



AGENDA
REGULAR CITY COUNCIL MEETING
41ST CITY COUNCIL
OAK PARK, MICHIGAN
MAY 18, 2026
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CITY COUNCIL

A. City Council consideration of the written resignation of Shaun Whitehead.

6. CONSENT AGENDA

The following routine items are presented for approval without discussion, as a single agenda item. Should any member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

A. Regular City Council Meeting Minutes for May 4, 2026.

B. Special City Council Meeting Minutes for May 1, 2026

C. Payment request from Neumann Smith Architecture for Architectural Services on the Community Center Project for the total amount of \$164,750.00.

D. Request to approve Payment Application No. 7 for the 2025 Block Pruning Project, to Limb Walkers Tree & Snow, LLC of Kenosha, WI in the amount of \$16,950.00.

E. Request to approve Payment Application No. 1 for the 2026 Lawn Maintenance Contract, to Parrott Landscaping of Clinton Township, MI in the amount of \$8,542.00.

F. Request to approve Payment Application No. 1 for the 2026 Landscape Maintenance Contract, to BrightView Landscape of Pontiac, MI in the amount of \$2,146.50.

G. New and Renewal Licenses for May 18, 2026

7. RECOGNITION OF VISITING ELECTED OFFICIALS

8. SPECIAL RECOGNITION/PRESENTATIONS

- A. Tribute and moment of silence in memory of Oak Park Public Safety Officer Henry Wolf who was shot and killed in the line of duty on May 21, 1973
- B. Special Retirement Recognition for Public Works Foreman, Joe Nissan.
- C. Annual Budget Presentation - City Manager Erik Tungate

9. PUBLIC HEARINGS

- A. Public Hearing to receive citizen comments regarding the proposed fiscal year 2026-2027 budget and property tax millage rates and acknowledging the multi-year budget including projections for fiscal years 2027-2028 and 2028-2029.
- B. Resolution adopting the fiscal year 2026-2027 budget and millage rates and acknowledging the multi-year budget including projections for fiscal years 2027-2028 and 2028-2029.
- C. Adoption of the fiscal year 2026-2027 fee schedule.

10. SPECIAL LICENSES

- A. Request for a Special Event License submitted by Miranda Monette, 23201 Republic, for a Block Party to be held June 20, 2026, from 1:00 p.m. - 4:00 p.m.

11. ACCOUNTING REPORTS

- A. Approval for payment of invoices submitted by Garan, Lucow, Miller, PC for legal services in the amount of \$15,236.71
- B. Approval for payment of an invoice submitted by Dizik, Faber, Kaplan for legal services in the total amount of \$6,500.

12. BIDS

- A. Request to award the bid for the Construction Fencing portion of the new Community Center Project to American Fence & Supply Co., of Warren, MI for a total amount of \$40,159.00.

13. ORDINANCES

- A. Second reading and adoption of an ordinance amending Chapter 2, Article II of the Code of Ordinances to add Division II, establishing the Administrative Hearings Bureau.
- B. First Reading of proposed text amendments to the City of Oak Park Zoning Ordinance in the following sections: Article 3, Division 1: General Provisions to add regulations regarding Electric Vehicle (EV) Charging Stations and Article 4, Division 4: Signs.

14. CITY ATTORNEY

- A. Freedom of Information Act Appeals

15. CITY MANAGER

- A. Finance/Assessing
 - 1. Balfour Community Fund Lot Combination request
 - 2. Request to receive and approve exception recommendations regarding Special Assessment Districts
- B. Department of Public Works
 - 1. Approval of Pay Application No. 11 and Change Order No. 9 for the Event Hub Project in the amounts of \$633,018.93 and \$0.00 respectively.
- C. Elevate Oak Park
 - 1. Event Hub - Monthly Progress Report

16. CALL TO THE AUDIENCE

Each speaker's remarks are a matter of public record; the speaker, alone, is responsible for his or her comments and the City of Oak Park does not, by permitting such remarks, support, endorse or accept the content, thereof, as being true or accurate. "Any person while being heard at a City Council Meeting may be called to order by the Chair, or any Council Member for failure to be germane to the business of the City, vulgarity, or personal attacks on persons or institutions." There is a three minute time limit per speaker.

17. CALL TO THE COUNCIL

18. CLOSED SESSION

- A. Request to convene a Closed Session to discuss attorney-client privileged communication and pending litigation pursuant to Section 8 of the Open Meetings Act.

19. ADJOURNMENT

The City of Oak Park will comply with the spirit and intent of the American with Disabilities Act. We will provide support and make reasonable accommodations to assist people with disabilities to access and participate in our programs, facilities and services. Accommodations to participate at a Council Meeting will be made with 7-day prior notice.



**MINUTES
REGULAR CITY COUNCIL MEETING
41ST CITY COUNCIL
OAK PARK, MICHIGAN
MAY 4, 2026
7:00 PM**

1. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor McClellan in the Council Chambers of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

PRESENT: Mayor McClellan, Mayor Pro Tem Edgar, Council Member Radner, Council Member Whitehead, Council Member Crawford

ABSENT: Council Member Whitehead left the meeting at 7:10 p.m. after resigning from office.

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, City Attorney Krause

4. APPROVAL OF AGENDA

Motion by Crawford, seconded by Edgar, CARRIED, to approve the agenda with the following changes:

1. Allow Council Member Whitehead to make a statement at the beginning of the meeting.

Voice Vote:	Yes:	McClellan, Edgar, Radner, Whitehead, Crawford
	No:	None
	Absent:	None

Council Member Shaun Whitehead read a statement whereby he resigned from his position as Oak Park City Council Member.

5. CONSENT AGENDA

Motion by Edgar, seconded by Crawford, CARRIED, to approve the Consent Agenda consisting of the following items:

Voice Vote:	Yes:	McClellan, Edgar, Radner, Crawford
	No:	None
	Absent:	Whitehead

- A. Regular City Council Meeting Minutes for April 20, 2026
CM-05-160-2026

- B. Special City Council Meeting Minutes for April 20, 2026
CM-05-161-2026
- C. Request to amend the Application for Special Event License submitted by the Juneteenth Commission and previously approved by the City Council at the April 6, 2026 meeting.
CM-05-162-2026
- D. Payment of invoices from OHM Advisors for Engineering Services in the amount of \$2,409.00.
CM-05-163-2026
- E. Request to Schedule a Public Hearing on the FY 2026-2027 Annual Budget for Monday, May 18, 2026 at 7:00 PM
CM-05-164-2026
- F. Approval of Payment No. 1 to Giffels Webster for Parks and Rec Master Planning Services in the amount of \$1,640
CM-05-165-2026
- G. 3rd Quarter FY 2025-26 Investment Report
CM-05-166-2026
- H. Budget to Actual Report for period ending 3-31-26
CM-05-167-2026
- I. Approval of Payment No. 2 to McCarthy and Smith Inc for Construction Services for Tyler Park in the amount of \$203,556.50
CM-05-168-2026
- J. Approval of Pay Application No. 2 for the 2025-2026 Miscellaneous Concrete Project, M-782 to Mattioli Cement Company of Fenton, MI, in the amount of \$151,337.13.
CM-05-169-2026
- K. Corridor Improvement Authority Meeting Minutes for January 20, 2026, February 19, 2026, and March 12, 2026
CM-05-170-2026
- L. Planning Commission Meeting Minutes for February 2, 2026, and March 9, 2026
CM-05-171-2026
- M. Zoning Board of Appeals Meeting Minutes for January 27, 2026, and February 24, 2026
CM-05-172-2026
- N. New and Renewal Licenses for May 4, 2026
CM-05-173-2026
- O. Approval of Pay Application No. 1 for the Multiple Campus Buildings Demolition Project, M-796 to Mierzwa Construction Company of Pontiac, MI, in the amount of \$37,125.00
CM-05-174-2026
- P. Approval of Invoice No. 4 from Giffels Webster for Master Planning Services in the total amount of \$5,823.75.
CM-05-175-2026
- Q. Recycling and Environmental Conservation Commission Meeting Minutes for January 15, 2026, February 19, 2026, and March 19, 2026
CM-05-176-2026
- R. Park and Recreation Meeting Minutes for February 18, 2026 and March 18, 2026
CM-05-177-2026

6. RECOGNITION OF VISITING ELECTED OFFICIALS

There were no elected officials present who wished to speak.

7. SPECIAL RECOGNITION/PRESENTATIONS

- A. Camille Hibbler, Superintendent Ferndale Schools-Oakland County Schools Enhancement Millage Overview

8. PUBLIC HEARINGS

- A. Public Hearing to receive public comments regarding the request by Dog and Pony Show, Brewing, LLC 14661 W. 11 Mile, for the issuance of a Distillery License and Sunday Sales permit.

Mayor McClellan opened the public hearing to receive public comments regarding the request by Dog and Pony Show, Brewing, LLC 14661 W. 11 Mile, for the issuance of a Distillery License and Sunday Sales permit. Kyle Gierada was present to discuss his plans for the new license. Mayor McClellan closed the public hearing at 7:35 p.m. as there were no others present who wished to speak.

- B. Resolution approving issuance of a Distillery License and New Sunday Sales Permit for Dog and Pony Show Brewing, LLC, 14661 W. 11 Mile
CM-05-178-2026

Motion by Edgar, seconded by Radner, CARRIED, to adopt a resolution approving issuance of a Distillery License and New Sunday Sales Permit for Dog and Pony Show Brewing, LLC, 14661 W. 11 Mile.

Roll Call Vote:	Yes:	McClellan, Edgar, Radner, Crawford
	No:	None
	Absent:	Whitehead

9. SPECIAL LICENSES

- A. Request for a special event license submitted by the Oak Park Library for Jump into Reading to be held July 12, 2026, at 1:00 pm – 5:00 pm & August 9, 2026, at 1:00 pm – 5:00 pm
CM-05-179-2026

Motion by Crawford, seconded by Radner, CARRIED, to approve the request for a special event license submitted by the Oak Park Library for Jump into Reading to be held July 12, 2026, at 1:00 pm – 5:00 pm & August 9, 2026, at 1:00 pm – 5:00 pm. subject to noted conditions.

Voice Vote:	Yes:	McClellan, Edgar, Radner, Crawford
	No:	None
	Absent:	Whitehead

- B. Request for special event license submitted by Concerned Citizens of Oak Park for a block party/back pack giveaway to be held August 23, 2026, from 10 a.m. - 2 p.m.
CM-05-180-2026

Motion by Radner, seconded by Edgar, CARRIED, to approve the request for a special event license submitted by Concerned Citizens of Oak Park for a block party/back pack giveaway to be held August 23, 2026, from 10 a.m. - 2 p.m. subject to noted conditions.

Voice Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: Whitehead

- C. Request for a special event license submitted by Dog and Pony for Detroit City Future Club Youth Kickoff to be held on May 27, 2026, from 5 p.m. - 8: 00 p.m.

CM-05-181-2026

Motion by Edgar, seconded by Crawford, CARRIED, to approve the request for a special event license submitted by Dog and Pony for Detroit City Future Club Youth Kickoff to be held on May 27, 2026, from 5 p.m. - 8: 00 p.m. subject to noted conditions.

Voice Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: Whitehead

10. BIDS

- A. Request to award the 2026 CIA Landscaping Installation Project bid to Great Lakes Landscaping Company, of Oak Park, MI, in the amount of \$193,316.

CM-05-182-2026

Motion by Radner, seconded by Edgar, CARRIED, to award the 2026 CIA Landscaping Installation Project bid to Great Lakes Landscaping Company, of Oak Park, MI, in the amount of \$193,316.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: Whitehead

In 2025, the CIA commissioned Spaulding DeDecker to create a comprehensive Landscape Design Initiative to standardize and elevate the district's green spaces. This contract represents the first actionable phase of that inclusive plan, and will include new landscaping in the 11-Mile Social District area and the southwest parking median on Coolidge and 10 Mile.

- B. Request authorization to participate with The Interlocal Purchasing System's (TIPS) national purchasing cooperative to purchase furniture for the Event Hub Project.

CM-05-183-2026

Motion by Radner, seconded by Edgar, CARRIED, to approve authorization to participate with The Interlocal Purchasing System's (TIPS) national purchasing cooperative to purchase furniture for the Event Hub Project.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: Whitehead

The TIPS contract includes our selected vendor, Southern Aluminum, as a pre-qualified vendor with competitively procured contract pricing. As members of TIPS, the City of Oak Park is eligible to utilize these contracts for purchases. After extensive review with the Recreation Department staff and the vendor, a furniture plan was established. The contract amount for this furniture, including freight, as established by this contract is \$55,898.00.

11. ORDINANCES

- A. First reading of an ordinance amending Chapter 2, Article II of the Code of Ordinances to add Division II, establishing the Administrative Hearings Bureau.
CM-05-184-2026

Motion by Edgar, seconded by Radner, CARRIED, to approve the first reading of an ordinance amending Chapter 2, Article II of the Code of Ordinances to add Division II, establishing the Administrative Hearings Bureau.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: Whitehead

The City is establishing an Administrative Hearings Bureau to prevent, reduce and eliminate blight, causes of blight, and to expeditiously address such violations that negatively impact the public health, safety, and welfare of city residents. The City finds that changing zoning, building or property maintenance, solid waste and illegal dumping, disease and sanitation, noxious weeds, vehicle abandonment, and inoperative vehicles from criminal misdemeanor or civil infraction offenses to blight violations punishable by a civil fine as determined following a hearing by the Administrative Hearings Bureau is a more efficient, effective way of achieving compliance with City ordinance regulating blight.

12. CITY ATTORNEY

- A. Resolution Authorizing Renewal of a Uniform Video Service Local Franchise Agreement with DIRECTV, as transferee of AT&T Michigan.
CM-05-185-2026

Motion by Radner, seconded by Edgar, CARRIED, to adopt a resolution authorizing renewal of a Uniform Video Service Local Franchise Agreement with DIRECTV, as transferee of AT&T Michigan.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: Whitehead

In correspondence dated April 13, 2026, DIRECTV, LLC requested City approval of a renewal of the Video Franchise Agreement. The City of Oak Park originally approved a Video Franchise Agreement with AT&T on July 5, 2007, which was renewed effective December 1, 2016 for another ten years, beginning on the date that the agreement is approved by City Council. DIRECTV had advised that AT&T transferred its Video Franchise Agreement to DIRECTV in 2021.

Video Franchise Agreements are standard form agreements approved by the Michigan Public

Services Commission pursuant to the Uniform Video Services Local Franchise Act, Public Act 480 of 2006, MCL 484.3301 et. Seq. ("Act 480"). On December 21, 2006, Governor Granholm signed Act 480 to promote competition in providing video service in the state of Michigan and to make the application and approval process less burdensome and costly for providers. Before Act 480, Michigan did not legislate how franchises would be granted; thus under the Michigan Constitution, cable franchises were awarded by a township, city, or village. Under Act 480, a video franchise agreement is fully transferable to a successor in interest, and the transfer does not require approval by the franchising municipality. The standard form agreements contain all of the provisions required by the statute and the City has limited authority to negotiate substantive provisions of the agreement.

Under the City's existing agreement with AT&T, the City receives a video service provider fee of 5% and a Public, Education, and Government "PEG" fee of 2%. The same percentage fees are proposed for the renewal with DIRECTV.

The City is required under Act 480 to approve a complete franchise agreement or a renewal agreement within 30 days of the date it receives the franchise agreement from a video service provider. If the City does not notify a provider that its agreement is incomplete, or fails to approve an agreement within 30 days, the agreement is considered complete and approved. The agreement remains in effect for a period of 10 years and may be renewed for an additional ten years at the request of the video provider. The City also has a Video Franchise Agreement with Comcast.

B. Freedom of Information Act Appeals **(None)**

13. CITY MANAGER

A. City Clerk

1. Resolution authorizing the temporary relocation of Oak Park Voting precincts 3 and 6 for the August 4, 2026 State Primary Election.
CM-05-186-2026

Motion by Edgar, seconded by Radner, CARRIED, to approve the following resolution authorizing the temporary relocation of Oak Park Voting precincts 3 and 6 for the August 4, 2026 State Primary Election:

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

RESOLUTION AUTHORIZING THE TEMPORARY RELOCATION OF POLLING PRECINCTS 3 AND 6 FOR AUGUST 4, 2026, STATE PRIMARY ELECTION

WHEREAS, Pepper Elementary School, located at 24301 Church Street, Oak Park, Michigan, in the Oak Park School District, currently serves as the polling location for Oak Park Voting Precinct 3 and will be unavailable for the August 4, 2026, State Primary Election due to construction; and

WHEREAS, Einstein Elementary School, located at 14001 Northend, Oak Park, Michigan, in the Oak Park School District, currently serves as the polling location for Oak Park Voting Precinct 6 and will be unavailable for the August 4, 2026, State Primary Election due to construction; and

WHEREAS, the City of Oak Park has the Oak Park Community Center available to serve as a

polling location for Precinct 3, and the Oak Park School District has Oak Park High School available to serve as a polling location for Precinct 6 for the August 4, 2026, State Primary Election;

NOW, THEREFORE, BE IT RESOLVED, that the Oak Park City Council hereby approves the temporary relocation of Voting Precinct 3 to the Oak Park Community Center, located at 14300 Oak Park Boulevard, Oak Park, Michigan, and Voting Precinct 6 to Oak Park High School, located at 13701 Oak Park Boulevard, Oak Park, Michigan, for the August 4, 2026 State Primary Election; and

BE IT FURTHER RESOLVED, that the City Clerk of the City of Oak Park is hereby directed to notify the voters of Precincts 3 and 6 of the temporary change in their polling locations for the August 4, 2026, State Primary Election.

Voice Vote:	Yes:	McClellan, Edgar, Radner, Crawford
	No:	None
	Absent:	Whitehead

2. Resolution approving language for a ballot proposal renewing a millage to fund the Public Safety Retirement System pursuant to ACT 345 of 1937 for the August 4, 2026, Primary Election.

CM-05-187-2026

Motion by Radner, seconded by Crawford, CARRIED, to adopt the following resolution approving language for a ballot proposal renewing a millage to fund the Public Safety Retirement System pursuant to ACT 345 of 1937 for the August 4, 2026, Primary Election:

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

RESOLUTION APPROVING LANGUAGE FOR BALLOT PROPOSAL 26-01 RENEWAL OF A MILLAGE TO FUND THE PUBLIC SAFETY RETIREMENT SYSTEM PURSUANT TO ACT 345 OF 1937 FOR THE AUGUST 4, 2026 PRIMARY ELECTION

BE IT RESOLVED, by the City Council of the City of Oak Park, Michigan that:

1. At the August 4, 2026 Primary Election, in addition to any other matters which may appear on the ballot, the following proposal shall be submitted to the electors of the City of Oak Park:

OAK PARK CITY
PRIMARY ELECTION – AUGUST 4, 2026

BALLOT PROPOSAL NO. 26-01
PROPOSAL TO RENEW THE MILLAGE LEVY TO FUND THE PUBLIC SAFETY
RETIREMENT SYSTEM

This proposal, if approved, will allow the City of Oak Park to renew the millage levy at the rate of 7.0000 mills (about \$7.00 per \$1,000 of taxable value) for a period of seven (7) years to fund the retirement system for public safety officers pursuant to Act 345 of 1937.

It is proposed that the current tax of 7 mills for public safety officers be renewed. Voters approved this tax in 2018. The City of Oak Park is levying this tax to fund the retirement system

for public safety officers pursuant to Act 345 of 1937. Each year, this would cost you about \$7.00 for each \$1,000 of your taxable real and personal property value subject to taxation in the City. This charge would apply each year from 2027 through 2033. An estimated \$5,623,433 would be raised in the first year. Some of this millage may be used by the City of Oak Park Brownfield Redevelopment Authority and Corridor Improvement Authority. Should this proposed tax renewal be approved?

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: Whitehead

3. Resolution approving language for a ballot proposal renewing a partial headlee override millage for public safety purposes for the August 4, 2026 Primary Election.
CM-05-188-2026

Motion by Radner, seconded by Edgar, CARRIED, to adopt the following resolution approving language for a ballot proposal renewing a partial headlee override millage for public safety purposes for the August 4, 2026 Primary Election:

CITY OF OAK PARK
OAKLAND COUNTY, MICHIGAN

RESOLUTION APPROVING LANGUAGE FOR BALLOT PROPOSAL 26-02 RENEWAL OF
PARTIAL HEADLEE OVERRIDE MILLAGE FOR PUBLIC SAFETY PURPOSES FOR THE
AUGUST 4, 2026 PRIMARY ELECTION

BE IT RESOLVED, by the City Council of the City of Oak Park, Michigan that:

1. At the August 4, 2026 Primary Election, in addition to any other matters which may appear on the ballot, the following proposal shall be submitted to the electors of the City of Oak Park:

OAK PARK CITY
PRIMARY ELECTION – AUGUST 4, 2026

BALLOT PROPOSAL NO. 26-02
RENEWAL OF PARTIAL HEADLEE OVERRIDE MILLAGE FOR PUBLIC SAFETY
PURPOSES

This ballot proposition, if approved, will authorize the levy of a renewal of 0.9850 mill of the City of Oak Park Charter-authorized millage at the rollback rate of .8277 mills (about \$0.8277 per \$1,000 of taxable value (which is about .83 cents), which has been reduced by operation of Section 31 of Article IX of the State Constitution of 1963, the so-called Headlee amendment, by restoring 0.9850 mill for a period of ten (10) years, from 2028 through 2037, inclusive. Revenues from this millage renewal will be available only for the purposes of funding personnel, equipment and operations of the department of public safety, including but not limited to paying the costs of employing public safety officers and purchasing police vehicles and police and fire equipment.

Shall the City of Oak Park, Oakland County, Michigan, be authorized to renew its tax levy of .9850 mill on each dollar (\$1.00 per \$1,000) of the taxable value of all taxable real and personal property in the City, for a period of ten (10) years, from 2028 through 2037, inclusive, thereby increasing the Charter-authorized millage in excess of the limit to which it has been reduced by

Section 31 of Article IX of the State Constitution of 1963, all of which tax revenues will be used for the purposes of funding personnel, equipment and operations of the Oak Park Department of Public Safety, including but not limited to paying the costs of employing public safety officers and purchasing police vehicles and police and fire equipment, and paying any and all other costs associated with or related to such purposes?

The .9850 mill renewal will raise the sum of approximately \$791,297.41 in the first year. A portion of the revenue collected may be subject to capture by the City of Oak Park Brownfield Redevelopment Authority and Corridor Improvement Authority.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: Whitehead

B. Municipal Services

1. Approval of Pay Application No. 1 and Change Order No. 2 for the 2026 Joint and Crack Sealing Project, M-788 by Michigan Joint Sealing Inc. of Farmington Hills, MI for the amounts of \$201,385.20 and (\$4,264.80).

CM-05-189-2026

Motion by Edgar, seconded by Radner, CARRIED, to approve Pay Application No. 1 and Change Order No. 2 for the 2026 Joint and Crack Sealing Project, M-788 by Michigan Joint Sealing Inc. of Farmington Hills, MI for the amounts of \$201,385.20 and (\$4,264.80).

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: Whitehead

Deputy Municipal Services Director Fairless reviewed Pay Application No. 1 and proposed Change Order No. 2 in the amounts of \$201,385.20 and (\$4,264.80) for the 2026 Joint and Crack Sealing Project, M-788 by Michigan Joint Sealing Inc. of Farmington Hills, MI. This project included routing and sealing joints and cracks on selected streets in the areas shown on the attached map. The change order is for the balancing of the contract pay items. The project is 100% complete.

2. Approval of Pay Application No. 2 (Final) and Change Order No. 1 for the Asbestos Abatement Services Project at Multiple Campus Building, M-793 by BDS Environmental from Warren, MI for the amounts of \$19,062.00 and \$4,540.00.

CM-05-190-2026

Motion by Radner, seconded by Edgar, CARRIED, to approve Pay Application No. 2 (Final) and Change Order No. 1 for the Asbestos Abatement Services Project at Multiple Campus Building, M-793 by BDS Environmental from Warren, MI for the amounts of \$19,062.00 and \$4,540.00.

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: Whitehead

Mr. Fairless reviewed Pay Application No. 2 (Final) and proposed Change Order No. 1 in the amounts of \$19,062.00 and \$4,540.00 for the Asbestos Abatement Services Project at Multiple

Campus Building, M-793 by BDS Environmental from Warren, MI. This project includes asbestos abatement and universal waste disposal from multiple campus buildings to prepare for demolition on the future new Community Center construction project. This abatement project is now 100% complete

C. Finance/Assessing

1. Resolution to authorize Budget Amendment #2026-3

CM-05-191-2026

Motion by Radner, seconded by Crawford, CARRIED, to approve a resolution authorizing Budget Amendment #2026-3. (copy on file with the City Clerk.)

Roll Call Vote: Yes: McClellan, Edgar, Radner, Crawford
 No: None
 Absent: Whitehead

The City's annual budget was adopted on May 19, 2025 and is effective July 1st. The budget is adopted at the departmental level. In accordance with the State Budget Act, budget amendments are to be completed throughout the fiscal year in order to reflect the most current information available related to revenue and expenditure budgets. Budget amendments that have a positive or negative impact on fund balance or change the department total require Council approval.

The original budget adopted by the mayor and council had a net zero impact on fund balance. During the first nine months, budget amendments totaling \$370,000 were adopted reducing fund balance. The detail of the amendments to date include the following:

- Roll over amendment of items budgeted in FY 24/25 that will be paid in FY 25/26 \$350,000 (net zero impact between the two fiscal years)
- Public Safety Department expenditure increase of \$20,000 for dispatch center renovations

The third quarter (3/31/2026) budget amendment for the General Fund is attached and summarized below.

GENERAL FUND

Beginning Fund Balance July 1, 2025	\$ 5,138,429
Amended Budget as of March 31, 2026	\$ (370,000)
Net Change in Fund Balance (Amendment #2026-3)	\$ (0)
Estimated Ending Fund Balance June 30, 2026	<u>\$ 4,768,431</u>

The proposed amendment has no net impact on fund balance and includes the following notable items:

- Increase in state grant revenue for two new grants allocated to replace lost revenue from other recent state legislation (2000 SBTA and QHERPP) totaling \$240,000
- Adjustments to personnel costs totaling \$155,000 for salaries and health care costs.

Salaries are allocated to other funds based on the nature of the work city staff performs. In the current year, the General Fund's portion of the work was higher than originally budgeted. In addition health care costs are higher than originally budgeted due to changes in staff's health care selection between the time the budget was originally approved and the current selection.

- Increase in public safety education and training offset by grants funds.

- Increase in street lighting costs due to increased rates from DTE.

SPECIAL REVENUE FUNDS

- Increase in Major Street grant funding for anticipated higher Act 51 revenues as well as grant funding awarded during the fiscal year. Major Street expenses for capital are expected to increase as well for the ongoing 9 Mile Construction project.
- Community Development Block Grant increase in revenues and expenses to account for the actual activity during the current year.
- Operation Drive Grant is a new fund to track the activity of a grant received by the District Court.

CAPITAL PROJECT FUNDS

- Community Center Construction Fund increase in interest income for anticipated interest earned as well as an increase to capital outlay for the award of design, construction administration and demo contracts. The capital outlay expenditures will be paid from bond proceeds currently on hand.

COMPONENT UNIT

- Decrease in streetscape improvement capital outlay budget due to the project is not expected to be performed until next fiscal year.

14. CALL TO THE AUDIENCE

Ken Sherman, 23840 Jerome, commended Councilmember Whitehead for his years of service to the city.

15. CALL TO THE COUNCIL

16. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the meeting at 8:13 PM.

T. Edwin Norris, City Clerk



**MINUTES
SPECIAL CITY COUNCIL MEETING
41ST CITY COUNCIL
OAK PARK, MICHIGAN
MAY 1, 2026
8:30 AM**

1. CALL TO ORDER

The special meeting was called to order at 8:36 AM by Mayor McClellan in the Executive Conference Room of City Hall located at 14000 Oak Park Boulevard, Oak Park, MI 48237. (248) 691-7544.

2. ROLL CALL

PRESENT: Mayor McClellan, Mayor Pro Tem Edgar, Council Member Radner, Council Member Whitehead, Council Member Crawford

ABSENT: None

OTHERS

PRESENT: City Manager Tungate, City Clerk Norris, Deputy City Manager DeCoster, Deputy City Manager Owczarzak, Financial Assistant Carl Johnson, Deputy Finance Director Josh Johnson, Financial Assistant Sabrina Lilla

3. SPECIAL BUSINESS

A. Discuss FY 2026-27, FY 2027-28 and FY 2028-29 departmental budgets.

City Manager Tungate led a discussion with city council that reviewed the individual departmental budgets from the following departments:

45th District Court
City Clerk/Elections
City Attorney/Prosecutor/Labor
City Manager/City Council
Public Information/Communications
Information Technology
Human Resources
Library
Public Safety
Finance
Water & Sewer
Public Works
Municipal Services
Economic Development/Brownfield/CIA
Recreation
Fee Schedule/City Council Wrap Up

4. CALL TO THE AUDIENCE

There were no members of the audience who wished to speak.

5. ADJOURNMENT

There being no further business to come before the City Council, Mayor McClellan adjourned the special meeting at 3:10 PM.

T. Edwin Norris, City Clerk



CITY OF OAK PARK, MI STAFF REPORT

6.C

AGENDA FOR: May 18, 2026

SUBJECT: Payment request from Neumann Smith Architecture for Architectural Services on the Community Center Project for the total amount of \$164,750.00.

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, Deputy City Manager

SUMMARY: Attached is an invoice (No. 3) from Neumann Smith Architecture for the Community Center Project. We are currently wrapping up Schematic Design for the Project.

FINANCIAL STATEMENT: See below for a breakdown of costs per project:

<u>Project</u>	<u>This Period</u>	<u>Prior Billings</u>	<u>Contract Remaining</u>	<u>Current Contract</u>	<u>Account Number</u>
Schematic Design	\$164,750.00	\$119,790.18	\$14,974.82	\$299,505.00	406-18.446-970.200
Design Development	\$0.00	\$0.00	\$399,340.00	\$399,340.00	406-18.446-970.200
Construction Documents	\$0.00	\$0.00	\$698,845.00	\$698,845.00	406-18.446-970.200
Bidding / Negotiations	\$0.00	\$0.00	\$59,901.00	\$59,901.00	406-18.446-970.200
Pre Bid Reimbursable	\$0.00	\$79.02	\$39,920.98	\$40,000.00	406-18.446-970.200
Construction Administration	\$0.00	\$0.00	\$499,175.00	\$499,175.00	406-18.446-970.200
Project Closeout	\$0.00	\$0.00	\$39,934.00	\$39,934.00	406-18.446-970.200
Post Bid Reimbursables	\$0.00	\$0.00	\$25,000.00	\$25,000.00	406-18.446-970.200
Totals:	\$164,750.00	\$119,869.20	\$1,777,080.80	\$2,061,700.00	

RECOMMENDED ACTION: It is recommended that the attached invoice (No. 3) from Neumann Smith Architecture for the Community Center Project be approved for the total amount of \$164,750.00. Funding is available in the Community Center Construction Fund (406-18.446-970.200).

EXHIBITS:

1. Invoice 3_1216431



400 Galleria Officentre
Suite 555
Southfield, MI 48034
248-352-8310

City of Oak Park
14000 Oak Park Blvd
Oak Park, MI 48237

Invoice number 1216431
Date 05/01/2026

Project 2025113 Oak Park Community Center

Services Rendered Through 04/24/2026

Description	Fee	% Complete	Prior Invoiced	Current Fee
Schematic Design	299,505.00	95.00	119,790.18	164,750.00
Design Development	399,340.00	0.00	0.00	0.00
Construction Documents	698,845.00	0.00	0.00	0.00
Bidding/Negotiation	59,901.00	0.00	0.00	0.00
Reimbursment Allow-Pre Bid	40,000.00	0.20	79.02	0.00
Construction Administration	499,175.00	0.00	0.00	0.00
Project Close Out	39,934.00	0.00	0.00	0.00
Reimbursement Allow-Post Bid	25,000.00	0.00	0.00	0.00
Reimbursables	0.00	0.00	0.00	0.00
Additional Services	0.00	0.00	0.00	0.00
Total	2,061,700.00	13.81	119,869.20	164,750.00

Invoice total **164,750.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1216357	04/01/2026	92,930.00	92,930.00				
	Total	92,930.00	92,930.00	0.00	0.00	0.00	0.00



CITY OF OAK PARK, MI STAFF REPORT

6.D

AGENDA FOR: May 18, 2026

SUBJECT: Request to approve Payment Application No. 7 for the 2025 Block Pruning Project, to Limb Walkers Tree & Snow, LLC of Kenosha, WI in the amount of \$16,950.00.

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, Deputy City Manager

SUMMARY: Payment Application No. 7 for the 2025 Block Pruning Project.

FINANCIAL STATEMENT: Attached is Payment Application No. 7 for the 2025 Block Pruning Project. This project includes the trimming, removal, and stumping of select trees around the City of Oak Park. This project is currently 70% complete.

RECOMMENDED ACTION: It is recommended that Payment Application No. 7 for the 2025 Block Pruning Project, to Limb Walkers Tree & Snow, LLC of Kenosha, WI be approved in the amount of \$16,950.00. Funding is available in the Water / Sewer Fund (592-18.538-970) for this expenditure.

EXHIBITS:

1. Pay Application No. 7

PAYMENT APPLICATION

PROJECT: 2025 Block Pruning Project

APPLICATION NO.: 7

OWNER: City of Oak Park, MI

PERIOD ENDING: May 8, 2026

CONTRACTOR: Limb Walkers Tree and Snow
10073 Boyce Road
Kenosha, WI 53141

ITEM NO.	ITEM DESCRIPTION	UNIT	BID PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	Traditional Block Pruning (Raising)	Per Tree	\$50.00	1.00	\$50.00	20.00	\$1,000.00
2	Crown Cleaning	Per Tree	\$125.00	8.00	\$1,000.00	157.00	\$19,625.00
3	Tree Removals, 8" to 19" DBH	Per Tree	\$300.00	6.00	\$1,800.00	9.00	\$2,700.00
4	Tree Removals, 20" to 27" DBH	Per Tree	\$675.00	6.00	\$4,050.00	15.00	\$10,125.00
5	Tree Removals, 28" to 35" DBH	Per Tree	\$1,250.00	7.00	\$8,750.00	13.00	\$16,250.00
6	Tree Removals, 36" to 43" DBH	Per Tree	\$2,275.00	0.00	\$0.00	3.00	\$6,825.00
7	Tree Removals, 44" and over DBH	Per Tree	\$3,255.00	0.00	\$0.00	3.00	\$9,765.00
8	Stump Removal, 8" to 19" DBH	Per Tree	\$100.00	5.00	\$500.00	5.00	\$500.00
9	Stump Removal, 20" to 27" DBH	Per Tree	\$150.00	4.00	\$600.00	4.00	\$600.00
10	Stump Removals, 28" to 35" DBH	Per Tree	\$200.00	1.00	\$200.00	1.00	\$200.00
11	Stump Removal, 36" to 43" DBH	Per Tree	\$310.00	0.00	\$0.00	0.00	\$0.00
12	Stump Removals, 44" and over DBH	Per Tree	\$400.00	0.00	\$0.00	0.00	\$0.00

Period Amount:	\$16,950.00	Total Amount:	\$67,590.00
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Original Contract Amount: \$95,000.00

Earnings This Period: \$16,950.00

Total Earnings to Date: \$67,590.00

Deductions: \$0.00

Payments to Date: \$50,640.00

Amount Due to Urban Tree Trimming:	\$16,950.00
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CITY OF OAK PARK, MI STAFF REPORT

6.E

AGENDA FOR: May 18, 2026

SUBJECT: Request to approve Payment Application No. 1 for the 2026 Lawn Maintenance Contract, to Parrott Landscaping of Clinton Township, MI in the amount of \$8,542.00.

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, Deputy City Manager

SUMMARY: Payment Application No. 1 for the 2026 Lawn Maintenance Contract

FINANCIAL STATEMENT: Attached is Payment Application No. 1 for the 2026 Lawn Maintenance Contract. This contract maintains the lawns in the City's parks, grounds, and rights of way.

RECOMMENDED ACTION: It is recommended that Payment Application No. 1 for the 2026 Lawn Maintenance Contract, to Parrott Landscaping of Clinton Township, MI be approved in the amount of \$8,542.00. Funding is available in the Major Streets (202-18.479-801), Local Streets (203-18.479-801), Water / Sewer (592-18.540-930), and Public Works (101-18.443-801 and 101-18.444-801) funds for this expenditure.

EXHIBITS:

1. Lawn_Pay Application 1

PAYMENT APPLICATION

PROJECT: 2026 Lawn Maintenance Contract

APPLICATION NO.: 1

OWNER: City of Oak Park, MI

PERIOD ENDING: May 8, 2026

CONTRACTOR: Parrott Landscaping
34464 Kelly Rd Bldg D
Clinton Twp, MI 48035

ITEM NO.	ITEM DESCRIPTION	ORIGINAL BID QUANTITY		BID PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	Kingston / Water tank / Gardens (behind parking)	28	Weeks	\$151.00	2.00	\$302.00	2.00	\$302.00
2	Harding Tot Lots (Dead end of Harding)	28	Weeks	\$29.00	2.00	\$58.00	2.00	\$58.00
3	Tyler Park (adjacent to Tyndall School)	28	Weeks	\$288.00	2.00	\$576.00	2.00	\$576.00
4	Lincoln Blvds. (Greenfield Rd. to Coolidge Hwy.)	28	Weeks	\$88.00	2.00	\$176.00	2.00	\$176.00
5	Rothstein / Victoria Parks	28	Weeks	\$720.00	2.00	\$1,440.00	2.00	\$1,440.00
6	I-696, 10 Mile Road - Greenfield to Sherman Bridge	28	Weeks	\$324.00	2.00	\$648.00	2.00	\$648.00
7	10 Mile Pump Station area (13641 Ten Mile Rd.)	28	Weeks	\$18.00	2.00	\$36.00	2.00	\$36.00
8	Greenfield green belts (north and south of Oak Park Blvd.)	28	Weeks	\$158.00	2.00	\$316.00	2.00	\$316.00
9	Oak Park Blvds. (Greenfield Rd. to Ferndale)	28	Weeks	\$135.00	2.00	\$270.00	2.00	\$270.00
10	City Complex (not including Shepherd Park)	28	Weeks	\$315.00	2.00	\$630.00	2.00	\$630.00
11	Nine Mile and Coolidge Intersection	28	Weeks	\$129.00	2.00	\$258.00	2.00	\$258.00
12	9 Mile Road green belts (McClain to Rosewood Ave.)	28	Weeks	\$241.00	2.00	\$482.00	2.00	\$482.00
13	9 Mile Road green belts (Greenfield to Church)	28	Weeks	\$59.00	2.00	\$118.00	2.00	\$118.00
14	Hubbell / Stratford / Greenbriar Green belts	28	Weeks	\$205.00	2.00	\$410.00	2.00	\$410.00
15	8 Mile Pump Station (20751 Coolidge Hwy.)	28	Weeks	\$35.00	2.00	\$70.00	2.00	\$70.00
16	Oneida Blvds. (Seneca Ave. to Dartmouth Ave.)	28	Weeks	\$15.00	2.00	\$30.00	2.00	\$30.00
17	Majestic Outlot (dead end of Majestic)	28	Weeks	\$15.00	2.00	\$30.00	2.00	\$30.00
18	Northfield Blvds. (Coolidge Hwy. to Scotia Rd.)	28	Weeks	\$37.00	2.00	\$74.00	2.00	\$74.00
19	McClain / Granzon	28	Weeks	\$37.00	2.00	\$74.00	2.00	\$74.00
20	Troy Avenue green belt	28	Weeks	\$31.00	2.00	\$62.00	2.00	\$62.00
21	Lessenger Park	28	Weeks	\$98.00	2.00	\$196.00	2.00	\$196.00
22	Albany green belts (Coolidge Hwy. to Rosewood Ave.)	28	Weeks	\$363.00	2.00	\$726.00	2.00	\$726.00
23	DPW Service Center (10600 Capital Ave.)	28	Weeks	\$37.00	2.00	\$74.00	2.00	\$74.00
24	Meyers Blvds. (Capital Ave. to Eight Mile Road)	28	Weeks	\$89.00	2.00	\$178.00	2.00	\$178.00
25	Cul-de-Sacs (39 Locations around town)	28	Weeks	\$185.00	2.00	\$370.00	2.00	\$370.00
26	8 Mile Blvds. / Greenfield to Meyers (Mowing)	12	Weeks	\$324.00	2.00	\$648.00	2.00	\$648.00
27	8 Mile Blvds. / Greenfield to Meyers (Picking)	24	Weeks	\$145.00	2.00	\$290.00	2.00	\$290.00

Period Amount:	\$8,542.00	Total Amount:	\$8,542.00
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Original Contract Amount: \$113,824.00

Earnings This Period: \$8,542.00

Total Earnings to Date: \$8,542.00

Deductions: \$0.00

Payments to Date: \$0.00

Amount Due to Parrott Landscaping:	\$8,542.00
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Accepted By: _____
Parrott Landscaping

Date: _____

Approved By: _____
Erik Nock, City of Oak Park

Date: _____



CITY OF OAK PARK, MI STAFF REPORT

6.F

AGENDA FOR: May 18, 2026

SUBJECT: Request to approve Payment Application No. 1 for the 2026 Landscape Maintenance Contract, to BrightView Landscape of Pontiac, MI in the amount of \$2,146.50.

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, Deputy City Manager

SUMMARY: Payment Application No. 1 for the 2026 Landscape Maintenance Contract

FINANCIAL STATEMENT: Attached is Payment Application No. 1 for the 2026 Landscape Maintenance Contract. This contract maintains the landscape beds along Nine Mile, at Nine Mile and Coolidge, City Complex, DPW, as well as the city welcome signs.

RECOMMENDED ACTION: It is recommended that Payment Application No. 1 for the 2026 Landscape Maintenance Contract, to BrightView Landscape of Pontiac, MI be approved in the amount of \$2,146.50. Funding is available in the Major Streets (202-18.479-801), Shepherd Park (101-18.443-801), and Other Parks (101-18.444-801) funds for this expenditure.

EXHIBITS:

1. Landscaping_Pay Application 1

PAYMENT APPLICATION

PROJECT: 2026 Landscape Maintenance Contract

APPLICATION NO.: 1

OWNER: City of Oak Park, MI

PERIOD ENDING: April 24, 2026

CONTRACTOR: BrightView Landscape
45790 Woodward Ave.
Pontiac, MI 48341

ITEM NO.	ITEM DESCRIPTION	ORIGINAL BID QUANTITY		BID PRICE	PERIOD QUANTITY	PERIOD AMOUNT	QUANTITY TO DATE	AMOUNT TO DATE
1	Bi-weekly maintenance at the City Complex (See Exhibit A)	14	Weeks	\$1,179.00	0.00	\$0.00	0.00	\$0.00
2	Bi-weekly maintenance at the Nine Mile and Coolidge Hwy. Intersection (See Exhibit B)	14	Weeks	\$700.00	0.00	\$0.00	0.00	\$0.00
3	Bi-weekly maintenance at the city welcome signage and DPW Service Center (See Exhibit C)	14	Weeks	\$304.00	0.50	\$152.00	0.50	\$152.00
4	Bi-weekly maintenance at the Nine Mile Corridor (See Exhibit D)	14	Weeks	\$714.00	0.50	\$357.00	0.50	\$357.00
5	Fertilizer and Broadleaf application on all turf areas	4.00	Apps	\$2,325.00	0.00	\$0.00	0.00	\$0.00
6	Mulch placement (3" of Brown Double Shredded Hardwood)	150	CYD	\$75.00	0.00	\$0.00	0.00	\$0.00
7	Spring Clean up	1	Each	\$3,275.00	0.50	\$1,637.50	0.50	\$1,637.50
8	Fall Clean up	1	Each	\$6,900.00	0.00	\$0.00	0.00	\$0.00

Period Amount:	\$2,146.50	Total Amount:	\$2,146.50
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Original Contract Amount: \$72,783.00

Earnings This Period: \$2,146.50

Total Earnings to Date: \$2,146.50

Deductions: \$0.00

Payments to Date: \$0.00

Amount Due to BrightView Landscape: \$2,146.50

Accepted By: _____
BrightView Landscape

Date: _____

Approved By: _____
Erik Nock, City of Oak Park

Date: _____

MERCHANT'S LICENSES - MAY 18, 2026

(Subject to All Departmental Approvals)

NEW MERCHANT	ADDRESS	FEES	BUSINESS TYPE
RENEWALS FOR 2026	ADDRESS	FEES	BUSINESS TYPE
M. BESHARA, INC	10020 CAPITAL AVE	\$ 187.50	PRINTING COMPANY
CLOSEOUTS RR US, INC	13240 CAPITAL AVE B	\$ 225.00	WAREHOUSE
US PRINTING AND PACKAGING LLC	21350 COOLIDGE HWY	\$ 150.00	MANUFACTURING
COLLISION ICON - OAK PARK	21380 COOLIDGE HWY A	\$ 150.00	AUTO REPAIR
HIGH-TOP AMUSEMENTS, LLC	23137 COOLIDGE HWY	\$ 225.00	OFFICE
NEWTON STYLE ME	25201 COOLIDGE HWY	\$ 225.00	HAIR SALON
SALON TRULY BLESSED RELOADED	21700 GREENFIELD RD # 104B	\$ 225.00	SALON
THE LABORATORY EXPRESS LLC	21700 GREENFIELD RD # 490-10	\$ 150.00	RETAIL
PINEWOOD DENTAL ASSOCIATES PC	21950 GREENFIELD RD	\$ 187.50	DENTISTRY
ASSOCIATES MEDICAL EDUCATION, INC	23300 GREENFIELD RD # 124	\$ 150.00	OFFICE
SALON RENU	23300 GREENFIELD RD # 207	\$ 150.00	SALON
LA MARRA	24700 GREENFIELD RD	\$ 225.00	RESTAURANT
FAMILY DRIVING SCHOOL	25246 GREENFIELD RD	\$ 187.50	EDUCATION
CHERYL KIMBROUGH PHOTOGRAPHY	25900 GREENFIELD RD # 241	\$ 187.50	PHOTOGRAPHY
MOOKEYS BEANS AND GREENS	26076 GREENFIELD RD	\$ 225.00	RESTAURANT
METRO BY TMOBILE	26102 GREENFIELD RD	\$ 187.50	RETAIL
B.C. & F. TOOL COMPANY	26670 HARDING AVE	\$ 150.00	WAREHOUSE
A & A CABINETS & STONE	21641 MEYERS RD	\$ 225.00	WAREHOUSE
LEO WEISS PLUMBING & HEATING	8500 W NINE MILE RD	\$ 150.00	CONTRACTOR
PIK-NIK BASKET	8511 W NINE MILE RD	\$ 187.50	RESTAURANT
HAUS OF BEAUTY LLC	8530 W NINE MILE RD C	\$ 187.50	RETAIL
BELLA VAMIER	13825 W NINE MILE RD	\$ 225.00	RETAIL
VGAGE LLC	13250 NORTHEND AVE	\$ 150.00	MANUFACTURING
HATZALAH OF MICHIGAN	13650 OAK PARK BLVD APT A	\$ 150.00	MEDICAL



CITY OF OAK PARK, MI STAFF REPORT

9.B

AGENDA FOR: May 18, 2026

SUBJECT: Resolution adopting the fiscal year 2026-2027 budget and millage rates and acknowledging the multi-year budget including projections for fiscal years 2027-2028 and 2028-2029.

