



AGENDA

REGULAR JUNETEENTH COMMISSION MEETING

OAK PARK, MICHIGAN
APRIL 28, 2026
6:00 PM

1. CALL TO ORDER

2. ROLL CALL

- A. A. MEMBERS:
Stephanie Crawford - Council Member
Kevin Keys, III-Chair
Rita Lockridge-Co-Chair
Glenda Stainback
Cheryl Daniel
Alicia Edwards
Larmender Davis
Lonnie Tabb-Upshaw (Temporary Leave)
Adam Owczarzak - Deputy City Manager

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES

- A. Approval of 04-08-26 Meeting Minutes

5. OLD BUSINESS

- A. Venue Update
Fundraiser Flyer

6. NEW BUSINESS

- A. Oakland County Stage Rental - \$550
B. Approval of Purchase of Books - 477.31

7. COMMISSIONER REPORTS

- A. A. Fundraising
- B. Budget:
- C. Program/booklet:
- D. Venue:
- E. Sound/audio:
- F. Walk:
- G. Swag:
- H. Book:
- I. Food/Ice cream truck
- J. Scholarship/Essay-

8. ADJOURNMENT



MINUTES
REGULAR JUNETEENTH MEETING
OAK PARK, MICHIGAN
APRIL 8, 2026
6:00 PM

1. **CALL TO ORDER**-The meeting was called to order at 6:00 PM.
2. **ROLL CALL**
 - A. **MEMBERS:**
 - Stephanie Crawford - Council Member (Present)
 - Kevin Keys, III-
Chair (Present)
 - Rita Lockridge-
Co-Chair
(Present)
 - Glenda Stainback
(Present)
 - Cheryl Daniel
(Excused)
 - Alicia Edwards
(Present)
 - Larmender Davis
(Present)
 - Lonnie Tabb-Upshaw
(Temporary Leave)
 - Adam Owczarzak - Deputy City Manager (Present)
3. **APPROVAL OF AGENDA**-There were proper motions, votes, and approval to move agenda items from new business to the top of the agenda to ensure quorum was present for items that needed a vote.
4. **APPROVAL OF MINUTES**-There were proper motions and approvals to adopt the meeting minutes from 03.11.2026 and 03.25.2026 (special meeting) as presented.
5. **PUBLIC PARTICIPATION**-Community members were present at the meeting and expressed interest in volunteering. J. Coates, C. Calloway, and R. Branch.
6. **OLD BUSINESS**
 - A. **Venue Update**- In regard to the community block party, Councilwoman Crawford and Deputy City Manager Owczarzak brought a point of discussion forward. It was proposed that the program be moved to the community center. Pros: clean-up time, ease of access to the food trucks, tents, and activities, insulation in the event of inclement weather, congruent vendor space, cost savings, (\$7,000). Questions were raised regarding the availability of a stage and risers to ensure the sightline is feasible for attendees. Deputy City Manager Owczarzak will speak with the city regarding renting a stage and no risers are available.

Cons: Optics regarding fundraising, missing out on the aura of the auditorium, low attendance, multiple marketing updates, lack of curtains between performances,

(the flyer with the location has already been released).

There was a proper motion to call for a voice vote to change the venue from Oak Park High School to the Oak Park Community Center.

Chair Kevin Keys-No
Co-Chair Rita Lockridge-Yes
Councilwoman Stephanie Crawford-Yes
Deputy City Manager Adam Owczarzak-Yes
Larmender Davis-Yes
Alicia Edwards-No
Glenda Stainback-No

The venue was officially changed to Oak Park Community Center.

- B. Fundraiser Flyer-Deputy City Manager Adam Owczarzak indicated that the approved flyer was distributed to the Oak Park business contact list. He will follow up and report back to the Fundraising subcommittee regarding the number of businesses that were contacted. G. Stainback inquired about direct follow-up; the city will liaison contact via the newsletter and email reminders. There was brief discussion regarding marketing strategies to increase participation. Neighboring cities have been advertising for a while. The flyer needs to be amended to include the new location for the events.

