason(s) for the disapproval must be specified in the resolution.** In addition, as outlined above, the Applicant has filed the requisite documents to seek the issuance of a Microbrewery License and related permits consisting of Off-Premises and On-Premises Tasting Room Permits, a Sunday Sales Permit (P.M.) and an Entertainment Permit by the City.

As stated previously, pursuant to Sec. 6-58 of the Code, when a completed application has been received the City Council shall schedule a public hearing to consider the request for a new license and related permit(s). In reference to the Application from Anchor Bay Brewing Company, LLC, located at 14441 W. Eleven Mile we are requesting that the Public Hearing on the Application be held at the July 6, 2026, Regular Meeting at 7:00 P.M. or as soon thereafter as the matter may be heard.

It is the recommendation of the Administration, subject to any comments, conditions, and/or explanations submitted by representatives of the appropriate departments, which are incorporated in the attached **proposed Resolution Approving the Application of Anchor Bay Brewing Company, LLC**, for the establishment, located at 14441 W. Eleven Mile for a Microbrewery License and related permits that at the conclusion of the Public Hearing after analyzing the review factors specified in Sec. 6-58 (c) of the Code and the information outlined above that the **City Council vote to either approve or deny the issuance of the license** and permits by both the Michigan Liquor Control Commission and the City of Oak Park.

SUPPORTING DOCUMENTATION/INFORMATION ATTACHED:

1. Proposed Local Government Approval Resolution for the Michigan Liquor Control Commission
2. Proposed Resolution Approving the Application of Anchor Bay Brewing Company, LLC, for the establishment, located at 14441 W. Eleven Mile for a Microbrewery License and Related Permits

xc: T. Edwin Norris, City Clerk

Kimberly Marrone, Director of the departments of Economic Development and Planning and Municipal Services

**A RESOLUTION OF THE OAK PARK, MICHIGAN, CITY COUNCIL
APPROVING THE REQUEST OF ANCHOR BAY BREWING COMPANY, LLC,
FOR A MICROBREWERY LICENSE AND RELATED PERMITS**

WHEREAS, pursuant to state law and the Code of Ordinances, City of Oak Park, Michigan, it is unlawful for any person to sell, or possess for sale, any alcoholic beverage unless licensed to do so and all licenses required are in full force and effect; and

WHEREAS, ANCHOR BAY BREWING COMPANY, LLC (hereinafter referred to as Anchor Bay) located at 14441 W. Eleven Mile has applied for a Microbrewery License and various related permits consisting of Off-Premises and On-Premises Tasting Room Permits, a Sunday Sales Permit (P.M.) and an Entertainment Permit (hereinafter referred to License and Permits) from both the Michigan Liquor Control Commission and the City of Oak Park.

NOW, THEREFORE, BE IT RESOLVED, that Anchor Bay's application for a License and various permits associated with that License is hereby approved subject to the following conditions:

1. The Michigan Liquor Control Commission issues a Microbrewery License to Anchor Bay located at 14441 W. Eleven Mile, Oak Park, Michigan 48237.
2. The Michigan Liquor Control Commission issues the related permits specified above.
3. Upon issuance of the Microbrewery License and any related permits by the Michigan Liquor Control Commission, Anchor Bay shall provide the City Clerk's Office with copies of the License and permits along with a Certificate of Liquor Liability Insurance for the subject business.
4. Anchor Bay executes a Contract for a Microbrewery License and Related Permits with the City of Oak Park, Michigan.
5. Anchor Bay Brewing must obtain all requisite building and related permits as well as a Business License from the Municipal Services Department prior to commencing operations at 14441 W. 11 Mile.

BE IT FURTHER RESOLVED, that subject to the conditions described in the immediately preceding paragraph and subparagraphs and all departmental authorizations, upon approval of a Microbrewery License and related permits by the Michigan Liquor Control Commission for Anchor Bay located at 14441 W. Eleven Mile, Oak Park, Michigan, 48237, the City Clerk is hereby authorized to issue a Microbrewery License with an expiration date of April 30, 2027 to Anchor Bay Brewing Company, LLC; and

BE IT FURTHER RESOLVED, that this Resolution shall be effective upon its approval by the City Council.