DEPARTMENT: Finance/Assessing

FROM: Sandra Crawford, Director of Finance

SUMMARY: Attached for your consideration is the adopting resolution for the FY 2026-2027 Budget, the 2026 millage rates and acknowledgment of the multi-year budget.

In the attached budget document, the General Fund Revenues for the FY 2026-2027 covers all the expenditures and transfers to other funds. The projected fund balance of the General Fund for the FY 2026-2027 is estimated at 17%. The Capital Improvement Program was presented to the City's Planning Commission in April 2026. It was then submitted at the Public Hearing held on May 18, 2026 and is incorporated in this budget document.

The City's total millage rate including Library, Debt, Rubbish Collection and Public Safety Act 345 totals 33.0007 which is a decrease of 1.7652 mills from FY 2025-2026.

The City of Oak Park utilizes multi-year budgets as a planning tool to fulfill the City Council's strategic goals and objectives as well as operate within its means. The Multi-Year Budget balances future revenues with the corresponding expenditures and maintains the fund balances for the General Fund and Special Revenue Funds within desired balances. Furthermore, the Multi-Year Budget also incorporates the long-range elements of the Capital Improvement Program (CIP) as approved by the City's Planning Commission.

FINANCIAL STATEMENT: Pursuant to the Oak Park City Charter, a balanced, detailed revenue and expenditure plan has been presented in accordance with all applicable City, State and Federal Statutes.

The General, Rubbish Collection, Library, 2012 Street Refunding, 2015 Street Refunding, 2020 UTGO Refunding Bond and 2025 UTGO Bond Funds property tax revenues are calculated upon the millage rates attached in this motion sheet.

RECOMMENDED ACTION: Approval of Resolution for Fiscal-Year 2026-2027 Budget (departmental basis), the 2026 Millage rates and acknowledging the Multi-Year Budget, including Projections of Future Fiscal-Years 2027-2028 and 2028-2029.

EXHIBITS:

1. BUDRES2627

**CITY OF OAK PARK
FISCAL YEAR 2026-2027 BUDGET AND
PROJECTED BUDGETS FY 2027-2028 FY 2028-2029
GENERAL AND SPECIAL FUNDS
BUDGET RESOLUTION**

**GENERAL APPROPRIATIONS ACT RESOLUTION: 2026/2027 GENERAL FUND AND
SPECIAL FUND BUDGETS:**

Motion by , seconded by , CARRIED UNANIMOUSLY:

To approve the following General Appropriations Act Resolution outlining anticipated revenues and expenditures for the fiscal year beginning July 1, 2026 and includes projections for fiscal years 2027-2028 and 2028-2029, in accordance with Section 9.5 of the City Charter and State Act 621:

WHEREAS, the City Manager's recommended budget is based upon the City Council's strategic themes and property tax projections presented to City Council, and

WHEREAS, this budget has incorporated the Capital Improvement Program and was submitted at the Public Hearing held on May 18, 2026 and

WHEREAS, pursuant to the Oak Park City Charter, a detailed revenue and expenditure plan has been presented in accordance with all applicable City, State and Federal Statutes, and

WHEREAS, a Public Hearing was also held on May 18, 2026 on the proposed budget, and

WHEREAS, this budget takes into consideration the City's Multi-Year Budget and financial planning through fiscal-year 2027-2028, and 2028-2029.

NOW, THEREFORE, BE IT RESOLVED, that the fiscal year 2026-2027 attached budget (departmental basis) is adopted and that the City Council acknowledges the Multi-Year Budget, including Projections of Future Fiscal-Years 2027-2028 and 2028-2029 as part of this resolution.

	ACTUAL 2024-2025	ESTIMATED 2025-2026	APPROVED 2026-2027	PROJECTED 2027-2028	PROJECTED 2028-2029
GENERAL FUND					
REVENUES:					
PROPERTY TAX AND RELATED	\$ 17,354,754	\$ 18,098,475	\$ 18,793,193	\$ 19,360,923	\$ 19,946,162
LICENSE AND PERMITS	787,710	701,525	650,525	662,525	669,525
INTERGOVERNMENTAL	5,103,466	5,043,089	4,865,900	4,802,300	4,890,300
CHARGES FOR SERVICES	508,375	269,730	332,380	332,480	332,580
FINES	1,411,547	1,485,000	1,435,000	1,435,000	1,435,000
INTEREST	630,094	423,420	383,386	380,152	400,972
OTHER REVENUE	1,074,792	1,102,315	925,920	973,920	1,075,920
TOTAL REVENUE	\$ 26,870,738	\$ 27,123,554	\$ 27,386,304	\$ 27,947,300	\$ 28,750,459
EXPENDITURES:					
LEGISLATIVE	\$ 93,048	\$ 88,397	\$ 86,435	\$ 87,405	\$ 93,300
ADMINISTRATIVE	708,174	708,882	776,265	800,375	821,125
HUMAN RESOURCES	291,072	303,835	316,620	313,480	321,340
COMMUNITY & ECONOMIC DEVELOPMENT	180,482	252,121	233,118	240,297	248,753
INFORMATION TECHNOLOGY	462,738	461,466	547,081	555,081	564,081
CITY ATTORNEY	288,241	289,600	287,000	287,000	287,000
PROSECUTING ATTORNEY	78,000	78,000	78,000	48,000	48,000
ELECTIONS	377,089	319,275	522,655	398,560	395,035
CITY CLERK	140,855	195,498	213,141	209,215	214,200
FINANCE AND ADMINISTRATIVE SERVICES	668,179	540,241	569,121	618,955	664,121
MUNICIPAL SERVICES	1,979,249	2,200,742	1,964,930	2,004,684	2,034,081
PUBLIC SAFETY	13,826,619	14,718,555	14,922,903	15,308,639	15,724,480
PUBLIC WORKS	1,335,399	1,302,438	1,453,088	1,367,488	1,477,489
NON-DEPARTMENTAL	6,232,902	5,409,175	4,875,700	5,155,175	5,291,400
PUBLIC INFORMATION	486,670	625,329	570,247	552,946	566,054
TOTAL EXPENDITURES	\$ 27,148,717	\$ 27,493,554	\$ 27,416,304	\$ 27,947,300	\$ 28,750,459
NET CHANGE IN FUND BALANCE	\$ (277,979)	\$ (370,000)	\$ (30,000)	\$ -	\$ -
BEGINNING FUND BALANCE	\$ 5,416,407	\$ 5,138,428	\$ 4,768,428	\$ 4,768,428	\$ 4,768,428
ENDING FUND BALANCE	\$ 5,138,428	\$ 4,768,428	\$ 4,738,428	\$ 4,768,428	\$ 4,768,428
ECONOMIC DEVELOPMENT FUND 110					
REVENUES:					
INTEREST	917	1,435	-	-	-
TOTAL REVENUES	\$ 917	\$ 1,435	\$ -	\$ -	\$ -
EXPENDITURES:					
BANK/CC FEES & SERVICE CHARGES	-	15	-	-	-
PROFESSIONAL SERVICES	-	22,731	-	-	-
TOTAL EXPENDITURES	\$ -	\$ 22,746	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ 917	\$ (21,311)	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	\$ 20,394	\$ 21,311	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ 21,311	\$ -	\$ -	\$ -	\$ -

LIBRARY AUTHORITY-FUND 111

REVENUES:

	ACTUAL 2024-2025	ESTIMATED 2025-2026	APPROVED 2026-2027	PROJECTED 2027-2028	PROJECTED 2028-2029
PROPERTY TAXES	\$ 897,048	\$ 928,140	\$ 973,885	\$ 1,003,523	\$ 1,033,177
INTERGOVERNMENTAL	86,550	84,900	88,000	88,000	88,000
CHARGES FOR SERVICES	18,954	15,000	13,500	9,000	9,000
INTEREST	38,848	21,139	15,525	18,301	13,890
OTHER REVENUE	6,809	6,000	-	-	-
TOTAL REVENUES	\$ 1,048,209	\$ 1,055,179	\$ 1,090,910	\$ 1,118,824	\$ 1,144,067

EXPENDITURES:

SALARIES	\$ 453,992	\$ 477,666	\$ 507,000	\$ 522,000	\$ 538,000
FRINGES	232,971	253,748	268,985	276,499	283,942
SUPPLIES	-	-	15,000	15,000	13,000
OFFICE SUPPLIES	1,928	2,000	2,000	2,000	2,000
BOOK PROCESSING SUPPLIES	2,000	2,000	1,500	1,700	2,000
SUPPLIES - WATSON TRUST	6,500	6,500	6,500	6,500	6,500
SUPPLIES - DONATIONS	5,145	4,115	-	-	-
ADULT BOOKS	25,369	26,000	27,000	27,500	28,000
CHILDREN BOOKS	18,997	19,000	20,000	20,500	21,000
PERIODICALS & PAPERS	3,994	4,000	4,300	4,000	4,000
E RESOURCES	14,997	15,665	25,000	25,500	26,000
DVDS	2,492	2,500	2,500	2,500	2,500
AUDIO BOOKS	772	1,000	1,000	1,000	1,000
PROFESSIONAL SERVICES	979	1,000	1,000	1,000	1,000
TLN MENU SERVICES	55,681	54,000	56,000	56,000	56,000
BANK/CC FEES & SERVICES	539	100	600	600	600
CONTRACTUAL SERVICES	22,975	25,000	25,000	25,000	25,000
CONFERENCE & WORKSHOPS	1,236	1,000	1,000	1,000	1,000
COMMUNITY PROMOTION	1,004	1,000	3,000	2,000	2,000
UTILITIES - TELEPHONE	462	3,000	1,000	1,000	1,000
UTILITIES - WATER	2,205	15,000	3,000	3,000	3,000
UTILITIES - ELECTRIC	29,664	28,250	30,000	30,000	30,000
UTILITIES - GAS	9,197	7,900	9,500	9,500	9,500
REPAIRS & MAINTENANCE	3,558	6,000	6,000	6,000	6,000
RENTALS - COPIER LEASE	4,429	5,000	5,000	5,000	5,000
MISCELLANEOUS - PRIVATE GRANT	-	4,000	-	-	-
MLA INSTITUTION	789	850	1,025	1,025	1,025
CAPITAL OUTLAY	10,000	36,000	55,000	55,000	-
	\$ 911,875	\$ 1,002,294	\$ 1,077,910	\$ 1,100,824	\$ 1,069,067

REVENUES OVER (UNDER) EXPENDITURES

	\$ 136,334	\$ 52,885	\$ 13,000	\$ 18,000	\$ 75,000
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OTHER FINANCING SOURCES (USES)

TRANSFERS OUT - LIBRARY LEASE DEBT SERVICE FUND

	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
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TOTAL OTHER FINANCING SOURCES (USES)

	\$ (75,000)	\$ (75,000)	\$ (75,000)	\$ (75,000)	\$ (75,000)
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TOTAL EXPENDITURES & OTHER FINANCING USES

	\$ 986,875	\$ 1,077,294	\$ 1,152,910	\$ 1,175,824	\$ 1,144,067
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NET CHANGE IN FUND BALANCE

	\$ 61,334	\$ (22,115)	\$ (62,000)	\$ (57,000)	\$ -
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BEGINNING FUND BALANCE

	467,619	528,953	506,838	444,838	387,838
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ENDING FUND BALANCE

	\$ 528,953	\$ 506,838	\$ 444,838	\$ 387,838	\$ 387,838
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BROWNFIELD AUTHORITY-FUND 112

REVENUES:

PROPERTY TAXES	\$ 291	\$ 437	\$ 633	\$ 646	\$ 659
INTERGOVERNMENTAL	89,312	35,155	250,000	-	-
INTEREST	11,502	5,563	9,567	9,554	9,541
TOTAL REVENUES	\$ 101,105	\$ 41,155	\$ 260,200	\$ 10,200	\$ 10,200

EXPENDITURES:

SALARIES - GENERAL FUND ADMIN ALLOCATION	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
BANK/CC FEES & SERVICE CHARGES	160	100	200	200	200
PROFESSIONAL SERVICES	89,411	35,055	250,000	-	-
CONTRACTUAL SERVICES - EATON STEEL	262	-	-	-	-
TOTAL EXPENDITURES	\$ 104,833	\$ 50,155	\$ 265,200	\$ 15,200	\$ 15,200

NET CHANGE IN FUND BALANCE

	\$ (3,728)	\$ (9,000)	\$ (5,000)	\$ (5,000)	\$ (5,000)
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BEGINNING FUND BALANCE

	\$ 253,421	\$ 249,693	\$ 240,693	\$ 235,693	\$ 230,693
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ENDING FUND BALANCE

	\$ 249,693	\$ 240,693	\$ 235,693	\$ 230,693	\$ 225,693
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	ACTUAL 2024-2025	ESTIMATED 2025-2026	APPROVED 2026-2027	PROJECTED 2027-2028	PROJECTED 2028-2029
MAJOR STREETS-FUND 202					
REVENUES:					
INTERGOVERNMENTAL	\$ 2,536,742	\$ 3,626,661	\$ 2,840,912	\$ 4,813,416	\$ 3,117,291
OTHER REVENUE	140,443	269,505	141,505	143,505	127,000
INTEREST INCOME	18,351	25,240	14,677	11,500	11,848
TOTAL REVENUES	\$ 2,695,536	\$ 3,921,406	\$ 2,997,094	\$ 4,968,421	\$ 3,256,139
EXPENDITURES:					
MAINTENANCE	\$ 1,483,895	\$ 4,357,406	\$ 1,881,094	\$ 4,188,421	\$ 4,006,139
TOTAL EXPENDITURES	\$ 1,483,895	\$ 4,357,406	\$ 1,881,094	\$ 4,188,421	\$ 4,006,139
REVENUES OVER (UNDER) EXPENDITURES	\$ 1,211,641	\$ (436,000)	\$ 1,116,000	\$ 780,000	\$ (750,000)
OTHER FINANCING SOURCES (USES)					
TRANSFERS OUT -LOCAL STREETS	\$ 985,000	\$ 30,000	\$ 480,000	\$ 810,000	\$ 400,000
TOTAL OTHER FINANCING SOURCES (USES)	\$ 985,000	\$ 30,000	\$ 480,000	\$ 810,000	\$ 400,000
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 2,468,895	\$ 4,387,406	\$ 2,361,094	\$ 4,998,421	\$ 4,406,139
NET CHANGE IN FUND BALANCE	\$ 226,641	\$ (466,000)	\$ 636,000	\$ (30,000)	\$ (1,150,000)
BEGINNING FUND BALANCE	\$ 789,089	\$ 1,015,730	\$ 549,730	\$ 1,185,730	\$ 1,155,730
ENDING FUND BALANCE	\$ 1,015,730	\$ 549,730	\$ 1,185,730	\$ 1,155,730	\$ 5,730
LOCAL STREETS-FUND 203					
REVENUES:					
INTERGOVERNMENTAL	\$ 988,314	\$ 1,133,810	\$ 1,106,910	\$ 1,131,264	\$ 1,156,152
OTHER REVENUE	7,932	250	-	-	-
SPECIAL ASSESSMENTS	37,518	57,000	57,000	57,000	57,000
INTEREST INCOME	91,187	65,633	45,740	11,235	5,025
TOTAL REVENUES	\$ 1,124,951	\$ 1,256,693	\$ 1,209,650	\$ 1,199,499	\$ 1,218,177
EXPENDITURES:					
MAINTENANCE	\$ 1,513,423	\$ 2,354,864	\$ 2,969,756	\$ 2,009,499	\$ 1,618,177
TOTAL EXPENDITURES	\$ 1,513,423	\$ 2,354,864	\$ 2,969,756	\$ 2,009,499	\$ 1,618,177
REVENUES OVER (UNDER) EXPENDITURES	\$ (388,472)	\$ (1,098,171)	\$ (1,760,106)	\$ (810,000)	\$ (400,000)
OTHER FINANCING SOURCES (USES)					
TRANSFERS IN - MAJOR STREET FUND	\$ 985,000	\$ 30,000	\$ 480,000	\$ 810,000	\$ 400,000
TOTAL OTHER FINANCING SOURCES (USES)	\$ 985,000	\$ 30,000	\$ 480,000	\$ 810,000	\$ 400,000
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 528,423	\$ 2,324,864	\$ 2,489,756	\$ 1,199,499	\$ 1,218,177
NET CHANGE IN FUND BALANCE	\$ 596,528	\$ (1,068,171)	\$ (1,280,106)	\$ -	\$ -
BEGINNING FUND BALANCE	1,751,749	2,348,277	1,280,106	-	-
ENDING FUND BALANCE	\$ 2,348,277	\$ 1,280,106	\$ -	\$ -	\$ -
PARK/RECREATION-FUND 208					
REVENUES:					
PROPERTY TAXES	\$ 1,928,068	\$ 2,019,687	\$ 2,090,759	\$ 2,162,670	\$ 2,236,675
CHARGES FOR SERVICES	500,940	438,996	681,900	707,350	735,350
INTERGOVERNMENTAL	2,785	14,700	3,000	3,000	3,000
INTEREST INCOME	57,891	30,626	38,485	31,941	20,012
TOTAL REVENUES	\$ 2,489,684	\$ 2,504,009	\$ 2,814,144	\$ 2,904,961	\$ 2,995,037
EXPENDITURES:					
SALARIES	\$ 694,829	\$ 784,241	\$ 691,000	\$ 716,300	\$ 730,800
FRINGES	217,503	187,448	295,634	328,941	366,052
MATERIALS AND SUPPLIES	72,112	83,018	76,550	83,900	95,060
PROFESSIONAL SERVICES	126,498	136,280	154,150	174,410	1,200,685
OTHER EXPENDITURES	65,252	63,022	96,810	101,410	102,440
TOTAL EXPENDITURES	\$ 1,176,194	\$ 1,254,009	\$ 1,314,144	\$ 1,404,961	\$ 2,495,037
REVENUES OVER (UNDER) EXPENDITURES	\$ 1,313,490	\$ 1,250,000	\$ 1,500,000	\$ 1,500,000	\$ 500,000
OTHER FINANCING SOURCES (USES)					
TRANSFER IN	\$ 196,000	\$ 250,000	\$ -	\$ -	\$ -
TRANSFER OUT	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(500,000)
TOTAL OTHER FINANCING SOURCES (USES)	\$ (1,304,000)	\$ (1,250,000)	\$ (1,500,000)	\$ (1,500,000)	\$ (500,000)
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 2,480,194	\$ 2,504,009	\$ 2,814,144	\$ 2,904,961	\$ 2,995,037
NET CHANGE IN FUND BALANCE	\$ 9,490	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	-	9,490	9,490	9,490	9,490
ENDING FUND BALANCE	\$ 9,490	\$ 9,490	\$ 9,490	\$ 9,490	\$ 9,490

	ACTUAL 2024-2025	ESTIMATED 2025-2026	APPROVED 2026-2027	PROJECTED 2027-2028	PROJECTED 2028-2029
SOLID WASTE-FUND 226					
REVENUES:					
PROPERTY TAXES	\$ 1,771,762	\$ 1,844,092	\$ 1,908,249	\$ 1,966,506	\$ 2,025,802
CHARGES FOR SERVICES	1,677,120	1,775,000	1,772,772	1,807,000	1,837,000
INTERGOVERNMENTAL	16,457	11,146	18,500	18,500	19,500
INTEREST INCOME	121,414	66,256	63,534	64,609	64,495
TOTAL REVENUES	\$ 3,586,753	\$ 3,696,494	\$ 3,763,055	\$ 3,856,615	\$ 3,946,797
EXPENDITURES:					
SALARIES	\$ 556,936	\$ 658,000	\$ 668,000	\$ 673,000	\$ 676,000
FRINGES	152,205	196,384	192,955	197,115	203,797
MATERIALS & SUPPLIES	21,948	32,000	36,500	36,500	41,500
PROFESSIONAL SERVICES	20,722	87,500	104,500	104,500	104,500
PROFESSIONAL SERVICES - AUDIT	13,110	13,110	13,600	14,000	15,500
REFUSE COLLECTION	2,294,166	2,500,000	2,540,000	2,624,000	2,698,000
BANK/CC FEES & SERVICE CHARGES	1,685	4,000	2,500	2,500	2,500
REPAIRS & MAINTENANCE	-	10,500	15,000	10,000	10,000
RENTALS - MOTOR POOL UTILIZATION	169,019	170,000	190,000	195,000	195,000
CAPITAL OUTLAY	48,589	275,000	-	80,000	130,000
TOTAL EXPENDITURES	\$ 3,278,380	\$ 3,946,494	\$ 3,763,055	\$ 3,936,615	\$ 4,076,797
NET CHANGE IN FUND BALANCE	\$ 308,373	\$ (250,000)	\$ -	\$ (80,000)	\$ (130,000)
BEGINNING FUND BALANCE	2,204,181	2,512,554	2,262,554	2,262,554	2,182,554
ENDING FUND BALANCE	\$ 2,512,554	\$ 2,262,554	\$ 2,262,554	\$ 2,182,554	\$ 2,052,554
CORRIDOR IMPROVEMENT AUTHORITY-FUND 251					
REVENUES:					
PROPERTY TAX	\$ 550,183	\$ 623,771	\$ 691,793	\$ 716,076	\$ 741,151
INTERGOVERNMENTAL	\$ 500	\$ -	\$ -	\$ -	\$ -
INTEREST INCOME	36,338	26,169	8,673	6,441	6,181
MISCELLANEOUS	775	5,175	1,000	1,000	1,000
TOTAL REVENUES	\$ 587,796	\$ 655,115	\$ 701,466	\$ 723,517	\$ 748,332
EXPENDITURES:					
SALARIES	\$ 71,723	\$ 65,686	\$ 68,012	\$ 70,052	\$ 72,154
SALARIES - GENERAL FUND ADMIN ALLOCATION	-	(15,000)	(15,000)	(15,000)	(15,000)
FRINGES	36,680	36,935	44,854	45,165	46,603
MATERIALS & SUPPLIES	23,481	300,000	180,000	186,500	64,500
PROFESSIONAL SERVICES	60,660	8,000	3,500	-	-
PROFESSIONAL SERVICES - MARKETING	23,480	26,725	45,025	57,025	56,300
CONTRACTUAL SERVICES	-	30,000	65,000	90,000	90,000
CONFERENCES & WORKSHOPS	5,134	5,200	7,800	7,800	7,800
BANK/CC FEES & SERVICE CHARGES	770	500	500	500	500
UTILITIES	-	1,200	2,700	2,400	2,400
MEMBERSHIPS, DUES & SUBSCRIPTIONS	1,295	1,130	1,075	1,075	1,075
CAPITAL OUTLAY	39,911	31,000	185,000	341,000	716,000
TOTAL EXPENDITURES	\$ 263,134	\$ 491,376	\$ 588,466	\$ 786,517	\$ 1,042,332
REVENUES OVER (UNDER) EXPENDITURES	\$ 324,662	\$ 163,739	\$ 113,000	\$ (63,000)	\$ (294,000)
OTHER FINANCING SOURCES (USES)					
TRANSFER OUT	\$ 320,000	\$ 617,000	\$ -	\$ -	\$ -
TOTAL OTHER FINANCING SOURCES (USES)	\$ (320,000)	\$ (617,000)	\$ -	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 583,134	\$ 1,108,376	\$ 588,466	\$ 786,517	\$ 1,042,332
NET CHANGE IN FUND BALANCE	\$ 4,662	\$ (453,261)	\$ 113,000	\$ (63,000)	\$ (294,000)
BEGINNING FUND BALANCE	748,599	753,261	300,000	413,000	350,000
ENDING FUND BALANCE	\$ 753,261	\$ 300,000	\$ 413,000	\$ 350,000	\$ 56,000
NARCOTICS FORFEITURE-FUND 253					
REVENUES:					
INTERGOVERNMENTAL	\$ 31,070	\$ -	\$ -	\$ -	\$ -
INTEREST INCOME	1,903	575	-	-	-
TOTAL REVENUES	\$ 32,973	\$ 575	\$ -	\$ -	\$ -
EXPENDITURES:					
BANK/CC FEES & SERVICE CHARGES	\$ 24	\$ 25	\$ -	\$ -	\$ -
CAPITAL OUTLAY	-	60,000	-	-	-
TOTAL EXPENDITURES	\$ 24	\$ 60,025	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ 32,949	\$ (59,450)	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	28,401	61,350	1,900	1,900	1,900
ENDING FUND BALANCE	\$ 61,350	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,900

PA302 JUSTICE TRAINING-FUND 254

REVENUES:

INTERGOVERNMENTAL	\$ 17,499	\$ 6,300	\$ 17,000	\$ 17,000	\$ 17,000
INTEREST INCOME	1,915	25	1,750	1,750	1,750
TOTAL REVENUES	\$ 19,414	\$ 6,325	\$ 18,750	\$ 18,750	\$ 18,750

EXPENDITURES:

BANK/CC FEES & SERVICE CHARGES	\$ 28	\$ 25	\$ 50	\$ 50	\$ 50
EDUCATION & TRAINING	-	6,300	18,700	18,700	18,700
TOTAL EXPENDITURES:	\$ 28	\$ 6,325	\$ 18,750	\$ 18,750	\$ 18,750

NET CHANGE IN FUND BALANCE

BEGINNING FUND BALANCE	\$ 19,386	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ 53,630	\$ 53,630	\$ 53,630	\$ 53,630	\$ 53,630

CASE FLOW ASSISTANCE-FUND 256

REVENUES:

INTERGOVERNMENTAL	\$ 9,205	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
INTEREST INCOME	2,185	100	100	100	100
TOTAL REVENUES	\$ 11,390	\$ 10,100	\$ 10,100	\$ 10,100	\$ 10,100

EXPENDITURES:

BANK/CC FEES & SERVICE CHARGES	\$ 31	\$ 100	\$ 100	\$ 100	\$ 100
MISCELLANEOUS	-	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES:	\$ 31	\$ 10,100	\$ 10,100	\$ 10,100	\$ 10,100

NET CHANGE IN FUND BALANCE

BEGINNING FUND BALANCE	\$ 11,359	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ 58,899	\$ 58,899	\$ 58,899	\$ 58,899	\$ 58,899

MICHIGAN INDIGENT DEFENSE COMMISSION GRANT-FUND 260

REVENUES:

INTERGOVERNMENTAL	\$ 483,421	\$ 407,150	\$ 407,150	\$ 407,150	\$ 407,150
OTHER REVENUE	300	-	-	-	-
TOTAL REVENUES	\$ 483,721	\$ 407,150	\$ 407,150	\$ 407,150	\$ 407,150

EXPENDITURES:

CONTRACTUAL SERVICES	597,531	449,650	449,650	449,650	449,650
TOTAL EXPENDITURES:	\$ 597,531	\$ 449,650	\$ 449,650	\$ 449,650	\$ 449,650

REVENUES OVER (UNDER) EXPENDITURES

	\$ (113,810)	\$ (42,500)	\$ (42,500)	\$ (42,500)	\$ (42,500)
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OTHER FINANCING SOURCES (USES)

TRANSFER IN	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500
TOTAL OTHER FINANCING SOURCES (USES)	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500
TOTAL EXPENDITURES & OTHER FINANCING USES	\$ 640,031	\$ 492,150	\$ 492,150	\$ 492,150	\$ 492,150

NET CHANGE IN FUND BALANCE

BEGINNING FUND BALANCE	\$ (71,310)	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ 71,310	\$ -	\$ -	\$ -	\$ -

COMMUNITY DEVELOPMENT BLOCK GRANT-FUND 275

REVENUES:

INTERGOVERNMENTAL	\$ 192,643	\$ 438,439	\$ 124,994	\$ 124,994	\$ 124,994
TOTAL REVENUES	\$ 192,643	\$ 438,439	\$ 124,994	\$ 124,994	\$ 124,994

EXPENDITURES:

SALARIES	\$ 98,411	\$ 39,570	\$ 39,569	\$ 39,569	\$ 39,569
FRINGES	56,551	44,840	45,425	45,425	45,425
CONTRACTUAL SERVICES	53,054	305,000	40,000	40,000	40,000
TOTAL EXPENDITURES:	\$ 208,016	\$ 389,410	\$ 124,994	\$ 124,994	\$ 124,994

NET CHANGE IN FUND BALANCE

BEGINNING FUND BALANCE	\$ (15,373)	\$ 49,029	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ (33,656)	\$ (49,029)	\$ -	\$ -	\$ -

45th DISTRICT COURT-FUND 276
REVENUES:

	ACTUAL 2024-2025	ESTIMATED 2025-2026	APPROVED 2026-2027	PROJECTED 2027-2028	PROJECTED 2028-2029
REIMBURSEMENT JUDGES SALARIES	\$ 91,448	\$ 91,448	\$ 91,448	\$ 91,448	\$ 91,448
MISCELLANEOUS FEES	147,402	134,000	150,000	150,000	150,000
ORDINANCE FINES	2,340,119	2,322,200	2,344,600	2,344,600	2,344,600
CITY OF HUNTINGTON WOODS	(52,288)	(57,000)	(57,000)	(57,000)	(57,000)
CITY OF PLEASANT RIDGE	(43,191)	(42,000)	(37,000)	(37,000)	(37,000)
TOWNSHIP OF ROYAL OAK	(2,847)	(2,200)	(2,600)	(2,600)	(2,600)
TREASURER STATE OF MICHIGAN	(488,280)	(470,000)	(470,000)	(470,000)	(470,000)
MICHIGAN DEPARTMENT OF STATE	(10,778)	(12,000)	(11,000)	(11,000)	(11,000)
OAKLAND COUNTY TREASURER	(75,578)	(76,000)	(62,000)	(62,000)	(62,000)
PROBATION FEES	(113,076)	(120,000)	(150,000)	(150,000)	(150,000)
OAK PARK COURT FINES	(1,411,547)	(1,485,000)	(1,435,000)	(1,435,000)	(1,435,000)
DISTRICT COURT HEALTH CARE SURCHARGE	(112,279)	(158,000)	(120,000)	(120,000)	(120,000)
DISTRICT COURT CONSTRUCTION FUND	(29,955)	-	-	-	-
MIDC ATTORNEY FEE REIMBURSEMENTS	(300)	-	-	-	-
TOTAL REVENUES	\$ 238,850	\$ 125,448	\$ 241,448	\$ 241,448	\$ 241,448

EXPENDITURES:

SALARIES & WAGES	\$ 1,237,779	\$ 1,204,799	\$ 1,285,000	\$ 1,285,000	\$ 1,285,000
FRINGES	672,875	667,849	704,748	704,748	704,748
SUPPLIES	20,339	25,000	44,000	48,000	22,000
PROFESSIONAL SERVICES	18,469	20,000	20,000	20,000	20,000
CONTRACTUAL SERVICES	51,992	45,000	50,000	50,000	50,000
TRANSPORTATION	2,400	2,400	2,400	2,400	2,400
CONFERENCES & WORKSHOPS	7,505	5,000	5,000	5,000	5,000
PRINTING & PUBLICATIONS	20,173	23,000	20,000	20,000	20,000
POSTAGE	27,532	35,000	44,000	44,000	44,000
INSURANCE & BONDS	12,961	13,400	14,500	14,500	14,500
UTILITIES - CABLE	3,374	4,700	5,000	5,000	5,000
UTILITIES - TELEPHONE	856	1,500	1,500	1,500	1,500
REPAIRS & MAINTENANCE	21,244	25,000	25,000	25,000	25,000
RENTALS - COPIER LEASE	8,980	8,500	11,500	11,500	11,500
MISCELLANEOUS	-	2,300	2,300	2,300	2,300
MEMBERSHIPS, DUES & SUBSCRIPTIONS	3,426	3,000	3,500	3,500	3,500
EDUCATION & TRAINING	489	2,500	2,500	2,500	2,500
TOTAL EXPENDITURES	\$ 2,110,394	\$ 2,088,948	\$ 2,240,948	\$ 2,244,948	\$ 2,218,948

REVENUES OVER (UNDER) EXPENDITURES

\$ (1,871,544)	\$ (1,963,500)	\$ (1,999,500)	\$ (2,003,500)	\$ (1,977,500)
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OTHER FINANCING SOURCES (USES)

TRANSFER IN	\$ 1,914,044	\$ 2,006,000	\$ 2,042,000	\$ 1,800,000	\$ 1,800,000
TRANSFER OUT	(42,500)	(42,500)	(42,500)	(42,500)	(42,500)

TOTAL OTHER FINANCING SOURCES (USES)

\$ 1,871,544	\$ 1,963,500	\$ 1,999,500	\$ 1,757,500	\$ 1,757,500
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TOTAL EXPENDITURES & OTHER FINANCING USES

\$ 238,850	\$ 125,448	\$ 241,448	\$ 487,448	\$ 461,448
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NET CHANGE IN FUND BALANCE

\$ -	\$ -	\$ -	\$ (246,000)	\$ (220,000)
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BEGINNING FUND BALANCE

-	-	-	-	(246,000)
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ENDING FUND BALANCE

\$ -	\$ -	\$ -	\$ (246,000)	\$ (466,000)
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	ACTUAL 2024-2025	ESTIMATED 2025-2026	APPROVED 2026-2027	PROJECTED 2027-2028	PROJECTED 2028-2029
MENTAL HEALTH COURT GRANT-FUND 283					
REVENUES:					
INTERGOVERNMENTAL	\$ 109,628	\$ 144,528	\$ 112,550	\$ 112,550	\$ 112,550
TOTAL REVENUES	\$ 109,628	\$ 144,528	\$ 112,550	\$ 112,550	\$ 112,550
EXPENDITURES:					
SALARIES & WAGES	\$ 12,079	\$ 20,000	\$ 15,000	\$ 15,000	\$ 15,000
FRINGES	1,008	2,012	1,260	1,260	1,260
MATERIALS & SUPPLIES	42	7,500	7,500	7,500	7,500
CONTRACTUAL SERVICES	96,209	80,538	86,290	86,290	86,290
CONFERENCES & WORKSHOPS	2,957	2,500	2,500	2,500	2,500
TOTAL EXPENDITURES:	\$ 112,295	\$ 112,550	\$ 112,550	\$ 112,550	\$ 112,550
NET CHANGE IN FUND BALANCE	\$ (2,667)	\$ 31,978	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	(29,311)	(31,978)	-	-	-
ENDING FUND BALANCE	\$ (31,978)	\$ -	\$ -	\$ -	\$ -

VETERANS TREATMENT COURT GRANT-FUND 284

REVENUES:					
INTERGOVERNMENTAL	\$ 35,760	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
TOTAL REVENUES	\$ 35,760	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
EXPENDITURES:					
SALARIES & WAGES	\$ 12,036	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
FRINGES	1,004	1,240	1,240	1,240	1,240
MATERIALS & SUPPLIES	495	3,500	3,500	3,500	3,500
CONTRACTUAL SERVICES	21,342	19,260	19,260	19,260	19,260
CONFERENCES & WORKSHOPS	883	1,000	1,000	1,000	1,000
TOTAL EXPENDITURES:	\$ 35,760	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
NET CHANGE IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	-	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

	ACTUAL 2024-2025	ESTIMATED 2025-2026	APPROVED 2026-2027	PROJECTED 2027-2028	PROJECTED 2028-2029
OPERATION DRIVE GRANT-FUND 296					
REVENUES:					
INTERGOVERNMENTAL	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL REVENUES	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
EXPENDITURES:					
CONTRACTUAL SERVICES	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL EXPENDITURES:	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
NET CHANGE IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	-	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

2011 LIBRARY AND RECREATION LEASE DEBT FUND-FUND 305

EXPENDITURES:					
PRINCIPAL	\$ 80,000	\$ 85,000	\$ 90,000	\$ 95,000	\$ 100,000
INTEREST	48,900	44,775	40,400	35,775	30,900
PAYING AGENT FEES	100	100	100	100	100
TOTAL EXPENDITURES	\$ 129,000	\$ 129,875	\$ 130,500	\$ 130,875	\$ 131,000
REVENUES OVER (UNDER) EXPENDITURES	\$ (129,000)	\$ (129,875)	\$ (130,500)	\$ (130,875)	\$ (131,000)
OTHER FINANCING SOURCES (USES)					
TRANSFER IN -LIBRARY FUND	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
TRANSFER IN -GENERAL FUND	54,000	54,875	55,500	55,875	56,000
TOTAL OTHER FINANCING SOURCES (USES)	\$ 129,000	\$ 129,875	\$ 130,500	\$ 130,875	\$ 131,000
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	-	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

2015 STREET REFUNDING BOND FUND-FUND 308**REVENUES:**

	ACTUAL 2024-2025	ESTIMATED 2025-2026	APPROVED 2026-2027	PROJECTED 2027-2028	PROJECTED 2028-2029
PROPERTY TAX REVENUE	\$ 742,370	\$ 736,500	\$ 736,600	\$ 740,800	\$ 794,000
INTERGOVERNMENTAL	7,074	3,800	7,000	7,000	7,000
INTEREST INCOME	34,890	2,200	10,000	10,200	10,200
TOTAL REVENUES	\$ 784,334	\$ 742,500	\$ 753,600	\$ 758,000	\$ 811,200

EXPENDITURES:

PRINCIPAL	\$ 575,000	\$ 605,000	\$ 640,000	\$ 670,000	\$ 750,000
INTEREST	159,800	136,800	112,600	87,000	60,200
BANK FEES & SERVICE CHARGES	700	700	1,000	1,000	1,000
TOTAL EXPENDITURES	\$ 735,500	\$ 742,500	\$ 753,600	\$ 758,000	\$ 811,200

NET CHANGE IN FUND BALANCE

BEGINNING FUND BALANCE	\$ 330,679	\$ 379,513	\$ 379,513	\$ 379,513	\$ 379,513
ENDING FUND BALANCE	\$ 379,513	\$ 379,513	\$ 379,513	\$ 379,513	\$ 379,513

2012 STREET REFUNDING BOND FUND-FUND 309**REVENUES:**

PROPERTY TAX REVENUE	\$ 724,136	\$ 696,775	\$ 644,210	\$ 2,700	\$ -
INTERGOVERNMENTAL	7,129	3,800	3,800	3,800	-
INTEREST INCOME	46,978	5,775	7,500	7,500	-
TOTAL REVENUES	\$ 778,243	\$ 706,350	\$ 655,510	\$ 14,000	\$ -

EXPENDITURES:

PRINCIPAL	\$ 645,000	\$ 650,000	\$ 650,000	\$ 660,000	\$ -
INTEREST	71,675	55,550	39,300	19,800	-
BANK FEES & SERVICE CHARGES	1,000	800	1,000	1,000	-
TOTAL EXPENDITURES	\$ 717,675	\$ 706,350	\$ 690,300	\$ 680,800	\$ -

NET CHANGE IN FUND BALANCE

BEGINNING FUND BALANCE	\$ 641,022	\$ 701,590	\$ 701,590	\$ 666,800	\$ -
ENDING FUND BALANCE	\$ 701,590	\$ 701,590	\$ 666,800	\$ -	\$ -

2020 UTGO REFUNDING BOND FUND-FUND 310**REVENUES:**

PROPERTY TAX REVENUE	\$ 770,106	\$ 754,950	\$ 752,350	\$ 755,400	\$ 752,850
INTERGOVERNMENTAL	7,432	4,500	5,000	5,000	5,000
INTEREST INCOME	31,719	2,600	3,500	3,500	3,500
TOTAL REVENUES	\$ 809,257	\$ 762,050	\$ 760,850	\$ 763,900	\$ 761,350

EXPENDITURES:

PRINCIPAL	\$ 535,000	\$ 550,000	\$ 565,000	\$ 585,000	\$ 600,000
INTEREST	227,400	211,350	194,850	177,900	160,350
BANK FEES & SERVICE CHARGES	1,000	700	1,000	1,000	1,000
TOTAL EXPENDITURES	\$ 763,400	\$ 762,050	\$ 760,850	\$ 763,900	\$ 761,350

NET CHANGE IN FUND BALANCE

BEGINNING FUND BALANCE	\$ 259,056	\$ 304,913	\$ 304,913	\$ 304,913	\$ 304,913
ENDING FUND BALANCE	\$ 304,913	\$ 304,913	\$ 304,913	\$ 304,913	\$ 304,913

2025 COMMUNITY CENTER UTGO BOND FUND-FUND 318**REVENUES:**

PROPERTY TAX REVENUE	\$ -	\$ 1,660,056	\$ 921,500	\$ 596,500	\$ 596,500
INTEREST INCOME	-	1,000	1,000	1,000	1,000
TOTAL REVENUES	\$ -	\$ 1,661,056	\$ 922,500	\$ 597,500	\$ 597,500

EXPENDITURES:

PRINCIPAL	\$ -	\$ 1,250,000	\$ 500,000	\$ 200,000	\$ 210,000
INTEREST	-	410,056	421,500	396,500	386,500
BANK FEES & SERVICE CHARGES	-	1,000	1,000	1,000	1,000
TOTAL EXPENDITURES	\$ -	\$ 1,661,056	\$ 922,500	\$ 597,500	\$ 597,500

NET CHANGE IN FUND BALANCE

BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

	ACTUAL 2024-2025	ESTIMATED 2025-2026	APPROVED 2026-2027	PROJECTED 2027-2028	PROJECTED 2028-2029
HUB CONSTRUCTION FUND-FUND 405					
REVENUES:					
FEDERAL GRANTS	\$ -	\$ 3,750,000	\$ -	\$ -	\$ -
OTHER REVENUE	25,000	-	-	-	-
INTEREST	115,031	645,000	-	-	-
TOTAL REVENUES	\$ 140,031	\$ 4,395,000	\$ -	\$ -	\$ -
EXPENDITURES:					
BANK FEES & SERVICE CHARGES	\$ 1,633	\$ 2,597	\$ -	\$ -	\$ -
CAPITAL OUTLAY	816,606	9,956,890	600,000	600,000	-
TOTAL EXPENDITURES:	\$ 818,239	\$ 9,959,487	\$ 600,000	\$ 600,000	\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ (678,208)	\$ (5,564,487)	\$ (600,000)	\$ (600,000)	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER IN-GENERAL FUND	\$ 1,300,000	\$ 500,000	\$ -	\$ -	\$ -
TRANSFER IN-PARKS & RECREATION FUND	1,500,000	800,000	600,000	600,000	-
TRANSFER IN - CITY OWNED PROPERTIES	-	30,090	-	-	-
TRANSFER IN-PARKS & RECREATION IMPROVEMENT FUND	2,112,605	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ 4,912,605	\$ 1,330,090	\$ 600,000	\$ 600,000	\$ -
NET CHANGE IN FUND BALANCE	\$ 4,234,397	\$ (4,234,397)	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	-	4,234,397	-	-	-
ENDING FUND BALANCE	\$ 4,234,397	\$ -	\$ -	\$ -	\$ -

COMMUNITY CENTER CONSTRUCTION FUND - 406

EXPENDITURES:					
CAPITAL OUTLAY	\$ -	\$ 9,680,000	\$ 17,000,000	\$ 17,320,000	\$ -
TOTAL EXPENDITURES	\$ -	\$ 9,680,000	\$ 17,000,000	\$ 17,320,000	\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ (9,680,000)	\$ (17,000,000)	\$ (17,320,000)	\$ -
OTHER FINANCING SOURCES (USES)					
PROCEEDS FROM BOND SALE	\$ 9,680,000	\$ -	\$ 34,320,000	\$ -	\$ -
TOTAL OTHER FINANCING SOURCES (USES)	\$ 9,680,000	\$ -	\$ 34,320,000	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ -	\$ (9,680,000)	\$ 17,320,000	\$ (17,320,000)	\$ -
NET CHANGE IN FUND BALANCE	\$ 9,680,000	\$ (9,680,000)	\$ 17,320,000	\$ (17,320,000)	\$ -
BEGINNING FUND BALANCE	-	9,680,000	-	17,320,000	-
ENDING FUND BALANCE	\$ 9,680,000	\$ -	\$ 17,320,000	\$ -	\$ -

PARKS AND RECREATION IMPROVEMENT-FUND 407

EXPENDITURES:					
CAPITAL OUTLAY	\$ -	\$ 700,000	\$ 900,000	\$ 1,500,000	\$ 500,000
TOTAL EXPENDITURES:	\$ -	\$ 700,000	\$ 900,000	\$ 1,500,000	\$ 500,000
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ (700,000)	\$ (900,000)	\$ (1,500,000)	\$ (500,000)
OTHER FINANCING SOURCES (USES)					
TRANSFER IN-PARKS & RECREATION OPERATING	\$ -	\$ 700,000	\$ 900,000	\$ 1,500,000	\$ 500,000
TRANSFER OUT	(2,122,604)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ (2,122,604)	\$ 700,000	\$ 900,000	\$ 1,500,000	\$ 500,000
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ (2,122,604)	\$ -	\$ -	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ (2,122,604)	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	2,122,604	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