7. NEW BUSINESS

- A. Community Block Party-A. Edwards provided an overview of the special meeting. Councilwoman S. Crawford will contact DJ Todd and arrange a meeting with Director Cooper from Public Safety this week. Councilwoman S. Crawford informed the commission that an event license was needed from city council before we moved forward. G. Stainback identified Maurice Adams as the resident hustle dance teacher for the city and will provide his information. Community member R. Branch inquired about activities for teens and suggested the video game bus. Chair Keys explained the vision for community. There is a local podcast company agreed to support and complete interviews throughout the event. Co-Chair R. Lockridge suggested that HBCUs are present. Chair Keys is part of the HBCU network and will reach out to them. Lewis College of Business has reopened, and Chair Keys will contact them as well.
- B. Fundraising efforts-Chair Keys wanted to know how the commission can support fundraising efforts. Deputy City Manager Adam Owczarzak provided G. Stainback with flyers that she distributed today. More will be available after the updates are made. G. Stainback sent out an invitation to political contacts and received some commitments today. There was an inquiry regarding file format types for the ads. PDF and JPG files are typically used according to Deputy City Manager Owczarzak. Judge Horowitz pledged \$500, however, she will follow up with the city regarding an ad in the program booklet.
- C. Community outreach-Chair Keys indicated that his vision is that community engagement remains an ongoing strategy. Residents and business owners have mixed feelings regarding disparities between northern and southern Oak Park. Chair Keys would like more boots on the ground engagement and face-to-face. Commission members support this strategy. Co-Chair R. Lockridge suggested that we purchase buttons. We can also Leverage community service hours for students as a strategy. AO does not see this as an issue as the A. Edwards shared some of the feedback from the community. The event is for Oak Park and neighboring cities. Chair Keys committed to drafting an engagement strategy to share with the commission.

- D. There was a conflict with the last community member that volunteered. There were proper motions and approvals to table this item until the next meeting.
- E. There were proper motions and votes to select Shawn Whitehead as the 2026 Oak Park Juneteenth Trailblazer award recipient.

8. COMMISSIONER/CITY REPORTS:

- A. Fundraising: Fundraising-See above. The flyer will be updated to reflect the new venue and an email for ad submissions. A. Edwards will follow-up with the Ferndale School superintendent regarding fundraising support.
- B. Budget: There is \$5500 in the budget. Proposed expenses include rental tent for the block party, t-shirts, items for the walk, a gift card for the soloist and two DJs. Expenses are currently exceeding the budget.
- C. Program/booklet: Chair Keys intends to ask the Divine 9 organizations to perform during the block party as well. He intends to engage the undergraduate chapters. Chair Keys will contact the school regarding the band. Councilwoman Crawford S. Crawford needs to contact the music department at OPHS regarding a soloist. A co-emcee is still pending. If a community member is not identified, someone from the commission will volunteer. LaShelle's school of dance has been contacted, and we are awaiting a response. The Mime performance is confirmed. Keynote speaker responses are pending. The Video from the Juneteenth commission will be organized by the communications department. Deputy City Manager inquired about payment amounts for the performers. Amazon gift cards were used in the past-\$50. Timeframes for DJ engagement were tabled.
- D. Venue: Deputy City Manager A. Owczarzak reported that obtaining a rental tent is a new expense-\$670.25. The tent size is 20 X 40. This includes 8 tables and 96 chairs. Additional floor plans can be considered, and hi-tops may be available from the city. We intend to use same vendor that has been used in the past. There were questions regarding engagement numbers from last year. There was an estimate that between 200 and 500 attendees were present across events last year. The space can be set up according to different floor plans. There were proper motions and votes to secure Perry's for tents/tables/chairs at the quoted price.
- E. Sound/audio: Deputy City Manager A. Owczarzak indicated that City has speakers and mics, and he will work with the comms team. A walkthrough is needed for the community center; the commission will do the walkthrough as planned in May at the Community Center instead of Oak Park High School.
- F. Walk: The track is booked per Deputy City Manager A. Owczarzak. A review of the walk itinerary was completed. Councilwoman Stephanie Crawford has not received an answer from the Wayne Mobile Health Unit. G. Stainback will support this effort and make contact. Sign up for walk will be handled through the city of Oak Park Comms department. May 1st is the target date. There are signs available, however, the commission believes new signs are appropriate. Chair Keys will provide a new design for the sign. A QR code that links to the website was suggested. It was noted that the Juneteenth website needs to be refreshed. A website redesign is underway with the city according to Deputy City Manager A. Owczarzak. The old site can still be updated. Social media sites will be leveraged.
- G. Swag: T-shirt mock-ups from Randall's were shared with the commission. Feedback from the commission included graphic design updates that reflected skin tones, adding this year's theme, and changing the font. Additional considerations for the city seal were discussed but not approved. review of t-shirt designs sent to CW Crawford.
- H. Book: Co-Chair R. Lockridge submitted a request to Kiwanis. Two titles were added to the list. We are waiting on a date for books from the library.
- I. Food/Ice cream truck-L. Davis sent a draft of forms that can be used for food trucks and vendor registration. Deputy City Manager A. Owczarzak will contact Topp Dogg and follow up with C. Simms from Better Than Yo Mama's food truck. The ice cream truck is booked. A. Edwards has attempted to engage The Burger