I hereby certify that the forgoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Oak Park, County of Oakland, State of Michigan, at a regular meeting held on July 6, 2026 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of the Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

T. Edwin Norris, City Clerk



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (name of township, city, village)

called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): _____
(list specific licenses requested)

to be located at: _____

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____
(regular or special) (date) (name of township, city, village)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight packages: 2407 N. Grand River, Lansing, MI 48906
Fax to: 517-763-0059



CITY OF OAK PARK, MI STAFF REPORT

10.A.1

AGENDA FOR: July 6, 2026

SUBJECT: Amendment to the Cooperative Agreement with Berkley School District for Tyler Park Maintenance

DEPARTMENT: Administration

FROM: Adam Owczarzak, Deputy City Manager

SUMMARY: This First Amendment to the Cooperative Agreement between the City of Oak Park and the Berkley School District updates maintenance responsibilities for the Tyler Park Project following construction modifications. During construction, an unforeseen conflict between the proposed storm drainage system and an existing water main required the addition of a leaching-type storm drainage system. The amendment clarifies that each party will be responsible for maintaining the new drainage structures and related infrastructure located on its respective property. The agreement also reaffirms existing maintenance responsibilities, including the City's responsibility for seasonal restroom cleaning, pathway snow removal, and grass cutting in designated areas. All other terms of the original Cooperative Agreement remain unchanged. As a reminder, this agreement starts once construction is completed on the property which is currently scheduled for Late Spring 2027.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: It is recommended that the City Council approve the First Amendment to the Cooperative Agreement with the Berkley School District for the maintenance of Tyler Park and authorize the City Manager to execute the agreement on behalf of the City.

EXHIBITS:

1. (ck rev.) Berkley - First Amendment To Cooperative Agreement - with Oak Park - Tyler Park(288004044.3)

FIRST AMENDMENT
TO
COOPERATIVE AGREEMENT

THIS FIRST AMENDMENT TO COOPERATIVE AGREEMENT (the “First Amendment”) is made and entered into on _____, 2026, but effective once the construction of the Tyler Park Project is completed (“Effective Date”), and is attached to and made part of the Cooperative Agreement dated August 12, 2025 (collectively the “Cooperative Agreement”) by and between **BERKLEY SCHOOL DISTRICT**, a Michigan general powers school district, whose address is 14501 Talbot, Oak Park Michigan 48237 (hereinafter referred to as the “School District”) and **CITY OF OAK PARK**, a Michigan municipal corporation, whose address is 14000 Oak Park Boulevard, Oak Park, Michigan 48237 (hereinafter referred to as the “City”). The School District and the City may each be referred to herein as a “Party” and collectively as the “Parties.”

RECITALS

WHEREAS, the School District and the City entered into an Intergovernmental Agreement dated August 12, 2025, for the purpose of constructing, installing, improving, repairing, modifying, and enhancing the School Property and City Property on certain portions of the School Property and certain portions of the City Property, commonly known as the “Tyler Park Project” and defined in the Intergovernmental Agreement as the “Project”; and

WHEREAS, the Parties simultaneously to entering into the above-referenced Intergovernmental Agreement also entered into a Cooperative Agreement for maintenance obligations of the Project relative to the School Property and the City Property; and

WHEREAS, due to unforeseen changes to the Tyler Park Project's scope during construction, specifically the need to add leaching-type drainage infrastructure (“Additional Work Scope”), the ~~City has~~ Parties have agreed to be responsible ~~to maintain for the maintenance of~~ on their respective parcels the two (2) additional structures and associated/related infrastructure related to the Additional Work Scope under the Intergovernmental Agreement.