	ACTUAL 2024-2025	ESTIMATED 2025-2026	APPROVED 2026-2027	PROJECTED 2027-2028	PROJECTED 2028-2029
SIDEWALK PROGRAM-FUND 451					
REVENUES:					
CHARGES FOR SERVICES	\$ 21,811	\$ 31,000	\$ 41,000	\$ 41,000	\$ 41,000
SPECIAL ASSESSMENTS	924,216	-	-	750,000	-
SIDEWALK BILLINGS	26,129	15,000	17,000	3,500	3,500
INTEREST INCOME	(13,343)	2,035	1,857	471	471
TOTAL REVENUES	\$ 958,813	\$ 48,035	\$ 59,857	\$ 794,971	\$ 44,971
EXPENDITURES:					
SALARIES	\$ 11,432	\$ 26,420	\$ 21,420	\$ 21,420	\$ 21,420
FRINGES	6,209	10,015	8,337	8,451	8,451
MATERIALS & SUPPLIES	-	6,500	5,000	5,000	5,000
BANK FEES & SERVICE CHARGES	79	100	100	100	100
RENTALS-MOTOR POOL UTILIZATION	6,886	5,000	10,000	10,000	10,000
CAPITAL OUTLAY	1,049,374	-	15,000	750,000	-
TOTAL EXPENDITURES	\$ 1,073,980	\$ 48,035	\$ 59,857	\$ 794,971	\$ 44,971
NET CHANGE IN FUND BALANCE	\$ (115,167)	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	192,577	77,410	77,410	77,410	77,410
ENDING FUND BALANCE	\$ 77,410	\$ 77,410	\$ 77,410	\$ 77,410	\$ 77,410

MUNICIPAL BUILDING CONSTRUCTION FUND-FUND 470

REVENUES:					
FINES AND FORFEITURES	\$ 29,955	\$ -	\$ -	\$ -	\$ -
INTEREST INCOME	22,029	18,300	9,721	-	-
TOTAL REVENUES	\$ 51,984	\$ 18,300	\$ 9,721	\$ -	\$ -
EXPENDITURES:					
BANK FEES & SERVICE CHARGES	\$ 314	\$ 300	\$ 300	\$ -	\$ -
CAPITAL OUTLAY	2,136	74,534	30,000	-	-
TOTAL EXPENDITURES:	\$ 2,450	\$ 74,834	\$ 30,300	\$ -	\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ 49,534	\$ (56,534)	\$ (20,579)	\$ -	\$ -
OTHER FINANCING SOURCES (USES)					
TRANSFER OUT	\$ -	\$ (200,000)	\$ (242,000)	\$ -	\$ -
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ (200,000)	\$ (242,000)	\$ -	\$ -
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ 2,450	\$ (274,834)	\$ (272,300)	\$ -	\$ -
NET CHANGE IN FUND BALANCE	\$ 49,534	\$ (256,534)	\$ (262,579)	\$ -	\$ -
BEGINNING FUND BALANCE	469,579	519,113	262,579	-	-
ENDING FUND BALANCE	\$ 519,113	\$ 262,579	\$ -	\$ -	\$ -

STORMWATER UTILITY FUND-FUND 580

REVENUES:					
CHARGES FOR SERVICES	\$ 6,703,243	\$ 6,524,000	\$ 6,799,000	\$ 6,819,000	\$ 7,089,000
UTILITY BILLING - PENALY	7,209	2,434	6,171	5,046	5,491
TOTAL REVENUES	\$ 6,710,452	\$ 6,526,434	\$ 6,805,171	\$ 6,824,046	\$ 7,094,491
EXPENDITURES:					
BOND & INTEREST EXPENSE	\$ 6,399	\$ 94,024	\$ 81,930	\$ 81,505	\$ 67,350
OTHER	5,956,755	6,432,410	6,723,241	6,742,541	7,027,141
TOTAL EXPENDITURES	\$ 5,963,154	\$ 6,526,434	\$ 6,805,171	\$ 6,824,046	\$ 7,094,491
NET CHANGE IN FUND BALANCE	\$ 747,298	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	5,811,977	6,559,275	6,559,275	6,559,275	6,559,275
ENDING FUND BALANCE	\$ 6,559,275	\$ 6,559,275	\$ 6,559,275	\$ 6,559,275	\$ 6,559,275

	ACTUAL 2024-2025	ESTIMATED 2025-2026	APPROVED 2026-2027	PROJECTED 2027-2028	PROJECTED 2028-2029
WATER & SEWER UTILITY-FUND 592					
REVENUES:					
CHARGES FOR SERVICES	\$ 11,019,160	\$ 11,533,720	\$ 12,128,318	\$ 12,765,000	\$ 13,440,000
INTERGOVERNMENTAL	-	55,000	-	-	-
INTEREST INCOME	577,680	394,662	186,334	185,603	179,860
OTHER REVENUE	1,065,492	10,000	53,600	54,600	55,600
TOTAL REVENUES	\$ 12,662,332	\$ 11,993,382	\$ 12,368,252	\$ 13,005,203	\$ 13,675,460
EXPENDITURES:					
CAPITAL OUTLAY	\$ -	\$ 4,350,018	\$ 8,089,000	\$ 3,825,000	\$ 5,375,000
OPERATIONS	6,270,340	6,693,982	6,799,252	7,460,203	7,980,460
TOTAL EXPENDITURES	\$ 6,270,340	\$ 11,044,000	\$ 14,888,252	\$ 11,285,203	\$ 13,355,460
NET CHANGE IN FUND BALANCE	\$ 6,391,992	\$ 949,382	\$ (2,520,000)	\$ 1,720,000	\$ 320,000
BEGINNING FUND BALANCE	33,696,108	40,088,100	41,037,482	38,517,482	40,237,482
ENDING FUND BALANCE	\$ 40,088,100	\$ 41,037,482	\$ 38,517,482	\$ 40,237,482	\$ 40,557,482
MOTOR POOL-FUND 654					
REVENUES:					
CHARGES FOR SERVICES	\$ 748,253	\$ 769,535	\$ 1,028,400	\$ 1,051,480	\$ 1,084,520
INTEREST INCOME	3,837	3,389	3,300	2,800	1,300
OTHER REVENUE	6,086	-	-	-	-
TOTAL REVENUES	\$ 758,176	\$ 772,924	\$ 1,031,700	\$ 1,054,280	\$ 1,085,820
EXPENDITURES:					
SALARIES	\$ 134,690	\$ 121,716	\$ 146,660	\$ 148,910	\$ 150,288
FRINGES	39,304	42,035	51,803	52,913	54,575
SUPPLIES	197,443	206,000	201,000	201,000	201,000
PROFESSIONAL SERVICES	6,734	37,500	37,500	37,500	37,500
OPERATIONS	218,056	249,025	272,330	273,550	254,050
CAPITAL OUTLAY	-	116,648	115,000	133,000	181,000
DEBT SERVICE	-	-	207,407	207,407	207,407
DEPRECIATION	295,937	-	-	-	-
TOTAL EXPENDITURES	\$ 892,164	\$ 772,924	\$ 1,031,700	\$ 1,054,280	\$ 1,085,820
NET CHANGE IN FUND BALANCE	\$ (133,988)	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	2,285,281	2,151,293	2,151,293	2,151,293	2,151,293
ENDING FUND BALANCE	\$ 2,151,293	\$ 2,151,293	\$ 2,151,293	\$ 2,151,293	\$ 2,151,293
SELF INSURANCE/RISK MANAGEMENT-FUND 677					
REVENUES:					
CHARGES FOR SERVICES	\$ 448,219	\$ 530,000	\$ 545,000	\$ 580,000	\$ 610,000
INTEREST INCOME	5,577	200	2,100	2,100	4,100
MISCELLANEOUS REVENUE	55,144	20,000	10,000	20,000	21,000
REIMBURSEMENT-WORKERS COMP INSURANCE PREMIUM	48,146	50,000	48,000	48,000	50,000
TOTAL REVENUES	\$ 557,086	\$ 600,200	\$ 605,100	\$ 650,100	\$ 685,100
EXPENDITURES:					
BANK/CC FEES & SERVICE CHARGES	\$ 81	\$ 200	\$ 100	\$ 100	\$ 100
INSURANCE - WORKERS COMP	108,865	120,000	125,000	135,000	145,000
INSURANCE & BONDS	448,140	480,000	480,000	515,000	540,000
TOTAL EXPENDITURES	\$ 557,086	\$ 600,200	\$ 605,100	\$ 650,100	\$ 685,100
NET CHANGE IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	350,000	350,000	350,000	350,000	350,000
ENDING FUND BALANCE	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
RETIRES HEALTH CARE DISTRICT COURT-FUND 678					
REVENUES:					
ORDINANCE & FINES	\$ 112,279	\$ 158,000	\$ 120,000	\$ 121,000	\$ 122,000
INTEREST INCOME	118	2,100	850	875	900
TOTAL REVENUES	\$ 112,397	\$ 160,100	\$ 120,850	\$ 121,875	\$ 122,900
EXPENDITURES:					
RETIREE HEALTH CARE	\$ 134,219	\$ 147,000	\$ 135,000	\$ 136,000	\$ 137,000
RETIREE LIFE INSURANCE	541	630	575	600	625
RETIREE DENTAL	14,277	12,470	14,275	14,275	14,275
BANK/CC FEES & SERVICE CHARGES	2	-	-	-	-
TOTAL EXPENDITURES:	\$ 149,039	\$ 160,100	\$ 149,850	\$ 150,875	\$ 151,900
REVENUES OVER (UNDER) EXPENDITURES	\$ (36,642)	\$ -	\$ (29,000)	\$ (29,000)	\$ (29,000)
OTHER FINANCING SOURCES (USES)					
TRANSFER IN - 45th DISTRICT COURT	\$ 36,993	\$ -	\$ 29,000	\$ 29,000	\$ 29,000
TOTAL OTHER FINANCING SOURCES (USES)	\$ 36,993	\$ -	\$ 29,000	\$ 29,000	\$ 29,000
TOTAL EXPENDITURES & OTHER FINANCING SOURCES (USES)	\$ 149,039	\$ 160,100	\$ 149,850	\$ 150,875	\$ 151,900
NET CHANGE IN FUND BALANCE	\$ 351	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	6,859	7,210	7,210	7,210	7,210
ENDING FUND BALANCE	\$ 7,210	\$ 7,210	\$ 7,210	\$ 7,210	\$ 7,210

	ACTUAL 2024-2025	ESTIMATED 2025-2026	APPROVED 2026-2027	PROJECTED 2027-2028	PROJECTED 2028-2029
RETIREES HEALTH CARE, CITY OF OAK PARK RETIREES-FUND 680					
REVENUES:					
INTEREST INCOME	\$ 227,646	\$ 130,000	\$ 230,000	\$ 235,000	\$ 240,000
UNREALIZED GAIN/(LOSS) ON INVESTMENTS	312,083	290,000	330,000	341,000	352,000
CONTRIBUTIONS - EMPLOYER	2,691,858	2,589,850	3,072,150	3,181,350	3,317,550
TOTAL REVENUES	\$ 3,231,587	\$ 3,009,850	\$ 3,632,150	\$ 3,757,350	\$ 3,909,550
EXPENDITURES:					
RETIREE HEALTH CARE-GENERAL FUND	\$ 1,104,161	\$ 1,238,100	\$ 1,405,200	\$ 1,461,300	\$ 1,542,400
RETIREE HEALTH CARE-PUBLIC SAFETY	1,550,689	1,400,000	1,615,000	1,668,000	1,723,000
RETIREE HEALTH CARE-LIBRARY	37,008	51,750	51,950	52,050	52,150
PROFESSIONAL SERVICES	16,100	15,000	17,000	6,000	17,000
BANK/CC FEES & SERVICE CHARGES	3,572	3,000	4,000	4,100	4,200
TOTAL EXPENDITURES:	\$ 2,711,530	\$ 2,707,850	\$ 3,093,150	\$ 3,191,450	\$ 3,338,750
NET CHANGE IN FUND BALANCE	\$ 520,057	\$ 302,000	\$ 539,000	\$ 565,900	\$ 570,800
BEGINNING FUND BALANCE	7,434,804	7,954,861	8,256,861	8,795,861	9,361,761
ENDING FUND BALANCE	\$ 7,954,861	\$ 8,256,861	\$ 8,795,861	\$ 9,361,761	\$ 9,932,561
EMPLOYEES RETIREMENT SYSTEM, GENERAL-FUND 731					
REVENUES:					
EMPLOYEE CONTRIBUTIONS	\$ 47,829	\$ 48,459	\$ 41,000	\$ 45,000	\$ 50,000
INTEREST INCOME	(525)	582	457	773	720
UNREALIZED GAIN/(LOSS) ON INVESTMENTS	2,485,614	1,637,000	2,500,000	2,625,000	2,750,000
CITY PENSION CONTRIBUTIONS	1,572,544	1,603,979	1,600,063	1,621,247	1,702,300
TOTAL REVENUES	\$ 4,105,462	\$ 3,290,020	\$ 4,141,520	\$ 4,292,020	\$ 4,503,020
EXPENDITURES:					
PROFESSIONAL SERVICES	\$ 88,076	\$ 90,000	\$ 93,000	\$ 96,000	\$ 100,000
BANK/CC FEES & SERVICE CHARGES	13	20	20	20	20
PENSION BENEFITS	3,147,607	3,200,000	3,324,500	3,425,000	3,525,000
TOTAL EXPENSES:	\$ 3,235,696	\$ 3,290,020	\$ 3,417,520	\$ 3,521,020	\$ 3,625,020
NET CHANGE IN FUND BALANCE	\$ 869,766	\$ -	\$ 724,000	\$ 771,000	\$ 878,000
BEGINNING FUND BALANCE	21,356,092	22,225,858	22,225,858	22,949,858	23,720,858
ENDING FUND BALANCE	\$ 22,225,858	\$ 22,225,858	\$ 22,949,858	\$ 23,720,858	\$ 24,598,858
EMPLOYEES RETIREMENT SYSTEM, PUBLIC SAFETY PA345-FUND 733					
REVENUES:					
EMPLOYEE CONTRIBUTIONS	\$ 562,351	\$ 646,940	\$ 695,600	\$ 715,600	\$ 735,600
UNREALIZED GAIN/(LOSS) ON INVESTMENTS	4,991,362	2,425,000	3,000,000	3,000,000	3,000,000
DIVIDEND INCOME	1,549,105	1,250,000	1,300,000	1,350,000	1,400,000
CITY PENSION CONTRIBUTIONS	3,443,298	3,503,060	3,326,571	3,345,812	3,396,000
CITY CONTRIBUTION-HEALTHCARE	1,524,411	1,400,000	1,615,000	1,668,000	1,723,000
TOTAL REVENUES	\$ 12,070,527	\$ 9,225,000	\$ 9,937,171	\$ 10,079,412	\$ 10,254,600
EXPENDITURES:					
RETIREE HEALTH CARE	\$ 1,440,580	\$ 1,295,000	\$ 1,525,400	\$ 1,575,200	\$ 1,625,000
RETIREE LIFE INSURANCE	2,897	2,800	3,200	3,400	3,600
RETIRES DENTAL	107,211	102,200	112,000	115,000	120,000
PROFESSIONAL SERVICES	203,779	220,000	230,000	240,000	250,000
BANK/CC FEES & SERVICE CHARGES	131	-	171	212	200
PENSION BENEFITS	6,200,991	6,000,000	6,275,000	6,300,000	6,325,000
CONTRIBUTION REFUNDS	28,912	20,000	50,000	50,000	50,000
TOTAL EXPENSES:	\$ 7,984,501	\$ 7,640,000	\$ 8,195,771	\$ 8,283,812	\$ 8,373,800
NET CHANGE IN FUND BALANCE	\$ 4,086,026	\$ 1,585,000	\$ 1,741,400	\$ 1,795,600	\$ 1,880,800
BEGINNING FUND BALANCE	55,212,920	59,298,946	60,883,946	62,625,346	64,420,946
ENDING FUND BALANCE	\$ 59,298,946	\$ 60,883,946	\$ 62,625,346	\$ 64,420,946	\$ 66,301,746

BE IT FURTHER RESOLVED, the City Council's desire is to levy the lowest millage rate possible, and

BE IT FURTHER RESOLVED, that these levies are being placed on a diversified tax base that has increased slightly as anticipated in the financial

BE IT FURTHER RESOLVED, a public hearing was also held on May 18, 2026 on the 2026 millage rates and the 2026-2027 budget.

BE IT FURTHER RESOLVED, that to finance the level of services established for the 2026-2027 fiscal-year, and to meet specific debt obligations of the City that the following millages are authorized to be spread:

TAX RATES:	
13.3284	PER \$1,000 TAXABLE VALUATION FOR OPERATION
1.2144	PER \$1,000 TAXABLE VALUATION FOR LIBRARY
1.6421	PER \$1,000 TAXABLE VALUATION FOR PUBLIC SAFETY
7.0000	PER \$1,000 TAXABLE VALUATION FOR PUBLIC SAFETY PA 345
2.6343	PER \$1,000 TAXABLE VALUATION FOR RECREATION
3.8445	PER \$1,000 TAXABLE VALUATION FOR DEBT RETIREMENT
0.9315	PER \$1,000 TAXABLE VALUATION FOR HEADLEE OVERRIDE
2.4055	PER \$1,000 TAXABLE VALUATION FOR SOLID WASTE

TOTAL: \$33.0007 PER \$1,000 EQUALIZED VALUATION

ROLL CALL VOTE: [Yes](#)

No, None

Absent, None

PUBLISH: T. Edwin Norris



CITY OF OAK PARK, MI STAFF REPORT

9.C

AGENDA FOR: May 18, 2026

SUBJECT: Adoption of the fiscal year 2026-2027 fee schedule.

DEPARTMENT: City Clerk

FROM: Ed Norris, City Clerk

SUMMARY: Attached is the proposed fee schedule for 2026-2027 Fiscal Year, which sets the fees to be charged for various city services that will take effect July 1, 2026

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Adopt the fiscal year 2026-2027 fee schedule

EXHIBITS:

1. Fee Schedule Review 2026-27

CITY OF OAK PARK



SCHEDULE OF FEES

FINAL DRAFT

FY 2026-27 BUDGET

City of Oak Park
Fee Schedule

DEPT		FEE	PROPOSED 2026-27	WHO?	REASON
CITY CLERK			NC	EN	
Clerk	FOIA - Per page (plus applicable labor charges allowed by State Statute)	\$ 0.10			
Clerk	Garage Sale Permit	\$ 10.00			
Clerk	Special Event Permit	\$ 100.00			
Clerk	Vendor license - Food	\$ 50.00			
Clerk	Vendor license - Lawn Care/Snow Removal (Per Vehicle)	\$ 50.00			
Clerk	Pawnbroker License (Merchant's License also required)	\$ 400.00			
Clerk	Massage Facility License (Merchant's License also required)	\$ 125.00			
Clerk	Smoking Facility License (Merchant's License also required)	\$ 125.00			
Clerk	Precious Metals License (Merchant's License also required)	\$ 50.00			
Clerk	Handbill - Day	\$ 10.00			
Clerk	Handbill - Week	\$ 25.00			
Clerk	Handbill - 3 months	\$ 50.00			
Clerk	Subsequent changes to any license/permit (Per Name)	\$ 10.00			
Clerk	Handbill - Year	\$ 100.00			
Clerk	Sidewalk Sale	\$ 10.00			
Clerk	Day Care Registration	\$ 25.00			
Clerk	DVD Reproduction	\$ 20.00			
Clerk	Class C Liquor and/or Tavern License - (New or transfer of ownership)	\$ 800.00			
Clerk	Class C Liquor and/or Tavern License - (Adding additional owners) - Per owner	\$ 200.00			
Clerk	Class C Liquor and/or Tavern License - (Background check) - Per applicant	\$ 75.00			
Clerk	Class C Liquor and/or Tavern License - (Annual Renewal)	\$ 250.00			
Clerk	Class C Liquor and/or Tavern License - (Dance Permit)	\$ 50.00			
Clerk	Class C Liquor and/or Tavern License - (Dance & Entertainment Permit)	\$ 50.00			
Clerk	Class C Liquor and/or Tavern License - (Renewal Late Fee)	\$ 50.00			
Clerk	Notary Fee	\$ 5.00			
COMMUNICATIONS AND PUBLIC INFORMATION			NC	BT	
CPI	Advertising - City Magazine - Ad Design and Layout (per ad)	\$ 100.00			
CPI	Advertising - City Magazine - Full Page/Full Color Ad (1 issue/1 quarter)	\$ 600.00			
CPI	Advertising - City Magazine - Full Page/Full Color Ad (2 issue/2 quarters)	\$ 1,100.00			
CPI	Advertising - City Magazine - Full Page/Full Color Ad (3 issue/3 quarters)	\$ 1,600.00			
CPI	Advertising - City Magazine - Full Page/Full Color Ad (4 issue/4 quarters)	\$ 2,000.00			
CPI	Advertising - City Magazine - Half Page/Full Color Ad (1 issue/1 quarter)	\$ 300.00			
CPI	Advertising - City Magazine - Half Page/Full Color Ad (2 issue/2 quarters)	\$ 550.00			
CPI	Advertising - City Magazine - Half Page/Full Color Ad (3 issue/3 quarters)	\$ 800.00			
CPI	Advertising - City Magazine - Half Page/Full Color Ad (4 issue/4 quarters)	\$ 1,000.00			
CPI	Advertising - City Magazine - Quarter Page/Full Color Ad (1 issue/1 quarter)	\$ 150.00			
CPI	Advertising - City Magazine - Quarter Page/Full Color Ad (2 issue/2 quarters)	\$ 275.00			
CPI	Advertising - City Magazine - Quarter Page/Full Color Ad (3 issue/3 quarters)	\$ 400.00			
CPI	Advertising - City Magazine - Quarter Page/Full Color Ad (4 issue/4 quarters)	\$ 500.00			
CPI	Advertising - City Magazine - One-Eighth Page/Full Color Ad (1 issue/1 quarter)	\$ 75.00			
CPI	Advertising - City Magazine - One-Eighth Page/Full Color Ad (2 issue/2 quarters)	\$ 138.00			
CPI	Advertising - City Magazine - One-Eighth Page/Full Color Ad (3 issue/3 quarters)	\$ 200.00			

City of Oak Park
Fee Schedule

CPI	Advertising - City Magazine - One-Eighth Page/Full Color Ad (4 issue/4 quarters)	\$ 250.00			
	LIBRARY		NC	KS	
Library	Lost Library Card Replacement	\$ 2.00			
Library	1-Year Non-Resident Library Card	\$ 100.00			
Library	Fax Service - Per Page	\$ 1.00			
Library	Printing - Per Page (Black and White)	\$ 0.15			
Library	Printing - Per Page (color)	\$ 0.50			
Library	Notary Fee	\$ 5.00			
Library	Lost Item Replacement	Cost of Item			
	PUBLIC SAFETY				
Public Safety	Vehicle (Impound) Release	\$ 20.00			
Public Safety	PBT Administration Fee (45 Dist Court Defendants only)	\$ 5.00			
Public Safety	Bicycle License	\$ 2.00			
Public Safety	FOIA - Per page (plus applicable labor charges allowed by State Statute)	\$ 0.10			
Public Safety	Civilian Fingerprinting Fee for state or federal fingerprint cards (OP residents only)	\$ 10.00			
Public Safety	Livescan (electronic) Fingerprinting (OP residents only) (\$40 - \$53.25)	varies			
Public Safety	CPL Fingerprinting (OP residents only)	\$ 15.00			
Public Safety	Animal License - Neutered (1 year)	\$ 7.00			
Public Safety	Animal License - Neutered (3 year)	\$ 15.00			
Public Safety	Animal License - Non-Neutered (1 year)	\$ 16.00			
Public Safety	Animal License - Non-Neutered (3 year)	\$ 30.00			
Public Safety	Animal License - Late Fee (applies after the first of the year)	\$ 10.00			
Public Safety	VIN Inspection	\$ 10.00			
Public Safety	Police Clearance Letter (non-residents)	\$ 5.00			
Public Safety	Alarm Permit	\$ 20.00			
Public Safety	False Alarm - Residentail (after third false alarm in calendar year)	\$ 50.00			
Public Safety	False Alarm - Commercial (after third false alarm in calendar year)		\$ 100.00		
Public Safety	False Alarm - Commercial (after fourth false alarm in calendar year)		\$ 200.00		
Public Safety	False Alarm - Commercial (after fifth false alarm in calendar year)		\$ 300.00		
Public Safety	False Alarm - Commercial (after sixth false alarm in calendar year)		\$ 400.00		
Public Safety	Notary Fee	\$ 5.00			
Public Safety	Animal Impound Fee	\$ 30.00			
Public Safety	Animal Pound Fee (Per Day)	\$ 10.00			
Public Safety/MS	Animal Surrender	\$ 40.00	\$ 160.00	KLM	Michigan human society does not allow us to drop off a surrendered animal anymore so the only option is Oakland County Animal Control which charges \$160.00
Public Safety/MS	Dead Animal Pick-up - Private Property	\$ 30.00			
Public Safety	Overnight Municipal Lot Fee (Per year, prorated monthly based on calendar year)	\$ 500.00			
	RECREATION				
Recreation	Small Meeting Room - Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 35.00	NC		
Recreation	Small Meeting Room - Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 39.00	NC		
Recreation	Small Meeting Room - Monday - Thursday, first three hours, Private, Resident	\$ 55.00	NC		

City of Oak Park
Fee Schedule

Recreation	Small Meeting Room - Monday - Thursday, first three hours, Private, Non Resident	\$ 62.00	NC		
Recreation	Small Meeting Room - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 15.00	NC		
Recreation	Small Meeting Room - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 17.00	NC		
Recreation	Small Meeting Room - Monday - Thursday, Each additional Hour, Private, Resident	\$ 17.00	NC		
Recreation	Small Meeting Room - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 20.00	NC		
Recreation	Large Meeting Room - Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 45.00	NC		
Recreation	Large Meeting Room - Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 50.00	NC		
Recreation	Large Meeting Room - Monday - Thursday, first three hours, Private, Resident	\$ 75.00	NC		
Recreation	Large Meeting Room - Monday - Thursday, first three hours, Private, Non Resident	\$ 84.00	NC		
Recreation	Large Meeting Room - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 18.00	NC		
Recreation	Large Meeting Room - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 21.00	NC		
Recreation	Large Meeting Room - Monday - Thursday, Each additional Hour, Private, Resident	\$ 23.00	NC		
Recreation	Large Meeting Room - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 26.00	NC		
Recreation	Activity Room C - Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 60.00	NC		
Recreation	Activity Room C - Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 68.00	NC		
Recreation	Activity Room C - Monday - Thursday, first three hours, Private, Resident	\$ 100.00	NC		
Recreation	Activity Room C - Monday - Thursday, first three hours, Private, Non Resident	\$ 114.00	NC		
Recreation	Activity Room C - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 25.00	NC		
Recreation	Activity Room C - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 29.00	NC		
Recreation	Activity Room C - Monday - Thursday, Each additional Hour, Private, Resident	\$ 30.00	NC		
Recreation	Activity Room C - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 35.00	NC		
Recreation	Activity Room B- Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 80.00	NC		
Recreation	Activity Room B- Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 88.00	NC		
Recreation	Activity Room B - Monday - Thursday, first three hours, Private, Resident	\$ 130.00	NC		
Recreation	Activity Room B - Monday - Thursday, first three hours, Private, Non Resident	\$ 144.00	NC		
Recreation	Activity Room B - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 34.00	NC		
Recreation	Activity Room B - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 38.00	NC		
Recreation	Activity Room B - Monday - Thursday, Each additional Hour, Private, Resident	\$ 45.00	NC		
Recreation	Activity Room B - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 50.00	NC		
Recreation	Activity Room A- Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 100.00	NC		
Recreation	Activity Room A- Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 110.00	NC		
Recreation	Activity Room A - Monday - Thursday, first three hours, Private, Resident	\$ 170.00	NC		
Recreation	Activity Room A - Monday - Thursday, first three hours, Private, Non Resident	\$ 188.00	NC		
Recreation	Activity Room A - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 40.00	NC		
Recreation	Activity Room A - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 44.00	NC		
Recreation	Activity Room A - Monday - Thursday, Each additional Hour, Private, Resident	\$ 55.00	NC		
Recreation	Activity Room A - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 60.00	NC		
Recreation	Activity Room A&B- Monday - Thursday, first three hours, Tax Exempt, Resident	\$ 150.00	NC		
Recreation	Activity Room A&B- Monday - Thursday, first three hours, Tax Exempt, Non Resident	\$ 163.00	NC		
Recreation	Activity Room A&B - Monday - Thursday, first three hours, Private, Resident	\$ 265.00	NC		
Recreation	Activity Room A&B - Monday - Thursday, first three hours, Private, Non Resident	\$ 279.00	NC		
Recreation	Activity Room A&B - Monday - Thursday, Each additional Hour, Tax Exempt, Resident	\$ 65.00	NC		

City of Oak Park
Fee Schedule

Recreation	Activity Room A&B - Monday - Thursday, Each additional Hour, Tax Exempt, Non Resident	\$ 71.00	NC		
Recreation	Activity Room A&B - Monday - Thursday, Each additional Hour, Private, Resident	\$ 85.00	NC		
Recreation	Activity Room A&B - Monday - Thursday, Each additional Hour, Private, Non Resident	\$ 93.00	NC		
Recreation	Small Meeting Room, Saturday & Sunday, first four hours, Resident	\$ 145.00	NC		
Recreation	Small Meeting Room, Saturday & Sunday, First four hours, Non Resident	\$ 165.00	NC		
Recreation	Small Meeting Room, Saturday & Sunday, each additional hour, Resident	\$ 40.00	NC		
Recreation	Small Meeting Room, Saturday & Sunday, each additional hour, Non Resident	\$ 45.00	NC		
Recreation	Small Meeting Room, Saturday & Sunday, eight hour flat rate, Resident	\$ 280.00	NC		
Recreation	Small Meeting Room, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 290.00	NC		
Recreation	Large Meeting Room, Saturday & Sunday, first four hours, Resident	\$ 210.00	NC		
Recreation	Large Meeting Room, Saturday & Sunday, First four hours, Non Resident	\$ 238.00	NC		
Recreation	Large Meeting Room, Saturday & Sunday, each additional hour, Resident	\$ 53.00	NC		
Recreation	Large Meeting Room, Saturday & Sunday, each additional hour, Non Resident	\$ 60.00	NC		
Recreation	Large Meeting Room, Saturday & Sunday, eight hour flat rate, Resident	\$ 350.00	NC		
Recreation	Large Meeting Room, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 392.00	NC		
Recreation	Activity Room C, Saturday & Sunday, first four hours, Resident	\$ 270.00	NC		
Recreation	Activity Room C, Saturday & Sunday, First four hours, Non Resident	\$ 306.00	NC		
Recreation	Activity Room C, Saturday & Sunday, each additional hour, Resident	\$ 70.00	NC		
Recreation	Activity Room C, Saturday & Sunday, each additional hour, Non Resident	\$ 80.00	NC		
Recreation	Activity Room C, Saturday & Sunday, eight hour flat rate, Resident	\$ 450.00	NC		
Recreation	Activity Room C, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 509.00	NC		
Recreation	Activity Room B, Saturday & Sunday, first four hours, Resident	\$ 335.00	NC		
Recreation	Activity Room B, Saturday & Sunday, First four hours, Non Resident	\$ 371.00	NC		
Recreation	Activity Room B, Saturday & Sunday, each additional hour, Resident	\$ 90.00	NC		
Recreation	Activity Room B, Saturday & Sunday, each additional hour, Non Resident	\$ 100.00	NC		
Recreation	Activity Room B, Saturday & Sunday, eight hour flat rate, Resident	\$ 505.00	NC		
Recreation	Activity Room B, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 564.00	NC		
Recreation	Activity Room A, Saturday & Sunday, first four hours, Resident	\$ 375.00	NC		
Recreation	Activity Room A, Saturday & Sunday, First four hours, Non Resident	\$ 413.00	NC		
Recreation	Activity Room A, Saturday & Sunday, each additional hour, Resident	\$ 10.00	\$100.00	LS	Mistype in previous schedule
Recreation	Activity Room A, Saturday & Sunday, each additional hour, Non Resident	\$ 110.00	NC		
Recreation	Activity Room A, Saturday & Sunday, eight hour flat rate, Resident	\$ 585.00	NC		
Recreation	Activity Room A, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 651.00	NC		
Recreation	Activity Room A & B, Saturday & Sunday, first four hours, Resident	\$ 565.00	NC		
Recreation	Activity Room A & B, Saturday & Sunday, First four hours, Non Resident	\$ 621.00	NC		
Recreation	Activity Room A & B, Saturday & Sunday, each additional hour, Resident	\$ 150.00	NC		
Recreation	Activity Room A & B, Saturday & Sunday, each additional hour, Non Resident	\$ 164.00	NC		
Recreation	Activity Room A & B, Saturday & Sunday, eight hour flat rate, Resident	\$ 905.00	NC		
Recreation	Activity Room A & B, Saturday & Sunday, eight hour flat rate, Non Resident	\$ 999.00	NC		
Recreation	Damage Deposit for Activity Rooms A, B & C	\$ 150.00	NC		

City of Oak Park
Fee Schedule

Recreation	Damage Deposit for Activity Rooms A, B & C - Teen and Sweet 16 Rentals	\$ 1,000.00	NC		
Recreation	Damage Deposit for Activity Rooms A, B & C - Youth Parties over 75	\$ 250.00	NC		
	Shelter Rentals				
Recreation	Tax Exempt Rate	1/2 Rate Listed	NC		
Recreation	1st (2) weeks of June (M-F only) Oak Park School Groups	FREE	NC		
Recreation	Shelter 1, Resident (9 AM - 3 PM)	\$ 175.00	NC		
Recreation	Shelter 1, Resident (4 PM - 10 PM)	\$ 175.00	NC		
Recreation	Shelter 1, Resident (9 AM - 10 PM)	\$ 295.00	NC		
Recreation	Shelter 1, Non Resident (9 AM - 3 PM)	\$ 205.00	NC		
Recreation	Shelter 1, Non Resident (4 PM - 10 PM)	\$ 205.00	NC		
Recreation	Shelter 1, Non Resident (9 AM - 10 PM)	\$ 349.00	NC		
Recreation	Shelter 2, Resident (9 AM - 3 PM)	\$ 125.00	NC		
Recreation	Shelter 2, Resident (4 PM - 10 PM)	\$ 125.00	NC		
Recreation	Shelter 2, Resident (9 AM - 10 PM)	\$ 213.00	NC		
Recreation	Shelter 2, Non Resident (9 AM - 3 PM)	\$ 155.00	NC		
Recreation	Shelter 2, Non Resident (4 PM - 10 PM)	\$ 155.00	NC		
Recreation	Shelter 2, Non Resident (9 AM - 10 PM)	\$ 267.00	NC		
Recreation	Shelter 3, Resident (9 AM - 3 PM)	\$ 85.00	NC		
Recreation	Shelter 3, Resident (4 PM - 10 PM)	\$ 85.00	NC		
Recreation	Shelter 3, Resident (9 AM - 10 PM)	\$ 141.00	NC		
Recreation	Shelter 3, Non Resident (9 AM - 3 PM)	\$ 115.00	NC		
Recreation	Shelter 3, Non Resident (4 PM - 10 PM)	\$ 115.00	NC		
Recreation	Shelter 3, Non Resident (9 AM - 10 PM)	\$ 195.00	NC		
Recreation	Damage Deposit	\$ 50.00	NC		
	Fields				
Recreation	Residents				
Recreation	*Baseball/Softball per hour	\$ 40.00	NC		
Recreation	Weekend Tournaments 1 day per field	\$ 250.00	NC		
Recreation	Weekend Tournaments 2 day per field	\$ 425.00	NC		
Recreation	*Fee does NOT include Security Deposit				
Recreation	NonProfit Resident No Field Prep - per hour		\$ 10.00	LS	New Charges
Recreation	Non-residents				
Recreation	*Baseball/Softball per hour	\$ 45.00	NC		
Recreation	Weekend Tournaments 1 day per field	\$ 255.00	NC		
Recreation	Weekend Tournaments 2 day per field	\$ 430.00	NC		
Recreation	*Fee does NOT include Security Deposit				
Recreation	Non-Profit Non Resident No Field Prep - per hour		\$ 15.00	LS	New Charges
Recreation	Set up - per field	\$ 35.00	NC		
Recreation	Field Lights (additional to field prep) (Per hour per field)	\$ 30.00	\$ 35.00	LS	Increase in cost of service
Recreation	Site Supervisor per hour	\$ 30.00	NC		
Recreation	*Fee does NOT include Security Deposit				
Recreation	*Security Deposit	\$ 50.00	NC		

City of Oak Park
Fee Schedule

	Day Camp				
Recreation	One week of Day Camp - Residents	\$ 150.00	NC		
Recreation	One week of Day Camp - Non Residents	\$ 160.00	NC		
Recreation	4 day week of camp (4th of July) Non - Res	\$ 132.00	NC		
Recreation	4 day week of camp (4th of July week) Resident	\$ 122.00	NC		
Recreation	One week of AM/PM latchkey Resident	\$ 30.00	NC		
Recreation	One week of AM/PM latchkey Non-resident	\$ 35.00	NC		
Recreation	4 day week of AM/PM latchkey (4th of July week) Resident	\$ 25.00	NC		
Recreation	4 day week of AM/PM latchkey (4th of July week) Non-resident	\$ 30.00	NC		
Recreation	Day Camp late fee	\$ 25.00	NC		
	Baseball				
Recreation	T-ball	\$ 50.00	NC		
Recreation	T-Ball Non Resident	\$ 55.00	NC		
Recreation	Coach Pitch - Machine Pitch	\$ 50.00	NC		
Recreation	Non Resident	\$ 55.00	NC		
Recreation	9 & 10 year olds - Pony	\$ 60.00	NC		
Recreation	Non Resident	\$ 65.00	NC		
Recreation	11 & 12 year olds - Minors	\$ 60.00	NC		
Recreation	Non Resident	\$ 65.00	NC		
Recreation	13 & 14 year olds - Majors	\$ 70.00	NC		
Recreation	Non Resident	\$ 75.00	NC		
	Girls Softball				
Recreation	9 - 11 year olds	\$ 60.00	NC		
Recreation	9-11 NR	\$ 65.00	NC		
Recreation	12 - 14 year olds	\$ 70.00	NC		
Recreation	12-14 NR	\$ 75.00	NC		
	Soccer				
Recreation	Little Kickers (Age3)	\$ 45.00	\$ 50.00	LS	Increase of supply costs
Recreation	U4 NR	\$ 50.00	\$ 55.00	LS	Increase of supply costs
Recreation	U6 (ages 4 & 5)	\$ 60.00	\$ 65.00	LS	Increase of supply costs
Recreation	U6 NR	\$ 65.00	\$ 70.00	LS	Increase of supply costs
Recreation	U8 (ages 6 & 7)	\$ 65.00	\$ 70.00	LS	Increase of supply costs
Recreation	U8 NR	\$ 70.00	\$ 75.00	LS	Increase of supply costs
Recreation	U10 (ages 8 & 9)	\$ 70.00	\$ 75.00	LS	Increase of supply costs
Recreation	U10 NR	\$ 75.00	\$ 80.00	LS	Increase of supply costs
	Basketball				
Recreation	K-2nd Grade Resident	\$ 70.00	\$ 75.00	LS	Increase of supply costs
Recreation	K-2nd Grade Non Resident	\$ 75.00	\$ 80.00	LS	Increase of supply costs
Recreation	3rd-8th Grade Resident	\$ 80.00	\$ 85.00	LS	Increase of supply costs
Recreation	3rd-8th Grade Non Resident	\$ 85.00	\$ 90.00	LS	Increase of supply costs
	Basketball Clinic				

City of Oak Park
Fee Schedule

Recreation	Pre School Sports Clinic Resident	\$ 36.00	NC		
Recreation	Pre School Sports Clinic Non Resident	\$ 41.00	NC		
Recreation	6-8 year olds (per participant)	\$ 35.00	NC		
Recreation	9 - 12 year olds (per participant)	\$ 45.00	NC		
Recreation	Volunteer Coaches discount for child on coaches team, per child		50% off	LS	Incentive for coaches
	Archery				
Recreation	Youth, Adult & Senior Session, per class Resident		\$ 10.00	LS	New program
Recreation	Youth, Adult & Senior Session, per class Non-Resident		\$ 12.00	LS	New program
Recreation	Aim High: Intro to Archery 1 hr clinic, per class Resident		\$ 6.00	LS	New program
Recreation	Aim High: Intro to Archery 1 hr clinic, per class Non-Resident		\$ 7.00	LS	New program
Recreation	Youth, Adult & Senior Open Shoot, 1 hr, Resident		\$ 6.00	LS	New program
Recreation	Youth, Adult & Senior Open Shoot 1 hr, Non Resident		\$ 7.00	LS	New program
Recreation	Half-day Archery Camp, Youth & Teen Resident		\$ 22.00	LS	New program
Recreation	Half-day Archery Camp, Youth & Teen Non-Resident		\$ 27.00	LS	New program
	Mens Softball				
Recreation	Summer - 14 games/double headers - per team	\$ 450.00	NC		
Recreation	Forfiet Fee	\$ 50.00	NC		
Recreation	Fall - Softball per team	\$ 350.00	NC		
Recreation	Forfiet Fee	\$ 50.00	NC		
Recreation	Adult Softball Tournament	\$ 150.00	NC		
Recreation	Forfeit Fee	\$ 50.00	NC		
Recreation	Ping Pong Tournament (per person)	\$ 10.00	NC		
Recreation	Adult Basketball (per team)	\$ 350.00	NC		
Recreation	Forfeit Fee	\$ 50.00	NC		
Recreation	Adult Soccer League (per team)	\$ 350.00	NC		
Recreation	Forfeit Fee	\$ 50.00	NC		
	Adult Kickball				
	Spring Kickball: 20players, 20 shirts, awards, kickballs, 14 games and playoffs	\$ 350.00	NC		
Recreation	Forfiet Fee	\$ 50.00	NC		
Recreation	Fall Kickball: 20 players, awards, kickball and 8 games	\$ 150.00	NC		
Recreation	Forfiet Fee	\$ 50.00	NC		
Recreation	Adult Kickball Tournament	\$ 150.00	NC		
Recreation	Forfiet Fee	\$ 50.00	NC		
	Mayors 3 mile run				
Recreation	Pre Registration	\$ 20.00	NC		
Recreation	Day of Registration	\$ 25.00	NC		
	Contractual Programs	70/30split	NC		
Recreation	Parent and child dances - Couple	\$ 45.00	NC		
Recreation	Parent and child Dances - Additional Child	\$ 15.00	NC		
Recreation	Parent and Child Dances - additional Non resident fee	\$ 5.00	NC		

City of Oak Park
Fee Schedule

	<i>Pool – Daily Rates</i>			LS	Pool Closed
Recreation	Age 3 and under resident	Free		LS	Pool Closed
Recreation	Age 3 and under non resident	Free		LS	Pool Closed
Recreation	Ages 4 – 54 resident	\$ 4.00		LS	Pool Closed
Recreation	Ages 4 – 54 non resident	\$ 6.00		LS	Pool Closed
Recreation	Ages 55+ resident	\$ 3.00		LS	Pool Closed
Recreation	Ages 55+ non residents	\$ 5.00		LS	Pool Closed
Recreation	Womens and Men Only Swims and Teen Only	\$ 3.00		LS	Pool Closed
	<i>Season Passes</i>				
Recreation	Ages 4 – 54 residents Punch card 10 punches	\$ 30.00		LS	Pool Closed
Recreation	Ages 4 – 54 non residents Punch card 10 punches	\$ 50.00		LS	Pool Closed
Recreation	Ages 55+ residents punch card 10 punches	\$ 20.00		LS	Pool Closed
Recreation	Ages 55+ non residents punch card 10 punches	\$ 40.00		LS	Pool Closed
Recreation	Women's only and Men's only Resident 20 punches	\$ 50.00		LS	Pool Closed
Recreation	Women's only and Men's Only Resident 40 punches	\$ 90.00		LS	Pool Closed
Recreation	Women's only and men's only card non resident 20 punches	\$ 60.00		LS	Pool Closed
Recreation	Women's only and men's only punch card Non resident 40 punches	\$ 110.00		LS	Pool Closed
	<i>Pool Rental</i>				
Recreation	75 people and under for two hours	\$ 240.00		LS	Pool Closed
Recreation	76 to 100 people for two hours	\$ 275.00		LS	Pool Closed
Recreation	101 to 200 people for two hours	\$ 310.00		LS	Pool Closed
Recreation	201 to 400 people for two hours	\$ 400.00		LS	Pool Closed
Recreation	Non resident fee	\$ 35.00		LS	Pool Closed
Recreation	Damage deposit	\$ 75.00		LS	Pool Closed
	<i>Swim Lessons</i>				
Recreation	Residents (6, 40 minute classes) 30 minute classes	\$ 48.00		LS	Pool Closed
Recreation	Non Residents (6, 40 minute classes) 30 minute classes	\$ 53.00		LS	Pool Closed
Recreation	Contractual Classes	70/30 split		LS	Pool Closed
Recreation	Dog Swims – Pre registration –	\$ 15.00		LS	Pool Closed
Recreation	Dog Swims – on Site registration	\$ 20.00		LS	Pool Closed
	<i>Seniors + Drop-in Program Fee:</i>				
Recreation	Resident Dues	\$ 6.00	NC		
Recreation	Non Resident Dues	\$ 12.00	NC		
Recreation	Senior Holiday Lunch	\$ 35.00	NC		
Recreation	Senior Picnic prices not to exceed, Menu dependent	\$ 25.00	NC		
	<i>Transportation</i>				
Recreation	Medical - round trip	\$ 4.00	NC		
Recreation	Medical - one way	\$ 3.00	\$ 2.00	LS	Mistype in previous schedule
Recreation	Errands - round trip - SINGLE PERSON	\$ 4.00	NC		
Recreation	Errands - round trip - GROUP RATE	\$ 2.00	NC		
Recreation	Errands - round trip - EACH ADDITIONAL STOP	\$ 1.00	NC		
Recreation	Community Center - round trip	\$ 2.00	NC		