Truck and intends to visit them in person. C. Daniel will contact dessert vendors.
Madhouse Tea was suggested as a vendor by Chair Keys.

- J. Scholarship/Essay- Deputy City Manager A. Owczarzak is unsure if the scholarship letter was distributed. The rubric is in progress.
- K. Chair Keys called for a Special meeting on April 28, 2026 at 6 pm.

9. ADJOURNMENT-The meeting was adjourned at 7:45 PM

FACILITY SALES RECEIPT

Oakland County Parks
 2800 Watkins Lake Rd
 Waterford MI 48328
 Phone: (248)858-0916

OAK PARK P AND R
 14300 OAK PARK BLVD
 OAK PARK MI 48237

Receipt # **32847411**
 Payment Date: 04/09/2026
 Household: 2019
 Wk Ph: (248)691-7555

Reservation Details: Mobile Recreation, Mobile Stage #1

Reserv. Contact: **Oak Park P and R**
 Phone Number: **(248)691-7555**
 Reserv. Number: 41584
 Status: Tentative
 Purpose: Juneteenth
 Anticipated Count: 100

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Fri 06/19/2026 10:00A to 8:00P	550.00	550.00	0.00	0.00	550.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
MOB Stage Government	550.00	1.00	0.00	0.00	550.00

Special Questions: Is mobile unit traveling out of Oakland County: No
 Notes:
 Destination Name: Oak Park P & R
 Destination Address: 14300 Oak Park Blvd Oak Park , MI 48237
 Destination City: 14300 Oak Park Blvd Oak Park , MI 48237
 Destination State: MI
 Destination Zip Code: 14300 Oak Park Blvd Oak Park , MI 48237
 Special Notes:
 Day-of Onsite Contact Name: Maralee Rosemond
 Day-of Onsite Contact Phone: 248-691-2357
 Contract Signature Sheet Received: No
 Insurance Received: No

Processed on 04/09/26 @ 1:06 P by SML1

Total New Fees	550.00
Discount Applied	0.00
Total Due	550.00
Total Fees Paid	0.00
Total Paid	0.00
Balance From Receipt	550.00

FACILITY SALES RECEIPT

Oakland County Parks
2800 Watkins Lake Rd
Waterford MI 48328
Phone: (248)858-0916

OAK PARK P AND R
14300 OAK PARK BLVD
OAK PARK MI 48237

Receipt # **32847411**
Payment Date: 04/09/2026
Household: 2019

Household Balance Information

Overall Household Credit Balance Available	0.00
Overall Household Balance Due	5,600.00

Thank you for supporting Oakland County Parks since 1966!
Details at www.OaklandCountyParks.com
Follow us on Facebook, Instagram and X
Share Park Feedback at <http://goo.gl/QDQX3>