NOW, THEREFORE, in consideration of the mutual promises herein contained the Parties hereto agree as follows:

A. THE FOLLOWING PARAGRAPHS WITHIN THE COOPERATIVE AGREEMENT ARE HEREBY AMENDED AND RESTATED IN ITS ENTIRETY AS FOLLOWS, AS IF THE SAME HAD BEEN ORIGINALLY INCORPORATED THEREIN:

5. Maintenance and Repairs: Once the construction Project is completed under the Intergovernmental Agreement, each Party shall be solely responsible, at its sole cost and expense,

for maintaining the Project on each of their respective Properties, unless otherwise mutually agreed to by the Parties in writing. Notwithstanding the foregoing, the Parties have agreed as follows:

a. The bathrooms located at Tyler Park, which will be constructed and located on the School Property, shall be accessible 7 days a week (Monday – Sunday), except holidays, and shall be cleaned by the City 7 days a week (Monday – Sunday), except holidays, on a schedule to be mutually agreed upon by the Parties. Notwithstanding the foregoing, the Parties shall mutually agree that the bathrooms will be available beginning May 1st each year through September 30th each year. Notwithstanding the foregoing, the Parties also agree that the bathrooms will be available for use during the varsity softball season and in the event of a scheduled tournament/event at such dates and times mutually agreed to by the Parties. The School District shall be responsible for any utilities supplied to the Tyler Park bathrooms.

b. The pedestrian pathway and public spaces will be constructed and located on both the School Property and City Property, respectively. The City shall be solely responsible for all salting and snow removal related to the pathways located on both the City Property and the School Property, up to and including the proposed pathway running east-west to be located just south of the ball diamond on the School Property denoted by the dash marks in the figure on Page 1 above. Additionally, the City shall also be responsible for all grass cutting on the City Property, and the School Property, up to the same proposed pedestrian pathway south of the ball diamond. The City shall have no other responsibility for pedestrian pathways or landscaping on the School Property. Likewise, the School District shall be responsible for any and all maintenance to the varsity softball field inside the fence.

c. The City and the School District shall be ~~solely to maintain~~ responsible for the maintenance of the two (2) additional structures and associated/related infrastructure on their respective parcels related to the Additional Work Scope under the Intergovernmental Agreement, which structures are depicted on the attached **Exhibit 1**.

C THE COOPERATIVE AGREEMENT IS HEREBY RATIFIED AND REAFFIRMED AND SHALL CONTINUE IN FULL FORCE AND EFFECT IN ACCORDANCE WITH THE PROVISIONS THEREOF EXCEPT AS MODIFIED BY THIS FIRST AMENDMENT. IN THE EVENT OF A CONFLICT BETWEEN THIS FIRST AMENDMENT AND THE COOPERATIVE AGREEMENT, THIS FIRST AMENDMENT SHALL CONTROL.

[SIGNATURES ON THE FOLLOWING PAGE]

The Parties have caused this First Amendment To Cooperative Agreement Between the School District and the City to be executed as of the Effective Date.

BERKLEY SCHOOL DISTRICT:

CITY OF OAK PARK :

By: _____
Scott Francis

By: _____
Erik Tungate

Its: Superintendent

Its: City Manager



CITY OF OAK PARK, MI STAFF REPORT

10.B.1

AGENDA FOR: July 6, 2026

SUBJECT: Request from Mattioli Cement Company of Fenton, MI for a contract extension of the 2025-2026 Miscellaneous Concrete Project, M-782.

DEPARTMENT: Municipal Services

FROM: Dan Samuel, Engineering Supervisor

SUMMARY: Request from Mattioli Cement Company for a contract extension of the 2025-2026 Miscellaneous Concrete Project, M-782. Mattioli Cement has indicated that they would like to execute a one (1) year extension of this project to perform the 2026-2027 Miscellaneous Concrete Project, M-801. The current contract allows for a single one (1) year extension. Exhibit A (attached) includes the recommended quantity and unit pricing for each pay item in regards to the contract extension. There is no price increase from the 2025-2026 Project. This project will include road and sidewalk miscellaneous concrete work throughout the city.

FINANCIAL STATEMENT: This project is budgeted in the Local Street Fund (203-18.479-970) and Water and Sewer Fund (592-18.538-970).

RECOMMENDED ACTION: It is recommended City Council approve the contract extension from Mattioli Cement Company of Fenton, MI for the 2026-2027 Miscellaneous Concrete Project, M-801 for a total amount of \$749,618.67. Funding is available in the Local Street Fund (203-18.479-970) and Water and Sewer Fund (592-18.538-970) for this expenditure.

EXHIBITS:

1. Mattioli Cement _Extension Letter
2. M-801 EXHIBIT A

Mattioli Cement Co.