City of Oak Park
Fee Schedule

	Day Trips				
Recreation	Program Administrative Fee/per person	\$ 5.00	NC		
Recreation	Bus Fee	\$ 6.00	NC		
Recreation	Overnight Trips	\$ 10.00	NC		
	Classes /Special Events				
Recreation	Contractual	70/30 split	NC		
Recreation	Senior Tea - Non- Resident	\$ 50.00	NC		
Recreation	Senior Tea - Resident	\$ 45.00	NC		
Recreation	Senior Dance - Couple	\$ 25.00	NC		
Recreation	Senior Dance - Single	\$ 13.00	NC		
Recreation	Movies Afternoon	\$ 5.00	NC		
Recreation	Gift-o-Rama Vendor Fees - Single Table	\$ 45.00	\$35	LS	Split from single tables & 2 tables
Recreation	Gift-o-Rama Vendor Fees - 2 Tables		\$45.00	LS	Added event
Recreation	Art at the Hub Vendor Fee - Indoors		\$ 95.00	LS	New charges
Recreation	Art at the Hub Vendor Fee - Outdoors		\$ 65.00	LS	New charges
Recreation	Spaghetti Dinner Fundraiser Ticket - Adult		\$ 12.00	LS	New charges
Recreation	Spaghetti Dinner Fundraiser Ticket - Child		\$ 10.00	LS	New charges
Recreation	Fish Dinner - Adult		\$ 20.00	LS	New charges
Recreation	Fish Dinner - Child		\$ 15.00	LS	New charges
Recreation	Pancake Breakfast Fundraiser - Adult		\$ 7.00	LS	New charges
Recreation	Pancake Breakfast Fundraiser - Child		\$ 5.00	LS	New charges
Recreation	Specialty Market Vendor Fees (Craft Fair, Vintage Market)		\$ 30.00	LS	New charges
Recreation	Bouqtiue Event Entry Fee (Sip N Stroll, Womens nights, etc.)		\$ 25.00	LS	New charges
Recreation	Sports Watch Parties		\$ 25.00	LS	New charges
Recreation	Summer Sounds Food Truck Fee		\$25	LS	New charges
	Dog Park				
Recreation	Residents	\$ 40.00	NC		
Recreation	Non-residents	\$ 65.00	NC		
Recreation	Tag and Replacement tag (one per dog)	\$ 10.00	NC		
Recreation	Replacement Fob (one per household)	\$ 20.00	NC		
	Mom 2 Mom Sale/Community Sales				
Recreation	Seller Space Resident	\$ 20.00	NC		
Recreation	Seller Space Non Resident	\$ 25.00	NC		
Recreation	Buyer Entry Fee - Early Bird Sale Hours	\$ 3.00	NC		
Recreation	Buyer Entry Fee - Regular Sale Hours	\$ 2.00	NC		
	Event Hub Rentals - Event Space				
Recreation	Event Hub Social Event Resident: Monday-Thursday		\$ 1,500.00	LS	New charges
Recreation	Event Hub Social Event Resident: Friday		\$ 2,200.00	LS	New charges
Recreation	Event Hub Social Event Resident: Saturday		\$ 3,400.00	LS	New charges
Recreation	Event Hub Social Event Resident: Sunday		\$ 2,200.00	LS	New charges
Recreation	Event Hub Social Event Resident Additional Hrs: Monday-Thursday		\$ 300.00	LS	New charges
Recreation	Event Hub Social Event Resident Additional Hrs: Friday		\$ 440.00	LS	New charges

City of Oak Park
Fee Schedule

Recreation	Event Hub Social Event Resident Additional Hrs: Saturday		\$ 680.00	LS	New charges
Recreation	Event Hub Social Event Resident Additional Hrs: Sunday		\$ 440.00	LS	New charges
Recreation	Event Hub Social Event Non-Resident: Monday-Thursday		\$ 1,650.00	LS	New charges
Recreation	Event Hub Social Event Non-Resident: Friday		\$ 2,420.00	LS	New charges
Recreation	Event Hub Social Event Non-Resident: Saturday		\$ 3,740.00	LS	New charges
Recreation	Event Hub Social Event Non-Resident: Sunday		\$ 2,420.00	LS	New charges
Recreation	Event Hub Social Event Non-Resident Additional Hrs: Monday-Thursday		\$ 330.00	LS	New charges
Recreation	Event Hub Social Event Non-Resident Additional Hrs: Friday		\$ 484.00	LS	New charges
Recreation	Event Hub Social Event Non-Resident Additional Hrs: Saturday		\$ 748.00	LS	New charges
Recreation	Event Hub Social Event Non-Resident Additional Hrs: Sunday		\$ 484.00	LS	New charges
Recreation	Event Hub Corporate Event Mini Package		\$ 660.00	LS	New charges
Recreation	Event Hub Corporate Event Half Day Package		\$ 1,000.00	LS	New charges
Recreation	Event Hub Corporate Event Full Day Package		\$ 1,440.00	LS	New charges
Recreation	Event Hub Corporate Event Additional Hours		\$ 250.00	LS	New charges
Recreation	Event Hub Cleaning Fee		\$ 250.00	LS	New charges
Recreation	Event Hub AV Equipment		\$ 100.00	LS	New charges
Recreation	Event Hub High Top Table Addition		\$20.00	LS	New charges
Recreation	Event Hub Non preferred Caterer Kitchen Usage Fee		\$ 250.00	LS	New charges
Recreation	Event Hub Excess Cleaning Fee		\$ 500.00	LS	New charges
Recreation	Event Hub Late Rescheduling Fee		\$ 200.00	LS	New charges
Recreation	Event Hub Security Costs		\$30/hour	LS	New charges
Recreation	Preferred Vendor Bar Fee		\$ 150.00	LS	New charges
Recreation	Preferred Vendor Catering Fee		10% of total cost	LS	New charges
	Event Hub Rentals - Amphitheater				
Recreation	Amphitheater Resident Rental		\$ 350.00	LS	New charges
Recreation	Amphitheater Resident Additional Hours		\$ 75.00	LS	New charges
Recreation	Amphitheater Non-Resident Rental		\$ 450.00	LS	New charges
Recreation	Amphitheater Non-Resident Additional Hours		\$ 100.00	LS	New charges
Recreation	Amphitheater Non-Profit Rental		\$ 100.00	LS	New charges
Recreation	Amphitheater Non-Profit Additional Hours		\$ 25.00	LS	New charges
Recreation	Amphitheater Damage Deposit		\$ 300.00	LS	New charges
	Event Hub Rentals - Kitchen				
Recreation	Event Hub Kitchen Package 1		\$ 250.00	LS	New charges
Recreation	Event Hub Kitchen Package 1 Additional Hours		\$ 25.00	LS	New charges
Recreation	Event Hub Kitchen Package 2		\$ 400.00	LS	New charges
Recreation	Event Hub Kitchen Package 2 Additional Hours		\$ 22.00	LS	New charges
Recreation	Event Hub Kitchen Package 3		\$ 600.00	LS	New charges
Recreation	Event Hub Kitchen Package 3 Additional Hours		\$ 20.00	LS	New charges
Recreation	Event Hub Kitchen Package 4		\$ 700.00	LS	New charges
Recreation	Event Hub Kitchen Package 4 Additional Hours		\$ 18.00	LS	New charges
Recreation	Event Hub Kitchen Dry Storage		\$ 50.00	LS	New charges
Recreation	Event Hub Kitchen Damage Deposit		\$ 300.00	LS	New charges
Recreation	Event Hub Kitchen 1st Sweeping and Mopping Fine		\$ 50.00	LS	New charges
Recreation	Event Hub Kitchen 2nd Sweeping and Mopping Fine		\$ 100.00	LS	New charges
Recreation	Event Hub Kitchen Full Season Farmers Market Vendor Discount		10% off	LS	New charges

City of Oak Park
Fee Schedule

Recreation					
	<i>Farmers Market</i>				
Recreation	Farmers Market Full Season - Indoor Space	\$ 180.00	NC		
Recreation	Farmers Market Full Season - Outdoor Space	\$ 120.00	NC		
Recreation	Farmers Market Full Season - Indoor 2 Spaces	\$ 205.00	NC		
Recreation	Farmers Market Full Season - Outdoor 2 Spaces	\$ 150.00	NC		
Recreation	Farmers Market Monthly (June - October) - Indoor Space	\$ 60.00	NC		
Recreation	Farmers Market Monthly (June - October) - Outdoor Space	\$ 50.00	NC		
Recreation	Farmers Market Monthly (November) - Indoor Space	\$ 30.00	NC		
Recreation	Farmers Market Monthly (November) - Outdoor Space	\$ 20.00	NC		
Recreation	Farmers Market Daily (June-November)	\$ 20.00	NC		
Recreation	Winter Market Full Season		\$ 100.00	LS	New Charges
Recreation	Winter Market Monthly (January-April)		\$ 40.00	LS	New Charges
Recreation	Winter Market Daily		\$ 10.00	LS	New Charges
	UTILITY BILLING				
	<i>Illegal Turn on Fees</i>				
Utility Billing	First Occurrence	\$ 120.00	NC		
Utility Billing	Any Subsequent Occurrence	\$ 250.00	NC		
Utility Billing	Disable Water Service Line	\$ 350.00	NC		
	<i>Shut Off Fees</i>				
Utility Billing	Delinquency Fee (\$45 to turn off \$45 to turn back on)	\$ 90.00	NC		
Utility Billing	Shutoff Notice Fee	\$ 10.00	NC		
Utility Billing	Repair Fee	\$ 60.00	NC		
Utility Billing	Shutoff for Winter Fee	\$ 100.00	NC		
Utility Billing	Overtime Fee (two employees times their overtime rate times two hours)	\$ 150.00	NC		
	<i>Meter Test</i>				
Utility Billing	Meter Size 5/8 - 1"	\$ 120.00	NC		
Utility Billing	Meter Size 1.5 - 2"	\$ 170.00	NC		
	<i>Payment Fees</i>				
Utility Billing	Penalty Fee (late fee)	5%	NC		
Utility Billing	Dishonored Return Payment Fee (check, debit/credit card) NSF Fee	\$ 30.00	NC		
Utility Billing	Payment Plan Down Payment	25%	NC		
Utility Billing	Missed Appointment Fee	\$ 45.00	NC		
Utility Billing	Meter Install	\$ 40.00	NC		
Utility Billing	Replace Cut/Damaged Wire	\$ 40.00	NC		
	<i>Trash and Recycling Container Fees</i>				
Utility Billing	64 Gallon Rubbish Container	\$ 45.00		DED	We still have about 70 carts from 2020 that we would like to unload

City of Oak Park
Fee Schedule

Utility Billing	96 Gallon Rubbish Container	\$ 75.00	NC		
Utility Billing	64 Gallon Recycling Container	\$ 25.00	NC		
Utility Billing	96 Gallon Recycling Container	\$ 65.00	NC		
Utility Billing	64 Gallon Recycling Container Upgrade to 96 Gallons	\$ 40.00	NC		
Utility Billing	64 or 96 Gallon Container - Replacement Lid (City logo cart only)	\$ 15.00	NC		
Utility Billing	64 or 96 Gallon Container - Replacement Parts (Wheel, Axle, or Catch Bar) (City logo cart only)	\$ 8.00	NC		
Utility Billing	Recycling Bin with Lid	\$ 12.00	NC		
	<u>Hydrant Permit Fees</u>				
Utility Billing	Hydrant Meter Deposit	\$ 2,400.00	NC		
Utility Billing	Permit Fee (15 days)	\$ 65.00	NC		
Utility Billing	Charge Each Day Beyond Final Permit Date	\$ 5.00	NC		
	<u>Service Connection Fees</u>				
Utility Billing	Water Main Tap & Inspection Fee Per Inch Diameter (\$500 Minimum Fee)	\$ 500.00	NC		
Utility Billing	Meter Installation Fee New Construction (per installation)	\$ 100.00	NC		
Utility Billing	Construction Water Charge - Residential	\$ 48.00	NC		
Utility Billing	Construction Water Charge - Commercial	\$ 95.00	NC		
	<u>Service Disconnection Fees</u>				
Utility Billing	Water Service Two Inches in Diameter or Less per Service Disconnection	\$ 500.00	NC		
Utility Billing	Inspection Fee (if larger than two inches in diameter & is owners responsibility)	\$ 200.00	NC		
Utility Billing	<u>Stormwater Runoff Credit Program Per Year</u>				
Utility Billing	Rain Barrel	\$ 50.00	NC		
Utility Billing	Rain Garden	\$ 60.00	NC		
Utility Billing	Cistern	\$ 100.00	NC		
Utility Billing	Infiltration Trench/Dry Well	\$ 100.00	NC		
Utility Billing	Pervious Pavement per 100 Square Feet	\$ 10.00	NC		
Utility Billing	<u>New Meter/Equipment Fees (Current price set by vendor)</u>				
	<u>GLWA - Monthly Industrial Waste Charge</u>				
Utility Billing	5/8" Meter	\$ 3.89	\$ 4.06	DED	2026 GLWA Approved Rates
Utility Billing	3/4" Meter	\$ 5.84	\$ 6.09	DED	2026 GLWA Approved Rates
Utility Billing	1" Meter	\$ 9.73	\$ 10.15	DED	2026 GLWA Approved Rates
Utility Billing	1-1/2" Meter	\$ 21.40	\$ 22.33	DED	2026 GLWA Approved Rates
Utility Billing	2" Meter	\$ 31.12	\$ 32.48	DED	2026 GLWA Approved Rates
Utility Billing	3" Meter	\$ 56.41	\$ 58.87	DED	2026 GLWA Approved Rates
Utility Billing	4" Meter	\$ 77.80	\$ 81.20	DED	2026 GLWA Approved Rates
Utility Billing	6" Meter	\$ 116.70	\$ 121.80	DED	2026 GLWA Approved Rates
	<u>GLWA - High Strength Surcharge (Charge Per Pound of Excess Pollutant)</u>				
Utility Billing	Biochemical Oxygen Demand (BOD)	\$ 0.409	\$ 0.427	KV	2026 GLWA Approved Rates
Utility Billing	Total Suspended Solids (TSS)	\$ 0.548	\$ 0.572	KV	2027 GLWA Approved Rates
Utility Billing	Phosphorus (p)	\$ 7.907	\$ 8.249	KV	2028 GLWA Approved Rates
Utility Billing	Fats, Oils and Grease	\$ 0.131	\$ 0.137	KV	2029 GLWA Approved Rates

City of Oak Park
Fee Schedule

	<u>Infrastructure Fee</u>				
Utility Billing	5/8" Meter	\$ 5.00	NC		
Utility Billing	3/4" Meter	\$ 6.00	NC		
Utility Billing	1" Meter	\$ 13.00	NC		
Utility Billing	1-1/2. Meter	\$ 25.00	NC		
Utility Billing	2" Meter	\$ 40.00	NC		
Utility Billing	3" Meter	\$ 90.00	NC		
Utility Billing	4" Meter	\$ 150.00	NC		
Utility Billing	6" Meter	\$ 250.00	NC		
	<u>Utility Bill Rates & Charges</u>				
Utility Billing	Water Consumption Unit Rate	\$ 5.69	\$ 6.03	KV	RATE CHANGE PENDING PER CITY COUNCIL APPROVAL
Utility Billing	Sewage Disposal Unit Rate	\$ 6.13	\$ 6.50	KV	RATE CHANGE PENDING PER CITY COUNCIL APPROVAL
Utility Billing	Stormwater Runoff Annual Rate	\$ 601.65	NC		
Utility Billing	Rubbish Collection Service Monthly Rate	\$ 12.91	NC		
Utility Billing	Minimum Deposit Required in certain circumstances (Cover one and a half times the average annual bill)				
	TREASURY				
Treasury	Property Tax Roll (per season) (fee subject to FOIA charges)				
Treasury	NSF Fee	\$ 30.00		SC	Added to Treasury
	ASSESSING				
Assessing	Assessing Database Export (fee subject to FOIA charges)				
Assessing	Residential Division/Lot Split per resulting parcel	\$ 100.00			
Assessing	Commerical Division/Lot Split per resulting parcel	\$ 200.00	\$ 350.00	DS	Comparable with other municipalities
	Municipal Services				
	<u>Plan Review</u>				
Mun Serv	<i>Commercial, Industrial, Residential-(Multi-Family) (Non-Structural) (Sealed Architectural Plans)</i>				
	The Plan Review fee is based on the estimated construction value. For buildings valued up to \$1,000,000.00 , the Building Plan Review Fee is .0015 of the building valuation (\$100.00 min). For buildings valued over \$1,000,000.00 up to \$5,000,000.00 the fee is \$1,500.00 plus .0005 of the valuation over \$1,000,000.00 . For buildings over \$5,000,000.00 , the fee is \$3,500.00 plus .0004 of the valuation over \$5,000,000.00 .				
	Solar Array				
	The Plan Review fee is based on the estimated construction value. For buildings valued up to \$1,000,000.00 , the Building Plan Review Fee is .0015 of the building valuation (\$100.00 min). For buildings valued over \$1,000,000.00 up to \$5,000,000.00 the fee is \$1,500.00 plus .0005 of the valuation over \$1,000,000.00 . For buildings over \$5,000,000.00 , the fee is \$3,500.00 plus .0004 of the valuation over \$5,000,000.00 .		New proposed fee	KM	With many new residents applying we need to clearly identify it as it's own fee
	<i>Residential (1&2 Family) (Non-Structural) \$60.00 Minimum</i>				

City of Oak Park
Fee Schedule

	The Plan Review fee is based on the estimated construction value. For buildings valued up to \$1,000,000.00 the building Plan Review fee is .0015 of the building valuation (\$60.00 min). For buildings valued over \$1,000,000.00 up to \$5,000,000.00 the fee is \$1,500.00 plus .0005 of the valuation over \$1,000,000.00 . For buildings over \$5,000,000.00 , the fee is \$3,500.00 plus .0004 of the valuation over \$5,000,000.00 .				
Mun Serv	Structural Plan Review \$300 minimum or consultants fee plus 15%	\$ 300.00			
Mun Serv	Mechanical Plan Review 25% of building plan review (\$100.00 minimum) or consultants fee plus 15%				
Mun Serv	Plumbing Plan Review 25% of building plan review (\$100.00 minimum) or consultants fee plus 15%				
Mun Serv	Electrical Plan Review 25% of building plan review (\$100.00 minimum) or consultants fee plus 15%				
	(Where the estimated cost of construction is in question the Type of Construction Method will be used to determine the estimated cost of construction. This method is published semi-annually by International Code Council (ICC) in their bimonthly magazine)				
	Sprinkler Plan Review				
Mun Serv	1-100 Heads	\$ 150.00			
Mun Serv	101-200 Heads	\$ 175.00			
Mun Serv	201-300 Heads	\$ 200.00			
Mun Serv	301-400 Heads	\$ 225.00			
Mun Serv	401-500 Heads	\$ 275.00			
Mun Serv	501-750 Heads	\$ 300.00			
Mun Serv	Over 750 Heads (Plus \$.20 per head over 750)	\$ 300.00			
Mun Serv	Hydraulically designed system (Fees multiplied by two)				
	General Review Fees				
	Preliminary Review, Multiple Revisions Review, & any Miscellaneous Review are \$100.00 per hour. In cases where plans must be sent to a consultant or other outside source the review fee will be the actual cost of review plus a 15% Administration Fee.				
	Certificate of Occupancy				
Mun Serv	Temporary Certificate of Occupancy (Commercial with renovations/permit)	\$ 75.00			
Mun Serv	Final Certificate of Occupancy (Commercial with renovations/permit)	\$ 75.00			
Mun Serv	Certificate of Occupancy (for occupancy only)	\$ 50.00			
Mun Serv	Reissuance of Certificate of Occupancy	\$ 50.00			
	Building Permit Fees				
Mun Serv	Base Fee	\$ 50.00			
	Valuation of Work				
Mun Serv	\$0.00 to \$4000.00	\$ 60.00			
Mun Serv	\$4,001.00 to \$8,000.00	\$ 100.00			

City of Oak Park
Fee Schedule

Mun Serv	\$8,001.00 to \$12,000.00	\$	150.00			
Mun Serv	\$12,001.00 and over (Plus \$10 for each additional \$1,000.00 or part thereof)	\$	150.00			
Mun Serv	Fence Permit Fee (Minimum)	\$	90.00			
Mun Serv	Shed Permits (Minimum)	\$	90.00			
	<u>Mechanical Permit Fee</u>					
Mun Serv	Base Fee	\$	50.00			
Mun Serv	Gas/Oil Furnaces/Boilers/Etc. (all first units)	\$	60.00			
Mun Serv	Each Additional Unit in same Building	\$	40.00			
	<u>HVAC Duct Work</u>					
Mun Serv	Initial Duct Work (\$35 plus .10 per foot)	\$	50.00			
Mun Serv	<u>Factory Built Chimney</u>	\$	60.00			
Mun Serv	<u>Chimney Liner</u>	\$	50.00			
Mun Serv	<u>Unit Heater Hot Water or Steam Unit Heaters (All units)</u>	\$	50.00			
	<u>Hydronic System</u>					
Mun Serv	Hot Water, Steam and Chilled Water Piping Duct Coils (Per Unit)	\$	50.00			
	<u>Multiple Installations Of Pump or Fan Coil Units</u>					
Mun Serv	Per Unit	\$	50.00			
	<u>Air Handling Systems Vent & Exhaust Fans</u>					
Mun Serv	First Unit (all sizes)	\$	60.00			
Mun Serv	Additional Exhaust Fans	\$	10.00			
Mun Serv	Commercial Kitchen Make-up Air and Exhaust	\$	60.00			
	<u>Solid Fuel Equipment</u>					
Mun Serv	Wood burning Stoves, Add-on Furnaces	\$	50.00			
Mun Serv	Prefab Fireplace, residential (including Chimney)	\$	60.00			
Mun Serv	Boiler	\$	60.00			
	<u>Tank Installation and Removal- L.P.G. & Fuel Oil</u>					
Mun Serv	Above Ground Storage Tanks Installation			State Marshall		
Mun Serv	Under Ground Storage Tanks Installation			State Marshall		
	<u>Individual Mechanical Permit Fees</u>					
Mun Serv	Base Fee	\$	50.00			
Mun Serv	Humidifiers	\$	10.00			
Mun Serv	Flue Damper/separate inspection	\$	50.00			
Mun Serv	Flue Damper on Existing Furnace Residential	\$	10.00			
Mun Serv	Electronic Air Cleaner Residential	\$	10.00			
Mun Serv	Electronic Air Cleaner W/Washer	\$	30.00			

City of Oak Park
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Mun Serv	Space Heater	\$ 30.00			
Mun Serv	Gas Dryer	\$ 10.00			
Mun Serv	Gas Range	\$ 10.00			
Mun Serv	Gas Piping (\$35 plus .10 per foot)	\$ 35.00			
Mun Serv	Mini split	\$ 50.00			
	<u>Refrigeration Permit Fees</u>				
Mun Serv	Base Fee	\$ 50.00			
Mun Serv	Walk in Cooler	\$ 60.00			
	<u>Air Conditioning</u>				
Mun Serv	First unit (all sizes)	\$ 60.00			
Mun Serv	Each Additional Unit	\$ 30.00			
Mun Serv	Chiller	\$ 50.00			
Mun Serv	Cooling Tower	\$ 60.00			
Mun Serv	Roof Top Furnace/Air Conditioning Unit	\$ 60.00			
	<u>Evaporator Coils</u>				
Mun Serv	First unit (all sizes)	\$ 60.00			
Mun Serv	Each additional unit/same building	\$ 30.00			
Mun Serv	<u>Heat Pump (All units)</u>	\$ 60.00			
	<u>Fire Sprinkler System Fees</u>				
Mun Serv	Base Fee	\$ 50.00			
	<u>Fire Suppression System Standpipe System</u>				
Mun Serv	Up to 2-1/2 inches thru 4 inches	\$ 50.00			
Mun Serv	Over 4 inches	\$ 60.00			
Mun Serv	Fire Pumps & Connections (Each)	\$ 30.00			
Mun Serv	Jockey Pumps (Each)	\$ 30.00			
	<u>Fire Sprinkler Systems Piping</u>				
Mun Serv	1 Floor 1 inch thru 2 inches	\$ 50.00			
Mun Serv	1 Floor 2-1/2 inches thru 4 inches	\$ 60.00			
Mun Serv	1 Floor over 4 inches	\$ 100.00			
Mun Serv	Each Additional Floor	\$ 30.00			
Mun Serv	Fire Pumps & Connections (Each)	\$ 50.00			
Mun Serv	Jockey Pumps (Each)	\$ 50.00			
	<u>Fire Sprinkler Heads</u>				
Mun Serv	0 to 10 Heads (Per Head)	\$ 4.00			
Mun Serv	11 to 75 Heads (Per Head)	\$ 3.00			
Mun Serv	76 to 125 Heads (Per Head)	\$ 2.00			
Mun Serv	126 Heads & Over (Per Head)	\$ 1.00			
	<u>Hood & Duct Fire Suppression System</u>				

City of Oak Park
Fee Schedule

Mun Serv	Each Establishment System, Minimum	\$ 100.00			
Mun Serv	Each Additional System at the same Location	\$ 60.00			
	<u>Plumbing Permit Fees</u>				
Mun Serv	Base Fee	\$ 60.00			
Mun Serv	Sewer Cap	\$ 50.00			
	<u>Water Distribution System: Includes Lawn Irrigation Systems</u>				
Mun Serv	1 inch thru 3 inch Service	\$ 50.00			
Mun Serv	4 inch Service or Larger	\$ 60.00			
	<u>Sewer Lines-Storm, Sanitary, Combination</u>				
Mun Serv	Lines not exceeding 18 inches	\$ 50.00			
Mun Serv	Lines over 18 inches	\$ 60.00			
	<u>Plumbing Fixture Fees</u>				
Mun Serv	Inside Drain	\$ 50.00			
Mun Serv	Outside Drain	\$ 50.00			
Mun Serv	Crock to Iron (connection to building sewer)	\$ 50.00			
Mun Serv	New Stack or Stack Alterations	\$ 50.00			
Mun Serv	(Soil, Waste, Vent, & inside Conductor)	\$ 50.00			
Mun Serv	Sump or any Interceptor	\$ 50.00			
Mun Serv	Water Heater (Gas or Electric - If electric pull electrical permit)	\$ 50.00			
Mun Serv	Water Storage Tank	\$ 50.00			
Mun Serv	Bathtub	\$ 10.00			
Mun Serv	Sink (any type)	\$ 10.00			
Mun Serv	Laundry Tray	\$ 10.00			
Mun Serv	Floor Drain	\$ 10.00			
Mun Serv	Shower Trap	\$ 10.00			
Mun Serv	Urinal	\$ 10.00			
Mun Serv	Garbage Disposal	\$ 10.00			
Mun Serv	Water Closet	\$ 10.00			
Mun Serv	Dental Chair	\$ 10.00			
Mun Serv	Dishwashing Machine	\$ 10.00			
Mun Serv	Drinking Fountain	\$ 10.00			
Mun Serv	Hose Bib	\$ 10.00			
Mun Serv	Automatic Washer	\$ 10.00			
Mun Serv	Beverage Dispensing Machine	\$ 10.00			
Mun Serv	Back Water Valve	\$ 30.00			
Mun Serv	Pump or Water Lift	\$ 30.00			
Mun Serv	Grease Trap (Each)	\$ 30.00			
Mun Serv	Catch basin (Each)	\$ 60.00			
Mun Serv	Soda Fountain, Bar Waste, or Refrigeration Outlet	\$ 30.00			
Mun Serv	Backflow Preventer Device: required for lawn irrigation system	\$ 30.00			
Mun Serv	Air Conditioning Unit (water cooled)	\$ 10.00			
Mun Serv	Water Softener or Filter (Each)	\$ 10.00			
Mun Serv	Swimming Pool Re-circulating Device	\$ 30.00			

City of Oak Park
Fee Schedule

Mun Serv	Fixture not listed	\$ 10.00			
	<i>Electrical Permit Fees</i> (\$50.00 Base Fee)				
Mun Serv	Base Fee	\$ 50.00			
	<i>Wiring Circuits</i>				
Mun Serv	One circuit	\$ 50.00			
Mun Serv	Each Additional Circuit	\$ 10.00			
Mun Serv	EV Charger Circuit	\$ 60.00			
Mun Serv	Mini split Connection	\$ 50.00			
	<i>Fixtures (Installing-Altering-Repairing)</i>				
Mun Serv	0-25 Fixtures	\$ 50.00			
Mun Serv	Each Additional 25 Fixtures	\$ 10.00			
Mun Serv	Low Voltage per Device	\$ 5.00			
	<i>Permanent Service (Includes Service Riser, Service Leg to Panel & Box)</i>				
Mun Serv	0-200 amps	\$ 50.00	\$ 75.00	DF	TO ALIGN WITH OTHER CITIES COST
Mun Serv	201-600 amps	\$ 60.00	\$ 150.00	DF	TO ALIGN WITH OTHER CITIES COST
Mun Serv	Over 600 amps	\$ 125.00	\$ 350.00	DF	TO ALIGN WITH OTHER CITIES COST
Mun Serv	Subpanel/Transfer Switch	\$ 50.00			
	<i>Residential</i>				
Mun Serv	Electric Space Heating (1 st room)	\$ 50.00			
Mun Serv	Each Additional Room	\$ 10.00			
Mun Serv	Furnaces (new circuit)	\$ 50.00			
Mun Serv	Each Additional Accessory Unit	\$ 10.00			
Mun Serv	Air Cleaner-Humidifier-Dehumidifier-Drain Pump	\$ 50.00			
Mun Serv	Heat Pumps	\$ 50.00			
Mun Serv	Air Conditioner (220 circuit, Separate Box)	\$ 50.00			
Mun Serv	Edison Interrupter Device	\$ 10.00			
	<i>Household Electrical Appliances</i>				
Mun Serv	Ranges, Dryers, Water Heaters, Dishwashers	\$ 10.00			
Mun Serv	Each Additional unit (not listed above)	\$ 10.00			
	<i>Commercial & Industrial</i>				
Mun Serv	Roof Top Furnaces Unit (HVAC)	\$ 50.00	\$ 75.00	DF	TO ALIGN WITH OTHER CITIES COST
Mun Serv	Each Additional Unit	\$ 10.00	\$ 25.00	DF	TO ALIGN WITH OTHER CITIES COST
Mun Serv	Furnaces Inside Building (Includes Hanging Heaters)	\$ 50.00	\$ 75.00	DF	TO ALIGN WITH OTHER CITIES COST
Mun Serv	Roof Top Air Conditioner Unit	\$ 50.00	\$ 75.00	DF	TO ALIGN WITH OTHER CITIES COST
Mun Serv	Each Additional Unit	\$ 10.00	\$ 25.00	DF	TO ALIGN WITH OTHER CITIES COST
Mun Serv	Other items not listed	\$ 10.00			
	<i>Electrical Power Units (Motors, Generators, Welders, Heating Units, Floodlights, Transformers)</i>				

City of Oak Park
Fee Schedule

Mun Serv	All HP or KVA	\$ 60.00			
Mun Serv	Commercial & Industrial Power Plug	\$ 30.00			
Mun Serv	Plan Review-\$100/Hr. - \$100.00 Minimum	\$ 100.00			
	<i>Feeders-Mains-Bus Ducts-Under floor Raceway-Cable Trays</i>				
Mun Serv	1 st 100 feet or less	\$ 50.00			
Mun Serv	Each Additional 50 feet	\$ 10.00			
	<i>Interior or Exterior Fixture, Tag Inspection</i>				
	Electrical				
Mun Serv	Swimming Pool or Spa Wiring	\$ 60.00			
Mun Serv	Trench		\$ 60.00	DF	TO ALIGN WITH OTHER CITIES COST
	<i>Gas Station Inspection</i>				
	(Field Inspections-Alterations of Fuel Pumps & Dispensing Unit, Any Field Alterations or Additions)				
Mun Serv	Self Service Fuel Pumps or Dispensing Units	\$ 60.00			
Mun Serv	Electrical Components of a Unit	\$ 60.00			
Mun Serv	Each Additional Unit	\$ 30.00			
	<i>Sign Wiring</i>				
Mun Serv	One Circuit	\$ 50.00			
Mun Serv	Each Additional Circuit	\$ 10.00			
Mun Serv	Connection Only (Each sign)	\$ 10.00	\$ 50.00	DF	TO ALIGN WITH OTHER CITIES COST
	<i>Special Inspections</i>				
Mun Serv	Circuses, Carnivals, & Festivals	\$ 120.00			
Mun Serv	Temporary Light Displays	\$ 60.00			
Mun Serv	Lighting Displays, Tents, Tree Lots, Damaged Bldgs	\$ 60.00			
Mun Serv	Temporary Service (Construction Site)	\$ 60.00			
Mun Serv	Additional Inspections as needed	\$ 50.00			
	<i>Electrical Fire Alarm System Fees</i>				
Mun Serv	Base Permit	\$ 50.00			
Mun Serv	Drill Station	\$ 20.00			
Mun Serv	Pull Station	\$ 20.00			
Mun Serv	Each Additional Drill & Pull Station	\$ 10.00			
Mun Serv	Fire Alarm Device (Horn, Bell, Voice, Smoke Detector)	\$ 20.00			
Mun Serv	Each Additional Alarm Device	\$ 10.00			
Mun Serv	Each Fan Controlled by Fire Alarm Sys	\$ 20.00			
Mun Serv	Each sprinkler Sys Flow Switch &/or Tamper Switch	\$ 20.00			
Mun Serv	Fire Control Sys (Foam, Co2, Halogen, Dry per Zone)	\$ 30.00			
Mun Serv	Each Chemical-Kitchen Hood Protection	\$ 30.00			
	<i>Sign Permit Fees</i>				
Mun Serv	Wall, Ground, Marquee, & Painted Signs (Plus Electrical Permit) (Minimum)	\$ 90.00			
Mun Serv	Temporary Signs (Minimum)	\$ 90.00			

City of Oak Park
Fee Schedule

Mun Serv	Sign Permit Review Fee	\$ 30.00			
Mun Serv	Sandwich Board Sign (annual first application)	\$ 125.00			
Mun Serv	Sandwich Board Sign (additional year)	\$ 100.00			
	<u>Parking Lot Lighting</u>				
Mun Serv	1st Pole	\$ 50.00			
Mun Serv	Additional Poles	\$ 10.00	\$ 20.00	DF	TO ALIGN WITH OTHER CITIES COST
	<u>Demolition Permit Fees</u>				
Mun Serv	Residential Structure	\$ 100.00			
Mun Serv	Each additional Structure on Premises	\$ 30.00			
Mun Serv	Multi-Family, Commercial, or Industrial Structures (Up to 30,000 square feet)	\$ 150.00			
Mun Serv	Above 30,000 square feet, \$150.00 plus \$5.00 per 1,000 square feet above 30,000	\$5 / 1,000 sft			
Mun Serv	Cash or Performance Bond required for all demolition permits	\$ 5,000.00			
Mun Serv	Sewer and water cap fees also required for all demolition permits				
	<u>(Plus plumbing sewer cap permit)</u>				
	<u>Moving Permit Fees</u>				
	Cash or Performance Bond				
Mun Serv	City/Out of City-Initial Structure (Per hour fee, 2 hr minimum)	\$ 90.00			
Mun Serv	Site Inspection before Moving into City (Per hour fee)	\$ 90.00			
	<u>General Permit Fees</u>				
	Permit Cancellation (No refunds on permits \$60 or less or permits with inspections)				
	50% Refund on Permits Greater than \$60.00				
Mun Serv	<u>Keeping of Chickens</u>				
	Annual Fee	\$ 60.00			
Mun Serv	<u>Animal Fostering</u>	No Fee			
Mun Serv	<u>Storm Water Rate Reduction Credits - RESIDENTIAL Permits</u>				
	Rain Barrels, Rain Gardens, Cisterns, Infiltration Trench/Dry Wells, Pervious Pavement	\$ 30.00			
Mun Serv	<u>Storm Water Rate Reduction Credits - COMMERCIAL Permits</u>				
	Bio-Swales, Green Infrastructure, Detention Ponds	\$ 30.00			
	<u>Right-of-Way Permit Requirements</u>				
	All work in the public right-of-way or public utility easements require an approved right-of-way permit issued by the City Engineer or their representative.				
Mun Serv	Right of Way Permit Fee (Minimum)	\$ 90.00			
	<u>Bond Requirements</u>				
Mun Serv	Demolition of residential or commercial structure	\$ 5,000.00			
Mun Serv	Sidewalk or Driveway approach replacement (Bond not required)	\$ -			

City of Oak Park
Fee Schedule

Mun Serv	Curb Cut	\$ 1,000.00			
Mun Serv	Excavation in public easements (Fee minimum)	\$ 1,000.00			
Mun Serv	Excavation between property line and back of curb (Fee minimum)	\$ 1,000.00			
Mun Serv	Excavation under roadway up to ½ the road width (Fee minimum)	\$ 5,000.00			
Mun Serv	Excavation under roadway up to full roadway width (Fee minimum)	\$ 10,000.00			
	(If value of proposed work in the public right-of-way or public utility easement exceeds \$10,000.00, as determined by the City Engineer, the right-of-way permit bond requirement shall not be less than the value of the proposed work, as determined by the City Engineer)				
Mun Serv	<u>Land Improvement Permit Requirements</u>				
	All work that disturbs 0.5 acres or more is required to meet the current requirements for stormwater detention. New construction under 0.5 acres may also be required to have a Land Improvement Permit, but will not be required to detain storm water.				
Mun Serv	<u>Plan Review</u>				
Mun Serv	<u>New site development plans or stamped, sealed Civil plans</u>				
Mun Serv	Land Improvement Plan Review Fee the greater of \$500 or 1.5% of construction value				
Mun Serv	<u>Inspection Deposit</u>				
	This fee is an escrow fee based on 5% of total estimated costs on projects less than \$100,000. It is based on 3.5% of the total estimated cost on projects more than \$100,000. The costs are based only on the Civil portion of the work and does not include buildings.				
Mun Serv	<u>Performance Bond</u>				
	A bond should be based on 100% of the site work construction cost excluding landscaping.				
Mun Serv	<u>Vacant Property Registration</u>				
	Annual Registration	\$ 40.00			
	Inspection	\$ 150.00			
	<u>Rental Property Fees</u>				
Mun Serv	1 and 2 Family Homes (2 inspections per unit, fee assessed per unit)	\$ 150.00			
Mun Serv	Multi-Family Apartment (2 inspections per unit, fee for first unit)	\$ 150.00			
Mun Serv	Re-Occupany Inspection if applied within six months of previous certificate	\$ 75.00			
Mun Serv	Multi-Family Apartment (2 inspections per unit, fee for each additional unit in same bldg)	\$ 60.00			
Mun Serv	Each Re-inspection over two (Each unit)	\$ 60.00			
	<u>Planning Commission</u>				
Mun Serv	Site Plan Review	\$ 750.00			
	(Commercial, Industrial, Multi-Family Residential)				
Mun Serv	Revised Site Plans with Changes greater than 30%	\$ 300.00			
Mun Serv	Special Land Uses Approval Requiring Public Hearing	\$ 1,000.00			
	(Planned Developments, etc.)				

City of Oak Park
Fee Schedule

Mun Serv	Application for Text/Zoning Amendments (Rezoning)	\$ 600.00			
Mun Serv	Request for Special Meetings (In addition to other application fees)	\$ 600.00			
Mun Serv	Administrative Site Plan Review	\$ 300.00			
Mun Serv	Vacating a Street/Alley (under 21 parcels)	\$ 950.00			
Mun Serv	Vacating a Street/Alley (21 or more parcels)	\$ 1,300.00			
	<u>Zoning Board of Appeals Fees (In addition to other application fees)</u>				
Mun Serv	Single Family Residential Variance Request	\$ 500.00	\$ 600.00	KM	Increased cost for public notices
Mun Serv	Multi-Family, Commercial/Industrial Variance Request	\$ 1,000.00			
Mun Serv	Special Meetings of Zoning Board of Appeals (In addition to other fees)	\$ 600.00			
Mun Serv	Zoning verification letter	\$ 50.00			
	<u>Building Board of Appeals</u>				
Mun Serv	Residential, Commercial & Industrial	\$ 225.00			
	<u>Annual Registration and Licensing</u>				
Mun Serv	Residential Builders Registration	\$ 20.00			
Mun Serv	General Contractor Registration	\$ 20.00			
Mun Serv	Electrical Contractor Registration	\$ 20.00			
Mun Serv	Master Plumber Registration	\$ 1.00			
Mun Serv	Mechanical Contractor Registration	\$ 15.00			
Mun Serv	Sign Contractor Registration	\$ 20.00			
Mun Serv	Landlord Registration (Every Two Years)	\$ 80.00			
Mun Serv	House Movers Registration	\$ 20.00			
Mun Serv	Demolition Contractor Registration	\$ 20.00			
Mun Serv	Maintenance and Alteration Contractor	\$ 20.00			
Mun Serv	Others Not Listed	\$ 20.00			
	<u>Business License</u>				
Mun Serv	New Business License fee	\$ 150.00			
Mun Serv	Renewal fee received by December 31	\$ 150.00			
Mun Serv	Renewal fee received between January 1-31 25% late fee	\$ 187.50			
Mun Serv	Renewal fee received after January 31 50% late fee	\$ 225.00			
	<u>Donation Box</u>				
Mun Serv	Application Fee: one time	\$ 150.00			
Mun Serv	Annual Permit fee	\$ 100.00			
	<u>Outdoor Dining</u>				
Mun Serv	Outdoor Dining Permit fee (One time)	\$ 150.00			
	<u>Special Pick-Up for Trash and Debris</u>				
Mun Serv	Priority Waste (Based on hauler charges, plus 15%)				
	<u>Special Pick-Up for Brush and Yard Waste</u>				

City of Oak Park
Fee Schedule

Mun Serv	Contractor (Based on hauler charges, plus 15%)				
Mun Serv	<u>Shopping Cart</u>				
	\$10 fee per shopping cart plus a 15% administration fee.				
	<u>Civil Infraction Fines</u>				
Mun Serv	Any not listed misc municipal Civil Infraction				
Mun Serv	The first offense, \$150.00, plus cost of abatement, \$45 Court Fee and the minimum administrative fee listed bel	\$ 150.00			
Mun Serv	The second offense, \$250.00, plus cost of abatement, \$45 Court Fee and the minimum administrative fee listed	\$ 250.00			
Mun Serv	A person who is determined to be responsible for a third or any subsequent repeat offense, is guilty of a misdemeanor punishable by a fine of not more than \$500.00 and costs of prosecution, plus any cost to abate, the minimum administrative fee listed below, if applicable or by imprisonment for not more than 90 days, or by both such fine, costs and imprisonment in the discretion of the court in accordance with Sec. 1-25. - General penalty. Each act of violation and every day upon which any such violation shall occur shall constitute a separate offense.	\$ 500.00			
Mun Serv	Administrative Hearings Bureau (AHB) State Justice System Assessment Fee (Required by State Law)		\$ 10.00	DF	Required Fee with Adoption of AHB
Mun Serv	Formal Prosecutors Fee due upon default, admission or finding of responsibility		\$80	KM	New AHB Fee
Mun Serv	Informal Hearing Fee due upon default, admission or finding of responsibility		\$150	KM	New AHB Fee
Mun Serv	Formal Hearing Fee due upon default, admission or finding of responsibility		\$250	KM	New AHB Fee
	<u>Minimum Administrative Fee added on to tickets</u>				
	1-3 tickets	\$ 150.00			
	4-6 tickets	\$ 300.00			
	7-9 tickets	\$ 600.00			
	10-12 tickets	\$ 1,200.00			
	Over 12 tickets (\$1,200 plus \$150 for every ticket over 12)	\$ 1,200.00+			
Mun Serv	Violation of any provision of Chapter 71 – Telecommunications Services				
Mun Serv	The first offense, \$500.00.	\$ 500.00			
Mun Serv	The second offense, \$1,000.00.	\$ 1,000.00			
Mun Serv	A person who is determined to be responsible for a third or any subsequent repeat offense, is guilty of a misdemeanor punishable by imprisonment for not more than 93 days or a fine of not more than \$2,000.00, or community service for not more than 200 hours, or any combination of these penalties and the cost of prosecution, plus any cost to abate, if applicable.	\$ 2,000.00			
	<u>Civil Infraction Fees (Established by Ordinance O-18-666 effective March 30, 2018)</u>				
MS/Court	Retiree Health	\$ 20.00	\$ 25.00	NW	
MS/Court	Building Fund (modified by Settlement Agreement)	\$ 5.00			
MS/Court	Settlement amount reallocated from Building Fund to dedicated OP revenue spent on the Court	\$ 10.00			
MS/Court	Per MCL 600.8727(4): \$10 assessed and payable to the state justice fund on all other civil municipal infractions	\$ 10.00			

City of Oak Park
Fee Schedule

MS/Court	Per MCL 257.907(13): \$40 assessed and payable to the state justice fund on all traffic civil infractions (except parking)	\$ 40.00			
45th DISTRICT COURT					
<i>(Fee and fine amounts are set by State statute or determined by District Judges)</i>					
<u>Probation Fees</u>					
Court	Oversight	\$ 50.00			
Court	PSI/Alcohol Evaluation	\$ 125.00			
Court	Probation Fee	\$ 150.00			
<u>Miscellaneous Fees</u>					
Court	Warrant Fee	\$ 85.00			
Court	Show Cause Fee	\$50-\$95			
Court	NSF Fee	\$ 50.00	\$ 30.00	EN	
Court	Certified Copy	\$ 10.00			
Court	Copies (Per Page)	\$ 1.00			
Court	Forms	\$ 1.00			
<u>Civil Infractions</u>					
Court	Speeding (1-5 Over)	\$ 200.00			
Court	Speeding (1-5 Over) Limited Access	\$ 210.00			
Court	Speeding (6-10 Over)	\$ 210.00			
Court	Speeding (6-10 Over) Limited Access	\$ 220.00			
Court	Speeding (11-15 Over)	\$ 220.00			
Court	Speeding (11-15 Over) Limited Access	\$ 230.00			
Court	Speeding (16-25 Over)	\$ 230.00			
Court	Speeding (16-25 Over) Limited Access	\$ 240.00			
Court	Speeding (26+ Over)	\$ 240.00			
Court	Speeding (26+ Over) Limited Access	\$ 240.00			
Court	Blockading Traffic	\$ 225.00			
Court	Careless Driving	\$ 240.00			
Court	Defective Equipment	\$ 125.00			
Court	Drive on Sidewalk	\$ 150.00		NW	
Court	Due care/Caution	\$ 165.00			
Court	Expired Plate	\$ 175.00			
Court	Fail to Change Address on License	\$ 110.00			
Court	Fail to Signal	\$ 150.00			
Court	Fail to Stop for School Bus	\$ 350.00			
Court	Fail to Stop Leaving Private Drive	\$ 165.00			
Court	Fail to Yield	\$ 165.00			
Court	Fail to Yield Pedestrian	\$ 165.00			
Court	Fail to Yield Emergency Vehicle	\$ 225.00			
Court	Follow to Close	\$ 165.00			
Court	FTS Assured Clear Distance	\$ 165.00			
Court	Impeding Traffic	\$ 225.00			
Court	Improper Backing	\$ 175.00			

City of Oak Park
Fee Schedule

Court	Improper Crossing/divided Hwy	\$ 160.00		NW	
Court	Improper Display of Plate	\$ 175.00			
Court	Improper Lane Use	\$ 150.00			
Court	Improper Passing	\$ 165.00			
Court	Improper Turn	\$ 150.00			
Court	Improper Use of Lights	\$ 135.00			
Court	Interfere with Traffic	\$ 225.00			
Court	Loud Noise	\$ 175.00			
Court	No Child Restraint	\$ 150.00			
Court	No Proof of Insurance	\$ 190.00			
Court	No Registration on Person	\$ 110.00			
Court	No Seatbelt	\$ 65.00			
Court	Private prop/avoid Traffic Control Device	\$ 165.00			
Court	Prohibited Turn	\$ 150.00			
Court	Refuse PBT	\$ 275.00			
Court	Rolling Stop	\$ 150.00			
Court	Stop Sign	\$ 165.00			
Court	Sudden Acceleration/Squeal Tires	\$ 175.00			
Court	Texting While Driving	\$ 240.00			
Court	Too Fast for Conditions	\$ 165.00			
Court	Too many passengers on Moped/MC	\$ 165.00		NW	
Court	Traffic Control Device	\$ 165.00			
Court	Traffic Signal (Red Light)	\$ 165.00			
Court	Truck Prohibited on Street	\$ 150.00			
Court	Wrong Way on One Way	\$ 165.00			
Court	Cell Phone Use GDL 1-2 (Added 4-1-13)	\$ 240.00			
	<u>Misdemeanors (Payable)</u>				
Court	No Ops in Possession	\$ 325.00			
Court	Expired Ops	\$ 325.00			
Court	No Insurance	\$ 375.00			
Court	Improper Plate	\$ 325.00			
Court	Restricted License	\$ 325.00			

CITY OF OAK PARK, MICHIGAN APPLICATION FOR SPECIAL EVENT LICENSE

Special event means any event that occurs on a non-permanent basis, that is different from the normal lawful use of the premises where the event is to be held, may not otherwise be permitted by the zoning ordinance, or which may require City resources over and above what has already been allocated, or that requires exclusive use of city property, or that includes the use of a tent regulated by the International Fire Code, and is of such a nature as to be acceptable to the general public with regard to morals, safety features and the conduct of the special event participants.