Title	Author
Opal Lee (and what it means to be free)	Alice Faye Duncan
The Perfect Crown	Kevin Keys III
Positive Affirmations for Black Kids	Nia Simone
Step into Reading (Level 3) "Juneteenth" (Our Day of Freedom)	Sharon Denis Wyeth
The History of Juneteenth	Arlisha Norwood
What is Juneteenth	Kristi Jewel
Going Places - Victor Hugo Green and His Glorious Book	Tony Bolden
Stand Up: 10 Mighty Women who Made a Change	Brittney Cooper
My Fade is fresh	Shauntay Grant
Ketanji: Justice Jackson's Journey to the US Supreme Court	Kekla Magoon
Crown: An Ode to the fresh Cut	Derrick Barnes
Hidden Figures (young readers ed.)	Margot Lee Shetter
Big	Vashti Harrison
Who is Simone Biles	
Who are Venus and Sereena Williams	
Who is Barack Obama	
Who is Aretha Franklin	
Who is Michael Jordan	
Who is Jesse Owens	
Who is Harriet Tubman	
Who is Duke Ellington	
Who is Maya Angelou	
Who is Sojourner Truth	
Who is Muhammad Ali	
Who is Langston Hughes	
Who is Michelle Obama	
Goodnight Racism	
Family Reunion	
Your Name is a Song	
Overground Railroad	
Harriet Tubman: A biography	
My First Juneteenth	
Who Was Martin Luther King, Jr Board Book	

Recommended Age	List Cost	Lib Cost	Quantity Requested
4-8	\$ 18.99	\$ 10.25	1
Unknown	\$ 12.50	\$ 12.50	1
6 - 10	\$ 19.50	\$ 14.99	1
5 - 8	\$ 5.99	\$ 4.79	3
6 - 10	\$ 7.99	\$ 4.49	3
8 - 12	\$ 7.99	\$ 5.12	3
4 - 8	\$ 19.99	\$ 10.79	2
4 - 8	\$ 15.99	\$ 10.25	3
3 - 7	\$ 17.99	\$ 9.71	2
4 - 8	\$ 19.99	\$ 10.79	2
3 - 9	\$ 16.95	\$ 8.14	3
8 - 12	\$ 9.99	\$ 6.30	4
4 - 8	\$ 17.99	\$ 10.38	3
8 - 12	\$ 5.99	\$ 4.30	
8 - 12	\$ 6.99	\$ 5.85	
8 - 12	\$ 6.99	\$ 4.78	
8 - 12	\$ 6.99	\$ 5.08	
8 - 12	\$ 5.99	\$ 4.30	
8 - 12	\$ 6.99	\$ 5.59	
8 - 12	\$ 6.99	\$ 4.38	
8 - 12	\$ 6.99	\$ 5.59	
8 - 12	\$ 6.99	\$ 4.78	
8 - 12	\$ 6.99	\$ 4.08	
8 - 12	\$ 6.99	\$ 5.59	
8 - 12	\$ 6.99	\$ 6.51	
8 - 12	\$ 5.99	\$ 4.79	
3 - 7	\$ 18.99	\$ 10.44	
5 - 10	\$ 16.99	\$ 16.28	
5 - 10	\$ 18.99	\$ 10.25	
4 - 8	\$ 8.99	\$ 8.09	
			OUT OF PRINT
2 - 7	\$ 11.99	\$ 10.99	Kimberly Added (no option for pre-readers 1
2 - 4	\$ 8.99	\$ 6.00	Kimberly Added (no option for pre-readers 1

Remainin

Qty Ordered	Total Cost	Vendor
2	\$ 20.50	Ingram
1	\$ 12.50	Amazon
1	\$ 14.99	Amazon
3	\$ 14.37	Ingram
3	\$ 13.47	Amazon
3	\$ 15.36	Amazon
2	\$ 21.58	Ingram
3	\$ 30.75	Ingram
3	\$ 29.13	Ingram
2	\$ 21.58	Ingram
3	\$ 24.42	Amazon
4	\$ 25.20	Amazon
3	\$ 31.14	Amazon
1	\$ 4.30	Amazon
1	\$ 5.85	Amazon
2	\$ 9.56	Amazon
1	\$ 5.08	Amazon
2	\$ 8.60	Amazon
1	\$ 5.59	Ingram
2	\$ 8.76	Amazon
1	\$ 5.59	Ingram
1	\$ 4.78	Amazon
2	\$ 8.16	Amazon
1	\$ 5.59	Amazon
1	\$ 6.51	Amazon
2	\$ 9.58	Ingram
1	\$ 10.44	Amazon
1	\$ 16.28	Amazon
2	\$ 20.50	Ingram
2	\$ 16.18	Amazon
	\$ -	
3	\$ 32.97	Amazon
3	\$ 18.00	Amazon
	\$ -	
	\$ -	
63	\$ 477.31	
Qty in Budget:	\$ 322.69	