6085 McGuire Rd.

Fenton Mi. 48430

To, Dan Samuel,

This letter is to inform you that Mattioli Cement Co. is
Exercising the option in there contract to extend the Oak
Park Miscellaneous concrete project for one more year.
This will be at same unit prices.

Thank You,

John Mattioli

Mattioli Cement Co.

2026-2027 Miscellaneous Concrete Project, M-801, Exhibit A

| Item Number | Item Description | Quantity | Unit | Price | Amount |
|-------------|--|----------|------|-------------|--------------|
| 1 | Remove Concrete Pavement, Modified SP | 8,186.67 | SYD | \$10.00 | \$81,866.67 |
| 2 | Concrete Pavement with Integral Curb 9" Concrete, Modified SP | 7,520.00 | SYD | \$64.60 | \$485,792.00 |
| 3 | Removal Coolidge Concrete Pavement, Modified SP | 10.00 | SYD | \$10.00 | \$100.00 |
| 4 | Coolidge Concrete Pavement with Integral Curb 9" Concrete, Modified SP | 10.00 | SYD | \$72.00 | \$720.00 |
| 5 | Sidewalk Concrete Non Reinforced 4" Concrete Sidewalk Modified | 5,000.00 | SFT | \$7.00 | \$35,000.00 |
| 6 | Sidewalk Concrete Non Reinforced 6" Sidewalk/Drive Approach Modified | 1,000.00 | SFT | \$7.75 | \$7,750.00 |
| 7 | Concrete Pavement 24" Curb & Gutter Section Non Reinf. 9" Conc Modified | 50.00 | LFT | \$39.00 | \$1,950.00 |
| 8 | Aggregate Base under 9" Conc. (3" 21AA Cr. Limestone) | 7,520.00 | SYD | \$11.00 | \$82,720.00 |
| 9 | Aggregate Base under 4" & 6" & 9" Conc. (6" 21AA Cr. Limestone) | 100.00 | SYD | \$13.00 | \$1,300.00 |
| 10 | Adjusting Drainage Structures | 20.00 | EACH | \$225.00 | \$4,500.00 |
| 11 | Cast In Place Detectable/ Tactile Warning Surface Modified | 100.00 | SFT | \$26.00 | \$2,600.00 |
| 12 | Sanitary Manhole 1040A Frame And Cover | 5.00 | EACH | \$1,200.00 | \$6,000.00 |
| 13 | Catch Basin 5080M3 6 Hole Frame And Cover | 5.00 | EACH | \$1,200.00 | \$6,000.00 |
| 14 | Minor Traffic Devices Modified (5% Max) | 1.00 | LSUM | \$10,000.00 | \$10,000.00 |
| 15 | Coolidge Minor Traffic Devices Modified (5% Max) | 1.00 | LSUM | \$1,500.00 | \$1,500.00 |
| 16 | Project Clean Up Modified (5% Max) | 1.00 | LSUM | \$6,000.00 | \$6,000.00 |
| 17 | Inspection Crew Days | 26.00 | DAY | \$320.00 | \$8,320.00 |
| 18 | Catch Basin Repair | 20.00 | LFT | \$375.00 | \$7,500.00 |

\$749,618.67



CITY OF OAK PARK, MI STAFF REPORT

10.B.2

AGENDA FOR: July 6, 2026

SUBJECT: Approval of Pay Application No. 1 and Change Order No. 1 to Great Lakes Landscape Design, Inc. of Oak Park, MI for the 2026 CIA Landscaping Installation Project at the 11 Mile Parking lots and Coolidge Road Medians in the amount of \$33,506.35 and \$301,065.16 respectively.

DEPARTMENT: Municipal Services

FROM: Kim Marrone, Director of Municipal Services

SUMMARY: Attached is Pay Application No. 1 and Change Order No. 1 to Great Lakes Landscape Design, Inc. of Oak Park, MI for the 2026 CIA Landscaping Installation Project at the 11 Mile Parking Lots and Coolidge Road Medians in the amount of \$33,506.35 and \$301,065.16 respectively. The Change Order includes adding landscaping and irrigation to three additional Coolidge Median Islands between 10 and 11 Mile Road.