Today's Date: 05/04/2026

Applicant Information

Applicant/Business Name: Laura Lucido / Glover Agency (Being Submitted by Miranda Monette DOO for Glover Agency)

Applicant/Business Address: 23201 Republic Avenue Oak Park, MI 48237

Phone number: 248-675-9395 (miranda) E-Mail Address: miranda@gloveragency.com

Relation of applicant to business: Laura is an employee at Glover Agency

Owner Information

Owner or manager of site: _____ Phone: _____

Names and addresses of partners or officers of corporation:

Event Information

Proposed date(s) of event: 06/20/2026 Has this event been held previously? ☐ Yes ☒ No

Address or location of event: Breckenridge Ave, between Republic Ave & Forest St

Is this a city owned park? ☐ Yes ☐ No

Nature, purpose, and detailed description of event: Laura is looking to host a block party, she would like to host in on Breckenridge Ave between Republic Ave and Forest Street. She would like the event to be on Saturday 6/13/2026, between the hours of 1pm-3pm. We are requesting a road closure for the event. We are planning to have a food truck, face painting, and possibly live music (single artist w/guitar and mic)

Will the event be open to the public? ☒ Yes ☐ No

If yes, please describe how so: This is a public event, however it is limited to invites that will only be mailed to residents of the subdivision.

Estimated number of people attending event? 100 Hours of Event: 1 pm - 4 pm

Street Closure

Are you requesting to have a parade? ☐ Yes ☒ No **If yes, please attach a map of the parade route**

Where will the parade participants be walking? ☐ Sidewalks ☐ Streets

Will the parade require streets to be blocked off? ☐ Yes ☐ No

If yes, please describe. _____

Are you requesting a street to be closed or blocked off for your event? ☐ Yes ☐ No

Please note: *Please attach verification from the residences located on the affected street(s), indicating that they are aware of the event.* (Form attached)

Food Services

Will food or beverages be sold at event? ☒ Yes ☐ No If yes please list type(s) of food to be sold:

Will be bringing in Woah Taco food truck	

Will the food be prepackaged or prepared on site: ☒ Yes ☐ No

Please note: *If your application is approved and you plan to prepare food on site, you will need to contact the Oakland County Health Department at 248-424-7000 for an inspection. You will also need to provide temporary water services at the site where the food is prepared.*

Mechanical Amusement

Will there be a mechanical ride, bounce house or other special activity at the event? ☐ Yes ☒ No

If yes, please describe and provide the name and address of the company/entity providing the amusement.

Please Note: *You are required to provide proof of insurance for all mechanical rides, bounce houses, Mechanical rides/games, etc. The City of Oak Park must be listed on the certificate of insurance as "additional insured."*

Technical/Support

Will the event require use of electrical supply source? ☐ Yes ☒ No If yes, please describe:

Will sanitary facilities be required at the event? ☐ Yes ☒ No

Will tent(s) be used at the event? ☐ Yes ☐ No If yes, please state size(s) and description:

Will the event have banners displayed? ☐ Yes ☒ No, if so, please provide the number of signs and dimension(s):

Please Note:

If a temporary generator or electric supply source is provided, you must provide an Electrical permit from a licensed electrical contractor. Also, you will need certification of flame spread rates of all canvas and/or cloth enclosures.

Additional Special Event requirements may include: additional application, inspection and bond fees, and temporary sign permit. The application will also be assessed for the potential liability risk to the City of Oak Park and may require liability insurance as detailed in Section 10-270 of the City Code.

The fee for a Special Event application is \$100 and is non-refundable. The deadline for receipt of the application is 30 days prior to the event. Once an application is received, the City Clerk's Office will send copies of the application to the following departments: City Manager, Public Safety, Public Works, Recreation and Municipal Services. Each department will review the application and provide a written estimate of services they will need to provide, along with man-hours and costs (if any). The City Clerks' office will contact the applicant to inform them of the additional costs involved. At that time the applicant can decide whether to proceed with the event. If the applicant decides to proceed, the event application will be placed on the next City Council agenda for consideration of approval.

☒ I am requesting a waiver of the \$100 application fee.

Should any of the above information prove to be inaccurate or untruthful, it will be grounds to deny the applicant's request and grounds to revoke any prior approvals. I hereby certify the above information to be true and accurate to the best of my knowledge.

Miranda Monette

dotloop verified
05/07/26 12:39 PM EDT
ZU03-LIPL-EDD4-H7FA

Applicant's Signature

Date

3/24

STREET CLOSURE APPROVAL FORM

Name and date of event

Street Address	Yes	No	Name	Signature
_____				_____
_____				_____
_____				_____
_____				_____
_____				_____
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_____				_____

SPECIAL EVENT LICENSE APPLICATION FEE ESTIMATION

Block Party
Miranda Monette (Glover Agency)
Breckenridge between Republic and Forest
DATE: July 20, 2026 at 1 p.m. - 4 p.m.

<u>DEPARTMENT</u>	<u>SERVICES/CONSIDERATIONS</u>	<u>ESTIMATED HOURS</u>	<u>ESTIMATED COST</u>
MUNICIPAL SERVICES <i>Kim Marrone</i> <i>*Dan Fairless</i>	Food truck must be registered with the City of Oak Park	N/A	N/A
PUBLIC SAFETY <i>Steve Cooper</i>	Public Safety to conduct periodic checks as part of normal patrol duties	30 mins	NA
RECREATION <i>Laurie Stasiak</i>	N/A	N/A	N/A
DPW <i>Dave Decoster</i>	Is it possible to restrict the closure for one block? This way only Breckenridge between the two streets would be closed.	2+ Hours	N/A
CITY ATTORNEY <i>Courtney Krause</i>	Special Event application needs to be fully completed to specify whether a street closure is needed. This section is currently blank.	N/A	N/A
ADMINISTRATION <i>Adam Owczarzak</i>	Recommend approval contingent upon applicant meeting the requirements listed		\$100 waiver requested



1155 Brewery Park Blvd, Ste 200
Detroit, Michigan 48207
313-446-1530
Tax I.D. 38-1879991

Invoice 665906

May 7, 2026

Erik Tungate
City of Oak Park
14000 Oak Park Blvd.
Oak Park, MI 48327

Re: In Re: City of Oak Park

*Client 7406
Matter 1*

Statement for City Attorney Legal Services

For Legal Services Rendered Through Thursday, April 30, 2026

\$15,166.66

Fee Total

Costs Advanced:

Date	Description	Amount
03/10/26	Reproduction Charges 1 @ 0.15	0.15
03/10/26	Reproduction Charges 7 @ 0.15	1.05
03/10/26	Reproduction Charges 10 @ 0.15	1.50
03/10/26	Reproduction Charges 12 @ 0.15	1.80
03/10/26	Reproduction Charges 19 @ 0.15	2.85
03/10/26	Reproduction Charges 22 @ 0.15	3.30
04/02/26	Reproduction Charges 7 @ 0.15	1.05
04/02/26	Reproduction Charges 8 @ 0.15	1.20
04/02/26	Reproduction Charges 10 @ 0.15	1.50
04/02/26	Reproduction Charges 37 @ 0.15	5.55
04/24/26	Reproduction Charges 1 @ 0.15	0.15

Costs Advanced:

Date	Description	Amount
04/24/26	Reproduction Charges 1 @ 0.15	0.15
04/24/26	Reproduction Charges 2 @ 0.15	0.30
04/24/26	Reproduction Charges 3 @ 0.15	0.45
04/24/26	Reproduction Charges 3 @ 0.15	0.45
04/24/26	Reproduction Charges 3 @ 0.15	0.45
04/24/26	Reproduction Charges 4 @ 0.15	0.60
04/24/26	Reproduction Charges 5 @ 0.15	0.75
04/24/26	Reproduction Charges 6 @ 0.15	0.90
04/24/26	Reproduction Charges 6 @ 0.15	0.90
04/24/26	Reproduction Charges 7 @ 0.15	1.05
04/24/26	Reproduction Charges 8 @ 0.15	1.20
04/24/26	Reproduction Charges 9 @ 0.15	1.35
04/24/26	Reproduction Charges 14 @ 0.15	2.10
04/24/26	Reproduction Charges 17 @ 0.15	2.55
04/24/26	Reproduction Charges 17 @ 0.15	2.55
04/24/26	Reproduction Charges 22 @ 0.15	3.30
04/26/26	Reproduction Charges 1 @ 0.15	0.15
04/26/26	Reproduction Charges 1 @ 0.15	0.15
04/26/26	Reproduction Charges 1 @ 0.15	0.15
04/26/26	Reproduction Charges 2 @ 0.15	0.30
04/26/26	Reproduction Charges 2 @ 0.15	0.30
04/26/26	Reproduction Charges 2 @ 0.15	0.30
04/26/26	Reproduction Charges 2 @ 0.15	0.30
04/26/26	Reproduction Charges 2 @ 0.15	0.30

Costs Advanced:

Date	Description	Amount
04/26/26	Reproduction Charges 4 @ 0.15	0.60
04/26/26	Reproduction Charges 4 @ 0.15	0.60
04/26/26	Reproduction Charges 14 @ 0.15	2.10
04/26/26	Reproduction Charges 15 @ 0.15	2.25
04/26/26	Reproduction Charges 20 @ 0.15	3.00
04/26/26	Reproduction Charges 20 @ 0.15	3.00
04/26/26	Reproduction Charges 33 @ 0.15	4.95
04/26/26	Reproduction Charges 41 @ 0.15	6.15
04/26/26	Reproduction Charges 42 @ 0.15	6.30
Total Costs Advanced		\$ 70.05

Total Fees and Disbursements: \$15,236.71

*Invoices for legal services are due upon receipt. To ensure proper application of your payment,
Please indicate our invoice number and client/matter number on your remittance.*



CITY OF OAK PARK, MI STAFF REPORT

11.B

AGENDA FOR: May 18, 2026

SUBJECT: Approval for payment of an invoice submitted by Dizik, Faber, Kaplan for legal services in the total amount of \$6,500.

DEPARTMENT: Administration

FROM: Tim Ciechorski, Residence Services Coordinator

SUMMARY: Invoice 1921 and Invoice 1937 were paid in full on April 27, 2026. Invoice 1956 remains current and unpaid.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: Approve payment of invoice 1956.

EXHIBITS:

1. Invoice 1956 Dizik Kaplan

Invoice # 1956
Date: 05/01/2026
Due On: 05/31/2026

Dizik | Kaplan

370 E. Maple Road, Third Floor
Birmingham, MI 48009
Phone: (248) 712-1056
www.dizikkaplan.com

City of Oak Park
14000 Oak Park Blvd
Oak Park, Michigan 48237

00230-City of Oak Park
City of Oak Park Prosecution

Type	Date	Notes	Quantity	Rate	Total
Expense	05/01/2026	Reimbursable expenses: Prosecution for April 2026	1.00	\$6,500.00	\$6,500.00
				Total	\$6,500.00

Detailed Statement of Account

Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1921	04/02/2026	\$6,500.00	\$0.00	\$6,500.00
1937	05/01/2026	\$6,500.00	\$0.00	\$6,500.00

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1956	05/31/2026	\$6,500.00	\$0.00	\$6,500.00
Outstanding Balance				\$19,500.00

Total Amount Outstanding **\$19,500.00**

Account Balance

Account	Balance
TDLF OPERATING Balance	\$0.00
Total Account Balance	\$0.00

Please make all amounts payable to: Dizik | Kaplan

Please pay within 30 days.



CITY OF OAK PARK, MI STAFF REPORT

12.A

AGENDA FOR: May 18, 2026

SUBJECT: Request to award the bid for the Construction Fencing portion of the new Community Center Project to American Fence & Supply Co., of Warren, MI for a total amount of \$40,159.00.

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, Deputy City Manager

SUMMARY: At the April 16, 2026 regular meeting of the Oak Park City Council, the request to bid the Construction Fencing portion of the new Community Center Project was approved. On May 6, 2026, six (6) bids were received and opened. The low bidder, American Fence & Supply Co., of Warren, MI submitted a bid of \$40,159.00 that met all the contract qualifications. This project will provide labor, equipment, and materials for Phase One of the construction fencing at the new Community Center Project. The city has worked with American Fence on projects in the past and are comfortable with their work.

FINANCIAL STATEMENT: Funding is available in the Community Center Fund (406-18.446-970.204).

RECOMMENDED ACTION: It is recommended that City Council award the bid for the Construction Fencing Project to American Fence & Supply Co., of Warren, MI in the total amount of \$40,159.00. Funding is available in the Community Center Fund (406-18.446-970.204).

EXHIBITS:

1. Bid Tab_Construction Fence

BID TABULATION

Project:

Phase One Construction Fencing for the New Community Center Project

Bid Opening:

May 6, 2026 at 1:00pm

		American Fence & Supply Co. 21200 Schoenherr Rd. Warren, MI 48089 (248) 545-7070	Jaffco, Inc. 1598 E Auburn Rd. Rochester, MI 48307 (248) 606-4560	Nationwide Const. Group 69951 Lowe Plank Rd. Richmond, MI 48062 (800) 793-3623
ITEM	DESCRIPTION	TOTAL AMOUNT	TOTAL AMOUNT	TOTAL AMOUNT
1	Construction Fencing	\$40,159.00	\$41,030.00	\$55,400.00
	Total	\$40,159.00	\$41,030.00	\$55,400.00

Notes:

Mustang Fence - \$56,500.00

Future Fence Company - \$59,320.00

Industrial Fence & Landscaping, Inc. - \$66,619.00



CITY OF OAK PARK, MI STAFF REPORT

13.A

AGENDA FOR: May 18, 2026

SUBJECT: Second reading and adoption of an ordinance amending Chapter 2, Article II of the Code of Ordinances to add Division II, establishing the Administrative Hearings Bureau.

DEPARTMENT: Municipal Services

FROM: Kim Marrone, Director of Municipal Services

SUMMARY: The City is establishing an Administrative Hearings Bureau to prevent, reduce and eliminate blight, causes of blight, and to expeditiously address such violations that negatively impact the public health, safety, and welfare of city residents. The City finds that changing zoning, building or property maintenance, solid waste and illegal dumping, disease and sanitation, noxious weeds, vehicle abandonment, and inoperative vehicles from criminal misdemeanor or civil infraction offenses to blight violations punishable by a civil fine as determined following a hearing by the Administrative Hearings Bureau is a more efficient, effective way of achieving compliance with City ordinance regulating blight.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: It is recommended that City Council approve the second reading and adopt the ordinance to establish an Administrative Hearing Bureau.

EXHIBITS:

1. SECOND READING- AHB Ordinance- 5-18-26

**CITY OF OAK PARK, MICHIGAN
ORDINANCE NO. O-26-**

AN ORDINANCE TO AMEND CHAPTER 2, ADMINISTRATION, ARTICLE II, ADMINISTRATIVE SERVICE, OF THE CODE OF ORDINANCES, CITY OF OAK PARK, BY ADDING DIVISION 11, SECTIONS 2-201 -2-210 TO ESTABLISH AN ADMINISTRATIVE HEARINGS BUREAU

THE CITY OF OAK PARK ORDAINS:

SECTION 1. Chapter 2, Administration, Article II, Administrative Service, of the Code of Ordinances of the City of Oak Park, is hereby amended by adding Division 11, Sections 2-201 to 2-210.

CHAPTER 2- ADMINISTRATION

ARTICLE II.- ADMINISTRATIVE SERVICE

DIVISION 11.- ADMINISTRATIVE HEARING BUREAU

2-201.- Establishment and Purpose.

The City hereby establishes an Administrative Hearings Bureau, also known as the Violations Bureau, pursuant to MCL §§ 117.4l, 117.4q, 117.4r. which authorize the creation of an administrative hearings bureau, and Section 17.14 of the City Charter. The Administrative Hearings Bureau will consist of and operate through an administrative hearing officer or magistrate, as set forth in 2-203. The City establishes the Administrative Hearings Bureau to prevent, reduce and eliminate blight, causes of blight, and to expeditiously address such violations that negatively impact the public health, safety, and welfare of city residents. The City finds that changing zoning, building or property maintenance, solid waste and illegal dumping, disease and sanitation, noxious weeds, vehicle abandonment, and inoperative vehicles from criminal misdemeanor or civil infraction offenses to blight violations punishable by a civil fine as determined following a hearing by the Administrative Hearings Bureau is a more efficient, effective way of achieving compliance with City ordinance regulating blight.

2-202.- Definitions

Administrative Hearings Bureau: The Administrative Hearings Bureau established by this Division as authorized by section 17.14 of the Charter and as provided in MCL 117.4q.

Blight: means a condition that impairs, destroys, or deteriorates the property because of its decay, improper storage, or effect on property or quality of life including but not limited to such things as garbage, junk, noxious weeds, inoperative vehicles, and waste. The proper storage of materials or equipment incidental to and necessary for the

carrying out of any business or occupation lawfully being carried out on the property in question is not the cause of blight or a blighting factor if all applicable city ordinances are satisfied. A violation of any of the following ordinances shall be blight violations.

- (a) Any blight or blighting factors set forth in 38-96
- (b) Any violation of Appendix A, Zoning
- (c) Any violation of Chapter 78, Trees
- (d) Any violation of Chapter 18, Buildings and Building Regulations
- (e) Violation of the Property Maintenance Code as set forth in Article VI., Chapter 18, Buildings and Building Regulations.
- (f) Any violation of Chapter 62, including illegal dumping as set forth in 62-2
- (g) Sanitation as set forth in 14-30, Division 1, Article II, Chapter 14, Animals.
- (h) Noxious weeds and grass as set forth in Article VIII, Chapter 18, Buildings and Building Regulations
- (i) Vehicle abandonment, inoperative vehicles, vehicle impoundment, and municipal vehicle licensing as set forth in Sec. 74-852 and Sec. 74-854, Article XVIII.
- (j) Signage, including placement of signage in a right-of-way.
- (k) Keeping or maintaining a dangerous building as set forth in 18-207.

Blight Violation Notice: A written notice of blight that may be in the form of a ticket or other writing. Notices may be served and are deemed to be served on the date the notice was personally delivered, deposited in the United States Mail, postage pre-paid, personally left at the premises or posted on the premises.

2-203.- Administrative Hearings Officers

- (a) Appointment and compensation. An administrative hearing officer shall conduct the adjudicatory hearings of the Administrative Hearings Bureau provided for herein. The City Manager shall appoint one or more hearing officers pursuant to Sec. 4.6 of the Charter in the manner provided for the appointment of administrative officers in the City Charter, subject to the confirmation of the City Council; provided, all hearing officers shall be attorneys licensed to practice law in the State of Michigan for at least five years. Administrative hearing officers may be removed from their position for reasonable cause as set forth in MCL 117.4q prior to the expiration of their term. Compensation of administrative hearings officers shall be recommended by the City Manager and set by resolution of the City Council from time to time.
- (b) Training. Before conducting administrative hearings, administrative hearings officers shall successfully complete a formal training program which includes the following:
 - (1) Instruction on the rules of procedure of the administrative hearings that they will conduct.
 - (2) Orientation to each subject area of the code violations they will adjudicate.
 - (3) Observation of administrative hearings.

- (4) Participation in hypothetical cases, including ruling on evidence and issuing final orders.
 - (5) The importance of impartiality in the conduct of the administrative hearing and adjudication of the violation.
 - (6) Instructions on the preparation of a record that is adequate for judicial review.
- (c) Authority and duties. The authority and duties of a hearing officer shall include the following:
- (1) Hold conferences for the settlement or simplification of issues;
 - (2) Administer oaths and affirmations;
 - (3) Rule upon motions, objections, and the admissibility of evidence;
 - (4) Hearing testimony and accepting evidence that is relevant to the existence of a blight violation.
 - (5) Issuing subpoenas directing witnesses to appear and give relevant testimony at the hearing, upon the request of a party or a party's attorney.
 - (6) Preserving and authenticating the record of the hearing and all exhibits and evidence introduced at the hearing.
 - (7) Issuing a determination whether a blight violation exists based upon the evidence presented at the hearing. The determination shall be in writing and shall include written findings of fact, a decision and an order. The City shall have the burden of establishing the responsibility of the alleged violator by a preponderance of the evidence. Unless the burden is met, the matter shall be dismissed. A decision and an order shall not be made except upon consideration of the record as a whole or a portion of the record as may be cited by any party to the proceeding and as supported by and in accordance with the competent, material, and substantial evidence. If the alleged violator fails to appear, and the blight violation notice is sworn, a decision and order of default may be entered. A decision and order finding the alleged violator responsible for the violation shall include a civil fine, if any, or any sanctions or action with which the violator must comply, or both.
 - (8) Imposing reasonable and proportionate sanctions consistent with applicable code provisions and assessing costs upon a finding that the alleged violator is responsible for the alleged violation; provided a hearing officer does not have the authority to:
 - (i) impose a penalty of imprisonment or (ii) impose a civil fine in excess of \$10,000, in the aggregate. The maximum monetary civil fine allowed under this section excludes costs of enforcement or costs imposed to secure compliance with City Code and are not applicable to enforce the collection of any tax imposed and collected by the City.
 - (9) In addition to fines and costs imposed, the hearing officer shall impose a justice system assessment of \$10 for each blight violation determination. Upon payment,

the City shall transmit that assessment to the state treasury as required pursuant to MCL 117.4q(13).

2-204.- Instituting Administrative Adjudication Proceedings; Blight Violation Notice.

Any authorized department or agency of the city may institute an administrative adjudication proceeding by forwarding a copy of the notice of blight violation and notice of hearing, which has been properly served on the respondent, to the administrative hearings bureau.

- (a) Contents. The City shall issue a blight violation notice to an individual believed to be responsible for a blight violation. The blight violation notice shall:
- i. Be in writing;
 - ii. Include a description of the real property sufficient for identification;
 - iii. Include a statement of the reason(s) why the notice is being issued;
 - iv. The date of the inspection and the name of the inspector;
 - v. Direct the named person or entity to pay a civil fine for the violation or appear at a specific date and time for hearing before the Administrative Hearings Bureau as provided in this section at least 14 days after the date the blight violation notice is served.
 - vi. Be treated as made under oath if the violation alleged in the notice occurred in the presence of the authorized local official signing the violation notice and if the notice contains the following statement immediately above the date and signature of the official: "I declare under the penalties of perjury that the statements above are true to the best of my information, knowledge, and belief."
 - vii. A notice of hearing, including the date, time, location of the hearing, and the penalties for failure to appear at the scheduled hearing must be included.
- (b) Admission of responsibility. If the alleged violator wishes to admit responsibility for the blight violation, the person may do so by appearing in person, by representation or by mail. If appearance is made by representation or mail, the Bureau may accept the admission as though the person personally appeared. Upon acceptance of the admission, a hearing officer may order any of the fines and costs permitted pursuant to this article.
- (c) Denial of responsibility or admission with explanation. If the alleged violator wishes to deny responsibility for the blight violation, or admit responsibility with an explanation, the person may do so by appearing in person on the date scheduled for the administrative hearing for the purpose of adjudicating the alleged violation.
- (d) Prehearing removal or correction of blight violation (fix-it ticket). The blight violation notice may also designate a date by which if a person removes or corrects the blight

violation, the inspector may dismiss the blight violation notice. The date of the correction, if any, set forth in the blight violation notice, must be at least 14 days prior to the Administrative Hearings Bureau hearing date. The decision as to whether this option for a prehearing removal or correction is included in the blight violation notice shall be made by the inspector based upon the nature of the violation, the history of prior violations or other relevant factors. At the request of the recipient of a blight violation notice, the inspector may also reschedule the hearing date to provide the person additional time to correct the violation where the person demonstrates a willingness to correct the violation.

- (e) Fines. The fines for blight violations shall be set by resolution of City Council from time to time.
- (f) Waiver of fines. After a decision set forth in § 2-205, the City may waive a fine for a blight violation for a first time offender if the offender corrects the violation.
- (g) Service of a blight violation notice or rescheduled hearing date. A blight violation notice or a rescheduled hearing date may be served by any of the following methods:
 - i. Delivering the notice to the owner personally or leaving the notice at his or her residence.
 - ii. Mailing the notice to such owner at his or her last known address by first-class mail.
 - iii. If the owner is unknown, posting the notice in some conspicuous place on the premises.

2-205.- Hearing

- (a) Timing. Hearings shall be scheduled with reasonable promptness, except that for hearings scheduled in all nonemergency situations the alleged violator, if he or she requests, shall have at least 14 days after service of process to prepare for the hearing. For purposes of this subsection, "nonemergency situation" means any situation that does not reasonably constitute a threat to the public interest, safety, or welfare. If service is provided by first-class mail, the fourteen-day period begins to run on the day that the notice is deposited in the mail.
- (b) Procedure. A party shall be provided with the opportunity for a hearing during which they may be represented by counsel, present witnesses, and cross-examine witnesses. A party may request the hearing officer to issue subpoenas to direct the attendance and testimony of relevant witnesses and the production of relevant documents. The rules of evidence as applied in a nonjury civil case in circuit court shall be followed as far as practicable, but the hearing officer may admit and give probative effect to evidence of a type commonly relied upon by reasonably prudent

persons in the conduct of their affairs. Irrelevant, immaterial, or unduly repetitious evidence may be excluded. Effect shall be given to the rules of privilege recognized by law. Objections to offers of evidence may be made and shall be noted in the record. Subject to these requirements, the hearing officer, for the purpose of expediting hearings and when the interests of the parties will not be substantially prejudiced thereby, may provide in an administrative hearing or by rule for submission of all or part of the evidence in written form.

- (c) Decision. Any decision by a hearing officer that a blight violation does or does not exist constitutes a final decision and order for purposes of judicial review and may be enforced in the same manner as a judgment entered by a court of competent jurisdiction.
- (d) Default. If at the time set for a hearing neither the recipient of a blight violation notice, nor his or her attorney of record, appears and the blight violation notice is properly completed and sworn, the administrative hearing officer may find the recipient in default and enter an order of default which includes the fines and costs as permitted under § 2-204. A copy of the order of default must be served on the party by United States Mail.
- (e) Motion to set aside default. The recipient of a notice of blight violation who is found to be in default may motion the administrative hearing officer to set aside the order of default and set a new hearing date, at any time, if the petitioner establishes that the petitioner was not provided with proper service of process. If the petition is granted, the administrative hearing officer must proceed with a new hearing on the underlying matter as soon as practical. An administrative hearing officer may set aside any order entered by default and set a new hearing date, upon a motion filed within 21 days after the issuance of the order of default, if the administrative hearing officer determines that the petitioner's failure to appear at the hearing was for good cause or, at any time, if the petitioner establishes that the petitioner was not provided with proper service of process. If the petition is granted, the administrative hearing officer must proceed with a new hearing on the underlying matter as soon as practical.

2-206.- Appeal

- (a) Time to appeal. A party may file a claim of appeal within 28 days after entry of the final decision and order by the hearing officer with the Oakland County Circuit Court.
- (b) Appeal bond. An alleged violator who appeals a final decision and order to circuit court shall post with the Administrative Hearings Bureau, at the time the appeal is taken, a bond equal to the fine and costs imposed. A party who has paid the fine and costs is not required to post a bond. If a party who has posted a bond fails to comply with the requirements of Supreme Court rules for an appeal to the circuit court, the appeal may

be considered abandoned, and the Bureau may dismiss the appeal on seven days' notice to the parties. The Administrative Hearings Bureau must promptly notify the circuit court of a dismissal, and the circuit court shall dismiss the claim of appeal. If the appeal is dismissed or the decision and order are affirmed, the Administrative Hearings Bureau may apply the bond to the fine and costs. An appeal by the City must be asserted by the City's Attorney and a bond is not required.

- (c) Review on appeal. An appeal to the circuit court shall be a review by the circuit court of the certified record provided by the Bureau. Pending appeal, and subject to the bond requirement provided for herein, the hearing officer may stay the order and any sanctions or costs imposed. Once an appeal is filed, and subject to the bond requirement provided for herein, the circuit court may stay the order and any sanctions or costs imposed. The circuit court, as appropriate, may affirm, reverse, or modify the decision or order of the Bureau, or remand the matter for further proceedings. The circuit court shall hold unlawful and set aside a decision or order of the hearing officer if substantial rights of an alleged violator have been prejudiced because the decision or order is any of the following:
- i. In violation of the Constitution or a statute, Charter, or ordinance;
 - ii. In excess of the authority or jurisdiction of the agency as conferred by statute, Charter, or ordinance;
 - iii. Made upon unlawful procedure resulting in material prejudice to a party;
 - iv. Not supported by competent, material, and substantial evidence on the whole record;
 - v. Arbitrary, capricious, or clearly an abuse or unwarranted exercise of discretion; and/or
 - vi. Affected by other substantial and material error of law.

2-207.- Enforcement of Order

- (a) Payment. All fines and assessments ordered by an administrative hearing officer shall be paid to the City's Treasurer. Any fine, sanction, or cost imposed by an administrative hearing officer's order that remains unpaid after the exhaustion of, or the failure to exhaust, judicial review procedures is a debt due and owing the City and, as such, may be collected in accordance with applicable law, and shall become a lien on the property and assessed as a single lot assessment against such property.
- (b) Enforcement. After the expiration of the period in which judicial review may be sought, unless stayed by a court of competent jurisdiction, the findings, decision, and order of an administrative hearing officer may be enforced in the same manner as a judgment entered by a court of competent jurisdiction, and may be enforced against assets of the owner other than the building or structure.

- (c) Failure to comply. In any case in which a respondent fails to comply with an administrative hearing officer's order to correct a blight violation or imposing a fine or other sanction as a result of a blight violation, any expenses incurred by the City to enforce the administrative hearing officer's order, including but not limited to, attorney's fees, court costs, fines, fees, and costs related to property demolition or foreclosure, after they are fixed by a court of competent jurisdiction or an administrative hearing officer, is a debt due and owing the City. Before an administrative hearing officer assesses any expense, the respondent must be provided notice that states that the respondent must appear at a hearing before an administrative hearing officer to determine whether the respondent has failed to comply with the administrative hearing officer's order. The notice must set the time for the hearing, which may not be less than seven days from the date that notice is served. Notice is sufficient if served by first-class mail and the seven-day period begins to run on the date that the notice is deposited in the mail.
- (d) Remedies not exclusive. Nothing in this section prevents the City from enforcing or seeking to enforce any order of an administrative hearing officer in any manner, which is in accordance with applicable law.

2-208.- Administrative Adjudication Procedures Not Exclusive

Notwithstanding any other provision in this chapter, neither the Bureau's authority to conduct administrative adjudication procedures nor the institution of such procedures under this chapter precludes the City from seeking any remedies for blight violations through the use of any other administrative procedure or court proceeding where authorized by law.

2-209.- Rules and Procedures

The City may establish rules and procedures necessary for the efficient operation of the Bureau. Such rules and procedures shall be made publicly available.

2-210.-Exclusions and Severability.

This Division does not address any civil infraction under the Michigan Vehicle Code, the Uniform Traffic Code, provisions that allow for control of traffic in parking areas, or a similar municipal ordinance.

Nothing in this chapter affects the jurisdiction of the Planning Commission, the Building Board of Appeals, Board of Review, or the Zoning Board of Appeals. The provisions of this Division apply to administrative adjudication proceedings conducted by the administrative hearings bureau to the extent they are not inconsistent with the provisions of this Code, which set forth specific procedures for the administrative adjudication of particular code provisions.

The sections and provisions of this Division are severable and any portion declared void or against public policy will not affect the validity of the remaining sections or provisions of this chapter.

SECTION 2. SEVERABILITY.

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park shall be affected by this Ordinance, except as to the above sections, and in the event that any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or the Code of Ordinances, City of Oak Park.

SECTION 3. EFFECTIVE DATE.

This Ordinance shall become effective ten (10) days from the date of its passage and shall be published as required by the Charter of the City of Oak Park.

MADE, PASSED, AND ADOPTED by the Council of the City of Oak Park on this 18th day of May, 2026.

T. Edwin Norris
City Clerk

Marian McClellan
Mayor

I, T. Edwin Norris, duly authorized Clerk of the City of Oak Park, Michigan do hereby certify that the foregoing Ordinance was adopted by the Council of the City of Oak Park at its Regular meeting held on May 18, 2026

T. Edwin Norris, City Clerk



CITY OF OAK PARK, MI STAFF REPORT

13.B

AGENDA FOR: May 18, 2026

SUBJECT: First Reading of proposed text amendments to the City of Oak Park Zoning Ordinance in the following sections: Article 3, Division 1: General Provisions to add regulations regarding Electric Vehicle (EV) Charging Stations and Article 4, Division 4: Signs.

DEPARTMENT: Economic and Community Development

FROM: Salam Habhab, Economic Development and Planning Specialist, Kim Marrone, Director of Municipal Services

SUMMARY:

At its May 4, 2026, meeting, the Planning Commission conducted a public hearing on proposed amendments to the City of Oak Park Zoning Ordinance. Economic Development and Planning staff identified areas for improvement in specific sections to address emerging land use trends and respond to community needs. The proposed text amendments would establish regulations for electric vehicle (EV) charging stations and update the sign ordinance.

Staff also prepared EV charging station guidelines to inform future infrastructure development. The ordinance provisions are regulatory, while the guidelines are advisory, provide direction, and outline best practices.

Following the public hearing, the Planning Commission voted to recommend that City Council adopt the proposed zoning text amendments.

The proposed text amendments and EV charging station guidelines are attached for Council review and consideration.

FINANCIAL STATEMENT: N.A.

RECOMMENDED ACTION: It is recommended that the City Council approve the First Reading of the proposed text amendments to the City of Oak Park Zoning Ordinance in Article 3, Division 1: General Provisions to add regulations regarding Electric Vehicle (EV) Charging Stations and Article 4, Division 4: Signs.

EXHIBITS:

1. ORD2026-04_Zoning_Amendments_Ordinance_CC_5-18-26
2. ElectricVehicleChargingStationGuidlines_OakPark
3. ORD2026_04_ZoningAmendments_PCMemo

CITY OF OAK PARK, MICHIGAN

ORDINANCE NO.

AN ORDINANCE TO AMEND ARTICLE 3, DIVISION 1: GENERAL PROVISIONS AND ARTICLE 4, DIVISION 4: SIGNS OF APPENDIX A - ZONING OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MICHIGAN.

THE CITY OF OAK PARK, MICHIGAN ORDAINS:

SECTION 1. Article 3, Division 1, General Provisions of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended to re-introduce the reserved Section 302, as follows:

Sec. 302. Electric Vehicle (EV) Charging Stations

A. Purpose and Intent

The purpose of this section is to regulate the installation, location, design, and operation of electric vehicle (EV) charging stations to promote public safety, accessibility, and compatibility with surrounding land uses, while supporting the City's long-term EV readiness goals. These provisions align with widely used best practices in Michigan communities and the State of Michigan Community EV Toolkit and are intended to provide clarity for applicants, permitting, and enforcement.

B. Definitions

Electric Vehicle (EV). A motor vehicle powered in whole or in part by electricity supplied from an external source.

Electric Vehicle Supply Equipment (EVSE) / EV Charging Station. Equipment and related electrical infrastructure that delivers electricity to an EV for charging.

Public EV Charging Station (Principal Use). A site where EV Charging is the primary commercial use and is available to the public.

Accessory EV Charging Station. An EV charging installation that is subordinate and incidental to an approved principal use.

Private or Limited-Access EV Charging Station. An EV charging installation limited to residents, employees, owners, fleet vehicles, or other authorized users; not open to the public for commercial use.

C. Use Classification and Permitted Districts

1. *Public EV Charging Stations (Principal Use)*. Permitted as a principal commercial use in commercial, mixed-use, office, and industrial zoning districts, subject to Site Plan Review. Public EV charging stations are not permitted as a principal use in residential districts.
2. *Accessory EV Charging Stations*. Permitted by right where the principal use is permitted, subject to Administrative Review.
3. *Private or Limited-Access EV Charging Stations*. Permitted within multi-family, institutional, commercial, mixed-use, office and industrial developments for use by authorized users, subject to applicable building and electrical permits.

D. Location and Site Design Standards

1. *General*. EV charging stations may be located wherever off-street parking is permitted.
2. *Equipment*. All EV charging stations and associated equipment shall not obstruct pedestrian sidewalks, accessible routes, crosswalks, or fire lanes, and shall not be placed within any required intersection visibility or sight-distance triangle as set forth in Section 314 of this Ordinance.
 - a. EV charging stations (the charging posts or pedestals intended for user interaction) may be permitted along or adjacent to the public right-of-way where otherwise allowed by this Ordinance.
 - b. All associated equipment, including but not limited to transformers, power cabinets, switchgear, utility service equipment, conduit risers, meter pedestals, and any ancillary infrastructure, shall be located to be minimally visible from public streets and sidewalks.
3. *Utilities*. New charging equipment and associated infrastructure should maintain a minimum ten (10) foot separation from underground utilities, including storm and sanitary sewers, water mains, and fire suppression service lines, unless an alternative is approved by the City Engineer.
4. *Screening*. Equipment such as transformers, power cabinets, and switchgear shall be screened from public view by a solid wall, fence, landscaping, and/or architectural features that are compatible in appearance with the principal building.
5. *Parking Counts*. EV charging spaces shall count toward the minimum off-street parking requirements.
6. *Marking and Signage*. EV spaces shall be clearly striped and signed to indicate “EV Charging Only.”
7. *Protection*. Protective bollards or equivalent barriers shall be installed to safeguard charging equipment and associated infrastructure from vehicle impact.
8. *Lighting, Noise, and Hours*. Lighting and operations shall be compatible with adjacent land uses.

E. Accessibility

All EV charging stations shall comply with the Americans with Disabilities Act (ADA), the Michigan Building Code, and applicable accessibility guidelines. A minimum of five percent (5%) of all EV charging stations provided for public or employee use, but not less than one (1), shall be accessible. Accessible EV charging spaces shall include a van-accessible access aisle and an unobstructed accessible route to the charging equipment. Accessible EV charging spaces are in addition to, and shall not be counted toward, the minimum number of barrier-free parking spaces otherwise required by code.

F. Additional Safety and Siting Consideration

1. *Interior Installations.* EV charging equipment located within enclosed parking garages or interior service/fleet areas may be permitted without Site Plan or Administrative Review, provided no exterior site elements are affected; building and electrical approvals remain required.
2. *Hazardous Locations.* Where EV charging is proposed at facilities that dispense flammable fuels, liquids, or gases, placement and installation shall comply with the National Electrical Code.
3. *Weather Exposure.* Outdoor installations are preferred for safety; indoor or covered installations shall provide any additional fire protection or ventilation required by code.

G. Approvals and Permitting

1. *New Developments.* The location and design of EV charging stations shall be reviewed as part of the formal Site Plan Review process.
2. Where an EV charging station is designed with a canopy and multiple bays in a manner similar to layout and intensity to an automobile gasoline station, the site shall comply with the applicable design development standards of Section 557.B related to canopy setbacks and height, driveway limitations, lighting requirements, outdoor storage, and off-street parking as required by Section 403 of the Zoning Ordinance.
3. *Existing Facilities (Retrofits).* Installation of EV charging stations at existing facilities shall be subject to Administrative Review to confirm that the proposal does not alter site circulation, parking counts, required landscaping, or other zoning-regulated features.
4. *Interior Installations.* EV charging stations installed wholly within the interior of a commercial facility (e.g., enclosed parking garage or interior fleet/service area) shall not require Site Plan Review or Administrative Review, provided no exterior site elements are affected; building and electrical approvals are still required.
5. *Permits.* Building and Electrical Permits are required for all EV charging installations.

6. Where EV charging stations are operated by a third party on an existing site, the operator shall be required to obtain and maintain a business license in accordance with all applicable municipal licensing regulations.

H. Submittal Requirements

Applicants shall provide the following materials with zoning submittals and building/electrical permit applications, as applicable:

1. A scaled site plan showing parking, equipment, conduit routing, and bollards;
2. Identification of underground utilities within the work area;
3. Screening details for transformers, switchgear, and power blocks;
4. The location of the nearest fire hydrant and any Fire Department Connection (FDC);
5. Manufacturer data sheets, electrical specifications, and installation instructions for the selected chargers, including emergency shut-off location and type;
6. For interior installations, a floor plan showing charger locations; and
7. An electrical riser diagram, engineered load calculations, and panel schedule prepared, sealed, and signed by a licensed electrical engineer verifying sufficient capacity for the proposed equipment.

I. Relationship to the Electric Vehicle Charging Station Guidelines

The City of Oak Park maintains an advisory document titled “Electric Vehicle Charging Station Guidelines” that provides non-regulatory best practices for location, design, installation, and future planning of EV charging infrastructure. These Guidelines are illustrative and do not supersede the requirements of this Zoning Ordinance. In the event of a conflict, the Zoning Ordinance shall govern.

SECTION 2. Article 4, Division 4: Signs of Appendix A - Zoning of the Code of Ordinances of the City of Oak Park, Michigan is hereby amended as the following:

Sec. 466. Sign Definitions.

Amend “Canopy Sign” definition as indicated below. All other provisions of this section, not listed below, remain unchanged.

Canopy sign. A sign attached to a canopy, whether the canopy is attached to a building or is a freestanding structure. For the purposes of this ordinance: “Building-mounted canopy sign” means a sign on a canopy attached to a building, and “Freestanding canopy sign” means a sign on a canopy that is not attached to a building, including those associated with gas stations or EV charging stations.

Sec. 472. Specific sign standards.

Amend the Sign Dimensional Standards and Regulations Table to add footnote (7), as indicated below. All other provisions of the table and section, not listed below, remain unchanged.

District	Wall, canopy, or awning		Freestanding sign			Temporary signs(c)	
	Number	Maximum size per sign	Number	Maximum size per sign	Maximum height	Maximum size per sign	Maximum height
B-1, B-2, LI, O, PTRED, PCD, PUD, MX-1, MX-2, IF	1 per business (1) (6)	15% of front façade, a maximum of 120 square feet (3) (7)	1 sign(3)	30 square feet for businesses fronting roadway of 35 m.p.h. or less (2), (4), (5)	6 feet(5)	30 square feet	Freestanding sign maximum height is 6 feet

(7) Wall signs shall be located on the front façade of a building. The Zoning Official may permit a wall sign to be located on a façade other than the front façade, where the architectural design of the building or the visibility of the building from public street results in another façade having greater prominence or exposure than the front façade.

Sec. 473. Additional sign standards.

Amend provision 473.b., as indicated below. All other provisions of this section, not listed below, remain unchanged.

b. Awning and canopy signs. Awnings and building mounted canopy signs may be used as an alternative to wall signs listed in the sign dimensional standards and regulations table, if they meet the following standards:

1. Any sign area on awnings and canopy signs shall be included in calculations of maximum wall sign square footage.
2. Awnings and canopy signs in the B-1 neighborhood business district shall be set back at least two feet from any street curb line, shall not extend more than six feet over the public right-of-way, and shall leave a minimum clearance of eight feet above the ground.
3. Awning and canopy signs, other than those in the B-1 district, shall have a minimum ground clearance of ten feet, shall be set back at least six feet from any public right-of-way, nor project over an alley or private access lane. A sign shall not extend for more than two feet from the building to which it is attached.

4. No awning or canopy sign shall extend above the roof or parapet of the structure to which it is attached.
5. Wood posts or supporting arms shall not be used in conjunction with any awning or canopy sign, unless it is decorative in nature and part of the character of the sign.
6. Canopy signs shall not be internally illuminated and must be blackened out on the underside.

Amend provision 473 to add subsection f, as indicated below and renumber subsequent subsections. All other provisions of this section, not listed below, remain unchanged.

f. Freestanding canopy sign. These regulations apply to canopy signs associated with uses such as gasoline stations, fuel service stations, and electric vehicle (EV) charging stations:

1. Canopy signs shall be mounted flush on the vertical fascia of the canopy.
2. Signs shall be limited to business identification (name and/or logo).
3. Signs shall not project above, beyond, or outside the limits of the canopy structure.
4. The total sign area on any single canopy face shall not exceed 20% of the canopy fascia area for the face.
5. A maximum of one (1) canopy sign is permitted.
6. On corner lots, a maximum of two (2) signs is permitted, with one (1) sign on each street-facing canopy face.