FINANCIAL STATEMENT:

| | |
|--|--------------------|
| Original Contract Amount: | \$139,470.00 |
| Proposed Change Order No. 1: | \$301,065.16 |
| Proposed New Contract Amount: | \$440,535.16 |
| Total Earnings to Date: | \$37,229.28 |
| Less Retainage: | 3,722.93 |
| Net Earned: | 33,506.35 |
| Deductions: | \$0.00 |
| Balance: | \$33,506.35 |
| Payments To Date: | \$0.00 |
| Amount Due Great Lakes Landscape Design, Inc: | \$33,506.35 |

RECOMMENDED ACTION:

It is recommended that Pay Application No. 1 and Change Order No. 1 to Great Lakes Landscape Design, Inc. of Oak Park, MI for the 2026 CIA Landscaping Installation Project at the 11 Mile Parking Lots and Coolidge Road Medians be approved in the amounts of \$33,506.35 and \$301,065.16 respectively. Funding is available in the CIA Budget (251-00.000-726) for this expenditure.

EXHIBITS:

1. CIA Landscape_Pay No. 1 and C.O. No. 1

PAYMENT APPLICATION

PROJECT: 2026 Landscape
 OWNER: City of Oak Park, MI
 CONTRACTOR: Great Lakes Landscape Design, Inc.
 13201 Northend Avenue
 Oak Park, MI 48237

JOB NUMBER: M-799
 APPLICATION NO.: 1
 PERIOD ENDING: 7/1/2026

| ITEM | DESCRIPTION | ORIGINAL BID QUANTITY | UNIT | UNIT PRICE | PERIOD QUANTITY | PERIOD AMOUNT | QUANTITY TO DATE | AMOUNT TO DATE |
|------|--|-----------------------|------|--------------|-----------------|---------------|------------------|----------------|
| 1 | Seating Area - 11 Mile | 1 | EACH | \$30,766.00 | 0.44 | \$13,537.04 | 0.44 | \$13,537.04 |
| 2 | Fire Pit Area - 11 Mile | 2 | EACH | \$11,310.00 | 0.88 | \$9,952.80 | 0.88 | \$9,952.80 |
| 3 | Parklet Areas - 11 Mile | 2 | EACH | \$15,613.00 | 0.88 | \$13,739.44 | 0.88 | \$13,739.44 |
| 4 | Parking Island - 10 & Coolidge | 1 | EACH | \$54,858.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 5 | Landscape Islands - Oak Park Blvd. & Coolidge | ± | EACH | \$64,558.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 6 | Landscape Islands - Oak Park Blvd. & Coolidge | ± | EACH | \$53,306.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 7 | Landscape Islands - Oak Park Blvd. & Coolidge | ± | EACH | \$132,489.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 8 | Landscape Islands - Oak Park Blvd. & Coolidge | ± | EACH | \$76,534.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 9 | Pump Houses - Coolidge & 8 Mile Road | ± | EACH | \$38,915.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 10 | West Gate Bollard Installation | 0 | LSUM | \$8,704.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 11 | Coolidge Hwy - Elgin St to Manhattan St - Installation | 0 | LSUM | \$61,057.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 12 | Coolidge Hwy - Manhattan St to Lincoln St - Installation | 0 | LSUM | \$64,601.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 13 | Coolidge Hwy - Vernon St to Sherwood St - Installation | 0 | LSUM | \$58,571.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 14 | Coolidge Hwy - Elgin St to Manhattan St - Maintenance | 0 | LSUM | \$4,800.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 15 | Coolidge Hwy - Manhattan St to Lincoln St - Maintenance | 0 | LSUM | \$4,800.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 16 | Coolidge Hwy - Vernon St to Sherwood St - Maintenance | 0 | LSUM | \$4,800.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 17 | Irrigation Installation | 0 | LSUM | \$26,500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 18 | Aluminum Irrigation Enclosures | 0 | LSUM | \$23,600.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 19 | DC Solenoid Installation | 0 | LSUM | \$1,300.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 20 | City Water Main Tap | 0 | LSUM | \$42,332.16 | 0.00 | \$0.00 | 0.00 | \$0.00 |

| | | | |
|----------------------|-------------|-----------------|-------------|
| Period Total Amount: | \$37,229.28 | Amount to Date: | \$37,229.28 |
|----------------------|-------------|-----------------|-------------|

Original Contract Amount: \$139,470.00
 Change Order No.1: \$301,065.16
 New Contract Amount \$440,535.16

Earnings This Period: \$37,229.28
 Total Earnings to Date: \$37,229.28
 Less Retainage: \$3,722.93
 Net Earned: \$33,506.35
 Deductions: \$0.00
 Balance: \$33,506.35
 Payments to Date: \$0.00

| | |
|--|-------------|
| AMOUNT DUE GREAT LAKES LANDSCAPE DESIGN, INC.: | \$33,506.35 |
|--|-------------|

Accepted By: _____
 Great Lakes Landscape Design, Inc.

Date: _____

Approved By: _____
 Kim Marrone, Municipal Services Director
 City of Oak Park, Michigan

Date: _____

CHANGE ORDER

| | | | |
|--------------------|---|--------------------------|-------|
| PROJECT: | 2026 Landscape | JOB NUMBER: | M-799 |
| OWNER: | City of Oak Park, Michigan | CHANGE ORDER NO.: | 1 |
| CONTRACTOR: | Great Lakes Landscape Design, Inc. 13201 Northend Avenue Oak Park, MI 48237 | | |

TO THE CONTRACTOR:

You are hereby directed to comply with the changes/extras to the contract documents.
This change order reflects work completed or anticipated. Documentation supporting these changes is on file with the City Engineer.

THE FOLLOWING ITEMS AND OR CONTRACT UNITS PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

| Item No. | Description | Original Bid Quantity | Unit | Unit Price | Increased Quantity | Quantity to Date | Increased Amount |
|---------------|--|-----------------------|------|-------------|--------------------|------------------|---------------------|
| 10 | West Gate Bollard Installation | 0.00 | LSUM | \$8,704.00 | 1.00 | 0.00 | \$8,704.00 |
| 11 | Coolidge Hwy - Elgin St to Manhattan St - Installation | 0.00 | LSUM | \$61,057.00 | 1.00 | 0.00 | \$61,057.00 |
| 12 | Coolidge Hwy - Manhattan St to Lincoln St - Installation | 0.00 | LSUM | \$64,601.00 | 1.00 | 0.00 | \$64,601.00 |
| 13 | Coolidge Hwy - Vernon St to Sherwood St - Installation | 0.00 | LSUM | \$58,571.00 | 1.00 | 0.00 | \$58,571.00 |
| 14 | Coolidge Hwy - Elgin St to Manhattan St - Maintenance | 0.00 | LSUM | \$4,800.00 | 1.00 | 0.00 | \$4,800.00 |
| 15 | Coolidge Hwy - Manhattan St to Lincoln St - Maintenance | 0.00 | LSUM | \$4,800.00 | 1.00 | 0.00 | \$4,800.00 |
| 16 | Coolidge Hwy - Vernon St to Sherwood St - Maintenance | 0.00 | LSUM | \$4,800.00 | 1.00 | 0.00 | \$4,800.00 |
| 17 | Irrigation Installation | 0.00 | LSUM | \$26,500.00 | 1.00 | 0.00 | \$26,500.00 |
| 18 | Aluminum Irrigation Enclosures | 0.00 | LSUM | \$23,600.00 | 1.00 | 0.00 | \$23,600.00 |
| 19 | DC Solenoid Installation | 0.00 | LSUM | \$1,300.00 | 1.00 | 0.00 | \$1,300.00 |
| 20 | City Water Main Tap | 0.00 | LSUM | \$42,332.16 | 1.00 | 0.00 | \$42,332.16 |
| Total: | | | | | | | \$301,065.16 |

SUMMARY

| | |
|--------------------------------------|---------------------|
| Total Increase | \$301,065.16 |
| Total Decrease | \$0.00 |
| Total Amount for Change No.1: | \$301,065.16 |
| | |
| Original Contract Amount: | \$139,470.00 |
| Proposed Change Order #1: | \$301,065.16 |
| New Contract amount | \$440,535.16 |

Great Lakes Landscape Design, Inc. Date

Kim Marrone, Municipal Services Director Date

*As reviewed and recommended for approval by City Council