Sec. 476. Dangerous, unsafe, abandoned, and illegally erected signs.

Amend provision 476.c, as indicated below. All other provisions of this section, not listed below, remain unchanged.

- c. *Obsolete or abandoned signs.* Permanent signs applicable to a business suspended by a change in ownership, occupancy, or management shall not be deemed abandoned unless the structure remains vacant for at least 30 consecutive days. An obsolete or abandoned sign shall be removed by the owner, occupant, or lessee of the premises within 30 days of the close of said business or activity.

SECTION 3. Conflicting Provisions Repealed

All ordinances in conflict with the provisions of this ordinance are repealed only to the extent necessary to give this ordinance full force and effect; provided that all other provisions of the Oak Park Code of Ordinances as heretofore amended shall remain in full force and effect.

SECTION 4. Severability

No other portion, paragraph or phrase of the Code of Ordinances of the City of Oak Park, Michigan shall be affected by this ordinance except as to the above sections, and in the event any portion, section or subsection of this ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of Ordinances of the City of Oak Park, Michigan.

SECTION 5. Effective Date

This ordinance shall be published as required by the Charter of the City of Oak Park and shall become effective ten (10) days from the date of its passage or upon the expiration of seven (7) days after its publication, whichever is later.

MADE, PASSED AND ADOPTED by the Council of the City of Oak Park on this day of _____, 2026.

T. Edwin Norris, City Clerk

I, T. Edwin Norris, the duly authorized Clerk of the City of Oak Park, Michigan, do hereby certify that the foregoing ordinance was adopted by the Council of the City of Oak Park at its regular meeting held on _____, 2026.

T. Edwin Norris
City Clerk

First Reading:
Second Reading:
Adopted:
Published:



ELECTRIC VEHICLE CHARGING STATION GUIDELINES

April 13, 2026

Electric Vehicle Charging Station Guidelines

The electric vehicle market is growing dramatically and is emerging as the future of transportation. All major auto manufacturers have announced plans to electrify a significant portion of their production over the next 3-5 years. With the increased number of electric vehicles comes the need to provide an EV charging infrastructure in private and public settings that supports the anticipated number of vehicles. Many establishments, particularly national retailers, have already begun to add a limited number of EV charging stations to their sites. It is anticipated that this trend will not only continue but will intensify. Unfortunately, current City Ordinances and Building Codes have yet to be updated with specific requirements for EV charging stations.

The City of Oak Park recognizes this growing demand and encourages thoughtful planning for EV charging equipment that meets future needs while supporting the City's zoning regulations. To support this effort, the City has prepared the following guidelines for property owners and developers to use when considering adding EV charging stations to their particular sites. The City has also adopted a corresponding Electrical Vehicle (EV) Charging Station Section 308 within the City's Zoning Ordinance, which establishes the regulatory requirements for the installation, placement, and classification of EV charging stations.

These guidelines have been informed by and adapted from the [State of Michigan Community EV Toolkit](#), as well as established best practices utilized by communities across Michigan to ensure consistent, efficient, and future ready EV infrastructure planning. Together, the Zoning Ordinance and these Guidelines provide a comprehensive framework to help ensure that EV infrastructure in Oak Park is planned, installed, and maintained in a manner that is safe, functional, and aligned with long-term community objectives.

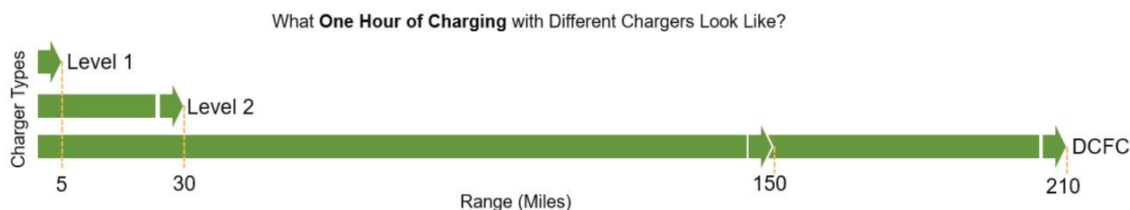
These Electrical Vehicle Charging Station Guidelines are advisory and are provided for planning purposes only. They do not establish regulatory standards and do not replace or modify the requirements contained in the City of Oak Park Zoning Ordinance. **Developers, property owners, and applicants must refer to Section 308 Electric Vehicle (EV) Charging Stations of the Zoning Ordinance for all enforceable requirements. Where discrepancies exist, the Zoning Ordinance shall govern.**

Types of EV Charging Stations

To begin, it is important to understand some of the terminology associated with EV charging. Currently, there are 3 levels of EV charging based on power levels. The higher the level the faster the charging can occur.

- **Level 1.** Level 1 uses a common 120-volt household outlet. It is the slowest way to charge and adds up to 5 miles of range per hour of charging. These are typically located in private homes where vehicle use is for shorter travel distances, and charge times can be longer.
- **Level 2.** Level 2 charging is the most widely used level for daily EV charging. EV chargers can be installed at home, workplace, as well as public locations like shopping malls. Level 2 charging can add up to 30 miles per hour of charging, depending on vehicle model.

- **Level 3.** Level 3 is sometimes referred to as DC Fast Charging (DCFC) and is currently the fastest type of charging. These chargers can recharge an EV at a rate of 150 to 210 miles per hour, depending on the vehicle model and DCFC power level. These units use direct current (DC) versus the alternating current (AC) used by Level 1 and 2 chargers. The voltage of the DCFC charger is much higher than is available in most residences.



Gasoline pump adds ~250 miles of range per minute.

Also important are the 3 options that can be considered when planning for EV charging stations now and in the future.

- **EV-Capable (EV-C).** Parking spaces have an installed electrical panel with dedicated circuits and raceways that are capped for future EV parking spaces. The spaces are ready for the installation of electric lines and EV chargers.



- **EV-Ready (EV-R).** Parking spaces have an installed electrical panel capacity with a dedicated branch circuit including a conductor in the raceway. The conductor terminates in a junction box ready for the installation of an EV charger.



- **EV-Installed (EV-I).** Parking spaces have an installed electrical panel capacity with a dedicated branch circuit including a conductor in the raceway and an electric vehicle charging station ready to provide charging energy to EV parking spaces



Number of EV Charging Stations

Currently the number of EV charging stations provided is at the discretion of the owner or developer. While there is a cost associated with the EV charging stations, owners and developers should be aware that it is more cost effective to ensure homes and multifamily and non-residential projects are at a minimum EV-Ready when completed rather than conduct extensive electrical upgrades when they are installed later. We suggest the developers work with the Economic Development & Planning Department to determine an appropriate number of spaces for their project.

As an example, many Cities have adopted standards where:

- New one- and two-family dwellings with dedicated off-street parking are provided with at least one Level 2 EV-Capable or EV-Ready outlet.
- For multi-family dwellings and non-residential projects, EV charging infrastructure is based on a percentage of total parking spaces (e.g., 5% of the total parking spaces are to be a minimum of Level 2 EV-capable). These can be a combination of Level 2 and Level 3 EV-Capable, EV-Ready, and EV Installed spaces.

Even if specific EV charging stations are not being installed with a new development, the City encourages the installation of necessary conduit and electrical capacity to accommodate the future installation of EV charging stations. Planned conduits shall be shown on the site plan in the proposed locations to ensure conflicts do not arise with its installation.

EV charging station spaces should count towards satisfying the total number of required parking spaces and not be in addition to the minimum number required.

Location of EV Charging Stations

EV charging stations can generally be located wherever off-street parking spaces are permitted under Oak Park's Zoning Ordinance. The following additional conditions shall also be applicable:

- When installing EV stations at existing facilities, any of the landscaping that was initially required by the City Ordinance that will be disturbed or removed must be replaced in kind.
- Any new transformers, switchgear or power blocks associated with the EV charging station should be placed where they are minimally visible from public streets and should be screened in a manner consistent with Section 318 of the Zoning Ordinance
- All EV charging stations and associated equipment should be installed at a minimum of 10 feet from all existing or planned storm sewers, sanitary sewers and leads, water mains, fire suppression and domestic water service lines.
- The charging station and any ancillary equipment shall not interfere with existing site accessibility including sidewalks, pathways, and crosswalks. They shall be located outside of road sightlines. Further, appropriate parking space dimensions shall be maintained if such equipment is located within the parking area.

Accessibility Requirements

The Americans with Disabilities Act (ADA), Architectural Barriers Act (ABA) as well as the Michigan Building Code require EV charging stations to be accessible and usable by individuals with disabilities. The U.S. Access Board has prepared a technical assistance document to assist in the design and construction of EV charging stations. This is available online at <https://www.access-board.gov/files/usab-evse-guide.pdf>

In general, the requirements include:

- Not less than 5% (but no less than one) of the EV charging stations provided for public or employee use shall be accessible. Spaces at car dealerships, repair shops, etc. used for charging for repair or delivery do not need to comply.
- As EV charging stations are intended to be short term in duration, the accessible space shall not count toward the required number of accessible spaces.
- The accessible space should be a van accessible space that is a minimum of 132 inches in width with an adjoining access aisle that is a minimum of 60 inches in width.
- The accessible space shall be signed with a “use last” sign indicating that the space is accessible, but direct people to use this space only when other charging spaces are occupied or accessibility features are needed.
- A person with disabilities should be able to exit the vehicle, have an accessible route to the EV charging station, and then to the charging outlet on the vehicle. As the vehicle is being charged, the accessible route should not be obstructed with the charging cable.
- Ground surface on the accessible routes and at the clear ground space at the EV charging stations shall be free of level changes and not slope more than 2%. Grass, curbs, wheel stops, and bollards should generally not be located within the accessible route or clear ground space at the EV charging station unless the accessible route can be fully maintained.
- Operable parts on the EV charging station, including card readers, should be within the reach range of a wheelchair bound individual. The part should be operational with one hand with no tight grasping, pinching, or twisting of the wrist.

Other Considerations

Charging equipment should be placed outdoors, when possible, to comply with safety recommendations. For installations within structured parking or under buildings, additional fire protection measures and ventilation shall be required.

EV spaces should be clearly marked with distinctive striping and signs indicating that the space is intended for EV charging use only.

Concrete filled steel bollards or other acceptable means of protection as determined appropriate by the City shall be provided around the charging station, power block, and any other ancillary equipment necessary to ensure the charging station is adequately protected from vehicles.

When EV charging stations are being installed at facilities that dispense flammable fuels, liquids or gases, special attention should be taken when locating the EV charging stations. In these locations, a registered electrical engineer should be retained to evaluate the location of the EV charging station with respect to Article 514 of the National Electrical Code for Motor Fuel Dispensing Facilities. Articles 500, 501 and 502 for Classified Hazardous Locations and Article 504 for Intrinsically Safe Systems that should be considered as well.

Approvals and Permitting Requirements

To ensure that the installation of EV charging stations meets all applicable zoning, building, and electrical requirements, the following review procedures apply:

- For new developments, the location and design of EV charging stations will be reviewed as part of the formal Site Plan Review process, consistent with the requirements of the City of Oak Park Zoning Ordinance.
- For existing facilities proposing to add EV charging stations, an Administrative Review will be required to evaluate the proposed installation and confirm that it does not alter site circulation, parking counts, or other zoning regulated site features.
- When EV charging stations are installed on the interior of a commercial facility, such as within an enclosed parking garage or within an interior fleet or service area, neither a Site Plan Review nor an Administrative Review will be required, as the installation does not affect the exterior site layout or zoning regulated elements. Interior installations will instead require building related approvals.

For all of the above processes, the Economic Development and Planning Department, along with other applicable City departments, will review the proposed EV installations to confirm compliance with the Zoning Ordinance, the Michigan Building Code, and all relevant electrical regulations. Following approval, a [Building Permit](#) and an [Electrical Permit](#) will be required prior to installation

Documentation

For all EV charging station installations, applicants must provide the following materials as part of their building and electrical permit submissions and any applicable zoning review:

- **Site Plan.** A site plan, drawn to scale, showing location of parking spaces, all electrical equipment, conduit runs, and bollards.
- **Underground utilities.** Site plan shall also include any underground utilities within the installation area, including water, sewer, storm, and other service lines that may influence placement or routing.
- **Screening.** Provide screening details for any new transformers, switchgear or power blocks associated with the EV charging station, consistent with the City's Zoning Ordinance.
- **Fire Hydrant.** Where applicable, show the location of the nearest fire hydrant and the building Fire Department Connection (FDC) to ensure adequate fire safety considerations.
- **Manufacturer's Data Sheet.** Include manufacturer's data sheets, electrical requirements, and

installation instructions for the type of charges being installed including the location and type of emergency shut off.

- **For interior installations.** Provide a floor plan showing the location of EV chargers.
- **Complete Electrical Data.** Provide an electrical riser diagram, load calculations, and panel schedule that have been prepared, sealed, and signed by a licensed electrical engineer, verifying that sufficient electrical capacity and infrastructure are provided to support the proposed charging equipment.



CITY OF OAK PARK

DEPARTMENT OF ECONOMIC DEVELOPMENT AND PLANNING

MEMORANDUM

TO:	Planning Commission Members	DATE:	April 1, 2026
FROM:	Kimberly Marrone, Municipal Services Director Salam Habhab, Economic Development & Planning Specialist	FILE:	APLNCOM/ORD 2026-04 Zoning Text Amendments

SUBJECT: ORD 2026-04 – Proposed Text Amendments to Appendix A - Zoning Ordinance of the Code of Ordinances of the City of Oak Park, MI

In an effort to enhance the City's ability to achieve its goals, the Economic Development and Planning staff has identified areas for improvement in specific sections of the Zoning Ordinance. The proposed text amendments introduce regulations for Electric Vehicle (EV) Charging Stations and update the sign ordinance. These changes address emerging land use trends and respond to feedback and needs.

Staff has prepared a proposed ordinance section to regulate EV charging stations, along with guidelines to inform future infrastructure development. The ordinance provisions are regulatory, while the guidelines are advisory and intended to provide direction and outline best practices.

The proposed text amendments and EV charging station guidelines are attached to this memo for review and consideration of approval.

RECOMMENDATION

Planning Commission to recommend approval of the proposed text amendments to the City Council.

ORD 2026-04 – PROPOSED TEXT AMENDMENTS TO APPENDIX A - ZONING ORDINANCE OF THE CODE OF ORDINANCES OF THE CITY OF OAK PARK, MI

Staff proposes incorporating the EV Charging Station regulations into the reserved Section 302. While this placement does not strictly follow the alphabetical sequence of the ordinance, it avoids the need to renumber subsequent sections and minimizes potential inconsistencies with existing cross-references.

ARTICLE 3. DIVISION 1. GENERAL PROVISIONS

Add the new section to the reserved Section 302.

Sec. 302. Electric Vehicle (EV) Charging Stations

A. Purpose and Intent

The purpose of this section is to regulate the installation, location, design, and operation of electric vehicle (EV) charging stations to promote public safety, accessibility, and compatibility with surrounding land uses, while supporting the City’s long-term EV readiness goals. These provisions align with widely used best practices in Michigan communities and the State of Michigan Community EV Toolkit and are intended to provide clarity for applicants, permitting, and enforcement.

B. Definitions

Electric Vehicle (EV). A motor vehicle powered in whole or in part by electricity supplied from an external source.

Electric Vehicle Supply Equipment (EVSE) / EV Charging Station. Equipment and related electrical infrastructure that delivers electricity to an EV for charging.

Public EV Charging Station (Principal Use). A site where EV Charging is the primary commercial use and is available to the public.

Accessory EV Charging Station. An EV charging installation that is subordinate and incidental to an approved principal use.

Private or Limited-Access EV Charging Station. An EV charging installation limited to residents, employees, owners, fleet vehicles, or other authorized users; not open to the public for commercial use.

C. **Use Classification and Permitted Districts**

1. Public EV Charging Stations (Principal Use). Permitted as a principal commercial use in commercial, mixed-use, office, and industrial zoning districts, subject to Site Plan Review. Public EV charging stations are not permitted as a principal use in residential districts.
2. Accessory EV Charging Stations. Permitted by right where the principal use is permitted, subject to Administrative Review.
3. Private or Limited-Access EV Charging Stations. Permitted within multi-family, institutional, commercial, mixed-use, office and industrial developments for use by authorized users, subject to applicable building and electrical permits.

D. **Location and Site Design Standards**

1. General. EV charging stations may be located wherever off-street parking is permitted.
2. Equipment. All EV charging stations and associated equipment shall not obstruct pedestrian sidewalks, accessible routes, crosswalks, or fire lanes, and shall not be placed within any required intersection visibility or sight-distance triangle as set forth in Section 314 of this Ordinance.
 - a. EV charging stations (the charging posts or pedestals intended for user interaction) may be permitted along or adjacent to the public right-of-way where otherwise allowed by this Ordinance.
 - b. All associated equipment, including but not limited to transformers, power cabinets, switchgear, utility service equipment, conduit risers, meter pedestals, and any ancillary infrastructure, shall be located to be minimally visible from public streets and sidewalks.
3. Utilities. New charging equipment and associated infrastructure should maintain a minimum ten (10) foot separation from underground utilities, including storm and sanitary sewers, water mains, and fire suppression service lines, unless an alternative is approved by the City Engineer.
4. Screening. Equipment such as transformers, power cabinets, and switchgear shall be screened from public right-of-way by a solid wall, fence, landscaping, and/or architectural features that are compatible in appearance with the principal building.
5. Parking Counts. EV charging spaces shall count toward the minimum off-street parking requirements.
6. Markings and Signage. EV spaces shall be clearly striped and signed to indicate “EV Charging Only.”
7. Protection. Protective bollards or equivalent barriers shall be installed to safeguard charging equipment and associated infrastructure from vehicle impact.
8. Lighting, Noise, and Hours. Lighting and operations shall be compatible with adjacent land uses.

E. Accessibility

All EV charging stations shall comply with the Americans with Disabilities Act (ADA), the Michigan Building Code, and applicable accessibility guidelines. A minimum of five percent (5%) of all EV charging stations provided for public or employee use, but not less than one (1), shall be accessible. Accessible EV charging spaces shall include a van-accessible access aisle and an unobstructed accessible route to the charging equipment. Accessible EV charging spaces are in addition to, and shall not be counted toward, the minimum number of barrier-free parking spaces otherwise required by code.

F. Additional Safety and Siting Consideration

1. *Interior Installations.* EV charging equipment located within enclosed parking garages or interior service/fleet areas may be permitted without Site Plan or Administrative Review, provided no exterior site elements are affected; building and electrical approvals remain required.
2. *Hazardous Locations.* Where EV charging is proposed at facilities that dispense flammable fuels, liquids, or gases, placement and installation shall comply with the National Electrical Code.
3. *Weather Exposure.* Outdoor installations are preferred for safety; indoor or covered installations shall provide any additional fire protection or ventilation required by code.

G. Approvals and Permitting

1. *New Developments.* The location and design of EV charging stations shall be reviewed as part of the formal Site Plan Review process.
2. Where an EV charging station is designed with a canopy and multiple bays in a manner similar to layout and intensity to an automobile gasoline station, the site shall comply with the applicable design development standards of Section 557.B related to canopy setbacks and height, driveway limitations, lighting requirements, outdoor storage, and off-street parking as required by Section 403 of the Zoning Ordinance.
3. *Existing Facilities (Retrofits).* Installation of EV charging stations at existing facilities shall be subject to Administrative Review to confirm that the proposal does not alter site circulation, parking counts, required landscaping, or other zoning-regulated features.
4. *Interior Installations.* EV charging stations installed wholly within the interior of a commercial facility (e.g., enclosed parking garage or interior fleet/service area) shall not require Site Plan Review or Administrative Review, provided no exterior site elements are affected; building and electrical approvals are still required.
5. *Permits.* Building and Electrical Permits are required for all EV charging installations.

H. Submittal Requirements

Applicants shall provide the following materials with zoning submittals and building/electrical permit applications, as applicable:

1. A scaled site plan showing parking, equipment, conduit routing, and bollards;
2. Identification of underground utilities within the work area;
3. Screening details for transformers, switchgear, and power blocks;
4. The location of the nearest fire hydrant and any Fire Department Connection (FDC);
5. Manufacturer data sheets, electrical specifications, and installation instructions for the selected chargers, including emergency shut-off location and type;
6. For interior installations, a floor plan showing charger locations; and
7. An electrical riser diagram, engineered load calculations, and panel schedule prepared, sealed, and signed by a licensed electrical engineer verifying sufficient capacity for the proposed equipment.

I. Relationship to the Electric Vehicle Charging Station Guidelines

The City of Oak Park maintains an advisory document titled “Electric Vehicle Charging Station Guidelines” that provides non-regulatory best practices for location, design, installation, and future planning of EV charging infrastructure. These Guidelines are illustrative and do not supersede the requirements of this Zoning Ordinance. In the event of a conflict, the Zoning Ordinance shall govern.

ARTICLE 4. DIVISION 4. SIGNS.

Sec. 466. Sign Definitions.

Amend “Canopy Sign” definition as indicated below. All other provisions of this section, not listed below, remain unchanged.

Canopy sign. ~~A structure other than an awning affixed to a building and carried by a frame which is supported by the ground. A sign attached to a canopy, whether the canopy is attached to a building or is a freestanding structure. For the purposes of this ordinance: “Building-mounted canopy sign” means a sign on a canopy attached to a building, and “Freestanding canopy sign” means a sign on a canopy that is not attached to a building, including those associated with gas stations or EV charging stations.~~

Sec. 472. Specific sign standards.

Amend the Sign Dimensional Standards and Regulations Table to add footnote (7), as indicated below. All other provisions of the table and section, not listed below, remain unchanged.

	Wall, canopy, or awning		Freestanding sign			Temporary signs(c)	
District	Number	Maximum size per sign	Number	Maximum size per sign	Maximum height	Maximum size per sign	Maximum height
B-1, B-2, LI, O, PTRE D, PCD, PUD, MX-1, MX-2, IF	1 per businesses (1) (6)	15% of front façade, a maximum of 120 square feet (3) <u>(7)</u>	1 sign(3)	30 square feet for businesses fronting roadway of 35 m.p.h. or less (2), (4), (5)	6 feet(5)	30 square feet	Freestanding sign maximum height is 6 feet

(7) Wall signs shall be located on the front façade of a building. The Zoning Official may permit a wall sign to be located on a façade other than the front façade, where the architectural design of the building or the visibility of the building from public street results in another façade having greater prominence or exposure than the front façade.

Sec. 473. Additional sign standards.

Amend provision 473.b., as indicated below. All other provisions of this section, not listed below, remain unchanged.

b. Awning and canopy signs. Awnings and building mounted canopy signs may be used as an alternative to wall signs listed in the sign dimensional standards and regulations table, if they meet the following standards:

1. Any sign area on awnings and canopy signs shall be included in calculations of maximum wall sign square footage.
2. Awnings and canopy signs in the B-1 neighborhood business district shall be set back at least two feet from any street curb line, shall not extend more than six feet over the public right-of-way, and shall leave a minimum clearance of eight feet above the ground.
3. Awning and canopy signs, other than those in the B-1 district, shall have a minimum ground clearance of ten feet, shall be set back at least six feet from any public right-of-way, nor project over an alley or private access lane. A sign shall not extend for more than two feet from the building to which it is attached.
4. No awning or canopy sign shall extend above the roof or parapet of the structure to which it is attached.
5. Wood posts or supporting arms shall not be used in conjunction with any awning or canopy sign, unless it is decorative in nature and part of the character of the sign.

6. Canopy signs shall not be internally illuminated and must be blackened out on the underside.

Amend provision 473 to add subsection f, as indicated below and renumber subsequent subsections. All other provisions of this section, not listed below, remain unchanged.

f. Freestanding canopy sign. These regulations apply to canopy signs associated with uses such as gasoline stations, fuel service stations, and electric vehicle (EV) charging stations:

1. Canopy signs shall be mounted flush on the vertical fascia of the canopy.
2. Signs shall be limited to business identification (name and/or logo).
3. Signs shall not project above, beyond, or outside the limits of the canopy structure.
4. The total sign area on any single canopy face shall not exceed 20% of the canopy fascia area for the face.
5. A maximum of one (1) canopy sign is permitted.
6. On corner lots, a maximum of two (2) signs is permitted, with one (1) sign on each street-facing canopy face.

Sec. 476. Dangerous, unsafe, abandoned, and illegally erected signs.

Amend provision 476.c, as indicated below. All other provisions of this section, not listed below, remain unchanged.

- c. *Obsolete or abandoned signs.* Permanent signs applicable to a business suspended by a change in ownership, occupancy, or management shall not be deemed abandoned unless the structure remains vacant for at least 30 consecutive days. An obsolete or abandoned sign shall be removed by the owner, occupant, or lessee of the premises within ~~ten days after written notice from the city building official~~ 30 days of the close of said business or activity.



CITY OF OAK PARK, MI STAFF REPORT

14.A

AGENDA FOR: May 18, 2026

SUBJECT: Freedom of Information Act Appeals

DEPARTMENT: Attorney

FROM:

SUMMARY:

FINANCIAL STATEMENT:

RECOMMENDED ACTION:

EXHIBITS:

None



CITY OF OAK PARK, MI STAFF REPORT

15.A.1

AGENDA FOR: May 18, 2026

SUBJECT: Balfour Community Fund Lot Combination request

DEPARTMENT: Finance/Assessing

FROM: Dawn Scheitz, Assessor

SUMMARY: Balfour Community Fund, owner of parcels 25-19-326-006 and 25-19-326-007, is requesting approval to combine the two platted lots. The parcels are currently developed with single-family homes; however, the homes are proposed to be demolished to allow for construction of a synagogue.

Parcel 25-19-326-005 was originally included in the proposed lot combination, but it cannot be combined with the other two parcels because it is located within a different school district. This parcel also contains a home that will be demolished, and the property will instead be dedicated for parking in accordance with a recorded Declaration of Restriction.

The application was circulated to the appropriate City departments for review and comment, and no objections were received.

The amended site plans for the proposed synagogue were subsequently approved by the Planning Commission.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION:

To approve the proposed platted lot combination request submitted by Balfour Community Fund, as shown on the submitted survey, subject to the following conditions:

- The survey shall be recorded with the Oakland County Register of Deeds.
- All tax liens for the 2026 tax year shall be paid in full.
- A Declaration of Restriction for the adjacent parcel, 25-19-326-005, establishing the property for parking lot use, shall also be recorded with the Oakland County Register of Deeds.

EXHIBITS:

1. Toras Chaim - Notice of Intent to amend land combination application 04.06.26
2. 24-0894-ALTA-LAND ONLY-(2026-03-23)-signed
3. Balfour aerial



ZAUSMER, P.C.
32255 Northwestern Highway, Suite
225
Farmington Hills, MI 48334-1574
(248) 851-4111 · Fax (248) 851-
0100

STEPHEN R. ESTEY
Shareholder
sestey@zausmer.com

April 6, 2026

Via Email/UPS

City of Oak Park
ATTN: Dawn Scheitz, Assessing Division
City Hall – 14000 Oak Park Blvd.,
Oak Park, MI 48237

***Re: Toras Chaim Synagogue's ("Applicant" or "Toras Chaim") Notice of Intent to
Amend Land Combination Application ("Notice of Intent")***

Ms. Scheitz:

This letter is written on behalf of Toras Chaim to amend the previously filed Land Combination Application. As you are aware, Toras Chaim is in the process of renovating and rebuilding the existing synagogue in the City of Oak Park ("Project"). As part of this Project, Toras Chaim submitted its Application for Land Combination on November 7, 2025 ("Application") to combine three parcels located at 14651, Balfour Street, Oak Park, MI 48237 (Tax ID No. 25-19-326-005); 14641, Balfour Street, Oak Park, MI 48237 (Tax ID No. 25-19-326-006) and 14631, Balfour Street, Oak Park, MI 48237 (Tax ID No. 52-25-19-326-007) ("Three Parcels"), attached hereto as **Exhibit A.**

On March 2, 2026, the City of Oak Park (the "City") denied the Application on the basis that the parcels are located in different school districts, attached hereto as **Exhibit B.** Specifically, Parcel 14651 Balfour Avenue is located within the City of Oak Park School District, while Parcels 14631 Balfour Avenue and 14641 Balfour Ave. are located within the Berkley School District. The City stated that parcels situated in different school district boundaries cannot be combined.

Therefore, Toras Chaim now intends to amend its Application to only combine two parcels located at 14641, Balfour Street, Oak Park, MI 48237 and 14631, Balfour Street, Oak Park, MI 48237 ("Two Parcels"). The remaining parcel, 14651 Balfour Ave., will be excluded from the combination and addressed separately, as appropriate, including through a declaration of restriction as required.



Re: *Toras Chaim Synagogue – Notice of Intent to Amend Land Combination Application*
April 6, 2026

The Applicant hereby submits the attached One (1) copy of Certified Survey of land parcels, showing the proposed land combination and written legal description of the proposed land combination of the two parcels aforementioned. *See Exhibit C.*

The Legal descriptions for the two parcels are:

Parcel ID 25-19-326-006

West 52 feet front and West 51.44 feet rear of Lot 1, Oak Park Heights, according to the plat thereof, as recorded in Liber 113, Page 21, Oakland County Records.

Parcel ID 25-19-326-007

The East 1 foot of Lot 1 and the West 51 feet of Lot 2, Oak Park Heights Subdivision, according to the plat thereof as recorded in Liber 113, Page 21, Oakland County Records.

The proposed overall parcel (Parcel No. 25-19-326-007, 25-19-326-006) will have the legal description:

A parcel of land located over Lot 1 and the West 51 feet of Lot 2 of “Oak Park Heights Subdivision”, as recorded in Liber 13, Page 21, Oakland County Records, said land being part of the Southwest $\frac{1}{4}$ of Section 19, Town 1 North, Range 11 East, City of Oak Park, Oakland County, Michigan and being more particularly described as:

Commencing at the northeast corner of said Lot 2 of “Oak Park Heights Subdivision”, thence along the south line of Balfour Avenue, S88°57’34”W, 2.00 feet to the POINT OF BEGINNING; thence S00°00’00”E, 115.77 feet to the south line of “Oak Park Heights Subdivision”; thence along said south line; S88°51’19”W, 103.45 feet to the west line of said “Oak Park Heights Subdivision”, said line also being the west line of said Lot 1;
thence along said west lines, N00°16’30” W, 115.95 feet to the aforementioned south line of Balfour Avenue;
thence along said south line, N88°57’34”E, 140.00 feet to the POINT OF BEGINNING. Containing 0.28 acres of land, more or less.

See Exhibit C.

Toras Chaim hereby submits this Notice of Intent Letter to amend the Application submitted on November 7, 2025 and requests the City to consider this Notice of Intent to Amend as part of the original application and incorporate it into the official application record for review and processing. Toras Chaim further requests that the City provide a Land Combination Approval



Re: *Toras Chaim Synagogue – Notice of Intent to Amend Land Combination Application*
April 6, 2026

Letter for the combining of the Two Parcels to one combined parcel as detailed in the attached proposed combined Survey. See **Exhibit C**.

We thank you in advance for your timely attention to this Application and should you desire to discuss this matter further, please contact me at your earliest convenience.

Best regards,

ZAUSMER, P.C.

A handwritten signature in blue ink, appearing to read "S. Estey", with a long horizontal line extending to the right.

Stephen R. Estey, Esq.

cc: Client



Re: *Toras Chaim Synagogue – Notice of Intent to Amend Land Combination Application*
April 6, 2026

EXHIBIT A



ZAUSMER, P.C.
32255 Northwestern Highway, Suite 225
Farmington Hills, MI 48334-1574
(248) 851-4111 · Fax (248) 851-0100

STEPHEN R. ESTEY
Shareholder
sestey@zausmer.com

November 7, 2025

Via UPS

City of Oak Park
ATTN: Dawn Scheitz, Assessing Division
City Hall – 14000 Oak Park Blvd.,
Oak Park, MI 48237

Re: Toras Chaim Synagogue's ("Applicant" or "Toras Chaim") Application for Land Division/Combination ("Application")

Ms. Scheitz:

This letter is written on behalf of Toras Chaim Synagogue. As you are aware, Toras Chaim is in the process of renovating and rebuilding the existing synagogue in the City of Oak Park. As part of this process, Toras Chaim submits the attached Application to combine three parcels located at 14651, Balfour Street, Oak Park, MI 48237 (Tax ID No. 25-19-326-005); 14641, Balfour Street, Oak Park, MI 48237 (Tax ID No. 25-19-326-006) and 14631, Balfour Street, Oak Park, MI 48237 (Tax ID No. 52-25-19-326-007) ("Three Parcels"). The Three Parcels are currently owned by Balfour Community Fund, a Michigan nonprofit corporation.

Toras Chaim has operated as a synagogue in the City of Oak Park at 14641 Balfour Ave. ("Property") since 2016. Toras Chaim is a vibrant and active synagogue which has been an integral part of the Jewish community in the City of Oak Park for almost a decade. As the congregation has grown, so have the needs of the synagogue, and Toras Chaim is preparing to construct a more modern building on the Three Parcels once combined to accommodate the needs of its congregation. With this new building, Toras Chaim is committed to better serving the congregation as well as enhancing the neighborhood and community. As part of this process, Toras Chaim purchased two lots which are adjacent to the Property: 14651 Balfour Ave. (Tax ID No. 25-19-326-005) and 14631 Balfour Ave. (Tax ID No. 25-19-326-007) and intend to combine the two lots with the Property to form one parcel at 14641 Balfour Ave.



Re: *Toras Chaim Synagogue – City of Oak Park Land Division/Combination Application*
November 7, 2025

The Applicant hereby submits the attached Application and supporting documents and information for consideration by the City. Enclosed with this correspondence are the following:

1. One (1) copy of the City of Oak Park Land Division/Combination Application (**Exhibit 1**);
2. One (1) copy each of Proof of Ownership: Quitclaim Deed for 14651, Balfour Street, Oak Park, MI 48237; Quitclaim Deed for 14641, Balfour Street, Oak Park, MI 48237 and Quitclaim Deed for 14631, Balfour Street, Oak Park, MI 48237, each including Tax Certification from Oakland County Treasurer (**Exhibit 2**);
3. One (1) copy of Certified Survey of land parcels, showing the proposed land combination and written description of the proposed land combination (**Exhibit 3**);
4. One (1) Check for the Application fees of \$300.00 for Land Division/Combination Application (**Exhibit 4**);
5. One (1) copy of DTE Land Combination Approval Letter (**Exhibit 5**);
6. One (1) copy of the City of Oak Park Zoning Board of Appeals Certification of Decision (**Exhibit 6**).

The Legal description for the three parcels are (**Exhibit 2**):

Parcel ID 25-19-326-005

East 5.12 feet of Lot 13 and West 47.18 feet front and West 46.63 feet rear of Lot 12, Lincolnbriar Subdivision, as recorded in Liber 111, Page 29 of Plats, Oakland County Records.

Parcel ID 25-19-326-006

West 52 feet front and West 51.44 feet rear of Lot 1, Oak Park Heights, according to the plat thereof, as recorded in Liber 113, Page 21, Oakland County Records.

Parcel ID 25-19-326-007

The East 1 foot of Lot 1 and the West 51 feet of Lot 2, Oak Park Heights Subdivision, according to the plat thereof as recorded in Liber 113, Page 21, Oakland County Records.

The proposed overall parcel (Parcel No. 25-19-326-007, 25-19-326-006 & 25-19-326-005) will have the legal description (**Exhibit 3**):

A parcel of land located over Lot 1 and the West 51 feet of Lot 2 of “Oak Park Heights Subdivision”, as recorded in Liber 13, Page 21, Oakland County Records AND Lot 12 and the east 5.14 feet of Lot 13 of “Lincolnbriar Subdivision”, as recorded in Liber 111, Page 29, Oakland County Records, said land being part of the Southwest $\frac{1}{4}$ of Section 19, Town 1 North, Range 11 East, City of Oak Park, Oakland County, Michigan and being more particularly described as:



Re: *Toras Chaim Synagogue – City of Oak Park Land Division/Combination Application*
November 7, 2025

Commencing at the northeast corner of said Lot 2 of “Oak Park Heights Subdivision”, thence along the south line of Balfour Avenue, S88°57’34”W; 2.00 feet to the POINT OF BEGINNING;
thence S00°00’00”E, 115.77 feet to the south line of “Oak Park Heights Subdivision”, thence along said south line and south line of “Lincoln Briar Subdivision”; S88°51’19”W, 154.22 feet;
thence N01°02’26” W, 116.03 feet to the aforementioned south line of Balfour Avenue; thence along said south line, N88°57’34”E, 156.32 feet to the POINT OF BEGINNING. Containing 0.41 acres of land, more or less.

Toras Chaim, 14631-14651 Balfour Ave. made an appeal to the Zoning Board of Appeals for variances from the provisions of Article 2. Division 2: Residential Districts, Sec. 215.d; Article 4. Division 1: Off-Street Parking, Sec. 403; and Article 5. Division 3: Conditional Land Use, Sec. 544.g to allow for the construction of a synagogue that does not meet the impervious surfaces percentage of the lot area, the total number of required off-street parking, the east side and rear yard setbacks, and the parking lot extension into the front building setback area. On February 25, 2025, the Zoning Board of Appeals approved the variances requested by Toras Chaim, 14631 – 14651 Balfour Avenue (**Exhibit 6**).

Pursuant to the requirements of the City of Oak Park Land Division/Combination Application, Toras Chaim hereby submits the attached Application and requests the City of Oak Park provide a Land Combination Approval Letter to Toras Chaim for the combining of the Three Parcels to one combined parcel as detailed in the attached proposed combined Survey (**Exhibit 3**).

On behalf of Toras Chaim, we thank you in advance for your timely attention to this Application and should you desire to discuss this matter further, please contact me at your earliest convenience.

Best regards,

ZAUSMER, P.C.

A handwritten signature in blue ink, appearing to read "Stephen R. Estey", with a long horizontal line extending to the right.

Stephen R. Estey, Esq.

cc: Client



Re: *Toras Chaim Synagogue – City of Oak Park Land Division/Combination Application*
November 7, 2025

EXHIBIT 1

CITY OF OAK PARK

LAND DIVISION APPLICATION

Approval of a division of land is required before it is sold, when the new parcel is less than 40 acres and not just a property line adjustment (§ 102 e & f). This form is designed to comply with applicable local zoning, land division ordinances and to comply with §108, 109, 109a, and 109b of the Michigan Land Division Act (formerly the Subdivision Control Act), PA 288 of 1967, as amended (particularly by PA 591 of 1996), MCL 560.101 *et. seq.*)

You **MUST** answer all questions and include all attachments, or this will be returned to you.

1. LOCATION of parent parcel to be split:

Address: 14641 Balfour Street, Oak Park, MI 48237; 14651 Balfour Street, Oak Park, MI 48237; 14631 Balfour Street, Oak Park, MI 48237

Parent Parcel Number: 25-19-326-006; 25-19-326-005; 52-25-19-326-007

2. PROPERTY OWNER information:

Name: Balfour Community Fund, a Michigan nonprofit corporation

Address: 333 W. Fort Street, Suite 1350, Detroit, MI 48226

Phone: 313-963-1212

Fax: _____

3. APPLICANT information (if not the property owner):

Contact Person's Name: Stephen Estey, Zausmer P.C.

Business Name: Zausmer P.C.

Address: 32255 Northwestern Highway, Suite 225, Farmington Hills, MI 48334

Phone: 248-254-4865

Fax: 248-851-0100

4. PROPOSAL Describe the division(s) being proposed:

A. Number of new parcels created: 1 Combination

B. Intended use (residential, commercial, etc.): Place of Worship

C. The division of the parcel provides access to an existing public road by: (check)

N/A Each new division has frontage on a public road

N/A A new public road _____

(Road name cannot duplicate an existing road name)

N/A A new private road or easement _____

(Road name cannot duplicate an existing road name)

N/A A recorded easement (driveway) (*Can not service more than one potential site.)

5. FUTURE DIVISIONS:

A. Future divisions that may be allowed but not included in this application: N/A

B. Did the parent parcel have any unallocated divisions under the Land Division Act? N/A

C. Were any unallocated divisions transferred to the newly created parcel(s)? N/A

D. If so, how many? Identify the other parcel future divisions are transferred to: N/A

(The right to make divisions can be transferred from a parent parcel or parent tract to a parcel created from that parent parcel or parent tract (child parcel). A proprietor transferring the right to make a division shall within 45 days give written notice of the transfer to the assessor on Michigan Department of Treasury Form 3278 (Sec. 109(2)). Make sure your deed includes both statements as required in sections 109(3) and 109(4) of the Land Division Act

6. DEVELOPMENT SITE LIMITS - Check each that represents a condition that exists on any part of the parcel: N/A

- ☐ is in a DNR-designated critical sand dune area.
 - ☐ is riparian or littoral (it is a river or lake front parcel).
 - ☐ is affected by a Great Lakes High Risk Erosion Area setback.
 - ☐ includes a wetland.
 - ☐ includes land in PA 116 – the state Farmland Preservation Program.
 - ☐ is within a floodplain.
 - ☐ includes slopes more than twenty five percent (a 1:4 pitch or 14angle) or steeper.
 - ☐ includes poorly and/or very poorly drained soils, a high groundwater table, high bedrock, or other conditions known to have severe limitations for onsite sewage systems.
 - ☐ is to result in a parcel of less than 1 acre for which onsite water supply and onsite sewage disposal systems must be reviewed and approved by the local health department in accordance with MI Administrative Code before a building permit can be issued. (§109a(1), §105(g), R560.401-428)
 - ☐ is known or suspected to have an abandoned well, underground storage tank, or soil or groundwater contamination.
- If yes, is the property subject to environmental restrictions? Y / N

7. ATTACHMENTS (all attachments **must** be included). Letter each attachment as shown here.

- ☒ A. A survey, sealed by a professional surveyor of proposed division(s) of parent parcel.

The survey must show:

- (1) boundaries as of March 31, 1997 and
- (2) all previous divisions made after March 31, 1997 (indicate when made or none), and
- (3) the proposed division (s) and
- (4) dimensions of the proposed divisions , and
- (5) existing and proposed road/easement rights of way, and
- (6) complete legal descriptions for items 1 thru 5 above, and
- (7) easements for public utilities from each parcel to existing public utility facilities, and
- (8) any existing improvements (buildings, wells, septic systems, driveways, etc.) and
- (9) any of the features checked in item 6 (development site limits).
- (10) any cemetery which is adjacent to, or may have had access through this parcel.

- N/A B. A copy of the proposed deed(s), which includes the following statement: “This property may be located within the vicinity of farm land or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.”

- N/A C. A copy of the proposed deed(s), which includes a statement that substantially reads: “The grantor grants to the grantee the right to make [insert “zero”, a number, or “all”] division(s) under section 108 of the Land Division Act, 1967 PA 288, MCL 560.108.” or the right to make further divisions stays with the parent parcel.

- N/A D. A copy of the proposed deed(s) for any parcel that is 20 or more acres in size and is not accessible, which includes the following statement: “This parcel is not accessible as defined in the Land Division Act, 1967 PA 288, MCL 560.101 to 560.293.”

- N/A E. Indication of approval, or permit from the County Road Commission, MDOT, or respective city/village street administrator, for each proposed new road, easement or shared driveway.

- N/A F. If the division includes a new public or private road, a copy of approval by the county addressing authority.

N/A G. A copy of any transferred division rights in the parent parcel (Section 109 (4) of the statute).

☒ H. A fee of \$ 300.00 (\$100.00 for each residential parcel for three parcels)

8. IMPROVEMENTS: Describe any existing improvements (buildings, wells, etc.) which are on the parent parcel, or indicate none: (attach extra sheets if necessary).

Residential homes currently occupy the parcels, which the Property Owner will demolish following land combination approval to allow for the construction of Toras Chaim Synagogue. See attached Exhibit 3, Proposed Land Combination Survey.

9. TAXES: A certificate from the Oakland County Treasurer certifying taxes have been paid for the past 5 years. ✓ See attached Exhibit 2, Tax Certification from Oakland County Treasurer.

10. DTE Land Division approval. ☒ See attached Exhibit 5, DTE Land Combination Approval letter.

11. AFFIDAVIT and permission for municipal, county, and state officials to enter the property for inspections:

I agree the statements made above are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parent parcel division. Further, I agree to give permission for officials of the municipal, county, and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection to verify the information on the application is correct.

Finally, I understand this is a parcel division that conveys only certain rights under a municipal land division ordinance and the Michigan Land Division Act (formerly the Subdivision Control Act, PA288 of 1967, as amended (particularly by PA 591 of 1996), MCL 560.101 et. seq.) and is not a representation or determination the resulting parcels comply with other ordinances or regulations, and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights.

Further, I understand the municipality granting approval of any division(s) resulting in a parcel less than 1 acre in size is not liable if a building permit is not issued for the parcel due to unsuitable site conditions for onsite sewage systems and/or onsite water supply systems. I understand that site suitability will be reviewed by the local health department under the same standards as set forth in MCL 560.105(g) – the Michigan Administrative Code R560.401-560.428. Checking with the local county or District Health Department for septic and water is the landowner's responsibility. For environmental concerns with the ownership or purchase of property, information is available from the Department of Environment, Great Lakes, and Energy at: <http://www.michigan.gov/eglerdd>

Finally, even if this division is approved, I understand zoning, municipal ordinances and state acts change from time to time, and if changed the divisions made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made

Property owner's Signature: Goni Torgow

Date: 11/6/2025

DO NOT WRITE BELOW THIS LINE

REVIEWERS ACTION:

APPROVED: Conditions if any _____

DENIED: Reason(s)



Re: *Toras Chaim Synagogue – City of Oak Park Land Division/Combination Application*
November 7, 2025

EXHIBIT 2

QUITCLAIM DEED

THE GRANTOR: 14651 BALFOUR ASSOCIATES LLC, a Michigan limited liability company
whose address is 333 W. Fort Street, Suite 1350, Detroit, MI 48226

QUITCLAIMS TO THE GRANTEE: BALFOUR COMMUNITY FUND, a Michigan nonprofit corporation
whose address is 333 W. Fort Street, Suite 1350, Detroit, MI 48226

the following described premises situated in the City of Oak Park, Oakland County, State of Michigan:

Record Legal Description:
East 5.12 feet of Lot 13 and West 47.18 feet front and West 46.63 feet rear of Lot 12, Lincolnbriar Subdivision, as recorded in Liber 111, Page 29 of Plats, Oakland County Records.

Assessed Legal Description:
Lot 12 and East 5.12 feet of Lot 13, Lincolnbriar Subdivision, as recoded in Liber 111, Page 29 of Plats, Oakland County Records.

Tax Identification No.: 25-19-326-005
Commonly known as: 14651 Balfour, Oak Park, MI 48237

Informational Note: The Title Company has concluded that the Recoded Legal Description and the Assessed Legal Description describe one and the same property.

for the sum of \$1.00

This document is exempt from all transfer tax pursuant to MCL 207.526(6)(a) and MCL 207.505(5)(a).

Signatures on following page.

QUITCLAIM DEED

THE GRANTOR: 14641 BALFOUR ASSOCIATES LLC, a Michigan limited liability company
whose address is 333 W. Fort Street, Suite 1350, Detroit, MI 48226

QUITCLAIMS TO
THE GRANTEE: BALFOUR COMMUNITY FUND, a Michigan nonprofit corporation
whose address is 333 W. Fort Street, Suite 1350, Detroit, MI 48226

the following described premises situated in the City of Oak Park, Oakland County, State of Michigan:

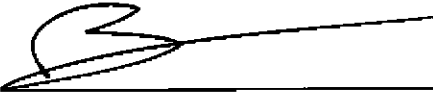
West 52 feet front and West 51.44 feet rear of Lot 1, Oak Park Heights, according to the plat thereof, as recorded in Liber 113, Page 21, Oakland County Records.

Tax Identification No.: 25-19-326-006
Commonly known as: 14641 Balfour, Oak Park, MI 48237

for the sum of \$1.00

This document is exempt from all transfer tax pursuant to MCL 207.526(6)(a) and MCL 207.505(5)(a).

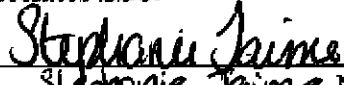
Dated: July 15, 2025

SIGNED:
14641 BALFOUR ASSOCIATES LLC

By: Ben Wayntraub
Its: Authorized Representative

STATE OF MICHIGAN)
) §
COUNTY OF WAYNE)

The foregoing Quitclaim Deed was acknowledged before me this 15th day of July 2025, by Ben Wayntraub, Authorized Representative of 14641 Balfour Associates LLC.

STEPHANIE JAIME
NOTARY PUBLIC, STATE OF MI
COUNTY OF WAYNE
MY COMMISSION EXPIRES Aug 27, 2030
ACTING IN COUNTY OF Wayne


Stephanie Jaime Notary Public
Wayne County, Michigan
My Commission Expires: August 27, 2030

Dated: July 16, 2025

SIGNED:

14651 BALFOUR ASSOCIATES LLC



By: Ben Wayntraub

Its: Authorized Representative

STATE OF MICHIGAN)

)§

COUNTY OF WAYNE)

The foregoing Quitclaim Deed was acknowledged before me this 16th day of July 2025, by Ben Wayntraub, Authorized Representative of 14651 Balfour Associates LLC.

STEPHANIE JAIME
NOTARY PUBLIC, STATE OF MI
COUNTY OF WAYNE
MY COMMISSION EXPIRES Aug 27, 2030
ACTING IN COUNTY OF Wayne

Stephanie Jaime
Stephanie Jaime Notary Public
Wayne County, Michigan
My Commission Expires: August 27, 2030

Drafted by:

Eli Halpern

333 W. Fort Street, Suite 1350

Detroit, MI 48226

Send subsequent tax bills to:

Grantee

~~When recorded return to:~~

~~Grantee~~

When recorded return to:
ATA National Title Group
Commercial Department
42651 Woodward Ave.
Bloomfield Hills, MI 48304

QUITCLAIM DEED

THE GRANTOR: 14630 LUDLOW ASSOCIATES LLC, a Michigan limited liability company
whose address is 333 W. Fort Street, Suite 1350, Detroit, MI 48226

QUITCLAIMS TO
THE GRANTEE: BALFOUR COMMUNITY FUND, a Michigan nonprofit corporation
whose address is 333 W. Fort Street, Suite 1350, Detroit, MI 48226

the following described premises situated in the City of Oak Park, Oakland County, State of Michigan:

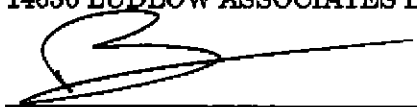
The East 1 foot of Lot 1 and the West 51 feet of Lot 2, Oak Park Heights Subdivision, according to the plat thereof as recorded in Liber 113, Page 21, Oakland County Records.

Tax Identification No.: 52-25-19-326-007
Commonly known as: 14631 Balfour, Oak Park, MI 48237

for the sum of \$1.00

This document is exempt from all transfer tax pursuant to MCL 207.526(6)(a) and MCL 207.505(5)(a).

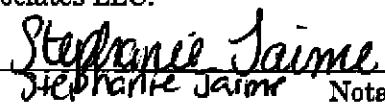
Dated: July 15, 2025

SIGNED:
14630 LUDLOW ASSOCIATES LLC

By: Ben Wayntraub
Its: Authorized Representative

STATE OF MICHIGAN)
COUNTY OF WAYNE)§

The foregoing Quitclaim Deed was acknowledged before me this 16th day of July 2025, by Ben Wayntraub, Authorized Representative of 14630 Ludlow Associates LLC.

STEPHANIE JAIME
NOTARY PUBLIC, STATE OF MI
COUNTY OF WAYNE
MY COMMISSION EXPIRES Aug 27, 2030
ACTING IN COUNTY OF Wayne


Stephanie Jaime Notary Public
Wayne County, Michigan
My Commission Expires: August 27, 2030

Drafted by:
Eli Halpern
333 W. Fort Street, Suite 1350
Detroit, MI 48226

Send subsequent tax bills to:
Grantee
(When recorded return to:
Grantee)

When recorded return to:
ATA National Title Group
Commercial Department
42651 Woodward Ave.
Bloomfield Hills, MI 48304

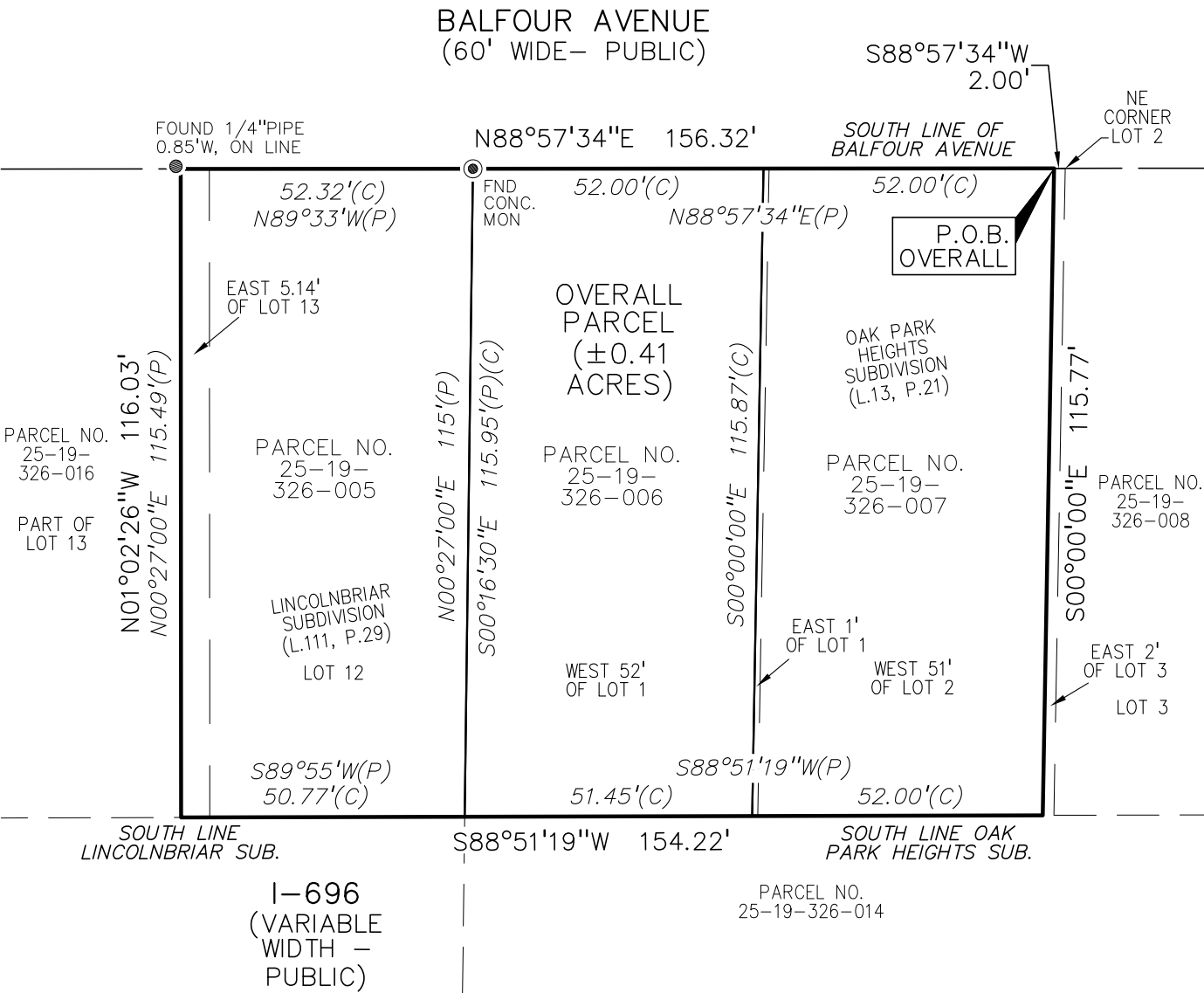
25 misc 59



Re: *Toras Chaim Synagogue – City of Oak Park Land Division/Combination Application*
November 7, 2025

EXHIBIT 3

SKETCH OF SURVEY
(PARCEL NO. 25-19-326-005, 326-006 & 326-007
& PROPOSED PARCEL COMBINATION)

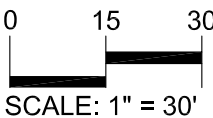


PEA
GROUP

t: 844.813.2949
www.peagroup.com

TORAS CHAIM
YONI TORGOW
333 W. FORT STREET,
SUITE 1350
DETROIT, MI 48226

SHEET 1 OF 2
DEC. 10, 2024
24-0894



LEGAL DESCRIPTIONS

LEGAL DESCRIPTION:
(Per Oakland County GIS)

PARCEL ID 25-19-326-005
Land in the City of Oak Park, Oakland County, Michigan, described as follows:
T1N, R11E, SEC 19 LINCOLNBRIAR SUB LOT 12 & E 5.14 FT OF LOT 13

PARCEL ID 25-19-326-006
Land in the City of Oak Park, Oakland County, Michigan, described as follows:
T1N, R11E, SEC 19 OAK PARK HEIGHTS SUB W 52 FT OF LOT 1

PARCEL ID 25-19-326-007
Land in the City of Oak Park, Oakland County, Michigan, described as follows:
T1N, R11E, SEC 19 OAK PARK HEIGHTS SUB E 1 FT OF LOT 1 & W 51 FT OF LOT 2

LEGAL DESCRIPTION:
(Per PEA Group)

OVERALL PARCEL (Parcel No. 25-19-326-005, 25-19-326-006 & 25-19-326-007)
A parcel of land located over Lot 1 and the West 51 feet of Lot 2 of "Oak Park Heights Subdivision", as recorded in Liber 13, Page 21, Oakland County Records AND Lot 12 and the east 5.14 feet of Lot 13 of "Lincolnbriar Subdivision", as recorded in Liber 111, Page 29, Oakland County Records, said land being part of the Southwest 1/4 of Section 19, Town 1 North, Range 11 East, City of Oak Park, Oakland County, Michigan and being more particularly described as:

Commencing at the northeast corner of said Lot 2 of "Oak Park Heights Subdivision", thence along the south line of Balfour Avenue, S88°57'34"W, 2.00 feet to the POINT OF BEGINNING;
thence S00°00'00"E, 115.77 feet to the south line of "Oak Park Heights Subdivision";
thence along said south line and the south line of "Lincolnbriar Subdivision";
S88°51'19"W, 154.22 feet;
thence N01°02'26"W, 116.03 feet to the aforementioned south line of Balfour Avenue;
thence along said south line, N88°57'34"E, 156.32 feet to the POINT OF BEGINNING.
Containing 0.41 acres of land, more or less.

PEA

GROUP

t: 844.813.2949
www.peagroup.com

TORAS CHAIM
YONI TORGOW

333 W. FORT STREET,
SUITE 1350
DETROIT, MI 48226

SHEET 2 OF 2

DEC. 10, 2024
24-0894

01530

SCALE: 1" = 30'



Re: *Toras Chaim Synagogue – City of Oak Park Land Division/Combination Application*
November 7, 2025

EXHIBIT 4

ZAUSMER, P.C.
CASH OPERATING - HUNTINGTON

5407

City of Oak Park

Check Date: 10/23/2025

Check Number: 116012

Date	INV #	Client	Matter	Description
10/23/25	OPER-HTJ	1839	00005	Zoning Application Fee

Amount
300.00

Check Amount:

\$300.00

ZAUSMER, P.C.
CASH OPERATING - HUNTINGTON
32255 NORTHWESTERN HIGHWAY, SUITE 225
FARMINGTON HILLS, MICHIGAN 48334-1574

CHEMICAL BANK

116012

74-1001/724

Memo:

THREE HUNDRED AND 00/100 DOLLARS

PAY
TO THE
ORDER
OF
City of Oak Park
13800 Oak Park Blvd
Oak Park, MI 48237

DATE
October 23, 2025

AMOUNT
\$300.00



AUTHORIZED SIGNATURE

⑈000116012⑈



Re: *Toras Chaim Synagogue – City of Oak Park Land Division/Combination Application*
November 7, 2025

EXHIBIT 5



One Energy Plaza
Detroit, MI 48226

October 21, 2025

Ms. Indra Pandiyaraj
Zausmer, P.C.
32255 Northwestern Highway, Suite 225
Farmington Hills, MI 48334

Property I.D. Nos.: 25-19-326-005, 25-19-326-006 & 25-19-326-007

Property location and/or description: 14631, 14641 & 14651 Balfour Avenue, Oak Park

Property owner: Balfour Community Fund

Dear Ms. Pandiyaraj:

The Detroit Edison Company has reviewed the land combination described above and adequate easements exist for electric utility service to be provided to the combined parcel.

Unless local municipal ordinances or existing electric utility facilities dictate otherwise, the customer should be able to be served with electrical power via the rear property line platted utility easement.

If you have any questions or concerns, please contact me at 313.235.4458.

Sincerely yours,

Kimberly A. Tassen

Kimberly A. Tassen, SR/WA, R/W-NAC
Right-of-Way Facilitator
DTE Electric Company
Redford Service Center

Cc: Dawn Scheitz
Erik Tungate
Kimberly Marrone



Re: *Toras Chaim Synagogue – City of Oak Park Land Division/Combination Application*
November 7, 2025

EXHIBIT 6



ZONING BOARDS OF APPEALS CERTIFICATION OF DECISION

Applicant Name	Toras Chaim	Applicant Address	14641 Balfour Ave. Oak Park, MI 48237
Project	Toras Chaim Synagogue	Project Address	14631-14651 Balfour Ave. Oak Park, MI 48237
Case No.	25-01	Date	February 27, 2025

ACTION BY THE ZONING BOARD OF APPEALS

On February 25, 2025, the Zoning Board of Appeals at their regular meeting **approved** variances requested by Toras Chaim, 14631-14651 Balfour Ave. from the provisions of Article 2. Division 2: Residential Districts, Sec. 215.d; Article 4. Division 1: Off-Street Parking, Sec. 403; and Article 5. Division 3: Conditional Land Use, Sec. 544.g as the following:

THE DECISION:

Based on the information presented in the Staff Report, and additional findings of fact discussed during the review of case # 25-01, I move to **approve** the request:

Of Toras Chaim 14631-14651 Balfour Ave.

1. A waiver of 14% impervious surfaces of the lot area from the provisions of Article 2, Division 2. Sec. 215 Required Conditions to allow 84% impervious surfaces of the lot area. The ordinance requires a maximum impervious surface of 70%.
2. A waiver of (26) spaces from the provision of Article 4. Division 1. Sec. 403 Parking Space Numerical Requirements to allow for (27) parking spaces from the (53) required spaces.
3. A waiver of (46) feet of the east side yard setback and (39.24) feet of the rear (south) yard setback from the provisions of Article 5. Division 3. Sec. 544.g Places of Worship to allow a (4) feet side (east) yard and (10.76) feet rear (south) setbacks. The ordinance requires 50 feet from any residential use or district.
4. A waiver to allow the parking area to extend into the front building setback from the provision of Article 5. Division 3. Sec. 544.g Places of Worship. The ordinance requires parking not to be provided in the front building setback area.

Conditions:

If parking becomes an issue due to the growth of the congregation, the applicant shall work with the Economic Development and Planning Department to provide alternative parking in compliance with the Zoning Ordinance.

MOTIONED BY: Steinberg

SECONDED BY: Seligson

VOTE: YES: Anderson, Huston, Kleid, Lebovic, Seligson, Steinberg

NO: Brown

MOTION CARRIED.

Charlotte Brown Shurtan 2.28.25

Print Name of Chairperson

Signature of Chairperson

Date



Re: *Toras Chaim Synagogue – Notice of Intent to Amend Land Combination Application*
April 6, 2026

EXHIBIT B



CITY OF OAK PARK

Assessing Division
Department of Finance

Mayor
Marian McClellan
Mayor Pro Tem
Shaun Whitehead
Council Members
Solomon Radner
Julie Edgar
Stephanie Crawford
City Manager
Erik Tungate

Balfour Community Fund
333 W Fort St Ste 1350
Detroit, MI 48226

March 2, 2026

Re: Lot Combination Request
Parent Parcel 52-25-19-326-005, 25-19-326-006 and 25-19-326-007

Dear applicant,

We regret to inform you that your request to combine the above parcels has been denied. Two of the parcels are located within one school district, while the third parcel is in a different district. Parcels that fall within different school district boundaries cannot be combined.

You will not be required to reapply for this combination if a solution to the school district boundary issue gets resolved.

If you have any questions or need further clarification, please feel free to contact our office.

Kind Regards,

Dawn Scheitz
Assessing Division

Cc: Indra Pandiyaraj – 32255 Northwestern Highway Suite 225, Farmington Hills, MI 48334



Re: *Toras Chaim Synagogue – Notice of Intent to Amend Land Combination Application*
April 6, 2026

EXHIBIT C

FLOODPLAIN NOTE:
BY GRAPHICAL PLOTTING, SITE IS WITHIN ZONE 'X', AREA DETERMINED TO BE OUTSIDE OF THE 0.2% ANNUAL CHANCE FLOODPLAIN PER FLOOD INSURANCE RATE MAP NUMBER 26125C0677F, DATED 09/29/2006.

LEGAL DESCRIPTION:
(Per Oakland County GIS)

PARCEL ID 25-19-326-006
Land in the City of Oak Park, Oakland County, Michigan, described as follows:
T1N, R11E, SEC 19 OAK PARK HEIGHTS SUB W 52 FT OF LOT 1

PARCEL ID 25-19-326-007
Land in the City of Oak Park, Oakland County, Michigan, described as follows:
T1N, R11E, SEC 19 OAK PARK HEIGHTS SUB E 1 FT OF LOT 1 & W 51 FT OF LOT 2

LEGAL DESCRIPTION:
(Per PEA Group)

OVERALL PARCEL (Parcel No. 25-19-326-006 & 25-19-326-007)
A parcel of land located over Lot 1 and the West 51 feet of Lot 2 of "Oak Park Heights Subdivision", as recorded in Liber 13, Page 21, Oakland County Records, said land being part of the Southwest 1/4 of Section 19, Town 1 North, Range 11 East, City of Oak Park, Oakland County, Michigan and being more particularly described as:

Commencing at the northeast corner of said Lot 2 of "Oak Park Heights Subdivision", thence along the south line of Balfour Avenue, S88°57'34"W, 2.00 feet to the POINT OF BEGINNING; thence S00°00'00"E, 115.77 feet to the south line of "Oak Park Heights Subdivision"; thence along said south line; S88°51'19"W, 103.45 feet to the west line of said "Oak Park Heights Subdivision", said line also being the west line of said Lot 1; thence along said west lines, N00°16'30"W, 115.95 feet to the aforementioned south line of Balfour Avenue; thence along said south line, N88°57'34"E, 140.00 feet to the POINT OF BEGINNING. Containing 0.28 acres of land, more or less.

- LEGEND:**
- OH-ELEC—W—O—C EX. OH. ELEC. POLE & GUY WIRE
 - UG-CATV—X—X—X EX. U.G. CABLE TV & PEDESTAL
 - UG-COMM—X—X—X EX. U.G. COMMUNICATION LINE, PEDESTAL & MANHOLE
 - UG-ELEC—X—X—X EX. U.G. ELEC. MANHOLE & METER
 - EX. GAS LINE
 - EX. GAS VALVE & GAS LINE MARKER
 - EX. TRANSFORMER & IRRIGATION VALVE
 - EX. WATER MAIN
 - EX. HYDRANT, GATE VALVE & POST INDICATOR VALVE
 - EX. WATER VALVE BOX & SHUTOFF
 - EX. SANITARY SEWER
 - EX. SANITARY CLEANOUT & MANHOLE
 - EX. COMBINED SEWER MANHOLE
 - EX. STORM SEWER
 - EX. CLEANOUT, MANHOLE & CULVERT
 - EX. SQUARE, ROUND & BEEHIVE CATCH BASIN
 - EX. YARD DRAIN, ROOF DRAIN & DOWNSPOUT
 - EX. UNIDENTIFIED STRUCTURE
 - EX. MAILBOX, SIGN & GUARD POST
 - EX. LIGHT POLE & YARD LIGHT
 - EX. FENCE
 - EX. GUARD RAIL
 - EX. DEC. TREE, CONIFEROUS TREE & SHRUB
 - EX. TREE TAG, & TREE LINE
 - EX. SPOT ELEVATION
 - EX. CONTOUR
 - EX. WETLAND
 - IRON FOUND / SET
 - NAIL FOUND / NAIL & CAP SET
 - BRASS PLUG SET
 - MONUMENT FOUND / SET
 - SECTION CORNER FOUND
 - RECORDED / MEASURED / CALCULATED

REFERENCE DRAWINGS:

WATER MAIN	OAK PARK UTILITY MAP, EMAIL DATED 06/17/2024
SANITARY SEWER	OAK PARK UTILITY MAP, EMAIL DATED 06/17/2024
STORM SEWER	OAK PARK UTILITY MAP, EMAIL DATED 06/17/2024
ELECTRIC	HAVE NOT RECEIVED
CABLE	HAVE NOT RECEIVED
GAS	HAVE NOT RECEIVED

BENCHMARKS:

(GPS DERIVED - NAVD88)

BM #300
ARROW ON A HYDRANT LOCATED JUST NORTH OF THE NORTHEAST CORNER OF BALFOUR AVENUE & BRIAR DRIVE.
(NOT SHOWN IN SURVEY AREA)
ELEV. - 677.88

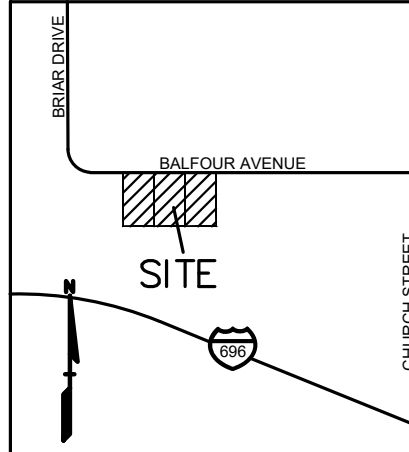
BM #301
SET BENCH TIE IN THE NORTHWEST FACE OF A POWER POLE LOCATED ON THE SOUTH SIDE OF BALFOUR DRIVE, EAST SIDE OF DRIVEWAY TO 14651 BALFOUR AVENUE.
ELEV. - 677.74

PEA GROUP
t: 844.813.2949
www.peagroup.com

0 5 10 20
SCALE: 1" = 10'

811. Know what's below. Call before you dig.

CAUTION!!
THE LOCATIONS AND ELEVATIONS OF EXISTING UNDERGROUND UTILITIES AS SHOWN ON THIS DRAWING ARE ONLY APPROXIMATE. NO GUARANTEE IS EITHER EXPRESSED OR IMPLIED AS TO THE COMPLETENESS OR ACCURACY THEREOF. THE CONTRACTOR SHALL BE EXCLUSIVELY RESPONSIBLE FOR DETERMINING THE EXACT UTILITY LOCATIONS AND ELEVATIONS PRIOR TO THE START OF CONSTRUCTION.



CLIENT

TORAS CHAIM YONI TORGOW
333 W. FORT STREET, SUITE 1350
DETROIT, MICHIGAN 48226

PROJECT TITLE

TORAS CHAIM - PARKING LOT
14641 BALFOUR AVENUE
CITY OF OAK PARK, OAKLAND COUNTY, MICHIGAN

REVISIONS

NO.	DESCRIPTION	DATE

ORIGINAL ISSUE DATE:

MARCH 23, 2026

DRAWING TITLE

ALTA/NSPS LAND TITLE SURVEY

PEA JOB NO. 24-0894

P.M. AA

DN. EH

SUR. KTR

DRAWING NUMBER:

ALTA

CERTIFICATE OF SURVEY

To: TORAS CHAIM

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2021 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes Items 2, 3, 4, 5, 7(p)(b1), 8, and 13 of Table A thereof.

Kevin T. Roach
Kevin T. Roach, PS No. 4001047971 (kroach@peagroup.com)
Agent for PEA Group



FLOODPLAIN NOTE:
BY GRAPHICAL PLOTTING, SITE IS WITHIN ZONE 'X', AREA DETERMINED TO BE OUTSIDE OF THE 0.2% ANNUAL CHANCE FLOODPLAIN PER FLOOD INSURANCE RATE MAP NUMBER 26125C0677F, DATED 09/29/2006.

LEGAL DESCRIPTION:
(Per Oakland County GIS)

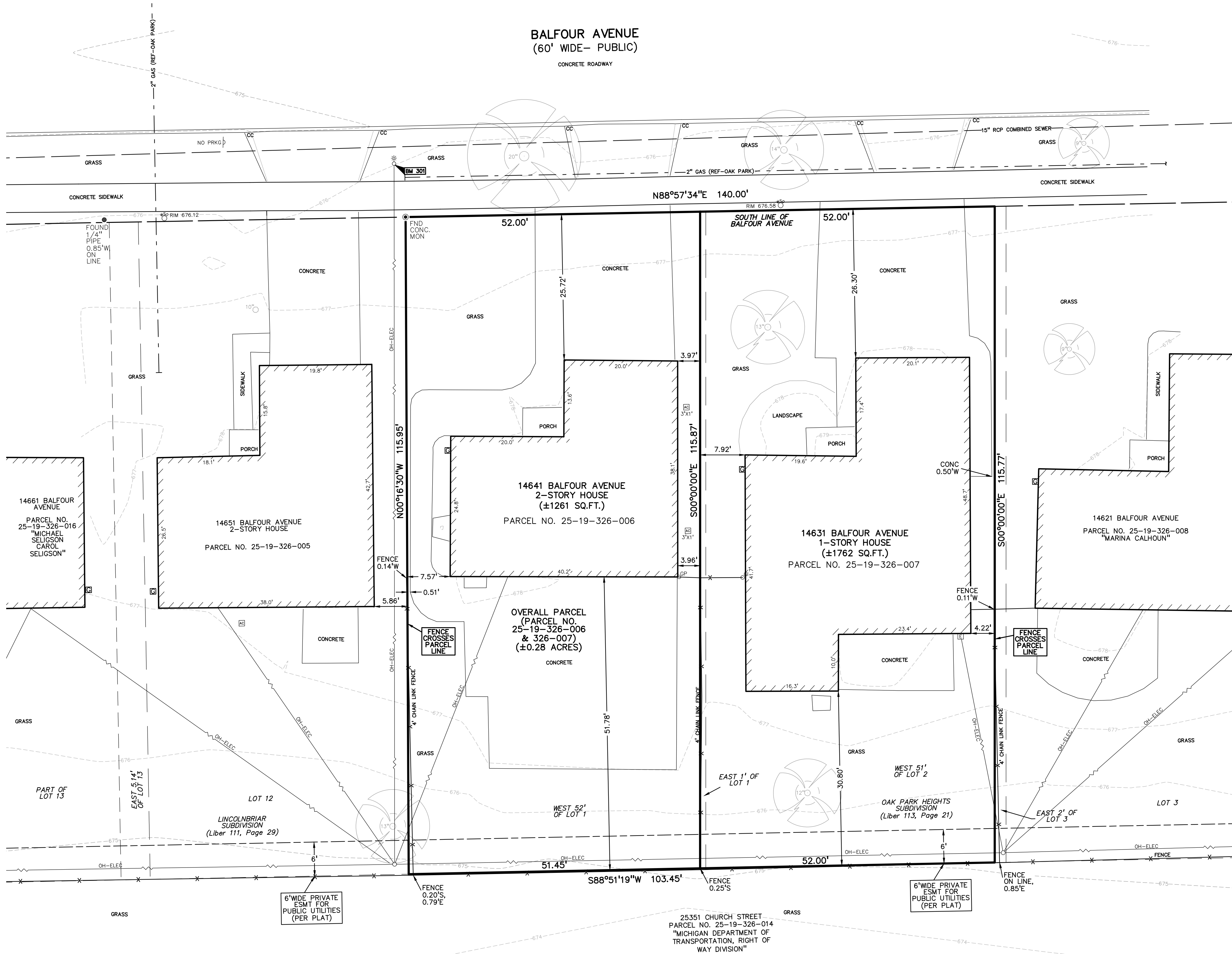
PARCEL ID 25-19-326-006
Land in the City of Oak Park, Oakland County, Michigan, described as follows:
T1N, R11E, SEC 19 OAK PARK HEIGHTS SUB W 52 FT OF LOT 1

PARCEL ID 25-19-326-007
Land in the City of Oak Park, Oakland County, Michigan, described as follows:
T1N, R11E, SEC 19 OAK PARK HEIGHTS SUB E 1 FT OF LOT 1 & W 51 FT OF LOT 2

LEGAL DESCRIPTION:
(Per PEA Group)

OVERALL PARCEL (Parcel No. 25-19-326-006 & 25-19-326-007)
A parcel of land located over Lot 1 and the West 51 feet of Lot 2 of "Oak Park Heights Subdivision", as recorded in Liber 13, Page 21, Oakland County Records, said land being part of the Southwest 1/4 of Section 19, Town 1 North, Range 11 East, City of Oak Park, Oakland County, Michigan and being more particularly described as:

Commencing at the northeast corner of said Lot 2 of "Oak Park Heights Subdivision", thence along the south line of Balfour Avenue, S88°57'34"W, 2.00 feet to the POINT OF BEGINNING; thence S00°00'00"E, 115.77 feet to the south line of "Oak Park Heights Subdivision"; thence along said south line; S88°51'19"W, 103.45 feet to the west line of said "Oak Park Heights Subdivision", said line also being the west line of said Lot 1; thence along said west lines, N00°16'30"W, 115.95 feet to the aforementioned south line of Balfour Avenue; thence along said south line, N88°57'34"E, 140.00 feet to the POINT OF BEGINNING. Containing 0.28 acres of land, more or less.



LEGEND:	
OH-ELEC—W—O—C	EX. OH. ELEC. POLE & GUY WIRE
UG-CATV—X—	EX. U.G. CABLE TV & PEDESTAL
UG-COMM—X—	EX. U.G. COMMUNICATION LINE, PEDESTAL & MANHOLE
UG-ELEC—X—	EX. U.G. ELEC. MANHOLE & METER
---	EX. GAS LINE
⊗	EX. GAS VALVE & GAS LINE MARKER
⊠	EX. TRANSFORMER & IRRIGATION VALVE
---	EX. WATER MAIN
⊕	EX. HYDRANT, GATE VALVE & POST INDICATOR VALVE
⊖	EX. WATER VALVE BOX & SHUTOFF
⊙	EX. SANITARY SEWER
⊗	EX. SANITARY CLEANOUT & MANHOLE
⊠	EX. COMBINED SEWER MANHOLE
---	EX. STORM SEWER
⊗	EX. CLEANOUT, MANHOLE & CULVERT
⊗	EX. SQUARE, ROUND & BEEHIVE CATCH BASIN
⊗	EX. YARD DRAIN, ROOF DRAIN & DOWNSPOUT
⊗	EX. UNIDENTIFIED STRUCTURE
⊗	EX. MAILBOX, SIGN & GUARD POST
⊗	EX. LIGHT POLE & YARD LIGHT
---	EX. FENCE
---	EX. GUARD RAIL
⊗	EX. DEC. TREE, CONIFEROUS TREE & SHRUB
⊗	EX. TREE TAG, & TREE LINE
⊗	EX. SPOT ELEVATION
⊗	EX. CONTOUR
⊗	EX. WETLAND
⊗	IRON FOUND / SET
⊗	NAIL FOUND / NAIL & CAP SET
⊗	BRASS PLUG SET
⊗	MONUMENT FOUND / SET
⊗	SECTION CORNER FOUND
(R) (M) (C)	RECORDED / MEASURED / CALCULATED

REFERENCE DRAWINGS:

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SANITARY SEWER	OAK PARK UTILITY MAP, EMAIL DATED 06/17/2024
STORM SEWER	OAK PARK UTILITY MAP, EMAIL DATED 06/17/2024
ELECTRIC	HAVE NOT RECEIVED
CABLE	HAVE NOT RECEIVED
GAS	HAVE NOT RECEIVED

BENCHMARKS:
(GPS DERIVED - NAVD88)

BM #300
ARROW ON A HYDRANT LOCATED JUST NORTH OF THE NORTHEAST CORNER OF BALFOUR AVENUE & BRIAR DRIVE.
(NOT SHOWN IN SURVEY AREA)
ELEV. - 677.88

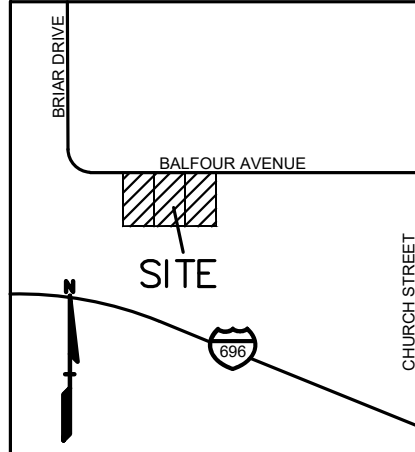
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ELEV. - 677.74

PEA GROUP
t: 844.813.2949
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0 5 10 20
SCALE: 1" = 10'



CAUTION!!
THE LOCATIONS AND ELEVATIONS OF EXISTING UNDERGROUND UTILITIES AS SHOWN ON THIS DRAWING ARE ONLY APPROXIMATE. NO GUARANTEE IS EITHER EXPRESSED OR IMPLIED AS TO THE COMPLETENESS OR ACCURACY THEREOF. THE CONTRACTOR SHALL BE EXCLUSIVELY RESPONSIBLE FOR DETERMINING THE EXACT UTILITY LOCATIONS AND ELEVATIONS PRIOR TO THE START OF CONSTRUCTION.



CLIENT
TORAS CHAIM YONI TORGOW
333 W. FORT STREET, SUITE 1350
DETROIT, MICHIGAN 48226

PROJECT TITLE
TORAS CHAIM - PARKING LOT
14641 BALFOUR AVENUE
CITY OF OAK PARK, OAKLAND COUNTY, MICHIGAN

REVISIONS

ORIGINAL ISSUE DATE:
MARCH 23, 2026

DRAWING TITLE
ALTA/NSPS LAND TITLE SURVEY

PEA JOB NO.	24-0894
P.M.	AA
DN.	EH
SUR.	KTR

DRAWING NUMBER:

ALTA



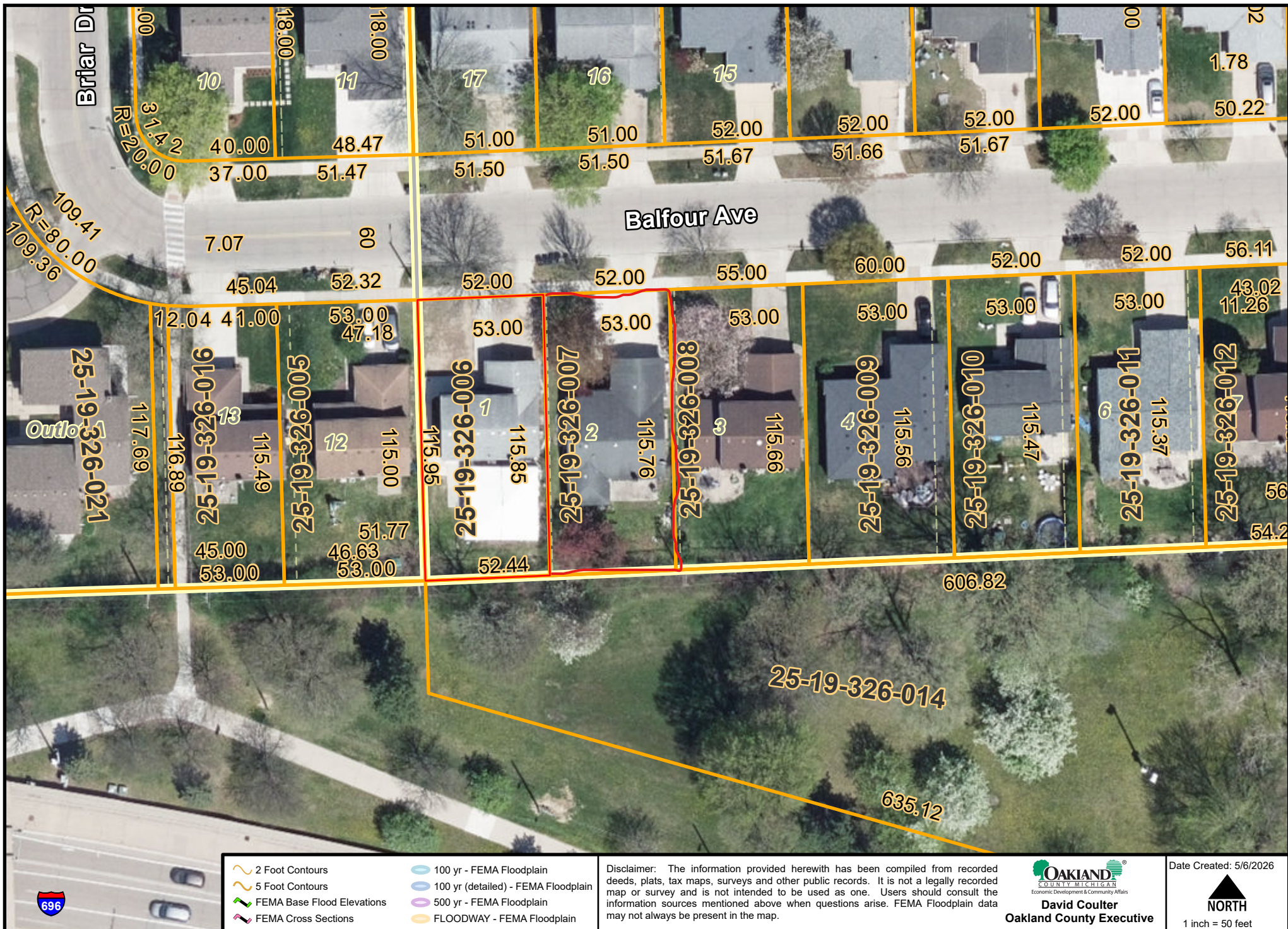
CERTIFICATE OF SURVEY

To: TORAS CHAIM

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2021 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes Items 2, 3, 4, 5, 7(p)(b1), 8, and 13 of Table A thereof.

Kevin T. Roach
Kevin T. Roach, PS No. 4001047971 (kroach@peagroup.com)
Agent for PEA Group

Balfour





CITY OF OAK PARK, MI STAFF REPORT

15.A.2

AGENDA FOR: May 18, 2026

SUBJECT: Request to receive and approve exception recommendations regarding Special Assessment Districts

DEPARTMENT: Finance/Assessing

FROM: Steve Lukasik, Deputy Treasurer

SUMMARY: At the council meeting of April 6, 2026, City Council adopted Special Assessment Resolution No. 9 to confirm the roll with the exceptions of thirty-eight (attached hereto), which were removed temporarily for further review. City Council also adopted Special Assessment Resolution No. 10, setting the due date of June 2, 2026, together with the penalty of ten percent (10%) for Special Assessment District No. 731 Delinquent Utilities.

FINANCIAL STATEMENT: N/A

RECOMMENDED ACTION: It is recommended that the unpaid invoice(s) belonging to the following parcel(s) be restored to the Special Assessment District No. 731 along with the original 10% penalty:

52-25-31-276-079	21947 Coolidge
52-25-31-128-010	22110 Whitmore
52-25-28-176-008	8501 Colgate
52-25-30-454-022	23131 Parklawn
52-25-31-201-002	14311 Nine Mile
52-25-30-102-021	15200 Sutherland
52-25-33-103-005	22810 Rosewood
52-25-31-276-078	21831 Coolidge
52-25-29-426-004	23840 Oneida
52-25-31-104-028	22021 Stratford
52-25-28-353-029	23091 Roanoke
52-25-29-332-015	23530 Morton
52-25-32-104-018	22040 Dante
52-25-29-477-034	23051 Majestic
52-25-31-129-010	22120 Sussex
52-25-29-177-011	24300 Jerome
52-25-29-229-083	24501 Pineview

52-25-28-326-012	8440 Oak Park Blvd
52-25-30-404-022	23611 Cloverlawn
52-25-31-207-026	21841 Cloverlawn
52-25-29-257-016	24081 Seneca
52-25-19-229-003	13741 Kingston
52-25-30-304-011	23430 Beverly
52-25-31-478-010	21110 Westhampton
52-25-29-177-031	12920 Northfield
52-25-19-279-027	13630 Nadine

And the following parcel(s) be removed from Special Assessment District No. 731 along with the original 10% penalty:

52-25-29-426-013	10300 Oak Park Blvd
52-25-19-177-009	25991 Stratford Place
52-25-31-176-015	21681 Whitmore
52-25-29-160-017	24081 Moritz
52-25-19-229-029	13620 LaBelle
52-25-30-205-005	24320 Church
52-25-30-277-010	24280 Westhampton
52-25-30-328-002	23740 Wildwood
52-25-30-203-012	24630 Gardner
52-25-29-258-015	24121 Oneida
52-25-31-102-029	22131 Avon
52-25-30-351-020	23171 Beverly

EXHIBITS:

1. UB #731 Decision Letters



CITY OF OAK PARK

Utility Billing Division

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Solomon Radner
Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

To: Erik Tungate, City Manager
From: Kevin VanDeWalle, Utility Billing Supervisor
Date: April 8, 2026
RE: Special Assessment District # 731 Unpaid Utility Invoices

At the request of City Council, the Utility Billing Division has completed its review of the concerns raised during the April 6, 2026, Special Assessment Public Hearing regarding unpaid utility invoices.

We have investigated all concerns and mailed letters to the respective property owners informing them of our findings. Attached are copies of the letters that were sent.

The City of Oak Park Utility Billing Division recommends that the following parcels remain on Special Assessment Roll #731 for unpaid utility invoices.

Parcel #	52-25-31-276-079	21947 Coolidge
Parcel #	52-25-31-128-010	22110 Whitmore
Parcel #	52-25-28-176-008	8501 Colgate
Parcel #	52-25-30-454-022	23131 Parklawn
Parcel #	52-25-31-201-002	14311 Nine Mile
Parcel #	52-25-30-102-021	15200 Sutherland
Parcel #	52-25-33-103-005	22810 Rosewood
Parcel #	52-25-31-276-078	21831 Coolidge
Parcel #	52-25-29-426-004	23840 Oneida
Parcel #	52-25-31-104-028	22021 Stratford
Parcel #	52-25-28-353-029	23091 Roanoke
Parcel #	52-25-29-332-015	23530 Morton
Parcel #	52-25-32-104-018	22040 Dante
Parcel #	52-25-29-477-034	23051 Majestic
Parcel #	52-25-31-129-010	22120 Sussex
Parcel #	52-25-29-177-011	24300 Jerome
Parcel #	52-25-29-229-083	24501 Pineview
Parcel #	52-25-28-326-012	8440 Oak Park Blvd
Parcel #	52-25-30-404-022	23611 Cloverlawn
Parcel #	52-25-31-207-026	21841 Cloverlawn
Parcel #	52-25-29-257-016	24081 Seneca
Parcel #	52-25-19-229-003	13741 Kingston
Parcel #	52-25-30-304-011	23430 Beverly
Parcel #	52-25-31-478-010	21110 Westhampton
Parcel #	52-25-29-177-031	12920 Northfield
Parcel #	52-25-19-279-027	13630 Nadine

The City of Oak Park Utility Billing Division recommends that the following parcels be removed from the Special Assessment Roll #731 for unpaid utility invoices.

Parcel #	52-25-29-426-013	10300 Oak Park Blvd
Parcel #	52-25-19-177-009	25991 Stratford Place
Parcel #	52-25-31-176-015	21681 Whitmore
Parcel #	52-25-29-160-017	24081 Moritz
Parcel #	52-25-19-229-029	13620 LaBelle
Parcel #	52-25-30-205-005	24320 Church
Parcel #	52-25-30-277-010	24280 Westhampton
Parcel #	52-25-30-328-002	23740 Wildwood
Parcel #	52-25-30-203-012	24630 Gardner
Parcel #	52-25-29-258-015	24121 Oneida
Parcel #	52-25-31-102-029	22131 Avon
Parcel #	52-25-30-351-020	23171 Beverly

Sincerely,

Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall – 14000 Oak Park Blvd, Oak Park, MI 48237





CITY OF OAK PARK

Utility Billing Division

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Solomon Radner
Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

April 7, 2026

Dana Ross
8440 Oak Park Blvd
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Dana Ross:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “I have been unable to pay and went and got help paying the bill. \$750 will be paid to you or might already have been submitted. I have been working with olsha to help this issue”.

Upon further review of the property at 8440 Oak Park Blvd parcel # 52-25-28-326-012 has an unpaid utility invoice for the tax roll amount of \$117.14 on April 7, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK

Utility Billing Division

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Solomon Radner
Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

April 7, 2026

Wendy Williams
8501 Colgate
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Wendy Williams:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “There is no reason for an investigation as the utility balance will be paid by the end of April. I'm not in dispute of the balance due”.

Upon further review of the property at 8501 Colgate, parcel # 52-25-28-176-008 has an unpaid utility invoice for the tax roll amount of \$81.40 on April 7, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK

Utility Billing Division

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Solomon Radner
Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

April 8, 2026

Christopher Brown
12920 Northfield
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Christopher Brown:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “My concern is that I inherited my grandfather’s home and the utility bill was already in delinquency”.

Upon further review of the property at 12920 Northfield parcel # 52-25-29-177-031 has an unpaid utility invoice for the tax roll amount of \$1,276.20 on April 8, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK

Utility Billing Division

Mayor
Marian McClellan
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Council Members
Solomon Radner
Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

April 8, 2026

Julie Marcos
13630 Nadine
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Julie Marcos:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “Objects to penalty, health problems”.

Upon further review of the property at 13630 Nadine parcel # 52-25-19-279-027 has an unpaid utility invoice for the tax roll amount of \$204.78 on April 8, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK

Utility Billing Division

Mayor
Marian McClellan
Mayor Pro Tem
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Council Members
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Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

April 8, 2026

Mitchell Radford
13741 Kingston
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Mitchell Radford:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “Compounding penalties monthly, need payment plan or assistance going from quarterly to monthly billing has doubled our bill”.

Upon further review of the property at 13741 Kingston parcel # 52-25-19-229-003 has an unpaid utility invoice for the tax roll amount of \$258.19 on April 8, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for all utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK

Utility Billing Division

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Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

April 7, 2026

Carla Buttram
14311 Nine Mile
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Carla Buttram:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting.

Upon further review of the property at 14311 Nine Mile, parcel # 52-25-31-201-002 has an unpaid utility invoice for the tax roll amount of \$584.23 on April 7, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK

Utility Billing Division

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
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Solomon Radner
Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

April 7, 2026

Baruch Bloch
15200 Sutherland
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Baruch Bloch:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “Please waive the 10% penalty. Making payments and can’t catch up”.

Upon further review of the property at 15200 Sutherland, parcel # 52-25-30-102-021 has an unpaid utility invoice for the tax roll amount of \$118.25 on April 7, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK

Utility Billing Division

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Solomon Radner
Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

April 8, 2026

Jacavious Statum
21110 Westhampton
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Jacavious Statum:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “75 years old, sick, no money, not qualified for MSHDA assistance”.

Upon further review of the property at 21110 Westhampton parcel # 52-25-31-478-010 has an unpaid utility invoice for the tax roll amount of \$672.54 on April 8, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for all utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK

Utility Billing Division

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Solomon Radner
Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

April 7, 2026

Ran Narang
21831 Coolidge
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Ran Narang:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “This is tenants’ responsibility”.

Upon further review of the property at 21831 Coolidge, parcel # 52-25-31-276-078 has an unpaid utility invoice for the tax roll amount of \$573.09 on April 7, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK

Utility Billing Division

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Solomon Radner
Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

April 8, 2026

Nichelle Parrish
21841 Cloverlawn
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Nichelle Parrish:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “Past due amount due to financial hardship November 2025 through March 2026. Will catch up by May 2026 with biweekly payments”.

Upon further review of the property at 21841 Cloverlawn parcel # 52-25-31-207-026 has an unpaid utility invoice for the tax roll amount of \$691.52 on April 8, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for all utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK

Utility Billing Division

Mayor
Marian McClellan
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Council Members
Solomon Radner
Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

April 7, 2026

Carlton Saunders
21947 Coolidge
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Carlton Saunders:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “Was enrolled in a payment plan, fell behind because of medical issues but am now back to work full time to bring all accounts current. Payments will be paid weekly”.

Upon further review of the property at 21947 Coolidge, parcel # 52-25-31-276-079 has an unpaid utility invoice for the tax roll amount of \$110.27 on April 7, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK

Utility Billing Division

Mayor
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Mayor Pro Tem
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Council Members
Solomon Radner
Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

April 7, 2026

Charlene Bracey
22021 Stratford
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Charlene Bracey:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “The cost of my water bill including the storm water runoff Rubbish disposal and more included in my water bill is extremely high”.

Upon further review of the property at 22021 Stratford, parcel # 52-25-31-104-028 has an unpaid utility invoice for the tax roll amount of \$120.20 on April 7, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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Utility Billing Division

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City Manager
Erik Tungate

April 7, 2026

Kenneth Sylvester
22040 Dante
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Kenneth Sylvester:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “I will have it zeroed out by the 30th of April. And I will submit a partial payment this Friday. And another payment by next Friday to cut the total in half. I apologize for the inconvenience to the city”.

Upon further review of the property at 22040 Dante parcel # 52-25-21-104-018 has an unpaid utility invoice for the tax roll amount of \$420.05 on April 7, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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April 7, 2026

Ronya White
22110 Whitmore
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Ronya White:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “I understand that the inability to pay is not an exemption however, yes, I am a homeowner. I’m also a single mother with one income and the cost of living is engorging me. I’ve made a recent payment and I plan to continue to do so until the balance has been paid in full.

Upon further review of the property at 22110 Whitmore, parcel # 52-25-31-128-010 has an unpaid utility invoice for the tax roll amount of \$440.09 on April 7, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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Erik Tungate

April 7, 2026

Yvonne Haywood
22120 Sussex
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Yvonne Haywood:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “I am asking for concentration to get caught up on the delinquent utility bill. Due to my mother (Annie Haywood) aging and a small medical setback, she was unable to maintain her routine, i.e., driving, housework, and paying bills”.

Upon further review of the property at 22120 Sussex parcel # 52-25-31-129-010 has an unpaid utility invoice for the tax roll amount of \$624.63 on April 7, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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City Manager
Erik Tungate

April 7, 2026

Christina Ball
22810 Rosewood
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Christina Ball:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “I just made a payment of \$300 towards the state and I’m working on getting additional funding to catch back up after having lost wages from two car accidents that happened last year as well as the \$5000 bill for replacing my sewer line the previous year that I’ve been working off”.

Upon further review of the property at 22810 Rosewood, parcel # 52-25-33-103-005 has an unpaid utility invoice for the tax roll amount of \$33.02 on April 7, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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City Manager
Erik Tungate

April 7, 2026

Rashaad Robinson
23051 Majestic
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Rashaad Robinson:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “The property should not be investigated because I’ve simply had a hard time paying this bill. There’s been penalties adding up & I think the actual bill is less than the penalties at this point”.

Upon further review of the property at 23051 Majestic parcel # 52-25-29-477-034 has an unpaid utility invoice for the tax roll amount of \$662.19 on April 7, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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Utility Billing Division

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Erik Tungate

April 7, 2026

Christina Milne
23091 Roanoke
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Christina Milne:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “I work on Mackinac Island 6 months out of the year, and I had a friend residing at my house that was supposed to pay the utility bills. I recently found out they have not been paying and they no longer reside at this property”.

Upon further review of the property at 23091 Roanoke parcel # 52-25-28-353-029 has an unpaid utility invoice for the tax roll amount of \$167.89 on April 7, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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City Manager
Erik Tungate

April 7, 2026

Alicia Black
23131 Parklawn
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Alicia Black:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “I have a leak that has now been repaired, and working to get payment for charged as they have increased due to leak”.

Upon further review of the property at 23131 Parklawn, parcel # 52-25-30-454-022 has an unpaid utility invoice for the tax roll amount of \$927.65 on April 7, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK

Utility Billing Division

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City Manager
Erik Tungate

April 8, 2026

Darrin Dishman
23430 Beverly
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Darrin Dishman:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “Lack of work I am back to work. Will be paying some money on April 7, 2026, and would like to be able to start a payment”.

Upon further review of the property at 23430 Beverly parcel # 52-25-30-304-011 has an unpaid utility invoice for the tax roll amount of \$56.26 on April 8, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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Utility Billing Division

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Stephanie Crawford
City Manager
Erik Tungate

April 7, 2026

Ericka Walker
23530 Morton
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Ericka Walker:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “I purchased the property June 2025, and this bill belongs to the previous owner”.

Upon further review of the property at 23530 Morton (Account 000013923) parcel # 52-25-29-332-015 has an unpaid utility invoice for the tax roll amount of \$86.16 on April 7, 2026, as of the date on this letter. We recommend reviewing your closing documents to determine how these charges were addressed at the time of sale and contacting your title agency to provide them with a copy of the unpaid bill.

The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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City Manager
Erik Tungate

April 8, 2026

Gail Patrick
23611 Cloverlawn
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Gail Patrick:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “I am trying to pay monthly but unable to pay in full and would like a payment plan”.

Upon further review of the property at 23611 Cloverlawn parcel # 52-25-30-404-022 has an unpaid utility invoice for the tax roll amount of \$252.30 on April 8, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for all utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK

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City Manager
Erik Tungate

April 7, 2026

Arion Robinson
23840 Oneida
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Arion Robinson:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “I was on a payment plan from March 2025 to December 2025 in which I had to make a payment on my past due and my current bill and my recent payments have been more than my bill amount so I don’t understand why my account is being investigated”.

Upon further review of the property at 23840 Oneida, parcel # 52-25-29-426-004 has an unpaid utility invoice for the tax roll amount of \$456.61 on April 7, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK

Utility Billing Division

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City Manager
Erik Tungate

April 8, 2026

Crystal Brock
24081 Seneca
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Crystal Brock:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “My tax return will be sent by April 8, 2026. I plan on paying \$500 before or by the 13th of April”.

Upon further review of the property at 24081 Seneca parcel # 52-25-29-257-016 has an unpaid utility invoice for the tax roll amount of \$423.13 on April 8, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for all utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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Utility Billing Division

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City Manager
Erik Tungate

April 7, 2026

Brandy Jones
24300 Jerome
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Brandy Jones:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “I am writing to formally object to the inclusion of my property in Special Assessment Roll #731. I acknowledge the outstanding water bill associated with my account and I respectfully request that the city refrain from placing a lien on my property at this time. The full balance of the delinquent bill is in the process of being satisfied and will be paid in full shortly (within two days)”.

Upon further review of the property at 24300 Jerome parcel # 52-25-29-177-011 has an unpaid utility invoice for the tax roll amount of \$274.88 on April 7, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

The recommended action to City Council is that the unpaid utility invoice be placed back on the special assessment district at the May 18, 2026 City Council Meeting. You have till May 18, 2026, to pay without the additional 10% penalty. Your last pay by date to avoid the tax roll and further penalties is on June 2, 2026.

Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237



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Erik Tungate

April 7, 2026

Nicole Scarbrough
24501 Pineview
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Nicole Scarbrough:

As requested by the Oak Park City Council, we have reviewed your special assessment concern. You objected to the utility bill invoice being placed on the special assessment roll at the April 6, 2026, Oak Park City Council Meeting. Your objection was because you stated, in part, “I’m concerned that the water bill is so high and I don’t understand why. I am the only occupant of my home. I have limited water usage (short showers, laundry, and hand-washed dishes, etc). As far as I can see. I do not have any leaks in my home and I’m not doing anything to generate such a large bill”.

Upon further review of the property at 24501 Pineview parcel # 52-25-29-229-083 has an unpaid utility invoice for the tax roll amount of \$2,875.94 on April 7, 2026, as of the date on this letter. The property owner is held accountable for payment of any delinquent outstanding utility bills. Utility bills are attached to the property not the person, any unpaid utility bills are a lien on the property and roll to the property tax of the owner. The tax roll amount must be paid in full. Once the special assessment for delinquent utility is paid in full, it will be removed from the tax roll. After payment if you would like to set up payment arrangements for the remaining balance, please contact utility billing at 248-691-7470 so we can go over the criteria. Please visit our website at oakparkmi.gov for utility assistance organizations and programs if you are in need of assistance.

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Sincerely,
Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237



CITY OF OAK PARK

Utility Billing Division

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Solomon Radner
Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

April 8, 2026

James Tumey
10300 Oak Park Blvd
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear James Tumey:

As requested by the Oak Park City Council, we have reviewed your concern regarding the special assessment.

Upon further review there is **no unpaid utility invoice for the 2026 summer tax roll** for the property at **10300 Oak Park Blvd parcel # 52-25-29-426-013**. This invoice has been **paid in full**.

After reviewing your utility account, it has been determined that the subject **invoice can be removed from the Special Assessment District** at the **May 18, 2026, City Council Meeting**.

Sincerely,

Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK

Utility Billing Division

Mayor
Marian McClellan
Mayor Pro Tem
Julie Edgar
Council Members
Solomon Radner
Shaun Whitehead
Stephanie Crawford
City Manager
Erik Tungate

April 7, 2026

Gerilyn Jones
13620 Labelle
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Gerilyn Jones:

As requested by the Oak Park City Council, we have reviewed your concern regarding the special assessment.

Upon further review there is **no unpaid utility invoice for the 2026 summer tax roll** for the property at **13620 Labelle parcel # 52-25-19-229-029**. This invoice has been **paid in full**.

After reviewing your utility account, it has been determined that the subject **invoice can be removed from the Special Assessment District** at the **May 18, 2026, City Council Meeting**.

Sincerely,

Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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April 7, 2026

Jessica Jones
21681 Whitmore
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Jessica Jones:

As requested by the Oak Park City Council, we have reviewed your concern regarding the special assessment.

Upon further review there is **no unpaid utility invoice for the 2026 summer tax roll** for the property at 21681 Whitmore **parcel # 52-25-31-176-015**. This invoice has been **paid in full**.

After reviewing your utility account, it has been determined that the subject **invoice can be removed from the Special Assessment District** at the **May 18, 2026, City Council Meeting**.

Sincerely,

Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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April 7, 2026

Shavone Lewis
22131 Avon
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Shavone Lewis:

As requested by the Oak Park City Council, we have reviewed your concern regarding the special assessment.

Upon further review there is **no unpaid utility invoice for the 2026 summer tax roll** for the property at **22131 Avon parcel # 52-25-31-102-029**. This invoice has been **paid in full**.

After reviewing your utility account, it has been determined that the subject **invoice can be removed from the Special Assessment District** at the **May 18, 2026, City Council Meeting**.

Sincerely,

Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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April 7, 2026

Sarah Griffin
23171 Beverly
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Sarah Griffin:

As requested by the Oak Park City Council, we have reviewed your concern regarding the special assessment.

Upon further review we have a commitment from OLSHA that will cover your tax roll amount of \$103.96 for the property at **23171 Beverly parcel # 52-25-30-351-020**.

After reviewing your utility account, it has been determined that the subject **invoice can be removed from the Special Assessment District** at the **May 18, 2026, City Council Meeting**.

Sincerely,

Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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April 7, 2026

Shakeisa Jones
23740 Wildwood
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Shakeisa Jones:

As requested by the Oak Park City Council, we have reviewed your concern regarding the special assessment.

Upon further review there is **no unpaid utility invoice for the 2026 summer tax roll** for the property at **23740 Wildwood parcel # 52-25-30-328-002**. This invoice has been **paid in full**.

After reviewing your utility account, it has been determined that the subject **invoice can be removed from the Special Assessment District** at the **May 18, 2026, City Council Meeting**.

Sincerely,

Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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April 7, 2026

Douglas Miller
24081 Moritz
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Douglas Miller:

As requested by the Oak Park City Council, we have reviewed your concern regarding the special assessment.

Upon further review there is **no unpaid utility invoice for the 2026 summer tax roll** for the property at **24081 Moritz parcel # 52-25-29-160-017**. This invoice has been **paid in full**.

After reviewing your utility account, it has been determined that the subject **invoice can be removed from the Special Assessment District** at the **May 18, 2026, City Council Meeting**.

Sincerely,

Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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April 7, 2026

Nathan Strange
24121 Oneida
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Nathan Strange:

As requested by the Oak Park City Council, we have reviewed your concern regarding the special assessment.

Upon further review there is **no unpaid utility invoice for the 2026 summer tax roll** for the property at **24121 Oneida parcel # 52-25-29-258-015**. This invoice has been **paid in full**.

After reviewing your utility account, it has been determined that the subject **invoice can be removed from the Special Assessment District** at the **May 18, 2026, City Council Meeting**.

Sincerely,

Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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April 7, 2026

Erica Crittenden
24280 Westhampton
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Erica Crittenden:

As requested by the Oak Park City Council, we have reviewed your concern regarding the special assessment.

Upon further review there is **no unpaid utility invoice for the 2026 summer tax roll** for the property at **24280 Westhampton parcel # 52-25-30-277-010**. This invoice has been **paid in full**.

After reviewing your utility account, it has been determined that the subject **invoice can be removed from the Special Assessment District** at the **May 18, 2026, City Council Meeting**.

Sincerely,

Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK

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City Manager
Erik Tungate

April 7, 2026

Terence Pierson
24320 Church
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Terence Pierson:

As requested by the Oak Park City Council, we have reviewed your concern regarding the special assessment.

Upon further review there is **no unpaid utility invoice for the 2026 summer tax roll** for the property at **24320 Church parcel # 52-25-30-205-005**. This invoice has been **paid in full**.

After reviewing your utility account, it has been determined that the subject **invoice can be removed from the Special Assessment District** at the **May 18, 2026, City Council Meeting**.

Sincerely,

Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK

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Erik Tungate

April 7, 2026

Jeff Asmar
24630 Gardner
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Jeff Asmar:

As requested by the Oak Park City Council, we have reviewed your concern regarding the special assessment.

Upon further review there is **no unpaid utility invoice for the 2026 summer tax roll** for the property at **24630 Gardner parcel # 52-25-30-203-012**. This invoice has been **paid in full**.

After reviewing your utility account, it has been determined that the subject **invoice can be removed from the Special Assessment District** at the **May 18, 2026, City Council Meeting**.

Sincerely,

Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





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City Manager
Erik Tungate

April 7, 2026

Elliott Indig
25991 Stratford Place
Oak Park, MI 48237

RE: Public Hearing – Special Assessment Roll No. 731 Unpaid Utility Invoices

Dear Elliott Indig:

As requested by the Oak Park City Council, we have reviewed your concern regarding the special assessment.

Upon further review there is **no unpaid utility invoice for the 2026 summer tax roll** for the property at **25991 Stratford Place parcel # 52-25-19-177-009**. This invoice has been **paid in full**.

After reviewing your utility account, it has been determined that the subject **invoice can be removed from the Special Assessment District** at the **May 18, 2026, City Council Meeting**.

Sincerely,

Kevin VanDeWalle
Utility Billing Supervisor
City of Oak Park
City Hall - 14000 Oak Park Blvd., Oak Park, MI 48237





CITY OF OAK PARK, MI STAFF REPORT

15.B.1

AGENDA FOR: May 18, 2026

SUBJECT: Approval of Pay Application No. 11 and Change Order No. 9 for the Event Hub Project in the amounts of \$633,018.93 and \$0.00 respectively.

DEPARTMENT: Department of Public Works

FROM: Dave DeCoster, Deputy City Manager

SUMMARY: Attached is Pay Application No. 11 and Change Order No. 9 for the Event Hub Project. The Construction Manager, Architect, and City Administration have all approved this payment. The Change Order is for construction / field changes associated with the project. Our Construction Manager, Frank Rewold & Sons, Inc. (FRS), will disperse these funds to the various contractors. This payment is for the period ending April 30, 2026. The interior work is nearing completion and the exterior work is ongoing. The project is approximately 67% complete.

FINANCIAL STATEMENT:

Original Guaranteed Maximum Price (GMP):	\$9,405,996.00
Change Order No. 1:	\$41,008.33
Change Order No. 2:	\$0.00
Change Order No. 3:	\$0.00
Change Order No. 4:	\$0.00
Change Order No. 5:	\$0.00
Change Order No. 6:	\$0.00
Change Order No. 7:	\$0.00
Change Order No. 8:	\$0.00
Proposed Change Order No. 9:	\$0.00
Proposed Guaranteed Maximum Price (GMP):	\$9,447,004.33
Total Work Completed to Date:	\$6,364,433.39
Less Retainage:	\$515,104.21
Net Earned:	\$5,849,329.18
Payments to Date:	\$5,216,310.25
Amount Due to FRS:	\$633,018.93

RECOMMENDED ACTION: It is recommended that Pay Application No. 11 and Change Order No. 9 for the Event Hub Project be approved in the amounts of \$633,018.93 and \$0.00 respectively. Funding is available in the Event Hub Fund (405-18.447-970.204).

EXHIBITS:

1. Event Hub_Pay Application 11
2. Event Hub_Change Order 9



Company:		Frank Rewold and Sons, Inc.
Job No.		11644
Project:		Oak Park Event Hub
Billing Period this Invoice Covers:		April 2026
FRS Amount Due this Invoice:		\$633,018.93
Owner Held's		
Notation(s):		



APPLICATION AND CERTIFICATE FOR PAYMENT

To Owner:
Oak Park;City of

Project:
11644 - Oak Park Event Hub and Bandshell

Contract: Oak Park Event Hub and Bandshell

Via Architect:
Neumann / Smith Architecture

From Contractor
Frank Rewold & Sons Inc.
303 E 3rd Street Suite 300
Rochester,MI 48307

Application #:11644-11

Period to:04/30/2026

Contract for:City Buildout

Contract date:06/13/2025

Project #s

Distribution to:

Owner ☐

Architect ☐

Contractor ☐

Field ☐

Other ☐

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, is attached

1. Original contract sum \$9,405,996.00
2. Net change by Change orders \$41,008.33
3. Contract sum to date (Line 1 & 2) \$9,447,004.33
4. Total completed and stored to date \$6,364,433.39
5. Retainage \$515,104.21
6. Total retainage (Lines 5a + 5b or total of Column I of G703) \$515,104.21
7. Total earned less retainage \$5,849,329.18
8. Less previous certificates for payment (Line 7 from prior cert.) \$5,216,310.25
9. Current payment due \$633,018.93
10. Balance to finish, including retainage \$3,597,675.15
11. Overall Percentage Complete 67.37%

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$900,320.83	\$-859,312.50
Total approved this month	\$32,112.00	\$-32,112.00
TOTALS	\$932,432.83	\$-891,424.50
NET CHANGES by change order		\$41,008.33

The undersigned Contractor certifies that to the best of the Contractors knowledge, information and belief, the work covered by this Application for Payment has been completed in accordance with the Contract documents. All amounts have been paid by the contractor for work for which previous Certificates of Payment were issued and payments received from the contractor, and that current payment shown herein is now due.

Contractor: Frank Rewold & Sons Inc.

By Frank Rewold Date 5/4/2026

State Of Michigan

County Of Oakland

Subscribed and sworn to before me this 5th day of May, 2026

Notary Public: L. Wilson

Acting in County 326A700E13244A... May 26, 2029

My Commission expires: _____

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation and the data comprising the above application, the Architect certifies to the Owner that the Work has progressed to the point indicated; that to the best of his knowledge, information and belief, the quality of the Work is in accordance with the Contract Documents and that the Contractor is entitled to payment of the

AMOUNT CERTIFIED
Amount certified \$ 633,018.93

ARCHITECT: Signed by:

By Philip Jennings Date 5/11/2026

Signed by:

Dave Deluster 5/12/2026

CONTINUATION SHEET

Project: Oak Park Event Hub and Bandshell

Project Application and Certification for Payment. Project Application and Project Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed Certification is attached. In tabulations below, amounts are in US dollars nearest dollars. Use Column I on Contracts where variable retainage for line items may apply.

Application #:11644-11

Application Date: 04/30/2026

Period to:04/30/2026

Architect's Project #: Oak Park Event Hub and Bandshell

A	B	C	Approved Changes	Revised Contract Amount	D	E	F	G	G.1	H	I
Item #	Description of work	Original Contract value			From previous application	Work Completed Completed This period	Materials presently stored	Total completed and stored (D+E+F)	% (G/C)	Balance to finish (C-G)	Retainage
01-0000	General Conditions	459,975.00	-25,975.00	434,000.00	96,513.61	10,234.60	0.00	106,748.21	24.60 %	327,251.79	0.00
01-0001	Staffing	448,708.00	7,035.00	455,743.00	319,807.50	25,840.00	0.00	345,647.50	75.84 %	110,095.50	0.00
01-0410	General Liability	45,026.00	196.41	45,222.41	45,222.41	0.00	0.00	45,222.41	100.00 %	0.00	0.00
01-6100	Bonds	102,340.00	432.08	102,772.08	102,772.08	0.00	0.00	102,772.08	100.00 %	0.00	0.00
01-9250	Construction Contingency	407,453.00	-47,079.00	360,374.00	0.00	0.00	0.00	0.00	0.00 %	360,374.00	0.00
01-9900	CM Fee	253,407.00	1,099.84	254,506.84	165,560.63	18,992.68	0.00	184,553.31	72.51 %	69,953.53	0.00
03-3001	Concrete Foundations	219,669.00	25,585.00	245,254.00	245,254.00	0.00	0.00	245,254.00	100.00 %	0.00	24,525.40
03-3002	Concrete Flatwork	420,964.00	42,839.00	463,803.00	296,814.00	0.00	0.00	296,814.00	64.00 %	166,989.00	29,681.40
03-3500	Concrete Finishing & Polishing	20,200.00	15,000.00	35,200.00	15,000.00	0.00	0.00	15,000.00	42.61 %	20,200.00	1,500.00
04-2000	Masonry	600,800.00	0.00	600,800.00	0.00	0.00	0.00	0.00	0.00 %	600,800.00	0.00
05-1000	Structural Steel	783,000.00	46,168.00	829,168.00	808,446.05	0.00	0.00	808,446.05	97.50 %	20,721.95	40,422.30
05-5200	Handrails	35,000.00	-23,267.00	11,733.00	0.00	0.00	0.00	0.00	0.00 %	11,733.00	0.00
06-1001	Carpentry	194,261.00	5,100.00	199,361.00	194,801.00	0.00	0.00	194,801.00	97.71 %	4,560.00	19,480.10
06-2200	Millwork	39,825.00	0.00	39,825.00	1,250.00	38,575.00	0.00	39,825.00	100.00 %	0.00	3,982.50
07-4100	Metal Roofing	70,550.00	4,100.00	74,650.00	29,744.00	44,906.00	0.00	74,650.00	100.00 %	0.00	7,465.00
07-4200	Metal Siding	369,300.00	86,308.00	455,608.00	314,201.00	134,324.00	0.00	448,525.00	98.45 %	7,083.00	44,852.50
07-5000	Membrane Roofing	204,134.00	11,931.00	216,065.00	209,907.50	6,157.50	0.00	216,065.00	100.00 %	0.00	21,606.50
07-9200	Joint Sealants	132,500.00	23,580.00	156,080.00	57,434.50	7,065.50	0.00	64,500.00	41.32 %	91,580.00	6,450.00
08-1113	Doors, Frames & Hardware	45,700.00	1,504.00	47,204.00	43,644.00	0.00	0.00	43,644.00	92.46 %	3,560.00	4,364.40
08-3600	Overhead Doors	145,756.00	0.00	145,756.00	0.00	145,756.00	0.00	145,756.00	100.00 %	0.00	14,575.60
08-8000	Aluminum, Glass & Glazing	213,000.00	0.00	213,000.00	147,176.80	56,188.75	0.00	203,365.55	95.48 %	9,634.45	20,336.56

A	B	C			D	E	F	G	G.1	H	I
Item #	Description of work	Original Contract value	Approved Changes	Revised Contract Amount	Work Completed From previous application	Completed This period	Materials presently stored	Total completed and stored (D+E+F)	% (G/C)	Balance to finish (C-G)	Retainage
09-3000	Hard Tile	9,425.00	0.00	9,425.00	9,425.00	0.00	0.00	9,425.00	100.00 %	0.00	0.00
09-5100	Acoustical Ceilings	26,615.00	105,670.00	132,285.00	127,122.75	5,162.25	0.00	132,285.00	100.00 %	0.00	13,228.50
09-6500	Resilient Flooring	4,050.00	1,500.00	5,550.00	0.00	0.00	0.00	0.00	0.00 %	5,550.00	0.00
09-6723	Resinous Flooring	44,585.00	0.00	44,585.00	39,585.00	0.00	0.00	39,585.00	88.79 %	5,000.00	3,958.50
09-9100	Painting	27,200.00	34,693.00	61,893.00	30,308.00	19,250.00	0.00	49,558.00	80.07 %	12,335.00	4,955.80
10-1400	Signage	30,000.00	1,222.00	31,222.00	4,187.00	0.00	0.00	4,187.00	13.41 %	27,035.00	418.70
10-2113	Toilet Partitions & Access	11,285.00	0.00	11,285.00	0.00	0.00	0.00	0.00	0.00 %	11,285.00	0.00
10-3100	Fireplace	14,115.00	-12,978.00	1,137.00	0.00	0.00	0.00	0.00	0.00 %	1,137.00	0.00
10-7300	Canopies & Awnings	32,500.00	0.00	32,500.00	8,000.00	6,800.00	0.00	14,800.00	45.54 %	17,700.00	0.00
11-4000	Food Service Equipment	183,773.00	5,867.00	189,640.00	165,741.44	14,445.76	0.00	180,187.20	95.02 %	9,452.80	18,018.72
21-0001	Fire Suppression	51,150.00	0.00	51,150.00	50,920.00	230.00	0.00	51,150.00	100.00 %	0.00	5,115.00
22-0001	Plumbing	323,851.00	11,146.00	334,997.00	276,063.49	58,707.59	0.00	334,771.08	99.93 %	225.92	33,477.12
23-0001	HVAC	413,500.00	26,524.50	440,024.50	435,527.00	2,432.50	0.00	437,959.50	99.53 %	2,065.00	43,795.96
26-0001	Electrical	865,548.00	73,539.00	939,087.00	906,216.50	12,433.00	0.00	918,649.50	97.82 %	20,437.50	91,864.95
31-1000	Site Cleaning	444,000.00	190,427.00	634,427.00	497,384.00	87,043.00	0.00	584,427.00	92.12 %	50,000.00	58,442.70
32-3100	Fence	60,120.00	0.00	60,120.00	25,860.00	0.00	0.00	25,860.00	43.01 %	34,260.00	2,586.00
32-3300	Site Furnishings	255,075.00	-115,000.00	140,075.00	0.00	0.00	0.00	0.00	0.00 %	140,075.00	0.00
32-9000	Landscaping	316,624.00	-12,322.00	304,302.00	0.00	0.00	0.00	0.00	0.00 %	304,302.00	0.00
60-1001	AWL-Floor Prep	10,000.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00 %	10,000.00	0.00
60-1002	ALW-Flooring Moisture Mitigation	7,500.00	0.00	7,500.00	0.00	0.00	0.00	0.00	0.00 %	7,500.00	0.00
60-1003	ALW-Poor Soils/Undercuts	75,000.00	-25,408.00	49,592.00	0.00	0.00	0.00	0.00	0.00 %	49,592.00	0.00
60-1004	ALW-Topsoil Screening	15,000.00	-15,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %	0.00	0.00
60-1005	ALW-Gate Well and Valve	8,500.00	-8,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %	0.00	0.00
60-1006	ALW-Concrete Restoration at Transformer	5,000.00	-3,597.00	1,403.00	0.00	0.00	0.00	0.00	0.00 %	1,403.00	0.00
60-1007	ALW-Miscellaneous Restoration	7,500.00	-3,245.00	4,255.00	0.00	0.00	0.00	0.00	0.00 %	4,255.00	0.00
60-1008	ALW-Landscape and Irrigation Trade Alternates (Landscape Maintenance,	7,300.00	-7,300.00	0.00	0.00	0.00	0.00	0.00	0.00 %	0.00	0.00
60-1009	ALW-Dust Control and Maintenance	10,000.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00 %	10,000.00	0.00

APPLICATION AND CERTIFICATE OF PAYMENT

A	B	C			Revised Contract Amount	D	E	F	G	G.1	H	I
Item #	Description of work	Original Contract value	Approved Changes			From previous application	Completed This period	Materials presently stored	Total completed and stored (D+E+F)	% (G/C)	Balance to finish (C-G)	Retainage
60-1010	ALW-Decorative Bollard Foundations	3,500.00	-3,500.00		0.00	0.00	0.00	0.00	0.00	0.00 %	0.00	0.00
60-1011	ALW-Non-Earthwork Spoils	23,205.00	-15,768.00		7,437.00	0.00	0.00	0.00	0.00	0.00 %	7,437.00	0.00
60-1012	ALW-Concrete Foundations Trade Alternates (Frost Footings at Overhead	24,040.00	-14,800.00		9,240.00	0.00	0.00	0.00	0.00	0.00 %	9,240.00	0.00
60-1013	ALW-Polished Concrete Alternate and Trade Alternate (Dye, Grout Coat, and	12,500.00	0.00		12,500.00	0.00	0.00	0.00	0.00	0.00 %	12,500.00	0.00
60-1014	ALW-Resinous Flooring Trade Alternates (3.05 Field Quality Control)	5,000.00	0.00		5,000.00	0.00	0.00	0.00	0.00	0.00 %	5,000.00	0.00
60-1015	ALW-Structural Steel Trade Alternates (AESS Mock-Up and Interior Ladder)	15,000.00	0.00		15,000.00	0.00	0.00	0.00	0.00	0.00 %	15,000.00	0.00
60-1016	ALW-Site Concrete and Concrete Flatwork Trade Alternates and Voluntary Alternate	57,510.00	0.00		57,510.00	0.00	0.00	0.00	0.00	0.00 %	57,510.00	0.00
60-1017	ALW-2026 Site Concrete and Additional ADA Ramps	10,000.00	0.00		10,000.00	0.00	0.00	0.00	0.00	0.00 %	10,000.00	0.00
60-1018	ALW-Revised Concrete Step Details at Bandshell	20,000.00	-15,108.00		4,892.00	0.00	0.00	0.00	0.00	0.00 %	4,892.00	0.00
60-1019	ALW-Masonry Trade Alternates (Alternate Footing Detail)	4,250.00	0.00		4,250.00	0.00	0.00	0.00	0.00	0.00 %	4,250.00	0.00
60-1020	ALW-Caulking and Joint Sealant Trade Alternates (Air Barrier at Bandshell Soffit	29,930.00	-29,930.00		0.00	0.00	0.00	0.00	0.00	0.00 %	0.00	0.00
60-1021	ALW-Aluminum, Glass, and Glazing Trade Alternates (Delegated Design for Transluc	17,000.00	-12,000.00		5,000.00	0.00	0.00	0.00	0.00	0.00 %	5,000.00	0.00
60-1022	ALW-Temporary Drives and Temporary Site Work	85,000.00	-19,481.00		65,519.00	0.00	0.00	0.00	0.00	0.00 %	65,519.00	0.00
60-1023	ALW-Concrete Removal/Replacement For Sanitary Tap	23,060.00	-23,060.00		0.00	0.00	0.00	0.00	0.00	0.00 %	0.00	0.00
60-1024	ALW-Miscellaneous Bent Plates (2&7/A511)	30,000.00	-14,245.00		15,755.00	0.00	0.00	0.00	0.00	0.00 %	15,755.00	0.00
60-1025	ALW-Concrete Overages with Trench Foundations	7,500.00	-350.00		7,150.00	0.00	0.00	0.00	0.00	0.00 %	7,150.00	0.00
60-1026	ALW-Temporary Fence Adjustments	13,115.00	0.00		13,115.00	0.00	0.00	0.00	0.00	0.00 %	13,115.00	0.00
60-1027	ALW-Irrigation Booster Pump	18,025.00	0.00		18,025.00	0.00	0.00	0.00	0.00	0.00 %	18,025.00	0.00
60-1028	ALW-Electrical Trade Alternates (Alt L7, Wire Push Buttons, Firepit Switch, Door	19,542.00	-12,678.00		6,864.00	0.00	0.00	0.00	0.00	0.00 %	6,864.00	0.00
60-1029	ALW-Emergency Radio Responder System	34,011.00	0.00		34,011.00	0.00	0.00	0.00	0.00	0.00 %	34,011.00	0.00
60-1030	ALW-Field Applied Decorative Masonry Sealer	63,000.00	-29,755.00		33,245.00	0.00	0.00	0.00	0.00	0.00 %	33,245.00	0.00
60-1031	60-1031	28,680.00	-28,680.00		0.00	0.00	0.00	0.00	0.00	0.00 %	0.00	0.00
60-1032	Metal Siding Trade Alternates (Fiberglass Girts, Mechanical Screen Wall, Delegat	86,330.00	-82,830.00		3,500.00	0.00	0.00	0.00	0.00	0.00 %	3,500.00	0.00
60-1033	Metal Roofing Trade Alternates (Fascia at Bandshell and Event Hub, Custom Color	90,750.00	-18,250.00		72,500.00	0.00	0.00	0.00	0.00	0.00 %	72,500.00	0.00
60-1034	Membrane Roofing Trade Alternates (Tapered Insulation at Low Roof)	27,020.00	-27,020.00		0.00	0.00	0.00	0.00	0.00	0.00 %	0.00	0.00
60-1035	ALW-Hard Tile Trade Alternate (Wall Tile Waterproofing)	1,750.00	-1,750.00		0.00	0.00	0.00	0.00	0.00	0.00 %	0.00	0.00
60-1036	ALW-Interior Linear Metal Ceiling	140,000.00	-91,425.00		48,575.00	0.00	0.00	0.00	0.00	0.00 %	48,575.00	0.00

A	B	C		Revised Contract Amount	D	E	F	G	G.1	H	I
Item #	Description of work	Original Contract value	Approved Changes		From previous application	Completed This period	Materials presently stored	Total completed and stored (D+E+F)	% (G/C)	Balance to finish (C-G)	Retainage
60-1037	ALW-Additional Soffit Framing at Bandshell	7,500.00	0.00	7,500.00	0.00	0.00	0.00	0.00	0.00 %	7,500.00	0.00
60-1038	ALW-Carpet and Resilient Flooring Trade Alternates (99% Adhesive, Additional Bas	1,400.00	-750.00	650.00	0.00	0.00	0.00	0.00	0.00 %	650.00	0.00
60-1039	ALW-AED	2,449.00	-2,449.00	0.00	0.00	0.00	0.00	0.00	0.00 %	0.00	0.00
60-1040	ALW-Food Service Equipment Trade Alternate (Stainless Steel Shroud)	3,000.00	0.00	3,000.00	0.00	0.00	0.00	0.00	0.00 %	3,000.00	0.00
60-1041	ALW-HVAC Dual Wall Spiral	20,000.00	-20,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %	0.00	0.00
60-1042	ALW-Fire Protection, Plumbing, Mechanical, Electrical Inspection Fees	3,645.00	0.00	3,645.00	0.00	0.00	0.00	0.00	0.00 %	3,645.00	0.00
60-1043	ALW-General Wall Patch/Painting Touch-Up	7,500.00	0.00	7,500.00	0.00	0.00	0.00	0.00	0.00 %	7,500.00	0.00
60-1044	ALW - Unawarded/Uncommitted	0.00	83,041.50	83,041.50	0.00	0.00	0.00	0.00	0.00 %	83,041.50	0.00
Total		9,405,996.00	41,008.33	9,447,004.33	5,669,889.26	694,544.13	0.00	6,364,433.39		3,082,570.94	515,104.21



PCCO #009

Frank Rewold & Son, Inc.
303 E. 3rd Street Suite 300
Rochester, Michigan 48307
Phone: (248) 651-7242

Project: 11644 - Oak Park Event Hub and Bandshell
14000 Oak Park Boulevard
Oak Park, Michigan 48237

Prime Contract Change Order #009

TO:		FROM:	
DATE CREATED:	4/20/2026	REVIEW DATE:	04/20/2026
CONTRACT STATUS:	Approved	EXECUTED:	No
REVISED SUBSTANTIAL COMPLETION DATE:		SIGNED CHANGE ORDER RECEIVED DATE:	
CONTRACT FOR:	11644C:Oak Park Event Hub and Bandshell	TOTAL AMOUNT:	\$0.00
DESCRIPTION:			
ATTACHMENTS:			

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
056	Buyout of masonry anti graffiti sealer		\$0.00
057	Signage modifications - Halo letters and acrylic letters		\$0.00
058	Modify bandshell hand rail		\$0.00
Total:			\$0.00

The original (Contract Sum)	\$9,405,996.00
Net change by previously authorized Change Orders	\$41,008.33
The contract sum prior to this Change Order was	\$9,447,004.33
The contract sum will not be changed by this Change Order in the amount of	\$0.00
The new contract sum including this Change Order will be	\$9,447,004.33
The contract time will not be changed by this Change Order.	

ARCHITECT/ENGINEER	OWNER	CONTRACTOR
Signed by: 2342405749414BA... SIGNATURE 4/28/2026 DATE	Signed by: 6A434FE989154CF... SIGNATURE 4/28/2026 DATE	DocuSigned by: 85113DFA2E27468... SIGNATURE 4/24/2026 DATE



Oak Park Event Hub & Bandshell

Construction Progress Report

April 2026



Prepared for:
 Erik Tungate, City Manager
ETungate@oakparkmi.gov
 David Decoster, Deputy City Manager
DDecoster@oakparkmi.gov



April Progress

- Exterior site grading and concrete flatwork ongoing
- Concrete floor polishing ongoing
- Metal soffits completed
- Bandshell metal roofing completed
- Roof screens ongoing
- Electrical lighting and finishes ongoing
- Security contractor started installing door access control
- Fiberoptic contractor started
- Interior decorative CMU sealer installed

Scheduled for May

- Site landscaping, irrigation, electrical and furnishings
- Complete security/low volt/fiberoptic/AV work
- Carpet installation
- Exterior anti-graffiti sealer to be installed on decorative CMU
- Exterior painting
- Final inspections
- Punch list

Financial Summary

Description	March	April
Original GMP	\$ 9,405,996	\$ 9,405,996
Approved Changes To-Date	\$ 41,008	\$ 41,008
Total GMP	\$ 9,447,004	\$ 9,447,004
Billed To-Date*	\$ 6,270,689	\$ 6,965,234.00
Retainage To-Date*	\$ 513,659.00	\$ 575,185.00
Current Payment Due*	\$ 378,381.00	\$ 633,019
Percentage Billed*	66%	74%
*Includes owner-held contracts		



4-14-2026 Exterior metal soffit work and concrete flatwork preparation at Event Hub



4-20-2026 Sitework progress

April 2026

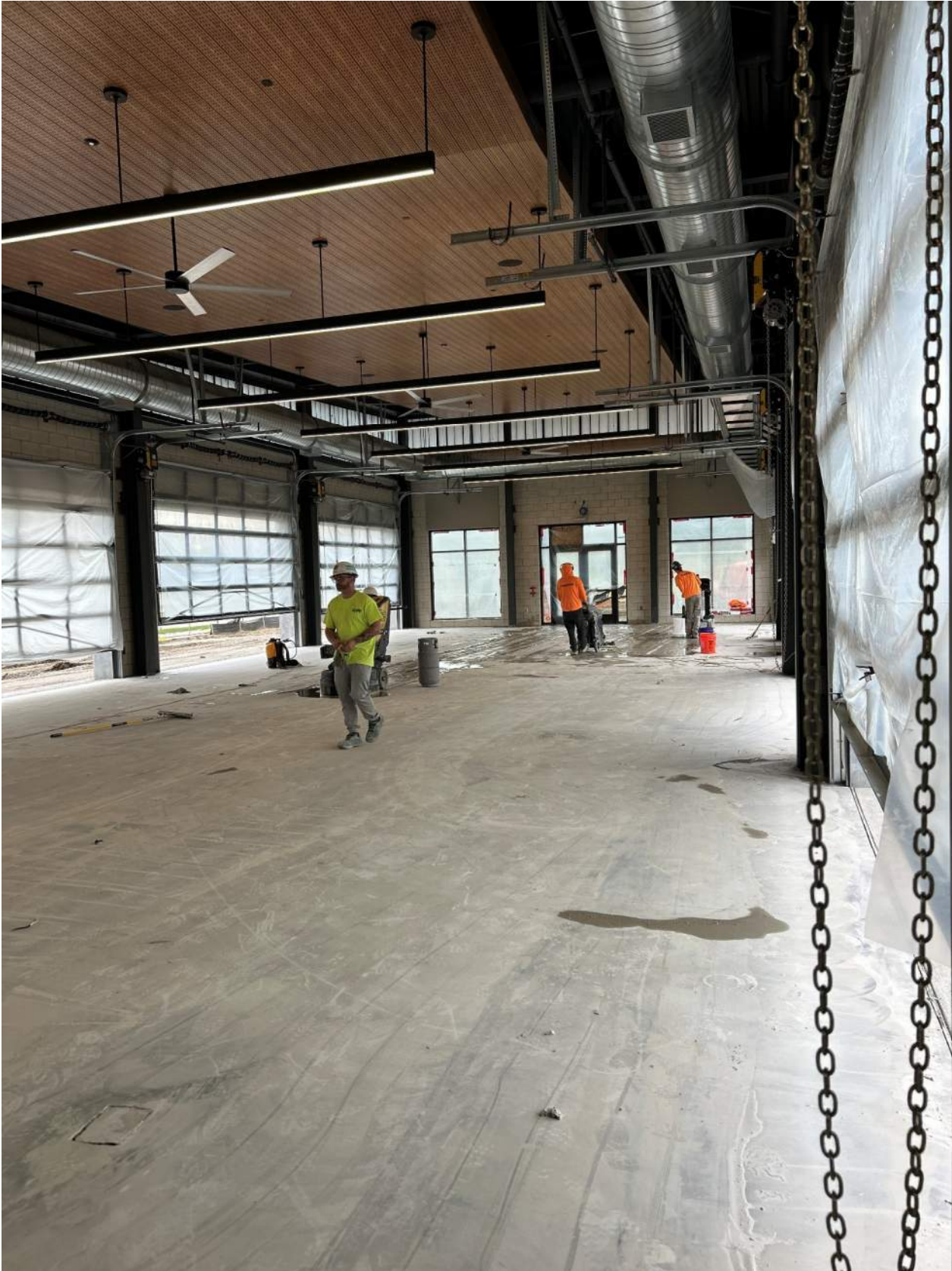
Construction Progress Report

Oak Park Event Hub & Bandshell



4-21-2026 interior Event Space progress

April 2026
Construction Progress Report
Oak Park Event Hub & Bandshell



4-28-2026 Concrete floor polishing in Event Space

April 2026
Construction Progress Report
Oak Park Event Hub & Bandshell



4-30-2026 site progress